



# Alberni-Clayoquot Regional District

## BOARD OF DIRECTORS MEETING

WEDNESDAY, FEBRUARY 24, 2016, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

### AGENDA

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	PAGE #
<b>1. <u>CALL TO ORDER</u></b>	
<b>Recognition of Traditional Territories.</b>	
<b>2. <u>APPROVAL OF AGENDA</u></b> <i>(motion to approve, including late items requires 2/3 majority vote)</i>	
<b>3. <u>DECLARATIONS</u></b> <i>(conflict of interest or gifts)</i>	
<b>4. <u>ADOPTION OF MINUTES</u></b>	
a. <b>Board of Directors Meeting – February 10, 2016</b>	<b>7-17</b>
<i>THAT the minutes of the Board of Directors meeting held on February 10 be adopted.</i>	
b. <b>Alberni-Clayoquot Transportation Committee Meeting - February 9, 2016</b>	<b>18-20</b>
<i>THAT the minutes of the Alberni-Clayoquot Transportation Committee meeting held on February 9, 2016 be adopted.</i>	
c. <b>Salmon Beach Committee Meeting - February 9, 2016</b>	<b>21-24</b>
<i>THAT the minutes of the Salmon Beach Committee meeting held on February 9, 2016 be adopted.</i>	
d. <b>Committee-of-the-Whole Meeting - February 10, 2016</b>	<b>25-34</b>
<i>THAT the minutes of the Committee-of-the-Whole meeting held on February 10, 2016 be adopted.</i>	
e. <b>Bamfield Water Committee Meeting - February 12, 2016</b>	<b>35-37</b>
<i>THAT the minutes of the Bamfield Water Committee meeting held on February 12, 2016 be adopted.</i>	

- f. **West Coast Committee Meeting - February 18, 2016** **38-41**

*THAT the minutes of the West Coast Committee meeting held on February 18, 2016 be adopted.*

5. **PETITIONS, DELEGATIONS & PRESENTATIONS (10 minute maximum)**

- a. **Mr. Edwin Grieve, Director, Comox Valley Regional District, 2nd Vice-President, Association of Vancouver Island and Coastal Communities regarding AVICC's Special Committee on Solid Waste's Report and Findings.**  
(report under separate cover)
- b. **Al Winney, Loretta Parkinson, Tom Parkinson, Denis Bouchard and Bob Neville, Arrowsmith Amateur Radio Club's regarding request for a 2016 Grant-in-Aid.**
- c. **Patty Edwards, Alberni Valley Stakeholders Initiative to End Homelessness regarding request for a 2016 Grant-in-Aid.**
- d. **Heather Shobe and Anna Lewis, Agricultural Support Workers, regarding Final Report on Agriculture Plan Initiatives.**

6. **CORRESPONDENCE FOR ACTION**

- a. **REQUEST TO PRESENT** **42**  
North Island College, February 5, 2016 requesting a meeting with the Board between April and June 2016 to present NIC's five year strategic plan - NIC Plan2020

Possible Motion:

*THAT the Board of Directors invite representatives from North Island College to attend a Board of Directors meeting to present NIC's five year strategic plan - NIC Plan2020.*

- b. **REQUEST FOR LETTER OF SUPPORT** **43**  
Toquaht Nation, February 17, 2016 regarding request for a letter of support for a grant through the Canada 150 Fund.

Possible Motion:

*THAT the Board of Directors forward a letter of support to the Toquaht Nation regarding their initiative "Partners in a New Canada: building a legacy of strong reconciliation" for a grant through the Canada 150 Fund.*

**7. CORRESPONDENCE FOR INFORMATION**

- |    |   |              |
|----|---|--------------|
| a. | <b>ISLAND COASTAL ECONOMIC TRUST</b><br>Grant to Help Cortes Island Economic Planning   | <b>44-45</b> |
| b. | <b>CITY OF PORT COQUITLAM</b><br>2016 FCM Resolution – Build Canada Grant Funding   | <b>46</b>    |
| c. | <b>VI &amp; COAST CONSERVATION SOCIETY</b><br>Island's Rural Communities Celebrated on National Heritage Day, during BC's Heritage Week         | <b>47-48</b> |
| d. | <b>ISLAND CORRIDOR FOUNDATION</b><br>January 2016 Board Meeting Notes   | <b>49-52</b> |
| e. | <b>CHERRY CREEK WATERWORKS DISTRICT</b><br>Fire Services Boundaries   | <b>53</b>    |
| f. | <b>ASSOCIATION FOR MINERAL EXPLORATION BC</b><br>AME BC Issues Comments on Nenqay Deni Accord Between the BC Government and Tsilhoqot'in Nation | <b>54-56</b> |
| g. | <b>COOMBS COUNTRY CANDY</b><br>East Bound Public Access   | <b>57</b>    |

*THAT the Board of Directors receive items a-g for information.*

**8. REQUEST FOR DECISIONS & BYLAWS**

- |    |   |              |
|----|---|--------------|
| a. | <b>REQUEST FOR DECISION</b><br>Deferred Purchase and Installation of a 100 KW Generator | <b>58-61</b> |
|----|---|--------------|

*THAT the Alberni-Clayoquot Regional District Board of Directors approve the purchase and installation of a Simson-Maxwell, 100kW, 12 wire, single phase 120/240V, diesel generator by Aines and Tyler Electric Company Ltd. at a cost of approximately \$ 89 411.43.*

- |    |  |              |
|----|--|--------------|
| b. | <b>REQUEST FOR DECISION</b><br>Director Remuneration | <b>62-63</b> |
|----|--|--------------|

Board Direction Requested

- |    |   |              |
|----|---|--------------|
| c. | <b>REQUEST FOR DECISION</b><br>BC Healthy Communities - Plan H Stream 2 Funding Application | <b>64-70</b> |
|----|---|--------------|

*THAT the ACRD Board of Directors apply on behalf of the Alberni-Clayoquot Health Network for funding through the BC Healthy Communities Capacity Building Fund - Plan H Stream Two.*

- |    |   |              |
|----|---|--------------|
| d. | <b>REQUEST FOR DECISION</b><br>Bylaw A1081, Cherry Creek Community Parks Management Bylaw, 2016 | <b>71-76</b> |
|----|---|--------------|

*THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to "Bylaw A1081 cited as Cherry Creek Community Parks Management Bylaw, 2016".*

*THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to "Bylaw A1081 cited as Cherry Creek Community Parks Management Bylaw, 2016."*

*THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to "Bylaw A1081 cited as Cherry Creek Community Parks Management Bylaw, 2016."*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt "Bylaw A1081 cited as Cherry Creek Community Parks Management Bylaw, 2016."*

- e.     **REQUEST FOR DECISION** **77**  
      1<sup>st</sup> Reading of the 2016-2020 Financial Plan  
      (Financial Plan and Report-to be circulated separately)

*THAT the Board of Directors give first reading to Bylaw cited as "Bylaw F1125, 2016 to 2020 Alberni-Clayoquot Regional District Financial Plan."*

**9.     PLANNING MATTERS**

**9.1   ELECTORAL AREA DIRECTORS ONLY**

- a.     **DVD16002, PULFORD, 9806 STIRLING ARM CRESCENT** **78-82**  
      Development Variance Application – Report

*THAT the Board of Directors pass a resolution to consider issuing development variance permit DVD16002 subject to approval from the Ministry of Transportation and Infrastructure.*

- b.     **RE15009, BOWERMAN, 6476 BEAVER CREEK ROAD** **83-89**  
      Rezoning Application – Report and Bylaw P1339

*THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1339 be read a first time.*

*THAT the public hearing for Bylaw P1339 be delegated to the Director for Electoral Area 'E', the Alternate Director or the Chairperson of the Regional District.*

*THAT the Board of Directors confirm adoption of Bylaw P1339 is subject to:*

*The development proceeding on the condition that there is only one shared access from Beaver Creek Road;*

*Confirmation from a Registered On-Site Wastewater Practitioner that the proposed lot is capable of accommodating on-site sewage disposal to a minimum 0.6 acre density;*

*The applicant confirming that the existing house will meet the proposed new setbacks; and*

*Meeting technical referral agency requirements.*

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- |    |   |              |
|----|---|--------------|
| a. | Staff Action Items Report – February 18, 2016 | <b>90-95</b> |
| b. | Meeting Schedule – March 2016                 | <b>96</b>    |
| c. | Building Inspector’s Report – January 2016    | <b>97</b>    |

*THAT the Board of Directors receives the Staff Reports a-c.*

### **10.2 COMMITTEE REPORTS**

- a. **Parcel Tax Review - February 24, 2016 - (Verbal)**
- b. **Long Beach Airport Advisory - February 18, 2016 - (Verbal)**

*THAT the verbal reports be received.*

### **10.3 MEMBER REPORTS**

- a. 9-1-1 Corporation – J. McNabb
- b. Vancouver Island Regional Library - L. Banton
- c. Central West Coast Forest Society – T. Bennett
- d. Emergency Planning – J. McNabb/P. Cote/M. Kokura/M. Ruttan/L. Banton/J. Osborne
- e. Alberni Valley Chamber of Commerce – Jack McLeman
- f. Coastal Community Network – T. Bennett/D. St. Jacques
- g. West Island Woodlands Advisory Group –L. Banton
- h. Island Coastal Economic Trust – J. Osborne

- i. Air Quality Council, Port Alberni – J. McNabb
  - **Air Quality Council Minutes - January 28, 2016** **98-100**
- j. West Coast Aquatic Board – T. Bennett/K. Wyton
- k. Association of Vancouver Island & Coastal Communities – J. Osborne
- l. Beaver Creek Water Advisory Committee – J. McNabb
- m. Other Reports
  - **Port Alberni RCMP Detachment Monthly Report** **101-102**

*THAT the Board of Directors receives the Member Reports.*

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

**13. QUESTION PERIOD**

**14. IN CAMERA**

*Motion to close the meeting to discuss matters relating to*

- i. negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interests of the Regional District if they were held in public.*

**15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

**16. ADJOURN**

**Next Board of Directors Meeting: Wednesday, March 9, 2016, 1:30 pm  
Regional District Board Room**

## Alberni-Clayoquot Regional District

### MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, FEBRUARY 10, 2016, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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#### **DIRECTORS**

#### **PRESENT:**

Penny Cote, Vice-Chairperson, Electoral Area "D" (Sproat Lake)  
Keith Wyton, Director, Electoral Area "A" (Bamfield)  
Mike Kokura, Director, Electoral Area "B" (Beaufort)  
Tony Bennett, Director, Electoral Area "C" (Long Beach)  
John McNabb, Director, Electoral Area "E" (Beaver Creek)  
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)  
John Jack, Councillor, Huu-ay-aht First Nation  
Mike Ruttan, Mayor, City of Port Alberni  
Jack McLeman, Councillor, City of Port Alberni  
Dianne St. Jacques, Mayor, District of Ucluelet  
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

#### **REGRETS:**

Josie Osborne, Chairperson, Mayor, District of Tofino  
Alan McCarthy, Member of Legislature, Yuułuꞑiꞑath Government  
Russell Dyson, Chief Administrative Officer

#### **STAFF PRESENT:**

Wendy Thomson, Manager of Administrative Services  
Andrew McGifford, Acting Manager of Finance/Manager of  
Environmental Services  
Mike Irg, Manager of Planning and Development  
Shelli Lyle, Administrative Assistant

#### **1. CALL TO ORDER**

The Chairperson called the meeting to order at 1:30 pm.

**The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.**

#### **2. APPROVAL OF AGENDA**

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the agenda be approved as circulated with the addition of the following late items:*

- a. Letter of Support - Port Alberni Friendship Centre - Funding for Day Care;*
- b. Letters of Support - Alberni Valley Regional Expansion Project;*
- c. CAO Report on the Alberni Valley Regional Airport Expansion Project and Borrowing;*

- d. *Association of Vancouver Island Resolution - Funding for Agricultural Rainwater Harvesting Systems;*
- e. *Nuu-chah-nulth Tribal Council meeting March 3<sup>rd</sup>, 2016.*

**CARRIED**

**3. DECLARATIONS**

**4. ADOPTION OF MINUTES**

**a. Board of Directors Meeting – January 27, 2016**

*MOVED: Director Kokura*

*SECONDED: Director Wyton*

*THAT the minutes of the Board of Directors meeting held on January 27, 2016 be adopted.*

**CARRIED**

**b. Alberni Valley & Bamfield Services Committee Meeting - January 25, 2016**

*MOVED: Director Wyton*

*SECONDED: Director Kokura*

*THAT the minutes of the Alberni Valley & Bamfield Committee meeting held on January 25, 2016 be adopted.*

**CARRIED**

**c. Reconciliation Committee Meeting - January 27, 2016**

*MOVED: Director Bennett*

*SECONDED: Director Jack*

*THAT the minutes of the Reconciliation Committee meeting held on January 27, 2016 be adopted.*

**CARRIED**

**d. Alberni Valley & Bamfield Services Committee - Financial Planning Meeting - February 4, 2016**

*MOVED: Director McNabb*

*SECONDED: Director McLeman*

*THAT the minutes of the Alberni Valley & Bamfield Services Committee - Financial Planning Meeting held on February 4, 2016 be adopted.*



**CARRIED**

**e. Electoral Area Directors Committee - Financial Planning Meeting - February 4, 2016**

*MOVED: Director Banton*  
*SECONDED: Director Bennett*

*THAT the minutes of the Electoral Area Directors Committee - Financial Planning Meeting held on February 4, 2016 be adopted.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**a. Mr. Zoran Knezevic, President/CEO, Port Alberni Port Authority regarding presentation on China Creek.**

Mr. Knezevic explained the proposed upgrades the Port Alberni Port Authority plans for China Creek Marina and Campground. Cecilia Addy, Manager of China Creek Marina and Campsite spoke to the upgrades and initiatives the Port Authority desires to promote China Creek and Port Alberni as a destination. Mr. Knezevic asked the Board to consider extending their lease for an additional 15 years and assistance with access road upgrades.

**b. Jolleen Dick, Hupacasath First Nation regarding Clutesi Haven, Development Proposal**

Ms. Dick explained the proposal of a year round public market at Clutesi Haven. The Hupacasath First Nation is building off relationships with potential user groups, partners and Nuu-chah-nulth Nations; they are working on a feasibility study and business plan and looking for funding sources through the Agri-Spirit fund, Island Coastal Economic Trust, NTC Economic Development Corp, AANDC.

**6. CORRESPONDENCE FOR ACTION**

**a. LATE ITEM: Port Alberni Friendship Centre, February 10, 2016, request for letter of support for Day Care funding.**

*MOVED: Director McNabb*  
*SECONDED: Director Bennett*

*THAT the ACRD Board of Directors forward a letter to the Port Alberni Friendship Centre supporting their application for funding through ICET for their new Day Care facility.*

**CARRIED**

**7. CORRESPONDENCE FOR INFORMATION**

- a. **HONOURABLE MARY POLAK, MINISTER OF THE ENVIRONMENT**  
Local Government Input - Climate Action and Climate Leadership Plan
- b. **MID ISLAND EMERGENCY COORDINATORS AND MANAGERS**  
Discussion of the Emergency Program Act
- c. **CITY OF LANGFORD**  
Island Corridor Foundation Process and Fees
- d. **HONOURABLE SHIRLEY BOND, MINISTER OF JOBS, TOURISM AND SKILLS TRAINING AND MINISTER RESPONSIBLE FOR LABOUR**  
Update Regarding Ongoing Arrivals of Syrian Refugees into BC
- e. **ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES**  
AVICC Update - Convention Registration, Resolutions, Nominations, Grants and Access Agreements
- f. **ENVIRONMENT AND CLIMATE CHANGE CANADA**  
Input on Draft Recovery Documents for SARA Listed Species at Risk in BC
- g. **ANDREW NIKIFORUK**  
The Reality of LNG: Fracking, Earthquakes, and Fractured Economies
- h. **WEST COAST AQUATIC**  
Marine Spatial Planning Public Review Drop In Session

*MOVED: Director St. Jacques*

*SECONDED: Director Bennett*

*THAT the Board of Directors receive items a-h for information.*

**CARRIED**

**8. REQUEST FOR DECISIONS & BYLAWS**

- a. **Request for Decision regarding E911 Emergency Telephone System.**

*MOVED: Director McNabb*

*SECONDED: Director Bennett*

*THAT the Board of Directors approve the E911 Emergency Telephone System proposed budget and approve to be included in the first reading of the 2016-2020 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

- b. **Request for Decision regarding Regional Parks Budget.**

*MOVED: Director Wyton*

*SECONDED: Director Banton*

*THAT the Board of Directors review the Regional Parks proposed budget and approve to be included in the first reading of the 2016-2020 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

**c. Request for Decision regarding Regional Planning.**

*MOVED: Director Bennett*

*SECONDED: Director Banton*

*THAT the Board of Directors review the Regional Planning proposed budget and approve to be included in the first reading of the 2016-2020 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

**d. Request for Decision regarding General Government Services - 2016-2020 Financial Plan.**

*MOVED: Director Kokura*

*SECONDED: Director Bennett*

*THAT the Board of Directors review the General Government proposed budget and approve to be included in the first reading of the 2016-2020 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

**e. Request for Decision regarding January 27th Reconciliation Committee Meeting Recommendations.**

*MOVED: Director Bennett*

*SECONDED: Director Cootes*

*THAT the ACRD Board of Directors send a letter to the Port Alberni Friendship Center following up on items put forward at the October 20, 2015 meeting and inviting them to attend a regular Board meeting to provide an update on their programs and activities.*

**CARRIED**

*MOVED: Director Bennett*

*SECONDED: Director Cootes*

*THAT the ACRD Board of Directors consider funding through the budget process a workshop regarding the United Nations Declaration on the Rights of Indigenous Peoples and specific local government actions from the Truth and Reconciliation Commission with First Nations leaders being invited to attend.*

**CARRIED**

**f. Request for Decision regarding AVRA Runway Expansion**

**LATE ITEMS:** Letters of Support – AVRA Expansion - Dr. Rhiannon Hughes and Dr. S. Kofi Affram; Dr. K. Feyi and Dr. Robert O'Dwyer; CAO Report AVRA Project and Borrowing; Chairperson Josie Osborne report on AVRA Expansion.

**MOVED:** Director McNabb

**SECONDED:** Director Cootes

*THAT the above request for decision and late correspondence regarding the Alberni Valley Regional Airport Runway Expansion be tabled.*

**CARRIED**

**MOVED:** Director Cootes

**SECONDED:** Director Ruttan

*THAT the Alberni-Clayoquot Regional District Board of Directors lift the request for decision and late correspondence regarding the Alberni Valley Regional Airport Runway Expansion from the table.*

**CARRIED**

**MOVED:** Director Cootes

**SECONDED:** Director Ruttan

*THAT the Board of Directors of the Alberni Clayoquot Regional District include the email memo dated February 10, 2016 from Chair Josie Osborne regarding the Alberni Valley Regional Airport Runway Expansion be included as a late item.*

**CARRIED**

**MOVED:** Director McLeman

**SECONDED:** Director McNabb

*THAT the Board of Directors of the Alberni Clayoquot Regional District proceed to tender the Alberni Valley Airport Runway Expansion project.*

**CARRIED**

**MOVED:** Director Ruttan

**SECONDED:** Director Cootes

*THAT the ACRD Board of Directors endorse the proposal as presented from Tetra Tech to provide engineering services to oversee tendering and construction of the Alberni Valley Regional Airport Runway Expansion project.*

**CARRIED**

*MOVED: Director Jack*  
*SECONDED: Director Cootes*

*THAT the Board of Directors of the Alberni Clayoquot Regional District request Pat Deakin, Economic Development Officer, City of Port Alberni speak to the Alberni Valley Regional Airport Runway Expansion.*

**CARRIED**

Mr. Deakin provided an update to the Board regarding the Alberni Valley Regional Airport Runway Expansion project funding application.

