



Alberni-Clayoquot Regional District

BOARD OF DIRECTORS MEETING WEDNESDAY, JUNE 8, 2016, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

	PAGE #
1. <u>CALL TO ORDER</u>	
Recognition of Traditional Territories.	
2. <u>APPROVAL OF AGENDA</u> <i>(motion to approve, including late items required 2/3 majority vote)</i>	
3. <u>DECLARATIONS</u> <i>(conflict of interest or gifts)</i>	
4. <u>ADOPTION OF MINUTES</u>	
a. Board of Directors Meeting – May 25, 2016	5-14
<i>THAT the minutes of the Board of Directors meeting held on May 25, 2016 be adopted.</i>	
b. Special Board of Directors Meeting – May 25, 2016	15-16
<i>THAT the minutes of the Special Board of Directors meeting held on May 25, 2016 be adopted.</i>	
c. West Coast Committee Meeting – May 31, 2016	17-21
<i>THAT the minutes of the West Coast Committee meeting held on May 31, 2016 be adopted.</i>	
5. <u>PETITIONS, DELEGATIONS & PRESENTATIONS (10 minute maximum)</u>	
6. <u>CORRESPONDENCE FOR ACTION</u>	
a. REQUEST FOR LETTER OF SUPPORT	22-25
Alpine Club of Canada, May 26, 2016 regarding a request for a letter of support for Proposal to Build a New Alpine Hut on 5040 Peak.	
<i>(Board Direction Requested)</i>	

7. CORRESPONDENCE FOR INFORMATION

- a. **MINISTRY OF TRANSPORT** **26-27**
Update on Activities Related to the Ports Asset Transfer Program
- b. **PREMIER CHRISTY CLARK** **28**
Process for Requesting Meeting with Premier Christy Clark at UBCM
- c. **C3 ALLIANCE CORPORATION RESOURCE BREAKFAST SERIES** **29-30**
Invitation to attend 3rd Annual Resource Breakfast Series, September 27-30, 2016, Victoria, BC during the UBCM Annual Convention.

THAT the Board of Directors receive items a-c for information.

8. REQUEST FOR DECISIONS & BYLAWS

- a. **REQUEST FOR DECISION** **31-64**
Finance Warrant No. 565

THAT the Board of Directors approves Finance Warrant Number 565 in the amount of \$663,647.60 dated May 31, 2016.

- b. **REQUEST FOR DECISION** **65-66**
June 22nd – Committee-of-the-Whole Meeting and Regular Board of Directors Meeting Location Change.

THAT the ACRD Board of Directors approve the itinerary as presented for June 22, 2016 which includes the following:

- i. *Scheduling a Committee-of-the-Whole meeting at 11:30 am, Harold Bishop Fire Hall to meet with representatives of the BC Wildfire Service to discuss the 2015 Dog Mountain fire and plans/resources for the 2016 wildfire season in the region, and;*
- ii. *Changing the location of the Regular Board of Directors meeting at 1:30 pm to the Harold Bishop Fire Hall, 7667 Pacific Rim Highway, Sproat Lake, BC.*

- c. **REQUEST FOR DECISION** **67-69**
Boulton Spice Lease at Long Beach Airport

THAT the Alberni-Clayoquot Regional District Board of Directors renew Boulton Spice's lease agreement for a three (3) year term to operate a spice blending business in exchange for repairs and upgrades to the Weather Station building.

- d. **REQUEST FOR DECISION** **70**
Long Beach Airport Branding and Marketing Contract

THAT the Alberni-Clayoquot Regional District Board of Directors award the Long Beach Airport Branding and Marketing contract to Primal Communications for a contract price of \$13,200, plus GST.

- e. **REQUEST FOR DECISION** **71-72**
 Canada 150 Community Infrastructure Program Grant Application

THAT the Alberni-Clayoquot Regional District Board of Directors submit an application to the Canada 150 Community Infrastructure Program to fund upgrades to the Cherry Creek Trail.

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

- a. **DVE16005, MESIC, PARCEL D, ARVAY ROAD** **73-75**
 Development Variance Application – Memorandum and Permit

THAT the Board of Directors issue development variance permit DVE16005.

10. REPORTS

10.1 STAFF REPORTS

- a. CAO Report – June 2, 2016 **76**
b. Planning & Development Manager Report – June 2, 2016 **77**
c. Financial Manager Report – June 1, 2016 **78**
d. Staff Action Items Report – June 3, 2016 **79-85**

THAT the Board of Directors receives the Staff Reports a-d.

10.2 COMMITTEE REPORTS

10.3 OTHER REPORTS

- a. **West Coast Aquatic** **86-91**
 Draft Minutes from West Coast Aquatic Meeting of May 5, 2016
- b. **Clayoquot Biosphere Trust** **92-94**
 2015 Annual Report
- c. **Salmon Beach** **95-96**
 Salmon Beach Property Taxes – Where Does My Money Go?

THAT the Board of Directors receives the Chairpersons Report a-c.

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. ADJOURN

Next Board of Directors Meeting: **Wednesday, June 22, 2016, 1:30 pm**
Harold Bishop Fire Hall
7667 Pacific Rim Highway



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MAY 25, 2016, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Penny Cote, Vice-Chairperson, Electoral Area "D" (Sproat Lake)

PRESENT:

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach)

John McNabb, Director, Electoral Area "E" (Beaver Creek)

Lindsay Rogers, Alternate Director, Electoral Area "F" (Cherry Creek)

Duncan McMaster, Alternate Director, District of Tofino

John Jack, Councillor, Huu-ay-aht First Nation

Mike Ruttan, Mayor, City of Port Alberni

Jack McLeman, Councillor, City of Port Alberni

Sally Mole, Alternate Director, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułuꞵitꞵath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

Kirsten Johnsen, Councillor, Toquaht Nation (non-voting member)

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andrew McGifford, Manager of Environmental Services

Teri Fong, Manager of Finance

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the agenda be approved as circulated with the addition of the following late items: Appointment of John Emblem to the Beaufort Advisory Planning Commission, Letter of Appreciation to the local organizing Committee for the BC

Training Fire Officers Conference, Correspondence from the Tseshaht First Nation and Tla-o-qui-aht regarding election results.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – May 11, 2016

MOVED: Director Bennett

SECONDED: Director McCarthy

THAT the minutes of the Board of Directors meeting held on May 11, 2016 be adopted.

CARRIED

b. Salmon Beach Committee Meeting –May 10, 2016

MOVED: Director Bennett

SECONDED: Director Jack

THAT the minutes of the Salmon Beach meeting held on May 10, 2016 be adopted.

CARRIED

c. Alberni-Clayoquot Transportation Committee Meeting –April 26, 2016

MOVED: Director McNabb

SECONDED: Director Jack

THAT the minutes of the Alberni-Clayoquot Transportation Committee meeting held on April 26, 2016 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS& PRESENTATIONS

a. Mr. John Bowman, President, North Island College regarding NIC Plan2020.

Mr. Bowman introduced Nancy Twynman with the Port Alberni North Island College (NIC) Campus. Mr. Bowman updated the Board on development of NIC's Strategic Plan. He touched on a few of their key priorities as they relate to the Alberni-Clayoquot region. In all, NIC has nine strategic priorities. The Strategic Plan provides a road map for NIC over the next five years. Mr. Bowman advised that NIC plans to report to communities annually. Mr. Bowman provided an overview of the programs

offered in the Alberni Valley. Copies of NIC's Strategic Plan were circulated to the Board.

b. Mr. Rod Davis, Chair, Private Managed Forest Council regarding update on the regulatory roll on private managed forest land.

Mr. Davis introduced Mr. Phil O'Connor, Executive Director for the Managed Forest Council. Mr. Davis provided an overview of the Council's role on private managed forest land. The Managed Forest Council is BC's independent agency responsible for administering the *Private Managed Forest Land Act* and regulations. The Managed Forest Council's mandate is to encourage and regulate forest management practices on private managed forest in BC including the protection of key public environmental values. Currently there are 276 managed forests across BC - 70 % on Vancouver Island.

Director Jack entered the meeting at 1:54 pm.

Director Ruttan entered the meeting at 2:05 pm.

c. Mr. Art Skipsey, Resident, regarding Government's plans for Horne Lake Connector and wakeboarding on Sproat Lake.

Mr. Skipsey discussed the benefits of a highway connector between Port Alberni and Comox. With the election coming up in two years he recommended the Board and Transportation Committee start lobbying the government to put this road through. Mr. Skipsey also raised safety concerns with wake boarding on Sproat Lake and the damage being caused to docks. Mr. Skipsey asked the Board if they have given any consideration to designating areas for wakeboarding or implementing no wakeboarding laws at Sproat Lake.

6. CORRESPONDENCE FOR ACTION

a. Correspondence dated May 10, 2016 from the Port Alberni Port Authority regarding request for a letter of support in their request to the Ministry of Transportation for facilitate the paving of the 5.8 km stretch of gravel road from the area known as "Cameron Shops" to the access way turn off to China Creek Campground and Marina.

MOVED: Director McNabb

SECONDED: Director Jack

THAT the Board of Directors forward a letter of support to the Port Alberni Port Authority for their request to the Ministry of Transportation for the paving of the 5.8 km of gravel road from the area known as "Cameron Shops" to the access way turn off to China Creek Campground and Marina.

CARRIED

- b. Correspondence dated May 12, 2016 from Mr. Gord Johns, MP, Courtenay-Alberni regarding Alberni-Clayoquot Regional District forward their public transit and water infrastructure projects and priorities to Mr. John.**

MOVED: Director Bennett

SECONDED: Director McLeman

THAT the Board of Directors receive this correspondence.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. ISLAND COASTAL ECONOMIC TRUST**
ICET 10th Anniversary Education & Celebration Events Set for June 16

MOVED: Director Bennett

SECONDED: Director McNabb

THAT the Board of Directors receive item a for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. Request for Decision regarding Log Train Trail Industrial Access Permit – Hupacasath First Nation.**

MOVED: Director Bennett

SECONDED: Director Jack

THAT the Board of Directors provide a letter of support for an Industrial Access Permit for Hupacasath First Nation to access the Log Train Trail for log hauling and related forestry activities subject to confirmation that the ACRD is covered by the applicants third party liability insurance.

CARRIED

- b. Request for Decision regarding Amendment to the Alberni-Clayoquot Regional District Procedures Bylaw**

MOVED: Director Bennett

SECONDED: Director Jack

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw A1075-1, Regional District of Alberni-Clayoquot Procedures Bylaw Amendment, 2016.

CARRIED

MOVED: Director Jack
SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw A1075-1, Regional District of Alberni-Clayoquot Procedures Bylaw Amendment, 2016.

CARRIED

MOVED: Director Cootes
SECONDED: Director Jack

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw A1075-1, Regional District of Alberni-Clayoquot Procedures Bylaw Amendment, 2016.

CARRIED

MOVED: Director Bennett
SECONDED: Director Jack

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw A1075-1, Regional District of Alberni-Clayoquot Procedures Bylaw Amendment, 2016.

CARRIED

c. Request for Decision regarding Coulson Airplane License of Use - AVRA

MOVED: Director McNabb
SECONDED: Director Ruttan

THAT the Alberni-Clayoquot Regional District Board of Directors enter into a License of Use Agreement with Coulson Airplane for a maximum of one (1) year for a sum of \$10.00 for the term of this license at the Alberni Valley Regional Airport for the purpose of constructing works on a portion of land before the land is subdivided by leasehold plan.

CARRIED

9. PLANNING MATTERS

a. DVE16005, MESIC, PARCEL D, ARVAY ROAD
Development Variance Application – Report

MOVED: Director McNabb
SECONDED: Director Bennett

THAT the Board of Directors consider issuing development variance permit DVE16005.

CARRIED

b. RF16002, BROWN, 3745 MOUNTAIN VIEW ROAD
Rezoning Application – Report and Bylaw P1343

MOVED: Director Rogers
SECONDED: Director Bennett

THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1343 be read a first time.

CARRIED

MOVED: Director Rogers
SECONDED: Director Bennett

THAT the public hearing for Bylaw P1343 be delegated to the Director for Electoral Area 'F', the Alternate Director or the Chairperson of the Regional District.

CARRIED

MOVED: Director Rogers
SECONDED: Director Bennett

THAT the Board of Directors confirm that adoption of Bylaw P1343 is subject to:

Confirmation from a Registered On-Site Wastewater Practitioner that the proposed lot is capable of accommodating on-site sewage disposal to a minimum 0.6 acre density;

A variance being issued for the single family dwelling located in the south west corner of the property; and

Meeting technical referral agency requirements

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. Staff Action Items Report–May 20, 2016**
- b. Meeting Schedule – June 2016**
- c. Financial Statement – April 30, 2016**
- d. Building Inspector’s Report – April 2016**
- e. Sproat Lake Marine Patrol – 2016 Season**

MOVED: Director Bennett

SECONDED: Director Jack

THAT the Board of Directors receives the staff reports a-e.

CARRIED

10.2 COMMITTEE REPORTS

a. 2016 Advisory Planning Commission Appointments

i. Beaver Creek

MOVED: Director McNabb

SECONDED: Director Bennett

THAT the following individuals be appointed to the Beaver Creek Advisory Planning Commission for a two-year term: Dorothy Brooks, Shelley Chrest, Kevin Clarke.

CARRIED

ii. Cherry Creek

MOVED: Director Rogers

SECONDED: Director Kokura

THAT the following individuals be appointed to the Cherry Creek Advisory Planning Commission for a two-year term: Denis Francoeur, Markus Urner, Carrie Smith, Jamie McKinnon, Barb Deederly.

CARRIED

iii. Sproat Lake

MOVED: Director Cote

SECONDED: Director Cootes

THAT the following individuals be appointed to the Sproat Lake Advisory Planning Commission for a two-year term: Dean Sept, Roger Loggin, Roberta Jensen, Walter Konkin, Daniel Watts.

CARRIED

iv. Bamfield

MOVED: Director Wyton

SECONDED: Director Jack

THAT the following individuals be appointed to the Bamfield Advisory Planning Commission for a two-year term: Barry Otterson, John Mass, Denise Roberge.

CARRIED

v. Beaufort

MOVED: Director Kokura
SECONDED: Director Bennett

THAT the following individuals be appointed to the Beaufort Advisory Planning Commission for a two-year term: Gerard Budding, Ursula Budding, George Haack, Sarah Dunbar and John Emblem.

CARRIED

vi. Long Beach

MOVED: Director Bennett
SECONDED: Director Mike Kokura

THAT the following individual be appointed to the Long Beach Advisory Planning Commission for a two-year term: Don McKinnon.

CARRIED

10.3 MEMBER REPORTS

a. 9-1-1 Corporation – J. McNabb

Director McNabb reported 911 dropped call statistics. Last month Port Alberni's dropped calls were very high at 699. He discussed the need to educate the public on 911 calls in order to reduce the number of dropped calls. The CAO will follow-up with the 911 Corporation on possible options to educate the public.

b. Vancouver Island Regional Library - L. Banton – No Report

c. Central West Coast Forest Society – T. Bennett – No Report

d. Emergency Planning – J. McNabb/P. Cote/M. Kokura/M. Ruttan/L. Banton/J. Osborne – No Report

e. Alberni Valley Chamber of Commerce – J. McLeman – No Report

f. Coastal Communities Network – T. Bennett

g. West Island Woodlands Advisory Group – L. Banton – No Report

h. Island Coastal Economic Trust – Josie Osborne – No Report

i. Air Quality Council, Port Alberni – J. McNabb – No Report

- j. **West Coast Aquatic Board – T. Bennett/K. Wyton – No Report**
- k. **Association of Vancouver Island & Coastal Communities – P. Cote – No Report**
- l. **Beaver Creek Water Advisory Committee – J. McNabb – No Report**
- m. **Other Reports**
 - **CUVIC Conference (Reconciliation, Innovation & Transformation through Engagement) April 27-29, 2016, Victoria, BC – P. Cote**

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

- a. **Letter of Thanks to the Local Organizing Committee - BC Fire Training Officers Conference in Port Alberni**

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the ACRD Board of Directors forward a letter of appreciation to the local organization committee for organizing and hosting the BC Fire Training Officers Conference in Port Alberni, May 14th to 19th in Port Alberni.

CARRIED

- c. **Late Business – Tla-o-qui-aht First Nation & Tseshaht First Nation Election Results**

MOVED: Director Bennett

SECONDED: Director Rogers

THAT the ACRD Board of Directors forward congratulation letters to the Tla-o-qui-aht First Nation and Tseshaht First Nation Councils on their recent election and thank-you letters to outgoing council members.

CARRIED

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director Jack
SECONDED: Director Bennett

THAT the meeting be closed to the public to discuss matters relating to:
i. Purchase or sale of land or improvements, disclosure of which the Board considers could be harmful to the Regional District's interests.

CARRIED

The meeting was closed to the public at 2:53 pm.

The meeting was re-opened to the public at 3:21 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

MOVED: Director Jack
SECONDED: Director Kokura

THAT this meeting be adjourned at 3:21 pm.

CARRIED

Certified Correct:

Penny Cote,
Vice-Chairperson

Russell Dyson,
Chief Administrative Officer



Alberni-Clayoquot Regional District

MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING

HELD ON WEDNESDAY, MAY 25, 2016, 11:00 AM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

- DIRECTORS PRESENT:** Penny Cote, Vice-Chairperson, Electoral Area "D" (Sproat Lake)
Keith Wyton, Director, Electoral Area "A" (Bamfield)
Mike Kokura, Director, Electoral Area "B" (Beaufort)
Tony Bennett, Director, Electoral Area "C" (Long Beach)
John McNabb, Director, Electoral Area "E" (Beaver Creek)
Lindsay Rogers, Alternate Director, Electoral Area "F" (Cherry Creek)
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
Ron Paulson, Alternate Director, City of Port Alberni
Kirsten Johnsen, Councillor, Toquaht Nation (non-voting member)
Sally Mole, Alternate Director, District of Ucluelet
- STAFF PRESENT:** Russell Dyson, Chief Administrative Officer
Andrew McGifford, Manager of Environmental Services
Mike Irg, Manager of Planning and Development
Teri Fong, Manager of Finance
Wendy Thomson, Manager of Administrative Services
Dan Holder, Emergency Program Coordinator Contractor
- OTHERS PRESENT:** Davina Hartwell, City Clerk, City of Port Alberni
Denis Sauve, Councillor, City of Port Alberni

1. CALL TO ORDER

The Vice-Chairperson called the meeting to order at 11:00 am.

The Vice-Chairperson recognized the meeting this morning is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the agenda be approved as circulated.

CARRIED

3. **REPORTS**

Alternate Director Mole entered the meeting at 11:07 am.

The Chief Administrative Officer conducted a presentation on the Emergency Program in the Alberni-Clayoquot Regional District, the provincial emergency program and the BC Emergency Response System (BCERMS). An overview of the Emergency Operations Centre (EOC) organizational chart was provided.

Role of the ACRD Board of Directors and Port Alberni City Council

The CAO provided an overview of the Alberni Valley Emergency Program and roles of the Alberni Valley Directors and City of Port Alberni Mayor and Council in the event of a major emergency or disaster. A handout was provided highlighting roles and responsibilities of the Board and Council as per the BC Emergency Program Act.

Review Exercise Coastal Response and Directors Involvement Specifically

The CAO reported on the upcoming Emergency Coastal Response (ECR) Exercise in Port Alberni, June 7th to 10th and highlighted important dates. A Welcome Reception will be held on June 6th 7:00 – 9 pm at Echo Centre for all ECR participants. On June 7th at 7:45 am there will be an earthquake followed by a Tsunami. Shortly thereafter, the Emergency Operations Centre will open and function for 4 days. The CAO provided an overview on how Directors will be engaging during the exercise. A mock Board meeting will be held on June 8th.

4. **ADJOURN**

MOVED: Director Bennett

SECONDED: Director McNabb

THAT this meeting be adjourned at 12:18 pm.

CARRIED

Certified Correct:

Penny Cote,
Vice-Chairperson

Russell Dyson,
Chief Administrative Officer



Alberni-Clayoquot Regional District

MINUTES OF THE WEST COAST COMMITTEE MEETING HELD ON TUESDAY, MAY 31, 2016

Best Western Tin Wis Resort Lodge, Nuuchin-ink Boardroom
1119 Pacific Rim Highway, Tofino, BC

MEMBERS PRESENT: Dianne St. Jacques, Chairperson, Mayor, District of Ucluelet
Josie Osborne, Mayor, District of Tofino
Tony Bennett, Director, Electoral Area "C" (Long Beach)
Alan McCarthy, Member of Legislature, Yuułu?if?ath Government
Kirsten Johnsen, Councillor, Toquaht Nation (non-voting member)
Morag Hutchenson, Pacific Rim National Park (non-voting member)

OTHERS PRESENT: Elmer Frank, Chief Councillor, Tla-o-qui-aht First Nation
Jenn Schofield, Chief Financial Officer, Tla-o-qui-aht First Nation
Saya Masso, Manager Natural Resources, Tla-o-qui-aht First Nation
Samantha Hackett, Chair, West Coast Multiplex Society
Susan Payne, Secretary, West Coast Multiplex Society
Geoff Lyons, Consultant, West Coast Multiplex Society
Howie Hambleton, Consultant, West Coast Multiplex Society
Ryan Orr, Board Member, West Coast Multiplex Society

STAFF PRESENT: Russell Dyson, Chief Administrative Officer
Mike Irg, Manager of Planning & Development
Wendy Thomson, Manager of Administrative Services
Mark Fortune, Airport Superintendent

1. CALL TO ORDER

The Chairperson called the meeting to order at 12:25 pm.

The Chairperson recognized the meeting is being held in the Tla-o-qui-aht First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Bennett

SECONDED: Director Osborne

THAT the agenda be approved as circulated.

CARRIED

3. INVITED GUESTS

Tla-o-qui-aht First Nation & West Coast Multiplex Society
Introductions were conducted around the table.

4. **ADOPTION OF MINUTES**

a. **West Coast Committee Meeting – Monday, April 18, 2016.**

MOVED: Director Bennett

SECONDED: Director McCarthy

THAT the minutes of the West Coast Committee Meeting held on Monday, April 18, 2016 be adopted.

CARRIED

5. **REPORTS**

a. **West Coast Multiplex Facility**

- Sprung Structures Energy Comparison Study.
- Next Steps – Business Plan, Preliminary Design and Construction Cost Estimate.

The CAO provided an update on the proposed multiplex facility on the West Coast and the site identified at the Long Beach Airport. Following a successful referendum in November 2012, the ACRD Board adopted a bylaw which allows the Regional District to operate and maintain a recreational facility on the West Coast which includes an arena. The CAO advised that the West Coast Multiplex Society (WCMS) is now looking at a different arena facility similar to one constructed in Shawnigan Lake for an approximate cost of \$6 million dollars. A business plan and preliminary design plans are required for the new proposed facility. The Tla-o-qui-aht First Nation (TFN) received \$100,000 funding to assist in developing the business plan and preliminary design plans. The ACRD Directors are seeking certainty on operating costs and the feasibility of the project. Through an MOU between the ACRD and TFN the funds were transferred over to the ACRD to undertake the project. The CAO advised the purpose of today is to get together with the WCMS and TFN to discuss next steps.

S. Hackett, Chair of the WCMS circulated copies of the discussion points for this meeting and draft newsletter which will be going out to the communities on the West Coast in order to keep them informed on the project. Ms. Hackett advised the Society doesn't see the need to enter into another costly and lengthy RFP process for a revised business plan. The WCMS recommends that the company that did the original plan, Recreation Excellence, be retained by the Regional District to develop the revised plan. They believe Recreational Excellence can provide an updated plan in a timely manner at a substantially reduced cost. Recreation Excellence has all the required background information on the project.

Chief Councillor Elmer Frank, Tla-o-qui-aht First Nation advised they support the recommendation of the WCMS to engage Recreation Excellence to update the plan.

Director Osborne advised the District of Tofino is very supportive of creating a recreation facility on the West Coast. They require confidence on the revenue side through a strong business plan. She expressed concerns that the original plan lacks financial information and isn't a proper business plan. Director Osborne would prefer to see the development of a business plan following a competitive Request for Proposals.

The group discussed timelines for the RFP process. The CAO provided an overview of the RFP process which would take approximately two months to secure a consultant. Members of the WCMS expressed concerns with waiting 2 to 3 months. The Society is concerned they are losing out on fundraising opportunities by delaying the project by another two to three months. J. Osborne stressed the need for the best business plan possible for the communities and fundraising purposes.

The CAO proposed a stage approach to the business plan whereby the first phase would consider project feasibility to respond to the Directors needs. The second phase would address design details and capital costs for the WCMS's fundraising needs.

The Committee discussed next steps and timing.

MOVED: Director Bennett
SECONDED: Director McCarthy

THAT the West Coast Committee direct the Chief Administrative Officer to proceed with Phase 1 of the business plan for the proposed multiplex facility on the West Coast which includes the long term viability of the project and receive input on the process from the Tla-o-qui-aht First Nation, West Coast Multiplex Society and West Coast Committee.

CARRIED

MOVED: Director Osborne
SECONDED: Director Bennett

THAT the West Coast Committee instruct the Chief Administrative Officer to proceed with a pre-design plan for the proposed multiplex facility for a maximum cost of \$20,000.00.

CARRIED

- b. Tla-o-qui-aht First Nation**
Float Homes in the Tla-o-qui-aht Haahuulthii.

Chief Councillor Elmer Frank provided background on the issue of illegal float homes which continue to be built and located in their waters without consultation. S. Masso discussed the Nation's concerns with these float homes which continue to be built and or launch locally and then located in the Tla-o-qui-aht Haahulthii. They are seeking the ACRD's support in restricting any construction of float homes and/or launching of float homes in the region. This includes all marinas in the District of Tofino, Grice Bay boat launch and all other fresh water boat launches in Kennedy Lake. Director Bennett provided background on prior dealings with the Province with regards to illegal float homes at Great Central Lake and in Barclay Sound.

The Manager of Planning and Development advised that that ACRD is unable to regulate float homes and foreshore. This is dealt with by the Ministry of Forests, Lands and Natural Resource Operations. He advised the Regional District staff would be willing to participate with the TFN and any meetings with the Province regarding the float home issues. The Committee offered support to lobby the Province.

c. Long Beach Airport Zoning Update

M. Irg and Input from Tla-o-qui-aht First Nation

The Manager of Planning and Development provided an update on where the Regional District is at with rezoning the Long Beach Airport lands. The rezoning is being conducted in order to open up other revenue opportunities at the Airport. The rezoning process is on hold pending a letter of support from the TFN. Chief Councillor Frank will follow-up with his CEO on the support letter.

MOVED: Director Osborne

SECONDED: Director Bennett

THAT the West Coast Committee receive the verbal reports.

CARRIED

6. REQUEST FOR DECISIONS & BYLAWS

a. REQUEST FOR DECISION

Long Beach Airport Marketing Strategy

MOVED: Director Osborne

SECONDED: Director Bennett

THAT the West Coast Committee recommend to the Alberni-Clayoquot Regional District Board of Directors award the Long Beach Airport Branding and Marketing contract to Primal Communications for a contract price of \$13,200, plus GST.

CARRIED

b. **REQUEST FOR DECISION**
Lease Agreement- Bolton Spice

MOVED: Director Bennett

SECONDED: Director Osborne

THA the West Coast Committee recommend the Alberni-Clayoquot Regional District Board of Directors renew Boulton Spice's lease agreement for a three (3) year term to operate a spice blending business in exchange for repairs and upgrades to the Weather Station building.

CARRIED

7. **ONGOING BUSINESS**

a. **Regional Emergency Planning, Russell Dyson, Verbal Report.**

The CAO reported he attended a CAO's meeting on the West Coast recently and one of the topics of discussion was coordinating emergency planning on the West Coast. The CAO asked the West Coast Committee if they would be interested in pursuing coordinated emergency services on the West Coast and proposes a meeting in September/October 2016 to discuss regional emergency planning on the West Coast.

MOVED: Director Osborne

SECONDED: Director Bennett

THAT the West Coast Committee instruct staff to investigate what other communities provide regional emergency planning including contractual arrangements and funding the service.

CARRIED

8. **ADJOURN**

MOVED: Director Bennett

SECONDED: Director Osborne

THAT this meeting be adjourned 2:36 pm.

CARRIED

Certified Correct:

Dianne St. Jacques,
Chairperson

Russell Dyson,
Chief Administrative Officer



May 26, 2016

Chair and Board of Directors
Alberni-Clayoquot Regional District
3008 5th Ave
Port Alberni, BC
V9Y 2E3

Dear Board of Directors,

Re: Alpine Club of Canada proposal to build a new alpine hut on 5040 Peak

The Alpine Club of Canada – Vancouver Island Section (ACCVI) is proposing to build a new alpine hut on the West Ridge of 5040 Peak. The proposed hut site is located on Provincial Crown Land and within the Alberni-Clayoquot Regional District (see attached maps).

Founded in 1912, the ACCVI offers a range of mountain-related activities, from local hikes to challenging climbs on Vancouver Island and beyond. We also offer grants to help youth experience the mountains and provide educational courses including leadership, avalanche safety and introductory mountaineering.

The Alpine Club of Canada (ACC) is a non-profit society with approximately 12,600 members; 455 of which are part of the Vancouver Island section. We operate 32 backcountry huts across Canada, which is the largest network of backcountry huts in North America. In addition to huts, we also run front-country hostels and cabins. The ACC is a leader in sustainable and low impact development, visitor management, trail maintenance, and potable/grey/black water systems.

On Vancouver Island there are currently no heated alpine huts that are open to the general public. If residents want to visit such a facility then they must leave the Island. In order to attract tourists and provide a service for Island residents; the ACCVI's volunteers are proposing to build an alpine hut on 5040 Peak.

The hut site is accessible year-round by self-propelled transportation (i.e. the site is considered not accessible by snowmobiles or ATVs). The hut's primary user groups will be hikers, skiers and snowshoers. An existing hiking trail provides access to the West Ridge. From the trailhead on Marion Main Forest Service Road, most hikers will reach the hut in 2 to 4 hours. We envision the hut will sleep 12 people and provide a total of approximately 800 sqft of space (e.g. ~26'x 32' footprint, see attached design concept). The estimated budget that will be used primarily for materials and helicopter transport is \$135,000. Volunteers will provide almost all of the labour. Ongoing hut maintenance will be the responsibility of the ACCVI and overnight visitors will be charged a fee (e.g. \$15 per night) to fund expenses.

Alpine Club of Canada – Vancouver Island Section
317 – 545 Manchester Rd, Victoria, BC V8T 5H6
www.accvi.ca huts@accvi.ca

In the fall of 2015, the ACCVI began conversations on this project with local residents and Nuu-chah-nulth Nations including six First Nations with territories in the vicinity of 5040 Peak. We have discussed this project with representatives from Yuułuʔiłʔatḥ First Nation, Uchucklesaht Tribe, Toquaht Nation, Tla-o-qui-aht First Nation, Tseshah First Nation and Hupacasath First Nation. First Nations have also joined us on hikes up 5040 Peak to look at the proposed hut site. To date First Nations' feedback has indicated general support. One of the key benefits that First Nations' have stated is that it will help enable their youth groups to safely experience the alpine. We are currently exploring opportunities to integrate and reflect First Nations culture in the hut (e.g. information boards, design elements).

This initiative aligns perfectly with the vision, goals, policies and actions of the ACRD's Parks and Trails Strategic Plan. For example, we believe it supports ACRD's goals in the following ways:

Goal 3) Economic Development: The hut will enhance tourism opportunities by providing an outdoor recreation amenity.

Goal 4) Planning & Management: It promotes healthy communities as non-motorized transportation is required to access the site.

Goal 5) Volunteers: It allows the ACCVI to provide leadership for outdoor recreation and education.

Goal 6) Partnerships: The project fosters new partnerships including a formal partnership agreement between the ACCVI and the Government of British Columbia.

Goal 7) Environmental Protection: The ACCVI promotes a high standard of environmental protection throughout the range of services it provides. We will draw on our national experience and expertise in developing sustainable huts that protect the environment (e.g. solar panels, composting toilet).

The ACCVI is planning to apply to the Government of BC for approval in September, 2016. This project requires authorization under section 57 of the *Forest and Range Practices Act*. We will also be seeking designation of the hut as a BC recreation facility under section 56 of the Act. The aim is to begin construction in June, 2018 and complete by the end of October, 2018. The timeline will depend on the Provincial approval process and fundraising. There is a possibility of completing the project in October, 2017.

We respectfully request the ACRD's Board of Directors to consider the merits of the proposed hut and determine whether the Board supports this facility being built within the ACRD. If more information is desired, we would be pleased to make a presentation on this initiative to the Board. If the project is viewed favourably, then the ACCVI would appreciate a formal letter of support from the Board. If you have any questions, then please contact the ACCVI's Hut Committee at huts@accvi.ca or 250-516-3932.

Thank you for your consideration.

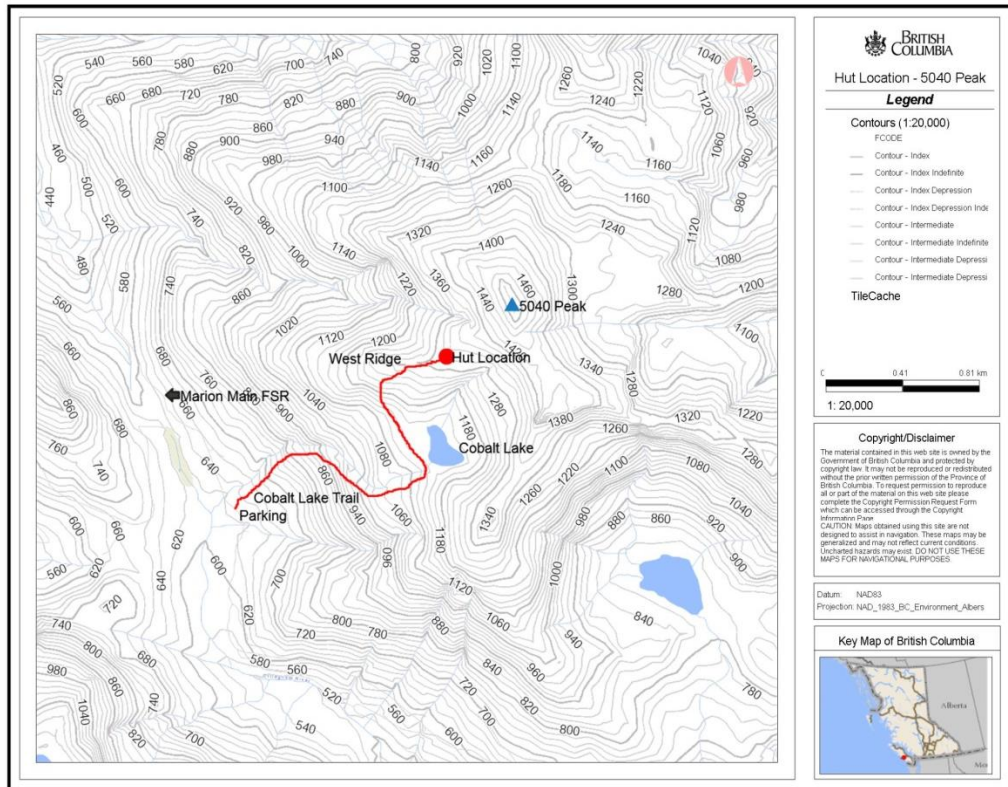
Chris Jensen, EP, ASCT, MSc



Chair, ACCVI Hut Committee



Location of 5040 Peak (approximately 35km west of Port Alberni)



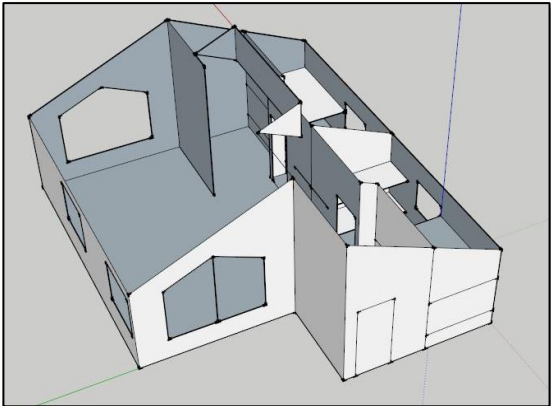
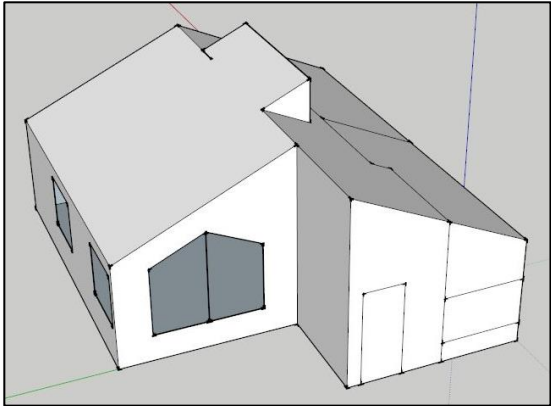
Hut Location on 5040 Peak (49°11'20.82"N 125° 17' 14.59" W)



Red star shows the hut site on the West Ridge of 5040 Peak. The site is located at an elevation of 1300m and offers views of Cobalt Lake (left of site), Triple Peak (left mountain) and Cats Ears Peak (right mountain).



Hut location looking northwest down the Marion Valley.



Hut Design Concept - Southwest aspect

Minister of Transport



Ministre des Transports

Ottawa, Canada K1A 0N5



Mr. Mike Ruttan
Alberni-Clayoquot Regional District
3008 5th Avenue
Port Alberni BC V9Y 2E3

MAY 13 2016

Dear Mr. Mayor,

I am writing to you today because I want to ensure that all affected communities receive an update on activities related to the Ports Asset Transfer Program. The Program, which was launched in spring 2015, aims to transfer Transport Canada-owned port facilities to local interests, as new ownership can help these facilities thrive and bring decision making closer to the community.

The Program has a proactive, structured approach that includes engagement, sales and divestiture phases. The initial engagement phase provided an opportunity to introduce and explain the Program to interested parties and is continuing throughout the duration of the Program, allowing Transport Canada officials to share Program information. During the sales phase, which was announced in mid-2015, the fifty port facilities, which includes one in your community, were first offered for transfer or sale to interested parties, in the following sequence: 1) other federal departments and Crown corporations; 2) provincial governments; 3) municipalities; followed by 4) Indigenous groups, non-governmental organizations, the private sector, Canada Port Authorities and individuals. The divestiture phase, which commenced in January 2016, follows the sales phase and continues to be rolled out on a port-by-port basis after no expressions of interest are received, or no transfer or sale is concluded for a port within the established time limits of the sales phase.

Under the Program, new operators have greater flexibility to expand or improve port facilities for continued marine operations or for alternative uses that are more responsive to local needs. I have ensured that measures are put in place by Transport Canada to bring to the forefront the public interest, which is my top priority, in all transfer agreements discussions. Furthermore, I have instructed Transport Canada officials to continue to keep communities informed on a continual basis about the future of local ports that remain under the Department's ownership at the end of the Program.

My department continues to update me on the ongoing efforts to keep communities informed of each stage of the Ports Asset Transfer Program. Should you have any questions or comments, please contact Lorraine Gill, Regional Manager, Property and Divestiture by telephone at (604) 666-5390 or by email at lorraine.gill@tc.gc.ca.

Yours sincerely,

The Honourable Marc Garneau, P.C., M.P.
Minister of Transport

Attached: Backgrounder Ports Asset Transfer Program
cc. Mr. Mike Irg, Manager of Planning and Development, Alberni-Clayoquot Regional District;
Mr. Keith Wyton, Regional Director, Alberni-Clayoquot Regional District;
Bamfield Chamber of Commerce

Background

Ports Asset Transfer Program

The primary goal of the National Marine Policy, established in 1995, is to improve the efficiency of the marine transportation system. One way to accomplish this goal is by placing port decision-making and operations in the hands of users and other local interests.

Building on the success of Transport Canada's former Port Divestiture Program (1996-2014), the new Ports Asset Transfer Program is a proactive and structured program for the sale or divestiture of 50 Transport Canada-owned port facilities to local interests.

The Program includes engagement, sales and divestiture phases. During the engagement phase, Transport Canada communicated with other federal departments, provincial/territorial governments, municipalities, Indigenous groups and other interested parties to provide information about the Program. Engagement will continue during all phases of the Program.

Next, the sales phase was undertaken in two stages. Transport Canada-owned port facilities were first offered to other federal departments, the provinces and territories, and municipalities. If no expressions of interest for the purchase of a port were received from these organizations, Transport Canada then sought expressions of interest from other interested parties, including Indigenous communities, non-government organizations, the private sector, Canada Port Authorities and individuals. The sales phase began in June 2015.

If there were no expressions of interest for a port during the sales phase, the divestiture phase followed on January 6, 2016, on a port-by port basis. This phase could include funding contribution from the Government of Canada to help continue port facility operations and maintenance.

It is important to note that interested parties involved in the divestiture phase should be aware that funding support may include a condition that the port facility remains operational for a specified timeframe.

Further information about the Program can be found at <https://www.tc.gc.ca/eng/programs/ports-asset-transfer-program-2979.html>.



June 1, 2016

Dear Mayors and Regional District Chairs:

As we prepare for the 2016 UBCM Convention in Victoria this September, I wanted to let you know that my caucus colleagues and I are once again looking forward to listening to the discussions around the issues and initiatives that affect British Columbia's communities and the people who live there. Our work depends on your input and your insight, and my colleagues and I will be there to listen and to learn.

This year's theme, *Stronger Together*, is an ideal way to recognize the strengths and similarities across the province. British Columbia is leading Canada like never before, and the work you do in your community is an integral part of that.

If you would like to request a meeting with me or a Cabinet Minister on a specific issue during this year's convention, the online registration form at <https://UBCMreg.gov.bc.ca> will go live on June 13th. The invitation code is MeetingRequest2016, please note it is case sensitive.

If you have any questions, please contact my UBCM Meeting Request Coordinator, Tim Wong at UBCM.Meetings@gov.bc.ca or by phone at 604-775-1600.

Sincerely,

A handwritten signature in blue ink that reads "Christy Clark". The signature is written in a cursive, flowing style.

Christy Clark
Premier



May 30, 2016

Municipal Chair Josie Osborne
 Regional District of Alberni-Clayoquot
 3008 Fifth Avenue
 Port Alberni, BC, V9Y 2E3



Dear Municipal Chair Osborne,

Re: 3rd Annual Resource Breakfast Series September 27 to 30, 2016 – Victoria, BC

On behalf of the BC Resource Sector, it is my sincere pleasure to offer two of your elected representatives complimentary passes to the 3rd annual *Resource Breakfast Series*. This exciting yearly event will be held at Victoria's Hotel Grand Pacific, spanning four mornings during the September 2016 Union of BC Municipalities' (UBCM) Annual Convention. The breakfasts will take place from 7:00 to 8:30am and each will focus on a different aspect of BC's resource sectors, including Energy and Mining, Natural Gas, Forestry and Finance. These breakfast events provide an excellent opportunity to network and receive brief updates on resource projects and the economy throughout the province. It is also a fantastic chance to meet representatives from the resource sector and the generous sponsoring companies.

Energy and Mining Sector Breakfast, Tuesday, September 27, 2016

Guest of Honour: **Honourable Bill Bennett**, Minister of Energy Mines and Core Review, *confirmed*

Natural Gas Sector Breakfast - Wednesday, September 28, 2016

Guest of Honour: **Honourable Rich Coleman**, Deputy Premier and Minister of Natural Gas Development and Minister Responsible for Housing, *invited*

Forest Sector Breakfast - Thursday, September 29, 2016

Guest of Honour: **Honourable Steve Thomson**, Minister of Forests, Lands and Natural Resource Operations, *confirmed*

Finance Sector Breakfast - Friday, September 30, 2016

Guest of Honour: **Honourable Michael de Jong**, Q.C., Minister of Finance and House Leader, *invited*

- Time:** 7:00 am-8:30 am
- Invited Guests:** 200 Mayors and Councillors (MLAs are also invited)
- Style:** Plated breakfast
- Location:** Hotel Grand Pacific – 463 Belleville Street, Victoria, BC
- Cost:** No charge, hosted breakfast
- Dress:** Business Casual
- Note:** Agenda subject to change

Last year's Resource Breakfast Series was a huge success, with a sellout crowd each day and representation from 75 different areas of the province. As was the case last year, there will be broad representation from Mayors, Councillors, MLAs, resource and finance sectors and association sponsors from across the province. These breakfasts present an excellent opportunity to meet and learn first-hand the latest news about BC's important resource and finance sectors.

Seating is limited and will be assigned on a first-come, first-served basis. To support and encourage a broad spectrum of leaders from across the Province, we are limiting local government seats to two per Municipal Council or Regional District at any or all of the breakfasts. Please RSVP to info@c3alliancecorp.ca and specify which event(s) you would like your representatives to attend. There is great demand for these popular events, therefore, we respectfully encourage you to request tickets to only the breakfasts you have an interest in attending and are available. We do not permit transferring of tickets.

We look forward to welcoming you at 3rd Annual Resource Breakfast Series.

Kind regards,

A handwritten signature in black ink, appearing to read 'Dan Jepsen'. The signature is stylized with a large loop at the top and a sharp, downward-pointing tail.

Dan Jepsen
CEO
C3 Alliance Corp. – Resource Breakfast Series Managers

cc: Hon. Bill Bennett, Minister of Energy and Mines and Minister Responsible for Core Review
Hon. Rich Coleman, Minister of Natural Gas Development, Minister Responsible for Housing,
and Deputy Premier
Hon. Steve Thomson, Minister of Forests, Lands and Natural Resource Operations
Hon. Michael de Jong, Q.C., Minister of Finance and House Leader
Keith Matthew, President National Aboriginal Energy and Power Association

MEMORANDUM

TO: Board of Directors
FROM: Teri Fong, CPA, CGA, Manager of Finance
DATE OF MEETING: June 8, 2016
RE: Finance Warrant No.565

Recommendation:

That the Board of Directors approves Finance Warrant Number 565 in the amount of \$663,647.60 dated May 31, 2016.

