



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, JANUARY 14, 2015

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Josie Osborne, Chairperson, District of Tofino

PRESENT:

John McNabb, Vice-Chair, Electoral Area "E" (Beaver Creek)

Keith Wyton, Electoral Area "A" (Bamfield)

Mike Kokura, Electoral Area "B" (Beaufort)

Tony Bennett, Electoral Area "C" (Long Beach)

Penny Cote, Electoral Area "D" (Sproat Lake)

Lucas Banton, Electoral Area "F" (Cherry Creek)

John Jack, Councillor, Huu-ay-aht First Nation

Jack McLeman, Councillor, City of Port Alberni

Mike Ruttan, Mayor, City of Port Alberni

Dianne St. Jacques, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułu?it?ath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Teri Fong, Manager of Finance

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director Banton

THAT the ACRD Board of Directors approve the addition of the following late items: correspondence from Julie Brix, Ken Kyler, Ron McKinlay and correspondence dated Jan. 14th regarding Communal Meeting Place in Salmon Beach and revised 2015 Committee Appointments to Outside Boards, Agencies Commissions.

CARRIED

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the ACRD Board of Directors approve the agenda as amended.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – December 5, 2014

MOVED: Director Bennett

SECONDED: Director Banton

THAT the minutes of the Board of Directors meeting held on December 5, 2014 be adopted.

CARRIED

b. West Coast Committee Meeting – December 11, 2014

MOVED: Director Bennett

SECONDED: Director McLeman

THAT the minutes of the West Coast Committee meeting held on December 11, 2014 be adopted.

CARRIED

**c. Solid Waste Plan Monitoring Advisory Committee - West Coast –
December 11, 2014**

MOVED: Director Banton

SECONDED: Director McLeman

THAT the minutes of the Solid Waste Plan Monitoring Advisory Committee – West Coast meeting held on December 11, 2014 be adopted.

CARRIED

**d. Solid Waste Plan Monitoring Advisory Committee - Alberni Valley –
December 17, 2014**

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the minutes of the Solid Waste Plan Monitoring Advisory Committee – Alberni Valley meeting held on December 17, 2014 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. **Zoran Knezevic - President & CEO-Port Alberni Port Authority - Presentation of PATH and Port Activities (By Board Invitation)**

Mr. Knezevic provided an update on Port activities and ongoing development including the Port Alberni Transshipment Hub (PATH) project.

b. **James Edwards - Executive Director - Huu-ay-aht First Nation – Update LNG Project (By Board Invitation)**

Mr. Edwards, Executive Director, Huu-ay-aht First Nation introduced Chief Councillor, Jeff Cook, and Annie Merrit, LNG Community Engagement Coordinator.

Chief Councillor Cook provided opening remarks and shared a video on the LNG project in Sarita Bay. Mr. Edwards provided an update on the LNG Sarita Bay Project and upcoming communication initiatives.

c. **Mr. Scott Fraser, MLA, Alberni-Pacific Rim, regarding Welcome to New Board Members, Role of Member of the BC Legislature and Role of the Community MLA Office.**

MLA Scott Fraser welcomed new and returning ACRD Board members and provided an overview of his role as a member of the BC Legislature, role in the community and support he can provide to the Regional District.

d. **Adriane Schroeder, Alberni-Clayoquot Health Network, regarding ACHN Transportation Study.**

Ms. Schroeder presented the Affordable & Accessible Transportation study on behalf of the Alberni-Clayoquot Health Network.

6. CORRESPONDENCE FOR ACTION

a. **REQUEST FOR LETTER OF SUPPORT**

Central Westcoast Forest Society, December 10, 2014 regarding a request for a Letter of Support for Stream and Forest Restoration at Twin Rivers from Salmon Beach.

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the ACRD Board of Directors forward a letter to the Central Westcoast Forest Society supporting their funding application for the Twin Rivers Stream and Forest Restoration Project.

CARRIED

b. REQUEST FOR SUPPORT

Sproat Lake Community Association, December 29, 2014, regarding a request for Investigation and Support for the expansion of cell phone coverage in the Sproat Lake Electoral Area.

MOVED: Director Cote

SECONDED: Director Bennett

THAT the ACRD Board of Directors forward a letter to Telus and other providers supporting improved cell phone coverage at Sproat Lake.

CARRIED

c. REQUEST FOR MEMBERSHIP

Federation of Canadian Municipalities, December 8, 2014, regarding request for 2015-2016 Membership Renewal.

MOVED: Director Ruttan

SECONDED: Director McLeman

THAT the Board of Directors re-new membership in the Federation of Canadian Municipalities for 2015-2016 in the amount of \$4,861.92.

