



Alberni-Clayoquot Regional District

BOARD OF DIRECTORS MEETING

WEDNESDAY, MAY 10, 2017, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

PAGE #

1. **CALL TO ORDER**

Recognition of Traditional Territories.

2. **APPROVAL OF AGENDA**

(motion to approve, including late items required 2/3 majority vote)

3. **DECLARATIONS**

(conflict of interest or gifts exceeding \$250 in value as per section 106 of the Local Government Act)

4. **ADOPTION OF MINUTES**

a. **Board of Directors Meeting – April 26, 2017**

6-15

THAT the minutes of the Board of Directors meeting held on April 26, 2017 be adopted.

5. **PETITIONS, DELEGATIONS & PRESENTATIONS (10 minute maximum)**

a. **Mr. Bill Collette, President, Ms Deanna Beaudoin, Executive Director, McLean Mill Society re: Overview of New Structure and Plans for 2017.**

b. **Mr. Nick Clark, resident regarding Development Variance Permit number DVE17005.**

c. **Mr. Rob Anderson, CPA, CA, R. Anderson & Associates re: ACRD and ACRHD 2016 Draft Financial Statement Presentation.**

16-52

THAT the Alberni-Clayoquot Regional District Board of Directors approve the 2016 Audited Financial Statements for the Alberni-Clayoquot Regional District and the Alberni-Clayoquot Hospital District as presented.

6. **CORRESPONDENCE FOR ACTION**

7. **CORRESPONDENCE FOR INFORMATION**

- a. **ISLAND COASTAL ECONOMIC TRUST** **53-55**
Funding for Tech Attraction Strategy Approved for Campbell River
- b. **CHILD FIND BRITISH COLUMBIA** **56-57**
Proclamation for national Missing Children’s Month and Missing Children’s Day
- c. **UNION OF BRITISH COLUMBIA MUNICIPALITIES** **58**
2017/2018 (Spring) Regional Community to Community Forum – Approval in Principle
- d. **LOCAL GOVERNMENT STRUCTURE, MINISTRY OF COMMUNITY, SPORT AND CULTURAL DEVELOPMENT** **59**
ACRD Request for Financial Assistance to Investigate the Potential of a Local Community Commission for Salmon Beach
- e. **FEDERATION OF CANADIAN MUNICIPALITIES** **60**
Thank you for Contribution to FCM’s Legal Defense Fund
- f. **CHERRY CREEK COMMUNITY RECREATION COMMISSION** **61**
Thank you for Grant-in-Aid & Financials (Financials held in office)

THAT the Board of Directors receive items a-f for information.

8. REQUEST FOR DECISIONS & BYLAWS

- a. **REQUEST FOR DECISION** **62-97**
Finance Warrant No. 576

THAT the Board of Directors approve Finance Warrant Number 576 in the amount of \$1,376,687.82 dated April 30, 2017.

- b. **REQUEST FOR DECISION** **98-102**
Proposed Building Inspection Agreement with the District of Ucluelet

THAT the Board of Directors enters into a two (2) year agreement with the District of Ucluelet to provide building inspection services and direct the Acting CAO and Chairperson to sign the attached BUILDING INSPECTION RESOURCE SHARING AGREEMENT.

- c. **REQUEST FOR DECISION** **103-108**
West Coast Waste Management – Clayoquot Clean Up Project

THAT the Alberni-Clayoquot Board of Directors waive tipping fees for the Clayoquot Clean Up Project up to \$2,000 through the West Coast Waste Management service area.

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

- a. **DVC17001, DONALDSON, 1360 SMITH-DALE ROAD (LONG BEACH)** **109-111**
Development Variance Permit Application – Memorandum and Permit

THAT the Board of Directors issue development variance permit DVC17001.

- b. **DVD17004, BRAIDEN, 8467 BOTHWELL ROAD (SPROAT LAKE)** **112-120**
Development Variance Permit Application – Report

THAT the Board of Directors consider issuing development variance permit DVD17004.

- c. **RD16004, GREAT CENTRAL HOLDINGS LTD (SPROAT LAKE)** **121-149**
Rezoning Application – Report and Bylaws P1355, P1356, P1357

THAT Bylaw P1355, Regional District of Alberni-Clayoquot Official Community Plan Amendment Bylaw be read a first time.

THAT Bylaw P1356, Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw be read a first time.

THAT Bylaw P1357, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a first time.

THAT the public hearing for Bylaws P1355, P1356 and P1357 be delegated to the Director for Electoral Area 'D', the Alternate Director or the Chairperson of the Regional Board.

THAT the Board of Directors confirm that adoption of Bylaws P1355, P1356 and P1357 are subject to:

Restrictive covenant FB364011 modified to require a geotechnical assessment prior to any development or land alteration within Lot 7, Plan VIP88188.

Report from a Professional Biologist assessing any potential negative impact on the foreshore and riparian areas from additional float homes. Support by the Department of Fisheries and Oceans will be required.

Restrictive covenant registered to Lot 7 and Lot 8, Plan VIP88188 requiring that any additional float home attached to the land be connected to an upland sewage disposal system.

Support from the Hupacasath First Nation.

- d. **RD17004, 1077514 BC LTD, DL 197 KATHERINE DRIVE (SPROAT LAKE)** **150-160**
Rezoning Application – Report and Bylaw P1348

THAT Bylaw P1348, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a first time.

THAT the public hearing for Bylaw P1348 be delegated to the Director for Electoral Area 'D', the Alternate Director or the Chairperson of the Regional District.

THAT the Board of Directors confirm that adoption of Bylaw P1348 is subject to:

Confirmation from a Registered On-Site Wastewater Practitioner that the proposed development is capable of accommodating on-site sewage disposal to a minimum 5 acre density; and

Meeting all technical referral agency requirements.

- e. **DVE17002, SABISTON, LOT A MCEACHERN (BEAVER CREEK)** **161-165**
Development Variance Permit Application – Memorandum and Permit

THAT the Board of Directors issue development variance permit DVE17002.

- f. **DVE17005, STRUC HOLDINGS LTD, PARCEL G ARVAY ROAD (BEAVER CREEK)** **166**
Development Variance Permit Application – Memorandum and Permit

THAT the Board of Directors issue development variance permit DVE17005.

10. REPORTS

10.1 STAFF REPORTS

- a. Administration Department Monthly Staff Report – May 5, 2017 **167-169**
b. Planning & Development Manager Report – May 3, 2017 **170-171**
c. Financial Manager Report – May 4, 2017 **172-173**
d. Environmental Services Department Report – May 5, 2017 **174-175**
e. Staff Action Items Report – May 3, 2017 **176-181**
f. Tseshaht Market Sani-Station – April 28, 2017 **182-186**

THAT the Board of Directors receives the Staff Reports a-f.

10.2 COMMITTEE REPORTS

- a. **Salmon Beach Committee Meeting – May 4, 2017**
T. Bennett (verbal)
- b. **Long Beach Airport Advisory Committee Meeting – May 8, 2017**
J. Osborne (verbal)

THAT these verbal reports be received.

10.3 OTHER REPORTS

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. ADJOURN

**Next Board of Directors Meeting: Wednesday, May 24, 2017
Regional District Board Room**



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, APRIL 26, 2017, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

PRESENT:

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation
Josie Osborne, Vice-Chairperson, Mayor, District of Tofino
Keith Wyton, Director, Electoral Area "A" (Bamfield)
Mike Kokura, Director, Electoral Area "B" (Beaufort)
Tony Bennett, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
John McNabb, Director, Electoral Area "E" (Beaver Creek)
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)
Mike Ruttan, Mayor, City of Port Alberni
Jack McLeman, Councillor, City of Port Alberni
Dianne St. Jacques, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułuꞑiꞑath Government
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
Kirsten Johnsen, Member of Council, Toquaht Nation

STAFF PRESENT:

Wendy Thomson, Acting Chief Administrative Officer
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Janice Hill, Acting Manager of Administrative Services
Alex Dyer, Planner

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director McNabb

THAT the agenda be approved as circulated with the addition of the following late item:

- *Motion to close the meeting to the public as per section 90 (1) (c) of the Community Charter: Labour relations or other employee relations.*

CARRIED

3. ADOPTION OF MINUTES

a. Board of Directors Meeting – April 12, 2017

MOVED: Director Ruttan

SECONDED: Director Banton

THAT the minutes of the Board of Directors meeting held on April 12, 2017 be adopted.

CARRIED

4. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Inspector Brian Hunter, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for January – March, 2017.

Inspector Hunter provided an overview of the quarterly policing report for the Port Alberni RCMP Detachment. He also reported on the following activities at the local Detachment: Town Hall meeting discussing drugs in the community, communication with the Central Island Unit regarding traffic road checks and Sproat Lake patrols for the upcoming summer season, criminal activity and staffing changes.

b. Ms. Sherry Durnford, Friends of Rails to Trails Vancouver Island regarding conversion of the E&N Railbed to a contiguous multipurpose trail.

Members from the Friends of Rails to Trails Vancouver Island provided a presentation on their proposed project. The Friends of Rails to Trails are a diverse group of individuals who believe they have a better plan for the E&N Island Corridor, which would be a benefit to all Island Residents and Tourists. Their plan is to convert the abandoned rails on the Vancouver Island Corridor into a non-motorized, multi-use recreation trail. Step 1 of their plan is meeting with stakeholders and the public to discuss the cost/benefit of converting the corridor to trails and investigate the possibility of having Island businesses, Foundations and various levels of government contribute to the rails to trails work initiative and requested a letter of support from the Board towards their initiative.

MOVED: Director McLeman

SECONDED: Director Osborne

THAT the ACRD Board of Directors instruct staff to send a letter to the Industrial Heritage Society, McLean Mill Society, and the Alberni Valley Chamber of

Commerce, requesting input on the Friends of Rails to Trails proposal as presented to the Board.

CARRIED

- c. **Ross & Kelly Styles, regarding Development Variance Application DVC16014.**

K. styles spoke in favour of the Development Variance application DVC16014 at Salmon Beach.

5. CORRESPONDENCE FOR ACTION

- a. **Correspondence dated April 2017 from the Royal Canadian Legion regarding request for support for the Remembrance Project by sponsoring an advertisement.**

*MOVED: Director McNabb
SECONDED: Director Banton*

THAT the Board of Directors approve the request for support for the Remembrance project by sponsoring an advertisement space in the "Military Service Recognition Book" for a ¼ page (full colour) for the amount of \$ 565.00 including GST.

CARRIED

6. CORRESPONDENCE FOR INFORMATION

- a. **COLDSTREAM**
Request to Farm Industry Review Board to Conduct a Study
- b. **MINISTRY OF COMMUNITY, SPORT AND CULTURAL DEVELOPMENT**
Congratulations on Signing BC Climate Action Charter
- c. **LOCAL GOVERNMENT INFRASTRUCTURE & FINANCE BRANCH – MINISTRY OF COMMUNITY, SPORT AND CULTURAL DEVELOPMENT**
New Building Canada Fund – Small Communities Fund – Alberni Valley Landfill Waste Diversion Facility Project not selected for funding
- d. **MINISTER OF TRANSPORT**
Thank you for offered assistance in providing information regarding oil spill response on the West Coast
- e. **VANCOUVER ISLAND NORTH INFILM**
Grant-In-Aid Thank you

*MOVED: Director Bennett
SECONDED: Director Kokura*

THAT the Board of Directors receive items a-e for information.

CARRIED

7. REQUEST FOR DECISIONS & BYLAWS

- a. Request for Decision regarding 2017-2018 BC Transit Annual Operating Agreement – Additional Information.**
(Deferred from April 12, 2017 Board Meeting)

MOVED: Director Ruttan

SECONDED: Director Banton

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors approve the Transit Service Agreement between BC Transit and the ACRD effective April 1, 2017 and authorize the Chairperson and Chief Administrative Officer to enter into the Agreement on behalf of the ACRD.

CARRIED

MOVED: Director Ruttan

SECONDED: Director Banton

THAT the ACRD Board of Directors approve the Annual Operating Agreement between BC Transit and the ACRD for the 2017/18 fiscal year and authorize the Chairperson and Chief Administrative Officer to enter into the Agreement on behalf of the ACRD.

CARRIED

- b. Request for Decision regarding Island Corridor Foundation – Business Plan Update.**

MOVED: Director McNabb

SECONDED: Director Banton

THAT the Board of Directors direct staff to submit the presented ACRD referral response to the Island Corridor Foundation.

CARRIED

- c. Request for Decision regarding Strategic Priorities Fund (SPF) – Grant Applications.**

MOVED: Director McNabb

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District submit three grant applications to the Gas Tax Strategic Priorities Fund Capital Infrastructure Projects Stream for the following projects:

- 1. Implementation of the Consolidated Strategic Landfill Diversion Program*
- 2. Pacific Traverse Trail connection to the existing District of Tofino trail and Ucluelet / Long Beach Multi-Use Path*
- 3. Asset Management (capacity building).*

CARRIED

d. Request for Decision regarding Bamfield Volunteer Fire Department Truck Purchase.

MOVED: Director Wyton

SECONDED: Director Kokura

THAT the Board of Directors approve an amendment to the Bamfield Volunteer Fire Department service in the 2017-2021 Financial Plan to include a capital expenditure of \$25,000 for the purchase of a used fire truck.

CARRIED

e. Request for Decision regarding Bamfield Volunteer Fire Department Fire/Rescue Boat RFP.

MOVED: Director Wyton

SECONDED: Director Ruttan

THAT the Alberni-Clayoquot Regional District Board of Directors award the contract to construct an Aluminum Hull Fire/Rescue Boat to Canadian Alberni Engineering Ltd.(CAE) in the amount of \$74,840.00 (plus GST).

CARRIED

f. Request for Decision regarding Design & Costing – Phase 1 “The Arena” West Coast Multiplex Project.

MOVED: Director St. Jacques

SECONDED: Director Wyton

THAT the Alberni-Clayoquot Regional District Board of Directors engage the services of VDA Architecture Ltd. to undertake the detailed design and costing of Phase 1 – the Arena of the West Coast Multiplex project in the amount of \$75,000.00

CARRIED

8. PLANNING MATTERS

a. DVC16014, STYLES, 1146 SIXTH AVENUE (LONG BEACH)

Development Variance Permit Application – Memorandum and Permit

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Board of Directors deny development variance DVC16014.

CARRIED

b. DVC17001, DONALDSON, 1360 SMITH-DALE ROAD (LONG BEACH)

Development Variance Permit Application – Report

MOVED: Director Bennett

SECONDED: Director Wyton

THAT the Board of Directors consider issuing development variance permit DVC17001.

CARRIED

c. DVD17004, BRAIDEN, 8467 BOTHWELL ROAD (SPROAT LAKE)

Development Variance Permit Application – Report

MOVED: Director Cote

SECONDED: Director Bennett

THAT development variance permit DVD17004 be deferred.

CARRIED

d. DVE17002, SABISTON, LOT A MCEACHERN (BEAVER CREEK)

Development Variance Permit Application – Report

MOVED: Director McNabb

SECONDED: Director Cote

THAT the Board of Directors consider issuing development variance permit DVE17002.

CARRIED

e. DVE17003, HETHERINGTON, 6036 KIRKPATRICK ROAD (BEAVER CREEK)

Development Variance Permit Application – Report

MOVED: Director McNabb

SECONDED: Director Bennett

THAT the Board of Directors consider issuing development variance permit DVE17003.

CARRIED

- f. DVE17005, STRUC HOLDINGS LTD, PARCEL G ARVAY ROAD (BEAVER CREEK)**
Development Variance Permit Application – Report

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Board of Directors consider issuing development variance permit DVE17005.

CARRIED

- g. TUP17010, POWELL, 3133 ALBERNI HIGHWAY (CHERRY CREEK)**
Temporary Use Permit Application – Report

MOVED: Director Banton
SECONDED: Director Bennett

THAT the Board of Directors Board consider issuing Temporary Use Permit TUP17010 subject to approval from the Ministry of Transportation and Infrastructure as required under Section 505 of the Local Government Act and Section 52 of the Transportation Act.

CARRIED

9. REPORTS

9.1 STAFF REPORTS

- a. Staff Action Items Report – April 20, 2017**
b. Meeting Schedule – May 2017
c. Financial Statements – March 31, 2017

MOVED: Director Kokura
SECONDED: Director Ruttan

THAT the Board of Directors receives the staff reports a-c.

CARRIED

9.2 COMMITTEE REPORTS

9.3 MEMBER REPORTS

a. 9-1-1 Corporation – J. McNabb

Director McNabb reported that the next 9-1-1 meeting is scheduled for May 12th.

b. Vancouver Island Regional Library - L. Banton

Director Banton reported on the VIRL Board Conference he recently attended.

c. Central West Coast Forest Society – T. Bennett – No Report

d. Alberni Valley Chamber of Commerce – J. McLeman

Director McLeman passed around the AV Chamber newsletter and reported on the Community Excellence Awards held on Friday, April 21, 2017.

e. Coastal Communities Network – T. Bennett/D. St. Jacques – No Report

f. West Island Woodlands Advisory Group – M. Kokura

Director Kokura reported on the meeting held on April 6th. Western Forest Products presented their sustainable forestry plan, which is available on-line. Next meeting June 8th.

g. Island Coastal Economic Trust –J. Jack – No Report

h. Air Quality Council, Port Alberni – K. Wyton

- **Air Quality Council Minutes – March 16, 2017**

Director Wyton reported on the March 16, 2017 AQ Council meeting. The Provincial open burning/smoke control regulation is still open for comment. Mr. Earl Plaine from the Environmental Protection Branch will provide more information to the Board on the regulation and input process.

i. West Coast Aquatic Board – T. Bennett/K. Wyton –

Director Bennett reported that the next meeting is scheduled for May 18th. There will be an Open House for the Aquarium on May 6th from 10 am to 2 pm to celebrate their one year anniversary.

j. Association of Vancouver Island & Coastal Communities – P. Cote

Director Cote reported on the AVICC AGM and Convention held in Campbell River April 7 to 9th. Director Osborne congratulated Director Cote on her re-election to the AVICC Board.

k. Beaver Creek Water Advisory Committee – J. McNabb – No Report

l. Other Reports

Director Cote attended the Alberni Valley Wrestling Club (AVWC) awards night on April 18th at the Italian Hall and extended a thank you from the Club for ACRD's continued support.

MOVED: Director McNabb
SECONDED: Director McLeman

THAT the Board of Directors receive the Member Reports.

CARRIED

10. UNFINISHED BUSINESS

- a. Unfinished Business
Acting CAO, W. Thomson provided an update on the AVRA expansion project. Weather permitting; the airport could be partially open around the 3rd week of May 2017.

MOVED: Director Kokura
SECONDED: Director Banton

THAT the Board of Directors receive the report.

CARRIED

11. IN-CAMERA

MOVED: Director Ruttan
SECONDED: Director Kokura

THAT the meeting be closed to the public as per section 90 (1) (c) of the Community Charter: Labour relations or other employee relations.

CARRIED

The meeting was closed to the public at 3:24 pm

The meeting was re-opened to the public at 3:32 pm.

12. RECOMMENDATIONS FROM IN-CAMERA

The following was reported out in the open meeting:
The ACRD has retained the services of Waterhouse Executive Search to assist the ACRD in recruiting a new Chief Administrative Officer.

13. ADJOURN

MOVED: Director Kokura
SECONDED: Director Bennett

THAT this meeting be adjourned at 3:32 pm.

CARRIED

Certified Correct:

John Jack,
Chairperson

Wendy Thomson,
Acting Chief Administrative Officer

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT
Consolidated Financial Statements
Year Ended December 31, 2016

Draft for discussion purposes only

Prepared by	Reviewed by	Partner	EQCR

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

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Year Ended December 31, 2016

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Draft for discussion purposes only

Management's Responsibility for Financial Reporting

The Consolidated financial statements of Regional District of Alberni-Clayoquot have been prepared in accordance with Canadian public sector accounting standards for British Columbia local governments and are outlined under "Significant Accounting Policies" in the notes to the financial statements. Management is responsible for the integrity and objectivity of these statements as well as the supplementary statements and schedules. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances. These statements include certain amounts based on management's estimates and judgments. Management has determined such amounts based on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

Management maintains a system of internal controls to provide reasonable assurance that assets are safeguarded and that transactions are authorized, recorded and reported properly. Management also maintains a program of proper business compliance.

The Board of Directors is responsible for reviewing and approving the financial statements and for ensuring that management fulfils its responsibilities for financial reporting and internal control.

R. Anderson and Associates, the Regional District's independent auditors, have conducted an examination of the financial statements in accordance with generally accepted auditing standards and have expressed their opinion in a report accompanying this statement.

Teri Fong, CPA, CGA
Manager of Finance

Port Alberni, BC

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Consolidated Statement of Financial Position

Year Ended December 31, 2016

	2016	2015
FINANCIAL ASSETS		
Cash and cash equivalents	\$ 14,385,248	\$ 13,029,383
Portfolio investments (Note 2)	1,906	1,653
Accounts receivable (Note 3)	962,532	845,793
Term receivables from municipalities (Note 4)	14,395,429	15,085,072
Municipal Finance Authority debt reserve deposit (Note 5)	690,865	730,555
Inventories for resale	36,009	47,704
	30,471,989	29,740,160
FINANCIAL LIABILITIES		
Accounts payable and accrued liabilities	1,518,599	969,940
Deferred revenue	193,981	102,953
Deposits (Note 6)	68,050	43,050
Restricted revenues (Notes 7, 8)	2,492,736	2,097,897
Short term borrowing	3,000,742	-
Landfill closure liability (Note 9)	2,399,371	2,187,854
Municipal Finance Authority debt reserve (Note 5)	690,865	730,555
Capital leases (Note 10)	11,679	44,455
Debenture debt (Note 12), Schedule 1	15,164,289	15,890,853
	25,540,312	22,067,557
NET FINANCIAL ASSETS	4,931,677	7,672,603
NON-FINANCIAL ASSETS		
Tangible capital assets (Note 13), Schedule 2	34,942,853	28,972,396
Inventories of supplies	171,916	246,758
Prepaid expenses	68,589	60,466
	35,183,358	29,279,620
ACCUMULATED SURPLUS	\$ 40,115,035	\$ 36,952,223

Contingent liabilities (Note 19)

Teri Fong, CPA, CGA
 Manager of Finance

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Consolidated Statement of Operations

Year Ended December 31, 2016

	2016 Budget (See Note 23)	2016 Actual	2015 Actual
REVENUE			
Tax requisitions	\$ 5,592,567	\$ 5,597,243	\$ 5,026,817
Grants in lieu of taxes	30,500	96,386	97,896
Services provided to other governments	74,000	133,729	86,740
Sales of services	3,404,600	3,677,581	3,549,108
Miscellaneous revenue	585,199	722,890	1,108,115
Government transfers			
Conditional	4,087,552	2,279,781	379,395
Unconditional	125,000	187,763	197,072
	13,899,418	12,695,373	10,445,143
EXPENSES			
General government services	1,346,000	1,244,340	1,127,024
Electoral area administration	77,000	64,586	62,929
Management of development - rural	367,000	301,916	287,632
Regional planning services	179,500	158,418	153,289
Building inspection services	239,000	215,876	202,665
Park services	174,500	140,094	124,930
Fire protection services	638,559	586,994	582,922
Landfill services	2,803,500	2,382,240	2,499,394
AV water study	44,000	32,798	58,458
Custom transit	555,000	469,881	462,943
Airport services	525,750	424,306	387,017
Amortization of tangible capital assets	901,250	949,784	965,383
Street lighting	2,340	2,290	2,224
Emergency planning	316,715	200,968	186,031
E911 telephone services	299,151	298,399	293,979
Vancouver Island library services	450,090	450,088	424,608
South Long Beach bike path	1,902	1,802	12,398
Grant-in-aid	423,842	341,093	283,138
Noise control	11,300	4,434	4,926
Animal control	11,072	2,433	3,011
Multi-purpose arena contribution	221,675	228,060	199,262
Water systems	1,029,802	772,307	872,358
Salmon Beach	398,403	259,456	198,861
	11,017,351	9,532,563	9,395,382
ANNUAL SURPLUS	\$ 2,882,067	\$ 3,162,810	\$ 1,049,761

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Consolidated Statement of Changes in Accumulated Surplus

Year Ended December 31, 2016

	2016 Budget (See Note 23)	2016 Actual	2015 Actual
ACCUMULATED SURPLUS - BEGINNING OF YEAR			
As previously reported	\$ 36,952,227	\$ 36,952,227	\$ 35,903,949
Prior period restatement (Note 14)	-	-	(1,483)
As restated	36,952,227	36,952,227	35,902,466
ANNUAL SURPLUS	2,882,067	3,162,810	1,049,761
ACCUMULATED SURPLUS - END OF YEAR	\$ 76,786,521	\$ 40,115,035	\$ 36,952,227

Draft for discussion purposes only

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Consolidated Statement of Changes in Net Financial Assets

Year Ended December 31, 2016

	2016 Budget (See Note 23)	2016 Actual	2015 Actual
ANNUAL SURPLUS	\$ 2,882,067	\$ 3,162,810	\$ 1,049,761
Acquisition of prepaids	-	(8,122)	(11,017)
Acquisition of inventory of supplies	-	74,839	8,166
Acquisition of tangible capital assets	-	(6,920,240)	(2,339,088)
Amortization	901,250	949,784	965,383
	901,250	(5,903,739)	(1,376,556)
CHANGE IN NET FINANCIAL ASSETS	3,783,317	(2,740,929)	(326,795)
NET FINANCIAL ASSETS - BEGINNING OF YEAR	7,672,603	7,672,603	7,999,410
NET FINANCIAL ASSETS - END OF YEAR	\$ 11,455,920	\$ 4,931,674	\$ 7,672,615

Draft for discussion purposes only

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Consolidated Statement of Cash Flow

Year Ended December 31, 2016

	2016	2015
OPERATING ACTIVITIES		
Annual surplus	\$ 3,162,810	\$ 1,049,761
Item not affecting cash:		
Amortization of tangible capital assets	949,784	965,383
	4,112,594	2,015,144
Changes in non-cash working capital (Note 15)	1,232,718	550,875
	5,345,312	2,566,019
FINANCING ACTIVITIES		
Term receivables from municipalities	689,643	(2,196,609)
Proceeds from short-term debt financing	3,000,742	-
Proceeds from debenture debt financing	-	2,912,000
Repayment (advances) of long term debenture debt	(527,536)	(537,922)
Repayment of obligations under capital lease	(32,775)	(45,658)
Actuarial adjustment of long term debt	(199,028)	(212,970)
	2,931,046	(81,159)
CAPITAL ACTIVITIES		
Purchase of tangible capital assets	(6,920,240)	(2,339,088)
INVESTING ACTIVITIES		
Addition to portfolio investments	(253)	-
INCREASE IN CASH FLOW	1,355,865	145,772
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	13,029,383	12,883,611
CASH AND CASH EQUIVALENTS - END OF YEAR	\$ 14,385,248	\$ 13,029,383
CASH AND CASH EQUIVALENTS CONSISTS OF:		
Bank balances	\$ 14,385,248	\$ 13,029,383

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Notes to Consolidated Financial Statements

Year Ended December 31, 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The consolidated financial statements of the District are prepared by management in accordance with Canadian generally accepted accounting principles for local governments as prescribed by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants. The consolidated financial statements reflect the combined results and activities of the consolidated entity. Interfund transactions and fund balances have been eliminated on consolidation.

Budget reporting

The unaudited budget information reported in the consolidated statement of operations, the consolidated statement of changes in accumulated surplus and the consolidated statement of changes in net financial assets represents the 2016 budget as adopted by the District's Board on March 23, 2016.

Financial instruments

Financial instruments consist of cash and short-term deposits, accounts receivable, investments, municipal debt receivable, short-term loans, accounts payable, obligations under capital leases, other liabilities, and debenture debt. Unless otherwise noted, it is management's opinion that the Regional District is not exposed to significant interest, currency or credit risk arising from these financial instruments. The fair value of these financial instruments approximate their carrying values, unless otherwise noted.

Investments

Investments are carried at cost which approximate market value.

Portfolio investments

Portfolio investments include investments in equity securities. Portfolio investments are reported using the cost method, a basis of accounting for portfolio investments whereby the investment is initially recorded at cost and the earnings from such investments are recognized only to the extent received or receivable. When the investment is in the form of shares, dividends received in excess of the District's pro rata share of post acquisition income are recorded as a reduction of the carrying value of the investment.

Inventory

- a) Inventories for resale - Fuel inventory is valued at the lower of cost or net realizable value.
- b) Inventories of supplies - Supplies inventory is valued at the lower of cost and net realizable value with the cost being determined on a first in, first out basis.

(continues)

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Notes to Consolidated Financial Statements

Year Ended December 31, 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Revenue and expenditure recognition

Revenue is recorded in the period in which the transactions or events that gave rise to the revenue occur. Amounts that have been received in advance of services being rendered are recorded as deferred revenue until the District discharges the obligations that led to the collection of funds.

Revenues from other levels of governments, classified as grants in lieu of taxes, are recorded in the District's records as they are received.

Each Municipality, Treaty First Nation and Electoral Area within the Regional District is requisitioned for their portion of each service in which they participate. These funds are then levied by the Municipalities, Treaty First Nations and the Province (for Electoral Areas) to individual taxpayers. Instead of levying individual taxpayers, the Treaty First Nations also have the option of paying for the requisition from their consolidated revenue fund. The requisitioned amounts are turned over to the District by August 1 of each year.

Expenditures are recorded on an accrual basis and are recognized in the period in which the goods and services are acquired and a liability is incurred or transfers are due. Expenditures include the accrual of debt and related interest payable to the end of the fiscal period.

Deferred and restricted revenues

- a) Deferred revenue includes amounts received related to the curbside garbage program but not yet earned. These amounts will be recognized as revenue in the next fiscal year.
- b) Restricted revenue include amounts received for specified projects which are unspent. These amounts will be recognized as revenue when the related expenditures are incurred.

Accrued Employee Benefits

Based on obligations as determined by collective agreements and contractual arrangements, employee benefit accruals, which include an allowance for vacation entitlement and overtime benefits, are recorded in the year in which they are earned.

Post Employment Benefits

The long-term, post employment benefit liability of the regional district will be met by the Municipal Pension Plan into which both employees and the regional district contribute. The regional district is only liable for the interim retirement benefits for early retirees, from the date of retirement to the effective start date of the Municipal Pension Plan. Any liability for these benefits is accrued when the event occurs and the obligation arises.

Debenture debt

Debenture debt is recorded net of any related sinking fund installments and actuarial additions. Debt charges are charged against current revenue in the periods in which they are accrued. The debt schedule indicates the amount of debt payable in accordance with schedules received from the Municipal Finance Authority.

(continues)

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Notes to Consolidated Financial Statements

Year Ended December 31, 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Government transfers

Government transfers are recognized in the consolidated financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

Tangible capital assets

Tangible capital assets (TCAs) are recorded at cost and amortized on a straight line basis, based on their expected useful life. The expected useful life of the District's TCAs are as follows:

Airport	10, 15, 25, 40 and 50 years
Fire departments	5, 7, 15, 25, 40 and 50 years
Office and administration	5, 7 and 40 years
Land	Not amortized
Landfills	Projected closures - 2095 and 2096; 10, 25 and 40 years
Parks	5, 10, 15 and 25 years
Salmon beach	10, 25 and 50 years
Water systems	25 years
Beaver Creek water system	5, 15, 20, 50 and 60 years

The District's threshold to capitalize TCAs varies between \$2,500 and \$5,000 with the exception of land which is always capitalized. Capital projects under construction are not amortized until the asset is put into use. Assets contributed to the Regional district are recorded at fair value at the time of contribution.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses, gains, and losses during the reporting period. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they became known. By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant. Since a precise determination of many assets and liabilities depends on future events, actual results may differ from such estimates and approximations. Significant areas requiring the use of estimates include the amortization of tangible capital assets and land fill closure obligations.

2. PORTFOLIO INVESTMENTS

	2016	2015
Alberni District Co-op Association equity shares	\$ 1,906	\$ 1,653

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Notes to Consolidated Financial Statements

Year Ended December 31, 2016

3. ACCOUNTS RECEIVABLE

	2016	2015
Trade and other receivables	\$ 608,159	\$ 786,202
Goods and services tax recoverable	30,898	66,038
Government of Canada	45,089	-
Province of British Columbia	274,196	1,762
Local governments	37,150	-
Subtotal	995,492	854,002
Less allowances for doubtful accounts	(32,958)	(8,210)
Accounts receivable - net	\$ 962,534	\$ 845,793

4. TERM RECEIVABLES FROM MUNICIPALITIES

Pursuant to the Local Government Act, the Regional District acts as the agency through which its member municipalities borrow funds from the Municipal Finance Authority (MFA). The annual cost of servicing this municipal debt is recovered entirely from the borrowing member municipality. However, in the event of default the Regional District is contingently liable to the MFA for this debt.

	2016	2015
City of Port Alberni	\$ 10,783,927	\$ 11,147,582
District of Tofino	889,637	932,358
District of Ucluelet	1,694,651	1,749,371
Multiplex Arena	1,027,214	1,255,761
	\$ 14,395,429	\$ 15,085,072

5. DEBT RESERVE FUND

The Municipal Finance Authority of British Columbia provides capital financing for Regional Districts and their Member Municipalities. The Authority is required to establish a Debt Reserve Fund into which each Regional District and Member Municipality, who share in the proceeds of a debt issue through the District, are required to pay certain amounts set out in the debt agreements. Interest earned on these funds (less administrative expenses) becomes an obligation of the Authority to the Regional District. If at any time insufficient funds are provided by the Regional District or Member Municipalities, the Authority will then use these funds to meet payments on its obligations. When this occurs, the Regional District may be called upon to restore the fund.

6. DEPOSITS

Performance deposits are funds collected from various property developers and held as security to ensure the completion of specified agreed on works. These funds will be released once the related works are completed, or used by the District to complete the works for which they are held.

	2016	2015
Performance deposits	\$ 68,050	\$ 43,050

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Notes to Consolidated Financial Statements

Year Ended December 31, 2016

7. RESTRICTED REVENUES

	2016	2015
Development cost charges (Note a)	\$ 61,730	\$ 3,785
Parkland deferred contributions (Note b)	328,584	325,511
Gas tax unspent funds (Note 8)	2,102,421	1,768,601
	\$ 2,492,735	\$ 2,097,897

- a) The regional district receives contributions from developers for the development of the water and sewer infrastructure. These restricted contributions are recognized as revenue in the years in which the capital projects are undertaken. Developer contributions paid in advance of infrastructure works are recorded as restricted revenue. Developer contributions received during the year were \$57,600 (2015 - \$NIL). Interest earned on developer contributions is restricted and deferred; interest earned during the year was \$346 (2015 - \$40). Developer contributions expended on capital projects during the year was \$Nil (2015 - \$Nil).
- b) The regional district receives contributions from developers for the future acquisition of parkland. These restricted contributions are recognized as revenue in the years in which the parkland is subsequently acquired. Developer contributions received during the year were \$Nil (2015 - NIL). Interest earned on parkland contributions is restricted and deferred; interest earned during the year was \$3,073 (2015 - \$3,348). Parkland acquired during the year was \$Nil (2015 - \$Nil).

8. COMMUNITY WORKS FUNDS

The Federal Gas Tax Fund is provided by the Government of Canada. The Community Works Fund provides funding to local governments for eligible expenditures of eligible projects in accordance with an agreement between the Regional District and the Union of British Columbia Municipalities. In 2014 the Regional District entered into the Renewed Gas Tax Agreement that expanded the eligible categories to include projects for the following types of infrastructure: water, solid waste, airports, disaster mitigation, recreation infrastructure as well as capacity building.

	2016	2015
Opening balance of unspent funds	\$ 1,768,601	\$ 1,466,831
Add amount received during the year	466,542	451,343
Add interest earned	17,278	14,764
Less eligible expenditures made during the year	(150,000)	(164,337)
Closing balance of unspent funds	\$ 2,102,421	\$ 1,768,601

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Notes to Consolidated Financial Statements

Year Ended December 31, 2016

9. SOLID WASTE LANDFILL CLOSURE AND POST CLOSURE LIABILITY

The Regional District of Alberni-Clayoquot operates the Alberni Valley Landfill and the West Coast Landfill. These sites are subject to closure and post-closure requirements as determined by the British Columbia Ministry of Environment. In accordance with Public Sector Accounting and Auditing Standards, financial statements should recognize a liability for closure and post-closure care as a landfill site's capacity is used. Each year the Regional District makes a contribution to the Closure and Post Closure Fund to offset future liabilities that will be incurred when the landfills reach capacity and are closed. The estimated closure date of the Alberni Valley Landfill is 2096 while the estimated closure date of the West Coast Landfill is 2095. A capacity study for the Alberni Valley Landfill was updated in 2013 and a capacity study for the West Coast Landfill was completed in 2013. Both reports have been reviewed by the Province of British Columbia Ministry of Environment.

10. OBLIGATIONS UNDER CAPITAL LEASES

The Regional District has financed assets under capital leases in the amount of \$84,270 (2015 - \$243,320), consisting of the Long Beach Airport Kubota loader. The Bamfield Volunteer Fire Department Hall was paid in full on July 28, 2016. The Principal payments on these capital leases in 2016 totaled \$32,775 (2015 - \$45,659). The outstanding obligation balance for leased capital assets as at December 31, 2016 was \$11,679 (2015- \$44,455).

The capital lease for the Long Beach Airport Kubota loader was transferred from the MFA Leasing Corporation to the MFA Equipment Financing Program on July 22, 2016. The current applicable interest rate in the Equipment Financing Program is 1.39%. In 2016, interest expenditures related to lease liabilities were \$923 (2015- \$1,254).

The remaining equipment financing payment commitments are:

2017	\$	11,740
Total minimum lease payments		11,740
Less: amount representing interest		61
Net obligation under capital lease	\$	<u>11,679</u>

11. SHORT TERM DEBT

Short-term debt consists of borrowing from the Municipal Finance Authority (MFA) for interim funding for the Alberni Valley Regional Airport (AVRA) expansion project during construction. The debt bears interest at a variable rate that is paid monthly. The rate at December 31, 2016 was 1.44%. Regular principal payments are not required and a Loan Authorization bylaw is in place to convert the short-term debt into debenture debt upon completion of the project.

	2016	2015
Section heading		
AVRA Expansion Project	\$ 3,000,742	\$ -

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Notes to Consolidated Financial Statements

Year Ended December 31, 2016

12. DEBENTURE DEBT

Currently, all borrowings for the District are with the Municipal Finance Authority of BC (MFA). Debt interest costs are charged against revenue as incurred. The debenture debt "Schedule 1" reflects the amount of debenture debt payable.

Principal payments and sinking fund installments due within the next five years and thereafter are as follows:

2017	\$ 682,916
2018	711,081
2019	740,415
2020	770,966
2021	523,073
Thereafter	<u>11,735,838</u>
	<u>\$ 15,164,289</u>

Sinking fund installments are invested by MFA and earn income which, together with principal payments, are expected to be sufficient to retire the sinking fund issues at maturity.

13. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated amortization	2016 Net book value	2015 Net book value
Airport	\$ 7,665,473	\$ 1,681,885	\$ 5,983,588	\$ 5,905,178
Fire departments	5,038,610	2,444,665	2,593,945	2,456,063
Office and administration	2,110,503	1,352,965	757,538	710,994
Land	5,143,634	-	5,143,634	5,143,634
Landfills	10,424,371	1,941,357	8,483,014	8,065,075
Parks	406,347	173,131	233,216	247,869
Salmon beach	726,843	301,114	425,729	455,888
Water systems	2,705,270	1,651,756	1,053,514	1,126,217
Beaver Creek water system	7,239,053	3,087,793	4,151,260	3,779,840
Assets under construction	6,117,415	-	6,117,415	1,081,638
	<u>\$ 47,577,519</u>	<u>\$ 12,634,666</u>	<u>\$ 34,942,853</u>	<u>\$ 28,972,396</u>

Land includes a right-of way value of \$16,300 which relates to the land where the Bamfield Fire Department building is situated. For additional information about tangible capital assets see Schedule 2.

For information on assets under capital lease included above see (Note 10).

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT**Notes to Consolidated Financial Statements****Year Ended December 31, 2016****14. PRIOR PERIOD RESTATEMENT**

The prior period has been restated as follows:

- a) During the current year it was noted that entries were made in the system after the financial statements had been prepared.

The effect of the above restatement is as follows:

	As reported	Note a	As restated
Cash and cash equivalents	\$ 13,029,291	\$ 92	\$ 13,029,475
Accounts receivable	844,402	1,391	847,184
Sales of services	3,547,625	1,483	3,550,591
Annual surplus	1,048,278	1,483	1,051,244

15. CHANGE IN NON CASH WORKING CAPITAL AND CASH FLOW SUPPLEMENTARY INFORMATION

	2016	2015
Accounts receivable	\$ (116,739)	\$ (168,095)
Inventories for resale	11,695	(989)
Inventories of supplies	74,842	8,166
Accounts payable and accrued liabilities	548,659	220,564
Deferred revenue	91,028	(13,050)
Prepaid expenses	(8,123)	(11,017)
MFA Debt reserve deposit	39,690	(231)
Deposits	25,000	(1,000)
MFA debt reserve	(39,690)	231
Restricted revenues	394,839	305,158
Landfill closure liability	211,517	211,138
	\$ 1,232,718	\$ 550,875

16. FINANCIAL INSTRUMENTS

For cash, accounts receivable, other receivables, accounts payable, and other payables, the carrying value of these financial statements approximated their fair market values due to their short-term maturity or capacity for prompt liquidation. The District is exposed to credit risk on the accounts receivable from its customers. In order to reduce its credit risk, the District has adopted credit policies which include the analysis of the financial position of its customers and the regular review of their credit limits. The District does not have a significant exposure to any individual customer or counterpart. Unless otherwise noted, it is management's opinion that the District is not exposed to significant interest, currency, or credit risk arising from these financial instruments.

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Notes to Consolidated Financial Statements

Year Ended December 31, 2016

17. THE NORTH ISLAND 9-1-1 CORPORATION

A 9-1-1 emergency dispatch service is provided by the North Island 9-1-1 Corporation, which is owned by the Regional Districts of Comox Valley, Strathcona, Mount Waddington, Alberni-Clayoquot, Nanaimo and Powell River. The shares in the corporation are owned as follows:

Alberni-Clayoquot - 3 shares	Mount Waddington - 1 share
Comox Valley - 6 shares	Nanaimo - 5 shares
Strathcona - 4 shares	Powell River - 2 shares

The Regional District's investment in shares of the North Island 911 Corporation is recorded at cost as it does not fall under the definition of a government partnership (PS3060.06). The Regional District's share of the corporation is equal to 14.3% and the degree of control is proportionate to the ownership share. As no benefits are expected from the ownership, it has not been accounted for as an equity investment.

18. RELATED PARTIES

The Alberni-Clayoquot Regional District is related to the Alberni-Clayoquot Regional Hospital District as the same individuals are members of the Board of Directors of both organizations. As legislated by the Hospital District Act, the officers and employees of the Alberni-Clayoquot Regional District are the corresponding officers and employees of the Alberni-Clayoquot Regional Hospital District. Each of the Regional District and the Hospital District are separate legal entities as defined by separate Letters Patent and authorized by separate legislation. During the year the Alberni-Clayoquot Regional Hospital District purchased, at cost, \$18,000 of administrative support services from the Alberni-Clayoquot Regional District.

19. CONTINGENT LIABILITIES AND COMMITMENTS

a) CLAIMS

In the normal course of a year, the District is faced with lawsuits for damages of diverse natures. At year-end the District's estimated exposure to each such liability is either not determinable or is not considered to be significant. Claims paid by the District as a result of litigation are reported as expenditures.

b) ENVIRONMENTAL REGULATIONS

The District is subject to environmental regulations which cover different aspects of its operations. These regulations may require future expenditures to meet applicable standards and subject the District to possible penalties for past violations. Any amounts required to meet obligations will be charged to operations or capitalized, as appropriate. No amounts can be estimated at this time and therefore no liabilities have been recorded at December 31, 2015.

c) PENSION LIABILITY

The Regional District and its employees contribute to the Municipal Pension Plan (a jointly trusteed pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2016, the plan has about 189,000 active members and approximately 85,000 retired members. Active members include 37,000 contributors from local governments.