Chief Administrative Officer Comments:

Concur

IMPLICATIONS OF THE RECOMMENDATION

1. **GENERAL**

That the Regional District Board of Directors reviews the details of the expenditures made in the previous month and when satisfied, approves the finance warrant.

2. **TIME REQUIREMENT – STAFF AND ELECTED OFFICIALS** – none

3. **FINANCIAL** – none

4. **POLICY OR LEGISLATIVE** – none

5. **RELEVANCE TO THE STRATEGIC PLAN AND CURRENT WORK PLAN**

Improve financial controls by increasing the transparency of the Regional District's financial affairs.

6. **COMMUNICATIONS ISSUES** - none

Submitted by: Teri Fong, CPA, CGA, Manager of Finance



ALBERNI-CLAYQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 1**
Date : Jun 01, 2016 **Time :** 1:57 pm
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Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-May-2016 To 31-May-2016
Cheque Date : 01-May-2016 To 31-May-2016
Cheque No. : All
Batch No. : All

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0010	4IMPRIINT INC.					
39206	11-May-2016	Issued	125	C		2751.46
11893784	01-4-2500-000	PAYABLES - TRADE		2751.46		
Invoice Description --> AVLF - RECYCLING SCHOOL PROGRAM						
Total :				2751.46	0.00	2751.46
39264	24-May-2016	Issued	134	C		2751.46
4585079	01-4-2500-000	PAYABLES - TRADE		2751.46		
Invoice Description --> SLMP - DRAWSTRING SPORTPACK						
Total :				2751.46	0.00	2751.46
Supplier Total :				5502.92	0.00	5502.92
0012	ABELL PEST CONTROL INC					
39207	11-May-2016	Issued	125	C		89.25
05737499	01-4-2500-000	PAYABLES - TRADE		89.25		
Invoice Description --> AVLF - RECYCLING DEPOT - PEST CONTROL						
Total :				89.25	0.00	89.25
Supplier Total :				89.25	0.00	89.25
0016	ACE COURIER SERVICES					
00135-0001	13-May-2016	Issued	124	T		21.72
14171555	01-4-2500-000	PAYABLES - TRADE		21.72		
Invoice Description --> MWS - WATER SYSTEM SUPPLIES						
Total :				21.72	0.00	21.72
Supplier Total :				21.72	0.00	21.72
0030	ACKLANDS-GRAINGER INC.					
00136-0001	27-May-2016	Issued	133	T		83.53
9112517454	01-4-2500-000	PAYABLES - TRADE		83.53		
Invoice Description --> BCFVD - EQUIPMENT						
Total :				83.53	0.00	83.53
Supplier Total :				83.53	0.00	83.53
0054	ACTION DELIVERIES AND MOVING					
39266	24-May-2016	Issued	134	C		85.00
MAY11/16	01-4-2500-000	PAYABLES - TRADE		85.00		
Invoice Description --> ACRD - PHOTOCOPIER MOVE						
Total :				85.00	0.00	85.00
Supplier Total :				85.00	0.00	85.00

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
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Trans. Date : 01-May-2016 To 31-May-2016
Cheque Date : 01-May-2016 To 31-May-2016
Cheque No. : All
Batch No. : All

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0003	ADELHARDT CONCRETE PLUS					
039267	24-May-2016	Issued	134	C		934.50
054158	01-4-2500-000	PAYABLES - TRADE		934.50		
Invoice Description --> AVEP - PREP FOR GENERATOR						
Total :				934.50	0.00	934.50
Supplier Total :				934.50	0.00	934.50
0031	AGAT LABORATORIES					
00136-0002	27-May-2016	Issued	133	T		1047.38
16261998E	01-4-2500-000	PAYABLES - TRADE		1047.38		
Invoice Description --> AVLF - WATER MONITORING						
Total :				1047.38	0.00	1047.38
Supplier Total :				1047.38	0.00	1047.38
0060	ALBERNI COMMUNICATIONS & ELECTRONICS					
00136-0003	27-May-2016	Issued	133	T		78.57
21490	01-4-2500-000	PAYABLES - TRADE		18.14		
Invoice Description --> BCFVD - EQUIPMENT						
21497	01-4-2500-000	PAYABLES - TRADE		22.35		
Invoice Description --> BCFVD - EQUIPMENT						
21442	01-4-2500-000	PAYABLES - TRADE		38.08		
Invoice Description --> BCFVD - EQUIPMENT						
Total :				78.57	0.00	78.57
Supplier Total :				78.57	0.00	78.57
0021	ALBERNI DISTRICT CO-OP ASSOCIATION					
39265	24-May-2016	Issued	134	C		1563.66
BCVFD - APR/16	01-4-2500-000	PAYABLES - TRADE		252.39		
Invoice Description --> BCFVD - APRIL 2016 FUEL COSTS						
BCWS - APR/16	01-4-2500-000	PAYABLES - TRADE		596.42		
Invoice Description --> BCWS - APRIL 2016 FUEL COSTS						
ACRD - APR/16	01-4-2500-000	PAYABLES - TRADE		714.85		
Invoice Description --> ACRD - APRIL 2016 FULE COSTS						
Total :				1563.66	0.00	1563.66
39317	25-May-2016	Issued	136	C		98.34
SLVFD-APR/16	01-4-2500-000	PAYABLES - TRADE		98.34		
Invoice Description --> SLVFD - APRIL 2016 FUEL COSTS						
Total :				98.34	0.00	98.34
Supplier Total :				1662.00	0.00	1662.00

ALBERNI-CLAYQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



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Date : Jun 01, 2016 **Time :** 1:57 pm
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Trans. Date : 01-May-2016 To 31-May-2016
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Cheque No. : All
Batch No. : All

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000136-0004	27-May-2016	Issued	133	T		11.19
57600A	01-4-2500-000	PAYABLES - TRADE		11.19		
Invoice Description --> BCVFD - EQUIPMENT - BASE STATION ANTENNAS						
Total :				11.19	0.00	11.19
Supplier Total :				11.19	0.00	11.19

0032 ALBERNI LANDSCAPING						
000136-0005	27-May-2016	Issued	133	T		1540.35
6073	01-4-2500-000	PAYABLES - TRADE		1540.35		
Invoice Description --> AVRA - LANDSCAPING						
Total :				1540.35	0.00	1540.35
Supplier Total :				1540.35	0.00	1540.35

0380 ALBERNI SEPTIC TANK SERVICE						
039269	24-May-2016	Issued	134	C		186.90
13107	01-4-2500-000	PAYABLES - TRADE		186.90		
Invoice Description --> SLCP - TOILET RENTAL AT DIXON PARK						
Total :				186.90	0.00	186.90
Supplier Total :				186.90	0.00	186.90

0455 ALBERNI VALLEY REFRIGERATION LTD.						
039272	24-May-2016	Issued	134	C		793.11
20165989	01-4-2500-000	PAYABLES - TRADE		165.38		
Invoice Description --> AVRA - YEARLY MAINTENANCE						
20165947	01-4-2500-000	PAYABLES - TRADE		627.73		
Invoice Description --> LBA - YEARLY MAINTENANCE						
Total :				793.11	0.00	793.11
Supplier Total :				793.11	0.00	793.11

0216 ALBERNI VALLEY HOSPICE SOCIETY						
039208	11-May-2016	Issued	125	C		3000.00
GRANT-2016	01-4-2500-000	PAYABLES - TRADE		3000.00		
Invoice Description --> ACHN - GRANT - ADVANCE CARE PLANNING PROJECT						
Total :				3000.00	0.00	3000.00
Supplier Total :				3000.00	0.00	3000.00

0220 AMERICAN PLANNING ASSOCIATION						
039268	24-May-2016	Issued	134	C		120.00
062456-1643	01-4-2500-000	PAYABLES - TRADE		120.00		
Invoice Description --> PLANNING - ZONING PRACTICE						

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 4**
Date : Jun 01, 2016 **Time :** 1:57 pm
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Trans. Date : 01-May-2016 To 31-May-2016
Cheque Date : 01-May-2016 To 31-May-2016
Cheque No. : All
Batch No. : All

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Invoice No.	Account No.	Account Description		Debit	Credit	
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Supplier Total :				120.00	0.00	120.00

0270 ANDREW SHERET LTD.

000135-0002	13-May-2016		Issued	124	T	6109.43	
DISOUNTAPR2016	01-4-2500-000	PAYABLES - TRADE			-48.29		
Invoice Description --> BCWS - DISCOUNT TAKEN							
03-061095	01-4-2500-000	PAYABLES - TRADE			206.98		
Invoice Description --> BWS - METER REPLACEMENT - CAPITAL							
03-064266	01-4-2500-000	PAYABLES - TRADE			303.39		
Invoice Description --> BWS - METER REPLACEMENT - CAPITAL							
03-062182	01-4-2500-000	PAYABLES - TRADE			432.03		
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES							
03-059717	01-4-2500-000	PAYABLES - TRADE			5215.32		
Invoice Description --> BCWS - SERVICE UPGRADES - CAPITAL							
Total :					6109.43	0.00	6109.43
Supplier Total :					6109.43	0.00	6109.43

0397 ASSOCIATION OF REGIONAL DISTRICT PLANNING MANAGERS

039271	24-May-2016		Issued	134	C	150.00	
MI16MEM	01-4-2500-000	PAYABLES - TRADE			150.00		
Invoice Description --> MEMBERSHIP DUES 2016 - MIKE IRG							
Total :					150.00	0.00	150.00
Supplier Total :					150.00	0.00	150.00

0396 ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITES

039270	24-May-2016		Issued	134	C	975.32	
2016-19	01-4-2500-000	PAYABLES - TRADE			975.32		
Invoice Description --> 2016 AVICC ANNUAL DUES							
Total :					975.32	0.00	975.32
Supplier Total :					975.32	0.00	975.32

0508 BAMFIELD BUILDERS SUPPLY

000135-0003	13-May-2016		Issued	124	T	223.07
177723	01-4-2500-000	PAYABLES - TRADE			-66.53	
Invoice Description --> BWS - CREDIT - WATER SYSTEM SUPPLIES						
177720	01-4-2500-000	PAYABLES - TRADE			10.88	
Invoice Description --> BWS - WATER SYSTEM SUPPLIES						
177094	01-4-2500-000	PAYABLES - TRADE			79.14	
Invoice Description --> BCEP - SUPPLIES						
177675	01-4-2500-000	PAYABLES - TRADE			199.58	
Invoice Description --> BWS - WATER SYSTEM SUPPLIES						

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



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Bank : 0099 To 4
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-May-2016 To 31-May-2016
Cheque Date : 01-May-2016 To 31-May-2016
Cheque No. : All
Batch No. : All

Supplier	Supplier Name						Amount
Chq/Ref #	Cheque Date	Status	Batch	Medium			
Invoice No.	Account No.	Account Description		Debit	Credit		
Total :				223.07	0.00		223.07
Supplier Total :				223.07	0.00		223.07

1050	BAMFIELD VOLUNTEER FIRE DEPARTMENT						
39216	11-May-2016	Issued	125	C			5619.21
2016.15	01-4-2500-000	PAYABLES - TRADE		750.00			
Invoice Description --> BCEP - ANNUAL CONTRIBUTION TO BVFD							
BVFD-Q1-2016	01-4-2500-000	PAYABLES - TRADE		4869.21			
Invoice Description --> BCFVD - JAN TO MAR 2016 REIMBURSEMENT							
Total :				5619.21	0.00		5619.21
Supplier Total :				5619.21	0.00		5619.21

0473	BC FIRE TRAINING OFFICERS ASSOCIATION						
39209	11-May-2016	Issued	125	C			955.00
2341	01-4-2500-000	PAYABLES - TRADE		955.00			
Invoice Description --> SLVFD - 2016 BCFTOA CONFERENCE REGISTRATION							
Total :				955.00	0.00		955.00
39263	18-May-2016	Issued	130	C			4895.00
2355	01-4-2500-000	PAYABLES - TRADE		845.00			
Invoice Description --> BCFVD - 2016 BCFTOA CONFERENCE							
2348	01-4-2500-000	PAYABLES - TRADE		4050.00			
Invoice Description --> BCFVD - 2016 BCFTOA CONFERENCE REGISTRATION							
Total :				4895.00	0.00		4895.00
Supplier Total :				5850.00	0.00		5850.00

0660	BC HYDRO						
39273	24-May-2016	Issued	134	C			15033.62
111008831303	01-4-2500-000	PAYABLES - TRADE		714.13			
Invoice Description --> BVFD - BAMFIELD FIRE HALL - PACHENA RD							
400002643813	01-4-2500-000	PAYABLES - TRADE		14319.49			
Invoice Description --> HYDRO - ACRD CONSOLIDATED							
Total :				15033.62	0.00		15033.62
Supplier Total :				15033.62	0.00		15033.62

0673	BC ONE CALL						
39210	11-May-2016	Issued	125	C			68.51
201607772	01-4-2500-000	PAYABLES - TRADE		68.51			
Invoice Description --> BCWS - 1ST QUARTER 2016 MEMBERSHIP FEES							
Total :				68.51	0.00		68.51

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 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
 Trans. Date : 01-May-2016 To 31-May-2016
 Cheque Date : 01-May-2016 To 31-May-2016
 Cheque No. : All
 Batch No. : All

Supplier	Supplier Name						Amount
Chq/Ref #	Cheque Date	Status	Batch	Medium			
Invoice No.	Account No.	Account Description		Debit	Credit		
Supplier Total :				68.51	0.00		68.51
<hr/>							
0700	BC TRANSIT						
39274	24-May-2016	Issued	134	C			17554.00
316602	01-4-2500-000	PAYABLES - TRADE		17554.00			
Invoice Description -->		MARCH 2016 CUSTOM TRANSIT					
Total :				17554.00	0.00		17554.00
Supplier Total :				17554.00	0.00		17554.00
<hr/>							
0735	BEAVER CREEK COMMUNITY CLUB						
39211	11-May-2016	Issued	125	C			50.00
MAY5/16	01-4-2500-000	PAYABLES - TRADE		50.00			
Invoice Description -->		PLANNING - BEAUFORD ANNUAL MEETING					
Total :				50.00	0.00		50.00
Supplier Total :				50.00	0.00		50.00
<hr/>							
0740	BEAVER CREEK HOME CENTER						
00136-0006	27-May-2016	Issued	133	T			231.09
1605-847553	01-4-2500-000	PAYABLES - TRADE		18.90			
Invoice Description -->		AVLF - RECYCLING DEPOT SUPPLIES					
1605-843292	01-4-2500-000	PAYABLES - TRADE		49.69			
Invoice Description -->		SLVFD - BOLTS FOR SIGNS					
1603-812727	01-4-2500-000	PAYABLES - TRADE		62.63			
Invoice Description -->		BCWS - HYDRANT REPLACEMENT					
1603-805549	01-4-2500-000	PAYABLES - TRADE		99.87			
Invoice Description -->		BCWS - PUMPHOUSE MAINTENANCE					
Total :				231.09	0.00		231.09
<hr/>							
39212	11-May-2016	Issued	125	C			294.00
1604-832084	01-4-2500-000	PAYABLES - TRADE		8.02			
Invoice Description -->		ACRD - 50TH ANNIVERSARY					
1604-833380	01-4-2500-000	PAYABLES - TRADE		11.31			
Invoice Description -->		SLVFD - MAINTENANCE SUPPLIES					
1604-830717	01-4-2500-000	PAYABLES - TRADE		11.94			
Invoice Description -->		ACRD - 50TH ANNIVERSARY					
1604-836363	01-4-2500-000	PAYABLES - TRADE		14.75			
Invoice Description -->		BCWS - SHOP MAINTENANCE					
1604-836342	01-4-2500-000	PAYABLES - TRADE		16.45			
Invoice Description -->		ACRD - 50TH ANNIVERSARY					
1604-832097	01-4-2500-000	PAYABLES - TRADE		57.92			
Invoice Description -->		ACRD - 50TH ANNIVERSARY					
1604-822166	01-4-2500-000	PAYABLES - TRADE		173.61			
Invoice Description -->		BCWS - SUPPLIES					
Total :				294.00	0.00		294.00

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Supplier : 0003 To Z4209
Trans. Date : 01-May-2016 To 31-May-2016
Cheque Date : 01-May-2016 To 31-May-2016
Cheque No. : All
Batch No. : All

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
Supplier Total :					525.09	0.00	525.09
<hr/>							
0785	BERKS INTERTRUCK LTD.						
00136-0007	27-May-2016		Issued	133	T	2763.47	
30140	01-4-2500-000	PAYABLES - TRADE			507.76		
Invoice Description -->		BCVFD - TRUCK #53 - MAINTENANCE					
30035	01-4-2500-000	PAYABLES - TRADE			2255.71		
Invoice Description -->		S.B. - PUMPER TRUCK MAINTENANCE					
Total :					2763.47	0.00	2763.47
Supplier Total :					2763.47	0.00	2763.47
<hr/>							
0791	BERRY & VALE CONTRACTING LTD						
00135-0004	13-May-2016		Issued	124	T	125831.75	
1816	01-4-2500-000	PAYABLES - TRADE			5885.47		
Invoice Description -->		AVLF - LIFT STATION MAINTENANCE					
1830	01-4-2500-000	PAYABLES - TRADE			7159.51		
Invoice Description -->		AVLF - NE EXPANSION - CAPITAL					
1798	01-4-2500-000	PAYABLES - TRADE			7737.45		
Invoice Description -->		WCLF - SERVICE IMPROVEMENTS - CAPITAL					
1836	01-4-2500-000	PAYABLES - TRADE			36603.33		
Invoice Description -->		WCLF - APRIL 2016 CONTRACT - \$34513.86, FREON \$204, OTHER \$142.46					
1835	01-4-2500-000	PAYABLES - TRADE			68445.99		
Invoice Description -->		AVLF - APRIL 2016 CONTRACT, \$62,804.56, FREON \$684, MMBC \$806.18, OTHER \$891.92					
Total :					125831.75	0.00	125831.75
Supplier Total :					125831.75	0.00	125831.75
<hr/>							
0773	BETTER AT HOME						
39213	11-May-2016		Issued	125	C	1500.00	
GRANT-2016	01-4-2500-000	PAYABLES - TRADE			1500.00		
Invoice Description -->		ACHN - GRANT- SENIORS TOOLKIT PROJECT					
Total :					1500.00	0.00	1500.00
Supplier Total :					1500.00	0.00	1500.00
<hr/>							
0825	BLACK PRESS GROUP LTD.						
39275	24-May-2016		Issued	134	C	1142.99	
95001400	01-4-2500-000	PAYABLES - TRADE			1142.99		
Invoice Description -->		SLMP - \$241.38, PLANNING \$272.43, 50TH ANN \$574.76					
Total :					1142.99	0.00	1142.99
Supplier Total :					1142.99	0.00	1142.99
<hr/>							
0827	BLACK ELECTRIC						
39214	11-May-2016		Issued	125	C	57.75	

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Supplier : 0003 To Z4209
Trans. Date : 01-May-2016 To 31-May-2016
Cheque Date : 01-May-2016 To 31-May-2016
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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
91532	01-4-2500-000	PAYABLES - TRADE		57.75		
Invoice Description --> BCWS - STRICK RD PUMPHOUSE- MAINTENANCE						
Total :				57.75	0.00	57.75
Supplier Total :				57.75	0.00	57.75

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
0914	BOWERMAN EXCAVATING LTD					
00135-0005	13-May-2016		Issued	124	T	67.20
7182	01-4-2500-000	PAYABLES - TRADE		67.20		
Invoice Description --> BCVFD - SIGN PROJECT - CAPITAL						
Total :				67.20	0.00	67.20
Supplier Total :				67.20	0.00	67.20

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
0916	BOWMARK CONCRETE LTD.					
39276	24-May-2016		Issued	134	C	568.40
14803	01-4-2500-000	PAYABLES - TRADE		568.40		
Invoice Description --> BCVFD - SIGN PROJECT - CAPITAL						
Total :				568.40	0.00	568.40
Supplier Total :				568.40	0.00	568.40

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
4575	BRENDA SAUVE (PETTY CASH)					
39297	24-May-2016		Issued	134	C	169.85
MAY18/16	01-4-2500-000	PAYABLES - TRADE		169.85		
Invoice Description --> ACRD - \$64.10, PLANNING \$105.75						
Total :				169.85	0.00	169.85
Supplier Total :				169.85	0.00	169.85

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
0950	BRETT, KENNETH					
00135-0006	13-May-2016		Issued	124	T	1000.00
BRE173623	01-4-2500-000	PAYABLES - TRADE		1000.00		
Invoice Description --> ALBERNI VALLEY AIRPORT SUPERVISION						
Total :				1000.00	0.00	1000.00
Supplier Total :				1000.00	0.00	1000.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
0988	BULLEX INC					
EFT-1	18-May-2016		Issued	141	E	9730.97
82250	01-4-2500-000	PAYABLES - TRADE		9730.97		
Invoice Description --> SLVFD - INTELLIGENT TRAINING SYSTEM TRAINERS PACKAGE						
Total :				9730.97	0.00	9730.97

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Supplier : 0003 To Z4209
Trans. Date : 01-May-2016 To 31-May-2016
Cheque Date : 01-May-2016 To 31-May-2016
Cheque No. : All
Batch No. : All

Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
Supplier Total :						9730.97	0.00	9730.97

1035	BUTLER, LES							
00135-0007	13-May-2016		Issued	124	T	3320.62		3320.62
2016-04	01-4-2500-000	PAYABLES - TRADE				3320.62		
Invoice Description -->		BWS - APRIL 2016 CONTRACTOR						
Total :						3320.62	0.00	3320.62
Supplier Total :						3320.62	0.00	3320.62

1074	CALEDONIA FIRE PROTECTION							
39217	11-May-2016		Issued	125	C	165.38		165.38
15990	01-4-2500-000	PAYABLES - TRADE				66.15		
Invoice Description -->		SLVFD - HYDROSTATIC TESTING						
16068	01-4-2500-000	PAYABLES - TRADE				99.23		
Invoice Description -->		SLVFD - H HYDROSTATIC TESTING						
Total :						165.38	0.00	165.38
Supplier Total :						165.38	0.00	165.38

1110	CANADA POST							
39278	24-May-2016		Issued	134	C	87.85		87.85
9591796445	01-4-2500-000	PAYABLES - TRADE				87.85		
Invoice Description -->		SPROAT LAKE - NEWSLETTER						
Total :						87.85	0.00	87.85
Supplier Total :						87.85	0.00	87.85

1113	CANADIAN ALBERNI ENGINEERING LTD							
00135-0008	13-May-2016		Issued	124	T	112.00		112.00
IN005961	01-4-2500-000	PAYABLES - TRADE				112.00		
Invoice Description -->		BCVFD - BRACKET FOR HALL SIGN - CAPITAL						
Total :						112.00	0.00	112.00
Supplier Total :						112.00	0.00	112.00

3233	CAREY MCIVER & ASSOCIATES LTD.							
39239	11-May-2016		Issued	125	C	682.50		682.50
16.05.01	01-4-2500-000	PAYABLES - TRADE				682.50		
Invoice Description -->		AVLF - \$633.36, WCLF \$49.14 -SOLID WASTE MANAGEMENT						
Total :						682.50	0.00	682.50
Supplier Total :						682.50	0.00	682.50

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Supplier : 0003 To Z4209
Trans. Date : 01-May-2016 To 31-May-2016
Cheque Date : 01-May-2016 To 31-May-2016
Cheque No. : All
Batch No. : All

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
39277	24-May-2016		Issued	134	C	217.35		
78637	01-4-2500-000	PAYABLES - TRADE				217.35		
Invoice Description --> BCVFD - EQUIPMENT								
Total :						217.35	0.00	217.35
Supplier Total :						217.35	0.00	217.35

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
00135-0009	13-May-2016		Issued	124	T	47.13		
CTM1304	01-4-2500-000	PAYABLES - TRADE				47.13		
Invoice Description --> BCWS & AVLF SCADA - SPLIT								
Total :						47.13	0.00	47.13
00136-0008	27-May-2016		Issued	133	T	154.10		
CZR1128	01-4-2500-000	PAYABLES - TRADE				154.10		
Invoice Description --> AVEP - COMPUTER EXPENSE								
Total :						154.10	0.00	154.10
Supplier Total :						201.23	0.00	201.23

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
00135-0010	13-May-2016		Issued	124	T	6720.00		
00182	01-4-2500-000	PAYABLES - TRADE				6720.00		
Invoice Description --> APRIL 2016- IT SUPPORT \$5450, BCWS \$650, AVEP\$250, SCADA\$50								
Total :						6720.00	0.00	6720.00
Supplier Total :						6720.00	0.00	6720.00

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
39219	11-May-2016		Issued	125	C	1391.19		
MAY3/16	01-4-2500-000	PAYABLES - TRADE				1391.19		
Invoice Description --> SB - RECREATION - BOAT RAMP REPAIRS								
Total :						1391.19	0.00	1391.19
Supplier Total :						1391.19	0.00	1391.19

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
39220	11-May-2016		Issued	125	C	916.82		
RIM16-028	01-4-2500-000	PAYABLES - TRADE				916.82		
Invoice Description --> ACRD - SHARED COMMITTEE MEETING								
Total :						916.82	0.00	916.82
Supplier Total :						916.82	0.00	916.82

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
39279	24-May-2016		Issued	134	C	90.00	

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
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Cheque Date : 01-May-2016 To 31-May-2016
Cheque No. : All
Batch No. : All

Bank : 0099 To 4
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
RENTAL-JUNE15-16	01-4-2500-000	PAYABLES - TRADE		90.00		
Invoice Description --> PLANNING - HALL RENTAL FOR ZONING BYLAW - JUNE 15/16						
Total :				90.00	0.00	90.00
Supplier Total :				90.00	0.00	90.00

1363 CITY OF NANAIMO						
39222	11-May-2016	Issued	125	C		1600.36
AR004583	01-4-2500-000	PAYABLES - TRADE		183.70		
Invoice Description --> SLVFD - TRAINING -						
AR004539	01-4-2500-000	PAYABLES - TRADE		1416.66		
Invoice Description --> SLVFD - TRAINING						
Total :				1600.36	0.00	1600.36
Supplier Total :				1600.36	0.00	1600.36

1342 CITY OF PORT ALBERNI						
00136-0009	27-May-2016	Issued	133	T		41583.56
APR30/16-GARBAG	01-4-2500-000	PAYABLES - TRADE		99.18		
Invoice Description --> ACRD - ANNUAL GARBAGE 2016						
APR30/16-AVLF	01-4-2500-000	PAYABLES - TRADE		121.52		
Invoice Description --> AVLF - 3620 3RD AVE WATER & SEWAGE JAN 1 - APR 30-16						
APRI31/16-ACRD	01-4-2500-000	PAYABLES - TRADE		350.43		
Invoice Description --> ACRD - OFFICE - WATER & SEWER FEES - JAN 1 - APR 30/16						
MAY19/16	01-4-2500-000	PAYABLES - TRADE		6209.29		
Invoice Description --> CPA - MFA DEBT RESERVSE FUND REFUND						
APR30/16-BCWS	01-4-2500-000	PAYABLES - TRADE		34803.14		
Invoice Description --> BCWS - BULK WATER PURCHASE JAN 1 - APR 30/16						
Total :				41583.56	0.00	41583.56

39221	11-May-2016	Issued	125	C		12261.26
GRANT - 2016	01-4-2500-000	PAYABLES - TRADE		4000.00		
Invoice Description --> ACHN - GRANT - PHYSICAL LITERACY WORKING GROUP -						
REF-MFA#97	01-4-2500-000	PAYABLES - TRADE		8261.26		
Invoice Description --> CPA - MFA SURPLUS REPATRIATION FOR ISSUE #97						
Total :				12261.26	0.00	12261.26
Supplier Total :				53844.82	0.00	53844.82

1382 COAST BC CATERING 2010						
39280	24-May-2016	Issued	134	C		958.99
31	01-4-2500-000	PAYABLES - TRADE		81.59		
Invoice Description --> ACRD - COMMITTEE LUNCH						
30	01-4-2500-000	PAYABLES - TRADE		877.40		
Invoice Description --> AVEP - COASTAL EXERCISE TRAINING						
Total :				958.99	0.00	958.99

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Supplier : 0003 To Z4209
Trans. Date : 01-May-2016 To 31-May-2016
Cheque Date : 01-May-2016 To 31-May-2016
Cheque No. : All
Batch No. : All

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date				Debit	Credit	
Invoice No.	Account No.	Account Description					
Supplier Total :					958.99	0.00	958.99
1637	CODEWORK INC (CURRENTWARE)						
39224	11-May-2016		Issued	125	C	177.45	
2520511	01-4-2500-000	PAYABLES - TRADE			177.45		
Invoice Description -->		ACRD - COMPUTER INTERNET MONITORING RENEWAL					
Total :					177.45	0.00	177.45
Supplier Total :					177.45	0.00	177.45
0801	CORIX WATER PRODUCTS LTD.						
00136-0010	27-May-2016		Issued	133	T	6617.61	
1061701902	01-4-2500-000	PAYABLES - TRADE			-302.40		
Invoice Description -->		BWS - CREDIT FOR DEPOSIT					
10616033091	01-4-2500-000	PAYABLES - TRADE			180.63		
Invoice Description -->		BWS - WATER SYSTEM SUPPLIES					
10616039464	01-4-2500-000	PAYABLES - TRADE			6739.38		
Invoice Description -->		LBA - WATER SYSTEM SUPPLIES					
Total :					6617.61	0.00	6617.61
Supplier Total :					6617.61	0.00	6617.61
4002	DIGITAL POSTAGE ON CALL						
39296	24-May-2016		Issued	134	C	2000.00	
MAY16/16	01-4-2500-000	PAYABLES - TRADE			2000.00		
Invoice Description -->		POSTAGE ACCOUNT - 8000202700					
Total :					2000.00	0.00	2000.00
Supplier Total :					2000.00	0.00	2000.00
1780	DOLANS CONCRETE LTD.						
00135-0011	13-May-2016		Issued	124	T	281.21	
G43928	01-4-2500-000	PAYABLES - TRADE			117.33		
Invoice Description -->		BCWS - SERVICE REPAIR					
77890	01-4-2500-000	PAYABLES - TRADE			163.88		
Invoice Description -->		BVFD - EQUIPMENT					
Total :					281.21	0.00	281.21
Supplier Total :					281.21	0.00	281.21
1847	DUPERE, JOHANNE						
00135-0012	13-May-2016		Issued	124	T	200.00	
DUP173624	01-4-2500-000	PAYABLES - TRADE			200.00		
Invoice Description -->		SPROAT PARKS CARETAKER					
Total :					200.00	0.00	200.00

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 Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Supplier Total :				200.00	0.00	200.00

1999 E-Z SEE REFLECTIVE ADDRESS SYSTEMS

39226	11-May-2016		Issued	125	C	48.30
254	01-4-2500-000	PAYABLES - TRADE				48.30
Invoice Description --> SLVFD - ADDRESS SIGNAGE - FIRE PREVENTION						
Total :						48.30
39281	24-May-2016		Issued	134	C	233.10
256	01-4-2500-000	PAYABLES - TRADE				48.30
Invoice Description --> SLVFD - ADDRESS SIGNAGE - FIRE RETENTION.						
257	01-4-2500-000	PAYABLES - TRADE				184.80
Invoice Description --> SLVFD - ADDRESS SIGNAGE - FIRE RETENTION						
Total :						233.10
Supplier Total :				281.40	0.00	281.40

1970 EQUIFAX CANADA INC.

39225	11-May-2016		Issued	125	C	10.50
9688097	01-4-2500-000	PAYABLES - TRADE				10.50
Invoice Description --> AVLF - CREDIT CHECK FEES						
Total :						10.50
Supplier Total :				10.50	0.00	10.50

1990 EVITT ELECTRIC

00135-0013	13-May-2016		Issued	124	T	1554.20
35338	01-4-2500-000	PAYABLES - TRADE				247.46
Invoice Description --> SLVFD - TRUCK #47 MAINTENANCE						
35302	01-4-2500-000	PAYABLES - TRADE				440.39
Invoice Description --> SLVFD - BUILDING MAINTENANCE						
35324	01-4-2500-000	PAYABLES - TRADE				866.35
Invoice Description --> SLVFD - BUILDING MAINTENANCE						
Total :						1554.20
Supplier Total :				1554.20	0.00	1554.20

2089 FRASER, RANDY W

39227	11-May-2016		Issued	125	C	1020.00
#1	01-4-2500-000	PAYABLES - TRADE				1020.00
Invoice Description --> SB TRANSPORTATION \$ 960.00 CONTRACTED SERVICES - SLMP - BOAT EXPENSE						
Total :						1020.00

39282	24-May-2016		Issued	134	C	480.00
#2	01-4-2500-000	PAYABLES - TRADE				480.00
Invoice Description --> SB - TRANSPORTATION - CONTRACTED SERVICES						

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 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				480.00	0.00	480.00
Supplier Total :				1500.00	0.00	1500.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
2113	GASSNER, GERALD					
39283	24-May-2016	Issued	134	C	577.03	
2016.19	01-4-2500-000	PAYABLES - TRADE		577.03		
Invoice Description --> BCEP - TRAVEL REIMBURSEMENT						
Total :				577.03	0.00	577.03
Supplier Total :				577.03	0.00	577.03

Supplier	Supplier Name	Status	Batch	Medium	Amount	
2140	GEDDES, RICHARD D.					
00135-0014	13-May-2016	Issued	124	T	55.00	
RG-SLVFD0173627	01-4-2500-000	PAYABLES - TRADE		55.00		
Invoice Description --> SLVFD - MONTHLY PHONE REIMBURSEMENT						
Total :				55.00	0.00	55.00
Supplier Total :				55.00	0.00	55.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
2136	GLOBALSTAR CANADA					
39228	11-May-2016	Issued	125	C	871.26	
1000000007288179	01-4-2500-000	PAYABLES - TRADE		871.26		
Invoice Description --> BCEP- SATELITE PHONE						
Total :				871.26	0.00	871.26
Supplier Total :				871.26	0.00	871.26

Supplier	Supplier Name	Status	Batch	Medium	Amount	
2300	GRAND & TOY					
39284	24-May-2016	Issued	134	C	599.93	
J696433	01-4-2500-000	PAYABLES - TRADE		24.62		
Invoice Description --> AVEP - COASTAL RESPONSE EXERCISE						
J692508	01-4-2500-000	PAYABLES - TRADE		575.31		
Invoice Description --> AVEP - COASTAL RESPONSE EXERCISE						
Total :				599.93	0.00	599.93
Supplier Total :				599.93	0.00	599.93

Supplier	Supplier Name	Status	Batch	Medium	Amount	
2311	GRIEVE, EDWIN					
39229	11-May-2016	Issued	125	C	122.72	
APRIL23/16	01-4-2500-000	PAYABLES - TRADE		122.72		
Invoice Description --> ACRD - SHARED SERVICES COMMITTEE - MILEAGE REIMBURSEMENT						
Total :				122.72	0.00	122.72

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Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
Supplier Total :						122.72	0.00	122.72

2485	HOLDER, DAN							
39286	24-May-2016		Issued	134	C	10283.96		
APR30/16-FSC	01-4-2500-000	PAYABLES - TRADE			4288.76			
Invoice Description --> FIRE SERVICES COORDINATOR - CONTRACTOR - APRIL 2016								
APR30/16-ESC	01-4-2500-000	PAYABLES - TRADE			5995.20			
Invoice Description --> EMERGENCY SERVICES COORDINATOR \$3300, COASTAL RESPONSE \$2000.00								
Total :						10283.96	0.00	10283.96
Supplier Total :						10283.96	0.00	10283.96

2486	HOLISTIC EMERGENCY PREPAREDNESS AND RESPONSE							
39231	11-May-2016		Issued	125	C	468.98		
425	01-4-2500-000	PAYABLES - TRADE			468.98			
Invoice Description --> ACRD - 50TH ANNIVERSARY								
Total :						468.98	0.00	468.98
39287	24-May-2016		Issued	134	C	1335.89		
421	01-4-2500-000	PAYABLES - TRADE			1335.89			
Invoice Description --> AVEP - COASTAL RESPONSE EXERCISE								
Total :						1335.89	0.00	1335.89
Supplier Total :						1804.87	0.00	1804.87

2499	HOMETOWN AUTOMOTIVE LTD.							
00135-0015	13-May-2016		Issued	124	T	51.09		
5091	01-4-2500-000	PAYABLES - TRADE			51.09			
Invoice Description --> BUILDING INSPECTION - 2014 JEEP CHEROKEE - MAINTENANCE								
Total :						51.09	0.00	51.09
Supplier Total :						51.09	0.00	51.09

2560	HOULE PRINTING							
00135-0016	13-May-2016		Issued	124	T	156.80		
15100	01-4-2500-000	PAYABLES - TRADE			156.80			
Invoice Description --> SPROAT LAKE - SPRING/SUMMER NEWSLETTER								
Total :						156.80	0.00	156.80
00136-0011	27-May-2016		Issued	133	T	152.32		
15118	01-4-2500-000	PAYABLES - TRADE			152.32			
Invoice Description --> BCWS - WATER SHUT OFF NOTICES								
Total :						152.32	0.00	152.32
Supplier Total :						309.12	0.00	309.12

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
2580	HUB FIRE ENGINES & EQUIPMENT LTD.					
39232	11-May-2016	Issued	125	C		62.37
IN00031699	01-4-2500-000	PAYABLES - TRADE		62.37		
Invoice Description -->		SLVFD - APPARATUS MAINTENANCE				
Total :				62.37	0.00	62.37
Supplier Total :				62.37	0.00	62.37
2584	HUDSON, ROBERT					
39289	24-May-2016	Issued	134	C		250.00
1015-2016	01-4-2500-000	PAYABLES - TRADE		250.00		
Invoice Description -->		WOODSTOVE EXCHANGE - HUDSON				
Total :				250.00	0.00	250.00
Supplier Total :				250.00	0.00	250.00
2583	HUPACASATH FIRST NATION					
39288	24-May-2016	Issued	134	C		650.00
C2C-MAY/16	01-4-2500-000	PAYABLES - TRADE		650.00		
Invoice Description -->		AVHN - C2C FORUM - HALL RENTAL				
Total :				650.00	0.00	650.00
Supplier Total :				650.00	0.00	650.00
2720	INTER-MTN. TESTING LTD.					
39233	11-May-2016	Issued	125	C		1480.50
T16-167	01-4-2500-000	PAYABLES - TRADE		1480.50		
Invoice Description -->		SLVFD - EQUIPMENT TESTING				
Total :				1480.50	0.00	1480.50
Supplier Total :				1480.50	0.00	1480.50
2770	ISLAND BUSINESS PRINT GROUP LTD.					
39290	24-May-2016	Issued	134	C		425.60
157544	01-4-2500-000	PAYABLES - TRADE		425.60		
Invoice Description -->		ACRD - CHEQUES				
Total :				425.60	0.00	425.60
Supplier Total :				425.60	0.00	425.60
2785	JACK'S EXCEL TIRE CENTRE					
39291	24-May-2016	Issued	134	C		26.88
145974	01-4-2500-000	PAYABLES - TRADE		26.88		
Invoice Description -->		ACRD - TIRE REPAIR				

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				26.88	0.00	26.88
Supplier Total :				26.88	0.00	26.88

2787 JACKSON, ROBERT

000135-0017	13-May-2016		Issued	124	T	77.91	
APR/16-INCREASE	01-4-2500-000	PAYABLES - TRADE			2.89		
Invoice Description --> SL PARKS - HYDRO INCREASE FOR APRIL							
CSPNOV1273626	01-4-2500-000	PAYABLES - TRADE			75.02		
Invoice Description --> SL PARKS - COUGAR SMITH REIMBURSEMENT FOR HYDRO USAGE							
Total :					77.91	0.00	77.91
Supplier Total :					77.91	0.00	77.91

2807 JANCO ASSOCIATES BUSINESS CONSULTING

000135-0018	13-May-2016		Issued	124	T	10500.00	
APRIL 27, 2016	01-4-2500-000	PAYABLES - TRADE			10500.00		
Invoice Description --> PLANNING - ABATTOIR FEASIBILITY STUDY - AG PLAN INITIATIVES							
Total :					10500.00	0.00	10500.00
Supplier Total :					10500.00	0.00	10500.00

2796 JAY'S PLUMBING & HEATING LTD.

39234	11-May-2016		Issued	125	C	829.83	
7170	01-4-2500-000	PAYABLES - TRADE			829.83		
Invoice Description --> BCFVD - BUILDING MAINTENANCE							
Total :					829.83	0.00	829.83
Supplier Total :					829.83	0.00	829.83

2840 JUSTICE INSTITUTE OF BC

39235	11-May-2016		Issued	125	C	1976.25	
701	01-4-2500-000	PAYABLES - TRADE			20.00		
Invoice Description --> SLVFD - TRAINING							
20046374	01-4-2500-000	PAYABLES - TRADE			367.50		
Invoice Description --> SLVFD - TRAINING							
20045372	01-4-2500-000	PAYABLES - TRADE			498.75		
Invoice Description --> BCFVD - TRAINING							
20045350	01-4-2500-000	PAYABLES - TRADE			1090.00		
Invoice Description --> SLVFD - TRAINING							
Total :					1976.25	0.00	1976.25
Supplier Total :					1976.25	0.00	1976.25

2890 L.B. CHOPPERS LTD.

000135-0019	13-May-2016		Issued	124	T	186.29
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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
241034	01-4-2500-000	PAYABLES - TRADE		186.29		
Invoice Description --> BCWS - SAFETY SUPPLIES						
Total :				186.29	0.00	186.29
Supplier Total :				186.29	0.00	186.29

3025	LADY ROSE MARINE SERVICES					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
39292	24-May-2016	Issued	134	C	1451.42	
2010-20678	01-4-2500-000	PAYABLES - TRADE		12.08		
Invoice Description --> BWS - WATER SYSTEM SUPPLIES						
2010-20772	01-4-2500-000	PAYABLES - TRADE		12.08		
Invoice Description --> BWS - WATER SYSTEM SUPPLIES						
2010-20576	01-4-2500-000	PAYABLES - TRADE		26.69		
Invoice Description --> BWS - WATER SYSTEM SUPPLIES						
2010-20580	01-4-2500-000	PAYABLES - TRADE		182.57		
Invoice Description --> BWS - WATER SYSTEM SUPPLIES						
2010-20577	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description --> AVLF - BAMFIELD BIN TRANSPORT						
2010-20675	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT						
2010-20757	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT						
2010-20813	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT						
Total :				1451.42	0.00	1451.42
Supplier Total :				1451.42	0.00	1451.42

3011	LANDWORKS CONSULTANTS INC					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
00136-0012	27-May-2016	Issued	133	T	378.00	
1626	01-4-2500-000	PAYABLES - TRADE		378.00		
Invoice Description --> PLANNING - ZONING BYLAW REWRITE						
Total :				378.00	0.00	378.00
Supplier Total :				378.00	0.00	378.00

3117	LORDCO					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
00135-0020	13-May-2016	Issued	124	T	41.53	
3326598	01-4-2500-000	PAYABLES - TRADE		41.53		
Invoice Description --> SLVFD - EQUIPMENT						
Total :				41.53	0.00	41.53
Supplier Total :				41.53	0.00	41.53

3125	LOUIS GAGNON CONTRACTING LTD				
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
39237	11-May-2016	Issued	125	C	2112.05

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
762208	01-4-2500-000	PAYABLES - TRADE		2112.95		
Invoice Description --> BCVFD - EQUIPMENT - RADIO ANTENNA INSTALL						
Total :				2112.95	0.00	2112.95
Supplier Total :				2112.95	0.00	2112.95

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
3214	11-May-2016		125	C	6500.00	
39238	01-4-2500-000	PAYABLES - TRADE		6500.00		
Invoice Description --> ACHN - COORDINATOR - APRIL 2016						
Total :				6500.00	0.00	6500.00
Supplier Total :				6500.00	0.00	6500.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
1210	11-May-2016		125	C	778.05	
39218	01-4-2500-000	PAYABLES - TRADE		778.05		
Invoice Description --> BCWS - WATER TESTING						
Total :				778.05	0.00	778.05
Supplier Total :				778.05	0.00	778.05

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
3272	13-May-2016		124	T	3731.66	
00135-0021	01-4-2500-000	PAYABLES - TRADE		1050.00		
Invoice Description --> APRIL 2016 - LBA WATER CONTRACTOR						
969877	01-4-2500-000	PAYABLES - TRADE		2681.66		
Invoice Description --> APRIL 2016 - MILLSTREAM CONTRACTOR, RESERVOIR CLEANING \$1515 - CAPITAL						
Total :				3731.66	0.00	3731.66
Supplier Total :				3731.66	0.00	3731.66

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
3270	27-May-2016		133	T	188.16	
00136-0013	01-4-2500-000	PAYABLES - TRADE		188.16		
Invoice Description --> BCWS - WATER SYSTEM REPAIR						
Total :				188.16	0.00	188.16
Supplier Total :				188.16	0.00	188.16

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
3287	11-May-2016		125	C	1530.33	
39240	01-4-2500-000	PAYABLES - TRADE		1530.33		
Invoice Description --> ACRD - NEW TOILETS LADIES WASHROOM						
Total :				1530.33	0.00	1530.33

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
39261	11-May-2016	Issued	126	C		263.05
41828	01-4-2500-000	PAYABLES - TRADE		263.05		
Invoice Description --> ACRD - CREDIT UNION MAINTENANCE						
Total :				263.05	0.00	263.05
Supplier Total :				1793.38	0.00	1793.38

3505 MFA LEASING						
AUTO73625	28-May-2016	Issued	121	E		2553.97
BAMFIRE73625	01-4-2500-000	PAYABLES - TRADE		2553.97		
Invoice Description --> BAMFIELD FIRE HALL LEASE PAYMENT						
Total :				2553.97	0.00	2553.97
Supplier Total :				4208.28	0.00	4208.28

3340 MINISTER OF FINANCE						
39241	11-May-2016	Issued	125	C		1880.00
MSPMAY/16	01-4-2500-000	PAYABLES - TRADE		1880.00		
Invoice Description --> MSP PREMIUMS FOR MAY 2016						
Total :				1880.00	0.00	1880.00
Supplier Total :				1880.00	0.00	1880.00

3376 MINISTER OF FINANCE						
39294	24-May-2016	Issued	134	C		315.89
9937/16	01-4-2500-000	PAYABLES - TRADE		315.89		
Invoice Description --> AVLF & BAMFIELD PERMITS - WATER						
Total :				315.89	0.00	315.89
Supplier Total :				315.89	0.00	315.89

3490 MUNICIPAL PENSION PLAN						
EFT-8	05-May-2016	Issued	101	E		9823.86
PP#8 - 2016	01-4-2500-000	PAYABLES - TRADE		9823.86		
Invoice Description --> PAYPERIOD #8 - 2016 PENSION REMITTANCE						
Total :				9823.86	0.00	9823.86
EFT-9	19-May-2016	Issued	113	E		10016.19
PP#9 - 2016	01-4-2500-000	PAYABLES - TRADE		10016.19		
Invoice Description --> PAYPERIOD #9 - 2016 PENSION REMITTANCE						

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 Cheque Date : 01-May-2016 To 31-May-2016
 Cheque No. : All
 Batch No. : All

Bank : 0099 To 4
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
			Total :		10016.19	0.00	10016.19
EFT-10	25-May-2016		Issued	138	E		10144.24
PP#10 - 2016	01-4-2500-000	PAYABLES - TRADE			10144.24		
Invoice Description --> PAYPERIOD #10 - 2016 PENSION REMITTANCE							
			Total :		10144.24	0.00	10144.24
			Supplier Total :		29984.29	0.00	29984.29

3574	NAPA						
39295	24-May-2016		Issued	134	C		80.64
318-356255	01-4-2500-000	PAYABLES - TRADE			26.88		
Invoice Description --> SLVFD - FACE MASKS							
318-357076	01-4-2500-000	PAYABLES - TRADE			53.76		
Invoice Description --> SLVFD - CLEANING SUPPLIES							
			Total :		80.64	0.00	80.64
			Supplier Total :		80.64	0.00	80.64

3693	NUU-CHAH-NULTH TRIBAL COUNCIL						
39242	11-May-2016		Issued	125	C		110.00
6793	01-4-2500-000	PAYABLES - TRADE			110.00		
Invoice Description --> ACRD - 50TH ANNIVERSARY AD							
			Total :		110.00	0.00	110.00
			Supplier Total :		110.00	0.00	110.00

3726	ODGEN, MICHELE						
39243	11-May-2016		Issued	125	C		250.00
1013-2016	01-4-2500-000	PAYABLES - TRADE			250.00		
Invoice Description --> WOODSTOVE EXCHANGE REBATE - ODGEN							
			Total :		250.00	0.00	250.00
			Supplier Total :		250.00	0.00	250.00

2010	OUGHTRED COFFEE & TEA LTD.						
00135-0022	13-May-2016		Issued	124	T		112.46
INV151334	01-4-2500-000	PAYABLES - TRADE			112.46		
Invoice Description --> OFFICE SUPPLIES							
			Total :		112.46	0.00	112.46
			Supplier Total :		112.46	0.00	112.46

3792	PACIFIC BLUE CROSS						
EFT-5	01-May-2016		Issued	132	E		6831.73
354419	01-4-2500-000	PAYABLES - TRADE			6831.73		

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Supplier : 0003 To Z4209
Trans. Date : 01-May-2016 To 31-May-2016
Cheque Date : 01-May-2016 To 31-May-2016
Cheque No. : All
Batch No. : All

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date				Debit	Credit	
Invoice No.	Account No.	Account Description					
Invoice Description --> MAY 2016 - HEALTH , DENTAL & DISABILITY PREMIUMS							
Total :					6831.73	0.00	6831.73
Supplier Total :					6831.73	0.00	6831.73
3867	PAICFIC RIM HOSPICE SOCIETY						
39246	11-May-2016		Issued	125	C	1500.00	
GRANT - 2016	01-4-2500-000	PAYABLES - TRADE			1500.00		
Invoice Description --> ACHN - GRANT - ADVANCE PLANNING							
Total :					1500.00	0.00	1500.00
Supplier Total :					1500.00	0.00	1500.00
3866	PEARSON, DEB						
39245	11-May-2016		Issued	125	C	250.00	
1014-2016	01-4-2500-000	PAYABLES - TRADE			250.00		
Invoice Description --> WOODSTOVE EXCHANGE PROGRAM							
Total :					250.00	0.00	250.00
Supplier Total :					250.00	0.00	250.00
4141	PEET, ELLEN						
39205	09-May-2016		Issued	123	C	1000.00	
MAY09/16	01-4-2500-000	PAYABLES - TRADE			1000.00		
Invoice Description --> SALMON BEACH - RECREATION - PETTY CASH							
Total :					1000.00	0.00	1000.00
Supplier Total :					1000.00	0.00	1000.00
3797	PITEAU ASSOCIATES						
000136-0014	27-May-2016		Issued	133	T	4740.75	
17917	01-4-2500-000	PAYABLES - TRADE			4740.75		
Invoice Description --> AVLF- MONITORING PROGRAM							
Total :					4740.75	0.00	4740.75
Supplier Total :					4740.75	0.00	4740.75
3794	PORT ALBERNI FRIENDSHIP CENTER						
39244	11-May-2016		Issued	125	C	5000.00	
GRANT- 2016	01-4-2500-000	PAYABLES - TRADE			5000.00		
Invoice Description --> ACHN - GRANT - ELDERS LIVING IN BALANCE PROJECT							
Total :					5000.00	0.00	5000.00
Supplier Total :					5000.00	0.00	5000.00

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Supplier : 0003 To Z4209
Trans. Date : 01-May-2016 To 31-May-2016
Cheque Date : 01-May-2016 To 31-May-2016
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
1463	PORT ALBERNI PARKS & RECREATION					
39223	11-May-2016	Issued	125	C		54.60
MAY10-RENTAL	01-4-2500-000	PAYABLES - TRADE		54.60		
Invoice Description --> ACHN - SERVICE INTERGRATION MEETING						
Total :				54.60	0.00	54.60
Supplier Total :				54.60	0.00	54.60
3116	PRAXAIR CANADA INC.					
39236	11-May-2016	Issued	125	C		225.06
23158724	01-4-2500-000	PAYABLES - TRADE		225.06		
Invoice Description --> SLVFD - ANNUAL EQUIP. LEASE - TRAINING SITE						
Total :				225.06	0.00	225.06
Supplier Total :				225.06	0.00	225.06
4187	QUALITY FOODS-PORT ALBERNI					
00135-0023	13-May-2016	Issued	124	T		249.93
67 143303	01-4-2500-000	PAYABLES - TRADE		29.93		
Invoice Description --> ACRD - OFFICE SUPPLIES						
63 067740	01-4-2500-000	PAYABLES - TRADE		220.00		
Invoice Description --> SLVFD - TRAINING						
Total :				249.93	0.00	249.93
00136-0015	27-May-2016	Issued	133	T		1006.02
62 092906	01-4-2500-000	PAYABLES - TRADE		111.57		
Invoice Description --> ACRD - OFFICE SUPPLIES						
64 061769	01-4-2500-000	PAYABLES - TRADE		894.45		
Invoice Description --> ACRD - 50TH ANNIVERSARY						
Total :				1006.02	0.00	1006.02
Supplier Total :				1255.95	0.00	1255.95
4205	QUICKSCRIBE SERVICES LTD					
39247	11-May-2016	Issued	125	C		35.70
62689	01-4-2500-000	PAYABLES - TRADE		35.70		
Invoice Description --> STRATA PROPERTY LEGISTALTION UPDATE 2016						
Total :				35.70	0.00	35.70
Supplier Total :				35.70	0.00	35.70
4280	RECEIVER GENERAL FOR CANADA					
39262	11-May-2016	Issued	127	C		21046.91
PP#9 - 2016	01-4-2500-000	PAYABLES - TRADE		21046.91		
Invoice Description --> TAX REMITTANCE FOR PAYROLL PAYPERIOD #9 - 2016						

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Supplier : 0003 To Z4209
Trans. Date : 01-May-2016 To 31-May-2016
Cheque Date : 01-May-2016 To 31-May-2016
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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				21046.91	0.00	21046.91
Supplier Total :				21046.91	0.00	21046.91
<hr/>						
4475	ROCKY MOUNTAIN PHOENIX					
000135-0024	13-May-2016	Issued	124	T		550.20
IN95964	01-4-2500-000	PAYABLES - TRADE		550.20		
Invoice Description --> SLVFD - EQUIPMENT						
Total :				550.20	0.00	550.20
Supplier Total :				550.20	0.00	550.20
<hr/>						
4491	ROMPRE, SUZANNE					
000135-0025	13-May-2016	Issued	124	T		850.00
APR30/16	01-4-2500-000	PAYABLES - TRADE		850.00		
Invoice Description --> APRIL BAMFIELD TRANSFER STATION CONTRACTOR						
Total :				850.00	0.00	850.00
Supplier Total :				850.00	0.00	850.00
<hr/>						
4888	SEVIGNY, SHELLY					
000135-0026	13-May-2016	Issued	124	T		340.00
APR/2016	01-4-2500-000	PAYABLES - TRADE		340.00		
Invoice Description --> SLVFD - OFFICE ADMIN						
Total :				340.00	0.00	340.00
Supplier Total :				340.00	0.00	340.00
<hr/>						
4645	SHAW CABLE					
39248	11-May-2016	Issued	125	C		860.55
01-MAY-16	01-4-2500-000	PAYABLES - TRADE		860.55		
Invoice Description --> ACCT #0012-80958259- ACRD CONSOLIDATED INTERNET/CABLE						
Total :				860.55	0.00	860.55
Supplier Total :				860.55	0.00	860.55
<hr/>						
4646	SHAW CABLESYSTEMS G.P.					
39249	11-May-2016	Issued	125	C		122.35
APR.12/16	01-4-2500-000	PAYABLES - TRADE		37.97		
Invoice Description --> SLVFD - LAKESHORE RD - CABLE SERVICES						
APRIL12/16	01-4-2500-000	PAYABLES - TRADE		37.97		
Invoice Description --> SLVFD - FABER RD - CABLE SERVICES						
APR.16/16	01-4-2500-000	PAYABLES - TRADE		46.41		
Invoice Description --> SLVFD - PACIFIC RIM HWY - CABLE SERVICES						
Total :				122.35	0.00	122.35

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Trans. Date : 01-May-2016 To 31-May-2016
Cheque Date : 01-May-2016 To 31-May-2016
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Batch No. : All

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
Supplier Total :					122.35	0.00	122.35

4589	SIGMA SAFETY						
39298	24-May-2016		Issued	134	C	141.46	
4007	01-4-2500-000	PAYABLES - TRADE			141.46		
Invoice Description -->		BCVFD - EQUIPMENT					
Total :					141.46	0.00	141.46
Supplier Total :					141.46	0.00	141.46

4710	SLOAN, PATRICK						
39250	11-May-2016		Issued	125	C	56.50	
SL16-09-REIMBURS	01-4-2500-000	PAYABLES - TRADE			56.50		
Invoice Description -->		BUILDING PERMIT - CANCELLED 50% REIMBURSEMENT					
Total :					56.50	0.00	56.50
Supplier Total :					56.50	0.00	56.50

4717	SMITH, RYAN						
00135-0027	13-May-2016		Issued	124	T	5642.61	
PCAPR/16	01-4-2500-000	PAYABLES - TRADE			92.92		
Invoice Description -->		SALMON BEACH SEWAGE					
APR30/16	01-4-2500-000	PAYABLES - TRADE			5549.69		
Invoice Description -->		SALMON BEACH SEWAGE					
Total :					5642.61	0.00	5642.61
Supplier Total :					5642.61	0.00	5642.61

4729	SMOOD, PAUL						
39252	11-May-2016		Issued	125	C	182.95	
APRIL 15/16	01-4-2500-000	PAYABLES - TRADE			182.95		
Invoice Description -->		SB - BOAT RAMP UPGRADES - CAPITAL					
Total :					182.95	0.00	182.95
Supplier Total :					182.95	0.00	182.95

4735	SNC-LAVALIN						
39253	11-May-2016		Issued	125	C	4882.50	
1213689	01-4-2500-000	PAYABLES - TRADE			4882.50		
Invoice Description -->		LBA - OBSTACLE SURVEY - CAPITAL					
Total :					4882.50	0.00	4882.50
Supplier Total :					4882.50	0.00	4882.50

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Supplier : 0003 To Z4209
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Cheque Date : 01-May-2016 To 31-May-2016
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Batch No. : All

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
39251	11-May-2016		Issued	125	C	1861.30		
4250333	01-4-2500-000	PAYABLES - TRADE				135.45		
Invoice Description --> AVEP - PROJECTOR EQUIPMENT								
4248514	01-4-2500-000	PAYABLES - TRADE				316.04		
Invoice Description --> ACRD - TONER								
4245540	01-4-2500-000	PAYABLES - TRADE				330.55		
Invoice Description --> ACRD - TONER & INK								
4246309	01-4-2500-000	PAYABLES - TRADE				1079.26		
Invoice Description --> AVEP - LAPTOP								
Total :						1861.30	0.00	1861.30
39299	24-May-2016		Issued	134	C	182.50		
4253105	01-4-2500-000	PAYABLES - TRADE				33.80		
Invoice Description --> AVEP - PROJECTOR EQUIPMENT								
4259257	01-4-2500-000	PAYABLES - TRADE				148.70		
Invoice Description --> AVEP - PROJECTOR EQUIPMENT								
Total :						182.50	0.00	182.50
Supplier Total :						2043.80	0.00	2043.80
4728	SONBIRD REFUSE & RECYCLING LTD.							
00136-0016	27-May-2016		Issued	133	T	13630.41		
25142	01-4-2500-000	PAYABLES - TRADE				13630.41		
Invoice Description --> APRIL 2016 WC GARBAGE & RECYCLING								
Total :						13630.41	0.00	13630.41
Supplier Total :						13630.41	0.00	13630.41
4752	SOUTHSIDE AUTO SUPPLY LTD.							
39300	24-May-2016		Issued	134	C	7.38		
500996	01-4-2500-000	PAYABLES - TRADE				7.38		
Invoice Description --> LBA - VEHICLE PART								
Total :						7.38	0.00	7.38
Supplier Total :						7.38	0.00	7.38
4760	SPROAT LAKE VOL. FIRE DEPARTMENT							
39254	11-May-2016		Issued	125	C	1095.32		
SLVFD - MAR - 2016	01-4-2500-000	PAYABLES - TRADE				1095.32		
Invoice Description --> SLVFD - MARCH REIMBURSEMENT								
Total :						1095.32	0.00	1095.32
39301	24-May-2016		Issued	134	C	2229.25		
SLVFD - APR - 2016	01-4-2500-000	PAYABLES - TRADE				2229.25		
Invoice Description --> SLVFD - APRIL REIMBURSEMENT								
Total :						2229.25	0.00	2229.25

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Supplier Total :				3324.57	0.00	3324.57

4788 STAPLES ADVANTAGE							
39255	11-May-2016		Issued	125	C	955.73	
41324665	01-4-2500-000	PAYABLES - TRADE			91.21		
Invoice Description --> ACRD - OFFICE SUPPLIES							
41278608	01-4-2500-000	PAYABLES - TRADE			114.30		
Invoice Description --> AVEP - EMERGENCY RESPONSE EXERCISE							
41261270	01-4-2500-000	PAYABLES - TRADE			139.38		
Invoice Description --> ACRD - OFFICE SUPPLIES							
41290120	01-4-2500-000	PAYABLES - TRADE			610.84		
Invoice Description --> AVEP - EMERGENCY RESPONSE EXERCISE							
Total :					955.73	0.00	955.73

39302	24-May-2016		Issued	134	C	551.38	
41430777	01-4-2500-000	PAYABLES - TRADE			4.35		
Invoice Description --> ACRD - OFFICE SUPPLIES							
41463067	01-4-2500-000	PAYABLES - TRADE			237.96		
Invoice Description --> AVEP - COASTAL RESPONSE EXERCISE							
41420505	01-4-2500-000	PAYABLES - TRADE			309.07		
Invoice Description --> ACRD - OFFICE SUPPLIES \$229.81, AVEP - EMERGENCY RESPONSE \$46.14							
Total :					551.38	0.00	551.38
Supplier Total :					1507.11	0.00	1507.11

4845 STAPLES BUSINESS DEPOT #321							
39303	24-May-2016		Issued	134	C	58.98	
2070314	01-4-2500-000	PAYABLES - TRADE			58.98		
Invoice Description --> SLVFD - OFFICE SUPPLIES							
Total :					58.98	0.00	58.98
Supplier Total :					58.98	0.00	58.98

5001 STERICYCLE COMMUNICATION SOLUTIONS							
000136-0017	27-May-2016		Issued	133	T	171.05	
160421539101	01-4-2500-000	PAYABLES - TRADE			171.05		
Invoice Description --> ACRD - CALL-IN-SERVICE - EMPLOYEE SAFETY - MAY 2016							
Total :					171.05	0.00	171.05
Supplier Total :					171.05	0.00	171.05

4785 STEWART MCDANNOLD STUART						
000135-0028	13-May-2016		Issued	124	T	3908.13
72495	01-4-2500-000	PAYABLES - TRADE			149.88	
Invoice Description --> LEGAL FEES						
72500	01-4-2500-000	PAYABLES - TRADE			191.52	
Invoice Description --> LEGAL FEES						

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Supplier : 0003 To Z4209
Trans. Date : 01-May-2016 To 31-May-2016
Cheque Date : 01-May-2016 To 31-May-2016
Cheque No. : All
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Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	
Invoice No.	Account No.	Account Description					
72498	01-4-2500-000	PAYABLES - TRADE			205.42		
Invoice Description --> LEGAL FEES							
72497	01-4-2500-000	PAYABLES - TRADE			234.16		
Invoice Description --> LEGAL FEES							
72501	01-4-2500-000	PAYABLES - TRADE			663.24		
Invoice Description --> LEGAL FEES							
72496	01-4-2500-000	PAYABLES - TRADE			1112.07		
Invoice Description --> LEGAL FEES							
72499	01-4-2500-000	PAYABLES - TRADE			1351.84		
Invoice Description --> LEGAL FEES							
Total :					3908.13	0.00	3908.13
00136-0018	27-May-2016	Issued	133	T		5551.27	
72753	01-4-2500-000	PAYABLES - TRADE			145.60		
Invoice Description --> LEGAL FEES							
72754	01-4-2500-000	PAYABLES - TRADE			891.50		
Invoice Description --> LEGAL FEES							
72755	01-4-2500-000	PAYABLES - TRADE			1512.57		
Invoice Description --> LEGAL FEES							
72756	01-4-2500-000	PAYABLES - TRADE			3001.60		
Invoice Description --> LEGAL FEES							
Total :					5551.27	0.00	5551.27
Supplier Total :					9459.40	0.00	9459.40

4885	SUN COAST WASTE SERVICES						
00135-0029	13-May-2016	Issued	124	T		23970.83	
145782	01-4-2500-000	PAYABLES - TRADE			23970.83		
Invoice Description --> APRIL 2016 - AV RECYCLING CONTRACT							
Total :					23970.83	0.00	23970.83
Supplier Total :					23970.83	0.00	23970.83

4917	SUPERIOR PROPANE						
39256	11-May-2016	Issued	125	C		691.84	
740657	01-4-2500-000	PAYABLES - TRADE			691.84		
Invoice Description --> BVFD - PROPANE							
Total :					691.84	0.00	691.84
39304	24-May-2016	Issued	134	C		272.84	
11197182	01-4-2500-000	PAYABLES - TRADE			272.84		
Invoice Description --> BWS - ANNUAL PROPANE TANK RENTAL							
Total :					272.84	0.00	272.84
Supplier Total :					964.68	0.00	964.68

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Supplier : 0003 To Z4209
Trans. Date : 01-May-2016 To 31-May-2016
Cheque Date : 01-May-2016 To 31-May-2016
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
39314	24-May-2016	Issued	134	C		7531.54
MAY05/16	01-4-2500-000	PAYABLES - TRADE		7531.54		
Invoice Description --> ACRD - \$3308.83, LBA \$2231.23, AVLF \$55, WCLF \$54.87, AVEP\$1068.46, AVICC\$813.15						
Total :				7531.54	0.00	7531.54
Supplier Total :				7531.54	0.00	7531.54

5402	TD VISA (BCVFD)C. STARRATT					
39313	24-May-2016	Issued	134	C		2066.76
MAY05/16	01-4-2500-000	PAYABLES - TRADE		2066.76		
Invoice Description --> BCVFD - EQUIPMENT \$1144.57, MEMBERSHIP\$81.52, AWARDS\$200, TRAVEL\$377.19, TRAINING						
Total :				2066.76	0.00	2066.76
Supplier Total :				2066.76	0.00	2066.76

5401	TD VISA (BCVFD)M. KOBUS					
39312	24-May-2016	Issued	134	C		1053.37
MAY05/16	01-4-2500-000	PAYABLES - TRADE		1053.37		
Invoice Description --> BCVFD - EQUIPMENT \$325, SIGN PROJECT - \$728.37- CAPITAL						
Total :				1053.37	0.00	1053.37
Supplier Total :				1053.37	0.00	1053.37

5397	TD VISA (CANN)					
39311	24-May-2016	Issued	134	C		20.40
MAY05/16	01-4-2500-000	PAYABLES - TRADE		20.40		
Invoice Description --> SLVFD - TRAINING \$15.43, INTEREST \$4.97						
Total :				20.40	0.00	20.40
Supplier Total :				20.40	0.00	20.40

5396	TD VISA (GEDDES)					
39310	24-May-2016	Issued	134	C		71.48
MAY05/16	01-4-2500-000	PAYABLES - TRADE		71.48		
Invoice Description --> SLVFD - OFFICE SUPPLIES \$68.50, INTEREST\$2.98						
Total :				71.48	0.00	71.48
Supplier Total :				71.48	0.00	71.48

4984	TELUS					
39307	24-May-2016	Issued	134	C		2295.22
MAY07/16	01-4-2500-000	PAYABLES - TRADE		2295.22		
Invoice Description --> ACRD CONSOLIDATED						
Total :				2295.22	0.00	2295.22

ALBERNI-CLAYQUOOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



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 Bank : 0099 To 4
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
 Trans. Date : 01-May-2016 To 31-May-2016
 Cheque Date : 01-May-2016 To 31-May-2016
 Cheque No. : All
 Batch No. : All

Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	
Invoice No.	Account No.	Account Description				Amount	
Supplier Total :					2295.22	0.00	2295.22

4983	TELUS MOBILITY (BC)						
39306	24-May-2016	Issued	134	C		1362.09	
203224335184	01-4-2500-000	PAYABLES - TRADE			1362.09		
Invoice Description -->		ACRD CELLPHONES					
Total :					1362.09	0.00	1362.09
Supplier Total :					1362.09	0.00	1362.09

1890	TETRA TECH EBA INC.						
00136-0019	27-May-2016	Issued	133	T		30370.46	
60504187	01-4-2500-000	PAYABLES - TRADE			9501.68		
Invoice Description -->		AVRA - RUNWAY EXTENSION - CAPITAL					
60504190	01-4-2500-000	PAYABLES - TRADE			20868.78		
Invoice Description -->		LBA - AIRFIELD LIGHT PROJECT - CAPITAL					
Total :					30370.46	0.00	30370.46
Supplier Total :					30370.46	0.00	30370.46

4961	THE CAPITOL THEATRE						
39305	24-May-2016	Issued	134	C		250.00	
MAY17/16	01-4-2500-000	PAYABLES - TRADE			250.00		
Invoice Description -->		AVEP - COASTAL RESPONSE EXERCISE					
Total :					250.00	0.00	250.00
Supplier Total :					250.00	0.00	250.00

2320	THE GRAPHICS FACTORY						
39230	11-May-2016	Issued	125	C		931.84	
23487	01-4-2500-000	PAYABLES - TRADE			77.28		
Invoice Description -->		ACRD - BUS CARDS - FONG					
23511	01-4-2500-000	PAYABLES - TRADE			110.88		
Invoice Description -->		ACRD - BUS CARDS - KEVIS, E/A ADMIN - BAMFIELD - WYTON BUS CARDS					
23518	01-4-2500-000	PAYABLES - TRADE			274.40		
Invoice Description -->		LBA - SNOW PLOW TRUCK - DECALS - CAPITAL					
23537	01-4-2500-000	PAYABLES - TRADE			469.28		
Invoice Description -->		AVLF - RECYCLING DECALS					
Total :					931.84	0.00	931.84

39285	24-May-2016	Issued	134	C		70.51	
23562	01-4-2500-000	PAYABLES - TRADE			26.83		
Invoice Description -->		ACRD - TENT PLAQUE - JOHNSEN					
23565	01-4-2500-000	PAYABLES - TRADE			43.68		
Invoice Description -->		SB - SEWAGE - SIGNS					

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
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Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-May-2016 To 31-May-2016
Cheque Date : 01-May-2016 To 31-May-2016
Cheque No. : All
Batch No. : All

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
Total :					70.51	0.00	70.51
Supplier Total :					1002.35	0.00	1002.35

3057	THE LOCKSMITH MONSTER						
39293	24-May-2016		Issued	134	C	905.99	
LM1369	01-4-2500-000	PAYABLES - TRADE			905.99		
Invoice Description --> BCVFD- BUILDING UPGRADES - SECURITY - CAPITAL							
Total :					905.99	0.00	905.99
Supplier Total :					905.99	0.00	905.99

5072	TOTAL DUCT CLEANING & SERVICES LTD						
39257	11-May-2016		Issued	125	C	3150.00	
16	01-4-2500-000	PAYABLES - TRADE			3150.00		
Invoice Description --> ACRD - DUCT CLEANING SERVICE							
Total :					3150.00	0.00	3150.00
Supplier Total :					3150.00	0.00	3150.00

0900	TRACY BOND (PETTY CASH)						
39215	11-May-2016		Issued	125	C	136.10	
MAY03/16	01-4-2500-000	PAYABLES - TRADE			136.10		
Invoice Description --> ACRD - GEN OFFICE \$136.10							
Total :					136.10	0.00	136.10
Supplier Total :					136.10	0.00	136.10

5114	TRINEX INTERNET SOLUTIONS INC						
00136-0020	27-May-2016		Issued	133	T	78.75	
7638	01-4-2500-000	PAYABLES - TRADE			78.75		
Invoice Description --> ACRD COMPUTER - MONTHLY WEB HOSTING							
Total :					78.75	0.00	78.75
Supplier Total :					78.75	0.00	78.75

5145	UCLUELET CONSUMERS CO-OP ASSN						
39308	24-May-2016		Issued	134	C	682.09	
LBA - APR/16	01-4-2500-000	PAYABLES - TRADE			682.09		
Invoice Description --> LBA - APRIL 2016 FUEL							
Total :					682.09	0.00	682.09
Supplier Total :					682.09	0.00	682.09

ALBERNI-CLAYQUOT REGIONAL DISTRICT
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Supplier : 0003 To Z4209
Trans. Date : 01-May-2016 To 31-May-2016
Cheque Date : 01-May-2016 To 31-May-2016
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
000135-0030	13-May-2016	Issued	124	T		840.00
22988	01-4-2500-000	PAYABLES - TRADE		840.00		
Invoice Description --> SALMON BEACH - GARBAGE HAULING AND BIN RENTAL						
Total :				840.00	0.00	840.00
Supplier Total :				840.00	0.00	840.00

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
5180	UNION OF B.C. MUNICIPALITIES					
339258	11-May-2016	Issued	125	C		116.26
APRIL 25, 2016	01-4-2500-000	PAYABLES - TRADE		116.26		
Invoice Description --> 2016 REGIONAL DISTRICT CHAIR/CAO FORUM - OSBORNE, DYSON						
Total :				116.26	0.00	116.26
Supplier Total :				116.26	0.00	116.26

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
5287	VANCOUVER ISLAND REGIONAL LIBRARY					
339309	24-May-2016	Issued	134	C		111772.00
2NDQRT2016	01-4-2500-000	PAYABLES - TRADE		111772.00		
Invoice Description --> 2ND QUARTER LIBRARY LEVY 2016						
Total :				111772.00	0.00	111772.00
Supplier Total :				111772.00	0.00	111772.00

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
5439	WEST BAMFIELD MERCANTILE AND MARINE LTD					
339315	24-May-2016	Issued	134	C		592.38
2016-05-09	01-4-2500-000	PAYABLES - TRADE		592.38		
Invoice Description --> BCEP - COASTAL RESPONSE EXERCISE						
Total :				592.38	0.00	592.38
Supplier Total :				592.38	0.00	592.38

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
5481	WESTCOAST HOME HARDWARE LTD					
339316	24-May-2016	Issued	134	C		15.08
92760	01-4-2500-000	PAYABLES - TRADE		15.08		
Invoice Description --> AVEP - SUPPLIES E0C						
Total :				15.08	0.00	15.08
Supplier Total :				15.08	0.00	15.08

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
5527	WHEELS FOR WELLNESS					
339259	11-May-2016	Issued	125	C		10000.00
GRANT - 2016	01-4-2500-000	PAYABLES - TRADE		10000.00		
Invoice Description --> ACHN - GRANT - CAPITAL PURCHASE - VAN						
Total :				10000.00	0.00	10000.00



Supplier : 0003 To Z4209
 Trans. Date : 01-May-2016 To 31-May-2016
 Cheque Date : 01-May-2016 To 31-May-2016
 Cheque No. : All
 Batch No. : All

Bank : 0099 To 4
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date			Debit	Credit
Invoice No.	Account No.	Account Description			

Supplier Total : 10000.00 0.00 10000.00

6020	ZONE WEST ENTERPRISES LTD				
39260	11-May-2016		Issued	125	C 491.40
47346	01-4-2500-000	PAYABLES - TRADE			491.40
Invoice Description --> SLVFD - UNIFORMS					
Total :					491.40 0.00 491.40
Supplier Total :					491.40 0.00 491.40

Total Computer Paid :	<u>305,761.52</u>	Total EFT PAP :	<u>50,755.27</u>	Total Paid :	<u>663,647.60</u>
Total Manually Paid :	<u>0.00</u>	Total EFT File Transfer :	<u>307,130.81</u>		

REQUEST FOR DECISION

To: ACRD Board of Directors

From: Wendy Thomson, Manager of Administrative Services

Meeting Date: June 8, 2016

Subject: **June 22nd - Committee-of-the-Whole Meeting and Regular Board of Directors Meeting Location Change**

Recommendation:

THAT the ACRD Board of Directors approve the itinerary as presented for June 22, 2016 which includes the following:

- a. Scheduling a Committee-of-the-Whole meeting at 11:30 am, Harold Bishop Fire Hall to meet with representatives of the BC Wildfire Service to discuss the 2015 Dog Mountain fire and plans/resources for the 2016 wildfire season in the region, and;**
- b. Changing the location of the Regular Board of Directors meeting at 1:30 pm to the Harold Bishop Fire Hall, 7667 Pacific Rim Highway, Sproat Lake, BC.**

Desired Outcome:

To change the location of the regular Board of Directors meeting on June 22nd and schedule a Committee-of-the-Whole meeting on the same day in order to meet with representatives of BC Wildfire Service to discuss the Dog Mountain fire and plans for the 2016 wildfire season.

Background:

In June of each year the ACRD holds a regular Board of Directors meetings in another community or area within the Alberni-Clayoquot Region. Prior to the meeting, Directors are taken on a tour which usually includes a tour of Regional District services within that area. Staff try their best to ensure meetings are rotated fairly between all communities within the region annually.

This year the June 22nd meeting is being held at the Harold Bishop Fire Hall in the Sproat Lake electoral area. Next on the rotation for 2017 is the Uchucklesaht Tribe Government pending completion of their new administration building.

Staff recommends a Committee-of-the-Whole meeting be held on the same day at 11:30 am at the Harold Bishop Fire Hall to meet with Mr. Ken Taekema, Fire Centre Manager, Coastal Fire Centre, BC Wildfire Service regarding the July 2015 Dog Mountain Fire and to discuss plans and resources for the 2016 wildfire season in the Alberni-Clayoquot Region. This is a direction coming out of the May 11th regular Board of Directors meeting.

The following is the proposed itinerary for June 22, 2016:

10:00 am	Bus leaves the Harold Bishop Fire Hall
10:15 am	Tour of the Alberni Valley Regional Airport
11:00 am	Tour of Cougar Smith Park
11:30 am	Committee-of-the-Whole Meeting – BC Wildfire Service
12:30 pm	Lunch at Harold Bishop Fire Hall
1:30 pm	Regular Board of Directors Meeting

Time Requirements – Staff & Elected Officials:


Some staff time required to arrange the new location, tour and publish notices in paper, website etc.

Financial:

Expenses paid through General Government services.

Policy or Legislation:

ACRD Policies apply.

Submitted by: 

 Wendy Thomson, Manager of Administrative Services

Approved by: 

 Russell Dyson, Chief Administrative Officer

REQUEST FOR DECISION

To: Board of Directors

From: Janice Hill, Environmental Services Coordinator
Luc Stefani, Building Maintenance Coordinator

Meeting Date: June 8, 2016

Subject: Boulton Spice Lease at Long Beach Airport

Recommendation:

THAT the Alberni-Clayoquot Regional District Board of Directors renew Boulton Spice's lease agreement for a three (3) year term to operate a spice blending business in exchange for repairs and upgrades to the Weather Station building.

Summary:

Boulton Spice has occupied a space in the Weather Station building at the Long Beach Airport since 2013. In continuation with a previous lease agreement between the ACRD and Boulton Brothers Construction Ltd., staff at the ACRD reviewed a summary of work completed by Boulton Brothers. This remedial work was the basis of a 3-year lease agreement which matured in early 2016; an exchange of labour and remedial work in lieu of rental charges. The work completed was found to be consistent with that agreement.

The previous arrangement proved successful and renewing the lease agreement will support further construction/repair or remedial work that will be completed by Boulton Brothers in exchange for ACRD withholding lease charges for a 3-year term. It is understood that lease rates for a 3-year duration would be in excess of \$ 12,600.00.

Work to be completed will include the following:

- **NAV CAN kitchen area:** Replace and connect the kitchen sink drain/waste piping to the building drain/sanitary line. Remove all cabinetry and countertops. Re-paint interior walls, ceiling and trim. Provide water-resistant floating floor over old flooring. Provide new millwork and countertop and supply and install new double sink and faucet. Millwork and electrical to allow for a small utility refrigerator, microwave, and additional electrical outlets. Replace base boards. All electrical to have GFCI. \$6,300.00
- **Men's Washroom:** Terminate/seal all plumbing fixtures in men's washroom, including drain, waste and vent piping for water closets, sinks, any other fixtures and water supply lines. Remove all interior partitions. Cover openings where plumbing used to penetrate and re-finish

and paint walls. Cover and seal vinyl flooring with new subfloor and provide new and durable flooring. \$2,000.00

- **Women's washroom:** Remove all interior partitions. Re-configure plumbing as required to construct an accessible washroom designed as a universal toilet room (BC Building Code Requirements) to serve both sexes. Add an exhaust fan. Provide new drywall layer on walls. Cover old flooring with new subfloor and provide a water resistant floor material. Provide new fixtures and millwork as required and finish/paint walls and ceiling.
\$4,300.00

Time Requirements – Staff & Elected Officials:

Staff time to prepare agreement and ACRD Building Maintenance coordinator/Building Inspector time to follow up and inspect the work completed by Boulton Bros.

Financial:

The repairs are fair value of the work that is being completed and would have been expended at some point in the regular repair and maintenance of the building.

Policy or Legislation:

The Board of Directors must approve lease agreements in accordance with the Local Government Act and the ACRD purchasing policy.

Options Considered:

Two options were provided and the second option was:

- **NAV CAN kitchen area:** Replace and connect the kitchen sink drain/waste piping to the building drain/sanitary line. Supply and install new double sink and faucet. All electrical to be GFCI protected. \$1,000.00
- **Men's Washroom:** Terminate/seal all plumbing fixtures in men's washroom, including drain, waste and vent piping for water closets, sinks, any other fixtures and water supply lines. Remove all interior partitions. Cover openings where plumbing used to penetrate and re-finish and paint walls. Cover and seal vinyl flooring with new subfloor and provide new and durable flooring. \$2,000.00
- **Women's washroom:** Remove all interior partitions. Re-configure plumbing as required to construct an accessible washroom designed as a universal toilet room (BC Building Code Requirements) to serve both sexes. Add an exhaust fan. Provide new drywall layer on walls. Cover old flooring with new subfloor and provide a water resistant floor material. Provide new fixtures and millwork as required and finish/paint walls and ceiling.
\$4,300.00
- **Utility Room:** Replace structural beam under floor joists and provide new framing as required.
\$1,000.00
- **Tower Room:** Ventilate as required then bleach, seal and paint. \$2,500.00

- **East Wall:** Replace window and re-sheath exterior wall as required. \$1,800.00

The Building Maintenance Coordinator has reviewed the proposal and found the selected option to be the desired outcome for this lease arrangement.


The West Coast Committee recommend that the ACRD Board of Directors approve this award.



Submitted by: _____
Janice Hill, Environmental Services Coordinator



Submitted by: _____
Luc Stefani, Building Maintenance Coordinator



Approved by: _____
Russell Dyson, Chief Administrative Officer

REQUEST FOR DECISION

To: Board of Directors

From: Janice Hill, Environmental Services Coordinator
Mark Fortune, Airport Superintendent

Meeting Date: June 8, 2016

Subject: Long Beach Airport Branding and Marketing Contract

Recommendation:

THAT the Alberni-Clayoquot Regional District Board of Directors award the Long Beach Airport Branding and Marketing contract to Primal Communications for a contract price of \$13,200, plus GST.

Summary:

At the request of the Long Beach Airport Advisory Committee staff advertised a Request for Proposals for the Branding and Marketing for Long Beach Airport. Eight (8) proposals were received before the deadline. All eight proposals were reviewed by 4 members of the committee and Primal Communications was selected to be the best fit for the project. The West Coast Committee recommend that the ACRD Board of Directors approve this award.

Background:

The Long Beach Airport Advisory committee was formed in 2013 and one of their objectives is to promote and improve air services to the airport. The committee agreed that they airport would benefit from having its own brand and required marketing, the plan has been budgeted for the past two years.

Time Requirements – Staff & Elected Officials:

Minimal staff time to work with the committee and contractor on this project.

Financial:

Funds for this project are included in the 2016 – 2020 Financial Plan.

Policy or Legislation:

As per ACRD's purchasing policy.

Submitted by: 

Janice Hill, Environmental Services Coordinator

Approved by: 

Russell Dyson, Chief Administrative Officer

REQUEST FOR DECISION

To: Board of Directors

From: Janice Hill, Environmental Services Coordinator
Andrew McGifford, CPA, CGA, Manager of Environmental Services

Meeting Date: June 8, 2016

Subject: Canada 150 Community Infrastructure Program Grant Application

Recommendation:

THAT the Alberni-Clayoquot Regional District Board of Directors submit an application to the Canada 150 Community Infrastructure Program to fund upgrades to the Cherry Creek Trail.

Summary:

The Canada 150 Community Infrastructure Program has a call for applications for projects that seek to renovate, expand and improve existing community infrastructure, with a focus on recreational facilities, projects that advance a clean growth economy, and projects with a positive impact on Indigenous communities. The application deadline is June 22, 2016.

Staff considered a variety of projects that have been budgeted in 2016 for this program, and the Cherry Creek Trail upgrades best fit the criteria, taking into consideration the short time frame for applications as well as the eligible costs. The eligible costs are costs to rehabilitate or improve fixed capital assets of community facilities, including minor expansion to existing infrastructure (to a maximum of 30% of the existing square footage/footprint). No new infrastructure or large expansions are eligible for the Canada 150 grant application.

The Cherry Creek Community park service area was created in 2016 the initial intent was to better service the Cherry Creek community with a connecting trail access to the City of Port Alberni municipal boundary. This trail will be utilized by both bike and foot traffic and will provide a safer corridor for the public to use, removing the traffic from the narrow road. This design and costs have already been prepared for this project and the required 50% of the funds are budgeted for in the 2016-2020 Financial Plan.

Time Requirements – Staff & Elected Officials:

Staff time to prepare and submit application.


Financial:

The Canada 150 program can fund 50% of the eligible costs for the project and the 2016-2020 Financial Plan has budgeted \$40,000 for this project in 2016. If successful, the contribution from the Cherry Creek Community Park service area would be \$20,000 which has been tax requisitioned for the project to


occur.

Submitted by: 

Janice Hill, Environmental Services Coordinator

Submitted by: 

Andrew McGifford, CPA, CGA, Manager of Environmental Services

Approved by: 

Russell Dyson, Chief Administrative Officer

MEMORANDUM

To: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

From: Alex Dyer, Planner

Date: June 02, 2016

Subject: DVE16005, Parcel D, Arvay Road (Mesic)

Recommendation


THAT the Board of Directors issue development variance permit DVE16005.

Background


On May 25, 2016 the Board reviewed an application for a development variance permit for PARCEL D (BEING A CONSOLIDATION OF LOTS 23, 24 AND 25, SEE CA2373148), BLOCK 2, DISTRICT LOT 100, ALBERNI DISTRICT, PLAN 1488 located on Arvay Road north of Dayton Road.

The Board recommended that this application proceed to the next stage of the variance process. This involved notifying all neighbouring property owners and residents within 100 metres of the property which has been completed. No correspondence has been received to date. If any objections or responses are received prior to the June 8, 2016 Board meeting, staff will inform the Board.

The development variance permit will reduce the side yard setback for an accessory building from 15 feet to 5 feet to allow for the construction of a proposed shop/garage.

Prepared by: 

Alex Dyer, Planner

Reviewed by: 

Russell Dyson, Chief Administrative Officer

DVE16005



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, CANADA V9Y 2E3 Telephone (250) 720-2700 Fax (250) 723-1327

DEVELOPMENT VARIANCE PERMIT NO. DVE16005

Whereas, pursuant to Section 498 of the *Local Government Act*, a local government may by resolution, on application of a property owner, vary the provisions of a bylaw under Division 5 of Part 14 of the *Local Government Act*;

A Development Variance Permit is hereby issued to:

Name: Mike and Rosemary Mesic

Address: Parcel D, Arvay Road

With respect to:

Legal Description: PARCEL D (BEING A CONSOLIDATION OF LOTS 23, 24 AND 25, SEE CA2373148), BLOCK 2, DISTRICT LOT 100, ALBERNI DISTRICT, PLAN 1488

PID: 028-775-821

The provisions of the Regional District of Alberni-Clayoquot Zoning Bylaw No. 15, Section 6.5.2(c)(ii) are hereby varied as follows:

- (i) Reduce the required side yard setback for an accessory building in the Rural (A2) District from 15 feet to 5 feet to allow for the construction of a shop/garage.

In accordance with the provision of Section 498 of the *Local Government Act*, approval of this permit was given by resolution of the Board of the Regional District of Alberni-Clayoquot on XXXX.

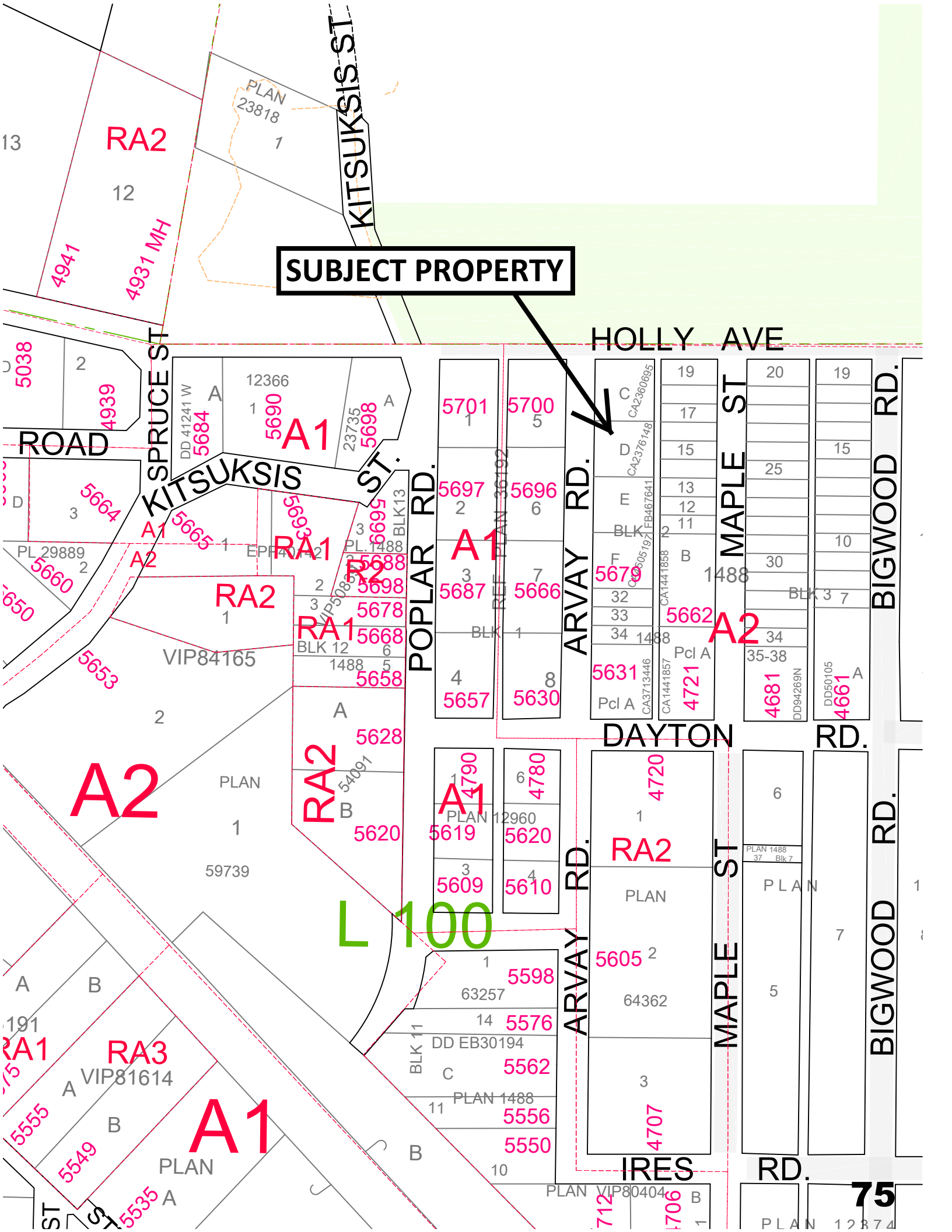
This permit was issued under the seal of the Regional District of Alberni-Clayoquot on XXXX.

Russell Dyson, Chief Administrative Officer

Chair of the Board of Directors

DVE16005

SUBJECT PROPERTY



13

RA2

12

PLAN
23818
1

KITSUKSIS ST

4941

4931 MH

5038

4939

ROAD

SPRUCE ST

DD 41241 W
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5698

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5700
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HOLLY AVE



MAPLE ST

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19

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POPLAR RD.

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DAYTON RD.

RD.

MAPLE ST

BIGWOOD RD.

BIGWOOD RD.

75

To: Board of Directors

From: Russell Dyson, Chief Administrative Officer

Date: June 2, 2016

Subject: Staff Report

The following is an update on projects that Regional District Administration department are currently working on in addition to daily duties:

- AV Regional Airport Runway Extension - responding to information requests; meetings with license holders; FLNR application, tender process completed, construction commenced;
- AV Regional Airport Preparation of lease lots;
- CYAZ navigational aids ongoing;
- Salmon Beach Services – Assess water study results; refer to Island Health; road issues;
- Background work for June 2016 Exercise Coastal Response – Attend planning session, developing local response, meetings with mid-island group, building local Emergency Operations Centre capacity;
- Coordinating EOC training for ACRD staff, City of Port Alberni and volunteers;
- Electoral Area Initiatives;
- Implementation ESS and reception centre services through Canadian Red Cross Society and City of Port Alberni;
- EOC Upgrades, personnel overview and training development;
- Regional Water Supply Study – Sproat Lake;
- Bamfield water supply evaluation;
- Organizing the Shared Services meeting in Port Alberni on April 20th;
- Gas Tax funding options;
- Working with the West Coast Multiplex Society and Tla-o-qui-aht First Nation on next steps for the WC Multiplex facility.



Submitted by: _____
Russell Dyson, Chief Administrative Officer



MEMORANDUM

TO: Regional Board of Directors

FROM: Mike Irg, Manager of Planning and Development

DATE: June 2, 2016

RE: **Monthly Activity Report – Planning and Development**

2015 Total	2016 Total	APPLICATION
10	3	Rezoning
25	13	Development Permit and Development Variance Permit
4	7	Subdivisions
1	1	Agricultural Land Reserve
1	0	Board of Variance
11	1	Crown Leases
33	13	Bylaw Enforcement
18	12	Miscellaneous
102	50	TOTAL APPLICATION RECEIVED

May has been busy month with preparations for the emergency exercise.

AVRA airport runway expansion project.

Preparing for the second round of zoning bylaw open houses.

Lidar mapping has been arranged for the Long Beach Airport and West Coast landfill..

Mike Irg, Manager of Planning and Development

MEMORANDUM

To: Board of Directors

From: Teri Fong, CPA, CGA, Manager of Finance

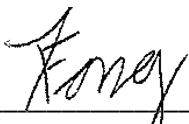
Date: June 1, 2016

Subject: Finance Department Staff Report

In addition to the day-to-day activities, the finance department has been working on the following in May 2016:

- Completed the Local Government Data Entry forms as required by the Ministry of Community Sport and Cultural Development. These forms help the Ministry to produce local government statistics to compare organizations but are very time consuming to produce.
- Asset Management Planning
 - Began preparing a power point presentation to share with staff on the what, why, where, when and how of Asset Management and the process the Regional District is beginning to undertake.
 - Signed Andrew McGifford and myself up for National Asset Management Strategy (NAMS) training that is to take place in Parksville in the fall this year. This will provide us with a spreadsheet database that will maintain all of our required asset management data.
- Completed the 2015 Gas Tax Annual Expenditure Report as required by UBCM.
- Emergency Operations Centre Training – attended an EOC Finance course put on by the Justice Institute in Nanaimo as well as participated in a number of internal training exercises in preparation for Exercise Coastal Response.
- Long Beach Airport – Landing and parking fees in arrears were sent to collections for the first time as we have been unable to collect.
- Millstream Water System – Quarterly invoices were produced along with a newsletter informing residents that rate increases will be implemented in 2017 and that a public meeting will be held this fall to provide more details.
- Worked through numerous insurance issues including a bike park event being held at Sproat Lake's Cougar Smith Park, training by BC Ambulance that is being done airside at Long Beach Airport and the formation of the Sproat Lake Volunteer Fire Fighters Association.

Submitted by:



Teri Fong, CPA, CGA, Manager of Finance

Alberni-Clayoquot Regional District
Staff Action Items by Department and Date
Update to the Board of Directors as of June 3, 2016

#	Date	Action Item	Assigned to	Target Date/Update
Administration Department				
1.	Jan. 23/13 WC Comm	Explore with the Yuuʔuʔiʔath Government possible participation in the South Long Beach Multi-Purpose Bike Path in the future.	Russell	Yuuʔuʔiʔath to respond
2.	July 10 th Board	Contact and work with the Nuu-chah-nulth Tribal Council and the Port Alberni Friendship Centre to develop a long term plan for reconciliation.	Reconcil. Committee	In Progress
3.	April 9th Board	C2C recommend contacting the President NTC Deb Foxcroft and request an observer from the ACRD at the NTC meetings.	Reconcil. Committee	Committee to review status
4.	Feb. 11 th Board	Consult with affected interests of the AVRA expansion including Greenmax, SD#70, Ministry of Forests Lands and Natural Resource Operations, Coulson Group of Companies, AV Drag Racing Assoc. and Hupacasath First Nation and Tseshaht First Nation.	Russell	Ongoing
5.	May 27 th Board	Assessment of Tseshaht First Nation water system expansion to Bell & Stuart roads waiting further information from the Tseshaht First Nation.	Russell	TFN Assessing water system
6.	Sept. 16 th AV & Bamfield Services Comm.	A 3 person committee made up of the CAO, Chairperson Osborne and Director McNabb was established to continue to meet with the Tseshaht First Nation to discuss tenure at the AV Landfill - arrange next meeting.	Russell	Contact new TFN Council
7.	February 10 th Board	Organize a workshop regarding the United Nations Declaration on the Rights of Indigenous Peoples and specific local government actions from the Truth and Reconciliation Commission with First Nations leaders with Nuu-chah-nulth Tribal Council President Deb Foxcroft.	Russell/ Josie	June 20 th , Tseshaht Admin. Building, 9:30 am to 3:00 pm
8.	March 22 nd EA Directors Comm.	Dialogue with the City of Port Alberni to discuss a possible future funding contribution from the Gas Tax Allocation for the Alberni Valley Regional Airport improvements	Russell	Letter sent to the City of PA
9.	May 11 th Board	Request a meeting with Mr. Ken Taekema, Fire Centre Manager, Coastal Fire Centre, BC Wildfire Service regarding the July 2015 Dog Mountain Fire to discuss plans and resources for the 2016 wildfire season in the Alberni-Clayoquot Regional District	Russell	June 22 nd Committee-of-the-Whole Meeting

#	Date	Action Item	Assigned to	Target Date/Update
10.	May 25 th Board	The Board adopted Bylaw A1075-1, Regional District of Alberni-Clayoquot Procedures Bylaw Amendment, 2016 reducing the number of Board meetings in the summer months – Update website and advertise etc.	Wendy	Done
11.	May 25 th Board	Forward a letter of appreciation to the local organization committee for organizing and hosting the BC Fire Training Officers Conference in Port Alberni, May 14 th to 19 th in Port Alberni.	Wendy	Done
12.	May 25 th Board	Forward letters of congratulations to the Tla-o-qui-aht First Nation and Tseshaht First Nation Councils on their recent election and thank-you letters to outgoing council members	Wendy	Done
13.	May 31 st West Coast Comm.	Proceed with Phase 1 of the business plan for the proposed multiplex facility on the West Coast which includes the long term viability of the project and receive input on the process from the Tla-o-qui-aht First Nation, West Coast Multiplex Society and West Coast Committee	Russell	Seeking qualified consultant
14.	May 31 st West Coast Comm.	Proceed with a pre-design plan for the proposed multiplex facility on the West Coast for a maximum cost of \$20,000.00	Russell	
15.	May 31 st West Coast Comm.	Investigate what other communities do for regional emergency planning including contractual arrangements and funding	Russell	July 2016
Finance Department				
16.	March 9 Board	Create an Emergency Plan 5 year Budget in 2017	Teri	September 2016
17.	April 27 th Board	Invite BC Transit and Diversified Transit to meet with the ACRD Board and discuss the program and changes in ridership	Teri	Presenting at September 14 th Board meeting
18.	May 11 th RHD Board	Invite Mr. Chris Sullivan, Director, Capital Planning, Island Health, Marie Duperrault, Director, Pt. Alberni/West Coast and Pam Rardon, WCGH Site Director to meet with the Hospital District Board regarding health services and identified issues in the region – Arrange in the am prior to a Board meeting	Teri	Arranging for July or August
19.	May 11 th Board	The Board of Directors approved the agreement to the Beaver Creek Community Club to provide the organization Gas Tax funding for the purpose of upgrading recreational infrastructure – proceed with agreement	Teri	BCCC to sign

#	Date	Action Item	Assigned to	Target Date/Update
Environmental Services Department				
20.	May 11/11 th AV Comm.	Investigate with the Tseshaht First Nation possible resource recovery at the AV Landfill.	Russell	In progress
21.	June 13/12 th BD	Develop a plan for appropriate use of the funds on the Log Train Trail from the Arrowsmith Radical Runners for signage	Luc	Design in progress – GPS Complete
22.	Oct. 10/12 th Board	Work with the Air Quality Council to develop a draft valley wide woodstove bylaw based on the City of Port Alberni's bylaw following receipt by the Board of Directors a joint APC meeting will be called to review the proposal.	Russell	Drafting a bylaw for board review
23.	Nov. 13 th Board	The ACRD Board adopted the ACRD Contractor Safety and Coordination Policy as presented – Implement the Policy & provide copies to all ACRD Contractors.	Russell	In progress
24.	June 10 th Board	The Board of Directors adopt the following implementation policy for penalties at the Alberni Valley Landfill: <ul style="list-style-type: none"> • Commencing January 1, 2016, a surcharge of 50% of the current tipping fee for loads containing more than 10% of corrugated cardboard; • Commencing July 1, 2016 a surcharge of 100% of the current tipping fee for loads containing more than 5% of corrugated cardboard • Update ACRD policy book etc. 	Janice/ Andrew	Update fee and changes in progress
25.	Aug. 12 th Board	Prepare a report for the next West Coast Committee regarding review of lease rates at the Long Beach Airport and all leases currently in place	Andrew/ Janice/Mark	Done
26.	Sept. 9 th Board	Refer the correspondence from the District of Tofino regarding working with Eco West on green infrastructure to staff for consideration and report back to the West Coast Committee and then the Board of Directors – Prepare a report for consideration at the October 7 West Coast Committee Meeting.	Andrew	In Progress
27.	March 16 th Special Board	The Board of Directors directed staff to complete waste reduction strategies as presented in the March 16 th Report at a cost of \$95,000	Andrew/ Janice	Done – Undertaking
28.	March 23 rd Board	The Board of Directors passed a resolution to submit a funding application to the British Columbia Air Access Program (BCAAP) for Airfield Lighting for the Alberni Valley Regional Airport for a total project value of \$1,458,430 which can be submitted as a one year	Janice/ Mark	Done – awaiting notification

#	Date	Action Item	Assigned to	Target Date/Update
		project or as a multi-year project requesting \$966,575 in the first year and \$509,105 in the second year – prepare application		
29.	March 23 rd Board	The Board passed a resolution to submit an application for funding through Bike BC on behalf of Cherry Creek Community Parks service – submit application	Janice	Done – awaiting notification
30.	April 13 th Board	Work with the Huu-ay-aht First Nation and Bamfield Marine Science Centre to develop a plan to combine waste services for the Bamfield Area	Andrew	Plan to meet in June
31.	April 13 th Board	<p>Forward a letter to the Huu-ay-aht First Nation thanking them for their letter dated March 15, 2016 supporting the Regional District’s application through the Build Canada Small Communities grant program for funding for the Bamfield Water System and advise:</p> <ul style="list-style-type: none"> a. The Regional District has changed their funding approach for the Bamfield Water System and will not be applying for funding through the Build Canada Fund; and, b. The Regional District is interested in future collaboration with the Huu-ay-aht First Nation regarding water infrastructure in the Bamfield area. 	Andrew	In progress
32.	May 11 th Board	Draft a letter to the Port Alberni Search and Rescue Society thanking them for transferring ownership of their boat to the Sproat Lake Marine Patrol Program for a low price	Janice	Done
33.	May 11 th Board	The Board of Directors passed a resolution directing staff to commence with the Bamfield Water System Treatment project, communicating with the community through the Bamfield Water Committee about the rationale behind proceeding including the timelines and decisions that will follow; providing a report on the process for borrowing and directing the engineer to prepare water treatment plant tender documents – Assigned staff meet to discuss next steps	Andrew	June 22 nd

#	Date	Action Item	Assigned to	Target Date/Update
34.	May 11 th Board	Invite Island Health, Island Timberlands, Huu-ay-aht First Nations and the Ministry of Forests, Land and Resource Operations to a future meeting to discuss watershed management in the interests of water quality	Andrew	
35.	May 11 th Board	Draft a letter for the Chair's signature to institutional water users to request a contribution to the capital costs of the water treatment facility over and above their property tax contribution	Andrew	
36.	May 11 th Board	The Board of Directors passed a resolution that the water treatment plant be designed to meet required water quality standards at a reasonable level to ensure capital and operating costs are at affordable levels	Andrew	In progress - Engineer directed to proceed with final design and tender docs
37.	May 25 th Board	The Board approved entering into a License of Use Agreement with Coulson Aircrane for a maximum of one (1) year for a sum of \$10.00 for the term of this license at the AVRA for the purpose of constructing works on a portion of land before the land is subdivided by leasehold plan – arrange for signatures	Janice	Done
38.	May 31 st West Coast Comm.	The West Coast Committee recommends the Alberni-Clayoquot Regional District Board of Directors award the Long Beach Airport Branding and Marketing contract to Primal Communications for a contract price of \$13,200, plus GST – Forward for consideration by the Board	Andrew/ Janice	In progress
39.	May 31 st West Coast Comm.	The West Coast Committee recommends the ACRD Board of Directors renew Boulton Spice's lease agreement for a three (3) year term to operate a spice blending business in exchange for repairs and upgrades to the Weather Station building – forward for consideration by the Board	Andrew/ Janice	Prepared for signing
Planning Department				
40.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course following Airport rezoning.	Mike	Including in new zoning bylaw
41.	Nov. 14/12 Board	The Board referred the Bamfield Community Hall Society's request to approve & support their proposal to build a new hall to staff to review & provide a recommendation, following consultation with the Society, on the role of the ACRD.	Mike	Contacted Hall Society – Society working on options

#	Date	Action Item	Assigned to	Target Date/Update
42.	May 27 th EA Directors	Zoning Bylaw Text Amendment for Riparian Setbacks within all Electoral Area Official Community Plan Areas - The EA Directors passed a resolution instructing planning staff to re-designate major and minor streams within all electoral area official community plan areas.	Mike	Planning staff to review
43.	May 27 th EA Directors	Bring a report to the Board on options for dealing with vacation rentals.	Mike	Planning staff to review
44.	May 27 th Board	The Board approved the plan for a communal meeting place for Salmon Beach owners to be located on ACRD owned 10, Block 63, Section 49, Clayoquot District, Plan VIP510. This will be in accordance with: <ol style="list-style-type: none"> 1. All structures to meet BC Building Code; 2. "Use at own risk" signage is provided; 3. Material and construction costs are not from public funds; 4. Future Maintenance and Inspection to be performed by ACRD; As outlined in the staff report dated November 20, 2014 – Proceed with the project.	Luc	In progress
45.	May 27 th Board	Work with West Coast Aquatic and bring back a recommendation to the Board on partnering with West Coast Aquatic in habitat restoration, protection and enhancement projects	Mike	Met with WCA and biologist – in progress
46.	April 13 th Board	Review ACRD Fire Department recent truck repairs and investigate Fire Departments use of maintenance contract for light vehicles	Luc	Investigating
47.	May 11 th Board	Forward a letter to Emcon Services and the Ministry of Transportation and Infrastructure requesting paving upgrades on the stretch of road between the District of Ucluelet and the Tofino/Ucluelet junction	Mike	Drafting
48.	May 25 th Board	Forward letter of support to the PA Port Authority for their request to the Ministry of Transportation for the paving of the 5.8 km of gravel road from the area known as "Cameron Shops" to the access way turn off to China Creek Campground and Marina	Mike	Drafting
49.	May 25 th Board	Provide a letter of support for an Industrial Access Permit for Hupacasath First Nation to access the Log Train Trail for log hauling and related forestry activities subject to confirmation	Heather	Done

#	Date	Action Item	Assigned to	Target Date/Update
		that the ACRD is covered by the applicants third party liability insurance		
50.	May 25 th Board	The Board approved appointments to the ACRD Advisory Planning Commission's – Advise appointees	Charity	Done

Issued: June 3, 2016



DRAFT WCA BOARD MEETING MINUTES

May 5, 2016

West Coast Aquatic Office, Port Alberni, BC

Meeting Participants:

<p><i>Board Representatives</i></p> <p>Tony Bennett Renee Wissink Jim McIsaac Odd Grydeland Bill Zinovich Carol Schmitt Larry Johnson David Johnsen Marilyn Scanlan Doug Kimoto</p>	<p><i>Guests</i></p> <p>Dan Edwards Dr. Tony Charles</p> <p><i>WAMA Staff</i></p> <p>Tawney Lem</p>
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Summary of Action Items and Decisions

<i>Item</i>	<i>Who</i>	<i>Status</i>
Follow up with Saya to clarify whether the First Nation meeting with the crab industry will be a Tla-o-qui-aht or T'aaq-wiihak meeting	Tawney	Email sent
Send letter to DFO re: priorities for stock assessment and science in the region	Tawney	Done
Seek direction from the Council of the Ha'wiih on appointment of a co-chair	Tawney	
New board member announcement	Tawney	
Plan the 3 fleet PST Mitigation Fund meeting	Tawney	
Plan a WCVI PST 'All Roundtable' session for the fall	Tawney	
Discussion with PAPA about oil spill response discussions for the region	Tawney	
Send a letter of acknowledgement to Nelson Keitlah's family	Dan, Doug, Tawney	
Remove IMAP footnote from the 'MSP'	Tawney	
Develop a release strategy for the 'MSP'	Tawney	
Finalize a shortlist of 'MSP' names and email to Board for selection	Tawney	

MEETING WELCOME AND INTRODUCTIONS

Chair Tony Bennett welcomed Board members, guests and staff, and led a round of introductions.

MINUTES

The minutes from March 22, 2015 were approved by consensus.

ACTION ITEM UPDATES

A report on Action Items was included in the Board Package.

Item C – Regarding the request for a mechanism through which in-season adjustments could be made to other fleets can participate when larger than expected returns are experienced, this relates to the Fraser runs. Members of the Area 25 Roundtable expressed concern about foregoing opportunity if such a mechanism was in place. However, this was questioned since the fish would be excess to previous allocation. If the Roundtables can not come to consensus on this request, issue resolution is referenced in their Terms of Reference. Brian Rusch will be meeting with the Area G Harvest Committee to further discuss this request. The Board will wait for an update from this meeting.

Item M – Saya Masso let the Board know that a preliminary meeting will be coordinated this year with the crab industry. Follow up with Saya will be made to clarify if Tla-o-qui-aht or T’aaq-wiihak as a whole will be organizing this meeting. The parties will be reminded that, should they wish, the WCA principles and terms of reference is available to them as a framework for the meeting and subsequent processes that might emerge.

Item N – The letter to DFO re: priorities for stock assessment and science in the region was approved.

NEWS ITEMS

Board members expressed sadness about the passing of Nelson Keitlah. Nelson was very much a part of WCA’s beginnings. He was a great leader, and brought parties together to start the Board. Nelson was a peacemaker, and was committed to working on solutions. A letter will be sent to his family to acknowledge his contribution. Ways to acknowledge local leaders (e.g. an annual event) will also be explored.

GOVERNANCE ITEMS

1. First Nations’ Co-Chair

At the next Council of the Ha’wiih meeting, representatives will be asked to appoint a co-chair. A commitment towards Board meeting attendance will also be sought. An orientation session will be arranged with the new members to review Board principles and the terms of reference.

2. New Member Selection

The selection committee consisting of Brad Beath (Federal), Bill Zinovith (Provincial), Tony Bennett (Regional) and David Johnsen and Larry Johnson (First Nations) met to review applications. Selection was made by consensus.

Welcome to the following new Board members:

- Bill Collette (Tourism/Recreation main seat)
- Dan Edwards (Commercial fishing main seat)
- Ariane Batic (Environment alternate seat)

An orientation package will be sent to all members, and they will be added to the email distribution list.

CCRN – Guest Dr. Tony Charles

Dr. Charles reflected on his history with West Coast Aquatic, and noted that the organization and its initiatives have been an inspiration for the past 15 years. There isn't a similar kind of forum as WCA on the east coast.

Tony summarized that CCRN is a networking, research and capacity building organization. Their purpose is to bring people together from around world to investigate how conservation and livelihoods connect at a community level. Key questions include: What lead to success for communities that are balancing conservation interests with sustainable economies? How do governments play a role? Where are governments doing that support making the link?

The CCRN has four capacity building partners: the Nuu-chah-nulth Tribal Council, Innu Nation, Ecology Action Centre, and West Coast Aquatic. CCRN funding provided to WCA has been applied to our engagement activities related to the MSP.

Opportunities for involvement with CCRN include:

- On the CCRN website, highlighting a particular community or location that is involved in the balance between conservation and livelihoods (e.g. Roundtables, Tribal Parks)
- Networking with other partners
- Working Groups – e.g. climate change at the community level, power and government interactions, protected areas
- Highlight the work of WCA and local communities
- Upcoming webinar series

PST NEGOTIATIONS AND MITIGATION FUND

Since the April 5th, 2016 Pacific Salmon Treaty (PST) Effectiveness Review Forum, WCA has received confirmation that Areas F, G, and H are willing to hold a follow up meeting to discuss impacts and interests in the mitigation fund. The Board approved WCA taking the lead on supporting an inter-fleet interest based discussion. Planning for this session will begin, and Craig Darling will be asked to facilitate.

