



# Alberni-Clayoquot Regional District

## BAMFIELD WATER COMMITTEE MEETING

TUESDAY, SEPTEMBER 15, 2015, 5:30 PM

Bamfield Volunteer Fire Department Hall, 352 Pachena Road, Bamfield, BC

### AGENDA

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	PAGE #
<b>1. <u>CALL TO ORDER</u></b>	
<b>Recognition of Traditional Territories.</b>	
<b>2. <u>APPROVAL OF AGENDA</u></b>	
<i>(motion to approve, including late items requires 2/3 majority vote)</i>	
<b>3. <u>REPORTS</u></b>	
a. Bamfield Water System Financial Statement – August 31, 2015	<b>2-3</b>
b. Build Canada Small Communities Fund Application Report	<b>4-5</b>
c. Proposed Water Treatment and System Assessment Report – Chris Downey, Koers Engineering (verbal)	<b>6-7</b>
<i>THAT the Bamfield Water Advisory Committee receives the Reports a-c for information.</i>	
<b>4. <u>OTHER BUSINESS</u></b>	
<b>5. <u>ADJOURN</u></b>	



ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT

**Bamfield Water System Operating Income Statement**  
**Period ending August 31, 2015**

	2015	August-31-15
	Budgeted	Actual
<b><u>Revenue</u></b>		
Grants in lieu of taxes	\$ 500	\$ 938
Overdue interest	-	99
Discounts taken	-	70
Water connection fees	-	-
Prior year surplus	22,393	22,393
Sale of service	110,000	50,150
<b>Total Revenue</b>	<b>\$ 132,893</b>	<b>\$ 73,649</b>
<b><u>Expenses</u></b>		
Advertising/office	\$ 400	\$ -
Engineering	5,000	995
Hydro	4,000	2,288
Insurance	6,400	2,910
Internet/computer	150	1,973
License & permits	450	194
Maintenance contractor	39,000	25,188
Propane	1,000	604
Propane tank rental	300	260
Repairs & maintenance	10,000	6,081
Salary/administraion costs	37,000	23,236
SCADA & controls	4,000	
Supplies	25,000	21,484
Telephone	1,000	664
Training	500	150
Travel	700	-
Water monitoring	6,000	4,471
<b>Total operating costs</b>	<b>\$ 140,900</b>	<b>\$ 90,499</b>
<b>Surplus (-)/Deficit</b>	<b>\$ 8,007</b>	<b>\$ 16,850</b>



**Bamfield Water System Capital Account Summary**  
**Period ending August 31, 2015**

	2015	August-31-15
<i><b>Capital Fund</b></i>	<b>Budgeted</b>	<b>Actual</b>
Balance, beginning of year	\$ 215,980	\$ 215,980
Contribution from operating fun	55,549	55,549
Gas Tax Grant	426,672	-
Interest earnings	2,200	1,616
<i>Less - capital expenditures</i>		
Gas tax expenditures	426,672	-
Pumphouse Electrical	-	12,839
Water treatment pilot	6,000	5,541
Total capital expenditures	432,672	18,380
<b>BALANCE, END OF YEAR</b>	<b>\$ 267,729</b>	<b>\$ 254,765</b>



## MEMORANDUM

**To:** Bamfield Water Committee

**From:** Andrew McGifford, Acting Manager of Finance/Manager of Environ. Services

**Date:** September 11, 2015

**Subject:** Build Canada Small Communities Fund unsuccessful application

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The successful filtration treatment plant trial in the winter of 2014 provided great improvements to water quality for the residents of Bamfield. The trial project was undertaken in order provide a system process to meet the Canadian Drinking water standards. The Bamfield water committee has provided the support of this project and the Board of Directors are committed to improving the water quality in Bamfield.

The unsuccessful application of the Build Canada Small Communities Fund and the ability of the residents of Bamfield to pay for the treatment plant are well understood by staff and the Board of Directors. The ACRD will be investigate other possible grant and reapply for the next intake for the Build Canada Small Communities Fund.

The other options available:

- 1) Short Term Borrowing (MFA) –may borrow for 5 years or less for any purpose of a capital nature. The borrowing must be undertaken by bylaw approved by the Inspector. There is no requirement for elector approval to the bylaw. (Provide examples of impact at meeting).
- 2) Long Term Borrowing (MFA) - All long term borrowing must be undertaken through adoption of a loan authorization bylaw approved by the Inspector of Municipalities. The maximum term of the debt is the lesser of 30 years or the reasonable life expectancy of the capital asset or the term of any related agreement.
- 3) Other grants – ACRD staff will look for other opportunities to access grant funding at both the Federal and Provincial levels. There is currently \$425,000 in gas tax funds awaiting allocation for Bamfield and if the opportunity for a project that is eligible for stacking is found we can combine the two funding sources.
- 4) Next Build Canada Small Communities fund – ACRD staff will review submission and reapply at the next intake.



Submitted by:

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Andrew McGifford, Acting Manager of Finance/ Manager of Environmental Services



Approved by:

\_\_\_\_\_  
Russell Dyson, Chief Administrative Officer

## New Building Canada Fund - Small Communities Fund

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MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE  
5C - 940 Blanshard Street, Victoria, BC V8W 3E6

August 19, 2015

Cliff# 236982

Russell Dyson  
Chief Administrative Officer  
Regional District of Alberni-Clayoquot  
3008 Fifth Ave  
Port Alberni, BC V9Y 2E3

Dear Russell Dyson:

**Re: New Building Canada Fund - Small Communities Fund (NBCF-SCF)  
N20138 - Bamfield Water Treatment**

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Thank you for your application for funding under the New Building Canada Fund - Small Communities Fund (NBCF-SCF). After careful consideration, the above noted project was not selected for funding.

The program received significantly more applications than could be funded. This decision does not reflect on the importance of this project, but rather the degree by which the program has been oversubscribed. All applications were equitably reviewed and given consideration for funding.

The NBCF-SCF program will have a second application intake. The date of this intake has not been determined. Additional program information can be found at the NBCF-SCF website at: [www.gov.bc.ca/smallcommunitiesfund](http://www.gov.bc.ca/smallcommunitiesfund).

If you have any questions, please do not hesitate to contact Liam Edwards, Executive Director, Local Government Infrastructure and Finance Branch, Ministry of Community, Sport and Cultural Development, at 250-387-4060.

Thank you for your interest in the NBCF-SCF. I wish you every success with your community project.

Yours truly,



Patrick C. Livolsi, P. Eng.  
Provincial Co-Chair, Oversight Committee, Small Communities Fund  
Assistant Deputy Minister  
Infrastructure and Major Projects Division

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cc: Sean Nacey, Senior Manager  
Infrastructure Development Branch  
Ministry of Transportation and Infrastructure

Liam Edwards, Executive Director  
Local Government Infrastructure and Finance Branch  
Ministry of Community, Sport and Cultural Development

Shelli Lyle  
Administrative Assistant  
Regional District of Alberni-Clayoquot