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REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Notes to Consolidated Financial Statements

Year Ended December 31, 2016

19. CONTINGENT LIABILITIES AND COMMITMENTS (continued)

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate is then adjusted to the extent there is amortization of any funding deficit. The most recent valuation for the Municipal Pension Plan as at December 31, 2015 indicated a \$2,224 million funding surplus for basic pension benefits on a going concern basis. The next valuation will be as at December 31, 2018 with results available in 2019.

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the Plan. The Alberni-Clayoquot Regional District paid \$141,799 for employer contributions to the plan in fiscal 2016 (2015 - \$124,697). Employees contributed \$129,469 to the plan in fiscal 2016 (2015 - \$125,364).

(continues)

Draft for discussion purposes only

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Notes to Consolidated Financial Statements

Year Ended December 31, 2016

19. CONTINGENT LIABILITIES AND COMMITMENTS *(continued)*

d) SICK LEAVE ENTITLEMENTS

Based on obligations as determined by collective agreements and contractual arrangements for sick leave, employees' sick leave entitlements accumulate. However as sick leave benefits are only payable for sick leave and are not payable upon leaving the regional district the amounts are recognized as an expense only when a claim is made. As at December 31, 2016 accumulated sick leave amounted to \$367,790 (2015 - \$340,953).

e) CONTRACTUAL OBLIGATIONS FOR LEASED PREMISES

As a result of the conversion of the Beaver Creek Improvement District to an electoral area of the Regional District, the Regional District assumed the long term lease previously entered into by the Beaver Creek Improvement District effective November 1, 1961 with respect to the land on which the Improvement District's Stamp River pumphouse facilities are located. The agreement has a 99 year term and provides for annual rent of \$1 per annum. In addition, as Lessee the Regional District will pay all taxes, levies and assessments which may be assessed, charged or levied against the lands and leasehold improvements erected thereon.

20. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

21. BUDGET RECONCILIATION

Budget figures are unaudited and represent the Financial Plan Bylaw adopted by the Board on March 23, 2016 and as amended December 9, 2016. The financial plan budgeted for capital expenditures rather than amortization expense, and reflects the use of prior year operating surpluses as part of its annual budget. The carry forward of operating surpluses by department is a requirement under the Local Government Act of BC. The financial plan forms the basis for taxation and fees and charges rates which may be required for a particular year. The budget contains certain revenue and expense recognition principles that do not comply with Public Sector Accounting Standards, therefore, certain budget amounts have been restated to conform to the general purpose financial statement presentation.

Adjustments to the 2016 budgeted annual surplus

Consolidated financial plan balanced cash budget as approved March 23, 2016 updated for amendments approved December 9, 2016	\$	26,656
Add transfers to reserves		5,750,121
Add principal debt payments		189,600
Less surplus from prior years		(1,935,072)
Less committed surplus from prior years		(247,988)
Less amortization		(901,250)

Consolidated accrual budgeted annual surplus	\$	2,882,067
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REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Notes to Consolidated Financial Statements

Year Ended December 31, 2016

22. CONTAMINATED SITES

During 2016, the ACRD evaluated all sites for which an environmental standard exists and for which it is directly responsible, and has concluded that no contamination exists that exceeds an environmental standard. Accordingly, no amount has been accrued in the financial statements as a liability for contaminated sites.

Draft for discussion purposes only

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Consolidated Schedule of Debenture Debt

(Schedule 1)

Year Ended December 31, 2016

Purpose	By-law	MFA Issue	Type of Security Issued	Maturity date	Term	Rate	Amount Borrowed	Total instalments to date	Actuarial addition	2016 Balance	2015 Balance	2017 Requirements as of December 31, 2016	
												Principal	Interest
Arena F1027	F1037	73	Sinking fund	01 Dec 2020	20	2.100%	\$3,579,209	\$ 2,208,850	\$ 366,883	\$ 1,003,476	\$1,227,931	\$ 118,648	\$ 75,163
Arena F1027	F1041	75	Sinking fund	01 Dec 2021	20	1.750%	68,332	37,626	6,967	23,739	27,831	2,067	1,196
Port Alberni 1004	1004	64	Sinking fund	25 Sep 2016	10	4.430%	245,300	205,177	40,123	-	18,746	-	-
Port Alberni F1062	1062	97	Sinking fund	19 Apr 2031	25	1.750%	3,375,064	861,717	111,281	2,402,066	2,517,414	81,042	59,064
Port Alberni F1062	1062	97	Sinking fund	19 Apr 2016	10	4.660%	438,170	388,057	50,113	-	51,945	-	-
Port Alberni F1111	1111	130	Sinking fund	14 Oct 2044	30	3.000%	5,750,000	205,046	4,101	5,540,853	5,647,477	102,523	172,500
Port Alberni F1114	F1114	131	Sinking fund	08 Apr 2035	20	2.200%	912,000	32,249	-	879,751	912,000	32,249	20,064
Port Alberni F1114	F1114	131	Sinking fund	08 Apr 2045	30	2.200%	2,000,000	38,743	-	1,961,257	2,000,000	38,743	44,000
Salmon Beach F1079	F1096	117	Sinking fund	12 Oct 2031	20	3.250%	939,800	157,801	13,139	768,860	805,781	31,560	30,544
Tofino F1062	1062	97	Sinking fund	19 Apr 2031	25	1.750%	1,250,000	319,148	41,215	889,637	932,358	30,015	21,875
Ucluelet F1074	F1095	117	Sinking fund	12 Oct 2036	25	3.250%	1,948,000	233,876	19,474	1,694,650	1,749,370	46,775	63,310
										\$5,164,289	\$5,890,853	\$483,622	\$ 487,716

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT
Consolidated Schedule of Tangible Capital Assets

(Schedule 2)

Year Ended December 31, 2016

	Cost				Closing Balance	Accumulated Amortization				2016 Net Book Value	2015 Net Book Value
	Opening Balance	Acquisitions	Transfers	Disposals		Opening Balance	Amortization	Disposals	2016		
Airport	\$ 7,339,340	\$ 5,395,845	\$ (5,069,712)	\$ -	\$ 7,665,473	\$ (1,434,161)	\$ (247,723)	\$ -	\$ (1,681,884)	\$ 5,983,589	\$ 5,905,179
Fire department	4,742,967	237,074	58,569	-	5,038,610	(2,286,904)	(157,760)	-	(2,444,664)	2,593,946	2,456,063
Office and administration	1,998,768	118,735	(7,000)	-	2,110,503	(1,287,774)	(65,191)	-	(1,352,965)	757,538	710,994
Land	5,143,634	-	-	-	5,143,634	-	-	-	-	5,143,634	5,143,634
Landfills	9,853,527	550,066	20,779	-	10,424,372	(1,788,451)	(152,905)	-	(1,941,356)	8,483,015	8,065,076
Parks	399,679	8,547	(4,071)	(2,192)	406,347	(151,810)	(23,514)	2,192	(175,324)	231,023	247,869
Salmon Beach	718,723	18,079	(9,959)	-	726,843	(262,835)	(38,279)	-	(301,114)	425,729	455,888
Water systems	2,665,663	81,253	(41,648)	-	2,705,268	(1,539,447)	(112,310)	-	(1,651,757)	1,053,511	1,126,216
Beaver Creek water system	6,715,532	506,257	17,265	-	7,239,054	(2,935,692)	(152,101)	-	(3,087,793)	4,151,261	3,779,840
Under construction	1,081,638	-	5,035,777	-	6,117,415	-	-	-	-	6,117,415	1,081,638
	\$40,659,471	\$ 6,915,856	\$ -	\$ (2,192)	\$47,577,519	\$ (11,687,074)	\$ (949,783)	2,192	\$ (12,636,857)	\$34,940,661	\$28,972,397

ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT
Financial Statements
Year Ended December 31, 2016

Draft for discussion purposes only

ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

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Year Ended December 31, 2016

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Draft for discussion purposes only

INDEPENDENT AUDITOR'S REPORT

To the Chairperson and Directors of Alberni-Clayoquot Regional Hospital District

I have audited the accompanying financial statements of Alberni-Clayoquot Regional Hospital District, which comprise the statement of financial position as at December 31, 2016 and the statements of operations and changes in accumulated surplus, net financial assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements in accordance with the basis of accounting described in Note 2, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the presentation of

(continues)

Independent Auditor's Report to the Chairperson and Directors of Alberni-Clayoquot Regional Hospital District *(continued)*

the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements of Alberni-Clayoquot Regional Hospital District for the year ended December 31, 2016 are prepared, in all material respects, in accordance with the basis of accounting described in Note 2.

Basis of Accounting and Restrictions on Use

Without modifying my opinion, I draw attention to Note 2 to the financial statements, which describes the basis of accounting. These financial statements, which have not been, and were not intended to be, prepared in accordance with Canadian generally accepted accounting principles, are solely for the information and use of the Chairperson and Directors of the Alberni-Clayoquot Regional Hospital District and the Ministry of Health for complying with the Hospital District Act. These financial statements are not intended to be and should not be used by anyone other than the specified users or for any other purpose.

Port Alberni, B.C.

CHARTERED PROFESSIONAL ACCOUNTANT

Draft for discussion purposes only

ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT**Statement of Financial Position****December 31, 2016**

	2016	2015
FINANCIAL ASSETS		
Cash	\$ 2,369,954	\$ 2,565,333
Accounts receivable (Note 3)	1,937	2,026
Municipal Finance Authority debt reserve deposit (Note 4)	838,408	851,618
Grants to district hospitals - capitalized	4,622,933	5,584,350
	7,833,232	9,003,327
FINANCIAL LIABILITIES		
Accrued interest	25,152	34,202
Municipal Finance Authority debt reserve (Note 4)	838,408	851,618
Reserves related to Section 20(3)	1,983,025	1,899,745
Debenture debt (Note 6) (Schedule 1)	4,887,169	5,848,586
Unamortized debenture discount (Note 6)	42,734	42,734
	7,776,488	8,676,885
NET FINANCIAL ASSETS AND ACCUMULATED SURPLUS (Note 7)	\$ 56,744	\$ 326,442

Teri Fong, CPA, CGA
Manager of Finance

ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

Statement of Operations

Year Ended December 31, 2016

	Budget 2016	2016	2015
REVENUE			
Taxation (Schedule 2)	\$ 1,699,559	\$ 1,699,559	\$ 1,693,527
Grants in lieu of taxes	8,000	16,037	16,012
Other income	20,000	47,954	24,751
	1,727,559	1,763,550	1,734,290
EXPENSES			
Sinking fund installments	507,000	506,336	508,804
Interest and fees on debenture	412,000	391,912	415,518
Administrative costs	18,000	18,000	18,000
Contribution to section 20(3) reserve	1,117,000	1,117,000	550,000
	2,054,000	2,033,248	1,492,322
ANNUAL SURPLUS	\$ (326,441)	\$ (269,698)	\$ 241,968

Draft for discussion purposes only

ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

Statement of Changes in Accumulated Surplus

Year Ended December 31, 2016

	2016	2015
ACCUMULATED SURPLUS - BEGINNING OF YEAR	\$ 326,442	\$ 84,474
Annual surplus	(269,698)	241,968
ACCUMULATED SURPLUS - END OF YEAR (Note 7)	\$ 56,744	\$ 326,442

Draft for discussion purposes only

ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

Statement of Changes in Net Financial Assets

Year Ended December 31, 2016

	Budget 2016	2016	2015
ANNUAL SURPLUS	\$ (326,442)	\$ (269,698)	\$ 241,968
NET FINANCIAL ASSETS - BEGINNING OF YEAR	326,442	326,442	84,474
NET FINANCIAL ASSETS - END OF YEAR	\$ -	\$ 56,744	\$ 326,442

Draft for discussion purposes only

ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT**Statement of Cash Flow**

Year Ended December 31, 2016

	2016	2015
OPERATING ACTIVITIES		
Annual surplus	\$ (269,698)	\$ 241,968
Changes in non-cash working capital:		
Accounts receivable	91	361
Grants to district hospitals - capitalized	961,417	937,201
Accrued interest	(9,052)	(302)
	952,456	937,260
Cash flow from operating activities	682,758	1,179,228
FINANCING ACTIVITIES		
Repayment of long term debt	(506,336)	(508,804)
Actuarial adjustment to long term debt	(455,081)	(428,397)
Cash flow used by financing activities	(961,417)	(937,201)
INVESTING ACTIVITY		
Reserves related to Section 20(3)	83,280	76,071
INCREASE (DECREASE) IN CASH FLOW	(195,379)	318,098
Cash - beginning of year	2,565,333	2,247,235
CASH - END OF YEAR	\$ 2,369,954	\$ 2,565,333

ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

Notes to Financial Statements

Year Ended December 31, 2016

1. NATURE OF THE ORGANIZATION

The Alberni-Clayoquot Regional Hospital District (District) was incorporated in 1967 under the Regional Hospital District Act. Its principal activities include the borrowing of monies from the Municipal Finance Authority and advancing those monies for hospital planning and development within the region.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements of the District are prepared by management in accordance with Canadian generally accepted accounting principles for local governments as prescribed by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants with the following deviations to comply with the accounting requirements prescribed by the Ministry of Health under the Hospital District Act:

- Grants to district hospitals are capitalized and recorded as an asset.
- There is no disclosure of the fair value of the financial assets and liabilities.
- Standards for recognition and disclosure of financial instruments have not been adopted.
- There is no disclosure of segmented reporting.
- Sinking fund installments are expensed in the year that they are paid.

Grants to district hospitals

Grants to district hospitals are capitalized and recorded as an asset on the statement of financial position while the hospital is in operation. When a hospital ceases operation, the amount of unrecoverable grants is written off against capital surplus.

Budget reporting

The unaudited budget information reported in the statement of operations and the statement of change in net financial assets represents the 2016 budget as adopted by the District's Board on March 9, 2016.

Debenture Debt

Long term debt is recorded net of any related sinking fund installments and actuarial additions. Debt charges, including principal and interest, are charged against current revenue in the periods in which they are accrued. The debt schedule indicates the amount of debt payable in accordance with schedules received from the Municipal Finance Authority.

Financial instruments

The carrying value of cash, accounts receivable, accounts payable, and accrued interest is cost due to the short-term nature of these financial instruments. Financial instruments consist of cash, accounts receivable, accrued interest and long term debt.

(continues)

ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

Notes to Financial Statements

Year Ended December 31, 2016

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Revenue and expenditure recognition

Revenue is recorded in the period in which the transactions or events that gave rise to the revenue occur. Amounts that have been received in advance of services being rendered are recorded as deferred revenue until the District discharges the obligations that led to the collection of funds.

Revenues from other levels of governments, classified as grants in lieu of taxes, are recorded in the District's records as they are received.

Each Municipality and Electoral Area within the Regional District is requisitioned for their portion of each service in which they participate. These funds are then levied by the Municipalities and the Province (for Electoral Areas) to individual taxpayers and turned over to the District by August 1 of each year.

Expenditures are recorded on an accrual basis and are recognized in the period in which the goods and services are acquired and a liability is incurred or transfers are due. Expenditures include the accrual of debt and related interest payable to the end of the fiscal period.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses, gains, and losses during the reporting period. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they became known. By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant. Since a precise determination of many assets and liabilities depends on future events, actual results may differ from such estimates and approximations.

3. ACCOUNTS RECEIVABLE

	2016	2015
Accrued Interest receivable	\$ 1,937	\$ 2,026

4. DEBT RESERVE FUND

The Municipal Finance Authority of British Columbia provides capital financing for the Hospital District. The Authority is required to establish a Debt Reserve Fund into which each District and Member Municipality, who share in the proceeds of a debt issue through the District, are required to pay certain amounts set out in the debt agreements. Interest earned on these funds (less administrative expenses) becomes an obligation of the Authority to the Hospital District. If at any time insufficient funds are provided by the Hospital District or Member Municipalities, the Authority will then use these funds to meet payments on its obligations. When this occurs, the Hospital District may be called upon to restore the fund.

ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

Notes to Financial Statements

Year Ended December 31, 2016

5. RELATED PARTY

The Alberni-Clayoquot Regional Hospital District is related to the Alberni-Clayoquot Regional District; the same individuals are the Board of Directors for both organizations. As legislated by the Hospital District Act, the officers and employees of the Alberni-Clayoquot Regional District are the corresponding officers and employees of the Alberni-Clayoquot Regional Hospital District. Each of the Regional District and the Hospital District are separate legal entities as defined by separate Letters Patent and authorized by separate legislation. During the year the Alberni-Clayoquot Regional Hospital District purchased, at cost, \$18,000 of administrative support services from the Alberni-Clayoquot Regional District.

6. DEBENTURE DEBT

The debenture debt "Schedule 1" reflects the amount of debenture debt payable by the Alberni-Clayoquot Regional Hospital District. The outstanding amount payable is net of the Sinking Fund Balances as confirmed by the British Columbia Municipal Finance Authority. The Sinking Fund Balances are subject to periodic actuarial adjustments to reflect the earnings on the Sinking Fund Investment and accordingly will affect the debenture debt amount payable.

Principal repayment terms are approximately:

2017	\$	492,663
2018		492,778
2019		492,896
2020		451,783
2021		213,705

The unamortized debenture discount will be applied in 2023 when the debenture is paid in full.

ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

Notes to Financial Statements

Year Ended December 31, 2016

7. FUND ACCOUNTING

The District uses fund accounting to account for various aspects of operations. Presently the District uses the following three funds:

1. Capital fund - Provides funding and carries the debt related to capital projects for which the District has provided grants.
2. Revenue fund- Holds cash and receives interest on monies held by the District.
3. Reserve fund - Segregates funds raised for the purchase of equipment, minor renovations to the hospitals, and related studies, as permitted by Section 20(3) of the Hospital District Act.

As at December 31, 2015 the fund balances are:

	Capital Fund	Revenue Fund	Reserve Fund	2016
ACCUMULATED SURPLUS (DEFICIT) - BEGINNING OF YEAR	\$ 306,970	\$ 695,085	\$ (675,613)	\$ 326,442
Annual surplus (deficit)	-	(269,698)	-	(269,698)
ACCUMULATED SURPLUS (DEFICIT) - END OF YEAR	\$ 306,970	\$ 425,387	\$ (675,613)	\$ 56,744

8. FINANCIAL INSTRUMENTS

For cash, accounts receivable, accounts payable, and accrued interest, the carrying value of these financial statements approximated their fair market values due to their short-term maturity or capacity for prompt liquidation. The district is exposed to credit risk on the accounts receivable from its customers. In order to reduce its credit risk, the district has adopted credit policies which include the analysis of the financial position of its customers and the regular review of their credit limits. The district does not have a significant exposure to any individual customer or counterpart. Unless otherwise noted, it is management's opinion the District is not exposed to significant interest, currency, or credit risk arising from these financial instruments.

ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

Schedule of Debenture Debt

(Schedule 1)

Year Ended December 31, 2016

B.C.H.F.A. By-law	By-law No.	Type of Security Issued	Maturity date	Term	Rate	2016 Balance	2015 Balance	2017 Requirements as of December 31, 2016	
								Principal	Interest
RHD-EC-13	54	Sinking Fund	30 Nov 2023	20	7.875%	\$ -	\$ 13,626	\$ -	\$ -
RHD-EC-13(1)	54	Sinking Fund	30 Nov 2023	20	7.875%	-	5,526	-	-
1999F	54, 74, 75	Sinking Fund	01 Dec 2019	5, 5, 20	5.840%, 5.840%, 5.990%	267,962	349,662	41,233	26,121
2000S	75	Sinking Fund	01 Jun 2020	20	6.450%	854,644	1,045,809	101,051	64,015
2000F	75, 82	Sinking Fund	01 Jun 2020	20	6.360%	1,159,972	1,419,433	137,152	86,886
2001F	75, 82, 83	Sinking Fund	01 Jun 2022	20	5.100%	1,568,907	1,839,319	136,576	79,031
2002S	77	Sinking Fund	01 Jun 2020	20	5.900%	656,277	748,167	48,731	28,198
2002F	78	Sinking Fund	01 Jun 2020	20	5.250%	178,785	203,818	13,276	9,218
2003S	75	Sinking Fund	03 Jun 2023	20	5.250%	155,713	173,927	10,142	7,043
2005S	93	Sinking Fund	04 Jun 2025	20	5.100%	44,909	49,299	4,502	2,176
						\$ 4,887,169	\$ 5,848,586	\$ 492,663	\$ 302,688

Draft for discussion purposes only

ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

Schedule of Member Municipalities Tax Requisitions

(Schedule 2)

Year Ended December 31, 2016

	Budget 2016	2016	2015
MUNICIPALITIES			
Port Alberni	\$ 647,008	\$ 647,008	\$ 658,537
District of Tofino	282,455	282,455	271,905
District of Ucluelet	149,427	149,427	147,666
	1,078,890	1,078,890	1,078,108
FIRST NATIONS			
Huu-ay-aht First Nations	397	397	596
Yuu?u?i??at?	1,844	1,844	2,829
Uchuckleshaht	(49)	(49)	49
	2,192	2,192	3,474
ELECTORAL AREAS			
"A" Bamfield	58,458	58,458	57,317
"B" Beaufort	30,449	30,449	29,803
"C" Long Beach	70,366	70,366	69,862
"D" Sproat Lake	251,997	251,997	249,715
"E" Beaver Creek	98,179	98,179	94,827
"F" Cherry Creek	109,028	109,028	110,421
	618,477	618,477	611,945
	\$ 1,699,559	\$ 1,699,559	\$ 1,693,527



FUNDING FOR TECH ATTRACTION STRATEGY APPROVED FOR CAMPBELL RIVER

Tuesday, April 25, 2017

COURTENAY – Campbell River will soon be developing a technology attraction strategy, thanks to funding from the Island Coastal Economic Trust.

“Building on the City’s investment in CRAdvantage, our open-access broadband network, this new project will help us maximize the benefits of an asset built to revitalize the economy and attract new businesses,” said Mayor Andy Adams. “We’ll use this opportunity to build the platform we need to attract a new generation of digital entrepreneurs - and remind them that they can work where they want to live.”

The Island Coastal Economic Trust will provide up to \$10,000 in matching funding to develop a comprehensive tech attraction strategy. The strategy will assess the community’s assets and current role in the tech sector and identify the tools and partnerships required to attract and develop tech related business opportunities. The project will also engage local and regional stakeholders involved in tech to assess opportunities for collaborative regional approaches.

“Campbell River has taken a proactive approach to renewing their business climate by investing in economic infrastructure, and their decision to create a municipally-owned broadband network is evidence of that forward-thinking approach,” said Phil Kent, ICET Chair. “Tech industry jobs are high-value and desirable for communities, and combining the needed infrastructure with the lifestyle and affordability of the Campbell River area adds to the opportunity to kick-start a new industrial cluster in the ICET region.”

The project is being funded through a new stream in the Island Coastal Economic Trust’s Economic Development Readiness (EDRP) program, designed to support the development of the technology sector in the region.

“We want to provide a platform for the recruitment and cultivation of technology based businesses in Campbell River for the long term,” said Rose Klukas, City of Campbell River Economic Development Officer. “We’ll be exploring the potential for creating ‘regional innovation clusters’, and identifying the opportunities for regional marketing of the assets and advantages of Campbell River as a future tech hub.”

Project work will begin in fall of 2017 with completion expected by year end.

About the Island Coastal Economic Trust

Created by the Province of BC in 2006, the Island Coastal Economic Trust is celebrating its tenth year of investment in economic diversification, planning and regional revitalization.

ICET is independently governed by a Board of Directors and two Regional Advisory Committees which include more than 50 locally elected officials, MLAs and appointees from the Island and Coast. This exceptional team of leaders collaborate to set regional priorities and build vital multi-regional networks.

Through a community-centered decision-making process, ICET has approved \$49 million for over 160 economic infrastructure and economic development readiness projects. ICET investments have leveraged over \$270 million in investment into the region creating more than 2500 construction phase jobs and 2600 long term permanent jobs.

A full overview of ICET can be found at www.islandcoastaltrust.ca.

-end-

For further information:

Line Robert, CEO

Island Coastal Economic Trust

Tel. 250-871-7797 (Ext. 227)

line.robert@islandcoastaltrust.ca

Mayor Phil Kent, ICET Chair

City of Duncan

Tel. 250-709-0186

mayor@duncan.ca

Rose Klukas, Economic Development Officer

City of Campbell River

Tel: 250-286-5738

Rose.Klukas@CampbellRiver.ca

PDF Version:

[NR Campbell River Tech Attraction strategy 25April2017.pdf](#)

#108 - 501 4th Street - Courtenay, British Columbia - Canada V9N 1H3
info@islandcoastaltrust.ca - 250-871-7797

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Serving British Columbia Since 1984
Provincial Toll Free: 1.888.689.3463 www.childfindbc.com

April 28, 2017

Dear Mayor and Councilors,

Re: Proclamation for National Missing Children’s Month and Missing Children’s Day

I write today on behalf of Child Find British Columbia. Child Find BC requests that your local government proclaim May as Missing Children’s Month and May 25th as missing Children’s Day.

Child Find BC provides “ALL ABOUT ME” ID Kits with child finger printing and photos, to at no cost to families and Child Find BC hosts these Child Find ID Clinics throughout BC. Child Find BC provides education, including public speakers, literature and tips for families to assist them in keeping all of our children safe.

We hope that you will raise this proclamation for consideration to your Council and your community at your next meeting.

Most recent reporting from the RCMP show that over 7,529 cases of missing children were reported in British Columbia Through the support of municipal governments like yours we are able to educate and bring awareness to thousands of BC families on this important issue.

Thank you so much for your consideration of this request and your continuing commitment to Community Services in BC and the children and families of BC. If you have any questions regarding this request please contact the Child Find BC office at 1-888-689-3463.

Yours truly,

Crystal Dunahee
President, Child Find BC



Victoria Office
2722 Fifth Street, 208
Victoria, BC V8T 4B2
(250) 382-7311
Fax (250) 382-0227
Email:
childvicbc@shaw.ca

“A charitable non-profit organization working with searching families and law enforcement to reduce the incidence of missing and exploited children.”

*A Missing Child is
Everyone's
Responsibility*

If you or your organization would like to host an “All About Me” ID clinic, have an idea for an event in your community or would like literature and information on becoming a member and supporter of Child Find BC, please call us at 1-888-689-3463.

Your Letterhead here

National Missing Children’s Month and Missing Children’s Day

WHEREAS Child Find British Columbia, a provincial member of Child Find Canada is a non-profit, registered charitable organization, incorporated in 1984; **AND**

WHEREAS The Mandate of Child Find British Columbia is to educate children and adults about abduction prevention; to promote awareness of the problem of missing children, and to assist in the location of missing children; **AND**

WHEREAS Child Find has recognized Green as the colour of Hope, which symbolizes a light in the darkness for all missing children; **AND**

WHEREAS Child Find’s annual Green Ribbon of Hope Campaign will be held in the month of May and May 25th is National Missing Children’s Day; **AND**

THEREFORE BE IT RESOLVED THAT

I, (Mayors Name) of the (city, town, municipality), do hereby proclaim May as Child Find’s Green Ribbon of Hope month and May 25th as National Missing Children’s day. I urge our citizens to wear a green ribbon as a symbol of Hope for the recovery of all missing children; and to remain vigilant in our common desire to protect and nurture the youth of our Province.

_____ Mayor

Signed at _____ this _____ day of May, 2017



FIRST NATIONS SUMMIT

Regional Community to Community Forum

Administration provided by UBCM and First Nations Summit

Funding provided by the Ministry of Community, Sport & Cultural Development

Please direct all correspondence to:

Local Government House
525 Government Street
Victoria, BC, V8V 0A8

E-mail: lgps@ubcm.ca
Phone: (250) 356-2947

RECU/RECEIVED
01-05-2017

April 26, 2017

Shelli Lyle, Administrative Assistant
Alberni-Clayoquot Regional District
3008 Fifth Avenue,
Port Alberni, BC, V9Y 2E3

RE: 2017/18 (Spring) Regional Community to Community Forum – Approval in Principle

Dear Ms. Lyle,

Thank you for submitting an application for the 2017/18 (Spring) Community to Community (C2C) forum program.

We have reviewed your submission and are pleased to advise you that your request has been approved in principle pending receipt of outstanding items:

- The date(s) of the proposed event(s) has not been forwarded to UBCM.
- Written confirmation of intent of elected officials to participate in the forums has not been received from the Ahousaht, Ditidaht, Hesquiaht, Hupacasath, Huu-ay-aht, Tla-o-qui-aht, Toquaht, Tseshat, Uchucklesaht and Yuwukwath First Nations.

Upon satisfactory receipt of this outstanding item your application will be eligible for final approval and 50% of the grant will be released. The remainder of the grant will be available after the event is completed and a final report and financial summary has been received.

If you have any questions, please feel free to contact Local Government Program Services at (250) 356-2947 or lgps@ubcm.ca.

Sincerely,

Danyta Welch
Policy & Programs Officer

Mr. John Jack, Chairperson
and Members of the Board
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Email: tbond@acrd.bc.ca

Dear Chair Jack and Board Members:

Thank you for your email of March 16, 2017, requesting financial assistance to investigate the potential of a local community commission for the recreational community at Salmon Beach. I am pleased to respond on the Minister's behalf.

Unfortunately, 2016/17 restructure grant funds were fully allocated by March 1, 2017. The next opportunity for the Minister of Community, Sport and Cultural Development to consider restructure study funding requests will follow the upcoming Provincial election.

I recognize that the regional district hopes to complete the study within the 2017 calendar year, and the Ministry will retain your request on file for consideration at the next opportunity.

To ensure that we are in a position to fully and promptly advise a Minister following the Provincial election with respect to this funding request, it would be helpful if regional district staff could provide a study proposal. A study proposal can outline the key questions, provide an estimate of total study costs and provide a timeline. These details will help to clarify for the Minister why the regional district needs resources for a professional review of the potential viability and effectiveness of a Local Community Commission in Salmon Beach.

I believe that regional district staff have already had initial discussions about this issue with Ms. Dianna Porter, who is an Advisory Officer in the Governance and Structure Branch. Ms. Porter will continue to be available to assist your staff and can be reached by phone at (778) 698-3213 or by email at jggovernance@gov.bc.ca.

Sincerely,

Marijke Edmondson | Director, Local Government Structure
Governance and Structure Branch | Ministry of Community, Sport and Cultural Development
Direct: 778.698.3227 | Mobile: 250.889.8198 | Fax: 250.387.7972 | Email: marijke.edmondson@gov.bc.ca



FEDERATION OF CANADIAN MUNICIPALITIES
FÉDÉRATION CANADIENNE DES MUNICIPALITÉS



April 25, 2017

Chairperson John Jack
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, British Columbia
V9Y 2E3

Dear Chairperson Jack:

I wanted to take this opportunity to thank you for your generous contribution to FCM's Legal Defense Fund. With the voluntary support of members like the Alberni-Clayoquot Regional District, FCM can continue to advance the national legal interests of Canada's local governments.

Your donation supports FCM's legal efforts on a wide variety of issues that impact communities of all sizes. FCM has intervened in a number of precedent-setting cases under federal jurisdiction that are of national importance to our sector — such as rights-of-way management. The Fund is also used by FCM to obtain proactive legal opinions on emerging policy files that have implications for local governments.

For more information on how your contribution to FCM's Legal Defense Fund is supporting the national legal interests of municipalities, I encourage you to visit the Membership section at fcm.ca.

Thank you once again for your contribution.

Sincerely,

Clark Somerville
Councillor, Regional Municipality of Halton
FCM President

**President
Président**
Clark Somerville
Councillor
Regional Municipality of
Halton, ON

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**Past President
Président sortant**
Raymond Louie
Acting Mayor
City of Vancouver, BC

**Chief Executive Officer
Chef de la direction**
Brock Carlton
Ottawa, ON

24, rue Clarence Street,
Ottawa, Ontario, K1N 5P3

T. 613-241-5221
F. 613-241-7440

www.fcm.ca



Teri Fong

From: Brenda Sauve
Sent: May-04-17 1:08 PM
To: Teri Fong
Subject: FW: Cherry Creek Community Recreation Commission Grant-In-Aid
Attachments: 20170504121310969.pdf

-----Original Message-----

From: Deb Haggard [mailto:Deb.Haggard@cfac.ca]
Sent: Thursday, May 04, 2017 12:17 PM
To: Brenda Sauve <bsauve@acrd.bc.ca>
Cc: Tracy Moyer <tracysim6@hotmail.com>; adenhorton@icloud.com
Subject: Cherry Creek Community Recreation Commission Grant-In-Aid

Brenda,

Please find attached our year end Income Statement and Balance Sheet for cherry creek Community Recreation Commission.

We received a \$20,000 grant-in-aid from ACRD in 2015 that was used to leverage an additional \$20,000 from Canada 150. The rules of the Canada 150 stated that we could not start the project until after April 1, 2016. We received permission from your office to hold the funds and complete the project in 2016. As you can see, the project was completed and all of the funds were spent.

On behalf of the Cherry Creek Community Recreation Commission, we would like to thank the Alberni-Clayoquot Regional District for their continued support of our community hall.

If you have any questions, please do not hesitate to contact me.

Thank you,

Debbie Haggard
Director

The financials are held in office



REQUEST FOR DECISION

To: Board of Directors
From: Teri Fong, CPA, CGA, Manager of Finance
Meeting Date: May 10, 2017
Subject: Finance Warrant No. 576

Recommendation:

THAT the Board of Directors approve Finance Warrant Number 576 in the amount of \$1,376,687.82 dated April 30, 2017.

Summary:

Improve financial controls by increasing the transparency of the Regional District's financial affairs. Regional District Board of Directors review the details of the expenditures made in the previous month and when satisfied approves the finance warrant.

Time Requirements – Staff & Elected Officials:

Minimal

Policy or Legislation:

None

Submitted by: _____

Teri Fong, CPA, CGA, Manager of Finance

Cheque Register - Detail - Supp.



AP5100

Date : May 01, 2017

Page : 1

Time : 9:45 am

Supplier : 0002 To Z4209
 Trans. Date : 01-Apr-2017 To 30-Apr-2017
 Cheque Date : 01-Apr-2017 To 30-Apr-2017
 Cheque No. : All
 Batch No. : All

Bank : 0099 To 4
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0012	ABELL PEST CONTROL INC					
40352	12-Apr-2017	Issued	83	C		89.25
A0240733	01-4-2500-000	PAYABLES - TRADE		89.25		
Invoice Description --> AVLF - RECYCLING DEPOT - PEST CONTROL						
Total :				89.25	0.00	89.25
Supplier Total :				89.25	0.00	89.25
0016	ACE COURIER SERVICES					
00178-0001	17-Apr-2017	Issued	82	T		171.91
14194886	01-4-2500-000	PAYABLES - TRADE		39.45		
Invoice Description --> ACRD - \$16.03, SB WATER \$21.55						
14193388	01-4-2500-000	PAYABLES - TRADE		132.46		
Invoice Description --> ACRD- \$19.46, WCLF \$65.03, BCWS - \$41.56						
Total :				171.91	0.00	171.91
Supplier Total :				171.91	0.00	171.91
00179-0001	28-Apr-2017	Issued	90	T		39.20
14195161	01-4-2500-000	PAYABLES - TRADE		39.20		
Invoice Description --> ACRD - FREIGHT						
Total :				39.20	0.00	39.20
Supplier Total :				39.20	0.00	39.20
0030	ACKLANDS-GRAINGER INC.					
00178-0002	17-Apr-2017	Issued	82	T		421.85
9388773146	01-4-2500-000	PAYABLES - TRADE		-192.25		
Invoice Description --> ACRD - CREDIT - BUILD MAINT						
9406785296	01-4-2500-000	PAYABLES - TRADE		11.83		
Invoice Description --> LBA - BUILDING MAINTENANCE EQUIPMENT						
9404824956	01-4-2500-000	PAYABLES - TRADE		15.72		
Invoice Description --> BCWS - WATER MONITORING						
9380716234	01-4-2500-000	PAYABLES - TRADE		288.38		
Invoice Description --> ACRD - BUILDING MAINTENANCE						
9405079238	01-4-2500-000	PAYABLES - TRADE		298.17		
Invoice Description --> LBA - BUILDING MAINT SUPPLIES						
Total :				421.85	0.00	421.85
Supplier Total :				421.85	0.00	421.85
0059	ADELHARDT CONCRETE PLUS					
00178-0003	17-Apr-2017	Issued	82	T		3115.00
142118	01-4-2500-000	PAYABLES - TRADE		3115.00		
Invoice Description --> AVLF - 3RD AVE DEPOT - SPRINKLER SYSTEM - CAPITAL						
Total :				3115.00	0.00	3115.00

ALBERNI-CLAYQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100
Date : May 01, 2017

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Time : 9:45 am

Supplier : 0002 To Z4209
Trans. Date : 01-Apr-2017 To 30-Apr-2017
Cheque Date : 01-Apr-2017 To 30-Apr-2017
Cheque No. : All
Batch No. : All

Bank : 0099 To 4
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Supplier Total :				3115.00	0.00	3115.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
0131	AGS BUSINESS SYSTEMS INC.					
40355	12-Apr-2017	Issued	83	C	238.17	
19754	01-4-2500-000	PAYABLES - TRADE		238.17		
Invoice Description --> ACRD - RICHOH /MP6002SP -						
Total :				238.17	0.00	238.17
Supplier Total :				238.17	0.00	238.17

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
0056	AIR LIQUIDE CANADA					
000179-0002	28-Apr-2017	Issued	90	T	87.49	
66599064	01-4-2500-000	PAYABLES - TRADE		29.16		
Invoice Description --> SLVFD - EQUIPMENT						
66599078	01-4-2500-000	PAYABLES - TRADE		58.33		
Invoice Description --> BCFVD - EQUIPMENT						
Total :				87.49	0.00	87.49
Supplier Total :				87.49	0.00	87.49

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
0060	ALBERNI COMMUNICATIONS & ELECTRONICS					
000178-0004	17-Apr-2017	Issued	82	T	435.68	
23101	01-4-2500-000	PAYABLES - TRADE		435.68		
Invoice Description --> SLVFD - EQUIPMENT						
Total :				435.68	0.00	435.68
000179-0003	28-Apr-2017	Issued	90	T	4027.52	
23249	01-4-2500-000	PAYABLES - TRADE		4027.52		
Invoice Description --> BVFD - EQUIPMENT						
Total :				4027.52	0.00	4027.52
Supplier Total :				4463.20	0.00	4463.20

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
0021	ALBERNI DISTRICT CO-OP ASSOCIATION					
40353	12-Apr-2017	Issued	83	C	890.70	
SLVFD - MAR/17	01-4-2500-000	PAYABLES - TRADE		154.03		
Invoice Description --> SLVFD - 0064337 - MARCH FUEL COST						
BCWS - MAR/17	01-4-2500-000	PAYABLES - TRADE		736.67		
Invoice Description --> BCFVD - 0133967 - MARCH FUEL COST						
Total :				890.70	0.00	890.70
40406	26-Apr-2017	Issued	91	C	1183.70	
SLVFD- MAR/17	01-4-2500-000	PAYABLES - TRADE		206.91		
Invoice Description --> SLVFD - 0064337 - MARCH FUEL						
ACRD - MAR/17	01-4-2500-000	PAYABLES - TRADE		976.79		

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



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Date : May 01, 2017 **Time :** 9:45 am

Supplier : 0002 To Z4209
Trans. Date : 01-Apr-2017 To 30-Apr-2017
Cheque Date : 01-Apr-2017 To 30-Apr-2017
Cheque No. : All
Batch No. : All

Bank : 0099 To 4
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
Invoice Description --> ACRD - 0141614 - MARCH FUEL							
Total :					1183.70	0.00	1183.70
Supplier Total :					2074.40	0.00	2074.40

0032	ALBERNI LANDSCAPING						
000178-0005	17-Apr-2017		Issued	82	T	204.75	
6515	01-4-2500-000	PAYABLES - TRADE			204.75		
Invoice Description --> AVRA - GROUNDS MAINTENANCE							
Total :					204.75	0.00	204.75
Supplier Total :					204.75	0.00	204.75

0213	ALBERNI TOWING						
40408	26-Apr-2017		Issued	91	C	241.50	
25034	01-4-2500-000	PAYABLES - TRADE			241.50		
Invoice Description --> BCFVD - TRAINING							
Total :					241.50	0.00	241.50
Supplier Total :					241.50	0.00	241.50

0455	ALBERNI VALLEY REFRIGERATION LTD.						
40410	26-Apr-2017		Issued	91	C	409.50	
20170682	01-4-2500-000	PAYABLES - TRADE			409.50		
Invoice Description --> LBA - HEAT PUMP MAINTENANCE							
Total :					409.50	0.00	409.50
Supplier Total :					409.50	0.00	409.50

0451	ALBERNI VALLEY IT SERVICES						
40357	12-Apr-2017		Issued	83	C	360.00	
20048	01-4-2500-000	PAYABLES - TRADE			360.00		
Invoice Description --> SLVFD- EMAIL SUPPORT SERVICES							
Total :					360.00	0.00	360.00
Supplier Total :					360.00	0.00	360.00

0068	ALBERNI VALLEY SOCIAL PLANNING COMMITTEE						
40354	12-Apr-2017		Issued	83	C	8448.00	
APRIL 4, 2017	01-4-2500-000	PAYABLES - TRADE			8448.00		
Invoice Description --> REMAINDER OF 2016 GIA - MATCHING FUNDS WERE RECEIVED							
Total :					8448.00	0.00	8448.00

Cheque Register - Detail - Supp.



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Date : May 01, 2017

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Supplier : 0002 To Z4209
 Trans. Date : 01-Apr-2017 To 30-Apr-2017
 Cheque Date : 01-Apr-2017 To 30-Apr-2017
 Cheque No. : All
 Batch No. : All

Bank : 0099 To 4
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
Supplier Total :						8448.00	0.00	8448.00

0207	ALPORT INSURANCE AGENCIES INC.							
40407	26-Apr-2017		Issued	91	C	750.00		750.00
0112859	01-4-2500-000	PAYABLES - TRADE				750.00		
Invoice Description -->		2017 DIRECTOR ACCIDENTAL DEATH INSURANCE						
Total :						750.00	0.00	750.00
Supplier Total :						750.00	0.00	750.00

0270	ANDREW SHERET LTD.							
000178-0006	17-Apr-2017		Issued	82	T	1153.21		1153.21
03-098346	01-4-2500-000	PAYABLES - TRADE				515.93		
Invoice Description -->		BCWS - WATER SYSTEM SUPPLIES						
03-098361	01-4-2500-000	PAYABLES - TRADE				637.28		
Invoice Description -->		BCWS - WATER SYSTEM SUPPLIES						
Total :						1153.21	0.00	1153.21
Supplier Total :						1153.21	0.00	1153.21

0022	AON REED STENHOUSE INC.							
000179-0004	28-Apr-2017		Issued	90	T	4356.00		4356.00
325482001-AVRA	01-4-2500-000	PAYABLES - TRADE				2178.00		
Invoice Description -->		AVRA - LIABILITY INSURANCE APRIL 1, 2017 - APRIL 1, 2018						
32554479001-LBA	01-4-2500-000	PAYABLES - TRADE				2178.00		
Invoice Description -->		LBA - LIABILITY INSURANCE APRIL 1, 2017 - APRIL 1, 2018						
Total :						4356.00	0.00	4356.00
Supplier Total :						4356.00	0.00	4356.00

0394	ASSOCIATED FIRE SAFETY EQUIPMENT							
000179-0005	28-Apr-2017		Issued	90	T	406.56		406.56
16512	01-4-2500-000	PAYABLES - TRADE				406.56		
Invoice Description -->		SLVFD - EQUIPMENT						
Total :						406.56	0.00	406.56
Supplier Total :						406.56	0.00	406.56

0431	AVIS, ELIZABETH							
40356	12-Apr-2017		Issued	83	C	37.51		37.51
APRIL07/17	01-4-2500-000	PAYABLES - TRADE				37.51		
Invoice Description -->		PLANNING - AV EHHANCEMENT ASSOCIATION - TURTLE TALK						
Total :						37.51	0.00	37.51

Cheque Register - Detail - Supp.



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Date : May 01, 2017

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Supplier : 0002 To Z4209
 Trans. Date : 01-Apr-2017 To 30-Apr-2017
 Cheque Date : 01-Apr-2017 To 30-Apr-2017
 Cheque No. : All
 Batch No. : All

Bank : 0099 To 4
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Supplier Total :				37.51	0.00	37.51

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Supplier Total :				9005.97	0.00	9005.97
Supplier Total :				9005.97	0.00	9005.97

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Supplier Total :				16750.00	0.00	16750.00
Supplier Total :				16750.00	0.00	16750.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Supplier Total :				2216.85	0.00	2216.85
Supplier Total :				733.95	0.00	733.95
Supplier Total :				2950.80	0.00	2950.80

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Supplier Total :				11.19		
Supplier Total :				11.52		
Supplier Total :				13.06		
Supplier Total :				51.08		

ALBERNI-CLAYQUO REGIONAL DISTRICT
Cheque Register - Detail - Supp.



