



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING

HELD ON WEDNESDAY, JUNE 24, 2015 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Josie Osborne, Chairperson, District of Tofino

PRESENT:

John McNabb, Vice-Chair, Electoral Area "E" (Beaver Creek)

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

Mike Ruttan, Mayor, City of Port Alberni

Chris Almany, Councillor, City of Port Alberni (Alternate)

Dianne St. Jacques, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułu?it?ath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

REGRETS:

Jack McLeman, City of Port Alberni

John Jack, Councillor, Huu-ay-aht First Nation

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andrew McGifford, Acting Manager of Finance

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director McNabb

SECONDED: Director Cote

THAT the agenda be approved as circulated with the addition of late items as outlined for consideration:

- Resolution- Log Exports on Vancouver Island;

- Resolution- Right to a Healthy Environment Resolution

- Huu-ay-aht First Nation Council Elections

- *Agricultural Development Committee Appointments*

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – June 10, 2015

MOVED: Director Kokura

SECONDED: Director Cootes

THAT the minutes of the Board of Directors meeting held on June 10, 2015 be adopted.

CARRIED

b. Long Beach Airport Advisory Committee Meeting – June 4, 2015

MOVED: Director St. Jacques

SECONDED: Director Bennett

THAT the minutes of the Long Beach Airport Advisory Committee meeting held on June 4, 2015 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Inspector Mac Richards, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for May, 2015

Inspector Richards provided an overview of the policing report for May 2015.

b. Mr. Don Jones, R. Anderson & Associates Inc., regarding Presentation of 2014 Audited Financial Statements for the Alberni-Clayoquot Regional District and the Alberni-Clayoquot Regional Hospital District.

Mr. Jones provided an overview of the 2014 Audited Financial Statements for the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District.

c. Leifka Vissers, Altus and Doug Anastos, TELUS re: Proposed cell Tower – 10695 Lakeshore Road, Sproat Lake.

Ms. Vissers, Altus Group and Mr. Anastos, Telus provided a power point presentation on Telus's plans for their proposed new wireless facility at 10695 Lakeshore Road to improve cell phone service in the Sproat Lake area and those travelling along the Pacific

Rim highway. They provided an overview of the proposed site. The delegation requested a letter of concurrence from the ACRD Board of Directors.

d. Brian Gregg, Site Path Consulting and Samuel Sugita, Rogers Communications re: Proposed Cell Tower – District Lot 120, Sproat Lake.

Mr. Gregg and Mr. Sugita, Rogers Communications provided a power point presentation on their proposed cell tower at Sproat Lake for cell phone coverage. Currently there is no wireless service from Rogers in the Sproat Lake area. The delegation provided an overview of the proposed site and requested a concurrence letter from the ACRD Board of Directors.

6. CORRESPONDENCE FOR ACTION

a. BC Resource Sector, June 9, 2015, Regarding invitation to attend 2nd Annual Resource Breakfast Series September 22nd to 24th, 2015.

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the ACRD Board of Directors authorize the Chairperson to attend the BC Resource Sector 2nd Annual Resource Breakfast Series, September 22nd to 24th, 2015 during the UBCM Convention.

CARRIED

b. Transport Canada, May 14, 2015, Regarding Ports Asset Transfer Program- Bamfield West Public Port Facility.

MOVED: Director Wyton
SECONDED: Director Ruttan

THAT the Alberni-Clayoquot Regional District Board of Directors instruct staff to investigate Transport Canada's Ports Asset Transfer Program relating to the West Bamfield dock.

CARRIED

c. Christy Clark, Premier, May 27, 2015, Regarding Requests for Meetings with Premier and Ministers at Union of British Columbia Municipalities Convention.

MOVED: Director Cote
SECONDED: Director Bennett

THAT the ACRD Board of Directors instruct staff to submit UBCM appointment request with the Ministers of:

- a. Community, Sport and Cultural Development*

- b. *Environment*
- c. *Education*
- d. *Health*
- e. *Transportation and Infrastructure*
- f. *Aboriginal Relations and Reconciliation*

AND THAT the Chair and staff liaise with relevant Board of Directors to develop messaging and background materials.

CARRIED

d. City of Port Alberni, June 9, 2015, Regarding Consideration of Fire Protection Service to the Franklin River Road Area.

MOVED: Director Banton

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors instruct staff to forward a letter to Franklin River Road residents advising the City of Port Alberni will terminate the agreement for fire protection and medical first responder service to the Franklin River Road service area effective December 31, 2015 and refer them to the Cherry Creek Water Board and Cherry Creek Volunteer Fire Department for any solutions they may be able to provide.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. **PORT ALBERNI FRIENDSHIP CENTER**
2015 Port Alberni Friendship Center Annual General Meeting September 29, 2015
- b. **ISLANDS TRUST**
Islands Trust Council Request for 25% Reduction in Minor Route Ferry Fares

MOVED: Director St. Jacques

SECONDED: Director Kokura

THAT the Board of Directors receive items a-b for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **ACRD & ACRHD 2014 Audited Financial Statements**

MOVED: Director Ruttan

SECONDED: Director Cootes

THAT the ACRD Board of Directors approve the 2014 Audited Financial Statements for the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District as presented and amended.

