



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, FEBRUARY 25, 2015, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Josie Osborne, Chairperson, District of Tofino

PRESENT:

John McNabb, Vice-Chair, Electoral Area "E" (Beaver Creek)

Bob Baden, Alternate Director, Electoral Area "A" (Bamfield)

Mike Kokura, Electoral Area "B" (Beaufort)

Tony Bennett, Electoral Area "C" (Long Beach)

Penny Cote, Electoral Area "D" (Sproat Lake)

Lucas Banton, Electoral Area "F" (Cherry Creek)

Jack McLeman, Councillor, City of Port Alberni

Dianne St. Jacques, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułuꞵitꞵath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

REGRETS:

John Jack, Councillor, Huu-ay-aht First Nation

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andrew McGifford, Acting Manager of Finance

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:31 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Bennett

SECONDED: Director McLeman

THAT the agenda be approved as circulated with the addition of the following late item: Coastal Regional District Chairs Group meeting with Minister Stone.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – February 11, 2015

MOVED: Director Bennett

SECONDED: Director Cote

THAT the minutes of the Board of Directors held on February 11, 2015 be adopted.

CARRIED

b. Committee-of-the-Whole Meeting – February 11, 2015

MOVED: Director Cote

SECONDED: Director Bennett

THAT the minutes of the Committee-of-the-Whole meeting held on February 11, 2015 be adopted.

CARRIED

c. West Coast Committee-Financial Planning Meeting – February 19, 2015

MOVED: Director St. Jacques

SECONDED: Director Banton

THAT the minutes of the West Coast Committee-Financial Planning Meeting held on February 19, 2015 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Lori Wilson, Mapping Technician, Recognition – 15 years of Service

The Board of Directors recognized Lori Wilson for 15 years of service with the Alberni-Clayoquot Regional District.

**Rob Gaudreault, Building Inspector/Property Maintenance Coordinator,
Recognition – 5 Years of Service**

The Board of Directors recognized Rob Gaudreault for five years of service with the Alberni-Clayoquot Regional District.

b. Mr. Bill Dawson, Deputy Assessor, BC Assessment regarding 2015 Assessment Roll.

Mr. Dawson provided history and overview of BC Assessment Authority. He provided an overview of the 2015 average residential and commercial assessments for all areas with the Alberni-Clayoquot region.

MOVED: Director McNabb
SECONDED: Director St. Jacques

THAT the ACRD Board of Directors allow the delegation from BC Assessment to continue presenting beyond the ten minute maximum.

CARRIED

- c. Mr. Christopher Donison, Executive Artistic Director, Music by the Sea- regarding update on activities.**

Mr. Donison provided an overview of future projects planned for Music by the Sea.

6. CORRESPONDENCE FOR ACTION

- a. Correspondence dated February 2, 2015 from the Skeena-Queen Charlotte Regional District regarding a request that the Alberni-Clayoquot Regional District forward a letter to the Premier of British Columbia to request that Regional Districts be allowed representation in BC Environmental Stewardship Initiatives.**

MOVED: Director Bennett
SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors forward a letter to the Premier of British Columbia expressing the need for local government representation in Environmental Stewardship Initiatives and Consultation Processes.

CARRIED

- b. Correspondence dated February 16, 2015 from Island Corridor Foundation regarding request for a ICF Director Nominee 2015-2017 and ICF Representative 2015.**

MOVED: Director Cote
SECONDED: Director St. Jacques

THAT the Alberni-Clayoquot Regional District Board of Directors nominate Mr. Ken McRae for the Island Corridor Foundation Director to be elected for a two year term at the Annual General Meeting April 23, 2015.

CARRIED

MOVED: Director Cote
SECONDED: Director St. Jacques

THAT the Alberni-Clayoquot Regional District Board of Directors appoint Mr. Ken McRae as the member representative to the Island Corridor Foundation Board who will attend the Annual General Meeting April 23, 2015.

DEFEATED

MOVED: Director Banton
SECONDED: Director McLeman

THAT the Alberni-Clayoquot Regional District Board of Directors appoint Director Banton as the member representative to the Island Corridor Foundation Board who will attend the Annual General Meeting April 23, 2015.