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Date : May 01, 2017 **Time :** 9:45 am
Bank : 0099 To 4
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0002 To Z4209
Trans. Date : 01-Apr-2017 To 30-Apr-2017
Cheque Date : 01-Apr-2017 To 30-Apr-2017
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				86.85	0.00	86.85
00179-0006	28-Apr-2017	Issued	90	T		41.52
1704-635938	01-4-2500-000	PAYABLES - TRADE		-1.99		
Invoice Description --> ACRD - CREDIT BUILDING MAINTENANCE						
1704-636100	01-4-2500-000	PAYABLES - TRADE		0.22		
Invoice Description --> ACRD - BUILDING MAINTENANCE						
1704-636643	01-4-2500-000	PAYABLES - TRADE		18.45		
Invoice Description --> ACRD - BUILDING MAINTENANCE						
1704-635457	01-4-2500-000	PAYABLES - TRADE		24.84		
Invoice Description --> ACRD - BUILDING MAINTENANCE						
Total :				41.52	0.00	41.52
Supplier Total :				128.37	0.00	128.37

0750 BEAVER CREEK VOL. FIRE DEPARTMENT						
40360	12-Apr-2017	Issued	83	C		5952.72
BCVFD-Q1-2017	01-4-2500-000	PAYABLES - TRADE		5952.72		
Invoice Description --> BCVFD-MAINT. \$124.99, EQUIP\$1963.25, MISC\$621.73, OFFICE\$632.55, TRAIN\$62.39,BANQ\$25.						
Total :				5952.72	0.00	5952.72
Supplier Total :				5952.72	0.00	5952.72

0785 BERKS INTERTRUCK LTD.						
00179-0007	28-Apr-2017	Issued	90	T		356.49
32053	01-4-2500-000	PAYABLES - TRADE		356.49		
Invoice Description --> SLVFD - TRUCK #47 - MAINTENANCE						
Total :				356.49	0.00	356.49
Supplier Total :				356.49	0.00	356.49

0791 BERRY & VALE CONTRACTING LTD						
00178-0008	17-Apr-2017	Issued	82	T		104822.67
2127	01-4-2500-000	PAYABLES - TRADE		36764.20		
Invoice Description --> WCLF - MARCH CONTRACT \$34,893, FREON \$120						
2125	01-4-2500-000	PAYABLES - TRADE		68058.47		
Invoice Description --> AVLF - MARCH CONTRACT \$63,495.41, MMBC \$806.18, FREON \$516						
Total :				104822.67	0.00	104822.67
Supplier Total :				104822.67	0.00	104822.67

0825 BLACK PRESS GROUP LTD.						
00178-0009	17-Apr-2017	Issued	82	T		376.86
33141199	01-4-2500-000	PAYABLES - TRADE		376.86		
Invoice Description --> ACRD- \$140.58, PLANNING \$99.45, BVFD \$118.89						

ALBERNI-CLAYQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



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Date : May 01, 2017 **Time :** 9:45 am

Supplier : 0002 To Z4209
Trans. Date : 01-Apr-2017 To 30-Apr-2017
Cheque Date : 01-Apr-2017 To 30-Apr-2017
Cheque No. : All
Batch No. : All

Bank : 0099 To 4
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				376.86	0.00	376.86
Supplier Total :				376.86	0.00	376.86

0950 BRETT, KENNETH

000178-0010	17-Apr-2017		Issued	82	T	1000.00	
BRE178613	01-4-2500-000	PAYABLES - TRADE			1000.00		
Invoice Description --> ALBERNI VALLEY AIRPORT SUPERVISION							
Total :					1000.00	0.00	1000.00
Supplier Total :					1000.00	0.00	1000.00

0574 BUELEW, ERIC

40358	12-Apr-2017		Issued	83	C	250.00	
2017-1003	01-4-2500-000	PAYABLES - TRADE			250.00		
Invoice Description --> WOODSTOVE EXCHANGE PROGRAM - BEVLOW							
Total :					250.00	0.00	250.00
Supplier Total :					250.00	0.00	250.00

0992 BUILDING OFFICIALS ASSOCIATION OF B.C.

40361	12-Apr-2017		Issued	83	C	882.52	
BOA-6991	01-4-2500-000	PAYABLES - TRADE			441.26		
Invoice Description --> BUILDING INSPECTION - MEMBERSHIP DUES - STEFANI							
BOA-7089	01-4-2500-000	PAYABLES - TRADE			441.26		
Invoice Description --> BUILDING INSPECTION - MEMBERSHIP DUES - TODD							
Total :					882.52	0.00	882.52
Supplier Total :					882.52	0.00	882.52

1035 BUTLER, LES

000178-0011	17-Apr-2017		Issued	82	T	3150.00	
2017-03	01-4-2500-000	PAYABLES - TRADE			3150.00		
Invoice Description --> BWS - MARCH 2017 CONTRACTOR							
Total :					3150.00	0.00	3150.00
Supplier Total :					3150.00	0.00	3150.00

1074 CALEDONIA FIRE PROTECTION

40362	12-Apr-2017		Issued	83	C	846.79
18715-1	01-4-2500-000	PAYABLES - TRADE			84.00	
Invoice Description --> AVRA - ANNUAL INSPECTION						
18714-1	01-4-2500-000	PAYABLES - TRADE			175.37	
Invoice Description --> AVLF - ANNUAL INSPECTION						

Cheque Register - Detail - Supp.



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Supplier : 0002 To Z4209
 Trans. Date : 01-Apr-2017 To 30-Apr-2017
 Cheque Date : 01-Apr-2017 To 30-Apr-2017
 Cheque No. : All
 Batch No. : All

Bank : 0099 To 4
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
18255	01-4-2500-000	PAYABLES - TRADE		186.92		
Invoice Description --> WCLF - SCALE SHACK INSPECTION						
18712-1	01-4-2500-000	PAYABLES - TRADE		400.50		
Invoice Description --> ACRD - ANNUAL INSPECTION						
Total :				846.79	0.00	846.79
40415	26-Apr-2017	Issued	91	C		630.00
18716-1	01-4-2500-000	PAYABLES - TRADE		210.00		
Invoice Description --> SLVFD - ANNUAL INSPECTION HALL#2						
18717-1	01-4-2500-000	PAYABLES - TRADE		210.00		
Invoice Description --> SLVFD - ANNUAL INSPECTION HALL #3						
18718-1	01-4-2500-000	PAYABLES - TRADE		210.00		
Invoice Description --> SLVFD - ANNUAL INSPECTION HALL #1						
Total :				630.00	0.00	630.00
Supplier Total :				1476.79	0.00	1476.79

1110 CANADA POST CORPORATION						
000178-0012	17-Apr-2017	Issued	82	T		10.31
9617271954	01-4-2500-000	PAYABLES - TRADE		10.31		
Invoice Description --> PLANNING - VARIANCE NOTICE						
Total :				10.31	0.00	10.31
Supplier Total :				10.31	0.00	10.31

1113 CANADIAN ALBERNI ENGINEERING LTD						
000179-0008	28-Apr-2017	Issued	90	T		1250.20
IN008695	01-4-2500-000	PAYABLES - TRADE		1250.20		
Invoice Description --> BCFVD - EQUIPMENT						
Total :				1250.20	0.00	1250.20
Supplier Total :				1250.20	0.00	1250.20

1270 CDW CANADA INC						
000178-0013	17-Apr-2017	Issued	82	T		3876.50
HHC4002	01-4-2500-000	PAYABLES - TRADE		7.62		
Invoice Description --> ACRD - COMPUTER EXPENSE						
HHM5702	01-4-2500-000	PAYABLES - TRADE		22.95		
Invoice Description --> ACRD - COMPUTER EXPENSE						
HHN0158	01-4-2500-000	PAYABLES - TRADE		90.98		
Invoice Description --> ACRD - OFFICE SUPPLIES						
HHG8791	01-4-2500-000	PAYABLES - TRADE		527.41		
Invoice Description --> ACRD - COMPUTER EXPENSE						
HGT2531	01-4-2500-000	PAYABLES - TRADE		708.84		
Invoice Description --> PLANNING - COMPUTER EXPENSE						

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 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
HHN3775	01-4-2500-000	PAYABLES - TRADE		1045.63		
Invoice Description --> ACRD - COMPUTER EXPENSE - ARCHIVER						
HGP0780	01-4-2500-000	PAYABLES - TRADE		1473.07		
Invoice Description --> ACRD - COMPUTER EXPENSE - BOARD ROOM - CAPITAL						
Total :				3876.50	0.00	3876.50
Supplier Total :				3876.50	0.00	3876.50

Supplier	Supplier Name	Status	Batch	Medium	Amount	
1316	CERTITECH IT SERVICES					
00178-0014	17-Apr-2017	Issued	82	T	6457.50	
00207	01-4-2500-000	PAYABLES - TRADE		6457.50		
Invoice Description --> MARCH 2017 - IT SUPPORT \$5,550, BCWS \$500, AVRA \$100						
Total :				6457.50	0.00	6457.50
Supplier Total :				6457.50	0.00	6457.50

Supplier	Supplier Name	Status	Batch	Medium	Amount	
1363	CITY OF NANAIMO					
40363	12-Apr-2017	Issued	83	C	1165.50	
AR005554	01-4-2500-000	PAYABLES - TRADE		315.00		
Invoice Description --> SLVFD - TRAINING						
AR005552	01-4-2500-000	PAYABLES - TRADE		393.75		
Invoice Description --> BCFVD - TRAINING						
AR005575	01-4-2500-000	PAYABLES - TRADE		456.75		
Invoice Description --> SLVFD - TRAINING						
Total :				1165.50	0.00	1165.50
40416	26-Apr-2017	Issued	91	C	1193.54	
AR005559	01-4-2500-000	PAYABLES - TRADE		288.75		
Invoice Description --> SLVFD - TRAINING						
ST005607	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description --> SLVFD - TRAINING						
AR005595	01-4-2500-000	PAYABLES - TRADE		600.29		
Invoice Description --> SLVFD - TRAINING						
Total :				1193.54	0.00	1193.54
Supplier Total :				2359.04	0.00	2359.04

Supplier	Supplier Name	Status	Batch	Medium	Amount	
1382	COAST BC CATERING 2010					
00178-0015	17-Apr-2017	Issued	82	T	1387.73	
#18 - 2017	01-4-2500-000	PAYABLES - TRADE		311.85		
Invoice Description --> ACRD - LUNCH						
#16 - 2017	01-4-2500-000	PAYABLES - TRADE		1075.88		
Invoice Description --> ACRD COMMITTEE LUNCH						
Total :				1387.73	0.00	1387.73

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Bank : 0099 To 4
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
000179-0009	28-Apr-2017	Issued	90	T		81.59
#23 - 2017	01-4-2500-000	PAYABLES - TRADE		81.59		
Invoice Description --> ACRD - CAO RECRUITMENT MEETING						
Total :				81.59	0.00	81.59
Supplier Total :				1469.32	0.00	1469.32
0801 CORIX WATER PRODUCTS LTD.						
000179-0010	28-Apr-2017	Issued	90	T		5995.70
10716026325	01-4-2500-000	PAYABLES - TRADE		5995.70		
Invoice Description --> LBA - WATER SYSTEM SUPPLIES						
Total :				5995.70	0.00	5995.70
Supplier Total :				5995.70	0.00	5995.70
1628 CVRD - PUBLIC SAFETY DIVISION						
40417	26-Apr-2017	Issued	91	C		662.27
APRIL 1/17	01-4-2500-000	PAYABLES - TRADE		662.27		
Invoice Description --> BCEP - AMATEUR RADIO TRAINING						
Total :				662.27	0.00	662.27
Supplier Total :				662.27	0.00	662.27
1672 D.A.S.T WELDING INC.						
40364	12-Apr-2017	Issued	83	C		167.00
5222	01-4-2500-000	PAYABLES - TRADE		167.00		
Invoice Description --> BVFD - SIGN MAINTENANCE						
Total :				167.00	0.00	167.00
40418 26-Apr-2017 Issued 91 C 605.23						
5271	01-4-2500-000	PAYABLES - TRADE		605.23		
Invoice Description --> BCVFD - BUILDING MAINT						
Total :				605.23	0.00	605.23
Supplier Total :				772.23	0.00	772.23
1703 DALEY, D.J.						
40419	26-Apr-2017	Issued	91	C		2875.00
274411	01-4-2500-000	PAYABLES - TRADE		885.00		
Invoice Description --> MARCH 2017- MWS CONTRACTOR						
274410	01-4-2500-000	PAYABLES - TRADE		1990.00		
Invoice Description --> MARCH 2017 - LBA CONTRACTOR						
Total :				2875.00	0.00	2875.00

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Supplier	Supplier Name							
Chq/Ref #	Cheque Date		Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description			Debit	Credit		
Supplier Total :						2875.00	0.00	2875.00

1683	DAWES, LES							
40365	12-Apr-2017		Issued	83	C	674.00		
2017.11	01-4-2500-000	PAYABLES - TRADE			674.00			
Invoice Description -->		BCEP - AMATEUR RADIO COURSE						
Total :						674.00	0.00	674.00
Supplier Total :						674.00	0.00	674.00

1709	DEER BAY CONTRACTING							
40366	12-Apr-2017		Issued	83	C	1984.50		
5019	01-4-2500-000	PAYABLES - TRADE			1984.50			
Invoice Description -->		SB - TRANSPORTATION - GRADING						
Total :						1984.50	0.00	1984.50
Supplier Total :						1984.50	0.00	1984.50

1718	DENIS FRANCOEUR BACKHOEING							
00179-0011	28-Apr-2017		Issued	90	T	40713.86		
PC#1 - 3333	01-4-2500-000	PAYABLES - TRADE			40713.86			
Invoice Description -->		CCCP - WALKING & BIKING TRAIL - PROGRESS 1						
Total :						40713.86	0.00	40713.86
Supplier Total :						40713.86	0.00	40713.86

1742	DHILLON, NALIN							
40420	26-Apr-2017		Issued	91	C	1000.00		
04/13/2017	01-4-2500-000	PAYABLES - TRADE			1000.00			
Invoice Description -->		ACHN - RESEARCH TRANSPORTAION ASSET PROJECT						
Total :						1000.00	0.00	1000.00
Supplier Total :						1000.00	0.00	1000.00

5375	DISTRICT OF UCLUELET							
40404	12-Apr-2017		Issued	83	C	470250.00		
MFA-SPRING#141	01-4-2500-000	PAYABLES - TRADE			470250.00			
Invoice Description -->		MFA SPRING 2017 BORROWING ISSUE #141						
Total :						470250.00	0.00	470250.00
Supplier Total :						470250.00	0.00	470250.00

1847 DUPERE, JOHANNE

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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description				Debit	Credit	
000178-0016	17-Apr-2017			Issued	82	T	200.00	
DUP178614	01-4-2500-000	PAYABLES - TRADE				200.00		
Invoice Description --> SPROAT PARKS CARETAKER								
Total :						200.00	0.00	
Supplier Total :						200.00	0.00	

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description				Debit	Credit	
000177-0001	07-Apr-2017			Issued	76	T	1750.00	
EDUVALL78333	01-4-2500-000	PAYABLES - TRADE				1750.00		
Invoice Description --> ACRD OFFICE - MONTHLY JANITORIAL								
Total :						1750.00	0.00	
Supplier Total :						1750.00	0.00	

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description				Debit	Credit	
000178-0017	17-Apr-2017			Issued	82	T	139.65	
336	01-4-2500-000	PAYABLES - TRADE				44.10		
Invoice Description --> SLVFD - ADDRESS SIGNAGE - FIRE PREVENTION								
338	01-4-2500-000	PAYABLES - TRADE				47.25		
Invoice Description --> SLVFD - ADDRESS SIGNAGE - FIRE PREVENTION								
334	01-4-2500-000	PAYABLES - TRADE				48.30		
Invoice Description --> SLVFD - ADDRESS SIGNAGE - FIRE PREVENTION								
Total :						139.65	0.00	
Supplier Total :						139.65	0.00	
000179-0012	28-Apr-2017			Issued	90	T	44.10	
340	01-4-2500-000	PAYABLES - TRADE				44.10		
Invoice Description --> SLVFD - ADDRESS SIGNAGE - FIRE PREVENTION								
Total :						44.10	0.00	
Supplier Total :						183.75	0.00	

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description				Debit	Credit	
00040421	26-Apr-2017			Issued	91	C	375.38	
16140	01-4-2500-000	PAYABLES - TRADE				375.38		
Invoice Description --> AVRA - RUNWAY EXTENSION - CAPITAL								
Total :						375.38	0.00	
Supplier Total :						375.38	0.00	

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description				Debit	Credit	
00040367	12-Apr-2017			Issued	83	C	6846.88	
#3MAR17	01-4-2500-000	PAYABLES - TRADE				980.00		
Invoice Description --> PLANNING - AG SUPPORT								
#1JAN17	01-4-2500-000	PAYABLES - TRADE				5866.88		

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Invoice Description --> PLANNING - AGRICULTURAL SUPPORT \$2125.00, AG SHOW \$3462.50						
Total :				6846.88	0.00	6846.88
Supplier Total :				6846.88	0.00	6846.88

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
1970 EQUIFAX CANADA INC.						
40368	12-Apr-2017		83	C	15.75	
4194668	01-4-2500-000	PAYABLES - TRADE		15.75		
Invoice Description --> AVFL - CREDIT CHECK FEES						
Total :				15.75	0.00	15.75
Supplier Total :				15.75	0.00	15.75

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
1979 ERIK LARSEN DIESEL CO. LTD.						
000178-0018	17-Apr-2017		82	T	228.20	
714699	01-4-2500-000	PAYABLES - TRADE		228.20		
Invoice Description --> LBA - SNOW PLOW MAINTENANCE						
Total :				228.20	0.00	228.20
1979 ERIK LARSEN DIESEL CO. LTD.						
000179-0013	28-Apr-2017		90	T	65.14	
714737	01-4-2500-000	PAYABLES - TRADE		65.14		
Invoice Description --> SB - RECREATION - DOCK MAINTENANCE						
Total :				65.14	0.00	65.14
Supplier Total :				293.34	0.00	293.34

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
1990 EVITT ELECTRIC						
000178-0019	17-Apr-2017		82	T	3414.38	
03358A	01-4-2500-000	PAYABLES - TRADE		5.05		
Invoice Description --> AVLF - 3RD AVE DEPOT - KEYS FOR SPRINKLER ROOM						
03069C	01-4-2500-000	PAYABLES - TRADE		16.80		
Invoice Description --> AVEP - COPY OF KEYS						
36028	01-4-2500-000	PAYABLES - TRADE		244.15		
Invoice Description --> SLVFD - HALL #1 - MAINTENANCE						
35879	01-4-2500-000	PAYABLES - TRADE		395.44		
Invoice Description --> SLVFD - HALL #2 MAINTENANCE						
35966	01-4-2500-000	PAYABLES - TRADE		573.99		
Invoice Description --> SLVFD - HALL #2 - UPGRADES - CAPITAL						
36027	01-4-2500-000	PAYABLES - TRADE		670.81		
Invoice Description --> SLVFD - TRUCK #40 - MAINTENANCE						
35815	01-4-2500-000	PAYABLES - TRADE		1508.14		
Invoice Description --> SLVFD - HALL #2 - UPGRADES - CAPITAL						
Total :				3414.38	0.00	3414.38

000179-0014	28-Apr-2017		90	T	857.37
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Supplier	Supplier Name							
Chq/Ref #	Cheque Date		Status	Batch	Medium	Debit	Credit	
Invoice No.	Account No.	Account Description					Amount	
35965	01-4-2500-000	PAYABLES - TRADE				857.37		
Invoice Description -->		SLVFD - HALL #1 UPGRADED - CAPITAL						
Total :						857.37	0.00	857.37
Supplier Total :						4271.75	0.00	4271.75
2025		FEDERATION OF CANADIAN MUNICIPALITIES						
00179-0015	28-Apr-2017		Issued	90	T		750.12	
ORD-04275-C4B3M(01-4-2500-000	PAYABLES - TRADE				750.12		
Invoice Description -->		ACRD - LEGAL FEES						
Total :						750.12	0.00	750.12
Supplier Total :						750.12	0.00	750.12
2034		FIVE STAR UNIFORMS						
00178-0020	17-Apr-2017		Issued	82	T		160.50	
2799	01-4-2500-000	PAYABLES - TRADE				160.50		
Invoice Description -->		BCVFD - UNIFORMS						
Total :						160.50	0.00	160.50
Supplier Total :						160.50	0.00	160.50
2079		FLOORING DEPOT						
40370	12-Apr-2017		Issued	83	C		446.54	
45420	01-4-2500-000	PAYABLES - TRADE				446.54		
Invoice Description -->		BCWS - BUILDING MAINTENANCE						
Total :						446.54	0.00	446.54
Supplier Total :						446.54	0.00	446.54
2067		FORTISBC						
40369	12-Apr-2017		Issued	83	C		112.85	
MAR23/17	01-4-2500-000	PAYABLES - TRADE				112.85		
Invoice Description -->		BCVFD - MONTHLY NATURAL GAS FOR HALL						
Total :						112.85	0.00	112.85
Supplier Total :						112.85	0.00	112.85
2140		GEDDES, RICHARD D.						
00178-0021	17-Apr-2017		Issued	82	T		55.00	
RG-SLVFD0178616	01-4-2500-000	PAYABLES - TRADE				55.00		
Invoice Description -->		SLVFD - MONTHLY PHONE REIMBURSEMENT						
Total :						55.00	0.00	55.00

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Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
Supplier Total :						55.00	0.00	55.00
<hr/>								
2233	GOVERNMENT FINANCE OFFICERS ASSOCIATION OF BC							
40371	12-Apr-2017		Issued	83	C	630.00		630.00
E-276	01-4-2500-000	PAYABLES - TRADE			630.00			
Invoice Description -->		ACRD - GFOABC ANNUAL CONFERENCE 2017 - FONG						
Total :						630.00	0.00	630.00
Supplier Total :						630.00	0.00	630.00
<hr/>								
2322	GUILLEVIN INTERNATIONAL CO.							
000178-0022	17-Apr-2017		Issued	82	T	808.48		808.48
0428-508943	01-4-2500-000	PAYABLES - TRADE			808.48			
Invoice Description -->		SLVFD - EQUIP - BUILD MAINT						
Total :						808.48	0.00	808.48
Supplier Total :						808.48	0.00	808.48
<hr/>								
2322	GUILLEVIN INTERNATIONAL CO.							
000179-0016	28-Apr-2017		Issued	90	T	724.14		724.14
0428-508697	01-4-2500-000	PAYABLES - TRADE			724.14			
Invoice Description -->		SLVFD - EQUIPMENT						
Total :						724.14	0.00	724.14
Supplier Total :						1532.62	0.00	1532.62
<hr/>								
2330	GW SOLUTIONS							
40372	12-Apr-2017		Issued	83	C	503.58		503.58
GWS 16-35-4	01-4-2500-000	PAYABLES - TRADE			503.58			
Invoice Description -->		WELL LICENSING - ACRD,LBA, MWS, CSP, AVRA - SPLITS						
Total :						503.58	0.00	503.58
Supplier Total :						503.58	0.00	503.58
<hr/>								
2441	HAWLEY, NONA							
40373	12-Apr-2017		Issued	83	C	50.40		50.40
APRIL2/17	01-4-2500-000	PAYABLES - TRADE			50.40			
Invoice Description -->		AVLF - TIPPING FEE REFUND						
Total :						50.40	0.00	50.40
Supplier Total :						50.40	0.00	50.40
<hr/>								
2465	HETHERINGTON INDUSTRIES LTD							
000178-0023	17-Apr-2017		Issued	82	T	481.32		481.32
PS-3899	01-4-2500-000	PAYABLES - TRADE			481.32			
Invoice Description -->		ACRD & AVLF - 3RD AVE DEPOT - MAINT 50/50						

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M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				481.32	0.00	481.32
Supplier Total :				481.32	0.00	481.32

2598	HFN HOSPITALITY CORPORATION					
40375	12-Apr-2017	Issued	83	C		339.00
2017.12	01-4-2500-000	PAYABLES - TRADE		339.00		
Invoice Description --> BCEP - AMATEUR RADIO COURSE						
Total :				339.00	0.00	339.00
Supplier Total :				339.00	0.00	339.00

2485	HOLDER, DAN					
40423	26-Apr-2017	Issued	91	C		7363.33
MAR31/17-ESC	01-4-2500-000	PAYABLES - TRADE		3465.00		
Invoice Description --> EMERGENCY SERVICES COORDINATOR - MARCH 2017						
MAR31/17-FSC	01-4-2500-000	PAYABLES - TRADE		3898.33		
Invoice Description --> FIRE SERVICES COORDINATOR - MARCH 2017						
Total :				7363.33	0.00	7363.33
Supplier Total :				7363.33	0.00	7363.33

2486	HOLISTIC EMERGENCY PREPAREDNESS AND RESPONSE					
40424	26-Apr-2017	Issued	91	C		423.39
723	01-4-2500-000	PAYABLES - TRADE		423.39		
Invoice Description --> AVEP - SURVIVAL KIT - BULLDOGS GAME						
Total :				423.39	0.00	423.39
Supplier Total :				423.39	0.00	423.39

2523	HORVATH, GAIL					
40425	26-Apr-2017	Issued	91	C		227.50
APRIL24/17	01-4-2500-000	PAYABLES - TRADE		227.50		
Invoice Description --> SLCP - COUGAR SMITH - BIKE PARK - MAINTENANCE						
Total :				227.50	0.00	227.50
Supplier Total :				227.50	0.00	227.50

2583	HUPACASATH FIRST NATION					
40374	12-Apr-2017	Issued	83	C		125.00
1617-02-09	01-4-2500-000	PAYABLES - TRADE		125.00		
Invoice Description --> PLANNING - ISLAND AG SHOW						
Total :				125.00	0.00	125.00

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Bank : 0099 To 4
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Supplier Total :				125.00	0.00	125.00
<hr/>						
2651	INSIGHT CANADA INC.					
40426	26-Apr-2017		Issued	91	C 588.55	
720599458	01-4-2500-000	PAYABLES - TRADE			100.96	
Invoice Description --> ACRD - BOARD ROOM - AUDIO/VISUAL - CAPITAL						
720601060	01-4-2500-000	PAYABLES - TRADE			176.92	
Invoice Description --> ACRD - BOARD ROOM - AUDIO/VISUAL - CAPITAL						
720599456	01-4-2500-000	PAYABLES - TRADE			310.67	
Invoice Description --> ACRD - COMPUTER \$16.56, PLANNING - PLOTTER \$260.82						
Total :				588.55	0.00	588.55
Supplier Total :				588.55	0.00	588.55
<hr/>						
2748	ISLAND BEVERAGE SERVICES					
40376	12-Apr-2017		Issued	83	C 108.78	
16227	01-4-2500-000	PAYABLES - TRADE			108.78	
Invoice Description --> ACRD - OFFICE SUPPLIES						
Total :				108.78	0.00	108.78
Supplier Total :				108.78	0.00	108.78
<hr/>						
2772	ISLAND FIRE PROTECTION LTD.					
40377	12-Apr-2017		Issued	83	C 217.98	
11530	01-4-2500-000	PAYABLES - TRADE			217.98	
Invoice Description --> BCVFD - EQUIPMENT						
Total :				217.98	0.00	217.98
Supplier Total :				217.98	0.00	217.98
<hr/>						
2785	JACK'S EXCEL TIRE CENTRE					
40427	26-Apr-2017		Issued	91	C 24.64	
155076	01-4-2500-000	PAYABLES - TRADE			24.64	
Invoice Description --> ACRD - TIRE REPAIR						
Total :				24.64	0.00	24.64
Supplier Total :				24.64	0.00	24.64
<hr/>						
2787	JACKSON, ROBERT					
000178-0024	17-Apr-2017		Issued	82	T 75.02	
CSPNOV1278615	01-4-2500-000	PAYABLES - TRADE			75.02	
Invoice Description --> SL PARKS - COUGAR SMITH REIMBURSEMENT FOR HYDRO USAGE						
Total :				75.02	0.00	75.02

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Cheque Date : 01-Apr-2017 To 30-Apr-2017
Cheque No. : All
Batch No. : All

Bank : 0099 To 4
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Supplier Total :				75.02	0.00	75.02

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
2823	JERRY BERRY CONSULTANTS INC.					
40378	12-Apr-2017	Issued	83	C	638.83	
1708	01-4-2500-000	PAYABLES - TRADE		638.83		
Invoice Description --> ACRD - CAO RECRUITMENT						
Total :				638.83	0.00	638.83
Supplier Total :				638.83	0.00	638.83

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
2840	JUSTICE INSTITUTE OF BC					
40379	12-Apr-2017	Issued	83	C	152.28	
2784	01-4-2500-000	PAYABLES - TRADE		152.28		
Invoice Description --> SLVFD - TRAINING						
Total :				152.28	0.00	152.28
40428	26-Apr-2017	Issued	91	C	116.46	
2845	01-4-2500-000	PAYABLES - TRADE		116.46		
Invoice Description --> SLVFD - TRAINING						
Total :				116.46	0.00	116.46
Supplier Total :				268.74	0.00	268.74

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
2890	L.B. WOODCHOPPERS LTD.					
00178-0025	17-Apr-2017	Issued	82	T	365.07	
264450	01-4-2500-000	PAYABLES - TRADE		365.07		
Invoice Description --> BCWS - SMALL TOOLS						
Total :				365.07	0.00	365.07
00179-0017	28-Apr-2017	Issued	90	T	501.30	
264388	01-4-2500-000	PAYABLES - TRADE		5.55		
Invoice Description --> SLVFD - EQUIPMENT						
264804	01-4-2500-000	PAYABLES - TRADE		495.75		
Invoice Description --> BCWS - WATER SYSTEM REPAIRS						
Total :				501.30	0.00	501.30
Supplier Total :				866.37	0.00	866.37

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date			Debit	Credit
Invoice No.	Account No.	Account Description			
3025	LADY ROSE MARINE SERVICES				
00178-0026	17-Apr-2017	Issued	82	T	1281.00
2010-23807	01-4-2500-000	PAYABLES - TRADE		320.25	
Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
2010-23867	01-4-2500-000	PAYABLES - TRADE		320.25	
Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
2010-23918	01-4-2500-000	PAYABLES - TRADE		320.25	

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 Batch No. : All

Bank : 0099 To 4
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
2010-23992	01-4-2500-000	PAYABLES - TRADE		320.25		
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
Total :				1281.00	0.00	1281.00
Supplier Total :				1281.00	0.00	1281.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
3044	LAJEUNESSE, RITA					
40381	12-Apr-2017		Issued	83	C	81.20
APRIL07/17	01-4-2500-000	PAYABLES - TRADE		81.20		
Invoice Description -->	ACRD - BUILDING MAINTENANCE					
Total :				81.20	0.00	81.20
Supplier Total :				81.20	0.00	81.20

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
3005	LGMA					
40380	12-Apr-2017		Issued	83	C	1197.00
P-453	01-4-2500-000	PAYABLES - TRADE		1197.00		
Invoice Description -->	2017 LGMA MEMBERSHIP					
Total :				1197.00	0.00	1197.00
Supplier Total :				1197.00	0.00	1197.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
3018	LGMA - VANCOUVER ISLAND CHAPTER OF THE LGMA STANDING COMMITTEE					
40429	26-Apr-2017		Issued	91	C	139.98
2017VIMEMBER	01-4-2500-000	PAYABLES - TRADE		139.98		
Invoice Description -->	2017 LGMA - VANCOUVER ISLAND MEMBERSHIP					
Total :				139.98	0.00	139.98
Supplier Total :				139.98	0.00	139.98

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
3049	LOBB, MARCUS					
40382	12-Apr-2017		Issued	83	C	400.00
#1-2017	01-4-2500-000	PAYABLES - TRADE		400.00		
Invoice Description -->	PLANNING - AG PLAN INITIATIVES					
Total :				400.00	0.00	400.00
Supplier Total :				400.00	0.00	400.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
3214	MARCIE DEWITT					
00178-0027	17-Apr-2017		Issued	82	T	8382.71
MAR21/17	01-4-2500-000	PAYABLES - TRADE		632.71		
Invoice Description -->	ACHN - TAMARACK TRAINING - REIMBURSEMENT					
MAR31/17	01-4-2500-000	PAYABLES - TRADE		7750.00		

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Bank : 0099 To 4
Status : All
Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Invoice Description --> ACHN - COORDINATOR - MAR 2017						
Total :				8382.71	0.00	8382.71
Supplier Total :				8382.71	0.00	8382.71

Supplier	Supplier Name	Status	Batch	Medium	Amount	
3270	MCCOY LAKE EXCAVATING LTD					
000178-0028	17-Apr-2017	Issued	82	T	376.32	
3865	01-4-2500-000	PAYABLES - TRADE		376.32		
Invoice Description --> BCWS - WATER SERVICE REPAIRS						
Total :				376.32	0.00	376.32
Supplier Total :				376.32	0.00	376.32

Supplier	Supplier Name	Status	Batch	Medium	Amount	
3273	MCDOUGALL'S LANDSCAPING					
40430	26-Apr-2017	Issued	91	C	941.38	
4495	01-4-2500-000	PAYABLES - TRADE		941.38		
Invoice Description --> ACRD - OFFICE JAN - MAR - OUTSIDE MAINTENANCE						
Total :				941.38	0.00	941.38
Supplier Total :				941.38	0.00	941.38

Supplier	Supplier Name	Status	Batch	Medium	Amount	
3280	MCGILL & ASSOCIATES ENGINEERING					
000178-0029	17-Apr-2017	Issued	82	T	8443.21	
15948	01-4-2500-000	PAYABLES - TRADE		141.75		
Invoice Description --> WCLF - GENERAL CONSULTING						
15953	01-4-2500-000	PAYABLES - TRADE		141.75		
Invoice Description --> WCLF - LEACHATE INVESTIGATION & REMEDIATION						
15952	01-4-2500-000	PAYABLES - TRADE		271.69		
Invoice Description --> AVLF - NORTH EAST EXPANSION - CAPITAL						
15951	01-4-2500-000	PAYABLES - TRADE		370.13		
Invoice Description --> ALVF - LEACHATE INTERCEPTION CONTROL SOUTH BOUNDARY						
15954	01-4-2500-000	PAYABLES - TRADE		510.30		
Invoice Description --> ALVF - GYPROC RECYCLING - CAPITAL						
15955	01-4-2500-000	PAYABLES - TRADE		823.73		
Invoice Description --> AVLF - WASTE DIVERSION INFRASTRUCTURE - CAPITAL						
15950	01-4-2500-000	PAYABLES - TRADE		2256.98		
Invoice Description --> AVLF - ANNUAL REPORTING						
15956	01-4-2500-000	PAYABLES - TRADE		3926.88		
Invoice Description --> CCCP - CHERRY CREEK TRAIL						
Total :				8443.21	0.00	8443.21
Supplier Total :				8443.21	0.00	8443.21

Supplier	Supplier Name	Status	Batch	Medium	Amount
3340	MINISTER OF FINANCE				
40384	12-Apr-2017	Issued	83	C	2475.00

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Batch No. : All

Bank : 0099 To 4
Status : All
Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
MSPAPR/17	01-4-2500-000	PAYABLES - TRADE		2475.00		
Invoice Description --> MSP PREMIUMS FOR APRIL 2017						
Total :				2475.00	0.00	2475.00
Supplier Total :				2475.00	0.00	2475.00

3500 MUNICIPAL FINANCE AUTHORITY OF BC						
EFT-7	12-Apr-2017		Issued	85	E	46926.75
117-1/17	01-4-2500-000	PAYABLES - TRADE			46926.75	
Invoice Description --> DEBENTURE DEBT						
Total :				46926.75	0.00	46926.75

EFT-8	14-Apr-2017		Issued	85	E	86250.00
130-1/17	01-4-2500-000	PAYABLES - TRADE			86250.00	
Invoice Description --> DEBENTURE DEBT						
Total :				86250.00	0.00	86250.00

EFT-9	18-Apr-2017		Issued	85	E	151526.17
97-1/17	01-4-2500-000	PAYABLES - TRADE			151526.17	
Invoice Description --> DEBENTURE DEBT						
Total :				151526.17	0.00	151526.17

EFT-10	08-Apr-2017		Issued	85	E	103023.96
131-1/17	01-4-2500-000	PAYABLES - TRADE			103023.96	
Invoice Description --> DEBENTURE DEBT						
Total :				103023.96	0.00	103023.96

EFT-11	04-Apr-2017		Issued	103	E	3548.22
AVRA04/17	01-4-2500-000	PAYABLES - TRADE			3548.22	
Invoice Description --> AVRA SHORT TERM BORROWING INTEREST						
Total :				3548.22	0.00	3548.22

EFT-12	04-Apr-2017		Issued	103	E	1467.70
LBATRACAPR17	01-4-2500-000	PAYABLES - TRADE			1467.70	
Invoice Description --> LBA KUBOTA TRACTOR MFA EQUIPMENT FINANCING						
Total :				1467.70	0.00	1467.70

Supplier Total : 392742.80 0.00 392742.80

3510 MUNICIPAL INSURANCE ASSOCIATION						
40385	12-Apr-2017		Issued	83	C	157.71
28789	01-4-2500-000	PAYABLES - TRADE			157.71	
Invoice Description --> LEGAL FEES						
Total :				157.71	0.00	157.71

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Bank : 0099 To 4
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Supplier Total :				157.71	0.00	157.71

3490 MUNICIPAL PENSION PLAN						
EFT-6	06-Apr-2017	Issued	64	E	10063.99	
PP#06 - 2017	01-4-2500-000	PAYABLES - TRADE		10063.99		
Invoice Description --> PP # 06 - 2017 PENSION REMITTANCE						
Total :				10063.99	0.00	10063.99

EFT-7	20-Apr-2017	Issued	74	E	10100.63	
PP#07 - 2017	01-4-2500-000	PAYABLES - TRADE		10100.63		
Invoice Description --> PP # 07 - 2017 PENSION REMITTANCE						
Total :				10100.63	0.00	10100.63

EFT-10	03-Apr-2017	Cancelled	97	E	710.82	
457437	01-4-2500-000	PAYABLES - TRADE		710.82		
Invoice Description --> Cancelled Invoice - APRIL 2017 - HEALTH, DENTAL & DISABILITY PREMIUMS (LESS AMT PAID IN						
EFT-10	01-Apr-2017	Cancelled	99	E	-710.82	
457437	01-4-2500-000	PAYABLES - TRADE		-710.82		
Invoice Description --> Cancelled Invoice - APRIL 2017 - HEALTH, DENTAL & DISABILITY PREMIUMS (LESS AMT PAID IN						
Total :				0.00	0.00	0.00

Supplier Total :				20164.62	0.00	20164.62
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3627 NEXCAR SALES LTD.						
00179-0018	28-Apr-2017	Issued	90	T	988.91	
E9209	01-4-2500-000	PAYABLES - TRADE		988.91		
Invoice Description --> LBA - 2011 FORD F150 - MAINTENANCE						
Total :				988.91	0.00	988.91

Supplier Total :				988.91	0.00	988.91
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3622 NICKLIN WASTE DISPOSAL						
00178-0030	17-Apr-2017	Issued	82	T	505.05	
9351	01-4-2500-000	PAYABLES - TRADE		85.05		
Invoice Description --> SLCP - COUGAR SMITH PARK - GARB PICK UP - APRIL TO JUNE 2017						
9508	01-4-2500-000	PAYABLES - TRADE		210.00		
Invoice Description --> SLVFD - GARBAGE DISPOSAL FOR JAN-MAR 2017						
9638	01-4-2500-000	PAYABLES - TRADE		210.00		
Invoice Description --> BCVFD - GARBAGE DISPOSAL - JAN- MAR 2017						
Total :				505.05	0.00	505.05

Supplier Total :				505.05	0.00	505.05
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3705 NURNDY-FORFIRE EMERGENCY GRAPHICS LTD.					
40386	12-Apr-2017	Issued	83	C	918.07

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Batch No. : All

Bank : 0099 To 4
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
20988	01-4-2500-000	PAYABLES - TRADE		918.07		
Invoice Description --> SLVFD - EQUIPMENT						
Total :				918.07	0.00	918.07
Supplier Total :				918.07	0.00	918.07

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
3697	01-4-2500-000	PAYABLES - TRADE		435.00		
40431	26-Apr-2017	Issued	91	C		435.00
APRIL19/17 Invoice Description --> ACHN - BARCLAY SOUND CAPACITY BUILDING						
Total :				435.00	0.00	435.00
Supplier Total :				435.00	0.00	435.00

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
3758	01-4-2500-000	PAYABLES - TRADE		571.20		
40387	12-Apr-2017	Issued	83	C		571.20
516784 Invoice Description --> BCVFD & BCWS - SPLIT SNOW REMOVAL						
Total :				571.20	0.00	571.20
Supplier Total :				571.20	0.00	571.20

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
3770	01-4-2500-000	PAYABLES - TRADE		250.00		
40432	26-Apr-2017	Issued	91	C		250.00
1016-2017 Invoice Description --> WOODSTOVE EXCHANGE PROGRAM - OOSTEROM						
Total :				250.00	0.00	250.00
Supplier Total :				250.00	0.00	250.00

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
3792	01-4-2500-000	PAYABLES - TRADE		710.82		
457437	03-Apr-2017	Cancelled	100	R		0.00
Invoice Description --> Cancelled Invoice - APRIL 2017 - HEALTH, DENTAL & DISABILITY PREMIUMS (LESS AMT PAID IN						
457437	01-4-2502-000	GROUP INSURANCE				-3.64
Invoice Description --> Cancelled Invoice - APRIL 2017 - HEALTH, DENTAL & DISABILITY PREMIUMS (LESS AMT PAID IN						
457437	01-4-2506-000	MSA & DENTAL				-707.18
Invoice Description --> Cancelled Invoice - APRIL 2017 - HEALTH, DENTAL & DISABILITY PREMIUMS (LESS AMT PAID IN						
Total :				710.82	-710.82	0.00

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
EFT-4	01-4-2500-000	PAYABLES - TRADE		710.82		
457437-1	01-Apr-2017	Issued	102	E		710.82
Invoice Description --> APRIL 2017 - HEALTH, DENTAL & DISABILITY PREMIUMS (LESS AMT PD IN MARCH)						

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Supplier : 0002 To Z4209
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Cheque Date : 01-Apr-2017 To 30-Apr-2017
Cheque No. : All
Batch No. : All

Bank : 0099 To 4
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Total :				710.82	0.00	710.82
Supplier Total :				1421.64	-710.82	710.82

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
3906	PAKULA, SHIRLEY					
40389	12-Apr-2017	Issued	83	C	250.00	
1005-2017	01-4-2500-000	PAYABLES - TRADE		250.00		
Invoice Description --> WOODSTOVE EXCHANGE PROGRAM - PAKULA						
Total :				250.00	0.00	250.00
Supplier Total :				250.00	0.00	250.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
4141	PEET, ELLEN					
40390	12-Apr-2017	Issued	83	C	1000.00	
APRIL6/17	01-4-2500-000	PAYABLES - TRADE		1000.00		
Invoice Description --> SB - RECREATION - PETTY CASH						
Total :				1000.00	0.00	1000.00
Supplier Total :				1000.00	0.00	1000.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
3797	PITEAU ASSOCIATES					
00179-0019	28-Apr-2017	Issued	90	T	12086.83	
18377	01-4-2500-000	PAYABLES - TRADE		1713.47		
Invoice Description --> ALVF - SOUTH EXPANSION - CAPITAL						
18376	01-4-2500-000	PAYABLES - TRADE		4260.39		
Invoice Description --> WCLF - WATER MONITORING						
18375	01-4-2500-000	PAYABLES - TRADE		6112.97		
Invoice Description --> AVLF - WATER MONITORING						
Total :				12086.83	0.00	12086.83
Supplier Total :				12086.83	0.00	12086.83

