



# Alberni-Clayoquot Regional District

## BOARD OF DIRECTORS MEETING WEDNESDAY, MAY 11, 2016, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

### AGENDA

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	PAGE #
<b>1. <u>CALL TO ORDER</u></b>	
<b>Recognition of Traditional Territories.</b>	
<b>2. <u>APPROVAL OF AGENDA</u></b> <i>(motion to approve, including late items required 2/3 majority vote)</i>	
<b>3. <u>DECLARATIONS</u></b> <i>(conflict of interest or gifts)</i>	
<b>4. <u>ADOPTION OF MINUTES</u></b>	
a. <b>Board of Directors Meeting – April 27, 2016</b>	6-15
<i>THAT the minutes of the Board of Directors meeting held on April 27, 2016 be adopted.</i>	
b. <b>Bamfield Water Committee – April 21, 2016</b>	16-18
<i>THAT the minutes of the Bamfield Water Committee meeting held on April 21, 2016 be adopted.</i>	
<b>5. <u>PETITIONS, DELEGATIONS &amp; PRESENTATIONS (10 minute maximum)</u></b>	
a. <b>Jeremy Dunn, Executive Director of the BC Salmon Farmers Association, Presenting the Associations first ever published Sustainability Progress Report and update on the Marine Environmental Research Program.</b>	19-52
b. <b>Megan Warrender, Welcome Wagon, Introduction of Services offered.</b>	
c. <b>Rob Anderson, CPA, CA, R. Anderson &amp; Associates, ACRD and ACRHD 2015 Financial Statement Presentation.</b>	53-89
<i>THAT the Alberni–Clayoquot Regional District Board of Directors approve the 2015 Audited Financial Statements for the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District as presented.</i>	

**6. CORRESPONDENCE FOR ACTION**

- a. **REQUEST FOR NOISE EXEMPTION FROM NOISE BYLAW NO. R1024.** 90  
Alberni Valley Regatta Association, April 26, 2016, requesting a noise exemption for the dates of July 14, 15, 16, and 17<sup>th</sup>, 2016 from 9:00am to 5:00pm daily.

Possible Motion:

*THAT the Alberni-Clayoquot Regional District Board of Directors issue the permit for a special event as per Section 7 of the "Sproat Lake Noise Control Bylaw No. R1024, 2013" for July 14, 15, 16 and 17, 2016.*

**7. CORRESPONDENCE FOR INFORMATION**

- a. **MINISTRY OF PUBLIC SAFETY AND SOLICITOR GENERAL** 91-124  
BC Community Road Safety Survey Results
- b. **DISTRICT OF KITIMAT** 125-126  
Support for the implementation of the Graduated Licensing Program for Motorcyclists with Training and Power Restrictions.
- c. **PORT ALBERNI AIR QUALITY COUNCIL** 127  
Invitation to *What in the Air?:* Air Quality and Health Forum
- d. **MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE, EMERGENCY MANAGEMENT BC** 128-189  
News you can use – Help BC prep for the big one.

*THAT the Board of Directors receive items a-d for information.*

**8. REQUEST FOR DECISIONS & BYLAWS**

- a. **REQUEST FOR DECISION** 130-168  
Finance Warrant No.564

*THAT the Alberni-Clayoquot Regional District Board of Directors approve Finance Warrant Number 564 in the amount of \$1,190,396.67 dated April 30, 2016.*

- b. **REQUEST FOR DECISION** 169-170  
Request for Meeting with BC Wildfire Service

*THAT the Alberni-Clayoquot Regional District Board of Directors request a meeting with Mr. Ken Taekema, Fire Centre Manager, Coastal Fire Centre, BC Wildfire Service regarding the July 2015 Dog Mountain Fire to discuss plans and resources for the 206 wildfire season in the Alberni Valley.*

- c. **REQUEST FOR DECISION** 171-172  
HFN FSP 2016-2021, Amendment #4, Sugsaw Lake Community  
Watershed Assessment.

*THAT the Alberni-Clayoquot Regional District Board of Directors request from the HFN FORESTRY LP & Island Timberlands Ltd a copy of Sugsaw Lake Community Watershed Assessment.*

- d. **REQUEST FOR DECISION** 173-17  
Beaver Creek Community Club – Community Works Fund Contribution  
Agreement.

*THAT the Alberni-Clayoquot Regional District Board of Directors approve the agreement to the Beaver Creek Community Club to provide the organization Gas Tax funding for the purpose of upgrading recreational infrastructure.*

- e. **REQUEST FOR DECISION** 178-181  
Bamfield Water System Treatment Project.

*THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to commence with the Bamfield Water System Treatment project, communicating with the community through the Bamfield Water Committee about the rationale behind proceeding including the timelines and decisions that will follow; providing a report on the process for borrowing and directing the engineer to prepare water treatment plant tender documents.*

## 9. **PLANNING MATTERS**

### 9.1 **ALL DIRECTORS**

- a. **RDN REGIONAL GROWTH STRATEGY AMENDMENT** 182-185  
Regional District of Nanaimo Bylaw Referral – Memorandum

*THAT the Board of Directors accept “Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016” and direct staff to respond that the Regional District’s interests are unaffected.*

## 10. **REPORTS**

### 10.1 **STAFF REPORTS**

- a. CAO Report – May 5, 2016 186-187  
b. Planning & Development Manager Report – May 4, 2016 188  
c. Financial Manager Report – May 5, 2016 189  
d. Staff Action Items Report – May 5, 2016 190-194  
e. Emergency Program Coordinator Report – May 3, 2016 195-197

*THAT the Board of Directors receives the Staff Reports a-e.*

## **10.2 COMMITTEE REPORTS**

- a. **Salmon Beach Committee Meeting – May 10, 2016 – (Verbal) T. Bennett**

*THAT this verbal report be received.*

## **10.3 MEMBER REPORTS**

- a. 9-1-1 Corporation – J. McNabb
- b. Vancouver Island Regional Library - L. Banton
- c. Central West Coast Forest Society – T. Bennett
- d. Emergency Planning – J. McNabb/P. Cote/M. Kokura/M. Ruttan/L. Banton/J. Osborne
- e. Alberni Valley Chamber of Commerce – Jack McLeman
- f. Coastal Community Network – T. Bennett/D. St. Jacques 198-200
  - Notes from a meeting held on Friday, April 6, 2016 in Nanaimo, BC
- g. West Island Woodlands Advisory Group –L. Banton
- h. Island Coastal Economic Trust – J. Osborne
- i. Air Quality Council, Port Alberni – J. McNabb
- j. West Coast Aquatic Board – T. Bennett/K. Wyton
- k. Association of Vancouver Island & Coastal Communities – J. Osborne
- l. Beaver Creek Water Advisory Committee – J. McNabb
- m. Reconciliation Workshop – (Verbal) J. Osborne

*THAT the Board of Directors receives the Member Reports a-m.*

## **10.4 OTHER REPORTS**

- a. Port Alberni RCMP Detachment Monthly Report for March 2016 209-210

*THAT this report be received.*

## **11. UNFINISHED BUSINESS**

12. LATE BUSINESS

13. QUESTION PERIOD

14. ADJOURN

Next Board of Directors Meeting: **Special Board of Directors Meeting, Wednesday,  
May 25, 2016, 11:00am  
Regional District Board Room  
Board of Directors Meeting, Wednesday, May  
25, 2016, 1:30pm  
Regional District Board Room**

## Alberni-Clayoquot Regional District

### MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, APRIL 27, 2016, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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#### **DIRECTORS**

#### **PRESENT:**

Josie Osborne, Chairperson, District of Tofino  
Penny Cote, Vice-Chairperson, Electoral Area "D" (Sproat Lake)  
Keith Wyton, Director, Electoral Area "A" (Bamfield)  
Mike Kokura, Director, Electoral Area "B" (Beaufort)  
Tony Bennett, Director, Electoral Area "C" (Long Beach)  
John McNabb, Electoral Area "E" (Beaver Creek)  
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)  
Mike Ruttan, Mayor, City of Port Alberni  
Jack McLeman, Councillor, City of Port Alberni  
Dianne St. Jacques, Mayor, District of Ucluelet  
Alan McCarthy, Member of Legislature, Yuułu?it?ath Government  
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

#### **REGRETS:**

John Jack, Councillor, Huu-ay-aht First Nation

#### **STAFF PRESENT:**

Russell Dyson, Chief Administrative Officer  
Teri Fong, Manager of Finance  
Mike Irg, Manager of Planning and Development  
Wendy Thomson, Manager of Administrative Services

#### **1. CALL TO ORDER**

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

#### **2. APPROVAL OF AGENDA**

*MOVED: Director McNabb*

*SECONDED: Director Cootes*

*THAT the agenda be approved as circulated with the addition of the following action item for consideration:*

- *Toquaht Nation regarding request to participate as a non-voting member of the Alberni-Clayoquot Regional District Board of Directors.*
- *Kackaamin Family Development Centre - Submission regarding Teletech Temporary Use Permit*

**CARRIED**

**3. DECLARATIONS**

**4. ADOPTION OF MINUTES**

**a. Board of Directors Meeting – April 13, 2016**

*MOVED: Director Cootes*

*SECONDED: Director McNabb*

*THAT the minutes of the Board of Directors held on April 13, 2016 be adopted.*

**CARRIED**

**b. West Coast Committee - April 18, 2016**

*MOVED: Director Bennett*

*SECONDED: Director McCarthy*

*THAT the minutes of the Board of Directors meeting held on April 18, 2016 be adopted.*

**CARRIED**

**c. Regional Fisheries Resource Committee Meeting**

*MOVED: Director St. Jacques*

*SECONDED: Director McLeman*

*THAT the minutes of the Regional Fisheries Resource Committee meeting held on April 13, 2016 be adopted.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**a. Tom McEvay, Bob Cole, Sproat Lake Residents, Dan Powell, Retired Coastal Fire Expert regarding Dog Mountain Fire, FOI Application Results and Interpretation and Suggestion for Moving Forward**

The ACRD Board of Directors approved the delegation extending their presentation time to 20 minutes by unanimous consent.

Mr. McEvay provided a power point presentation on the Dog Mountain Fire of July 2015. He said a group of concerned citizens are bringing forward research and information on the dog mountain fire to generate community and political discussion. He stated they are not here to point fingers or blame. They believe the system was overloaded on July 4, 2015, the Alberni Valley got very lucky and the community needs

to be more prepared. Mr. McEvay provided an overview of their objectives which includes the need for coordinated emergency response and coordination of shared resources. Mr. McEvay introduced Mr. Dan Powell, retired coastal fire expert. Mr. Powell said he was the Protection Officer for the BC Fire Service from 1982 - 1993. He conducted a presentation on the history of industry, changes in regulations and changes in the Forest Service fire fighting organization since 1985. The delegation asked the Board to consider the following:

- a. They plan to continue their research and will be back with further information and recommendations. They need help in this process and request the ACRD to provide political, human and financial assistance.
- b. As an interim measure they ask the ACRD and the City of Port Alberni to request that at a minimum the BC Wildfire Service have a light helicopter equipped with a Bambi bucket station at the Alberni Valley Airport on standby after 8 days of high fire danger during the 2016 fire season.
- c. They are pleased to learn and support the initiative to have wildfires included in the Alberni Valley Emergency Preparedness meetings and exercises planned for the Alberni Valley in early June 2016.

**b. Mr. Gord Johns, MP, Courtenay-Alberni regarding Introduction and Working Together.**

MP Gord Johns thanked the Board for the invitation to meet this afternoon. Mr. Johns provided an overview of activities to date for the Courtney-Alberni riding. The MP's main office is set-up in Parksville with satellite offices in Courtney and Alberni which are open one day per week. The MP has met with community Mayors, the Nuu-chah-nulth Tribal Council and business organizations to hear what their priorities are. He has also been getting out into the communities to hear from the people. He plans to go to Ottawa with a list of issues within his riding. Mr. Johns asked the ACRD Board of Directors for a list of their priorities.

**6. CORRESPONDENCE FOR ACTION**

- a. Correspondence April 21, 2016 from MyAlberni regarding MyAlberni proposal for an Emergency Alert System.**

*MOVED: Director McNabb*

*SECONDED: Director Cote*

*THAT the Alberni-Clayoquot Regional District Board of Directors forward this proposal to the Alberni Valley Emergency Planning Committee for consideration & report back to the Board.*

**CARRIED**



- b. Late Item – Correspondence dated April 26, 2016 from the Toquaht Nation regarding request to participate as a non-voting member on the Alberni-Clayoquot Regional District Board of Directors.**

*MOVED: Director Ruttan*

*SECONDED: Director Cote*

*THAT the ACRD Board of Directors accept the request from the Toquaht Nation to appoint Councillor Kirsten Johnsen to the Alberni-Clayoquot Regional District Board of Directors as a non-voting member as per section 14.2.1 of the Maa-nulth First Nations Final Agreement.*

**CARRIED**

## **7. CORRESPONDENCE FOR INFORMATION**

- a. CITY OF BURNABY**  
BC Home Owner Grant Program
- b. ALBERNI DISTRICT HISTORICAL SOCIETY**  
Spring Newsletter - April 2016
- c. ISLAND COASTAL ECONOMIC TRUST**  
Wild Pacific Trail Gets ICET Investment for New Connector
- d. CHERRY CREEK WATERWORKS DISTRICT**  
Lucas Banton Appointed Fire Chief of Cherry Creek Volunteer Fire Department
- e. MINISTRY OF COMMUNITY, SPORT AND CULTURAL DEVELOPMENT AND MINISTER RESPONSIBLE FOR TRANSLINK**  
Upcoming Meetings regarding Greater Choice, Convenience and Competition in the Availability and Provision of Transportation and Accommodation Services
- f. POLIS PROJECT ON ECOLOGICAL GOVERNANCE**  
Polis Water Sustainability Project
- g. VANCOUVER ISLAND NORTH INFILM FILM COMMISSION**  
Thank you for Grant-In-Aid
- h. PORT ALBERNI PORT AUTHORITY**  
2015 China Creek Marina Lease Payment
- i. CITY OF PORT ALBERNI**  
Brian Hunter Named as New RCMP Detachment Commander
- j. PARKS CANADA**  
Updates on Infrastructure Projects Pacific Rim National Park Reserve

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT the Board of Directors receive items a-j for information.*

**CARRIED**

**8. REQUEST FOR DECISIONS & BYLAWS**

- a. Request for Decision regarding Letter of Support for the Five Nuu-chah-nulth Nations Involved in Litigation with Canada.**

*MOVED: Director Bennett*

*SECONDED: Director Cootes*

*THAT the Alberni-Clayoquot Regional District Board of Directors write a letter to the Minister of Fisheries and Oceans and the Canadian Coast Guard expressing support for the five Nuu-chah-nulth Nations (Ahousaht, Ehattesaht, Hesquiaht, Mowachaht/Muchalaht and Tla-o-qui-aht) presently involved in litigation with Canada and urging the Minister to find other means of resolving this costly and time consuming action toward a speedy and just end that will assist the economic well-being of both the First Nations involved and the surrounding communities.*

**CARRIED**

- b. Request for Decision regarding Letter of Support for the Canada's West Coast in the Chinook Chapter in the Pacific Salmon Treaty Negotiations.**

*MOVED: Director Bennett*

*SECONDED: Director Ruttan*

*THAT the Alberni-Clayoquot Regional District Board of Directors forward a letter to the Pacific Salmon Treaty Commission with a copy going to West Coast Aquatic offering assistance in developing Canada's position with regards to Chinook in the Pacific Salmon Treaty Negotiations.*

**CARRIED**

- c. Request for Decision regarding 2016-2017 Annual Operating Agreement.**

*MOVED: Director Cote*

*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors approve the 2016 – 2017 Transit Annual Operating Agreement between BC Transit, Diversified Transportation Ltd. and the ACRD for the 2016/17 fiscal year and authorize the Chairperson and Chief Administrative Officer to enter into the Agreement on behalf of the ACRD.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Cote*

*THAT the Alberni-Clayoquot Regional District Board of Directors invite BC Transit and Diversified Transit to meet with the ACRD Board and discuss the program and changes in ridership.*

**CARRIED**

**d. Request for Decision regarding Potential Contribution to Tseshaht First Nation for Sani-Station.**

*MOVED: Director Cote*  
*SECONDED: Director McLeman*

*THAT the Alberni-Clayoquot Regional District Board of Directors support issuing grant-in-aid funds in the amount of \$28,850.71 from the Alberni Valley fund to the Tseshaht First Nation for the purpose of establishing a sani-station at the Tseshaht Market.*

**CARRIED**

**e. Request for Decision regarding Bamfield Waterworks Contractor's Agreement.**

*MOVED: Director Wyton*  
*SECONDED: Director Kokura*

*THAT the Alberni-Clayoquot Regional District Board of Directors enter into a contract with Les Butler to carry out the duties on the Bamfield Water system as an independent waterworks contractor at a rate of \$3,000 plus GST per month for a period of three (3) years ending April 30, 2019 AND FURTHER Mr. Butler be paid \$25.00 per hour for extra work required outside of the contract.*

**CARRIED**

**9. PLANNING MATTERS**

**a. RA16001, HADDOW, 263 BRADY'S BEACH TRAIL**  
Rezoning Application – Report and Bylaw P1341

*MOVED: Director Wyton*  
*SECONDED: Director Banton*

*THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1341 be read a first time.*

**CARRIED**

*MOVED: Director Wyton  
SECONDED: Director Bennett*

*THAT the public hearing for Bylaw P1341 be delegated to the Director for Electoral Area 'A', the Alternate Director or the Chairperson of the Regional District.*

**CARRIED**

*MOVED: Director Wyton  
SECONDED: Director Bennett*

*THAT the Board of Directors confirm that adoption of Bylaw P1341 is subject to:*

*Confirmation from a Registered On-Site Wastewater Practitioner that the proposed lot is capable of accommodating on-site sewage disposal to a minimum 1.0 acre density; and*

*Meeting technical referral agency requirements.*

**CARRIED**

**b. RD15008, SHEELER, LOT A, VIP83219 PACIFIC RIM HWY**  
Rezoning Application – Bylaws P1336, P1337 and P1338

*MOVED: Director Cote  
SECONDED: Director Bennett*

*THAT Regional District of Alberni-Clayoquot Sproat Lake Official Community Plan Amendment Bylaw P1336 be adopted.*

**CARRIED**

*MOVED: Director Cote  
SECONDED: Director Bennett*

*THAT Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw P1337 be adopted.*

**CARRIED**

*MOVED: Director Cote  
SECONDED: Director Bennett*

*THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1338 be adopted.*

**CARRIED**

- c. RE15007, BOWERMAN, 6546 SMITH ROAD**  
Rezoning Application – Bylaws P1334 and P1335

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT Regional District of Alberni-Clayoquot Beaver Creek Official Community Plan Amendment Bylaw P1334 be adopted.*

**CARRIED**

*MOVED: Director McNabb*

*SECONDED: Director Bennett*

*THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1335 be adopted.*

**CARRIED**

- d. RE15009, BOWERMAN, 6476 BEAVER CREEK ROAD**  
Rezoning Application – Bylaw P1339

*MOVED: Director McNabb*

*SECONDED: Director Banton*

*THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1339 be adopted.*

**CARRIED**

- e. TUP15017, TELETECH COMMUNICATIONS LTD, 7962 BEAVER CREEK ROAD**  
Temporary Use Permit Application – Memorandum and Permit

*MOVED: Director Bennett*

*SECONDED: Director McNabb*

*THAT the Board of Directors receive the submission from Kackaamin Family Development Centre regarding temporary use application TUP15017.*

**CARRIED**

*MOVED: Director McNabb*

*SECONDED: Director Bennett*

*THAT the Board of Directors issue temporary use permit TUP15017.*

**CARRIED**

Directors McNabb, Banton, Kokura, Bennett and Wyton voted in favour of the motion.  
Director Cote voted against the motion.

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- a. Staff Action Items Report - April 22, 2016
- b. Meeting Schedule – May 2016
- c. Building Inspector’s Report – March 2016

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the Board of Directors receives the staff reports a-c.*

**CARRIED**

### **10.2 COMMITTEE REPORTS**

- a. **Bamfield Water Committee, April 21, 2016 (Verbal) - K. Wyton**

Director Wyton reported on the April 21st Bamfield Water Committee meeting. The Committee conveyed their appreciation to the ACRD Board for allocated gas tax funds towards the Bamfield Water system treatment plant.

*MOVED: Director Wyton*

*SECONDED: Director Cootes*

*THAT this verbal report be received.*

**CARRIED**

### **10.3 MEMBER REPORTS**

*MOVED: Chairperson Osborne*

*SECONDED: Director Bennett*

*THAT the Member Reports be deferred until the next Board of Directors meeting.*

**CARRIED**

## **11. UNFINISHED BUSINESS**

## **12. LATE BUSINESS**

## **13. QUESTION PERIOD**

**14. ADJOURN**

*MOVED: Director McNabb*

*SECONDED: Director McCarthy*

*THAT this meeting be adjourned at 2:50 pm.*

**CARRIED**

Certified Correct:

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Josie Osborne,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer

## Alberni-Clayoquot Regional District

### MINUTES OF THE BAMFIELD WATER COMMITTEE MEETING HELD ON THURSDAY, APRIL 21, 2016, 5:30 PM

Bamfield Volunteer Fire Department Hall, 352 Pachena Road, Bamfield, BC

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**MEMBERS** Keith Wyton, Chairperson, Director, Electoral Area "A" (Bamfield)

**PRESENT:** Eric Clelland  
John Mass  
Barry Otterson  
Sean Rogers  
Lisa Herbig  
J.P. Hastey

**STAFF PRESENT:** Russell Dyson, CAO, Heather Adair, Jr. Planner/Bylaw Enforcement Officer, Les Butler, Bamfield Water Contractor

**1. CALL TO ORDER**

The Chairperson called the meeting to order at 5:30 pm

The Chairperson recognized the meeting is being held in the Huu-ay-aht First Nations Traditional Territories.

**2. APPROVAL OF AGENDA**

*MOVED: J. Mass*  
*SECONDED: L. Herbig*

*THAT the agenda be approved as circulated.*

**CARRIED**

**3. ADOPTION OF MINUTES**

a. Bamfield Water Committee Meeting – February 12, 2016

*MOVED: J. Mass*  
*SECONDED: L. Herbig*

*THAT the minutes of the Bamfield Water Committee Meeting February 12, 2016 be received.*

**CARRIED**

**4. REPORTS**

- a. Memorandum Response to Water Treatment Facility Questions – R.Dyson
- b. Koers & Assoc. Preliminary Documents for consideration



- c. Bamfield Water System Preliminary Schedule
- d. Bamfield Water System Sampling History
- e. Bamfield Water System Sampling History
- f. Bamfield Water System THM Testing

MOVED: S. Rogers  
SECONDED: B. Otterson

*THAT the Bamfield Water Advisory Committee receives reports a-f.*

**CARRIED**

The Committee discussed the response to their questions regarding the proposed treatment plant at length. It was agreed that the Committee would meet with the various interests in the watershed to discuss water quality protection. Staff are to make these arrangements.

MOVED: B. Otterson  
SECONDED: S. Rogers

*THAT the Bamfield Water Committee invite Island Health, Island Timberlands, Huu-ay-aht First Nations and the Ministry of Forests, Land and Resource Operations to a future meeting to discuss watershed management in the interests of water quality.*

**CARRIED**

The Committee requested that staff provide an explanation to the terminology and acronyms for the water sampling results. The City of Calgary is an example of a user friendly format.

MOVED: J.P. Hastey  
SECONDED: B. Otterson

*THAT the Bamfield Water Committee recommend that the water treatment plant be designed to meet required water quality standards at a reasonable level to ensure capital and operating costs are at affordable levels.*

**CARRIED**

MOVED: B. Otterson  
SECONDED: L. Herbig

*THAT the Bamfield Water Committee request the Chair of the Alberni-Clayoquot Regional District Board of Directors write to institutional water users to request a contribution to the capital costs of the water treatment facility over and above their property tax contribution.*

**CARRIED**

MOVED: J.P. Haste  
SECONDED: B. Otterson

*THAT the Bamfield Water Committee request the Alberni-Clayoquot Regional District Engineer to clearly define the treatment costs for the proposed water treatment facility, to be aligned with a cost effective capital investment and that treatment costs be specifically itemized.*

**CARRIED**

**5. REQUEST FOR DECISION**

**a. Bamfield Waterworks Contractor's Agreement**

L. Butler indicated that he would be satisfied if the hourly rate remained at \$25/hr. in consideration of the extra work that may be required to bring the water treatment plant on line. Mr. Butler left the meeting at 7:55 pm.

MOVED: J. Mass  
SECONDED: J.P. Haste

*THAT the Bamfield Water Committee recommend to the Alberni- Clayoquot Regional District Board of Directors enter into a contract with Les Butler to carry out the duties on the Bamfield Water system as an independent waterworks contractor at a rate of \$3,000 plus GST per month for a period of three (3) years, with an hourly rate of \$25 for extra work, ending April 30, 2019.*

**CARRIED**

**6. LATE BUSINESS**  
*(requires 2/3 majority vote)*

**7. ADJOURN**

MOVED: S. Rogers  
SECONDED: B. Otterson

*THAT this meeting be adjourned at 8:25 pm*

**CARRIED**

Certified Correct:

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Keith Wyton,  
Chairperson

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Russell Dyson,  
CAO

# sustainability progress report



Salmon Aquaculture in B.C.

2 0 1 5



# 4

## MESSAGE FROM THE BCSFA EXECUTIVE DIRECTOR



MESSAGE FROM THE CHAIR OF THE BCSFA SCIENCE ADVISORY COUNCIL

# 5



## ENVIRONMENTAL SUSTAINABILITY

# 9



**10** ENVIRONMENTAL SUSTAINABILITY COMMITMENTS

**11** FISH HEALTH

**21** WILD SALMON CONSERVATION

**16** FARMING TECHNOLOGY & INNOVATION



CONTRIBUTIONS TO THE ECONOMY **28**

FIRST NATIONS ECONOMIES **29**

# 28

## ECONOMIC SUSTAINABILITY



6

BC SALMON FARMERS ASSOCIATION  
VALUES, VISION & INDUSTRY FACTS



PILLARS OF  
SUSTAINABILITY

7

22 SOCIAL  
SUSTAINABILITY  
COMMITMENTS

EMPLOYEE BASE 23

FIRST NATIONS  
PARTNERSHIPS 24

COMMUNITY  
ENGAGEMENT 25

THIRD PARTY  
CERTIFICATIONS 26

22



SOCIAL SUSTAINABILITY



BC SALMON  
FARMERS  
ASSOCIATION  
MEMBERS

31

30 REFERENCES





## Building on a Strong Foundation of Innovation & Adaptation

It gives me great pleasure to present the first annual Sustainability Progress Report of the BC Salmon Farmers Association. The information presented within this report speaks to the drive felt among our members to create a vibrant sustainable industry for future generations in B.C. on all levels – environmentally, socially and economically.

Salmon farming in B.C. began in the 1980's and has been developed by true pioneers who set a strong foundation of innovation and adaptation. There have been public criticisms of many of the early practices and, like any developing sector, there were some mistakes made along the way. Salmon farmers have always worked to grow healthy fish and make improvements to

ensure the long-term vibrancy of the ocean environment and the animals they co-exist with. Great gains in areas of importance have been made over the past decade, particularly over the past five years as the culture of innovation and adaptation has matured into a technically sophisticated industry. Articulated issues have been – and continue to be – addressed, as readers will see. All of the issues have not been solved, but the resolve and commitment to get there is genuine. Working together within operating communities, with First Nations and with the global research and scientific community, progress will continue.

**Jeremy Dunn,**  
*Executive Director, BC Salmon  
Farmers Association*

## Advanced Commitments to Marine Research & Sustainability

As Chair of the BC Salmon Farmers Association's independent Science Advisory Council I am encouraged to see the efforts of the B.C. salmon farmers to make their operations and the industry as a whole more sustainable. I also believe that sharing the information in this report is crucial to help British Columbians understand the issues that affect this sector and our ocean environment.

This past year the industry has advanced its commitments to marine research – first by completing a series of workshops that identified areas of priority, and second by appointing an independent Science Advisory Council and committing \$1.5-million over the next five years to fund research the Council believes is relevant to furthering our understanding of the marine environment.



The Marine Environmental Research Program is the first of its kind in efforts to partner industry dollars with any research institution who seeks to collaboratively investigate questions of marine environmental interactions, fish health and data management in B.C. And now they have collectively launched their inaugural Sustainability Progress Report. The industry has come a long way from its beginnings thirty short years ago. I am encouraged by their efforts and will look forward to seeing them progress further in years to come.

**Dr. Don Noakes,**  
*BCSFA Science Advisory Council Chair,  
Dean of Science and Technology,  
Vancouver Island University*

# BC Salmon Farmers Association (BCSFA) Values, Vision & Industry Facts

## Values

As an association, we value transparency, integrity and being proactive in our dealings with our members, the public and other stakeholders in the marine environment.

## Vision

Our farmers set world-class standards for responsible fish farming, enabling British Columbia to be a major supplier of healthy seafood.

## The Facts

- B.C. salmon farmers operate approximately 106 of the 109 licenced farming facilities on B.C. coasts, with around 60 of these sites operational at any given time.
- B.C. salmon farmers produce approximately 71,500 MT of fish on an annual basis – with 94% of this being Atlantic, while Chinook, Coho and Steelhead account for the remaining percentages. This production has been consistent over the past decade.
- B.C.'s Atlantic salmon farmers belong to the Global Salmon Initiative - a leadership initiative by global farmed salmon producers, focused on making significant progress towards fully realizing a shared goal of providing a highly sustainable source of healthy protein to feed a growing population, while minimizing our environmental footprint, and continuing to improve our social contribution (GSI, 2015).
- 4,977 direct and in-direct positions were filled by the B.C. salmon-farming sector in 2013.
- Salmon farming generated \$411.5 Million in GDP for B.C. in 2013.
- Farm-raised salmon is B.C.'s largest agricultural export.







## Pillars of Sustainability

*Sustainable: “Meeting the needs of the present without compromising the ability of future generations to meet their own needs” (GDRC, 2009).*

Salmon farming is unique among coastal industries – operating year-round, over a long-term horizon – therefore sustainability is a necessity for the industry’s desire to continue to flourish in the future.

As reliable stabilizers of coastal communities, salmon farmers are determined to foster healthy and vibrant coastal communities. This is only possible if we have the utmost respect for the environment, coastal communities and First Nations.

The purpose of the inaugural 2015 BC Salmon Farmers Association Sustainability Progress Report is to provide a snapshot of how B.C. salmon farmers are operating sustainably based on three identified pillars of sustainability.

- 1) Environmental – considering the health and well being of the environment, our fish, and the wild species we share this space with.
- 2) Social – considering our community outreach and involvement, social responsibility and transparency.
- 3) Economic – considering how we make a positive contribution to our economy - locally, regionally and nationally.



# Environmental Sustainability

## What it means

Taking responsibility for ensuring the protection and endurance of the ecosystem in an operating environment.

For salmon farmers, environmental sustainability is pivotal to operations, and also closely linked to social sustainability. Salmon farmers are dependant upon several aspects of

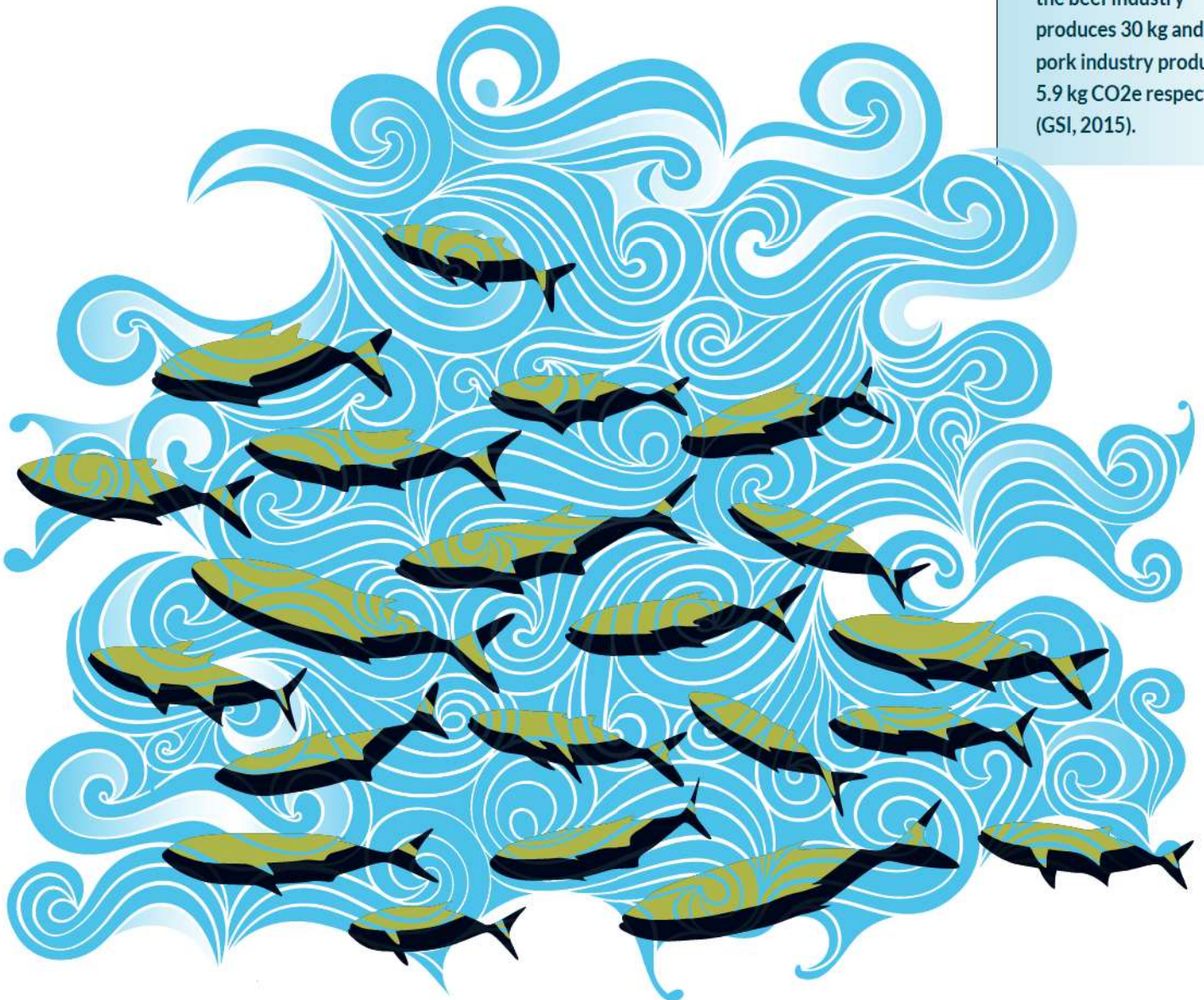
the natural environment, including water quality, the health of both wild and farm-raised fishes, and habitat conditions.

This report assesses a few key elements of greatest interest to salmon farmers and the public, related to environmental sustainability.

### Quick Fact:

#### *Green House Gas Emissions*

Farming salmon in an ocean environment produces approximately 2.9 kg of carbon dioxide equivalent (CO<sub>2</sub>e) per kilogram of edible product. By comparison, the beef industry produces 30 kg and the pork industry produces 5.9 kg CO<sub>2</sub>e respectively (GSI, 2015).



## Environmental Sustainability Commitments

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### B.C. salmon farmers commit:

- For those utilizing antibiotics, to continue to reduce the amount of antibiotics used to treat our farm-raised salmon, until innovations in fish health management allow that it no longer be needed for the health and well-being of our fish.
- To continue practicing extreme diligence in containment management – with a continued goal of zero escapes going forward through dedication to mitigating measures – and to manage predator interactions as effectively as possible with the least impact to those predators.
- To continued transparency in sea lice enumeration and treatments on salmon farms, implementing alternative treatments as made available to take an integrated pest management approach.
- To further developing a comprehensive program for the monitoring of sea lice on wild salmon in the vicinity of salmon farms located in the various farming regions around Vancouver Island.
- To hold the well-being of their fish at utmost importance, and so will continue to ensure their maximum survival throughout the production cycle.
- To continuing the drive to reduce dependency on wild fish resources for protein and oil in salmon feed diets, and to continue implementing measures to ensure reputable sourcing and traceability.
- To minimize the use of copper-based anti-foulants.
- To increasing the level of its engagement in important research to better understanding wild Pacific salmon, while also endeavouring to contribute as much information as possible relevant to these studies.
- To meet the requirements of 'Gold Standard' environmental programs, by 2020, including a goal of meeting the ASC certification for all farms growing Atlantic salmon
- To continue their commitment to the Global Salmon Initiative (GSI) (Atlantic salmon growers) – launched in August 2013. This initiative brings salmon aquaculture companies around the globe together to work to minimize the industry's environmental footprint and continue to improve social contributions.



## Fish Health

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### Survival of Stock

B.C. salmon farmers closely monitor the survivability of stock through health management practices.

They have reported an average 93.6 % rolling survivability rate of stock (based on total number of surviving fish in the sea over 12 months) in 2014 (GSI, 2015).

This indicates that B.C. farm-raised salmon are healthy.

Many preventative and proactive measures are taken to ensure healthy stock, including vaccinations, diagnostic testing and regular fish health examinations.

### Quick Fact:

B.C. salmon farmers do not use hormones (e.g., steroids) for any reason in the growth of their fish.

### Antibiotics and Vaccinations

Antibiotic use plays an important part in ensuring animal and human welfare. However, to avoid potential issues with respect to microbial resistance and environmental residues, it is important that treatments are managed in a responsible manner.

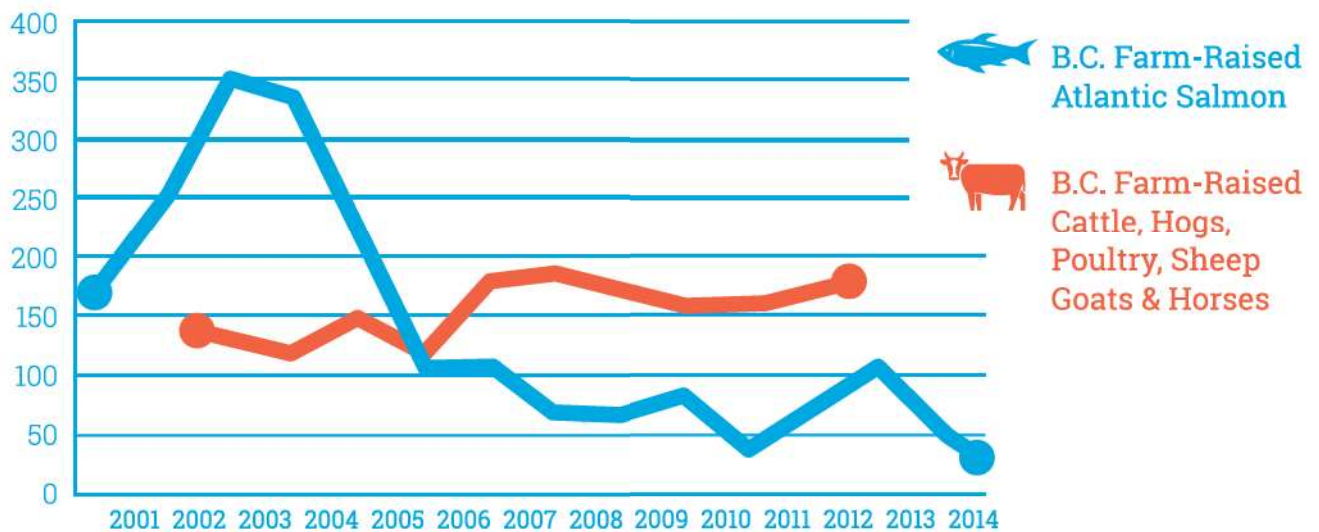
- British Columbia's aquaculture industry has been referenced as setting a standard for antibiotic reporting. The B.C. Ministry of Agriculture is the only reporting body in Canada that provides formal report of antibiotic use in provincial agricultural industries (Grant et al., 2014; Radke et al., 2014).
- Antibiotics are only used by B.C. farm-raised salmon health care providers for the purpose of treating illnesses in fish as they occur and are only prescribed by licenced veterinarians. In comparison, antibiotics can currently be purchased

directly by terrestrial animal owners and food animal producers for their own use without prescription by a veterinarian (Grant et al., 2014).

- Antibiotics are not used for preventative treatments or growth stimulation in farm-raised salmon, unlike their use in terrestrial farming industries. It is estimated by Health Canada that 90% of the antibiotics administered to livestock are given as a disease prevention measure and for growth stimulation in healthy animals (Health Canada, 2003).
- Fish that have been treated are not harvested and sent to market until they have surpassed a mandatory waiting period, as dictated by the Canadian Food Inspection Agency.
- Antibiotics are not permitted in the production of organic farm-raised salmon in B.C.

## Comparison of antibiotics used by B.C. farm-raised salmon & B.C. livestock industries

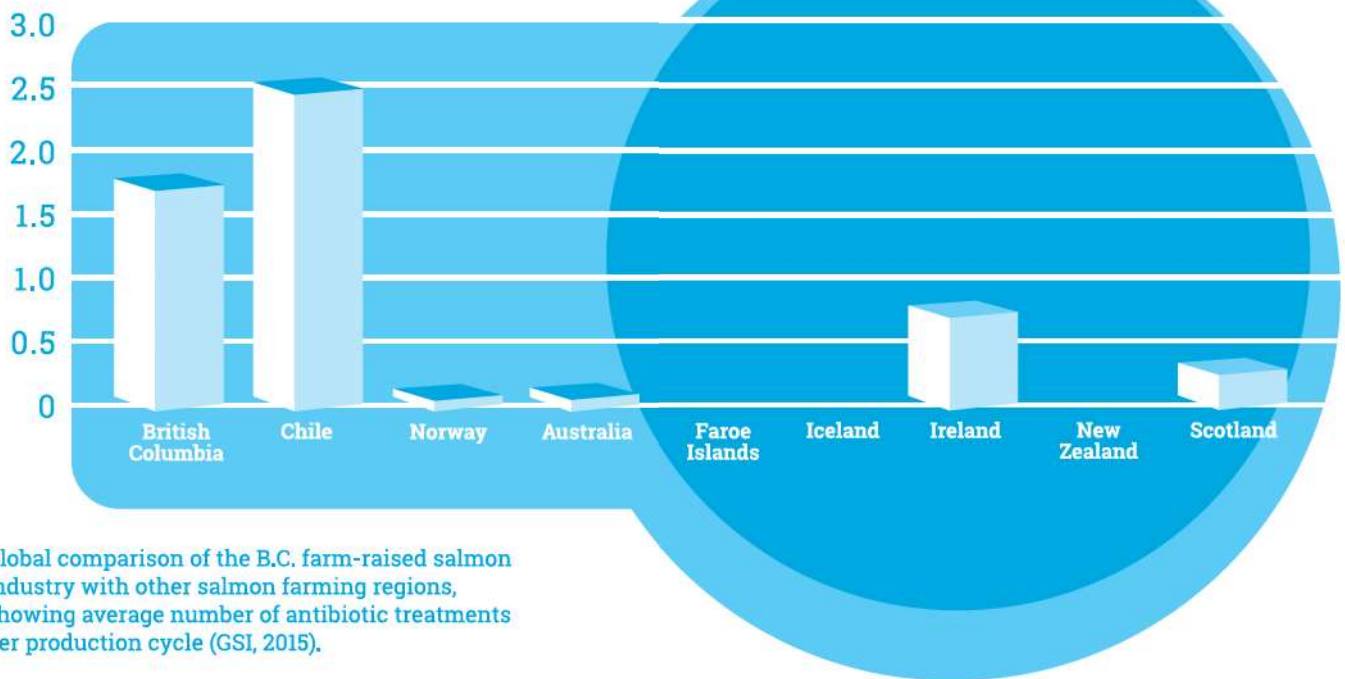
(grams/tonne)



Adapted from Marine Harvest, 2015, Cermaq, 2015, & Grieg Seafood, 2015, Ministry of Agriculture, Government of B.C., 2014 (a) & (b)

## Comparison of the farm-raised salmon industry across the globe

(antibiotic treatments/production cycle)



Global comparison of the B.C. farm-raised salmon industry with other salmon farming regions, showing average number of antibiotic treatments per production cycle (GSI, 2015).

Salmon farmers manage the health of stocks with as little antibiotic use as possible - working towards the elimination of antibiotic use into the future - and they are seeing results. Through advancements fish health management and improved vaccines, antibiotic use over the past decade has declined substantially.

Based on data from the top three salmon producing companies in the province, antibiotic use has been reduced seven-fold in the past decade. On average, it sat at only 50 g per tonne, or 0.05 g per kg of farm-raised salmon harvested in 2014, while the B.C. livestock industry utilized approximately 170 g per tonne the same year (see graph to the left). From a global perspective, British Columbia is striving to follow the example of

Norway, and several other countries, in reducing antibiotic treatments, as shown above in the bar graph.

Vaccines are an integral part of preventative health measures in animals, fish and humans. B.C. salmon farming companies utilize vaccines to protect fish against common viruses in the Pacific marine environment, such as Infectious Hematopoietic Necrosis. By preventing a virus in farm-raised salmon through vaccination, companies are decreasing the risk of potential disease transfer between farm-raised and wild salmon - not only offering protection to the farm-raised salmon, but also to wild salmon.

“ ...the average antibiotic usage in 2014 sat at only 50 g per tonne, or 0.05 g per kg of farm-raised salmon harvested annually. ”



### Quick Fact:

Cermaq Canada has been conducting a wild sea lice monitoring program in Clayoquot Sound, on the west coast of Vancouver Island, since 2004.

## Sea Lice Management

Sea lice occur naturally in the global marine environment. Salmon smolts arrive at sea free of sea lice. Therefore, it is important that salmon farmers put in place effective sea lice management strategies to mitigate any impacts to either farm-raised or wild salmon. These measures are particularly important for Atlantic salmon farming companies, as this species is more susceptible to sea lice.

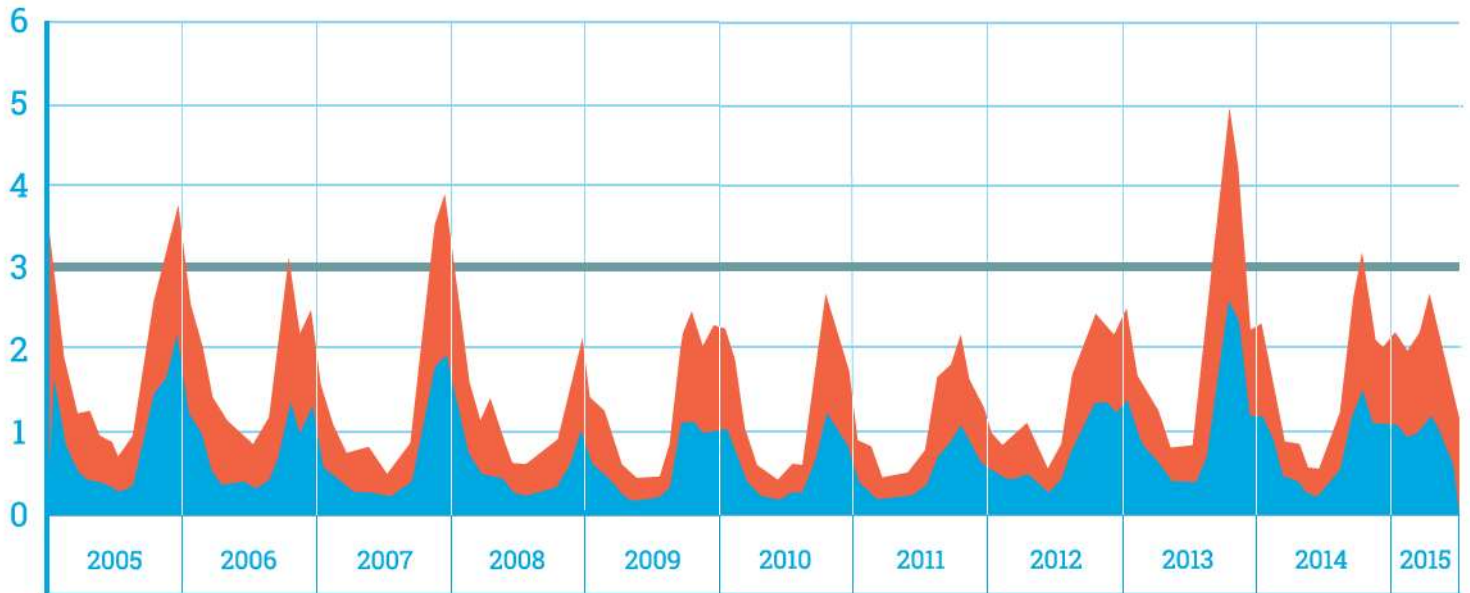
Fisheries and Oceans Canada has set regulatory requirements for monthly sea lice monitoring on farms. They have also set a regulatory threshold of three motile salmon lice (*Lepeophtheirus salmonis*) per fish. Once this threshold has been reached, the farm must initiate

semi-monthly assessments and appropriate health management procedures. These measures may include the application of an in-feed treatment - prescribed by a veterinarian and authorized for use by Health Canada - to reduce lice numbers on cultured Atlantic salmon, or removing fish by harvest. These proactive activities are intended to reduce the abundance of lice at salmon farms during the period of wild juvenile salmon migration away from the coastal estuaries (March through June) (DFO, 2015b). During this time - regardless of sea lice monitoring levels - farms monitor more frequently, at least every two weeks.



# Average number of sea lice per farm-raised salmon

January 2005 to June 2015



(DFO, 2015(b))

## Key

**Motiles:** All free-moving life stages of *Lepeophtheirus salmonis* (salmon louse), including females.

**Females:** All adult female lice, with/without egg strings, of *Lepeophtheirus salmonis*.

**Chalimus:** Attached early stages of species of *Lepeophtheirus* and *Caligus*. (Note: for early life stages, the differentiation between species of *Lepeophtheirus* requires molecular techniques, and the differentiation between chalimus stages of the most common copepods

on Atlantic salmon, *Lepeophtheirus salmonis* and *Caligus clemensi*, is not practical during cage-side inspections. In other words, and for practical reasons, chalimus counts represent all lice species that may be present at the time.

**Caligus:** All motile life stages of *Caligus clemensi* found.

**Treatment Threshold:** Fisheries and Oceans Canada requires that sea lice treatments be administered when motile counts are over 3. (DFO, 2015 (b))

B.C. salmon farmers are transparent in sharing information on the number of sea lice on farm-raised salmon throughout the year, as well as on sea lice management mechanisms. For example, sea lice numbers (*Lepeophtheirus salmonis* females, motiles, and chalimus life stages and all *Caligus clemensi* life stages) and mitigation activities are reported monthly to Fisheries and Oceans Canada and are available online, by quarter, at: <http://www.pac.dfo-mpo.gc.ca/aquaculture/>

[reporting-rapports/lice-pou-eng.html](http://www.pac.dfo-mpo.gc.ca/aquaculture/reports-rapports/lice-pou-eng.html). Additionally, Atlantic salmon farming companies have committed to posting monthly updates of sea lice monitoring numbers by farm on company websites, in October 2015.

The graph above shows the trend in the average number of *L. salmonis* motiles and females counted per B.C. farm-raised Atlantic salmon over the past ten years compared with the regulatory threshold for management response (2005 – June 2015).

## Farming Technology and Innovation

### Escapes & Predator Management

B.C. salmon farmers have a zero tolerance policy with respect to escapes and are diligent at reporting and responding to escapes, effectively and efficiently.

Escaped fish mean loss of valuable stock for fish farmers. Of equal concern is the potential for escaped farm-raised fish to compete with



wild fish for food – or to interbreed with wild fish of the same species – causing genetic mixing. Most B.C. farm-raised salmon stocks are Atlantic salmon (*Salmo salar*). It is important to note that the Pacific

salmon species (*Oncorhynchus*) – Pink, Chinook, Chum, Sockeye, and Steelhead – that travel B.C. waters cannot interbreed with Atlantic salmon (*Salmo salar*) (PSF, 2014).

The number of escaped fish has decreased through improved practices. In 2014, just 21 escaped fish were reported in the marine environment out of the millions of cultured fish in the water (Cermaq, 2015; Marine Harvest, 2015; Grieg Seafood, 2015; Creative, 2015).

Therefore, salmon farmers' work towards ensuring 100% containment of their stocks at all times, despite challenges from weather events and predator interactions with infrastructure, which is part of their reality.

Despite efforts to manage predator interactions, there are inevitably mortalities of predators due to accidental drowning and, as a last option, removal, which is only taken under the authority of conservation officers. Removal of Pacific Harbour Seals or California Sea Lions is rare, and only occurs in accordance to conditions of licence for marine finfish aquaculture, as permitted by Fisheries and Oceans Canada.

### Quick Facts:

#### B.C. Marine Mammals

Populations of Pacific Harbour Seals along the B.C. coast are at historic levels of over 100,000.

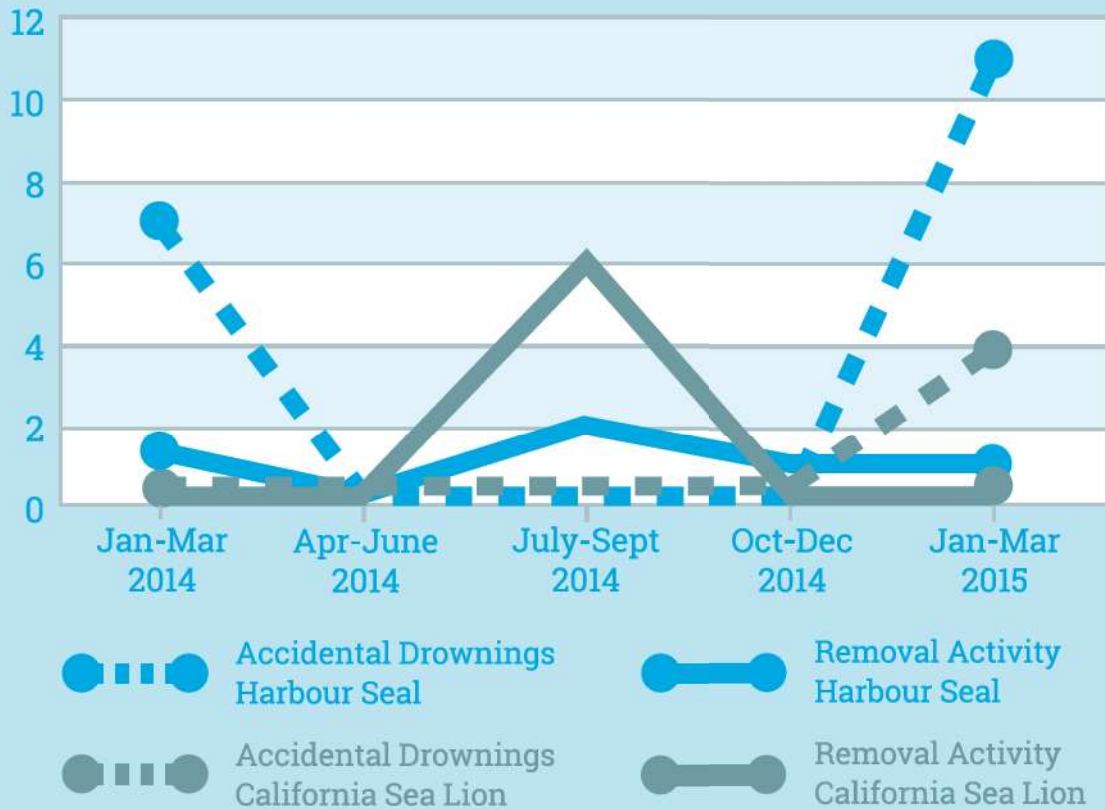
The B.C. population of harbour seals is estimated to be about 29% of the total population that inhabits the NE Pacific. (DFO, 2010).

Similarly populations of California Sea Lions in coastal B.C. are stable with numbers at around 3,000 – a subset of the population that has migrated north from U.S. coastal waters. In 2011, NOAA estimated that the population size was nearly 300,000 in 2011, for those occupying U.S. coastal waters. (Klinkenburg, 2014; NOAA, 2011).



## Harbour Seal and California Sea Lion mortalities on salmon farms

Between January 2014 & March 2015, by either accidental drowning or removal measures.



(DFO, 2015(a)).

## Feeding our Fish

Aquafeeds have historically contained higher levels of fishmeal and oil, sourced from finite supplies of wild-capture fish. For this reason, growth in the aquaculture sector is sometimes thought of as being unsustainable given this dependency on wild-caught fish for feed.

Over the past several years, feed suppliers of B.C. farm-raised salmon have taken great strides to reduce the amount of fishmeal and fish oils in their aquafeeds, while maintaining nutritional value and increasing traceability to their marine ingredients. As the graph below indicates, feed companies have begun to shift the composition of oils and proteins used in their feeds, replacing marine oil and protein sources with plant and animal sources. With respect to feed formulation, current salmon feeds contain less than 18% fishmeal and oil.

In terms of replacing fish oils, with alternative oils, it is important to ensure that the amount of Omega-3s,

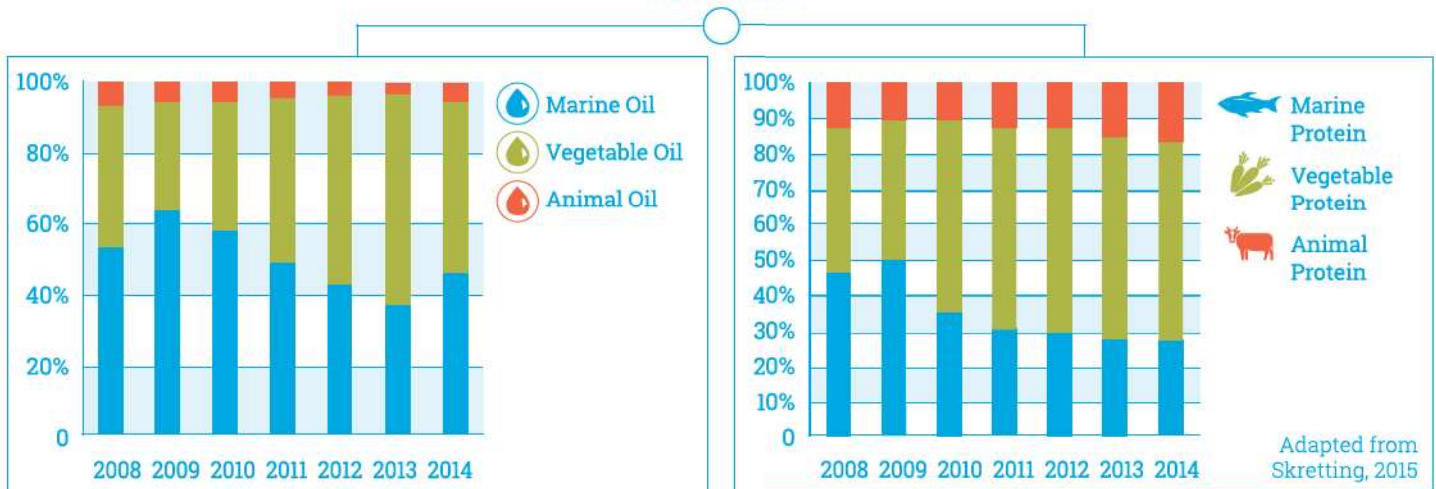
especially EPA and DHA, are at optimal levels in salmon feed to meet the requirements of the fish, and to provide the health benefits to people who look to salmon as a source of these important nutrients.

As a result, feed companies have been researching various sources of raw materials, such as seafood processing streams, vegetable oils and micro-algae that produce these nutrients naturally. In combining this approach with determining ways in which fish oils and proteins can be better utilized (e.g., efficient use of by-products), feed companies are successfully managing to decrease dependencies on wild fish resources. For example, EWOS derived 30% of the marine oil and proteins utilized in its 2014 feed formulations from seafood trimmings and by-products (EWOS, 2015).

Another sustainability marker to consider is the amount of forage fish used in salmon feeds to generate fish oil and meal required for 1 kg of

## Change in the composition of oils & proteins used in salmon feed

2008 to 2014



farm-raised salmon (the forage fish dependence ratio (FFDR)). This ratio has decreased markedly between 1990 and 2013: from 7.2 to 1.5 for fish oil and from 4.4 to 0.23 for fish meal (Ytrestoyl et al., 2014).

Feed companies also carefully source feed ingredients—including marine forage fish species—to ensure they are being derived from sustainable fisheries, globally. Companies have set minimum supplier requirements through Supplier Codes of Conduct, and also regularly audit suppliers to ensure they meet these standards.

Feed is the most expensive component of salmon farming operations. At the farm, salmon farmers closely monitor the use of feed to ensure that it is utilized by the fish in the most efficient manner possible. Companies embrace innovations to help in this – for example through improved camera systems and high capacity feeding

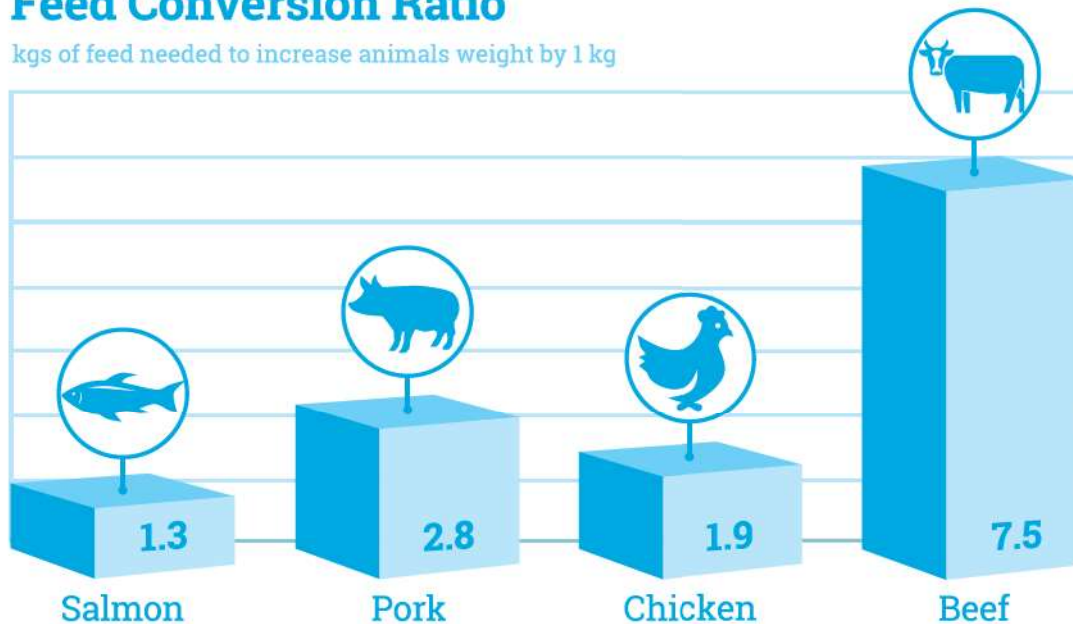


systems. As a result of these efforts, as well as improved feed formulations, farm-raised salmon are the most efficient in utilizing feed for growth in comparison with the most popular farm-raised species. Also noteworthy is the fact that farm-raised salmon's current feed conversion ratio of 1.3 has decreased three-fold from decades previous (Austreng, 1994).

“...it is important to ensure that the amount of **Omega-3s**, especially EPA and DHA, are at optimal levels in salmon feed to meet the requirements of the fish...”

## Feed Conversion Ratio

kgs of feed needed to increase animals weight by 1 kg



For farm-raised salmon, pork, chicken and beef. (Adapted from Global Salmon Initiative, 2015).

### Quick Fact:

Creative Salmon operates four of its six farm sites at any one time. This allows rotation between sites and time to fallow them for up to several years. Even active sites have fallow periods of up to 3 or 4 months between stockings. Fallowing plans for all companies are guided by the results of environmental monitoring, as well as site conditions allowing the sea floor to return to its natural condition.

### Quick Fact:

In 2015, Marine Harvest Canada completed a transition away from the use of copper-treated netting, therefore none of their active farm sites are using copper-treated nets. Creative Salmon also does not use copper-treated nets on their farms.

## Environmental Monitoring

Salmon farming companies in B.C. go above and beyond regulatory requirements in an effort to monitor and manage environmental impacts in their operating environments, which is particularly important in meeting several certification requirements. Significant efforts are taken in various monitoring initiatives in both freshwater and marine environments:

- Biodiversity impact assessments
- Macro benthic assessments of stream invertebrates of receiving streams
- Benthic taxonomic assessments
- Nutrient assessments
- Juvenile wild salmon sea lice surveys

## Anti-foulant Usage

B.C.'s coastal waters are biologically incredibly productive environments, as any boat owner knows. Seaweeds and sessile marine invertebrates - those that settle and permanently attach to substrate, such as barnacles and mussels - will inevitably inhabit any available settling space where the environment is favourable (optimal water exchange, temperatures, etc.). Salmon farming nets offer such environments and become clogged with biological growth that prevents proper water exchange, which is essential for the fish. As with other marine infrastructure, such as wharves and boat hulls, salmon farming companies sometimes use copper-based treatments on their nets to discourage fouling organisms from settling on them.

However, companies are taking measures to ensure that the copper levels are monitored in the environment. Treated nets are not cleaned in the water, but in land-based facilities where run-off is captured and disposed of appropriately. The industry is working towards phasing out the use of copper-treated netting, through technological advancement in treatments and net designs.





## Wild Salmon Conservation

B.C. salmon farmers recognize wild salmon as a strong pillar of B.C.'s cultural identity. Many salmon farmers are also long time recreational fisherman, and have great respect for all wild salmon stocks moving within the province's coastal environment each year. Salmon farmers are also the constant eyes on the water along B.C.'s coast, and are therefore in a unique position to aid in research around the condition of the environment and the health of salmon stocks. Research is done on both a company and association-wide basis in a number of areas.

Late in 2014, the BCSFA announced that it would dedicate \$1.5 million over the next five years to form the BCSFA Marine Environmental Research Program (MERP), and partner with research organizations proposing projects aligned with one or more of the developed priorities for environmental sustainability of the B.C. salmon farmers.

### MERP Research Priorities

- 1) Understanding pathogen transfer from farm-raised to wild salmon and from wild to farm-raised salmon.
- 2) Understanding Pacific salmon migration.
- 3) Understanding the dynamic environment in which salmon farms exist, and investigating and developing mitigations as appropriate.
- 4) Creating a better Fish Health Data and Reporting System.

Individual salmon farming companies are also engaged in various research and development initiatives, including research to improve enhancement success at hatcheries, wild sea lice monitoring programs, and collaborative projects with local universities and colleges.



## Social Sustainability

### What it means

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Social sustainability encompasses a number of concepts, but at its core are individual well-being, social equity, diversity, quality of life, global citizenship, and community building.

Enhancing the well-being of a community is top of mind for salmon farming companies because local communities are the foundation of their operations.

### Social Sustainability Commitments

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B.C. salmon farmers commit:

- To continuing fostering a strong and vibrant workforce that supports local communities.
- To continue to support local activities at the grass roots levels, fostering a sense of belonging and community.
- To foster First Nations partnerships, where possible
  - B.C. salmon farmers commit to growing the coastal economy by creating lasting, equitable partnerships with First Nations.
- To continue to be open and transparent on operations in communities.



## Employee Base

Salmon farming companies in B.C. strive to maintain a diverse workforce that supports local economic growth. Their employees are provided with the opportunities to learn and flourish in their careers.

- In 2013, the industry supported almost 2,400 direct full-time positions, and another nearly 2,500 in-direct positions, in 6 regions around coastal B.C.: North, South, East and West Vancouver Island, and the Lower Mainland and Central Coast.
- In 2014, B.C.'s salmon farming workforce consisted of approximately 25-30% female employees and 65-70% male employees. Companies continue to make a conscious effort in diversifying their staff.

- The types of jobs that companies offer include farm and hatchery site operations, fish health management, marketing, processing, administration and regulation.
- Companies put great efforts into ensuring their employees are well trained and that their work environments are kept safe, by implementing robust health and safety programs.

### Quick Fact:

Cermaq Group reported that on average 1% of an employee's work time in 2014 consisted of training.

### Quick Fact:

In Port Hardy, on the Northern tip of Vancouver Island, Marine Harvest Canada will create 22 new jobs in its new operating region, with many others created through contracts with suppliers.



### Quick Fact:

BCSFA members train and employ many First Nations. Upwards of 30% of salmon farming company workforces are of Aboriginal descent.

### Quick Fact:

Many salmon farming companies donate surplus farm gear to First Nation salmon enhancement projects in support of wild salmon stocking projects.

## First Nations Partnerships

According to the Aboriginal Aquaculture Association, approximately 78% of B.C.'s annual production of farmed salmon is harvested from areas covered by agreements with First Nations (AAA, 2015). All salmon farming operations are located in First Nations traditional territories.

To date, B.C. salmon farmers have engaged in 19 economic and social partnerships with coastal First Nations, and are working on many more. Partnership agreements include formal protocols between First Nations and companies farming in their traditional territories, creating ongoing open dialogues and ensuring that salmon farming benefits everyone involved. These agreements establish guiding principles for environmentally sustainable aquaculture practices that are respectful of First Nation objectives. First Nations further enhance their economic diversification by developing aquaculture ventures in support of primary production.

The Aboriginal Aquaculture Association in B.C. has also developed the Aboriginal Principles for Sustainable Aquaculture. This certification provides a standard for salmon farming companies and First Nations based on the structural and operational framework that ensures First Nation values, expectations and interests are included in the sustainable management of aquaculture operations.



Salmon farming companies operating in First Nations territories also make an effort to enhance quality of life through sponsorships for sports, scholarships, and educational and elder activities. Invitations are also extended to engage First Nations in certification processes and environmental samplings, as well as advisory committees with representatives of the First Nation and company partners as part of the territorial agreements so that regular meetings and sharing of information can occur.

## Community Engagement and Outreach

Over the past year, the BCSFA has participated in 16 events in 11 communities on Vancouver Island and throughout Metro Vancouver—growing community partnerships, as well as partnerships with the Heart and Stroke Foundation, community service providers, the Aquaculture Association of Canada and organizers of local events and festivals.

In addition, 12 private and public salmon farm tours were offered by the BCSFA during the spring and summer of 2015, and many others occurred through the individual companies offering tours to NGOs and other interest groups.

Individual members of the B.C. Salmon Farmers Association have also made significant efforts to enhance the quality of life in operational, rural, and coastal communities:

- Increased sponsorship for sporting, arts and culture events

- Product donations to events
- Educational activities
- Community organizations, such as search and rescue, food banks, youth groups, hospice and hospital foundations

In 2013, it was estimated that over \$600,000 was spent by salmon farming companies in donations for community organizations and causes.

B.C. salmon farmers also recognize the importance of communication in social sustainability and, over the past year alone, have held several Open Houses to allow for community discussion on proposed new sites.

In addition, salmon farming companies also conduct regular outreach to local communities to discuss certification progress, antibiotic or chemical use, and to provide other company updates pertinent to the region.

### Quick Fact:

Marine Harvest Canada's charity salmon barbeque, in its fifth season of operation in 2015, raised over \$100,000 for local charities by selling salmon burgers at community events.



Members of the BCSFA rode together for the Heart & Stroke Big Bike event in Campbell River.



## Third-Party Certifications

Third party certifications are a means of validating that products and services meet comprehensive food safety, environment and social standards. In Canada, this independent verification provides added assurance of responsible seafood farming practices in a country with some of the world's

toughest and well-enforced regulatory frameworks for aquaculture.

B.C. salmon farmers meet certification standards for a number of programs. Most include stringent third-party audits, surveillance audits, and public disclosure of audit findings.

## Certifications

### Atlantic Salmon

#### Cermaq Canada

- Global Aquaculture Alliance – three star Best Aquaculture Practices Certified (all farms)
- Aquaculture Stewardship Council (2 farms)
- Aboriginal Principles for Sustainable Aquaculture
- Occupational Safety Standard of Excellence
- ISO 14001, IS 9001, ISO 22000, OHSAS 18001

#### Grieg Seafood B.C.

- Global Aquaculture Alliance – three star Best Aquaculture Practices Certified (6 farms)
- Aquarium of the Pacific's 'Seafood for the Future' responsible sourcing programme

#### Marine Harvest Canada

- Global Aquaculture Alliance – three star Best Aquaculture Practices Certified – all farms; four star Best Aquaculture Practices Certified company
- Aquaculture Stewardship Council (1 farm)

### Chinook Salmon

#### Creative Salmon

- Canadian Organic Aquaculture Standard (CAN/CGSB-32.312-2012)

### Coho Salmon

#### Golden Eagle Aquaculture

- Ocean Wise – Vancouver Aquarium

### Steelhead Salmon

#### Lois Lake

- Ocean Wise – Vancouver Aquarium

### Sablefish

#### Golden Eagle Sablefish

- Ocean Wise – Vancouver Aquarium

### Aquafeeds

#### EWOS

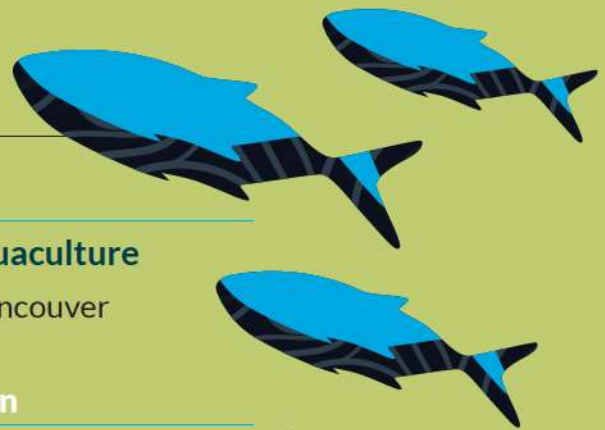
- Global Aquaculture Alliance – Best Aquaculture Practices and Global Aquaculture Program Certified
- ISO 22000:2005, OHSAS 18001:2007, ISO 14001:2004
- Canadian Organic Aquaculture Standard (CAN/CGSB-32.312-2012)

#### Skretting

- Global Aquaculture Alliance – Best Aquaculture Practices
- ISO 9001:2008, HACCP Feed Assure certification

#### Taplow Feeds

- Canadian Organic Aquaculture Standard (CAN/CGSB-32.312-2012)



# Economic Sustainability

## What it means

Being economically sustainable means having the ability of an economy—or components of an economy—to support a defined level of economic production, indefinitely.

Despite a stagnated production level for the past several years, the salmon farming industry is providing significant economic benefit – locally, provincially, and on a national scale.

## Contributions to the Economy

The BCSFA recently funded the completion of an economic impact study for 2013, by MNP (MNP, 2015). This section will summarize the findings, providing the most comprehensive and recent data on the economic impacts of the industry.

The operations of the farm-raised salmon industry impact the B.C. economy through expenditures on goods and services (such as feed, equipment, transportation and veterinary services), the employment

of staff and the generation of tax revenues for local, provincial and federal governments. In 2013, farming salmon in B.C. generated approximately \$1.14 billion to the province's economy.

The 2013 operations of the farm-raised salmon industry are estimated to have generated approximately \$411.5 million in GDP, and \$62.0 million in tax revenues for the federal, provincial and municipal governments.

### Quick Fact:

The average wage for the industry is estimated at \$42,000, 30% above the median employment income in B.C. of \$32,888.

## B.C. FARM-RAISED SALMON

BC's  **AGRICULTURAL EXPORT**

 seafood product worth  
**\$475 MILLION**  
landed value

jobs in salmon farming pay  
**30% HIGHER**  
than B.C.'s median  
employment income

salmon farming contributes  
**+\$1.1 BILLION** to the  
provincial economy

Approximately 40% of GDP, employment and tax revenues are attributable to activities that occur on North Vancouver Island, while 35% are estimated to be attributable to activities that occur on the Lower Mainland. The remaining GDP, employment and tax revenue impacts are estimated to be attributable to activities that take place on the West Vancouver Island (12%), East Vancouver Island (6%), Central Coast (5%), and South Vancouver Island (2%).

Additionally, salmon farming companies spend tens of millions of dollars annually on services and supply business in operating communities, mostly with small, family-owned businesses. These include trucking companies, harvest vessels, net cleaning services, shuttle companies, freight and trucking companies, divers, waste disposal and recycling as well as internet and phone providers, amongst others.

### First Nations Economies

Salmon farming companies in B.C. hold several business-to-business agreements with First Nations in their operating areas, and hundreds of First Nations are employed in full-time, year-round, well-paid positions in operating areas.



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# Our Members

For contact information see: <http://bcsalmonfarmers.ca/members/>

Ahousat First Nation

Akva Group

Aqua-Pak & Noboco

Aquatrans Distributors

Badinotti Net Services Canada Ltd.

Biomark

Bradley Knight

Brown's Bay Packing Company

Brunswick Jetters Ltd.

Canada Cryogenetics Services

Campbell River Netloft Ltd.

Cermaq Canada

CPI Pumps & Irrigation

Creative Salmon

District of Port Hardy

DIVESAFE International

Dynamic Systems Analysis

Elanco Canada Limited

Euopharma

EWOS Canada Ltd.

Flying Fresh Air Freight

Gemini Marine Services Ltd.

Golden Eagle Aquaculture Inc.

Grieg Seafood BC

Hardy Buoys

Kitasoo Aquafarms

Lions Gate Fisheries Ltd.

Marine Harvest Canada

Omega Pacific Hatchery Inc.

Pentair Aquatic Eco-Systems Inc.

Saltstream Engineering Ltd.

Sea Roamer Marine Services

Skretting North America

Syndel Laboratories

Taplow Feeds

Tlatlasikwala First Nation

TRI-GEN Fish Improvement Ltd.

Walcan Seafood Ltd.

West Coast Fishculture  
(Lois Lake) Ltd.

West Coast Reduction Ltd.

Wilbur-Ellis

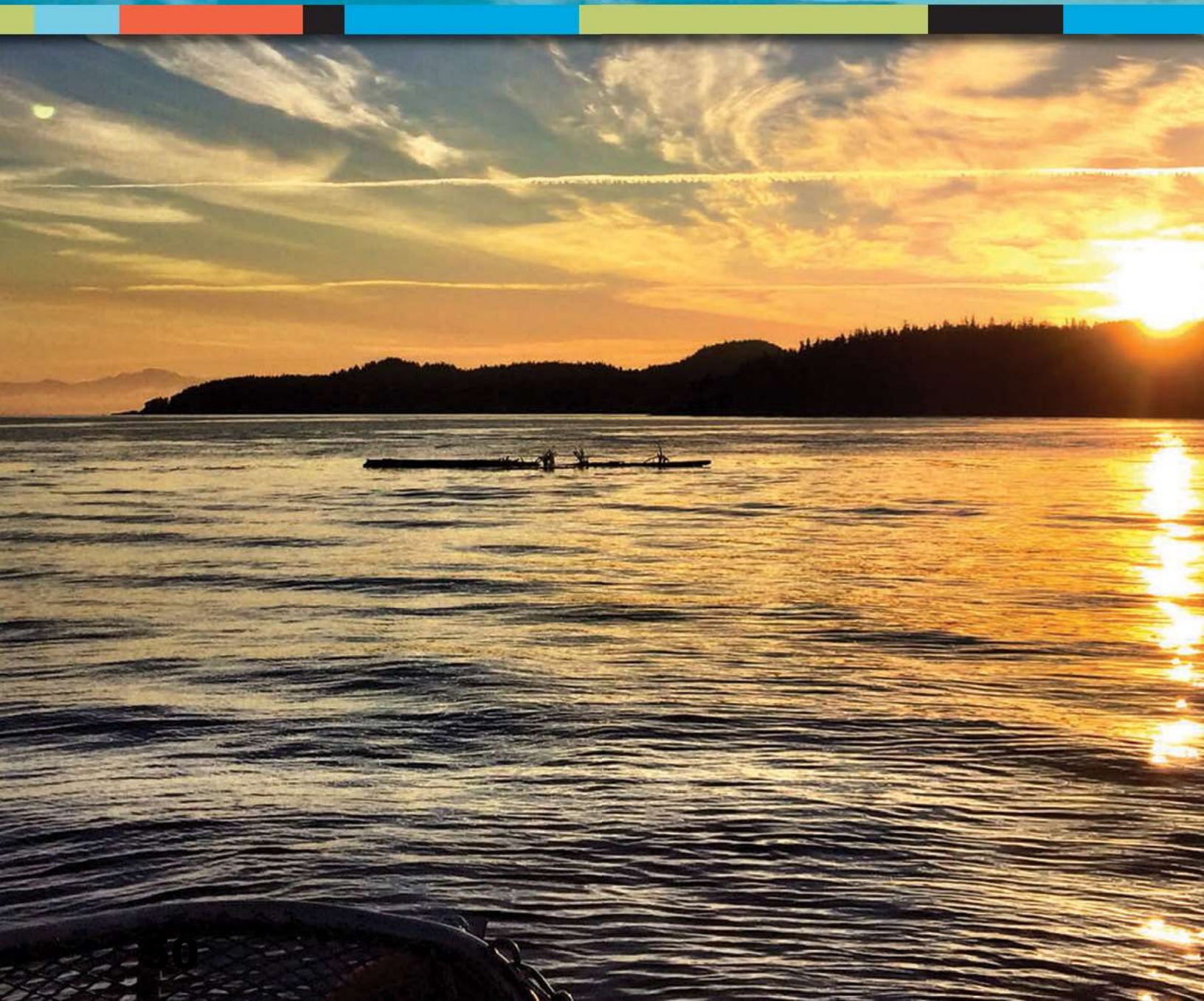


## Contact Information

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#201 – 909 Island Hwy.  
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Metro Vancouver Office  
#570 – 4445 Lougheed Hwy.  
Burnaby, B.C.

Tel: 250.286.1636  
Toll Free: 1.800.661.7256  
[bcsalmonfarmers.ca](http://bcsalmonfarmers.ca)





## SALMON FARMING IN B.C. FAST FACTS

### Building Coastal Communities:

- The BCSFA represents 41 members, including producers and supporting businesses that provide services and supplies.
- BCSFA members operate an estimated 106 of the 109 licensed and tenured finfish aquaculture facilities across the coastal regions of B.C., with 60-70 operating and all others resting at any given time.
- Salmon farming in B.C. accounts for 89% of total provincial aquaculture production.
- 58% of salmon raised in Canada are grown in B.C.

### Environmental Sustainability:

- Antibiotic use by B.C. salmon farmers has decreased 7-fold in the past decade, currently at approximately 50 grams of antibiotic prescribed per tonne of production. Medicine is used only with the prescription of a veterinarian to treat fish with existing health issues.
- Salmon feeds used in B.C. contain less than 18% marine-based products (fishmeal and oil). Feed producers have made noticeable changes to the composition of oils and proteins used in their feeds, replacing marine oil and protein sources with plant and animal sources.
- Salmon are the most efficient eaters of any farm-raised animal, taking on average 1.3kg of feed to increase the animal's weight by 1kg, and the industry is working towards a standard of 0.5:1.
- Studies have shown that sea lice management in B.C. is effective and, with the continuation of existing operational procedures, sea lice are not a population concern for wild salmon.
- Salmon on fish farms are healthy, and there is a high survival rate on B.C.'s farms. In 2014, B.C. farming companies raising Atlantic salmon reported an average 93.6% survival of stock. This is achieved through regular monitoring, sampling and testing by internal, government and independent third-party labs for any virus or disease of concern.
- In 2014, the BCSFA committed \$1.5 million in research funding between 2015 and 2020, creating the Marine Environmental Research Program (MERP).
  - To guide the MERP's competitive funding process, a third party Science Advisory Council was appointed to manage and make program-funding decisions.
  - To date, the Science Advisory Council has funded 7 projects and committed \$417,108 over a range of one-year and multi-year projects.
  - These funds are dedicated to building research partnerships with government, academic and independent research institutions, in an effort to gain a better understanding of the marine environment and BC's wild salmon stocks.

### Social Sustainability – Employment, First Nations Partnerships, and Community Engagement/Outreach:

- Salmon farming generates about 5,000 jobs in B.C. (4,997 total: 2,362 direct, 1,926 indirect, 689 induced) across 6 coastal regions in the province: North, South, East and West Vancouver Island, and the Lower Mainland and Central Coast.

- Salmon farmers and supporting businesses are typically located in rural coastal areas where unemployment has traditionally been higher than the provincial average – especially North Vancouver Island, which is amongst B.C.’s highest rates.
- 78% of the salmon raised in B.C. is done so in partnership with First Nations.
- B.C. salmon farmers have 19 social and economic partnerships with coastal First Nations – and are working towards many more.
- About 30% of the total direct employment of B.C.’s four largest salmon farming companies is First Nations.
- BCSFA members have strong ties to their local operating communities contributing over \$600,000 and 15,000 pounds of fresh salmon to community organizations and causes in 2013.
- B.C. salmon farmers have invested in skills training and engaged in partnerships with academic and skills training institutions such as Vancouver Island University, North Island College, and Excel Career College.

### **Social Sustainability – Third Party Certifications**

- All salmon farms in B.C. have at least one third-party certification.
- B.C. salmon farmers are amongst world leaders in adopting the Aquaculture Stewardship Council (ASC) certification and now have **five ASC certified farms in B.C.** This stringent standard was developed by the WWF and has only been granted to about 5% of the world’s salmon farms.
- 100% of Atlantic salmon grown in B.C. are certified by the Global Aquaculture Association’s Best Aquaculture Practices (BAP) program.
- B.C. is home to North America’s only Certified Organic Chinook salmon.
- All Aquafeed companies have multiple third party certifications

### **Economic Sustainability:**

- The total average landed value of B.C. farm-raised salmon from 2012 – 2014 is \$426 million, making it B.C.’s highest valued seafood product and the second highest valued agricultural product behind Dairy. It is also B.C.’s #1 agricultural export.
- The total economic impact of salmon farming has increased about 40% over the last five years (2008 – 2013) from an estimated \$800-million to \$1.144-billion.
- Salmon farming creates stable, year round jobs in coastal communities, paying 30% higher than the median employment income in B.C.
- Members of the BCSFA produce an average of 75,000 tonnes per year. This represents only 3% of the global salmon production (2.4 million tonnes).
- B.C. farm-raised salmon accounts for 30% of all B.C. seafood exports, and 60% of all seafood exports to the U.S – by far B.C.’s largest seafood market.
- 70% of B.C. farm-raised salmon is exported and 30% is sold domestically.
  - About 85% of all exports are destined for the United States with 15% destined for Asia.
- In 2015, exports to the United States hit record numbers and demand for B.C. farm-raised salmon in China more than doubled from the previous record.

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT  
Consolidated Financial Statements  
Year Ended December 31, 2015

*Draft for discussion purposes only*

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Index to Consolidated Financial Statements

Year Ended December 31, 2015

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Draft for discussion purposes only

## Management's Responsibility for Financial Reporting

The Consolidated financial statements of Regional District of Alberni-Clayoquot have been prepared in accordance with Canadian public sector accounting standards for British Columbia local governments and are outlined under "Significant Accounting Policies" in the notes to the financial statements. Management is responsible for the integrity and objectivity of these statements as well as the supplementary statements and schedules. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances. These statements include certain amounts based on management's estimates and judgments. Management has determined such amounts based on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

Management maintains a system of internal controls to provide reasonable assurance that assets are safeguarded and that transactions are authorized, recorded and reported properly. Management also maintains a program of proper business compliance.

The Board of Directors is responsible for reviewing and approving the financial statements and for ensuring that management fulfils its responsibilities for financial reporting and internal control.

R. Anderson and Associates, the Regional District's independent auditors, have conducted an examination of the financial statements in accordance with generally accepted auditing standards and have expressed their opinion in a report accompanying this statement.



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Teri Fong, CPA, CGA  
Manager of Finance

Port Alberni, BC

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## INDEPENDENT AUDITOR'S REPORT

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To the Chairperson and Directors of Regional District of Alberni-Clayoquot

I have audited the accompanying consolidated financial statements of Regional District of Alberni-Clayoquot which comprise the consolidated statement of financial position and the consolidated statements of operations, changes in accumulated surplus, changes in net financial assets and cash flow for the year then ended and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian Public Sector Accounting Standards and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

My responsibility is to express an opinion on these consolidated financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

*(continues)*



Independent Auditor's Report to the Chairperson and Directors of Regional District of Alberni-Clayoquot  
(continued)

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

Basis for Qualified Opinion

The Regional District of Alberni-Clayoquot operates landfill closure facilities of which the closure and post-closure liabilities are not susceptible to satisfactory audit verification and are carried on the consolidated statement of financial position at \$2,187,854. Accordingly, our verification of this liability was limited to the amounts recorded in the accounts of the regional district and we were not able to determine whether any adjustments might be necessary to certain liabilities, expenses or surpluses.

Qualified Opinion

In my opinion, except for the effects of the matter described in the preceding paragraph, the consolidated financial statements present fairly, in all material respects the financial position of Regional District of Alberni-Clayoquot as at December 31, 2015 and the results of its operations and its cash flow for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Port Alberni, B.C.

CHARTERED PROFESSIONAL ACCOUNTANT

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Consolidated Statement of Financial Position

Year Ended December 31, 2015

	2015	2014
<b>FINANCIAL ASSETS</b>		
Cash and cash equivalents	\$ 13,029,291	\$ 12,883,611
Portfolio investments (Note 3)	1,653	1,653
Accounts receivable (Note 4)	844,402	677,698
Term receivables from municipalities (Note 5)	15,085,072	12,888,463
Municipal Finance Authority debt reserve deposit (Note 6)	730,555	730,324
Inventories for resale	47,704	46,715
	<b>29,738,677</b>	<b>27,228,464</b>
<b>FINANCIAL LIABILITIES</b>		
Accounts payable and accrued liabilities	969,940	749,364
Deferred revenue	102,953	116,003
Deposits (Note 7)	43,050	44,050
Restricted revenues (Notes 8, 9)	2,097,897	1,792,739
Landfill closure liability (Note 10)	2,187,854	1,976,716
Municipal Finance Authority debt reserve (Note 6)	730,555	730,324
Capital leases (Note 11)	44,455	90,113
Debenture debt (Note 12), Schedule 1	15,890,853	13,729,745
	<b>22,067,557</b>	<b>19,229,054</b>
<b>NET FINANCIAL ASSETS</b>	<b>7,671,120</b>	<b>7,999,410</b>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (Note 13), Schedule 2	28,972,396	27,598,689
Inventories of supplies	246,758	254,924
Prepaid expenses	60,466	49,449
	<b>29,279,620</b>	<b>27,903,062</b>
<b>ACCUMULATED SURPLUS</b>	<b>\$ 36,950,740</b>	<b>\$ 35,902,472</b>

Contingent liabilities (Note 19)

*T. Fong*

Teri Fong, CPA, CGA  
Manager of Finance

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Consolidated Statement of Operations

Year Ended December 31, 2015

	2015 Budget (See Note 23)	2015 Actual	2014 Actual
<b>REVENUE</b>			
Tax requisitions	\$ 5,022,951	\$ 5,026,817	\$ 4,588,397
Grants in lieu of taxes	34,360	97,896	76,543
Services provided to other governments	94,998	86,740	100,176
Sales of services	3,134,143	3,547,625	3,541,723
Miscellaneous revenue	788,500	1,108,115	784,934
Government transfers			
Conditional	2,524,419	379,395	780,610
Unconditional	125,000	197,072	125,740
	11,724,371	10,443,660	9,998,123
<b>EXPENSES</b>			
General government services	1,277,000	1,127,024	1,117,139
Electoral area administration	81,000	62,929	88,913
Management of development - rural	353,000	287,632	279,554
Regional planning services	171,500	153,289	115,376
Building inspection services	240,000	202,665	194,070
Park services	144,600	124,930	126,416
Fire protection services	639,698	582,922	589,796
Landfill services	2,789,500	2,499,394	2,459,078
AV water study	60,000	58,458	26,590
Custom transit	546,000	462,943	454,062
Airport services	472,585	387,017	374,175
Amortization of tangible capital assets	818,000	965,383	803,626
Street lighting	2,300	2,224	2,152
Emergency planning	202,400	186,031	82,696
E911 telephone services	294,094	293,979	281,332
Vancouver Island library services	424,607	424,608	402,716
South Long Beach bike path	7,200	12,398	7,100
Grant-in-aid	381,942	283,138	292,275
Noise control	12,300	4,926	7,646
Animal control	8,536	3,011	2,572
Multi-purpose arena contribution	196,611	199,262	234,755
Water systems	971,441	872,358	827,546
Salmon Beach	388,604	198,861	298,826
	10,482,918	9,395,382	9,068,411
<b>ANNUAL SURPLUS</b>	\$ 1,241,453	\$ 1,048,278	\$ 929,712

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT  
 Consolidated Statement of Changes in Accumulated Surplus  
 Year Ended December 31, 2015

	2015 Budget (See Note 23)	2015 Actual	2014 Actual
<b>ACCUMULATED SURPLUS - BEGINNING OF YEAR</b>			
As previously reported	\$ 35,902,469	<b>\$ 35,902,469</b>	\$ 35,280,110
Prior period restatement <i>(Note 14)</i>	-	-	(307,353)
As restated	35,902,469	<b>35,902,469</b>	34,972,757
<b>ANNUAL SURPLUS</b>	1,241,453	<b>1,048,278</b>	929,712
<b>ACCUMULATED SURPLUS - END OF YEAR</b>	<b>\$ 37,143,922</b>	<b>\$ 36,950,747</b>	\$ 35,902,469

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Consolidated Statement of Changes in Net Financial Assets

Year Ended December 31, 2015

	2015 Budget (See Note 23)	2015 Actual	2014 Actual
<b>ANNUAL SURPLUS</b>	\$ 1,241,453	\$ 1,048,278	\$ 929,712
Acquisition of prepaids	-	(11,017)	12,844
Acquisition of inventory of supplies	-	8,163	25,328
Acquisition of tangible capital assets	-	(2,339,088)	(1,926,432)
Amortization	818,000	965,383	803,626
	818,000	(1,376,559)	(1,084,634)
<b>CHANGE IN NET FINANCIAL ASSETS</b>	2,059,453	(328,281)	(154,922)
<b>NET FINANCIAL ASSETS - BEGINNING OF YEAR</b>	7,999,410	7,999,410	7,861,250
<b>NET FINANCIAL ASSETS - END OF YEAR</b>	\$ 10,058,863	\$ 7,671,129	\$ 7,706,328

Draft for discussion purposes only

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Consolidated Statement of Cash Flow

Year Ended December 31, 2015

	2015	2014
<b>OPERATING ACTIVITIES</b>		
Annual surplus	\$ 1,048,278	\$ 929,712
Items not affecting cash:		
Amortization of tangible capital assets	965,383	803,626
(Gain) loss on disposal of tangible capital asset	-	(12,500)
	2,013,661	1,720,838
Changes in non-cash working capital <i>(Note 15)</i>	552,266	416,269
	2,565,927	2,137,107
<b>FINANCING ACTIVITIES</b>		
Term receivables from municipalities	(2,196,609)	(5,162,015)
Proceeds from debenture debt financing	2,912,000	5,750,000
Repayment (advances) of long term debenture debt	(537,922)	(435,399)
Repayment of obligations under capital lease	(45,658)	(44,626)
Actuarial adjustment of long term debt	(212,970)	(186,720)
	(81,159)	(78,760)
<b>CAPITAL ACTIVITIES</b>		
Purchase of tangible capital assets	(2,339,088)	(1,926,432)
Proceeds on disposal of tangible capital assets	-	12,500
	(2,339,088)	(1,913,932)
<b>INVESTING ACTIVITIES</b>		
Addition to portfolio investments	-	(908)
<b>INCREASE IN CASH FLOW</b>	<b>145,680</b>	<b>143,507</b>
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	12,883,611	12,740,104
<b>CASH AND CASH EQUIVALENTS - END OF YEAR</b>	<b>\$ 13,029,291</b>	<b>\$ 12,883,611</b>
<b>CASH AND CASH EQUIVALENTS CONSISTS OF:</b>		
Bank balances	\$ 13,029,291	\$ 12,883,611

# REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

## Notes to Consolidated Financial Statements

Year Ended December 31, 2015

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### 1. NATURE OF THE ORGANIZATION

Regional District of Alberni-Clayoquot (the District) was established under the Local Government Act of British Columbia on April 21, 1966. As with all regional districts, the District provides a number of specific and agreed upon services directly to the public and its member municipalities. The District serves as the borrowing conduit between member municipalities and the Municipal Finance Authority of British Columbia (MFA).

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### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of presentation

The consolidated financial statements of the District are prepared by management in accordance with Canadian generally accepted accounting principles for local governments as prescribed by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants. The consolidated financial statements reflect the combined results and activities of the consolidated entity. Interfund transactions and fund balances have been eliminated on consolidation.

#### Budget reporting

The unaudited budget information reported in the consolidated statement of operations, the consolidated statement of changes in accumulated surplus and the consolidated statement of changes in net financial assets represents the 2015 budget as adopted by the District's Board on March 25, 2015.

#### Financial instruments

Financial instruments consist of cash and short-term deposits, accounts receivable, investments, municipal debt receivable, short-term loans, accounts payable, obligations under capital leases, other liabilities, and debenture debt. Unless otherwise noted, it is management's opinion that the Regional District is not exposed to significant interest, currency or credit risk arising from these financial instruments. The fair value of these financial instruments approximate their carrying values, unless otherwise noted.

#### Investments

Investments are carried at cost which approximate market value.

#### Portfolio investments

Portfolio investments include investments in equity securities. Portfolio investments are reported using the cost method, a basis of accounting for portfolio investments whereby the investment is initially recorded at cost and the earnings from such investments are recognized only to the extent received or receivable. When the investment is in the form of shares, dividends received in excess of the District's pro rata share of post acquisition income are recorded as a reduction of the carrying value of the investment.

#### Inventory

- a) Inventories for resale - Fuel inventory is valued at the lower of cost or net realizable value.
- b) Inventories of supplies - Supplies inventory is valued at the lower of cost and net realizable value with the cost being determined on a first in, first out basis.

*(continues)*

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# REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

## Notes to Consolidated Financial Statements

Year Ended December 31, 2015

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### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

#### Revenue and expenditure recognition

Revenue is recorded in the period in which the transactions or events that gave rise to the revenue occur. Amounts that have been received in advance of services being rendered are recorded as deferred revenue until the District discharges the obligations that led to the collection of funds.

Revenues from other levels of governments, classified as grants in lieu of taxes, are recorded in the District's records as they are received.

Each Municipality, Treaty First Nation and Electoral Area within the Regional District is requisitioned for their portion of each service in which they participate. These funds are then levied by the Municipalities, Treaty First Nations and the Province (for Electoral Areas) to individual taxpayers. Instead of levying individual taxpayers, the Treaty First Nations also have the option of paying for the requisition from their consolidated revenue fund. The requisitioned amounts are turned over to the District by August 1 of each year.

Expenditures are recorded on an accrual basis and are recognized in the period in which the goods and services are acquired and a liability is incurred or transfers are due. Expenditures include the accrual of debt and related interest payable to the end of the fiscal period.

#### Deferred and restricted revenues

- a) Deferred revenue includes amounts received related to the curbside garbage program but not yet earned. These amounts will be recognized as revenue in the next fiscal year.
- b) Restricted revenue include amounts received for specified projects which are unspent. These amounts will be recognized as revenue when the related expenditures are incurred.

#### Accrued Employee Benefits

Based on obligations as determined by collective agreements and contractual arrangements, employee benefit accruals, which include an allowance for vacation entitlement and overtime benefits, are recorded in the year in which they are earned.

#### Post Employment Benefits

The long-term, post employment benefit liability of the regional district will be met by the Municipal Pension Plan into which both employees and the regional district contribute. The regional district is only liable for the interim retirement benefits for early retirees, from the date of retirement to the effective start date of the Municipal Pension Plan. Any liability for these benefits is accrued when the event occurs and the obligation arises.

#### Debenture debt

Debenture debt is recorded net of any related sinking fund installments and actuarial additions. Debt charges are charged against current revenue in the periods in which they are accrued. The debt schedule indicates the amount of debt payable in accordance with schedules received from the Municipal Finance Authority.

*(continues)*

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# REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

## Notes to Consolidated Financial Statements

Year Ended December 31, 2015

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### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

#### Government transfers

Government transfers are recognized in the consolidated financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

#### Tangible capital assets

Tangible capital assets (TCAs) are recorded at cost and amortized on a straight line basis, based on their expected useful life. The expected useful life of the District's TCAs are as follows:

Airport	10, 15, 25, 40 and 50 years
Fire departments	5, 7, 15, 25, 40 and 50 years
Office and administration	5, 7 and 40 years
Land	Not amortized
Landfills	Projected closures - 2095 and 2096; 10, 25 and 40 years
Parks	5, 10, 15 and 25 years
Salmon beach	10, 25 and 50 years
Water systems	25 years
Beaver Creek water system	5, 15, 20, 50 and 60 years

The District's threshold to capitalize TCAs varies between \$2,500 and \$5,000 with the exception of land which is always capitalized. Capital projects under construction are not amortized until the asset is put into use. Assets contributed to the Regional district are recorded at fair value at the time of contribution.

#### Measurement uncertainty

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses, gains, and losses during the reporting period. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they became known. By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant. Since a precise determination of many assets and liabilities depends on future events, actual results may differ from such estimates and approximations. Significant areas requiring the use of estimates include the amortization of tangible capital assets and land fill closure obligations.

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### 3. PORTFOLIO INVESTMENTS

	2015	2014
Alberni District Co-op Association equity shares	\$ 1,653	\$ 1,653

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# REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

## Notes to Consolidated Financial Statements

Year Ended December 31, 2015

### 4. ACCOUNTS RECEIVABLE

	2015	2014
Trade and other receivables	\$ 784,811	\$ 613,213
Goods and services tax recoverable	66,038	59,381
Province of British Columbia	1,762	11,571
Subtotal	852,611	684,165
Less allowances for doubtful accounts	(8,209)	(6,467)
Accounts receivable - net	\$ 844,402	\$ 677,698

### 5. TERM RECEIVABLES FROM MUNICIPALITIES

Pursuant to the Local Government Act, the Regional District acts as the agency through which its member municipalities borrow funds from the Municipal Finance Authority (MFA). The annual cost of servicing this municipal debt is recovered entirely from the borrowing member municipality. However, in the event of default the Regional District is contingently liable to the MFA for this debt.

	2015	2014
City of Port Alberni	\$ 11,147,582	\$ 8,611,376
District of Tofino	932,358	973,434
District of Ucluelet	1,749,371	1,829,204
Multiplex Arena	1,255,761	1,474,448
	\$ 15,085,072	\$ 12,888,462

### 6. DEBT RESERVE FUND

The Municipal Finance Authority of British Columbia provides capital financing for Regional Districts and their Member Municipalities. The Authority is required to establish a Debt Reserve Fund into which each Regional District and Member Municipality, who share in the proceeds of a debt issue through the District, are required to pay certain amounts set out in the debt agreements. Interest earned on these funds (less administrative expenses) becomes an obligation of the Authority to the Regional District. If at any time insufficient funds are provided by the Regional District or Member Municipalities, the Authority will then use these funds to meet payments on its obligations. When this occurs, the Regional District may be called upon to restore the fund.

### 7. DEPOSITS

Performance deposits are funds collected from various property developers and held as security to ensure the completion of specified agreed on works. These funds will be released once the related works are completed, or used by the District to complete the works for which they are held.

	2015	2014
Performance deposits	\$ 43,050	\$ 44,050

# REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

## Notes to Consolidated Financial Statements

Year Ended December 31, 2015

### 8. RESTRICTED REVENUES

	2015	2014
Development cost charges (Note a)	\$ 3,785	\$ 3,745
Parkland deferred contributions (Note b)	325,511	322,163
Gas tax unspent funds (Note g)	1,768,601	1,466,831
	<b>\$ 2,097,897</b>	<b>\$ 1,792,739</b>

- a) The regional district receives contributions from developers for the development of the water and sewer infrastructure. These restricted contributions are recognized as revenue in the years in which the capital projects are undertaken. Developer contributions paid in advance of infrastructure works are recorded as restricted revenue. Developer contributions received during the year were \$NIL (2014 - \$NIL). Interest earned on developer contributions is restricted and deferred; interest earned during the year was \$40 (2014 - \$46). Developer contributions expended on capital projects during the year was \$Nil (2014 - \$Nil).
- b) The regional district receives contributions from developers for the future acquisition of parkland. These restricted contributions are recognized as revenue in the years in which the parkland is subsequently acquired. Developer contributions received during the year were \$Nil (2014 - \$7,000). Interest earned on parkland contributions is restricted and deferred; interest earned during the year was \$3,348 (2014 - \$3,946). Parkland acquired during the year was \$Nil (2014 - \$Nil).

### 9. GAS TAX AGREEMENT PROGRAM

Gas Tax Agreement and Public Transit Agreement funding is provided by the Government of Canada. Public Transit Infrastructure Program funding is provided by the Province of British Columbia. The use of the funding is established by a funding agreement between the local government and the Union of British Columbia Municipalities. Gas Tax Agreement funding may be used toward designated public transit, community energy, water, wastewater, solid waste and capacity building projects, as specified in the funding agreements. Public Transit Agreement and Public Transit Infrastructure Program funding may be applied towards the cost of designated public transit projects, as specified in the funding agreements. The deadline to expend these funds is March 31, 2019.

	2015	2014
Opening balance of unspent funds	\$ 1,466,831	\$ 1,684,516
Add amount received during the year	451,343	451,343
Add interest earned	14,764	19,355
Less eligible expenditures made during the year	(164,337)	(688,383)
Closing balance of unspent funds	<b>\$ 1,768,601</b>	<b>\$ 1,466,831</b>

# REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

## Notes to Consolidated Financial Statements

Year Ended December 31, 2015

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### 10. SOLID WASTE LANDFILL CLOSURE AND POST CLOSURE LIABILITY

The Regional District of Alberni-Clayoquot operates the Alberni Valley Landfill and the West Coast Landfill. These sites are subject to closure and post-closure requirements as determined by the British Columbia Ministry of Environment. In accordance with Public Sector Accounting and Auditing Standards, financial statements should recognize a liability for closure and post-closure care as a landfill site's capacity is used. Each year the Regional District makes a contribution to the Closure and Post Closure Fund to offset future liabilities that will be incurred when the landfills reach capacity and are closed. The estimated closure date of the Alberni Valley Landfill is 2096 while the estimated closure date of the West Coast Landfill is 2095. A capacity study for the Alberni Valley Landfill was updated in 2013 and a capacity study for the West Coast Landfill was completed in 2013. Both reports have been reviewed by the Province of British Columbia Ministry of Environment.

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### 11. OBLIGATIONS UNDER CAPITAL LEASES

The Regional District has financed assets under capital leases in the amount of \$243,320 (2014 - \$243,320), consisting of the Bamfield Volunteer Fire Department Hall and the Long Beach Airport Kubota loader. Principal payments on these capital leases in 2015 totaled \$45,659 (2014 - \$44,626). The outstanding obligation balance for leased capital assets as at December 31, 2015 was \$44,455 (2014- \$90,113).

All capital leases are held by the MFA Leasing Corporation. While payments are fixed for the term of the lease, interest rates are variable daily based upon the Canadian prime rate minus 1%. An interest adjustment is made at the time of the final payment. In 2015, interest expenditures related to lease liabilities were \$1,254 (2014- \$2,287).

The remaining lease payment commitments are:

	2016	\$	34,751
	2017		<u>10,339</u>
Total minimum lease payments			45,090
Less: amount representing interest			<u>635</u>
Net obligation under capital lease		\$	<u>44,455</u>

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### 12. DEBENTURE DEBT

Currently, all borrowings for the District are with the Municipal Finance Authority of BC (MFA). Debt interest costs are charged against revenue as incurred. The debenture debt "Schedule 1" reflects the amount of debenture debt payable.

Principal payments and sinking fund installments due within the next five years and thereafter are as follows:

	2016	\$	726,564
	2017		682,916
	2018		711,081
	2019		740,415
	2020		770,966
	Thereafter		<u>12,258,911</u>

*(continues)*

# REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

## Notes to Consolidated Financial Statements

Year Ended December 31, 2015

### 12. DEBENTURE DEBT *(continued)*

\$ 15,890,853

Sinking fund installments are invested by MFA and earn income which, together with principal payments, are expected to be sufficient to retire the sinking fund issues at maturity.

### 13. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated amortization	2015 Net book value	2014 Net book value
Airport	\$ 7,339,340	\$ 1,434,162	\$ 5,905,178	\$ 5,799,343
Fire departments	4,742,967	2,286,904	2,456,063	2,311,098
Office and administration	1,998,768	1,287,774	710,994	721,396
Land	5,143,634	-	5,143,634	4,644,276
Landfills	9,853,527	1,788,452	8,065,075	8,139,396
Parks	399,679	151,810	247,869	237,254
Salmon beach	718,723	262,835	455,888	412,083
Water systems	2,665,664	1,539,447	1,126,217	1,106,312
Beaver Creek water system	6,715,532	2,935,692	3,779,840	3,620,983
Assets under construction	1,081,638	-	1,081,638	606,548
	<u>\$ 40,659,472</u>	<u>\$ 11,687,076</u>	<u>\$ 28,972,396</u>	<u>\$ 27,598,689</u>

Land includes a right-of way value of \$16,300 which relates to the land where the Bamfield Fire Department building is situated. For additional information about tangible capital assets see Schedule 2.

For information on assets under capital lease included above see *(Note 11)*.

### 14. PRIOR PERIOD RESTATEMENT

The prior period has been restated as follows:

- a) During the current year it was noted that entries were made in the system after the financial statements had been prepared.
- b) During the current year it was noted balances for Goods and Services collected and the Operating bank account required entries after the financial statements had been prepared.

The effects of the above restatements are as follows:

	As reported	Note a	Note b	As restated
Cash and cash equivalents	\$ 12,882,558	\$ 1,044	\$ 9	\$ 12,883,611
Accounts receivable	677,718	-	(20)	677,698
Accumulated surplus December 31, 2014	2,219,870	-	(11)	2,219,859
Landfill services	2,501,119	1,043	-	2,502,162
Annual surplus	928,668	1,044	-	929,712

# REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

## Notes to Consolidated Financial Statements

Year Ended December 31, 2015

### 15. CHANGE IN NON CASH WORKING CAPITAL AND CASH FLOW SUPPLEMENTARY INFORMATION

	2015	2014
Accounts receivable	\$ (166,704)	\$ 528,950
Inventories for resale	(989)	(19,759)
Inventories of supplies	8,166	25,328
Accounts payable and accrued liabilities	220,564	15,417
Deferred revenue	(13,050)	(151,952)
Prepaid expenses	(11,017)	12,844
MFA Debt reserve deposit	(231)	(143,318)
Deposits	(1,000)	(950)
MFA debt reserve	231	143,318
Restricted revenues	305,158	(206,693)
Landfill closure liability	211,138	213,084
	<b>\$ 552,266</b>	<b>\$ 416,269</b>

### 16. FINANCIAL INSTRUMENTS

For cash, accounts receivable, other receivables, accounts payable, and other payables, the carrying value of these financial statements approximated their fair market values due to their short-term maturity or capacity for prompt liquidation. The District is exposed to credit risk on the accounts receivable from its customers. In order to reduce its credit risk, the District has adopted credit policies which include the analysis of the financial position of its customers and the regular review of their credit limits. The District does not have a significant exposure to any individual customer or counterpart. Unless otherwise noted, it is management's opinion that the District is not exposed to significant interest, currency, or credit risk arising from these financial instruments.

### 17. THE NORTH ISLAND 9-1-1 CORPORATION

A 9-1-1 emergency dispatch service is provided by the North Island 9-1-1 Corporation, which is owned by the Regional Districts of Comox Valley, Strathcona, Mount Waddington, Alberni-Clayoquot, Nanaimo and Powell River. The shares in the corporation are owned as follows:

Alberni-Clayoquot - 3 shares	Mount Waddington - 1 share
Comox Valley - 6 shares	Nanaimo - 5 shares
Strathcona - 4 shares	Powell River - 2 shares

The Regional District's investment in shares of the North Island 911 Corporation is recorded at cost as it does not fall under the definition of a government partnership (PS3060.06). The Regional District's share of the corporation is equal to 14.3% and the degree of control is proportionate to the ownership share. As no benefits are expected from the ownership, it has not been accounted for as an equity investment.

# REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

## Notes to Consolidated Financial Statements

Year Ended December 31, 2015

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### 18. RELATED PARTIES

The Alberni-Clayoquot Regional District is related to the Alberni-Clayoquot Regional Hospital District as the same individuals are members of the Board of Directors of both organizations. As legislated by the Hospital District Act, the officers and employees of the Alberni-Clayoquot Regional District are the corresponding officers and employees of the Alberni-Clayoquot Regional Hospital District. Each of the Regional District and the Hospital District are separate legal entities as defined by separate Letters Patent and authorized by separate legislation. During the year the Alberni-Clayoquot Regional Hospital District purchased, at cost, \$18,000 of administrative support services from the Alberni-Clayoquot Regional District.

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### 19. CONTINGENT LIABILITIES AND COMMITMENTS

#### a) CLAIMS

In the normal course of a year, the District is faced with lawsuits for damages of diverse natures. At year-end the District's estimated exposure to each such liability is either not determinable or is not considered to be significant. Claims paid by the District as a result of litigation are reported as expenditures.

#### b) ENVIRONMENTAL REGULATIONS

The District is subject to environmental regulations which cover different aspects of its operations. These regulations may require future expenditures to meet applicable standards and subject the District to possible penalties for past violations. Any amounts required to meet obligations will be charged to operations or capitalized, as appropriate. No amounts can be estimated at this time and therefore no liabilities have been recorded at December 31, 2015.

#### c) PENSION LIABILITY

The Regional District and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2015, the plan has about 185,000 active members and approximately 80,000 retired members. Active members include 37,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate is then adjusted to the extent there is amortization of any funding deficit. The most recent valuation for the Municipal Pension Plan as at December 31, 2012 indicated a \$1,370 million funding deficit for basic pension benefits on a going concern basis. The next valuation will be as at December 31, 2015 with results available in 2016.

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the Plan. The Alberni-Clayoquot Regional District paid \$124,697 for employer contributions to the plan in fiscal 2015 (2014 - \$113,712). Employees contributed \$125,364 to the plan in fiscal 2015 (2014 - \$117,038).

*(continues)*

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# REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

## Notes to Consolidated Financial Statements

Year Ended December 31, 2015

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### 19. CONTINGENT LIABILITIES AND COMMITMENTS *(continued)*

#### d) SICK LEAVE ENTITLEMENTS

Based on obligations as determined by collective agreements and contractual arrangements for sick leave, employees' sick leave entitlements accumulate. However as sick leave benefits are only payable for sick leave and are not payable upon leaving the regional district the amounts are recognized as an expense only when a claim is made. As at December 31, 2015 accumulated sick leave amounted to \$340,953 (2014 - \$295,674).

#### e) CONTRACTUAL OBLIGATIONS FOR LEASED PREMISES

As a result of the conversion of the Beaver Creek Improvement District to an electoral area of the Regional District, the Regional District assumed the long term lease previously entered into by the Beaver Creek Improvement District effective November 1, 1961 with respect to the land on which the Improvement District's Stamp River pumphouse facilities are located. The agreement has a 99 year term and provides for annual rent of \$1 per annum. In addition, as Lessee the Regional District will pay all taxes, levies and assessments which may be assessed, charged or levied against the lands and leasehold improvements erected thereon.

#### f) CONTRACTUAL OBLIGATIONS FOR LEASED EQUIPMENT

As a result of the conversion of the Beaver Creek Improvement District to an electoral area of the Regional District, the Regional District assumed the Improvement District lease office equipment with annual payments of \$2,628 per annum. The lease expired December 31, 2015.

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### 20. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

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### 21. BUDGET RECONCILIATION

Budget figures are unaudited and represent the Financial Plan Bylaw adopted by the Board on March 25, 2015 and as amended November 25, 2015. The financial plan budgeted for capital expenditures rather than amortization expense, and reflects the use of prior year operating surpluses as part of its annual budget. The carry forward of operating surpluses by department is a requirement under the Local Government Act of BC. The financial plan forms the basis for taxation and fees and charges rates which may be required for a particular year. The budget contains certain revenue and expense recognition principles that do not comply with Public Sector Accounting Standards, therefore, certain budget amounts have been restated to conform to the general purpose financial statement presentation.

#### Adjustments to the 2015 budgeted annual surplus

Consolidated financial plan balanced cash budget as approved March 25, 2015 updated for amendments approved November 25, 2015	\$	1,636,613
Add transfers to reserves		3,531,329
Add principal debt payments		195,775
Less surplus from prior years		(1,582,730)
Less committed surplus from prior years		(1,721,534)
Less amortization		(818,000)

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Consolidated accrual budgeted annual surplus	\$	1,241,453
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REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Consolidated Schedule of Debenture Debt

(Schedule 1)

Year Ended December 31, 2015

Purpose	By-law	MFA Issue	Type of Security Issued	Maturity date	Term	Rate	Amount Borrowed	Total instalments to date	Actuarial addition	2015 Balance	2014 Balance	2016 Requirements as of December 31, 2015	
												Principal	Interest
Arena F1027	F1037	73	Sinking fund	01 Dec 2020	20	3.150%	\$ 3,579,209	\$ 2,090,202	\$ 261,076	\$ 1,227,931	\$ 1,442,721	\$ 118,648	\$ 75,164
Arena F1027	F1041	75	Sinking fund	01 Dec 2020	20	3.050%	68,332	35,559	4,942	27,831	31,727	2,067	2,084
Port Alberni 1004	1004	64	Sinking fund	25 Sep 2016	10	4.430%	245,300	197,759	28,795	18,746	36,599	7,419	10,867
Port Alberni 1060	1060	92	Sinking fund	04 Jun 2015	10	5.100%	797,642	724,043	73,599	-	94,560	-	-
Port Alberni F1062	1062	97	Sinking fund	19 Apr 2016	25	4.660%	3,375,064	780,675	76,975	2,517,414	2,628,326	81,042	157,278
Port Alberni F1062	1062	97	Sinking fund	19 Apr 2016	10	4.660%	438,170	351,561	34,664	51,945	101,891	36,496	10,209
Port Alberni F1111	1111	130	Sinking fund	14 Oct 2044	30	3.000%	5,750,000	102,523	-	5,647,477	5,750,000	102,523	172,500
Port Alberni F1114	F1114	131	Sinking fund	08 Apr 2035	20	2.200%	912,000	-	-	912,000	-	32,249	20,064
Port Alberni F1114	F1114	131	Sinking fund	08 Apr 2045	30	2.200%	2,000,000	-	-	2,000,000	-	38,743	44,000
Salmon Beach F1079	F1096	117	Sinking fund	12 Oct 2031	20	3.250%	939,800	126,241	7,778	805,781	841,283	31,560	30,542
Tofino F1062	1062	97	Sinking fund	19 Apr 2016	25	4.650%	1,250,000	289,133	28,509	932,358	973,435	30,014	58,250
Ucluelet 829	F1037	73	Sinking fund	01 Dec 2015	15	3.150%	300,000	266,640	33,360	-	27,217	-	-
Ucluelet F1074	F1095	117	Sinking fund	14 Jun 2036	25	3.250%	1,948,000	187,101	11,529	1,749,370	1,801,986	46,775	63,310
										\$ 15,890,853	\$ 13,729,745	\$ 527,536	\$ 644,268

The accompanying notes are an integral part of these financial statements

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT  
 Consolidated Schedule of Tangible Capital Assets

(Schedule 2)

Year Ended December 31, 2015

	Cost			Accumulated Amortization			2015 Net Book Value	2014 Net Book Value	
	Opening Balance	Acquisitions	Transfers	Closing Balance	Opening Balance	Amortization			2015
Airport	\$ 6,916,642	\$ 631,077	\$ (208,379)	\$ 7,339,340	\$ (1,117,298)	\$ (316,864)	\$ (1,434,162)	\$ 5,905,178	\$ 5,799,344
Fire department	4,470,041	242,571	30,355	4,742,967	(2,158,943)	(127,961)	(2,286,904)	2,456,063	2,311,098
Office and administration	1,946,887	51,882	-	1,998,769	(1,225,491)	(62,283)	(1,287,774)	710,995	721,396
Land	4,644,276	499,358	-	5,143,634	-	-	-	5,143,634	4,644,276
Landfills	9,800,147	453,728	(400,348)	9,853,527	(1,660,750)	(127,701)	(1,788,451)	8,065,075	8,139,397
Parks	366,823	32,856	-	399,679	(129,569)	(22,240)	(151,809)	247,870	237,254
Salmon Beach	635,239	41,286	42,198	718,723	(223,156)	(39,679)	(262,835)	455,888	412,083
Water systems	2,540,612	15,432	109,619	2,665,663	(1,434,301)	(105,146)	(1,539,447)	1,126,216	1,106,311
Beaver Creek water system	6,418,166	345,900	(48,534)	6,715,532	(2,797,183)	(138,509)	(2,935,692)	3,779,840	3,620,983
Under construction	606,548	-	475,089	1,081,637	-	-	-	1,081,637	606,548
	<b>\$ 38,345,381</b>	<b>\$ 2,314,090</b>	<b>\$ -</b>	<b>\$ 40,659,471</b>	<b>\$ (10,746,691)</b>	<b>\$ (940,383)</b>	<b>\$ (11,687,074)</b>	<b>\$ 28,972,396</b>	<b>\$ 27,598,690</b>

ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT  
Financial Statements  
Year Ended December 31, 2015

*Draft for discussion purposes only*

ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

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Year Ended December 31, 2015

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Draft for discussion purposes only

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## INDEPENDENT AUDITOR'S REPORT

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To the Chairperson and Directors of Alberni-Clayoquot Regional Hospital District

I have audited the accompanying financial statements of Alberni-Clayoquot Regional Hospital District, which comprise the statement of financial position as at December 31, 2015 and the statements of operations and changes in accumulated surplus, net financial assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements in accordance with the basis of accounting described in Note 2, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the presentation of the financial statements.

*(continues)*

Independent Auditor's Report to the Chairperson and Directors of Alberni-Clayoquot Regional Hospital District  
(continued)

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements of Alberni-Clayoquot Regional Hospital District for the year ended December 31, 2015 are prepared, in all material respects, in accordance with the basis of accounting described in Note 2.

Basis of Accounting and Restrictions on Use

Without modifying my opinion, I draw attention to Note 2 to the financial statements, which describes the basis of accounting. These financial statements, which have not been, and were not intended to be, prepared in accordance with Canadian generally accepted accounting principles, are solely for the information and use of the Chairperson and Directors of the Alberni-Clayoquot Regional Hospital District and the Ministry of Health for complying with the Hospital District Act. These financial statements are not intended to be and should not be used by anyone other than the specified users or for any other purpose.

Port Alberni, B.C.

CHARTERED PROFESSIONAL ACCOUNTANT

ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

Statement of Financial Position

December 31, 2015

	2015	2014
<b>FINANCIAL ASSETS</b>		
Cash	\$ 2,565,333	\$ 2,247,235
Accounts receivable <i>(Note 3)</i>	2,026	2,388
Municipal Finance Authority debt reserve deposit <i>(Note 4)</i>	851,618	848,870
Grants to district hospitals - capitalized	5,584,350	6,521,551
	<b>9,003,327</b>	<b>9,620,044</b>
<b>FINANCIAL LIABILITIES</b>		
Accrued interest	34,202	34,505
Municipal Finance Authority debt reserve <i>(Note 4)</i>	851,618	848,870
Reserves related to Section 20(3)	1,899,745	1,823,674
Debenture debt <i>(Note 6)</i> (Schedule 1)	5,848,586	6,785,787
Unamortized debenture discount <i>(Note 6)</i>	42,734	42,734
	<b>8,676,885</b>	<b>9,535,570</b>
<b>NET FINANCIAL ASSETS AND ACCUMULATED SURPLUS <i>(Note 7)</i></b>	<b>\$ 326,442</b>	<b>\$ 84,474</b>



Teri Fong, CPA, CGA  
 Manager of Finance

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ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

Statement of Operations

Year Ended December 31, 2015

	Budget 2015	2015	2014
<b>REVENUE</b>			
Taxation (Schedule 2)	\$ 1,693,526	\$ 1,693,527	\$ 1,985,727
Grants in lieu of taxes	8,000	16,012	35,279
Other income	20,000	24,751	42,094
	1,721,526	1,734,290	2,063,100
<b>EXPENSES</b>			
Sinking fund installments	809,000	508,804	519,609
Interest and fees on debenture	429,000	415,518	492,291
Administrative costs	18,000	18,000	18,000
Contribution to section 20(3) reserve	550,000	550,000	1,550,000
	1,806,000	1,492,322	2,579,900
<b>ANNUAL SURPLUS</b>	\$ (84,474)	\$ 241,968	\$ (516,800)

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ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

Statement of Changes in Accumulated Surplus

Year Ended December 31, 2015

	2015	2014
ACCUMULATED SURPLUS - BEGINNING OF YEAR	\$ 84,474	\$ 601,274
Annual surplus	241,968	(516,800)
ACCUMULATED SURPLUS - END OF YEAR <i>(Note 7)</i>	\$ 326,442	\$ 84,474

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ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

Statement of Changes in Net Financial Assets

Year Ended December 31, 2015

	Budget 2015	2015	2014
ANNUAL SURPLUS	\$ (84,474)	\$ 241,968	\$ (516,800)
NET FINANCIAL ASSETS - BEGINNING OF YEAR	84,474	84,474	601,274
NET FINANCIAL ASSETS - END OF YEAR	\$ -	\$ 326,442	\$ 84,474

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ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

Statement of Cash Flow

Year Ended December 31, 2015

	2015	2014
<b>OPERATING ACTIVITIES</b>		
Annual surplus	\$ 241,968	\$ (516,800)
Changes in non-cash working capital:		
Accounts receivable	361	(690)
Grants to district hospitals - capitalized	937,201	972,727
Accrued interest	(302)	(8,720)
	937,260	963,317
Cash flow from operating activities	1,179,228	446,517
<b>FINANCING ACTIVITIES</b>		
Repayment of long term debt	(508,804)	(519,608)
Actuarial adjustment to long term debt	(428,397)	(453,118)
Cash flow used by financing activities	(937,201)	(972,726)
<b>INVESTING ACTIVITY</b>		
Reserves related to Section 20(3)	76,071	1,328,991
<b>INCREASE IN CASH FLOW</b>	<b>318,098</b>	<b>802,782</b>
Cash - beginning of year	2,247,235	1,444,453
<b>CASH - END OF YEAR</b>	<b>\$ 2,565,333</b>	<b>\$ 2,247,235</b>

# ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

## Notes to Financial Statements

Year Ended December 31, 2015

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### 1. NATURE OF THE ORGANIZATION

The Alberni-Clayoquot Regional Hospital District (District) was incorporated in 1967 under the Regional Hospital District Act. Its principal activities include the borrowing of monies from the Municipal Finance Authority and advancing those monies for hospital planning and development within the region.

---

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of presentation

The financial statements of the District are prepared by management in accordance with Canadian generally accepted accounting principles for local governments as prescribed by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants with the following deviations to comply with the accounting requirements prescribed by the Ministry of Health under the Hospital District Act:

- Grants to district hospitals are capitalized and recorded as an asset.
- There is no disclosure of the fair value of the financial assets and liabilities.
- Standards for recognition and disclosure of financial instruments have not been adopted.
- There is no disclosure of segmented reporting.
- Sinking fund installments are expensed in the year that they are paid.

#### Grants to district hospitals

Grants to district hospitals are capitalized and recorded as an asset on the statement of financial position while the hospital is in operation. When a hospital ceases operation, the amount of unrecoverable grants is written off against capital surplus.

#### Budget reporting

The unaudited budget information reported in the statement of operations and the statement of change in net financial assets represents the 2015 budget as adopted by the District's Board on March 11, 2015.

#### Debenture Debt

Long term debt is recorded net of any related sinking fund installments and actuarial additions. Debt charges, including principal and interest, are charged against current revenue in the periods in which they are accrued. The debt schedule indicates the amount of debt payable in accordance with schedules received from the Municipal Finance Authority.

#### Financial instruments

The carrying value of cash, accounts receivable, accounts payable, and accrued interest is cost due to the short-term nature of these financial instruments. Financial instruments consist of cash, accounts receivable, accrued interest and long term debt.

*(continues)*

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# ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

## Notes to Financial Statements

Year Ended December 31, 2015

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### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

#### Revenue and expenditure recognition

Revenue is recorded in the period in which the transactions or events that gave rise to the revenue occur. Amounts that have been received in advance of services being rendered are recorded as deferred revenue until the District discharges the obligations that led to the collection of funds.

Revenues from other levels of governments, classified as grants in lieu of taxes, are recorded in the District's records as they are received.

Each Municipality and Electoral Area within the Regional District is requisitioned for their portion of each service in which they participate. These funds are then levied by the Municipalities and the Province (for Electoral Areas) to individual taxpayers and turned over to the District by August 1 of each year.

Expenditures are recorded on an accrual basis and are recognized in the period in which the goods and services are acquired and a liability is incurred or transfers are due. Expenditures include the accrual of debt and related interest payable to the end of the fiscal period.

#### Measurement uncertainty

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses, gains, and losses during the reporting period. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they became known. By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant. Since a precise determination of many assets and liabilities depends on future events, actual results may differ from such estimates and approximations.

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### 3. ACCOUNTS RECEIVABLE

	2015	2014
Accrued Interest receivable	\$ 2,026	\$ 2,388

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### 4. DEBT RESERVE FUND

The Municipal Finance Authority of British Columbia provides capital financing for the Hospital District. The Authority is required to establish a Debt Reserve Fund into which each District and Member Municipality, who share in the proceeds of a debt issue through the District, are required to pay certain amounts set out in the debt agreements. Interest earned on these funds (less administrative expenses) becomes an obligation of the Authority to the Hospital District. If at any time insufficient funds are provided by the Hospital District or Member Municipalities, the Authority will then use these funds to meet payments on its obligations. When this occurs, the Hospital District may be called upon to restore the fund.

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# ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

## Notes to Financial Statements

Year Ended December 31, 2015

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### 5. RELATED PARTY

The Alberni-Clayoquot Regional Hospital District is related to the Alberni-Clayoquot Regional District; the same individuals are the Board of Directors for both organizations. As legislated by the Hospital District Act, the officers and employees of the Alberni-Clayoquot Regional District are the corresponding officers and employees of the Alberni-Clayoquot Regional Hospital District. Each of the Regional District and the Hospital District are separate legal entities as defined by separate Letters Patent and authorized by separate legislation. During the year the Alberni-Clayoquot Regional Hospital District purchased, at cost, \$18,000 of administrative support services from the Alberni-Clayoquot Regional District.

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### 6. DEBENTURE DEBT

The debenture debt "Schedule 1" reflects the amount of debenture debt payable by the Alberni-Clayoquot Regional Hospital District. The outstanding amount payable is net of the Sinking Fund Balances as confirmed by the British Columbia Municipal Finance Authority. The Sinking Fund Balances are subject to periodic actuarial adjustments to reflect the earnings on the Sinking Fund Investment and accordingly will affect the debenture debt amount payable.

Principal repayment terms are approximately:

2016	\$	506,336
2017		492,663
2018		492,778
2019		492,896
2020		451,783

The unamortized debenture discount will be applied in 2023 when the debenture is paid in full.

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# ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

## Notes to Financial Statements

Year Ended December 31, 2015

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### 7. FUND ACCOUNTING

The District uses fund accounting to account for various aspects of operations. Presently the District uses the following three funds:

1. Capital fund - Provides funding and carries the debt related to capital projects for which the District has provided grants.
2. Revenue fund- Holds cash and receives interest on monies held by the District.
3. Reserve fund - Segregates funds raised for the purchase of equipment, minor renovations to the hospitals, and related studies, as permitted by Section 20(3) of the Hospital District Act.

As at December 31, 2015 the fund balances are:

	Capital Fund	Revenue Fund	Reserve Fund	2015
ACCUMULATED SURPLUS (DEFICIT) - BEGINNING OF YEAR	\$ 306,970	\$ 377,040	\$ (599,536)	\$ 84,474
Annual surplus (deficit)	-	318,045	(76,077)	241,968
ACCUMULATED SURPLUS (DEFICIT) - END OF YEAR	\$ 306,970	\$ 695,085	\$ (675,613)	\$ 326,442

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### 8. FINANCIAL INSTRUMENTS

For cash, accounts receivable, accounts payable, and accrued interest, the carrying value of these financial statements approximated their fair market values due to their short-term maturity or capacity for prompt liquidation. The district is exposed to credit risk on the accounts receivable from its customers. In order to reduce its credit risk, the district has adopted credit policies which include the analysis of the financial position of its customers and the regular review of their credit limits. The district does not have a significant exposure to any individual customer or counterpart. Unless otherwise noted, it is management's opinion the District is not exposed to significant interest, currency, or credit risk arising from these financial instruments.

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ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

Schedule of Debenture Debt

(Schedule 1)

Year Ended December 31, 2015

B.C.H.F.A. By-law	By-law No.	Type of Security Issued	Maturity date	Term	Rate	2015 Balance	2014 Balance	2016 Requirements as of December 31, 2015	
								Principal	Interest
RHD-EC-13	54	Sinking Fund	30 Nov 2023	20	7.875%	\$ 13,626	\$ 27,046	\$ 8,259	\$ 17,295
RHD-EC-13(1)	54	Sinking Fund	30 Nov 2023	20	7.875%	5,526	11,052	5,526	11,572
RHD-CDV-3(B)	54	Sinking Fund	11 Jun 2017	20	7.875%	-	18,354	-	-
1999F	54, 74, 75	Sinking Fund	01 Dec 2019	5, 5, 20	5.840%, 5.840%, 5.990%	349,662	427,826	41,233	26,121
2000S	75	Sinking Fund	01 Jun 2020	20	6.450%	1,045,809	1,228,742	101,051	64,015
2000F	75, 82	Sinking Fund	01 Jun 2020	20	6.360%	1,419,433	1,667,720	137,152	86,886
2001F	75, 82, 83	Sinking Fund	01 Jun 2022	20	5.100%	1,839,319	2,096,854	136,576	137,739
2002S	77	Sinking Fund	01 Jun 2020	20	5.900%	748,167	835,681	48,731	49,146
2002F	78	Sinking Fund	01 Jun 2020	20	5.250%	203,818	227,659	13,275	9,218
2003S	75	Sinking Fund	03 Jun 2023	20	5.250%	173,927	191,273	10,142	7,043
2005S	93	Sinking Fund	04 Jun 2025	20	5.100%	49,299	53,580	4,390	2,402
						\$ 5,848,586	\$ 6,785,787	\$ 506,335	\$ 411,437

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## ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT

## Schedule of Member Municipalities Tax Requisitions

(Schedule 2)

Year Ended December 31, 2015

	Budget 2015	2015	2014
<b>MUNICIPALITIES</b>			
Port Alberni	\$ 658,537	\$ 658,537	\$ 785,893
District of Tofino	271,905	271,905	323,053
District of Ucluelet	147,666	147,666	174,148
	1,078,108	1,078,108	1,283,094
<b>FIRST NATIONS</b>			
Huu-ay-aht First Nations	596	596	712
Yuu?u?i??at?	2,829	2,829	2,129
Uchuckleshaht	49	49	141
	3,474	3,474	2,982
<b>ELECTORAL AREAS</b>			
"A" Bamfield	57,317	57,317	70,637
"B" Beaufort	29,803	29,803	32,932
"C" Long Beach	69,862	69,862	68,439
"D" Sproat Lake	249,715	249,715	289,190
"E" Beaver Creek	94,827	94,827	113,101
"F" Cherry Creek	110,421	110,421	125,352
	611,945	611,945	699,651
	\$ 1,693,527	\$ 1,693,527	\$ 1,985,727



Alberni Valley Regatta Association  
Port Alberni, BC  
[cathy@cathybraiden.com](mailto:cathy@cathybraiden.com)



April 26, 2016

ACRD Board Members  
V9Y 2E3

RE: Noise By-laws on Sproat Lake

I am writing on behalf of the Alberni Valley Regatta Association. We had a successful regatta last July 17, 18 and 19<sup>th</sup> and appreciate the support the Regional District gave us. In our effort to re-create the regattas of the 50's and 60's we are hoping to have a bigger and better race than we had last year. Our plans are to expand it to include more water sports, such as the Dragon boats, puddle ducts, paddle boards, native canoes, etc.

Due to the noise from some of the race boats, we are again requesting a noise exemption to allow such boats to race on July 14, 15, 16 and 17<sup>th</sup>, 2016 from 9:00am to 5:00pm. Most power boat races will be on the 17<sup>th</sup> of July with testing and trials on July 15<sup>th</sup>. Some boat owners from out of town may want to test run the course 1 or 2 days early. In an effort to keep our neighbours informed, we posted posters on local group mailboxes and posted signs where we thought they would be seen.

Thank you for your attention to this matter.

Yours truly,

A handwritten signature in black ink, appearing to be "Cathy Braiden".

Cathy Braiden  
Secretary  
Alberni Valley Regatta Association  
[cathy@cathybraiden.com](mailto:cathy@cathybraiden.com)

**From:** Coccola, James PSSG:EX [<mailto:James.Coccola@gov.bc.ca>]  
**Sent:** April-19-16 4:26 PM  
**To:** Coccola, James PSSG:EX  
**Cc:** 'Mavis Johnson'; 'Raheem Dilgir'  
**Subject:** BC Community Road Safety Survey Results

\*Sent on behalf of Mavis Johnson and Raheem Dilgir\*

Dear Municipal member:

The BC Community Road Safety Survey was distributed by RoadSafetyBC in the summer of 2015 and 81 municipalities responded to it. The *Safe Roads and Communities Working Committee* of the *BC Road Safety Strategy* was responsible for developing the survey and analyzing the results.

We now have great pleasure in providing you with a report entitled *BC Communities Road Safety Survey*, describing the survey results. You will notice that the results have been aggregated by municipality type and size, so that survey findings from specific municipalities are suppressed, and approaches can be developed and shared. The *BC Communities Road Safety Survey* report will be posted to the [RoadSafetyBC website](#) within the next week.

The *Safe Roads and Communities Working Committee* has started to investigate the priorities, issues and challenges identified in the survey results and to consider appropriate responses and solutions. We are currently exploring the development of various tools to assist municipalities in achieving better road safety outcomes.

Once again, thank you for your participation in the survey and your interest in road safety. If you have any questions or comments about this survey or the *BC Road Safety Strategy*, please contact James Coccola by responding to this email.

Yours in safety,

Mavis Johnson/Raheem Dilgir  
Co-Chairs  
The Safe Roads and Communities Working Committee of the BC Road Safety Strategy

**James Coccola**  
Research and Data Analyst  
Policy and Strategic Initiatives Branch  
Ministry of Public Safety and Solicitor General  
Phone: 250-356-8093





# BC Communities Road Safety Survey

Safe Roads & Communities Working Committee of the BC Road Safety Strategy

programs  
Committee

safety

data community more enforcement  
Provincial Regional

other BC funding staff  
Ministry activities District Population

most public use City police input provide any driving  
projects ICBC including Survey  
access all following RCMP

Traffic issues roads small speed  
resources Lack pedestrian stakeholders

Village improvements collision  
support annual municipality concerns  
reported improve

road municipalities  
transportation

# BC Communities Road Safety Survey

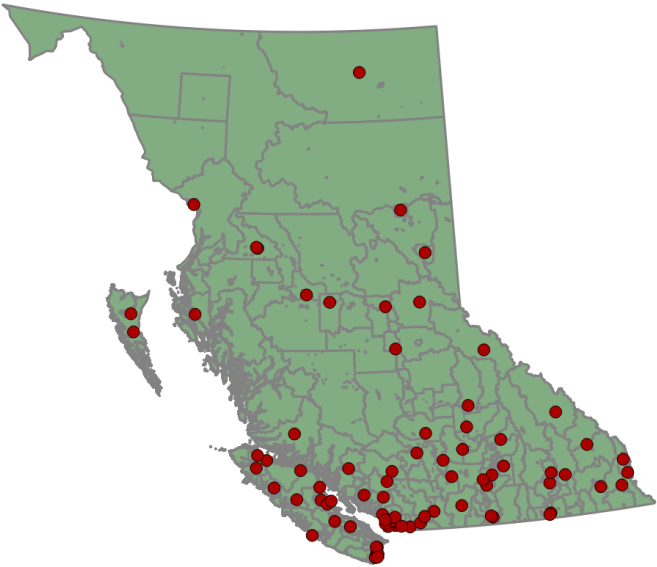
## Survey Overview

British Columbia’s goal is to have the safest roads in North America by 2020. In line with the Vision Zero movement, the ultimate goal is to eliminate motor vehicle crash fatalities and serious injuries. The British Columbia vision will be achieved by: targeting key areas of concern; advancing the Safe System Approach; continuing with the implementation of the British Columbia Road Safety Strategy; and by enhancing road safety research capacity in the province. Improved communication and engagement with all British Columbia citizens, particularly local communities, stakeholders, and First Nations, is essential for moving toward Vision Zero.

The BC Communities Road Safety Survey was designed by the Safe Roads and Communities Working Committee of the BC Road Safety Strategy. The goal was to provide an overview of municipal road safety activities in BC and identify the challenges that may be limiting our collective progress. The survey questionnaire is attached as Appendix A.

A request to complete the survey was sent to representatives of 189 BC municipalities. The survey was conducted on-line and was available for completion from mid-June to mid-July 2015. 81 BC municipalities responded (42.9% participation rate, covering 3.2 million of 4.4 million people in the province); they are listed in Appendix B. Four additional communities participated during survey development; they are also list in Appendix B. The map below illustrates the geographic distribution of the 81 participating municipalities.

Map showing geographic distribution of British Columbia municipalities that participated in the 2015 BC Communities Road Safety Survey



## Summary of Survey Results

Most municipalities indicated they want to address road safety issues. **Municipal councils, staff and community members consider road safety a priority**, and road safety is given priority when selecting transportation projects and upgrades. (Questions 2 and 4)

However, **formal road safety program components are rare**. Less than a third of municipalities (mainly those with at least 20,000 population) have a formal mandate to improve road safety. Few have developed road safety visions, plans or targets. Less than half of municipalities have committees with a road safety mandate or road safety improvement programs or projects. Larger cities are more likely to have such components in place. (Questions 1 and 3)

The proportions of transportation capital budgets allocated to road safety were highly variable, with a low of 0% and a high of 100%. The average was 18%, but **more than half of municipalities allocated less than 8% of their transportation budget to road safety**. More than half of municipalities reported having access to external road safety funding and expertise, but internal staff and funding were much less frequently available, with less than one-fifth having internal funding specifically allocated to safety. **The most commonly reported challenges to implementing road safety activities were funding and staff with expertise**. (Questions 12, 7, 15)

The **top two safety issues were vehicle speeds and pedestrian safety**, which were identified by more than half of municipalities. The next most important were distracted driving and winter driving, both identified by about one-third of municipalities. (Question 8)

Through the use of check boxes, **we asked about 24 potential road safety program elements** and found that **only three were in place in more than half of the participating municipalities**: speed reduction devices; lower residential speed limits; and systems for tracking public comments. Few municipalities had programs for seniors, the disabled or medically unfit, First Nations, or motorcyclists. Larger municipalities were more likely to have some of these elements in place, especially those related to safety data, truck routes, safe routes to school, and pedestrian or cyclist safety. (Question 5)

Similarly, **we asked about 12 potential road safety stakeholders that might provide input on road safety** and found that **police provided input to almost all participating municipalities**. Other organizations that provided input to at least half the municipalities included the BC Ministry of Transportation and Infrastructure, the Insurance Corporation of BC, and school districts. Few municipalities received input from health organizations (BC Ambulance Service, BC Coroners Service, Health Authorities). (Question 9)

**We asked about 9 potential sources of road safety data** and found that **most municipalities used public comments and complaints**. ICBC and police data were used by about half of municipalities. Almost no municipalities used health data (from BC Ambulance Service, BC Coroners Service, emergency departments, hospitals, or the BC Injury Research and Prevention Unit). (Question 13)

# Detailed Survey Results

The results were summarized for all participating municipalities. Answers to closed-ended questions were tallied quantitatively. Answers to open-ended questions were reported as text only. For some questions, the results were compared by municipality size, categorized according to the population of the municipality, as follows:

- < 5,000 people (N=43 municipalities participating of 93 requests sent)
- 5,000 to < 20,000 people (N=19 municipalities participating of 56 requests sent)
- ≥ 20,000 people (N=19 municipalities participating of 40 requests sent)

Where there were significant differences, the results are presented by population size category.

The detailed results are presented below in the survey order and with the questions as asked on the survey.

## 1. Does your municipality have a formally articulated mandate to improving road safety?

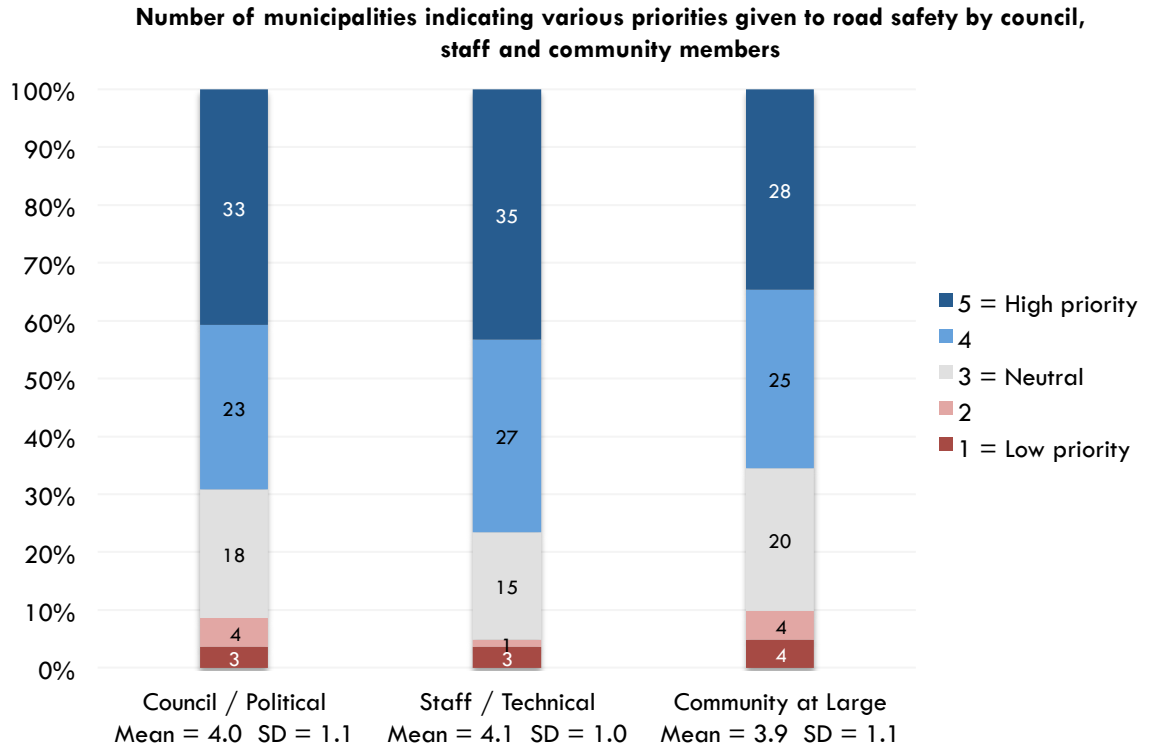
	Yes N (%)	No N (%)
All municipalities	23 (29.1%)	56 (70.9%)
Population < 5,000	6	36
Population 5,000 to < 20,000	4	15
Population ≥ 20,000	13	5

2 municipalities did not answer this question.

Only 29% of municipalities had a formally articulated mandate to improve road safety.

Larger municipalities were significantly more likely to have a road safety policy ( $p < 0.001$ ), including 72% of municipalities with at least 20,000 people.

2. In your opinion, how much of a priority is road safety for each of the following:



Priority	1	2	3	4	5
Council / Political	3	4	18	23	33
Staff / Technical	3	1	15	27	35
Community at Large	4	4	20	25	28

Road safety was considered a priority in most municipalities, by all stakeholders, including councils, municipal staff and community members.

There were no differences in road safety prioritization by municipality population size.



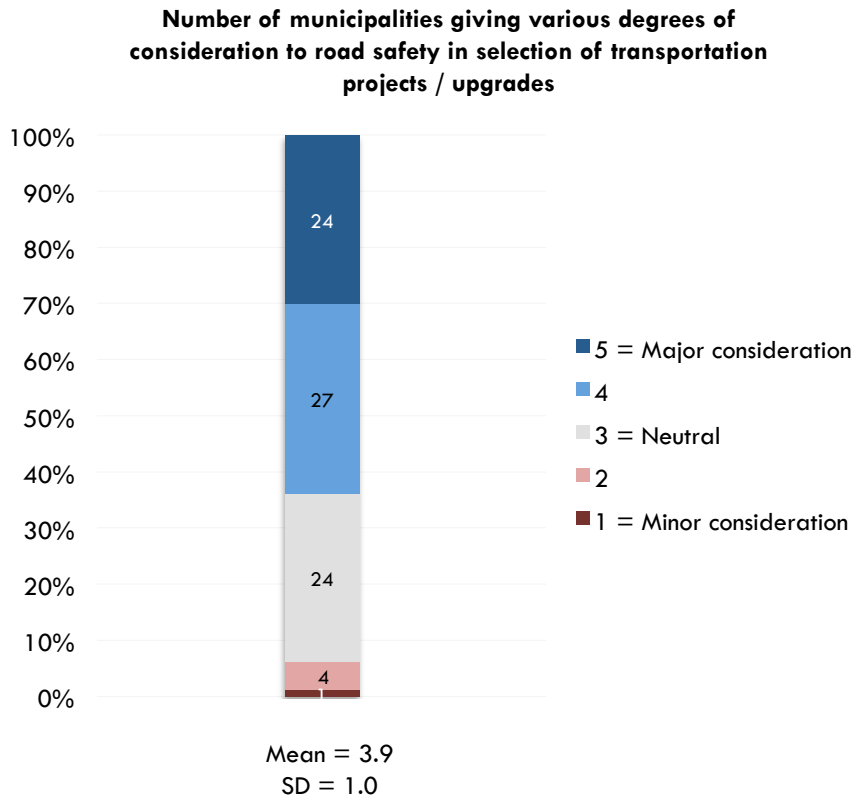
3. Does your municipality have any of the following in place or under development?

	In place N (%)	Under development N (%)	No N (%)
Road Safety Vision	11 (13.6%)	6 (7.4%)	64 (79.0%)
Population < 5,000	2	3	38
Population 5,000 to < 20,000	3	0	16
Population ≥ 20,000	6	3	10
Road Safety Plan	13 (16.0%)	11 (13.6%)	57 (70.4%)
Population < 5,000	3	4	36
Population 5,000 to < 20,000	4	1	14
Population ≥ 20,000	6	6	7
Road Safety Targets (e.g., fatality or injury reduction)	9 (11.1%)	6 (7.4%)	66 (81.5%)
Population < 5,000	2	2	39
Population 5,000 to < 20,000	2	1	16
Population ≥ 20,000	5	3	11
Committee / Working Group with Road Safety Mandate	23 (28.8%)	4 (5.0%)	53 (66.3%)
Population < 5,000	3	2	38
Population 5,000 to < 20,000	7	1	11
Population ≥ 20,000	13	1	4
Road Safety Improvement Program or Projects	33 (40.7%)	17 (21.0%)	31 (38.3%)
Population < 5,000	10	11	22
Population 5,000 to < 20,000	10	2	7
Population ≥ 20,000	13	4	2

Few municipalities had road safety visions, plans, or targets. Somewhat more had committees or working groups with a road safety mandate, and 41% had programs or projects in place.

Larger municipalities were significantly more likely to have each of these strategies in place ( $p < 0.05$ ), and 68% of municipalities with at least 20,000 people had committees or working groups with a road safety mandate and road safety improvement programs or projects in place.

4. To what degree is road safety a consideration in the selection of transportation projects / upgrades?



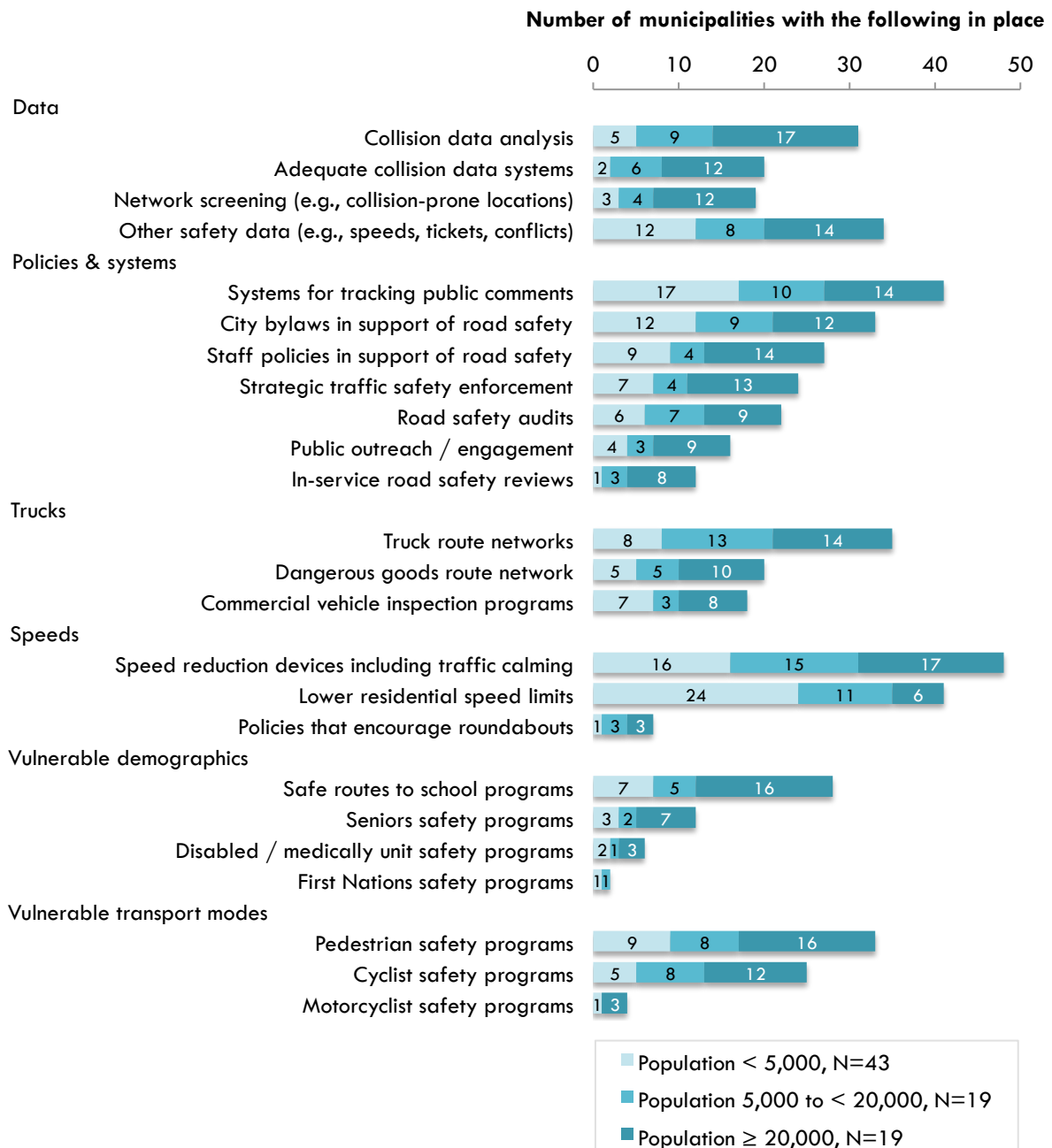
Degree of consideration	1	2	3	4	5
Road safety a consideration	1	4	24	27	24

1 municipality did not answer this question.

Road safety received a high degree of consideration in the selection of transportation projects / upgrades in most municipalities

There were no differences by municipality population size.

5. Are you aware of any of the following in place in your community? Check items that are present in your community.



The most commonly reported programs were speed reduction devices, lower residential speed limits, and public comment tracking systems. The least commonly reported programs were First Nations safety programs, motorcyclist safety programs, and policies that encourage roundabouts.

Larger municipalities were significantly more likely to have each of the above in place ( $p < 0.05$ ). The following items were the only ones with no significant differences by municipality size: commercial vehicles inspection programs; lower residential speed limits; policies that encourage roundabouts; disabled / medically unfit safety programs; First Nations safety programs; motorcyclist safety programs. Most of these were rarely implemented programs.

6. List any other road safety programs or initiatives in your community.

The responses to this open-ended question were diverse, with no particular initiative dominant.

Answers are categorized and summarized below.

Speed Management

- Traffic calming
- Community speed watch
- Speed limit setting
- Roadside speed monitoring devices

Vulnerable Road Users

- Bike rodeo
- Pedestrian crossing upgrades (with ICBC program)
- Pedestrian safety campaigns
- Supplementary oversized school zone signs
- Child seat checks

Enforcement

- Annual performance plan
- By-law development

Engineering

- Participation in ICBC Road Improvement Program
- Traffic signal timing analysis
- Asset management plan
- Road marking and signage review (with ICBC)
- Intersection/Roundabout education
- Emergency access route planning

Partners – BCAA, RCMP, School District, BC Transit, post-secondary schools

Programs – Distracted driving, safe pedestrians, Alexa's bus, Counterattack, Operation Red Nose, School Safety, Hey Neighbour – Slow down!, 3- strikes you're out

Response to complaints

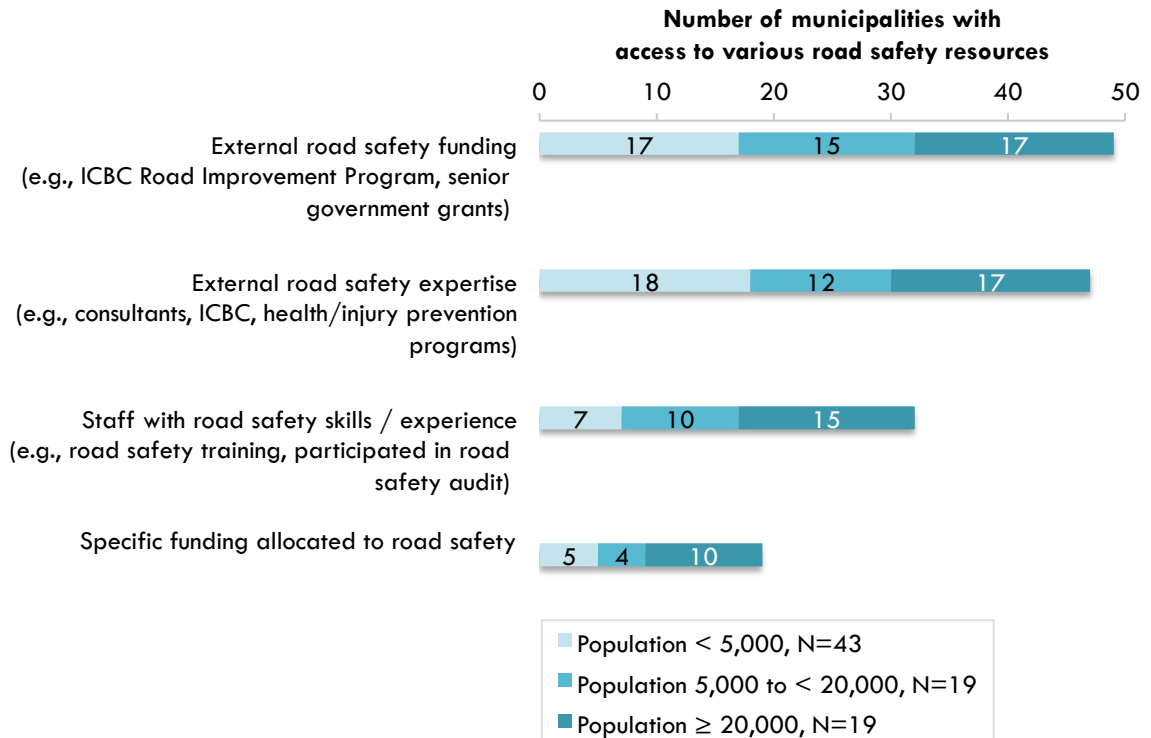
Discussions with provincial government

Road safety committee

Safer City Program

Innovation – Data drive approach to Crime and Traffic Safety

7. What road safety resources does your municipality currently have access to?



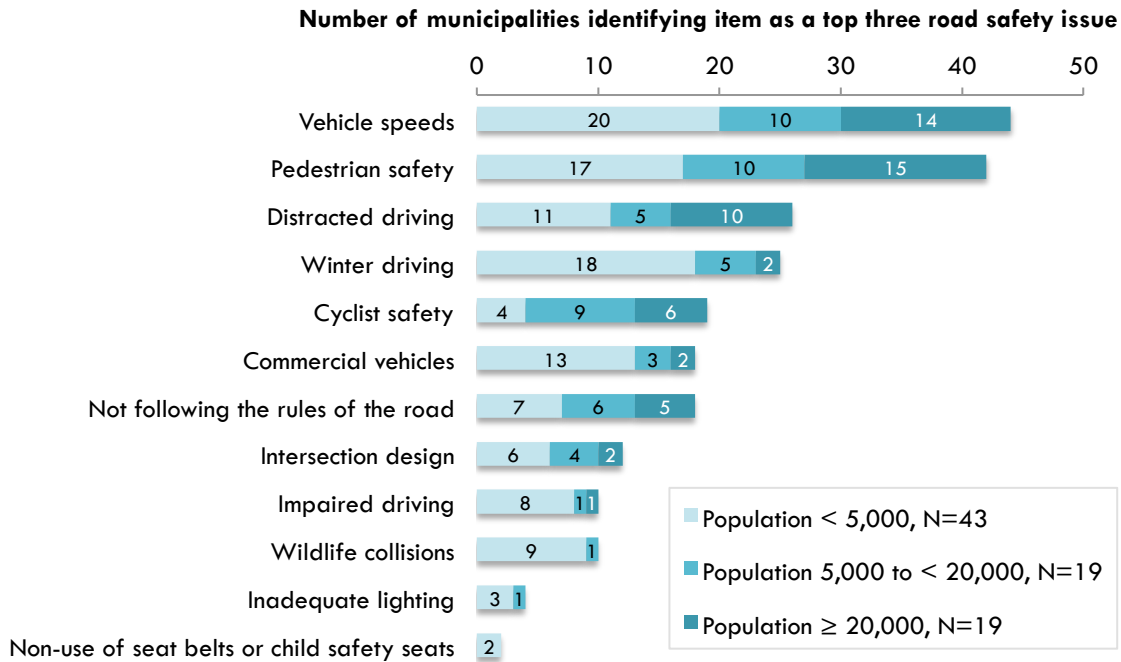
Most municipalities reported access to external road safety funding (60%) and expertise (58%), but fewer reported access to internal staff (40%) or funding (23%).

Larger municipalities were significantly more likely to have access to each of these resources ( $p < 0.01$ ).

Other road safety resources mentioned:

close liaison with RCMP; specific capital funding on a project-by-project basis; specific funding is planned, funds available for safety improvements associated with other programs; Ministry of Transportation and Infrastructure

8. What would you identify as the top three road safety issues in your community?



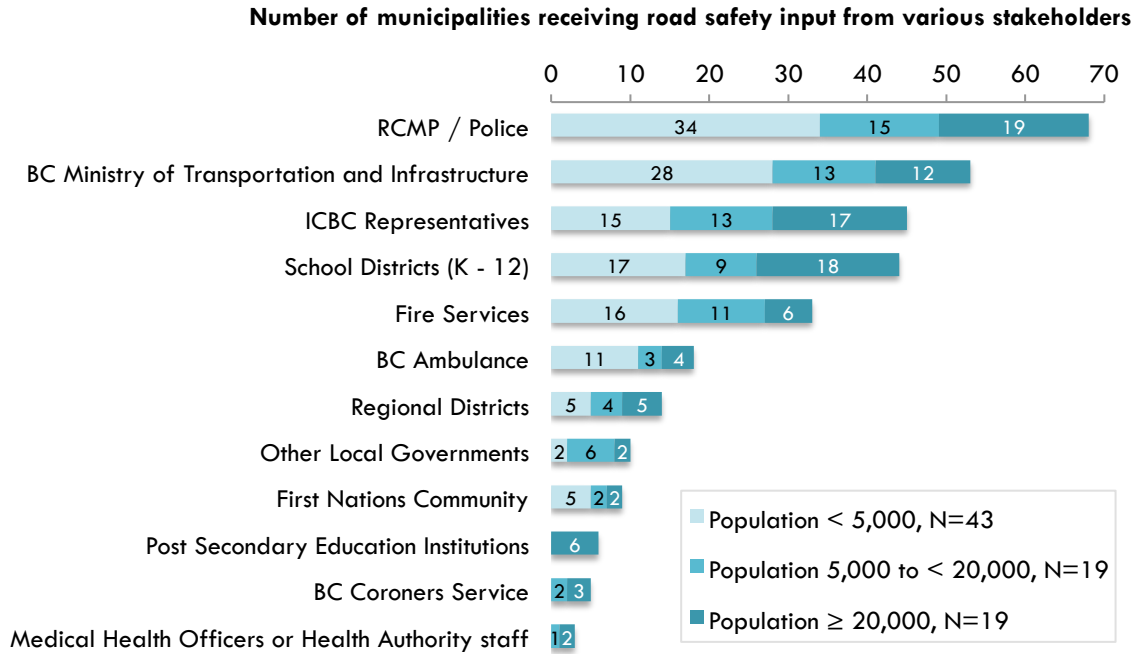
The top two safety issues, reported by just over 50% of municipalities, were vehicle speeds and pedestrian safety. Distracted driving and winter driving were the next most frequently noted, reported by just over 30% of municipalities.

There were no differences by municipality size for the following issues identified as top safety issues: vehicles speeds; distracted driving; commercial vehicles; and not following the rules of the road. Larger municipalities were significantly more likely to identify the following as top safety issues ( $p < 0.05$ ): pedestrian safety; cyclist safety. Smaller municipalities were significantly more likely to identify the following as top safety issues ( $p < 0.05$ ): winter driving; wildlife collisions.

Other issues listed:

speed relative to road conditions; poor road conditions; motorized scooter / wheelchair traffic; senior mobility; shoulder maintenance; road corridor vegetation management; settling pavement; poor traffic light modulation; parking pressures; angle parking

9. Which stakeholders below provide input on road safety issues in your community?



The key stakeholders with input on road safety in most communities were the RCMP / police, the Ministry of Transportation and Infrastructure, ICBC and school districts. There was relatively little input by health officials, including BC Ambulance, BC Coroners Service or Medical Health Officers and Health Authority staff.

There were no differences by municipality size in input from the following stakeholders: BC Ministry of Transportation and Infrastructure; BC Ambulance; regional districts; First Nations community; Medical Health Officers or Health Authority staff. Larger municipalities were significantly more likely to identify the following stakeholders as providing input ( $p < 0.05$ ): RCMP / police; ICBC representatives; school districts (K - 12); post secondary institutions. Medium size municipalities were significantly more likely to identify the following stakeholders as providing input ( $p < 0.05$ ): fire services; other local governments.

10. **List other stakeholders (public, government or industry) who provide input on road safety issues.**

In addition to the list of stakeholders queried in Question 9, many other diverse stakeholders were reported as providing input at the individual community level.

Answers to this question are categorized and summarized below.

Community

- Resident groups – seniors
- Parent advisory groups
- Active transportation policy council
- Speed watch volunteers
- Mothers Against Drunk Driving (MADD)

Business/Industry

- Industry representatives
- Business improvement associations
- Tourism groups/operators
- Board of Trade

Transportation

- TransLink/BC Transit/Coast Mountain Bus
- Railways
- BC Trucking Association
- Commercial motor vehicle safety enforcement inspectors

Others

- Engineering consultants
- Bylaw and parking enforcement
- Watershed protection committee
- BC Automobile Association (BCAA)
- Media
- RoadSafetyBC Staff
- Canadian National Institute for the Blind (CNIB)
- HUB Your Cycling Connection
- Search and Rescue
- Corrections Canada



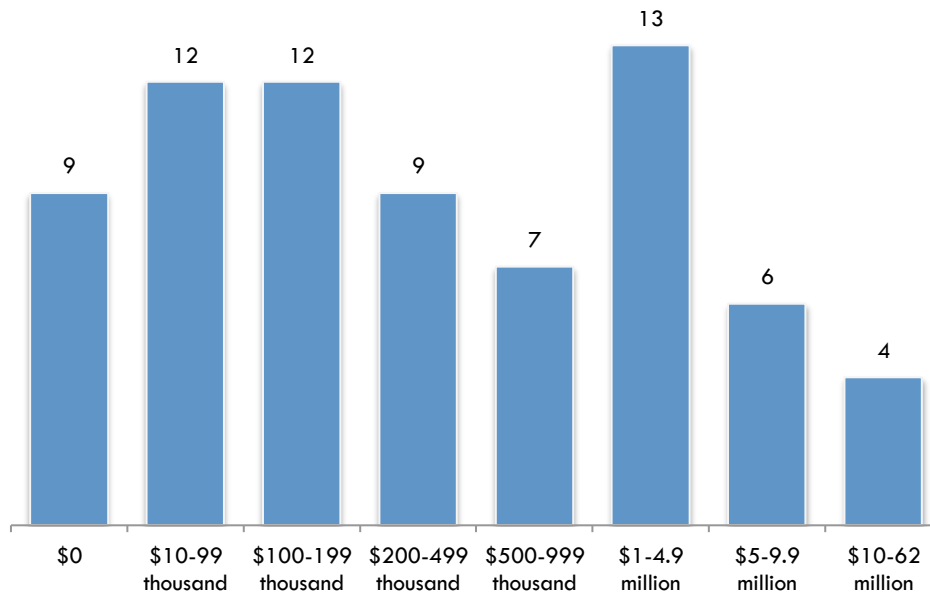
11. What was your agency's average annual capital budget for transportation projects/upgrades over the last three years?

	Mean	SD
All Municipalities	\$3.11 million	\$10.0 million
Population < 5,000	\$0.19 million	\$1.4 million
Population 5,000 to < 20,000	\$0.98 million	\$2.1 million
Population ≥ 20,000	\$12.47 million	\$2.2 million

9 municipalities did not answer this question

As expected, transportation budgets were strongly related to population size, with larger municipalities significantly more likely to spend more on transportation projects and upgrades ( $p < 0.001$ ).

**Number of municipalities with various 3-year average annual capital budgets for transportation projects/upgrades**



**Annual capital budget for transportation projects/upgrades**

12. **Approximately what percentage of your annual capital budget (over the past 1-3 years) was targeted to improve road safety?**

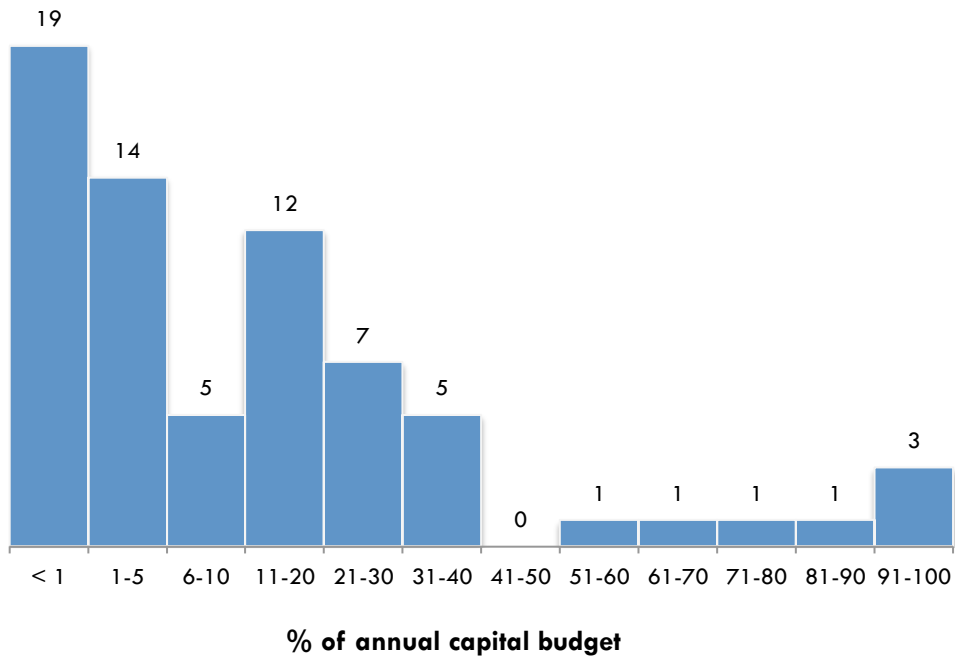
	Mean	SD
All Municipalities	18.2%	25.9%
Population < 5,000	13.7%	4.2%
Population 5,000 to < 20,000	17.1%	6.2%
Population ≥ 20,000	30.6%	6.6%

12 municipalities did not answer this question

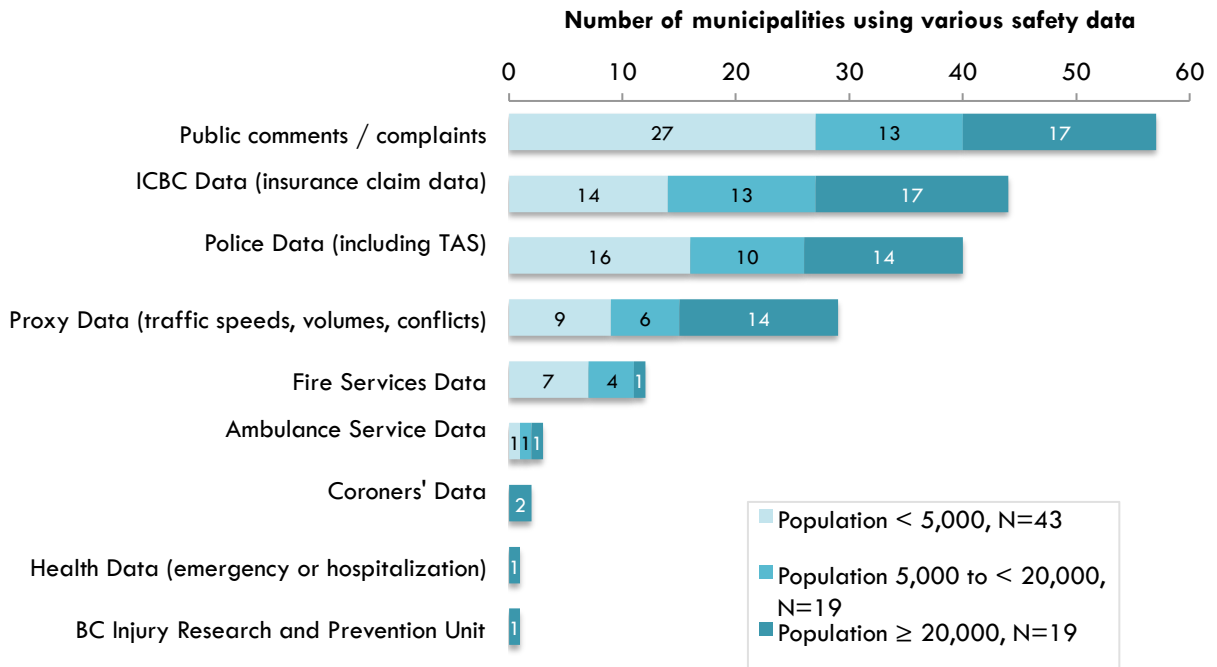
The proportion of capital budgets reported as targeted to road safety was highly variable, ranging from 0 to 100%. The proportion reported averaged 18%, though many reported less: half of municipalities reported allocating less than 8% of their budget to road safety.

Larger municipalities targeted a greater proportion of their transportation budget to road safety, but the differences were not statistically significant ( $p = 0.10$ ).

**Number of municipalities with various percentages of their transportation capital budgets targeted to road safety**



13. What sources of safety data do you use?



Municipalities dominantly reported using public comments / complaints (70%), ICBC data (54%) and police data (49%) as sources of safety information. Health data was rarely used (i.e., Ambulance Service data, Coroners Service data, emergency or hospitalization data, or BC Injury Research and Prevention Unit data).

Larger municipalities were significantly more likely to use the following safety data sources ( $p < 0.05$ ): ICBC data; police data; proxy data; coroner's data. There were no other differences by municipality size.

Other data sources mentioned:

radar speed reader data; our own surveys and observations; staff observations; consulting engineers; consultants recommendations; not sure ... if we are concerned we talk to RCMP or Ministry of Highways; not aware most of these resources

14. **What other types of data or analysis do you need (or need better access to) in support of your road safety activities?**

This open-ended question allowed municipalities to list data sources they needed in addition to those queried in Question 13. Municipalities mentioned that they currently use collision, traffic volume and speed data, as well as road safety audits and network screening to support their road safety activities. However, they also stated the need for improved and better access to collision and speed data. Feedback/lessons learned on improved transportation facilities from other jurisdictions and input from the BC Ministry of Transportation and Infrastructure were also mentioned as missing pieces that could support their road safety activities.

Answers to this question are categorized and summarized below.

Collision data and analysis

- Improved data from ICBC, including
  - More accurate collision data (location and description)
  - Collision data that is easier to search for segments and intersections
  - Collisions related to transit vehicles
  - Collision rate benchmarks, based on volumes or road classification to compare observed safety performance
  - ICBC comments on subdivisions
  - ICBC traffic control signage and roadway marking audit of streets every 5-10 years
- Improved RCMP collision data accuracy (efforts initiated)
- Joint ICBC and Police collision data
  - ICBC and Police collision data automatically generated (as opposed to municipalities requesting the data) and delivered to municipalities on an annual basis in the form of an annual report
- Collision data including city-wide trends and assessment of over-represented collision types at particular locations
- Collision incidents not reported to ICBC or Police
- Collision data from Ambulance, Health, Fire, Coroners', and BC Injury Research and Prevention Unit
  - Traffic related injury data (severity, emergency or hospitalization)
  - Collision incidents of non-motorized users not involving vehicles, such as pedestrian/cyclists collisions

Traffic data and analysis

- Traffic counts data
  - Vehicles and trucks count data
  - Pedestrian and cyclist count data
- Speed data
  - Permanently mounted Speed Cameras at key locations
  - Truck speeds
  - Data/analysis to support reducing speed limit and undertaking driver behaviour programs for speeding

#### Traffic safety engineering analysis

- Road safety audits of problem locations to confirm type of issue(s) and contributing factors, and to identify appropriate countermeasures to improve safety
- Exposure data (i.e., Vehicle Kilometers Traveled) obtained from the Travel Demand Forecasting Models to develop Collision Prediction Models
- Network Screening Studies

#### Lessons learned from improved transportation facilities

- Feedback on improved transportation facilities in other jurisdictions
  - What has worked best?
  - Effectiveness vs. cost
  - Lessons learned
  - Data sets from other similar sized municipalities (e.g., policies, procedures, etc)

#### Input from the BC Ministry of Transportation and Infrastructure

- Development of Provincial best practices to mitigate particular road safety issues
- Provincial annual projects and budgets information to help plan for activities (cost sharing / joint procurement)
- Support from Ministry to assist in reducing the speed through the community

#### Funding for road safety improvements

- Continued (and/or increased) support of the Government and ICBC to be eligible for funding of safety improvements

15. Please indicate any challenges in implementing your municipality's road safety activities.

In this open-ended question, the participating municipalities identified a broad array of specific factors as challenges in implementing their road safety initiatives. The most commonly identified impediments were related to financial constraints; these were raised by a majority of municipalities.

Answers to this question are categorized and summarized below.

Financial Constraints

- Limited budget
- Staff/manpower shortage
- Small community with limited resources
- Lack of stakeholder/developer support
- Limited bylaw enforcement/fine collection difficulty
- Inadequate highway/roadway maintenance
- Other competing priorities

Shortage of Technical Knowledge/Expertise/ Information

- Lack of training/qualified staff
- Inadequate data/quantitative information
- Lack of qualified contractors
- Lack of proactive safety approach

Other Factors

- Highway/truck route through municipality
- Need for more RCMP enforcement
- Political interference
- Inadequate road right-of-way width
- Aging population
- Forest service road conditions
- Aging infrastructure
- Lack of multi-disciplinary collaboration

16. **Please indicate any other comments, concerns or suggestions in regard to road safety in BC.**

The participating municipalities listed a wide variety of concerns and gave numerous suggestions. The majority of comments involved drivers, active transportation, road maintenance, enforcement, and road safety management in the province, including insufficient funding.

Answers to this question are categorized and summarized below.

**Drivers**

Concerns

- Distracted drivers
- Drivers who don't know the rules of the road or choose not to follow them
- Speeding
- Driving under the influence of alcohol/drugs

Suggestions

- Expand educational programs such as Speed Watch
- Expand public education programs provided by ICBC

**Active Transportation / Transit**

Concerns

- Complaints from pedestrians and cyclists regarding sweeping
- Increasing conflict between cyclists and vehicle drivers, including fatal collisions

Suggestions

- Encourage people to drive less
- Better understanding of the rules of the road for pedestrians and motorists
- Focus transportation upgrades on active transportation and transit
- Active transportation education and advocacy
- Share best practices and collaborate more
- More off-road pedestrian pathways
- More bike lanes to support joint use of the road

**Road condition / maintenance**

Concerns

- Ruts on highways which cause hydroplaning
- Logging truck use of provincial highways

Suggestions

- Improve maintenance on highways, shoulders, and rights of way (e.g., including removing obstacles such as trees)
- Encourage logging companies to use designated logging roads
- Provide incentives for companies to maintain their own roads
- Use of solar power for traffic signals

**Funding**

Suggestions

- Develop additional opportunities (e.g., local gas tax, etc.) that provide steady, direct funding
- Give small communities more access to grant money to repair aging infrastructure
- Tie funding from provincial bodies to implementation of safety best practices, adherence to safe road design guidelines, and implementation of safety improvements

## **Road Safety Management**

### Concerns

- Finding the right balance between safety and mobility
- Reactive approach to safety
- Lack of support from landowners to give up land (e.g., for widening to accommodate positive offset left turns)
- Smaller safety projects get cancelled or have their scope reduced because of the high costs, e.g., removal of utility poles
- Disconnect in jurisdiction responsibilities
- Survey doesn't adequately address regional districts and MOTI roadways very well

### Suggestions

- More proactive approach to safety
- Reduce or control road access from private properties
- Develop safety benchmarks for arterial roads
- Provide good accurate data
- Legislate requirements that increase safe road design
- Review the Capital Regional District's Traffic Safety Commission (TSC) as a model for use in other communities
- Use sides of publicly owned vehicles to display road safety messages
- Use road safety audits by ICBC staff as a tool to identify issues and secure funding

## **Speed and Enforcement**

### Concerns

- Lack of enforcement of illegal signage
- Difficulty policing all subdivision roads for speeding and other infractions
- Higher traffic volumes and speeds on highways in the summer

### Suggestions

- Allocate ticketing revenues based on level of enforcement effort
- Allow municipalities to conduct automated enforcement ; use revenues to improve safety
- Use/borrow speed display systems such as speed-reader boards

## **Traffic Operations**

### Concerns

- Motorcycle noise
- Illegal muffler adaptations
- Lack of parking; use of highways for parking

## **Aging Population**

### Suggestion

- Address needs of our aging population by considering this in planning/upgrade of facilities



# Appendix A: Questionnaire



RoadSafetyBC

## BC Communities Road Safety Survey

This survey is comprised of 16 short questions. Some of the questions may best be answered by your traffic operations manager, senior police officer or another person with related expertise/responsibility – so please ensure they provide the necessary input, where appropriate.

This survey is intended to only collect professional opinions and not personal information. Please do not include any personal information about yourself and/or third parties in your responses.

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RoadSafetyBC

# BC Communities Road Safety Survey

## Survey Respondent Contact Information

Please provide your contact information as the respondent so we can follow up to clarify responses (if required) and share survey results when complete.

**Please enter your name.**


**Please enter your title within your municipality.**

**To follow-up and share results, please provide a work email address for future correspondence.**

**To follow-up and share results, please provide a work phone number for future correspondence.**

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# BC Communities Road Safety Survey

## Your Municipality

Help us understand more about how your municipality is currently addressing road safety.

### Select your municipality.

Municipalities are listed alphabetically.

### 1. Does your municipality have a formally articulated mandate to improving road safety?

- Yes
- No

### 2. In your opinion, how much of a priority is road safety for each of the following:

1 = Low Priority, 5 = High priority

	1	2	3	4	5
Council / Political	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Staff / Technical	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community at Large	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### 3. Does your municipality have any of the following in place or under development?

	No	Under Development	In Place
Road Safety Vision	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Road Safety Plan	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Road Safety Targets (e.g., fatality or injury reduction)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Road Safety	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Improvement Program  
or Projects

Committee / Working  
Group with Road Safety  
Mandate

#### 4. To what degree is road safety a consideration in the selection of transportation projects / upgrades?

1 2 3 4 5

1 = Minor Consideration      5 = Major Consideration

#### 5. Are you aware of any of the following in place in your community?

Check items that are present in your community.

- Collision data analysis
- Adequate collision data systems
- Other safety data (e.g., speeds, traffic tickets, traffic conflicts)
- Network screening (e.g., identification of collision-prone locations)
- City bylaws in support of road safety
- Staff policies in support of road safety
- Truck route networks
- Dangerous goods route network
- Systems for tracking public comments
- In-service road safety reviews
- Road safety audits
- Speed reduction devices including traffic calming
- Lower residential speed limits
- Policies that encourage roundabouts
- Strategic traffic safety enforcement
- Pedestrian safety programs (engineering, education or enforcement)
- Cyclist safety programs (engineering, education or enforcement)
- Motorcyclist safety programs (engineering, education or enforcement)
- Safe routes to school programs
- Seniors safety programs (engineering, education or enforcement)
- Disabled / medically unfit safety programs
- First Nations safety programs
- Commercial vehicle inspection programs
- Public outreach / engagement

#### 6. List any other road safety programs or initiatives in your community

**7. What road safety resources does your municipality currently have access to? (Note, additional responses can be entered in Question 16.)**

- External road safety expertise (e.g., consultants, ICBC, health/injury prevention programs)
- External road safety funding (e.g., ICBC road improvement program, senior government grants)
- Specific funding allocated to road safety
- Staff with road safety skills / experience (e.g., road safety training, participated in road safety audit)
- Other:

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# BC Communities Road Safety Survey

## Your Community

Describe road safety within your community.

**8. What would you identify as the top three road safety issues in your community? (Note, additional responses can be entered in Question 16.)**

- Inadequate lighting
- Intersection design
- Cyclist safety
- Wildlife collisions
- Non-use of seat belts or child safety seats
- Impaired driving
- Pedestrian safety
- Vehicle speeds
- Commercial vehicles
- Winter driving
- Not following the rules of the road
- Distracted driving
- Other:

**9. Which stakeholders below provide input on road safety issues in your community?**

- Other Local Governments
- Fire Services
- BC Ambulance
- BC Coroners Service
- First Nations Community
- Post Secondary Education Institutions
- ICBC Representatives
- BC Ministry of Transportation and Infrastructure

- Regional Districts
- School Districts (K - 12)
- RCMP / Police
- Medical Health Officers or other Health Authority staff

**10. List other stakeholders (public, government or industry) who provide input on road safety issues.**

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# BC Communities Road Safety Survey

## Road Safety Activities

11. What was your agency's average annual capital budget for transportation projects/upgrades over the last three years? (Please enter a number. No dollar signs or other characters.)

12. Approximately what percentage of your annual capital budget (over the past 1-3 years) was targeted to improve road safety? (Please enter a number. No dollar signs or other characters.)

13. What sources of safety data do you use? (Note, additional responses can be entered in Question 16.)

- ICBC Data (insurance claim data)
- Police Data (including TAS)
- Ambulance Service Data
- Health Data (emergency or hospitalization)
- Fire Services Data
- Observed Proxy Data such as Traffic Speeds, Volumes, Traffic Conflicts
- Public comments / complaints
- Coroners' Data
- BC Injury Research and Prevention Unit
- Other:

14. What other types of data or analysis do you need (or need better access to) in support of your road safety activities?

**15. Please indicate any challenges in implementing your municipality's road safety activities.**

**16. Please indicate any other comments, concerns or suggestions in regard to road safety in BC**

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# Appendix B: Participating Municipalities

## Municipalities that helped develop the survey

City of Dawson Creek  
City of Kelowna  
Regional District of Nanaimo  
Town of Smithers

## Participating municipalities included in data analysis

### Population < 5,000

City of Fernie	Town of Port McNeill
District of Barriere	Town of Princeton
District of Clearwater	Village of Burns Lake
District of Elkford	Village of Clinton
District of Hudson's Hope	Village of Cumberland
District of Invermere	Village of Fraser Lake
District of Lillooet	Village of Fruitvale
District of Logan Lake	Village of Gold River
District of New Hazelton	Village of Hazelton
District of Port Hardy	Village of Kalso
District of Sicamous	Village of Lumby
District of Sparwood	Village of Montrose
District of Stewart	Village of New Denver
District of Tumbler Ridge	Village of Pemberton
District of Ucluelet	Village of Port Alice
Mount Waddington Regional District	Village of Port Clements
Regional Municipality of Northern Rockies	Village of Queen Charlotte
Sechelt Indian Government District	Village of Sayward
Skeena-Queen Charlotte Regional District	Village of Slocan
Town of Golden	Village of Valemount
Town of Oliver	Village of Zeballos
Town of Osoyoos	Town of Port McNeill

### Population 5,000 to < 20,000

Central Okanagan Regional District	District of Kent
City of Colwood	District of Lake Country
City of Cranbrook	District of North Saanich
City of Merritt	District of Squamish

City of Port Alberni  
City of Quesnel  
District of Central Saanich  
District of Esquimalt  
District of Hope

Fraser-Fort George Regional District  
Powell River Regional District  
Resort Municipality of Whistler  
Town of Comox  
Town of Sidney

**Population ≥ 20,000**

Capital Regional District  
City of Abbotsford  
City of Burnaby  
City of Campbell River  
City of Chilliwack  
City of Coquitlam  
City of Kamloops  
City of New Westminster  
City of Prince George  
City of Richmond

City of Surrey  
City of Vancouver  
Comox Valley Regional District  
District of Delta  
District of Langley  
District of Saanich  
District of West Kelowna  
District of West Vancouver  
Nanaimo Regional District  
City of Surrey

File: 1.1.2.0

April 15, 2016

The Honourable Christy Clark  
Premier of British Columbia  
PO Box 9041, Stn, Prov. Govt.  
Victoria, B.C.  
V8V 1X4

Dear Premier Clark:

**Re: C.O.R.E.Y. Motorcycle Safety GLP-M**

We are writing this letter in support of the implementation of the Graduated Licensing Program for Motorcyclists with Training and Power Restrictions.

On March 3, 2005, a motorcycle accident occurred that would forever change the life of Ms. Denise Lodge. Her 21 year old son Corey bought his first motorcycle, a high speed 1000cc racing sport bike. He wrote his Learners License on the same day. In less than 24 hours he was involved in a fatal accident on the Malahat Highway.

Ms. Lodge, a Kitimat resident, has been one of the catalysts for the changes that have already occurred, including increased fines for dangerous behaviour while riding, mandatory approved helmet laws and new seating requirements. Most recently Ms. Lodge worked with a representative from Road Safety BC to develop a presentation which is an introduction to motorcycle safety with a target audience of Grade 9 – 12 High School Students. The presentation has already been made to High School Students in Kitimat, Terrace and Prince Rupert. Ms. Lodge was accompanied on her presentations by Mr. Bowness of Road Safety BC and RCMP Officers from the three communities.

The final implementation of the Graduated Licensing Program for Motorcyclists with Training and Power Restrictions was set for implementation in spring 2013. We understand that it was delayed as it requires modifications to the existing technology and business processes.

.../2

We have provided a grant to Ms. Lodge so that she can continue to share her story and connect with youth throughout BC, to show them first-hand, the reality of how a motorcycle accident impacts the lives of everyone connected to the rider, and how important safety, training and skills are for a safe ride.

The District of Kitimat supports the implementation of the Graduated Licensing Program for Motorcycles with Training and Power Restrictions and respectfully asks that it be set as a high priority. In addition, we hope that the government can continue to support Ms. Lodge's presentations to youth.

Yours truly,

A handwritten signature in black ink, appearing to read "P. Germuth". The letters are cursive and somewhat stylized.

Philip Germuth  
Mayor

cc: Minister of Justice and Attorney General  
Minister of Transportation and Infrastructure  
Mr. Robin Austin, MLA – Skeena  
Mr. Nathan Cullen – MP – Skeena Bulkley Valley  
ICBC  
BC School Trustees  
UBCM Member Communities  
Ms . Denise Lodge

**From:** [sarah.thomas@alumni.ubc.ca](mailto:sarah.thomas@alumni.ubc.ca) [<mailto:sarah.thomas@alumni.ubc.ca>]

**Sent:** Friday, April 29, 2016 1:32 PM

**Subject:** Invitation: What's in the Air? Air Quality and Health forum May 26, 2016

Hi Air Quality Advocates,

The Port Alberni Air Quality Council and BC lung association would like to invite you to:

***What's in the Air?: Air Quality and Health Forum***

Thursday, May 26th, 2016

6pm - 8pm

Alberni Valley Multiplex

The forum will be an opportunity to hear from experts about air quality and health and engage in discussion about solutions.

There will be lots of information available about local initiatives that relate to improving air quality.

We are also encouraging everyone to stack their wood early (i.e. now) so that it can dry out over the summer months. Stack your wood now, take a photo, and submit it to me before May 20th to be entered in the photo competition! Prizes to be won!

A flyer for the event is attached. Please share it with your contacts.

Towards improved air quality and health in the Valley!

Sarah

-

Sarah Thomas,  
Chair, Port Alberni Air Quality Council  
778-679-2303

<http://www.acrd.bc.ca/air-quality-council-web-directory>

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## NEWS YOU CAN USE

For Immediate Release  
2016TRAN0085-000685  
May 1, 2016

Ministry of Transportation and Infrastructure  
Emergency Management BC

### **Help B.C. prep for the big one!**

PORT ALBERNI – The Province and Emergency Management BC are planning an earthquake and tsunami response exercise for June 7-10, 2016, in Port Alberni called Exercise Coastal Response. To make this exercise as real as possible for the teams involved, we're asking for the public's help! This is a great opportunity to be up close and personal with international urban search and rescue and emergency social services teams.

We are looking for people to volunteer in two categories:

- **Medical patients:** You will work with first responders and Heavy Urban Search and Rescue (HUSAR). You will be treated to a medical makeover with movie quality makeup artists and given a patient care script to follow during the course of your treatment.
- **Emergency social service (ESS) clients:** You will work with ESS teams located at reception and housing centres and represent those in need of shelter, food and water.

At the end of your volunteer service you will receive a letter of recognition for your role in the exercise.

We are not only looking for people, but material as well. Our volunteer co-ordination team would like to hear about anything that can enhance the realism of the exercise including: boats, trucks or even junk that can help with Heavy Urban Search and Rescue (HUSAR) training.

For further clarification on what we are specifically looking for in terms of material and volunteer support, please call 250 720-2709 or email [portalberni2016@gmail.com](mailto:portalberni2016@gmail.com) to connect with the volunteer co-ordinators. We look forward to working with you to help prepare our province for a disaster and make Exercise Coastal Response 2016 a success!

#### **Quote:**

#### **Minister of State for Emergency Preparedness Naomi Yamamoto –**

“A plan is only as good as the paper it's written on unless you exercise it, test it and improve it. During this exercise in Port Alberni, the Province will work closely with our First Nations and local authority partners to show how B.C. will support a coastal community in the event of an earthquake and tsunami. The Province has taken significant strides to progress our earthquake preparedness, and it's safe to say we now lead the nation.”

#### **Quick Facts:**

- Hosted in Port Alberni, Exercise Coastal Response is based on a magnitude 9.0 earthquake hitting off the shore of Southwestern B.C. as a result of a rupture of the



Cascadia Subduction Zone. The earthquake will also generate a tsunami impacting the west coast of Vancouver Island minutes after the initial shock.

- The exercise will bring together some key stakeholder groups, such as different levels of government, various jurisdictions in Canada and the U.S., and a number of provincial ministries, First Nations, Crown corporations and first responders.
- The actual exercise will be a mix of real-time activities and simulated situations involving certain functions, such as emergency operations, logistics, medical care, mass care, public information and operational communications.
- Heavy Urban Search and Rescue (HUSAR) teams are a special operations task forces that rescues survivors from major structural collapses and other hazards during floods, earthquakes or other disasters. The exercise will simulate conditions that first response and emergency social support teams will face after a significant seismic event, better preparing them to assist local communities and those around the world when disaster strikes.

**Learn More:**

Exercise Coastal Response: <http://bit.ly/1TgDcEw>

BC Earthquake Immediate Response Plan: <http://bit.ly/1ZnXswM>

PreparedBC: <http://www2.gov.bc.ca/preparedbc>

Basic emergency kit supplies: <http://bit.ly/1JTPKOy>

Household preparedness and neighbourhood preparedness guides: <http://bit.ly/1OHIM6P>

Emergency Info BC, B.C.'s official channel for emergency alerts: <http://ow.ly/WCDbj>

Follow us on Twitter [@EmergencyInfoBC](https://twitter.com/EmergencyInfoBC) and [@PreparedBC](https://twitter.com/PreparedBC)

**Media Contact:**

Government Communications and Public Engagement  
Ministry of Transportation and Infrastructure  
250 356-8241

**Volunteer Contacts:**

Terri-Ann Wynams and Shellie Lyle  
250 720-2709  
[portalberni2016@gmail.com](mailto:portalberni2016@gmail.com)

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Connect with the Province of B.C. at: [www.gov.bc.ca/connect](http://www.gov.bc.ca/connect)

**M E M O R A N D U M**

**TO:** Board of Directors  
**FROM:** Teri Fong, CPA, CGA, Manager of Finance  
**DATE OF MEETING:** May 11, 2016  
**RE:** Finance Warrant No.564

**Recommendation:**

That the Board of Directors approves Finance Warrant Number 564 in the amount of \$1,190,396.67 dated April 30, 2016.

**Chief Administrative Officer Comments:**

Concur

**IMPLICATIONS OF THE RECOMMENDATION**

1. **GENERAL**

That the Regional District Board of Directors reviews the details of the expenditures made in the previous month and when satisfied, approves the finance warrant.

2. **TIME REQUIREMENT – STAFF AND ELECTED OFFICIALS** – none

3. **FINANCIAL** – none

4. **POLICY OR LEGISLATIVE** – none

5. **RELEVANCE TO THE STRATEGIC PLAN AND CURRENT WORK PLAN**

Improve financial controls by increasing the transparency of the Regional District's financial affairs.

6. **COMMUNICATIONS ISSUES** - none

Submitted by: Teri Fong, CPA, CGA, Manager of Finance



**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100**

**Date :** May 04, 2016

**Page :** 1

**Time :** 2:21 pm

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2016 To 30-Apr-2016  
**Cheque Date :** 01-Apr-2016 To 30-Apr-2016  
**Cheque No. :** All  
**Batch No. :** All

**Bank :** 0099 To 4  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description		Debit	Credit		
<b>0012</b>	<b>ABELL PEST CONTROL INC</b>						
39075	12-Apr-2016		Issued	97	C 89.25		
04706362	01-4-2500-000	PAYABLES - TRADE			89.25		
Invoice Description --> AVLF - RECYCLING DEPOT - PEST CONTROL							
<b>Total :</b>					89.25	0.00	89.25
<b>Supplier Total :</b>					89.25	0.00	89.25

<b>0016</b>	<b>ACE COURIER SERVICES</b>						
00133-0002	15-Apr-2016		Issued	96	T 21.72		
10220881	01-4-2500-000	PAYABLES - TRADE			21.72		
Invoice Description --> ACRD - SHIPPING							
<b>Total :</b>					21.72	0.00	21.72
<b>Supplier Total :</b>					21.72	0.00	21.72
00134-0002	29-Apr-2016		Issued	107	T 172.43		
14169744	01-4-2500-000	PAYABLES - TRADE			34.00		
Invoice Description --> ACRD - \$16.19, AVEP - \$16.19 - SHIPPING							
14169182	01-4-2500-000	PAYABLES - TRADE			138.43		
Invoice Description --> BWS - \$30.10, BCWS - \$38.93, WCLF - \$62.81 - SHIPPING							
<b>Total :</b>					172.43	0.00	172.43
<b>Supplier Total :</b>					194.15	0.00	194.15

<b>0019</b>	<b>0946982 BC LTD (DBA - ACE FLAGGING)</b>						
00133-0001	15-Apr-2016		Issued	96	T 470.40		
102-2459	01-4-2500-000	PAYABLES - TRADE			470.40		
Invoice Description --> BCWS - SERVICE REPAIR ARVAY ROAD							
<b>Total :</b>					470.40	0.00	470.40
00134-0001	29-Apr-2016		Issued	107	T 559.91		
102-2481	01-4-2500-000	PAYABLES - TRADE			228.11		
Invoice Description --> BCWS - WATER SYSTEM REPAIR							
102-2469	01-4-2500-000	PAYABLES - TRADE			331.80		
Invoice Description --> BCWS - WATER SYSTEM REPAIR							
<b>Total :</b>					559.91	0.00	559.91
<b>Supplier Total :</b>					1030.31	0.00	1030.31

<b>0021</b>	<b>ALBERNI DISTRICT CO-OP ASSOCIATION</b>				
39133	26-Apr-2016		Issued	108	C 1385.46
BCVFD - MAR/16	01-4-2500-000	PAYABLES - TRADE			323.67
Invoice Description --> BCVFD - MARCH 2016 FUEL COSTS					
BCWS - MAR/16	01-4-2500-000	PAYABLES - TRADE			503.28
Invoice Description --> BCWS - MARCH 2016 FUEL COSTS					
ACRD - MAR/16	01-4-2500-000	PAYABLES - TRADE			558.51
Invoice Description --> ACRD - MARCH 2016 FUEL COSTS					

**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100**

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**Supplier :** 0003 To Z4209  
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**Cheque No. :** All  
**Batch No. :** All

**Bank :** 0099 To 4  
**Status :** All  
**Medium :**  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>Total :</b>				1385.46	0.00	1385.46
<b>Supplier Total :</b>				1385.46	0.00	1385.46

**0022 AON REED STENHOUSE INC.**

339134	26-Apr-2016		Issued	108	C	4356.00	
320000053366 - LBA	01-4-2500-000	PAYABLES - TRADE			2178.00		
Invoice Description --> LBA - LIABILITY INSURANCE - APRIL 01, 2016 - APRIL 01, 2017							
320000053366- AVR	01-4-2500-000	PAYABLES - TRADE			2178.00		
Invoice Description --> AVAR - LIABILITY INSURANCE APRIL 1, 2016 - APRIL 1, 2017							
<b>Total :</b>					4356.00	0.00	4356.00
<b>Supplier Total :</b>					4356.00	0.00	4356.00

**0030 ACKLANDS-GRAINGER INC.**

00133-0003	15-Apr-2016		Issued	96	T	520.07	
9055825450	01-4-2500-000	PAYABLES - TRADE			23.52		
Invoice Description --> AVRA - MAINTENACE SUPPLIES							
9055634092	01-4-2500-000	PAYABLES - TRADE			32.69		
Invoice Description --> AVRA - JANITORIAL SUPPLIES							
9050775841	01-4-2500-000	PAYABLES - TRADE			46.24		
Invoice Description --> SLVFD - EQUIPMENT							
9051424274	01-4-2500-000	PAYABLES - TRADE			134.42		
Invoice Description --> SLVFD - EQUIPMENT							
9055634084	01-4-2500-000	PAYABLES - TRADE			283.20		
Invoice Description --> AVRA - JANITORIAL SUPPLIES							
<b>Total :</b>					520.07	0.00	520.07

00134-0003	29-Apr-2016		Issued	107	T	659.85	
9079275906	01-4-2500-000	PAYABLES - TRADE			35.73		
Invoice Description --> BCVFD - EQUIPMENT							
9072265698	01-4-2500-000	PAYABLES - TRADE			83.54		
Invoice Description --> SLVFD- EQUIPMENT							
9085650480	01-4-2500-000	PAYABLES - TRADE			83.54		
Invoice Description --> BCVFD - HALL SIGN PROJECT - CAPITAL							
9076154377	01-4-2500-000	PAYABLES - TRADE			100.63		
Invoice Description --> BCWS - WATER SERVICE REPAIR							
9076096735	01-4-2500-000	PAYABLES - TRADE			356.41		
Invoice Description --> BVFD - EQUIPMENT MAINTENANCE							
<b>Total :</b>					659.85	0.00	659.85
<b>Supplier Total :</b>					1179.92	0.00	1179.92

**0056 AIRGAS CANADA INC.**

339135	26-Apr-2016		Issued	108	C	27.78
274904	01-4-2500-000	PAYABLES - TRADE			27.78	
Invoice Description --> SLVFD - OXYGEN						

**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



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M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2016 To 30-Apr-2016  
**Cheque Date :** 01-Apr-2016 To 30-Apr-2016  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>Total :</b>				27.78	0.00	27.78
<b>Supplier Total :</b>				27.78	0.00	27.78

**0059 ADELHARDT CONCRETE PLUS**

039136	26-Apr-2016		Issued	108	C	3483.38	
054152	01-4-2500-000	PAYABLES - TRADE			1029.00		
Invoice Description --> ACRD - BUILDING MAINTENANCE - CONCRETE SLAB							
054154	01-4-2500-000	PAYABLES - TRADE			2454.38		
Invoice Description --> AVEP - PREP FOR GENERATOR							
<b>Total :</b>					3483.38	0.00	3483.38
<b>Supplier Total :</b>					3483.38	0.00	3483.38

**0060 ALBERNI COMMUNICATIONS & ELECTRONICS**

00133-0004	15-Apr-2016		Issued	96	T	205.80	
20978	01-4-2500-000	PAYABLES - TRADE			43.40		
Invoice Description --> SLVFD - PAGERS							
21012	01-4-2500-000	PAYABLES - TRADE			162.40		
Invoice Description --> SLVFD - PAGER REPAIR							
<b>Total :</b>					205.80	0.00	205.80

00134-0004	29-Apr-2016		Issued	107	T	5796.38	
21230	01-4-2500-000	PAYABLES - TRADE			14.11		
Invoice Description --> BCFVD - EQUIPMENT							
21261	01-4-2500-000	PAYABLES - TRADE			15.13		
Invoice Description --> BCFVD - EQUIPMENT							
21258	01-4-2500-000	PAYABLES - TRADE			49.28		
Invoice Description --> SLVFD - EQUIPMENT MAINTENANCE							
21236	01-4-2500-000	PAYABLES - TRADE			50.37		
Invoice Description --> BCFVD - EQUIPMENT							
21153	01-4-2500-000	PAYABLES - TRADE			88.43		
Invoice Description --> SLVFD - EQUIPMENT MAINTENANCE							
21157	01-4-2500-000	PAYABLES - TRADE			159.38		
Invoice Description --> BCFVD - EQUIPMENT							
21255	01-4-2500-000	PAYABLES - TRADE			424.48		
Invoice Description --> SLVFD - EQUIPMENT							
21269	01-4-2500-000	PAYABLES - TRADE			1057.28		
Invoice Description --> BCFVD - TRUCK 50 - CAPITAL							
21218	01-4-2500-000	PAYABLES - TRADE			3937.92		
Invoice Description --> SLVFD - EQUIPMENT - PAGERS							
<b>Total :</b>					5796.38	0.00	5796.38
<b>Supplier Total :</b>					6002.18	0.00	6002.18

**0080 ALBERNI VALLEY RESCUE SQUAD**

039137	26-Apr-2016		Issued	108	C	4000.00
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**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
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**Batch No. :** All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
2016-01.	01-4-2500-000	PAYABLES - TRADE		4000.00		
Invoice Description --> SLMP - BOAT - CAPITAL						
<b>Total :</b>				4000.00	0.00	4000.00
<b>Supplier Total :</b>				4000.00	0.00	4000.00
<b>0188</b>	<b>ALBERNI INDUSTRIAL MARINE SUPPLY LTD.</b>					
39138	26-Apr-2016	Issued	108	C		25.13
55262A	01-4-2500-000	PAYABLES - TRADE		25.13		
Invoice Description --> SLVFD - SMALL SUPPLIES						
<b>Total :</b>				25.13	0.00	25.13
<b>Supplier Total :</b>				25.13	0.00	25.13
<b>0207</b>	<b>ALPORT INSURANCE AGENCIES INC.</b>					
39076	12-Apr-2016	Issued	97	C		750.00
0106155	01-4-2500-000	PAYABLES - TRADE		750.00		
Invoice Description --> 2016 DIRECTOR ACCIDENTAL DEATH INSURANCE						
<b>Total :</b>				750.00	0.00	750.00
<b>Supplier Total :</b>				750.00	0.00	750.00
<b>0270</b>	<b>ANDREW SHERET LTD.</b>					
00133-0005	15-Apr-2016	Issued	96	T		17483.45
03-060125	01-4-2500-000	PAYABLES - TRADE		59.13		
Invoice Description --> BCWS - HYDRANT REPLACEMENT						
03-059871	01-4-2500-000	PAYABLES - TRADE		240.41		
Invoice Description --> BWS - METER REPLACEMENT						
03-059528	01-4-2500-000	PAYABLES - TRADE		302.89		
Invoice Description --> AVRA - WATER SENSOR						
03-060796	01-4-2500-000	PAYABLES - TRADE		1099.19		
Invoice Description --> BCWS - HYDRANT REPLACEMENT						
03-057579	01-4-2500-000	PAYABLES - TRADE		15781.83		
Invoice Description --> BWS - LOW FLOW METER SUPPLIES						
<b>Total :</b>				17483.45	0.00	17483.45
00134-0005	29-Apr-2016	Issued	107	T		1585.22
03-058757	01-4-2500-000	PAYABLES - TRADE		122.56		
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES						
03-062185	01-4-2500-000	PAYABLES - TRADE		603.01		
Invoice Description --> BCWS - SERVICE REPAIR						
03-062230	01-4-2500-000	PAYABLES - TRADE		859.65		
Invoice Description --> BCWS - HYDRANT REPLACEMENT - CAPITAL						
<b>Total :</b>				1585.22	0.00	1585.22

**ALBERNI-CLAYQUOOT REGIONAL DISTRICT**  
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**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2016 To 30-Apr-2016  
**Cheque Date :** 01-Apr-2016 To 30-Apr-2016  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date				Debit	Credit	
Invoice No.	Account No.	Account Description					
<b>Supplier Total :</b>					19068.67	0.00	19068.67
<hr/>							
<b>0290</b>	<b>ALBERNI PAVING &amp; CONTRACTING LTD.</b>						
39077	12-Apr-2016		Issued	97	C	738.75	
MAR18/16	01-4-2500-000	PAYABLES - TRADE			738.75		
Invoice Description -->		BCWS - SERVICE REPAIR					
<b>Total :</b>					738.75	0.00	738.75
<b>Supplier Total :</b>					738.75	0.00	738.75
<hr/>							
<b>0388</b>	<b>ARROWSMITH AMATEUR RADIO CLUB</b>						
39073	05-Apr-2016		Issued	85	C	9328.57	
2016GIA	01-4-2500-000	PAYABLES - TRADE			9328.57		
Invoice Description -->		2016 GRANT IN AID					
<b>Total :</b>					9328.57	0.00	9328.57
<b>Supplier Total :</b>					9328.57	0.00	9328.57
<hr/>							
<b>0473</b>	<b>BC FIRE TRAINING OFFICERS ASSOCIATION</b>						
39078	12-Apr-2016		Issued	97	C	1695.00	
2011	01-4-2500-000	PAYABLES - TRADE			100.00		
Invoice Description -->		BCVFD - MEMBERSHIP DUES 2016					
2304	01-4-2500-000	PAYABLES - TRADE			1595.00		
Invoice Description -->		SLVFD - 2016 CONFERENCE REGISTRATION - HEPP, CANN, MACKNIGHT, KULCZYKCI					
<b>Total :</b>					1695.00	0.00	1695.00
<b>Supplier Total :</b>					1695.00	0.00	1695.00
<hr/>							
<b>0490</b>	<b>BAILEY WESTERN STAR TRUCK INC.</b>						
39140	26-Apr-2016		Issued	108	C	2187.37	
W001030882:04	01-4-2500-000	PAYABLES - TRADE			2187.37		
Invoice Description -->		LBA - PLOW TRUCK - CAPITAL					
<b>Total :</b>					2187.37	0.00	2187.37
<b>Supplier Total :</b>					2187.37	0.00	2187.37
<hr/>							
<b>0524</b>	<b>BC/YUKON COMMAND - ROYAL CANADIAN LEGION</b>						
39141	26-Apr-2016		Issued	108	C	565.00	
2016AD	01-4-2500-000	PAYABLES - TRADE			565.00		
Invoice Description -->		AD - MILITARY SERVICE RECOGNITION BOOK					

**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
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Supplier : 0003 To Z4209  
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 Cheque Date : 01-Apr-2016 To 30-Apr-2016  
 Cheque No. : All  
 Batch No. : All

Bank : 0099 To 4  
 Status : All  
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 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>Total :</b>				565.00	0.00	565.00
<b>Supplier Total :</b>				565.00	0.00	565.00

**0660 BC HYDRO**

39130	26-Apr-2016		Issued	106	C	9901.51	
400002629230	01-4-2500-000	PAYABLES - TRADE			895.35		
Invoice Description --> SLVFD - LAKESHORE RD FIRE HALL							
400002629605	01-4-2500-000	PAYABLES - TRADE			9006.16		
Invoice Description --> HYDRO - ACRD CONSOLIDATED							
<b>Total :</b>					9901.51	0.00	9901.51
<b>Supplier Total :</b>					9901.51	0.00	9901.51

**0700 BC TRANSIT**

39079	12-Apr-2016		Issued	97	C	17484.00	
216602	01-4-2500-000	PAYABLES - TRADE			17484.00		
Invoice Description --> FEBRUARY 2016 CUSTOM TRANSIT							
<b>Total :</b>					17484.00	0.00	17484.00
<b>Supplier Total :</b>					17484.00	0.00	17484.00

**0740 BEAVER CREEK HOME CENTER**

39080	12-Apr-2016		Issued	97	C	91.14	
1603-808438	01-4-2500-000	PAYABLES - TRADE			13.16		
Invoice Description --> EOC - EMERGENCY PLANNING COSTS							
1603-809070	01-4-2500-000	PAYABLES - TRADE			25.34		
Invoice Description --> BCVFD - HALL #3 MAINTENANCE							
1603-809014	01-4-2500-000	PAYABLES - TRADE			52.64		
Invoice Description --> SLVFD - TRAINING SITE SUPPLIES							
<b>Total :</b>					91.14	0.00	91.14

39142	26-Apr-2016		Issued	108	C	69.08	
1603-802827	01-4-2500-000	PAYABLES - TRADE			-4.92		
Invoice Description --> SLVFD - CREDIT - TRAINING SITE SUPPLIES							
1603-808040	01-4-2500-000	PAYABLES - TRADE			4.84		
Invoice Description --> SLVFD - HALL #3 UPGRADES							
1603-802821	01-4-2500-000	PAYABLES - TRADE			4.92		
Invoice Description --> SLVFD - TRAINING SITE SUPPLIES							
1603-807174	01-4-2500-000	PAYABLES - TRADE			19.44		
Invoice Description --> SLVFD - FIREHALL SUPPLIES							
1603-810971	01-4-2500-000	PAYABLES - TRADE			44.80		
Invoice Description --> SLVFD - FIREHALL MAINTENANCE							
<b>Total :</b>					69.08	0.00	69.08



ALBERNI-CLAYQUOOT REGIONAL DISTRICT  
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 Cheque No. : All  
 Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
<b>Supplier Total :</b>				160.22	0.00	160.22

**0750 BEAVER CREEK VOL. FIRE DEPARTMENT**

39081	12-Apr-2016		Issued	97	C	8242.66
BCVFD-Q1-2016	01-4-2500-000	PAYABLES - TRADE				8242.66
Invoice Description --> BCVFD - EQUIP. \$5063.88, MISC\$9, TRAINING\$438.54, ANN. BANQUET\$2459.61, OTHER\$271.63						
<b>Total :</b>						8242.66
<b>Supplier Total :</b>						8242.66

**0791 BERRY & VALE CONTRACTING LTD**

00134-0006	29-Apr-2016		Issued	107	T	118322.94
1812	01-4-2500-000	PAYABLES - TRADE				5969.10
Invoice Description --> AVLF - ASBESTOS HANDLING						
1801	01-4-2500-000	PAYABLES - TRADE				36415.95
Invoice Description --> WCLF - MARCH 2016 CONTRACT - FREON \$168						
1802	01-4-2500-000	PAYABLES - TRADE				75937.89
Invoice Description --> AVLF - MARCH 2016 CONTRACT \$62804.56, FREON \$348, MMBC \$806.18, CAPITAL \$5789.10, O						
<b>Total :</b>						118322.94
<b>Supplier Total :</b>						118322.94

**0801 CORIX WATER PRODUCTS LTD.**

00133-0011	15-Apr-2016		Issued	96	T	612.60
1061700757	01-4-2500-000	PAYABLES - TRADE				-315.84
Invoice Description --> BWS - CREDIT FOR DEPOSIT						
INV41976	01-4-2500-000	PAYABLES - TRADE				928.44
Invoice Description --> BCWS - PUMPHOUSE MAINTENANCE						
<b>Total :</b>						612.60
<b>Supplier Total :</b>						612.60

**0803 CLOVERDALE PAINT INC.**

39143	26-Apr-2016		Issued	108	C	153.02
084023787	01-4-2500-000	PAYABLES - TRADE				153.02
Invoice Description --> BCWS - HYDRANT MAINTENANCE						
<b>Total :</b>						153.02
<b>Supplier Total :</b>						153.02

**0825 BLACK PRESS GROUP LTD.**

39144	26-Apr-2016		Issued	108	C	2798.98
32842207	01-4-2500-000	PAYABLES - TRADE				225.22
Invoice Description --> LBA - MARKETING PLAN - AD						
32841861	01-4-2500-000	PAYABLES - TRADE				2573.76
Invoice Description --> ACRD - \$625.28, LBA \$451.89, BUILD INSP \$539.55, PLANNING \$747.97, AVLF \$82.26 - ADS						

**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
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 Cheque No. : All  
 Batch No. : All

Bank : 0099 To 4  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
<b>Total :</b>						2798.98	0.00	2798.98
<b>Supplier Total :</b>						2798.98	0.00	2798.98
-----								
<b>0900</b>	<b>TRACY BOND (PETTY CASH)</b>							
39082	12-Apr-2016		Issued	97	C	152.10		152.10
APR.6/16	01-4-2500-000	PAYABLES - TRADE			152.10			
Invoice Description --> ACRD - GEN OFFICE \$20.00, AVEP\$132.10								
<b>Total :</b>						152.10	0.00	152.10
<b>Supplier Total :</b>						152.10	0.00	152.10
-----								
<b>0914</b>	<b>BOWERMAN EXCAVATING LTD</b>							
39145	26-Apr-2016		Issued	108	C	27835.50		27835.50
6790	01-4-2500-000	PAYABLES - TRADE			27835.50			
Invoice Description --> BCWS - GRANDVIEW WATERMAIN - CAPITAL								
<b>Total :</b>						27835.50	0.00	27835.50
<b>Supplier Total :</b>						27835.50	0.00	27835.50
-----								
<b>0920</b>	<b>BOYKO, FREDERICK</b>							
39146	26-Apr-2016		Issued	108	C	400.00		400.00
DV-REFUND-BOYK	01-4-2500-000	PAYABLES - TRADE			400.00			
Invoice Description --> REFUND - DEVELOPEMENT VARIANCE DVB16004 & DVB16002								
<b>Total :</b>						400.00	0.00	400.00
<b>Supplier Total :</b>						400.00	0.00	400.00
-----								
<b>0940</b>	<b>DUVALL, EDITH</b>							
00134-0010	29-Apr-2016		Issued	107	T	1750.00		1750.00
EDUVALL73475	01-4-2500-000	PAYABLES - TRADE			1750.00			
Invoice Description --> ACRD OFFICE - MONTHLY JANITORIAL								
<b>Total :</b>						1750.00	0.00	1750.00
39074	08-Apr-2016		Issued	90	C	1750.00		1750.00
EDUVALL73206	01-4-2500-000	PAYABLES - TRADE			1750.00			
Invoice Description --> ACRD OFFICE - MONTHLY JANITORIAL								
<b>Total :</b>						1750.00	0.00	1750.00
39083	12-Apr-2016		Issued	97	C	92.91		92.91
APR.04/16	01-4-2500-000	PAYABLES - TRADE			92.91			
Invoice Description --> ACRD - OFFICE SUPPLIES								
<b>Total :</b>						92.91	0.00	92.91
<b>Supplier Total :</b>						3592.91	0.00	3592.91

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**Supplier :** 0003 To Z4209  
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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>0950</b>	<b>BRETT, KENNETH</b>					
00133-0006	15-Apr-2016	Issued	96	T		2000.00
BRE173230	01-4-2500-000	PAYABLES - TRADE		1000.00		
Invoice Description --> ALBERNI VALLEY AIRPORT SUPERVISION						
BRE173236	01-4-2500-000	PAYABLES - TRADE		1000.00		
Invoice Description --> ALBERNI VALLEY AIRPORT SUPERVISION						
<b>Total :</b>					2000.00	0.00
<b>Supplier Total :</b>					2000.00	0.00
-----						
<b>1035</b>	<b>BUTLER, LES</b>					
00133-0007	15-Apr-2016	Issued	96	T		3294.37
2016-03	01-4-2500-000	PAYABLES - TRADE		3294.37		
Invoice Description --> BWS - MARCH 2016 CONTRACTOR						
<b>Total :</b>					3294.37	0.00
<b>Supplier Total :</b>					3294.37	0.00
-----						
<b>1058</b>	<b>C. BOWNE ENTERPRISES</b>					
39147	26-Apr-2016	Issued	108	C		111.10
9009	01-4-2500-000	PAYABLES - TRADE		111.10		
Invoice Description --> ACRD OFFICE - JANITORIAL SUPPLIES						
<b>Total :</b>					111.10	0.00
<b>Supplier Total :</b>					111.10	0.00
-----						
<b>1063</b>	<b>CASEWARE INTERNATIONAL INC.</b>					
39084	12-Apr-2016	Issued	97	C		1191.75
27916-D3Q1W5	01-4-2500-000	PAYABLES - TRADE		1191.75		
Invoice Description --> ACRD - ANNUAL WORKING PAPERS SOFTWARE						
<b>Total :</b>					1191.75	0.00
<b>Supplier Total :</b>					1191.75	0.00
-----						
<b>1074</b>	<b>CALEDONIA FIRE PROTECTION</b>					
39085	12-Apr-2016	Issued	97	C		78.75
15768	01-4-2500-000	PAYABLES - TRADE		78.75		
Invoice Description --> SLVFD - HYDROSTATIC TESTING						
<b>Total :</b>					78.75	0.00
<b>Supplier Total :</b>					78.75	0.00
-----						
<b>1075</b>	<b>KEVIN P. SMITH HOLDINGS LTD. (CANADIAN TIRE #488)</b>					
39148	26-Apr-2016	Issued	108	C		260.98
519234	01-4-2500-000	PAYABLES - TRADE		260.98		
Invoice Description --> SLVFD - HALL #3 UPGRADES - CAPITAL						

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**Supplier :** 0003 To Z4209  
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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>Total :</b>				260.98	0.00	260.98
<b>Supplier Total :</b>				260.98	0.00	260.98

**1110 CANADA POST**

39149	26-Apr-2016		Issued	108	C	20.99	
9589548050	01-4-2500-000	PAYABLES - TRADE			20.99		
Invoice Description --> PLANNING - BYLAW - POSTAGE							
<b>Total :</b>					20.99	0.00	20.99
<b>Supplier Total :</b>					20.99	0.00	20.99

**1113 CANADIAN ALBERNI ENGINEERING LTD**

00133-0008	15-Apr-2016		Issued	96	T	37.75	
IN005547	01-4-2500-000	PAYABLES - TRADE			37.75		
Invoice Description --> SLVFD - TRAINING SITE MATERIALS							
<b>Total :</b>					37.75	0.00	37.75
<b>Supplier Total :</b>					37.75	0.00	37.75

**1210 MAXXAM ANALYTICS**

39150	26-Apr-2016		Issued	108	C	995.40	
VA962878	01-4-2500-000	PAYABLES - TRADE			995.40		
Invoice Description --> BWS - WATER TESTING							
<b>Total :</b>					995.40	0.00	995.40
<b>Supplier Total :</b>					995.40	0.00	995.40

**1270 CDW CANADA INC**

00133-0009	15-Apr-2016		Issued	96	T	2500.77	
CMT5894	01-4-2500-000	PAYABLES - TRADE			49.65		
Invoice Description --> ACRD - USB CABLE							
CLF1212	01-4-2500-000	PAYABLES - TRADE			431.20		
Invoice Description --> ACRD - TONER							
CMC6187	01-4-2500-000	PAYABLES - TRADE			767.20		
Invoice Description --> BCWS - NORTH RESERVOIR EQUIPMENT							
CNP5513	01-4-2500-000	PAYABLES - TRADE			1252.72		
Invoice Description --> ACRD - COMPUTER SCANNER							
<b>Total :</b>					2500.77	0.00	2500.77

00134-0007	29-Apr-2016		Issued	107	T	4417.84
CMT5719	01-4-2500-000	PAYABLES - TRADE			134.40	
Invoice Description --> SLVFD - OTTER BOXES						
CPT4623	01-4-2500-000	PAYABLES - TRADE			434.56	
Invoice Description --> ACRD - COMPUTER EXPENSE						
CMM0712	01-4-2500-000	PAYABLES - TRADE			1771.84	

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**Bank :** 0099 To 4  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	
Invoice No.	Account No.	Account Description				Amount	
		Invoice Description --> SLVFD - COMPUTER EXPENSE					
CPP5355	01-4-2500-000	PAYABLES - TRADE			2077.04		
		Invoice Description --> ACRD - COMPUTER EXPENSE					
<b>Total :</b>					4417.84	0.00	4417.84
<b>Supplier Total :</b>					6918.61	0.00	6918.61

<b>1316 CERTITECH IT SERVICES</b>							
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	
Invoice No.	Account No.	Account Description				Amount	
000133-0010	15-Apr-2016	Issued	96	T		8242.50	
000181	01-4-2500-000	PAYABLES - TRADE			8242.50		
		Invoice Description --> MARCH 2016 - IT SUPPORT \$5350, BCWSS\$1300, AVLF\$50, REG.SCADA CAPITAL \$1150					
<b>Total :</b>					8242.50	0.00	8242.50
<b>Supplier Total :</b>					8242.50	0.00	8242.50

<b>1342 CITY OF PORT ALBERNI</b>							
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	
Invoice No.	Account No.	Account Description				Amount	
039151	26-Apr-2016	Issued	108	C		75.87	
MAR31/16	01-4-2500-000	PAYABLES - TRADE			75.87		
		Invoice Description --> AVLF - SEWER LEACHATE JAN 1- MAR 31/16					
<b>Total :</b>					75.87	0.00	75.87
<b>Supplier Total :</b>					75.87	0.00	75.87

<b>1382 COAST BC CATERING 2010</b>							
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	
Invoice No.	Account No.	Account Description				Amount	
039086	12-Apr-2016	Issued	97	C		1611.53	
14	01-4-2500-000	PAYABLES - TRADE			209.25		
		Invoice Description --> ACRD - REGIONAL PLANNING LUNCH					
18 - 2016	01-4-2500-000	PAYABLES - TRADE			244.76		
		Invoice Description --> ACRD - COMMITTEE LUNCH					
16 - 2016	01-4-2500-000	PAYABLES - TRADE			1157.52		
		Invoice Description --> AVEP - LUNCH FOR EMERGENCY OPERATIONS CENTRE					
<b>Total :</b>					1611.53	0.00	1611.53
<b>Supplier Total :</b>					1611.53	0.00	1611.53

<b>1388 CLAPPIS, ZELTA</b>							
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	
Invoice No.	Account No.	Account Description				Amount	
039087	12-Apr-2016	Issued	97	C		250.00	
MAR31/16	01-4-2500-000	PAYABLES - TRADE			250.00		
		Invoice Description --> WOODSTOVE EXCHANGE - CLAPPIS					
<b>Total :</b>					250.00	0.00	250.00
<b>Supplier Total :</b>					250.00	0.00	250.00

<b>1410 COASTAL BRIDGE &amp; CONSTRUCTION</b>						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit
Invoice No.	Account No.	Account Description				Amount
039088	12-Apr-2016	Issued	97	C		
16-089	01-4-2500-000	PAYABLES - TRADE			3517.50	

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 Batch No. : All

Bank : 0099 To 4  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date			Debit	Credit
Invoice No.	Account No.	Account Description			

Invoice Description --> REGIONAL PARKS - CHINA CREEK BRIDGE REPAIR

**Total :** 3517.50 0.00 3517.50

**Supplier Total :** 3517.50 0.00 3517.50

1432	COKELY WIRE ROPE LTD.					
39152	26-Apr-2016		Issued	108	C	18.90
IN0003963	01-4-2500-000	PAYABLES - TRADE			18.90	

Invoice Description --> LBA - EXTINGUISHER INSPECTIONS

**Total :** 18.90 0.00 18.90

**Supplier Total :** 18.90 0.00 18.90

1438	CITIZENS' STEWARDSHIP COALITION					
39153	26-Apr-2016		Issued	108	C	1350.00
2016 WOODSTOVE	01-4-2500-000	PAYABLES - TRADE			1350.00	

Invoice Description --> 2016 WOODSTOVE EXCHANGE PROGRAM - COORDINATOR

**Total :** 1350.00 0.00 1350.00

**Supplier Total :** 1350.00 0.00 1350.00

1440	COMOX FIREFIGHTERS ASSOCIATION					
39154	26-Apr-2016		Issued	108	C	1050.00
20160430	01-4-2500-000	PAYABLES - TRADE			1050.00	

Invoice Description --> SLVFD - HAZMAT OPERATIONS

**Total :** 1050.00 0.00 1050.00

**Supplier Total :** 1050.00 0.00 1050.00

1650	CUPE - LOCAL 118					
39089	12-Apr-2016		Issued	97	C	1588.50
DUESMAR16	01-4-2500-000	PAYABLES - TRADE			1588.50	

Invoice Description --> MARCH 2016 UNION DUES

**Total :** 1588.50 0.00 1588.50

39155	26-Apr-2016		Issued	108	C	1515.67
DUESAPR16	01-4-2500-000	PAYABLES - TRADE			1515.67	

Invoice Description --> APRIL 2016 UNION DUES

**Total :** 1515.67 0.00 1515.67

**Supplier Total :** 3104.17 0.00 3104.17

1672	D.A.S.T WELDING INC.					
39090	12-Apr-2016		Issued	97	C	6491.84
4284-AINTEREST	01-4-2500-000	PAYABLES - TRADE			240.30	

Invoice Description --> INTEREST ON OVERDUE BALANCE

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**Supplier :** 0003 To Z4209  
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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
4284-A	01-4-2500-000	PAYABLES - TRADE		6251.54		
Invoice Description --> BVFD - FIRE DEPARTMENT SIGNS						
<b>Total :</b>				6491.84	0.00	6491.84
39156	26-Apr-2016		Issued	108	C	289.18
4515	01-4-2500-000	PAYABLES - TRADE		289.18		
Invoice Description --> BVFD - FIRE HALL MAINTENANCE						
<b>Total :</b>				289.18	0.00	289.18
<b>Supplier Total :</b>				6781.02	0.00	6781.02

<b>1709 DEER BAY CONTRACTING</b>		Status	Batch	Medium	Amount	
39091	12-Apr-2016	Issued	97	C	2473.30	
2704	01-4-2500-000	PAYABLES - TRADE		489.30		
Invoice Description --> SALMON BEACH - LOAD OF CRUSH AND BOAT RAMP CLEARING						
2649	01-4-2500-000	PAYABLES - TRADE		1984.00		
Invoice Description --> SALMON BEACH - TRANSPORTATION - GRADING						
<b>Total :</b>				2473.30	0.00	2473.30
<b>Supplier Total :</b>				2473.30	0.00	2473.30

<b>1718 DENIS FRANCOEUR BACKHOEING</b>		Status	Batch	Medium	Amount	
00134-0008	29-Apr-2016	Issued	107	T	1260.00	
2000367	01-4-2500-000	PAYABLES - TRADE		1260.00		
Invoice Description --> SALMON BEACH - SEWAGE - SEPTIC SERVICE						
<b>Total :</b>				1260.00	0.00	1260.00
<b>Supplier Total :</b>				1260.00	0.00	1260.00

<b>1780 DOLANS CONCRETE LTD.</b>		Status	Batch	Medium	Amount	
00133-0012	15-Apr-2016	Issued	96	T	100.80	
77768	01-4-2500-000	PAYABLES - TRADE		49.59		
Invoice Description --> BCWS - HYDRANT REPLACEMENT						
G43860	01-4-2500-000	PAYABLES - TRADE		51.21		
Invoice Description --> BCWS - SERVICE REPAIR						
<b>Total :</b>				100.80	0.00	100.80

00134-0009	29-Apr-2016	Issued	107	T	177.66	
77808	01-4-2500-000	PAYABLES - TRADE		31.85		
Invoice Description --> BCWS - SERVICE REPAIR						
G43894	01-4-2500-000	PAYABLES - TRADE		55.64		
Invoice Description --> BCWS - SERVICE REPAIR						
G43893	01-4-2500-000	PAYABLES - TRADE		90.17		
Invoice Description --> BCWS - SERVICE REPAIR						
<b>Total :</b>				177.66	0.00	177.66

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**Batch No. :** All

**Bank :** 0099 To 4  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date				
Invoice No.	Account No.	Account Description		Debit	Credit

**Supplier Total :** 278.46 0.00 278.46

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>1847</b>	<b>DUPERE, JOHANNE</b>					
00133-0013	15-Apr-2016	Issued	96	T	400.00	
DUP173231	01-4-2500-000	PAYABLES - TRADE		200.00		
Invoice Description --> SPROAT PARKS CARETAKER						
DUP173237	01-4-2500-000	PAYABLES - TRADE		200.00		
Invoice Description --> SPROAT PARKS CARETAKER						
<b>Total :</b>				400.00	0.00	400.00
<b>Supplier Total :</b>				400.00	0.00	400.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>1890</b>	<b>TETRA TECH EBA INC.</b>					
00134-0023	29-Apr-2016	Issued	107	T	47454.52	
60500581	01-4-2500-000	PAYABLES - TRADE		16207.79		
Invoice Description --> LBA - AIRFIELD LIGHT PROJECT - CAPITAL						
60500663	01-4-2500-000	PAYABLES - TRADE		31246.73		
Invoice Description --> AVRA - RUNWAY EXTENSION - CAPITAL						
<b>Total :</b>				47454.52	0.00	47454.52
<b>Supplier Total :</b>				47454.52	0.00	47454.52

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>1934</b>	<b>EDEN TREE FARM AND GARDENING</b>					
39092	12-Apr-2016	Issued	97	C	1942.50	
#9ACRD	01-4-2500-000	PAYABLES - TRADE		1942.50		
Invoice Description --> PLANNING - AGRICULTURAL PLAN IMPLEMENTATION						
<b>Total :</b>				1942.50	0.00	1942.50
<b>Supplier Total :</b>				1942.50	0.00	1942.50

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>1990</b>	<b>EVITT ELECTRIC</b>					
00133-0014	15-Apr-2016	Issued	96	T	7.56	
89509C	01-4-2500-000	PAYABLES - TRADE		7.56		
Invoice Description --> SLVFD - KEYS FOR COMMUNITY HALL						
<b>Total :</b>				7.56	0.00	7.56

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date				
Invoice No.	Account No.	Account Description		Debit	Credit
00134-0011	29-Apr-2016	Issued	107	T	804.84
89935C	01-4-2500-000	PAYABLES - TRADE		-329.40	
Invoice Description --> SLVFD - CREDIT - EQUIPMENT					
35312	01-4-2500-000	PAYABLES - TRADE		63.00	
Invoice Description --> SLVFD - FIRE HALL MAINT.					
90133A	01-4-2500-000	PAYABLES - TRADE		82.87	
Invoice Description --> SLVFD - EQUIPMENT					
90540C	01-4-2500-000	PAYABLES - TRADE		111.89	
Invoice Description --> BCVFD - FIRE HALL MAINT.					
90602C	01-4-2500-000	PAYABLES - TRADE		124.29	
Invoice Description --> BCVFD - BUILDING MAINTENANCE					

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**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
88492A	01-4-2500-000	PAYABLES - TRADE		329.40		
Invoice Description --> SLVFD - EQUIPMENT						
35319	01-4-2500-000	PAYABLES - TRADE		422.79		
Invoice Description --> SLVFD - TRAINING CENTER MAINT.						
<b>Total :</b>				804.84	0.00	804.84
<b>Supplier Total :</b>				812.40	0.00	812.40

<b>1999 E-Z SEE REFLECTIVE ADDRESS SYSTEMS</b>						
39093	12-Apr-2016		Issued	97	C	233.10
246	01-4-2500-000	PAYABLES - TRADE			48.30	
Invoice Description --> SLVFD - ADDRESS SIGNAGE - FIRE PREVENTION						
244	01-4-2500-000	PAYABLES - TRADE			88.20	
Invoice Description --> SLVFD - ADDRESS SIGNAGE - FIRE PREVENTION						
243	01-4-2500-000	PAYABLES - TRADE			96.60	
Invoice Description --> SLVFD - ADDRESS SIGNAGE - FIRE PREVENTION						
<b>Total :</b>				233.10	0.00	233.10
<b>Supplier Total :</b>				321.30	0.00	321.30

<b>2010 OUGHTRED COFFEE &amp; TEA LTD.</b>						
00134-0017	29-Apr-2016		Issued	107	T	112.46
INV150542	01-4-2500-000	PAYABLES - TRADE			112.46	
Invoice Description --> OFFICE SUPPLIES						
<b>Total :</b>				112.46	0.00	112.46
<b>Supplier Total :</b>				112.46	0.00	112.46

<b>2066 FOUR STAR WATERWORKS LTD</b>						
39158	26-Apr-2016		Issued	108	C	642.27
47249	01-4-2500-000	PAYABLES - TRADE			101.73	
Invoice Description --> MSWS - WATER SUPPLIES						
47232	01-4-2500-000	PAYABLES - TRADE			540.54	
Invoice Description --> MSWS - WATER SUPPLIES						
<b>Total :</b>				642.27	0.00	642.27
<b>Supplier Total :</b>				642.27	0.00	642.27

<b>2067 FORTISBC</b>						
39094	12-Apr-2016		Issued	97	C	
MAR.23/16	01-4-2500-000	PAYABLES - TRADE			205.02	

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description --> BCVFD - MONTHLY NATURAL GAS FOR HALL						
<b>Total :</b>				205.02	0.00	205.02
<b>Supplier Total :</b>				205.02	0.00	205.02

2113	GASSNER, GERALD					
39095	12-Apr-2016	Issued	97	C	469.18	
MAR16/16	01-4-2500-000	PAYABLES - TRADE		469.18		
Invoice Description --> BCEP - TRAVEL REIMBURSEMENT						
<b>Total :</b>				469.18	0.00	469.18
<b>Supplier Total :</b>				469.18	0.00	469.18

2140	GEDDES, RICHARD D.					
00133-0015	15-Apr-2016	Issued	96	T	2510.00	
RG-SLVFD0173234	01-4-2500-000	PAYABLES - TRADE		55.00		
Invoice Description --> SLVFD - MONTHLY PHONE REIMBURSEMENT						
RG-SLVFD0173240	01-4-2500-000	PAYABLES - TRADE		55.00		
Invoice Description --> SLVFD - MONTHLY PHONE REIMBURSEMENT						
102	01-4-2500-000	PAYABLES - TRADE		600.00		
Invoice Description --> SLVFD- FIRST RESPONDER - AED AND SPINAL CORD - 7 MEMBERS						
103	01-4-2500-000	PAYABLES - TRADE		800.00		
Invoice Description --> SLVFD - FIRST REPOSNDER - CPR/AED RECERTIFICATION - 4 MEMBERS						
104	01-4-2500-000	PAYABLES - TRADE		1000.00		
Invoice Description --> BCVFD - FIRST REPOSNDER - CPR/AED RECERTIFICATION - 5 MEMBERS						
<b>Total :</b>				2510.00	0.00	2510.00
<b>Supplier Total :</b>				2510.00	0.00	2510.00

2240	GIBSON BROTHERS CONTRACTING LTD.					
39159	26-Apr-2016	Issued	108	C	1023.75	
15218	01-4-2500-000	PAYABLES - TRADE		1023.75		
Invoice Description --> LBA - FLIGHTWAY CLEARING - CAPITAL						
<b>Total :</b>				1023.75	0.00	1023.75
<b>Supplier Total :</b>				1023.75	0.00	1023.75

2320	THE GRAPHICS FACTORY					
39096	12-Apr-2016	Issued	97	C	464.80	
23399	01-4-2500-000	PAYABLES - TRADE		464.80		
Invoice Description --> AVLF - RECYCLING DECALS						
<b>Total :</b>				464.80	0.00	464.80
39160	26-Apr-2016	Issued	108	C	239.68	
23466	01-4-2500-000	PAYABLES - TRADE		77.28		
Invoice Description --> EFT ADMIN - BUSINESS CARDS - COTE						

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
23038	01-4-2500-000	PAYABLES - TRADE		162.40		
Invoice Description --> BCEP - BOOKLETS						
<b>Total :</b>				239.68	0.00	239.68
<b>Supplier Total :</b>				704.48	0.00	704.48
<b>2322</b>	<b>GUILLEVIN INTERNATIONAL CO.</b>					
00134-0012	29-Apr-2016	Issued	107	T		703.77
0428-501571	01-4-2500-000	PAYABLES - TRADE		252.79		
Invoice Description --> SLVFD - EQUIPMENT						
0428-501242	01-4-2500-000	PAYABLES - TRADE		450.98		
Invoice Description --> SLVFD - FIREFIGHTER BOOTS						
<b>Total :</b>				703.77	0.00	703.77
<b>Supplier Total :</b>				703.77	0.00	703.77
<b>2385</b>	<b>HANSON, TAYLOR</b>					
39128	22-Apr-2016	Issued	103	C		1942.50
247247	01-4-2500-000	PAYABLES - TRADE		1942.50		
Invoice Description --> LBA - BUILDING MAINTENANCE						
<b>Total :</b>				1942.50	0.00	1942.50
<b>Supplier Total :</b>				1942.50	0.00	1942.50
<b>2485</b>	<b>HOLDER, DAN</b>					
39097	12-Apr-2016	Issued	97	C		7810.13
MAR31/16-FSC	01-4-2500-000	PAYABLES - TRADE		3295.13		
Invoice Description --> FIRE SERVICES COORDINATOR - CONTRACTOR - MARCH 2016						
MAR31/16-ESC	01-4-2500-000	PAYABLES - TRADE		4515.00		
Invoice Description --> EMERGENCY SERVICES COORDINATOR - CONTRACTOR - MARCH 2016						
<b>Total :</b>				7810.13	0.00	7810.13
<b>Supplier Total :</b>				7810.13	0.00	7810.13
<b>2499</b>	<b>HOMETOWN AUTOMOTIVE LTD.</b>					
00133-0016	15-Apr-2016	Issued	96	T		1484.11
5036	01-4-2500-000	PAYABLES - TRADE		62.98		
Invoice Description --> BCWS - 2009 FORD F250 - MAINTENANCE						
5043	01-4-2500-000	PAYABLES - TRADE		344.99		
Invoice Description --> BCWS - 2007 FORD RANGER - OIL CHANGE						
5051	01-4-2500-000	PAYABLES - TRADE		1076.14		
Invoice Description --> BCWS - 2001 GMC SIERRA - MAINTENANCE						
<b>Total :</b>				1484.11	0.00	1484.11
00134-0013	29-Apr-2016	Issued	107	T		98.06
5061	01-4-2500-000	PAYABLES - TRADE		98.06		

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Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
Invoice Description --> BUILDING INSPECTION - 2010 DODGE PICKUP MAINTENANCE							
<b>Total :</b>					98.06	0.00	98.06
<b>Supplier Total :</b>					1582.17	0.00	1582.17
-----							
<b>2521</b>	<b>HORNET EXCAVATING</b>						
39098	12-Apr-2016		Issued	97	C	1689.45	
406	01-4-2500-000	PAYABLES - TRADE			433.65		
Invoice Description --> BCWS - SERVICE REPAIR							
407	01-4-2500-000	PAYABLES - TRADE			1255.80		
Invoice Description --> BCWS - HYDRANT REPLACEMENT							
<b>Total :</b>					1689.45	0.00	1689.45
<b>Supplier Total :</b>					2376.94	0.00	2376.94
-----							
<b>2560</b>	<b>HOULE PRINTING</b>						
00133-0017	15-Apr-2016		Issued	96	T	97.44	
14959	01-4-2500-000	PAYABLES - TRADE			97.44		
Invoice Description --> REGIONAL PLANNING - CLAYCOAT COVER							
<b>Total :</b>					97.44	0.00	97.44
<b>Supplier Total :</b>					97.44	0.00	97.44
-----							
<b>2647</b>	<b>RECEIVER GENERAL - INDUSTRY CANADA</b>						
39099	12-Apr-2016		Issued	97	C	1746.00	
20160018937	01-4-2500-000	PAYABLES - TRADE			738.00		
Invoice Description --> SLVFD - ANNUAL RADIO LICENCES							
20160018082	01-4-2500-000	PAYABLES - TRADE			1008.00		
Invoice Description --> BCFVD - ANNUAL RADIO LICENCES							
<b>Total :</b>					1746.00	0.00	1746.00
<b>Supplier Total :</b>					1746.00	0.00	1746.00
-----							
<b>2690</b>	<b>INSURANCE CORPORATION OF B.C.</b>						
39129	22-Apr-2016		Issued	104	C	272.00	
SLMP - BOAT - 2016	01-4-2500-000	PAYABLES - TRADE			272.00		
Invoice Description --> SLMP - BOAT INSURANCE							
<b>Total :</b>					272.00	0.00	272.00
<b>Supplier Total :</b>					272.00	0.00	272.00

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 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>2785</b>	<b>JACK'S EXCEL TIRE CENTRE</b>					
39162	26-Apr-2016	Issued	108	C		24.64
145015	01-4-2500-000	PAYABLES - TRADE		24.64		
Invoice Description --> BUILDING INSPECTION - TIRE REPAIR						
<b>Total :</b>				24.64	0.00	24.64
<b>Supplier Total :</b>				24.64	0.00	24.64
<b>2787</b>	<b>JACKSON, ROBERT</b>					
00133-0018	15-Apr-2016	Issued	96	T		144.26
CSPNOV1273233	01-4-2500-000	PAYABLES - TRADE		72.13		
Invoice Description --> SL PARKS - COUGAR SMITH REIMBURSEMENT FOR HYDRO USAGE						
CSPNOV1273239	01-4-2500-000	PAYABLES - TRADE		72.13		
Invoice Description --> SL PARKS - COUGAR SMITH REIMBURSEMENT FOR HYDRO USAGE						
<b>Total :</b>				144.26	0.00	144.26
<b>Supplier Total :</b>				144.26	0.00	144.26
<b>2797</b>	<b>JAMESON WATER SERVICES</b>					
39163	26-Apr-2016	Issued	108	C		787.50
20160409	01-4-2500-000	PAYABLES - TRADE		787.50		
Invoice Description --> ACRD - TRAINING WATER TREATMENT COURSE						
<b>Total :</b>				787.50	0.00	787.50
<b>Supplier Total :</b>				787.50	0.00	787.50
<b>2840</b>	<b>JUSTICE INSTITUTE OF BC</b>					
39164	26-Apr-2016	Issued	108	C		215.00
20044525	01-4-2500-000	PAYABLES - TRADE		52.50		
Invoice Description --> BCVFD - TRAINING						
20044527	01-4-2500-000	PAYABLES - TRADE		52.50		
Invoice Description --> SLVFD - TRAINING						
2044630	01-4-2500-000	PAYABLES - TRADE		110.00		
Invoice Description --> BCVFD - TRAINING						
<b>Total :</b>				215.00	0.00	215.00
<b>Supplier Total :</b>				215.00	0.00	215.00
<b>2869</b>	<b>KELKAT ROOFING AND CONTRACTING</b>					
39100	12-Apr-2016	Issued	97	C		368.40
109	01-4-2500-000	PAYABLES - TRADE		368.40		
Invoice Description --> SALMON BEACH - CLEANUP 1147 FRONT STREET						
<b>Total :</b>				368.40	0.00	368.40
<b>Supplier Total :</b>				368.40	0.00	368.40

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>2871</b>	<b>KOAST 2 COAST CONSTRUCTION SERVICES</b>					
39101	12-Apr-2016	Issued	97	C		10911.26
1	01-4-2500-000	PAYABLES - TRADE		10911.26		
Invoice Description --> SLVFD - TRAINING SITE - CAPITAL						
<b>Total :</b>				10911.26	0.00	10911.26
<b>Supplier Total :</b>				10911.26	0.00	10911.26
<b>2877</b>	<b>KOERS &amp; ASSOCIATES ENGINEERING LTD.</b>					
00134-0014	29-Apr-2016	Issued	107	T		1858.92
1508-010	01-4-2500-000	PAYABLES - TRADE		190.19		
Invoice Description --> BCWS - GRANDVIEW WATERMAIN REPLACEMENT						
1372-014	01-4-2500-000	PAYABLES - TRADE		231.53		
Invoice Description --> BWS - ENGINEERING SERVICES						
1619-001	01-4-2500-000	PAYABLES - TRADE		1437.20		
Invoice Description --> BCWS - ARVAY PIERCE MERSEY WATERMAIN REPLACEMENT						
<b>Total :</b>				1858.92	0.00	1858.92
<b>Supplier Total :</b>				1858.92	0.00	1858.92
<b>2887</b>	<b>LEWKOWICH GEOTECHNICAL ENGINEERING LTD</b>					
39165	26-Apr-2016	Issued	108	C		10103.94
44191	01-4-2500-000	PAYABLES - TRADE		10103.94		
Invoice Description --> LBA - HAZMAT SURVEY ON BUILDINGS						
<b>Total :</b>				10103.94	0.00	10103.94
<b>Supplier Total :</b>				10103.94	0.00	10103.94
<b>2890</b>	<b>L.B. WOODCHOPPERS LTD.</b>					
00133-0019	15-Apr-2016	Issued	96	T		253.61
236526	01-4-2500-000	PAYABLES - TRADE		85.65		
Invoice Description --> SLVFD - HALL #3 UPGRADES						
238390	01-4-2500-000	PAYABLES - TRADE		167.96		
Invoice Description --> JOHN THOMAS - WORK BOOTS PER CONTRACT						
<b>Total :</b>				253.61	0.00	253.61
00134-0015	29-Apr-2016	Issued	107	T		191.53
238270	01-4-2500-000	PAYABLES - TRADE		5.14		
Invoice Description --> SLVFD - SMALL TOOL						
237051	01-4-2500-000	PAYABLES - TRADE		51.06		
Invoice Description --> SLVFD - MAINTENANCE SUPPLIES						
238269	01-4-2500-000	PAYABLES - TRADE		135.33		
Invoice Description --> SLVFD - SMALL TOOLS TRUCK#41						
<b>Total :</b>				191.53	0.00	191.53

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Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
<b>Supplier Total :</b>					445.14	0.00	445.14
-----							
<b>3000</b>	<b>YOUNG ANDERSON</b>						
39166	26-Apr-2016		Issued	108	C	423.36	
12772	01-4-2500-000	PAYABLES - TRADE			423.36		
Invoice Description -->		LEGAL FEES					
<b>Total :</b>					423.36	0.00	423.36
<b>Supplier Total :</b>					423.36	0.00	423.36
-----							
<b>3005</b>	<b>LGMA</b>						
39167	26-Apr-2016		Issued	108	C	1286.25	
P-188	01-4-2500-000	PAYABLES - TRADE			1286.25		
Invoice Description -->		2016 LGMA MEMBERSHIP					
<b>Total :</b>					1286.25	0.00	1286.25
<b>Supplier Total :</b>					1286.25	0.00	1286.25
-----							
<b>3011</b>	<b>LANDWORKS CONSULTANTS INC</b>						
39168	26-Apr-2016		Issued	108	C	1393.88	
1621	01-4-2500-000	PAYABLES - TRADE			1393.88		
Invoice Description -->		PLANNING - ZONING BYLAW REWRITE					
<b>Total :</b>					1393.88	0.00	1393.88
<b>Supplier Total :</b>					1393.88	0.00	1393.88
-----							
<b>3025</b>	<b>LADY ROSE MARINE SERVICES</b>						
39169	26-Apr-2016		Issued	108	C	1564.89	
2010-20311	01-4-2500-000	PAYABLES - TRADE			12.08		
Invoice Description -->		BWS - BAMFIELD GARBAGE BIN TRANSPORT					
2010-20441	01-4-2500-000	PAYABLES - TRADE			12.08		
Invoice Description -->		BWS - BAMFIELD GARBAGE BIN TRANSPORT					
2010-20410	01-4-2500-000	PAYABLES - TRADE			18.23		
Invoice Description -->		BWS - BAMFIELD GARBAGE BIN TRANSPORT					
2010-20303	01-4-2500-000	PAYABLES - TRADE			304.50		
Invoice Description -->		BWS - BAMFIELD GARBAGE BIN TRANSPORT					
2010-20354	01-4-2500-000	PAYABLES - TRADE			304.50		
Invoice Description -->		BWS - BAMFIELD GARBAGE BIN TRANSPORT					
2010-20413	01-4-2500-000	PAYABLES - TRADE			304.50		
Invoice Description -->		BWS - BAMFIELD GARBAGE BIN TRANSPORT					
2010-20505	01-4-2500-000	PAYABLES - TRADE			304.50		
Invoice Description -->		BWS - BAMFIELD GARBAGE BIN TRANSPORT					
2010-20543	01-4-2500-000	PAYABLES - TRADE			304.50		
Invoice Description -->		BWS - BAMFIELD GARBAGE BIN TRANSPORT					
<b>Total :</b>					1564.89	0.00	1564.89

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**Supplier :** 0003 To Z4209  
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Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
<b>Supplier Total :</b>					1564.89	0.00	1564.89
<hr/>							
<b>3051</b>	<b>LOCAL GOVERNMENT MANAGEMENT ASSOC. OF B.C.</b>						
39170	26-Apr-2016		Issued	108	C	446.25	
16215	01-4-2500-000	PAYABLES - TRADE			446.25		
Invoice Description -->		ACRD - RERUITMENT - BUILD. INSP.					
<b>Total :</b>					446.25	0.00	446.25
<b>Supplier Total :</b>					446.25	0.00	446.25
<hr/>							
<b>3117</b>	<b>LORDCO</b>						
39102	12-Apr-2016		Issued	97	C	13.69	
323178	01-4-2500-000	PAYABLES - TRADE			13.69		
Invoice Description -->		SLVFD - TRUCK #46 MAINTENANCE					
<b>Total :</b>					13.69	0.00	13.69
<b>Supplier Total :</b>					13.69	0.00	13.69
<hr/>							
<b>3171</b>	<b>M &amp; D AUTO PART LTD.</b>						
39171	26-Apr-2016		Issued	108	C	8.59	
324354	01-4-2500-000	PAYABLES - TRADE			8.59		
Invoice Description -->		SLVFD - PARTS FOR TRUCK					
<b>Total :</b>					8.59	0.00	8.59
<b>Supplier Total :</b>					22.28	0.00	22.28
<hr/>							
<b>3147</b>	<b>M &amp; D AUTO PART LTD.</b>						
39172	26-Apr-2016		Issued	108	C	86.91	
6138660	01-4-2500-000	PAYABLES - TRADE			86.91		
Invoice Description -->		BCVFD - AUTO SUPPLIES					
<b>Total :</b>					86.91	0.00	86.91
<b>Supplier Total :</b>					86.91	0.00	86.91
<hr/>							
<b>3169</b>	<b>MCAUGHTRIE, KEVIN</b>						
39103	12-Apr-2016		Issued	97	C	446.00	
MAR24/16	01-4-2500-000	PAYABLES - TRADE			446.00		
Invoice Description -->		BCEP - TRAVEL REIMBURSEMENT					
<b>Total :</b>					446.00	0.00	446.00
<b>Supplier Total :</b>					446.00	0.00	446.00
<hr/>							
<b>3214</b>	<b>MARCIE DEWITT</b>						
39104	12-Apr-2016		Issued	97	C	7000.00	
MAR31/16	01-4-2500-000	PAYABLES - TRADE			7000.00		
Invoice Description -->		ACHN - COORDINATOR - MARCH 2016					
<b>Total :</b>					7000.00	0.00	7000.00



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Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
<b>Supplier Total :</b>					7000.00	0.00	7000.00
<hr/>							
<b>3272</b>	<b>MCCONNELL, SHAWN</b>						
00133-0020	15-Apr-2016		Issued	96	T	1979.25	
969871	01-4-2500-000	PAYABLES - TRADE			929.25		
	Invoice Description -->	MARCH 2016 - MILLSTREAM CONTRACTOR					
969870	01-4-2500-000	PAYABLES - TRADE			1050.00		
	Invoice Description -->	MARCH 2016 - LBA WATER CONTRACTOR					
<b>Total :</b>					1979.25	0.00	1979.25
<b>Supplier Total :</b>					1979.25	0.00	1979.25
<hr/>							
<b>3273</b>	<b>MCDUGALL'S LANDSCAPING</b>						
039173	26-Apr-2016		Issued	108	C	943.91	
4048	01-4-2500-000	PAYABLES - TRADE			943.91		
	Invoice Description -->	ACRD - OFFICE JAN-MARCH OUTSIDE MAINTENANCE					
<b>Total :</b>					943.91	0.00	943.91
<b>Supplier Total :</b>					943.91	0.00	943.91
<hr/>							
<b>3280</b>	<b>MCGILL &amp; ASSOCIATES ENGINEERING</b>						
00134-0016	29-Apr-2016		Issued	107	T	9394.36	
15444	01-4-2500-000	PAYABLES - TRADE			441.00		
	Invoice Description -->	AVLF - GAS MANAGEMENT PLAN - CAPITAL					
15440	01-4-2500-000	PAYABLES - TRADE			1303.31		
	Invoice Description -->	AVLF - GENERAL CONSULTING					
15443	01-4-2500-000	PAYABLES - TRADE			1304.89		
	Invoice Description -->	AVLF - NORTH EAST EXPANSION - CAPITAL					
15442	01-4-2500-000	PAYABLES - TRADE			1914.31		
	Invoice Description -->	WCLF - ANNUAL REPORTING					
15439	01-4-2500-000	PAYABLES - TRADE			2161.69		
	Invoice Description -->	MWS - STORAGE RESERVOIR - CAPITAL					
15441	01-4-2500-000	PAYABLES - TRADE			2269.16		
	Invoice Description -->	AVLF - ANNUAL REPORTING					
<b>Total :</b>					9394.36	0.00	9394.36
<b>Supplier Total :</b>					9394.36	0.00	9394.36
<hr/>							
<b>3331</b>	<b>MEGA-TECH</b>						
039174	26-Apr-2016		Issued	108	C	106.31	
1189398	01-4-2500-000	PAYABLES - TRADE			106.31		
	Invoice Description -->	BCVFD - EQUIPMENT					
<b>Total :</b>					106.31	0.00	106.31
<b>Supplier Total :</b>					106.31	0.00	106.31

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>3340</b>	<b>MINISTER OF FINANCE</b>					
339105	12-Apr-2016	Issued	97	C		1894.00
MSPAPR/16	01-4-2500-000	PAYABLES - TRADE		1894.00		
Invoice Description --> MSP PREMIUMS FOR APRIL 2016						
<b>Total :</b>				1894.00	0.00	1894.00
<b>Supplier Total :</b>				1894.00	0.00	1894.00
<b>3375</b>	<b>MINISTER OF FINANCE (TECH INN. &amp; CITIZENS SVCS)</b>					
339106	12-Apr-2016	Issued	97	C		350.86
93625271	01-4-2500-000	PAYABLES - TRADE		30.84		
Invoice Description --> SLVFD - CLEANING SUPPLIES						
93623630	01-4-2500-000	PAYABLES - TRADE		320.02		
Invoice Description --> SLVFD - RESCUE EQUIPMENT						
<b>Total :</b>				350.86	0.00	350.86
<b>Supplier Total :</b>				350.86	0.00	350.86
<b>3444</b>	<b>MOTT, DANIEL</b>					
339107	12-Apr-2016	Issued	97	C		250.00
MAR1/16	01-4-2500-000	PAYABLES - TRADE		250.00		
Invoice Description --> WOODSTOVE EXCHANGE - MOTT						
<b>Total :</b>				250.00	0.00	250.00
<b>Supplier Total :</b>				250.00	0.00	250.00
<b>3490</b>	<b>MUNICIPAL PENSION PLAN</b>					
EFT-6	07-Apr-2016	Issued	79	E		9925.26
PP#6 - 2016	01-4-2500-000	PAYABLES - TRADE		9925.26		
Invoice Description --> PAYPERIOD #6 - 2016 PENSION REMITTANCE						
<b>Total :</b>				9925.26	0.00	9925.26
EFT-7	21-Apr-2016	Issued	88	E		9527.39
PP#7 - 2016	01-4-2500-000	PAYABLES - TRADE		9527.39		
Invoice Description --> PAYPERIOD #7 - 2016 PENSION REMITTANCE						
<b>Total :</b>				9527.39	0.00	9527.39
<b>Supplier Total :</b>				19452.65	0.00	19452.65
<b>3500</b>	<b>MUNICIPAL FINANCE AUTHORITY OF BC</b>					
EFT-1	12-Apr-2016	Issued	117	E		46926.75

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
117-1/2016	01-4-2500-000	PAYABLES - TRADE		46926.75		
Invoice Description --> DEBENTURE DEBT						
<b>Total :</b>				46926.75	0.00	46926.75
EFT-2	14-Apr-2016	Issued	117	E		86250.00
130-1/2016	01-4-2500-000	PAYABLES - TRADE		86250.00		
Invoice Description --> DEBENTURE DEBT						
<b>Total :</b>				86250.00	0.00	86250.00
EFT-3	08-Apr-2016	Issued	117	E		103023.96
131-1/2016	01-4-2500-000	PAYABLES - TRADE		103023.96		
Invoice Description --> DEBENTURE DEBT						
<b>Total :</b>				103023.96	0.00	103023.96
EFT-4	19-Apr-2016	Issued	117	E		265525.80
97-1/2016	01-4-2500-000	PAYABLES - TRADE		265525.80		
Invoice Description --> DEBENTURE DEBT						
<b>Total :</b>				265525.80	0.00	265525.80
<b>Supplier Total :</b>				501726.51	0.00	501726.51

<b>3505 MFA LEASING</b>						
AUTO73238	28-Apr-2016	Issued	95	E		2553.97
BAMFIRE73238	01-4-2500-000	PAYABLES - TRADE		2553.97		
Invoice Description --> BAMFIELD FIRE HALL LEASE PAYMENT						
<b>Total :</b>				2553.97	0.00	2553.97
AUTO73241	28-Apr-2016	Issued	95	E		1654.31
6140273241	01-4-2500-000	PAYABLES - TRADE		1654.31		
Invoice Description --> LBA TRACTOR LEASE						
<b>Total :</b>				1654.31	0.00	1654.31
<b>Supplier Total :</b>				4208.28	0.00	4208.28

<b>3578 NAUJOKS, SABINE</b>						
39127	13-Apr-2016	Issued	98	C		110.00
FEB10/16-UBCREDI	01-4-2500-000	PAYABLES - TRADE		110.00		
Invoice Description --> UB 770-00003449067-000 REFUND OF DOUBLE PAYMENT						
<b>Total :</b>				110.00	0.00	110.00
<b>Supplier Total :</b>				110.00	0.00	110.00

<b>3622 NICKLIN WASTE DISPOSAL</b>						
39176	26-Apr-2016	Issued	108	C		400.05
8248	01-4-2500-000	PAYABLES - TRADE		85.05		
Invoice Description --> COUGAR SMITH PARK - GARBAGE PICK UP APR - JUN						
6630	01-4-2500-000	PAYABLES - TRADE		157.50		

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description --> BCVFD - GARBAGE DISPOSAL - JAN - FEB- MARCH						
6631	01-4-2500-000	PAYABLES - TRADE		157.50		
Invoice Description --> SLVFD - GARBAGE DISPOSAL FOR JAN - FEB - MAR						
<b>Total :</b>				400.05	0.00	400.05
<b>Supplier Total :</b>				400.05	0.00	400.05
<b>3631 NORTH ISLAND COMMUNICATIONS INC.</b>						
39108	12-Apr-2016	Issued	97	C		1525.44
643147	01-4-2500-000	PAYABLES - TRADE		1525.44		
Invoice Description --> BAMFIELD EMERGENCY PLANNING - BATTERIES						
<b>Total :</b>				1525.44	0.00	1525.44
<b>Supplier Total :</b>				1525.44	0.00	1525.44
<b>39177</b>						
639767	26-Apr-2016	Issued	108	C		143.36
	01-4-2500-000	PAYABLES - TRADE		143.36		
Invoice Description --> BAMFIELD EMERGENCY PLANNING - BATTERY						
<b>Total :</b>				143.36	0.00	143.36
<b>Supplier Total :</b>				143.36	0.00	143.36
<b>3753 ONSITE ENGINEERING LTD</b>						
39109	12-Apr-2016	Issued	97	C		367.50
55575	01-4-2500-000	PAYABLES - TRADE		367.50		
Invoice Description --> REG PARKS - CHINA CREEK BRIDGE - CAPITAL						
<b>Total :</b>				367.50	0.00	367.50
<b>Supplier Total :</b>				367.50	0.00	367.50
<b>3792 PACIFIC BLUE CROSS</b>						
EFT-4	01-Apr-2016	Issued	115	E		7256.74
346454	01-4-2500-000	PAYABLES - TRADE		7256.74		
Invoice Description --> APRIL 2016 - HEALTH, DENTAL, LIFE & DISABILITY PREMIUMS						
<b>Total :</b>				7256.74	0.00	7256.74
<b>Supplier Total :</b>				7256.74	0.00	7256.74
<b>3797 PITEAU ASSOCIATES</b>						
000134-0018	29-Apr-2016	Issued	107	T		8646.77
17891	01-4-2500-000	PAYABLES - TRADE		3289.13		
Invoice Description --> AVLF - MONITORING PROGRAM						
17890	01-4-2500-000	PAYABLES - TRADE		5357.64		
Invoice Description --> WCLF - MONITORING PROGRAM						
<b>Total :</b>				8646.77	0.00	8646.77
<b>Supplier Total :</b>				8646.77	0.00	8646.77

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>3824</b>	<b>PIPE-EYE VIDEO INSPECTIONS &amp; SERVICES LTD.</b>					
39178	26-Apr-2016	Issued	108	C		1837.50
10934	01-4-2500-000	PAYABLES - TRADE		1837.50		
Invoice Description --> MWS - WATER RESERVOIR - CAPITAL						
<b>Total :</b>				1837.50	0.00	1837.50
<b>Supplier Total :</b>				1837.50	0.00	1837.50
<b>3887</b>	<b>PLANNING INSTITUTE OF B.C.</b>					
39179	26-Apr-2016	Issued	108	C		576.45
MXNKLN8X2GN	01-4-2500-000	PAYABLES - TRADE		576.45		
Invoice Description --> PIBC 2016 ANNUAL CONFERENCE - DYER, ALEX						
<b>Total :</b>				576.45	0.00	576.45
<b>Supplier Total :</b>				576.45	0.00	576.45
<b>4115</b>	<b>PRICE'S ALARM SYSTEM LTD</b>					
39110	12-Apr-2016	Issued	97	C		157.50
2296296	01-4-2500-000	PAYABLES - TRADE		157.50		
Invoice Description --> BCVFD - ALARM MONITORING SYSTEM - 4/1/2016 - 6/30/2016						
<b>Total :</b>				157.50	0.00	157.50
<b>Supplier Total :</b>				157.50	0.00	157.50
<b>4156</b>	<b>WSP CANADA INC.</b>					
00134-0028	29-Apr-2016	Issued	107	T		10279.34
0546661	01-4-2500-000	PAYABLES - TRADE		1249.13		
Invoice Description --> LBA - APR - JUNE 2016 - LANDING FEE SOFTWARE						
460164	01-4-2500-000	PAYABLES - TRADE		9030.21		
Invoice Description --> AVRA - BOUNDARY FLAGGING & MONUMENT REPLACEMENT - CAPITAL						
<b>Total :</b>				10279.34	0.00	10279.34
<b>Supplier Total :</b>				10279.34	0.00	10279.34
<b>4180</b>	<b>PUROLATOR COURIER SERVICE</b>					
39180	26-Apr-2016	Issued	108	C		17.80
430774792	01-4-2500-000	PAYABLES - TRADE		17.80		
Invoice Description --> LBA - SHIPPING						
<b>Total :</b>				17.80	0.00	17.80
<b>Supplier Total :</b>				17.80	0.00	17.80
<b>4187</b>	<b>QUALITY FOODS-PORT ALBERNI</b>					
00133-0021	15-Apr-2016	Issued	96	T		35.98
67 120420	01-4-2500-000	PAYABLES - TRADE		35.98		
Invoice Description --> ACRD - OFFICE SUPPLIES						

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
67 121216	01-4-2500-000	PAYABLES - TRADE		55.22		
Invoice Description --> ACRD - OFFICE SUPPLIES						
61 111593	01-4-2500-000	PAYABLES - TRADE		79.43		
Invoice Description --> ACRD - OFFICE SUPPLIES						
<b>Total :</b>				170.63	0.00	170.63
<b>Supplier Total :</b>				170.63	0.00	170.63
<b>4220</b>	<b>RAYNER &amp; BRACHT LTD</b>					
39181	26-Apr-2016	Issued	108	C		1887.20
1887.20	01-4-2500-000	PAYABLES - TRADE		1887.20		
Invoice Description --> AVLF - BAMFIELD BIN CHARGES MARCH 2016						
<b>Total :</b>				1887.20	0.00	1887.20
<b>Supplier Total :</b>				1887.20	0.00	1887.20
<b>4250</b>	<b>RAYLEC POWER LTD.</b>					
39111	12-Apr-2016	Issued	97	C		52878.04
20167348	01-4-2500-000	PAYABLES - TRADE		52878.04		
Invoice Description --> LBA - LIGHTING PROJECT - CAPITAL						
<b>Total :</b>				52878.04	0.00	52878.04
<b>Supplier Total :</b>				52878.04	0.00	52878.04
<b>4280</b>	<b>RECEIVER GENERAL FOR CANADA</b>					
39112	12-Apr-2016	Issued	97	C		37240.71
PP#7 - 2016	01-4-2500-000	PAYABLES - TRADE		18518.23		
Invoice Description --> TAX REMITTANCE FOR PAYROLL PAYPERIOD #7 - 2016						
PP#6 - 2016	01-4-2500-000	PAYABLES - TRADE		18722.48		
Invoice Description --> TAX REMITTANCE FOR PAYROLL PAYPERIOD #6 - 2016						
<b>Total :</b>				37240.71	0.00	37240.71
39204	27-Apr-2016	Issued	109	C		20170.04
PP#8 - 2016 - DIR	01-4-2500-000	PAYABLES - TRADE		1546.07		
Invoice Description --> TAX REMITTANCE FOR PAYROLL PAYPERIOD #8 - 2016 - DIRECTORS						
PP#8 - 2016	01-4-2500-000	PAYABLES - TRADE		18623.97		
Invoice Description --> TAX REMITTANCE FOR PAYROLL PAYPERIOD #8 - 2016						
<b>Total :</b>				20170.04	0.00	20170.04
<b>Supplier Total :</b>				57410.75	0.00	57410.75
<b>4491</b>	<b>ROMPRE, SUZANNE</b>					
00134-0019	29-Apr-2016	Issued	107	T		850.00
MAR31/16	01-4-2500-000	PAYABLES - TRADE		850.00		
Invoice Description --> MARCH BAMFIELD TRANSFER STATION CONTRACTOR						

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**Supplier :** 0003 To Z4209  
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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
<b>Total :</b>				850.00	0.00	850.00
<b>Supplier Total :</b>				850.00	0.00	850.00

<b>4610 SIGNWORKS</b>							
39113	12-Apr-2016		Issued	97	C	1456.00	
5256	01-4-2500-000	PAYABLES - TRADE			504.00		
Invoice Description -->		SLVFD - DECALS FOR TRUCK #41					
5254	01-4-2500-000	PAYABLES - TRADE			952.00		
Invoice Description -->		SLVFD - DECALS FOR TRUCK #43					
<b>Total :</b>					1456.00	0.00	1456.00
<b>Supplier Total :</b>					2240.00	0.00	2240.00

39182	26-Apr-2016		Issued	108	C	784.00	
5262	01-4-2500-000	PAYABLES - TRADE			784.00		
Invoice Description -->		SLVFD - DECALS FOR TRUCK #45&48					
<b>Total :</b>					784.00	0.00	784.00
<b>Supplier Total :</b>					2240.00	0.00	2240.00

<b>4627 SERIOUS COFFEE</b>							
39183	26-Apr-2016		Issued	108	C	88.20	
APRIL21/16	01-4-2500-000	PAYABLES - TRADE			88.20		
Invoice Description -->		ACRD - 50TH ANNIVERSARY					
<b>Total :</b>					88.20	0.00	88.20
<b>Supplier Total :</b>					88.20	0.00	88.20

<b>4645 SHAW CABLE</b>							
39184	26-Apr-2016		Issued	108	C	860.55	
01-APR-16	01-4-2500-000	PAYABLES - TRADE			860.55		
Invoice Description -->		ACCT #0012-80958259 - ACRD CONSOLIDATED INTERNET/CABLE					
<b>Total :</b>					860.55	0.00	860.55
<b>Supplier Total :</b>					860.55	0.00	860.55

<b>4646 SHAW CABLESYSTEMS G.P.</b>						
39185	26-Apr-2016		Issued	108	C	135.79
APR01/16	01-4-2500-000	PAYABLES - TRADE			13.44	
Invoice Description -->		EMERGENCY PLANNING - CABLE				
MAR.12/16	01-4-2500-000	PAYABLES - TRADE			37.97	
Invoice Description -->		SLVFD - LAKESHORE RD - CABLE SERVICES				
MARCH12/16	01-4-2500-000	PAYABLES - TRADE			37.97	
Invoice Description -->		SLVFD - FABER RD - CABLE SERVICES				
MAR.16/16	01-4-2500-000	PAYABLES - TRADE			46.41	
Invoice Description -->		SLVFD - PACIFIC RIM HWY - CABLE SERVICES				

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>Total :</b>				135.79	0.00	135.79
<b>Supplier Total :</b>				135.79	0.00	135.79
<hr/>						
<b>4680</b>	<b>SHERRY, NANCY</b>					
39114	12-Apr-2016	Issued	97	C		150.00
MAR7/16	01-4-2500-000	PAYABLES - TRADE		150.00		
Invoice Description --> BCEP - CATERING FOR CORE COURSE						
<b>Total :</b>				150.00	0.00	150.00
<b>Supplier Total :</b>				150.00	0.00	150.00
<hr/>						
<b>4717</b>	<b>SMITH, RYAN</b>					
00133-0023	15-Apr-2016	Issued	96	T		5668.45
PCMAR/16	01-4-2500-000	PAYABLES - TRADE		118.76		
Invoice Description --> SALMON BEACH SEWAGE						
MAR31/16	01-4-2500-000	PAYABLES - TRADE		5549.69		
Invoice Description --> SALMON BEACH SEWAGE						
<b>Total :</b>				5668.45	0.00	5668.45
<b>Supplier Total :</b>				5668.45	0.00	5668.45
<hr/>						
<b>4725</b>	<b>SOFTCHOICE CORPORATION</b>					
39115	12-Apr-2016	Issued	97	C		1444.98
4215640	01-4-2500-000	PAYABLES - TRADE		642.94		
Invoice Description --> PLANNING - TONER \$363.92; ENVIRO SERVICES \$210.14						
4215125	01-4-2500-000	PAYABLES - TRADE		802.04		
Invoice Description --> LBA - TONER \$560.68; PLANNING \$155.42						
<b>Total :</b>				1444.98	0.00	1444.98
<b>Supplier Total :</b>				1444.98	0.00	1444.98
<hr/>						
<b>39186</b>	<b>26-Apr-2016</b>	<b>Issued</b>	<b>108</b>	<b>C</b>		<b>420.84</b>
4236174	01-4-2500-000	PAYABLES - TRADE		420.84		
Invoice Description --> ACRD - SOFTWARE MAINT AGREEMENT - 1 YEAR						
<b>Total :</b>				420.84	0.00	420.84
<b>Supplier Total :</b>				1865.82	0.00	1865.82
<hr/>						
<b>4728</b>	<b>SONBIRD REFUSE &amp; RECYCLING LTD.</b>					
00134-0020	29-Apr-2016	Issued	107	T		13630.41
24972	01-4-2500-000	PAYABLES - TRADE		13630.41		
Invoice Description --> MARCH 2016 WC GARBAGE & RECYCLING						
<b>Total :</b>				13630.41	0.00	13630.41
<b>Supplier Total :</b>				13630.41	0.00	13630.41



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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
39116	12-Apr-2016	Issued	97	C		429.74
SLVFD - FEB - 2016	01-4-2500-000	PAYABLES - TRADE		429.74		
Invoice Description --> SLVFD - FEBRUARY REIMBURSEMENT						
<b>Total :</b>				429.74	0.00	429.74
<b>Supplier Total :</b>				429.74	0.00	429.74

