



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING

HELD ON WEDNESDAY, JUNE 10, 2015, 1:30 PM

District of Tofino Council Chambers, 121 3<sup>rd</sup> Street, Tofino, BC

---

### DIRECTORS

Josie Osborne, Chairperson, District of Tofino

### PRESENT:

John McNabb, Vice-Chair, Electoral Area "E" (Beaver Creek)  
Keith Wyton, Director, Electoral Area "A" (Bamfield)  
Mike Kokura, Director, Electoral Area "B" (Beaufort)  
Tony Bennett, Director, Electoral Area "C" (Long Beach)  
Penny Cote, Director, Electoral Area "D" (Sproat Lake)  
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)  
Mike Ruttan, Mayor, City of Port Alberni (via teleconference)  
Jack McLeman, Councillor, City of Port Alberni (via teleconference)  
Dianne St. Jacques, Mayor, District of Ucluelet  
Alan McCarthy, Member of Legislature, Yuułu?it'ath Government  
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

### REGRETS:

John Jack, Councillor, Huu-ay-aht First Nation

### STAFF PRESENT:

Russell Dyson, Chief Administrative Officer  
Andrew McGifford, Acting Manager of Finance  
Mike Irg, Manager of Planning and Development  
Wendy Thomson, Manager of Administrative Services

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

**The Chairperson recognized the meeting this afternoon is being held in the Tla-o-qui-aht First Nation Traditional Territories.**

### 2. APPROVAL OF AGENDA

*MOVED: Director Osborne*

*SECONDED: Director Bennett*

*THAT the agenda be approved as circulated with the additional of the following late items: verbal update on the Vancouver Island Regional Library and outreach to the Alberni Valley Drag Racing Association.*

**CARRIED**

### 3. DECLARATIONS

**4. ADOPTION OF MINUTES**

**a. Board of Directors Meeting – May 27, 2015**

*MOVED: Director Kokura*  
*SECONDED: Director McNabb*

*THAT the minutes of the Board of Directors meeting held on May 27, 2015 be adopted.*

**CARRIED**

**b. Electoral Area Directors Committee Meeting – May 27, 2015**

*MOVED: Director Bennett*  
*SECONDED: Director Kokura*

*THAT the minutes of the Electoral Area Directors Committee meeting held on May 27, 2015 be adopted.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**6. CORRESPONDENCE FOR ACTION**

**a. Correspondence dated May 27, 2015 from Christy Clark, Premier regarding Requests for Meetings with Premier and Ministers at the Union of British Columbia Municipalities Convention.**

*MOVED: Director Bennett*  
*SECONDED: Director Banton*

*THAT this correspondence be received.*

**CARRIED**

**b. Correspondence dated June 3, 2015 from the Nuu-chah-nulth Tribal Council regarding Call for Action on Truth and Reconciliation Commission Recommendations.**

*MOVED: Director Bennett*  
*SECONDED: Director Cootes*

*THAT the ACRD Board forward a letter to the Truth and Reconciliation Commission supporting the recommendations outlined in the Calls to Action Section of the Truth and Reconciliation Commission report released on June 2, 2015 with a copy of the letter to the Federal and Provincial Government and the Nuu-chah-nulth Tribal Council.*

**CARRIED**

*MOVED: Director Bennett*  
*SECONDED: Director Cote*

*THAT the ACRD Board of Directors forward the correspondence from the Nuuchah-Nulth Tribal Council regarding Calls for Action on TRC Recommendations dated June 3, 2015 to the ACRD Reconciliation Committee to follow-up further with the Nuuchah-nulth Tribal Council.*

**CARRIED**

## **7. CORRESPONDENCE FOR INFORMATION**

- a. E-COMM 911**  
Spring 2015 Issue of Quarterly Newsletter
- b. WESTERN COMMAND MILITARY VEHICLE HISTORICAL SOCIETY**  
Freedom Route Six Convoy to Vancouver Island July 4-9, 2015
- c. UNION OF BRITISH COLUMBIA MUNICIPALITIES**  
Call for Nomination for UBCM Executive

*MOVED: Director Kokura*  
*SECONDED: Director St. Jacques*

*THAT the Board of Directors receives items a-c for information.*

**CARRIED**

## **8. REQUEST FOR DECISIONS & BYLAWS**

- a. Request for Decision regarding Bamfield Water Committee Amendment Bylaw No. A1070-1, 2015.**

*MOVED: Director Wyton*  
*SECONDED: Director Bennett*

*THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw cited as "Bamfield Water Committee Amendment Bylaw No. A1070-1, 2015".*

**CARRIED**

*MOVED: Director Wyton*  
*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw cited as "Bamfield Water Committee Amendment Bylaw No. A1070-1, 2015".*

**CARRIED**

*MOVED: Director Wyton*  
*SECONDED: Director Bennett*

*THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw cited as "Bamfield Water Committee Amendment Bylaw No. A1070-1, 2015".*

**CARRIED**

*MOVED: Director Wyton*  
*SECONDED: Director Bennett*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw cited as "Bamfield Water Committee Amendment Bylaw No. A1070-1, 2015".*

**CARRIED**

Director McNabb left the meeting at 1:50 pm due to a conflict of interest.