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
3887	PLANNING INSTITUTE OF B.C.					
40388	12-Apr-2017	Issued	83	C	596.40	
DYNVH39K84C	01-4-2500-000	PAYABLES - TRADE		596.40		
Invoice Description --> PIBC 2017 ANNUAL CONFERENCE - DYER						
Total :				596.40	0.00	596.40
Supplier Total :				596.40	0.00	596.40

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date			Debit	Credit
Invoice No.	Account No.	Account Description			
3116	PRAXAIR CANADA INC.				
40383	12-Apr-2017	Issued	83	C	258.22
25545822	01-4-2500-000	PAYABLES - TRADE		258.22	
Invoice Description --> SLVFD - EQUIPMENT					

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Cheque Date : 01-Apr-2017 To 30-Apr-2017
Cheque No. : All
Batch No. : All

Bank : 0099 To 4
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Total :				258.22	0.00	258.22
Supplier Total :				258.22	0.00	258.22

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
4115	PRICE'S ALARM SYSTEM LTD					
00178-0031	17-Apr-2017	Issued	82	T	157.50	
2513171	01-4-2500-000	PAYABLES - TRADE		157.50		
Invoice Description --> BCVFD - ALARM MONITORING - APR - JUN 2017						
Total :				157.50	0.00	157.50
Supplier Total :				157.50	0.00	157.50

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
4180	PUROLATOR COURIER SERVICE					
40391	12-Apr-2017	Issued	83	C	66.77	
434254293	01-4-2500-000	PAYABLES - TRADE		66.77		
Invoice Description --> ACRD - SHIPPING						
Total :				66.77	0.00	66.77
Supplier Total :				66.77	0.00	66.77

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
4187	QUALITY FOODS - PORT ALBERNI					
00179-0020	28-Apr-2017	Issued	90	T	64.17	
63 087674	01-4-2500-000	PAYABLES - TRADE		64.17		
Invoice Description --> ACRD - OFFICE SUPPLIES						
Total :				64.17	0.00	64.17
Supplier Total :				64.17	0.00	64.17

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
4370	R. ANDERSON & ASSOCIATES INC					
40395	12-Apr-2017	Issued	83	C	5250.00	
40277	01-4-2500-000	PAYABLES - TRADE		5250.00		
Invoice Description --> 2016 AUDIT - INTERIM BILLING						
Total :				5250.00	0.00	5250.00
Supplier Total :				5250.00	0.00	5250.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
4220	RAYNER & BRACHT LTD					
40392	12-Apr-2017	Issued	83	C	1887.20	
2017053	01-4-2500-000	PAYABLES - TRADE		1887.20		
Invoice Description --> AVLF - BAMFIELD BIN CHARGES - MAR 2017						
Total :				1887.20	0.00	1887.20

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Batch No. : All

Bank : 0099 To 4
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Supplier Total :				1887.20	0.00	1887.20

4280 RECEIVER GENERAL FOR CANADA							
40393	12-Apr-2017		Issued	83	21405.19		
PIER 2016	01-4-2500-000	PAYABLES - TRADE			25.68		
Invoice Description --> PIER REPORT 2016 - CASE # 520102990							
PP#07 - 2017 - DIR	01-4-2500-000	PAYABLES - TRADE			1034.54		
Invoice Description --> TAX REMITTANCE FOR PP # 07 - 2017 - DIRECTORS							
PP#07 - 2017	01-4-2500-000	PAYABLES - TRADE			20344.97		
Invoice Description --> TAX REMITTANCE FOR PP # 07 - 2017							
Total :					21405.19	0.00	21405.19
40433	26-Apr-2017		Issued	91	20397.99		
PP#08 - 2017 - DIR	01-4-2500-000	PAYABLES - TRADE			206.22		
Invoice Description --> TAX REMITTANCE FOR PP # 08 - 2017 - DIRECTORS							
PP#08 - 2017	01-4-2500-000	PAYABLES - TRADE			20191.77		
Invoice Description --> TAX REMITTANCE FOR PP # 08 - 2017							
Total :					20397.99	0.00	20397.99
Supplier Total :					41803.18	0.00	41803.18

4306 REDCAN GOURMET							
40434	26-Apr-2017		Issued	91	180.60		
1171	01-4-2500-000	PAYABLES - TRADE			180.60		
Invoice Description --> ACRD - COMMITTEE EXPENSE							
Total :					180.60	0.00	180.60
Supplier Total :					180.60	0.00	180.60

4360 REYNOLDS MANUFACTURING							
40394	12-Apr-2017		Issued	83	71.65		
3055-FREIGHT	01-4-2500-000	PAYABLES - TRADE			71.65		
Invoice Description --> SLVFD - FREIGHT ON EQUIPMENT							
Total :					71.65	0.00	71.65
Supplier Total :					71.65	0.00	71.65

0408 RIDINGER, JASON							
40409	26-Apr-2017		Issued	91	250.00		
1011-2017	01-4-2500-000	PAYABLES - TRADE			250.00		
Invoice Description --> WOODSTOVE EXCHANGE PROGRAM - RIDINGER							
Total :					250.00	0.00	250.00

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Bank : 0099 To 4
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
Supplier Total :						250.00	0.00	250.00

4475	ROCKY MOUNTAIN PHOENIX							
000178-0032	17-Apr-2017		Issued	82	T	704.48		
IN0102189	01-4-2500-000	PAYABLES - TRADE			704.48			
Invoice Description -->		SLVFD - EQUIPMENT						
Total :						704.48	0.00	704.48
Supplier Total :						704.48	0.00	704.48

4491	ROMPRE, SUZANNE							
000178-0033	17-Apr-2017		Issued	82	T	850.00		
MAR31/17	01-4-2500-000	PAYABLES - TRADE			850.00			
Invoice Description -->		MARCH BAMFIELD TRANSFER STATION CONTRACTOR						
Total :						850.00	0.00	850.00
Supplier Total :						850.00	0.00	850.00

4888	SEVIGNY, SHELLEY							
000178-0034	17-Apr-2017		Issued	82	T	425.00		
MAR/2017	01-4-2500-000	PAYABLES - TRADE			425.00			
Invoice Description -->		SLVFD - OFFICE ADMIN						
Total :						425.00	0.00	425.00
Supplier Total :						425.00	0.00	425.00

4645	SHAW CABLE							
40396	12-Apr-2017		Issued	83	C	750.16		
ACRD - 01-APR-17	01-4-2500-000	PAYABLES - TRADE			263.24			
Invoice Description -->		ACRD - ACCT# 012-3529-6377						
BCWS - 01-APR-17	01-4-2500-000	PAYABLES - TRADE			486.92			
Invoice Description -->		BCWS - ACCT # 012-8095-8259						
Total :						750.16	0.00	750.16
40437	26-Apr-2017		Issued	91	C	750.16		
ACRD - 01-MAY-17	01-4-2500-000	PAYABLES - TRADE			263.24			
Invoice Description -->		ACRD - ACCT# 012-3529-6377						
BCWS - 01-MAY-17	01-4-2500-000	PAYABLES - TRADE			486.92			
Invoice Description -->		BCWS - ACCT # 012-8095-8259						
Total :						750.16	0.00	750.16
Supplier Total :						1500.32	0.00	1500.32

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Bank : 0099 To 4
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
40397	12-Apr-2017		Issued	83	C	138.66		
APR/17-FABER	01-4-2500-000	PAYABLES - TRADE	69.33					
Invoice Description -->		SLVFD - ACCT#012-8269-3504 - FABER RD						
ARP/17-LAKESHOR	01-4-2500-000	PAYABLES - TRADE	69.33					
Invoice Description -->		SLVFD - ACCT#012-8269-3473 - LAKESHORE RD						
Total :						138.66	0.00	138.66
40438	26-Apr-2017		Issued	91	C	139.26		
APR/17-PACIFIC RIM	01-4-2500-000	PAYABLES - TRADE	139.26					
Invoice Description -->		SLVFD - ACCT #012-8186-3376 - PACIFIC RIM HWY						
Total :						139.26	0.00	139.26
Supplier Total :						277.92	0.00	277.92
4680	SHERRY, NANCY							
40398	12-Apr-2017		Issued	83	C	1350.00		
2017.10	01-4-2500-000	PAYABLES - TRADE	1350.00					
Invoice Description -->		BCEP - CATERING FOR AMATEUR RADIO COURSE						
Total :						1350.00	0.00	1350.00
Supplier Total :						1350.00	0.00	1350.00
4610	SIGNWORKS							
40435	26-Apr-2017		Issued	91	C	33.60		
5339	01-4-2500-000	PAYABLES - TRADE	33.60					
Invoice Description -->		SLVFD - DECALS						
Total :						33.60	0.00	33.60
Supplier Total :						33.60	0.00	33.60
4617	SIMSON MAXWELL							
40436	26-Apr-2017		Issued	91	C	733.06		
SVI022605	01-4-2500-000	PAYABLES - TRADE	733.06					
Invoice Description -->		AVEP - GENERATOR MAINTENANCE						
Total :						733.06	0.00	733.06
Supplier Total :						733.06	0.00	733.06
4717	SMITH, RYAN							
000178-0035	17-Apr-2017		Issued	82	T	5549.69		
MAR31/17	01-4-2500-000	PAYABLES - TRADE	5549.69					
Invoice Description -->		SALMON BEACH SEWAGE						
Total :						5549.69	0.00	5549.69

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 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Supplier Total :				5549.69	0.00	5549.69

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
4735	SNC-LAVALIN					
40399	12-Apr-2017		Issued	83	C	7245.00
1295565	01-4-2500-000	PAYABLES - TRADE			7245.00	
Invoice Description -->		LBA - OBSTACLE SURVEY - CAPITAL				
Total :				7245.00	0.00	7245.00
Supplier Total :				7245.00	0.00	7245.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
4728	SONBIRD REFUSE & RECYCLING LTD.					
000178-0036	17-Apr-2017		Issued	82	T	13630.41
58025	01-4-2500-000	PAYABLES - TRADE			13630.41	
Invoice Description -->		MARCH 2017 WC GARBAGE & RECYCLING				
Total :				13630.41	0.00	13630.41
Supplier Total :				13630.41	0.00	13630.41

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
4752	SOUTHSIDE AUTO SUPPLY LTD.					
40439	26-Apr-2017		Issued	91	C	44.09
519368	01-4-2500-000	PAYABLES - TRADE			44.09	
Invoice Description -->		BCVFD - VEHICLE MAINTENANCE				
Total :				44.09	0.00	44.09
Supplier Total :				44.09	0.00	44.09

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
4760	SPROAT LAKE VOL. FIRE DEPARTMENT					
40440	26-Apr-2017		Issued	91	C	1158.79
SLVFD - MAR - 2017	01-4-2500-000	PAYABLES - TRADE			1158.79	
Invoice Description -->		SLVFD - MARCH REIMBURSEMENT				
Total :				1158.79	0.00	1158.79
Supplier Total :				1158.79	0.00	1158.79

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
4788	STAPLES ADVANTAGE					
40400	12-Apr-2017		Issued	83	C	1025.28
43917653	01-4-2500-000	PAYABLES - TRADE			-37.40	
Invoice Description -->		ACRD - CREDIT OFFICE SUPPLIES				
44079164	01-4-2500-000	PAYABLES - TRADE			50.12	
Invoice Description -->		ACRD - OFFICE SUPPLIES				
44098849	01-4-2500-000	PAYABLES - TRADE			50.12	
Invoice Description -->		ACRD - OFFICE SUPPLIES				
43967572	01-4-2500-000	PAYABLES - TRADE			76.78	
Invoice Description -->		ACRD - OFFICE SUPPLIES				

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Batch No. : All

Bank : 0099 To 4
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
44002896	01-4-2500-000	PAYABLES - TRADE		107.01		
Invoice Description --> ACRD - OFFICE SUPPLIES						
44072699	01-4-2500-000	PAYABLES - TRADE		126.90		
Invoice Description --> ACRD - OFFICE SUPPLIES						
43956963	01-4-2500-000	PAYABLES - TRADE		191.48		
Invoice Description --> ACRD - OFFICE SUPPLIES						
44014195	01-4-2500-000	PAYABLES - TRADE		460.27		
Invoice Description --> ACRD - OFFICE SUPPLIES						
Total :				1025.28	0.00	1025.28
40441	26-Apr-2017	Issued	91	C		125.97
44188306	01-4-2500-000	PAYABLES - TRADE		-50.12		
Invoice Description --> ACRD - CREDIT OFFICE SUPPLIES						
44209436	01-4-2500-000	PAYABLES - TRADE		176.09		
Invoice Description --> ACRD - OFFICE SUPPLIES						
Total :				125.97	0.00	125.97
Supplier Total :				1151.25	0.00	1151.25

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
4845	STAPLES BUSINESS DEPOT #321					
40401	12-Apr-2017	Issued	83	C		664.45
2203166	01-4-2500-000	PAYABLES - TRADE		272.54		
Invoice Description --> PLANNING - OFFICE SUPPLIES						
2201334	01-4-2500-000	PAYABLES - TRADE		391.91		
Invoice Description --> ACRD - OFFICE SUPPLIES						
Total :				664.45	0.00	664.45
40442	26-Apr-2017	Issued	91	C		266.29
2211257	01-4-2500-000	PAYABLES - TRADE		5.98		
Invoice Description --> SLVFD - OFFICE SUPPLIES						
2202107	01-4-2500-000	PAYABLES - TRADE		27.91		
Invoice Description --> SLVFD - OFFICE SUPPLIES						
2199056	01-4-2500-000	PAYABLES - TRADE		30.73		
Invoice Description --> SLVFD - OFFICE SUPPLIES						
2203167	01-4-2500-000	PAYABLES - TRADE		72.85		
Invoice Description --> SLVFD - TRAINING SUPPLIES						
2198857	01-4-2500-000	PAYABLES - TRADE		128.82		
Invoice Description --> SLVFD - OFFICE SUPPLIES						
Total :				266.29	0.00	266.29
Supplier Total :				930.74	0.00	930.74

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
4785	STEWART MCDANNOLD STUART					
000178-0037	17-Apr-2017	Issued	82	T		6251.59
75466	01-4-2500-000	PAYABLES - TRADE		62.72		
Invoice Description --> LEGAL FEES						

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Bank : 0099 To 4
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
75468	01-4-2500-000	PAYABLES - TRADE		455.43		
Invoice Description --> LEGAL FEES						
75469	01-4-2500-000	PAYABLES - TRADE		498.58		
Invoice Description --> LEGAL FEES						
75467	01-4-2500-000	PAYABLES - TRADE		2256.80		
Invoice Description --> ACRD - PROF DEV - TENDERS						
75714	01-4-2500-000	PAYABLES - TRADE		2978.06		
Invoice Description --> LEGAL FEES						
Total :				6251.59	0.00	6251.59
Supplier Total :				6251.59	0.00	6251.59

4885 SUN COAST WASTE SERVICES						
00178-0038	17-Apr-2017	Issued	82	T		23970.83
158545	01-4-2500-000	PAYABLES - TRADE		23970.83		
Invoice Description --> MARCH 2017 - AV RECYCLING CONTRACT						
Total :				23970.83	0.00	23970.83
Supplier Total :				23970.83	0.00	23970.83
<hr/>						
00179-0021	28-Apr-2017	Issued	90	T		5566.06
MARCH31/17	01-4-2500-000	PAYABLES - TRADE		5566.06		
Invoice Description --> AVLF - 3RD AVE DEPOT BAILING INCENTIVE - JAN -MAR						
Total :				5566.06	0.00	5566.06
Supplier Total :				5566.06	0.00	5566.06

4917 SUPERIOR PROPANE						
40402	12-Apr-2017	Issued	83	C		239.19
15087077	01-4-2500-000	PAYABLES - TRADE		239.19		
Invoice Description --> BWS - PROPANE						
Total :				239.19	0.00	239.19
Supplier Total :				239.19	0.00	239.19

5410 TD VISA						
40450	26-Apr-2017	Issued	91	C		2417.76
APR05/17	01-4-2500-000	PAYABLES - TRADE		2417.76		
Invoice Description --> ACRD - \$1616.39, LBA - \$91.83, BUILDING INSP \$481.07, WCLF \$60.47, REG PARKS \$168						
Total :				2417.76	0.00	2417.76
Supplier Total :				2417.76	0.00	2417.76

5402 TD VISA (BCVFD)C. STARRATT						
40449	26-Apr-2017	Issued	91	C		1597.21
ARP05/17	01-4-2500-000	PAYABLES - TRADE		1597.21		
Invoice Description --> BCVFD - EQUIPMENT \$1016.16, TRAINING \$61.88, FEES\$1227, SUPPLIES\$104.99, INTERNET\$						

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Batch No. : All

Bank : 0099 To 4
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				1597.21	0.00	1597.21
Supplier Total :				1597.21	0.00	1597.21

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
5401	TD VISA (BCVFD)M. KOBUS					
40448	26-Apr-2017		Issued	91	C	924.90
APR05/17	01-4-2500-000	PAYABLES - TRADE			924.90	
Invoice Description --> BCVFD - TRAINING \$840, AWARDS\$84.90						
Total :				924.90	0.00	924.90
Supplier Total :				924.90	0.00	924.90

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
5397	TD VISA (CANN)					
40447	26-Apr-2017		Issued	91	C	497.45
APR05/17	01-4-2500-000	PAYABLES - TRADE			497.45	
Invoice Description --> SLVFD - EQUIPMENT \$169.35, PHONE\$108.64, TRAVEL \$219.46,						
Total :				497.45	0.00	497.45
Supplier Total :				497.45	0.00	497.45

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
4984	TELUS					
40444	26-Apr-2017		Issued	91	C	2195.72
APR07/17	01-4-2500-000	PAYABLES - TRADE			2195.72	
Invoice Description --> ACRD CONSOLIDATED						
Total :				2195.72	0.00	2195.72
Supplier Total :				2195.72	0.00	2195.72

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
4983	TELUS MOBILITY (BC)					
40443	26-Apr-2017		Issued	91	C	1526.42
20322435195	01-4-2500-000	PAYABLES - TRADE			1526.42	
Invoice Description --> ACRD CELLPHONES						
Total :				1526.42	0.00	1526.42
Supplier Total :				1526.42	0.00	1526.42

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
1890	TETRA TECH EBA INC.					
00179-0022	28-Apr-2017		Issued	90	T	21696.47
60531478	01-4-2500-000	PAYABLES - TRADE			2778.30	
Invoice Description --> AVRA - AIRFIELD LIGHTING PROJECT - CAPITAL						
60531477	01-4-2500-000	PAYABLES - TRADE			2998.55	
Invoice Description --> LBA - AIRFIELD LIGHTING PROJECT - CAPITAL						
60530623	01-4-2500-000	PAYABLES - TRADE			3822.04	
Invoice Description --> AVRA - RUNWAY CONSTRUCTION TENDER - CAPITAL						

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Supplier : 0002 To Z4209
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Cheque No. : All
Batch No. : All

Bank : 0099 To 4
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
60530626	01-4-2500-000	PAYABLES - TRADE		12097.58		
Invoice Description --> AVRA - RUNWAY EXTENSION - CAPITAL						
Total :				21696.47	0.00	21696.47
Supplier Total :				21696.47	0.00	21696.47

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
2320	THE GRAPHICS FACTORY					
40422	26-Apr-2017		Issued	91	C	77.28
24367	01-4-2500-000	PAYABLES - TRADE		77.28		
Invoice Description --> ACRD - OFFICE SUPPLIES - CARDS - ZENNER						
Total :				77.28	0.00	77.28
Supplier Total :				77.28	0.00	77.28

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
5025	TOM HARRIS CELLULAR LTD					
00179-0023	28-Apr-2017		Issued	90	T	469.28
PORTAIN105806	01-4-2500-000	PAYABLES - TRADE		469.28		
Invoice Description --> ACRD - CELLPHONE RENEWAL						
Total :				469.28	0.00	469.28
Supplier Total :				469.28	0.00	469.28

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
0900	TRACY BOND (PETTY CASH)					
40414	26-Apr-2017		Issued	91	C	172.15
APR24/17	01-4-2500-000	PAYABLES - TRADE		172.15		
Invoice Description --> ACRD - GEN OFFICE \$162.65, AVLF - BAMFIELD TRANSFER STATION \$9.50						
Total :				172.15	0.00	172.15
Supplier Total :				172.15	0.00	172.15

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
5114	TRINEX INTERNET SOLUTIONS INC					
00178-0039	17-Apr-2017		Issued	82	T	78.75
8019	01-4-2500-000	PAYABLES - TRADE		78.75		
Invoice Description --> ACRD COMPUTER - MONTHLY WEBSITE						
Total :				78.75	0.00	78.75
Supplier Total :				78.75	0.00	78.75

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
5131	TSESHAHT MARKET					
40445	26-Apr-2017		Issued	91	C	309.86
2366126	01-4-2500-000	PAYABLES - TRADE		25.08		
Invoice Description --> SLVFD - FUEL TRUCK #43						
2359662	01-4-2500-000	PAYABLES - TRADE		34.77		
Invoice Description --> SLVFD - FUEL TRUCK #41						

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 Batch No. : All

Bank : 0099 To 4
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
2359743	01-4-2500-000	PAYABLES - TRADE		65.01		
Invoice Description --> SLVFD - FUEL TRUCK #43						
2358281	01-4-2500-000	PAYABLES - TRADE		75.00		
Invoice Description --> SLVFD - FUEL TRUCK #41						
2361766	01-4-2500-000	PAYABLES - TRADE		110.00		
Invoice Description --> SLVFD - FUEL TRUCK #47						
Total :				309.86	0.00	309.86
Supplier Total :				309.86	0.00	309.86

5145 UCLUELET CONSUMERS CO-OP ASSN						
40446	26-Apr-2017	Issued	91	C		436.22
LBA - MAR/17	01-4-2500-000	PAYABLES - TRADE		436.22		
Invoice Description --> LBA - SB - FUEL COST MARCH 2017						
Total :				436.22	0.00	436.22
Supplier Total :				436.22	0.00	436.22

5186 UCLUELET RENT-IT CENTER						
000178-0040	17-Apr-2017	Issued	82	T		787.50
25656	01-4-2500-000	PAYABLES - TRADE		787.50		
Invoice Description --> SALMON BEACH - GARBAGE BIN HAULING & BIN RENTAL						
Total :				787.50	0.00	787.50
Supplier Total :				787.50	0.00	787.50

5293 VANCOUVER ISLAND HEALTH AUTHORITY						
40403	12-Apr-2017	Issued	83	C		550.00
S4146-3	01-4-2500-000	PAYABLES - TRADE		150.00		
Invoice Description --> BWS - OPERATING PERMIT 2017						
S4220-3	01-4-2500-000	PAYABLES - TRADE		150.00		
Invoice Description --> MWS - OPERATING PERMIT 2017						
S6421-3	01-4-2500-000	PAYABLES - TRADE		250.00		
Invoice Description --> BCWS - OPERATING PERMIT 2017						
Total :				550.00	0.00	550.00
Supplier Total :				550.00	0.00	550.00

5309 VANCOUVER ISLAND TREE SERVICE						
000178-0041	17-Apr-2017	Issued	82	T		10269.00
33995	01-4-2500-000	PAYABLES - TRADE		10269.00		
Invoice Description --> LBA - CLEARING RUNWAY - CAPITAL						
Total :				10269.00	0.00	10269.00

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Cheque No. : All
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 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Supplier Total :				10269.00	0.00	10269.00

5565 WFR WHOLESALE FIRE & RESCUE LTD.							
40451	26-Apr-2017		Issued	91	C	3734.74	
104678	01-4-2500-000	PAYABLES - TRADE			1165.64		
Invoice Description --> LBA - EQUIPMENT							
104820	01-4-2500-000	PAYABLES - TRADE			2569.10		
Invoice Description --> SLVFD - EQUIPMENT							
Total :					3734.74	0.00	3734.74
Supplier Total :					3734.74	0.00	3734.74

5620 WORKSAFE BC							
40405	12-Apr-2017		Issued	83	C	7802.56	
1STQTR2017	01-4-2500-000	PAYABLES - TRADE			7802.56		
Invoice Description --> 1ST QTR 2017 WCB PREMIUMS							
Total :					7802.56	0.00	7802.56
Supplier Total :					7802.56	0.00	7802.56

Total Computer Paid :	<u>645,888.08</u>	Total EFT PAP :	<u>413,618.24</u>	Total Paid :	<u>1,376,687.82</u>
Total Manually Paid :	<u>0.00</u>	Total EFT File Transfer :	<u>317,181.50</u>		



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, CANADA V9Y 2E3

Telephone (250) 720-2700 Fax (250) 723-1327

REQUEST FOR DECISION

To: Board of Directors, Alberni-Clayoquot Regional District
From: Mike Irg, Manager of Planning and Development
Date: May 3, 2017
Subject: Proposed Building Inspection Agreement with the District of Ucluelet

Recommendation:

That the Board of Directors enters into a two (2) year agreement with the District of Ucluelet to provide building inspection services and direct the Acting CAO and Chairperson to sign the attached BUILDING INSPECTION RESOURCE SHARING AGREEMENT.

Desired Outcome:

The District of Ucluelet requires a building inspector to provide building inspection services for the District on an interim basis and has requested the ACRD building inspectors provide this service.

Summary:

District of Ucluelet's current building inspection agreement with the ACRD expired on April 27, 2017.

Under the agreement, the District of Ucluelet establishes, charges, and collects all fees. The ACRD would bill the District of Ucluelet for the time spent on building permits and wood stove inspections.

Background:

The current agreement is for interim building inspection services and staff recommends renewing this agreement in order to provide building inspection support to the District of Ucluelet while a building inspector for Tofino and Ucluelet is recruited.

Note: The current building inspection agreements with Tofino and City of Port Alberni expire February 2019 and December 2019 respectively. There is also agreement with Toquaht First Nation.

Time Requirements – Staff & Elected Officials:

The ACRD building inspection service is currently providing this service. This will continue in the interim on a reduced basis, providing inspections in Ucluelet every other week until a new building inspector is in place. Staff's priority is to insure ACRD building permits are processed in a timely manner.

Financial:

The agreement proposes a cost recovery system based on the time spent on the District of Ucluelet building permits and travel. The hourly rate will be at 1.59 times the building inspector's hourly rate to

cover benefits, supervision, and administration. Vehicle mileage will be \$0.55/km.

Policy or Legislation:

The proposed agreement is a renewal of the current agreement. The ACRD has the ability to enter into agreements with other governments. As the recommended term of this agreement is two years, the building inspection service arrangements can be reviewed and there is a clause that allows either party to provide notice and terminate the contract.

The proposed agreement includes an indemnity clause (section 2.1) and stipulates that the ACRD Building Inspectors will only provide plan checks and inspect construction for compliance with the BC Building Code. The District of Ucluelet is responsible for confirming compliance with the District of Ucluelet bylaws and all Federal and Provincial Acts and Regulations.

Options Considered:

The options are to enter into the contract and provide building inspection services or not to enter into the agreement.

Submitted by:



Mike Irg, MCIP, RPP
Manager of Planning and Development

Approved by:



Wendy Thomson, Acting Chief Administrative Officer

THIS AGREEMENT MADE IN DUPLICATE THIS ____ DAY OF _____, 2017.

BETWEEN:

DISTRICT OF UCLUELET

200 Main Street, P.O. Box 999, Ucluelet, BC, V0R 3A0

(hereinafter called **Ucluelet**)

AND:

ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 5th Avenue, Port Alberni, BC, V9Y 2E3

(hereinafter called **the Region**)

This Agreement shall be known as the “**BUILDING INSPECTION RESOURCE SHARING AGREEMENT**”

WHEREAS

Ucluelet wishes to occasionally retain the services of the Region’s building inspection staff to undertake building inspection work within Ucluelet’s jurisdiction.

The Region is willing to make their building inspection staff available to Ucluelet under the terms and conditions outlined in this agreement.

THEREFORE in consideration of the mutual covenants and other considerations recited below, the parties agree as follows:

1. Definitions

“Ucluelet Supervisor” means the Manager of Planning

“Regional Building Inspector” means the incumbent in an employment position titled “Building Inspector” at the Region.

“Regional Supervisor” means the Manager of Planning and Development.

“Regional Collective Agreement” means the prevailing collective agreement in place between and the Region and the Canadian Union of Public Employees Local 118.

2. Ucluelet Covenants

- 2.1 Ucluelet assumes all risk and agrees to indemnify and hold the Region harmless, and to defend the Region against and from any claims, costs, liabilities, expenses (including, without limitation, court costs and attorneys' fees), or demands of whatsoever nature arising from the actions of the Region's Building Inspector's providing inspections, approvals, reports, permits, and other activities in good faith at Ucluelet's request and within the jurisdiction of Ucluelet.
- 2.2 The Ucluelet Supervisor will be responsible for confirming that all construction complies with District of Ucluelet bylaws and all other applicable Federal and provincial Acts and Regulations.

3. Region Covenants

- 3.1 Provided that the Regional Supervisor determines that the Region's operational needs can be met, the Region will make the Regional Building Inspector available to Ucluelet when requested by the Ucluelet Supervisor.
- 3.2 The Regional Building Inspector will only conduct plan checks, inspect construction for compliance with the B.C. Building Code and provide woodstove inspections. The Ucluelet Supervisor will be responsible for confirming that all construction complies with District of Ucluelet bylaws and all other applicable Federal and Provincial Acts and Regulations.
- 3.3 The Region will continue to pay all wages and benefits for the Regional Building Inspector while working on Ucluelet inspections. The Region will subsequently invoice Ucluelet for all time the Regional Building Inspector spends on Ucluelet inspections based on the specified hourly rate in the Regional Collective Agreement times a factor of 1.59 to cover benefits, supervision, and administration.
- 3.4 The Region will provide a vehicle for the Regional Building Inspector's use for transportation to and from assigned Ucluelet inspections and will subsequently invoice Ucluelet for required mileage at a rate of \$0.55/km.

4. Term of Agreement:

- 4.1 The term of this agreement shall be from the 29 day of April, 2017 to the 28 day of April, 2019 and shall continue in force from month to month thereafter until a new agreement is reached or the agreement is terminated by either party upon 30 days written notice to the other

party.

- 4.2 Notwithstanding Section 4.1 above, if a dispute arises between the parties concerning the interpretation or performance of the obligations provided for in this agreement which dispute cannot be resolved informally or by mediation, either party may terminate the agreement following thirty days written notice.

IN WITNESS WHEREOF the Corporate Seals of the parties have hereunto been affixed in the presence of their duly authorized officers the day and year first above written.

THE CORPORATE SEAL OF THE
DISTRICT OF UCLUELET
WAS HEREUNTO AFFIXED
IN THE PRESENCE OF:

Dianne St. Jacques, Mayor

CAO

THE CORPORATE SEAL OF THE
ALBERNI-CLAYOQUOT REGIONAL DISTRICT
WAS HEREUNTO AFFIXED
IN THE PRESENCE OF:

John Jack, Chairperson

Wendy Thomson, Acting CAO



REQUEST FOR DECISION

To: Board of Directors

From: Andrew McGifford, CPA, CGA, Manager of Environmental Services

Meeting Date: May 10, 2017

Subject: West Coast Waste Management - Clayoquot Clean Up Project

Recommendation:

THAT the Alberni-Clayoquot Board of Directors waive tipping fees for the Clayoquot Clean Up Project up to \$2,000 through the West Coast Waste Management service area.

Summary:

The Clayoquot Cleanup is occurring from June 4th to June 15th and the group is sourcing funds and in kind donations to complete this project. The Clayoquot Cleanup will take place in Hesquiaht, including the coastline extending from Estevan Point to Hot Springs Cove and the waterways in-between.

The ACRD was approached to see if there could be a contribution of a waiving of tipping fees for materials that cannot be repurposed or recycled. It is expected that the materials collected may reach 25 tonnes and the materials that need to be tipped could be in the 15-20 tonne range. Normally a request such as this would go to the West Coast Committee first, this could not occur, as the next meeting is May 31.

Financial Implications:

Staff recommend that the \$1,500 that remains in the Illegal Dumping budget be used up to the \$5,000 budgeted then the remainder would be from the Advertising & Public Education line of the West Coast Waste Management budget for 2017.

Time Requirements – Staff & Elected Officials:

Minimal staff time would be required.

Submitted by: _____
Andrew McGifford, CPA, CGA, Manager of Environmental Services

Approved by: _____
Wendy Thomson, Acting Chief Administrative Officer

Clayoquot Cleanup: Phase I

Background

Info@clayoquotcleanup.com
clayoquotcleanup.com

An estimated 6.4 million tonnes of marine debris enters our world's ocean annually, causing serious ecological, economic, aesthetic and human health issues¹. Marine debris is defined as any manufactured or processed solid waste (typically inert) that enters the ocean environment from any source², and is one of the world's most pervasive pollution problems affecting our marine ecosystems. Direct impacts on living organisms are primarily mechanical, by entanglement or ingestion, but also occur via alteration of habitat and transport of non--native species^{3,4}. Of major concern is lost, abandoned and discarded fishing gear due to the resulting "ghost fishing": the mortality of fish and other species that takes place from fishing gear after it is no longer under control by fishermen³. Gears such as gillnets, longlines and traps continue to catch and entangle invertebrates, fish and marine mammals, damage benthic habitats, and pose a risk for birds and terrestrial mammals when washed ashore. Globally, it is estimated that 700 marine species and 43% of marine mammal species are impacted by marine debris^{4,5}.

Marine debris have negative socioeconomic impacts due to the degradation of the aesthetic value of our marine and coastal areas. It has been found that both tourists and residents place a high value on beach quality⁶ and tourists consistently have a strongly negative view of marine debris, which in turn lowers visitor satisfaction and fails to meet expectations⁷. There also exists a deeply personal connection to the aesthetic quality of the coast and a cultural connection to the natural environment. Additionally, concerns of human health problems arise from the bioaccumulation of contaminants in the tissues of animals. Modern fishing gear and plastics are composed primarily of synthetic non--biodegradable materials that persist in the ocean indefinitely, indicating that action needs to be taken to remove these debris to mitigate the outlined negative ecological and socioeconomic impacts⁸.

Coastal Cleanup initiatives in BC take place as a collaborative effort between non--profit organizations and government agencies. The most widely familiar national initiative is the Great Canadian Shoreline Cleanup. Although the program is successful in mobilizing citizens from urban areas and has involved over 400,000 citizens⁹ few cleanup sites exist in remote areas. On Vancouver Island, Surfrider Foundation organizes Cleanups that focus on monthly local beach cleanups and annual remote beach cleanups on South Vancouver Island and Living Oceans has organized North Vancouver Island cleanups in the past. Vancouver Island's west coast is subject to much debris collection from both national and international sources, yet marine debris removal projects have not focused on these remote areas and it is pertinent to address these issues to ensure healthy ecosystems and communities for the future.

Clayoquot Cleanup aims to implement marine debris removal programs in Clayoquot Sound. Clayoquot Sound hosts a biodiverse and ecologically rich ecosystem that is threatened by marine debris, both from local and international sources. As a result, cetaceans and other marine mammals combat entanglement from lost fishing gear, birds choke on plastics

mistaken for food, and the ecosystem integrity as a whole declines. Marine debris range from Japanese longlines and commercial crab--traps floating from the US, to plastic debris from various sources (eg. commercial fishing, aquaculture, commercial towing and logging efforts). Clayoquot Sound is home to First Nations communities (Hesquiaht First Nation, Ahousaht First Nation, Kwakwaka'wakw First Nation, Nuu-chah-nulth First Nation, and Tsehwa First Nation) in addition to the District of Tofino. Major economic activities

in the region include fishing and aquaculture, eco--tourism, and other tourism based services¹⁰. Healthy and aesthetically pleasing landscapes and wildlife are integral to continue to sustain Native Culture and promote sustainable economic growth and development. Phase I of Clayoquot Cleanup is a comprehensive shoreline and underwater Cleanup that will aim to remove and recycle marine debris that is threatening our local flora and fauna.

Who We Are

This project is being implemented through Clayoquot Cleanup. Clayoquot Cleanup was recently founded by Josh Temple and Lisa Szostek as a business that strives to effectively implement marine and shoreline cleanups to mitigate the negative impacts of marine debris on ecosystem health, economic activities, and local culture.

Capt Josh Temple brings more than 25 years of experience in the marine industry as a captain and commercial diver to the helm of Clayoquot CleanUp. He has called Clayoquot Sound home for over two decades and shares his intimate knowledge of the area and its environment with the project and it's staff. He has supervised international marine operations throughout Latin America and the United States, as well as extensive domestic operations within Canada on both the Pacific and Atlantic coasts. His track record of efficient and result orientated leadership has established his reputation as a leader in the marine operations field.

Lisa Szostek obtained a BSc. Honours Biology from the University in Victoria in 2016 and has been working in Tofino since her graduation. Her passion for marine conservation started at a young age as she beachcombed in greater Vancouver and led to her pursuing studies in conservation biology. Lisa has worked on marine research projects in Kiritimati, Kiribati where she studied the effects of anthropogenic impacts on coral reef ecosystems. In Tofino, Lisa worked for the Clayoquot Biosphere Trust where she learned about local environmental and social issues and initiatives in our biosphere region. Lisa's passion for this project stemmed from a love for and desire to protect the natural beauty and vibrant culture in Clayoquot Sound.

Goals & Objectives

The goal of Clayoquot Cleanup is to remove and recycle marine debris that have accumulated throughout Clayoquot Sound. The project comprises four phases:

Phase I: Hesquiaht Harbour: Estevan Point to Hot Springs Cove

Phase II: West and southwest Flores Island

Phase III: Vargas Island and the islets between Vargas Island and Tofino harbour

Phase IV: Clayoquot Sound inlets and estuaries

This portion of Clayoquot Cleanup is focusing on Phase I. We aim to remove 25 tonnes of marine debris in this phase of Clayoquot Cleanup.

Project Description

Location: Phase I of Clayoquot Cleanup will take place in Hesquiaht, including the coastline extending from Estevan Point to Hot Springs Cove and the waterways in--between.

Timeline: The project will run from June 4th to June 15th, 2017.

June 4th: Leave for Hesquiaht in the morning and arrive at Boat Basin. Assemble gear **105**

and safety and communication orientation.

June 5th--13th: Debris collection and bundling. Three groups of volunteers will each stay for 3 days.

June 14th--15th: Barge and helicopters in Hesquiaht to transport the bundles of debris onto the barge. Final Cleanup and return to Tofino. Transportation of debris to the landfill and recycling depot (may be later on depending on the dates the barge is going to Hot Springs Cove).

June 17th: Clayoquot Cleanup celebration and volunteer appreciation barbeque (location TBD)

Work Personnel:

Dive Team: Lisa Szostek and Kristina Tietjen will be conducting survey dives in Hesquiaht Harbour to gain an understanding of the extent of marine debris underwater (dates TBD)

Boat Drivers: TBD

Crew Cook: A local Hot Springs Cove resident will be cooking for the entire team for the 10 day period (TBD)

Photographer: A photographer/videographer will be hired to document the progress being made from June 4th to June 15th and post updates to social media platforms (TBD)

Shoreline Cleanup Volunteers: We will be organizing 3 teams of 10 volunteers that will each spend three days and three nights at Boat Basin. All transportation, food and accommodation will be provided for volunteers during their stay. A Cleanup celebration and volunteer appreciation event will be held to thank the efforts of everyone involved.

Current Resources Acquired: We have currently secured a helicopter for two days, a tugboat and barge for two days (note: G&N is coordinating their Hot Springs Cove garbage pick-up with this project for efficiency and to reduce costs), support vessels (10 days), passenger vessels (4 round trips), accommodation at Boat Basin, 50 fish feed bags to wrap the collected debris into bundles, and \$10,000 in donations.

Fundraising Goal: We aim to fundraise the total budget of \$100,000 by May 15th, 2017 to support the project. Phase I will be funded by donations collected from local businesses, a GoFundMe account, and in-kind donations. In the instance of excess funding, the money will be used in future phases of Clayoquot Cleanup. Phases II to IV will be funded by grants from local and national businesses and government funding for shoreline debris removal program.

Budget

Item	Cost	Description
Crew vessel	\$4,000	12 passenger crew vessel for round-trip voyages for crew and supplies from Tofino to Hesquiaht (return). A total of four round-trip voyages over 10 days
Support vessel	\$25,000	Debris recovery & hauling vessels on site daily. Two vessels on site for 10 days plus tenders (zodiacs)
Rigging	\$5,000	Debris recovery rigging and equipment, includes terminal rigging
Safety equipment	\$3,000	Hard hats, safety vests, gloves, eye protection, first aid kits for 12 people
Communication equipment	\$2,000	Coms for shore crews
Lodging	\$3,500	Boat Basin for up to 12 volunteers for 10 nights
Food & beverage	\$6,000	Food and beverage for 12 volunteers for 10 days
Support staff	\$2,500	Cook for volunteer crew <i>*Will likely be a resident of Hot Springs Cove</i>
Tug and barge	\$25,000	Tug and barge hauling debris from Hesquiaht to Tofino. On site in Hesquiaht for two days of loading -- GNN
Helicopter	\$18,000	Helicopter on site for two full days of debris removal and hauling. Cost estimate for 15 hours of flight time.
Truck to transport debris	\$1,000	Truck and pup to take gear from Tofino harbor to the landfill/recycling depot, as well as rental for bins
Landfill/recycling fee	TBD	Fee for dumping at the landfill and recycling certain items
Coordinator honorarium	\$5,000	Honorarium for coordinators
Media personnel	\$2,000	Photographer/videographer to document the project
Total	\$102,000	

*Please note this is a preliminary budget and as discussions continue with various businesses a more accurate budget will be available

References

1. UNEP. 2005. Marine Litter: An Analytical Overview. Intergovernmental Oceanographic Commission of the United Nations Educational, Scientific and Cultural Organisation
2. Coe, J.M., & Rodgers, D.B. 1997. Marine debris: sources, impacts and solutions. Springer--Verlag. New York, pp432.
3. Rochman, C.M., Browne, M.A., Underwood, A.J., van Franeker, J.A., Thompson, R.C., & Amaral--Zettler, L.A. The ecological impacts of marine debris: Unraveling the demonstrated evidence from what is perceived. *Ecology*, 97(2), 302--312
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ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, CANADA V9Y 2E3

Telephone (250) 720-2700 Fax (250) 723-1327

MEMORANDUM

To: Wendy Thomson, Chief Administrative Officer; and
Regional Board of Directors

From: Charity Hallberg Dodds, Planning Assistant

Date: May 3, 2017

Subject: DVC17001 – Donaldson, 1360 Smith-Dale Road (Port Albion)

Recommendation


THAT the Board of Directors issue development variance permit DVC17001.

Background

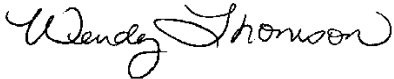
On April 26, 2017 the Board reviewed an application for a development variance permit for PARCEL "C" (DD 2628N) OF DISTRICT LOT 1012, CLAYOQUOT DISTRICT located 1360 Smith-Dale Road in Port Albion.

The Board recommended that this application proceed to the next stage of the variance process. This involved notifying all neighbouring property owners and residents within 100 meters of the property, which has been completed. No correspondence has been received to date. If any objections or responses are received prior to the May 10, 2017 Board meeting, staff will inform the Board.

The development variance permit will reduce the required side yard setback from 15 feet (4.57 metres) to 5 feet (1.52 metres) from the northern property line for construction of a single family dwelling.

