



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON THURSDAY, NOVEMBER 12, 2015 1:30PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### **DIRECTORS**

Josie Osborne, Chairperson, District of Tofino

### **PRESENT:**

John McNabb, Vice-Chair, Electoral Area "E" (Beaver Creek)

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach) (via teleconference)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

Mike Ruttan, Mayor, City of Port Alberni

Jack McLeman, Councillor, City of Port Alberni

Randy Oliwa, Councillor, Alternate Director, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułuꞵiꞵath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government (via teleconference)

### **REGRETS:**

John Jack, Councillor, Huu-ay-aht First Nation

Dianne St. Jacques, Mayor, District of Ucluelet

### **STAFF PRESENT:**

Russell Dyson, Chief Administrative Officer

Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

### **1. CALL TO ORDER**

The Chairperson called the meeting to order at 1:31 pm.

**The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.**

### **2. APPROVAL OF AGENDA**

*MOVED: Director Cote*

*SECONDED: Director Ruttan*

*THAT the agenda be approved as circulated with the addition of the following late item: consideration of a letter of congratulations to MP elect, Gordon Johns.*

**CARRIED**

**3. DECLARATIONS**

**4. ADOPTION OF MINUTES**

**a. Board of Directors Meeting – October 28, 2015**

*MOVED: Director McNabb*

*SECONDED: Director Ruttan*

*THAT the minutes of the Board of Directors meeting held on October 28, 2015 be adopted.*

**CARRIED**

**b. Electoral Area Directors Committee Meeting – November 4, 2015**

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the minutes of the Electoral Area Directors Committee meeting held on November 4, 2015 be adopted.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**6. CORRESPONDENCE FOR ACTION**

**a. INVITATION TO ATTEND LOCAL GOVERNMENT LEADERSHIP ACADEMY 2016 FORUM**

Local Government Leadership Academy regarding Forum to be held in Richmond, BC, February 3<sup>rd</sup> to 5<sup>th</sup>, 2016.

*MOVED: Director Cote*

*SECONDED: Director McNabb*

*THAT the Board of Directors authorize interested electoral area directors to attend the Electoral Area Directors forum on Feb 2 & 3, 2016 in Richmond, BC.*

**CARRIED**

**7. CORRESPONDENCE FOR INFORMATION**

**a. BC LABOUR HERITAGE CENTRE**

Remembering Working People: Plaques Around the Province Project

**b. AUDITOR GENERAL FOR LOCAL GOVERNMENT**

New Auditor General for Local Government

**c. ISLAND CORRIDOR FOUNDATION**

Board Meeting Notes October 2015

*MOVED: Director Bennett*  
*SECONDED: Director Cote*

*THAT the ACRD Board forward a letter to City of Port Alberni to explore working together on the BC Labour Heritage Centre “Remembering Working People: Plaques around the Province Project”.*

**CARRIED**

*MOVED: Director Kokura*  
*SECONDED: Director McNabb*

*THAT the Board of Directors receives items a-c for information.*

**CARRIED**

**8. REQUEST FOR DECISIONS & BYLAWS**

**a. Request for Decision regarding Recind Resolution – Wildfire Dog Mountain, Sproat Lake.**

*MOVED: Director Cote*  
*SECONDED: Director Banton*

*THAT the Alberni-Clayoquot Regional District Board of Directors RESCIND the following resolution passed by the Board of Directors on July 8, 2015 with regards to the wildfire at Dog Mountain, Sproat Lake:*

- a. Direction to respond out of district under authority of BC Wildfire service*
- b. Discretion granted to fire chiefs to deploy resources out of district without BC Wildfire Service Authority where in the opinion of the fire chief that response is in the best interest of the community*
- c. Direction to enforce provincial burning restrictions within the district.*

**CARRIED**

**b. Request for Decision regarding Electoral Area Directors Committee – Terms of Reference.**

*MOVED: Director Banton*  
*SECONDED: Director Cote*

*THAT the ACRD Board of Directors approve the Terms of Reference for the Electoral Area Directors Committee as presented.*

**CARRIED**

**c. Request for Decision regarding Finance Warrant No. 558.**

*MOVED: Director Cote*  
*SECONDED: Director Kokura*

*THAT the Board of Directors approves Finance Warrant Number 558 in the amount of \$788,244.68 dated October 31, 2015.*

