



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, OCTOBER 28, 2015, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

John McNabb, Vice-Chair, Electoral Area "E" (Beaver Creek)

PRESENT:

Duncan McMaster, Alternate Director, Councillor, District of Tofino

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Lindsay Rogers, Alternate Director, Electoral Area "F" (Cherry Creek)

John Jack, Councillor, Huu-ay-aht First Nation

Mike Ruttan, Mayor, City of Port Alberni

Ron Paulsen, Councillor, Alternate Director, City of Port Alberni

Randy Oliwa, Councillor, Alternate Director, District of Ucluelet

Alan McCarthy, Member of Legislature, YuułuꞀiꞀꞀath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

REGRETS:

Josie Osborne, Chair, Mayor, District of Tofino

Dianne St. Jacques, Mayor, District of Ucluelet

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services

Alex Dyer, Planner

Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Vice-Chairperson called the meeting to order at 1:30 pm.

The Vice-Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

The Vice-Chairperson called for a moment of silence to remember those who lost their lives and all those affected by the boat sinking tragedy in Tofino on October 24th

2. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director Bennett

THAT the agenda be approved as circulated with the addition of the following late items:

- i. Action Item – Letter from the Air Quality Council requesting a letter of support for Funding Application;*
- ii. Request for Decision - 2016 Asset Management Planning Grants*
- ii. Verbal Report - Reconciliation Committee meeting with the Port Alberni Friendship Centre.*

CARRIED

3. DECLARATIONS

The Vice-Chairperson declared a conflict of interest with respect to item 8. (b) of the agenda.

MOVED: Director McNabb

SECONDED: Director Kokura

THAT Director Cote be appointed to assume the Chair for consideration of item 8. (b) of the agenda.

CARRIED

Director Wyton declared a potential conflict of interest with the late correspondence from the Air Quality Council.

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – October 14, 2015

MOVED: Director Cootes

SECONDED: Director Bennett

THAT the minutes of the Board of Directors meeting held on October 14, 2015 be adopted.

CARRIED

b. Special Board of Directors Meeting – October 14, 2015

MOVED: Director Bennett

SECONDED: Director McCarthy

THAT the minutes of the Special Board of Directors meeting held on October 14, 2015 be adopted.

CARRIED

Director Ruttan entered the meeting at 1:33 pm

c. West Coast Solid Waste Plan Monitoring Advisory Committee – October 15, 2015

MOVED: Director Bennett

SECONDED: Director McMaster

THAT the minutes of the West Coast Solid Waste Plan Monitoring Advisory Committee meeting held on October 15, 2015 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Inspector Mac Richards, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for August and September 2015.

Inspector Richards provided an overview of the Port Alberni RCMP policing report for August/September 2015 including an update of policing priorities and crime reduction strategies year to date.

Director Wyton left the meeting at 1:40 pm due to a potential conflict of interest.

6. CORRESPONDENCE FOR ACTION

a. Air Quality Council, October 28, 2015 Regarding a Request for a Letter in Support of the Air Quality Council's Application to BC Clear Fund for Researching the Status of Woodstove Usage in Port Alberni (LATE ITEM)

MOVED: Director Bennett

SECONDED: Director Ruttan

THAT the Board of Directors forward a letter to the Air Quality Council supporting their application to the BC Clear Fund for funding to research the status of woodstove usage in the Alberni Valley.

CARRIED

Director Wyton re-entered the meeting at 1:43 pm.

7. CORRESPONDENCE FOR INFORMATION

a. ALBERNI VALLEY CHAMBER OF COMMERCE

Letter of Support for Coombs Country Candy to the Ministry of Transportation and Infrastructure

b. ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Fortis Common Rates Implementation/Operating Fees

c. MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE
Transit Funding Update

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Board of Directors receive items a-c for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Radio Site Co-Location Agreements with NI 911 Corporation.

MOVED: Director Cootes

SECONDED: Director Jack

THAT the Alberni–Clayoquot Regional District Board of Directors enter into two co-location agreements with the North Island 911 Corporation for radio sites located at the Kitsuksis Road Water Reservoir and 9501 Faber Road, AND FURTHER THAT these two agreements take effect on January 1, 2016 for a term of five (5) years with an option to renew for another (5) years.

CARRIED

The Vice-Chairperson left the meeting at 1:50 pm due to a conflict of interest.

Director Cote assumed the Chair.

b. Request for Decision regarding Building Inspection Truck Purchase.

MOVED: Director Kokura

SECONDED: Director Jack

THAT the Alberni-Clayoquot Regional District Board of Directors authorize the purchase of a 2010 Dodge Ram 1500 SLT 4x4 truck for the Building Inspection Service area from Alberni Chrysler in the amount of \$21,339 plus GST & PST.