Prepared by: 
Charity Hallberg Dodds, Planning Assistant

Reviewed by: 
Mike Irg MCIP RPP, Manager of Planning & Development


Wendy Thomson, Acting Chief Administrative Officer

DVC17001

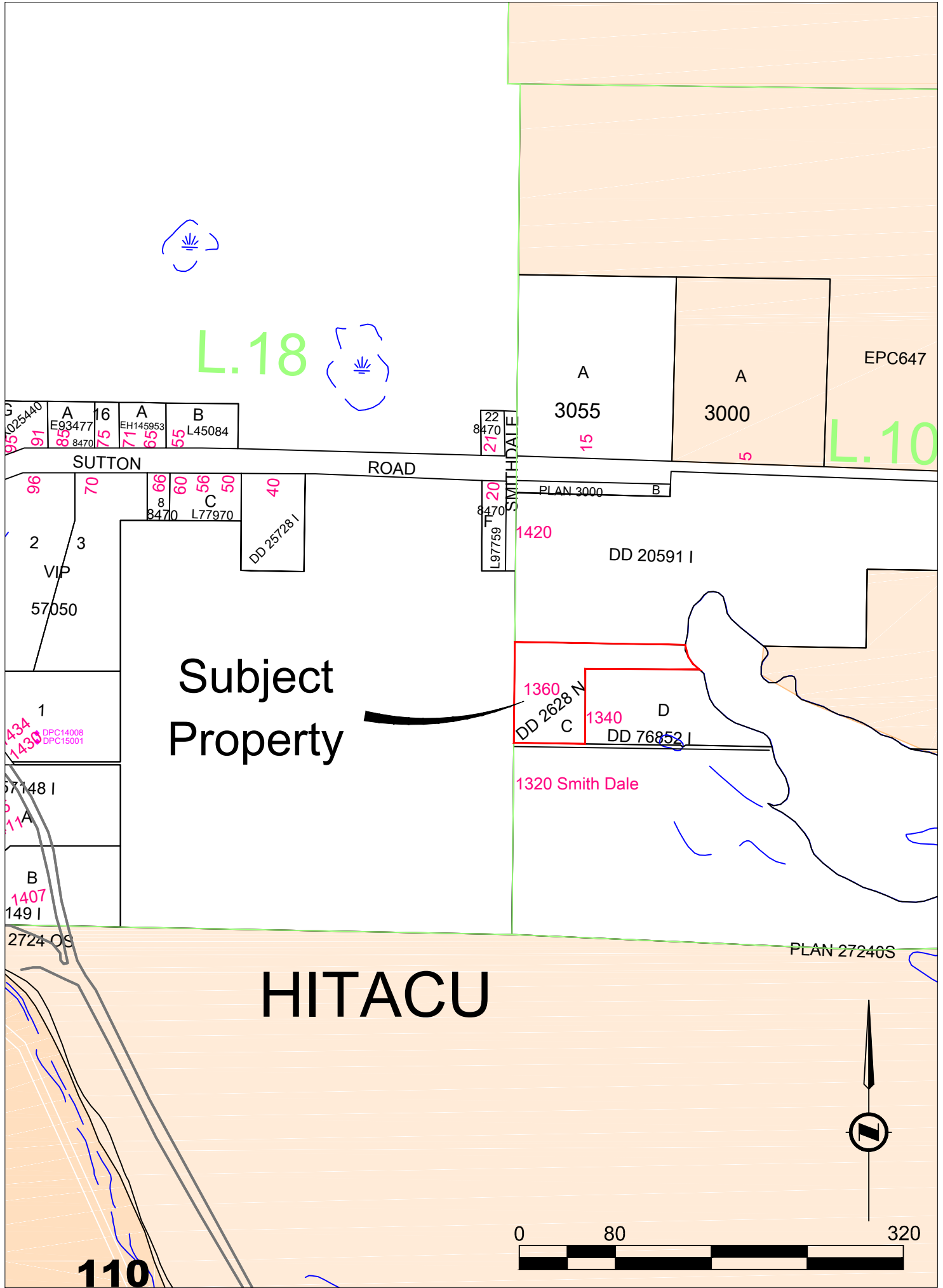
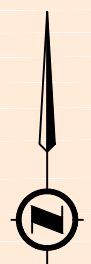
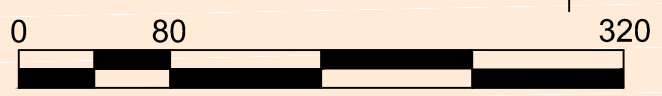
L.18

L.10

Subject Property

HITACU

110





ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, CANADA V9Y 2E3

Telephone (250) 720-2700 Fax (250) 723-1327

DEVELOPMENT VARIANCE PERMIT NO. DVC17001

Whereas, pursuant to Section 498 of the *Local Government Act*, a local government may by resolution, on application of a property owner, vary the provisions of a bylaw under Division 5 of Part 14 of the *Local Government Act*;

A Development Variance Permit is hereby issued to:

Name: Peter Donaldson

Address: 1360 Smith-Dale Road, Port Albion

With respect to:

Legal Description: PARCEL "C" (DD 2628N) OF DISTRICT LOT 1012, CLAYOQUOT DISTRICT

PID: 003-170-284

The provisions of the Regional District of Alberni-Clayoquot Bylaw No. 15, Schedule No. II - Bulk and Site Regulations are hereby varied as follows:

- (i) Reduce the required side yard setback from 15 feet (4.57 metres) to 5 feet (1.52 metres) from the northern property line for construction of a single family dwelling.

In accordance with the provision of Section 498 of the *Local Government Act*, approval of this permit was given by resolution of the Board of the Regional District of Alberni-Clayoquot on _____, 2017.

This permit was issued under the seal of the Regional District of Alberni-Clayoquot on _____, 2017.

Wendy Thomson, Acting CAO

Chair of the Board of Directors

DVC17001



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, Telephone (250) 720-2700 Fax (250) 723-1327
CANADA V9Y 2E3

Development Variance Application

DATE: April 20, 2017

ACRD FILE NO.: DVD17004

APPLICANTS: James and Catherine Braiden

LEGAL DESCRIPTION: DISTRICT LOT 41, ALBERNI DISTRICT, EXCEPT PART IN PLANS 1191, 1880, 14018 AND 29251

LOCATION: 8467 Bothwell Road

ELECTORAL AREA: "D" Sproat Lake

APPLICANT'S INTENTION: The applicants are applying to reduce the required setback for a structure containing farm animals in an R District from 30 feet to 15 feet on the west side lot line to allow for the construction of a proposed 1,024 square foot two stall horse barn.

Recommendation:

THAT the Board of Directors consider issuing development variance permit DVD17004.

Development Variance DVD17004:

- i. Development variance of Section 6.18(7) of the ACRD Zoning Bylaw No. 15 to reduce the required setback for a structure containing farm animals in an R District from 9.144 metres (30 feet) to 4.57 metres (15 feet) on the west side lot line to allow for the construction of a barn as shown on the site plan attached as Appendix 'A'.

Procedure: Prior to the issuance of a development variance permit, the Board must first pass a resolution to consider issuing the permit. Staff then notifies neighbouring property owners and tenants to afford them the opportunity to make written or verbal submissions to the Board. At the subsequent meeting, the Board issues or denies the development variance permit.

Observations:

- i. **Status of Property:** The +/- 2.07 hectare (+/- 5.1 acre) lakefront property is located at the

DVD17004

eastern intersection of Bothwell Road and Faber Road. There is a single family dwelling, cabin and outbuildings located on the northern portion of the parcel closer to the lake. A 0.5 acre portion of the property lies on the south west side of Bothwell where the proposed barn would be built. This portion of the property is partially treed with the area around the building site cleared with a driveway access built from Bothwell. This portion of the property generally increases in slope from north east to south west (away from Bothwell). There were outcrops of bedrock visible on the southern portion of lot limiting the available building envelope.

ii. **Services**

- a. **Sewage Disposal:** On-site sewage disposal. The existing septic system is located on the north side of the property with no plans to develop a septic system on the portion where the barn would be located.
- b. **Water Supply:** Water intake from Sproat lake.
- c. **Fire Protection:** Sproat Lake Volunteer Fire Department
- d. **Access:** The property fronts onto Faber Road but there is no built connection to Faber at this time. There are two driveway accesses from Bothwell Road – one driveway on the north side to access the house and accessory building and one driveway on the south side to access the proposed barn.

iii. **Existing Planning Policies Affecting the Site**

- a. **Agricultural Land Reserve:** Not within the ALR.
- b. **Official Community Plan:** The Sproat Lake OCP designates the property as “Residential Use”. There are no Development Permit Areas that would impact development on the south west portion of the property.

The proposal complies with the policies and objectives of the Sproat Lake Official Community Plan.

- c. **Zoning:** The property is zoned Acreage Residential (RA1) District. Accessory buildings in the RA1 District are required to be 40 feet from the front and 3 feet from the rear and side lot lines. In this case on this portion of the property, both the lot line adjacent to Faber and the lot line adjacent to Bothwell would be considered front yards and the west lot line would be considered the side yard.

Section 6.18 of the Zoning Bylaw regulates the Keeping of Animals in an A and R District. Section 6.18(7) states that “in no case shall buildings, structures, cages, pens or runs be located less than 9.144 metres (30 feet) from lot lines or dwellings on the same lot”. The proposed building is intended to be used as a two stall horse barn with associated tack room and tack and grain storage area.

The applicants are applying to reduce the required setback for a structure

DVD17004

containing farm animals in an R District from 30 feet to 15 feet on the west side lot line to allow for the construction of the horse barn as proposed.

Comments:

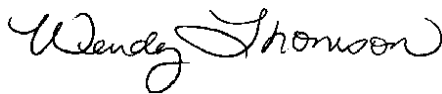
The portion of the property where the applicants intend to build the barn is limited in development potential. It is a 0.5 acre triangular piece dissected on all sides by public road and would not meet the minimum lot size supported in the OCP for subdivision.

The intent of the Keeping of Animals in an A and R District portion of the Zoning Bylaw (Section 6.18) is to regulate the number of animals kept on a property based on lot size and to require increased setbacks for buildings and enclosures where animals would be kept. The increased building setback is intended to reduce the impact on neighbouring properties. In this case, the proposed barn would be located 15 feet from the west lot line but it should be noted that there is a 33 foot wide unbuilt public laneway directly adjacent to the property on the west side. This would mean that the west side of the barn as proposed would effectively be 48 feet from the neighbouring private property to the west. The area surrounding the building site is well treed and the barn would be built in an area excavated into the slope adjacent to an outcrop of bedrock.

The reduced setback would appear to have minimal impact on the neighbouring properties. Planning staff recommends that the Board proceed with the neighbour notification process for this variance application.

Submitted by: 
 Alex Dyer, Planner

Reviewed by: 
 Mike Irg MCIP RPP, Manager of Planning & Development


 Wendy Thomson, Acting Chief Administrative Officer

DVD17004

MAR 13 2017

4.58acre

175.59m

1.58m

78.21m

51.51m

MIN SIDEYARD SETBACK
IS 30' - PROPOSE 15' (4.5M)

6.49m

56.48

63.81m

Bothwell Road

6.59m

12.19m

46.80m

S-15
(M.O.T.I.)

0.53acre

6.38m

76.40m

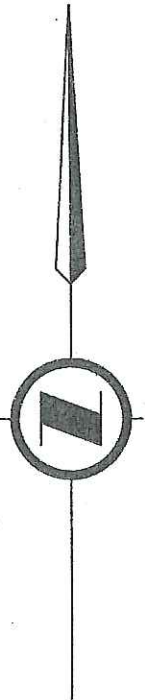
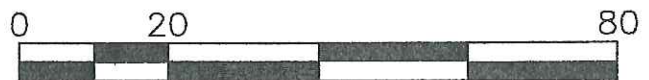
Faber Road

63.68m

Rem DL 41, Alberni District

5.78m

1:1000



ASSUMED

A
B

STALL WIDTH
CAN BE
INCREASED TO
12' WIDE
IF
PREFERRED

POSITIONING
OF OPEN
ABOVE

MIN. 2-2x10 SPF No.1/No.2
B.U. Header.
(Typ. For 7'-0" openings)

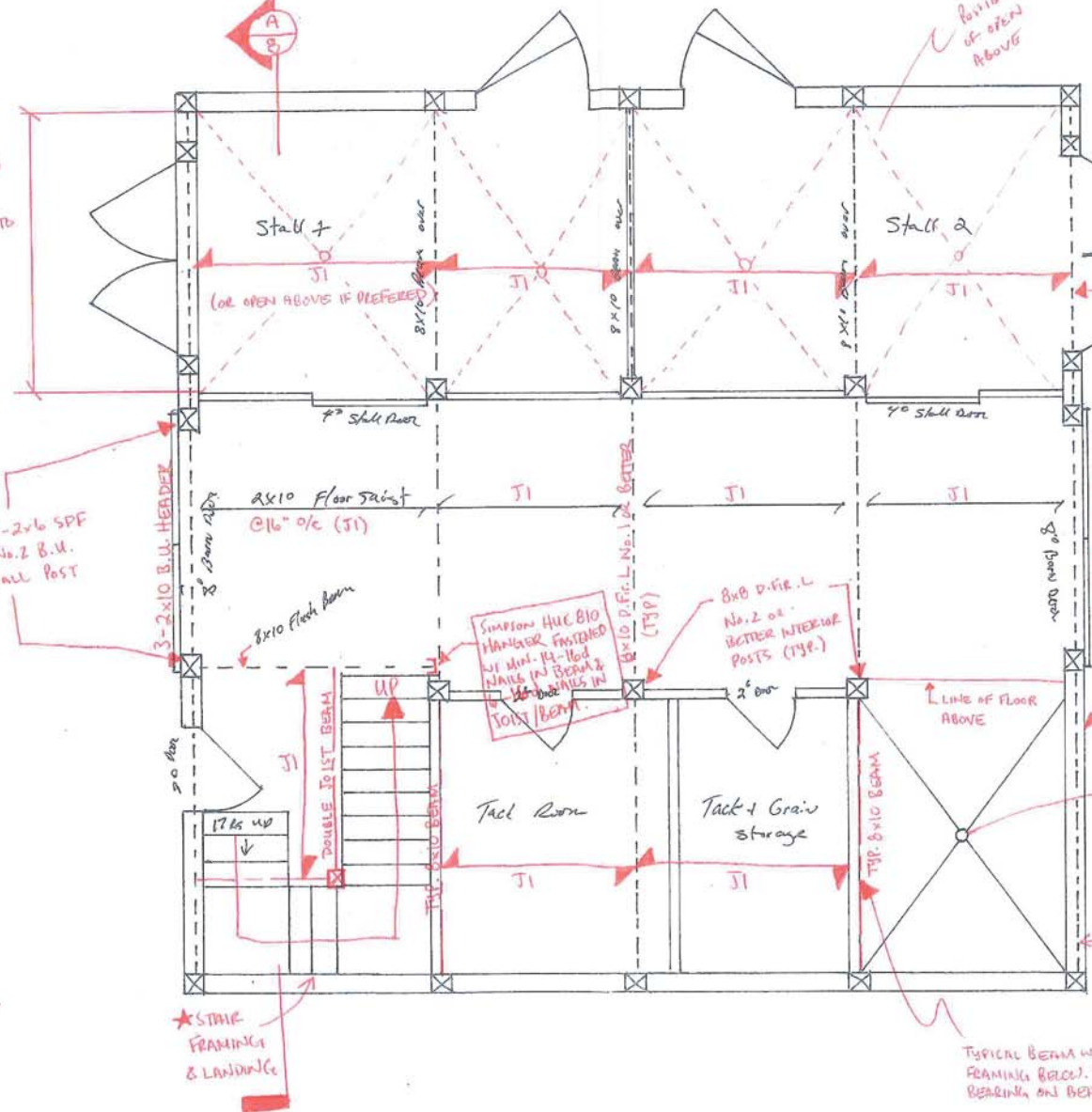
MIN. 3-2x6 SPF
No.1/No.2 B.U.
Ext. Wall Post

3-2x10 SPF No.1/No.2
B.U. Header

NOTE: ALL SUPPORT POSTS TO BE
3-2x6 SPF No.1/No.2 B.U.
UNLESS OTHERWISE STATED.



MAIN FLOOR PLAN
1/4" = 1'-0"



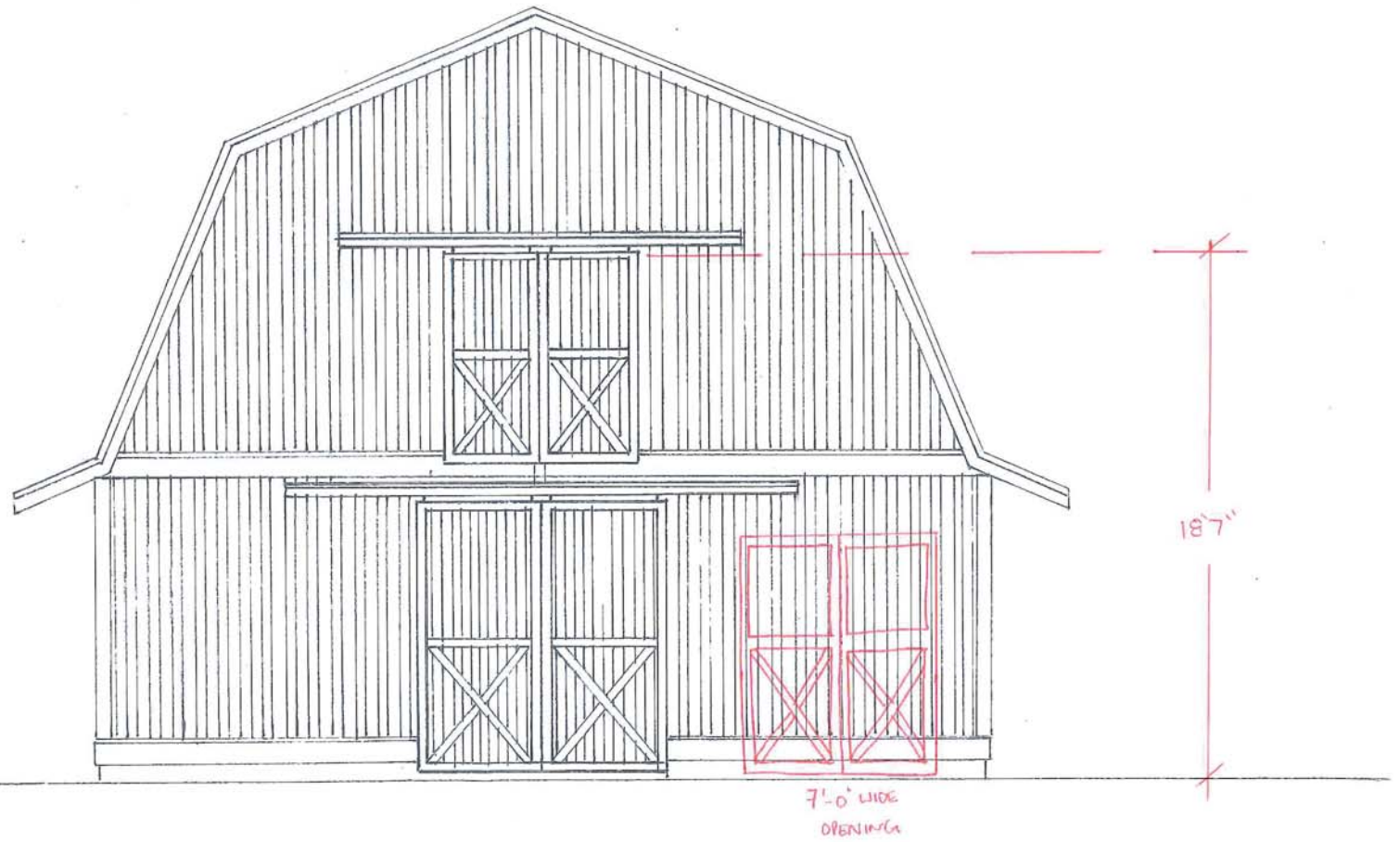
2x6 STUD WALLS @ 16" O.C. SHEATHED
w/ PLYWOOD AND NAILING 1/2" PLY REQ FOR
ALONG PANEL EDGES @ 6" VERTICAL JOINTING
O.C. w/ INTERMEDIATE NAILING ATTACHMENT
@ 12" O.C. (UNBLOCKED)

OPEN
ABOVE

2x8 @ 16" O.C.
2x6 @ 16" O.C. framing
w/ 1/2" ANCHOR BOLTS
@ 4'-0" O.C.

TYPICAL BEAM w/
FRAMING BELOW. FLOOR
BEARING ON BEAM

★ STAIR
FRAMING
& LANDING







Heritage Site

381 R.W

L 308 SPROAT

A1

36

A1

A2

RA1

MAR1

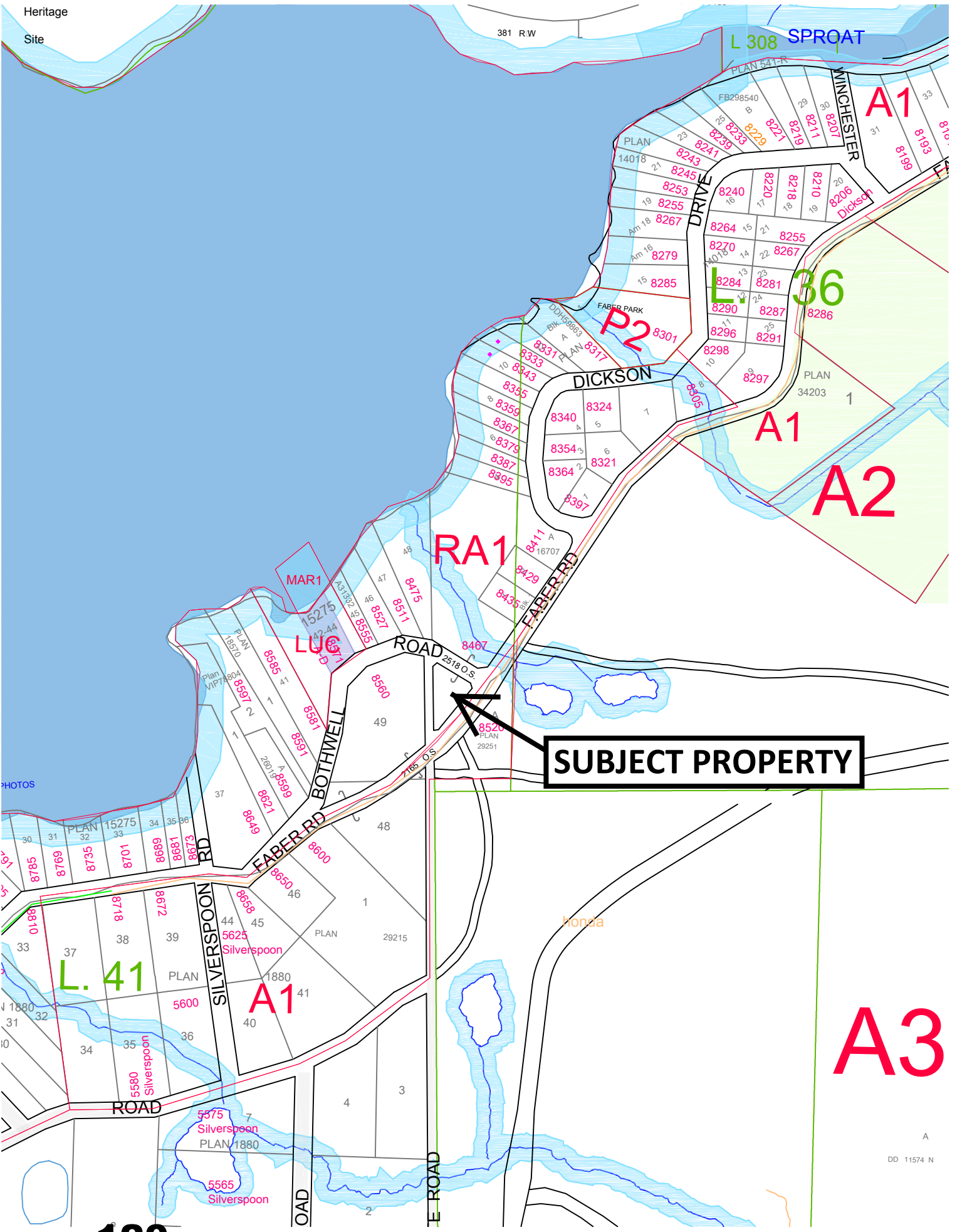
LU 6

SUBJECT PROPERTY

A3

120

A
DD 11574 N





Rezoning Application

TO: Wendy Thomson, Acting Chief Administrative Officer and
Alberni-Clayoquot Regional District Board of Directors

DATE: May 1, 2017

FROM: Alex Dyer, Planner

ACRD FILE NO: RD16004

APPLICANTS: Great Central Holdings Ltd.

LEGAL

DESCRIPTION: LOT D, DISTRICT LOT 282, ALBERNI DISTRICT, PLAN VIP88188;
LOT 3, DISTRICT LOT 282, ALBERNI DISTRICT, PLAN VIP88189;
LOT 7 AND AN UNDIVIDED 16/91 SHARE IN LOT 1 DISTRICT LOTS 282 AND
283, ALBERNI DISTRICT, PLAN VIP88188; and
A portion of the Great Central Lakebed extending 100 metres from the
mean shoreline into the lake.

LOCATION: Great Central Lake

ELECTORAL AREA: "D" Sproat Lake

APPLICANTS INTENTION: The applicant has applied to make a number of changes to the Comprehensive Development (CD1) District zoning which was adopted in 2005. The CD1 District encompasses all of the Great Central Holdings lands and part of the foreshore of the lake. The applicant also intends to bring in the remainder of their foreshore area into the CD1 District.

The zoning changes that the applicant has proposed include:

- 1) Allow an additional 30 float homes within the foreshore area that is to be included within the CD District zoning;
- 2) Allow for docks and commercial marinas;
- 3) Increase the number of total camping sites permitted within CD1A to 190 sites;
- 4) Allow commercial closed and open storage;
- 5) Allow commercial retail and accommodation uses within CD1B and CD1C;
- 6) Amend the type of residential housing permitted and location of residential uses; and
- 7) Minor amendments to adjust bulk and site requirements for construction.

RD16004

Recommendation:

The following are recommendations of the staff report:

- THAT Bylaw P1355, Regional District of Alberni-Clayoquot Official Community Plan Amendment Bylaw be read a first time.
- THAT Bylaw P1356, Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw be read a first time.
- THAT Bylaw P1357, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a first time.
- THAT the public hearing for Bylaws P1355, P1356 and P1357 be delegated to the Director for Electoral Area 'D', the Alternate Director or the Chairperson of the Regional Board.
- THAT the Board of Directors confirm that adoption of Bylaws P1355, P1356 and P1357 are subject to:
 - i. Restrictive covenant FB364011 modified to require a geotechnical assessment prior to any development or land alteration within Lot 7, Plan VIP88188.
 - ii. Report from a Professional Biologist assessing any potential negative impact on the foreshore and riparian areas from additional float homes. Support by the Department of Fisheries and Oceans will be required.
 - iii. Restrictive covenant registered to Lot 7 and Lot 8, Plan VIP88188 requiring that any additional float home attached to the land be connected to an upland sewage disposal system.
 - iv. Support from the Hupacasath First Nation.

Observations:

i) **Status of Property:** The entire Great Central Holdings development consists of +/- 38 hectares (94 acres) of land along the east side of Great Central Lake in addition to a portion of the lakebed extending 100 metres into the foreshore from the boundary of their land holdings. The parent properties were initially subdivided in 2010 into eight lots south of the bridge over the inlet to Boot Lagoon and three lots north of the bridge in order to facilitate future development. The initial subdivision included dedicated parkland and common access roads. One of the lots fronting onto Boot Lagoon was further subdivided in 2013 to create a 40 unit bare land strata lot campground development.

RD16004

The present development on the properties north of the inlet to Boot Lagoon include the 40 strata lot campground (known locally as 'The Trestle') and a seasonal campground on Lot D, Plan VIP88184 along the Stamp River outlet and a portion of the lake foreshore (known locally as 'The Ark'). The seasonal campground includes water and sewer servicing for RVs and amenities including a washroom/laundry facility and a restaurant. There is a boat launch adjacent to the campground and a marina facility for boat moorage. The remainder of the lands north of the bridge are undeveloped.

The lands south of the bridge are primarily undeveloped. There are 18-19 float homes within the foreshore area with no servicing and a public boat launch, which was dedicated to the ACRD as part of the total build out of the development. The common access roads have been cleared within this portion of the development and the area has been selectively cleared although remain primarily forested. The privately managed forest land directly south of this portion of the development was logged in 2015.

ii) Services

- a. **Sewage Disposal:** There is an existing sewage disposal system to service the campground north of the bridge and a separate system to service The Trestle development. The owner's intent is to develop a sewage disposal system on land north of the bridge that will service the entire build out of the development excluding the existing bare land strata.
- b. **Water Supply:** The owners operate a private water system that currently services the existing development.
- c. **Fire Protection:** The lands are within the Sproat Lake Volunteer Fire Department service area.
- d. **Access:** Access is provided by Central Lake Road, which terminates at the development just north of the bridge. Within the development, access is provided by common access roads that were created by subdivision in 2010.

iii) Existing Planning Policies Affecting the Site

- A. **Agricultural Land Reserve:** Not within the Agricultural Land Reserve.
- B. **Official Community Plan:** The Sproat Lake Official Community Plan designates the lands as Comprehensive Development Area and a portion of the foreshore area as Float Home Use. The remainder of the foreshore area where the applicant intends to locate an additional 30 float homes will require an OCP amendment to designate the area as Float Home Use and the area of foreshore north of the inlet as Marina Use to allow for the continued use and future expansion of the marina.

The OCP also designates two development permit areas (DPA) which may impact

RD16004

development of the properties: “DPA I – Riparian Areas Protection” and “DPA II – Natural Hazard Areas”. DPA I includes all lands within 30 metres of Great Central Lake, Boot Lagoon and the Stamp River. DPA II includes all lands with a slope of 30 percent or greater. The applicant will require a development permit prior to any land alteration or development within the DPA.

- C. **Zoning:** The Great Central Holdings lands are zoned Comprehensive Development (CD) District – split into three sub areas: Fishing Lodge and Associated Cottages (CD1A), Marina Centre (CD1B) and Residential Resort Neighbourhood (CD1C). A portion of the foreshore area is included within the CD1B zone and the remainder is zoned Forest Reserve (A4) District.

The applicant has proposed a number of zoning text amendments to further the development of their lands. The proposed changes are outlined individually in this section of the report.

Float Homes

The CD1B zone currently permits float homes up to a maximum of 24 where a sewage dump is provided. The applicant has proposed that the CD1B zone be extended across the remainder of their foreshore lands and that the permitted uses are amended to allow for an additional 30 float homes. This would allow for a total of 54 float homes within the CD1B District which would extend across the majority of the foreshore area fronting the Great Central Holding lands along the lake.

The applicant has noted that there are 18-19 existing float homes within their foreshore area. The float homes are not serviced with sewage disposal and many have individual water intakes from the lake. The proposed zoning amendment would allow for an additional 36-37 float homes within their foreshore area.

In exchange for the increased density of float homes within the CD1B District, the applicant has proposed that restrictions are put in place to require that no dwelling be permitted on the upland portion of the area where the additional float homes would be located. These lands are currently zoned CD1C and the existing permitted minimum lot area for a single family dwelling lot is 600 m² or 0.15 acre. With the existing minimum lot size and considering the required road access, water and sewer servicing, it is conceivable that the 9.6 acres on Lot 7 could accommodate 40+ single family residential lots.

The private managed forest land directly to the south of Lot 7 along the southern bank of the lake was recently logged. The recently logged steep terrain presents a potential geotechnical issue for development along the lakefront bottom of the bank. The applicant has proposed that the density along the waterfront in this

RD16004

area be extended into the lake in the form of float homes while prohibiting any construction of single family dwellings on the upland portion of the property. Development on land would be limited to an amenities building, common-use facilities and parking area along the eastern portion of Lot 7 and a cart path trail to provide pedestrian and/or golf cart access to the proposed float homes. A development permit will be required prior to any land alteration within the 30 metre riparian area.

Planning staff is supportive of the idea of limiting development on land that may present a geotechnical risk while moving that development to a planned float home area along the foreshore. The zoning amendment includes a draft of a new CD1D sub-zone which would limit the principal upland uses within Lot 7 to an amenities building, common-use facilities, pathways, parks and trails. Support for the zoning amendment to allow additional float homes shall be to the conditions laid out in this report.

Campgrounds

The CD1A District permits campgrounds containing no more than 40 campground spaces and limits the total number of campgrounds permitted to a maximum of two within the CD1A zone. The applicant has proposed that the limitation on the number of campgrounds permitted within the CD1A zone be removed.

There are two existing campgrounds already in place on the Great Central Holding lands. The Ark seasonal campground along the bank of the Stamp River consists of 30+ fully serviced leased campsite areas and an amenities building which includes washroom and laundry facilities. The other campground is The Trestle, a 40 strata lot campground developed along Boot Lagoon. The Trestle campground was developed in 2013 consisting of recreational vehicles and park model units located on strata titled lots with communal water and sewer servicing. The applicant intends to develop more campsites on the northern portion of their lands adjacent to the dam on the Stamp River.

The applicant has proposed developing a separate campground along the river which would consist of 150 camping sites while removing the existing 30+ seasonal campground next to the lake. The proposed zoning would allow for a total of 190 camping sites in the CD1A District (150 sites in the new campground and 40 sites in The Trestle) while the current zoning allows for a total of 80 camping sites. The intent would be to develop the new campground as a fully serviced (hydro, water, sewer) campground primarily intended for seasonal occupancy of recreational vehicles and park model units. The campground would include amenities such as washroom/laundry facilities, convenience store, common use areas, clubhouse, swimming pool, mini golf.

RD16004

The topography is varied within this portion of the lands and will require significant groundwork. Planning staff is of the opinion that the additional 110 camping sites (190 total) would be a suitable use within the CD1A District provided the campground is developed as proposed.

Commercial Marinas

The CD1A and CD1B Districts both allow commercial marinas and boat launching facilities as permitted uses. There is an existing marina and private boat launch that extend into the foreshore area that is currently zoned Forest Reserve (A4) District. The applicant has proposed that this area be rezoned to CD1B which would, in effect, legalize the siting of the existing marina facilities. Planning staff is supportive of extending this foreshore area in the CD1B District.

Commercial Houseboats

The applicant has proposed that commercial houseboat rentals be permitted within the CD1B District provided that a sewage dump is provided. Commercial houseboat moorage and rental is currently only permitted within the Marina (MAR1) District at the Fish and Duck Marina on Sproat Lake. There is no area on Great Central Lake where the existing zoning permits commercial houseboat moorage and rental. Due to potential issues with safety, nuisance, increased boat traffic and environmental contamination, Planning staff is not supportive of allowing any form of commercial houseboat rental on Great Central Lake.

Upland Commercial Uses – Restaurants, Hotels, Retail Stores

The CD1B District currently permits restaurants while the CD1A and CD1C Districts do not. In 2014, the property owners built a seasonal restaurant within the campground located along the Stamp River which is zoned CD1A which does not permit restaurants and the like. The restaurant only provides service one night a week within the summer months and is currently licensed by Islands Health. The restaurant also provides a central meeting point within the developing Great Central Lake community of recreational campers and float home dwellers.

The applicant has proposed that the area where the restaurant is currently located be rezoned to CD1C to allow for residential housing. Staff have proposed that restaurants are included as a permitted use in the CD1A and CD1C Districts which would allow the continued operation of the existing facility. In addition, the applicant has proposed that retail commercial uses including general merchandise and liquor retail be included in the CD1A and CD1C Districts to allow for more flexibility in developing commercial uses within the area. Hotels are currently a permitted use in the CD1A District but would be included within the CD1B District as well for the same reason of increased flexibility. There would be a restriction within the zoning for a total of only one hotel or motor hotel

RD16004

within the entire development. The applicant has proposed that the guesthouse and lodge building uses in the current CD1A District would be removed.

Planning staff is supportive of the proposed amendment to allow commercial uses such as restaurants, general merchandise retail and liquor retail in the CD1A and CD1C Districts and hotels in the CD1A District to allow for more flexibility of commercial uses within the development.

Commercial Storage

The applicant has proposed a need for commercial storage within the development. A large component of the development includes seasonal recreational users that would primarily reside in the community over the summer months. The applicant wishes to provide a mix of both closed/warehousing storage units and open storage stalls for boats, trailers and recreational vehicles within the CD1A District in an area adjacent to the proposed new campground and community sewage disposal area. The storage units would be rented commercially to serve members of the community.

To limit the overall impact of storage facilities on the rest of the planned community, planning staff have proposed limits of 100 commercial closed/warehousing storage units and 50 open storage units intended for boats, trailers and recreational vehicles within the CD1A District.

Residential Housing

The current zoning allows for a range of residential housing focused within the CD1C District including single, two family and multiple family residential uses. With the proposed zoning amendments, the permanent housing would remain within the CD1C District. Changes would include:

- a. Removing two family dwellings as a permitted use;
- b. Downzoning Lot 7, Plan VIP88188 adjacent to the proposed float home area to prohibit any upland construction of dwellings;
- c. Rezoning Lot D, Plan VIP88184 from CD1A to CD1C to allow for future housing. This area is where the Ark campground is currently located.
- d. Rezoning Lot 3, Plan VIP88189 from CD1A to CD1C to allow future housing.
- e. Minor changes to principal and accessory setbacks.

CD1C would be the only area within the development intended for permanent single and multiple family residential housing.

Density

The applicant has proposed significant changes to the permitted uses within the existing Comprehensive Development zoning over their lands however the

RD16004

overall maximum permitted density across the entire development would remain substantially the same. The current zoning allows a maximum density not exceeding 8 units per hectare of the total land area being developed. One unit is equal to 2 sleeping units in a lodge or guesthouse and 6 camping sites. Over a total land area of about 40 hectares, this results in significant density. This is however restricted by sewage disposal and potable water supply limitations.

Planning staff have proposed keeping the overall maximum density permitted remain at 8 dwelling units per hectare of land within the development and reducing the equivalency of camping sites from 6 units to 4 units. This would in effect reduce the overall density across the development slightly. Additional density restrictions have been placed within the sub-zones to limit the total number of camping sites, float homes, commercial storage units and hotels.

With the proposed zoning amendments, 4.25 acres of land within Lot D, Plan VIP88184 and 5.26 acres of land within Lot 3, Plan VIP88189 would be rezoned to CD1C to allow for future housing. 9.64 acres of land within Lot 7, Plan VIP88188 would be downzoned to prohibit the construction of any dwelling.

Comments: The Great Central Holdings lands were originally rezoned in 2005 to a Comprehensive Development zone that allows for significant density with a mix of single-, two- and multiple family housing, cottages, float homes, campgrounds, marina, lodge/guesthouse/hotel and commercial uses. The owners have taken the time over the past number of years to gauge interest in how best to proceed with the full build out of their development. The seasonal campground, marina and boat launch have been in place since the zoning was adopted. The 40 strata lot campground was subdivided in 2013. The number of float homes along the foreshore area of the lake have increased over the past few years. The owners have now proposed a number of zoning amendments to allow for more flexibility in their development plans.

Planning staff is supportive of the proposed zoning amendments detailed in this report subject to the following conditions:

- i. Amending the existing geotechnical covenant registered to Lot 7, Plan VIP88188 to require that a geotechnical engineering assessment be completed prior to any development or land alteration within the lands. This would allow the Regional District to require the assessment prior to access provided to float homes and will provide confirmation that the proposed additional 30 float homes on the foreshore with the upland access and ancillary facilities are safe for the intended use with respect to the natural hazard risk of adjacent steep slopes.
- ii. Registering a restrictive covenant to Lot 7 and Lot 8, Plan VIP88188 requiring that any additional float home attached to the land be connected to an upland sewage disposal


RD16004

system. Any float home with plumbing infrastructure will be required to connect to a sewage disposal system to handle both black and greywater effluent. The Regional District would not require a building permit for the construction and placement of a float home and this covenant will allow for the restriction of any effluent into the lake.

- iii. A report from a Professional Biologist assessing the foreshore area to be rezoned and the upland 30 metre riparian area to ensure that any negative impact to environmentally sensitive features are mitigated. Support of the proposed development by the Department of Fisheries and Oceans will be required.
- iv. Letter of support from the Hupacasath First Nation.

Submitted by: 

Alex Dyer, Planner

Reviewed by: 

Mike Irg RPP MCIP, Manager of Planning and Development



Wendy Thomson, Acting Chief Administrative officer

Great Central Holdings Ltd

206-4430 Chatterton Way

Victoria, BC V8X 5J2

April 27th, 2016

Alberni Clayoquot Regional District

3008 Fifth Avenue

Port Alberni, BC V9Y 2E3

Attention: Alex Dyer, Mike Irg

RE: Great Central Holdings Development

Dear Sirs;

Please accept this as our formal application to include our lands covered by water into the CD1B zone.

History:

Great Central Holdings rezoned the lands at Great Central Lake between 2005 and 2008. Within this application we had shown 24 float homes adjacent to our lands and some water access lots on the southern portion of DL 283. However when we went to do the current subdivision the Ministry of Transportation and ACRD staff would not allow the water access only lots. Leaving a long lot along Great Central Lake. (Lot 7) Recently, Island Timberlands has logged the entire uplands above our property. This area of our lands can be developed under the current zoning into housing along this bank. The district staff and Ministry of Transportation did request that we place a covenant on this lot that a geotechnical engineer be involved in any development in this area. However, with the recent logging above our lands and the concerns around the float homes on Great Central Lake we felt it may be mutually beneficial to move the housing from the bank to the water.

This would protect portions of the foreshore along this portion of land as we propose to work with District staff to arrive at a mutually agreeable section 219 covenant. This covenant will restrict the construction of residential units on the uplands of almost 2000 feet of waterfront. We propose a network of paths that would be constructed of gravel or other suitable material for access from a common parking area to the float home access points. Float owners could

then walk or use a golf cart type vehicle to Travers down to the float homes. Thus reducing the impact on the lands and foreshore. The covenant would allow for the parking lot and an amenities building as shown on the application. The building portion would have bathrooms, showers, mechanical and laundry facilities for the future float home owner's use. As required in the current section 219 covenant any works on the lands for the parking, amenities or paths would be done with a consulting geotechnical engineer. We would propose to employ an environmental consultant to work on site with during any works within the Riparian area to create the trails or access points.

This application is to:

- Amend the zoning map to include the balance of our lands covered by water. Amend item 11 to allow for an additional 30 Float homes
- To allow for docks and Marina's (as existing and proposed on the original application and approved DP)
- Delete the restriction of how many campsites allowed on our lands.
- Allow for this zone to allow house boats as shown on the original plans. (provided sewage dump out is provided)
- Amend the DP to reflect this application and changed thereto.
- Amend the OCP to include this area into the comprehensive development area.

Zoning:

Comprehensive Development CD1 ABC (attached)

Development Permit:

These lands have a DP on the site that was approved.

Access;

The site is accessed via common lot. (Lot 1.) And Central Lake Road. This common lot has already been created in the previous subdivision.

Site condition:

Great Central Holdings cleaned the site in accordance with the Regulations. The site received a Certificate of Compliance from the BC Government. (see attached)

Steep slope lands. (See geotechnical covenant attached)

Sewage:

The ACRD has a section 219 upon the lands requiring the sewage disposal be to the ground.
(Please see the covenant attached.)

Parkland:

Great Central Holdings has already transferred the parklands required for this development.

Public Access to water:

Great Central Holdings has given the ACRD a boat launch and parkland on Great Central Lake.

Density:

This application does not increase the number of units previously approved within our zoning. The zoning By-law specifically states under section 161.1 Overall Maximum Density Permitted. This states that the density is restricted and calculated to lands above water. Therefore including additional lands in the CD zone does not increase the total maximum density.

Parking:

161.5.2 We are proposing that parking would be provided on this lot.

Correspondence:

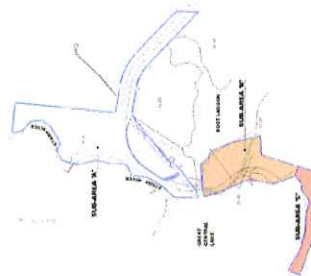
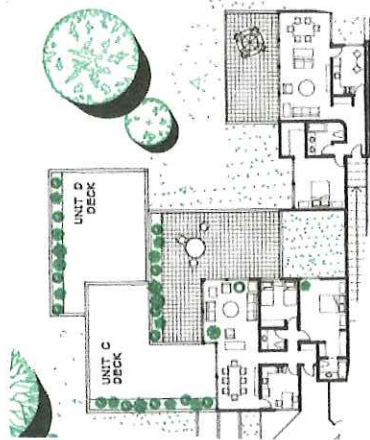
Great Central Holding discussed the application with Warren Lauder with the Hupacaseth in May, 2016. We look forward to working with the various First Nations on our application.

Great Central Holdings discussed this concept with the Ministry of forests land and natural resource operations. Anette Thingsted 250-751-3153 email anette.thingsted@gov.bc.ca it is our understanding that they would support such an application.

Great Central Holdings has discussed this with the various owners on Great Central Lake and neighboring properties. Please find attached letters of support.



Hillside Terraces



Development Principles

- one wharf per water access lot
- attached housing steps down sloping site
- 6 unit [max] terraced clusters
- two storey max height
- top & bottom unit access
- housing sited to minimize storm run-off
- local access by golf cart only
- recreation / community centre to complement development



AREA 'C' - Waterfront Residential

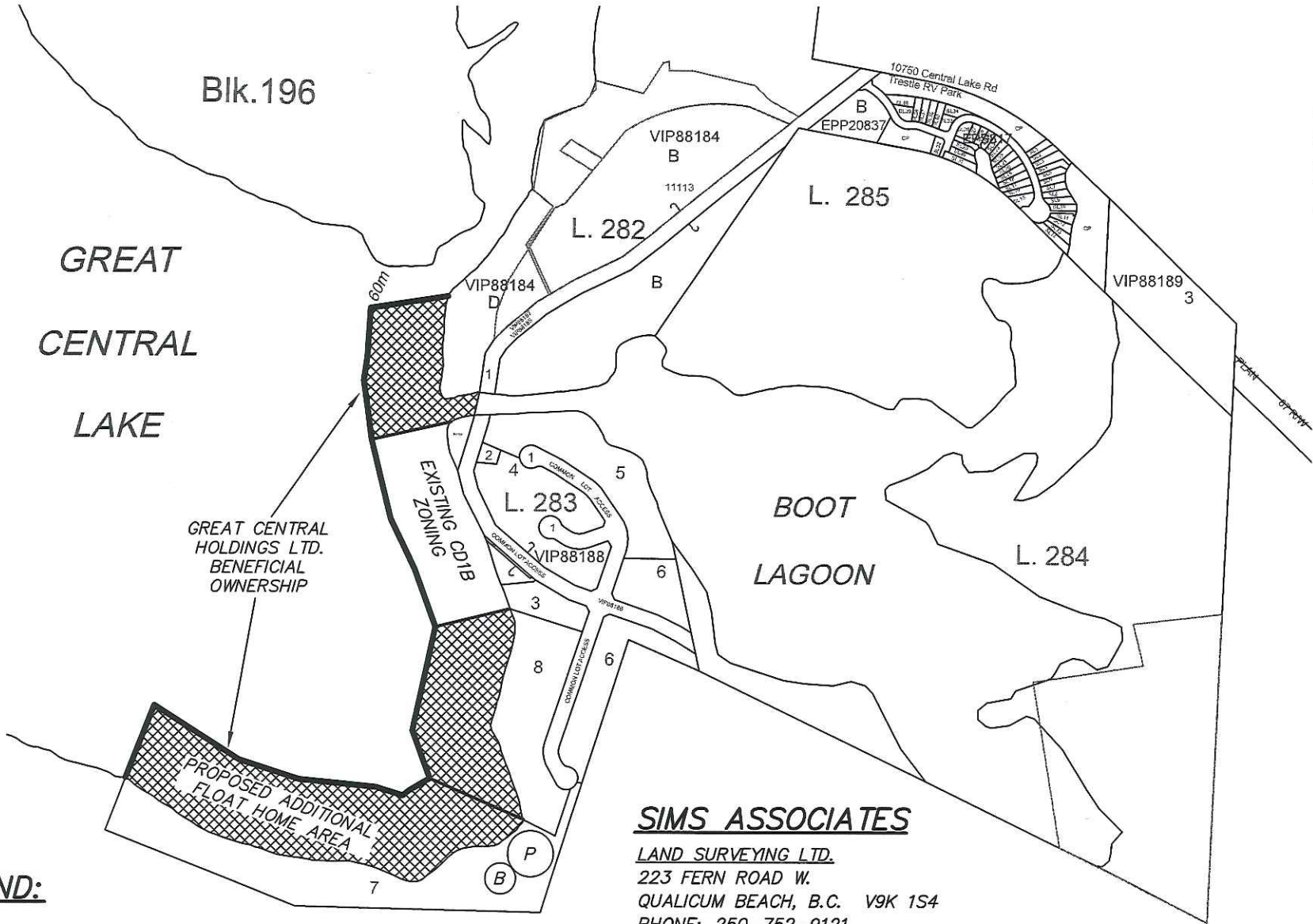
JOHN A. NEILSON PROJECTS LTD.

GREAT CENTRAL LAKE




Thunderbird Properties

SKETCH PLAN OF PART OF GREAT CENTRAL LAKE.

SCALE 1: 7500



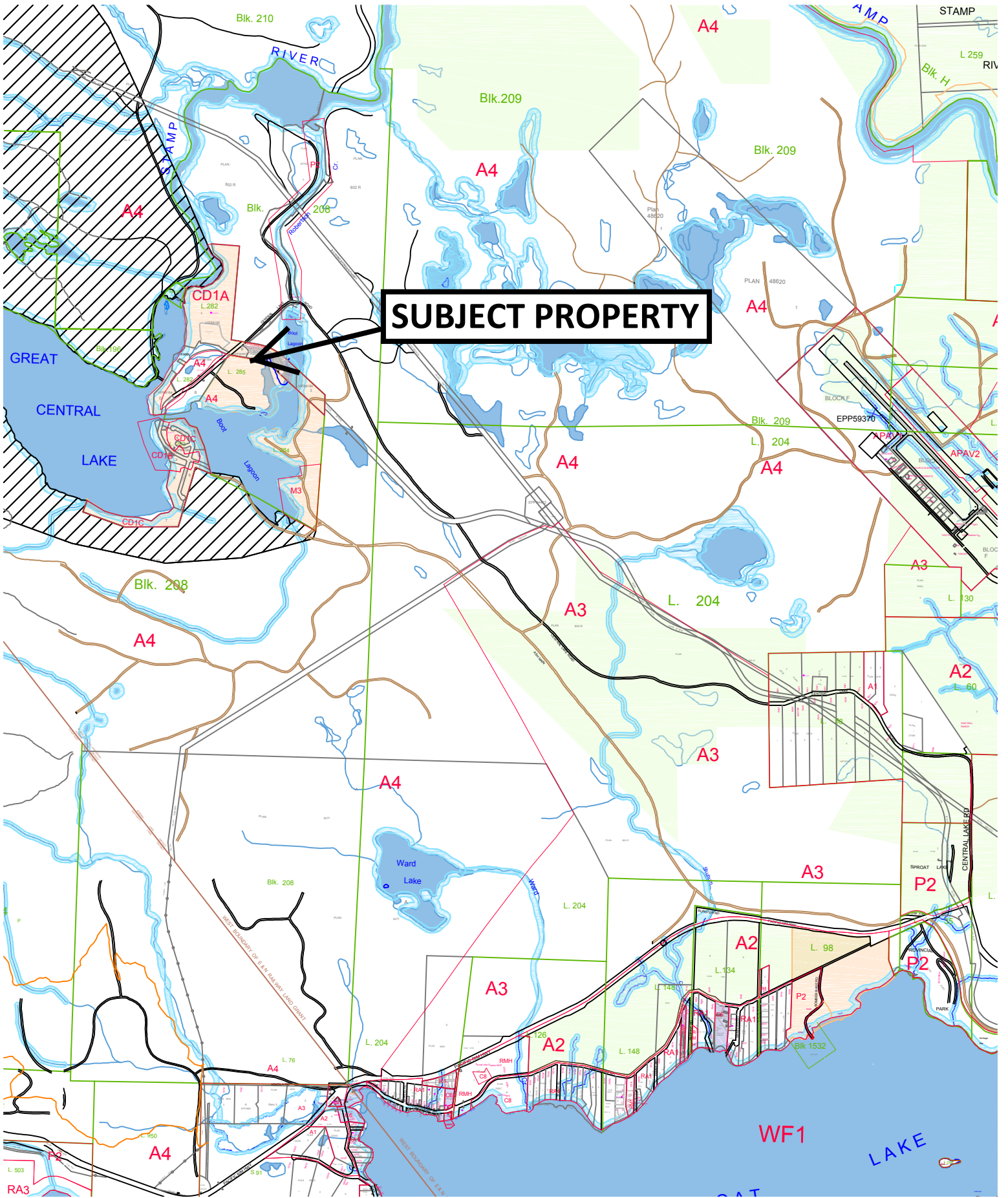
LEGEND:

-  DENOTES AREA TO BE RE-ZONED TO CD1-B
-  DENOTES PROPOSED FLOAT HOME PARKING LOCATION
-  DENOTES PROPOSED AMENITIES BUILDING LOCATION

SIMS ASSOCIATES

LAND SURVEYING LTD.
 223 FERN ROAD W.
 QUALICUM BEACH, B.C. V9K 1S4
 PHONE: 250-752-9121
 FAX: 250-752-9241
 FILE NUMBER: 16-180-Z
 DRAWING NUMBER: 16-180 SP1.dwg
 DATE: 2016/05/09





REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1355

**A BYLAW TO AMEND BYLAW NO. P1310
SPROAT LAKE OFFICIAL COMMUNITY PLAN**

WHEREAS by Section 478(2) of the *Local Government Act*, all bylaws enacted by the Regional Board must be consistent with an existing official community plan;

AND WHEREAS the Regional Board may amend an existing official community plan;

NOW THEREFORE the Board of Directors of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. TITLE
This bylaw may be cited as the Sproat Lake Official Community Plan Amendment Bylaw No. P1355.
2. Schedule A, Map No. 2 Land Use Designations, is hereby amended by designating a portion of the Great Central Lake lakebed being 100 metres out into Great Central Lake from the mean shoreline as "Float Home Use" and "Marina Use" as shown on Schedule 'A' which is attached to and forms part of this bylaw.
3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this day of , 2017
Public hearing held this day of , 2017
Read a second time this day of , 2017
Read a third time this day of , 2017

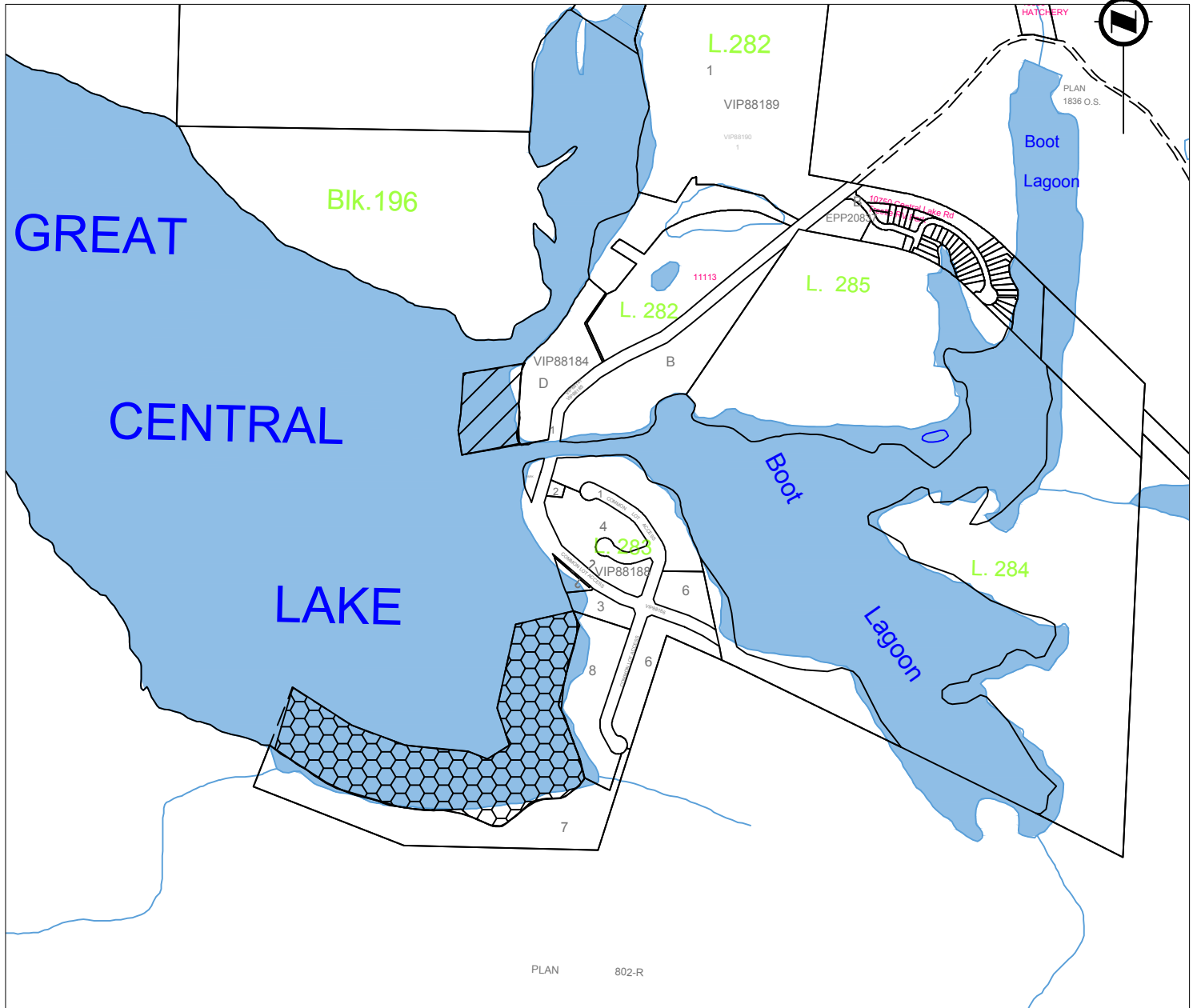
Adopted this day of , 2017

Wendy Thomson, CAO

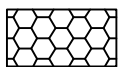
Chair of the Regional Board

Schedule 'A'

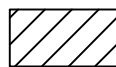
This schedule is attached to and forms part of Bylaw P1355



Legal Description: A portion of the Great Central Lake lakebed being a 100 metres out into Great Central Lake from the mean shoreline.



To be designated as "Float Home Use"



To be designated as "Marina Use"



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1356

OFFICIAL ZONING TEXT AMENDMENT

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 464, 465, 470 and 479 of the *Local Government Act*;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the text of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw No. P1356.

2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by:

- a. Amending section “161 Comprehensive Development (CD1) District (Mixed Residential/Commercial and Recreational Uses)” and subsections to read as follows:

161 Comprehensive Development (CD1) District

This zone provides for a mix of land uses including residential, commercial and recreational use with much of the development incorporated into the natural setting. The zone is developed into sub-zones CD1A, CD1B, CD1C and CD1D.

161.1 Overall Maximum Density Permitted

As determined by sewage disposal and potable water supply limitations, the maximum density permitted shall not exceed 8 units of either dwelling units or units for other accommodations per hectare of total land area being developed. For the purposes of this section, the following shall be equivalent to one dwelling unit:

- i. One (1) cottage.
- ii. Four (4) camping sites or recreational vehicle spaces within a campground.

For clarity, the total land area calculated to determine the maximum overall density does not include the lakebed within the foreshore of Great Central Lake or the lakebed of Boot Lagoon.

161.2 Definitions Specific to the CD1 District

“Cottage” means a single family dwelling built upon a continuous foundation where each unit is occupied as a secondary, vacation or recreation home. The maximum floor area of each cottage dwelling unit is 150 square metres and the minimum floor area is 30 square metres.

161.3 Application to Strata Plan Developments

For greater clarity, a lot within the CD1 District zone includes a strata plan.

161.4 Cottage and Campground sub-zone (CD1A)

This sub-zone is designed for tourists and recreation seekers interested in fishing and convenient access to the waterfront. Main uses include cottages and campgrounds. This area is intended for seasonal dwellings designed to accommodate families and individuals along with some supporting commercial or recreational uses for those maintaining permanent residence elsewhere.

161.4.1 Permitted Principal Uses

- (1) One (1) cottage per lot
- (2) Motel and motor hotel, having a floor area of not greater than 4,000 square metres
- (3) Project sales and management office
- (4) Tourist guide service
- (5) Marina use
- (6) Campgrounds with ancillary common-use facilities
- (7) Parks and playgrounds
- (8) Recreation equipment and recreation vehicle sales, repair and construction
- (9) Boat launch facilities
- (10) Restaurants and the like
- (11) Retail use for the sale of general merchandise and liquor
- (12) Closed storage and warehousing
- (13) Open storage for boats, trailers, campers and similar items

161.4.2 Permitted Accessory Uses

- (1) Marine repair and construction
- (2) Parking areas
- (3) Campground common-use facilities and structures
- (4) Fuel dock
- (5) Accessory buildings and uses

161.4.3 Conditions of Use

- (1) There shall be no more than one (1) motel or motor hotel in the CD1 zone.
- (2) There shall be no more than 190 camping sites in the CD1A sub-zone.
- (3) There shall be no more than 100 closed storage and warehousing units in the CD1A sub-zone.
- (4) There shall be no more than 50 open storage units for boats, trailers, campers and similar items in the CD1A sub-zone.
- (5) Within the CD1A sub-zone campground common-use facilities include structures required to contain fire, emergency or garbage collection equipment, clubhouse, gazebos, barbecues, picnic shelters, common meeting areas, recreational areas, convenience store, laundry facilities, washrooms, swimming pool, mini golf course.
- (6) Each campsite in a campground is permitted one (1) accessory building not to exceed 10m² in floor area and 4 m in building height.

161.4.4 Lot Development Regulations

Minimum lot area for single-family cottage	600 m ²
Minimum lot area for campground	1.0 ha
Minimum lot area for other uses	600 m ²
Maximum lot coverage for lot containing a restaurant, general merchandise store and liquor store	60%
Maximum lot coverage for lot containing all other buildings or structures except for campgrounds, where lot coverage does not apply	35%
Minimum front setback for principal buildings	7.5 m
Minimum rear setback for principal buildings	4 m
Minimum side setback for principal buildings	1.5 m
Minimum front setback for accessory buildings	5 m
Minimum rear and side setback for accessory buildings	1 m
Minimum setback from natural boundary of a water body, if the use has a water orientation and the development proposed is supported by an environmental impact study	0 m
Minimum setback from natural boundary of a water body where not supported by an impact study	15 m
Maximum height of cottages	7.5 m
Maximum height of motel and motor hotel	12.5 m

Maximum height of all other buildings	10 m
---------------------------------------	------

161.5 Marine Centre sub-zone (CD1B)

This sub-zone provides for uses that serve as a resort area community centre, providing a range of day-to-day services for those on retreats or vacations. This sub-zone provides convenient access to the waterfront.

161.5.1 Permitted Principal Uses

- (1) Marina use
- (2) Food stores that may contain dwelling units above the main floor, where a maximum of one dwelling unit may be used as a year-around residence
- (3) General merchandise buildings that may contain dwelling units above the main floor, where a maximum of one dwelling unit may be used as a year-around residence
- (4) Dry-cleaners and self-service laundries
- (5) Restaurants and the like, but excluding establishments primarily engaged in preparing food specialties for off-premises consumption and excluding drive-in business
- (6) Tourist guide centres
- (7) Liquor stores
- (8) Gasoline service station
- (9) Resort offices
- (10) Interpretation centre
- (11) Float homes to a maximum of 54, where sewage disposal is provided
- (12) Boat launch facilities
- (13) Parks and playgrounds
- (14) Conference centre
- (15) Motel and motor hotel, having a floor area of not greater than 4,000 square metres

161.5.2 Permitted Accessory Uses

- (1) Parking areas
- (2) Accessory buildings and uses

161.5.3 Conditions of Use

- (1) There shall be no more than 1 motel or motor hotel in the CD1 zone.

161.5.4 Lot Development Regulations

Minimum lot area (excluding float home site)	600 m ²
Maximum lot coverage (excluding float home site)	35%

Maximum floor area ratio for all of area CD1B	0.45
Minimum front setback for principal buildings (excluding float home site)	5 m
Minimum rear setback for principal buildings (excluding float home site)	4 m
Minimum side setback for principal buildings (excluding float home site)	1.5 m
Minimum rear and side setbacks for accessory buildings	1 m
Minimum setback from natural boundary of a water body, if the use has a water orientation and the development proposed is supported by an environmental impact study	0 m
Minimum setback from natural boundary of a water body where not supported by an impact study	15 m
Maximum height above the surface of the water for float homes	8 m
Maximum height of all other buildings	10 m

161.6 Residential Resort Neighbourhood sub-zone (CD1C)

This sub-zone provides for residential resort accommodation in an aesthetic neighbourhood-like setting with convenient access to the waterfront. Dwelling units in this sub-zone are intended for either seasonal occupation or permanent residency.

161.6.1 Permitted Principal Uses

- (1) Residential use
- (2) Community centre building
- (3) Parks and playgrounds
- (4) Marina Use
- (5) Restaurants and the like
- (6) Retail use for the sale of general merchandise and liquor

161.6.2 Permitted Accessory Uses

- (1) Daycare or nursery accessory to a residence or community centre
- (2) Parking areas
- (3) Accessory buildings and uses

161.6.3 Conditions of Use

- (1) Residential use in this sub-zone may take the form of single-family dwellings or multiple-family dwellings.
- (2) Parking must be provided on the same lot on which the use that generates the parking is carried on.
- (3) The Regional Board may consider a variance to the requirement of providing parking on the same lot where the owner can provide the required parking spaces on another lot (the second lot) if the parking spaces are located within 150 metres of the nearest point of the building or structure in which the use occurs and if such parking is secured by a covenant under Section 219 of the Land Title Act in favour of the Regional District, reserving the use of an area on the second lot separately from the land on which the use that generates the parking is carried on.

161.6.4 Lot Development Regulations

Minimum lot area for single-family dwelling	600 m ²
Minimum lot area for multiple-family dwelling	900 m ²
Minimum lot area for community centre	100 m ²
Maximum lot coverage for lot containing single-family dwelling	35%
Maximum lot coverage for lot containing multiple-family dwelling	50%
Maximum lot coverage for lot containing community centre	50%
Maximum floor area ratio for multiple-family dwelling	0.5
Minimum front setback	7.5 m
Minimum rear setback for all principal buildings	4 m
Minimum rear and side setbacks for accessory buildings	1 m
Minimum side setback for all principal buildings	1.5 m
Minimum setback from natural boundary of a water body, if the use has a water orientation and the development proposed is supported by an environmental impact study	0 m
Minimum setback from natural boundary of a water body where not supported by an impact study	15 m
Maximum height of single family dwellings	10 m
Maximum height of multiple-family dwellings	12.5 m

161.7 Float Home Upland Community sub-zone (CD1D)

This sub-zone is primarily intended for upland passive uses to support the waterfront float home community.

161.7.1 Permitted Principal Uses

- (1) Amenities Building that may contain one (1) dwelling unit above the main floor which may be used as a year-around caretaker residence
- (2) Common-Use Facilities to support the waterfront float home development
- (3) Landings to provide access to float homes
- (4) Pathways to provide access to float homes
- (5) Parks and Trails
- (6) Open Space

161.7.2 Permitted Accessory Uses

- (1) Parking and loading areas
- (2) Accessory buildings and uses

161.7.3 Conditions of Use

- (1) There shall be no residential use within the CD1D sub-zone except for one (1) dwelling unit located above the main floor of the Amenities Building which may be used as a year-round caretaker residence.
- (2) Within the CD1D sub-zone the amenities building includes a clubhouse, washroom and laundry facilities and common-use facilities include structures required to contain fire, emergency or garbage collection equipment, barbecues, picnic shelters, common meeting areas, recreational areas.

161.7.4 Lot Development Regulations

Minimum lot area for all uses	1 hectare
Maximum lot coverage	2%
Minimum front setback	5 m
Minimum rear setback for all principal buildings	4 m
Minimum rear and side setbacks for accessory buildings	1 m
Minimum side setback for all principal buildings	1.5 m
Minimum setback from natural boundary of a water body, if the use has a water orientation and the development proposed is supported by an environmental impact study	0 m

Minimum setback from natural boundary of a water body where not supported by an impact study	15 m
Maximum height of amenities building	10 m

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this day of , 2017
Public Hearing held this day of , 2017
Read a second time this day of , 2017
Read a third time this day of , 2017

Adopted this day of , 2017

Wendy Thomson, Acting CAO

Chair of the Regional Board

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1357

OFFICIAL ZONING ATLAS AMENDMENT NO. 690

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 464, 465, 470 and 479 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1357.

2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning LOT D, DISTRICT LOT 282, ALBERNI DISTRICT, PLAN VIP88184 and LOT 3, DISTRICT LOT 282, ALBERNI DISTRICT, PLAN VIP88189 from Comprehensive Development (CD1A) District to Comprehensive Development (CD1C) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.

3. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning LOT 7 AND AN UNDIVIDED 16/91 SHARE IN LOT 1 DISTRICT LOTS 282 AND 283, ALBERNI DISTRICT, PLAN VIP88188 from Comprehensive Development (CD1C) District to Comprehensive Development (CD1D) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.

4. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning a portion of the Great Central Lake lakebed being 100 metres out into Great Central Lake from the mean shoreline from Forest Reserve (A4) District to Comprehensive Development (CD1B) District.

5. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this day of , 2017
Public Hearing held this day of , 2017
Read a second time this day of , 2017
Read a third time this day of , 2017

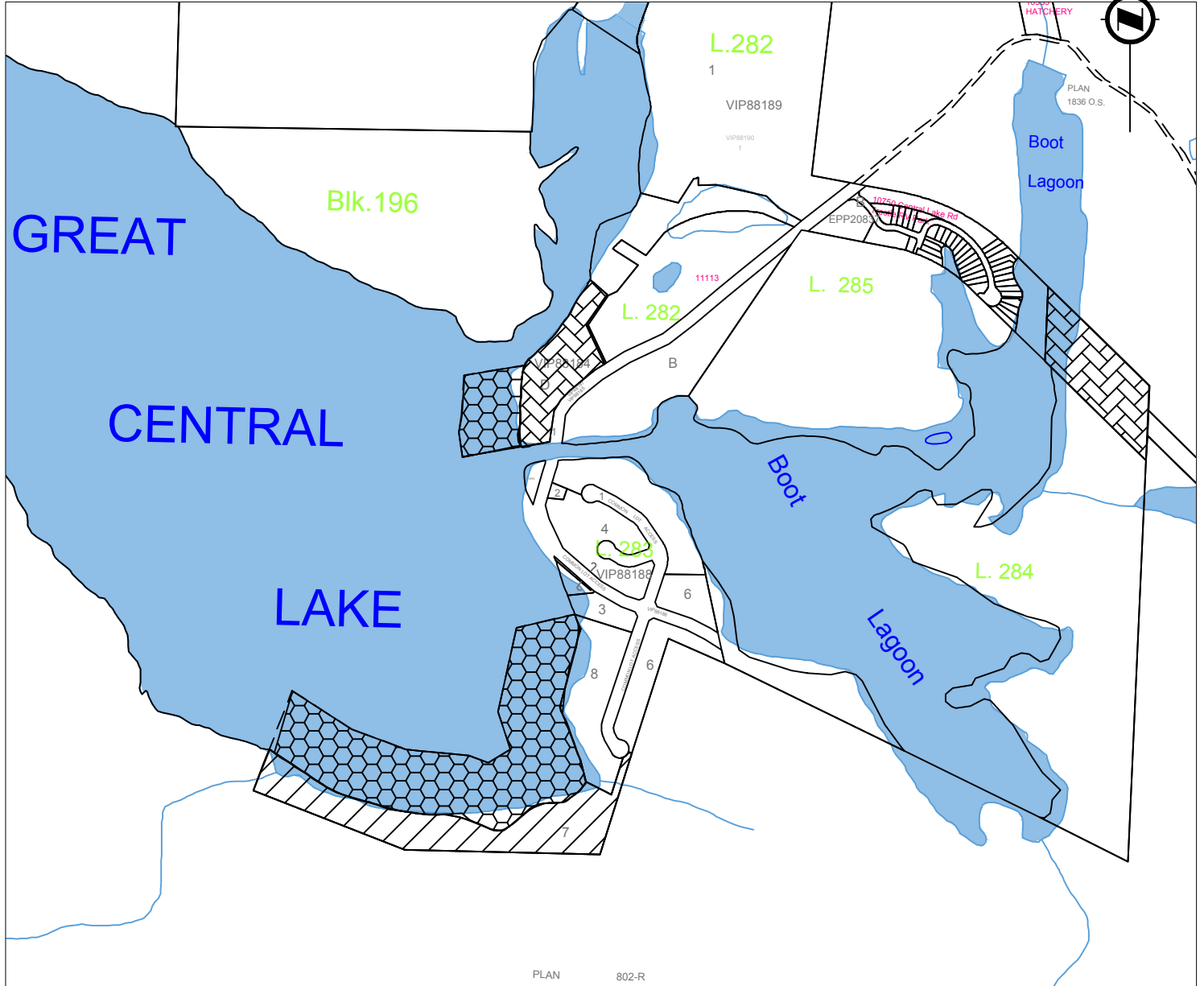
Adopted this day of , 2017

Wendy Thomson, CAO




Chair of the Regional Board

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1357



Legal Description: LOT 7 AND A UNDIVIDED 16/91 SHARE IN LOT 1 DISTRICT LOTS 282 AND 283 ALBERNI DISTRICT PLAN VIP88188 (SEE PLAN AS TO LIMITED ACCESS) AND A portion of the Great Central Lake Lakebed being a 100 metres out into Great Central Lake from the mean shoreline AND LOT D DISTRICT LOT 282 ALBERNI DISTRICT PLAN VIP88184 AND LOT 3 DISTRICT LOT 282 ALBERNI DISTRICT PLAN VIP88189

-  To be rezoned from Forest Reserve (A4) District to Comprehensive Development (CD1B) District
-  To be rezoned from Comprehensive Development (CD1C) District to Comprehensive Development (CD1D) District
-  To be rezoned from Comprehensive Development (CD1A) District to Comprehensive Development (CD1C) District





Rezoning Application

TO: Wendy Thomson, Acting Chief Administrative Officer and
Regional Board of Directors

DATE: April 28, 2017

FROM: Alex Dyer, Planner

ACRD FILE NO: RD17004

APPLICANTS: 1077514 BC Ltd. (agent Jason Heywood)

LEGAL DESCRIPTION: PARCEL A (DD 11574N) OF LOT 197, ALBERNI DISTRICT, PLAN 1860 EXCEPT PARTS IN PLANS 29218, 34905 AND EPP49002; and
LOT 1, DISTRICT LOT 197, ALBERNI DISTRICT, PLAN EPP49002

LOCATION: Katherine Drive, west of McCoy Lake

ELECTORAL AREA: "D" Sproat Lake

Applicants Intention: The applicant intends to rezone Parcel A and a portion of Lot 1 from Forest Rural (A3) District to Rural (A2) District in order to facilitate subdivision into 5 acre parcels. The applicant's intent is to dedicate road and subdivide eleven 5 acre lots in phase one of the development with the potential for future subdivision.

Recommendation:

The following are recommendations of the staff report:

- THAT Bylaw P1348, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a first time.
- THAT the public hearing for Bylaw P1348 be delegated to the Director for Electoral Area 'D', the Alternate Director or the Chairperson of the Regional District.
- THAT the Board of Directors confirm that adoption of Bylaw P1348 is subject to:
 - a. Confirmation from a Registered On-Site Wastewater Practitioner that the proposed development is capable of accommodating on-site sewage disposal to

RD17004

- a minimum 5 acre density; and
 - b. Meeting all technical referral agency requirements.
-

Observations:

i) **Status of Property:** The subject properties are split into two parcels. Parcel A is 86 hectares (213 acres) and Lot 1 is 16.5 hectares (40.77 acres). Lot 1 was subdivided from the parent parcel in 2015 along the ALR boundary to separate the ALR portion of the lands from the non-ALR portion. When the lot was subdivided, a panhandle along the west side was included to provide access to the north end of Katherine Drive. This portion of Lot 1 lies outside the ALR and is included in the rezoning application in order to facilitate road dedication and to incorporate this area into the future subdivision proposal.

The properties are undeveloped forest land with no structures and significantly varying topography throughout the lands. The access into the properties, on the south side where Nook Creek dissects the properties, drops down into a gully where a bridge has been built over the creek. North of the creek the varied topography generally rises to a high point near the mid point of Parcel A. There are a number of bedrock outcroppings throughout the property. There is a boggy area in the eastern portion of the lands that ultimately drains into Nook Creek in the south. The ALR portion of Lot 1 in the south east corner of the lands is mostly treed and is the lowest elevation of the properties. The owner has selectively logged portions of the area over the past year.

Surrounding land uses include private forest land to the west and north, actively managed farm pasture land to the east and an existing 13 lot rural subdivision to the south with lot sizes in the 5 acre range. A previous owner of the parent parcel applied to rezone a portion of the property from A3 to A2 in 1993 to allow for subdivision into 5 acre lots however the rezoning was never finalized. The rural subdivision to the south of the subject properties was developed by the same previous owner in the late 1970s and early 1980s.

ii) Services

- a. **Sewage Disposal:** On-site sewage disposal.
- b. **Water Supply:** On-site water.
- c. **Fire Protection:** Sproat Lake Volunteer Fire Department.
- d. **Access:** The properties are accessed off the north end of Katherine Drive. Lot 1 also has legal access to the north end of Sharon Road although there is no existing built driveway access. Access from Sharon Road is restricted by steep topography.

RD17004

iii) Existing Planning Policies Affecting the Site

- A. **Agricultural Land Reserve:** Parcel A is not within the Agricultural Land Reserve while the majority of Lot 1 lies within the Agricultural Land Reserve. The property would be rezoned along the ALR boundary on Lot 1 to facilitate subdivision. Approval from the Agricultural Land Commission will not be required.
- B. **Official Community Plan:** The Sproat Lake Official Community Plan designates the lands as “Rural Use”. The objective of the Rural Use designation is to maintain the predominantly rural character of the area (Objective 9.1.1). The Rural Use designation supports a minimum lot size of 2 hectares (4.94 acres) for subdivision.

The OCP also designates “Development Permit Area I – Riparian Areas Protection” which impacts development of the properties. DPA I includes all lands within 15 metres of a minor stream. The OCP mapping indicates there are two primary watercourses identified on the properties – Nook Creek dissecting the lands along the southern boundary and another creek and pond in the eastern portion of the main parcel which ultimately drain into Nook Creek. The applicant will require a development permit prior to any development within the DPA or subdivision of the properties.

The proposal complies with the policies and objectives of the Rural Use designation in the Sproat Lake OCP. A development permit will be required as a condition of final approval of the subdivision.

- C. **Zoning:** The properties are zoned Forest Rural (A3) District. The current zoning requires a 10 acre minimum lot size for subdivision. The owner is applying to rezone the entirety of Parcel A and a portion of Lot 1 to Rural (A2) District in order to facilitate subdivision of the properties to a minimum 5 acre lot size.

	Current Zoning Forest Rural (A3) District	Proposed Zoning Rural (A2) District
Minimum Lot Size:	10 acres	5 acres
Minimum Lot Width:	330 feet	330 feet
Lot Coverage:	-	-
	Minimum Setbacks	
Front:	50 feet	50 feet
Rear:	30 feet	30 feet
Side:	15 feet	15 feet

The applicant is applying to rezone the lands to Rural (A2) District in order to facilitate subdivision to a 5 acre minimum lot size.

RD17004

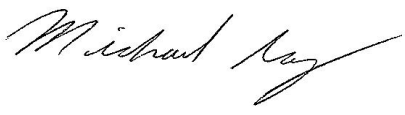
Comments: The proposed 5 acre density would not be entirely out of character for the area. There are a number of rural acreages in the area with a similar lot size, the majority of which are not included within the Agricultural Land Reserve due to topography and soil characteristics. Due to the topography, the primary technical concern would be sewage disposal although the rural density would limit potential sewage issues. Planning staff are supportive of this rezoning application proceeding subject to confirmation that the provision of on-site sewage disposal can be confirmed by a Registered On-Site Wastewater Practitioner.

There are a number of technical requirements for subdivision that will likely be considered as a condition of final approval of a future subdivision application should the owner proceed with an application to the Ministry of Transportation and Infrastructure. The requirements would include, but are not limited to:

- i. Development Permit issued to satisfy the requirements of the Sproat Lake Official Community Plan. This will involve a review by a Professional Biologist assessing the impact of the proposed development on the riparian areas and watercourses that dissect the properties.
- ii. Provision of on-site water and on-site sewage disposal to service the proposed 5 acre minimum density.
- iii. Road access to each lot to the satisfaction of the Ministry of Transportation and Infrastructure. Through the subdivision process, the applicants intent to dedicate public road through Lot 1 and along the southern boundary of Parcel A to provide access to the proposed lots.
- iv. Parkland dedication would not be required as a condition of subdivision as the *Local Government Act* provides an exemption for subdivisions where the smallest lot created would be a minimum of 2 hectares (4.94 acres).

Submitted by: 

Alex Dyer, Planner

Reviewed by: 

Mike Irg MCIP, Manager of Planning and Development



Wendy Thomson, Acting Chief Administrative officer

RD17004

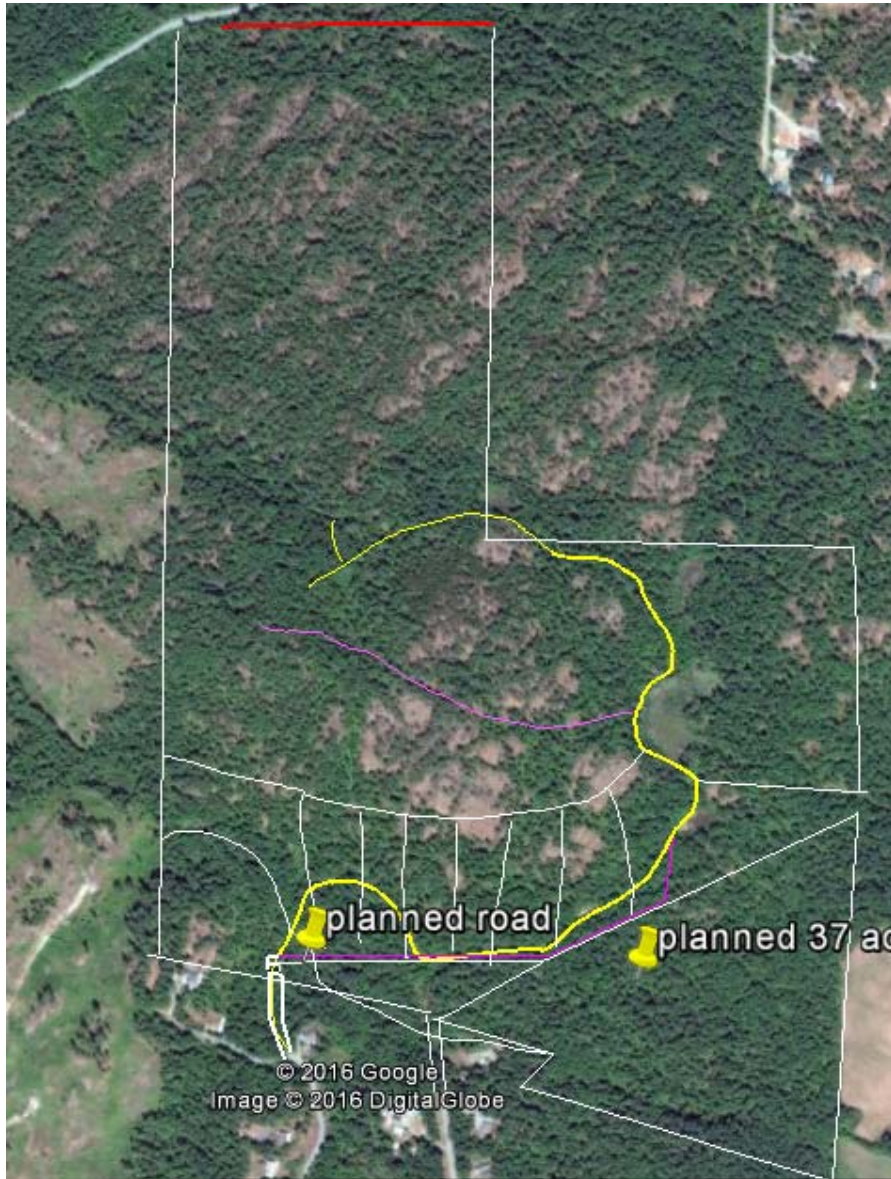
December 23rd 2016

Alex Dyer

Jason Heywood

Alex

The image below is the property in its entirety. We will be developing only phase one initially as shown. We will be rezoning both lots.



Ash Main at north end and Katherine and Sharon Drives at bottom.



Yellow is existing roads White shows conceptual lot plan

Total will be 13 lots...11 of approx 5 acres (as shown) a remnant ALR lot of 37 acres and the remnant large lot of DL 197 on north

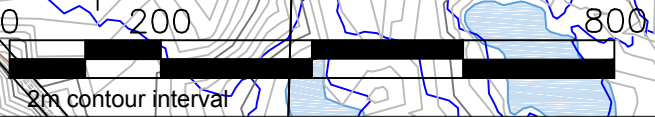
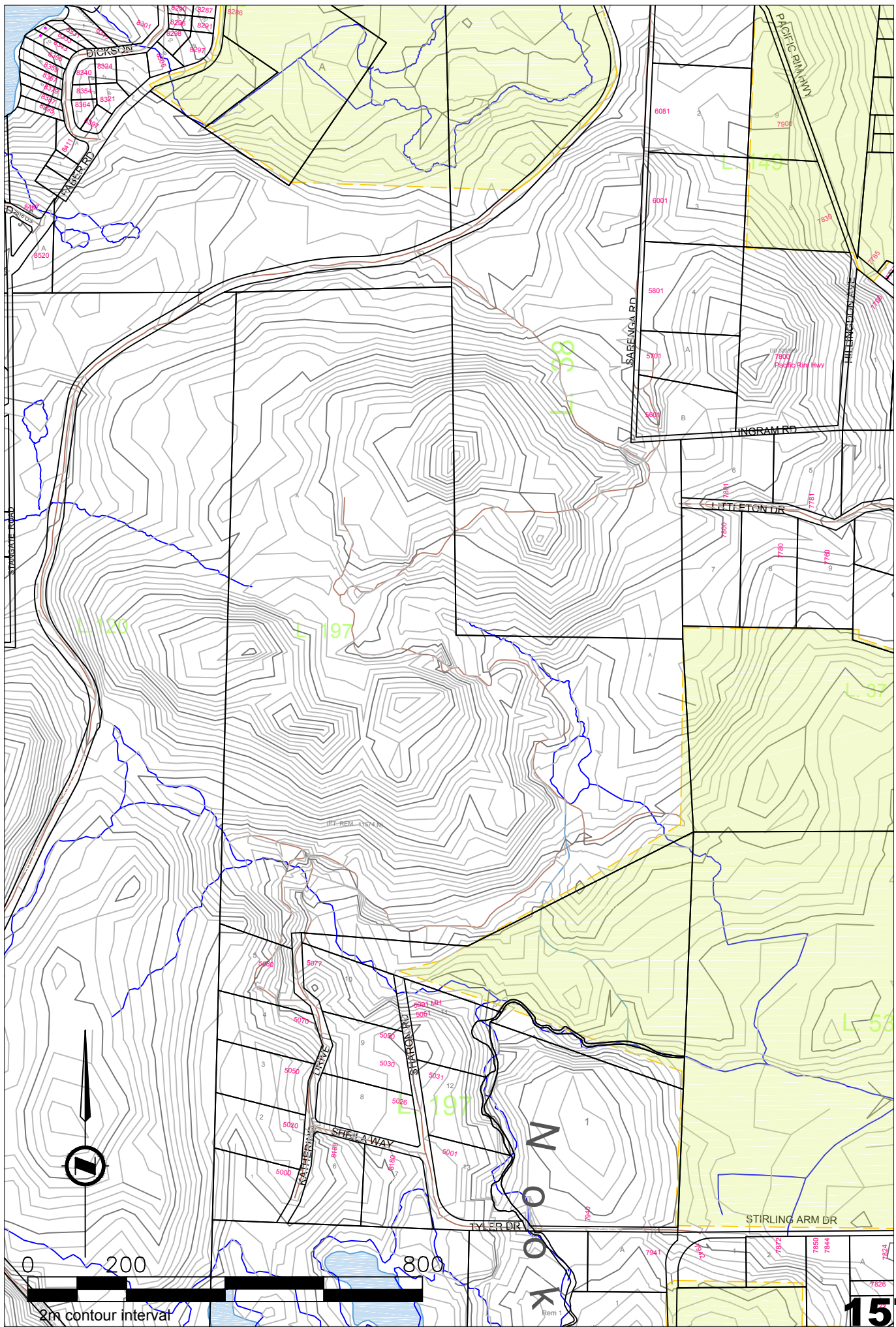
There is a distinct lack of 5 acre rural lots in the Albemarle region on the market. The demand seems to be there. Each of the planned lots will have a southerly exposure and panoramic views. The building sites are planned to be situated on the open or mostly open rock benches that overlook the valley and can see all the way to distant city.

