



# Alberni-Clayoquot Regional District

## BOARD OF DIRECTORS MEETING

WEDNESDAY, APRIL 27, 2016, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

### AGENDA

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	PAGE #
<b>1. <u>CALL TO ORDER</u></b>	
<b>Recognition of Traditional Territories.</b>	
<b>2. <u>APPROVAL OF AGENDA</u></b>	
<i>(motion to approve, including late items requires 2/3 majority vote)</i>	
<b>3. <u>DECLARATIONS</u></b>	
<i>(conflict of interest or gifts)</i>	
<b>4. <u>ADOPTION OF MINUTES</u></b>	
a. <b>Board of Directors Meeting – April 13, 2016</b>	<b>7-19</b>
<i>THAT the minutes of the Board of Directors meeting held on April 13, 2016 be adopted.</i>	
b. <b>West Coast Committee - April 18, 2016</b>	<b>20-22</b>
<i>THAT the minutes of the West Coast Committee meeting held on April 18, 2016 be adopted.</i>	
c. <b>Regional Fisheries Resource Committee Meeting</b>	<b>23-28</b>
<i>THAT the minutes of the Regional Fisheries Resource Committee meeting held on April 13, 2016 be adopted.</i>	
<b>5. <u>PETITIONS, DELEGATIONS &amp; PRESENTATIONS (10 minute maximum)</u></b>	
a. <b>Tom McEvay, Bob Cole, Sproat Lake Residents, Dan Powell, Retired Coastal Fire Expert regarding Dog Mountain Fire, FOI Application Results and Interpretation and Suggestion for Moving Forward</b>	
b. <b>Mr. Gord Johns, MP, Courtenay-Alberni regarding introduction and Working Together.</b>	

**6. CORRESPONDENCE FOR ACTION**

- a. **PROPOSAL FOR EMERGENCY ALERT SYSTEM** **29-33**  
MyAlberni, April 21, 2016, regarding MyAlberni proposal for an  
Emergency Alert System.

Possible Motion:

*THAT the Alberni-Clayoquot Regional District Board of Directors forward this proposal to the Alberni Valley Emergency Planning Committee for consideration & report back to the Board.*

**7. CORRESPONDENCE FOR INFORMATION**

- a. **CITY OF BURNABY** **34-40**  
BC Home Owner Grant Program
- b. **ALBERNI DISTRICT HISTORICAL SOCIETY** **41-44**  
Spring Newsletter - April 2016
- c. **ISLAND COASTAL ECONOMIC TRUST** **45-46**  
Wild Pacific Trail Gets ICET Investment for New Connector
- d. **CHERRY CREEK WATERWORKS DISTRICT** **47**  
Lucas Banton Appointed Fire Chief of Cherry Creek Volunteer Fire  
Department
- e. **MINISTRY OF COMMUNITY, SPORT AND CULTURAL DEVELOPMENT  
AND MINISTER RESPONSIBLE FOR TRANSLINK** **48-49**  
Upcoming Meetings regarding Greater Choice, Convenience and  
Competition in the Availability and Provision of Transportation and  
Accommodation Services
- f. **POLIS PROJECT ON ECOLOGICAL GOVERNANCE** **50**  
Polis Water Sustainability Project  
(Full Report Held in Office)
- g. **VANCOUVER ISLAND NORTH INFILM FILM COMMISSION** **51**  
Thank you for Grant-In-Aid
- h. **PORT ALBERNI PORT AUTHORITY** **52-57**  
2015 China Creek Marina Lease Payment
- i. **CITY OF PORT ALBERNI** **58**  
Brian Hunter Named as New RCMP Detachment Commander
- j. **PARKS CANADA** **59**  
Updates on Infrastructure Projects Pacific Rim National Park Reserve

*THAT the Board of Directors receive items a-j for information.*

**8. REQUEST FOR DECISIONS & BYLAWS**

- a. **REQUEST FOR DECISION** **60**  
Letter of Support for the Five Nuu-chah-nulth Nations Involved in

Litigation with Canada.

*THAT the Alberni-Clayoquot Regional District Board of Directors write a letter to the Minister of Fisheries and Oceans and the Canadian Coast Guard expressing support for the five Nuu-chah-nulth Nations (Ahousaht, Ehattesaht, Hesquiaht, Mowachaht/Muchalaht and Tla-o-qui-aht) presently involved in litigation with Canada and urging the Minister to find other means of resolving this costly and time consuming action toward a speedy and just end that will assist the economic well-being of both the First Nations involved and the surrounding communities.*

- b.     **REQUEST FOR DECISION** 61  
 Letter of Support for the Canada's West Coast in the Chinook Chapter in the Pacific Salmon Treaty Negotiations.

*THAT the Alberni-Clayoquot Regional District Board of Directors forward a letter to the Pacific Salmon Treaty Commission with a copy going to West Coast Aquatic offering assistance in developing Canada's position with regards to Chinook in the Pacific Salmon Treaty Negotiations.*

- c.     **REQUEST FOR DECISION** 62-76  
 2016-2017 Annual Operating Agreement

*THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors approve the 2016 – 2017 Transit Annual Operating Agreement between BC Transit, Diversified Transportation Ltd. and the ACRD for the 2016/17 fiscal year and authorize the Chairperson and Chief Administrative Officer to enter into the Agreement on behalf of the ACRD.*

- d.     **REQUEST FOR DECISION** 77  
 Potential Contribution to Tseshaht First Nation for Sani-Station

*(Board Direction Requested)*

- e.     **REQUEST FOR DECISION** 78-96  
 Bamfield Waterworks Contractor's Agreement

*THAT the Alberni-Clayoquot Regional District Board of Directors enter into a contract with Les Butler to carry out the duties on the Bamfield Water system as an independent waterworks contractor at a rate of \$3,000 plus GST per month for a period of three (3) years ending April 30, 2019 AND FURTHER Mr. Butler be paid \$25.00 per hour for extra work required outside of the contract.*

**9. PLANNING MATTERS**

**9.1 ELECTORAL AREA DIRECTORS ONLY**

- a. **RA16001, HADDOW, 263 BRADY'S BEACH TRAIL** **97-104**  
Rezoning Application – Report and Bylaw P1341

*THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1341 be read a first time.*

*THAT the public hearing for Bylaw P1341 be delegated to the Director for Electoral Area 'A', the Alternate Director or the Chairperson of the Regional District.*

*THAT the Board of Directors confirm that adoption of Bylaw P1341 is subject to:*

*Confirmation from a Registered On-Site Wastewater Practitioner that the proposed lot is capable of accommodating on-site sewage disposal to a minimum 1.0 acre density; and*

*Meeting technical referral agency requirements.*

- b. **RD15008, SHEELER, LOT A, VIP83219 PACIFIC RIM HWY** **105-110**  
Rezoning Application – Bylaws P1336, P1337 and P1338

*THAT Regional District of Alberni-Clayoquot Sproat Lake Official Community Plan Amendment Bylaw P1336 be adopted.*

*THAT Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw P1337 be adopted.*

*THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1338 be adopted.*

- c. **RE15007, BOWERMAN, 6546 SMITH ROAD** **111-114**  
Rezoning Application – Bylaws P1334 and P1335

*THAT Regional District of Alberni-Clayoquot Beaver Creek Official Community Plan Amendment Bylaw P1334 be adopted.*

*THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1335 be adopted.*

- d. **RE15009, BOWERMAN, 6476 BEAVER CREEK ROAD** **115-116**  
Rezoning Application – Bylaw P1339

*THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1339 be adopted.*



- e. **TUP15017, TELETECH COMMUNICATIONS LTD, 7962 BEAVER CREEK ROAD** **117-122**  
Temporary Use Permit Application – Memorandum and Permit

*THAT the Board of Directors issue temporary use permit TUP15017.*

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- a. Staff Action Items Report – April 22, 2016 **123-128**  
b. Meeting Schedule – May 2016 **129**  
c. Building Inspector’s Report – March 2016 **130**

*THAT the Board of Directors receives the Staff Reports a-c.*

### **10.2 COMMITTEE REPORTS**

- a. **Bamfield Water Committee, April 21, 2016 (Verbal) - K. Wyton**

*THAT this verbal report be received.*

### **10.3 MEMBER REPORTS**

- a. 9-1-1 Corporation – J. McNabb  
b. Vancouver Island Regional Library - L. Banton  
c. Central West Coast Forest Society – T. Bennett  
d. Emergency Planning – J. McNabb/P. Cote/M. Kokura/M. Ruttan/L. Banton/J. Osborne  
e. Alberni Valley Chamber of Commerce – Jack McLeman  
f. Coastal Community Network – T. Bennett/D. St. Jacques  
• Notes from a meeting held on Friday, April 6, 2016 in Nanaimo, BC **131-141**  
g. West Island Woodlands Advisory Group –L. Banton  
h. Island Coastal Economic Trust – J. Osborne  
i. Air Quality Council, Port Alberni – J. McNabb  
j. West Coast Aquatic Board – T. Bennett/K. Wyton  
k. Association of Vancouver Island & Coastal Communities – J. Osborne

- I. Beaver Creek Water Advisory Committee – J. McNabb
- m. Other Reports
  - Port Alberni RCMP Detachment Monthly Report for March 2016 **142-143**

*THAT the Board of Directors receives the Member Reports.*

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

**13. QUESTION PERIOD**

**14. ADJOURN**

**Next Board of Directors Meeting: Wednesday, May 11, 2016, 1:30 pm  
Regional District Board Room**



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, APRIL 13, 2016, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### DIRECTORS

Josie Osborne, Chairperson, District of Tofino

### PRESENT:

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach) (via teleconference)

John McNabb, Electoral Area "E" (Beaver Creek)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

John Jack, Councillor, Huu-ay-aht First Nation

Mike Ruttan, Mayor, City of Port Alberni

Jack McLeman, Councillor, City of Port Alberni

Dianne St. Jacques, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, YuułuꞀiꞀath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

### STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Teri Fong, Manager of Finance

Andrew McGifford, Manager of Environmental Services

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

### 2. APPROVAL OF AGENDA

*MOVED: Director Kokura*

*SECONDED: Director Jack*

*THAT the agenda be approved as circulated.*

**CARRIED**

### 3. DECLARATIONS

### 4. ADOPTION OF MINUTES

**a. Board of Directors Meeting – March 23, 2016**

*MOVED: Director Kokura*  
*SECONDED: Director McNabb*

*THAT the minutes of the Board of Directors meeting held on March 23, 2016 be adopted.*

**CARRIED**

**b. Special Board of Directors Meeting - March 30, 2016**

*MOVED: Director McLeman*  
*SECONDED: Director McCarthy*

*THAT the minutes of the Special Board of Directors meeting held on March 30, 2016 be adopted.*

**CARRIED**

**c. Electoral Area Directors Committee Meeting - March 22, 2016**

*MOVED: Director Banton*  
*SECONDED: Director McNabb*

*THAT the Electoral Area Directors minutes dated March 22, 2016 be amended as follows:*

6. (a) *THAT the Electoral Area Directors Committee direct staff to provide a report for consideration by the Board of Directors allocating \$80,000 to the Cherry Creek Trail, \$40,000 for the Beaver Creek Community Hall playground, \$100,000 for Sproat Lake Community Trails and \$600,000 to the Bamfield Water System from the 2016 Gas Tax Funding Allocation with the remainder of the funding being used for water systems.*

**CARRIED**

*MOVED: Director Banton*  
*SECONDED: Director Kokura*

*THAT the minutes of the Electoral Area Directors Committee meeting held on March 22, 2016 be adopted as amended.*

**CARRIED**

**d. Alberni Valley & Bamfield Services Committee Meeting - April 6, 2016**

*MOVED: Director McNabb*  
*SECONDED: Director Jack*

*THAT the minutes of the Alberni Valley & Bamfield Services Committee meeting held on April 6, 2016 be adopted.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**6. CORRESPONDENCE FOR ACTION**

- a. **Huu-ay-aht First Nations, March 15, 2016 regarding request to be included in the Alberni-Clayoquot Regional District's (ACRD) Recycling Program by granting access to the Bamfield Transfer Station and request for the creation of a working group, partnering Huu-ay-aht, ACRD, and Bamfield Marine Science Center.**

*MOVED: Director Wyton*

*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District Board of Directors instruct staff to work with the Huu-ay-aht First Nation and Bamfield Marine Science Centre to develop a plan to combine waste services for the Bamfield Area.*

**CARRIED**

- b. **Tla-o-qui-aht First Nation, March 29, 2016 regarding request for support from the Alberni-Clayoquot Regional District in addressing the issue of Float Homes in Tla-o-qui-aht Haahulthii.**

*MOVED: Director Bennett*

*SECONDED: Director Ruttan*

*THAT the Alberni-Clayoquot Regional District Board of Directors refer the Tla-o-qui-aht First Nation's request for support in addressing the Float Homes issue to the next the West Coast Committee meeting and invite the Tla-o-qui-aht First Nation to attend.*

**CARRIED**

- c. **Ministry of the Environment, April 5, 2016 regarding invitation to attend BC's Spill Response Regime Engagement Workshop - April 20-21, 2016, Richmond, BC.**

*MOVED: Director Ruttan*

*SECONDED: Director Cote*

*THAT the Alberni-Clayoquot Regional District Board of Directors authorize the ACRD Emergency Coordinator to attend the BC'S Spill Response Regime*

*Engagement Workshop, April 20-21, 2016 in Richmond, BC on behalf of the Regional District.*

**CARRIED**

**7. CORRESPONDENCE FOR INFORMATION**

- a. **MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS/BC WILDFIRE SERVICE**  
Fuels Management Project Initiated in Powell River
- b. **DISTRICT OF TOFINO**  
Support for MFA Fossil-Fuel Divestment
- c. **REGIONAL DISTRICT OF NANAIMO**  
Grant Agreement Dated August 13, 2014 between the Regional District of Nanaimo and Island Corridor Foundation
- d. **AUDITOR GENERAL FOR LOCAL GOVERNMENT**  
Auditor General for Local Government's annual service plan for the period 2016/17-2018/19 released on website March 30, 2016
- e. **CHILD FIND BRITISH COLUMBIA**  
Child Find BC Proclamation May is National Missing Children's Month
- f. **MINISTRY OF JOBS, TOURISM AND SKILLS TRAINING**  
News Release - \$75 Million BC Rural Dividend Helps Small Communities
- g. **HUU-AY-AHT FIRST NATION**  
Regional District Request for letter of support for the Bamfield Water System Grant Application
- h. **ALBERNI VALLEY CHAMBER OF COMMERCE**  
Letter to the Ministry of Transportation regarding problem along Old Nanaimo Road
- i. **OMBUDSPERSON**  
Bylaw Enforcement: Best Practices Guide for Local Government
- j. **PUBLIC WORKS ASSOCIATION OF BC**  
May 15-21, 2015 Public Works Week
- k. **CITY OF KELOWNA**  
SILGA Resolution

*MOVED: Director Kokura*

*SECONDED: Director St. Jacques*

*THAT the Board of Directors receive items a-k for information.*

**CARRIED**

*MOVED: Director Wyton*

*SECONDED: Director Jack*

*THAT the Alberni-Clayoquot Regional District Board of Directors forward a letter to the Huu-ay-aht First Nation thanking them for their letter dated March 15, 2016 supporting*

*the Regional District's application through the Build Canada Small Communities grant program for funding for the Bamfield Water System and advise:*

- a. *The Regional District has changed their funding approach for the Bamfield Water System and will not be applying for funding through the Build Canada Fund; and,*
- b. *The Regional District is interested in future collaboration with the Huu-ay-aht First Nation regarding water infrastructure in the Bamfield area.*

**CARRIED**

*MOVED: Director Ruttan  
SECONDED: Director McNabb*

*THAT the ACRD Board of Directors forward letter to the Municipal Finance Authority supporting the City of Victoria's resolution regarding the Municipal Finance Authority creating a fossil-fuel-free investment fund to provide local governments with an investment choice that aligns with priorities for climate action and social responsibility.*

**CARRIED**

## **8. REQUEST FOR DECISIONS & BYLAWS**

- a. **Request for Decision regarding Gas Tax (Community Works Fund) Projects 2016.**

*MOVED: Director Banton  
SECONDED: Director McLeman*

*THAT the Alberni-Clayoquot Regional District Board of Directors approve the allocation of \$820,000.00 in gas tax funds for 2016 to the following projects:*

1. *\$80,000 to the Cherry Creek Trail between Cherry Creek and the Community Hall.*
2. *\$40,000 for the Beaver Creek Community Hall playground.*
3. *\$100,000 for Sproat Lake Community Trails.*
4. *\$600,000 for the Bamfield Water Treatment Facility.*