CARRIED

The Vice-Chairperson re-entered the meeting at 1:55 pm and re-assumed the Chair.

c. Request for Decision regarding 2016 Asset Management Planning Grants. (LATE ITEM)

MOVED: Director Kokura

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors apply for a UBCM 2016 Asset Management Planning Grant in the amount of \$10,000 to assist in the funding the ACRD's Asset Management plan initiative process.

CARRIED

9. PLANNING MATTERS

- a. DVD15011, GREAT CENTRAL HOLDINGS LTD, 10750 CENTRAL LAKE ROAD**
Development Variance Permit Application – Memorandum and Permit

MOVED: Director Cote

SECONDED: Director Bennett

THAT the Board of Directors pass a resolution to issue development variance permit DVD15011.

CARRIED

- b. DVD15013, LIDDICOAT/STERLING-LAYCOCK, 19310 PACIFIC RIM HIGHWAY**
Development Variance Permit Application – Report

MOVED: Director Cote

SECONDED: Director Kokura

THAT the Board of Directors pass a resolution to consider issuing development variance DVD15013.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. Staff Action Items Report – October 23, 2015**
- b. Meeting Schedule – November 2015**
- c. Financial Statement – September 30, 2015**
- d. Building Inspector's Report – September 2015**
- e. Vancouver Island Regional Library (VIRL) 2016 – October 23, 2015**

MOVED: Director Kokura

SECONDED: Director Oliwa

THAT the Board of Directors receives the staff reports a-e.

CARRIED

MOVED: Director Ruttan
SECONDED: Director Oliwa

THAT the ACRD Board send a letter to the Vancouver Island Regional Library Board expressing the Regional District Board's concerns regarding the continued escalating cost of the library service and request they conduct an in depth review of their budget in 2016.

CARRIED

10.2 COMMITTEE REPORTS

10.3 MEMBER REPORTS

a. 9-1-1 Corporation – J. McNabb

The Vice-Chairperson provided a brief update on the NI 911 Corporation. Discussion will commence shortly regarding the 2016 budget. The Vice-Chairperson reported on upcoming expenses for the Corporation.

b. Vancouver Island Regional Library - P. Cote

Director Cote reported she will attend her last VIRLB meeting in November. Director Cote has represented the ACRD on the VIRLB for 8 years. Directors cannot serve on the VIRLB for more than 8 years. Director Cote hopes to continue to be involved in the VIRLB in some capacity.

c. Central West Coast Forest Society – T. Bennett

Director Bennett reported on the CWCFS meeting last Wednesday. They are working on several restoration projects including the Conference Creek restoration project.

d. Emergency Planning – J. McNabb/P. Cote/M. Kokura/M. Ruttan

Vice-Chair reported on the initial meeting of the Planning Group for the Provincial Response Exercise next June. This is a complex exercise that will require a lot of work. Next meeting of the Emergency Planning Committee is November 19th at 1:30 pm at the Regional District Office.

e. Alberni Valley Chamber of Commerce – J. McLeman - No Report

f. Coastal Communities Network – T. Bennett

The Network continues to work on partnerships and will focus on coastal fishing production sites. Director Bennett will discuss further with the Board during 2016 budget discussions.

g. West Island Woodlands Advisory Group – L. Banton - No Report

h. Island Coastal Economic Trust –Josie Osborne - No Report

i. Air Quality Council, Port Alberni – J. McNabb - No Report

j. West Coast Aquatic Board – T. Bennett - No Report

k. **Association of Vancouver Island & Coastal Communities – J. Osborne - No Report**

l. **Beaver Creek Water Advisory Committee – J. McNabb - No Report**

m. **Other Reports -**

Director Cote, Ruttan and Bennett reported on the Reconciliation Committee meeting with the Port Alberni Friendship Centre Board of Directors on October 20th. The purpose of the meeting was to provide an update on the Regional District's reconciliation activities to date. A number of suggestions were received from the PA Friendship Centre regarding communicating with First Nations and reconciliation initiatives.

The Vice-Chairperson reported on his attendance at the opening of BC Hydro's Great Central Lake substation project. Director Bennett reported that Director Osborne, Director St. Jacques and himself attended the opening of the west coast substation project. The total cost of these two projects is \$56 million dollars.

MOVED: Director Bennett

SECONDED: Director McMaster

THAT the Board of Directors receives the member reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director Jack

SECONDED: Director McCarthy

THAT the meeting be closed to the public to discuss matters relating to:

- i. Labour or other employee relations;*
- ii. Negotiations and related discussions respecting Regional District services which are at preliminary stages;*
- iii. Law enforcement, disclosure of which the Board considers could be harmful to the conduct of an investigation under or enforcement of an enactment.*

CARRIED

The meeting was closed to the public at 2:21 pm.

The meeting was re-opened to the public at 3:10 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

MOVED: Director Bennett

SECONDED: Director Kokura

THAT this meeting be adjourned at 3:10 pm.

CARRIED

Certified Correct:

John McNabb,
Vice-Chairperson

Russell Dyson,
Chief Administrative Officer