We will service each lot with a driveway, prepared building site, septic and water. We intend to build a demo home on lot one. This house will be of cedar and have extensive rockwork both as part of the house and as landscaping. We will be controlling the quality of the homes with design criteria for the entire development on lots we do not build on ourselves.

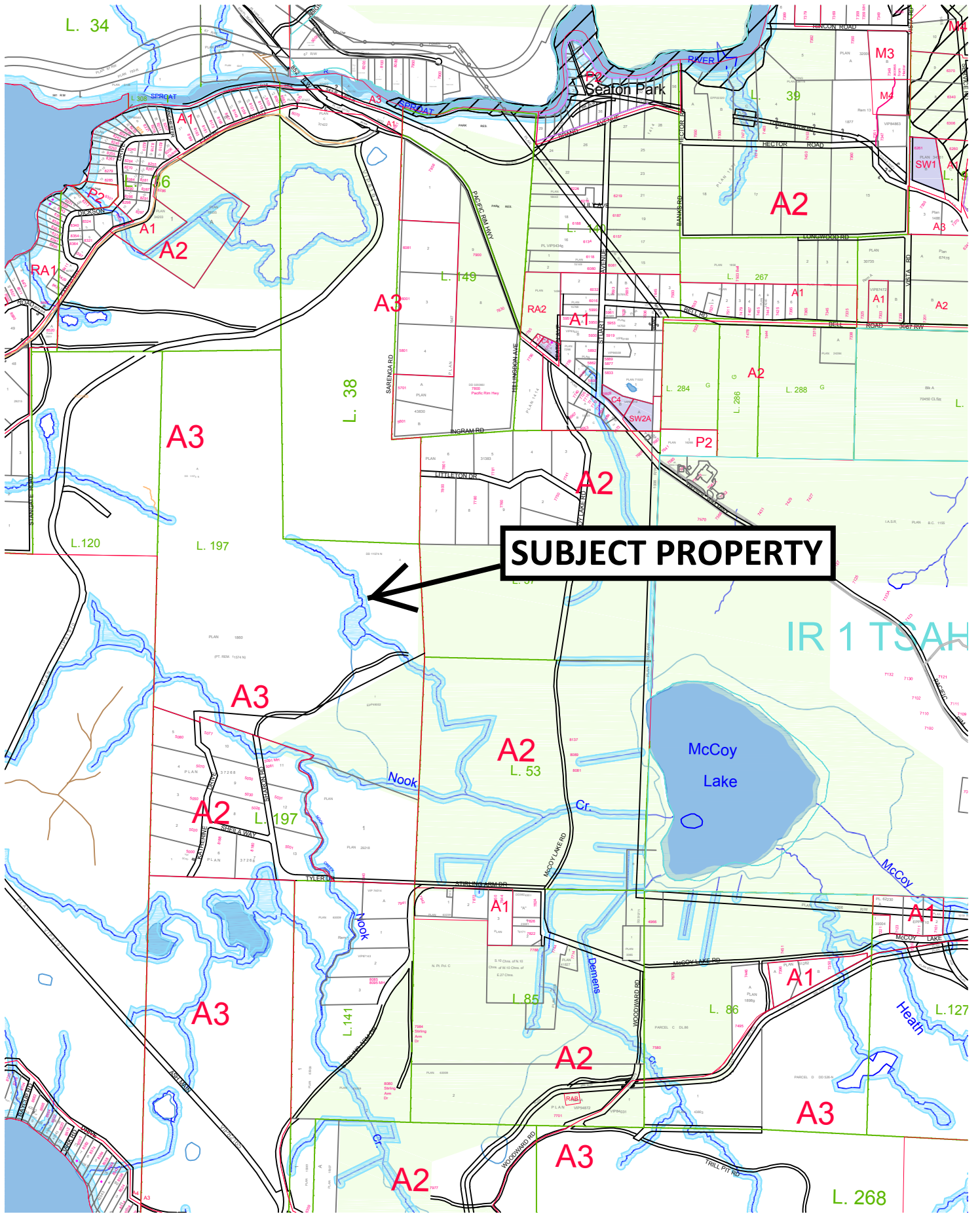
I can prepare a more detailed description of our plans for the public hearing portion of the rezoning application if you recommend it. This would have photos of the views and lots and some pictures of our housing designs

Thank you
Jason





K
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K



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1348

OFFICIAL ZONING ATLAS AMENDMENT NO. 695

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 464, 465, 470 and 479 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1348.

2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning: PARCEL A (DD 11574N) OF LOT 197, ALBERNI DISTRICT, PLAN 1860 EXCEPT PARTS IN PLANS 29218, 34905 AND EPP49002 and a portion of LOT 1, DISTRICT LOT 197, ALBERNI DISTRICT, PLAN EPP49002 from Forest Rural (A3) District to Rural (A2) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this day of, 2017
Public Hearing held this day of, 2017
Read a second time this day of, 2017
Read a third time this day of, 2017

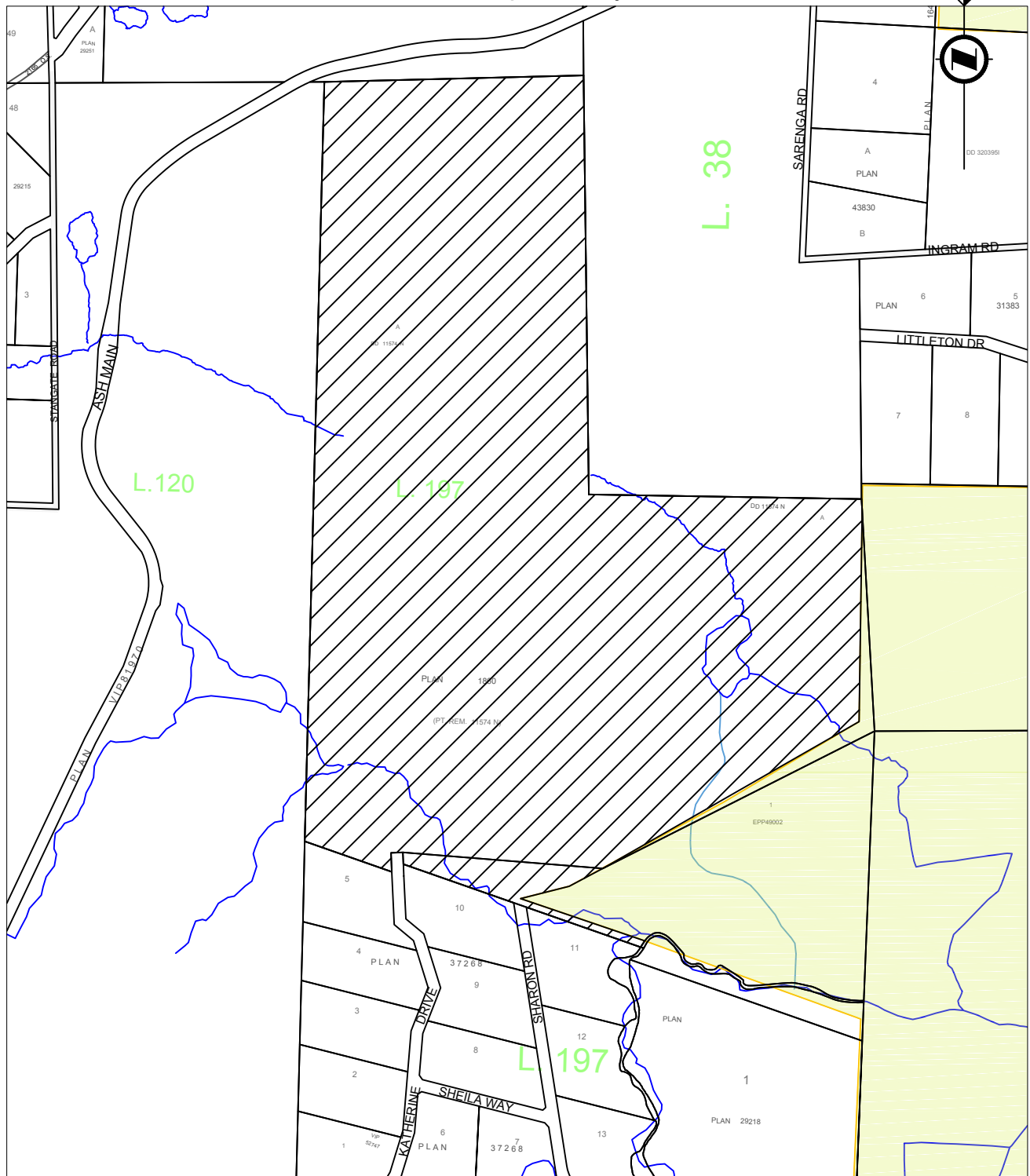
Adopted this day of, 2017

Wendy Thomson, Acting CAO

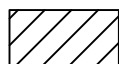
Chair of the Regional Board

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1348



Legal Description □ PARCEL A (DD 11574N) OF LOT 197 ALBERNI DISTRICT PLAN 1860 EXCEPT PARTS IN PLANS 29218 □ 34905 AND EPP49002 and a portion of LOT 1 DISTRICT LOT 197 ALBERNI DISTRICT PLAN EPP49002



To be rezoned from Forest Rural (A3) District to Rural (A2) District.



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT





ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, CANADA V9Y 2E3

Telephone (250) 720-2700 Fax (250) 723-1327

MEMORANDUM

To: Wendy Thomson, Chief Administrative Officer; and
Regional Board of Directors

From: Alex Dyer, Planner

Date: May 3, 2017

Subject: DVE17002, Lot A, McEachern Road (Sabiston).

Recommendation


THAT the Board of Directors issue development variance permit DVE17002.

Background

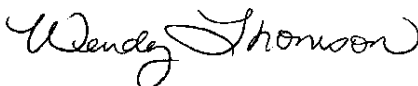
On April 26, 2017 the Board reviewed an application for a development variance permit for LOT A (DD EC96014), BLOCK 9, DISTRICT LOT 100, ALBERNI DISTRICT, PLAN 1488 located on McEachern Road.

The Board recommended that this application proceed to the next stage of the variance process. This involved notifying all neighbouring property owners and residents within 100 meters of the property, which has been completed. No correspondence has been received to date. If any objections or responses are received prior to the May 10, 2017 Board meeting, staff will inform the Board.

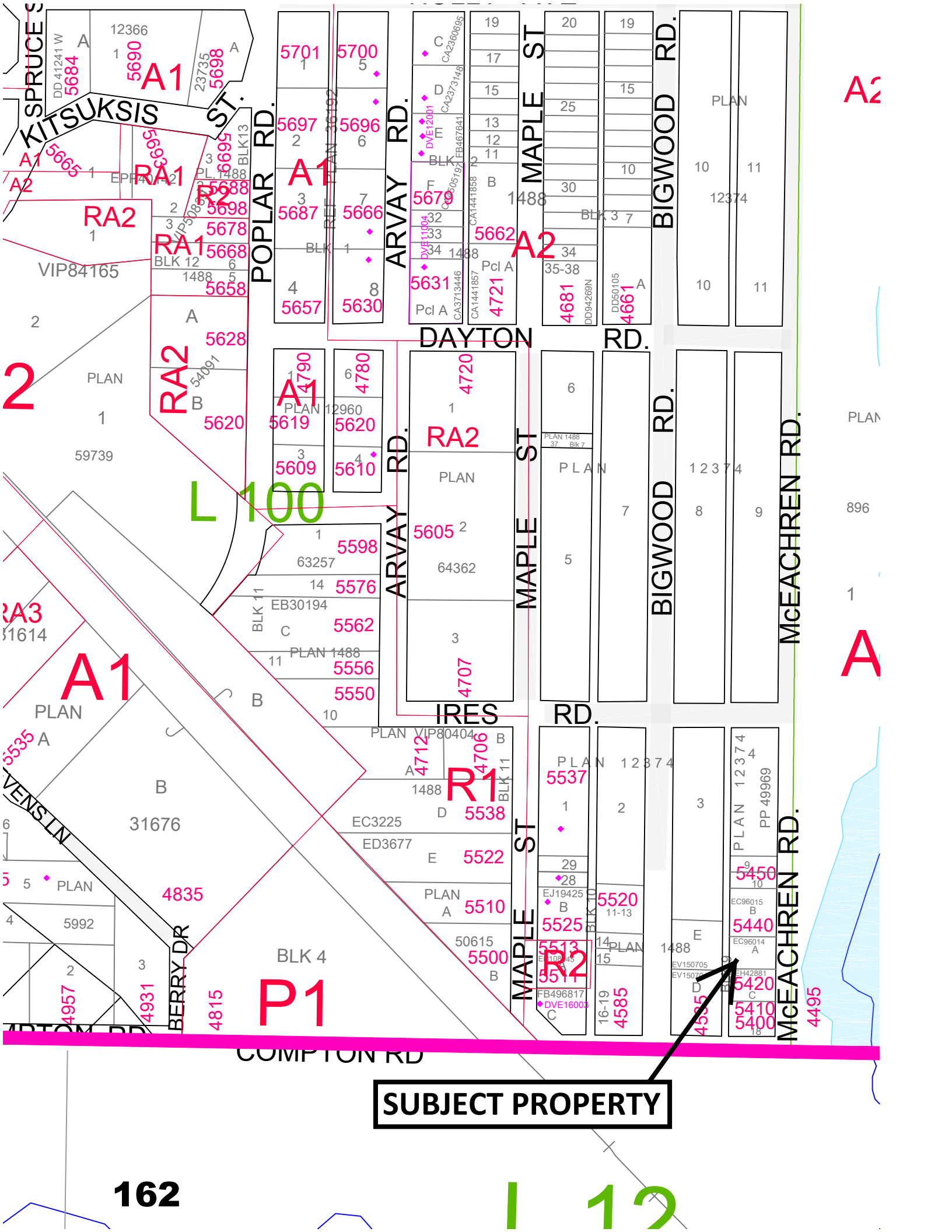
The development variance permit will reduce the front yard setback from 50 feet to 25 feet and reduce both side yard setbacks from 15 feet to 5 feet in order to facilitate the construction of a single family dwelling.

Prepared by: 
Alex Dyer, Planner

Reviewed by: 
Mike Irg MCIP RPP, Manager of Planning & Development


Wendy Thomson, Acting Chief Administrative Officer

DVE17002



SUBJECT PROPERTY



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, CANADA V9Y 2E3

Telephone (250) 720-2700 Fax (250) 723-1327

DEVELOPMENT VARIANCE PERMIT NO. DVE17002

Whereas, pursuant to Section 498 of the *Local Government Act*, a local government may by resolution, on application of a property owner, vary the provisions of a bylaw under Division 5 of Part 14 of the *Local Government Act*;

A Development Variance Permit is hereby issued to:

Name: Wade Sabiston

Address: Lot A, McEachern Road

With respect to:

Legal Description: LOT A (DD EC96014), BLOCK 9, DISTRICT LOT 100, ALBERNI DISTRICT, PLAN 1488

PID: 014-848-627

The provisions of the Regional District of Alberni-Clayoquot Zoning Bylaw No. 15 are hereby varied as follows:

- i. Section 200 – Schedule II – Bulk and Site Regulations to reduce the front yard setback from 50 feet to 25 feet and to reduce both side yard setbacks from 15 feet to 5 feet in order to facilitate the construction of a single family dwelling.

In accordance with the provision of Section 498 of the *Local Government Act*, approval of this permit was given by resolution of the Board of the Regional District of Alberni-Clayoquot on XXXX.

This permit was issued under the seal of the Regional District of Alberni-Clayoquot on XXXX.

Wendy Thomson, Acting CAO

Chair of the Board of Directors

DVE17002

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułu?if?ath Government, Huu-ay-aht First Nations, Uchucklesaht Tribe, Toquaht Nation
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, CANADA V9Y 2E3

Telephone (250) 720-2700 Fax (250) 723-1327

MEMORANDUM

To: Wendy Thomson, Chief Administrative Officer; and
Regional Board of Directors

From: Alex Dyer, Planner

Date: May 3, 2017

Subject: DVE17005, Parcel G, Arvay Road (STRUC Holdings Ltd.)

Recommendation


THAT the Board of Directors issue development variance permit DVE17005.

Background

On April 26, 2017 the Board reviewed an application for a development variance permit for PARCEL G (BEING A CONSOLIDATION OF LOTS 32, 33, AND 34, SEE CA5135877), BLOCK 2, DISTRICT LOT 100, ALBERNI DISTRICT, PLAN 1488 located on Arvay Road.

The Board recommended that this application proceed to the next stage of the variance process. This involved notifying all neighbouring property owners and residents within 100 meters of the property, which has been completed. No written correspondence has been received to date. One neighbouring property owner will be making a delegation to the Board at the May 10, 2017 meeting regarding the variance application. If any objections or responses are received prior to the May 10th Board meeting, staff will inform the Board.

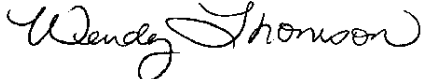
The development variance permit will reduce the rear and side yard (north side) setback for an accessory building from 15 feet to 5 feet in order to build a 745 square foot detached shop.

Prepared by: 

Alex Dyer, Planner

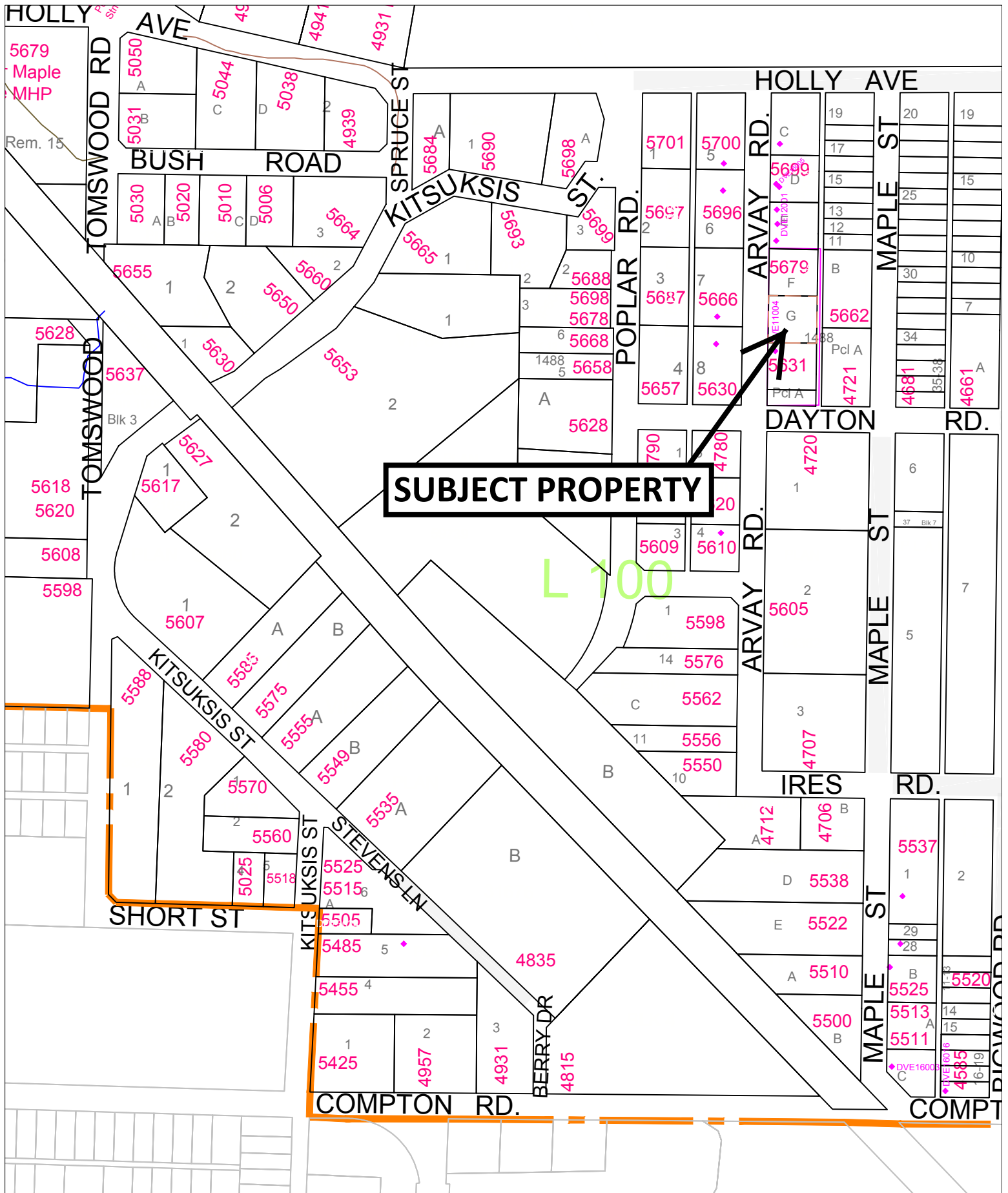
Reviewed by: 

Mike Irg MCIP RPP, Manager of Planning & Development



Wendy Thomson, Acting Chief Administrative Officer

DVE17005



SUBJECT PROPERTY

L 100



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, CANADA V9Y 2E3

Telephone (250) 720-2700 Fax (250) 723-1327

DEVELOPMENT VARIANCE PERMIT NO. DVE17005

Whereas, pursuant to Section 498 of the *Local Government Act*, a local government may by resolution, on application of a property owner, vary the provisions of a bylaw under Division 5 of Part 14 of the *Local Government Act*;

A Development Variance Permit is hereby issued to:

Name: STRUC Holdings Ltd.

Address: Parcel G, Arvay Road

With respect to:

Legal Description: PARCEL G (BEING A CONSOLIDATION OF LOTS 32, 33, AND 34, SEE CA5135877), BLOCK 2, DISTRICT LOT 100, ALBERNI DISTRICT, PLAN 1488

PID: 029-821-681

The provisions of the Regional District of Alberni-Clayoquot Zoning Bylaw No. 15 are hereby varied as follows:

- i. Section 6.5.2(c)(ii) varied to reduce the rear yard setback and the side yard setback on the north lot line in the Rural (A2) District from 15 feet to 5 feet to allow for the construction of an accessory building.

In accordance with the provision of Section 498 of the *Local Government Act*, approval of this permit was given by resolution of the Board of the Regional District of Alberni-Clayoquot on XXXX.

This permit was issued under the seal of the Regional District of Alberni-Clayoquot on XXXX.

Wendy Thomson, Acting CAO

Chair of the Board of Directors

DVE17005

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułu?if?at̓ Government, Huu-ay-aht First Nations, Uchucklesaht Tribe, Toquaht Nation
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)



MEMORANDUM

To: ACRD Board of Directors
From: Wendy Thomson, Acting Chief Administrative Officer
Date: May 5, 2017

Subject: Administration Department Monthly Staff Report

In addition to daily activities, the Administration Department has been working on the following for the month of April/May 2017:

Proposed West Coast Multiplex Facility

Staff continue to work with the West Coast Multiplex Society (WCMS) and the Tla-o-qui-aht First Nation on the proposed multiplex facility on the west coast. Recreation Excellence completed the Phase 1 – The Arena Feasibility Study in 2016. The next step is to undertake the detailed design and costing for Phase 1. The ACRD has retained the services of VDA Architecture Ltd. to undertake the design services. Following completion of the design and costing, the West Coast Committee proposes to complete a public opinion survey within the communities to be served by the facility. Vancouver Island University will undertake the survey.

Currently the District of Tofino, District of Ucluelet and Area “C” Long Beach are the participating areas in the West Coast Multiplex service. The Toquaht Nation has given notice that they wish to join as a participant of the service area. The Yuułuʔiłʔatḥ Government will also consider joining at their next Executive Committee meeting.

Committee for Appointment of Fire Chiefs

A Special Committee was formed by the ACRD Board with the purpose of bringing forward recommendations on appointment of fire chiefs and officers of the Regional District’s volunteer fire departments. The first meeting of the Committee was held on March 16th. Dan Holder, Emergency/Fire Services Coordinator is working with staff and the Fire Chiefs to develop criteria, job description and a selection process for Fire Chiefs. The Committee will meet again at the end of May.

West Coast Emergency Planning

Long Beach Emergency Plan - An emergency plan is required for area “C” (Long Beach). \$7,000.00 has been budgeted in 2017 under the West Coast Emergency Planning Service to retain a consultant to develop the Long Beach Emergency Plan. Staff are working on retaining the services of a consultant to undertake the plan in 2017.

West Coast Emergency Coordination – Local governments on the west coast and Parks Canada have identified the need to coordinate all communities in the event of a larger scale disaster. Each of the governments on the west coast, with the exception of Long Beach, have their own emergency plan. Due to the close proximity of all these areas and the long distance to outside assistance, it would be beneficial to have a coordination plan in place in order to best communicate and assist each other. Local governments, First Nations and Parks Canada met on November 28, 2016 and agreed that each government would provide \$1,000 for a total of \$9,000 in 2017 to retain a coordinator on the west coast to undertake the work. The ACRD is collecting the funds and assisting with retaining a coordinator. To date funds have been received from the District of Ucluelet, Toquaht Nation, Ahousaht Nation, District of Tofino and the ACRD. Regional District staff have been in contact the other agencies to collect the remaining funds. A meeting of the WC Emergency Services group is scheduled for June 8th in Ucluelet to discuss next steps and explore options for retaining the services of an Emergency Coordinator on the west coast with the funds collected.

2017 – 2021 Financial Planning Process

With the adoption of the 5 Year Financial Plan by the ACRD Board on March 23rd, Regional District staff are busy developing plans to undertake projects budgeted in 2017.

Bylaw Revisions

Staff are working on updating various ACRD Bylaws including the following: ACRD Procedures Bylaw, Officers Appointment and Delegation Bylaw, Bamfield Parks Commission Bylaw and West Coast Emergency Planning Bylaw and West Coast Multiplex Service Area bylaw.

Proposed Transit Service Between Ucluelet, Long Beach and Tofino

The ACRD Board has approved \$5,000 in General Government Services in 2017 to undertake a market/demand analysis for a proposed transit service between Ucluelet, Long Beach and Tofino. Regional District staff are working with BC Transit and the AC Health Network to retain a contractor to undertake the work in 2017.

Grant Applications

Regional District staff are investigating funding programs and possible eligible projects through various opportunities including: C2C Forum Program, Strategic Gas Tax fund, EMBC Disaster Mitigation fund, Rural Dividend fund etc.

Other Projects/Issues

Bamfield Emergency First Responder Issues - Staff are working with the area Director, Huu-ay-aht First Nations, BVFD, BC Emergency Health Services and BC Ambulance service on the medical transportation issues on the West Coast.

Alberni Valley Emergency Planning Policy Group – Staff are working with the City of Port Alberni staff and Dan Holder, Emergency/Fire Services Coordinator to develop emergency planning policies for consideration by the Committee on May 25, 2017.

ACRD Joint Occupational Health & Safety Committee – The Committee is reviewing and updating ACRD occupational health and safety policies. City of Port Alberni staff are assisting the Committee by providing professional expertise and advice.

CAO Recruitment Committee – The ACRD Board of Directors formed a Committee to facilitate the recruitment process for a new CAO. The ACRD has retained the services of Waterhouse Executive Search to assist in this process. The timeline proposed by Waterhouse Executive search is 12 weeks.



Submitted by:

Wendy Thomson, Acting Chief Administrative Officer



TO: Regional Board of Directors

FROM: Mike Irg, Manager of Planning and Development

DATE: May 3, 2017

RE: **Monthly Activity Report – Planning and Development**

2016 Total	2017 Total	APPLICATION
9	5	Rezoning
30	8	Development Permit and Development Variance Permit
10	1	Subdivisions
3	0	Agricultural Land Reserve
0	0	Board of Variance
5	0	Crown Leases
23	9	Bylaw Enforcement
21	12	Miscellaneous
101	35	TOTAL APPLICATION RECEIVED

Day to day planning applications continue to be the focus of the department.

Planning staff continue to be involved in the AVRA airport runway expansion.

Filling the Jr Planner position.

Jason Kevis was the successful candidate for the bylaw enforcement position.

Preparing a grant application for the proposed Traverse trail connections to Tofino and Ucluelet.

The ACRD continues to provide building inspection for Tofino and Ucluelet. In addition, the Port Alberni building inspector position is vacant and ACRD staff are assisting while that position is filled.

Staff have applied for a permit from MOTI to clear road right of way to allow for additional summer parking.

Working with West Coast Aquatic to identify grant opportunities specific to flood mitigation and environmental enhancement projects.

Mike Irg, MCIP, RPP
Manager of Planning and Development

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT
APRIL, 2017**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family									1	229,852	2	585,448	3	815,300
Mobile Homes													0	0
Multi-Family													0	0
Adds&Rens							2	42,483	1	5,000			3	47,483
Commercial													0	0
Institutional													0	0
Industrial											1	8,491	1	8,491
Miscellenaous							1	1,000					1	1,000
Totals	0	0	0	0	0	0	3	43,483	2	234,852	3	593,939	8	872,274

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT
APRIL, 2017 TO DATE**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family	0	0	0	0	1		2	808,848	4	1,400,075	2	585,448	9	2,886,892
Mobile Homes	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Multi-Family	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Adds&Rens	0	0	0	0	0	0	3	181,525	2	40,000	0	0	5	221,525
Commercial	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Institutional	3	137,869	0	0	0	0	0	0	0	0	0	0	3	137,869
Industrial	0	0	0	0	0	0	0	0	0	0	1	8,491	1	8,491
Miscellenaous	2	2,000	0	0	1	12,228	3	102,551	3	192,113	0	0	9	308,892
Totals	5	139,869	0	0	2	104,749	8	1,092,924	9	1,632,188	3	593,939	27	3,563,669

	BAMFIELD	BEAUFORT/ BEAVER CREEK	LONG BEACH	SPROAT LAKE	CHERRY CREEK	TOTAL	YTD TOTAL
WOODSTOVE INSPECTIONS		2				2	12

	YEAR TO DATE		TOTAL YEAR			YEAR TO DATE		TOTAL YEAR	
2016	25	2,995,016	82	10,545,063					
2015	22	2,047,279	89	8,577,170					
2014	31	2,329,985	73	7,121,200					
2013	22	2,067,123	81	8,208,948					
2012	26	1,895,500	92	9,011,700					
2011	43	3,403,853	120	9,221,498					
2010	49	5,951,800	149	21,524,170					
2009	26	2,546,153	123	11,302,380	1999	18	1,282,894	80	3,348,092
2008	43	4,431,477	147	22,682,130	1998	21	806,780	75	3,320,890
2007	34	2,303,241	163	15,007,877	1997	28	1,263,866	104	10,025,166
2006	44	3,854,390	161	15,909,705	1996	38	2,625,000	128	9,050,554
2005	38	5,223,675	138	12,962,379	1995	37	2,483,000	116	9,641,300
2004	43	4,945,370	133	11,036,854	1994	62	3,704,000	151	7,915,500
2003	16	2,384,680	97	6,925,356	1993	49	3,732,000	167	10,864,000
2002	20	572,656	76	2,986,134	1992	46	2,591,000	173	11,192,500
2001	25	1,930,402	89	5,790,126	1991	31	1,891,520	126	7,155,120
2000	24	1,299,537	88	4,095,339	1990	49	4,866,500	118	6,323,900



MEMORANDUM

To: Board of Directors

From: Teri Fong, CPA, CGA, Manager of Finance

Date: May 4, 2017

Subject: Finance Department Staff Report

In addition to the day-to-day activities, the finance department has been working on the following in April 2017:

- The Manager of Finance attended the Municipal Insurance Association Risk Management conference in Vancouver. It was an excellent conference with a variety of applicable topics including:
 - Waiver and release agreements for adults and children. The Sproat Lake Parks Commission is considering programming at the Cougar Smith Bike Skills Park so the advice was very timely for staff.
 - Safety design of transfer stations and how safety must always be a higher priority than functionality.
 - Fraud awareness and ways to mitigate the risk of fraud and develop effective internal controls even in a small office.
 - Regional District Think Tank where topics included the liability with volunteer groups making decisions, remote area trails, and events being held in parks.
 - Cyber security including simple measures that can be taken to reduce the threat of cyber attacks.
 - Other topics included building inspection, signage, negligent misrepresentation and defamation.

It was a great couple of days of learning and risk awareness. Staff plans to send different people from the organization each year to enhance the risk awareness of the ACRD as a whole.

- 2017-2021 Financial Plan – Presented the Financial Plan to the District of Tofino Council.

- Bamfield Volunteer Fire Department – assisted the department in securing a used fire truck for West Bamfield.
- Strategic Priorities Fund – reviewed Financial Plan and Board’s Strategic Priorities to determine appropriate applications to grant intake.
- Assisted with the analysis of the quotes for the Vehicle Maintenance contract.
- Completed the Beaver Creek and Bamfield quarterly billing.
- Added approximately 60 new services to the West Coast Garbage and Recycling program because of an analysis done by the contractor and our Environmental Services department.



Submitted by:

Teri Fong, CPA, CGA, Manager of Finance



MEMORANDUM

To: Board of Directors
From: Environmental Services Department
Meeting Date: May 5, 2017
Subject: Environmental Services Department Staff Report

In addition to day-to-day activities, the Environmental Services Department has been working on for April 2017.

Long Beach Airport

- LBA water repairs and investigation of new source with engineer.
- Planning for the possible new connection to improved source.
- Improved Wifi service sourced at the airport terminal building through Telus.
- Lease renewals and updates- will provide update to committee at end of May.
- Wood salvage operation at weather station
- BC Hydro OLS intrusion mitigation.
- Working on the marketing planning with contractor.

Alberni Valley Regional Airport

- Met with FLNRO re portion of Crown land to NW of AVRA. Discussed tenure options to remove OLS obstacles.
- Met with Island Timberlands to discuss and request access across their private lands to remove OLS obstacles.

Cherry Creek Parks

- Cherry Creek Trail – site visit with contractor, change order plan and review
- Bike BC grant funding – remaining funds approved by Bike BC to extend further down Moore Road, working with the engineer do get quotations for a 110-meter extension of Cherry Creek trails.

Bamfield Water

- Contractor assisted in new check valve installed at the Bamfield Marine service Centre – to provide back flow prevention service.
- South Bamfield Road hydrants install completed.
- MES site visit to review process Bamfield water system with contractor, from intake to other areas of system.
- Miscellaneous work for water treatment plant, contractor, engineer and MOTI.

Alberni Valley Landfill

- Attained Occupant Licence to cut to remove 300m³ of timber.
- Hired biologist to conduct bird assessment.
- Hired contractors to cut, process, and haul timber. Monitored contractors.
- Sold timber.
- Met with FLNRO to discuss long-term tenure options.
- Worked with the landfill engineer on the diversion plans and transfer station layouts.
- Field Review of DL 105.
- Hired RP Bio to assess watercourses on property for DL 105.
- Requested field review from Chipping Contractor to assess for chipping opportunities on DL 105
- Annual reporting completed for 2016 operation

Salmon Beach

- Managed call and complaints regarding removal of the portable toilets.
- Sourced the pump test for the well #10 as a possible potable water source for Salmon Beach.
- Contacted MOTI for updates on the Toquaht Bay Road maintenance plans.
- Worked on emergency pump and haul plans for Salmon Beach costs to present to committee and community.
- Options for sewage field upgrades investigated.
- Options for tree and bush debris reviewed, along with illegal dumping in area.

Beaver Creek Water

- Completed the Infrastructure assessment – will bring to the Beaver Creek Water committee
- Started the DCC bylaw implementation process, will bring to the committee at next meeting.
- Hired labourer for BCWS – returning student employee.

Alberni Inlet Trail

- Reviewed liabilities and requested quotes for Danger Trees Assessments.
- Discussed opportunities with the Thunderbird Fire Crew for trail maintenance.

West Coast Landfill

- Site visit by MES for review of testing procedures with Environmental Service Technician.

General

- Worked on the solid waste diversion grant application for Strategic Priorities Fund the region wide waste initiatives, costing and possible solutions at each site.
- Municipal Insurance Association conference April 20-21.
- SLMP advertisement for open positions
- Met with BC Parks for upcoming year at the boat launch.

Alberni-Clayoquot Regional District
Staff Action Items to the Board of Directors as of May 3, 2017

#	Date	Action Item	Service Area	Priority/ Resources Y/N	Assigned	Target Date	Status/Recommendation
ADMINISTRATION							
1.	July 10/15	Develop: Long term plan for reconciliation	All	Y/N	Reconciliation Comm.	April 2017	Chair to develop a strategy with the Board/ ACRD applying for funding to host C2C Forum
2.	May 27/15	Assessment: Tseshaht First Nation water system expansion to Bell & Stuart roads	D	Y/Y	Andrew	April 2017	Request for update sent from CAO
3.	Sept. 16/15	Continue: Meeting with Tseshaht First Nation to discuss tenure at the AV Landfill	Alberni Valley	Y/Y	Andrew/ Heather	Ongoing	Ongoing
4.	Mar. 22/16	Request: City of Port Alberni contribute matching funds as electoral area Gas Tax Allocation for AV Regional Airport improvements	Alberni Valley	Y/Y	Andrew	April 2017	Referred to EA Directors Committee
5.	Jan. 25/17	Letter: to Toquaht Nation & Yuułu?it?ath Government inviting to participate in the West Coast Multi-Plex service	West Coast	Y/Y	Wendy	April 2017	Toquaht committed, YG considering at next executive meeting, then amending bylaw for consideration by ACRD Board
6.	Feb. 8/17	Work: with BC Transit on a feasibility study for a transit service between Tofino and Ucluelet	West Coast	N/N	Wendy	May	Working with BC Transit on a RFP to retain a consultant to undertake a market/demand analysis in 2017
7.	Feb. 8/17	Provide: support to the first responder transportation issues in Bamfield	A	Y/N	Wendy/ Dan	April	Ongoing – met BCEHS, options provided on training First Responders received & being reviewed
8.	Feb. 22/17	Invite: Island Timberlands to meet with the ACRD Board of Directors to share their draft recreation policy	AV	N/Y		March	Arranging tour in June 2017.

Alberni-Clayoquot Regional District
Staff Action Items to the Board of Directors as of May 3, 2017

#	Date	Action Item	Service Area	Priority/ Resources Y/N	Assigned	Target Date	Status/Recommendation
9.	Mar. 8/17	Investigate: Government grants for the purchase of audio equipment for the boardroom audio	All	Y/Y	Janice	May	Investigating
10.	Mar. 8/17	Draft: Letter to the BC Ambulance Service concerning the lack of emergency transportation services in Bamfield and request they post a crew in Bamfield as soon as possible to address this gap in service	"A" (Bamfield)		Wendy	April	Letter sent – Remove
11.	Mar. 22/17	Submit: Application to UBCM/First Nations Summit Regional Community to Community Forum to host "A Path Forward" Planning Session in the Alberni-Clayoquot Region in 2017	All	Y/Y	Shelli	April	Application submitted - Remove
12.	April 26/17	Draft: letter to the Heritage Society, McLean Mill Society and the AV Chamber of Commerce requesting input on the Friends of Rails to Trails proposal.	Alberni Valley	Y/Y	Janice		Letters sent - Remove
13.	April 26/17	Contact: The Legion to sponsoring an advertisement space in the "Military Service Recognition Book" for a ¼ page (full colour) for the amount of \$ 565.00 including GST.	Alberni Valley	Y/Y	Janice		Done - Remove
14.	April 26/17	Award: Contract to construct an Aluminum Hull Fire/Rescue Boat to Canadian Alberni Engineering Ltd.(CAE) in the amount of \$74,840.00 (plus GST).	"A" (Bamfield)	Y/Y	Janice		Done - Remove
15.	April 26/17	Engage: VDA Architecture Ltd. to undertake the detailed design and costing of Phase 1 – the Arena of the	West Coast	Y/Y	Wendy		Done - Remove

Alberni-Clayoquot Regional District
Staff Action Items to the Board of Directors as of May 3, 2017

#	Date	Action Item	Service Area	Priority/ Resources Y/N	Assigned	Target Date	Status/Recommendation
		West Coast Multiplex project in the amount of \$75,000.00. .					
16.	April 26/17	Engage: Waterhouse Executive Search to assist the ACRD in recruiting a new Chief Administrative Officer.	All	Y/Y	Wendy/ Committee/ Board		Done - Remove
FINANCE							
17.	Sept. 21/16	Meeting: with Long Beach Golf Club regarding lease & outstanding water fees	West Coast	Y/Y	Teri/ Wendy/ Andrew	March 2017	Meeting to be arranged between WC Comm. & LBGC Possibly 1 st week of May
18.	Nov. 9/16	Meeting: with RHD Chair & IH reps regarding end of life program in region	All	Y/Y	Teri/ Shelli	April 2017	RHD Chair met with Island Health rep. on April 26 to give verbal during May RHD meeting.
19.	April 26/17	Prepare for signing: Transit Service Agreement between BC Transit and the ACRD effective April 1, 2017.			Teri		Done - Remove
20.	April 26/17	Prepare for signing: Annual Operating Agreement between BC Transit and the ACRD for the 2017/18 fiscal year.			Teri		Done - Remove
21.	April 26/17	Submit: Asset Management grant application to the Gas Tax SPF Capacity Building			Teri	May 31/17	Gathering info and cost estimates for application. Deadline: June 1, 2017
22.	April 26/17	Amend: The BVFD service to include a capital expenditure of \$25,000 for the purchase of a used fire truck.	"A" (Bamfield)		Teri	Nov. 2017	Purchase in process. Financial Plan Bylaw to be amended in the Fall 2017
ENVIRONMENTAL SERVICES							
23.	Sept. 9/16	Refer to staff: District of Tofino correspondence re: working with Eco West on green infrastructure - Review & report back to WC Comm. & Board	West Coast	N/N	Andrew	March 2017	Included as option in WC Waste Management

Alberni-Clayoquot Regional District
Staff Action Items to the Board of Directors as of May 3, 2017

#	Date	Action Item	Service Area	Priority/ Resources Y/N	Assigned	Target Date	Status/Recommendation
24.	April 13/16	Work: with Huu-ay-aht First Nation/Bamfield Marine Science Centre to develop a plan to combine waste services for the Bamfield Area & arrange a Community Meeting within next 6 months	A	Y/Y	Andrew	Dec 2017	In Progress - Follow-up meeting in June
25.	May 11/16	Invite: Island Health, Island Timberlands, Huu-ay-aht First Nation, Min. FLNRO to meet & discuss watershed management in the interests of water quality	A	Y/N	Andrew/ Heather	May 2017	In Progress
26.	Sept. 21/16	Prepare: Amending Bylaw & RFD to the Board to proceed with RFP's to lease a 2-acre section of land at Long Beach Airport, corner of Lysander & Airport Road	West Coast	Y/Y	Andrew/ Janice		Awaiting zoning bylaw ' RFD @ May 31 st WC Meeting
27.	Sept. 21/16	Proceed: Steller Managements' letter of intent for the development plan for Lots C & D at Long Beach Airport	West Coast	Y/Y	Andrew		Will advertise when zoning addressed & surveying completed for long term leases
28.	Mar. 22/17	Prepare Aircraft Operating Procedures for AVRA.			Mark/Kathy		In progress Summer/Fall completion
29.	Mar. 22/17	Investigate funding opportunities for the ACRD through the Rural Dividend Fund.			Kathy	April 2017	In progress
30.	April 5/17	Arrange a public engagement session in Ucluelet and Tofino regarding the proposed cardboard disposal ban on the West Coast starting on July 1, 2017	West Coast	Y/Y	Andrew/ Kathy	May 2017	In progress. May 18 th meeting for Area C and Ucluelet. Tofino will using letter notifications.
31.	April 26/17	Submit: the ACRD referral response to the Island Corridor Foundation.			Heather		Done - Remove

Alberni-Clayoquot Regional District
Staff Action Items to the Board of Directors as of May 3, 2017

#	Date	Action Item	Service Area	Priority/ Resources Y/N	Assigned	Target Date	Status/Recommendation
32.	April 26/17	Submit: Grant application to the Gas Tax SPF for the Implementation of the Consolidated Strategic Landfill Diversion Program.	All	Y/Y	Andrew		In progress Deadline: June 1, 2017
PLANNING							
33.	May 13/10	Proceed: Subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course following Airport rezoning	West Coast	Y/Y	Mike	March 2017	Options to West Coast Committee in March
34.	Nov. 14/12	Staff direction: Review and make recommendations on the Bamfield Community Hall Society's request to approve & support their proposal to build a new hall	A		Mike		In progress – Waiting for direction from the Hall Committee
35.	May 27/15	Re-designate: major/minor streams within all electoral area official community plan areas	Electoral Areas	Y/Y	Mike	April 2017	Part of OCP amendments
36.	May 27/15	Proceed: Plan for a communal meeting place for Salmon Beach owners to be located on ACRD owned 10, Block 63, Section 49, Clayoquot District, Plan VIP510 as outlined in staff report dated Nov. 20/14 2014	C	Y/Y	Mike/ Luc	Spring 2017	
37.	Oct. 5/16	EA Committee directed staff: Conduct public input sessions to garner community input into options for dealing with short term vacation rentals	Electoral Areas	Y/Y	Mike		Spring 2017
38.	Oct. 12/16	Meeting: Invite wireless communication providers in the region	All	Y/Y	Alex	March 2017	Invitation sent – following up on invite

Alberni-Clayoquot Regional District
Staff Action Items to the Board of Directors as of May 3, 2017

#	Date	Action Item	Service Area	Priority/ Resources Y/N	Assigned	Target Date	Status/Recommendation
		to provide an update on plans in the region					
39.	Nov. 9/16	Sign: Climate Action Charter & include cost implications in 2017 Budget	All	Y/N	Mike	April 2017	Signed – Staff report prepared for April
40.	Nov. 16/16	Forward: PRNP Traverse Trail plan to the Regional Parks & Trails Advisory Committee & investigate linking the trail from Ucluelet & Tofino	West Coast	Y/Y	Mike	March 2017	McElhanney preparing cost estimates.
41.	Feb. 22/17	Enter: into discussions with owner of DL 130 & DL 60, Lot 2 VIP64541 to provide a road access agreement to the property in exchange for a height restriction covenant to be placed on the two sections of land within the OLS of the AV Regional Airport	AV	Y/Y	Mike/Heather	April 2017	In progress
42.	Mar. 8/17	Enter into: two (2) year agreement with the District of Tofino to provide building inspection services	Tofino	N/Y	Mike		Signed by ACRD and sent for endorsement by Dist. of Tofino
43.	April 26/17	Submit: Grant application to the Gas Tax SPF for the Pacific Traverse Trail connection to the existing District of Tofino trail and Ucluelet / Long Beach Multi-Use Path.	West Coast		Mike/Heather		In progress Deadline: June 1, 2017

Electoral Areas: “A” (Bamfield), “B” (Beaufort), “C” (Long Beach), “D” (Sproat Lake), “E” (Beaver Creek), “F” (Cherry Creek)



MEMORANDUM

To: Board of Directors
From: Teri Fong, CPA, CGA, Manager of Finance
Date: April 28, 2017
Subject: Tseshaht Market Sani-Station

At the April 27, 2016 Board of Directors meeting a grant-in-aid was awarded to the Tseshaht First Nation to support the development of a Sani-station at the Tseshaht Market. The grant was from funding that had been set aside many years ago to support the redevelopment of a Sani-station in the area. This project recently started and Joanne Sutherland of the Tseshaht Market provided the attached update to describe the Sani-station.