*MOVED: Director McNabb  
SECONDED: Director St. Jacques*

*THAT the main motion be amended to read:*

*THAT the Alberni-Clayoquot Regional District Board of Directors approve the allocation of \$1.32 million in gas tax funds for 2016 to the following projects:*

1. *\$80,000 to the Cherry Creek Trail between Cherry Creek and the Community Hall.*
2. *\$40,000 for the Beaver Creek Community Hall playground.*
3. *\$100,000 for Sproat Lake Community Trails.*
4. *\$600,000 for the Bamfield Water Treatment Facility.*
5. *\$100,000 for Salmon Beach well development.*
6. *\$100,000 Millstream water system upgrades*

7. *\$150,000 Beaver Creek water system to upgrade the service to the Kackamin facility.*
8. *\$150,000 Bell Road water infrastructure.*

**CARRIED**

*The main motion as amended was*

**CARRIED**

**b. Request for Decision regarding proposed Building Inspection Agreement with the District of Ucluelet.**

*MOVED: Director Bennett*

*SECONDED: Director Cote*

*THAT the Board of Directors enters into a one (1) year agreement with the District of Ucluelet to provide building inspection services and direct the CAO and Chairperson to sign the attached BUILDING INSPECTION RESOURCE SHARING AGREEMENT.*

**CARRIED**

**c. Request for Decision regarding 2016 Asset Management.**

*MOVED: Director Ruttan*

*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors proceed with ACRD's Asset Management plan in order to complete and fully integrate the financial governance process by the end of 2016.*

**CARRIED**

**d. Request for Decision regarding Build Canada Application - Alberni Valley Landfill (AVLF) - Solid Waste Diversion Project.**

*MOVED: Director Kokura*

*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District Board of Directors apply for funding through the New Building Canada Fund - Small Communities for the Alberni Valley Landfill Solid Waste Diversion Project.*

**CARRIED**



**e. Request for Decision regarding West Coast Landfill Contract Renewal.**

MOVED: Director St. Jacques  
SECONDED: Director Bennett

*THAT the Alberni-Clayoquot Regional District Board of Directors renew the West Coast Landfill Operations contract with Berry and Vale Contracting Ltd. for an additional 5 year term, July 1, 2016 to June 30, 2021.*

**CARRIED**

MOVED: Director Ruttan  
SECONDED: Director Jack

*THAT the Alberni-Clayoquot Regional District Board of Directors sign a Letter of Understanding with Berry & Vale Contracting Ltd. that will provide increases to the annual operating contract based on the Consumer Price Index (CPI) (Victoria- All items) rate and the previous year's and annual CPI (Victoria-all items) does not exceed 10% in any given year.*

**CARRIED**

**f. Request for Decision regarding Finance Warrant No. 563.**

MOVED: Director Ruttan  
SECONDED: Director McLeman

*THAT the Alberni-Clayoquot Board of Directors approves Finance Warrant Number 563 in the amount of \$806,166.45 dated March 31, 2016.*

**CARRIED**

**9. PLANNING MATTERS**

**a. DVE16003, REDMARK VENTURES LTD, PARCEL C MAPLE STREET**  
Development Variance Application – Memorandum and Permit

MOVED: Director McNabb  
SECONDED: Director Cote

*THAT the Board of Directors issue development variance permit DVE16003.*

**CARRIED**

**b. RD15008, SHEELER, LOT A, VIP83219 PACIFIC RIM HWY**  
Rezoning Application – Public Hearing Report, Public Hearing Minutes  
and Bylaws P1336, P1337 and P1338

*MOVED: Director Cote*  
*SECONDED: Director Kokura*

*THAT the Board of Directors receive the public hearing report.*

**CARRIED**

*MOVED: Director Cote*  
*SECONDED: Director McNabb*

*THAT the Board of Directors receive the public hearing minutes.*

**CARRIED**

*MOVED: Director Cote*  
*SECONDED: Director McNabb*

*THAT Regional District of Alberni-Clayoquot Sproat Lake Official Community Plan Amendment Bylaw P1336 be read a second time.*

**CARRIED**

*MOVED: Director Cote*  
*SECONDED: Director Kokura*

*THAT Regional District of Alberni-Clayoquot Sproat Lake Official Community Plan Amendment Bylaw P1336 be read a third time.*

**CARRIED**

*MOVED: Director Cote*  
*SECONDED: Director McNabb*

*THAT Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw P1337 be read a second time.*

**CARRIED**

*MOVED: Director Cote*  
*SECONDED: Director Kokura*

*THAT Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw P1337 be read a third time.*

**CARRIED**

*MOVED: Director Cote*  
*SECONDED: Director McNabb*

*THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1338 be read a second time.*

**CARRIED**

*MOVED: Director Cote  
SECONDED: Director Wyton*

*THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1338 be read a third time.*

**CARRIED**

- c. **RE15007, BOWERMAN, 6546 SMITH ROAD**  
Rezoning Application – Public Hearing Report, Public Hearing Minutes and Bylaws P1334 and P1335

*MOVED: Director McNabb  
SECONDED: Director Kokura*

*THAT the Board of Directors receive the public hearing report.*

**CARRIED**

*MOVED: Director McNabb  
SECONDED: Director Kokura*

*THAT the Board of Directors receive the public hearing minutes.*

**CARRIED**

*MOVED: Director McNabb  
SECONDED: Director Kokura*

*THAT Regional District of Alberni-Clayoquot Beaver Creek Official Community Plan Amendment Bylaw P1334 be read a second time.*

**CARRIED**

*MOVED: Director McNabb  
SECONDED: Director Kokura*

*THAT Regional District of Alberni-Clayoquot Beaver Creek Official Community Plan Amendment Bylaw P1334 be read a third time.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Wyton*

*THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1335 be read a second time.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1335 be read a third time.*

**CARRIED**

- d. **RE15009, BOWERMAN, 6476 BEAVER CREEK ROAD**  
Rezoning Application – Bylaw P1339

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1339 be read a second time.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Banton*

*THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1339 be read a third time.*

**CARRIED**

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- a. **CAO Report – April 6, 2016**
- b. **Planning & Development Manager Report & Report on Trails on ACRD Website – April 6, 2016**
- c. **Financial Manager Report – April 8, 2016**
- d. **Staff Action Items Report – April 7, 2016**
- e. **News Release - Alberni-Clayoquot Regional District/Tla-o-qui-aht First Nations - MOU West Coast Multiplex - April 1, 2016**
- f. **Alberni-Clayoquot Regional District 50th Anniversary Open House Invitation for Wednesday, April 27, 2016, 3-5 pm, Regional District Board Room**

*MOVED: Director Kokura*  
*SECONDED: Director Cootes*

*THAT the Board of Directors receives the staff reports a-f.*

**CARRIED**

## **10.2 COMMITTEE REPORTS**

### **a. Alberni-Clayoquot Fisheries Resource Committee Meeting - April 13, 2016 (Verbal) - D. St. Jacques**

Director St. Jacques provided a brief report on the meeting. Minutes to be provided next Board meeting.

*MOVED: Director St. Jacques*  
*SECONDED: Director Kokura*

*THAT this verbal report be received.*

**CARRIED**

## **10.3 OTHER REPORTS**

### **a. LGLA Electoral Area Directors Forum - (Verbal Update) P. Cote/L. Banton**

Director Banton and Director Cote reported on their attendance at the LGLA Electoral Area Directors forum February 2 & 3<sup>rd</sup>, 2016 in Richmond, BC.

*MOVED: Director Banton*  
*SECONDED: Director Cote*

*THAT the Board of Directors this verbal report.*

**CARRIED**

## **11. UNFINISHED BUSINESS**

## **12. LATE BUSINESS**

### **a. Late Business**

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT the following be allowed as late item: report on the Municipal Finance Authority Annual General Meeting.*

**CARRIED**

Director Kokura reported on the Municipal Finance Authority (MFA) Annual General Meeting. He provided an overview of the voting composition. There are 39 Members on the MFA Board for a combined total of 103 votes. The ACRD has one vote. Elections were conducted. Mayor Malcolm Brodie, City of Richmond is the Chair of the MFA Board and Al Richmond of the Cariboo Regional District is the Vice-Chair.

