



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, AUGUST 12, 2015 1:30PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### DIRECTORS

Josie Osborne, Chairperson, District of Tofino

### PRESENT:

John McNabb, Vice-Chair, Electoral Area "E" (Beaver Creek)

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

Mike Ruttan, Mayor, City of Port Alberni

Jack McLeman, Councillor, City of Port Alberni

Dianne St. Jacques, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułu?iþ?ath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

John Jack, Councillor, Huu-ay-aht First Nation

### STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

**The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.**

### 2. APPROVAL OF AGENDA

*MOVED: Director Kokura*

*SECONDED: Director Banton*

*THAT the agenda be approved as circulated with the addition of the following late items: Memorandum regarding Alternative to using roundup at the Alberni Valley Airport and Request for Decision regarding re-opening regional trails.*

**CARRIED**

### 3. DECLARATIONS

*The CAO introduced the new Maintenance Technician Leadhand for the Alberni-Clayoquot Regional District, Mr. Daniel Fredlund.*

**4. ADOPTION OF MINUTES**

**a. Board of Directors Meeting – July 22, 2015**

*MOVED: Director Bennett*

*SECONDED: Director McNabb*

*THAT the minutes of the Board of Directors Meeting held on July 22, 2015 be adopted.*

**CARRIED**

**b. Alberni Valley/Bamfield Services Committee Meeting - July 21, 2015**

*MOVED: Director McNabb*

*SECONDED: Director McLeman*

*THAT the minutes of the Alberni Valley/Bamfield Services Committee Meeting held on July 21, 2015 be adopted.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**6. CORRESPONDENCE FOR ACTION**

- a. Correspondence July 29, 2015 from the Vancouver Island Economic Alliance regarding the 2015 State of the Island Economic Summit October 28-29, 2015 in Nanaimo.**

Director Jack entered the meeting at 1:35 pm

*MOVED: Director Bennett*

*SECONDED: Director St. Jacques*

*THAT the Alberni-Clayoquot Board of Directors authorize Director Banton to attend the 2015 State of the Island Economic Summit, October 28-29, 2015 in Nanaimo.*

**CARRIED**

**7. CORRESPONDENCE FOR INFORMATION**

**a. AUDITOR GENERAL FOR LOCAL GOVERNMENT**

Release of the Perspectives Booklet on Asset Management for Local Governments

- b. ISLAND CORRIDOR FOUNDATION**  
Province Affirms \$7 Million for E & N Rail Corridor
- c. OMBUDSPERSON**  
2014-2015 Annual Report
- d. MINISTER OF FISHERIES AND OCEANS**  
Area G Troll Access to Interior Fraser River Coho Salmon in British Columbia
- e. UNION OF BC MUNICIPALITIES**  
Gas Tax Agreement Community Works Fund Payment
- f. ISLAND COASTAL ECONOMIC TRUST**  
Island Coastal Economic Trust Providing Bursaries, Internship  
Cowichan Incubator Farm Grow Opportunities for New Farmers
- g. ALBERNI CLAYOQUOT HEALTH NETWORK**  
June 11, 2015 Dialog to Action Workshop Report
- h. CENTRAL WEST COAST FOREST SOCIETY**  
2015 Kennedy Lake clean-up
- i. MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE**  
1.27 Million in New Funding for Long Beach Airport
- j. Yuułuʔiłʔatḥ FIRST NATION**  
Alberni-Clayoquot Regional District Board of Directors Appointment – Alan  
McCarthy
- k. WESTERN ECONOMIC DIVERSIFICATION CANADA**  
The Canada 150 Community Infrastructure Program
- l. HUU AY AHT FIRST NATION**  
Alberni-Clayoquot Regional District Board of Directors Appointment – John Jack
- m. ROSE, BRETT, DALLAS, DAVID, DYLAN FRIEL**  
Sproat Lake Marine Patrol

*MOVED: Director Bennett*

*SECONDED: Director St. Jacques*

*THAT the Board of Directors receive items a-m for information.*

**CARRIED**

## **8. REQUEST FOR DECISIONS & BYLAWS**

- a. Request for Decision regarding Terrance Salman Hangar Lease Renewal  
– Long Beach Airport.**

*MOVED: Director Bennett*

*SECONDED: Director St. Jacques*

*THAT the Alberni-Clayoquot Regional District Board of Directors renew Terrance Salman's hangar lease at the Long Beach Airport for a 3 year term commencing August 1, 2015 and ending July 31, 2018 at a rate of \$4602.78 plus applicable taxes with increases based on the prior year's BC CPI increases.*

**CARRIED**

MOVED: Director Bennett  
SECONDED: Director McNabb

*THAT the Alberni-Clayoquot Regional District Board of Directors forward the leases to the Long Beach Airport Advisory for information.*

**CARRIED**

**b. Request for Decision regarding Atleo Air Hangar Lease Renewal – Long Beach Airport.**

MOVED: Director Bennett  
SECONDED: Director Jack

*THAT the Alberni-Clayoquot Regional District Board of Directors renew Atleo Air's Hangar lease at the Long Beach Airport for a 3 year term commencing August 1, 2015 and ending July 31, 2018 at a rate of \$3067.00 plus applicable taxes with increases based on the prior year's BC CPI increases.*

**CARRIED**

**c. Request for Decision regarding Tourism Vancouver Island, Hiking Trails Strategy – Phase 2**

MOVED: Director Cote  
SECONDED: Director Jack

*THAT the Alberni-Clayoquot Regional District send a letter of support to Island Coastal Economic Trust indicating support for Phase 2 of the Tourism Vancouver Island, Trails Strategy.*

**CARRIED**

Director Cootes entered the meeting at 1:51 pm.

