



## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Andrew McGifford, CPA, CGA, Manager of Environmental Services

**Meeting Date:** June 28, 2017

**Subject:** Special meeting request - Alberni Valley Regional Airport (AVRA) – Northwest OLS Roads tender

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**Recommendation:**

***THAT the ACRD Board of Directors call a Special Board of Directors meeting for Wednesday, July 12, 2017 at 1:30 pm in the ACRD Board Room to review and consider the Alberni Valley Regional Airport Northwest OLS Roads tender.***

**Desired Outcome:**

To provide staff with the required time to investigate all options for the board to consider regarding the tenders received for the Northwest OLS Roads as part of the AVRA runway expansion project.

**Summary:**


Staff recently conducted the AVRA Northwest OLS Road tender and it closed on Thursday, June 22, 2017. The bids received are significantly over budget and as a result, staff is working with the engineer to determine options to remove provisional items as well as identifying other funding sources for the amount that is over the budget.

At the proposed July 12, 2017 meeting, staff will present the tender results with an explanation of why the project has come in over budget. Staff will also present all the options available in order to complete this essential component of the AVRA expansion project and will ensure the best course of action is identified to live within the financial capabilities of the AVRA service area, now and into the future. Staff are investigating both removing components of the project as well as other funding opportunities.

**Options Considered:**

A late item for the June 28, 2017 Board of Directors meeting was considered but staff wish to be provide the directors the time required to properly review the options and not rush into this decision. Unfortunately, the decision cannot wait until July 26 (the next board meeting) as the work is estimated to take two and a half months to complete and that will be stretching the weather window to complete the runway expansion project.

Submitted by:   
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Andrew McGifford, CPA, CGA, Manager of Environmental Services

Approved by:   
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Wendy Thomson, Acting Chief Administrative Officer