



Alberni-Clayoquot Regional District

FIRE SERVICES COORDINATOR MEETING

WEDNESDAY, OCTOBER 11th, 2017 @ 6:00 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

PAGE #

1. **CALL TO ORDER**

Recognition of Traditional Territories.

2. **APPROVAL OF AGENDA**

(motion to approve, including late items required 2/3 majority vote)

3. **REPORTS**

a. **Fire Services Coordinator Discussion**

Previous Regional Fire Services Contractor Posting

Open Discussion on the needs of the Fire Services Coordinator Position

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4. **ADJOURN**



Regional Fire Services Coordinator

(Part-time Contract Position)

The Alberni-Clayoquot Regional District is situated in the heart of Vancouver Island; it includes the municipalities of Port Alberni, Tofino, and Ucluelet. Six electoral areas encompass the west coasts most dramatic and majestic landscapes. The Alberni-Clayoquot Regional District is within the traditional territory of ten First Nations of the Nuu-chah-nulth Tribal Council.

The Regional District of Alberni-Clayoquot is the governing body for three fire departments, Bamfield Volunteer Fire Department, Sproat Lake Volunteer Fire Department and Beaver Creek Volunteer Fire Department. A professional Department is managed independently by the City of Port Alberni. The Alberni-Clayoquot Regional District is looking for an independent, highly motivated, energetic individual with volunteer and/or municipal fire department experience to provide a regional coordinator role to assist in mutual efforts among the four departments including, but not limited to:

- Coordinating training within volunteer departments;
- Establishing appropriate administrative support;
- Helping develop future safety and fire education programs;
- Ensuring volunteer departments are meeting operational guidelines and standards including training and occupational health and safety requirements;
- Updating operational and regulatory bylaws;
- Considering ways to enhance interoperability between all four departments.