**CARRIED**

**d. Request for Decision regarding Arvay Road Street Lighting Bylaw Amendment.**

*MOVED: Director McNabb*  
*SECONDED: Director Cote*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw cited as "Bylaw 766-2, Arvay Road Street Lighting Service Amendment, 2015."*

**CARRIED**

**9. PLANNING MATTERS**

**a. DPD15009, LIDDICOAT/STERLING-LAYCOCK, 19310 PACIFIC RIM HIGHWAY**

Development Permit Application – Report and Permit

*MOVED: Director Cote*  
*SECONDED: Director Banton*

*THAT the Board of Directors pass a resolution to issue development permit DPD15009.*

**CARRIED**

**b. DVD15013, LIDDICOAT/STERLING-LAYCOCK, 19310 PACIFIC RIM HIGHWAY**

Development Variance Permit Application – Memorandum and Permit

*MOVED: Director Cote*  
*SECONDED: Director McNabb*

*THAT the Board of Directors pass a resolution to issue development variance DVD15013.*

**CARRIED**

**10. REPORTS**

## 10.1 STAFF REPORTS

- a. **CAO Report – November 5, 2015**
- b. **Planning and Development Manager Report – November 5, 2015**
- c. **Financial Manager Report – November 6, 2015**
- d. **Environmental Services Department Report – November 6, 2-15**
- e. **Staff Action Items Report – November 6, 2015**

*MOVED: Director Kokura*

*SECONDED: Director McNabb*

*THAT the Board of Directors receives the staff reports a-e.*

**CARRIED**

## 10.2 COMMITTEE REPORTS

- a. **Solid Waste Plan Monitoring Advisory Committee – Alberni Valley meeting, October 28, 2015. – John McNabb (verbal)**

Director McNabb reported on the October 28<sup>th</sup> Committee meeting. The plan is proceeding with the elimination of corrugated cardboard. The Committee continues to explore the elimination of organics.

*MOVED: Director Banton*

*SECONDED: Director*

*THAT this verbal report be received.*

**CARRIED**

- b. **Beaver Creek Water Advisory Committee Meeting – November 10, 2015 – John McNabb (verbal)**

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the ACRD Board of Directors receive this verbal report.*

**CARRIED**

## 10.3 OTHER REPORTS

- a. **Central Westcoast Forest Society**  
2015 Highway Project Update
- b. **Emcon Services**
  - Port Alberni Winter Stakeholder Meeting Minutes – October 13, 2015
  - Uclulet Winter Stakeholder Meeting Minutes – October 20, 2015

c. **Reconciliation Meeting – Friendship Centre**  
October 20, 2015 Meeting Notes

d. **Strawberry Isle Marine Research Society**  
2014 Year-end Report

*MOVED: Director Banton*

*SECONDED: Director Cote*

*THAT the Board of Directors receives reports a-d.*

**CARRIED**

*MOVED: Director Bennett*

*SECONDED: Director Banton*

*THAT the ACRD Board of Directors forward a letter to the Central West Coast Forest Society and their partners congratulating them on the completion of the Conference Creek Culvert Replacement project and the great work they do in the region.*

**CARRIED**

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

a. **Late Business**

*MOVED: Director Cote*

*SECONDED: Director McLeman*

*THAT the ACRD Board of Directors forward a letter of congratulations to member elect, Gordon Johns, MP and extend an invitation to meet with the ACRD Board.*

**CARRIED**

**13. QUESTION PERIOD**

**14. RECESS**

*MOVED: Director Banton*

*SECONDED: Director McCarthy*

*THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.*

**CARRIED**

The meeting recessed at 1:54 pm

**15. RECOVENE**

The meeting reconvened at 2:12 pm

**16. IN-CAMERA**

*MOVED: Director Bennett*

*SECONDED: Director Banton*

*THAT the meeting be closed to the public to discuss matters relating to:*

- i. Labour or other employee relations;*
- ii. Negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interests of the Regional District if they were held in public.*

**CARRIED**

The meeting was closed to the public at 2:12 pm.

The meeting was re-opened to the public at 3:14 pm.

**17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

The ACRD Board of Directors reported out that a Memorandum of Agreement has been reached with CUPE Local 118.

**18. ADJOURN**

*MOVED: Director McNabb*

*SECONDED: Director McLeman*

*THAT this meeting be adjourned at 3:14 pm.*

**CARRIED**

Certified Correct:

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Josie Osborne,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer