



# Alberni-Clayoquot Regional District

## BOARD OF DIRECTORS MEETING

WEDNESDAY, OCTOBER 25, 2017, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

### LATE AGENDA

PAGE #

1. **CALL TO ORDER**

Recognition of Traditional Territories.

2. **APPROVAL OF AGENDA**

*(motion to approve, including late items requires 2/3 majority vote)*

Late Item:

- 8.d **Request for Decision regarding Community Emergency Preparedness Fund Grant Application – Union of British Columbia Municipalities.**

3. **DECLARATIONS**

*(conflict of interest or gifts exceeding \$250 in value as per section 106 of the Local Government Act)*

4. **ADOPTION OF MINUTES**

- a. **Board of Directors Meeting – October 11, 2017**

5-19

*THAT the minutes of the Board of Directors meeting held on October 11, 2017 be adopted.*

- b. **West Coast Committee Meeting – October 4, 2017**

20-23

*THAT the minutes of the West Coast Committee meeting held on October 4, 2017 be adopted.*

5. **PETITIONS, DELEGATIONS & PRESENTATIONS (10 minute maximum)**

- a. **Presentation: Charity Hallberg Dodds, Planning Assistant, 10 Years of Service**

- b. **Inspector Brian Hunter, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for July – September, 2017.**

24-26

- c. **Mr. Steve Gray, regarding Rezoning Application # RD17006, 10437 Lakeshore Road, Klehkoot Marina.**

- d. **Mr. Craig Casavant, regarding Rezoning Application # RD17006, 10437 Lakeshore Road, Klehkoot Marina.**

**6. CORRESPONDENCE FOR ACTION**

- a. **REQUEST FOR BOUNDARY EXTENSION** **27-28**  
City of Port Alberni, October 17, 2017, Request from Property Owner of Lot A, (DD EP41630) District Lot 152, Alberni District Plan 7451 Except Part in Plan VIP52692 (3376 Johnston Road); and Lot A, District Lot 152, Alberni District, Plan VIP57061 (3386 Johnston Road) to be included within City Boundaries.

Possible Motion:

*THAT the Alberni-Clayoquot Regional District Board of Directors support the extension of the City of Port Alberni boundaries to include Lot A, (DD EP41630) District Lot 152, Alberni District Plan 7451 Except Part in Plan VIP52692 (3376 Johnston Road); and Lot A, District Lot 152, Alberni District, Plan VIP57061 (3386 Johnston Road).*

**7. CORRESPONDENCE FOR INFORMATION**

- a. **MINISTRY OF AGRICULTURE** **29**  
Appointment to Alberni-Clayoquot Regional District Fisheries Resource Committee
- b. **E-COM 9-1-1** **30-33**  
Update of all Telephone and Mobile Wireless Companies Networks
- c. **GOVERNMENT OF CANADA** **34-37**  
Ocean Protection Plan in British Columbia Engagement Session

*THAT the Board of Directors receive items a-c for information.*

**8. REQUEST FOR DECISIONS & BYLAWS**

- a. **REQUEST FOR DECISION** **38-43**  
Bylaw E1056-1, West Coast Multiplex Service Area Amendment, 2017 - Adoption

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt bylaw E1056-1 cited as "West Coast Multiplex Service Area Amendment, 2017.*

- b. **REQUEST FOR DECISION** **44-57**  
Board Strategy Session – December 2017

*THAT the Alberni-Clayoquot Regional District Board of Directors agree to conduct a one-day strategic planning session in December 2017 for the purpose of reviewing the Board's Strategic Priorities.*

- c.       **REQUEST FOR DECISION** **58-75**  
          Conflict of Interest & Legal Advice for Conflict of Interest Policies

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt the following policies as presented:*

- *Conflict of Interest Policy*
- *Legal Advice for Potential Conflict of Interest Policy*

- d.       **LATE ITEM: REQUEST FOR DECISION**  
          Community Emergency Preparedness Fund Grant Application - UBCM

*THAT the Board of Directors authorize the CAO to submit an application to UBCM for the Community Emergency Preparedness Fund for \$150,000.00 to prepare flood mapping for the Stamp, Sproat, and Somass River system.*

**9.       PLANNING MATTERS**

**10.      REPORTS**

**10.1    STAFF REPORTS**

- a.       Staff Action Items Report – October 19, 2017 **76-84**  
b.       Meeting Schedule – November 2017 **85**

*THAT the Board of Directors receives the Staff Reports a-b.*

**10.2    COMMITTEE REPORTS**

**10.3    MEMBER REPORTS**

- a.       9-1-1 Corporation – J. McNabb  
b.       Vancouver Island Regional Library - L. Banton  
c.       Central West Coast Forest Society – T. Bennett  
d.       Alberni Valley Chamber of Commerce – Jack McLeman  
e.       Coastal Community Network – T. Bennett/D. St. Jacques  
f.       West Island Woodlands Advisory Group –M. Kokura  
g.       Island Coastal Economic Trust – J. Jack

- h. Air Quality Council, Port Alberni – K. Wyton
- i. West Coast Aquatic Board – T. Bennett/K. Wyton
- j. Association of Vancouver Island & Coastal Communities – P. Cote
- k. Beaver Creek Water Advisory Committee – J. McNabb
- m. Other Reports

*THAT the Board of Directors receives the Member Reports.*

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

**13. QUESTION PERIOD**

**14. IN CAMERA**

*Motion to close the meeting to the public as per section*

- i. 90 (1) (a) of the Community Charter: Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the Regional District or another position appointed by the Regional District;*
- ii. 90 (1) (c) of the Community Charter: Labour relations or other employee relations.*

**15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

**16. ADJOURN**

**Next Board of Directors Meeting: Wednesday, November 8, 2017, 1:30 PM  
Regional District Board Room**



## REQUEST FOR DECISION

**To:** ACRD Board of Directors  
**From:** Mike Irg Manager of Planning and Development  
**Meeting Date:** October 25, 2017  
**Subject:** Community Emergency Preparedness Fund Grant Application -UBCM

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### **Recommendation:**

That the Board of Directors authorize the CAO to submit an application to UBCM for the Community Emergency Preparedness Fund for \$150,000.00 to prepare flood mapping for the Stamp, Sproat, and Somass River system.

### **Desired Outcome:**

To have up to date and accurate flood mapping for the Stamp, Sproat, and Somass River system in order to manage, plan and mitigate flood risks along this river system.

### **Summary:**

There have been a number of flood events that have affected residential areas and transportation infrastructure, specifically closing Highway 4. This river system is managed through a dam on Great Central Lake and a weir on Sproat Lake, both of which are owned by Catalyst. Members of the community have requested that the weir on Sproat Lake be removed for the fall and winter.

Accurate, current flood mapping would enable significantly improved management of the river system to mitigate the impact from flooding to both upstream and downstream residents and landowners.

### **Time Requirements – Staff & Elected Officials:**


Applying for the grant and managing the work will require staff time and resources.

### **Financial:**

The grant is for up to \$150,000.00. Staff time would be allocated through planning and emergency preparedness.

### **Policy or Legislation:**

Board authorization is required prior to submitting this funding application.

Submitted by:   
Mike Irg, MCIP, RPP, Manager of Planning & Development

Approved by:   
Douglas Holmes, BBA, CPA, CA, Chief Administrative Officer