**b. Request for Decision regarding Vehicle Purchase – Beaver Creek Volunteer Fire Department.**

*MOVED: Director Kokura*  
*SECONDED: Director Banton*

*THAT the Alberni-Clayoquot Regional District Board of Directors agree to purchase a 2012 Dodge Ram, ½ Ton, 4x4, Crew Cab, Short Box with 38,674 KM from the Arbutus RV & Marine Sales Ltd for the purchase price of \$32,500 (plus \$1,625 GST & \$2,275 PST) for the BCVFD.*

**CARRIED**

*MOVED: Director Bennett*  
*SECONDED: Director Banton*

*THAT the ACRD Board of Directors approve the following asset transfer: Beaver Creek Volunteer Fire Department 2001 Chevy ¾ Ton extended cab transfer to the Beaver Creek water service.*

**CARRIED**

Director McNabb re-entered the meeting at 1:54 pm.

**c. Request for Decision regarding BC Healthy Communities Transportation Forum – Thursday, June 11, 2015.**

*MOVED: Director Bennett*  
*SECONDED: Director Kokura*

*THAT the Alberni-Clayoquot Regional District Board of Directors approve the scheduled BC Healthy Communities Transportation Forum Thursday, June 11 for the ACRD Directors, Senior Staff, and the ACHN Table of Partners.*

**CARRIED**

**d. Request for Decision regarding Finance Warrant No. 553.**

*MOVED: Director Kokura  
SECONDED: Director McNabb*

*THAT the Board of Directors approves Finance Warrant Number 553 in the amount of \$591,012.04 dated May 31, 2015.*

**CARRIED**

**e. Request for Decision regarding British Columbia Air Access Program (BCAAP) AVRA.**

*MOVED: Director McNabb  
SECONDED: Director Cote*

*THAT the Alberni-Clayoquot Regional District Board of Directors submit a funding application to the British Columbia Air Access Program (BCAAP) for the Alberni Valley Regional Airport runway extension project for a total value of \$5.9 million*

**CARRIED**

*MOVED: Director Ruttan  
SECONDED: Director Banton*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt the 2015 AVRA Capital Development Plan.*

**CARRIED**

**f. Request for Decision regarding Solid Waste Disposal and Tipping Fees Bylaw No. R1027, 2015.**

*MOVED: Director McNabb  
SECONDED: Director Kokura*

*THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw cited as "Alberni Valley Landfill Tipping Fee and Regulation Bylaw No. R1027, 2015."*

**CARRIED**

*MOVED: Director Banton*  
*SECONDED: Director Cote*

*THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw cited as "Alberni Valley Landfill Tipping Fee and Regulation Bylaw No. R1027, 2015."*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Banton*

*THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw cited as "Alberni Valley Landfill Tipping Fee and Regulation Bylaw No. R1027, 2015."*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Cote*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw cited as "Alberni Valley Landfill Tipping Fee and Regulation Bylaw No. R1027, 2015."*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Banton*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt the following implementation policy for penalties: at the Alberni Valley Landfill:*

- *Commencing January 1, 2016, a surcharge of 50% of the current tipping fee for loads containing more than 10% of corrugated cardboard;*
- *Commencing July 1, 2016 a surcharge of 100% of the current tipping fee for loads containing more than 5% of corrugated cardboard.*

**CARRIED**

**g. Request for Decision regarding RAP Paving the Long Beach Airport (CYAZ) Access Road.**

*MOVED: Director Bennett*  
*SECONDED: Director St. Jacques*

*THAT the Alberni-Clayoquot Regional District Board of Directors agree to pave the access road to the Long Beach Airport (CYAZ) with Recycled Asphalt Pavement (RAP) material for a total cost not to exceed \$40,800.00, the Board*

*waive the requirement for a call for bids and the contract be awarded to AWA Asphalt Ltd. on the basis of the receipt of two written quotes.*

**CARRIED**

**9. PLANNING MATTERS**

**a. DVD15006, SPROAT LAKE LANDING, 10695 LAKESHORE ROAD**

Development Variance Permit Application – Memorandum and Permit

*MOVED: Director Cote*

*SECONDED: Director Banton*

*THAT the Board of Directors pass a resolution to issue development variance permit DVD15006.*

**CARRIED**

**b. DVD15008, CAMPBELL, 9291 FABER ROAD**

Development Variance Permit Application – Memorandum and Permit

*MOVED: Director Cote*

*SECONDED: Director Bennett*

*THAT the Board of Directors pass a resolution to issue development variance permit DVD15008.*

**CARRIED**

**c. DVE15005, POWER/BURKINSHAW, 6618 HILLS ROAD**

Development Variance Permit Application – Memorandum and Permit

*MOVED: Director McNabb*

*SECONDED: Director Bennett*

*THAT the Board of Directors pass a resolution to issue development variance permit DVE15005.*

**CARRIED**

**d. DVE15007, TUTTLE, 6172 DRINKWATER ROAD**

Development Variance Permit Application – Memorandum and Permit

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the Board of Directors pass a resolution to issue development variance permit DVE15007.*

**CARRIED**

- e. **TUP15009, 0742479 BC LTD, 18001 STIRLING ARM ROAD**  
Temporary Use Permit Application – Memorandum and Permit

*MOVED: Director Cote*  
*SECONDED: Director Bennett*

*THAT the Board of Directors pass a resolution to issue Temporary Use Permit TUP15009.*

**CARRIED**

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- a. **CAO Report – June 5, 2015**  
b. **Planning and Development Report – June 3, 2015**  
c. **Staff Action Items Report – June 5, 2015**

*MOVED: Director Kokura*  
*SECONDED: Director Bennett*

*THAT the Board of Directors receives the staff reports a-c.*

**CARRIED**

### **10.2 COMMITTEE REPORTS**

- a. **Long Beach Airport Advisory Committee Meeting – June 4, 2015**  
- D. St. Jacques (verbal)

Director St. Jacques reported on the June 4th LBA Advisory Committee meeting. The Committee is developing a marketing plan for the Long Beach Airport for consideration in 2016.

*MOVED: Director Bennett*  
*SECONDED: Director Cote*

*THAT this verbal report be received.*

**CARRIED**

- b. **Vancouver Island Regional Library Update - Late Item - P. Cote**

Director Cote reported on the Vancouver Island Regional Library. The VIRL Board is conducting a Strategic Plan Review and will be conducting open houses in the region on the following dates: Ucluelet on June 17<sup>th</sup>, Tofino on June 18<sup>th</sup> and Port Alberni on July 16<sup>th</sup>. Director Cote urged Directors to attend one of the sessions.



*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT the Board of Directors receive the verbal report.*

**CARRIED**

### **10.3 OTHER REPORTS**

#### **a. Central Westcoast Forest Society 2015 Project update.**

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT the Board of Directors receives the Central Westcoast Forest Society 2015 Project update.*

**CARRIED**

#### **b. Air Quality Council meeting of May 14, 2015.**

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the Board of Directors receive the May 14, 2015 Air Quality Council Minutes.*

**CARRIED**

### **11. UNFINISHED BUSINESS**

### **12. LATE BUSINESS**

#### **a. AV Drag Racing Association Outreach**

*MOVED: Director Osborne*

*SECONDED: Director Cote*

*THAT the Directors McNabb, Cote, Ruttan, McLeman and Osborne meet with the Albern Valley Drag Racing Association to discuss the future of the drag race event, in consideration of the proposed runway expansion with the purpose of trying to provide a long term option for the event.*

**CARRIED**

*MOVED: Director Osborne*

*SECONDED: Director Bennett*

*THAT the ACRD Board of Directors allow the following for consideration as a late item:  
Funding Request for the Long Beach Airport lighting improvements.*

**CARRIED**

*MOVED: Director St .Jacques  
SECONDED: Director Banton*

*THAT the Alberni-Clayoquot Regional District Board of Directors submit a funding application to the British Columbia Air Access Program (BCAAP) for lighting improvements for the Long Beach Airport for a total project value of \$1,697,520.*

**CARRIED**

**13. QUESTION PERIOD**

**14. RECESS**

*MOVED: Director Banton  
SECONDED: Director Cootes*

*THAT the Regular Board of Directors meeting be recessed at 2:28 pm in order to conduct the Regional Hospital District meeting.*

**CARRIED**

**15. RECOVENE**

The meeting reconvened at 3:00 pm.

**16. IN-CAMERA**

*MOVED: Director Bennett  
SECONDED: Director Kokura*

*THAT the meeting be closed to the public to discuss matters relating to:  
i. Labour or other employee relations.*

**CARRIED**

The meeting was closed to the public at 3:00 pm.

The meeting was re-opened to the public at 3:43 pm.

**17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

**18. ADJOURN**

*MOVED: Director McNabb*

*SECONDED: Director Banton*

*THAT this meeting be adjourned at 3:43 pm.*

**CARRIED**

Certified Correct:

---

Josie Osborne,  
Chairperson

---

Russell Dyson,  
Chief Administrative Officer