CARRIED

- c. Correspondence dated February 18, 2015 from the City of Port Alberni regarding the establishment of a new Standing Committee to be known as the McLean Mill Advisory Committee and request for an Alberni-Clayoquot Regional District representative on this Committee.**

MOVED: Director McNabb
SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors appoint Director Kokura to sit on the McLean Mill Advisory Committee.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. B.C. ROAD BUILDERS & HEAVY CONSTRUCTION ASSOCIATION**
Congratulations on Election
- b. DISTRICT OF TOFINO**
Highway # 4
- c. PUBLIC WORKS ASSOCIATION OF BC**
National Public Works Week, May 17-23, 2015
- d. ISLAND COASTAL ECONOMIC TRUST**
Local Mayors Elected to Guide ICET Investment Decisions
- e. R. ANDERSON & ASSOCIATES**
Introduction Letter

MOVED: Director Kokura
SECONDED: Director McNabb

THAT the correspondence a to e be received for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Westcoast Waste Management Budget.

MOVED: Director Bennett
SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors receive the report clarifying proposed expenses in the 2015 West Coast Waste management 2015 Budget, with explanations as requested by the West Coast Committee.

CARRIED

b. Request for Decision regarding 1st Reading of the 2015-2019 Financial Plan.

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Alberni Valley Regional Airport budget be amended to reduce the contribution to capital from \$100,000 to \$98,835 in 2015, in order to maintain the tax requisition at its maximum - \$50,000.

CARRIED

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the West Coast Waste Management budget be amended to reduce the wood waste grinding expense in 2015 from \$10,000 to \$0 and the tax requisition be amended accordingly.

CARRIED

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Alberni Valley and Bamfield Waste Management budget be amended to reduce the wood waste grinding expense in 2015 from \$20,000 to \$10,000 and the proposed tax requisition for the Alberni Valley be eliminated.

CARRIED

MOVED: Director McNabb
SECONDED: Director McLeman

THAT the Air Quality Council grant-in-aid in the amount of \$5,000.00 be funded by the Alberni Valley and Bamfield.

CARRIED

*MOVED: Director Cote
SECONDED: Director Ruttan*

THAT the Alberni Community and Women's Services 2015 grant-in-aid request be funded by the Alberni Valley for \$5,000.00 subject to confirmation from their feasibility study that the project is viable.

CARRIED

*MOVED: Director Bennett
SECONDED: Director Banton*

THAT the ACRD Board of Directors approve a grant-in-aid in 2015 to the Jericho Road Church in the amount of \$2,000.00 funded by all municipal and electoral areas.

CARRIED

*MOVED: Director Bennett
SECONDED: Director St. Jacques*

THAT the Central West Coast Forest Society 2015 grant-in-aid application of \$3,500 be funded from the illegal dumping expense of the West Coast Waste Management budget.

CARRIED

*MOVED: Director Bennett
SECONDED: Director Kokura*

THAT the grants-in-aid budget be amended to reflect the recommendations of the February 25th Committee of the whole meeting whereby a contribution be made to the City of Port Alberni's Economic Development function for a total of \$31,333.00 with the same allocation of participating members as 2014 with the exception of the District of Tofino which has increased its contribution to \$5,000.

CARRIED

*MOVED: Director Bennett
SECONDED: Director McNabb*

THAT the Board of Directors give first reading to Bylaw cited as '2015-2019 Alberni-Clayoquot Regional District Financial Plan Bylaw No. F1115 as amended.'

CARRIED

c. Request for Decision regarding Alberni-Clayoquot Health Network Coordinator.

MOVED: Director Cote
SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors award the Alberni-Clayoquot Health Network Coordinator contract to Ms. Marcie DeWitt for a one year term commencing March 1, 2015 in the amount of \$80,000.00 including all travel, expenses and taxes.

CARRIED

d. Request for Decision regarding Tsunami Detection – WERA Radar Proposal.

MOVED: Director Bennett
SECONDED: Director St. Jacques

THAT the Alberni-Clayoquot Regional District Board of Directors agree to allow Ocean Networks Canada to install a WERA High Frequency radar system at the Long Beach Airport.

CARRIED

e. Request for Decision regarding Bamfield Water Treatment Facility.