CARRIED

d. INVITATION TO ATTEND CEO/CAO FORUM

Association of Vancouver Island Municipalities, January 6, 2015, regarding CEO/CAO Forum to be held in Victoria on March 24th and 25th, 2015.

MOVED: Director Kokura

SECONDED: Director McLeman

THAT the ACRD Board of Directors authorize the Chairperson and CAO to attend the CEO/CAO forum March 24th and 25th, 2015 in Victoria, BC.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

a. BC HYDRO

Ash River – Seismic Reviews and Dam Safety
Long Beach Area Reinforcement Project

b. BC TRANSIT

Congratulations on Recent Elections & Offer of Presentation of Benefits of Partnership with BC Transit

- c. **ISLAND COASTAL ECONOMIC TRUST**
Oceanside Initiatives to Lead Regional Economic Development Planning Process
Faster, More Secure Internet Means Jobs for Lasqueti Island
Grant Will Help Sayward Grow its Marine Sector
- d. **VANCOUVER ISLAND NORTH INFILM FILM COMMISSION**
Year End Report and 5 Year Business Plan
- e. **HUDSON'S HOPE**
Referral of Proposed Site C Dam Project to BC Utilities Commission
- f. **ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES**
Second Call – 2015 AVICC Resolutions and Nominations
- g. **TRANS MOUNTAIN**
Trans Mountain Expansion Project
- h. **BC GOVERNMENT OFFICIAL OPPOSITION**
Congratulations on Recent Elections
- i. **METRO VANCOUVER BOARD**
Greater Vancouver Sewerage and Drainage District Municipal Solid Waste and
Recyclable Material Regulatory Bylaw No. 280.
- j. **PRA-BC**
Thank you for September 24, 2014 Letter in Support of Port Alberni
- k. **North Island College**
Congratulations on recent elections

8. **REQUEST FOR DECISIONS & BYLAWS**

- a. **REQUEST FOR DECISION**
Alberni Valley Landfill – Fencing Contract

MOVED: Director Ruttan

SECONDED: Director Banton

THAT the Alberni-Clayoquot Regional District Board of Directors award the AV Landfill Fencing Contract to Agfor Industries Ltd. for a total tender price of \$38,433.15, including GST.

CARRIED

- b. **REQUEST FOR DECISION**
Revenue Anticipation Borrowing Bylaw

MOVED: Director Bennett

SECONDED: Director Banton

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to the bylaw cited as "Revenue Anticipation Borrowing Bylaw No. F1113, 2015".

CARRIED

MOVED: Director Kokura
SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to the bylaw cited as "Revenue Anticipation Borrowing Bylaw No. F1113, 2015".

CARRIED

MOVED: Director McNabb
SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to the bylaw cited as "Revenue Anticipation Borrowing Bylaw No. F1113, 2015".

CARRIED

MOVED: Director Bennett
SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors adopt bylaw cited as "Revenue Anticipation Borrowing Bylaw No. F1113, 2015".

CARRIED

c. REQUEST FOR DECISION

Alberni Valley Regional Airport Bylaw Amendment Adoption

MOVED: Director Cote
SECONDED: Director Cootes

THAT the Alberni-Clayoquot Regional District Board of Directors adopt the bylaw cited as "Bylaw 791-1, Port Alberni Airport Extended Service Area Establishment Bylaw Amendment, 2014".

CARRIED

d. REQUEST FOR DECISION

Motion to Cancel January 28, 2015 Board of Directors Meeting

MOVED: Director Cootes
SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors cancel the regular Board of Directors meeting on Wednesday, January 28, 2015.

CARRIED

e. REQUEST FOR DECISION

Alberni Valley Emergency Response

MOVED: Director McLeman

SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors support the four recommendations from the CAO's report on the December 9, 2014 storm event including the Chair writing to the province to request improved river monitoring in the Somas River water shed.

CARRIED

f. REQUEST FOR DECISION

Plan for Communal Meeting Place

Late correspondence: Julie Brix, Ken Kyler, Ron McKinlay and Jan. 14th email.

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Request for Decision and late correspondence regarding the plan for the communal meeting place at Salmon Beach be referred to the next regular Board of Directors meeting.

CARRIED

g. REQUEST FOR DECISION

Franklin River Road Fire Protection

MOVED: Director McNabb

SECONDED: Director Bennett

THAT the Request for Decision regarding the Franklin River Road Fire Protection Service Agreement with the City of Port Alberni be deferred until the Regional District hears back from the City of Port Alberni.

