



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, OCTOBER 22, 2014, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: Cindy Solda, Chairperson, City of Port Alberni
Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)
Eric Geall, Electoral Area "A" (Bamfield) – via teleconference
Mike Kokura, Electoral Area "B" (Beaufort)
Tony Bennett, Electoral Area "C" (Long Beach)
John McNabb, Electoral Area "E" (Beaver Creek)
Lucas Banton, Electoral Area "F" (Cherry Creek)
Jack McLeman, Councillor, City of Port Alberni
Josie Osborne, Mayor, District of Tofino
Bill Irving, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułu?it?ath Government
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

REGRETS: John Jack, Councillor, Huu-ay-aht First Nation

STAFF PRESENT: Russell Dyson, Chief Administrative Officer
Andy Daniel, Manager of Environmental Services
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager of Administrative Services
Mark Fortune, Airport Superintendant

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 1:30 pm.

The Chair recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. **APPROVAL OF AGENDA**

MOVED: Director Kokura

SECONDED: Director McNabb

THAT the agenda be approved as circulated with the addition of the following late items: Request for Decision – ACRD Airports Upgrade and Request for Decision – Bamfield Water Committee - Building Canada Fund Grant Opportunity.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – October 8, 2014

MOVED: Director Irving

SECONDED: Director Cote

THAT the minutes of the Board of Directors meeting held on October 8, 2014 be adopted.

CARRIED

b. Special Board of Directors Meeting – October 8, 2014

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the minutes of the Special Board of Directors meeting held on October 8, 2014 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Inspector Mac Richards, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for September 2014.

Inspector Richards provided an overview of the monthly policing report for the Port Alberni RCMP Detachment. The Port Alberni Victim Witness program has been very busy with 41 clients in September.

6. CORRESPONDENCE FOR ACTION

a. Correspondence, October 3, 2014, from Devon Transport Ltd. regarding a request for an item for donation to annual Charity Raffle.

MOVED: Director Irving

SECONDED: Director Osborne

THAT the Board of Directors receive the correspondence from Devon Transport Ltd. and decline the donation request as the grant-in-aid process is the appropriate opportunity for such requests.

CARRIED

- b. Correspondence, October 14, 2014, from Nuu-chah-nulth Ha'wiih regarding an invitation to attend the Nuu-chah-nulth Fishing Rights Celebration on November 1st in Port Alberni.**

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Board of Directors appoint the Chairperson to attend the Nuu-chah-nulth Fishing Rights Celebration on November 1st in Port Alberni.

CARRIED

- c. City of Nanaimo, October 15, 2014, regarding a request for a letter of support for Island Ferry Services Ltd.**

MOVED: Director Kokura

SECONDED: Director Irving

THAT the Board of Directors send a letter of support to the City of Nanaimo for the high speed passenger only ferry between downtown Nanaimo and downtown Vancouver to Island Ferry Services Ltd.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. ISLANDS TRUST**
Priorities for Budget 2015 – BC Ferries
- b. ISLAND TIMBERLANDS**
Island Timberlands 2014 Fire Hazard Abatement Program
- c. SPECIES AT RISK – CANADIAN WILDLIFE SERVICE – ENVIRONMENT CANADA**
Survival of the Monarch, a Species at Risk
- d. JOHN HORGAN/SELINA ROBINSON, OFFICIAL OPPOSITION**
2014 UBCM Convention Meeting
- e. MUNICIPAL INSURANCE ASSOCIATION**
MIABC Dividend Cheque
- f. E-COMM 9-11**
e-communique'
- g. ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES**
Copy of letter from Regional District of Nanaimo Supporting Metro Vancouver Bylaw 280 (Note: the Alberni-Clayoquot Regional District sent a letter of support after the February 26/14 Board Meeting)
- h. ISLAND CORRIDOR FOUNDATION**
October 2014 Newsletter

- i. **MINISTRY OF COMMUNITY, SPORT AND CULTURAL DEVELOPMENT/MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE**
Infrastructure Funding Applications available October 22, 2014

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the Board of Directors receives correspondence for information a-i.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding Alberni Valley Community Forest Reserve Fund Application.**

Director Cote left the meeting at 1:47 pm due to a potential conflict of interest.

MOVED: Director Bennett
SECONDED: Director McNabb

THAT the Board of Directors of the ACRD submit an application for \$300,000.00 from the Alberni Valley Community Forest Reserve Fund to assist with the costs of the proposed runway extension, lighting enhancement and GPS.

CARRIED

Director Cote re-entered the meeting at 1:47 pm.

9. PLANNING MATTERS

- a. **BAMFIELD OFFICIAL COMMUNITY PLAN**
Memorandum and Bylaw P1309

MOVED: Director Geall
SECONDED: Director Kokura

THAT Bylaw P1309, Regional District of Alberni-Clayoquot Bamfield (Electoral Area A) Official Community Bylaw P1309, 2013, be adopted.

CARRIED

MOVED: Director Geall
SECONDED: Director Kokura

THAT the Board of Directors forward a letter to Pam Shaw and the VIU Geography Department expressing thanks for their assistance with the Bamfield OCP project.