*MOVED: Director Ruttan*  
*SECONDED: Director Cootes*

*THAT staff be directed to explore a possible application to the 2016 intake for the BC Air Access program for the AVRA medium intensity lighting at an estimated cost of \$1.5 million, and report back to the Board with possible funding options for the ACRD share of the project costs.*

*MOVED: Director Banton*  
*SECONDED: Director Bennett*

*THAT the main motion be amended to include exploring any other grants or additional funding options.*

**CARRIED**

*The main motion as amended was*

**CARRIED**

*MOVED: Director Ruttan*  
*SECONDED: Director Kokura*

*THAT the Board of Directors of the Alberni Clayoquot Regional District receive the report and letters of support.*

**CARRIED**

**g. Request for Decision regarding Finance Warrant No. 561**

*MOVED: Director Kokura*  
*SECONDED: Director Cootes*

*THAT the Alberni-Clayoquot Board of Directors approves Finance Warrant Number 561 in the amount of \$712,982.83 dated January 31, 2016.*

**CARRIED**

**9. PLANNING MATTERS**

- a. DVB15015, SCOTT, 6980 DEBEAUX ROAD**  
Development Variance Application – Memorandum & Permit

*MOVED: Director Kokura*  
*SECONDED: Director Bennett*

*THAT the Board of Directors pass a resolution to issue development variance DVB15015.*

**CARRIED**

- b. DVC16001, OLCEN, 2433 WILLOWBRAE ROAD**  
Development Variance Application – Report

*MOVED: Director Bennett*  
*SECONDED: Director Kokura*

*THAT the Board of Directors pass a resolution to consider issuing development variance DVC16001 subject to approval from the Ministry of Environment Land Use Remediation Section.*

**CARRIED**

- c. DVD15014, HICKMAN, 18580 PACIFIC RIM HIGHWAY**  
Development Variance Application – Memorandum & Permit

*MOVED: Director Cote*  
*SECONDED: Director Kokura*

*THAT the Board of Directors pass a resolution to issue development variance DVD15014.*

**CARRIED**

- d. DPD15010, HICKMAN, 18580 PACIFIC RIM HIGHWAY**  
Development Permit Application – Report & Permit

*MOVED: Director Cote*  
*SECONDED: Director Banton*

*THAT the Board of Directors pass a resolution to issue development permit DPD15010.*

**CARRIED**

- e. ABATTOIR FEASIBILITY STUDY CONTRACT**  
Request for Decision

*MOVED: Director McNabb*

*SECONDED: Director Ruttan*

*THAT the Board of Directors accept the contract proposal submitted by Janco Associates Business Consulting to complete the Abattoir Feasibility Study, with the cost of the contract not to exceed \$10,000 excluding GST.*

**CARRIED**

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- a. CAO Report - February 5, 2016**
- b. Planning and Development Report - February 3, 2016**
- c. Environmental Services Manager Report - February 5, 2016**
- d. Financial Report - February 5, 2016**
- e. Staff Action Items Report - February 5, 2016**

*MOVED: Director Kokura*

*SECONDED: Director Ruttan*

*THAT the Board of Directors receives the staff reports a-e.*

**CARRIED**

### **10.2 COMMITTEE REPORTS**

- a. Salmon Beach Committee Meeting - February 9, 2016 - T. Bennett (Verbal)**

Director Bennett reported the Salmon Beach Committee met Tuesday, February 9<sup>th</sup> regarding the 2016 budget.

*MOVED: Director Bennett*

*SECONDED: Director St. Jacques*

*THAT this verbal report be received.*

**CARRIED**

## **11. UNFINISHED BUSINESS**

- a. Unfinished Business Nuu-chah-nulth Tribal Council Meeting**

*MOVED: Director Bennett*

*SECONDED: Director Banton*

*THAT the Board of Directors approve Director Bennett and the CAO attending an Nuu-chah-nulth Tribal Council meeting on March 3<sup>rd</sup>, 2016 with West Coast Communities and local governments.*

**CARRIED**

## **12. LATE BUSINESS**

### **a. Association of Vancouver Island and Coastal Communities Resolution**

Re: Funding for Agricultural Rainwater Harvesting Systems.

*MOVED: Director Cote*

*SECONDED: Director McLeman*

*THAT the following resolution be forwarded for consideration at the Association of Vancouver Island and Coastal Communities 2016 Annual General Meeting and Conference:*

*WHEREAS the cost of Water conservation, sustainability, and drought management are currently high profile issues, and developing a policy framework and funding program to support rainwater harvesting systems is vital to supporting the agricultural industry and enhance vibrant local food systems across the province with safe, consistent and affordable access to water;*

*AND WHEREAS the establishment of a fund for the rebate portion for agricultural rainwater harvesting systems will assist in;*

- 1. Reduce the draw on regional, municipal and ground water systems,*
- 2. Lead to an increase in the amount of irrigated land,*
- 3. Increase overall agricultural production,*
- 4. Increase water availability for trending urban agricultural initiatives,*
- 5. Promote conservation strategies, and*
- 6. Showcase simple and effective solutions for increased water system sustainability;*

*THEREFORE BE IT RESOLVED that the Union of BC Municipalities appeal the Province of BC to immediately establish the development of policy and procedures for a rainwater harvesting system rebate program for agricultural users, which includes both above ground (cistern) and in-ground systems province-wide.*

**CARRIED**

## **13. QUESTION PERIOD**

## **14. RECESS**

*MOVED: Director Jack*



*SECONDED: Director McNabb*

*THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.*

**CARRIED**

The meeting was recessed at 3:06 pm

**15. RECOVENE**

The meeting was reconvened at 3:13 pm

**16. IN-CAMERA**

*MOVED: Director Kokura*

*SECONDED: Director Cootes*

*THAT the meeting be closed to the public to discuss matters relating to:*

- i. Information that is prohibited from disclosure under Section 21 of the Freedom of Information and Privacy Act.;*

**CARRIED**

The meeting was closed to the public at 3:14 pm.

The meeting was re-opened to the public at 3:45 pm.

**17. RISE AND REPORT FROM THE IN-CAMERA MEETING**

The ACRD Board of Directors will forward a letter of recognition and plaque to Mr. Wayne Hasler in appreciation of his years of service on the former Beaver Creek Improvement District, Beaver Creek Advisory Planning Commission and the Beaver Creek Water Advisory Committee.

**18. ADJOURN**

*MOVED: Director McNabb*

*SECONDED: Director Ruttan*

*THAT this meeting be adjourned at 3:48 pm.*

**CARRIED**

Certified Correct:

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Penny Cote,  
Vice-Chairperson

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Wendy Thomson,  
Manager of Administrative Services

**MINUTES OF THE ALBERNI-CLAYOQUOT TRANSPORTATION COMMITTEE  
MEETING HELD ON TUESDAY, FEBRUARY 9, 2016 @ 9:30 AM**

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**MEMBERS** Jack McLeman, ACRD, Co-Chair  
**PRESENT:** Gillian Trumper, PAPA, Co Chair  
Randy Orr, Island Timberlands  
Bob Cole, City of Port Alberni  
Lucas Banton, ACRD  
Darren DeLuca

**STAFF PRESENT:** Pat Deakin, City of Port Alberni  
Shelli Lyle, Administrative Assistant

**1. CALL TO ORDER**

The Chairperson called the meeting to order at 9:35 am.

**The Chair recognized the meeting this morning is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.**

**2. APPROVAL OF AGENDA**

*MOVED: D. DeLuca*  
*SECONDED: G. Trumper*

*THAT the agenda be approved as circulated.*

**CARRIED**

**3. ADOPTION OF MINUTES**

a. AC Transportation Committee Meeting held December 8, 2015.

*MOVED: D. DeLuca*  
*SECONDED: G. Trumper*

*THAT the minutes of the AC Transportation Committee Meeting held on December 8, 2015 be adopted.*

**CARRIED**

**4. PETITIONS, DELEGATIONS & PRESENTATIONS**

**5. CORRESPONDENCE FOR ACTION/INFORMATION**

**6. REPORTS**

**a. CH2MHill Consulting Connector Report and Highway 4**

The Committee discussed the findings of the draft report and the Horne Lake Connector expanded MAE with regards to the proposed \$22 million upgrade to the existing Highway 4 and \$80 million newly constructed Horne Lake Connector. The draft report lays out improvements on Highway 4 – basically stop signs and ditching, no crawl lanes, no blasting or cutting of trees to straighten the road for extended passing lanes. The findings do not address the main issues of Highway 4 - Cameron Lake and Cathedral grove. The potential for a major incident still exists. The Ministry appears to be listening but have their own agendas; it seems we are being set up to accept improvements on Highway 4. The committee challenges the report on the actual construction costs, Highway 4 is an open highway, a geotechnical study would need to be completed, construction would lead to increased trip time, flagging costs, cutting of trees, etc. At this point the report is not an equal comparison; if they are necessary for the Horne Lake connector they are necessary for Highway 4.

The committee's strategy is to send a letter prepared by Pat Deakin on Friday, February 12<sup>th</sup> to Ministry staff following up on the expanded MAE with suggestions and question how the determinations were made. Two weeks later follow up and see if the final report is ready. Organize a meeting with politicians once the final report is received.

*MOVED: L. Banton*

*SECONDED: D Deluca*

*THAT the AC Transportation Committee send a response to staff at the Ministry of Transportation and Infrastructure regarding corrections to the draft report prepared by CMH2Hill and follow up in 2 weeks.*

**CARRIED**

*MOVED: G. Trumper*

*SECONDED: D Deluca*

*THAT the AC Transportation Committee send a meeting invite to Scott Fraser, MLA along with Josie Osborne, ACRD Chair and Gord Johns, MP to review the final report once received and update them on the activities of the committee.*

**CARRIED**

**7. NEW BUSINESS**

**a. Meeting with Qualicum First Nations**

History of the "Horne Lake Trail" the lake was originally called Enoksasent, the

government moved to secure the historic route in the public right and preserve it for future road development. In April 1911, H.H. Browne surveyed a 66-foot road allowance running from the Qualicum Reserve to Alberni and generally following the traditional Horne Lake Trail route. The new road allowance, formally called the Horne Lake and Alberni Road, was recognized in the provincial Gazette dated 8 June 1911. Despite occasional effort to establish a road between Port Alberni and Horne Lake, the 1911 Gazetted Road has never been developed. Modern road development in the greater Horne Lake area, however, has generally reflected the traditional route of the Horne Lake Trail.

Gillian Trumper discussed meeting with the Qualicum First Nations Council with Cindy Stern. The committee will request to be a delegation at a Qualicum First Nations Council meeting.

*MOVED: G. Trumper*  
*SECONDED: D. Deluca*

*THAT the AC Transportation Committee send a letter to the Qualicum First Nations to request being a delegation at the Qualicum First Nations Council meeting to discuss the Horne Lake Connector.*

**CARRIED**

**8. ADJOURN**

*MOVED: D. Deluca*  
*SECONDED: G. Trumper*

*THAT this meeting be adjourned 10:45 am.*

**CARRIED**



# Alberni-Clayoquot Regional District

## MINUTES OF THE SALMON BEACH COMMITTEE

MEETING HELD ON February 9, 2016

Regional District Board Room, 3008 5<sup>th</sup> Avenue, Port Alberni, BC

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**COMMITTEE** Kel Roberts, Chair

**PRESENT:** Tony Bennett, Director, Electoral Area "C" (Long Beach)  
Ken Lunde  
Mary Ellen Peete  
Terry Graff  
Jill Maibach

**STAFF PRESENT:** Russell Dyson, CAO  
Andrew McGifford, Manager of Environmental Services  
Chantel Gemmell, Environmental Administrative Assistant  
Shelli Lyle, Administrative Assistant

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 3:05 pm.

**Recognition of Traditional Territories.**

2. **APPROVAL OF AGENDA**

*MOVED: K. Roberts*

*SECONDED: J. Maibach*

*THAT the agenda be approved as circulated with the addition of late items as outlined for consideration.*

**CARRIED**

3. **CORRESPONDENCE FOR ACTION/INFORMATION**

4. **REQUEST FOR DECISIONS & BYLAWS**

a. Salmon Beach Sewage 2016-2020 Financial Plan

*THAT the Salmon Beach Committee approve the draft 2016-2020 Financial Plan for the Salmon Beach Sewage Disposal Service and recommend to the Alberni-Clayoquot Regional District Board of Directors to include in first reading of the 2016-2020 Financial Plan with the following amendments reduce line 3 to \$19,000; reduce line 7 to 45,000; reduce line 13 to 45,000 and reduce line 18 to 45,000.*

**CARRIED**

Parcel tax is subsidizing pump and haul. The cost of pump and haul needs to be fully recovered in 2017. Committee disagrees with the costs of pump and haul being increased \$50, need to discuss at the May General meeting and explain to the community so they understand how much pump and haul actually costs. The Salmon Beach Committee has discussed sewage infrastructure and the thought was not to put too much money into capital, do it on a loan and then everyone pays.

b. Salmon Beach Security 2016-2020 Financial Plan

*THAT the Salmon Beach Committee approve the draft 2016-2020 Financial Plan for the Salmon Beach Security Service and recommend to the Alberni-Clayoquot Regional District Board of Directors to include in first reading of the 2016-2020 Financial Plan with the following amendments reduce line 2 to \$26, 282 and reduce line 9 to \$20,000.*

**CARRIED**

c. Salmon Beach Transportation 2016-2020 Financial Plan

Note: In 2016 silt traps will be moved to Salmon Beach Transportation

*THAT the Salmon Beach Committee approve the draft 2016-2020 Financial Plan for the Salmon Beach Transportation Service and recommend to the Alberni-Clayoquot Regional District Board of Directors to include in first reading of the 2016-2020 Financial Plan.*

**CARRIED**

d. Salmon Beach Water 2016-2020 Financial Plan

*THAT the Salmon Beach Committee approve the draft 2016-2020 Financial Plan for the Salmon Beach Water Service and recommend to the Alberni-Clayoquot Regional District Board of Directors to include in first reading of the 2016-2020 Financial Plan.*

**CARRIED**

e. Salmon Beach Garbage 2016-2020 Financial Plan

*THAT the Salmon Beach Committee approve the draft 2016-2020 Financial Plan for the Salmon Beach Garbage Service and recommend to the Alberni-Clayoquot Regional District Board of Directors to include in first reading of the 2016-2020 Financial Plan with the following amendments increase line 2 to \$27, 610; increase line 8 to \$16,000.*

**CARRIED**

f. Salmon Beach Recreation 2016-2020 Financial Plan

*THAT the Salmon Beach Committee approve the draft 2016-2020 Financial Plan for the Salmon Beach Recreation Service and recommend to the Alberni-Clayoquot Regional District Board of Directors to include in first reading of the 2016-2020 Financial Plan with the following amendments add line 2 called Committed Surplus From Prior Year in the*

*amount of \$1,332; increase line 3 parcel tax to \$32,293; increase line 6 Capital to \$15,000; increase line 9 to \$12, 132; increase line 12 to \$15,000 and increase line 17 to \$15,000.*

**CARRIED**

**5. REPORTS**

**a. PRIVATE PROPERTY WELLS**

Stephanie Bruvall from Island Health will be present to discuss.  
Russell Dyson will discuss the proposed mail out.

The CAO introduced Stephanie Bruvall from Island Health. Ms. Bruvall explained the process involved in regulating water systems. Two or more connections is a water system. There are small and large systems, with variations on the standards that apply. The standards of well construction come from the ground water protection act and regulations, administered by the Ministry of Environment. Some specific requirements of any water supplier are needed: an operating and construction permit, ongoing training, emergency response plan and contingency plans.

The IH approval process, submit application form, provide a map showing components of the water system (pictures), source to tap screening tool, well log and pump tests from drillers, water license, surface water supplied, acknowledgement of who has the right to that water (easement). IH will send a letter to the property owners who have a well and ask them to come up with a plan. IH will want to see at least one test result, a base line and then sampling every 5 years. There is no cost for the permit application, operating permit and inspections

The McEllhanney report will be made available to the public (Salmon Beach) via email and ACRD website, posting the easement list after the corrections are implemented along with an explanation from Stephanie Bruvall, IH.

*THAT the Salmon Beach Committee request the Board of Directors to ask staff to investigate the water supply history of the Salmon Beach sub division.*

**CARRIED**

*THAT the Salmon Beach Committee receives the report.*

**CARRIED**

**b. ADMINISTRATION BUILDING UPDATE**

Verbal report based on the information gathered from the Building Maintenance coordinator.

Discussions regarding the Administration well look at it as a logistics and investigate recommending some gas tax monies be applied to this at the preliminary stages and

also investigate drilling in another location with user pay. Jill will have a conversation with Hans as he has stated he has the optimal well.

*THAT the Salmon Beach Committee request the Board of Directors to ask staff to investigate the administration building well or an alternate location well.*

**CARRIED**

**6. OTHER BUSINESS**

*(requires 2/3 majority vote)*

**a. Grading**

External roads are not being graded, they are to be graded 10-12 times per year and they are to make 4 passes from Makoha to the top of the hill at Victoria and 4<sup>th</sup>.

Chantelle will investigate.

**7. NEW BUSINESS**

**8. ADJOURN**

*THAT this meeting be adjourned at 5:45 pm.*

**CARRIED**

Certified Correct:

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Kel Roberts,  
Chairperson

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Russell Dyson,  
CAO



**Alberni-Clayoquot Regional District**  
**MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING**  
**HELD ON WEDNESDAY, FEBRUARY 10, 2016, 9:00 AM**  
Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**DIRECTORS PRESENT:** Penny Cote, Vice-Chair, Electoral Area “D” (Sproat Lake)  
Keith Wyton, Director, Electoral Area “A” (Bamfield)  
Mike Kokura, Electoral Area “B” (Beaufort)  
Tony Bennett, Electoral Area “C” (Long Beach)  
John McNabb, Director, Electoral Area “E” (Beaver Creek)  
Lucas Banton, Electoral Area “F” (Cherry Creek)  
Mike Ruttan, Mayor, City of Port Alberni  
Jack McLeman, Councillor, City of Port Alberni  
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

**REGRETS:** Josie Osborne, Chairperson, Mayor, District of Tofino  
John Jack, Councillor, Huu-ay-aht First Nation  
Alan McCarthy, Member of Legislature, Yuułu?if?ath Government  
Russell Dyson, Chief Administrative Officer

**STAFF PRESENT:** Wendy Thomson, Manager of Administrative Services  
Andrew McGifford, Accountant  
Mike Irg, Manager of Planning and Development  
Shelli Lyle, Administrative Assistant

**1. CALL TO ORDER**

The Chairperson called the meeting to order at 9:00 am.

**The Chairperson recognized the meeting this morning being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.**

**2. APPROVAL OF AGENDA**

*MOVED: Director Cootes*

*SECONDED: Director Bennett*

*THAT the agenda be approved as circulated.*

**CARRIED**

**3. PETITIONS, DELEGATIONS & PRESENTATIONS (5 minute maximum)**

- a. **Christopher Donison, Music by the Sea regarding 2016 Update on Activities & Grant-In-Aid Application**

Mr. Donison provided an update on the activities and successes of Music by the Sea in 2015 celebrating their 10th year. Mr. Donison reported on plans for 2016 and spoke to their grant-in-aid application and the "2017 The Great Horn Project."

Director Banton entered the meeting at 9:03 am.

**b. David Whitworth, Ken Whiteman, Port Alberni Maritime Heritage Society regarding 2016 Grant-In-Aid Application**

Mr. Whitworth provided an update on the 2015 activities and successes of the Port Alberni Maritime Heritage Society which included lighthouse refurbish and repairs in the gallery. Mr. Whitworth reported on 2016 plans and spoke to their grant-in-aid application to refurbish "The Swan".

**c. Hugh Grist, McLean's Mill, regarding 2016 Grant-In-Aid Application**

Mr. Grist provided an update on the activities and successes of McLean's Mill. Mr. Grist provided an overview of plans for 2016 and spoke to their grant-in-aid application.

**d. Marcus Lobb, Food Hub Coordinator, Food Security Round Table and Transition Towns regarding 2016 Grant-In-Aid Application**

Mr. Lobb provided an update on the activities and successes of the Transition Towns Society. He provided an overview of plans for 2016 and spoke to their grant-in-aid application.

**4. CORRESPONDENCE FOR INFORMATION**

**5. REQUEST FOR DECISIONS & BYLAWS**

**a. Request for Decision regarding 2016 Grants-In-Aid Application.**

**GIA 1**            Air Quality Council

*MOVED:*        Director McNabb

*SECONDED:*    Director Bennett

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$5,000.00 to the Air Quality Council in 2016 with the funds coming from the City of Port Alberni, Electoral Areas "A" (Bamfield), "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

**GIA 2**            Alberni District Fall Fair

*MOVED: Director Bennett*  
*SECONDED: Director Kokura*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$1,000.00 (in kind) to the Alberni District Fall Fair in 2016 with the funds coming from the entire regional district.*

**CARRIED**

**GIA 3** Alberni Valley Chamber of Commerce

*MOVED: Director Kokura*  
*SECONDED: Director McLeman*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$4,000.00 to the Alberni Valley Chamber of Commerce with the funds allocated as follows: Electoral Areas "A" (Bamfield) \$1000.00, "D" (Sproat Lake) \$1000.00, "E" (Beaver Creek) \$1,000.00 and "F" (Cherry Creek) \$1000.00.*

**CARRIED**

**GIA 4** Alberni Valley Rescue Squad

*MOVED: Director Kokura*  
*SECONDED: Director Bennett*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$6,000.00 to the Alberni Valley Rescue Squad in 2016 with the funds coming from entire regional district.*

**CARRIED**

**GIA 5** Alberni Valley Stakeholders Initiative to End Homelessness

*MOVED: Director Kookura*  
*SECONDED: Director Banton*

*THAT the Committee-of-the-Whole deny the grant-in-aid in the amount of \$40,000.00 from the Alberni Valley Stakeholders Initiative to End Homelessness.*

**CARRIED**

**GIA 6** Alberni Valley Transition Towns Society

*MOVED: Director Kokura*  
*SECONDED: Director Bennett*

*THAT the Committee-of-the-Whole deny a grant-in-aid in the amount of \$6,442.00 and \$2,272.00 (in kind) to the Alberni Valley Transition Towns Society in 2016.*

**DEFEATED**

*MOVED: Director McNabb*

*SECONDED: Director Cootes*

*THAT the Committee-of-the-Whole approve the grant-in-aid in the amount of \$2,272.00 (in kind) to the Alberni Valley Transition Towns Society in 2016 with the funds coming from the entire regional district.*

**CARRIED**

**GIA 7** Music By The Sea

*MOVED: Director Bennett*

*SECONDED: Director McNabb*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$2,000.00 to the Music By The Sea in 2016 with the funds coming from the entire regional district.*

**CARRIED**

**GIA 8** Port Alberni Marine Rescue Society

*MOVED: Director McNabb*

*SECONDED: Director McLeman*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$6,000.00 to the Port Alberni Marine Rescue Society in 2016 with the funds coming from the City of Port Alberni and Electoral Areas Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

**GIA 9** Port Alberni Maritime Heritage Society

*MOVED: Director Ruttan*

*SECONDED: Director Banton*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$5,000.00 to the Port Alberni Maritime Heritage Society in 2016 with the funds coming from the City of Port Alberni and Electoral Areas "B" (Beaufort) "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

**GIA 10** Vancouver Island North Film Commission

*MOVED: Director Bennett*  
*SECONDED: Director Banton*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$7,500.00 to the Vancouver Island North Film Commission in 2016 with the funds coming from the entire regional district.*

**CARRIED**

**GIA 11** Westcoast Inland Search and Rescue Society

*MOVED: Director Bennett*  
*SECONDED: Director Kokura*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$6,000.00 to the Westcoast Inland Search and Rescue Society in 2016 with the funds coming from entire regional district.*

**CARRIED**

**GIA 12** West Coast Aquatic Management Association

*MOVED: Director Bennett*  
*SECONDED: Director Ruttan*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$17,000.00 to the West Coast Aquatic Management Association in 2016 with the funds coming from the entire regional district.*

**CARRIED**

**GIA 13** Alberni Valley Wrestling Club

*MOVED: Director McNabb*  
*SECONDED: Director McLeman*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$1,500.00 to the Alberni Valley Wrestling Club in 2016 with the funds coming from the entire regional district.*

**CARRIED**

**GIA 14** Alberni Valley Drag Racing Association

*MOVED: Director McNabb*  
*SECONDED: Director McLeman*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$7,927.57 to the Alberni Valley Drag Racing Association in 2016 in order to provide an amount*

*equal to their outstanding 2015 license of use fees at the Alberni Valley Regional Airport with the funds coming from the City of Port Alberni, Electoral Areas "D" (Sproat Lake), "E" (Beaver Creek), "F" (Cherry Creek).*

**CARRIED**

**GIA 15** Central Westcoast Forest Society

*MOVED: Director Bennett*

*SECONDED: Director St. Jacques*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$3,500.00 to the Central Westcoast Forest Society in 2016 with the funds coming from District of Tofino, District of Ucluelet and Electoral Area "C" (Long Beach).*

**CARRIED**

**GIA 16** Strawberry Isle Research

*MOVED: Director Bennett*

*SECONDED: Director St. Jacques*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$1,000.00 to the Strawberry Isle Research in 2016 with the funds coming from the entire regional district.*

**CARRIED**

**GIA 17** Port Alberni Victim Services Society

*MOVED: Director McNabb*

*SECONDED: Director Ruttan*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$26,000.00 to the Port Alberni Victim Services Society in 2016 with the funds coming from the City of Port Alberni and Electoral Areas "D" (Beaver Creek), "E" (Beaver Creek), "F" (Cherry Creek).*

**CARRIED**

**GIA 18** Alberni Valley Hospice Society

*MOVED: Director Ruttan*

*SECONDED: Director McLeman*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$10,000.00 to the Alberni Valley Hospice Society in 2016 with the funds coming from the City of Port Alberni and Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)*

**CARRIED**

**GIA 19** Arrowsmith Amateur Radio Club

*MOVED: Director McNabb*

*SECONDED: Director Banton*

*THAT the Committee-of-the-Whole defer the 2016 grant-in-aid application from the Arrowsmith Amateur Radio Club and invite them to present to the Board at the February 24, 2016 meeting regarding their grant-in-aid application.*

**CARRIED**

**GIA 20** Port Alberni Jr. Hockey Society

*MOVED: Director Ruttan*

*SECONDED: Director McLeman*

Director Banton left meeting at 11:40 am due to a potential conflict.

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$700.00 (in kind) to the Port Alberni Jr. Hockey Society in 2016 with the funds coming from the entire regional district.*

**CARRIED**

Director Banton re-entered the meeting at 11:42 am.

**GIA 21** Art Matters Society

*MOVED: Director Ruttan*

*SECONDED: Director McLeman*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$1,600.00 to the Art Matters Society in 2016 with the funds coming from the City of Port Alberni and Electoral Area "E" (Beaver Creek).*

**CARRIED**

**GIA 22** Dunn Elementary Back Pack Program

*MOVED: Director Ruttan*

*SECONDED: Director McLeman*

*THAT the Committee-of-the-Whole forward the grant-in-aid application in the amount of \$500.00 from the Dunn Elementary Back Pack Program to the City of Port Alberni for consideration through their grant-in-aid program.*

**CARRIED**

**GIA 23**      Aeriosa Dance Society

*MOVED:      Director McNabb*

*SECONDED:    Director McLeman*

*THAT the Committee-of-the-Whole deny the 2016 grant-in-aid application in the amount of \$3,000.00 from the Aeriosa Dance Society.*

**CARRIED**

**b.      Request for Decision regarding 2016 Grant-In-Aid – McLean’s Mill.**

*MOVED:      Director McNabb*

*SECONDED:    Director McLeman*

*THAT the Committee-of-the-Whole include the McLean’s Mill grant-in-aid in the amount of \$25,000.00 in the first reading of the 2016-2020 Alberni-Clayoquot Regional District Financial Plan.*

*MOVED:      Director Kokura*

*SECONDED:    Director McLeman*

*THAT the main motion be amended to increase the McLean’s Mill grant-in-aid to \$30,000.00 to be included in the first reading of the 2016-2020 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

*The main motion as amended was:*

**CARRIED**

**c.      Request for Decision regarding 2016 Grant-In-Aid – West Coast Multiplex Society.**

*MOVED:      Director Bennett*

*SECONDED:    Director St. Jacques*

*THAT the Committee-of-the-Whole refer the 2016 grant-in-aid request from the West Coast Multiplex Society and the proposal for an allocation of \$20,000 for resources in order for the Regional District to support multiplex planning and programming be referred for consideration by the West Coast Committee at the February 18th Financial Plan Meeting.*

**CARRIED**

**d.      Request for Decision regarding 2015 Grant-In-Aid – Cherry Creek Community Recreation Commission.**



MOVED: Director Banton  
SECONDED: Director Bennett

*THAT the Committee of the Whole carry forward the \$20,000 Grant in Aid awarded in 2015 to the Cherry Creek Community Rec. Commission and include in the first reading 2016-2020 Financial plan.*

**CARRIED**

**e. Request for Decision regarding 2015 Grant-In-Aid – Beaver Creek Community Club.**

MOVED: Director McNabb  
SECONDED: Director Bennett

*THAT the Committee of the Whole carry forward the \$10,000 Grant in Aid provided to the Beaver Creek Community Club and include in the first reading 2016-2020 Financial plan.*

**CARRIED**

MOVED: Director McNabb  
SECONDED: Director Bennett

*THAT the Committee of the Whole allow the \$10,000 Grant in Aid provided to the Beaver Creek Community Club be repurposed to repair the hall basement to a maximum of \$10,000.*

**CARRIED**

**f. Request for Decision regarding 2016 Grant-In-Aid – Island Corridor Foundation (ICF).**

MOVED: Director McLeman  
SECONDED: Director Ruttan

*THAT Alberni-Clayoquot Regional District requisition the second half of the one-time grant-in-aid to the Island Corridor Foundation in the amount of \$44,924.00 with the City of Port Alberni, the District of Ucluelet, Electoral Area "A" (Bamfield), Electoral Area "D" (Sproat Lake), Electoral Area "E" (Beaver Creek), and Electoral Area "F" (Cherry Creek) participating in the grant in aid.*

**CARRIED**

**g. Request for Decision regarding 2016 Grant-In-Aid - Economic Development.**

MOVED: Director Bennett  
SECONDED: Director Kokura

*THAT the Committee-of-the-Whole include a grant-in-aid to the City of Port Alberni Economic Development Service in the amount of \$28,833, in the first reading of the 2016 – 2020 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

**h. Request for Decision regarding 2016 Grant-In-Aid - Bamfield Community Affairs Society.**

*MOVED: Director Wyton*

*SECONDED: Director McNabb*

*THAT the Committee-of-the-Whole include a grant-in-aid to the Bamfield Community Affairs Society in the amount of \$10,000 with the funds coming from Area "A" (Bamfield), in the first reading of the 2016 – 2020 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

**6. ADJOURN**

*MOVED: Director Bennett*

*SECONDED: Director St. Jacques*

*THAT this meeting be adjourned at 12:06 pm.*

**CARRIED**

Certified Correct:

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Penny Cote,  
Vice-Chairperson

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Russell Dyson,  
Chief Administrative Officer

## Alberni-Clayoquot Regional District

### MINUTES OF THE BAMFIELD WATER COMMITTEE MEETING MEETING HELD ON FEBRUARY 12, 2016

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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- MEMBERS PRESENT:** Keith Wyton, Director, Electoral Area "A" (Bamfield)  
Eric Clelland, Bamfield Volunteer Fire Chief  
Lisa Herbig, Member at Large  
John Mass, Advisory Planning Committee Chair  
Barry Otterson, Bamfield Chamber of Commerce
- REGRETS:** JP Hastey, Bamfield Marine Science Centre,
- STAFF PRESENT:** Russell Dyson, Chief Administrative Officer  
Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services  
Daniel Fredlund, Maintenance Technician Leadhand  
Les Butler (Contractor)  
Chris Downey – Koers and Associates (Contractor)
- GUESTS:** Dr Paul Hasselback, Island Health  
Lynne McGee  
Murray Sexton  
Charlene MacKinnon

There were two members of the public attending by speaker phone and 11 members of the public in attendance.

**1. CALL TO ORDER**

The Chairperson called the meeting to order at 11:00 am.

**The Chair recognized the meeting is being held in the Huu-ay-aht First Nation Territories.**

**2. APPROVAL OF AGENDA**

*MOVED: J. Mass*

*SECONDED: L. Herbig*

*THAT the agenda be approved as circulated.*

**CARRIED**

**3. ADOPTION OF MINUTES**

- a. Bamfield Water Committee Meeting held January 18, 2016.

*MOVED: J. Mass*  
*SECONDED: L. Herbig*

*THAT the minutes of the Bamfield Water Committee Meeting held on January 18, 2016 be adopted.*

**CARRIED**

#### **4. REPORTS**

Director Wyton provided an overview of the BWS, the size of the system, financial challenges and compared this to the costs and demands of other water systems.

Russell Dyson provided an introduction to the discussion it was at the request of the water committee that a review of the water treatment requirements and proposed treatment facility be provided.

Chris Downey explained the process to develop the detailed design for the water treatment facility; he explained the pilot treatment project and the results, which are available on line from the Regional District website. The projected capital and operating costs were reviewed. The system is designed based on projected community growth as prescribed in the Official Community Plan. The system would be modular so it can be expanded in size as demand requires.

Russell Dyson explained that operating costs are conservative best estimates; actual operating costs are recovered by tolls and are subject to review each year by the BWC.

Andrew McGifford described various scenarios for borrowing and the cost implications.

Dr. Paul Hasselback, Island Health Chief Medical Health Officer provided an overview of water treatment requirements in the province leading up to and after the establishment of the Drinking Water Protection Act. He stated that Bamfield has provided a lot of progress in the management of its water system recently, when this is the case there is less attention paid by regulators. He suggested that the Bamfield water system is #5 on the list of systems with water advisories, based on population and duration of the advisory. He respects that the community is small and has a modest tax base. While consumption averages are low there is a large peak demand with a higher seasonal population. It is up to the operator to design and implement appropriate solutions to meet the drinking water standards. Filtration is required for the Sugsaw Lake water supply; there is no evidence to suggest otherwise. Trying to avoid filtration is a risk.

Charlene MacKinnon stated that the actions of the ACRD to design and plan for water treatment has placed it ahead of the game.

Murray Sexton advised that the Dissolved Air Flotation (DAF) water treatment system is

common for similar water supplies and it has been very successful to treat similar water quality issues. He commented on the use of aluminum as a flocculant in the filtration process and indicated that aluminum levels leaving the plant are typically lower than the levels of untreated water.

Russell Dyson, CAO discussed two funding options to assist with the capital costs of the proposed water treatment plant. The Build Canada program will accept applications in April – the decision date for applications is unknown and once again the project will be competing against other proposals. Advice received to improve the application for the Build Canada criteria includes additional expenses and work including developing a water conservation strategy. Another alternative would be to seek allocation of gas tax monies from the Regional Board – approximately \$450,000 has been allocated to date – an additional \$600,000 would provide the 2/3 portion. Staff are of the opinion that the proposed water treatment facility should be implemented at the earliest opportunity. This is in response to a long standing water quality advisory.

There was discussion in response to questions from the committee members and the public, topics included logging practices and the potential impact to the water supply, alternatives to treat THM's – IH noted that point of use treatment is not viable for systems the size of Bamfield. IH stated in other provinces the conditions of the water in Bamfield would require a boil water advisory. IH advised there are many different engineered options, IH do not tell you what option to choose they will advise if the option you choose is acceptable based on the facts that you present – i.e. a pilot project. Effective UV treatment depends upon low turbidity levels as well as clear water quality. There was discussion about past water testing results and staff were asked to report back to the Committee at the next meeting.

5. **ADJOURN**

*MOVED: L. Herbig*

*SECONDED: J. Mass*

*THAT this meeting be adjourned at 1:05 pm.*

**CARRIED**

Certified Correct:

---

Keith Wyton,  
Chairperson

---

Russell Dyson,  
CAO

## Alberni-Clayoquot Regional District

### MINUTES OF THE WEST COAST COMMITTEE - FINANCIAL PLANNING MEETING HELD ON THURSDAY, FEBRUARY 18, 2016, 1:00 PM

DISTRICT OF TOFINO COUNCIL CHAMBERS, 121 3<sup>RD</sup> STREET, TOFINO, BC

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- MEMBERS PRESENT:** Dianne St. Jacques, Chairperson, Mayor, District of Ucluelet  
Josie Osborne, Mayor, District of Tofino  
Tony Bennett, Director, Electoral Area "C" (Long Beach)  
Jessie Hannigan, Acting Visiting Experience Manager, Pacific Rim National Park
- REGRETS:** Alan McCarthy, Member of Legislature, Yuułu?it?atḥ Government
- STAFF PRESENT:** Russell Dyson, Chief Administrative Officer  
Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services  
Mark Fortune, Airport Superintendent  
Wendy Thomson, Manager of Administrative Services

#### 1. CALL TO ORDER

The CAO called the meeting to order at 1:00 pm.

The CAO recognized the meeting is being held in the Tla-o-qui-aht First Nation Territories.

#### 2. APPROVAL OF AGENDA

*MOVED: Director St. Jacques*

*SECONDED: Director Bennett*

*THAT the agenda be approved.*

**CARRIED**

#### 3. ELECTION OF CHAIRPERSON FOR 2016

##### a. **Election of Chairperson - 2016**

The CAO conducted the elections for Chairperson of the West Coast Committee for 2016.

The CAO requested nominations for the position of Chairperson of the West Coast Committee for 2016 for a first time.

Director Bennett nominated Director St. Jacques for the position of Chairperson of the West Coast Directors Committee for 2016. Director St. Jacques accepted the nomination.

The CAO requested nominations for a second and third time. There being no further nominations, the CAO declared Director St. Jacques chairperson of the West Coast Committee for 2016.

#### **4. ADOPTION OF MINUTES**

a. **West Coast Directors Committee Meeting – November 30, 2015**

*MOVED: Director Bennett*

*SECONDED: Director Osborne*

*THAT the minutes of the West Coast Directors Committee meeting held on November 30, 2015 be adopted.*

**CARRIED**

#### **5. REQUEST FOR DECISIONS & BYLAWS**

a. **REQUEST FOR DECISION**

Re: West Coast Waste Management - 2016-2020 Financial Plan

*MOVED: Director Bennett*

*SECONDED: Director Osborne*

*THAT the West Coast Committee recommend the West Coast Waste Management proposed budget be included in the first reading of the 2016-2020 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

b. **REQUEST FOR DECISION**

Re: Long Beach Airport - 2016-2020 Financial Plan

*MOVED: Director Bennett*

*SECONDED: Director Osborne*

*THAT the West Coast Committee recommend the West Coast Waste Management proposed budget be included in the first reading of the 2016-2020 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

c. **REQUEST FOR DECISION**

Re: Area "C" Grants-in-Aid - 2016-2020 Financial Plan

*MOVED: Director Bennett*  
*SECONDED: Director Osborne*

*THAT the West Coast Committee recommend the Area "C" Long Beach Grants-in-Aid proposed budget be included in the first reading of the 2016-2020 Alberni-Clayoquot Regional District.*

**CARRIED**

**d. REQUEST FOR DECISION**

Re: Area "C" Emergency Planning - 2016-2020 Financial Plan

*MOVED: Director Bennett*  
*SECONDED: Director Osborne*

*THAT the West Coast Committee recommend the Area "C" Emergency Planning proposed budget be included in the first reading of the 2016-2020 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

**e. REQUEST FOR DECISION**

Re: West Coast Multiplex  
(referred from Feb.10, 2016 Board of Directors Meeting)

*MOVED: Director Bennett*  
*SECONDED: Director Osborne*

*THAT this report be referred for consideration at the West Coast Committee meeting on February 24, 2016.*

**CARRIED**

**f. REQUEST FOR DECISION**

Re: West Coast Landfill Contract Renewal

*MOVED: Director Bennett*  
*SECONDED: Director Osborne*

*THAT the West Coast Committee recommends that the Alberni-Clayoquot Regional District Board of Directors renew the West Coast Landfill Operations contract with Berry and Vale Contracting Ltd. for an additional 5 year term, July 1, 2016 to June 30, 2021.*

**CARRIED**

**6. LATE BUSINESS**

- a. J. Hannigan provided a brief update on the Pacific Rim National Park infrastructure project and timelines.



- b. The Chairperson reported on the Lost Shoe Creek water source engineering report.

*MOVED: Director Bennett*

*SECONDED: Director Osborne*

*THAT the West Coast Committee requests Regional District staff to assist the District of Ucluelet in obtaining a copy of the Lost Shoe Creek Engineering report.*

**CARRIED**

**7. ADJOURN**

*MOVED: Director Osborne*

*SECONDED: Director Bennett*

*THAT this meeting be adjourned 2:00 pm.*

**CARRIED**

Certified Correct:

---

Dianne St. Jacques,  
Chairperson

---

Russell Dyson,  
Chief Administrative Officer

February 5, 2016

Alberni-Clayoquot Regional District Board of Directors  
3008 5<sup>th</sup> Avenue  
Port Alberni, BC  
V9Y 2E3

Dear Board of Directors,

North Island College (NIC) finalized a new five-year strategic plan, **NIC Plan2020** in June of 2015. We are very excited and committed to the overall directions that it provides for the future.

In the coming year (2016/17), we will continue striving to address the North Island region's post-secondary education and training priorities, as well as to make substantial progress in relation to our institutional goals.

The purpose of this letter, is to request an opportunity for me to meet with you (during the April to June 2016 time period) in order to share and discuss:

- highlights of NIC's recent progress and contributions to people, community and economic development;
- our specific focus and plans for the Alberni-Clayoquot region; and
- the distinctive opportunities and challenges we face as a rural college serving a large geographic area and widely-dispersed population.

In the fall of this year, my hope is that the Board will join with NIC and other similar regional community organizations to advocate to the provincial government for changes to policies and the college funding system that would be more equitable and supportive of providing access to educational and training programs within our region and closer to home.

Thank you for considering this request. I look forward to visiting and speaking with you.

My Executive Assistant (Sue Bate) will follow-up this letter to confirm a possible date for me to attend one of your regular meetings.

Sincerely,



John Bowman  
President

**From:** Sarah Robinson <[sarah.robinson@live.ca](mailto:sarah.robinson@live.ca)>  
**Date:** February 17, 2016 at 5:16:02 PM PST  
**To:** "[osborne@tofino.ca](mailto:osborne@tofino.ca)" <[osborne@tofino.ca](mailto:osborne@tofino.ca)>  
**Subject:** request to the ACRD from the Toquaht Nation

Dear Josie,

I am reaching out on behalf of the Toquaht Nation to you, as the Chair of the ACRD, with a time-sensitive request for a support letter. I apologize in advance about the short timeline and thank you for your consideration despite it.

Toquaht recently became aware of a grant opportunity through the Canada 150 Fund. I am working to develop and submit a proposal within the seven days, and am seeking a letter of support from the ACRD for our initiative: "Partners in a New Canada: building a legacy of reconciliation." Of course, the ACRD has been a leader in seeking partnerships and strong relationships with First Nations.

As you know, Toquaht is a signatory to the Maa-nulth treaty that was implemented on April 1, 2011. We are planning to host a memorial to honour the life and reconciliation achievements of the late Grand Chief Bert Mack, who was Toquaht's driving force behind treaty. Leading up to this event, we plan to develop and distribute educational materials so that Canadians can gain a deeper understanding of our shared past, as well as our collective responsibilities as partners to treaty. Toquaht will also facilitate the carving of a memorial totem pole, including the participation of local Canadian youth to ensure for the transmission of cultural knowledge. The project will culminate in the memorial/reconciliation celebration in the fall of 2017.

If it is possible for the ACRD to provide a support letter for this important initiative by Wednesday, Feb. 24, it would be greatly appreciated. I am attaching a draft letter of support for your consideration, or to tweak as needed, in the event that it will be helpful move things along quickly.

Toquaht certainly hopes that representatives from the ACRD will be able to attend the reconciliation celebration, and will send further details along as things progress. In the meantime, please do not hesitate to let me know if you require further information.

Most respectfully,

Sarah Robinson  
c: 250-726-3794  
t: @sarahc\_robinson  
e: [sarah.robinson@live.ca](mailto:sarah.robinson@live.ca)  
w: [www.sarahrobinson.ninja](http://www.sarahrobinson.ninja)



FOR IMMEDIATE RELEASE

February 10, 2016

## GRANT TO HELP CORTES ISLAND ECONOMIC PLANNING

COURTENAY – Cortes Island has a long history as a summer destination for boaters and tourists; now the island’s Business and Tourism Association is ready to expand on that history with a community-driven economic action plan.

“Since 2008, we’ve seen our economy stagnate with a decline in ferry traffic and tourism; the impacts include an increasing age of our population and declining school enrolment,” said Carol London, Treasurer of the Cortes Island Business and Tourism Association (CIBATA). “We need to find new ways to bring economic activity and vitality to our community, and working with our partners, I know we’ll be successful.”

CIBATA is receiving \$30,000 in funding from the Island Coastal Economic Trust’s ‘Economic Development Readiness Program’. The money will go towards a project that will run over the next 12 months, gathering input from residents and stakeholders, and culminating in delivery of a five-year action plan with prioritized activities, investment strategies, and pilot projects.

“Projects like this one are a perfect fit for ICET because it comes from a dedicated, passionate organization with a clear view of the challenges they face, and a desire to work collaboratively to overcome those challenges,” said ICET Chair Phil Kent. “Economic development doesn’t happen by accident; it requires planning and readiness, and that’s what our funding will help CIBATA to do.”

The full project includes the establishment of an Economic Development Readiness Committee, a summary of existing Island economic trends, in addition to the creation of robust monitoring and results-based management processes measuring both progress and outcomes.

The project is expected to get underway in spring of 2016.

### **About the Island Coastal Economic Trust**

The Island Coastal Economic Trust is a \$50 million endowment established in 2006 by the Government of British Columbia to help diversify the economies of central and northern Vancouver Island and the Sunshine Coast.

ICET is guided by a Board of Directors and two Regional Advisory Committees which include more than 50 locally elected officials and MLAs and five appointees. This exceptional team of leaders collaborates to set regional priorities and build vital multi-regional networks.

Through a community-centred decision-making process, ICET has approved \$49 million for over 140 economic infrastructure and economic development readiness projects on the Island and Sunshine Coast since implementing its grant program in 2007. ICET investments have leveraged over \$276 million in incremental funding into the region.

A full overview of ICET can be found at [www.islandcoastaltrust.ca](http://www.islandcoastaltrust.ca).

-end-

For further information:

Denice Regnier, Project and Corporate Administrator  
Island Coastal Economic Trust  
Tel. 250-871-7797 (Ext. 230)  
[denice.regnier@islandcoastaltrust.ca](mailto:denice.regnier@islandcoastaltrust.ca)

Mayor Phil Kent, ICET Chair  
City of Duncan  
Tel. 250-709-0186  
[mayor@duncan.ca](mailto:mayor@duncan.ca)

Carol London, Treasurer  
Cortes Island Business & Tourism Association  
Tel. 250-935-6711  
[london@twincomm.ca](mailto:london@twincomm.ca)



February 4, 2016

British Columbia Local Governments  
Via email distribution

Dear BC Local Governments:

**SUBJECT: 2016 FCM RESOLUTION – BUILD CANADA GRANT FUNDING**

The Council for the City of Port Coquitlam, at its regular Council Meeting of January 11, 2016, adopted the following resolution requesting all British Columbia local governments' endorsement:

1. **THAT** Council make the following motion to the Federation of Canadian Municipalities and the Union of British Columbia Municipalities:

**WHEREAS** the Federal Government's Build Canada grant program generally shares the costs of all approved infrastructure projects equally between the province and the local jurisdiction at one third each;

**AND WHEREAS** for nationally and provincially significant projects, where projects provide a greater national and provincial benefit, and where communities are disproportionately and directly impacted by such projects, the burden of one third of the cost is inequitable and too high for the local jurisdiction;

**THEREFORE BE IT RESOLVED** that the Federal Government's Build Canada grant program, National Infrastructure Component, be amended to fund a minimum of 50% of the project cost.

**BE IT FURTHER RESOLVED** that the provincial funding contribution for significant projects be a minimum of 40% of the project cost.

2. **THAT** this motion be forwarded to all local governments in British Columbia to request their endorsement.
3. **THAT** this motion be forwarded to Mr. Ron McKinnon, Member of Parliament for Coquitlam - Port Coquitlam and to Mr. Mike Farnworth, Member of Legislative Assembly for Port Coquitlam - Burke Mountain.

Sincerely,

*C. Deakin*  
Carolyn Deakin, CMC  
Assistant Corporate Officer

**From:** VI & Coast Conservation Society [<mailto:viccs@shaw.ca>]  
**Sent:** Monday, February 15, 2016 7:53 AM  
**To:** VI & Coast Conservation Society  
**Subject:** Press Release - Island's Rural Communities Celebrated on National Heritage Day, during BC's Heritage Week!

Press Release  
FOR IMMEDIATE RELEASE  
February 15, 2016



## **Island's Rural Communities Celebrated with Heritage Project Launch**

**National Heritage Day & BC's Heritage Week!**

CEDAR – With Canada's 150 birthday coming up in 2017 an Island organization has launched a project to celebrate their roots and heritage in some of the oldest rural communities on Vancouver Island.

"It's our chance to remember the past, honour the sacrifices of those before us, and to leave a legacy for future generations," says Laurie Gourlay, President of the Vancouver Island and Coast Society.

The Heritage Lands of Cedar, Yellow Point, North Oyster, South Wellington, Cassidy and Chase River are the focus of this 2017 initiative. The non-profit society takes pride in celebrating traditional harvests of the coast's shellfish along with the salmon runs, rolling fields of hay, coal mines and forestry which have sustained many generations here on the mid-coast of Vancouver Island.

Three Heritage Projects have been chosen for 2017, with input from the community over the past year,

- A Heritage Book, featuring local interviews, photographs and local stories 'of the old days'.
- Community Welcome signs to be constructed ...along with benches and heritage gardens to enjoy the views!
- A Heritage Sports Day & Celebration, with an old-tyme recipe bake-off, BBQ, and 5 cent lemonade!

"We share an idyllic rural and coastal landscape, both pastoral and forested, with a River running through it," Gourlay notes. "We want to enjoy the character and characters of our Heritage Lands, take a peek at our grandparents past, and help the next 150 years get off to a good start!"

The society has begun to circulate a newsletter and will hold public meetings as the projects gets underway, expecting that community organizations, business and residents will all pick up on the chance to bring the rural lands' past and future to life for 2017.

"We're looking forward to dusting off old photo albums, and hearing tales from the old families around here," says Gourlay, with a smile . "We want newcomers and old-timers alike to help us discover our rural heritage and the people, places and events that have shaped our lives. and communities."

The group's plans for a Heritage Day includes 'Heritage Sports', wheelbarrow races and maybe a ploughing match or two - the way the games and sports used to be played! Traditional costumes and workwear of the day will see the fun and celebration in 2017 enjoyed along with Heritage treats and recipes, including an apple pie bake-off.

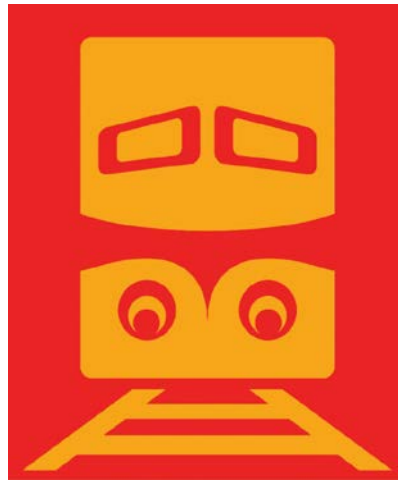
And, Gourlay adds, "With BBQ's fired up, lots of ice cream, and lemonade all around we're looking at a day to enjoy the company of friends and family ...and the 150th birthday of our country"

-30-

For more information:  
Laurie Gourlay, President VICCS,  
(250 722-3444)

Vancouver Island & Coast Conservation Society, Box 333, Cedar, B.C., V9X 1W1  
250.722.3444, ([viccs@shaw.ca](mailto:viccs@shaw.ca)) [www.viccs.vcn.bc.ca](http://www.viccs.vcn.bc.ca)





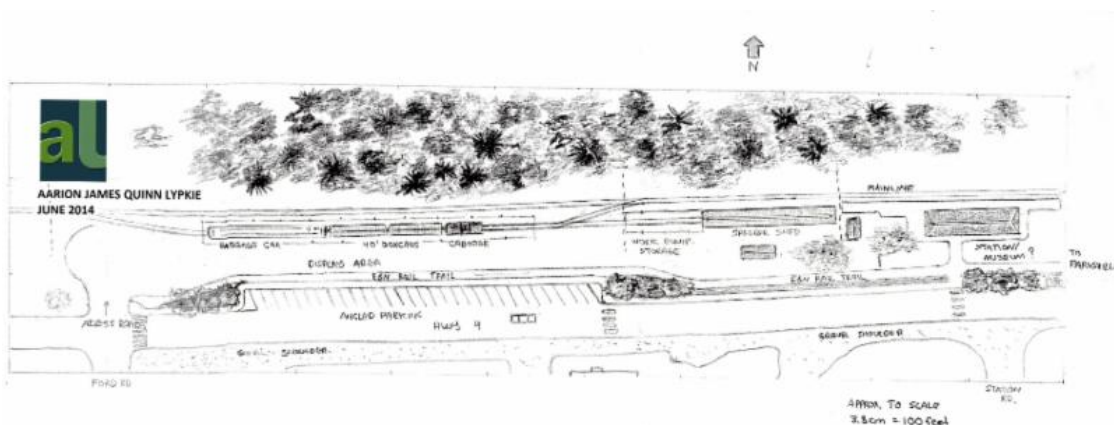
## Island Corridor Foundation

### Board Meeting Notes January 2016



#### **Coombs Tourism Siding Approved**

The Alberni Pacific Railway (APR) has been given approval to construct a siding at Coombs. The siding will allow for the storage of historic rail equipment that will be used for interactive displays and marketing of the McLean Mill National Historic site at Alberni. It will also be used for railway motor car tours as a set on location. The APR is developing a plan for expanded motor car tours. To find out more about [Alberni Pacific Railway](#) [click here](#)





A lot has happened in the last twelve months in the APR - a vintage locomotive was saved from the scrapper, moved almost the length of Vancouver Island and is now sitting on a track by the Alberni Pacific Roundhouse in Port Alberni, undergoing restoration.

A big "Thank you!" to the BC Railroad Historical Association for their donation of \$10,000 to help to make the move, and the preservation of this steam heritage, possible. Most Saturdays, Sandy Macham, K.G. (Soup)Campbell

and a supporting cast of other volunteers, show up at the Roundhouse to continue work on what is a daunting project.

Sandy located the original blueprints of '112' at the BC Forest Discovery Centre in Duncan. Former provincial Railway Steam Inspector (and steam buff) Robert Swanson had gifted his collection of steam parts and documents to the BCFDC and to the IHS and the IHS had decided to keep the material together in Duncan. It was a pleasant and reassuring surprise for Sandy when he found the drawings of the '112' during a recent visit to Duncan.

Over the past four years, a lot of knowledge and experience at restoring vintage steam engines has been accumulated at the "Industrial Heritage Centre". The first project was the restoration of the 1917 "Farquhar" that had been sitting out in the weather, beside the McLean Mill, over the preceding decade, or more.



The major issue was 're-tubing' the boiler and having it tested for certification. Members of the "Boilermakers' Union Lodge 359 VOLUNTEERED to come to Port Alberni to do this very specialized job. Ultimately, they made the restoration possible.

Les Stevens (l.) and Russ McCoy - two key persons in the first steam restoration project at the Industrial Heritage Centre.



### **Snaw -Naw-As Civil Claim**

Snaw - Naw-As has filed a civil claim against Canada and the ICF. The claim is for the short section of corridor that goes through the Nanoose reserve. Both ICF and Canada will file a Response to the claim.

The Federal Government is holding off signing the \$7.5M infrastructure grant until the

claim is resolved.



### **ICF/SVI Long Term Operating Agreement**

The ICF directors will hold a meeting with the Member Representatives to review the final draft of the LTA before approval is given. The board has periodically reviewed various drafts following advice from ICF's solicitor. The agreement also has been scrutinized by a second legal firm that has experience with rail operating agreements. A third review has been undertaken by a two person committee consisting of a CGA and an individual with rail operations experience.



### **Council Information Sessions**

A Nanaimo Council Information session was held for councillors and staff at the ICF Boardroom in January. A combined presentation by ICF and Southern Rail gave those assembled a detailed understanding of ICF operations, future trail development and SVI plans for rail. A similar presentation was made to Duncan Council in December 2015.



### **Safety, Sight & Sound Barriers**

Research into Safety Sight & Sound barriers and how it might help to reduce the impact of trains through First Nation neighbourhoods adjacent to the tracks will be undertaken by the ICF. Several areas of immediate concern have been identified as potential sites for the barriers.



### **Port & Rail Initiative**

Further discussions will be held with the Port Alberni Port Authority, Southern Rail, the Nanaimo Port Authority and the ICF to explore common opportunities between the two ports and the interconnecting rail line.



### **Land Management**

Land use approved for weekly produce drop-off at the Courtenay transfer Building  
SRW approved for aerial wire crossing in Union Bay



### **Atkins Rd Bike Lane - City of Langford**

A new bike lane trail along Atkins Rd was approved as a two phase project. This short

section will connect the Galloping Goose and the ICF trail. It is all part of the CRD rail trail along the ICF Corridor.

Much of the corridor through Langford is being used for trail purposes. There are also multiple utility uses on the corridor as well as pedestrian and vehicular crossings. Although a short section it is complicated by the topography and a railroad crossing. The two phase approach allows for the trail to be completed in phase I and the crossing to be dealt with as phase II.



### **New Board Member**

We welcomed Jim Tatoosh as a new Director on the ICF Board, Jim is from the Hupacasath First Nation.

[VISIT OUR WEBSITE](#)

# **CHERRY CREEK WATERWORKS DISTRICT**

5920-A Cherry Creek Rd. Port Alberni, B.C. V9Y 8R7

Monday - Friday 9:30am - 1:30pm

Phone 250-723-2214

Fax 250-723-0225

Email [ccww@shaw.ca](mailto:ccww@shaw.ca)

[www.cherrycreekwater.com](http://www.cherrycreekwater.com)

29 January 2016

Mike Sparrow  
Fire Chief  
Cherry Creek Volunteer Fire Department

Dear Mike:

Re: Fire Service Boundaries.

At the Board of Trustees regular meeting on December 9, 2015 the Trustees passed a motion to discontinue supporting the highway area beyond Cherry Creek boundaries for the first responder and fire protection.

Upon further discussion with the Fire Department's officers, the Board of Trustees at their regular meeting dated January 13, 2016 passed a motion to rescind the above motion.

The motion passed on January 13, 2016 states "That the Board of Trustees rescind the motion dated December 9, 2015 to discontinue supporting the highway area beyond Cherry Creek boundaries for the first responder and fire protection."

Please inform your department that the Cherry Creek Volunteer Fire Department will now continue providing first responder and fire protection services to the highway area beyond Cherry Creek boundaries as per the original motion passed, dated August 14, 2013.

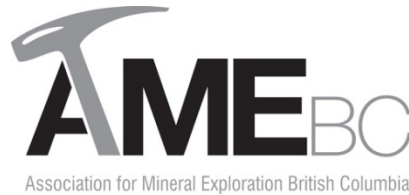
Sincerely,



Michelle Price, Administrator  
For Paige Hill, Chair  
Board of Trustees

Cc: Tim Pley, Fire Chief, City of Port Alberni  
Lucas Banton, Regional Director for Cherry Creek; Alberni-Clayoquot Regional District

**From:** AME BC - Jonathan Buchanan <[jbuchanan@amebc.ca](mailto:jbuchanan@amebc.ca)>  
**Date:** February 18, 2016 at 10:16:10 AM PST  
**To:** Wendy Thomson <[wendy.thomson@acrd.bc.ca](mailto:wendy.thomson@acrd.bc.ca)>  
**Subject:** AME BC re Nenqay Deni Accord between BC Government and Tsilhqot'in  
**Reply-To:** "[jbuchanan@amebc.ca](mailto:jbuchanan@amebc.ca)" <[jbuchanan@amebc.ca](mailto:jbuchanan@amebc.ca)>



Dear Mayors and Councils, and Electoral Area Directors,

Please note the following release that may be of interest that was sent by the Association for Mineral Exploration British Columbia (AME BC) yesterday.

Regards,  
Jonathan Buchanan

## **NEWS RELEASE**

### **AME BC Issues Comments on Nenqay Deni Accord**

### **Between the B.C. Government and Tsilhqot'in Nation**

**Vancouver, B.C. — February 17, 2016 —** The Association for Mineral Exploration British Columbia (AME BC) has undertaken a preliminary review of the Nenqay Deni Accord as announced between the B.C. government and the Tsilhqot'in Nation on February 12, 2016.

"While AME BC supports the important and complex work of reconciling, respecting and balancing interests between the Tsilhqot'in Nation and the Government of British Columbia, as well as with all the other First Nations in B.C., our initial assessment of the Nenqay Deni Accord raises significant concerns for the mineral exploration industry, especially in regard to mineral tenures on public land," says Gavin C. Dirom, President & CEO of AME BC. "Security of tenure is critical to our industry, and uncertainty in this regard acts as a deterrent to investment and comes at a time when B.C.'s mineral resource industry is facing serious economic challenges."

The Nenqay Deni Accord affects a very large area of central B.C. (see Accord and map <http://bit.ly/1XtAOP1>), within which the Tsilhqot'in bands will be provided ownership, management and control of substantial lands. These specific lands have yet to be identified within this larger area, but they will

be in addition to the lands that are included in the Supreme Court of Canada's 2014 title declaration. Furthermore, the agreement provides a timeframe of up to five years for the Tsilhqot'in bands and the B.C. government to determine precisely which lands will be subject to Tsilhqot'in management and control. Notably, the Accord states that land selection will not be limited to historic use or strength of claim.

"AME BC was not consulted during the development of this agreement," says Dirom. "So we will be taking some time to carefully review the Accord in order to better understand what it may mean for the B.C. mineral exploration and development industry, especially in terms of the rights of existing and future mineral tenure holders and investors in the Province of British Columbia's sub-surface mineral resources."

In principle, AME BC believes that acknowledging and working within the relevant law and respecting First Nations' as well as third-party interests are preconditions to achieving success through mutual understanding, trust and respect.

Mineral exploration and development provide real and significant socio-economic opportunities and benefits to First Nations, local communities, B.C. and Canada. The mineral development potential of the lands outlined under the Accord could well be an important aspect in assisting the Tsilhqot'in and B.C. government attain their socio-economic and reconciliation goals.

"AME BC fully supports reconciliation between aboriginal and non-aboriginal groups but believes this must be achieved in a manner that respects all interests and which enhances investor confidence in B.C.," concludes Dirom.

#### **About AME BC:**

AME BC is the lead association for the mineral exploration and development industry based in British Columbia. Established in 1912, AME BC represents, advocates, protects and promotes the interests of thousands of members who are engaged in mineral exploration and development in B.C. and throughout the world. AME BC encourages a safe, economically strong and environmentally responsible industry by providing clear initiatives, policies, events and tools to support its membership.

-end-

For further information, please contact Jonathan Buchanan, Director, Communications & Public Affairs, AME BC, at 604.630.3923 or [jbuchanan@amebc.ca](mailto:jbuchanan@amebc.ca)

We would love to hear from you! [Click here](#) to leave us a comment or question.

Follow AME BC:   

[Association for Mineral Exploration BC](#)

800 - 889 West Pender Street, Vancouver, British Columbia, Canada, V6C 3B2

ph: 604.689.5271, fx: 604.681.2363

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January 24, 2016  
Murray Lawlor, Lenore Bailey  
Coombs Country Candy  
2101 Old Nanaimo Hwy.  
Port Alberni, B.C.  
V9Y 8P4  
[Coombscandy2@shaw.ca](mailto:Coombscandy2@shaw.ca)  
(250)-724-0033

Attention: Cindy Corner  
Ministry of Transportation  
2100 Labieux Rd  
Nanaimo, B.C.  
V9T6E9

Dear Cindy,

Our East bound public access continues to be a problem. Highway's attempts to clear Old Nanaimo Hwy of U-Haul's and other vehicles associated with Twin City Auto Wrecking, have been unsuccessful and our sole East bound access is still being constricted. Our customers and suppliers have a difficult time reaching us.

The only viable solution is a Left Turn lane at the top of our property. As stated in our previous letters to Highways, this can be done in a safe manner.

We would like to set up a meeting with Highways representatives, at your earliest convenience to resolve this issue.

Sincerely, Murray Lawlor, Lenore Bailey

Cc'd: Alberni-Clayoquot Regional District; Alberni Chamber of Commerce; Alberni Valley News; The Peak Island Radio; U-Haul; Island Timberlands; Walter Kosteckyj, Legal Counsel for Coombs Country Candy and Lenore Bailey.

2101 Old Nanaimo Highway, Port Alberni, B.C. V9Y 7L6 • Phone/Fax (250) 724-0033 • [www.coombscandy.com](http://www.coombscandy.com)

## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Luc Stefani, Building Inspector/Property Maintenance Coordinator

**Meeting Date:** February 24<sup>th</sup>, 2016

**Subject:** Deferred Purchase and Installation of a 100 kW Generator

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**Recommendation:**

*That the Alberni-Clayoquot Regional District Board of Directors approve the purchase and installation of a Simson-Maxwell, 100kW, 12 wire, single phase 120/240V, diesel generator by Aines and Tyler Electric Company Ltd. at a cost of approximately \$ 89 411.43, with a 10% contingency for a total project budget of \$98,400.*

**Summary:**

Previously, the Board budgeted for installation of a generator to service the ACRD administration building including the emergency operations centre during times of power outages. The generator will serve a vital role for a national coastal response exercise being conducted early June. Options were considered to partner with the City of Port Alberni for a single generator to service City Hall as well, but the costs associated with other works weren't an affordable solution. Bulk purchasing and other cost sharing options were considered, however, purchasing prices weren't reduced and completion dates were lengthened.

An electrical engineering firm was retained to evaluate overall works required to undertake the installation and to specify key factors pertaining to the required capacity and technical specifications of the generator and associated assemblies. It has been determined that a 100 kW, 12 wire, single phase 120/240V, diesel generator that it is capable of being changed to a three phase 120/208V generator at minimal cost in the future is the best alternative in consideration of the present and future demands of the building and needs during an emergency. The generator package will include an automatic 80kW load bank with 2 or more steps and an automatic transfer switch and will be an exterior component at the ACRD Administration Office. Top tier (level III) sound attenuation housing is included in the selected quote.

Four quotes have recently been obtained. Aines and Tyler Electric Company, Evitt Electric Company, Mazzei Electric and Addy Power Ltd. have provided quotes for the same Simson-Maxwell generator. This generator will be diesel fuelled and its size and capacity is measured at 34 hours at 100% load and 41 hours at 75% load. Please find on the following page four quotes from the above named bidders:

Addy Power Ltd: \$ 118 710.00  
Aines and Tyler: \$ 89 411.43  
Evitt Electric: \$ 98 138.00  
Mazzei Electric: \$ 92 864.00

There are no differences regarding the control systems on the models, the starting and charging systems, air requirements, fuel consumption, fluids capacity, etcetera. Allow for a 12 to 14 week delivery as the units are shipped from the United States. Price variations reflecting the current exchange rate reflect on the purchase price and the quotes received.

**Time Requirements – Staff & Elected Officials:**


Some staff time required for administrative duties and project supervision.


**Financial:**

The draft 2016-2020 Financial Plan that was presented on the February 4, 2016 Alberni Valley Committee meeting had the amount of \$80,000 budgeted in the Alberni Valley Emergency Planning service for the installation of the generator. If the Board of Directors concur with the staff recommendation the budget for the Alberni Valley Emergency Planning would need to be amended to reflect the cost for the generator as quoted. Due to the age and design of the building staff recommends the project has a 10% contingency included and budget \$98,400 to accommodate other building modifications that may arise. The same contingency would be recommended for any of the proposals it is for work outside of the scope of the bid process.

**Policy or Legislation:**

The purchase must be approved by the Board of Directors in accordance with the ACRD purchasing policy.

Submitted by:   
\_\_\_\_\_  
Luc Stefani, Building Inspector/Property Maintenance Coordinator

Approved by:   
\_\_\_\_\_  
Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services

Approved by:   
\_\_\_\_\_  
Russell Dyson, Chief Administrative Officer

## **Generator Details:**

Model Blue Star VD100-01, 100kW Emergency Standby rated, 120/240 Volt, 1 phase, 12 lead, re-connectible (\*eventually to 208V 3 phase), 60Hz

### ENGINE

Volvo Penta TAD551GE, Diesel  
Tier 3 EPA emission certified

### AIR INLET SYSTEM

Air cleaner regular duty dry replaceable paper element type

### CONTROL SYSTEM

Unit mounted DGC 2020 Controller  
Genset microprocessor controller to perform all required functions of safety, annunciation and metering for engine/generator to meet CSA 282.  
Generator metering and control  
Engine monitoring and protection  
Emergency stop, low water level shut down  
Alarm annunciation  
Dry contacts for customer use

### COOLING SYSTEM

Radiator cooling fan complete with protective guards

### EXHAUST SYSTEM

Critical grade engine exhaust muffler mounted inside generator housing Flexible,  
stainless steel engine exhaust connector, exhaust blankets

### FUEL SYSTEM

Fuel filters  
Subbase, double wall, ULC approved diesel fuel tank  
250 US Gallon (757 liters)  
Run time: 34 hours at 100% Load or 41 hours at 75% load

### GENERATOR

Marathon Generator end  
130<sup>0</sup> C Temperature Rise  
Class H Temperature Rise  
Brushless, single bearing

Automatic voltage  
regulator PMG Exciter

#### CIRCUIT BREAKER

1x 400 Amp rated, unit-mounted mainline circuit breaker (Generator)  
1x 350 Amp rated, unit-mounted mainline circuit breaker (Load Bank)  
80KW) NEMA 1 circuit breaker enclosures, vibration isolated

#### GOVERNING SYSTEM

Electronic Governor

#### LUBE SYSTEM

Lube oil drain

#### MOUNTING SYSTEM

-Seismic post disaster rated Isolators with certified anchor report from Vibrasonic Engineering firm.

#### STARTING/CHARGING SYSTEM

Battery, battery rack and cables installed on skid  
Battery Charger, 6 Amp, 24 Volt –factory installed  
Electrical Starting motor 24Vdc  
Battery charging alternator  
Block heater 1500 Watts (120Vac) thermostatically controlled, factory installed & wired

#### ENCLOSURE

Weather Protective generator enclosure basic (level 1)  
-Enclosure sound rating is 75DbA @ 23' (7 Meters) no load or 78 DbA @ Full load \* Free Field  
Environment sound rating.  
14 Gauge steel enclosure with pitched roof prevent pooling of moisture.  
Enclosure comes with doors for easy access for servicing and lockable door restraints

#### AUTOMATIC SWITCH GEAR

Model TS872A-0400A-120/240V OR TS873A-0400A-120/208 ATS c/w;  
NEMA 1 wall mount enclosure  
\*Set up to be easily convertible from Single to future 3 phase operation

## REQUEST FOR DECISION

**To:** ACRD Board of Directors  
**From:** Josie Osborne, Chairperson  
**Meeting Date:** February 24, 2016  
**Subject:** Director remuneration

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### Summary:

The Remuneration Bylaw, adopted by the Board in 2014, contains a correct interpretation of the Remuneration Review Committee's recommendation that additional meetings, of any kind, which take place on regular Board or Board/Hospital Board meeting days are included in regular annual remuneration.

### Options:

- (1) Do nothing. The Board continues with the current Remuneration Bylaw for the rest of this term. The Board may consider amendments for the next term after the Remuneration Review Committee makes new recommendations in 2018.
- (2) The Board amends the Remuneration Bylaw after striking a Remuneration Review Committee to reconsider or make new recommendations that could be incorporated during this term. This will require time of volunteers as well as staff time and resources.
- (3) The Board amends the Remuneration Bylaw without forming a committee.
- (4) Other?

### Background:

On January 27, 2016, I met with the members of the Board Remuneration Review Committee (Ken McRae, Bob Kangiesser, Stefan Ochman) along with Wendy Thomson, ACRD Manager of Administrative Services.

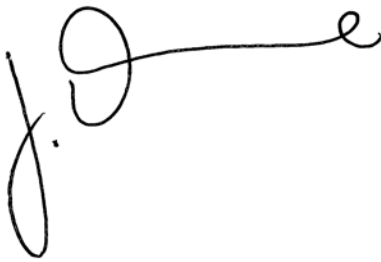
The purpose of the meeting was to seek clarification on one of the recommendations made by the Committee in their October 8, 2014 report to the Board, namely:

*(e) multiple meetings that are held on the same day as a regular board of directors meeting are included in the monthly remuneration.*

I requested clarification on what kinds of meetings they intended to be captured in this, e.g., committee, additional Board meetings, APC, Committee of the Whole, etc?

All three members of the committee confirmed that this recommendation incorporated any type of meeting on the same day as a board meeting, and that these meetings were eligible for remuneration, unlike meetings held on non-Board meeting days. They also confirmed that if any perceived or actual decrease in annual remuneration by this measure was intended to be made up for by the increase in base annual remuneration. Part of their rationale was to mitigate a negative perception created by a “pay-per-meeting” approach.

Without prompting, committee members stated that it was not their intention to create a situation in which directors receive less annual remuneration overall. They asked whether some directors have to take time off work and is it causing them financial difficulties when multiple meetings in one day? I replied that this was the case for at least one director.

A handwritten signature in black ink, appearing to read 'Josie Osborne'. The signature is written in a cursive style with a long horizontal stroke extending to the right.

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Josie Osborne,  
Chairperson

## REQUEST FOR DECISION

**To:** ACRD Board of Directors

**From:** Marcie DeWitt, ACHN Coordinator

**Meeting Date:** February 10, 2016

**Subject:** BC Healthy Communities - Plan H Stream Two

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**Recommendation:**

***THAT the ACRD Board of Directors apply on behalf of the Alberni-Clayoquot Health Network for funding through the BC Healthy Communities Capacity Building Fund - Plan H Stream Two.***

**Desired Outcome:**

To apply for funding on behalf of the Alberni-Clayoquot Health Network to engage the community and gain a better understanding of housing and homelessness issues in the region.

**Summary:**

Working from what we know – information which has been captured in the *Still at Home Housing and Homelessness Report* – we will engage a broader audience in order to better understand the complex systems which influence housing and homelessness in our region. Through education on systems thinking, service mapping and planning exercises with a large and diverse set of stakeholders we aim to challenge thinking and implement solutions around housing and homelessness.

This initiative will be linked with recent momentum in the region around poverty reduction and ACHN strategic priorities of Health Literacy and Network Development. The ACHN aims to support the work of the AVCSI in implementing their 2015 Community Plan while maintaining the conversation around housing and homelessness with other regional partners and community leaders. The ACHN aims to engage and maintain dialog with regional partners around social determinants and the interconnected nature of our communities, health outcomes and community planning.

Attached is a summary of the Healthy Communities Capacity Building Support Fund program.

**Background:**

The Plan H Stream Two funding is available to local governments which demonstrate established partnerships with their local health authority. This opportunity includes:

- Mentorship and training for a cohort of community leaders around systems thinking/collective impact
- One two day workshop
- \$15,000 in grant money.



The Alberni Clayoquot Health Network and its formal working relationship between Island Health and the ACRD cultivate a prime example of the working partnerships required for this opportunity.

**Time Requirements – Staff & Elected Officials:**

The project will run from March to September, training, mentorship and the workshop will take place during this time but funding can be used in a more flexible timeline.

The ACHN will be responsible for project implementation and planning.

Elected officials will be encouraged to participate in workshop and ACHN appointed directors asked to be part of the learning team.

**Financial:**

If successful with the funding application, the ACRD will act as the financial host and government lead. ACHN would provide all project management and support to partners.

**Policy or Legislation:**

NA

Submitted by:  \_\_\_\_\_ for  
Marcie De Witt – ACHN Coordinator

Approved by:  \_\_\_\_\_  
Russell Dyson, Chief Administrative Officer

## INTRODUCTION

The overarching goal of the Healthy Communities Capacity Building Fund (the Fund) and accompanying capacity building activities, is to support local governments in BC to work with others to collectively create the conditions that enable healthy people and healthy places. The Fund is administered by BC Healthy Communities Society, on behalf of the PlanH program.

PlanH, implemented by BC Healthy Communities Society, facilitates local government learning, partnership development and planning for healthier communities where we live, learn, work and play. Working together with health authorities, the Union of BC Municipalities, and the Ministry of Health, PlanH supports Healthy Families BC, the Province's health promotion strategy.

We know that the root causes of our current health challenges are complex. And we know there is a strong relationship between people, place, and health. Today, one in three British Columbians is living with at least one diagnosed chronic condition. Despite efforts to address health and well-being challenges, troubling trends persist.

Evidence shows that 75% of factors that influence our health and well-being occur outside the healthcare system. Many of the influences on our health and well-being — transportation options, community design, recreation opportunities, social support networks, and access to healthy food choices — occur in our communities where we live, work, learn, and play.

We know it is not enough to encourage people to change their behaviour unless the environments around them (social, economic and environmental) are also changed to better support health and well-being. Moreover, while many of the forces that shape our lives today are global in nature, it is at the local level that many of the policies and programs that most directly affect our well-being are made. Local governments, in partnership with other sectors in the community, are well-positioned to affect change for improved health and well-being for all.

Through PlanH, the Healthy Communities Capacity Building Fund assists local government learning about the community context for health and well-being, partnership development between sectors, collaborative priority setting for health and well-being in local planning and policy, and innovative action to influence local health outcomes.

These guidelines are intended to help grant applicants assess their suitability for **Stream Two** of the Healthy Community Capacity Building Fund for 2016-17 - **Growing Impact - BC's Next Level of Healthy Community Leadership**.

## SUPPORT STREAMS AVAILABLE AND APPLICATION PROCESS

There are two streams of support available through the 2016-17 Healthy Communities Capacity Building Fund.

**Stream One – Seeding Healthy Small, Rural and Remote Communities** This stream is open to up to 30 small, rural, and remote communities and includes grants of up to \$5,000, along with other capacity building support. To ensure geographic diversity and regional representation, support will be allocated across each of the five health authority regions.

**Stream Two – Growing Impact: BC’s Next Level of Healthy Communities Leadership** This stream is open to up to five change-ready communities of any size, and provides an integrated suite of supports including learning events, coaching, a community of practice, and grants of up to \$15,000. To ensure geographic diversity and regional representation, support will be allocated across each of the five health authority regions.

The **Growing Impact Stream** will provide an opportunity for one community from each health authority region to achieve measureable progress, using innovative, upstream approaches to fostering health and well-being across the life span, in one or more of the following areas: healthy eating and food security, tobacco reduction, physical activity, healthy early childhood development, positive mental health and well-being, culture of moderation for alcohol use, injury prevention and healthy built environment. Collaboration between local governments, health authorities and other community stakeholders is a priority.

A key goal of the **Growing Impact Stream** is to support healthy community leadership to take its thinking and action to “the next level”. This stream is therefore suitable for those multi-sector leadership teams that are already fairly advanced in their collaborative work to address health and well-being challenges.

Applications must demonstrate clear leadership in taking a multi-sector collaborative approach to working upstream on one or more of the key determinants of health and well-being in order to generate more innovative solutions to local challenges than any one sector could achieve working in isolation. Further, they must demonstrate a certain level of change-readiness including the capacity and commitment to benefit from the suite of supports being offered, in order to not only generate solutions locally but to also share insights about “what works” across communities and around the province.

**This Stream is best suited to those teams who have a strong interest in being part of the inaugural healthy communities learning and leadership cohort.** Through this cohort, these teams will be supported to better understand and influence systems change, to accelerate learning and measure outcomes, to collaborate more effectively across sectors, and to innovate upstream for greater impact.

During this initial phase, supported communities will be eligible to receive:

- an intensive, on-site, two-day workshop on innovating upstream for greater impact on a locally-selected healthy community issue;
- an initial six months of personalized and project-specific coaching to support learning, planning, prototyping, and evaluation;
- facilitated participation in a provincial community of learning and practice; and
- a grant up to \$15,000 to support their work.