**13. QUESTION PERIOD**

**14. RECESS**

*MOVED: Director Jack  
SECONDED: Director Wyton*

*THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.*

**CARRIED**

The meeting was recessed at 2:37 pm

**15. RECOVENE**

The meeting was reconvened at 2:55 pm

**16. IN-CAMERA**

*MOVED: Director McNabb  
SECONDED: Director McLeman*

*THAT the meeting be closed to the public to discuss matters relating to:*

- i. Labour or other employee relations.*
- ii. Services which are at their preliminary stages*

**CARRIED**

The meeting was closed to the public at 2:55 pm.

The meeting was re-opened to the public at 5:15 pm.

**17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

**18. ADJOURN**

*MOVED: Director McNabb  
SECONDED: Director Wyton*

*THAT this meeting be adjourned at 5:15 pm.*

**CARRIED**

Certified Correct:

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Josie Osborne,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer



# Alberni-Clayoquot Regional District

## MINUTES OF THE WEST COAST COMMITTEE MEETING HELD ON MONDAY, APRIL 18, 2016

Activity Room 2, Ucluelet Community Centre, 500 Matterson Drive, Ucluelet, BC

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- MEMBERS** Dianne St. Jacques, Chairperson, Mayor, District of Ucluelet
- PRESENT:** Josie Osborne, Mayor, District of Tofino  
Tony Bennett, Director, Electoral Area "C" (Long Beach)  
Alan McCarthy, Member of Legislature, Yuułuꞑiꞑatꞑ Government
- STAFF PRESENT:** Wendy Thomson, Manager of Administrative Services  
Mike Irg, Manager of Planning & Development  
Mark Fortune, Airport Superintendent

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:36 pm.

The Chairperson recognized the meeting is being held in the Yuułuꞑiꞑatꞑ Government Traditional Territory.

### 2. APPROVAL OF AGENDA

*MOVED: Director Bennett*

*SECONDED: Director McCarthy*

*THAT the agenda be approved as circulated with the addition of the following late item: Central West Coast Forest Society request for waived tipping fees.*

**CARRIED**

### 3. ADOPTION OF MINUTES

#### a. **West Coast Committee Meeting – February 24, 2016**

*MOVED: Director Osborne*

*SECONDED: Director Bennett*

*THAT the minutes of the West Coast Directors Committee meeting held on February 24, 2016 be received.*

**CARRIED**



**4. ADMINISTRATIVE MEMORANDUMS**

a. **ADMINISTRATIVE MEMORANDUM**

Re: Long Beach Airport Land Lease

The Airport Superintendent outlined on a map the lease areas being considered at the Long Beach Airport. M. Irg discussed designated uses at the Long Beach Airport. The Committee asked staff to provide a copy of the Long Beach Airport Plan that was developed several years ago. Regional District staff will bring a report to the next West Coast Committee with a plan for designated uses at the airport and steps to move forward including a map of potential lease lot areas.

*MOVED: Director Bennett*

*SECONDED: Director McCarthy*

*THAT this Administrative Memorandum and verbal report be received.*

**CARRIED**

**5. IN-CAMERA**

*MOVED: Director McCarthy*

*SECONDED: Director Bennett*

*THAT this meeting be closed to the public to discuss matters relating to:*

- i. Information that is prohibited from disclosure under Section 21 of the Freedom of Information and Privacy Act.*

**CARRIED**

The meeting was closed to the public at 2:05 pm.

**6. RE-OPEN MEETING TO THE PUBLIC**

The meeting was re-opened to the public at 3:29 pm.

**7. CORRESPONDENCE**

- a. Tla-o-qui-aht First Nation, March 29, 2016 regarding request for support from the Alberni-Clayoquot Regional District in addressing the issue of Float Homes in the Tla-o-qui-aht Haahuulthii.

*MOVED: Director Osborne*

*SECONDED: Director Bennett*

*THAT the West Coast Committee respond to the Tla-o-qui-aht First Nation (TFN) clarifying the role of local government in regulating float homes and requesting a*

*meeting with TFN to further discuss engagement with the Province on float home issues in Clayoquot Sound.*

**CARRIED**

**8. LATE BUSINESS**

- a. **Central West Coast Forest Society request for waived tipping fees at the West Coast Landfill.**

*MOVED: Director Osborne*

*SECONDED: Director Bennett*

*THAT the West Coast Committee waive tipping fees at the West Coast Landfill for the Central West Coast Forest Society Harbour Mouth beach clean-up on May 7, 2016.*

**CARRIED**

**9. ADJOURN**

*MOVED: Director Bennett*

*SECONDED: Director McCarthy*

*THAT this meeting be adjourned at 3:45 pm.*

Certified Correct:

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Dianne St. Jacques,  
Chairperson

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Wendy Thomson,  
Manager of Administrative Services



## Alberni-Clayoquot Regional District

### MINUTES OF THE REGIONAL FISHERIES RESOURCE COMMITTEE MEETING

HELD ON WEDNESDAY, APRIL 13, 2016 9:30 AM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**DIRECTORS PRESENT:** Dianne St. Jacques, Chairperson, Mayor, District of Ucluelet  
Tony Bennett, Director, Electoral Area "C" (Long Beach) (via Telephone)  
Josie Osborne, Mayor, District of Tofino  
Penny Cote, Director, Electoral Area "D" (Sproat Lake)  
Jack McLeman, Councillor, City of Port Alberni  
Tawney Lem, West Coast Aquatic Management  
Andrea Goruk, DFO, South Coast Division  
Don Hall, Nuu-chah-nulth Tribal Council  
Tawney Lem, West Coast Aquatic

**REGRETS:** Dennis Chalmers, Province of BC

**STAFF PRESENT:** Robert Gunn, Contractor  
Tracy Bond, Administrative Assistant

#### 1. CALL TO ORDER

The Chairperson called the meeting to order at 9:32 am.

**The Chair recognized the meeting today is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.**

#### 2. APPROVAL OF AGENDA

*MOVED BY: Director Cote*

*SECONDED: Director Osborne*

*THAT the agenda be approved as circulated.*

**CARRIED**

#### 3. ADOPTION OF MINUTES

a. **Fisheries Resource Committee Meeting held June 29, 2015**

*MOVED: Director McLeman*

*SECONDED: Director Cote*

*THAT the minutes of the Regional Fisheries Resource Committee held on June 29, 2015 be adopted.*

**CARRIED**

**4. PETITIONS, DELEGATIONS & PRESENTATIONS**

**5. CORRESPONDENCE FOR ACTION/INFORMATION**

- a. **The Tyee, January 2016**  
Re: Climate Change a 'Considerable Threat' to Aboriginal Fisheries, Study Finds.
- b. **Minister of Fisheries, July 9, 2015**  
Re: Response to Alberni-Clayoquot Regional District letter concerning renewal negotiation for the Pacific Salmon Treaty.
- c. **Minister of Fisheries, July 21, 2015**  
Re: Response to Alberni-Clayoquot Regional District letter concerning Area G Troll access to Interior Fraser River Coho Salmon.
- d. **Copy of Correspondence from Nuu-chah-nulth Tribal Council to the Minister of Fisheries**  
Re: Nuu-chah-nulth Opposition to Hake Reduction Fishery Proposal.

*MOVED: Director Osborne*

*SECONDED: Director Cote*

*THAT correspondence a-d be received.*

**CARRIED**

**6. REPORTS**

- a. **West Coast Aquatic Activities regarding Barkley Sound & Salmon Treaty Transition Funds and Developments - T. Lem (Verbal)**

T. Lem updated the Committee on the Barkley Sound & Salmon Treaty Transition Funds and Developments. Area "G" is concerned that the salmon mitigation funds have not all been used and next round of the Salmon Treaty Negotiations are beginning. So far there have been 13 rounds of licence buy-back and we do not know how much money is left. The retirements are going for about \$110,000 each so there could be as much as 417 million left. No interest is being earned on this money. DFO appears to be staying the buy back course. The Year Five review has still not taken place. West Coast Aquatic

did hold a discussion with the three areas "F", "G" and "H". The impacts for area "G" are clear. A fifty per cent decline in fish. Area "F" and "H" did not lose any fish but they have advised they have been impacted. There was general agreement that the money should be moved before the next round of negotiations take place. The group agreed to meet again for another round of discussions. The group would like to see the money put into trust, have it managed and receiving interest. West Coast Aquatic would like to do a proposal to DFO. They will be consolidating letters from all who have expressed an interest to be involved and forward this information to DFO with a letter from West Coast Aquatic in this into 1 letter to DFO showing support.

D. Hall advised that there are six chapters in Pacific Salmon Treaty. Four are up negotiation renewal and two chapters apply to our area. The Coho and Chinook chapters apply to our area. Negotiations have begun. Basically the southern US wants a 30% reduction from the West Coast, Canada wants to 15% reduction from Alaska, and Alaska does not want a change. There are competing interests for Chinook. We need to protect our Chinook and maintain harvesting of Chinook from other areas. The lead Commissioner for Canada is who we need to contact as well as Paul Sproat, Commissioner, and Dr. Brian Rydal, Commissioner. If the Alberni-Clayoquot Regional District is to write a letter the timing should correspond to the next executive session which will be held in October 2016. The sessions will be held in January and February of 2017.

*MOVED: Director Osborne*

*SECONDED: Director Cote*

*THAT the Fisheries Resource Committee recommend that the Alberni-Clayoquot Regional District Board of Directors forward a letter to the Pacific Salmon Treaty Commission's Lead Commissioner, Rebecca Reid, with copies to Commissioner Paul Sprout, Commissioner Brian Riddell and West Coast Aquatic offering assistance in developing Canada's position with regards to Chinook in the Pacific Salmon Treaty Negotiations.*

**CARRIED**

**b. Report on Area 24 Roundtable and Area 23 Harvest Table - T. Lem (Verbal)**

T. Lem advised West Coast Aquatic has a roundtable website. It is [www.roundtables.westcoastaquatic.ca](http://www.roundtables.westcoastaquatic.ca). The Stewardship fund is now at approximately \$180,000 and this will be the first year that some money from this fund will be awarded. The roundtables meet a four times a year and the groups each have approximately twenty members each.

**c. Department of Fisheries & Oceans Update – A. Goruk (Verbal)**

A. Goruk provided an update on Herring. There were no commercial fisheries this year. Comprehensive assessments were done. Small spawns occurred in February but the main spawning occurred in mid march. This year the Barkley spawn was larger, the Clayoquot spawn the same as last year. The following are Salmon forecasts:

- **Barkley Sockeye**
  - Preliminary forecast: 700,000 to 1,000,000
- **Terminal Chinook**
  - Mid-point preliminary Chinook forecasts: Conuma 77k, Robertson Creek 100k
- **Offshore AABM Chinook**
  - AABM TAC 133,300
- **WCVI Chum**
  - Chum forecast not available yet
  - Returns expected to be low for wild stocks but could see hatchery surpluses
- **WCVI Coho**
  - Outlook low to near target

d. **Nuu-chah-nulth Tribal Council Update – D. Hall (Verbal)**

D. Hall advised that there was some ceremonial Herring harvest that took place early this spring.

The witness portion of the Justification Trial in ended mid March. This portion of the trial lasted just over a year. The next portion of the Trial includes written arguments which is limited to 600 pages. The oral arguments are due mid-August with the argument portion of the trial to begin September 24, 2016. The trial is expected to end in October 2016 but no decision is expected until the spring of 2017.

DFO has allowed some flexibility in the Native Fisheries in Clayoquot Sound. There is now an ability to fish and retain for sale Halibut for a limited amount. All 14 Nations have met to discuss the Chinook Management Corridor on the west coast of Vancouver Island. This is a very narrow conservation corridor and is very hard to enforce. The Nations will put forward a request to DFO that there be no fishing allowed in the corridor.

Eight crab trap licences have moved to Tofino this year. The trap limit remains the same so with the additional licences this means each licence receives less traps. This is a significant issue for the First Nations.

f. **Alberni Valley Update – P. Cote, J. McLeman (Verbal)**

P. Cote advised there was a good clean up of the wharf disintegration Great Central Lake. There is now an annual clean up of Sproat Lake and Great Central Lake. Sproat Lake had high water this winter. The lake is in good shape but the Dog Mountain fire is still a concern. There is still debris coming off the mountain into the lake. This could be a problem with fish spawning. The Carp numbers are up.

J. McLeman advised that the Esso property now belongs to the City of Port Alberni. The Lady Rose is going to have a ferry.

**g. West Coast Update – D. St. Jacques, J. Osborne, T. Bennett (verbal)**

J. Osborne advised that float homes and derelict vessels are a continuing issue in Tofino. Tofino has not received much tsunami debris from Japan so will be sending funding received to the north coast. Tofino will be building a sewer treatment plan by 2020.

D. St. Jacques reported that Hake meetings are about to begin. Ucluelet Council toured Barkley plant. This plant is making lobster bait as it is more lucrative. There are approx. 35 workers. Council also toured the Ucluelet Harbour Seafood Plant. They are working year around with approx. 60 workers. They have been processing shrimp, gulf hake and as of April 12th off-shore hake. The plants are very clean and the wages are good. These plants have a large impact on the local economy. There is not enough ice and ice plants are beginning to start up. The Sports Fishery is just beginning.

*MOVED: Director Cote*

*SECONDED: Director Osborne*

*THAT the Regional Fisheries Resource Committee receives Reports a-g.*

**CARRIED**

**7. LATE BUSINESS**

- a. Request from Nuuchahnulth Fisheries for support for the Nuuchahnulth nations presently in litigation with the Department of Fisheries and Oceans.

*MOVED: Director Osborne*

*SECONDED: Director Cote*

*THAT the Fisheries Resource Committee recommend that the Alberni-Clayoquot Regional District Board of Directors write a letter to the Minister of Fisheries and Oceans and the Canadian Coast Guard expressing support for the five Nuuchahnulth Nations (Ahousaht, Ehattesaht, Hesquiaht, Mowachaht/Muchalaht and Tla-o-qui-aht) presently involved in litigation with Canada and urging the Minister to find other means of*

*resolving this costly and time consuming action toward a speedy and just end that will assist the economic well-being of both the First Nations involved and the surrounding communities.*

**CARRIED**

**8. NEXT MEETING**

The next meeting of the Regional Fisheries Resource Committee is to take place on September 14, 2016.

**CARRIED**

**9. ADJOURN**

*MOVED: Director McLeman*

*SECONDED: Director Cote*

*THAT this meeting be adjourned at 11:05 am.*

**CARRIED**

Certified Correct:

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Dianne St. Jacques,  
Chairperson





MyAlberni App Project  
9597 Sproat Place  
Port Alberni, BC V9Y 9C5

**April 21<sup>st</sup>, 2016**

Alberni-Clayoquot Regional District  
3008 5<sup>th</sup> Avenue,  
Port Alberni, BC V9Y 2E3

### **MyAlberni App Emergency Alert System – Proposal**

Dear ACRD Board of Directors,

Since the beginning of the MyAlberni App project in 2013 we have discussed with your Staff the development of a project called MyAlberni Emergency Alert System. As proposed, we have had support in principle from members of local government and the emergency planning committee, and the community at large.

What we are proposing is to offer you a digital emergency alert system in one of two ways, either as a free supplement to your existing systems, or as exclusive standalone service. Please see the attached document for the full proposal— noting the implementation of the EAS is as easy as logging into an email.

As proposed there is really no liability for you or your organization. Please see our terms of service and privacy policy on our website for more details. Simply put, both parties are protected in terms of liability arising from using MyAlberni or the EAS based on our Terms of Use and Privacy Policy.

Previous staff concerns were addressed at our last presentation to you. I would like to again clarify— This is a public service free for all to use and enjoy. The registered business is simply a requirement of the app stores for us to publish on Google Play and the Apple App Store. Specifically, the MyAlberni EAS is not a for-profit venture in any way.

We can have this up and running for initial testing within 3 weeks, and with your support we hope to do so. We are excited about the potential to provide life-saving benefits within our community through the use of MyAlberni App and the Emergency Alert System. Personally, I have been a firefighter for 5 years in the Alberni Valley, and I have seen first-hand the need for a digital alert system like this.

Thank you for considering the opportunity to create something that will benefit the residents of the Alberni Valley for years to come. With your support, we can move forward and create an effective working relationship that benefits both parties mutually. As proposed, this is a one year working agreement with the option to renew.

Should you have any questions, Please let me know. I look forward to hearing from you soon!

Sincerely,  
Cameron Appleton  
Operations Manager  
MyAlberni  
250 723 7434  
MyAlberni.ca



# EMERGENCY

## ALERT SYSTEM



Prepared by

Cam Appleton  
Operations Manager  
MyAlberni  
June 29th, 2015

## **PROJECT OVERVIEW:**

This Emergency Alert System concept uses Push Notification technology to send Alert notifications quickly and remotely to MyAlberni App users via mobile devices.

Users can be sent Alerts based on their "Geo-Defined" Area. For example, by defining a geographical bounding box; Alerts can be sent inside a defined zone, outside a defined zone, or to everyone regardless of location. This zone could be defined as the Alberni Valley, the Tsunami Inundation Zone, the entire Alberni Clayoquot Regional District, or literally any other zone defined by 4 corner coordinates.

We are proud to offer the MyAlberni Emergency Alert System to the Emergency Planning Department of the Alberni Clayoquot Regional District.

Together, we can provide an Emergency Alert System that perfectly supplements the existing Emergency Systems in the Alberni Valley; in-turn providing significant life safety benefits to our residents and visitors.

Thank you for your consideration of the MyAlberni Emergency Alert System.

Regards,

Cam Appleton  
Operations Manager  
MyAlberni  
250 723 7434  
MyAlberni.ca



## HOW IT WORKS:

1. Login to Website
2. Write & Configure Alert
3. Send

Example Push Notification



## POTENTIAL USES

- Tsunami Warning System
- Road & Highway Closures
- Flood / Fire / HAZMAT
- Evacuations
- Air Quality Advisories
- Water Advisories
- Earthquakes and more!

The MyAlberni Emergency Alert System concept is designed for **ease of operation and implementation.**



## IMPLEMENTATION

- Requires **only internet access** to make & send alerts
- Recipient Accounts are available for testing alerts
- Operating Procedure and Guides can be provided

## USER REQUIREMENTS

- Users must provide permission to receive Push Notifications.
- To be sent 'geo-defined' Alerts Users need location turned on.
- Users must be connected to Wifi or Cellular Data to receive Alerts

## **PROPOSED AGREEMENT**

We propose a one (1) year Agreement with the Alberni Clayoquot Regional District Emergency Planning Department, to provide this feature (“MyAlberni Emergency Alert System”) to residents and visitors of the Alberni Valley, free of charge.

This feature can be used to notify of any emergency deemed appropriate at the discretion of Emergency Planning.

We ask in return only for a commitment to implement the feature, for (at very least) monthly tsunami warning system tests, tsunami advisories and tsunami warnings.

Other uses for this feature are listed on the previous page.

On completion of the Agreement, we propose renegotiation to cooperate in developing the feature to full potential.

This proposed agreement concept is intended to be further developed through cooperation with your department.

Thank you again for your consideration of the MyAlberni Emergency Alert System concept.





City of  
Burnaby

Office of the City Clerk

D. Back, City Clerk  
K. O'Connell, Deputy City Clerk

2016 April 06

FILE: 02410-20

Mr. Gary Maclsaac  
Executive Director  
Union of British Columbia Municipalities  
Suite 60 – 10551 Shellbridge Way  
Richmond, BC V6X 2W9

Dear Mr. Maclsaac:

**SUBJECT: BC HOME OWNER GRANT PROGRAM**  
Item 5(F), Reports, Council Meeting 2016 April 04

The Provincial Home Owner Grant program and the financial relief it provides homeowners is currently inequitably distributed and applied amongst BC municipalities. Property owners living within the Greater Vancouver Regional District, the Capital Regional District and the Fraser Valley Regional District do not receive equal benefits to those living elsewhere.

The current practice of establishing one assessment threshold value for such disparate catchment areas inadequately adjusts for regional disparities in real estate values across the Province. Furthermore, in comparison to the aforementioned regional districts, the Basic, Seniors and Added Grants are \$200 more in areas classified as "Northern and Rural". Of greater concern than the inconsistent grant amounts is the additional grant benefit provided to Northern and Rural catchments is presently funded through Carbon Tax revenue, of which a disproportionately high amount is contributed by residents that do not qualify for the Northern and Rural benefit.

Burnaby City Council at the 2016 April 04 meeting passed the following motion: **"THAT Council request that the UBCM petition the Minister of Finance to undertake a Provincial review of the Homeowner Grant Program to determine if a more equitable distribution of the Grant across all regions of the Province can be achieved."**

A copy of the relevant report has been attached for your reference.

Yours truly,

Dennis Back  
City Clerk

Copied to: Burnaby MLA's  
UBCM Member Municipalities  
Capital Regional District  
Fraser Valley Regional District  
Metro Vancouver

**FINANCIAL MANAGEMENT COMMITTEE**

*HIS WORSHIP, THE MAYOR  
AND COUNCILLORS*

**SUBJECT: BC HOME OWNER GRANT PROGRAM**

**RECOMMENDATION:**

1. THAT Council request the UBCM to petition the Minister of Finance to undertake a Provincial review of the Home Owner Grant Program to determine if a more equitable distribution of the Grant across all regions of the Province can be achieved.

**REPORT**

The Financial Management Committee, at its meeting held on 2016 March 24, received and adopted the attached report providing information on the BC Home Owner Grant Program.

Respectfully submitted,

Councillor D. Johnston  
Chair

Councillor C. Jordan  
Vice Chair

Councillor P. McDonell  
Member

Copied to:	Acting City Manager Director Finance
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**TO:** CHAIR AND MEMBERS  
FINANCIAL MANAGEMENT COMMITTEE

**DATE:** 2016 March 24

**FROM:** DIRECTOR FINANCE

**FILE:** 7400-03

**SUBJECT: BC HOME OWNER GRANT PROGRAM**

**PURPOSE:** To provide information on the BC Home Owner Grant Program.

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**RECOMMENDATION:**

1. **THAT** Financial Management Committee recommend Council request the UBCM to petition the Minister of Finance to undertake a Provincial review of the Home Owner Grant Program to determine if a more equitable distribution of the Grant across all regions of the Province can be achieved.

**REPORT**

This report is prepared in reference to correspondence received 2016 February 10 from the Minister of Community, Sport and Cultural Development, Peter Fassbender, regarding property tax assessment changes and the Provincial increase in the assessment threshold for qualified property owners to claim a full Home Owner Grant. Information is provided on the Province of BC Home Owner Grant Program and the City of Burnaby's experience, whereby there has been a decrease in the number of homeowners who are eligible to claim a 2016 Home Owner Grant in comparison to prior years.

**1.0 PROVINCIAL HOME OWNER GRANT PROGRAM**

**1.1 *Home Owner Grant***

The Provincial Home Owner Grant reduces the amount of property tax homeowners pay for their principal residence. The Home Owner Grant may be greater if a property owner qualifies for the Home Owner Grant as a senior, veteran or person with a disability. Homeowners must pay at least \$350 in property taxes before claiming the Home Owner Grant to help fund services such as road maintenance and police protection.

**1.2 *The Home Owner Grant Amount is Based on Where You Live***

Under the Home Owner Grant Program where you live in the Province determines the amount of grant qualified property owners will receive.



Property owners living within the regional districts of the Greater Vancouver Regional District, the Capital Regional District and the Fraser Valley Regional District are entitled to claim a Basic Grant of \$570, and \$845 for seniors aged 65 or older. These Grant amounts have not changed since 2006 and are less than those provided in Northern and Rural areas of the Province.

The Province defines a Northern and Rural area as a property that is not located in the Greater Vancouver Regional District, the Capital Regional District or the Fraser Valley Regional District. Eligible property owners within Northern and Rural areas are entitled to claim a Basic Grant of \$770. Eligible seniors aged 65 or older are entitled to claim a grant of \$1,045 (both grants were increased by \$200 in 2011).

If a homeowner meets all requirements of the Home Owner Grant Program but their property's assessment value or partitioned value is over the threshold for their region, they may qualify for a Home Owner Grant at a reduced amount.

### **1.3 The Home Owner Grant Threshold**

On 2012 January 03, the Provincial Minister of Finance, Kevin Falcon clarified that,

*“The Home Owner Grant is one way our Government can help support families in the face of challenging economic times. Homeowners who have seen their property values rise will continue to be protected as we increase the threshold.”*

*“We continue to see challenging economic times around the world. By maintaining the Homeowner Grant, we continue to help families with the costs of owning their homes.”*

The Home Owner Grant Threshold has two key components:

#### ***The Assessment Value of the Threshold (\$1.2 million for 2016)***

- the level below which all property homeowners within the Province with a lower assessment than \$1.2 M may be eligible to claim a full Home Owner Grant

#### ***% of Homeowners Who May Qualify for a Full Grant (91% for 2016)***

- the percentage of homeowners in the Province whose property assessment fall below the threshold

#### **1.3.1 Assessment Value of the Threshold**

In 2016, the Province of BC announced a \$100,000 (9.1%) increase in the assessment value of the threshold for all eligible property owners bringing the 2016 threshold to \$1.2 million. While the increase to the threshold is welcomed, this is the first increase in the threshold since it was reduced in 2014 from a high in 2013 of \$1.29 million (see Table 1).

The increase in the Provincial Home Owner Grant threshold of 9.1% is also less than the average increase in property values in the Greater Vancouver Regional District which ranged from 15% to 25% for a single family home as reported by BC Assessment.

In all regions, Home Owner Grants may be greater if a property owner qualifies for the Grant as a senior, veteran or person with a disability. Both the Basic Grant and other grants are reduced by \$5 for each \$1,000 of assessed value over \$1.2 million. The resulting calculation determines the upper threshold limit for a partial claim.

In comparison to Northern and Rural areas, both the Basic, Seniors and Added Grants are \$200 less in the Greater Vancouver Regional District, the Capital Regional District and the Fraser Valley Regional District. The upper thresholds differ by \$40,000 more in the Northern and Rural areas.

For example, homeowners eligible for the Basic Grant whose properties are valued above the \$1,200,000 threshold would see their Home Owner Grant reduced by \$5 per \$1,000 of assessed value; with a total reduction in the Grant to zero at \$1,314,000 (e.g.  $\$570 \div 5 \times \$1,000 = \$114,000 + \$1,200,000$ ); and \$1,354,000 in the Northern and Rural areas (see threshold assessment values in Table 1).

1.3.2 % of Homeowners Who May Qualify for a Full Grant

In 2016, the Minister of Finance set the threshold such that 91% of qualified property owners in BC will be eligible to claim the full Home Owner Grant. Since 2014 the percentage of homeowners eligible to claim the full Home Owner Grant has declined from 95.5% to 91%.

**Table 1: 2012 – 2016 Provincial Home Owner Grant Thresholds**

<b>Greater Vancouver Regional District, Capital Regional District, and Fraser Valley Regional District</b>					
<b>ASSESSMENT VALUES</b>	<b>2012 (\$)</b>	<b>2013 (\$)</b>	<b>2014 (\$)</b>	<b>2015 (\$)</b>	<b>2016 (\$)</b>
Threshold Level	1,285,000	1,295,000	1,100,000	1,100,000	1,200,000
Upper threshold BASIC \$570	1,399,000	1,409,000	1,214,000	1,214,000	1,314,000
Upper threshold Seniors \$845	1,454,000	1,464,000	1,269,000	1,269,000	1,369,000
<b>Northern and Rural Areas</b>					
<b>ASSESSMENT VALUES</b>	<b>2012 (\$)</b>	<b>2013 (\$)</b>	<b>2014 (\$)</b>	<b>2015 (\$)</b>	<b>2016 (\$)</b>
Threshold Level	1,285,000	1,295,000	1,100,000	1,100,000	1,200,000
Upper threshold BASIC \$770	1,439,000	1,449,000	1,254,000	1,254,000	1,354,000
Upper threshold Seniors \$1,045	1,494,000	1,504,000	1,309,000	1,309,000	1,409,000
<b>% OF ELIGIBLE PROPERTIES IN BC BELOW THE THRESHOLD LEVEL</b>	<b>95.5%</b>	<b>95.5%</b>	<b>93.8%</b>	<b>93.0%</b>	<b>91.0%</b>

## 2.0 IMPACT OF PROPERTY ASSESSMENTS AND HOME OWNER GRANT THRESHOLDS ON BURNABY HOMEOWNERS

The number of Burnaby homeowners eligible for the Home Owner Grant has steadily declined in recent years from a high of 92.5% in 2012 to a projected 78.49% in 2016, well below the Provincial target of 91% of homeowners. This decline is attributable to the significant increase in residential property values in the Greater Vancouver Regional District as compared to other areas.

The current practise of establishing one assessment threshold value for such disparate catchment areas inadequately adjusts for regional disparities in real estate values across the Province.

Table 2 shows the number of properties in Burnaby in 2016 eligible to qualify for the full Grant. In 2012, 92.5% (3% less than the Provincial average) of homeowners were below the established threshold value. In 2016 the percentage has decreased to 78.5% (12.5% less than the Provincial target).

The number of properties below the threshold has declined from 59,803 to 54,776 during the same period of time.

**Table 2: Burnaby Eligible Properties below the Provincial Threshold (excludes vacant land)**

Burnaby Eligible Residential Properties	2012	2013	2014	2015	2016
Number of Residential Properties	64,656	66,012	66,826	67,801	69,786
Number of Properties below Threshold	59,803	60,700	58,535	59,166	54,776
% of Properties Eligible for Grants	92.5%	92.0%	87.6%	87.3%	78.5%
Provincial % of Eligible Properties	95.5%	95.5%	93.8%	93.0%	91.0%

## 3.0 RECOMMENDATION

The BC Home Owner Grant threshold increases have not kept pace with residential property assessment increases being experienced across the Lower Mainland. The number of Burnaby properties that qualify for the Basic Home Owner Grant of \$570 has decreased from 92.5% in 2012 to 78.5% in 2016, while the Provincial target for these years was 95.5% and 91% respectively.

It is understood that the Home Owner Grant is part of a larger School Tax funding formula, and it is appreciated that it is challenging to create a system that is equitable when the process is based on disparate assessment values that vary significantly across the Province and can change substantially from year to year.

If the Province's intention is for 91% of property owners to qualify for the Home Owner Grant in 2016, in areas with significant increases in annual assessments, this level of participation will not be achieved with the current process.

Minister Fassbender in his correspondence of 2016 February 10 indicated that the Province can make appropriate adjustments to the threshold to ensure that homeowners can appropriately benefit from the full Home Owner Grant Program, while recognizing that a suitable threshold on assessed value is necessary to preserve fairness. It is therefore recommended that the Province be requested to undertake a full review to determine if the Home Owner Grant Program can be made more equitable for those living in areas where assessment values are increasing dramatically, while respecting areas of stable increases in property values.

Staff recommend that the Financial Management Committee recommend Council request the UBCM to petition the Minister of Finance to undertake a Provincial review of the Home Owner Grant Program to determine if a more equitable distribution of the Grant across all regions of the Province can be achieved.



Denise Jorgenson  
DIRECTOR FINANCE

DJ/ew

Copied to: City Manager



**ALBERNI  
DISTRICT  
HISTORICAL  
SOCIETY**

4255 Wallace Street,  
Port Alberni, B.C. V9Y 3Y6

Phone (250) 723-2181 Local 267

email: [aadhs1@gmail.com](mailto:aadhs1@gmail.com)

Archives/Workshop in Alberni  
Valley Museum, 4255 Wallace St.

Hours 10 a.m.—3 p.m.  
Tuesday and Thursday

**2015-2016 Board of Directors**

President	Judy Carlson
Vice President	Diane Dobson
Treasurer	Marlene Dietrich
Secretary	Maxine Munsil

Directors

Edward Spencer  
Shirley Steven  
Katy Lekich  
Gareth Flostrand  
Seva Dhaliwall

# SPRING NEWSLETTER

April 2016



President's report: Judy Carlson

Work in the Archives continues to progress on several projects this year. Volunteers are updating the lists of births, deaths, and marriages from the microfilmed newspapers and others are building up a searchable database of local newspaper pages in the Indus storage.

Inquiries from researchers continue to come in, both for information on people who have lived here previously, and for old road or business locations. A graduate student for Vancouver Island University is doing a research project on the Horne Lake Trail, and we have been able to provide some useful maps and pictures, as well as the information that there is active interest here in reviving a variation of this route for modern use.

Last month, the Archives Association of BC organized a 2 day workshop on archival practices, hosted by the Campbell River Museum. At our request, the presenter, Lisa Glandt, stopped at our Archives for an afternoon site visit.

The next day, three of our members travelled to Campbell River to attend her first workshop, which was on archive procedures such as appraisal and accessioning. Two of us stayed for the next day's session, on the rules of archival description. Both sessions were well presented, and gave us the opportunity to meet with other archive workers from central Vancouver Island.