CARRIED

b. DEVELOPMENT APPROVAL INFORMATION BYLAW

Request for Decision and Bylaw P1324

MOVED: Director Bennett

SECONDED: Director Kokura

THAT Bylaw P1324, Development Approval Information Bylaw, be read a first time.

CARRIED

MOVED: Director Kokura

SECONDED: Director Bennett

THAT Bylaw P1324, Development Approval Information Bylaw, be read a second time.

CARRIED

MOVED: Director Banton

SECONDED: Director Kokura

THAT Bylaw P1324, Development Approval Information Bylaw, be read a third time.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. Staff Action Items Report – October 22, 2014**
- b. Meeting Schedule – November 2014**
- c. Building Inspector’s Report – September 2014**
- d. Financial Statement – September 30, 2014**
- e. Unity Celebrity Event – October 9, 2014**
- f. Finance Warrant No. 545 – Additional Information Required- October 10, 2014**
- g. Albern Valley Bulldogs Sponsorship Update – October 15, 2014**
- h. Licence of Use Renewal Somass Estuary Leachate Line-Response to Question.**

MOVED: Director McLeman

SECONDED: Director Bennett

THAT the Board of Directors receives Staff Reports a-h.

CARRIED

10.2 COMMITTEE REPORTS

a. Alberni Valley Committee Meeting – October 16, 2014 – Request for Decision - Late Item Report.

MOVED: Director Kokura
SECONDED: Director Banton

THAT the Board of Directors of the Alberni-Clayoquot Regional District endorse an application to the Build Canada fund for the purpose of integrating the two regional district airports to support consistent scheduled service and expansion of aerospace industries through the establishment of common runway surfaces (5,000' X 100'), compliance with OLS requirements, lighting upgrades for both airports and appropriate GPS within the parameters of the terrain of each location.

CARRIED

MOVED: Director Kokura
SECONDED: Director McNabb

THAT the Board of Directors of the Alberni-Clayoquot Regional District authorize the completion of the topographical survey and detailed design for the extension of the AVRA runway to 5,000' X 100' and lighting by Tetra Tech at a cost of \$50,000 to be funded from the Alberni Valley Regional Airport capital reserve.

CARRIED

b. Bamfield Water Committee Meeting – October 20, 2014 – Request for Decision - Late Item Report.

MOVED: Director Geall
SECONDED: Director McNabb

THAT the Board of Directors submit an application to the New Building Canada Fund – Small Communities Fund for a water treatment plant to address the high levels of Trihalomethanes (THM's) in the Bamfield Water System that currently exceed the Canadian Drinking Water Guidelines.

CARRIED

10.3 MEMBER REPORTS

a. 9-1-1 Corporation – C. Solda

The Chairperson reported that the North Island 9-1-1 call-answer service has successfully transferred to E-Comm 9-1-1.

b. Vancouver Island Regional Library - P. Cote

2015-2019 Financial Plan DVD Presentation

- c. **Central West Coast Forest Society – T. Bennett – No Report**
- d. **Emergency Planning – J. McNabb/P. Cote/M. Kokura/C. Solda – No Report**
- e. **Alberni Valley Chamber of Commerce – C. Solda – No Report**
- f. **Coastal Communities Network – T. Bennett/B. Irving/C. Solda - No Report**
- g. **West Island Woodlands Advisory Group – J. Jack/L. Banton – No Report**
- h. **Island Coastal Economic Trust – C. Solda**

The Chair provided a brief update on ICET.

- i. **Air Quality Council, Port Alberni – J. McNabb – No Report**
- j. **West Coast Aquatic Board – T. Bennett**
- k. **Association of Vancouver Island & Coastal Communities – C. Solda**

The Chairperson reported on a watershed meeting hosted by AVICC on Monday, October 20th. The conclusion out of the meeting is to create a smaller watershed working group

- l. **Beaver Creek Water Advisory Committee – J. McNabb – No Report**
- m. **Other Reports – No Reports**

MOVED: Director Kokura

SECONDED: Director Irving

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

a. Late Business

MOVED: Director Bennett

SECONDED: Director Cote

THAT the following be allowed for consideration as a late item: authorization to attend a meeting with Minister Thomson regarding the access road to Salmon Beach.

CARRIED

MOVED: Director Bennett

SECONDED: Director Irving

THAT Director Bennett be authorized to attend the meeting with Minister Thomson, Minister of Natural Resource Operations, Minister of Energy, and Minister of Agriculture and Lands, October 28, 2014 in Victoria, BC regarding the Salmon Beach access road.

CARRIED

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director Osborne

SECONDED: Director Cootes

THAT the meeting be closed to the public to discuss matters relating to:

- i. Law enforcement, disclosure of which the Board considers could be harmful to the conduct of an investigation under or enforcement of an enactment;*
- ii. Labour or other employee relations.*

CARRIED

The meeting was closed to the public at 2:54 pm.

The meeting was re-opened to the public at 4:50 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

MOVED: Director Osborne

SECONDED: Director Cote

THAT this meeting be adjourned at 4:50 pm.

CARRIED

Certified Correct:

Cindy N. Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer