



# Alberni-Clayoquot Regional District

## MINUTES OF THE BEAVER CREEK WATER ADVISORY COMMITTEE MEETING HELD ON APRIL 16, 2015

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**MEMBERS** John McNabb, Chairperson, Director, Electoral Area "E" (Beaver Creek)

**PRESENT:** Wayne Hasler  
Gord Blakey  
Harold Carlson  
Ginny Stephens

**REGRETS** Pam Craig  
Kelly Schutte

**STAFF PRESENT:** Russell Dyson-Chief Administrative Officer  
Andrew McGifford-Acting Manager of Finance  
Wendy Thomson-Manager of Administrative Services  
Loreen Brown- Administrative Assistant

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 2:30 p.m.

**The Chairperson recognized the meeting being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.**

### 2. APPROVAL OF AGENDA

*MOVED:* Wayne Hasler  
*SECONDED:* Ginny Stephens

*THAT the agenda be approved as circulated.*

**CARRIED**

### 3. ADOPTION OF MINUTES

a. Beaver Creek Water Advisory Committee Meeting held February 23, 2015

*MOVED:* Wayne Hasler  
*SECONDED:* Gord Blakey

*THAT the minutes of the Beaver Creek Water Advisory Committee Meeting held on February 23, 2015 be adopted.*

**CARRIED**

**4. CORRESPONDENCE FOR ACTION/INFORMATION**

- a. **ENVIRONMENTAL OPERATORS CERTIFICATION PROGRAM**  
Facility Reclassification Letter & Certificate-March 17, 201

The CAO gave an overview that the EOCP reclassified the Beaver Creek Water Distribution System from a Level 3- to a Level 2 Water Distribution System.

*MOVED: Ginny Stephens*

*SECONDED: Harold Carlson*

*THAT this correspondence be received*

**CARRIED**

- b. **KOERS & ASSOCIATES ENGINEERING LTD.**  
Technical Memorandum No. 1-Issued March 31, 2015

The committee reviewed the report and various questions were clarified by the CAO.

Gord Blakey questioned the comments regarding flushing annually on page 11 of the report and what about all of the dead ends that the water system has. The CAO will confirm this with Chris Downey from Koer's & Associates.

The CAO will inquire about maximum chlorine results at the connection point – page 9 of the report.

*MOVED: Ginny Stephens*

*SECONDED: Harold Carlson*

*THAT this correspondence be received*

**CARRIED**

**5. REQUEST FOR DECISIONS & BYLAWS**

- a. **BEAVER CREEK WATER ADVISORY COMMITTEE BYLAW-UPDATED**

*MOVED: Ginny Stephens*

*SECONDED: Wayne Hasler*

The Manager of Administrative Services gave an overview of the revised Bylaw with 3 main changes

*THAT the BCWAC recommend that the ACRD Board of Directors adopt bylaw A1079, Beaver Creek Water Advisory Committee, 2015.*

**CARRIED**

- b. **6300 LAMARQUE ROAD**

*MOVED: Harold Carlson*  
*SECONDED: Ginny Stephens*

*THAT the Beaver Creek Water Advisory Committee reverses the \$314 overage from August 2014 and forgives \$954 overage from October to December 2014 as the leak forgiveness for the property located at 6300 Lamarque Road.*

**CARRIED**

**c. 6379 FAYETTE ROAD**

*MOVED: Ginny Stephens*  
*SECONDED: Wayne Hasler*

*THAT the Beaver Creek Water Advisory Committee does not provide the additional leak adjustment request for the owners as the past practice and policy was followed.*

**CARRIED**

**d. 6498 BEAVER CREEK ROAD**

*MOVED: Wayne Hasler*  
*SECONDED: Gord Blakey*

*THAT the Beaver Creek Water Advisory Committee forgives the overage amounts of \$2,356.00 for the period January to March 2015 on the property located at 6498 Beaver Creek Road.*

**CARRIED**

**6. REPORTS**

The CAO gave a verbal report on the following:

- The design for Grandview has been completed.
- There was a small water main extension on Dobie Road for a one lot subdivision that has been completed.
- Randy Fraser (Acting Manager of Environmental Services) organized the leak repair at the Kitsuksis reservoir within the proposed budget.
- North Island 911 repeater is looking for an alternative site. The Kitsuksis reservoir site is a candidate. We would have to enter into an agreement regarding access to the Kitsuksis reservoir site with compensation provided to the Beaver Creek Water System.
- 32 applications were received for the Lead Hand position. There were five qualified which were then narrowed down to two candidates. The candidate that was chosen did not accept the position and it will be re-advertised as a Level 2 operator.

**7. ADJOURN**

*MOVED:* Wayne Hasler  
*SECONDED:* Ginny Stephens

*THAT this meeting be adjourned at 3:42 pm.*

***CARRIED***

Certified Correct:

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John McNabb,  
Chairperson

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Russell Dyson,  
CAO