



Alberni-Clayoquot Regional District

MINUTES OF THE ALBERNI VALLEY & BAMFIELD SERVICES COMMITTEE MEETING HELD ON MONDAY, JANUARY 25, 2016

Regional District Board Room (downstairs), 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Penny Cote, Chairperson, Electoral Area "D" (Sproat Lake)

PRESENT:

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Pam Craig, Alternate Director, Electoral Area "E" (Beaver Creek)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

Mike Ruttan, Mayor, City of Port Alberni

Jack McLeman, Councillor, City of Port Alberni

REGRETS:

John McNabb, Director, Electoral Area "E" (Beaver Creek)

John Jack, Councillor, Huu-ay-aht First Nation

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services

Wendy Thomson, Manager of Administrative Services

Dan Holder, Emergency Services Coordinator, ACRD

1. CALL TO ORDER

The Chief Administrative Officer (CAO) called the meeting to order at 10:00 am.

The CAO recognized the meeting this morning being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. ELECTION OF CHAIRPERSON 2016

The CAO provided a brief overview of the process for election of Chairperson of the Alberni Valley and Bamfield Services Committee as per the Alberni-Clayoquot Regional District's Procedures Bylaw.

The CAO requested nominations for the position of Chairperson of the Alberni Valley & Bamfield Services Committee for a first time.

Director Kokura nominated Director McNabb for the position of Chairperson. The Manager of Administrative Services advised Director McNabb submitted a letter confirming acceptance of the nomination for the position of Chairperson.

The CAO requested nominations for the position of Chairperson of the Alberni Valley & Bamfield Services Committee for a second and third time.

There being no further nominations, the CAO declared Director McNabb Chairperson of the Alberni Valley & Bamfield Services Committee for 2016.

MOVED: Director Kokura
SECONDED: Director McLeman

THAT Director Cote be appointed Chairperson of this meeting in absence of Chairperson McNabb.

CARRIED

Director Cote assumed the Chair.

2. APPROVAL OF AGENDA

MOVED: Director McLeman
SECONDED: Director Craig

THAT the agenda be approved as circulated with the addition of the following late item: Request for Decision - Emergency Coastal Response and that the order of the agenda be amended by moving Item 8 - Reports for considered prior to item 3 – Request for Decisions and Bylaws.

CARRIED

Director Ruttan entered the meeting at 10:07 am.

3. MINUTES

a. Alberni Valley & Bamfield Services Committee meeting – November 12, 2015

MOVED: Director Kokura
SECONDED: Director Wyton

THAT the minutes from the Alberni Valley and Bamfield Services Committee held on November 15, 2015 be adopted.

CARRIED

4. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Arrowsmith Amateur Radio Club regarding services provided and a tour of their mobile trailer unit.

Mr. Al Winney, Arrowsmith Amateur Radio Club reported they provide back-up communications to the ACRD and Emergency Management BC. He provided an overview of their services and conducted a tour of their radio room in the Regional District office and mobile trailer unit.

5. REPORTS

- a. **Update on Emergency Program, Review of the Coastal Response Exercise and Alberni-Clayoquot Regional District involvement. - CAO (Verbal) & Late Report regarding Exercise Coastal Response.**

The CAO provided an overview of the Alberni Valley Emergency Program and function in an emergency. He spoke to his report regarding the provincial Exercise Coastal Response event being held in Port Alberni, June 7th to 10th. The province will activate a response to a major earthquake and tsunami in the Alberni Valley. This is a huge event bringing 200 personnel, dignitaries and media to the community. There is an opportunity for the Regional District and City of Port Alberni to prepare and exercise its Emergency Operations Centre at the same time. The province will provide resources for training, planning and preparing our EOC. The CAO discussed the staff and community resources required to participate in this event. He requested the Committee consider a \$60,000 budget from the Alberni Valley Emergency Planning service in 2016 with the province providing a portion of the costs and in-kind support. The Committee agreed to consider during ACRD 2016 budget deliberations.

MOVED: Director Banton

SECONDED: Director Ruttan

THAT the verbal and written report be received.

CARRIED

6. REQUEST FOR DECISIONS & BYLAWS

- a. **REQUEST FOR DECISION**

Re: Alberni Valley Regional Airport, Area 1, Grinding of Remaining Wood Debris

MOVED: Director Ruttan

SECONDED: Director Kokura

THAT the Alberni Valley & Bamfield Services Committee recommend that the Alberni-Clayoquot Regional District Board of Directors agree to complete the land clearing of Area 1 at the AVRA by grinding of wood debris, for an additional cost of \$10,000.

CARRIED

- b. **REQUEST FOR DECISION**

Re: Alberni Valley Organics Diversion Strategy
(Referred from November 25, 2015 Board of Directors Meeting)

The Committee reviewed the 12 recommendations coming out of the Alberni Valley Organics Diversion Strategy.

MOVED: Director Ruttan

SECONDED: Director McLeman

THAT the Alberni Valley and Bamfield Services Committee direct staff to meet with Port Alberni City Council and share the results of the Organics Diversion Strategy for the Alberni Valley and come back to the ACRD Board with alternatives for implementing the Organics Diversion Strategy and resources required to implement the program for consideration during the 2016 - 2020 Financial Planning process .

CARRIED

Director McLeman left the meeting at 11:30 am

c. REQUEST FOR DECISION

Re: Alberni Valley Runway Expansion Project - Engineering Services

MOVED: Director Ruttan

SECONDED: Director Banton

THAT the Alberni Valley and Bamfield Services Committee recommend that the ACRD Board of Directors endorse the attached proposal from Tetra Tech to provide engineering services to oversee tendering and construction of the Alberni Valley Regional Airport runway expansion project.

CARRIED

Director McLeman re-entered the meeting at 11:32 am.

7. UNFINISHED BUSINESS

8. LATE BUSINESS

9. IN-CAMERA

MOVED: Director McLeman

SECONDED: Director Kokura

THAT the meeting be closed to the public to discuss matters relating to:

- i. Negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interests of the Regional District if they were held in public.*

CARRIED

The meeting was closed to the public at 11:33 am.

The meeting was re-opened to the public at 11:47 am.

10. RECOMMENDATIONS FROM IN-CAMERA

11. ADJOURN

MOVED: Director McLeman

SECONDED: Director Wyton

THAT the meeting be adjourned at 11:48 am.

CARRIED

Certified Correct:



Penny Cote,
Chairperson



Russell Dyson,
Chief Administrative Officer