Staff recently provided the grant funding of \$28,850.71 to the Tseshaht Market.

Submitted by: _____

Teri Fong, CPA, CGA, Manager of Finance



Tseshah Market

April 26, 2017

Alberni –Clayoquot Regional District
3008 – 5th Ave.
Port Alberni, B.C.
V9Y 2E3

Attention: Teri Fong, CPA, CGA
Manager of Finance

Hello Teri,

Recently the Tseshah Market began construction of a sani-station for public use. The project is well underway, and we expect it to be complete and ready for use by the May 2017 long weekend.

The sani-station is located at the rear of the store and we will be providing a paved “resting area” for RV’s that is safe from the main traffic at the front of the store. (See attached engineer plans).

We are excited to say that our sani-station will be also be incorporating a “rain garden” as opposed to only using a “catch basin”. Rain Gardens benefit both people and the natural environment by filtering pollutions mixed in water runoff, resupplying groundwater by allowing clean water to slowly soak into the earth, maintaining stream flows during summer months and providing habitat for butterflies, birds and other creatures (See attached description).

We appreciate the funds that AVRC is providing to help us bring this much needed service to the Sproat Lake and surrounding area.

If you have any questions please don’t hesitate to give us a call @ 250-724-3944 and ask for Claudine Watts - manager, or myself, Joanne Sutherland – bookkeeper.

Thank you,

Joanne Sutherland

Joanne Sutherland, Bookkeeper
Tseshah Market

Rain Gardens

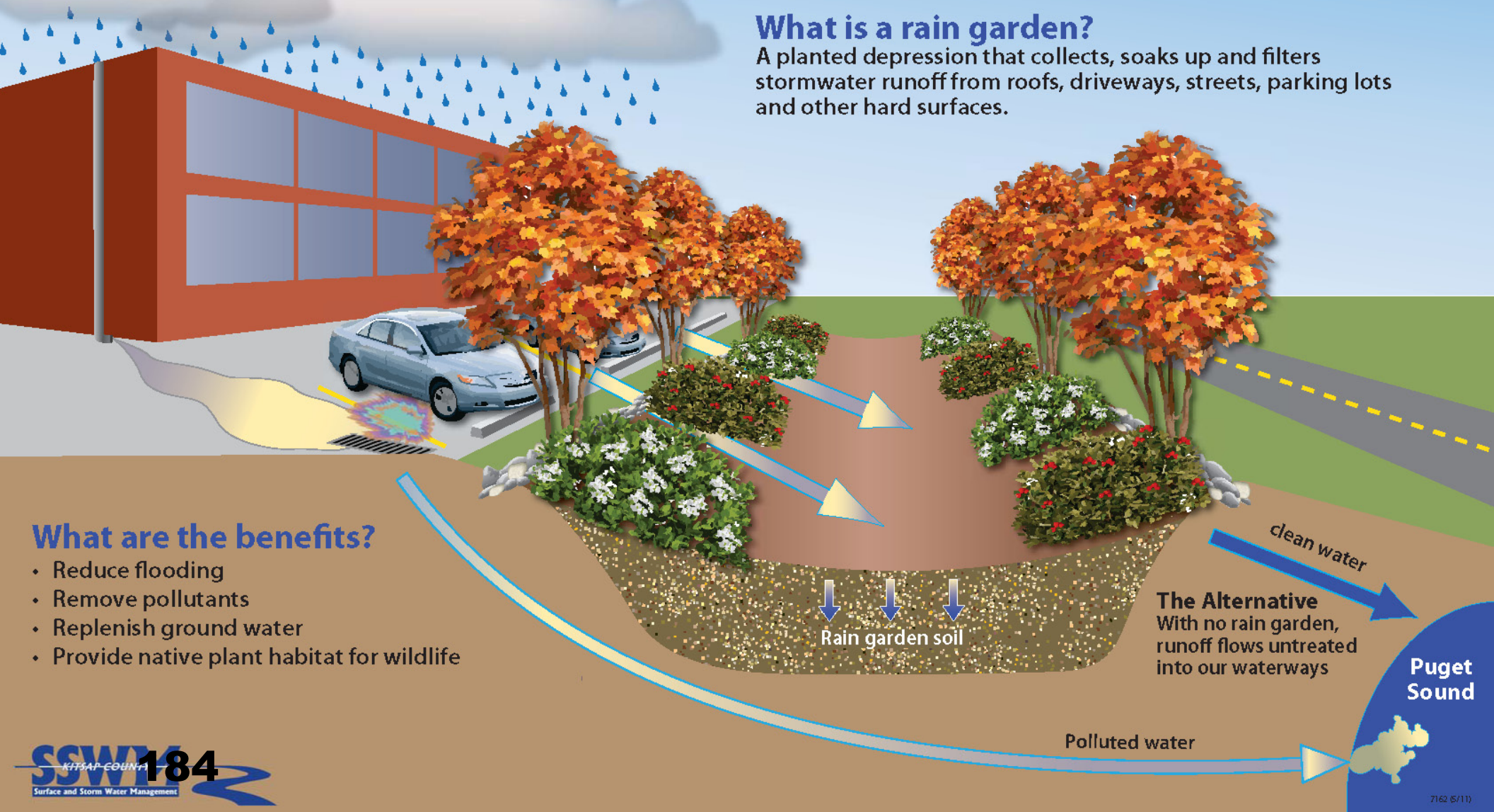
Soak Up and Slow Down Water to Reduce Runoff

What is a rain garden?

A planted depression that collects, soaks up and filters stormwater runoff from roofs, driveways, streets, parking lots and other hard surfaces.

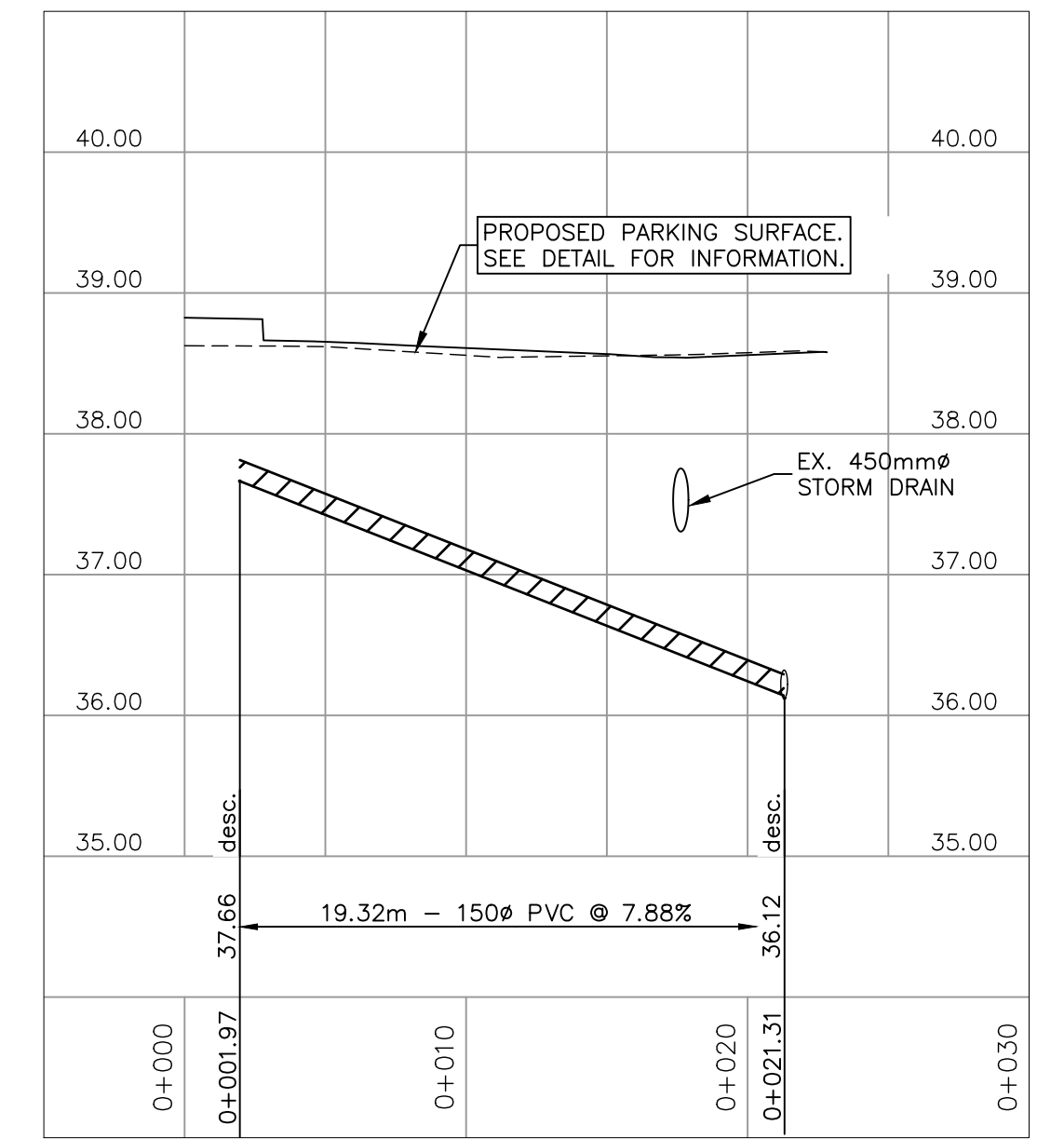
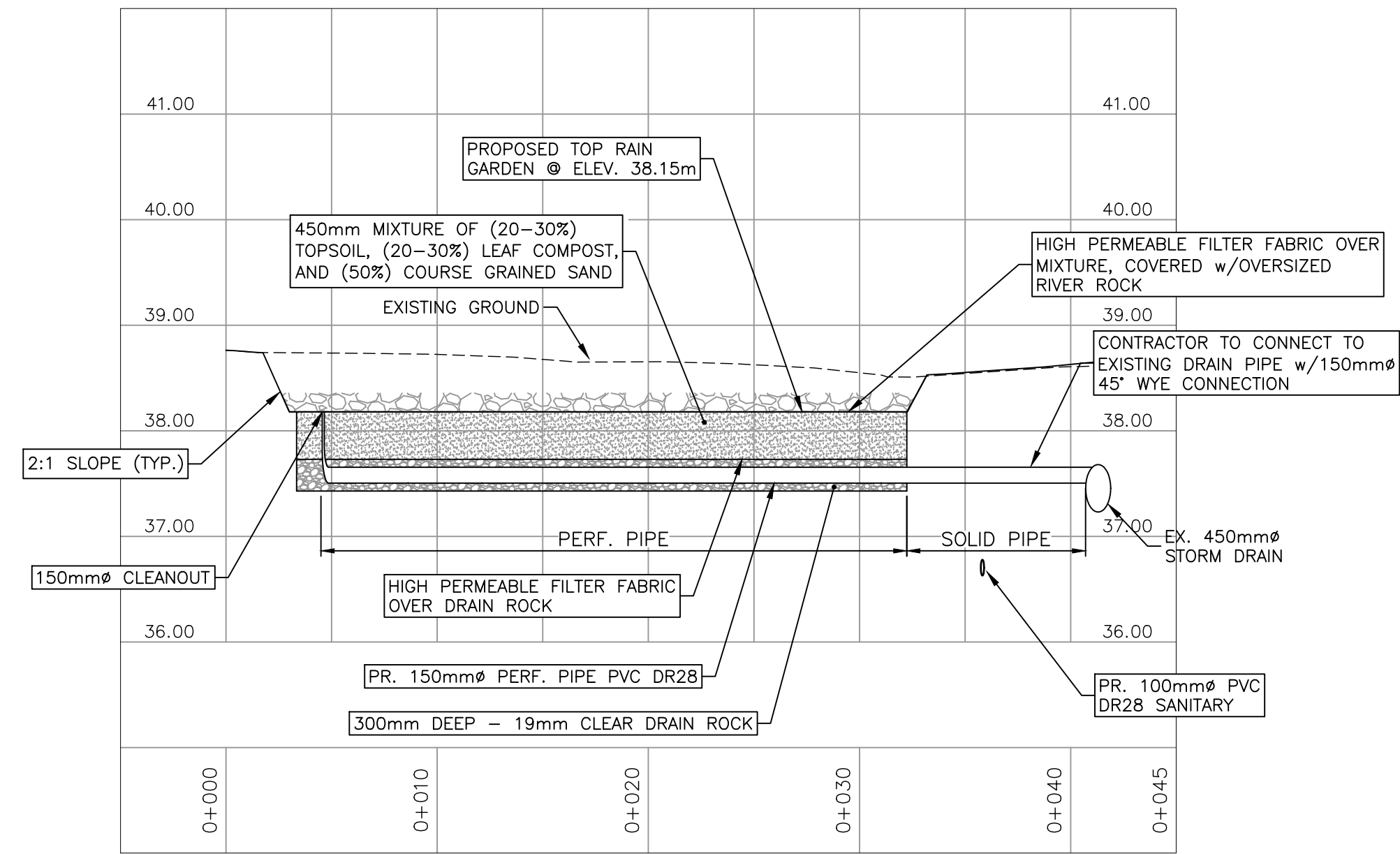
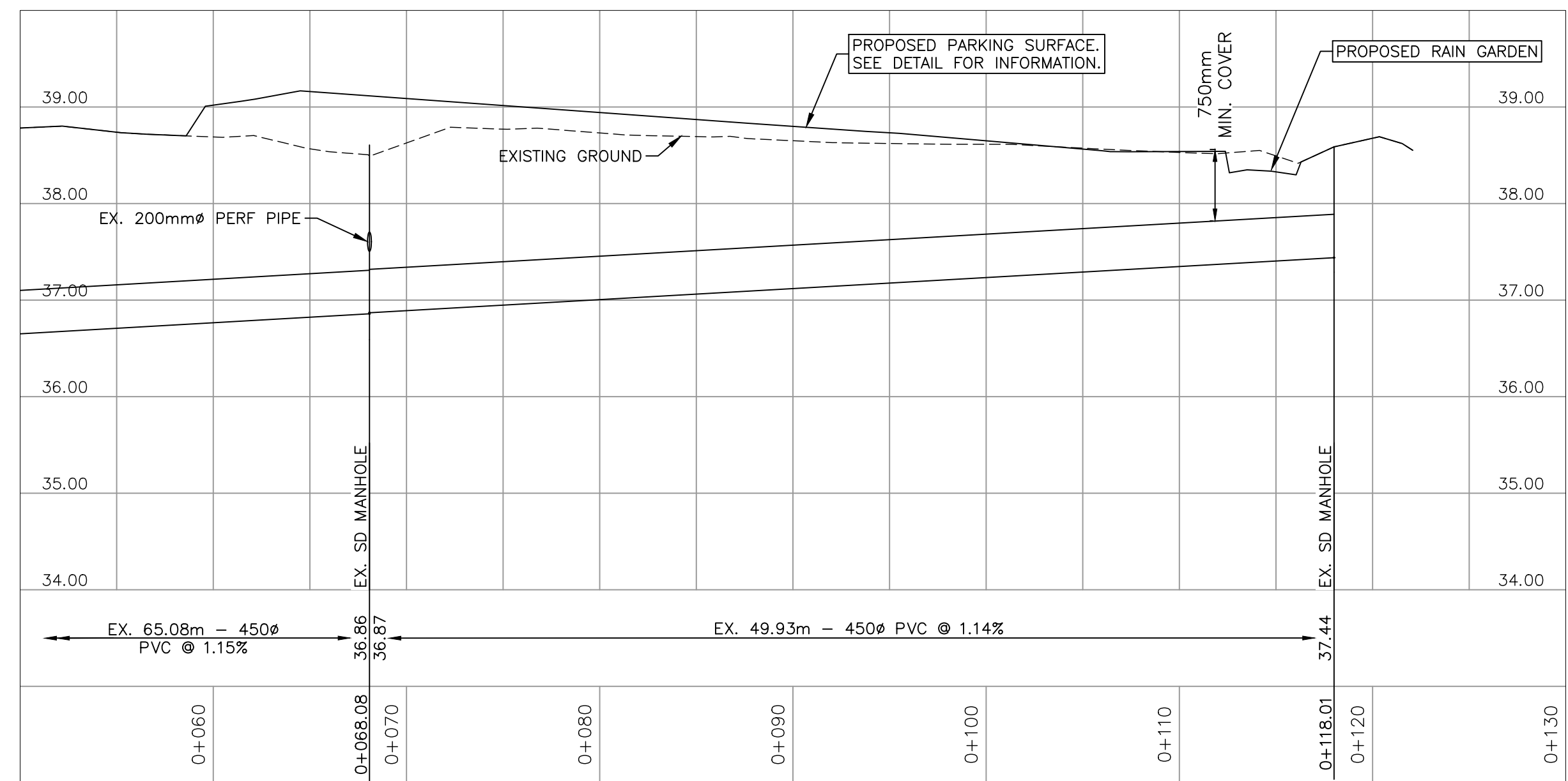
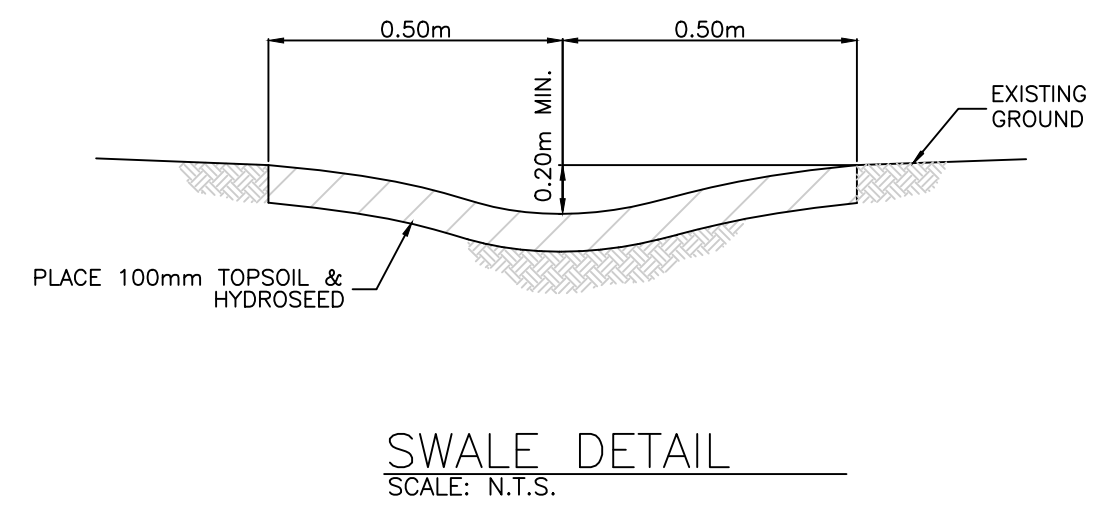
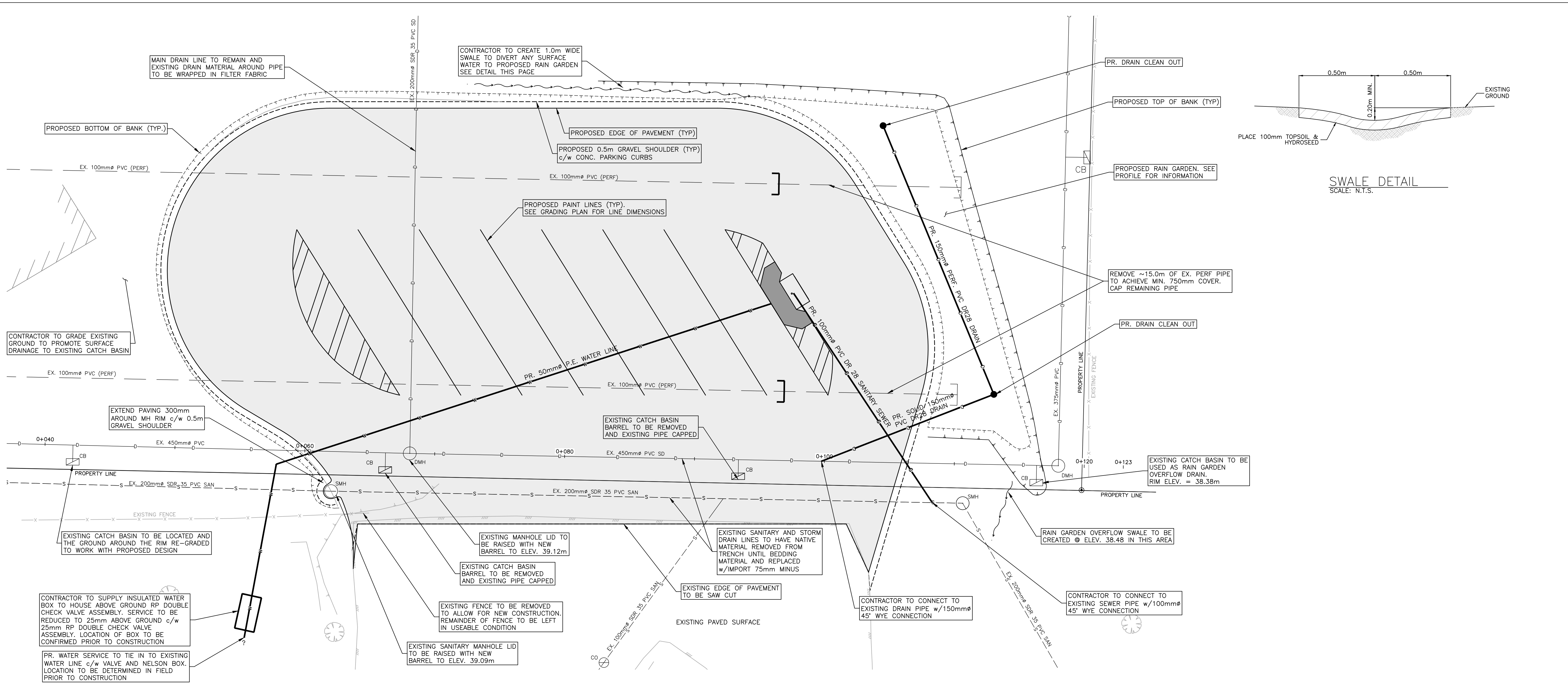
What are the benefits?

- Reduce flooding
- Remove pollutants
- Replenish ground water
- Provide native plant habitat for wildlife



The Alternative
With no rain garden,
runoff flows untreated
into our waterways

Puget
Sound



S:\3399 TSESHAHT MARKET San Dump-RV Parking\Drawing\Rev - CM3399 REV.C.dwg Apr 04, 2017 3:37:13pm

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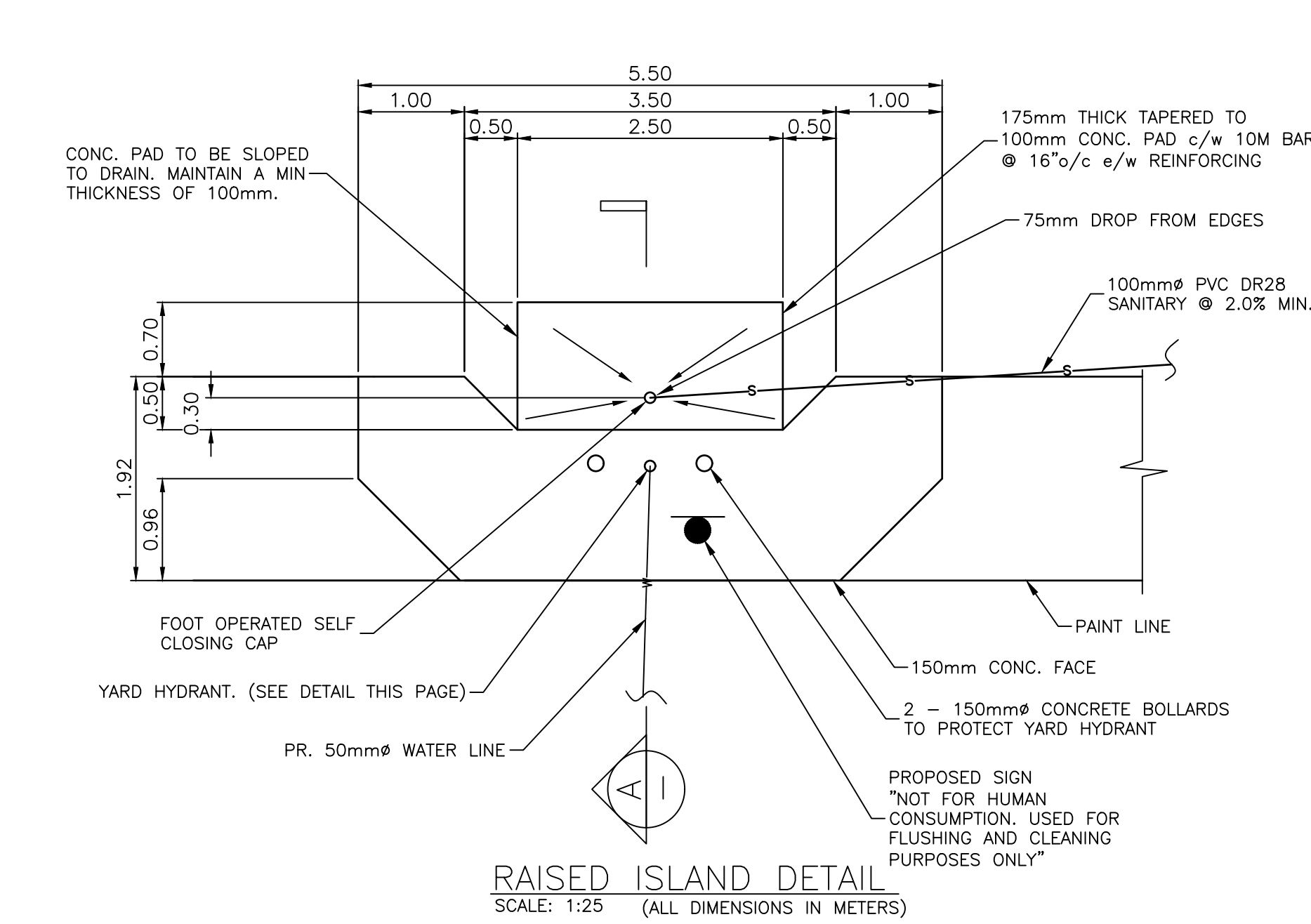
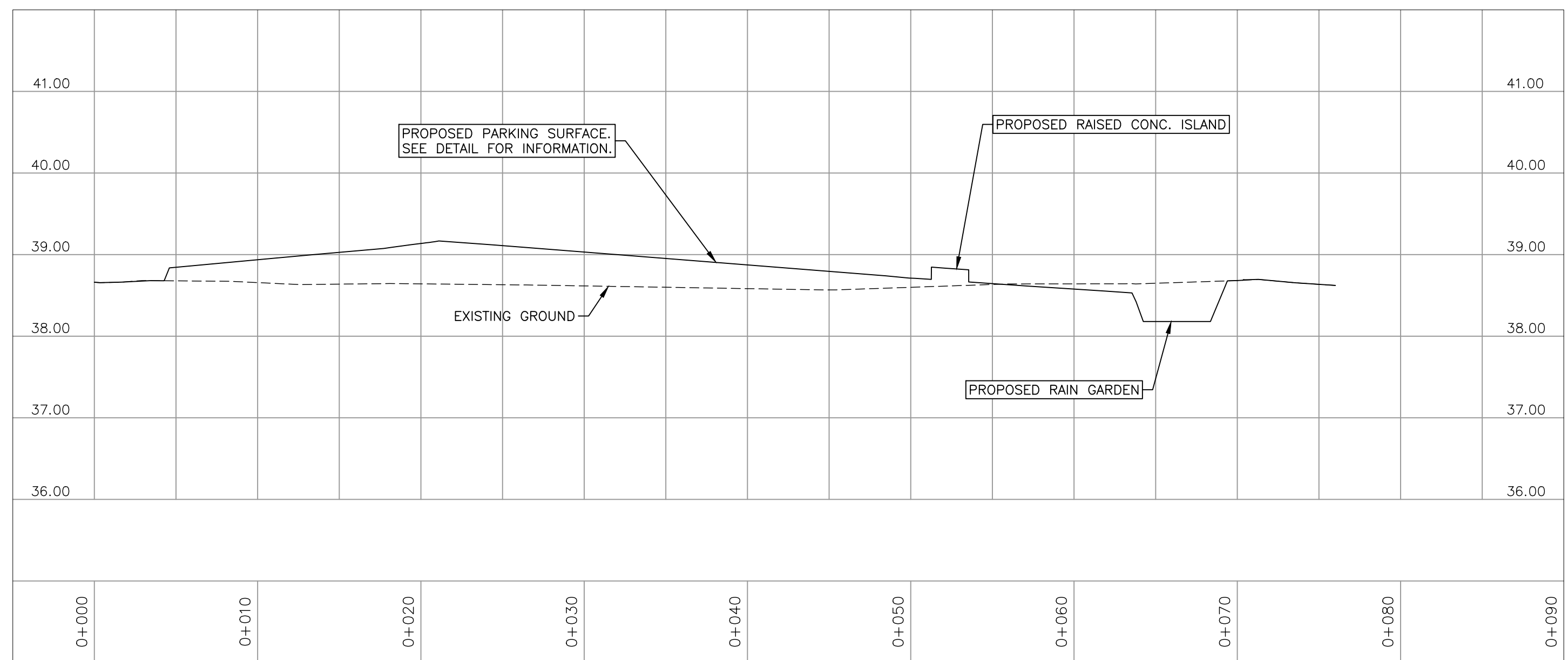
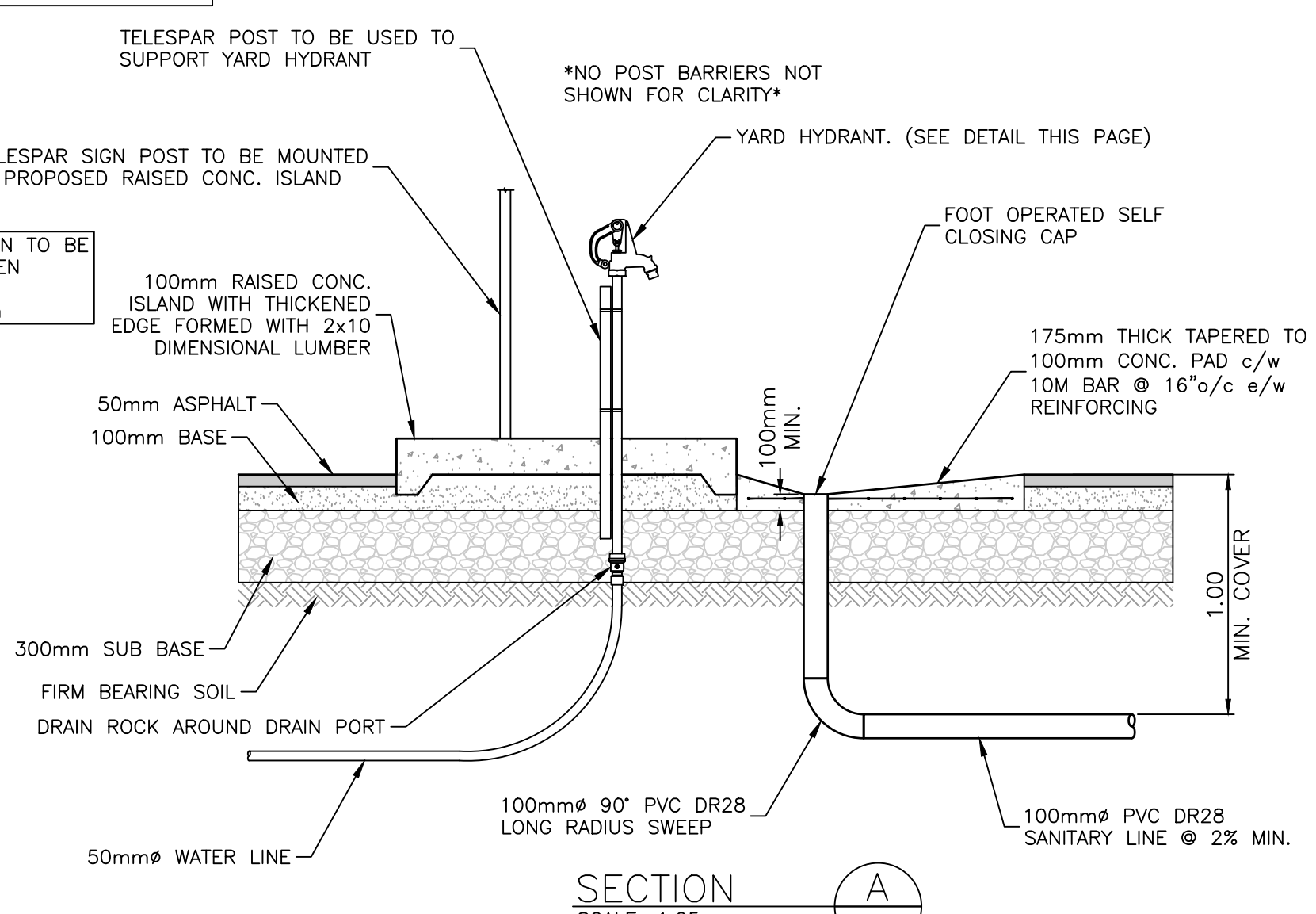
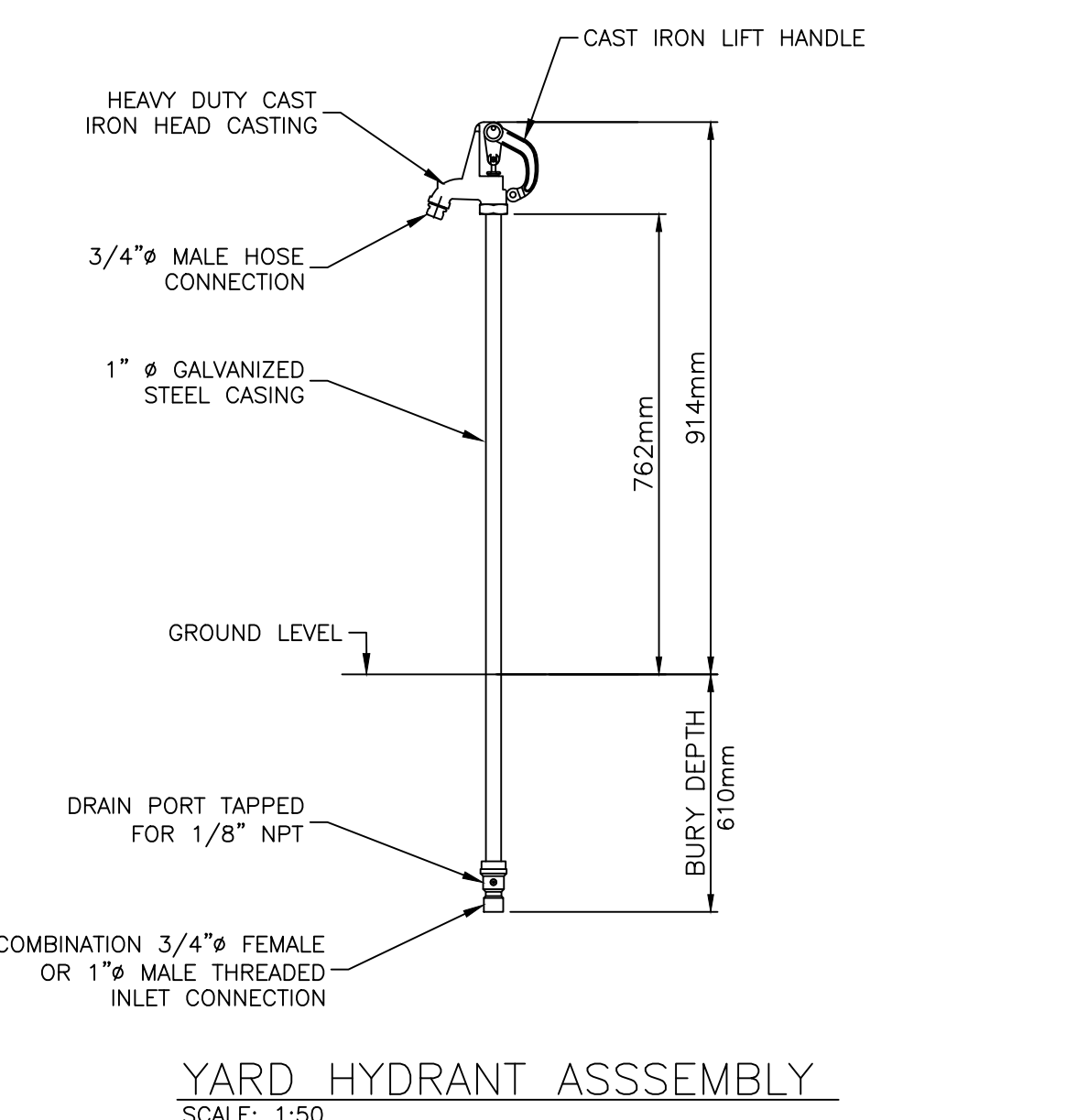
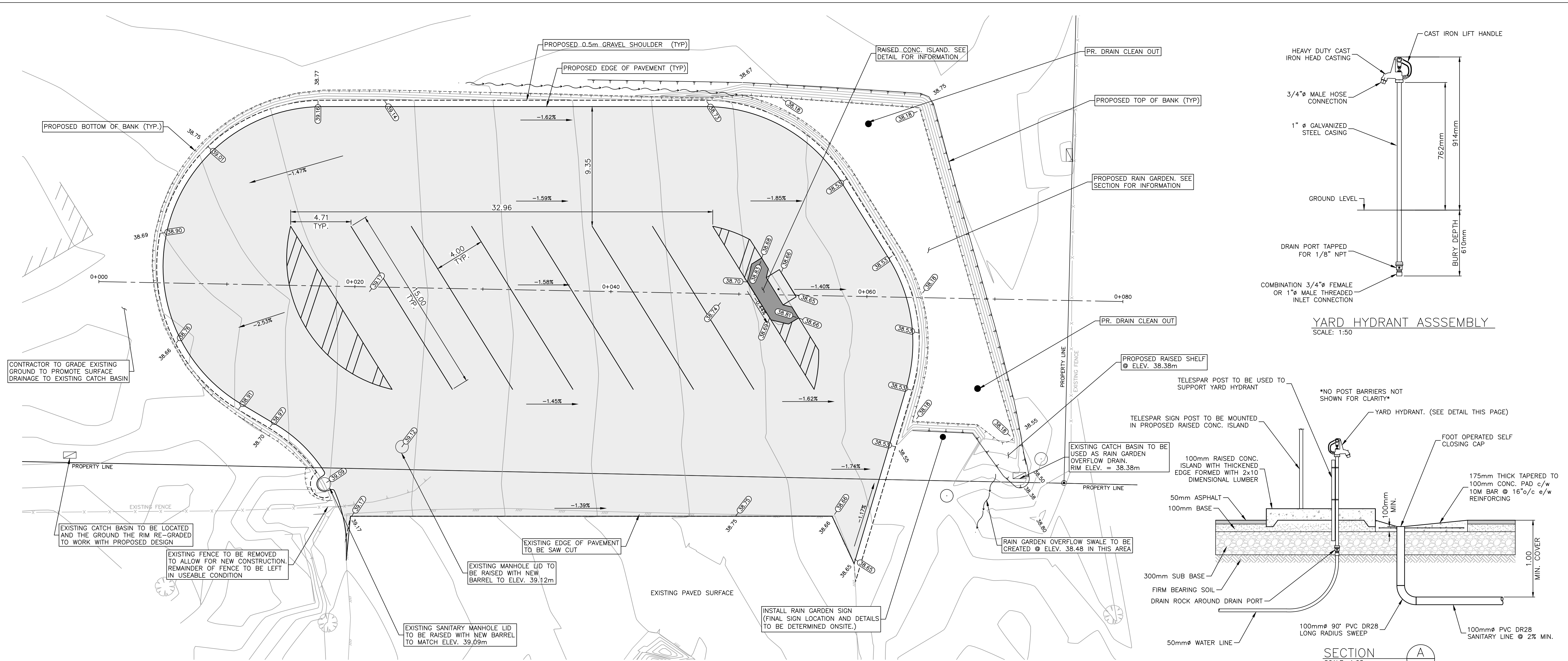
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B	ISSUED FOR REVIEW	2017/03/31	CJM	ML	SCALE:	AS NOTED	
A	ISSUED FOR REVIEW	2017/03/22	CJM	ML	FIELD BOOK No.		

DESIGN:	ML
DRAWN:	CJM
CHECKED:	ML
APPROVED:	

McGILL & ASSOCIATES ENGINEERING LTD.
 4610 ELIZABETH STREET
 PORT ALBERNI, B.C., V9Y 6L7
 Tel: (250) 724-3400 Fax: (250) 724-4400
 E-mail: office@mcgilleng.com

TSESHAHT MARKET
SANIDUMP & RV PARKING
UNDERGROUND WORKS

SHEET No.	C01
1 OF 2	REV. C
DRAWING No.	3399-C01



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				CHECKED: ML
				APPROVED:
C	ISSUED FOR CONSTRUCTION	2017/04/04	CJM ML	DATE: APRIL 2017
B	ISSUED FOR REVIEW	2017/03/31	CJM ML	SCALE: AS NOTED
A	ISSUED FOR REVIEW	2017/03/22	CJM ML	FIELD BOOK No.
No.	REVISION DESCRIPTION	DATE	BY	APP'D
				DWG File Name M3399.DWG
				SEAL

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TSESHAHT MARKET
SANIDUMP & RV PARKING
GRADING PLAN AND DETAILS

SHEET No.	C02	
	2 OF 2	REV. C
DRAWING No.	3399-C02	