



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, AUGUST 26, 2015 1:30pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Josie Osborne, Chairperson, District of Tofino

PRESENT:

Pam Craig, Alternate Director, Electoral Area "E" (Beaver Creek)

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

John Jack, Councillor, Huu-ay-aht First Nation

Mike Ruttan, Mayor, City of Port Alberni

Jack McLeman, Councillor, City of Port Alberni

Dianne St. Jacques, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułuꞵiꞵath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

REGRETS:

John McNabb, Director, Electoral Area "E" (Beaver Creek)

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andrew McGifford, Acting Manager of Finance/Manager of
Environmental Services

Heather Adair, Jr. Planner/Bylaw Enforcement Officer

Shelli Lyle, Administrative Assistant

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chair recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Bennett

SECONDED: Director Cootes

THAT the agenda be approved as circulated with the addition of the following late item: Correspondence for Action - Environment Canada regarding consultation on draft recovery documents for several species at risk in Canada.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – August 12, 2015

MOVED: Director St. Jacques

SECONDED: Director Bennett

THAT the minutes of the Board of Directors meeting held on August 12, 2015 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Inspector Mac Richards, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for July 2015

Inspector Richards reported on the activities for July, Officers received and responded to 1111 calls for service during the month. July was a busy month for the Detachment some files and incidents of note: a homicide in Port Alberni, a fire at Dog Mountain and subsequent evacuation orders and a fatal boating accident on Sproat Lake.

b. Sproat Lake Marine Patrol, 2015 Year End Report

Ms. McKay, Ms. Hill and Ms. Redmon provided an overview of the 2015 Sproat Lake Marine Patrol Program. This season they participated in three community events at Blair Park Our Town, Cougar Smith Park and Dickson Park where they handed out frisbees and information on boating safety. They also assisted RCMP and Search and Rescue with the Dog Mountain Fire.

Mayor Ruttan entered the meeting at 1:35 pm.

c. Ken Sander, Alberni Golf Club/Chris Bird, Long Beach Golf Club, 2016 Tax Exemption Request

Mr. Sander thanked the ACRD for the support over the past 13 years. He provided an overview of activities/events in 2015 and benefits to the community. Mr. Sander requested continued support of a tax exemption in 2016 from the ACRD Board.

Mr. Bird thanked the ACRD for the support over the past 30 years and is requesting an exemption for 2016.

d. Jess Towers/Lance Goddard, Follow Up on Five Acre Shaker

Mr. Goddard and Ms Towers gave a follow up report on the activities of the Five Acre Shaker describing the success and learned lessons. The event went very well, there were no major incidents. They are reviewing their options for next year's event.

6. CORRESPONDENCE FOR ACTION

- a. **Environment Canada, August 21, 2015 regarding Consultation on Draft Recovery Documents for Several Species at Risk in Canada. (Late Item)**

MOVED: Director Jack
SECONDED: Director Wyton

THAT the Board of Directors instruct staff to provide notice on the website and copy to relevant groups and local agencies on the Environment Canada's Consultation on Draft Recovery Documents for Several Species at Risk in Canada.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. **MR. ART SKIPSEY**
Boat Wakes on Sproat Lake
- b. **FRANK & WILHELMINA SURRELL**
Drag Racing on Alberni Valley Airport
- c. **E-COMMUNIQUÉ**
E-Comm Quarterly Newsletter
- d. **NEW BUILDING CANADA FUND-SMALL COMMUNITIES FUND**
Bamfield Water Treatment Application

MOVED: Director Kokura
SECONDED: Director St. Jacques

THAT the Board of Directors receive items a-d for information.

CARRIED

MOVED: Director Cote
SECONDED: Director Cootes

THAT staff reply to the letter from Mr. Art Skipsy and describe the reasons for the content of the information handout.

CARRIED

MOVED: Director Wyton
SECONDED: Director Jack

THAT the Board of Directors refer the Bamfield Water Treatment application letter to the Bamfield Water Committee.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding Alberni Valley Back Country Horsemen of BC Event – Log Train Trail.**

MOVED: Director Kokura

SECONDED: Director Ruttan

THAT the Board of Directors direct staff to provide a letter of support to the Alberni Valley Back Country Horsemen of BC to allow access to the Log Train Trail for the event to be held on September 12th and 13th, 2015.

CARRIED

9. PLANNING MATTERS

- a. **AGRICULTURAL SUPPORT WORKERS' NEWSLETTER**
Ag. News – August 7, 2015

MOVED: Director Bennett

SECONDED: Director St. Jacques

THAT the Board of Directors receive the Agricultural Support Workers' Ag. News, August 7, 2015.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. Staff Action Items Report – August 21, 2015
- b. Meeting Schedule – September 2015
- c. Building Inspector's Report – July 31, 2015
- d. Financial Statements – July 31, 2015

MOVED: Director Bennett

SECONDED: Director Jack

THAT the Board of Directors receives the staff reports a-d.

CARRIED

10.2 COMMITTEE REPORTS

a. **2015 Agricultural Development Committee Appointments**

MOVED: Director Kokura
SECONDED: Director McLeman

THAT the following individuals be appointed to the Agricultural Development Committee:

Cathy Burkosky, Faye Missar

CARRIED

10.3 MEMBER REPORTS

- a. **9-1-1 Corporation – J. McNabb**
- **Financial Statements – Year Ended December 31, 2014**
- b. **Vancouver Island Regional Library - P. Cote - No Report**
- c. **Central West Coast Forest Society – T. Bennett - No Report**
- d. **Emergency Planning – J. McNabb/P. Cote/M. Kokura/M. Ruttan - No Report**
- e. **Alberni Valley Chamber of Commerce – J. McLeman**

Director McLeman circulated the newsletter and mentioned the September 29th all candidates meeting hosted by the Port Alberni District Labour Council being Held at the Italian Hall.

- f. **Coastal Communities Network – T. Bennett - No Report**
- g. **West Island Woodlands Advisory Group – L. Banton - No Report**
- h. **Island Coastal Economic Trust –Josie Osborne - No Report**
- i. **Air Quality Council, Port Alberni – J. McNabb**
- j. **West Coast Aquatic Board – T. Bennett**

Director Bennett has been asked to attend the WC Aquatic Board session at UBCM.

- k. **Association of Vancouver Island & Coastal Communities – J. Osborne - No Report**
- l. **Beaver Creek Water Advisory Committee – J. McNabb - No Report**
- m. **Other Reports**

MOVED: Director McLeman
SECONDED: Director Cootes

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director Kokura

SECONDED: Director Cootes

THAT the meeting be closed to the public to discuss matters relating to:

i. Labour or other employee relations.

ii. Purchase or sale of land or improvements, disclosure of which the Board considers could be harmful to the Regional District's interests.

CARRIED

The meeting was closed to the public at 2:30 pm.

The meeting was re-opened to the public at 2:44 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

MOVED: Director Cootes

SECONDED: Director Kokura

THAT this meeting be adjourned at 2:45 pm.

CARRIED

Certified Correct:

Josie Osborne,
Chairperson

Russell Dyson,
Chief Administrative Officer