Eligible local governments must have participated with their project team in one of the online webinars that were offered - on **Wednesday January 27th 2016, from 10 am to 12 noon PST**, and on **Thursday January 28th 2016, from 1.30 pm – 3:30 pm PST** - *before* completing an application.

After reviewing these step-by-step guidelines thoroughly, interested applicants should submit an application any time prior to noon on February 29<sup>th</sup>, 2016. Applications will be reviewed and BCHC staff will follow up by phone for additional information and clarity. One application per health region will be chosen and successful applicants will be informed by March 31<sup>st</sup> 2016.

- Please fill out all of the application questions and stay within the word count limits (where applicable)
- Click the "Save" button at the bottom of the page to prevent the loss of any information
- You can save your response and continue at a later time by clicking the "Save and Continue Later" button at the bottom of the page
- Once you click the "Submit" button on the final page you cannot adjust your responses. Please read and review your responses before submitting
- You can download a copy for your records by clicking one of the "Review Responses" buttons located at the bottom of your screen
- For any questions please contact us ([grants@planh.ca](mailto:grants@planh.ca) or 250-356-0883)

## 1. APPLICANT INFORMATION AND ELIGIBILITY

### 1.1 Confirmation of eligibility

The lead applicant and host must be a local government. The following local government organizations in communities of any size **are eligible to apply**:

- Regional Districts
- Municipalities
- First Nations Bands
- First Nations Tribal Councils
- Métis Chartered Communities

The following organizations **are not eligible to apply, however, they may be members of your project team**:

- Individuals
- For-profit groups
- School Districts
- Hospital Foundations
- Community Groups/Organizations
- Health Authorities

*Please confirm that you and your team participated in the pre-requisite PlanH Growing Impact webinar on January 27th or 28th, that you have read the step by step application guidelines, and that you believe that this project is eligible for support under Stream Two – Growing Impact.*

### 1.2 Local Government Details

*Please provide all contact information requested including the key contact for follow-up questions about your application.*

### 1.3 Local Government - Health Authority Partnership Details

One aim of STREAM TWO is to grow the impact of healthy community leadership in BC. We know that local governments, health authorities and other community partners working together can have greater impact on the determinants of health than working in isolation. Health authorities can support local governments and other community partners by providing advice and expertise on health and well-being, acting as a resource for local government staff and elected officials to develop healthy public policy, providing community health profiles, and facilitating opportunities and partnerships to work together on joint healthy community actions. Further, we also know that through their joint leadership, local governments, health authorities and other community partners can more effectively convene many of the other critical stakeholders that need to be part of any system-wide effort to move the dial on healthy community challenges. Applicants must be able to demonstrate a strong working relationship between their local government and regional health authority in order to apply for Stream Two.

*Tell us about the working relationship you have with your local health authority. Do you have a formal partnership that is articulated in some kind of an agreement document (e.g. a Memorandum of Understanding)? Provide examples of how this partnership works and some of the successes to date, as well as some of the challenges, and how you have overcome them? What are some of the impacts you have had together that you don't believe would have been possible working in separate silos? How might the partnership be strengthened through the activities that you are proposing in this application?*

*Please also provide all contact information requested including the key contact for follow-up questions about your application.*

#### **1.4 Multi-sectoral Leadership Team details**

Health and well-being is everybody's business. Today's healthy community challenges are too big and too complex to be addressed by any one organization or sector working alone.

Collaboration across disciplines, organizations and sectors can bring many more parts of a system into view, as well as creating a much more diverse pool of knowledge, skills, resources, and ideas, ultimately leading to innovative interventions. Working collaboratively through a range of formats--from loose networks, to communities of practice, to multi-sectoral collaborative teams, to collective impact tables, and everything else in-between--can build a resilient community infrastructure that can be mobilized to address new and emerging health and well-being issues.

Applicants must have a multi-sector leadership team in place, or be convening one for the purpose of carrying out their proposed activities. At a minimum, these teams must include representation from local government, from the regional health authority, from the non-profit sector, and from the business sector. We are recommending a maximum of seven members, and ideally your team will represent parts of the system in which you are trying to intervene.

*Tell us about the multi-sector leadership team that you have in place or plan to convene for this project. Tell us how long you have been collaborating, and how you have collaborated in the past - successes as well as challenges – and how you have overcome them. Provide examples of collaborative structures and processes that you use regularly. Tell us about an impact you have had together that you don't believe would have been possible working in separate silos. Will your activities create any new collaboration with sectors or key stakeholders that haven't been involved to date?*

*Please also provide all contact information requested including the key contact for follow-up questions about your application.*

## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Wendy Thomson, Manager of Administrative Services

**Meeting Date:** February 24, 2016

**Subject:** Bylaw A1081, Cherry Creek Community Parks Management Bylaw, 2016

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**Recommendation:**

***THAT the Alberni-Clayoquot Regional District Board of Directors give four readings to Bylaw A1081 cited as Cherry Creek Community Parks Management Bylaw, 2016.***

**Desired Outcome:**

To adopt a bylaw in order to operate and manage community parks and trails within the Cherry Creek Electoral Area.

**Background:**

The Regional District has the authority to operate community parks through Supplementary Letters Patent in one or more of the following electoral areas: "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).

Director Banton would like improvements done to the trail on the side of Cherry Creek Road between the bridge and Cherry Creek Hall. The trail is very narrow and unsafe, requiring maintenance and upgrades. There is a funding opportunities to assist with this project. In order for the Regional District to apply for funding and undertake this project, a community parks and trails service needs to be created in the Cherry Creek electoral area. As per the ACRD Letters Patent, the Regional District can, by bylaw, create a community parks and trails service in Cherry Creek.

Bylaw A1081, *Cherry Creek Community Parks Management Bylaw, 2016* is attached for consideration of 3 readings and adoption by the ACRD Board of Directors. Consent by the Electoral Area Director to the adoption of the bylaw is required and has been obtained. Once adopted a copy of the bylaw and consent form will be filed with the Inspector of Municipalities and BC Assessment.

This Bylaw will also allow future development of trails and parks within the Cherry Creek electoral area.

**Time Requirements – Staff & Elected Officials:**

Staff time will be required to develop funding applications and support this service. Any and all expenses for the services must be accounted for in the applicable budget.

**Financial:**

Paid for by Electoral Area "F" (Cherry Creek). Supplementary Letters Patent specifies the cost recovery method (property value taxes) and the maximum amount that may be requisitioned annually for this service. This is reflected in the bylaw. No debt, other than temporary current borrowing can be incurred by the Regional District for this service.

**Policy or Legislation:**

ACRD Supplementary Letters Patent dated April 14, 1982 and the *Local Government Act* applies.

Submitted by: Wendy Thomson  
Wendy Thomson, Manager of Administrative Services

Approved by: Russell Dyson  
Russell Dyson, Chief Administrative Officer





## Regional District of Alberni-Clayoquot

### Bylaw A1081

#### A bylaw to manage and operate community parks and trails within Electoral Area “F” (Cherry Creek)

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**WHEREAS** by Supplementary Letters Patent dated April 14<sup>th</sup>, 1982 the Regional District of Alberni-Clayoquot may, by bylaw, acquire, develop, operate and maintain community parks and make rules and regulations governing the use, management, improvement, operation and control of any real property acquired or held for park purposes;

**AND WHEREAS** the Regional District of Alberni-Clayoquot wishes to manage a community parks service in Electoral Area “F” (Cherry Creek);

**AND WHEREAS** the Director of Electoral Area “F” (Cherry Creek) has consented in writing to the adoption of the bylaw;

**NOW THEREFORE** the Board of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

**1. Service**

The service established by this bylaw includes the acquisition, development, management, operation, improvement and maintenance of land, buildings and other facilities for community parks and trails and associated recreational purposes;

**2. Service Area Boundaries**

The service area boundaries are the boundaries of Electoral Area “F” (Cherry Creek) as defined on Schedule “A” and “B” to this bylaw.

**3. Participating Area**

The participants of the service area are all of Electoral Area “F” (Cherry Creek).

**4. Cost Recovery**

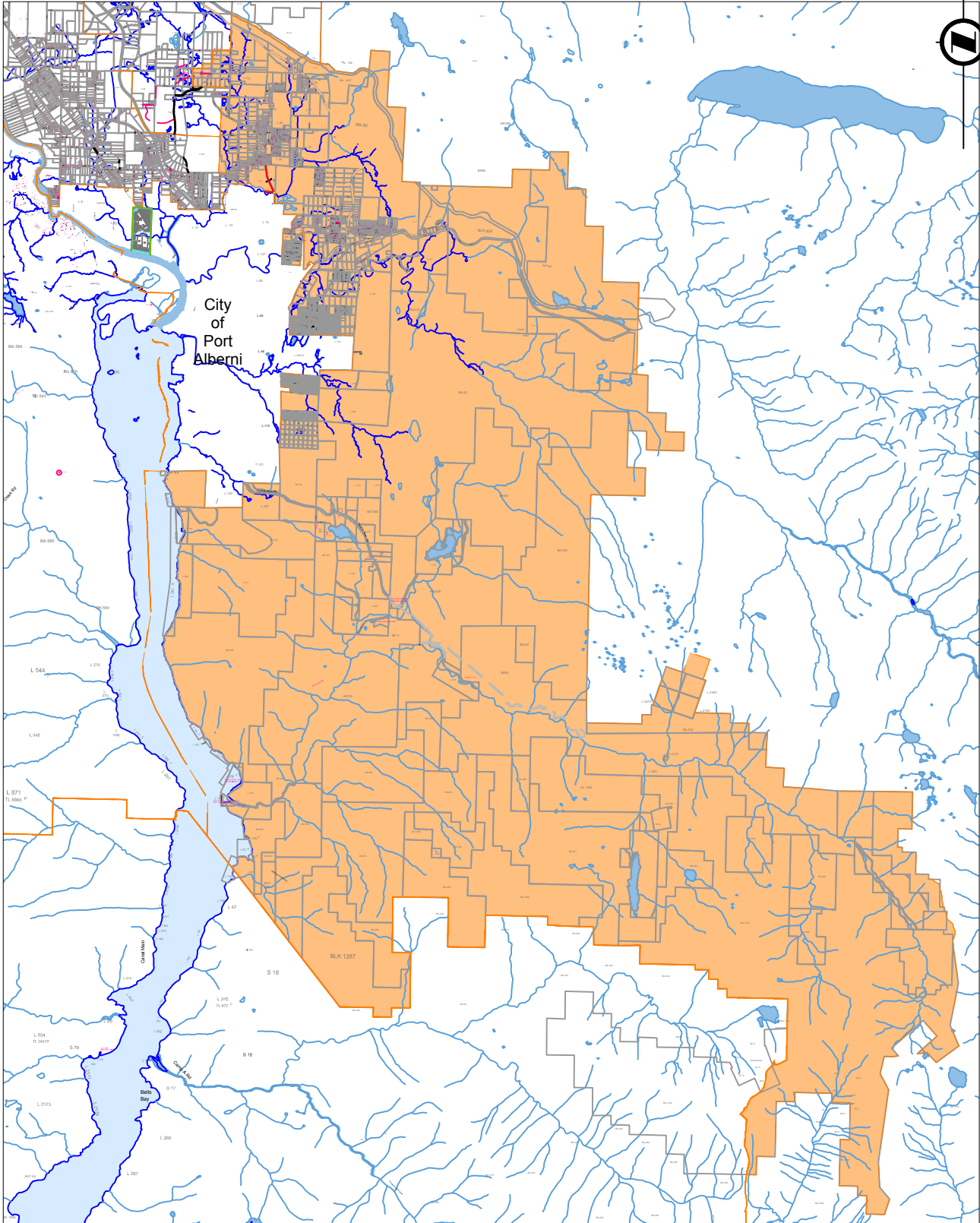
The annual costs of the service shall be recovered by one or more of the following:

- a) Property values taxes imposed in accordance with the *Local Government Act*;
- b) Fees and charges imposed under *[imposition of fees and charges]* of the *Local Government Act*;
- c) Revenues raised by other means authorized by the *Local Government Act* or another act;



# Schedule 'A'

This schedule is attached to and forms part of Bylaw A1081



Electoral Area 'F' - Cherry Creek



ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT



# Schedule 'B'

This schedule is attached to and forms part of Bylaw A1081

Regional District of Alberni-Clayoquot - Electoral Area F

Commencing at the southwest corner of Lot 1, Alberni District, being a point on the high-water mark of Alberni Inlet on the easterly shore thereof; thence easterly along the southerly boundary of said Lot 1 to the northwest corner of Lot 122; thence southerly, easterly, and northerly along the westerly, southerly, and easterly boundaries of Lot 122 to the southwest corner of Lot 121; thence easterly along the southerly boundary of said Lot 121 to the southeast corner thereof; thence northerly along the easterly boundaries of Lots 121, 113, 91 to the southerly boundary of Plan VIP83705; thence easterly along the southerly boundary of Lots 6, 5, and 4 of Lot 132, VIP83705; thence northerly along the westerly boundary of Lots 4 and 3, Lot 132, VIP83705; thence easterly along the northerly boundary of Lots 3, 2 and 1, of Lot 132, VIP83705; thence northerly along the easterly boundary of Lot 91; thence easterly along the southerly boundary of Lot 48; thence northerly along the easterly boundary of Lot 48 to the southerly boundary of Lot 139; thence northerly along the easterly boundary of Lot 139 to the prolongation of the southerly boundary of Block 8, Lot 139, Plan 1401; thence westerly along the southerly boundary of Blocks 8, 7 and 6 of Lot 139, Plan 1401; thence easterly in a straight line to the westerly boundary of Lot 4, Block 1, Lot 139, Plan 1401; thence easterly in a straight line to the southwest corner of Lot 17, Block 3, Lot 48, Plan 1279; thence northerly along the westerly boundary of Block 3, Lot 48, Plan 1279 to the northwest corner of Lot 1, Block 14, Lot 48, Plan 1279; thence northerly to the southwest corner of Lot A Lot 48, Plan 1279; thence in a northerly direction along the westerly boundary of Lot A, Lot 48, Plan 1279 to the intersection with the southerly limit of Port Alberni Highway right of way as shown on Plan 826 RW; thence northeasterly along the southeasterly limit of Plan 826RW to the point of intersection of Lot 1, Lot 138, Plan 15125 then northerly along the southerly boundary of Plan 826RW to the point of intersection of the prolongation of Parcel A, Lot 19, Plan 1571; thence northerly along the western boundary of Parcel A, Lot 19, Plan 1571 to the northwestern corner of Parcel A, Lot 19, Plan 1571; thence westerly, southerly, westerly along the boundaries of Parcel A, of Plan DD37230N to the point of intersection of Lot 142; thence southerly, westerly and northerly along the boundaries of Lot 142 to the point of intersection of Lot 137; thence northerly along the westerly boundary of Plan 545 to the northwest corner of Block 10, Lot 143, Plan 545; thence northerly along the western boundary of Lot 152, Plan 1539 to the northwest corner of Lot A, Lot 152, Plan VIP57061; thence easterly along the northerly boundaries of Lot A, Lot 152 DDEP41630, Lots 4, 5 and 6 of Lot 152 of Plan 7451 to the northwest corner of Lot 1 of Lot 152, Plan 9903; thence northerly along the easterly limit of John Street right of way to the southeasterly limit of Long Road right of way; thence northerly along the easterly limit of Long Road right of way to the point of intersection with the southern boundary of Parcel E, Lot 152, Plan DD31465N; thence easterly and northerly along said Parcel E, Lot 152, Plan DD31465N; thence easterly along the southerly boundary of Lot 15 to the prolongation of said lot to the intersection of the western boundary of Cherry Creek Road as shown on Plans 24276, 25372 and 30363; thence northerly along the western boundary of Cherry Creek Road to the northeast corner of Lot A of Lot 93, Plan 31252; thence westerly along the northerly boundary of said Lot A Plan 31252 then westerly along the northerly boundary of Lot 1 of Lot 93, Plan 34746 to the most northwesterly corner thereof; thence westerly along the northerly limits of Douglas Street as shown on Plan 1012 thence westerly in a straight line to the southwest corner of Lot 18 of Lot 112, Plan 896; thence southerly along the western boundary of Lot B of Lot 112, Plan 56346 to the northeast corner of Lot C of Lot 112, Plan EPP39928; thence southerly, westerly, northerly and easterly around Lots C and D of Lot 112, Plan EPP39928 to the southeast corner of Lot B Plan 54346; thence northerly to the northeast corner of Lot A of Lot 112, Plan 29346; thence westerly to the point of intersection of Lot 146; thence along the westerly boundary of Lot 146 to the most easterly southeast corner of Lot 42A; thence northerly and westerly along the easterly and northerly boundaries of said Lot 42A to the southwest corner of Lot 111; thence northerly along the westerly boundary of said Lot 111 to the point of intersection with the westerly prolongation of the northerly boundary of Lot 28, of Lot 111, Plan 1731; thence easterly along said prolongation and continuing easterly along the northerly boundary of said Lot 28, Plan 1731 to the northeast corner thereof; thence northerly and easterly along the westerly and northerly boundaries of Lot 25 of Lot 111, Plan 1731, to the northeast corner thereof; thence easterly in a straight line to the northwest corner of Lot 18 of Lot 111, Plan 1731; thence northerly along the westerly boundaries of Lots 17 and 16 of Lot 111, Plan 1731 and Lot A of Lot 111, Plan 16780 to the northeasterly corner of said Lot A, Plan 16780; thence northerly along the northerly prolongation of the westerly boundary of aforesaid Lot A of Lot 111, Plan 16780, to the point of intersection with the northerly boundary of Lot 111; thence easterly along the northerly boundary of said Lot 111 to the northeast corner thereof; thence northerly along the easterly boundary of Lots 194 and 255 to the southwest corner of Block 775; thence southeasterly along the southwesterly boundaries of Blocks 775 and 905 to the southeast corner of said Block 905; thence southerly and easterly along the westerly and southerly boundaries of Block 189 to the westerly boundary of Block 99; thence southerly and easterly along the westerly and southerly boundaries of Block 89 to the northerly boundary of Block 84; thence easterly and southerly along the northerly and easterly boundaries of Block 84 to the southeast corner thereof; thence due south to the northerly boundary of Block 82; thence easterly and southerly along the northerly and easterly boundaries of said Block to the westerly boundary of Block 1324; thence southerly along said boundary to the westerly boundary of the watershed of Nitinat River; thence southerly along said boundary to the easterly boundary of Block 1318, Dunsmuir District; thence southerly and westerly along the easterly and southerly boundaries of said Block 1318 to the easterly boundary of the watershed of Nitinat River; thence northerly along said boundary to a point which lies due south of the southeast corner of Block 1385, Alberni District; thence north to said southeast corner; thence northerly and westerly along the easterly and northerly boundaries of said Block 1385 to the northwest corner thereof; thence northerly and westerly along the southerly and westerly boundaries of Blocks 1318, 821 and 1288, respectively, to the northwest corner of Block 819; thence southerly, westerly, northerly and westerly along the easterly, southerly, westerly, and southerly boundaries of Block 328 to the most westerly southwest corner thereof; thence westerly, southerly, easterly and southerly along the northerly, westerly, southerly and westerly boundaries of Block 60 to the most northerly northeast corner of Block 1287; thence westerly, southerly, westerly and southerly along the northerly, westerly, northerly and westerly boundaries of Block 1287 to the northeast corner of Block 240; thence westerly along the northerly boundary of said Block 240 to the northwest corner thereof, being a point on the southwesterly limit of the Esquimalt and Nanaimo Railway Company's land grant; thence northwesterly along said south westerly boundary to the point of intersection with the middle line of Alberni Inlet; thence in a general northerly direction along said middle line to a point which lies due west of the aforesaid southwest corner of Lot 1, Alberni District: thence east to said southwest corner, being the point of commencement, save and except there out any lands, foreshore or land covered by water, lying within the corporate limits of any city, district, town or village municipality or any land, foreshore or land covered by water that may hereafter be incorporated therein.







# ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, CANADA V9Y 2E3 Telephone (250) 720-2700 Fax (250) 723-1327

## Development Variance Application

**DATE:** February 9, 2016

**ACRD FILE NO.:** DVD16002

**APPLICANTS:** Will and Chelsey Pulford

**LEGAL DESCRIPTION:** LOT 15, SECTION 88, CLAYOQUOT DISTRICT, PLAN 13650

**LOCATION:** 9806 Stirling Arm Crescent

**ELECTORAL AREA:** "D" Sproat Lake

**APPLICANT'S INTENTION:** The applicants intend to construct a new single family dwelling, replacing the existing house. Given the irregular shape of the lot, a variance is requested for the east side yard setback adjacent to the unconstructed road allowance.

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### Recommendation:

*THAT the Board of Directors pass a resolution to consider issuing development variance permit DVD16002 subject to approval from the Ministry of Transportation and Infrastructure.*

### Development Variance DVD16002:

- i. Development variance of Section 200 – Schedule II – Bulk and Site Regulations of ACRD Zoning Bylaw No. 15 to reduce the required side yard setback in the Acreage Residential (RA1) District from 15 feet to 8 feet on the east side as shown on the site plan attached to the permit as Schedule 'A'.

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**Procedure:** Prior to the issuance of a development variance permit, the Board must first pass a resolution to consider issuing the permit. Staff then notifies neighbouring property owners and tenants to afford them the opportunity to make written or verbal submissions to the Board. At the subsequent meeting, the Board issues or denies the development variance permit.

### Observations:

- i. **Status of Property:** The 0.6 acre property has an existing single family dwelling that the owners are going to replace.

## DVD16002

ii. **Services**

- a. **Sewage Disposal:** The property has a sewage disposal system. An assessment and / or replacement of the existing septic field will be required by a Registered On-Site Wastewater Practitioner.
- b. **Water Supply:** Sproat Lake.
- c. **Fire Protection:** Sproat Lake Volunteer Fire Department
- d. **Access:** The property is accessed from Stirling Arm Crescent and the driveway also utilizes the adjacent road right of way.

iii. **Existing Planning Policies Affecting the Site**

- a. **Agricultural Land Reserve:** Not within the ALR.
- b. **Official Community Plan:** The property is designated “Residential Use” in the Sproat Lake OCP. This designation provides for residential use.  
The OCP designates a Development Permit Area that impacts development on this property: “Development Permit Area I – Riparian Areas Protection”. Any construction or vegetation removal will require a development permit, prior to any work being done.

Development Permit Area I – Riparian Areas Protection

DPA I includes all lands within 30 metres of a major stream and 15 metres of a minor stream. Sproat Lake is defined as a minor stream for the purposes of the Development Permit Area in the OCP. This designation is used to ensure that the ecological values of sensitive riparian and wetland habitats have been considered prior to development, and that measures will be taken to limit or avoid damage to these ecosystems.

- c. **Zoning:** The property is zoned Acreage Residential (RA1) District which permits one single family dwelling and accessory uses.

<b>Zoning Bulk and Site Regulations</b>	
	<b>RA1 District</b>
Minimum Lot Area:	0.413 acres
Minimum Lot Width:	90 feet
Lot Coverage:	25%
Maximum Building Height	2 1/5 storeys and 35 feet
Minimum Building Setbacks	
Front:	40 feet
Rear:	30 feet
Side:	15 feet

The owners are applying for a development variance permit prior to starting construction. The lot is irregularly shaped. At the lake it is 102 feet wide and at Stirling Arm Crescent it is

58 feet wide. The owners wish to locate the house farther back from the lake in the narrower part of the lot and have requested a development variance.

In addition to the development variance, the Ministry of Transportation and Infrastructure also needs to approve any construction within 15 feet of a road allowance. This approval is required prior to any variance being issued.

**The proposed construction will require a development variance to reduce the required side yard setback from 15 feet to 8 feet on the east side as shown on the attached site plan.**

**Comments:** Staff recommends the Board proceed with the development variance. The proposed construction is set back from the lake on a portion of the lot has that a gentler slope. The proposed variance is adjacent to an existing road allowance, so there is no concern about reducing building separations.

Any construction within 15 meters (50 feet) of the natural boundary of Sproat Lake would require a development permit. At this time the applicant has only made an application for a side yard variance for the single family dwelling.



Submitted by:

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Mike Irg, MCIP, RPP  
Manager of Planning and Development

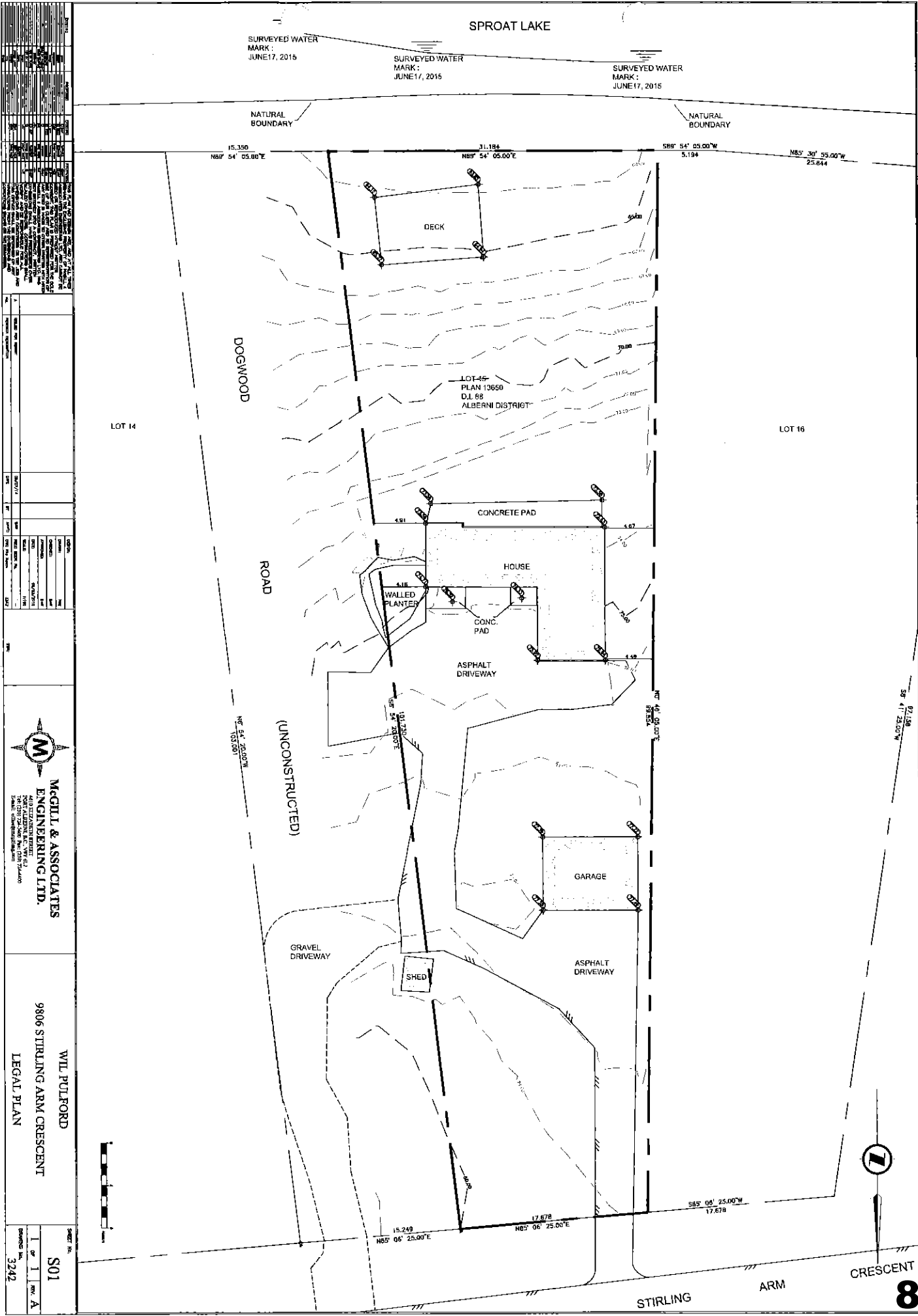


Reviewed by:

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Russell Dyson, Chief Administrative Officer

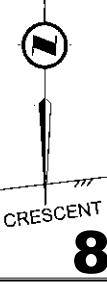




**McGILL & ASSOCIATES**  
**ENGINEERING LTD.**  
 410 EASTERN AVENUE  
 VICTORIA, BRITISH COLUMBIA  
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 FAX: (250) 363-1112  
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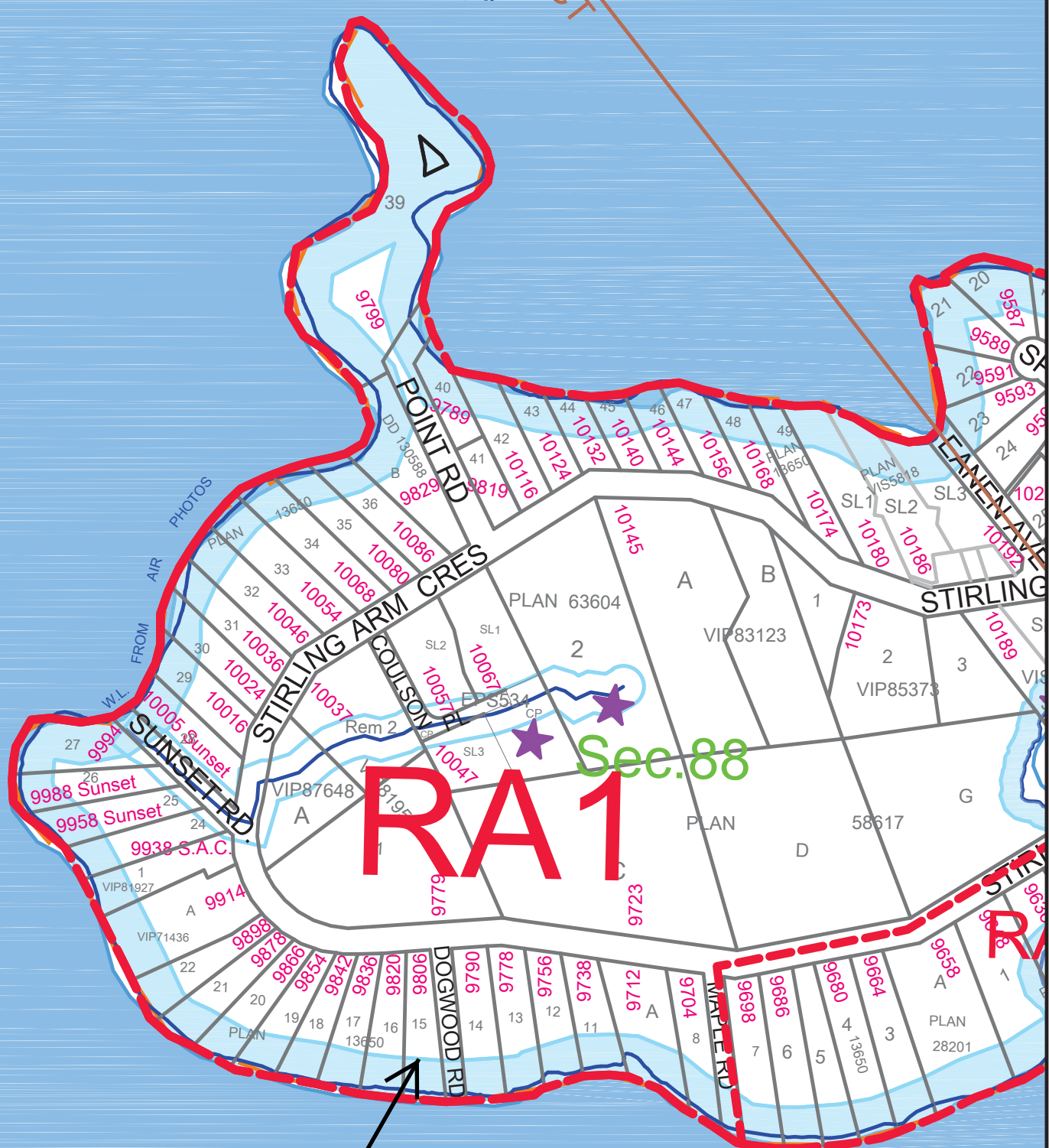
WIL PULFORD  
 9806 STIRLING ARM CRESCENT  
 LEGAL PLAN

Sheet No. **S01**  
 Drawing No. **3242**



AND DISTRICT DISTRICT

Faber Pt.



**SUBJECT PROPERTY**



# ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, CANADA V9Y 2E3 Telephone (250) 720-2700 Fax (250) 723-1327

## Rezoning Application

**TO:** Russell Dyson, CAO  
and  
Board of Directors, Alberni-Clayoquot Regional District

**DATE:** February 15, 2016

**FROM:** Mike Irg, Manager of Planning and Development

**Rezoning  
Application:** RE15009

**Owner:** Craig Bowerman

**Legal  
Description:** LOT 7, DISTRICT LOT 40, ALBERNI DISTRICT, PLAN 7729

**6546 Smith Road**

**Address and**

**Location:** 6476 Beaver Creek Road

**Electoral Areas:** "E" Beaver Creek

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### Recommendation:

The following are recommendations of the staff report:

- THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1339 be read a first time.
- THAT the public hearing for Bylaw P1339 be delegated to the Director for Electoral Area 'E', the Alternate Director or the Chairperson of the Regional District.
- THAT the Board of Directors confirm that adoption of Bylaw P1339 is subject to:
  - i. That the development proceed on the condition that there is only one shared access from Beaver Creek Road;
  - ii. Confirmation from a Registered On-Site Wastewater Practitioner that the proposed lot is capable of accommodating on-site sewage disposal to a minimum 0.6 acre density;
  - iii. The applicant confirming that the existing house will meet the proposed new setbacks; and
  - iv. Meeting technical referral agency requirements.

### RE15009

**Applicant’s Intention:** The applicant is applying to rezone the subject property from Small Holdings (A1) District to Acreage Residential (RA3) District in order to facilitate a two lot subdivision.

**Observations:**

i) **Status of Property:** The subject property is 0.8 hectares (2 acres), with one single family dwelling. The remainder of the property is predominantly cleared.

ii) **Services**

- a) **Sewage Disposal:** One on-site sewage disposal.
- b) **Water Supply:** Within the Beaver Creek Water Service area.
- c) **Fire Protection:** The property is within the Beaver Creek Fire Protection area.
- d) **Access:** The original dwelling is accessed from Beaver Creek Road. ACRD staff recommends that only one access be permitted from Beaver Creek Road. This could be a shared residential access.

iii) **Existing Planning Policies Affecting the Site**

**Agricultural Land Reserve:** Not in ALR.

**Official Community Plan:** The Beaver Creek Official Community Plan designates this property “Residential Use” with a permitted minimum parcel size of 0.24 hectares.

This property is not impacted by any Development Permit Areas.

**Zoning:**

<b>Zoning Bulk and Site Regulations</b>		
	<b>A1 District</b>	<b>RA3 District</b>
Minimum Lot Area:	2 acres	0.6 acres
Minimum Lot Width:	165 feet	98 feet
Lot Coverage:	-	15%
Minimum Setbacks		
Front:	25 feet	50 feet
Rear:	30 feet	33 feet
Side:	5 feet	12 feet

The applicant intends to rezone the property to allow for a two lot subdivision. Rezoning the property to Acreage Residential (RA3) District will allow the flexibility of creating a new lot with a .6 acre minimum lot size. The applicant proposes a second lot of 1.4 acres.

The applicant will need to confirm that the existing house conforms to the setbacks of the proposed RA3 zone.

**Comments:**

The current Beaver Creek OCP designation is “Residential Use” with a minimum parcel size of .24 hectares (0.6

acres). Staff supports this specific application as it provides infill development and is within the Beaver Creek Water System service area. In addition, the use would be limited to residential with an ADU (accessory dwelling unit) permitted on the larger, one acre plus, lot.

While the Beaver Creek OCP supports the proposed rezoning, there are technical issues that need to be addressed, specifically access. Staff recommends that one shared access be used for the two proposed lots. The Ministry of Transportation and Infrastructure will also need to approve the bylaw. The other option for the second lot would be for the applicant to purchase a right from Lot 8 and extend Shaw Road.

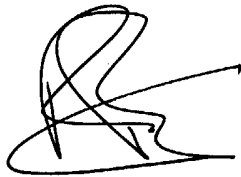
Submitted by:



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Mike Irg, MCIP, RPP  
Manager of Planning and Development

Reviewed by:



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Russell Dyson, CAO





**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT**

**BYLAW NO. P1339**

**OFFICIAL ZONING ATLAS AMENDMENT NO. 684**

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 464, 465, 470 and 479 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE  
This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1339.
2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning: LOT 7, DISTRICT LOT 40, ALBERNI DISTRICT, PLAN 7729 from Small Holdings (A1) District to Acreage Residential (RA3) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.
3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this    day of    , 2016  
Read a second time this    day of    , 2016  
Read a third time this    day of    , 2016

Adopted this    day of    , 2016

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Russell Dyson, CAO

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Chair of the Regional Board

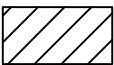


# Schedule 'A'

This schedule is attached to and forms part of Bylaw P1339



Legal Description: LOT 7, DISTRICT LOT 40, ALBERNI DISTRICT, PLAN 7729.

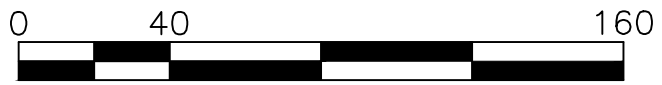


To rezoned from Small Holdings (A1) District to Acreage Residential (RA3) District.



ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT

1:2000



**Alberni-Clayoquot Regional District**  
**Staff Action Items by Department and Date**  
**Update to the Board of Directors as of February 18, 2016**

#	Date	Action Item	Assigned to	Target Date/Update
<b>Administration Department</b>				
1.	Jan. 23/13 WC Comm	Explore with the Yuułuʔiłʔatḥ Government possible participation in the South Long Beach Multi Purpose Bike Path in the future.	Russell	Yuułuʔiłʔatḥ to respond
2.	July 10 <sup>th</sup> Board	Contact and work with the Nuuchahnulth Tribal Council and the Port Alberni Friendship Centre to develop a long term plan for reconciliation.	Reconcil. Committee	Report on Agenda
3.	April 9 <sup>th</sup> Board	C2C recommend contacting the President NTC Deb Foxcroft and request an observer from the ACRD at the NTC meetings.	Reconcil. Committee	Committee to review status
4.	Feb. 11 <sup>th</sup> Board	Consult with affected interests of the AVRA expansion including Greenmax, SD#70, Ministry of Forests Lands and Natural Resource Operations, Coulson Group of Companies, AV Drag Racing Assoc. and Hupacasath First Nation and Tseshaht First Nation.	Russell	Ongoing - TFN support received
5.	May 27 <sup>th</sup> Board	Assessment of Tseshaht First Nation water system expansion to Bell & Stuart roads waiting further information from the Tseshaht First Nation.	Russell	TFN Assessing water system
6.	Sept. 16 <sup>th</sup> Special Board	Coastal Response Local Planning Committee to prepare a report outlining a local plan to participate in the June 2016 Coastal Response Exercise.	Russell	Awaiting feedback EMBC
7.	Sept. 16 <sup>th</sup> AV & Bamfield Services Comm.	A 3 person committee made up of the CAO, Chairperson Osborne and Director McNabb was established to continue to meet with the Tseshaht First Nation to discuss tenure at the AV Landfill - arrange next meeting.	Russell	Next steps requested of Tseshaht FN
8.	Oct. 14 <sup>th</sup> Board	The Board directed staff to investigate the possibility of assisting Alberni Valley Transition Towns Society with office space for their part time coordinator.	Alex	Report Feb. 24
9.	December 11 <sup>th</sup> Board	Contact the former Board Remuneration Review Committee to seek further clarification on recommendation of item e. of their report to the Board dated October 8, 2014 and report back to the ACRD Board – Remuneration for more than one meeting on same day as board meeting day.	Wendy/ Josie	Chair to Report Feb. 24
10.	January 25 <sup>th</sup> AV & Bamfield	The AV & Bamfield Services Committee directed staff to meet with Port Alberni City Council and share the results of the Organics Diversion Strategy for the Alberni Valley and come back to the ACRD Board with alternatives for implementing the Organics Diversion Strategy and	Russell/ Andrew/ Janice	Options to be developed

#	Date	Action Item	Assigned to	Target Date/Update
		resources required to implement the program for consideration during the 2016 - 2020 Financial Planning process.		
11.	January 27 <sup>th</sup> Board	Invite the Managed Forest Council to make a presentation to the ACRD Board and provide an update on their mandate.	Wendy	Arranging
12.	February 9 <sup>th</sup> COW	Invite Al Winney, Arrowsmith Amateur Radio Club to meet with the Board to discuss their grant-in-aid application.	Tracy	February 24 Board Meeting
13.	February 9 <sup>th</sup> COW	Forward the Dunn Elementary Back Pack Program grant-in-aid application to the City of Port Alberni for consideration through their grant-in-aid program.	Wendy	Done
14.	February 10 <sup>th</sup> Board	Send a letter to the Port Alberni Friendship Centre supporting their application for funding through ICET for their new Day Care facility.	Wendy	Done
15.	February 10 <sup>th</sup> Board	Send a letter to the Port Alberni Friendship Center following up on items put forward at the October 20, 2015 meeting and invite them to attend a regular Board meeting to provide an update on their programs and activities.	Shelli	Done
16.	February 10 <sup>th</sup> Board	Forward a letter of recognition and plaque to Mr. Wayne Hasler in appreciation of his years of service on the former Beaver Creek Improvement District, Beaver creek APC's and the Beaver Creek Water Advisory Committee.	Wendy/ Loreen	Arranging
17.	February 10 <sup>th</sup> Board	Organize a workshop regarding the United Nations Declaration on the Rights of Indigenous Peoples and specific local government actions from the Truth and Reconciliation Commission with First Nations leaders with Nuu-chah-nulth Tribal Council President Deb Foxcroft.	Russell	
18.	February 10 <sup>th</sup> Board	Attend the Nuu-chah-nulth Tribal Council Meeting with West Coast Communities and local governments.	Russell/ Tony	March 3, 2016
<b>Finance Department</b>				
19.	February 9 <sup>th</sup> COW	Several Grant-in-aids were approved for inclusion of First Reading of the 2016 – 2020 Financial Plan – include in First Reading.	Andrew	Done
20.	February 9 <sup>th</sup> COW	The 2016 grant-in-aid request from the West Coast Multiplex Society and the proposal for an allocation of \$20,000 for resources in order for the ACRD to support multiplex planning and programming be referred for consideration by the West Coast Committee.	Andrew	Considered at WC Committee meeting February 18, 2016 Financial

#	Date	Action Item	Assigned to	Target Date/Update
				Plan Meeting
21.	February 10 <sup>th</sup> Board	The Board approved the budgets for the following to be included in the first reading of the 2016 – 2020 ACRD Financial Plan – E911 Emergency Telephone System,, Regional Parks, Regional Planning and General Government Services.	Andrew	Done
22.	February 10 <sup>th</sup> Hospital	The Hospital District Board approved first reading of Bylaw 120, Alberni-Clayoquot Regional Hospital District 2016 Annual Budget No. 120.	Andrew	Done
<b>Environmental Services Department</b>				
23.	May 11/11 <sup>th</sup> AV Comm.	Investigate with the Tseshaht First Nation possible resource recovery at the AV Landfill.	Russell	In progress
24.	June 13/12 <sup>th</sup> BD	Develop a plan for appropriate use of the funds on the Log Train Trail from the Arrowsmith Radical Runners.	Luc	Design in progress – GPS Complete
25.	Oct. 10/12 <sup>th</sup> Board	Work with the Air Quality Council to develop a draft valley wide woodstove bylaw based on the City of Port Alberni’s bylaw following receipt by the Board of Directors a joint APC meeting will be called to review the proposal.	Russell	Drafting a bylaw for board review
26.	Nov. 13 <sup>th</sup> Board	The ACRD Board adopted the ACRD Contractor Safety and Coordination Policy as presented – Implement the Policy & provide copies to all ACRD Contractors.	Russell	In progress
27.	June 10 <sup>th</sup> Board	The Board of Directors adopt the following implementation policy for penalties at the Alberni Valley Landfill: <ul style="list-style-type: none"> <li>• Commencing January 1, 2016, a surcharge of 50% of the current tipping fee for loads containing more than 10% of corrugated cardboard;</li> <li>• Commencing July 1, 2016 a surcharge of 100% of the current tipping fee for loads containing more than 5% of corrugated cardboard</li> <li>• Update ACRD policy book etc.</li> </ul>	Janice/ Andrew	Site visit complete preparing procedures and practices
28.	Aug. 12 <sup>th</sup> Board	Prepare a report for the next West Coast Committee regarding review of lease rates at the Long Beach Airport.	Andrew/ Janice/Mark	In Progress
29.	Sept. 9 <sup>th</sup> Board	Refer the correspondence from the District of Tofino regarding working with Eco West on green infrastructure to staff for consideration and report back to the West Coast Committee and then the Board of Directors – Prepare a report for consideration at the October 7 West	Andrew	No Progress

#	Date	Action Item	Assigned to	Target Date/Update
		Coast Committee Meeting.		
30.	November 25 <sup>th</sup> Board	The Board of Directors referred the report on the Alberni Valley Organics Diversion Strategy to the Alberni Valley & Bamfield Services Committee for further discussion.	Andrew/ Janice / Russell	In Consultation with CPA
31.	January 27 <sup>th</sup> Board	The Board of Directors agreed to complete the land clearing of Area 1 at the AVRA by grinding of wood debris, for an additional cost of \$10,000 – proceed with project.	Andrew/ Mark F.	Done
32.	February 10 <sup>th</sup> Board	The Board approved the Alberni Valley Airport Runway expansion project proceed to tender.	Russell/ Mark	
33.	February 10 <sup>th</sup> Board	The Board endorsed the proposal from Tetra Tech to provide engineering services to oversee tendering and construction of the Alberni Valley Regional Airport runway expansion project – advise Tetra Tech	Russell	
34.	February 10 <sup>th</sup> Board	Staff explore a possible application to the 2016 intake for the BC Air Access program for the AVRA medium intensity lighting at an estimated cost of \$1.5 million, and apply for any other grants or additional funding options and report back to the AV Committee with possible funding options for the ACRD share of the project costs.	Andrew/ Janice/Pat	
<b>Planning Department</b>				
35.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course following Airport rezoning.	Mike	Including in new zoning bylaw
36.	Nov. 14/12 Board	The Board referred the Bamfield Community Hall Society's request to approve & support their proposal to build a new hall to staff to review the request and provide a recommendation, following consultation with the Society, on the role of the ACRD.	Mike	Contacted Hall Society – Society working on options
37.	May 27 <sup>th</sup> EA Directors	Zoning Bylaw Text Amendment for Riparian Setbacks within all Electoral Area Official Community Plan Areas - The EA Directors passed a resolution instructing planning staff to re-designate major and minor streams within all electoral area official community plan areas.	Mike	Planning staff to review
38.	May 27 <sup>th</sup> EA Directors	Electoral Area Directors Committee instructed staff to bring a report to the Board on options for dealing with vacation rentals.	Mike	Planning staff to review
39.	May 27 <sup>th</sup> Board	The Board approved the plan for a communal meeting place for Salmon Beach owners to be located on ACRD owned 10, Block 63, Section 49, Clayoquot District, Plan	Luc	In progress

#	Date	Action Item	Assigned to	Target Date/Update
		VIP510. This will be in accordance with: 1. All structures to meet BC Building Code; 2. "Use at own risk" signage is provided; 3. Material and construction costs are not from public funds; 4. Future Maintenance and Inspection to be performed by ACRD; As outlined in the staff report dated November 20, 2014 – Proceed with the project.		
40.	May 27 <sup>th</sup> Board	Work with West Coast Aquatic and bring back a recommendation to the Board on partnering with West Coast Aquatic in habitat restoration, protection and enhancement projects.	Mike	Planning staff to review
41.	June 24 <sup>th</sup> Board	Staff investigate Transport Canada's Ports Asset Transfer Program relating to the West Bamfield dock & report back to the Board.	Mike	On going
42.	Oct. 9 <sup>th</sup> WC Comm.	Investigate the request from Rod's Power and Marine Ltd. to lease boat storage, indoor and outdoor at the LB Airport and report back to the Committee.	Mike/ Alex	Investigating potential sites
43.	Nov. 4 <sup>th</sup> EA Directors	The Electoral Area Directors Committee directed staff to prepare a Development Approval Procedures Bylaw that includes a section that delegates the power to issue Development Permits.	Mike	Spring 2016
44.	January 27 <sup>th</sup> Board	Draft a letter to the Honourable Marc Garneau, Minister of Transport with copies to the local MP, MLA and the Regional Manager, Property and Divestiture, Transport Canada; confirming that the Alberni-Clayoquot Regional District does not support the divestiture of the West Bamfield Dock by Transport Canada, and that the Board of Directors asks for a letter of support from the Huu-ay-aht First Nation – in addition, forward copies of the letter to other appropriate agencies as seen fit by the Bamfield Director and staff.	Mike	Done
45.	February 10 <sup>th</sup> Board	Staff to investigate China Creek Marina and Campsite lease and road upgrades.	Mike/ Wendy	March 31
46.	February 10 <sup>th</sup> Board	Staff report to the Board what trail maps the ACRD provides on the ACRD Website	Mike	
47.	February 10 <sup>th</sup> Board	The Board of Directors accepted the contract proposal submitted by Janco Associates Business Consulting to complete the Abattoir Feasibility Study, with the cost of the contract not to exceed \$10,000 excluding GST.	Mike	Done

#	Date	Action Item	Assigned to	Target Date/Update
48.	February 10 <sup>th</sup> Board	Forward the Funding for Agricultural Rainwater Harvesting Systems Resolution to the Association of Vancouver Island and Coastal Communities for consideration at the 2016 Annual General Meeting and Conference.	Alex/Wendy	Done waiting for background info

Issued: February 18, 2016



Alberni-Clayoquot Regional District

**Board of Directors Meeting Schedule  
March 2016**

<b>DATE</b>	<b>MEETING</b>	<b>TIME &amp; LOCATION</b>	<b>ATTENDEES</b>
Wednesday, March 2nd	Cherry Creek Public Hearing	7:00 pm - Regional District Board Room	Cherry Creek Director, Staff
	Beaver Creek Community Meeting - Presentation of 5 Year Financial Plan	7:00 pm - Beaver Creek Fire Hall	Beaver Creek Director, Staff
Wednesday, March 9th	Board of Directors Meeting	1:30 pm - Regional District Board Room	Directors, Staff
	Regional Hospital District Meeting	Immediately following above	Directors, Staff
Monday, March 14th	Sproat Lake Public Hearing	7:00 pm - Regional District Board Room	Sproat Lake Director, Staff
Wednesday, March 16th	Special Board Meeting Financial Plan - Public Consultation	6:00 pm - Regional District Board Room	Directors, Staff
Wednesday, March 23rd	Board of Directors Meeting	1:30 pm - Regional District Board Room	Directors, Staff

Issued: February 19, 2016



**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT  
JANUARY, 2016**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family									1	120,000			1	120,000
Mobile Homes													0	0
Multi-Family													0	0
Adds&Rens													0	0
Commercial													0	0
Institutional													0	0
Industrial													0	0
Miscellenaous							1	14,000			1	25,325	2	39,325
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>14,000</b>	<b>1</b>	<b>120,000</b>	<b>1</b>	<b>25,325</b>	<b>3</b>	<b>159,325</b>

	BAMFIELD	BEAUFORT/ BEAVER CREEK	LONG BEACH	SPROAT LAKE	CHERRY CREEK	TOTAL	YTD TOTAL
<b>WOODSTOVE INSPECTIONS</b>	<b>2</b>	<b>3</b>				<b>5</b>	<b>5</b>

	YEAR TO DATE		TOTAL YEAR			YEAR TO DATE		TOTAL YEAR	
2015	2	18,500	89	8,577,170					
2014	3	510,000	73	7,121,200					
2013	2	500,000	81	8,208,948					
2012	6	184	92	9,011,700					
2011	4	163,727	120	9,221,498					
2010	11	466,873	149	21,524,170					
2009	0	0	123	11,302,380	1999	2	213,050	80	3,348,092
2008	9	1,235,698	147	22,682,130	1998	9	185,980	75	3,320,890
2007	4	359,040	163	15,007,877	1997	2	244,000	104	10,025,166
2006	10	1,548,860	161	15,909,705	1996	4	365,000	128	9,050,554
2005	12	3,075,375	138	12,962,379	1995	3	101,000	116	9,641,300
2004	5	2,185,304	133	11,036,854	1994	9	693,000	151	7,915,500
2003	2	1,340,080	97	6,925,356	1993	13	962,000	167	10,864,000
2002	3	39,072	76	2,986,134	1992	6	259,000	173	11,192,500
2001	2	250,210	89	5,790,126	1991	4	305,520	126	7,155,120
2000	3	38,280	88	4,095,339	1990	5	258,000	118	6,323,900

## Air Quality Council Meeting: January 28<sup>th</sup>, 2016

Notes from the meeting held on Thursday, January 28<sup>th</sup>, 2016 at 2:00 pm in the ACRD Downstairs Room, 3008 Fifth Avenue, Port Alberni, BC

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Present:	Chris Alemany (City of Port Alberni) Dave Jarrett Larry Cross (Catalyst Paper) Earle Plain (MOE) Gary Swann Sarah Thomas (Chair)
Regrets:	Judy Carlson Ashley Popovich (Catalyst Paper) John McNabb (ACRD) Patty Edwards (MLA's Office) Tim Pley (Fire Department) Andrew McGifford (ACRD Environmental Services)

### 1. AQC Composition

#### New Members

City of Port Alberni Council Representative - Chris Alemany has been newly appointed to this role. We welcome Chris to the AQC.

John McNabb has been renewed for another year as the ACRD's representative on the AQC :)

Ministry of Health  
Jade Yehia – Regional Built Environment Consultant. Will join the AQC as a representative from health. It will be a significant benefit to have a health representative at this table.

### 2. 2015 Year in Review

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Fall Report	Fall report of activities was distributed and discussed.
2015 Feedback and Evaluation	A short evaluation form was distributed. AQC members are asked to please take a few minutes to write down their thoughts and ideas with regards to what's working and what might be done differently at the AQC so that we can learn for next year.

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### 3. 2016 Planning

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Project Priorities	Building off of the work of 2015, priorities going forward include expanding woodstove education, finalizing bylaw unification for a backyard burn ban for the region, updating the AQC web-
2016-2017 Chair Scope	

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Funding 2016	<p>directory, and formalizing the AQC organizational structure.          Anticipated from MOE – \$5000          ACRD - \$8000 applied for from Grant-in-Aid.          Woodstove exchange administration funds for undertaking public education and outreach components of the program - \$1,350.</p> <p>We are also looking for funds for a woodstove exchange research project to get a better sense of woodstove usage in the valley.</p>
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#### 4. Fall Air Advisory (Earle)

November air advisories	Two air advisories were issued in November. One was likely tipped off by all of the slash burning, the other by land clearing at a property in Cherry Creek.
Slash Burning	The slash burning was all legal and yet the problem was anticipated. Open burning and smoke control regulation will hopefully be updated soon which could help with this. Discussion of City Council motion for AVICC regarding this issue.
Cherry Creek	The air advisory of late November was linked to a property in Cherry Creek. The property owner was approached regarding burning regulation.
Advisory Protocol	Progress has been made regarding air advisory protocol. When air advisories are issued they will now be posted on Echo Centre and AV Multiplex digital sign boards which will help get the information out to residents.
Air Quality Infographic	We have been working with the city to develop an air quality infographic to share with the community and increase awareness of residential sources of air emissions. Draft is available for input. Please take a look and send your thoughts by February 5 <sup>th</sup> .

#### 5. Backyard Burning and Woodstove Education

Woodstove Education	<p>2016 Woodstove Exchange Program to kick off February 1<sup>st</sup>, 2016.</p> <p>It was discussed that an event in May might be good to tie in with the one year remaining on the city woodstove sunset clause (May 2017) and get people stacking wood in advance for next winter.</p>
Backyard Burning	Backyard burning ban effective April 2016. City will be working on bylaw revision to include this. AQC to support them in this and

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	<p>see where alternatives get developed that can be promoted at the same time.</p> <p>Aiming for May to discuss possible backyard burn guidelines with the ACRD. Then tie it all together into a fall event in October with public education about alternatives, etc.</p>
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**Next Meeting** – March 3<sup>rd</sup>, 2016, 2pm, ACRD Board Room.

We also discussed planning meetings for the next few months. Tentative dates are Thursday April 21 and Thursday June 16<sup>th</sup>. Please let me know your availability for these dates.

**Adjourn** – Meeting adjourned at 3:30 pm.



## PORT ALBERNI RCMP DETACHMENT MONTHLY REPORT



This report represents the policing activities undertaken by the Port Alberni RCMP Detachment during January 2016. I have included an update on policing activities thus far in 2016 and a comparator to previous years.

The following represents some of the calls for services received, investigations undertaken and activities of the RCMP during the month.

- Officers received and responded to 902 calls for service, of these 770 were within the City of Port Alberni. In 2015 the Port Alberni RCMP responded to a total of 11791 calls for service: 1994 in the rural portion of the ACRD and 9797 from within the City of Port Alberni.
- January was a busy month for the Detachment and community. Property crime as a whole is up 30% over January 2015. The largest drivers of this increase have been: theft of autos, theft from vehicles, mischief and shoplifting.
- The increase in criminal activity has resulted in a 15% increase in Criminal Code offences as compared to January 2015.
- In January the Victim Services Unit assisted 29 new clients. In addition court orientation was provided for victims and witnesses and information packages were distributed by Citizen's on Patrol. The information packages provide community information on criminal activity in their neighbourhood.
- Traffic and road safety is a policing priority for 2015/16 and a key to ensuring safe roadways for everyone. In January 5 drivers were removed from the road for impaired driving. The work being performed by the Detachment has been augmented by the use of the Provincial Traffic Section and Speed Watch. Speed Watch volunteers have set up on a wide variety of streets within Port Alberni and also on roads in the rural area. Numerous warning letters have been sent to Registered Owners with respect to the driving. Most of these letters were sent to local residents.
- Crime Reduction and police visibility are part of the policing priorities for 2015/16. In January officers completed: 40 licence premises checks, 114 foot patrols and conducted 161 judicial release compliance (curfew) checks

Port Alberni RCMP's 2015/16 Annual Performance Plan will focus on:

- **Crime Reduction:** Reduce the impact and prevalence of crime
- **Mental Health:** Increase awareness and decrease the impact of mental health in calls for service
- **Visibility/engagement:** Engagement with community and patrols
- **Traffic:** Increased road safety through focus on Provincial traffic offences and impaired driving

Respectfully,  
Insp Mac Richards  
OIC Port Alberni Detachment

## Detailed Crime - 2016 Year Review

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Assault	64												64
Relationship Violence	16												16
Thefts	87												87
Break and enter	17												17
Mischief	74												74
Drugs	13												13
Provincial Traffic	57												57
Criminal Code Traffic	18												18
Motor Vehicle Incident	14												14
Calls for Service	902												902

## 8 Year Comparison

	2008	2009	2010	2011	2012	2013	2014	2015	Total
Assault	766	728	628	616	622	512	551	567	4990
Relationship Violence	222	175	158	112	140	87	101	146	1141
Thefts	1508	1288	1159	1077	1124	961	962	955	9034
Break and enter	450	325	298	359	251	287	288	279	2537
Mischief	738	679	538	555	582	583	544	701	4920
Drugs	445	323	257	372	329	331	304	261	2622
Provincial Traffic	1212	1199	1211	1150	1042	1112	1090	1223	9239
Criminal Code Traffic	373	359	398	374	354	294	285	348	2785
Motor Vehicle Incident	518	484	406	364	389	360	366	374	3261
Calls for Service	14340	12848	12077	12429	11790	11591	11698	11791	98564

### 2008 – 2015 Average

Assault	623
Relationship Violence	142
Thefts	1129
Break and enter	317
Mischief	615
Drugs	327
Provincial Traffic	1154
Criminal Code Traffic	348
Motor Vehicle Incidents	407
Calls for Service	12320