



Alberni-Clayoquot Regional Hospital District

BOARD OF DIRECTORS MEETING

WEDNESDAY, JUNE 14, 2017

Uchucklesaht Tribe Government Office, 5251 Argyle Street, Port Alberni, BC

AGENDA

	PAGE #
1. <u>CALL TO ORDER</u> <i>(immediately following the ACRD Board Meeting)</i>	
Recognition of Traditional Territories.	
2. <u>APPROVAL OF AGENDA</u> <i>(motion to approve, including late items requires 2/3 majority vote)</i>	
3. <u>ADOPTION OF MINUTES</u>	
a. Board of Directors Meeting – May 10, 2017	3-6
<i>THAT the minutes of the Alberni-Clayoquot Regional Hospital District Board of Directors held on May 10, 2017 be adopted.</i>	
4. <u>PETITIONS, DELEGATIONS & PRESENTATIONS (10-minute maximum)</u>	
5. <u>CORRESPONDENCE FOR ACTION</u>	
6. <u>CORRESPONDENCE FOR INFORMATION</u>	
a. ISLAND HEALTH	7-8
Floating Helipad at the Bamfield Health Centre	
b. MINISTRY OF HEALTH	9-10
Ambulance Service in Bamfield	
<i>THAT correspondence a-b be received for information.</i>	
7. <u>REQUEST FOR DECISIONS & BYLAWS</u>	
a. Request for Decision	11-12
Finance Warrant No. 499	
<i>THAT the Alberni-Clayoquot Regional Hospital District Board of Directors approve Finance Warrant Number 499 in the amount of \$5,386.87 dated May 31, 2017.</i>	

8. REPORTS

- a. Bamfield Health Centre – K. Wyton
- b. Alberni-Clayoquot Continuing Care Society – J. McNabb
- c. Island Health Capital Planning Committee – P. Cote
- d. West Coast Native Health Care Society – P. Cote
- e. Tofino General Hospital – J. Osborne/D. St. Jacques
- f. Alberni-Clayoquot Health Network – P. Cote/J. Osborne
- g. Other Reports

THAT the Regional Hospital Board of Directors receives reports a-g.

9. UNFINISHED BUSINESS

10. LATE BUSINESS

11. QUESTION PERIOD

12. ADJOURN



Alberni-Clayoquot Regional Hospital District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MAY 10, 2017

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

- DIRECTORS PRESENT:** Josie Osborne, Chairperson, Mayor, District of Tofino
John Jack, Vice-Chairperson, Councillor, Huu-ay-aht First Nation
Keith Wyton, Director, Electoral Area "A" (Bamfield)
Mike Kokura, Director, Electoral Area "B" (Beaufort)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
John McNabb, Director, Electoral Area "E" (Beaver Creek)
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)
Jack McLeman, Councillor, City of Port Alberni
Mike Ruttan, Mayor, City of Port Alberni
Dianne St. Jacques, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułu?it?ath Government
Kirsten Johnsen, Councillor, Toquaht Nation
- REGRETS:** Tony Bennett, Director, Electoral Area "C" (Long Beach)
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
- STAFF PRESENT:** Wendy Thomson, Acting Chief Administrative Officer
Andrew McGifford, Manager of Environmental Services
Teri Fong, Manager of Finance
Alex Dyer, Planner
Janice Hill, Acting Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 2:52 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Wyton

SECONDED: Director Cote

THAT the agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

a. Board of Directors Meeting – April 12, 2017

MOVED: Director Cote
SECONDED: Director Banton

THAT the minutes of the Alberni-Clayoquot Regional Hospital District meeting held on April 12, 2017 be adopted

CARRIED

4. PETITIONS, DELEGATIONS & PRESENTATIONS

5. CORRESPONDENCE FOR ACTION

6. CORRESPONDENCE FOR INFORMATION

a. Island Health

Process for placing clients in residential care.

MOVED: Director Cote
SECONDED: Director Jack

THAT this correspondence be received for information.

CARRIED

7. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Finance Warrant No. 498.

MOVED: Director Kokura
SECONDED: Director Jack

THAT this correspondence be received for information.

CARRIED

8. REPORTS

a. Bamfield Health Centre – K. Wyton

No report

b. Alberni-Clayoquot Continuing Care Society – J. McNabb

No report. Next meeting week of May 15th.

c. IH Capital Planning Committee – J. Osborne

No report. Net meeting is in June

d. West Coast Native Health Care Society – P. Cote

No report

e. Tofino General Hospital – J. Osborne/D. St. Jacques

The Chairperson reported that the arrangements between Tofino General Hospital and Island Health regarding the helipad is near completion.

f. Alberni-Clayoquot Health Network – P. Cote/J. Osborne

Director Cote reported the Health Network is meeting next week. Director Cote will be attending the Housing forum and extended the invitation to the Board.

g. Other Reports - Chairperson

Following on a November 2016 recommendation of the RHD, Director Osborne met with Marie Dupperreault (Director) and Wendy Johnsen (Medical Director) at West Coast General Hospital to discuss Island Health's End of Life Program in the region and more specifically, funding and future plans for additional hospice beds in the Health Authority's jurisdiction. The various considerations in developing Island Health's EOL program were discussed. With Ty Watson House, a stand-alone four-bed hospice facility, the Alberni Valley and area is relatively well-supported in comparison to other locations on Vancouver Island. Island Health uses a demographic approach to allocate funding, and remaining funding for the addition of 11 beds in the Island Health area in 2019/2020 are most likely to be allocated elsewhere. Additional options, such as private beds and increased support to enable those who choose to die at home, were also discussed.

MOVED: Director St. Jacques

SECONDED: Director Cote

THAT the Regional Hospital Board of Directors receives reports a-g.

CARRIED

9. UNFINISHED BUSINESS

10. LATE BUSINESS

11. QUESTION PERIOD

12. ADJOURN

MOVED: Director Kokura

SECONDED: Director Jack

THAT this meeting be adjourned at 3:00 pm

CARRIED

Certified Correct:

Josie Osborne,
Chairperson

Wendy Thomson,
Acting Chief Administrative Officer

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Ref: 18162

May 05, 2017

Josie Osborne
Chairperson
Alberni-Clayoquot Regional Hospital District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3



Dear Ms. Osborne:

Thank you for your letter of February 2, 2017 to Dr. Brendan Carr asking that Island Health provide technical expertise to evaluate an option for a floating helipad at the Bamfield Health Centre. Dr. Carr has asked that I respond on his behalf. I apologize for the delay in responding.

In July 2016, Island Health responded to a similar enquiry from the Regional Hospital District regarding development of a floating helipad (see attached letter). Although the floating helipad was identified as one of two viable alternatives in a February 2016 report, Island Health does not have plans to pursue this option. Island Health provides helipads at our acute care hospital sites with the exception where we have inherited one from a predecessor organization.

We recognize the value of a helipad in Bamfield given its remoteness and lack of a BC Ambulance Station for provision of everyday ground transportation service locally. Island Health staff have contacted the BC Emergency Health Services and are encouraged by the availability of a helicopter landing area at the private airstrip and development of a first responder program that exists in similar remote communities. If you have not already, I would encourage you to connect with Blaine Wiggins of the BC Emergency Health Services (blaine.wiggins@bcehs.ca) to further these discussions.

Once again, thank you for your letter.

Yours sincerely,

Chris Sullivan

c.c. Dr. Brendan Carr, President & CEO
Mr. Blaine Wiggins, BC Emergency Health Services
Dr. Wendy Johnsen, Medical Director, Port Alberni/West Coast

Attachment

Capital Planning

Located at: 2101 Richmond Road | Victoria, BC V8R 4R7 Canada
Mailing address: 1952 Bay Street | Victoria, BC V8R 1J8 Canada

Tel: 250.370.8912 | Fax: 250.370.8750

viha.ca

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Ref: 17552

July 12, 2016

Penny Cote
Chair, Alberni Clayoquot Regional Hospital District
3008 Fifth Ave
Port Alberni BC V9Y 2E3

Dear Penny Cote:

Thank you for your letter of May 2, 2016 on behalf of the Alberni Clayoquot Regional Hospital District regarding locating a new helipad at the Bamfield Health Centre. I appreciate receiving your input. The safe and timely transfer of patients is important to local residents and to Island Health.

In the fall of 2015, Transport Canada ruled that the helicopter landing area next to the Health Centre was considered to be in a built-up area and was therefore subject to regulation. In response, various alternatives were investigated to address the need for emergency air evacuation from Bamfield. The two main alternatives identified are the use of a private airstrip located 1.7 kilometres from the Health Centre and construction of a floating heliport at the Health Centre.

The owner of the airstrip, the Huu-ay-aht First Nation, supports the use of a helicopter landing area at the airstrip. To address patient transfer to the airstrip, a first responder program is being put in place with training already completed. In addition, BC Ambulance Services has indicated its willingness to supply the first responders with a decommissioned ambulance and additional training. Although some agreements still need to be completed, this alternative has made good progress.