CARRIED

a. Alberni-Clayoquot Regional District Statement of Financial Information

*MOVED: Director McNabb
SECONDED: Director St. Jacques*

THAT the Alberni -Clayoquot Regional District Board of Directors approve the Alberni-Clayoquot Regional District 2014 Statement of Financial Information (SOFI) including all of the statements and schedules.

CARRIED

b. Alberni-Clayoquot Regional Hospital District Statement of Financial Information

*MOVED: Director Bennett
SECONDED: Director Cote*

THAT the Alberni-Clayoquot Regional District Board of Directors approve the Alberni-Clayoquot Regional Hospital District 2014 Statement of Financial Information (SOFI) including all of the statements and schedules.

CARRIED

c. Salmon Beach Committee Appointments

*MOVED: Director Bennett
SECONDED: Director Cootes*

THAT the Alberni-Clayoquot Regional District Board of Directors appoint the following individuals to the Salmon Beach Committee for a one year term, Len Jerritt, Jill Maibach, Kel Roberts, Terry Graff and Ken Lunde.

CARRIED

d. Request for Decision regarding Oceans Network Canada Lease - LBA

*MOVED: Director Bennett
SECONDED: Director St. Jacques*

THAT the Alberni-Clayoquot Regional District Board of Directors agree to enter in a lease agreement with Oceans Network Canada for a 3 year term commencing July 1, 2015 and ending May 31, 2018 at the rate of \$3570.21 per year plus applicable taxes, to occupy a portion of land at the Long Beach Airport for the purpose of installation and operation of a High Frequency Radar system to monitor the adjacent ocean surface currents and Tsunami detection.

CARRIED

e. Bamfield Water Committee Appointments

MOVED: Director Wyton
SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors appoint the following individuals to the Bamfield Water Committee: Lisa Herbig for a two (2) year term and J.P. Hasteley for a three (3) year term.

CARRIED

f. Alternative Approval Process – AV Regional Airport Runway Expansion Project

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors:

- a. Submit Bylaws “Port Alberni Airport Extended Service Area Establishment Amendment Bylaw 791-2, 2015” and “Port Alberni Airport Runway Expansion Loan Authorization Bylaw F1120, 2015” to the electors for approval by way of an alternative approval process;*
- b. Approve the attached Notice to Electors of an Alternative Approval Process;*
- c. Approve the attached Elector Response Form;*
- d. Set the deadline for receiving Elector Response Forms at the Alberni-Clayoquot Regional District Office in hardcopy for 4:30 pm on Wednesday, August 5, 2015; and,*
- e. Declare that a fair determination of the total number of electors within the Port Alberni Airport Service area to which the Alternative Approval Process applies to be 26,744 as per the attached determination.*

CARRIED

MOVED: Director Ruttan
SECONDED: Director Bennett

THAT the ACRD Board of Directors instruct staff to hold an Open House regarding the proposed Port Alberni Airport Expansion Project as soon as practical within the timeline of the alternative approval process.

CARRIED

9. PLANNING MATTERS

- a. DPC15002, TIAN CHENG MINING LTD, 1855 PORT ALBION ROAD**
Development Permit Application – Report and Permit

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the Board of Directors pass a resolution to issue development permit DPC15002.

CARRIED

b. LiDAR DATA COLLECTION FOR BAMFIELD

MOVED: Director Wyton
SECONDED: Director Cootes

THAT the Board of Directors agree to enter into a contract with Terra Remote Sensing Inc. of Sydney, BC for the collection and processing of LiDAR data for the community of Bamfield at a cost of \$8532.00 plus taxes.

CARRIED

c. PHASE 2 – AGRICULTURAL PLAN IMPLEMENTATION CONTRACT

MOVED: Director Cote
SECONDED: Director Kokura

THAT the Board of Directors accept the Agricultural Plan Implementation contract for the Alberni-Clayoquot Regional District submitted by Eden Tree Farm and Gardening to provide agricultural support services, with the cost of the contract not to exceed \$30,000.

CARRIED

d. PROPOSED CELL TOWER – ROGERS FILE W2639 – DISTRICT LOT 120, SPROAT LAKE

MOVED: Director Ruttan
SECONDED: Director Banton

THAT the Board of Directors direct staff to issue a Letter of Land Use Concurrence for Rogers File W2639 noting that the ACRD supports the cell tower location.

MOVED: Director Almany
SECONDED: Director Cote

THAT the above motion be tabled.

CARRIED

MOVED: Director Banton
SECONDED: Director Cootes

THAT the ACRD Board to invite Telus to address the Board regarding the possibility of co-location with Rogers Communications.

CARRIED

Telus representatives provided an overview of the option of co-location with Rogers and Telus.

MOVED: Director Cote
SECONDED: Director Banton

THAT the motion be lifted from the table.

