



Alberni-Clayoquot Regional District

MINUTES OF THE PARCEL TAX REVIEW PANEL MEETING HELD ON WEDNESDAY, FEBRUARY 25, 2015, 9:30 AM Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS Lucas Banton, Chairperson, Electoral Area “F” (Cherry Creek)
PRESENT: Mike Ruttan, Mayor, City of Port Alberni
John McNabb, Electoral Area “E” (Beaver Creek)

STAFF PRESENT: Andrew McGifford, Acting Manager of Finance
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER & APPOINTMENT OF CHAIRPERSON

The meeting was called the meeting to order at 9:30 am.

MOVED: Director McNabb

SECONDED: Director Ruttan

THAT Director Lucas be appointed Chairperson of the Alberni-Clayoquot Regional District Parcel Tax Review Panel for 2015.

CARRIED

The Chairperson recognized the meeting this morning is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Ruttan

SECONDED: Director McNabb

THAT the agenda be approved as circulated.

CARRIED

3. OVERVIEW OF PARCEL TAX ROLL REVIEW PROCESS

a. **Overview of the Parcel Tax Review Process for 2015 – Acting Manager of Finance (Collector for 2015)**

The Acting Manager of Finance provided an overview of the parcel tax review panel process.

4. COMPLAINTS

- a. No Complaints Received.

5. AUTHENTICATION

MOVED: Director McNabb

SECONDED: Director Ruttan

THAT the following 2015 Parcel Tax Rolls be declared authenticated pursuant to section 206 of the Community Charter:

- a. **Bamfield Water System Local Service Area**
- b. **Beaver Creek Arena**
- c. **Beaver Creek Water System Local Service Area**
- d. **Cherry Creek Arena**
- e. **Salmon Beach Power Local Service Area**
- f. **Salmon Beach Sewage/Security/Garbage/Recreation/Transportation/Water Local Service Area**
- g. **South Long Beach Multi Purpose Path Local Service Area**
- h. **Sproat Lake Arena**
- i. **Sproat Lake Community Association Local Service Area**

CARRIED

6. ADJOURN

MOVED: Director McNabb

SECONDED: Director Ruttan

THAT this meeting be adjourned 9:41 am.

CARRIED

Certified Correct:

John McNabb,
Chairperson

Russell Dyson,
Chief Administrative Officer