The second alternative, as you have recommended, is the development of a floating heliport on a new dock at the Health Centre. In more remote areas throughout BC, some local communities have chosen to make helicopter landing areas available for air ambulance transfers. While Island Health has helicopter landing areas on its property in a few remote areas, these are an exception. I understand that the floating heliport is your preferred option; however, Island Health is focusing its investment on heliports at its hospital sites and, as a result, will not be proceeding with this project.

I appreciate the interest of the Alberni Clayoquot Regional Hospital District in this matter and once again thank you for writing.

Sincerely,

Chris Sullivan
Director, Capital Planning
bcc: Cecil Rhodes
Marie Duperreault

Capital Planning

Located at: 1952 Bay Street | Victoria, BC V8R 1J8 Canada
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1083827

May 29, 2017

Ms. Josie Osborne
Chair
Alberni-Clayoquot Regional Hospital District
3008 Fifth Avenue
Port Alberni BC V9Y 2E3
c/o style@acrd.bc.ca

Dear Ms. Osborne:

Thank you for your letter of April 19, 2017, regarding ambulance service in Bamfield. I am pleased to respond on behalf of the Ministry of Health, and I apologize for the delay in communication.

The Ministry of Health and British Columbia Emergency Health Services (BCEHS) recognize the importance of appropriate emergency care in rural and remote communities. BCEHS uses a risk management service delivery analysis to determine where ambulance stations should be placed. While their analysis has not indicated a need for a station in Bamfield at this time, BCEHS is developing strategies to improve resourcing and deployment models and is systematically looking at opportunities where it can improve patient care delivery.

I understand this work has included collaboration with representatives from Bamfield, the Huu-ay-aht First Nations, and your organization to address service concerns and opportunities to improve patient care response in the local area. While the majority of patient transports are by ground, BCEHS does employ air resources when available and appropriate, which is consistent with BCEHS operations across the province in rural and remote areas.

I encourage you to contact Mr. Blaine Wiggins, Manager (Interim), First Responder and First Nations Liaison, BCEHS, about this issue. Mr. Wiggins can be reached by telephone at 250 267-4871 or by email at blaine.wiggins@bcehs.ca. I understand that Mr. Wiggins will be attending an in-person meeting with the Alberni-Clayoquot Regional District on May 24, 2017. I trust that this meeting will provide you with the opportunity to bring forward your feedback.

.../2

I would like to thank you again for bringing this issue to the government's attention. I appreciate the opportunity to respond.

Sincerely,

A handwritten signature in black ink, appearing to read 'T Guerrero', with a stylized flourish at the end.

Thomas Guerrero
A/Executive Director

pc: Mr. Blaine Wiggins
Mr. Carl Roy, President and CEO,
Provincial Health Services Authority
Ms. Jodi Jensen, COO, BCEHS



REQUEST FOR DECISION

To: Hospital District Board of Directors

From: Teri Fong, CPA, CGA, Manager of Finance

Meeting Date: June 14, 2017

Subject: Finance Warrant No. 499

Recommendation:

That the Alberni-Clayoquot Regional Hospital District Board of Directors approve Finance Warrant Number 499 in the amount of \$5,386.87 dated May 31, 2017.

Desired Outcome:

To provide transparency of the Regional Hospital District's financial affairs.

Summary:

The Regional Hospital District Board of Directors reviews the details of the expenditures made in the previous month and when satisfied, approves the finance warrant.

Time Requirements – Staff & Elected Officials:

Minimal.

Submitted by: _____
Teri Fong, CPA, CGA, Manager of Finance



Supplier : 0050 To 912
Trans. Date : 01-May-2017 To 31-May-2017
Cheque Date : 01-May-2017 To 31-May-2017
Cheque No. : All
Batch No. : All

Bank : 1 To 1
Status : All
Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
1850	VANCOUVER ISLAND HEALTH AUTHORITY						
1048	16-May-2017		Issued	14	C	5386.87	
MAY16/17	01-4-6030-000	ACCOUNTS PAYABLE			5386.87		
Invoice Description -->		P029, P030, P031, P032					
Total :					5386.87	0.00	5386.87
Supplier Total :					5386.87	0.00	5386.87

Total Computer Paid :	<u>5,386.87</u>	Total EFT PAP :	<u>0.00</u>	Total Paid :	<u>5,386.87</u>
Total Manually Paid :	<u>0.00</u>	Total EFT File Transfer :	<u>0.00</u>		