**d. Request for Decision regarding Alberni Valley Regional Airport Application for Obstacle Limitation Surfaces on Crown Land**

MOVED: Director McNabb  
SECONDED: Director Kokura

*THAT the Board of Directors of the Alberni-Clayoquot Regional District support an application to the Ministry of Forests, Lands and Natural Resource Operations for tenure on crown lands adjacent to the Alberni Valley Regional Airport for the purpose of the runway expansion and managing Obstacle Limitation Surfaces.*

**CARRIED**

**e. Request for Decision regarding Finance Warrant No. 555**

*MOVED: Director Kokura*  
*SECONDED: Director Bennett*

*THAT the Board of Directors approves Finance Warrant Number 555 in the amount of \$729, 175.28 dated July 31, 2015.*

**CARRIED**

**f. Request for Decision regarding Arvay Road Street Lighting Bylaw Amendment**

*MOVED: Director McNabb*  
*SECONDED: Director Jack*

*THAT the Alberni-Clayoquot Regional District Board of Directors rescinds third reading of Bylaw cited as "Bylaw 766-2, Arvay Road Street Lighting Service Amendment, 2015."*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw cited as "Bylaw 766-2, Arvay Road Street Lighting Service Amendment, 2015" as amended.*

**CARRIED**

**g. Request for Decision regarding Alberni Valley Regional Airport Runway Expansion Project**

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT the Alberni-Clayoquot Regional District Board of Directors receive the Determination of Results of the Alternative Approval Process for the proposed Port Alberni Airport Expansion.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Jack*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw cited as "Port Alberni Airport Extended Service Area Establishment Amendment Bylaw No. 791-2, 2015."*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw cited as "Port Alberni Airport Runway Expansion Loan Authorization Bylaw No. F1120, 2015."*

**CARRIED**

*MOVED: Director Kokura*  
*SECONDED: Director Ruttan*

*THAT the ACRD Board of Directors issue a statement regarding the AVRA Runway Expansion Project.*

**CARRIED**

*MOVED: Director Cootes*  
*SECONDED: Director McNabb*

*THAT the ACRD Board of Directors adopt the following process for the Alberni Valley Regional Airport expansion project:*

- 1. Staff advise all grant programs the ACRD has capability to fund its share;*
- 2. Shortly after the Federal election confirm status of grant applications;*
- 3. Board decides by resolution to proceed or not based on grant status;*
- 4. Project is tendered based on Board direction;*
- 5. Board receives bids, confirms actual exposure for borrowing and makes final decision whether to proceed with project or not, and;*
- 6. Spring 2016 construction proceeds based on Board direction.*

**CARRIED**

**h. Memorandum – Alternative to using Roundup at the Alberni Valley Regional Airport – Late Item**

*MOVED: Director McNabb*  
*SECONDED: Director Banton*

*THAT the ACRD Board of Directors receives this report.*

**CARRIED**

**g. Request for Decision – Re-opening Regional Trails – Late Item**

*MOVED: Director McLeman*  
*SECONDED: Director McNabb*

*THAT the ACRD Board of Directors open its regional parks and trails to public use.*

**CARRIED**

**9. PLANNING MATTERS**

**10. REPORTS**

**10.1 STAFF REPORTS**

- a. **CAO Report – August 7, 2015**
- b. **Planning and Development Manager Report – August 6, 2015**
- c. **Financial Manager Report– August 7, 2015**
- d. **Environmental Services Department Report – August 6, 2015**
- e. **Staff Action Items Report– August 7, 2015**

*MOVED: Director Jack*

*SECONDED: Director St. Jacques*

*THAT the Board of Directors receives the staff reports a-e.*

**CARRIED**

**10.2 COMMITTEE REPORTS**

- a. **Alberni-Clayoquot Transportation Committee Meeting - August 5, 2015**  
-Jack McLeman (verbal)

Director McLeman reported out on a meeting with the Consultants a couple of weeks ago. A request will be coming to the ACRD Board to amend the terms of reference for the Alberni-Clayoquot Transportation Committee.

*MOVED: Director McLeman*

*SECONDED: Director McNabb*

*THAT this verbal report be received.*

**CARRIED**

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

**13. QUESTION PERIOD**

**14. RECESS**

*MOVED: Director St. Jacques*

*SECONDED: Director McLeman*

*THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.*

**CARRIED**

The meeting recessed at 2:29 pm.

**15. RECOVENE**

The meeting was reconvened at 2:37 pm.

**16. IN-CAMERA**

*MOVED: Director Jack  
SECONDED: Director Banton*

*THAT the meeting be closed to the public to discuss matters relating to:*

- i. Litigation or potential litigation affecting the Regional District;*
- ii. Negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interests of the Regional District if they were held in public.*

**CARRIED**

The meeting was closed to the public at 2:37 pm.

The meeting was re-opened to the public at 3:19 pm.

**17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

**18. ADJOURN**

*MOVED: Director McNabb  
SECONDED: Director Kokura*

*THAT this meeting be adjourned at 3:19 pm.*

**CARRIED**

Certified Correct:

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Josie Osborne,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer