



# Alberni-Clayoquot Regional District

## RECONCILIATION COMMITTEE MEETING

WEDNESDAY, JANUARY 27, 2016, 10:00 AM

Regional District Board Room, 3008 5<sup>th</sup> Avenue, Port Alberni, BC

### AGENDA

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<b>1. <u>CALL TO ORDER</u></b>	
Recognition of Traditional Territories.	
<b>2. <u>ELECTION OF CHAIRPERSON FOR 2016</u></b>	
<b>3. <u>APPROVAL OF AGENDA</u></b> <i>(motion to approve, including late items requires 2/3 majority vote)</i>	
<b>4. <u>MINUTES</u></b>	
a. <b>Reconciliation Committee Meeting - July 8, 2015.</b>	<b>2-4</b>
<i>THAT the minutes of the Reconciliation Committee meeting held on July 8, 2015 be adopted.</i>	
b. <b>Reconciliation Committee Meeting with the Port Alberni Friendship Centre - Notes for meeting held October 20, 2015</b>	<b>5</b>
<i>THAT the meeting notes for the Reconciliation Committee meeting with the Port Alberni Friendship Centre held on October 20, 2015 be received.</i>	
<b>5. <u>DELEGATIONS</u></b>	
a. <b>Deb Foxcroft, NTC President – Discussion on Reconciliation</b>	
<b>6. <u>REPORTS</u></b>	
a. <b>Review and Reconfirm of Terms of Reference for the Reconciliation Committee</b>	<b>6-7</b>
b. <b>Review of Reconciliation Activities to date</b>	
c. <b>Next Steps</b>	
<b>7. <u>ADJOURN</u></b>	



# Alberni-Clayoquot Regional District

## MINUTES OF THE RECONCILIATION COMMITTEE MEETING HELD ON WEDNESDAY, JULY 8, 2015

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**DIRECTORS PRESENT:** Josie Osborne, Mayor, District of Tofino  
Penny Cote, Director, Electoral Area "D" (Sproat Lake)  
Mike Ruttan, Mayor, City of Port Alberni  
Tony Bennett, Director, Electoral Area "C" (Long Beach) (via teleconference)

**STAFF PRESENT:** Wendy Thomson, Manager of Administrative Services

### 1. CALL TO ORDER

Director Cote chaired the meeting and called the meeting to order at 10:49 am.

The Chairperson recognized the meeting this morning being held in the Tseshaht First Nation and Hupacasath First Nation traditional territories.

### 2. APPROVAL OF AGENDA

*MOVED: Director Ruttan*

*SECONDED: Director Osborne*

*THAT the agenda be approved as circulated.*

**CARRIED**

### 3. ADOPTION OF MINUTES

#### a. **Reconciliation Committee Meeting – November 13, 2014**

*MOVED: Director Ruttan*

*SECONDED: Director Bennett*

*THAT the minutes of the Reconciliation Committee meeting held on November 13, 2014 be adopted.*

**CARRIED**

### 4. REPORTS

#### a. **Terms of Reference – ACRD Reconciliation Committee**

The Committee reviewed the draft terms of reference for the ACRD Reconciliation Committee.

*MOVED: Director Bennett*  
*SECONDED: Director Ruttan*

*THAT the Committee approve the draft terms of reference as amended and forward for approval by the ACRD Board of Directors.*

**CARRIED**

**b. NTC letter – Call for Action on TRC Recommendations**  
 (Referred from the June 10<sup>th</sup> ACRD Board Meeting)

*MOVED: Director Bennett*  
*SECONDED: Director Ruttan*

*THAT this correspondence be received.*

**CARRIED**

**5. NEXT STEPS**

The Committee discussed next steps.

*MOVED: Director Bennett*  
*SECONDED: Director Ruttan*

*THAT the Reconciliation Committee recommends that the ACRD Board of Directors:*

- a. Forward a letter to the Council of Ha'wiih requesting a meeting to provide an update on reconciliation activities of the ACRD Board and to explore ways the Regional District can support the recommendations coming out of the Truth and Reconciliation Canada report dated June 2, 2015 within the Alberni-Clayoquot region.*
- b. Forward a letter to the Port Alberni Friendship Centre following up from the last meeting with ACRD Reconciliation Committee and extend an invitation to meet again in order for the Committee to provide an update on activities and to explore future opportunities for reconciliation initiatives.*

**CARRIED**

**6. ADJOURN**

*MOVED: Director Ruttan*  
*SECONDED: Director Cote*

*The meeting adjourned at 11:42 am.*

**CARRIED**

Certified Correct:

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Penny Cote,  
Chairperson

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Wendy Thomson,  
Manager of Administrative Services

Reconciliation Meeting – Friendship Centre

October 20, 2015 – Meeting Notes

Representing ACRD: Tony Bennett, Penny Cote, Mike Ruttan

**Suggestions from Friendship Centre Board:**

1. Reach out to Elders at Friendship Centre Elders luncheon
2. Possible presentation at AGM
3. Upcoming meeting, November 12, 12:00, looking for approx. \$1,000,000; suggestions welcome
4. Youth Services department – looking for partnerships
5. Education and training – seeking letters of support, ideas for sources of funding
6. Their funding is being squeezed and they need and welcome any suggestions
7. The ACRD Board is welcome to attend any event hosted by and/or at the Friendship Centre
8. Looking for volunteer experts to help with proposal writing and research
9. Looking for in-kind assistance to support grant applications
10. Special invitation to the December 10<sup>th</sup> Christmas luncheon



## **Alberni-Clayoquot Regional District**

### **Terms of Reference Reconciliation Committee**

#### **1. Purpose**

- 1.1 The Alberni-Clayoquot Regional District (ACRD) has formed the Reconciliation Committee which advise the ACRD on matters relating to building and maintaining relationships with Nuu-chah-nulth First Nations and Aboriginal First Nations in Canada.

#### **2. Duties/Mandate**

- 2.1 The Reconciliation Committee advises the ACRD Board on matters relating to reconciliation, building and maintaining relationships among Aboriginal peoples and all Canadians – relationships built on a foundation of openness, dignity, understanding and hope.
- 2.2 To achieve this objective, the Reconciliation Committee will undertake the following activities:
- a. Consider the matter of reconciliation and the relevance to the ACRD.
  - b. Reach out to all the First Nations communities within the ACRD.
  - c. Provide recommendations to the Board on specific actions.
  - d. Help to implement activities.
  - e. Provide advice on communications, education, specific actions with respect to the services of the ACRD.

#### **3. Membership**

- 3.1 In order to provide representation, membership on the Committee is made up of ACRD Directors.

#### **4. Appointment and Term**

- 4.1 The appointment and term of Committee Members coincides with the Directors appointment or elected term on the ACRD Board of Directors.
- 4.2 Committee appointments are confirmed by the Chair of the Board at the Regular ACRD Board of Directors Meeting in January of each year.

**5. Committee Chair**

- 5.1 The Committee will elect a Chair and Vice-Chair from amongst its Members at the first meeting of each year.

**6. Meeting Procedures**

- 6.1 Meetings of the Committee shall be held quarterly or at the call of the Committee Chairperson. The yearly Committee meeting schedule will be developed and approved by the Board at the first Board meeting in January of each year.
- 6.2 A quorum for a meeting of the Committee shall be the majority of the Members of the Committee.
- 6.3 Meetings of the Committee shall be conducted and held in accordance with the Regional District's Procedure Bylaw.

**7. Reporting to the Board**

- 7.1 The Committee Chair will report to the ACRD Board on the activities of the Committee.
- 7.2 Recommendations from the Committee to the Board must be adopted by the Committee prior to presentation to the ACRD Board.

**8. Resources**

- 8.1 On behalf of the Committee, the CAO or his/her designate will provide advice and professional assistance to the Committee including writing letters, preparing reports to the ACRD Board.
- 8.2 ACRD Administrative staff will provide support to the Committee including preparing agendas, recording the minutes of meetings and ensuring Committee agenda's, minutes etc. are circulated electronically to all Members.

**9. 2016 Reconciliation Committee**

- Tony Bennett
- Penny Cote
- Josie Osborne
- Mike Ruttan

Approved by the ACRD Board:	July 22, 2015
Revised by the Board:	