The mitigation fund and treaty negotiations were discussed at the IHPC meeting, and there is support for efforts to define use of the remaining funds.

There was discussion about the value of small boat fisheries to communities, and the potential for continued licence retirement to lead to an alienation of communities from the resource. The concept of a licence bank was raised eight years ago, and should be discussed again.

The Board also discussed the request from the Area 25 Roundtable for WCA to host a WCVI wide forum that would be used to explore issues and develop proposals for the treaty negotiators regarding the terminal abundance/terminal fisheries impacts of the PST. The Board approved WCA hosting this forum. Participants would include representatives from all Roundtables, local communities and other interested groups. Suggestions were made for invitations to also be sent to the Southern Panel representatives (e.g. Don Hall, Marilyn Scanlan, Rod Cootes) and others within the Commission. An education component on the mechanisms of the treaty would be provided in advance and reviewed at the forum. Recommendations emerging from the forum would be provided to the Canadian negotiation team. Planning will get underway and a fall date will be identified. Marilyn Scanlan will be added to the Working Group that plans the session.

AREA 25 LETTER REQUEST

The Board had a full discussion about the intention of First Nations and Sport representatives from Area 25 to send a letter to DFO regarding prawn management, and about the request that WCA send a letter to commercial representatives to discuss the concept of a prawn Roundtable.

Several questions were asked:

- Is there evidence about the sustainability concerns that can be shared?
- Have the First Nations and SFAC taken this issue to the Prawn Advisory Committee?

In the past year, WCA followed up on a request from the Commercial Fishing Caucus re: a crab roundtable, and WCA currently facilitates several salmon roundtables. However, notable differences were identified:

- At the salmon roundtables, allocation is off the table; and
- With prawns, all fishers are entitled to come into any area. Therefore, in order to have an area-based regime, DFO would need to change the whole management structure.

First Nations and SFAC representatives have written a letter to DFO requesting a closure of the fishery for 2016. Due to WCA's role of a neutral facilitator that seeks consensus amongst parties, the Board commented that it would be inappropriate for WCA to contact the prawn industry representatives because the other parties have already stated a position. If all parties indicate an interest in forming a roundtable under the principles and framework of WCA, then the Board can discuss the request.

This discussion, along with the role of WCA, will be communicated to the First Nations and Sport representatives from Area 25.

MARINE SPATIAL PLAN BRANDING AND COMMENT REVIEW

Branding

The Board reviewed the suggested names generated by the Working Group that met April 14, 2016.

For the scope, considerations include 'marine', 'coastal', and 'ocean'. To describe the product's purpose, 'guide' was preferred over 'tool'.

For the product's content, 'knowledge' was preferred over 'information'.

Possible bi-lines include:

- "The collective wisdom of key values, uses and activities of Barkley and Clayoquot Sounds"
- "A values, uses and activities guide to support adaptive, ecosystem based decision making in Barkley and Clayoquot Sounds"

Definitions of all possible terms will be reviewed and the Working Group will suggest a final few names to the Board via email.

Comment Reviews

On April 29, 2016 a Working Group of the Board met to review all comments received during the last round of reviews. A summary of the comments and the Working Group's suggested responses was provided, as tracked in an Excel sheet. The suggested responses will be provided back to those who provided feedback.

One suggested change that was discussed in some detail was the proposal to create a new designation for Treaty Settlement Land Foreshore. This would be a somewhat generic designation compared to the more specific designations of Community Develop or Tourism, which are not necessarily relevant for the Nations anymore. The new designation would be a cue for people to contact the relevant Maa-nulth Nation to learn more about acceptable uses and opportunities. As the Nations developed by-laws for the foreshore areas, this information would be added to the map attribute tables. This approach is of interest to Toquaht. Meetings still need to take place with Huu-ay-aht and Uchucklesaht to see what approach they wish to take.

The next steps are:

- Provide responses to those who provided feedback
- Complete meetings with the Maa-nulth Nations and other Nuu-chah-nulth First Nations
- Edit the narrative document
- Edit the maps and attribute tables
- Build the online platform
- Talk with the Province about ideas for the final product and how it will be used
- Finalize the 'MSP' name
- Review what uses overlap with the Treaty Settlement Land foreshore areas
- Send out a summary of changes to all parties who were consulted and seek final feedback

Once these steps are complete, letters of support will be sought from each Board's organization/constituency. A release strategy will also be developed.

IMAP

Previous information provided to Board members led to the belief that the IMAP process came to a halt when ENGO's pulled out of the finfish committee. This was viewed as an opportunity for WCA to assist by facilitating a regional plan. However, based on a recent discussion Brenda McCorquodale (Sr. Aquaculture

Management Coordinator, DFO), it is now understood that: 1) the IMAP process continued and a plan was completed without ENGO participation; and 2) the plan is provincial in scale, not regional. Therefore, the original reasons for WCA offering to assist are not relevant so an IMAP pilot will be removed as a WCA action item. Further the 'MSP' footnote referencing the IMAP will be removed.

AREA RESPONSE PLANNING INITIATIVE

The Board agreed that WCA should attend the Transport Canada information session being held in May, and looks forward to hearing more about the initiative.

The 'MSP' can be a valuable tool for oil spill response, as it includes information about key values in the region. WCA can play a role to facilitate dialogue on the WCVI about spill response. As a start, WCA will initiate discussions with the Port Alberni Port Authority.

WCA BRAND REFRESH

With the moving of the offices, near completion of the 'MSP', and opening of the Alberni Aquarium and Stewardship Centre, a refreshing of the WCA brand is timely. A design brief was provided to local graphic designer Emily Luce that included the following guidance:

- The logo must represent the characteristics of: collaboration (joint, partnership, bringing people together), aquatic resources (from the mountains to the ocean), action (affecting change, making improvement, progress);
- Visually, the logo must be simple and clear (modern, not overly complicated), show depth/intelligence (representing wisdom and collaboration), and be adaptive (able to respond to different conditions), and have a substantial quality to it (showing solid work being done, not be 'lightweight').

The progression of graphic explorations was shown, as was a logo option. The option shown can be adapted by changing the colour, or by adding graphic elements into sections of it. Feedback included adding a First Nations art component to reflect the origins of WCA, and as the logo is adapted to ensure that one component always stays the same (e.g. inclusion of the 'fish' eye). Further work will be done, and the logo will be brought to the WAMA board for final selection.

NEXT MEETING

October 6, 2015
10am – 3pm
Port Alberni location to be announced

Alberni-Clayoquot Regional District
3008 5th Ave.
Port Alberni, BC
V9Y 2E3



May 31, 2016

Dear Ms. Osborne and ACRD Board of Directors,

I am pleased to share the Clayoquot Biosphere Trust's 2015 Annual Report. Highlights from the year included the creation of new grant programs, as well as local research including our Living Wage calculation.

The CBT recently held its AGM and there were no changes to our Executive Committee which includes Tammy Dorward (co-chair), Cathy Thicke (co-chair), Gary Johnsen (treasurer), and Alan McCarthy (secretary). Other members of the Board include Patty Campbell, Geoff Lyons, Anne Mack, Hannah Nichols, and Rebecca Henn.

Looking forward, we will be releasing our 2016 Vital Signs® report on Tuesday, October 4, 2016. By compiling locally-relevant data at the regional scale we aim to support your discussions and decision making. We look forward to sharing our third Vital Sign report with you later this year.

I would like to acknowledge the dedication that ACRD-appointed director Gary Johnsen has shown to the CBT. We appreciate his continued involvement and the perspective he brings to the board.

Please do not hesitate to contact me if you have any questions about the CBT and our work.

Best regards,

A handwritten signature in cursive script that reads "Rebecca Hurwitz".

Rebecca Hurwitz
Executive Director

2015 Impact Report

The Clayoquot Biosphere Trust stands on two pillars: we are both a biosphere reserve and a community foundation. As the only organization in Canada that encompasses both of these internationally recognized mandates, we are able to see the opportunities and challenges in our region through a unique lens.

The CBT supports the work of many organizations and communities in the region through our grant programs, while also delivering our own programs and regional initiatives. On behalf of the CBT Board of Directors, we are pleased to share our 2015 highlights.

Tammy Dorward and Cathy Thicke
CBT Co-chairs

Our Vision

The community of the Clayoquot Sound UNESCO Biosphere Reserve Region will live sustainably in a healthy ecosystem, with a diversified economy, and strong, vibrant and united cultures while embracing the Nuu-chah-nulth First Nations “living” philosophies of iisaak (living respectfully), qwa’ aak qin teechemis (life in the balance), and hishuk ish ts’awalk (everything is one and interconnected).

Our Biosphere Reserve

Biosphere Reserve Research Award

The CBT is pleased to announce the Pacific Wildlife Foundation as the inaugural recipient of the 2015 CBT \$20,000 Research Award for their research on gray whale societies. Dr. Jim Darling, the principal investigator for the project, will use the research funds to analyze over 40 years of local gray whale sightings and 20 years of DNA samples to further develop his theory on gray whale social structure. Supporting scientific research is a key objective of the UNESCO Biosphere Reserve program and we are especially proud of the calibre of research conducted by our local scientists and researchers.

Biosphere reserves inspire a positive future by connecting people and nature today.

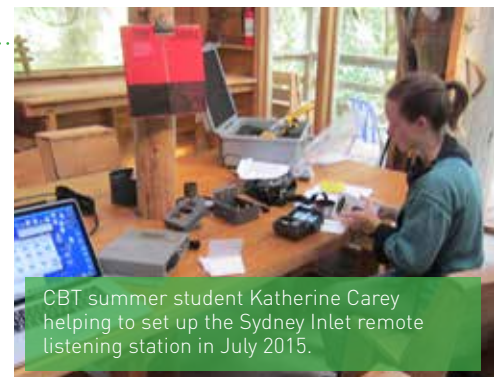
Biosphere Centre

The CBT is working to establish a permanent Biosphere Centre in the region. The building will be more than an office location for the CBT — it will be a place of sharing and learning in and for the Clayoquot Sound Biosphere Reserve region. In 2015, the CBT worked with local communities to evaluate potential locations for the centre and determined that the building would operate as a social enterprise. We are now in the process of conducting a feasibility study.

Sydney Inlet Remote Listening Station

Our first soundscape ecology project continues to expand with exciting new discoveries. Over the last 10 months, we’ve gathered nearly 1,000 hours of recorded sounds from the Sydney Inlet Remote Listening Station. Local wildlife enthusiasts Adrian Dorst, Jim Darling, Katherine Carey, and Rachel Myers have each contributed approximately 25 hours of listening time, and the recordings have documented 32 species of birds, 10 separate late-night “spouts” from marine mammals, seasonal shifts in the dawn songbird chorus, and numerous mystery sounds.

The project also provides an opportunity for ecological monitoring via the soundscape. For example, soundscape recordings from July to August captured the post-dusk and pre-dawn flight patterns of marbled murrelets returning to their nesting sites in the upper Sydney River watershed. We recently used this information to support the need for the inclusion of spatially designated marbled murrelet reserves in the BC Ministry of Forests, Lands and Natural Resources threatened species recovery plan. Within the next year, we’ll be working with the director of the UNESCO Biosphere Soundscape Project, Dr. Leah Barclay, to host sound recording workshops and soundscape ecology master classes in the Clayoquot Sound UNESCO Biosphere Reserve.



CBT summer student Katherine Carey helping to set up the Sydney Inlet remote listening station in July 2015.

Living Wage

In 2015, the CBT produced its first Living Wage Report as a part of our research program. The living wage was calculated as \$19.27/hour for the entire Clayoquot Sound Biosphere Reserve region. We are proud to bring this unique tool to communities to help inform conversations on affordability, health, and quality of life. This calculation helps us better understand the unique context of the west coast in relation to other places on Vancouver Island, in British Columbia, and in Canada, and also allows us to track changes over time. We can compare this living wage to the provincial minimum wage, thresholds for government benefits, and the cost of inflation to understand what is required to make ends meet in our region.

Engaging Internationally

In May, co-chairs Tammy Dorward and Cathy Thicke headed to Haapsalu, Estonia for the EuroMAB 2015 conference. EuroMAB is a network of nearly 300 European and North American biosphere reserves that are part of UNESCO’s Man and the Biosphere Programme. Our representatives had an opportunity to collaborate with peers from the Mount Arrowsmith Biosphere Region and the West Estonian Archipelago Biosphere Reserve to lead a workshop called Cultural Heritage and Indigenous Knowledge within Biosphere Reserves. Working together, we considered how indigenous protocols, practices, and ways of knowing can be better honoured and integrated into biosphere reserve management and project development.



Canadian and Estonian delegates at EuroMAB 2015.

Your Community Foundation

Neighbourhood Small Grants

We launched our new Neighbourhood Small Grants Program based on a simple but powerful idea: when people feel a sense of connection and belonging to their neighbourhood, they are more likely to be engaged in activities that make it a better place to live. These small grants of \$50 to \$500 helped connect and engage residents in their community by encouraging them to develop their own ideas for how their neighbourhood can be strengthened. We invited projects that shared skills and knowledge among residents, built a sense of community ownership and pride, and celebrated diversity. We were proud to fund 12 projects with the help of our partners the Vancouver Foundation and the Westcoast Community Resource Society.

Higher Education Endowment Fund

When Cathy Thicke completed her Master of Arts in Tourism Management in 2011 she became a champion for higher learning in our communities. Her thesis explored the feasibility of a higher learning centre in Tofino by building partnerships that bring educational opportunities closer to home. This idea continues to gain momentum as local communities and organizations work to distinguish the region as an education destination. In 2015, Cathy built on this idea by creating the Higher Education Endowment Fund at the CBT. Cathy and Steven Thicke created the fund with a \$1,000 donation. Cathy's goal is to create a permanent stream of funding to support higher learning in our region. Cathy invites others to join her in building this fund by making a contribution to the CBT.

We Thank our Supporters

Our 2015 donors join a group of committed funders who invest in our region through their donations, grants for our programs, or in-kind contributions. Sincere thanks to all our supporters, past and present.

- | | |
|------------------------------|--------------------------------------|
| Allison Tremain | Cermaq Canada |
| Anonymous | Decoda Literacy Foundation |
| Barney and Trina Williams | District of Tofino |
| Ben Bernstein | Evergreen |
| Brooke Wood and Miles Steven | Tofino Consumer Cooperative |
| Catherine and Steven Thicke | Vancouver Foundation |
| Rebecca and Dave Hurwitz | Vancouver Island Health Authority |
| | Westcoast Aquatic Management Society |

A founding contribution from the Government of Canada has offered support to the CBT since our beginning in 2000. We are grateful for their investment in our communities through the gift of a \$12 million endowment fund. This support continues to shape our achievements.



Cultural advisor Barney Williams sharing his knowledge with Rebecca Hurwitz, executive director of the CBT.

Create Your Own Legacy

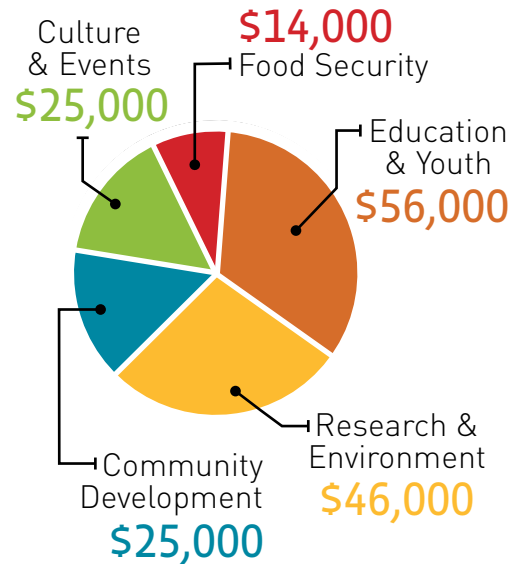
With the CBT, it's possible to give back to your community now and leave a legacy for the future as well. We can work with you to set up a personalized endowment fund dedicated to your goals whether it's supporting youth, health, or arts in the community; sharing your passion for education; or investing in the vibrancy of our environment. Donors choose the CBT as an alternative to setting up a private foundation because of our connections to the community, and because it's easier administratively. You can then focus on the most fulfilling part — giving.

Contact the CBT to learn more about how we can help you as a community foundation and how your gift will give back for years to come. Gifts can be made in many ways, including one-time cash donations, but also multi-year pledges and gifts make through estate planning such as bequests and life insurance policies.

For more information please contact CBT staff at 250.725.2219.

CBT's fully audited financial statements are available on our website at: <http://www.clayoquotbiosphere.org/web/who-we-are/documents/>
Registered Charity Registration #870641727 RR0001

2015 by the Numbers



3 **NEW** grant programs =
14 **NEW** grants awarded



\$18,000
in scholarships

\$72,000

in-kind contributions
leveraged by grants



1 inaugural Biosphere
Reserve Research Award



Interested in knowing more?

- 316 Main St.
- P.O. Box 67
- Tofino, BC
- V0R 2Z0
- 250.725.2219
- www.clayoquotbiosphere.org

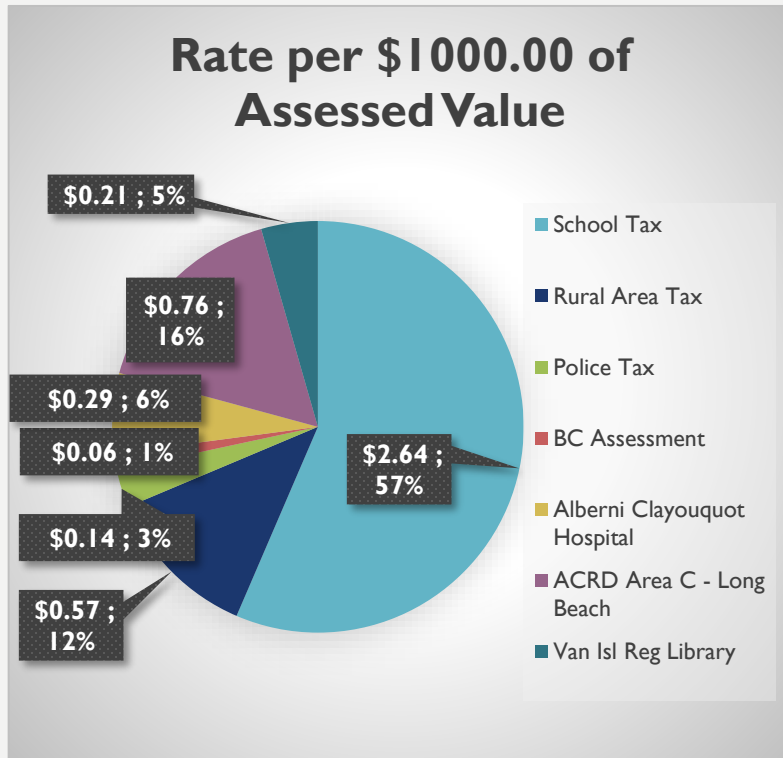


SALMON BEACH PROPERTY TAXES

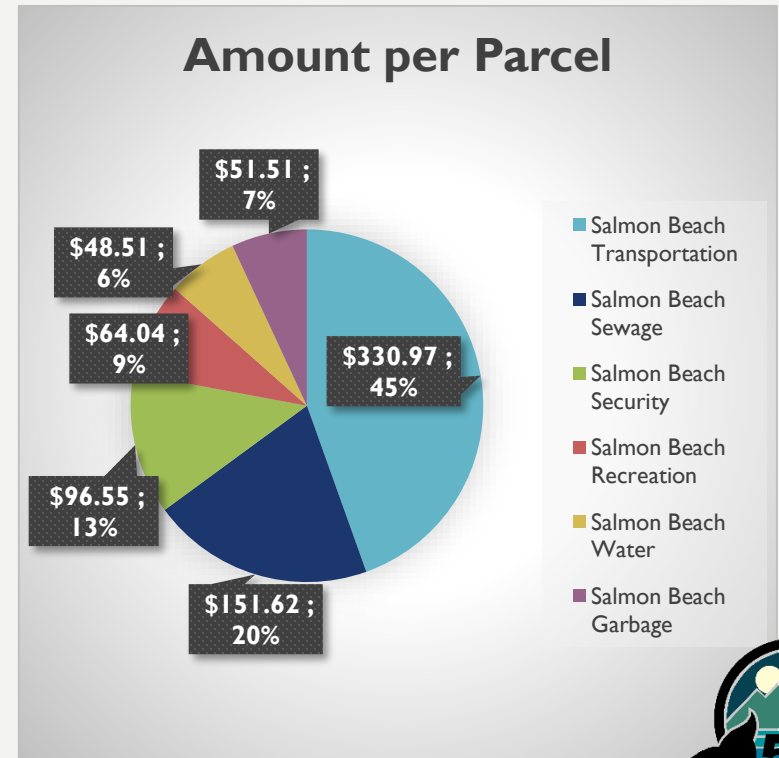
WHERE DOES MY MONEY GO???

THERE ARE TWO METHODS IN WHICH YOUR PROPERTY TAXES IN SALMON BEACH ARE LEVIED: ASSESSED VALUE & AMOUNT PER PARCEL

ASSESSMENT TAX FOR REGIONAL & PROVINCIAL SERVICES



PARCEL TAXES FOR SALMON BEACH LOCAL AREA SERVICES



SALMON BEACH PROPERTY TAXES WHERE DOES MY MONEY GO???

Assessment Portion of Property Tax

This method of taxation is used for the Provincial and Regional services provided to Salmon Beach. A tax rate is applied to the value of land and improvements of the property.

Over 70% of the assessment based tax collected from Salmon Beach pays for Provincial taxes including School Tax, Rural Area Tax, Police Tax & BC Assessment.

The 30% of the assessment based tax collected from Salmon Beach pays for Regional District services including: general government costs, planning, building inspection, parks, library, 911 telephone service, West Coast Landfill, Long Beach Airport and the Alberni-Clayoquot Regional Hospital District.

Parcel Tax Portion of Property Tax

Salmon Beach local services were established as a parcel tax meaning that each of the 380 lots pay an equal amount even though the value of the land and improvements vary.

FREQUENTLY ASKED QUESTIONS

WHY DO I PAY MORE TAXES IN SALMON BEACH THAN IN OTHER AREAS WHERE I LIVE?

You most likely live in a place with a larger population and tax base which results in lower tax rates. Salmon Beach consists of only 380 recreational lots (no commercial) therefore infrastructure can seem costly. Also, because the lots are recreational you are ineligible to apply for the Home Owner Grant for the property.

WHY DO MY SALMON BEACH TAXES KEEP GOING UP?

The assessed value of your property may have increased over time due to improvements that you have made. Also, the level of service has also increased as Salmon Beach has developed.

DOES MY SALMON BEACH TAX MONEY PAY FOR OTHER REGIONAL DISTRICT SERVICES?

Each service of a Regional District is independent meaning that money cannot be transferred between services. For example, revenue raised for Salmon Beach Water cannot be used in Bamfield.