<b>4784 STAMP FALLS FABRICATION AND DESIGN</b>						
39117	12-Apr-2016	Issued	97	C		440.40
262	01-4-2500-000	PAYABLES - TRADE		440.40		
Invoice Description --> SLVFD - MAINTENANCE ON TRUCK #46						
<b>Total :</b>				440.40	0.00	440.40
<b>Supplier Total :</b>				440.40	0.00	440.40

<b>4785 STEWART MCDANNOLD STUART</b>						
00133-0025	15-Apr-2016	Issued	96	T		574.56
72244	01-4-2500-000	PAYABLES - TRADE		574.56		
Invoice Description --> LEGAL FEES						
<b>Total :</b>				574.56	0.00	574.56
<b>Supplier Total :</b>				574.56	0.00	574.56

<b>4788 STAPLES ADVANTAGE</b>						
39118	12-Apr-2016	Issued	97	C		461.73
40996468	01-4-2500-000	PAYABLES - TRADE		113.62		
Invoice Description --> ACRD - OFFICE SUPPLIES						
41041509	01-4-2500-000	PAYABLES - TRADE		348.11		
Invoice Description --> ACRD - OFFICE SUPPLIES						
<b>Total :</b>				461.73	0.00	461.73

39187	26-Apr-2016	Issued	108	C		1009.06
41200495	01-4-2500-000	PAYABLES - TRADE		56.29		
Invoice Description --> ACRD - OFFICE SUPPLIES						
41217787	01-4-2500-000	PAYABLES - TRADE		73.32		
Invoice Description --> ACRD - OFFICE SUPPLIES						
41233945	01-4-2500-000	PAYABLES - TRADE		74.76		
Invoice Description --> ACRD - OFFICE SUPPLIES						
41175432	01-4-2500-000	PAYABLES - TRADE		145.00		
Invoice Description --> ACRD - OFFICE SUPPLIES						
41115852	01-4-2500-000	PAYABLES - TRADE		200.35		
Invoice Description --> ACRD - OFFICE SUPPLIES						
41115227	01-4-2500-000	PAYABLES - TRADE		227.27		
Invoice Description --> ACRD - OFFICE SUPPLIES						
41197127	01-4-2500-000	PAYABLES - TRADE		232.07		
Invoice Description --> AVEP - OFFICE SUPPLIES						

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>Total :</b>				1009.06	0.00	1009.06
<b>Supplier Total :</b>				1470.79	0.00	1470.79

**4845 STAPLES BUSINESS DEPOT #321**

339188	26-Apr-2016		Issued	108	C	149.46	
2056747	01-4-2500-000	PAYABLES - TRADE			46.24		
Invoice Description --> SLVFD - OFFICE SUPPLIES							
2057850	01-4-2500-000	PAYABLES - TRADE			50.40		
Invoice Description --> ACRD - OFFICE SUPPLIES							
2048304	01-4-2500-000	PAYABLES - TRADE			52.82		
Invoice Description --> SLVFD - OFFICE SUPPLIES							
<b>Total :</b>					149.46	0.00	149.46
<b>Supplier Total :</b>					149.46	0.00	149.46

**4885 SUN COAST WASTE SERVICES**

00134-0022	29-Apr-2016		Issued	107	T	23970.83	
143489	01-4-2500-000	PAYABLES - TRADE			23970.83		
Invoice Description --> MARCH 2016 - AV RECYCLING CONTRACT							
<b>Total :</b>					23970.83	0.00	23970.83
<b>Supplier Total :</b>					23970.83	0.00	23970.83

**4888 SEVIGNY, SHELLY**

00133-0022	15-Apr-2016		Issued	96	T	400.00	
MAR/2016	01-4-2500-000	PAYABLES - TRADE			400.00		
Invoice Description --> SLVFD - OFFICE ADMIN							
<b>Total :</b>					400.00	0.00	400.00
<b>Supplier Total :</b>					400.00	0.00	400.00

**4983 TELUS MOBILITY (BC)**

339119	12-Apr-2016		Issued	97	C	1240.23	
20322435182	01-4-2500-000	PAYABLES - TRADE			1240.23		
Invoice Description --> ACRD CELLPHONE							
<b>Total :</b>					1240.23	0.00	1240.23
339189	26-Apr-2016		Issued	108	C	1381.30	
20322435183	01-4-2500-000	PAYABLES - TRADE			1381.30		
Invoice Description --> ACRD CELLPHONES							
<b>Total :</b>					1381.30	0.00	1381.30
<b>Supplier Total :</b>					2621.53	0.00	2621.53

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**Status :** All  
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M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
39190	26-Apr-2016	Issued	108	C		2339.28
APR07/16	01-4-2500-000	PAYABLES - TRADE		2339.28		
Invoice Description --> ACRD CONSOLIDATED						
<b>Total :</b>				2339.28	0.00	2339.28
<b>Supplier Total :</b>				2339.28	0.00	2339.28

<b>5001 STERICYCLE COMMUNICATION SOLUTIONS</b>						
00133-0024	15-Apr-2016	Issued	96	T		171.05
160221539101	01-4-2500-000	PAYABLES - TRADE		171.05		
Invoice Description --> ACRD - CALL-IN-SERVICE - EMPLOYEE SAFETY - MARCH 2016						
<b>Total :</b>				171.05	0.00	171.05
00134-0021	29-Apr-2016	Issued	107	T		171.05
160321539101	01-4-2500-000	PAYABLES - TRADE		171.05		
Invoice Description --> ACRD - CALL-IN- SERVICES - EMPLOYEE SAFETY - APRIL 2016						
<b>Total :</b>				171.05	0.00	171.05
<b>Supplier Total :</b>				342.10	0.00	342.10

<b>5025 TOM HARRIS CELLULAR LTD</b>						
39120	12-Apr-2016	Issued	97	C		43.68
PORTAIN97656	01-4-2500-000	PAYABLES - TRADE		43.68		
Invoice Description --> BCVFD - CELL PHONE SIM CARD						
<b>Total :</b>				43.68	0.00	43.68
39191	26-Apr-2016	Issued	108	C		87.36
PORTAIN98685	01-4-2500-000	PAYABLES - TRADE		87.36		
Invoice Description --> SLVFD - CELL PHONE MAINTENANCE						
<b>Total :</b>				87.36	0.00	87.36
<b>Supplier Total :</b>				131.04	0.00	131.04

<b>5114 TRINEX INTERNET SOLUTIONS INC</b>						
00133-0026	15-Apr-2016	Issued	96	T		78.75
7555	01-4-2500-000	PAYABLES - TRADE		78.75		
Invoice Description --> ACRD COMPUTER - MONTHLY WEB HOSTING						
<b>Total :</b>				78.75	0.00	78.75
00134-0024	29-Apr-2016	Issued	107	T		131.25
7578	01-4-2500-000	PAYABLES - TRADE		131.25		
Invoice Description --> ACRD COMPUTER - MONTHLY WEB HOSTING						
<b>Total :</b>				131.25	0.00	131.25
<b>Supplier Total :</b>				210.00	0.00	210.00

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>5131</b>	<b>TSESHAHT MARKET</b>					
39121	12-Apr-2016	Issued	97	C		244.51
2032790	01-4-2500-000	PAYABLES - TRADE		64.00		
Invoice Description --> SLVFD - FUEL TRUCK #41						
2022576	01-4-2500-000	PAYABLES - TRADE		74.01		
Invoice Description --> SLVFD - FUEL TRUCK #43						
2036642	01-4-2500-000	PAYABLES - TRADE		106.50		
Invoice Description --> SLVFD - FUEL TRUCK #41						
<b>Total :</b>				244.51	0.00	244.51
39192	26-Apr-2016	Issued	108	C		163.80
2050249	01-4-2500-000	PAYABLES - TRADE		68.00		
Invoice Description --> SLVFD - FUEL TRUCK #48						
2057601	01-4-2500-000	PAYABLES - TRADE		95.80		
Invoice Description --> SLVFD - FUEL TRUCK #47						
<b>Total :</b>				163.80	0.00	163.80
<b>Supplier Total :</b>				408.31	0.00	408.31
<b>5145</b>	<b>UCLUELET CONSUMERS CO-OP ASSN</b>					
39193	26-Apr-2016	Issued	108	C		446.78
LBA - MAR/16	01-4-2500-000	PAYABLES - TRADE		446.78		
Invoice Description --> LBA - MARCH 2016 FUEL						
<b>Total :</b>				446.78	0.00	446.78
<b>Supplier Total :</b>				446.78	0.00	446.78
<b>5180</b>	<b>UNION OF B.C. MUNICIPALITIES</b>					
39122	12-Apr-2016	Issued	97	C		5182.45
D-4139	01-4-2500-000	PAYABLES - TRADE		5182.45		
Invoice Description --> 2016 UBCM ANNUAL DUES						
<b>Total :</b>				5182.45	0.00	5182.45
<b>Supplier Total :</b>				5182.45	0.00	5182.45
<b>5186</b>	<b>UCLUELET RENT-IT CENTER</b>					
00133-0027	15-Apr-2016	Issued	96	T		1249.50
222182	01-4-2500-000	PAYABLES - TRADE		462.00		
Invoice Description --> SALMON BEACH - BIN PICKUP AND DELIVERY						
222516	01-4-2500-000	PAYABLES - TRADE		787.50		
Invoice Description --> SALMON BEACH - GARBAGE HAULING AND BIN RENTAL						
<b>Total :</b>				1249.50	0.00	1249.50
00134-0025	29-Apr-2016	Issued	107	T		393.75
229093	01-4-2500-000	PAYABLES - TRADE		393.75		
Invoice Description --> SALMON BEACH - GARBAGE HAULING AND BIN RENTAL						

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Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
<b>Total :</b>						393.75	0.00	393.75
<b>Supplier Total :</b>						1643.25	0.00	1643.25
-----								
<b>5201</b>	<b>HEATHER'S BALLOON MAGIC</b>							
39194	26-Apr-2016		Issued	108	C	123.08		123.08
APRIL25/16	01-4-2500-000	PAYABLES - TRADE			123.08			
Invoice Description --> ACRD - 50TH ANNIVERSARY								
<b>Total :</b>						123.08	0.00	123.08
<b>Supplier Total :</b>						123.08	0.00	123.08
-----								
<b>5249</b>	<b>URGEL'S AUTO COLLISION LTD.</b>							
39123	12-Apr-2016		Issued	97	C	6101.66		6101.66
12274	01-4-2500-000	PAYABLES - TRADE			6101.66			
Invoice Description --> SLVFD - TRUCK #46 - REPAIR ROT								
<b>Total :</b>						6101.66	0.00	6101.66
<b>Supplier Total :</b>						6101.66	0.00	6101.66
-----								
<b>5263</b>	<b>VADIM COMPUTER MANAGEMENT GROUP LTD</b>							
39195	26-Apr-2016		Issued	108	C	4136.55		4136.55
I-VC12823	01-4-2500-000	PAYABLES - TRADE			4136.55			
Invoice Description --> ACRD - VADIM UPGRADE								
<b>Total :</b>						4136.55	0.00	4136.55
<b>Supplier Total :</b>						4136.55	0.00	4136.55
-----								
<b>5293</b>	<b>VANCOUVER ISLAND HEALTH AUTHORITY</b>							
39196	26-Apr-2016		Issued	108	C	550.00		550.00
S4146-2	01-4-2500-000	PAYABLES - TRADE			150.00			
Invoice Description --> BWS - OPERATING PERMIT 2016								
S4220-2	01-4-2500-000	PAYABLES - TRADE			150.00			
Invoice Description --> MWS - OPERATING PERMIT 2016								
S6421-2	01-4-2500-000	PAYABLES - TRADE			250.00			
Invoice Description --> BCWS - OPERATING PERMIT 2016								
<b>Total :</b>						550.00	0.00	550.00
<b>Supplier Total :</b>						550.00	0.00	550.00
-----								
<b>5396</b>	<b>TD VISA (GEDDES)</b>							
39124	12-Apr-2016		Issued	97	C	281.04		281.04
FEB/16 - GEDDES	01-4-2500-000	PAYABLES - TRADE			281.04			
Invoice Description --> SLVFD - EQUIPMENT								
<b>Total :</b>						281.04	0.00	281.04

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
39197	26-Apr-2016	Issued	108	C		248.02
APR05/16	01-4-2500-000	PAYABLES - TRADE		248.02		
Invoice Description --> SLVFD - OFFICE SUPPLIES \$194.68, MAINT SUPPLIES\$46.87, INTEREST \$6.47						
<b>Total :</b>				248.02	0.00	248.02
<b>Supplier Total :</b>				529.06	0.00	529.06

<b>5397 TD VISA (CANN)</b>						
39125	12-Apr-2016	Issued	97	C		432.04
FEB/16-CANN	01-4-2500-000	PAYABLES - TRADE		432.04		
Invoice Description --> SLVFD - TRAINING						
<b>Total :</b>				432.04	0.00	432.04

39198	26-Apr-2016	Issued	108	C		1973.72
APR05/16	01-4-2500-000	PAYABLES - TRADE		1973.72		
Invoice Description --> SLVFD - TRAINING \$1265.89, TRAVEL\$88.70, EQUIP\$55.76, LICENSE \$554.26, INTEREST\$9.11						
<b>Total :</b>				1973.72	0.00	1973.72
<b>Supplier Total :</b>				2405.76	0.00	2405.76

<b>5401 TD VISA (BCVFD)M. KOBUS</b>						
39131	26-Apr-2016	Issued	106	C		1441.46
APR.05/16	01-4-2500-000	PAYABLES - TRADE		1441.46		
Invoice Description --> BCVFD - EQUIPMENT \$1400.76, TRAINING \$40.70						
<b>Total :</b>				1441.46	0.00	1441.46
<b>Supplier Total :</b>				1441.46	0.00	1441.46

<b>5402 TD VISA (BCVFD)C. STARRATT</b>						
39199	26-Apr-2016	Issued	108	C		1045.68
APR05/16	01-4-2500-000	PAYABLES - TRADE		1045.68		
Invoice Description --> BCVFD - MEMBERSHIP\$408.58, EQUIP \$473.73, TRAINING \$157.77, COMPUTER\$5.60						
<b>Total :</b>				1045.68	0.00	1045.68
<b>Supplier Total :</b>				1045.68	0.00	1045.68

<b>5410 TD VISA</b>						
39132	26-Apr-2016	Issued	106	C		5875.35
APR05/16	01-4-2500-000	PAYABLES - TRADE		5875.35		
Invoice Description --> ACRD \$3163.63,BUILD. \$902.41, AVICC \$932.40, AVEP \$704.36, EMP. SAFETY \$31.45, LBA \$86.2:						
<b>Total :</b>				5875.35	0.00	5875.35
<b>Supplier Total :</b>				5875.35	0.00	5875.35

<b>5423</b>	<b>WALCOTT INDUSTRIES LTD.</b>					
00134-0026	29-Apr-2016	Issued	107	T		5405.41

**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100**

**Date :** May 04, 2016

**Page :** 37

**Time :** 2:22 pm

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2016 To 30-Apr-2016  
**Cheque Date :** 01-Apr-2016 To 30-Apr-2016  
**Cheque No. :** All  
**Batch No. :** All

**Bank :** 0099 To 4  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
30841	01-4-2500-000	PAYABLES - TRADE		5405.41		
Invoice Description --> MSW - RESERVOIR CLEANING - CAPITAL						
<b>Total :</b>				5405.41	0.00	5405.41
<b>Supplier Total :</b>				5405.41	0.00	5405.41

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
39200	26-Apr-2016		108	C	320.25	
20160402	01-4-2500-000	PAYABLES - TRADE		320.25		
Invoice Description --> BCWS - VIBRATION ANALYSIS						
<b>Total :</b>				320.25	0.00	320.25
<b>Supplier Total :</b>				320.25	0.00	320.25

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
39201	26-Apr-2016		108	C	300.00	
APR15/16	01-4-2500-000	PAYABLES - TRADE		300.00		
Invoice Description --> SB - SEWAGE - TRANSPORT SB SEWAGE TRUCK FROM SB TO PA						
<b>Total :</b>				300.00	0.00	300.00
<b>Supplier Total :</b>				300.00	0.00	300.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
39202	26-Apr-2016		108	C	546.00	
3022	01-4-2500-000	PAYABLES - TRADE		546.00		
Invoice Description --> SB - SECURITY - GATE MAINTENANCE						
<b>Total :</b>				546.00	0.00	546.00
<b>Supplier Total :</b>				546.00	0.00	546.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
00134-0027	29-Apr-2016		107	T	142.24	
39119	01-4-2500-000	PAYABLES - TRADE		142.24		
Invoice Description --> MSW - RESERVOIR CLEANING - CAPITAL						
<b>Total :</b>				142.24	0.00	142.24
<b>Supplier Total :</b>				142.24	0.00	142.24

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
39126	12-Apr-2016		97	C	6304.69	
1STQTR2016	01-4-2500-000	PAYABLES - TRADE		6304.69		
Invoice Description --> 1ST QUARTER 2016 WCB PREMIUMS						
<b>Total :</b>				6304.69	0.00	6304.69

**ALBERNI-CLAYOQUET REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100**

**Page : 38**

**Date :** May 04, 2016

**Time :** 2:22 pm

**Supplier :** 0003 To Z4209  
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**Cheque No. :** All  
**Batch No. :** All

**Bank :** 0099 To 4  
**Status :** All  
**Medium :**  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date			Debit	Credit
Invoice No.	Account No.	Account Description			

**Supplier Total :** 6304.69      0.00      6304.69

<b>6020</b>	<b>ZONE WEST ENTERPRISES LTD</b>				
39203	26-Apr-2016		Issued	108	C
47059	01-4-2500-000	PAYABLES - TRADE			2531.76
Invoice Description -->		SLVFD - UNIFORMS			
<b>Total :</b>				2531.76	0.00
<b>Supplier Total :</b>				2531.76	0.00

<b>Total Computer Paid :</b>	<u>348,131.35</u>	<b>Total EFT PAP :</b>	<u>532,644.18</u>	<b>Total Paid :</b>	<u>1,190,396.67</u>
<b>Total Manually Paid :</b>	<u>0.00</u>	<b>Total EFT File Transfer :</b>	<u>309,621.14</u>		



## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Wendy Thomson, Manager of Administrative Services

**Meeting Date:** May 11, 2016

**Subject:** Request for Meeting with BC Wildfire Service

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**Recommendation:**

THAT the Alberni-Clayoquot Regional District Board of Directors request a meeting with Mr. Ken Taekema, Fire Centre Manager, Coastal Fire Centre, BC Wildfire Service regarding the July 2015 Dog Mountain Fire to discuss plans and resources for the 2016 wildfire season in the Alberni Valley.

**Desired Outcome:**

To meet with BC Wildfire Service staff to discuss resources for fighting wildfires in the region.

**Background:**

The Alberni-Clayoquot Regional District (ACRD) Board of Directors at their regular meeting held on April 27, 2016 received a presentation from Mr. Tom McEvay and Mr. Bob Cole, Sproat Lake residents and retired coastal fire expert Mr. Dan Powell regarding the July 2015 Dog Mountain Fire.

This group of concerned citizens is committed to ongoing efforts to ensure that their community addresses prevention, safety and thorough preparation in the advent of future wildfire danger events. The delegation made three requests of the ACRD Board of Directors:

- The group plans to continue their research in the months ahead and will be back to the Board with further information and recommendations. They request assistance in this process and ask the ACRD to provide political, human and financial assistance.
- As an interim measure the group asks that the ACRD and City request that at a minimum the BC Wildfire Service have a light helicopter equipped with a Bambi bucket stationed at the Alberni Valley airport on standby after 8 days of high fire danger or one day of extreme fire danger during the 2016 fire season. This is a stopgap measure only. More information gathering and analysis is required before they will be in a position work with the BC Wildfire Service and develop an adequate wildfire action plan for the Alberni Valley.
- The group is pleased to learn and support the initiative to have wildfires included in the Emergency preparedness meetings and exercises planned for the Alberni Valley in early June.

Regional District staff recommends the ACRD Board of Directors request a meeting with the BC Wildfire Centre to discuss plans and resources for the 2016 wildfire season in the Alberni Valley.

**Time Requirements – Staff & Elected Officials:**


Minimal staff time to coordinate attendance with possibly follow-up to assess any action item.

**Financial:**

None

**Policy or Legislation:**

The ACRD and BC Wildfire Service are partners in emergency response. Information sharing is valuable to understand each others roles.

Submitted by:   
\_\_\_\_\_  
Wendy Thomson, Manager of Administrative Services

Approved by:   
\_\_\_\_\_  
Russell Dyson, Chief Administrative Officer

## REQUEST FOR DECISION

To: Russell Dyson, CAO and Board of Directors  
From: Heather Adair, Planner  
Meeting Date: May 11, 2016  
Subject: HFN Forest Stewardship Plan 2016-2021, Amendment #4, Sugsaw Lake Community Watershed Assessment.

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### **Recommendation:**

*THAT the Alberni-Clayoquot Regional District Board of Directors request from HFN FORESTRY LP & Island Timberlands Ltd a copy of the Sugsaw Lake Community Watershed Assessment.*

### **Background:**

HFN FORESTRY LP has submitted a Forest Stewardship Plan (FSP) to the Ministry of Forests, Lands and Natural Resource Operations (FLNR) for approval. The FSP is prepared for HFN Community Forest Agreement 1 Licence CFA K3N, Huu-ay-aht First Nations Woodland Licence FNWL N1A, and the Bamfield HUU-ay-aht Community Forest Licence K1E. A FSP is a landscape plan that states measurable, enforceable results and strategies that must be consistent with objectives set by government for a variety of forest values (e.g. fish, water, biodiversity, cultural, and heritage resources, etc). The FSP is the plan that describes how HFN will manage government objectives from a site specific level to the landscape level.

The FSP boundary includes the Sugsaw Lake Community Watershed which was designated in 1999 as a community watershed. The Bamfield water system is supplied from Sugsaw Lake through an intake and submarine pipeline across Grappler Inlet to the pump station at Port Desire. A combination of HUU-ay-aht First Nations Woodland Licence FNWL N1A, Island Timberlands Ltd, and HUU-ay-aht First Nations Treaty Lands exist in the Sugsaw Lake Community Watershed. The Forest Stewardship Plan only applies to crown lands within Sugsaw Lake Community Watershed that are managed under the HUU-ay-aht First Nations Woodland Licence.

The FSP commits that prior to authorizing or undertaking timber harvesting or road construction within a community watershed area, the holder(s) of the FSP will have a qualified professional complete or update a watershed assessment. This assessment will take into consideration:

- The history of resource development and natural disturbances;
- The history of water quality and quantity issues and availability of monitoring, research and inventory data;
- The history of downstream flooding and debris-flow implications;
- Water systems within the watershed area;
- Watershed restoration planned and completed;


- Proposed development;
- Delineation of sub-basins and residual area within the watershed;
- Intake locations for water diverted for human consumption by a licensed waterworks within the watershed area.

A Sugsaw Lake Community Watershed Assessment has been prepared and is currently in draft format. The ACRD has requested a copy of the Assessment but has not been able to receive a copy.

**Comments**

The Forest Stewardship Plan review stage is an important stage where public and local government input into forest planning on Crown Lands can be received. Given the concerns with Bamfield water quality, it is imperative that the ACRD receive a copy of the Sugsaw Lake Community Watershed Assessment to be reviewed. Once the Sugsaw Lake Community Watershed Assessment is reviewed, the Regional District can be in a better position to respond to the FSP referral.

Submitted by:   
Heather Adair, Planner

Reviewed by:   
Alex Dyer, Planner

  
Russell Dyson, Chief Administrative Officer

## **REQUEST FOR DECISION**

**To:** Board of Directors

**From:** Teri Fong, CPA, CGA, Manager of Finance

**Meeting Date:** May 11, 2016

**Subject:** Beaver Creek Community Club – Community Works Fund Contribution Agreement

---

**Recommendation:**

That the Alberni-Clayoquot Regional District (ACRD) Board of Directors approve the agreement to the Beaver Creek Community Club to provide the organization Gas Tax funding for the purpose of upgrading recreational infrastructure.

**Desired Outcome:**

To provide Gas Tax Funding to the Beaver Creek Community Club while ensuring that the ACRD can meet the obligations of the UBCM Community Works Fund Agreement.

**Summary:**

The 2016 Gas Tax initiatives approved at the April 13, 2016 Board of Directors meeting included \$40,000 to be provided to the Beaver Creek Community Club for recreational infrastructure upgrades to be made to the park located at the Beaver Creek Community Hall. The upgrades include a new playground structure, a covered recreation area and a barrier fence.

**Time Requirements – Staff & Elected Officials:**

Some staff time will be required to ensure the funds are spent on eligible projects and to report the outcomes of the projects as required under the Community Works Fund Agreement.

**Financial:**

The Community Works Fund is a transfer of Federal Gas Tax Revenues to local governments for infrastructure improvements and developments. 100% of the funding under this agreement comes from the Federal Government although the program is administered by UBCM. The ACRD must make certain that outside organizations that are provided funding will comply with the Community Works Fund agreement obligations as it is the ACRD that is responsible for ensuring these requirements are met. Therefore, the UBCM requires that agreements with each outside organization are created to protect the ACRD.



Submitted by: \_\_\_\_\_  
Teri Fong, CPA, CGA, Manager of Finance



Approved by: \_\_\_\_\_  
Russell Dyson, Chief Administrative Officer

## Contribution Agreement – Community Works Fund

**THIS AGREEMENT** made as at the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**BETWEEN:**

**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**

3008 5<sup>TH</sup> Avenue  
Port Alberni, BC  
V9Y 2P9

(the “**ACRD**”)

**AND:**

**BEAVER CREEK COMMUNITY CLUB**

8505 Beaver Creek Road  
Port Alberni, BC  
V9Y 8N6

(the “**Community Club**”)

**WHEREAS:**

- A) The ACRD has entered into a Community Works Fund Agreement (CWF) with the Union of BC Municipalities (UBCM) to enable the ACRD to participate in the New Deal for Cities and Communities and to benefit from the CWF in accordance with the terms and conditions of the Agreement on the Transfer of Federal Gas Tax Revenues between Canada, British Columbia and the UBCM;
- B) The CWF Agreement has been amended to include non-local government entities as Eligible Recipients of Gas Tax funding;
- C) If an Eligible Project results in a tangible capital asset that is owned, in whole or in part, by an Eligible Recipient that is not a local government, then the ACRD must ensure that the ACRD is able to fulfill its commitments under the CWF Agreement in relation to the Eligible Project;
- D) If the Eligible Recipient is not a local government and the Eligible Recipient disposes of the asset and that disposal requires a repayment under the terms of the CWF agreement, then the ACRD must repay the required amount to UBCM.
- E) The Community Club has submitted a proposal to make recreational infrastructure upgrades the park at the Beaver Creek Community Hall located in Electoral Area “B” including the installation of a new playground structure, covered recreation area and barrier fencing which has been approved for funding by the Alberni-Clayoquot Regional District Board.

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that the parties hereto in consideration of the monies to be paid by the ACRD to the Community Club as hereinafter set forth and of the premises and the mutual covenants hereinafter contained the parties hereto:

**DO COVENANT AND AGREE** each with the other as follows:

1. Subject to the terms and conditions of this Agreement, the ACRD shall provide up to \$40,000 of CWF funds (the "Contribution") to the Community Club for the purpose of recreational infrastructure upgrades to the park at the Beaver Creek Community Hall in Electoral Area "B" of the ACRD.
2. The ACRD shall pay the Contribution within 30 days of receipt from the Community Club of an invoice for an amount that qualifies as an Eligible Cost under the CWF Agreement.
3. Although the Community Club is the recipient of CWF funds, it recognizes that the ACRD retains responsibility for the funds and reporting on their use. The Community Club will therefore, as the owner of the upgraded asset, accept the obligation to:
  - a) Manage the project works, including any contracts and expenditures in accordance with ACRD policies, which requires obtaining two competitive quotes for goods and services,
  - b) Maintain proper accounting records and provide copies of Eligible Cost invoices to the ACRD upon project completion,
  - c) Provide access to ACRD, UBCM or Canada auditors if requested by the ACRD,
  - d) Measure and report on outcomes achieved upon project completion,
  - e) Maintain ownership of the works for a minimum of 10 years or reimburse a prorated amount of the Contribution to the ACRD,
  - f) Provide any other information related to the project requested by the ACRD in a timely manner.



IN WITNESS WHEREOF this Agreement has been executed by the parties hereto:

**ALBERNI-CLAYOQUOT REGIONAL DISTRICT** by its authorized signatories )  
)

\_\_\_\_\_)  
)  
Josie Osborne, Chairperson )

\_\_\_\_\_)  
)  
Russell Dyson, Chief Administrative Officer )  
)

**BEAVER CREEK COMMUNITY CLUB** by its authorized signatories )  
)

\_\_\_\_\_)  
)  
Name: )

\_\_\_\_\_)  
)  
Name: )  
)

## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Russell Dyson, Chief Administrative Officer

**cc:** Andrew McGifford, Manager of Finance  
Bamfield Water Committee  
Dr. Hassleback, Medical Health Officer, Island Health  
Chris Downey, Koers Engineering

**Meeting Date:** May 11, 2016

**Subject:** Bamfield Water System Treatment Project

---

**Recommendation:**

Staff Recommendation:

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to commence with the Bamfield Water System treatment project, communicating with the community through the Bamfield Water Committee about the rationale behind proceeding including the timelines and decisions that will follow; providing a report on the process for borrowing and directing the engineer to prepare water treatment plant tender documents.

Additional Recommendations of the Bamfield Water Committee:

*THAT the Bamfield Water Committee invite Island Health, Island Timberlands, Huu-ay-aht First Nations and the Ministry of Forests, Land and Resource Operations to a future meeting to discuss watershed management in the interests of water quality.*

*THAT the Bamfield Water Committee request the Chair of the Alberni-Clayoquot Regional District Board of Directors write to institutional water users to request a contribution to the capital costs of the water treatment facility over and above their property tax contribution.*

*THAT the Bamfield Water Committee recommend that the water treatment plant be designed to meet required water quality standards at a reasonable level to ensure capital and operating costs are at affordable levels.*

*THAT the Bamfield Water Committee request the Alberni-Clayoquot Regional District Engineer to clearly define the treatment costs for the proposed water treatment facility, to be aligned with a cost effective capital investment and that treatment costs be specifically itemized.*

**Desired Outcome:**

To proceed with the Bamfield Water System water treatment facility project in an expedient way, while continuing to consult with the community of Bamfield.

**Background:**

With the regional Board allocating an additional \$600,000 of gas tax monies in 2016 for the Bamfield Water System water treatment facility. Staff requires Board direction to proceed.

Once the go ahead is provided by the Regional Board it will take up to a year to accomplish the work and have the treatment system operating. Bamfield continues to be subject to water advisory. Dr. Paul Hasselback, Medical Health Officer for Island Health has indicated this advisory is one of the top five concerns for the Island in consideration of the populations served and duration of the Advisory.

Project Start-up & Review Pilot Recommendations 1 week - May 6

Prepare WTP Supply Contract documents for procurement of WTP 3 weeks - May 27

ACRD public engagement

ACRD confirms approval to proceed based on borrowing requirements

Tender WTP Supply Contract 3 weeks – June 17

Award WTP Supply Contract to Supplier 3 weeks – July 8

Receive Shop Drawings from WTP Supplier 3 weeks - July 29

Review Shop Drawings and comments 2 weeks - August 12

WTP Supplied to site 16 weeks – Dec 2

Site Survey, Base Plan & Develop Site Layout 3 weeks May 20

Preliminary Design of WTP 7 weeks – July 8

Detailed Design & Contract Document Preparation of WTP 10 weeks – Sept 16

Tender WTP Install Contract 3 weeks – Oct 7

Award WTP Install Contract 4 weeks – Nov 4

Construction of WTP Install Contract 20 weeks – March 2017

The ACRD Board has two options:

1. direct staff to commence with the project, communicating with the community through the BWC about the rationale behind proceeding, the timelines and decisions that will follow or;
2. direct staff to continue to consult with the community and delay the realization of water quality improvements.

It is the recommendation of staff that the board proceed with option one and proceed with this project at the earliest opportunity.

The Board provided direction to prepare for this project and apply for funding from the Build Canada program. This was based on the past support of the Bamfield Water Committee. The Regional District's Engineer assessed treatment options, completed a pilot testing and developed the preliminary design and costing for the treatment works. The Bamfield Water Committee was engaged through out this process and the proposal and costs were discussed at a Bamfield Community Affairs meeting. The Build Canada program would provide 2/3 funding with the service area funding the remainder through borrowing. The Build Canada application was not successful but the Board allocated gas tax monies provide the financial capacity to proceed.

The new Bamfield Water Committee has been doubtful of the proposed water treatment, has posed questions about alternatives and various meetings have taken place to address their concerns. Island Health, the Regional District's engineer and staff have attended meetings and provided several reports to answer their questions and address their concerns. At the April 21st Bamfield Water Committee meeting the following principles were proposed for the proposed water treatment plant:

*THAT the Bamfield Water Committee request the Chair of the Alberni-Clayoquot Regional District Board of Directors write to institutional water users to request a contribution to the capital costs of the water treatment facility over and above their property tax contribution.*

*THAT the Bamfield Water Committee request the Alberni-Clayoquot Regional District Engineer to clearly define the treatment costs for the proposed water treatment facility, to be aligned with a cost effective capital investment and that treatment costs be specifically itemized.*

The Committee also adopted the following resolution in an attempt to secure capital contributions toward the project:

*THAT the Bamfield Water Committee recommend that the water treatment plant be designed to meet required water quality standards at a reasonable level to ensure capital and operating costs are at affordable levels.*

The Committee discussed next steps and suggested a need for further community consultation. Staff indicated the need to report back to the Board, advise on the timelines for the project and seek Board

direction. Ultimately, as indicated by Island Health it's the responsibility of the Board of Directors to meet water quality requirements.

The following schedule was developed by Chris Downey – water system engineer. The schedule is based on proceeding with the Dissolved Air Flotation (DAF) Water Treatment Plant (WTP) recommended following the Pilot Study. The dates within the following schedule assumed Board approval April 27.

**Time Requirements – Staff & Elected Officials:**

Substantial staff time required to undertake this project.

**Financial:**

Total gas tax funds allocated for this project is approximately \$1.04 million. There will be an additional cost of approximately \$500,000 for the project. This would be done through long term borrowing. Staff to confirm approval process for borrowing, this will involve some type of public input process.

**Policy or Legislation:**

Gas tax regulations apply.

Submitted by: \_\_\_\_\_  
Russell Dyson, Chief Administrative Officer



# ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, CANADA V9Y 2E3 Telephone (250) 720-2700 Fax (250) 723-1327

## MEMORANDUM

**To:** Russell Dyson, Chief Administrative Officer; and  
Regional Board of Directors

**From:** Alex Dyer, Planner

**Date:** May 05, 2016

**Subject:** Regional Growth Strategy Amendment – Regional District of Nanaimo

---

### Recommendation:


*THAT the Board of Directors accept “Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016” and direct staff to respond that the Regional District’s interests are unaffected.*

### Background:

The Regional District of Nanaimo (RDN) adopted the “Regional Growth Strategy Bylaw No. 1615” in 2011. Section 436 of the *Local Government Act* requires that proposed Regional Growth Strategy (RGS) bylaws and amendment bylaws be referred to member municipalities and adjacent Regional Districts for acceptance after holding a public hearing and before the RDN can consider adoption of the bylaw.

The bylaw amendment will add wording to the Amendment Approval Process in the RDN’s Regional Growth Strategy to reflect types of amendment applications that are contemplated as part of a full Official Community Plan review.

ACRD Planning staff have reviewed the proposed bylaw in the context of our Official Community Plans and Zoning Bylaw and have determined the ACRD’s interests are unaffected by the proposed RGS amendment bylaw.

Submitted by:   
\_\_\_\_\_  
Alex Dyer, Planner

Reviewed by:   
\_\_\_\_\_  
Russell Dyson, Chief Administrative Officer

**MISC16009**

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułuʔiłʔatḥ Government, Huu-ay-aht First Nations & Uchucklesaht Tribe  
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) & "F" (Cherry Creek)

MISC16009

REGU/RECEIVED  
02-05-2016

April 27, 2016

Alberni-Clayoquot Regional District  
3008 5<sup>th</sup> Ave.  
Port Alberni, BC  
V9Y 2E3

**Attention: Chairperson Josie Osborne**

Dear Regional District Board of Directors:

**RE: REGIONAL GROWTH STRATEGY BYLAW NO. 1615.01, 2016  
FORMAL REFERRAL**

Enclosed for your local government's consideration of acceptance is "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016". The *Local Government Act* (Section 436) requires proposed regional growth strategy bylaws to be referred to *affected local governments* (member municipalities and adjacent regional districts) for acceptance *after* holding a public hearing and *before* the RDN can consider adoption of the bylaw.

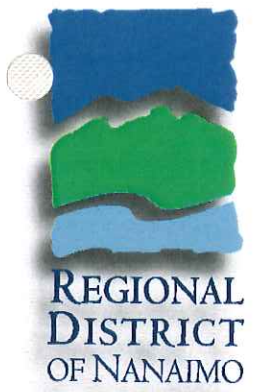
The RDN Board gave first and second reading of Regional Growth Strategy Bylaw No. 1615.01 on March 22, 2016. A public hearing for the Bylaw was subsequently held on April 13, 2016. On April 26, 2016, the RDN Board accepted a report summarizing the proceedings of the public hearing and directed staff to refer the Bylaw to your jurisdiction for consideration of acceptance.

Each affected local government is requested to respond to the regional growth strategy bylaw by resolution. Upon receipt of this referral, each affected local government must:

1. Review the proposed RGS Bylaw No. 1615.01 in the context of any official community plan for its jurisdiction, both those that are current and those that are in preparation, and in the context of any other matters that affect its jurisdiction; and
2. Within 60 days of receipt of the referral either:
  - a. Accept Regional Growth Strategy Bylaw No. 1615.01 as presented; or
  - b. Respond by resolution, to the RDN Board indicating specifically the reasons your local government refuses to accept.

Failure to accept the proposed RGS Bylaw No. 1615.01 or respond with specific objections within 60 days of receipt of the referral will deem your local government to have accepted the proposed RGS Bylaw No. 1615.01.

Should your local government choose not to accept the proposed RGS Bylaw No. 1615.01 as presented, you must identify, by resolution, the reason for your objection. If a local government objects to RGS Bylaw No. 1615.01, the process is then taken over by the Minister of Community, Sport and Cultural Development who will determine the form and nature of efforts to resolve the matter. The disputing parties (the local government that objects and the regional district and other impacted local governments) must share equally all costs associated with the process imposed by the Minister.



Development Services  
6300 Hammond Bay Road  
Nanaimo, BC  
V9T 6N2

Ph: (250) 390-6510

Toll Free: 1-877-607-4111  
Fax: (250) 390-7511  
Mail: [planning@rdn.bc.ca](mailto:planning@rdn.bc.ca)

Web: [www.rdn.bc.ca](http://www.rdn.bc.ca)

An affected local government does not have to accept any delegation or submission before passing a resolution in relation to the bylaw, but it may choose to if it considers that appropriate. If an affected local government accepts submissions or a delegation, the delegation or submission must be limited and relevant to the context within which the local government is permitted to comment.

If you or your staff have any questions about "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016", please do not hesitate to contact Paul Thompson, Manager, Long Range Planning or Stephen Boogaards, Planner (Tel: 250-390-6510).

On behalf of the RDN Board, I would like to take this opportunity to thank you for taking the time to review this referral and I look forward to your response.

Sincerely,



Director Bill Veenhof  
Chair, RDN Board

*Enclosure: Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016*

cc: Russell Dyson, CAO, Alberni-Clayoquot Regional District



**REGIONAL DISTRICT OF NANAIMO  
BYLAW NO. 1615.01  
A Bylaw to Amend  
Regional District of Nanaimo  
Regional Growth Strategy Bylaw No. 1615, 2011**

The Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

- A. This Bylaw may be cited as "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016".
- B. The "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615, 2011", is hereby amended as follows:
1. Under **Schedule A, Part 1.5 Amendment Approval Process** by deleting:
    2. Although not considered as an exhaustive list, the following types of amendments are not considered minor:
- And replacing it with the following:
2. Although not considered as an exhaustive list, the following types of amendments are not considered minor unless they have been contemplated as part of a full official community plan review process:

Introduced and read two times this 22<sup>nd</sup> day of March 2016

Public Hearing held this 13<sup>th</sup> day of April 2016

"Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016" was accepted by resolution as follows:

- City of Nanaimo on the \_\_\_\_ day of \_\_\_\_\_ 20XX
- District of Lantzville on the \_\_\_\_ day of \_\_\_\_\_ 20XX
- City of Parksville on the \_\_\_\_ day of \_\_\_\_\_ 20XX
- Town of Qualicum Beach on the \_\_\_\_ day of \_\_\_\_\_ 20XX
- Comox Valley Regional District Board on the \_\_\_\_ day of \_\_\_\_\_ 20XX
- Alberni Clayoquot Regional District Board on the \_\_\_\_ day of \_\_\_\_\_ 20XX
- Cowichan Valley Regional District Board on the \_\_\_\_ day of \_\_\_\_\_ 20XX

Read a third time this \_\_\_\_ day of \_\_\_\_\_ 20XX

Adopted this \_\_\_\_ day of \_\_\_\_\_ 20XX

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Officer

**To:** Board of Directors

**From:** Russell Dyson, Chief Administrative Officer

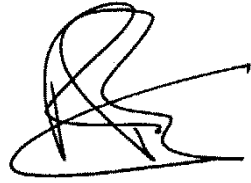
**Date:** May 5, 2016

**Subject:** Staff Report

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The following is an update on projects that Regional District Administration department are currently working on in addition to daily duties:

- 2016 Budget adopted, public presentations, budget implementation;
- AV Regional Airport Runway Extension - responding to information requests; meetings with license holders; FLNR application, tender process completed, construction commenced;
- AV Regional Airport Preparation of lease lots;
- CYAZ navigational aids ongoing;
- Salmon Beach Services – Assess water study results; refer to Island Health; road issues;
- Background work for June 2016 Exercise Coastal Response – Attend planning session, developing local response, meetings with mid-island group, building local Emergency Operations Centre capacity;
- Coordinating EOC training for ACRD staff, City of Port Alberni and volunteers;
- Discussions for improved Somass River monitoring;
- Electoral Area Initiatives;
- Implementation ESS and reception centre services through Canadian Red Cross Society and City of Port Alberni;
- EOC Upgrades, personnel overview and training development;
- Regional Water Supply Study – Sproat Lake;
- Meet Tseshaht to review water supply and infrastructure;
- Bamfield water supply evaluation;
- Organizing the Shared Services meeting in Port Alberni on April 20<sup>th</sup>;
- Gas Tax funding options;
- Organizing the ACRD's 50<sup>th</sup> Anniversary Celebration on April 27<sup>th</sup>
- Working with the West Coast Multiplex Society and Tla-o-qui-aht First Nation on next steps for the WC Multiplex facility.



Submitted by: \_\_\_\_\_  
Russell Dyson, Chief Administrative Officer



## MEMORANDUM

**TO:** Regional Board of Directors

**FROM:** Mike Irg, Manager of Planning and Development

**DATE:** May 4, 2016

**RE:** **Monthly Activity Report – Planning and Development**

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2015 Total	2016 Total	APPLICATION
10	2	Rezoning
25	10	Development Permit and Development Variance Permit
4	6	Subdivisions
1	1	Agricultural Land Reserve
1	0	Board of Variance
11	0	Crown Leases
33	10	Bylaw Enforcement
18	9	Miscellaneous
102	38	TOTAL APPLICATION RECEIVED

April has been another busy month with 16 new applications

AVRA long term lease subdivision application to MOTI.

AVRA airport runway expansion project.

Staff attended a regional parks workshop.

Staff participated in a Digital Elevation Model workshop with Ocean Networks Canada at the University of Victoria.

Staff met with West Coast Aquatic to arrange stream assessments. A stream assessment will be done on Willowbrae Creek system in South Long Beach. Stream assessments in the Alberni Valley and Bamfield will be prioritized following completion of stream inventory that is being prepared for West Coast Aquatic.

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Mike Irg, Manager of Planning and Development

## MEMORANDUM

**To:** Board of Directors

**From:** Teri Fong, CPA, CGA, Manager of Finance

**Date:** May 5, 2016

**Subject:** Finance Department Staff Report

In addition to the day-to-day activities, the finance department has been working on the following in April 2016:

- Returned from maternity leave mid-April and have quickly got caught up to speed! In fact, already feels like I never left!
- Asset Management Planning
  - Attended a seminar put on by UBCM regarding the Asset Management requirement of the Renewed Gas Tax Agreement. A BC Framework has been developed to help guide local governments through the process but they recognize that every organization has different needs and therefore no two process will be the same.
  - Began organizing an internal committee that will spearhead the project and ensure the final output is useful and easily understood.
  - Also in process of setting up potential training session for staff and the Board with an Asset Management consultant.
- Salmon Beach – worked with West Coast Assistant to develop agenda for committee meeting that is being held in advance of the May long weekend community meeting. Items with budgetary implications have been identified for the committee to provide direction.
- Sproat Lake Marine Patrol – Assisted in new boat transfer from the Alberni Valley Rescue Squad.
- Financial Statements – Assisted auditors in completion of statements.
- Municipal Insurance Association – Worked with the risk management team to setup the 2016 liability inspections to be conducted this summer.
- Beaver Creek & Bamfield Water System – Sent out the quarterly bills and are continuing to encourage e-billing to reduce processing and mailing costs.



Submitted by: \_\_\_\_\_

Teri Fong, CPA, CGA, Manager of Finance

**Alberni-Clayoquot Regional District**  
**Staff Action Items by Department and Date**  
**Update to the Board of Directors as of May 5, 2016**

#	Date	Action Item	Assigned to	Target Date/Update
<b>Administration Department</b>				
1.	Jan. 23/13 WC Comm	Explore with the Yuułu?if?ath Government possible participation in the South Long Beach Multi Purpose Bike Path in the future.	Russell	Yuułu?if?ath to respond
2.	July 10 <sup>th</sup> Board	Contact and work with the Nuu-chah-nulth Tribal Council and the Port Alberni Friendship Centre to develop a long term plan for reconciliation.	Reconcil. Committee	In Progress
3.	April 9th Board	C2C recommend contacting the President NTC Deb Foxcroft and request an observer from the ACRD at the NTC meetings.	Reconcil. Committee	Committee to review status
4.	Feb. 11 <sup>th</sup> Board	Consult with affected interests of the AVRA expansion including Greenmax, SD#70, Ministry of Forests Lands and Natural Resource Operations, Coulson Group of Companies, AV Drag Racing Assoc. and Hupacasath First Nation and Tseshaht First Nation.	Russell	Ongoing
5.	May 27 <sup>th</sup> Board	Assessment of Tseshaht First Nation water system expansion to Bell & Stuart roads waiting further information from the Tseshaht First Nation.	Russell	TFN Assessing water system
6.	Sept. 16 <sup>th</sup> AV & Bamfield Services Comm.	A 3 person committee made up of the CAO, Chairperson Osborne and Director McNabb was established to continue to meet with the Tseshaht First Nation to discuss tenure at the AV Landfill - arrange next meeting.	Russell	Next steps requested of Tseshaht FN
7.	January 27 <sup>th</sup> Board	Invite the Managed Forest Council to make a presentation to the ACRD Board and provide an update on their mandate.	Wendy	Presenting May 25 <sup>th</sup>
8.	February 10 <sup>th</sup> Board	Organize a workshop regarding the United Nations Declaration on the Rights of Indigenous Peoples and specific local government actions from the Truth and Reconciliation Commission with First Nations leaders with Nuu-chah-nulth Tribal Council President Deb Foxcroft.	Russell/ Josie	Tentative date mid June
9.	March 22 <sup>nd</sup> EA Directors Comm.	Dialogue with the City of Port Alberni to discuss a possible future funding contribution from the Gas Tax Allocation for the Alberni Valley Regional Airport improvements	Russell	Letter sent to the City of PA from Director Banton
10.	April 13 <sup>th</sup> Board	Refer the Tla-o-qui-aht First Nation's request for support in addressing the Float Homes issue to the next the West Coast Committee meeting and invite the Tla-o-qui-aht First Nation to attend	Done	Meeting with WC Comm – May 26 <sup>th</sup>

#	Date	Action Item	Assigned to	Target Date/Update
11.	April 13 <sup>th</sup> RHD Board	Forward a letter to Island Health stressing the importance of the new helipad being located at the Bamfield Health Centre	Wendy	Done
12.	April 27 <sup>th</sup> Board	Forward the proposal from MyAlberni regarding for an Emergency Alert System to the Alberni Valley Emergency Planning Committee for consideration & report back to the Board	Tracy	Done
13.	April 27 <sup>th</sup> Board	Forward a letter to the Toquaht Nation accepting their request to appoint Councillor Kirsten Johnsen to the Alberni-Clayoquot Regional District Board of Directors – First meeting as observer set for May 11 <sup>th</sup>	Wendy	Done
14.	April 27 <sup>th</sup> Board	Draft a letter to the Minister of Fisheries and Oceans and the Canadian Coast Guard expressing support for the five Nuu-chah-nulth Nations presently involved in litigation with Canada and urging the Minister to find other means of resolving this costly and time consuming action toward a speedy and just end that will assist the economic well-being of both the First Nations involved and the surrounding communities	Robert G.	Drafting
15.	April 27 <sup>th</sup> Board	Draft a letter to the Pacific Salmon Treaty Commission with a copy going to West Coast Aquatic offering assistance in developing Canada's position with regards to Chinook in the Pacific Salmon Treaty Negotiations.	Robert G.	Drafting
<b>Finance Department</b>				
16.	March 9 Board	Create an Emergency Plan 5 year Budget in 2017	Teri	September 2016
17.	April 27 <sup>th</sup> Board	The Board of Directors approved the 2016 – 2017 Transit Annual Operating Agreement between BC Transit, Diversified Transportation Ltd. and the ACRD – prepare for signatures by all parties	Teri	Done
18.	April 27 <sup>th</sup> Board	Invite BC Transit and Diversified Transit to meet with the ACRD Board and discuss the program and changes in ridership	Teri	Arranging
19.	April 27 <sup>th</sup> Board	The Board of Directors passed a resolution supporting issuing grant-in-aid funds in the amount of \$28,850.71 from the Alberni Valley fund to the Tseshaht First Nation for the purpose of establishing a sani-station at the Tseshaht Market – forward a letter advising the Tseshaht First Nation	Teri	In progress

#	Date	Action Item	Assigned to	Target Date/Update
<b>Environmental Services Department</b>				
20.	May 11/11 <sup>th</sup> AV Comm.	Investigate with the Tseshahst First Nation possible resource recovery at the AV Landfill.	Russell	In progress
21.	June 13/12 <sup>th</sup> BD	Develop a plan for appropriate use of the funds on the Log Train Trail from the Arrowsmith Radical Runners.	Luc	Design in progress – GPS Complete
22.	Oct. 10/12 <sup>th</sup> Board	Work with the Air Quality Council to develop a draft valley wide woodstove bylaw based on the City of Port Alberni's bylaw following receipt by the Board of Directors a joint APC meeting will be called to review the proposal.	Russell	Drafting a bylaw for board review
23.	Nov. 13 <sup>th</sup> Board	The ACRD Board adopted the ACRD Contractor Safety and Coordination Policy as presented – Implement the Policy & provide copies to all ACRD Contractors.	Russell	In progress
24.	June 10 <sup>th</sup> Board	The Board of Directors adopt the following implementation policy for penalties at the Alberni Valley Landfill: <ul style="list-style-type: none"> <li>• Commencing January 1, 2016, a surcharge of 50% of the current tipping fee for loads containing more than 10% of corrugated cardboard;</li> <li>• Commencing July 1, 2016 a surcharge of 100% of the current tipping fee for loads containing more than 5% of corrugated cardboard</li> <li>• Update ACRD policy book etc.</li> </ul>	Janice/ Andrew	Site visit complete preparing procedures and practices
25.	Aug. 12 <sup>th</sup> Board	Prepare a report for the next West Coast Committee regarding review of lease rates at the Long Beach Airport.	Andrew/ Janice/Mark	Done
26.	Sept. 9 <sup>th</sup> Board	Refer the correspondence from the District of Tofino regarding working with Eco West on green infrastructure to staff for consideration and report back to the West Coast Committee and then the Board of Directors – Prepare a report for consideration at the October 7 West Coast Committee Meeting.	Andrew	In Progress
27.	March 16 <sup>th</sup> Special Board	The Board of Directors directed staff to complete waste reduction strategies as presented in the March 16 <sup>th</sup> Report at a cost of \$95,000	Andrew/ Janice	Done – Undertaking
28.	March 23 <sup>rd</sup> Board	The Board of Directors passed a resolution to submit a funding application to the British Columbia Air Access Program (BCAAP) for Airfield Lighting for the Alberni Valley Regional Airport for a total project value of \$1,458,430 which can be submitted as a one year	Janice/ Mark	Done



#	Date	Action Item	Assigned to	Target Date/Update
		project or as a multi-year project requesting \$966,575 in the first year and \$509,105 in the second year – prepare application		
29.	March 23 <sup>rd</sup> Board	The Board passed a resolution to submit an application for funding through Bike BC on behalf of Cherry Creek Community Parks service – submit application	Janice	Done
30.	April 13 <sup>th</sup> Board	Work with the Huu-ay-aht First Nation and Bamfield Marine Science Centre to develop a plan to combine waste services for the Bamfield Area	Andrew	In progress
31.	April 13 <sup>th</sup> Board	Forward a letter to the Huu-ay-aht First Nation thanking them for their letter dated March 15, 2016 supporting the Regional District’s application through the Build Canada Small Communities grant program for funding for the Bamfield Water System and advise: <ul style="list-style-type: none"> <li>a. The Regional District has changed their funding approach for the Bamfield Water System and will not be applying for funding through the Build Canada Fund; and,</li> <li>b. The Regional District is interested in future collaboration with the Huu-ay-aht First Nation regarding water infrastructure in the Bamfield area.</li> </ul>	Andrew	In progress
<b>Planning Department</b>				
32.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course following Airport rezoning.	Mike	Including in new zoning bylaw
33.	Nov. 14/12 Board	The Board referred the Bamfield Community Hall Society’s request to approve & support their proposal to build a new hall to staff to review & provide a recommendation, following consultation with the Society, on the role of the ACRD.	Mike	Contacted Hall Society – Society working on options
34.	May 27 <sup>th</sup> EA Directors	Zoning Bylaw Text Amendment for Riparian Setbacks within all Electoral Area Official Community Plan Areas - The EA Directors passed a resolution instructing planning staff to re-designate major and minor streams within all electoral area official community plan areas.	Mike	Planning staff to review
35.	May 27 <sup>th</sup> EA Directors	Bring a report to the Board on options for dealing with vacation rentals.	Mike	Planning staff to review

#	Date	Action Item	Assigned to	Target Date/Update
36.	May 27 <sup>th</sup> Board	The Board approved the plan for a communal meeting place for Salmon Beach owners to be located on ACRD owned 10, Block 63, Section 49, Clayoquot District, Plan VIP510. This will be in accordance with: <ul style="list-style-type: none"> <li>1. All structures to meet BC Building Code;</li> <li>2. "Use at own risk" signage is provided;</li> <li>3. Material and construction costs are not from public funds;</li> <li>4. Future Maintenance and Inspection to be performed by ACRD;</li> </ul> As outlined in the staff report dated November 20, 2014 – Proceed with the project.	Luc	In progress
37.	May 27 <sup>th</sup> Board	Work with West Coast Aquatic and bring back a recommendation to the Board on partnering with West Coast Aquatic in habitat restoration, protection and enhancement projects	Mike	Met with WCA and biologist – in progress
38.	February 10 <sup>th</sup> Board	Staff to investigate China Creek Marina and Campsite lease and road upgrades.	Mike/ Wendy	Meeting with PAPA
39.	April 13 <sup>th</sup> Board	The Board of Directors passed a resolution to enter into a one (1) year agreement with the District of Ucluelet to provide building inspection services - Prepare for signatures	Mike	Done
40.	April 13 <sup>th</sup> Board	Review ACRD Fire Department recent truck repairs and investigate Fire Departments use of maintenance contract for light vehicles	Luc	Investigating
41.	April 18 <sup>th</sup> WC Comm.	Forward a response letter to the Tla-o-qui-aht First Nation (TFN) clarifying the role of local government in regulating float homes and requesting a meeting with TFN to further discuss engagement with the Province on float home issues in Clayoquot Sound	Mike	In Progress

Issued: May 5, 2016

## MEMORANDUM

**To:** ACRD Board

**From:** Dan Holder, Emergency Program Coordinator

**Date:** May 3, 2016

**Subject:** Exercise Coastal Response: Public Communications

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In the lead up to the Exercise Coastal Response (ECR) event, a staged public communications push is being undertaken by the City of Port Alberni and Alberni Clayoquot Regional District. These efforts are led by the local ECR communications team, consisting of Jake Martens, City of Port Alberni and Maggie Hodge Kwan, ACRD Emergency Program. Communications have been focussed on two primary goals:

1. Raise public awareness regarding Exercise Coastal Response, including opportunities for participation.
2. Leverage interest and participation in ECR to promote and improve the level of personal preparedness of residents.

Local media has been very supportive of the event and have partnered to provide regular information and updates to the public. Our communications team is meeting with them regularly. Methods used to communicate with the public regarding this event include:

### Traditional Media Coverage

- Alberni Valley News:
  - March 3: Overview of Exercise Coastal Response; Grab and Go contest brief; Tsunami preparedness article
  - April: Article about Emergency Social Services; article about Heavy Urban Search and Rescue and their call for volunteers
  - Four-page wrap in late May promoting ECR and Shake Zone
  - Forthcoming: Article about the final ECR planning conference
- Ha-Shilth-Sa newspaper:
  - March 3, overview of Exercise Coastal Response
  - April 15, Tofino high ground hike
  - Circulation of all media releases
- 93.3 The Peak radio:
  - May and June: Exercise Coastal Response promotion via crank radio

- giveaways (20) during the first week of May and first week of June.
  - 30 advertisements focused on the two may events and personal preparedness
  - Four on-air interviews promoting the May 17 town hall event and the May 31 Shake Zone
- Shaw TV:
  - March: Filmed segment on the tsunami warning system; filmed Bridges segments on tsunami preparedness.
  - April: Filmed Bridges segments on Grab and Go bags.
  - May: Will cover the Shake Zone event.
  - June: Producing a 30-minute special about the Exercise to be shown across the Island. Additional camera crews are coming from Nanaimo.
- All local media will be provided with coordinated access to various locations and drills throughout Exercise Coastal Response.

### **Social Media/Online Coverage**

- Grab and Go Bag Contest  
 Launched an online contest targeted at raising awareness about personal emergency preparedness. Entrants are required to submit a photo of themselves with their emergency kit or grab and go bag. Contest has been promoted at community events and through social media and has garnered nearly 100 entries to date. The \$700 generator winner will be drawn from qualified entries and presented to the winner at the May 31 Shake Zone event.
- Emergency preparedness posts on the City of Port Alberni's Facebook page and the City of Port Alberni and Alberni Clayoquot Regional District Twitter feeds:
  - Preparedness tips
  - Mayor Ruttan's Grab and Go bag updates
  - Grab & Go Bag contest entries
  - Heritage images from the 1964 tsunami during Tsunami Preparedness Week.
- As of April, these posts reached over 2000 Facebook and 4000 Twitter users.

### **Community Events and Outreach**

- Alberni Valley Bulldogs game, February 27
  - We partnered with the AV Bulldogs and PreparedBC to celebrate emergency responders and preparedness. Free tickets were given to 100 local first responders. Suzy Van Herwaarden, one of the dedicated Emergency Social Services volunteers, was recognized on the ice for her commitment to the program. PreparedBC came from Victoria to share emergency preparedness information with the general public. Approximately 1000 people attended the game.
- Alberni Clayoquot Regional District 50<sup>th</sup> Anniversary Open House, April 27
  - Attendees at the Open House were invited to tour the Emergency Operations Centre. Emergency preparedness handouts were given out. Hand crank radios and a Grab and Go bag were given as door prizes.
- Exercise Coastal Response Townhall Meeting, May 17

- This event will take place at the Capitol Theatre at 7pm. Board Directors and provincial representatives will be on hand to talk about and recruit volunteers for ECR, discuss personal preparedness, and share relevant earthquake information from an expert.
- Shake Zone earthquake simulator, May 31
  - The public will be invited to Echo Centre in the afternoon and early evening to experience the Shake Zone, and 8.0-magnitude earthquake simulator. This is a free event and will be advertised throughout the month of May in the newspaper, and on Shaw TV, the Peak, and social media.
    - All four local fire departments will also be on hand with a fire truck. The ACRD's ESS level 1 team will participate as well.
- School District #70 is using ECR as an opportunity to test their emergency plan. Their participation includes:
  - Providing high school students to act as volunteers to register at Reception Centres
  - Earthquake drills in all schools; Tsunami drills in relevant schools
  - Testing SAT phones, with a focus on communication between the Alberni Valley and the West Coast and communication into the EOC

The following are notes from the roundtable held on Friday April 6<sup>th</sup> 2016 1200 to 1400 hrs.in the Nanaimo Rivers Room at the Vancouver Island Conference Centre, Nanaimo, Vancouver Island, and Salish Traditional Territory of the Snuneymuxw Nation. This was a Satellite Meeting to the Association of Vancouver Island Coastal Communities Annual General Meeting.

**Attending:**

Abram, Jim, Electoral Director, Vice Chair, Strathcona RD  
Bennett, Tony, CCN Chair, Long Beach Electoral Area Director Alberni Clayoquot RD  
Veenhof, Bill, Electoral Director Deep Bay, Chair, Nanaimo RD  
Bood, Hank, Mayor of Port Hardy, Mt. Waddington RD  
Cote, Penny, Electoral Director, Alberni Clayoquot RD  
Lutes, Alice, Councillor, District of Sechelt, Sunshine Coast RD  
Marshall, Patrick, Business & Economic Developer, Capital EDC, Capital RD Area  
Milne, Bruce, Mayor of Sechelt, Sunshine Coast RD  
Minns, Charlie, Executive Director, Groundfish Development Authority, LMLGA Area  
St. Jacques, Dianne, Mayor of Ucluelet, Alberni Clayoquot RD  
Stocks, Allison, T Buck Suzuki Foundation, Metro Vancouver, LMLGA Area  
Trudeau, Dennis, CAO, Nanaimo RD

**Copies:**

Nobels, Des, Electoral Dodge Cove Area Director, Skeena Queen Charlotte RD  
Steves, Harold, Councillor, City of Richmond, Metro Vancouver

Grant, Howard, Executive Director **First Nations Summit**

Maclsaac, Gary, **UBCM** Executive Director  
Brown, Glen, **UBCM** Victoria Operations  
Cookson, Liz, UBCM **AVICC** Executive Coordinator  
Ray, Oliver, **NCLGA** Executive Coordinator  
Young, Joslyn, UBCM **LMLGA** Executive Coordinator

**Regional District Chair[s] and Member[s] of the Board:**

Alberni-Clayoquot Regional District, Josie Osborne, Chair [AVICC]  
Capital Regional District, Barbara Desjardins, Chair [AVICC]  
Central Coast Regional District, Alison Sayers, Chair [AVICC]  
Comox Valley Regional District, Bruce Joliffe, Chair [AVICC]  
Cowichan Valley Regional District, Jon Lefebure, Chair [AVICC]  
Islands Trust, Russ Hotsenpiller, CAO [AVICC]  
Kitimat Stikine Regional District, Stacy Tyers, Chair [NCLGA]  
Metro Vancouver Regional District, Greg Moore, Chair [LMLGA]  
Mount Waddington Regional District, Dave Rushton, Chair [AVICC]  
Nanaimo Regional District, Bill Veenhoff, Chair [AVICC]  
Powell River Regional District, Patrick Brabazon, Chair [AVICC]  
Skeena Queen Charlotte Regional District, Barry Pages, Chair [NCLGA]  
Squamish – Lillooet Regional District, Jack Crompton, Chair [LMLGA]  
Strathcona Regional District, John MacDonald, Chair [AVICC]  
Sunshine Coast Regional District, Garry Nohr, Chair [AVICC]

**Area Associations Leadership:**

**Alaska** Municipal League, Bob Harcharek, President  
**Alaska** South East Conference, Garry White, President  
**North Coast** Local Government Association, Brian Frenkel, President  
Association of **Vancouver Island** Coastal Communities, Barbara Price, Chair  
**Lower Mainland** Local Government Association, Corisa Bell, President  
Association of **Washington** Cities, Paul Roberts, President  
League of **Oregon** Cities, Brad Nanke, President  
League of **California** Cities, Dennis Michael, President

**Network Roundtable Summary from the Association of Vancouver Island & Coastal Communities AGM  
Satellite Meeting Friday April 8<sup>th</sup> 2016, Nanaimo, Snuneymuxw Territory, Vancouver Island**

**The Issue**

The Coastal Community Network was founded on a co-chaired approach to the stewardship of land and coastal resources located in Canada's Pacific Coastal Basin. This organization is repositioning itself to create certainty around environmental services, processes, and responsibility for the resource. The 2016 Roundtable at AVICC resulted in the following three priority subjects for UBCM Forum 2016:

- A Connected strategy for Harbours and Ports [HAABC];
- Link Communities on the resolution of Fisheries and Processing Issues [GFDA];
- Support Resolution of Derelict Vessels and Float Home Tenancies.

The subject matter list is not limited or restricted to these subjects. Patrick Marshall to assemble briefing notes on the state of each subject and who is leading resolution efforts for distribution prior to the Coastal Community Network Forum and Annual General Meeting scheduled for **Monday September 26<sup>th</sup> 2016**, UBCM Satellite Meeting, Victoria, Lekwungen Territory, Vancouver Island.

**Background**

The Coastal Community Network was created to enable regions, regional districts, and first nations to collaborate on regional issues and opportunities across the coast. It predates the Columbia Basin Trust [1996] and the Fraser Basin Council [1999].

As Canada's Pacific Coastal Basin Network, the CNN is committed to creating a space where local and indigenous leaders are briefed and decide on what subjects they can support. It is not a decision making or advocacy body in the common sense, but rather, an information clearing house for issues of common interest to communities that reside on the coast.

**Local Government Leaders want Action**

Discussions with resident local government leaders indicate that:

- Many of the smaller communities and distant Regional District Corporations do not have the financial resources to contribute to such a function;
- Senior governments and other levels of government spend thousands on ad-hoc and unaccountable "Advisory Committees" that are detached from local constituents and often represent single interests;
- Post economic downturn and economic stimulus policies from senior governments will be followed by restraint, and that this approach combined with the consolidation of government departments and resource sharing will eliminate government reach into rural, remote and resource communities;
- Metro Vancouver and Metro Victoria are well served by sustainability administration in-house and see no value in collaboration with the rural areas; and;
- First Nation administrations have declining resources and may be hard pressed to sustain the number of resource management societies operating today.

**United Nations Resolution**

The Coastal Community Network acknowledges the United Nations Resolution adopted by the General Assembly [without reference to a Main Committee (A/61/L.67 and Add.1)] 61/295; United Nations Declaration on the Rights of Indigenous Peoples, resolved at the 107th plenary meeting 13 September 2007

**Take Action: In-Progress**

The Coastal Community Network Goals continue to include:

1. To enhance the long-term viability of coastal communities through optimal involvement in building integrated and sustainable economies;
2. To empower coastal communities to assume greater levels of responsibility and self-reliance through the use of resources and the environment;
3. To provide strong common voice on behalf of coastal communities to ensure accountability in policy development; and;
4. To facilitate communication and relations among coastal communities and to build alliances with other groups who share our goals.

To achieve these goals, the Network is refreshing its business model, taking the best lessons from the WCVIAMB Board, the Fraser Basin Council and the Columbia Basin Trust, and applying them Canada's Pacific Coastal basin and Watershed wide. The Network has communities, both Local Government and Indigenous Administration, already been elected to do the job, thereby providing the Network with the social license to govern in ways that senior governments cannot, due to their hi-level responsibilities and non-resident operating levels.

**For More information on this important briefing Note please contact:**

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The following are notes from the roundtable held on Friday April 6th 2016 1200 to 1400 hrs. in the Nanaimo Rivers Room at the Vancouver Island Conference Centre, Nanaimo, Vancouver Island, and Salish Traditional Territory of the Snuneymuxw Nation. This was a Satellite Meeting to the Association of Vancouver Island Coastal Communities Annual General Meeting.

The following is representative of the roundtable conversation and is unattributed.

The Groundfish Development Authority exists for any community at which ground fish are landed. St. Jeans has just been purchased by an indigenous community and is one of the last processors in the Nanaimo area. The Jim Pattison Group closes a number of facilities in recent years. The resulting changes as a result of the Mifflin Plan [Government of Canada] is a subsistence mosquito fleet.

The issues associated with foreign workers and workforce issues still remain across all operations. When Eastern Canada was challenged by the same issues, all provinces and representatives work collaboratively. Not so in British Columbia. In many cases, the Executive Director for the Authority has to rely on strategic relations with east coast contacts to have access to Ottawa.

West Coast Aquatic <http://westcoastaquatic.ca/> has focused on the application of residual pacific salmon treaty dollars. There was a 30% reduction in Chinook species that resulted in the allocation of \$30 million dollars by the Government of Canada for remedies. \$1 million was spent on reallocation and \$565 thousand was allocated to community development. There remains ~\$17 million which will be the target of lobby efforts.

A summary of progress in the transitioning of the CCN following the Russ Hellburg Term as Chair. The Board worked with 14 RD Chairs, only to find that there was a lack of unanimity for assuming their place as Directors on the Board. Essentially 2 people held the group of Chairs back. This meeting took place at UBCM Vancouver in 2013.

The refreshed organization has four Members including the Alberni Clayoquot RD, Mount Waddington RD, Skeen Queen Charlotte RD and the City of Richmond for Metro Vancouver. The budget for 2016 is to be applied to hosting meetings at AVICC and the Forum | AGM to be held at UBCM Victoria September 26<sup>th</sup> 2016. A small honourarium will be paid to Patrick Marshall for facilitation and research on the Key Issues identified by the roundtable.

The fishy communities all require some coordination. The coalition of independent coastal Regional District Chairs on the BC Ferries issue is considered to be a failure by some people. Others would advise that the resolution of relationships at this level require more time and diplomacy. The Fisheries, Ports and Harbours strategy, derelict vessels and house boat subject as require some leadership, facilitation and advocacy.

The previous history of the Network in the nineties revealed that a structure of this kind needs to exist separate from the UBCM and Government as it links the NCLGA, AVICC and LMLGA on common issues related to the Coastal Basin. This organization is more responsive, nimble and flexible than other industry and environmental advocacy groups. Local Government is constrained by the Community Charter. The C2C process is not actually building relationships the way it was supposed to. CCN is a better conduit for like-minded communities of interest.

The observation of CCN's success was at the time of regime change in the Provincial Government, the incoming government felt CNN was a political entity of the previous party and so chose not to support it. That was of course, not the case.

It was suggested by one participant that the Network should dissolve to only representing fishing communities. It was also suggested that no industry supports the Network. The response was to ignore this and do what the Network does successfully which is to rally around subjects that people agree on and ignore the rest. The response was that the purpose of the Network is to be ground up not top down and to be supportive of communicates, not speak for them as that is not permitted.

The next steps for the Network are to focus on subjects from the four participating regions and regrow the profile of the organization using a different business model. The Ferries effort to resolve a subject on a coast wide basis is considered by some as a failure and was reported to be in progress subject to a meeting with a provincial Minister.

The Network is still respected by Fisheries and Oceans Canada as the goto connection with local government.

Please receive on the Agendas of the Leaders, Councils, Boards of Directors, Caucus and Administration for the following organizations:

Sustaining Organizations

Alberni Clayoquot Regional District  
City of Richmond

Mt. Waddington Regional District

Skeena Queen Charlotte Regional District

Corresponding Organizations and Individuals

Ahousaht Nation  
Bo'ke'cen Pauquachin Nation  
Bowen Island Municipality  
Capital EDC Economic  
Central Coast Regional District  
Chemainus Nation  
City of Campbell River  
City of Colwood  
City of Courtenay  
City of Duncan  
City of Langford  
City of Nanaimo  
City of Parksville  
City of Port Alberni  
City of Powell River  
City of Prince Rupert  
City of Terrace  
City of Victoria  
City of White Rock  
Comox Valley R.D.  
Council of Haida Nations  
Cowichan Valley R.D.  
Da'naxda'xw Awaetlala Nation  
District of Central Saanich  
District of Delta  
District of Highlands  
District of Kitimat  
District of Lantzville  
District of Metchosin  
District of North Cowichan  
District of North Saanich  
District of Oak Bay  
District of Port Edward

District of Port Hardy  
District of Saanich  
District of Sayward  
District of Sechelt  
District of Sooke  
District of Squamish  
District of Stewart  
District of Tofino  
District of Ucluelet  
Ditidaht Nation  
Dzawada'enuxw Nation  
Ehattesaht Nation  
Esquimalt Nation  
First Nation Summit  
Gingolx Viillage Nisga'a  
Gitga'at Nation  
Gitlaxt'aamix Village Nisga'a  
Gitwinksihlkw Village Nisga'a  
Gitxaala Nation  
Gwa'sala Nakwaxda'xw Nation  
Gwawaenuk Tribe  
Haisla Nation  
Halalt Nation  
Heiltsuk Nation  
Hesquiaht Nation  
Hul'qumi'num Treaty Group  
Hupacasath Nation  
Huu'ay'aht Nation  
Huu'ay'aht Treaty Office  
Ka:'yu:'K't'h' Che: K'tles7et'h' Nation  
Kaska Dena Council  
Katzie Nation

Kitimat-Stikine Regional District  
Kitselas Nation  
Kitsumkalem Nation  
Klahoose Nation  
K'omox Nation  
Kwakiutl District Council  
Kwakiutl Nation  
Kwa'Wa'Aineuk Nation  
Kwia'ka Nation  
Kwicksutaineuk  
Ah'kwaw'ah'mish Nation  
Kwikwetlam Nation  
Laich'kwil'tach (Hamatla)  
Treaty Society  
Lake Cowichan Nation  
Lax Kw'alaams Nation  
Laxgaltsap Village Nisga'a  
Lyackson Mustimuhw Nation  
Malahat Nation  
Malahat Treaty Office  
Mamalelegala  
Qwe'Qwa'Sot'Em Nation  
Metlakatla Nation  
Mowachaht Muchalaht Nation  
Musgamagw Tsawataineuk Tribal Council  
Musquem Nation  
Namgis Nation  
Nanaimo R.D.  
Naut'sa Mawt Tribal Council  
Nisga'a Nation  
Nuchatlaht Nation  
Nuxalk Nation

Ocean Initiatives British  
Columbia  
Opetchsaht Nation  
Oweekenuiukinuxv Nation  
Pacheedaht Nation  
Penelakut Tribe  
Powell River R.D.  
Qualicum Nation  
Quatsino Nation  
Quw'utsun Nation  
Scia'new Nation  
Shíshálh Nation  
Sliammon Nation  
Snaw'naw'as Nation  
Snaw'naw'as Treaty Group  
Snuneymuxw Nation  
Songhees Nation  
Squamish-Lillooet R.D.  
Strathcona R.D.  
Stz'uminus Nation  
Sunshine Coast R.D.

Te'mexw Treaty Association  
Tlatla'sikwala Nation  
Tloquiaht Nation  
Tlowitsis Mumtagila Nation  
Toquaht Nation  
Town of Comox  
Town of Gibsons  
Town of Ladysmith  
Town of Lake Cowichan  
Town of Port McNeill  
Town of Qualicum Beach  
Town of Sidney  
Town of View Royal  
Township of Esquimalt  
Tsartlip Nation  
Tsawout Nation  
Tseshaht First Nation  
Tseshaht Nation  
Tseycum Nation  
T'souke Nation  
Uchucklesaht Nation

Ucluelet Nation  
Village of Alert Bay  
Village of Cumberland  
Village of Gold River  
Village of Lions Bay  
Village of Masset  
Village of Port Alice  
Village of Port Clements  
Village of Queen Charlotte  
Village of Sayward  
Village of Tahsis  
Village of Zeballos  
We Wai Kai Nation  
Wei'Wai'Kum  
Nation Nuu-chah-nulth Tribal  
Council  
Whe'la'la'u Area Council  
Winalagalis Treaty Group  
Xwemalhkwa Nation



## Pacific Coast Council Operating Area & Settlement Density 2011

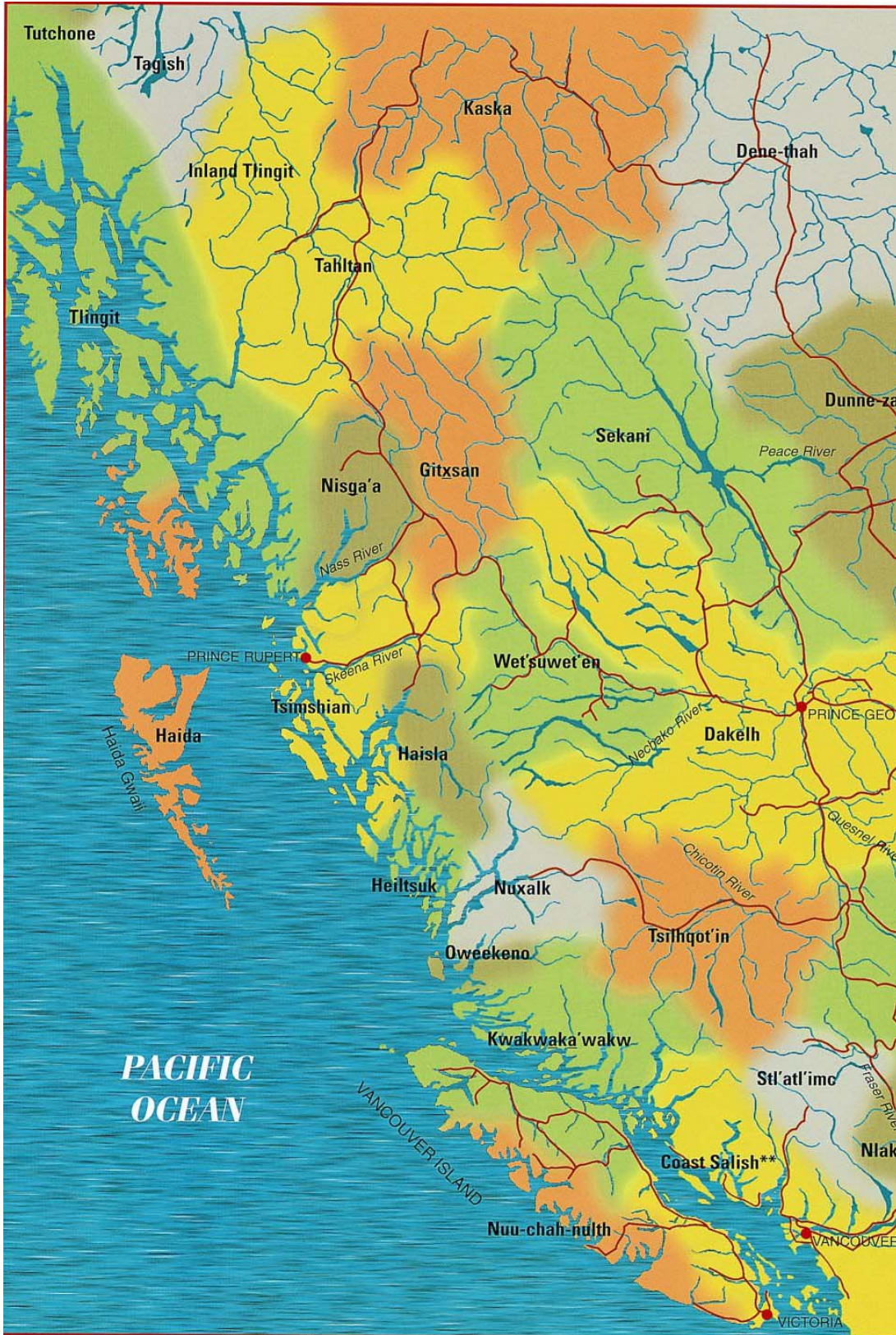


\* Area to the North of Stewart cut off of this map version. Should include area to the Border with Yukon and collaboration extended to Alaska's South East Conference.<sup>7</sup>

<sup>7</sup> <http://www.seconference.org/>



## Pacific Coast Council Nation Languages





## Pacific Coast Council Ecosystem Components



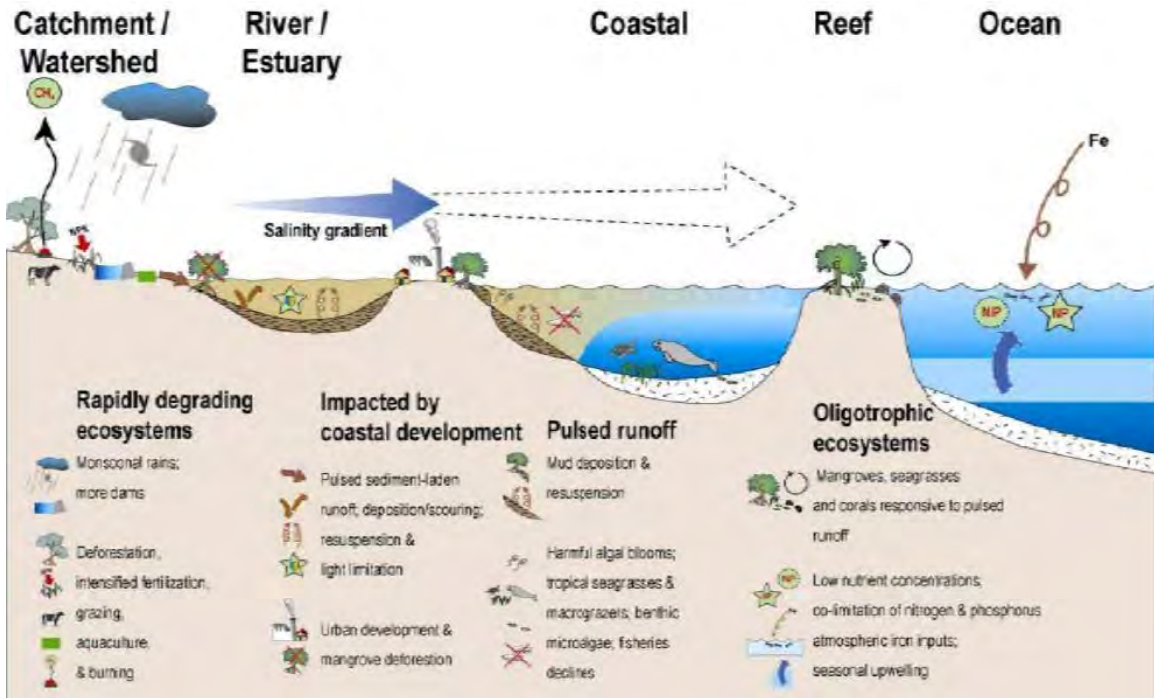
Conceptual diagram illustrating climate change impacts on ecosystem components and management practices.  
Diagram courtesy of the Integration and Application Network (ian.umces.edu), University of Maryland Center for Environmental Science. Source: Kaufman L and Tschirky J 2010. *Living with the Sea*. Science and Knowledge Division, Conservation International, Arlington, VA, USA.

## Pacific Coast Council Zones

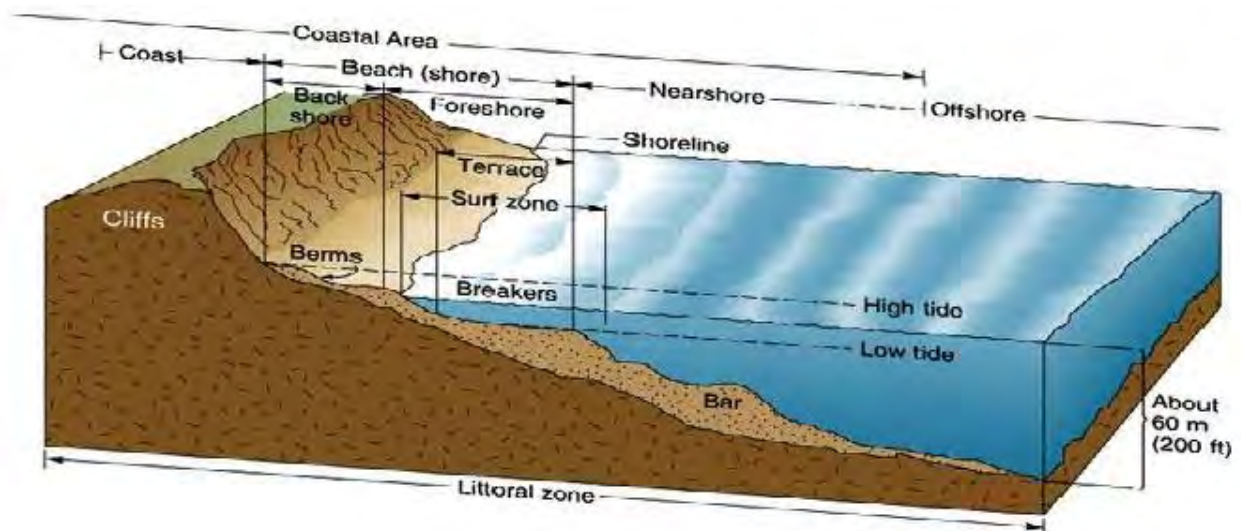




## Pacific Coast Council Zone Segments



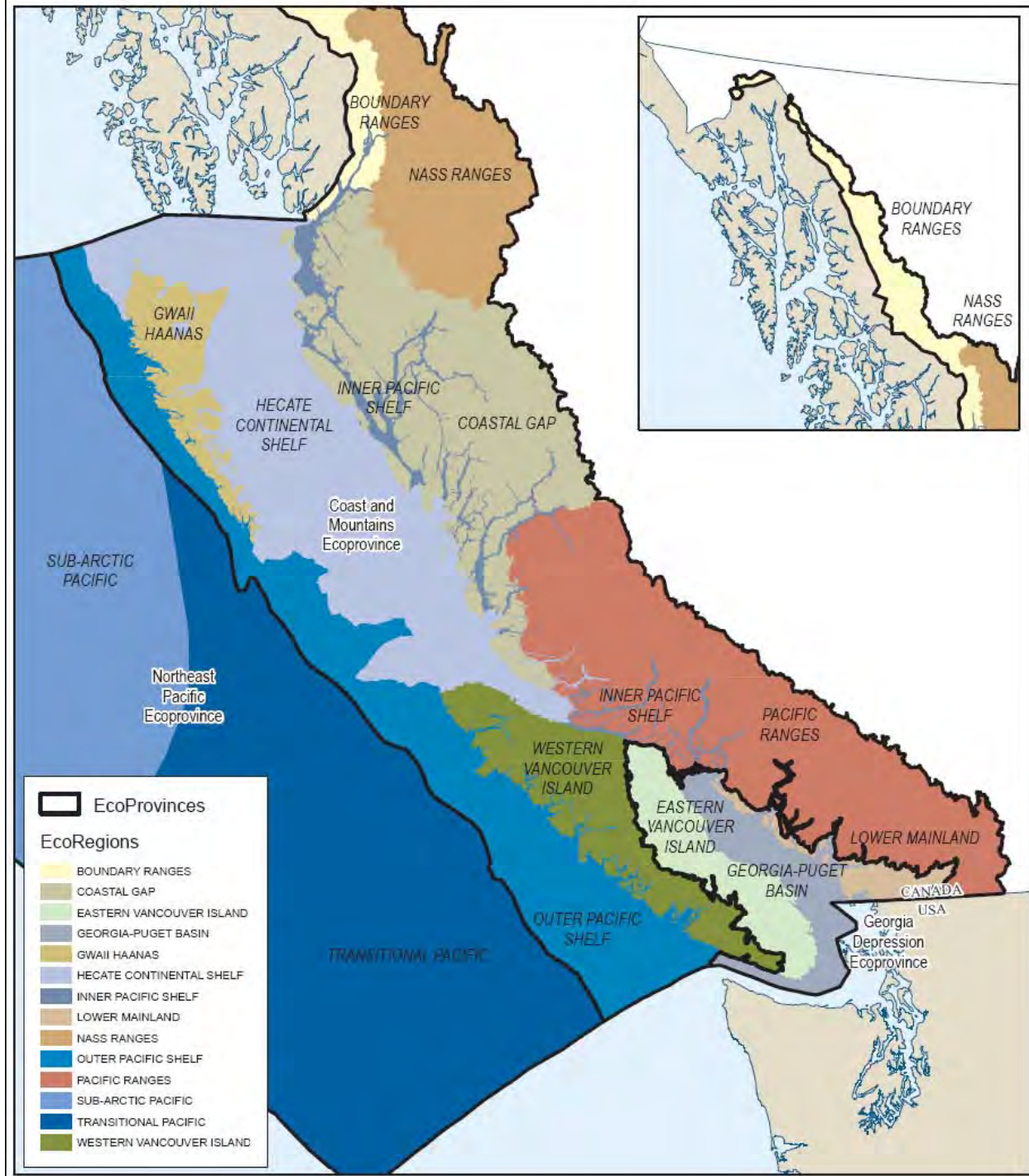
## Pacific Coast Council Zone Names





## Pacific Coast Council - Resource Management Boards

- |                                    |   |
|------------------------------------|---|
| 1 · Gwaii Haanas Management Board  | 2 · North Coast Management Board          |
| 3 · Central Coast Management Board | 4 · West Island Management Board          |
| 5 · East Island Management Board   | 6 · Sunshine Metro Coast Management Board |







## PORT ALBERNI RCMP DETACHMENT MONTHLY REPORT



This report represents the policing activities undertaken by the Port Alberni RCMP Detachment during March 2016. I have included an update on policing activities thus far in 2016 and a comparator to previous years.

The following represents some of the calls for services received, investigations undertaken and activities of the RCMP during the month.

- Officers received and responded to 928 calls for service, of these 765 were in the City of Port Alberni.
- Victim Services received 41 new clients this past month.
- The Port Alberni Aboriginal policing unit has undertaken a number of initiatives:
  - Substance Abuse: Steve Story 'Re-boot'. This film is a documentary that connects substance abuse, from small communities to the Vancouver Downtown Eastside. Local ADSS students are assisting with the editing of the film.
  - Youth: DARE grads are being planned and several will take place in April.
  - Counsellors from Alberni Crisis and Women's Society (ACAWS) were transported to Anacla to assist residents in dealing with trauma and counsel men and women who have been victims of violence

March marked the end of the Port Alberni RCMP's 2015/16 Annual Performance Plan. The focus was:

- **Crime Reduction:** Reduce the impact and prevalence of crime. We conducted over 1300 curfew checks and nearly 400 street checks.
- **Mental Health:** Increase awareness and decrease the impact of mental health in calls for service. We established good partnerships with mental health experts.
- **Visibility/engagement:** Engagement with community and patrols. We conducted over 1000 foot patrols and participated in over 25 community events including the Sproat Lake Regatta.
- **Traffic:** Increased road safety through focus on Provincial traffic offences and impaired driving. We wrote over 2000 provincial tickets and forwarded criminal code charges on nearly 70 impaired drivers.

Respectfully,  
S/Sgt. Dave Paddock  
Acting OIC Port Alberni Detachment

## Detailed Crime - 2016 Year Review

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Assault	64	37	33										134
Relationship Violence	16	8	14										38
Thefts	87	89	59										235
Break and enter	17	14	15										46
Mischief	74	56	56										186
Drugs	13	15	30										58
Provincial Traffic	57	67	83										207
Criminal Code Traffic	18	19	21										58
Motor Vehicle Incident	14	24	27										65
Calls for Service	902	786	928										2616

## 8 Year Comparison

	2008	2009	2010	2011	2012	2013	2014	2015	Total
Assault	766	728	628	616	622	512	551	567	4990
Relationship Violence	222	175	158	112	140	87	101	146	1141
Thefts	1508	1288	1159	1077	1124	961	962	955	9034
Break and enter	450	325	298	359	251	287	288	279	2537
Mischief	738	679	538	555	582	583	544	701	4920
Drugs	445	323	257	372	329	331	304	261	2622
Provincial Traffic	1212	1199	1211	1150	1042	1112	1090	1223	9239
Criminal Code Traffic	373	359	398	374	354	294	285	348	2785
Motor Vehicle Incident	518	484	406	364	389	360	366	374	3261
Calls for Service	14340	12848	12077	12429	11790	11591	11698	11791	98564

### 2008 – 2015 Average

Assault	623
Relationship Violence	142
Thefts	1129
Break and enter	317
Mischief	615
Drugs	327
Provincial Traffic	1154
Criminal Code Traffic	348
Motor Vehicle Incidents	407
Calls for Service	12320