CARRIED

h. REQUEST FOR DECISION

ACRD Confined Space Policy-(Policy Attached Separately)

MOVED: Director McLeman

SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors adopt the Alberni-Clayoquot Regional District Confined Space Entry Program and Procedures Policy as presented.

CARRIED

i. REQUEST FOR DECISION

2015 Committee Appointments/Late Item: Revised Appointments to Outside Boards, Agencies, Commission.

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Board of Directors approves the 2015 Alberni-Clayoquot Regional District Committee Appointments and Appointments to Outside Boards, Agencies, Commissions as presented with the following amendments:

Municipal Insurance Association: Director Banton, Director McNabb (alternate)

Fisheries Resource Committee – Remove Director Jack

VI Film Commission: Director Ruttan

Reconciliation Committee: add Director Osborne and Director Ruttan

CARRIED

j. REQUEST FOR DECISION

Finance Warrant December 2014

MOVED: Director Ruttan

SECONDED: Director Banton

THAT the Board of Directors approves the 2015 Alberni-Clayoquot Regional District Committee Appointments and Appointments to Outside Boards, Agencies, Commissions as presented.

CARRIED

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

a. RF14005, FRANCOEUR/ISLAND CORRIDOR, BLK 1447 & PART OF R/W VIP67988

Rezoning Application – Report and Bylaw P1325

MOVED: Director Banton

SECONDED: Director McNabb

THAT the Board of Directors receive the staff report.

CARRIED

MOVED: Director Banton

SECONDED: Director Kokura

THAT Bylaw P1325, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a first time.

CARRIED

*MOVED: Director Banton
SECONDED: Director Kokura*

THAT the public hearing for Bylaw P1325 be delegated to the Director for Electoral Area "F", the Alternate Director, or the Chairperson of the Regional Board.

CARRIED

9.2 ALL DIRECTORS

a. ABATTOIR FEASIBILITY STUDY Request for Decision

*MOVED: Director Kokura
SECONDED: Director Bennett*

THAT the Board of Directors provide \$5,000 in matching funds and a letter of support for an Abattoir Feasibility Study grant application to the Investment Agriculture Foundation of BC Local Government Agricultural Planning Program.

CARRIED

b. AGRICULTURAL SUPPORT WORKERS NOVEMBER REPORT Report

*MOVED: Director Kokura
SECONDED: Director McNabb*

THAT the Board of Directors receive the report.

CARRIED

c. AGRICULTURAL SUPPORT WORKERS DECEMBER REPORT Report

*MOVED: Director Bennett
SECONDED: Director Cote*

THAT the Board of Directors receive the report.

CARRIED

10.1 STAFF REPORTS

- a. CAO Report – January 9, 2015
- b. Planning & Development Manager Report – January 7, 2015

- c. Financial Manager Report – January 7, 2015
- d. Environmental Services Department Report – January 8, 2015
- e. Staff Action Items Report – January 9, 2015
- f. 2015 ACRD/ACRHD Board Meeting Schedule
- g. Building Inspector’s Report – December 2014

MOVED: Director Bennett

SECONDED: Director Cote

THAT the Board of Directors receives the Staff Reports a-g.

CARRIED

10.2 COMMITTEE REPORTS

10.3 OTHER REPORTS

- a. **Strawberry Isle Marine Research Society**
2013 Year-End Report

MOVED: Director Bennett

SECONDED: Director Kokura

THAT this report be received.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director McNabb

SECONDED: Director Cote

THAT the meeting be closed to the public to discuss matters relating to:

- i. *Purchase or sale of land or improvements, disclosure of which the Board considers could be harmful to the Regional District’s interests;*
- ii. *Labour or other employee relations.*

CARRIED

MOVED: Director McLeman

SECONDED: Director Cootes

THAT the meeting be recessed at 3:42 pm in order to conduct the Alberni-Clayoquot Regional Hospital District meeting.

CARRIED

The meeting was closed to the public at 3:53 pm.

The meeting was re-opened to the public at 4:50 pm.

15. RISE AND REPORT FROM THE IN-CAMERA MEETING

The ACRD Board of Directors agrees in principle to enter into a section 219 covenant for Lot 1, District Lot 114, Clayoquot District Plan VIP73847 that ensures the property is protected from future sale and that the form and condition of the land does not change.

16. ADJOURN

MOVED: Director McNabb

SECONDED: Director McLeman

THAT this meeting be adjourned at 4:51 pm.

CARRIED

Certified Correct:

Josie Osborne,
Chairperson

Russell Dyson,
Chief Administrative Officer