MOVED: Director Baden
SECONDED: Director McNabb

THAT the Board of Directors fund its' contribution of \$506,220.00 for the Bamfield Water Treatment Facility through short term borrowing for Electoral Area "A" (Bamfield).

CARRIED

9. PLANNING MATTERS

a. AB14003, ADAMS, 5205 BATTY ROAD
Agricultural Land Reserve Application – Report

MOVED: Director Kokura
SECONDED: Director Bennett

THAT the Board of Directors forward the application to the Agricultural Land Commission, noting that the application complies with the Beaufort Official Community Plan and ACRD Zoning Bylaw.

CARRIED

b. AE14004, COREY/HAWSER, 6176 SAUNDERS ROAD N
Agricultural Land Reserve Application – Report

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the Alberni-Clayoquot Regional District Board of Directors forward the application to the Agricultural Land Commission.

DEFEATED

MOVED: Director McNabb

SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board is at this time, disposed to deny Agricultural Land Reserve Application AE14004, but prior to doing so the Board wishes to offer the applicants the opportunity to present their own case as to why this application should not be denied.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. Staff Action Items Report – February 20, 2015
- b. Board of Directors Meeting Schedule – March 2015

MOVED: Director Kokura

SECONDED: Director McNabb

THAT the Board of Directors receives the Staff Reports a- b.

CARRIED

10.2 COMMITTEE REPORTS

- a. **West Coast Solid Waste Plan Monitoring Committee – February 19, 2015 – (verbal)- J. Osborne**

The Chairperson reported on the March 19th West Coast Solid Waste Plan Monitoring Committee meeting.

- b. **Beaver Creek Water Advisory Committee Meeting – February 23, 2015 (verbal)- J. McNabb**

Director McNabb reported on the February 23rd meeting. The main purpose of the meeting was to review the budget for 2015.

MOVED: Director Bennett
SECONDED: Director St. Jacques

THAT the verbal reports a-b be received.

CARRIED

10.3 MEMBER REPORTS

- a. 9-1-1 Corporation – J. McNabb – No Report**
- b. Vancouver Island Regional Library - P. Cote – No Report**
- c. Central West Coast Forest Society – T. Bennett – No Report**
- d. Emergency Planning – J. McNabb/P. Cote/M. Kokura/M. Ruttan**

Director McNabb reported on the February 19th meeting.

- e. Alberni Valley Chamber of Commerce – J. McLeman – No Report**
- f. Coastal Communities Network – T. Bennett – No Report**
- g. West Island Woodlands Advisory Group – L. Banton**

Director Banton provided a brief update on the last meeting.

- h. Island Coastal Economic Trust –Josie Osborne**

The Chairperson provided a brief update on the ICET.

- i. Air Quality Council, Port Alberni – J. McNabb – No Report**
- j. West Coast Aquatic Board – T. Bennett – No Report**
- k. Association of Vancouver Island & Coastal Communities – J. Osborn - No Report**
- l. Beaver Creek Water Advisory Committee – J. McNabb – No Report**

MOVED: Director Bennett
SECONDED: Director McNabb

THAT the Board of Directors receive the Member Reports.

CARRIED

10.4 OTHER REPORTS

- a. RCMP Monthly Report for November/December 2014**
- b. RCMP Monthly Report for January 2015**

Inspector Richards, Port Alberni RCMP Detachment provided a brief update on policing in the community.

MOVED: Director Jack
SECONDED: Director Bennett

THAT reports a-b be received.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

a. Coastal Regional Chairs Group

MOVED: Director Kokura
SECONDED: Director McNabb

THAT the Chairperson be authorized to attend the Coastal Regional District Chairs Group meeting with Minister Stone on March 5th in Victoria.

CARRIED

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director Cote
SECONDED: Director McLeman

THAT the meeting be closed to the public to discuss matters relating to:

- i. Labour or Other Employee Relations;*
- ii. Section 21 of the Freedom of Information and Protection of Privacy Act.*

CARRIED

The meeting was closed to the public at 3:58 pm.

The meeting was re-opened to the public at 4:45 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

MOVED: Director Banton
SECONDED: Director Kokura

THAT this meeting be adjourned at 4:46 pm.

CARRIED

Certified Correct:

Josie Osborne,
Chairperson

Russell Dyson,
Chief Administrative Officer