CARRIED

The motion back on the table was;

CARRIED

e. PROPOSED CELL TOWER – TELUS FILE BC0294 – 10695 LAKESHORE ROAD

MOVED: Director Bennett
SECONDED: Director St. Jacques

THAT the request from Telus for a Letter of Land Use Concurrence be deferred until a discussion is held between Telus and Rogers on the possibility of a shared tower is explored.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. Staff Action Items Report – June 19, 2015
- b. Meeting Schedule – July, 2015
- c. Building Inspector’s Report – May, 2015
- d. Building Inspector’s Report – May, 2015

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the Board of Directors receives the staff reports a-d.

CARRIED

10.2 COMMITTEE REPORTS

- a. **2015 Advisory Planning Commission Appointments**

Bamfield APC

MOVED: Director Wyton

SECONDED: Director Kokura

THAT the following individuals be appointed to the Bamfield Advisory Planning Commission for a two year term: Max Salamon, Rae Hopkins, Jane Morrison, J.P. Hastey.

CARRIED

b. West Coast Solid Waste Management Committee Meeting- June 18, 2015 (verbal) – T. Bennett

Director Bennett reported on the June 18th meeting.

MOVED: Director Bennett

SECONDED: Director St. Jacques

THAT the verbal report be received.

CARRIED

MOVED: Director Cote

SECONDED: Director Kokura

THAT the ACRD Board of Directors appoint Edna Cox and Makenna Cyr to the Agricultural Development Committee.

CARRIED

10.3 MEMBER REPORTS

a. 9-1-1 Corporation – J. McNabb

Director McNabb reported there is a meeting on Friday in Courtenay. The creation of a capital reserve fund of \$20,000 per year is on the agenda. Director McNabb will bring back further information to the board before prior to making a decision.

b. Vancouver Island Regional Library - P. Cote

Director Cote reported on the recent meeting. The Library is recommending a change to hours. Director Ruttan discussed the City of Port Alberni's concern with the increased cost of the library service.

c. Central West Coast Forest Society – T. Bennett

Director Bennett reported the Annual Meeting is coming up on July 16th.

d. Emergency Planning – J. McNabb/P. Cote/M. Kokura/M. Ruttan – No Report

e. Alberni Valley Chamber of Commerce – J. McLeman - No Report

f. Coastal Communities Network – T. Bennett - No Report

g. West Island Woodlands Advisory Group – L. Banton

Director Banton reported on the recent meeting of the West Island Woodlands Advisory Group. The Committee had a discussion around log exports.

h. Island Coastal Economic Trust –Josie Osborne - No Report

i. Air Quality Council, Port Alberni – J. McNabb

Director McNabb reported the Council will be meeting tomorrow night regarding the waste energy program.

j. West Coast Aquatic Board – T. Bennett

Director Bennett provided a brief update on West Coast Aquatic Board.

k. Association of Vancouver Island & Coastal Communities – J. Osborne

The Chairperson reported on the AVICC Executive meeting held recently. There was discussion regarding private managed forest lands and challenges local governments are facing with drinking water issues. AVICC will be inviting treaty first nations that meet the eligible criteria to join the AVICC. Social procurement policies were also discussed.

l. Beaver Creek Water Advisory Committee – J. McNabb – No Report

m. Other Reports

Director McNabb reported on attendance at the recent Solid Waste meeting in Nanaimo. There was discussion regarding waste energy, food waste processing and solid waste.

n. Clayoquot Biosphere Trust Society-2014 Annual Report

MOVED: Director Bennett

SECONDED: Director Banton

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

a. Notice of Motion – Log Exports Resolution

MOVED: Director Ruttan

SECONDED: Director Wyton

THAT the Alberni-Clayoquot Regional District Board of Directors inform itself of the public policy issues related to log exports on Vancouver Island by seeking information

and recommendations from industry, private citizens, experts, governments and non-government organizations on, but not limited to:

- 1. The current status of log exports in BC and the historical context.*
- 2. The impact of log exports on the forest sector including advantages and disadvantages.*
- 3. Future trends and impacts on woodland and sawmill operations.*
- 4. Public policy proposals to local, provincial, and federal governments.*

CARRIED

b. Notice of Motion – Right to a Healthy Environment Resolution

MOVED: Director Wyton

SECONDED: Director St. Jacques

THAT the Alberni-Clayoquot Regional District Board of Directors consider adopting the Declaration of the Right to a Healthy Environment, based on the Blue Dot Declaration and modified as appropriate, and after sufficient review and discussion by the Board.

CARRIED

c. Late Business - Huu-ay-aht First Nation Council Elections – Next Board Meeting

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director Banton

SECONDED: Director McNabb

THAT the meeting be closed to the public to discuss matters relating to:

- i. Labour or other employee relations;*
- ii. Litigation or potential litigation affecting the Alberni-Clayoquot Regional District*
- iii. Land purchase or sale*

CARRIED

The meeting was closed to the public at 3:55 pm.

The meeting was re-opened to the public at 4:15 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

MOVED: Director Banton

SECONDED: Director Cote

THAT this meeting be adjourned at 4:16 pm.

CARRIED

Certified Correct:

Josie Osborne,
Chairperson

Russell Dyson,
Chief Administrative Officer