A few days later, Lisa emailed the report on her visit to the Archives. She made several suggestions for formalizing our procedures, which we have begun to put into effect. She concluded with the encouraging words, "The volunteers of the Alberni District Historical Society Archives are to be commended for their enthusiasm, hard work and commitment to preserving the history of their city and surrounding area."



to



### **Mark the date:**

## **Thursday, April 21, 7 p.m. in the Alberni Valley Museum**

Guest speaker: **Susie Quinn**, journalist and editor of the Alberni Valley News  
 Her presentation is called ***From Typewriter to Twitter*** and she will address the historical side of news gathering as well as the technological changes happening today. Having started her career nearly 30 years ago, using an electric typewriter, she has seen a revolution. She can now be found with a Macbook, website, Facebook page, Twitter handle and a blog, not to mention producing a twice-weekly newspaper.  
 Susie will also answer frequently asked questions about the future of the community newspaper. Her talk and videos will provide a very entertaining evening for members and friends.

As always, there is no admission charge and everyone is welcome.

Discussion and refreshments to follow.



On May 19 we will hold our annual general meeting with featured speaker **Glen Mofford**. His interest is in the history of local hotels and bars; in particular, the Arlington. Glen's manuscript about the history of the saloons and hotel bars of Victoria, 1851 – 1917, has been picked up by a publisher and will be available in early Fall.

Regarding the AGM, if you or someone you know, would be willing to serve on the Board of Directors, please let us know by telephone or email.

Meg Schoffield

### **IN MEMORY OF ROBERT (BOB) BAYNE – April 27, 1926 – March 1, 2016**

We were sorry to learn of the death of Mr. Bayne, a member of a prominent pioneering family in Beaver Creek. Although he spent most of his life in Victoria, where he worked for the Provincial Government, he continued to support our Society through his annual membership. At the end of his life, his family has asked for donations to ADHS in his memory.

The Board has expressed sympathy to his wife and family on behalf of all members.



## NOTES FROM THE ARCHIVE VOLUNTEERS

FROM Diane Dobson:

Over the past two years, I have been working on a project mapping the numerous businesses of Alberni and Port Alberni. I chose to start in 1935, as that is the year of the earliest telephone directory for the area. The mapping covered the 30-year period, until 1965. The directory proved to be a very helpful resource.

I mapped businesses, first, in Alberni, covering the area of Johnston Road, Victoria Quay, Margaret, Gertrude and Elizabeth Streets. From there, I covered the business areas of Third in Port Alberni.

As businesses changed, they were recorded. Many did over that time span.

From: Gareth Flostrand

Alberni District Historical Society is looking for the following items for their collections in the Archives:

**Book** - Tales of the Alberni Valley by Hazel A.E. Hill

**Telephone Books** prior to 1940 and the following years 1949, 1952, 1954, 1955, 1958, 1959, 1960, 1965 & 1983

**City Directories** for 1964, 1985, 1995 & 1999

**ADHS Year Book 1958**

**ADSS Year Book 1983**



FRANK HOLM will be our delegate to the B.C. Historical Society's annual conference, to be held in Revelstoke next month. Our thanks to Frank for representing ADHS at this event and we look forward to hearing his report.

FROM THE  
WEST COAST  
ADVOCATE  
Thursday March 11th,  
1937

### Save On Quality Groceries

GROCERY PHONE 720

Sliced Pineapple .....	per tin	<b>11c</b>
Saanich Clams .....	<b>2</b> tins for	<b>27c</b>
Clover Leaf Pilchards, tall tins .....	each	<b>10c</b>
Sugar House Molasses, 2½ lb. tins ....	each	<b>19c</b>
Beekist Honey, 2 lb. tins .....	each	<b>32c</b>
Royal City Apricots, No. 2 tins .....	<b>2</b> for	<b>35c</b>
Aylmer Corn on Cob, large tins .....	each	<b>25c</b>
Clark's Tomato Juice, 10½ oz. tin ....	<b>3</b> for	<b>19c</b>
Heinz Catsup, small size .....	per bottle	<b>15c</b>
St. Ivel Savoury Cheese, ½ lb. pkts. ..	each	<b>25c</b>
Jamaica Grape Fruit, seedless, large ..	<b>2</b> for	<b>15c</b>
Herrings in Tomato Sauce .....	per tin	<b>11c</b>
Pure Pork Sausage .....	per lb.	<b>25c</b>
Bologna .....	per lb.	<b>18c</b>

**Waterhouse & Greene**  
Port Alberni



A Note from the Treasurer

Memberships for the Alberni Valley Historical Society are now due for the 2016 calendar year. The fee is \$10.00 and you will receive a Charitable Donation tax receipt. A form is attached below for your convenience. We thank you for your continued support.

Also attached you will find an application form for the BC History Magazine. Due to changes in the subscription process, the archives can no longer forward your request. For fascinating stories of our BC History, this magazine is wonderful reading

Alberni District Historical Society  
 4255 Wallace Street. Port Alberni, V9Y 3Y6

Name.....

Address.....  
 .....

Telephone Number.....email.....

Membership \$10.00 per person.....

BCHF c/o Magazine Association of B.C.                      Phone: 604-688-1175  
 #316—336 East 1st Avenue,  
 Vancouver, B.C. V5T 4R6

Name.....

Address.....  
 .....

Telephone Number.....email.....

Magazine subscription \$20.00 a year for 4 issues.....  
 or you can email to: [subscriptions@bchistory.ca](mailto:subscriptions@bchistory.ca).





FOR IMMEDIATE RELEASE

April 15, 2016

### *WILD PACIFIC TRAIL GETS ICET INVESTMENT FOR NEW CONNECTOR*

COURTENAY – A \$75,000 investment from the Island Coastal Economic Trust will allow the District of Ucluelet to connect sections of the Wild Pacific Trail from the south end of town to the north.

The additional trail components will provide new access points to sites like the Spring Cove waterfront, and will connect the Lighthouse Loop Trail to the Ancient Cedars Loop.

“Our economic analysis shows that this expansion will bring more hikers who will spend more total time in the region, and this translates to nearly \$3M in additional local spending impact,” said ICET Chair Phil Kent.

The Wild Pacific Trail is already earning a reputation as a world-class hiking destination, offering visitors an unparalleled experience of the dramatic and sometimes savage outer coast of the Pacific Ocean. These new sections will offer people access to the calm inner harbour, providing a strong juxtaposition between the two environments.

“The vision of the volunteers behind the Wild Pacific Trail is to have an unbroken trail experience from Ucluelet to Florencia Bay, and this investment is the next step in realizing that vision,” said ‘Oyster’ Jim Martin of the Wild Pacific Trail Society.

ICET has previously provided funding to the Trail: in 2007, \$95,000 was earmarked for creation of parking spaces and access trails; and in 2012, \$55,000 was invested in creation of the Ancient Cedars section of the Trail.

Economic impact analysis by ICET’s consulting economist shows an anticipated long term local employment impact of 23 jobs (direct, indirect, and induced) as a result of this project’s investments.

“The cumulative impacts of trail development are leaving an important economic legacy in the region,” said Ucluelet Mayor Dianne St-Jacques. “The trail is currently ranked by TripAdvisor as one of the top 5 attractions in all of BC. Thanks to its popularity, we have seen new tourism businesses and residential developments invigorating our community and providing longer term stability and economic vitality.”

## **About the Island Coastal Economic Trust**

The Island Coastal Economic Trust is a \$50 million fund established in 2006 by the Government of British Columbia to help diversify the economies of central and northern Vancouver Island and the Sunshine Coast.

ICET is guided by a Board of Directors and two Regional Advisory Committees which include more than 50 locally elected officials and MLAs and five appointees. This exceptional team of leaders collaborates to set regional priorities and build vital multi-regional networks.

Through a community-centred decision-making process, ICET has approved over \$49 million for over 145 economic infrastructure and economic development readiness projects on the Island and Sunshine Coast since implementing its grant program in 2007. ICET investments have leveraged \$277 million in incremental funding into the region.

A full overview of ICET can be found at [www.islandcoastaltrust.ca](http://www.islandcoastaltrust.ca)

-end-

For further information:

Line Robert, CEO  
Island Coastal Economic Trust  
Tel. 250-871-7797 (Ext. 227)  
[line.robert@islandcoastaltrust.ca](mailto:line.robert@islandcoastaltrust.ca)

Mayor Phil Kent, ICET Chair  
City of Duncan  
Tel. 250-709-0186  
[mayor@duncan.ca](mailto:mayor@duncan.ca)

Abby Fortune, Director of Parks & Recreation  
District of Ucluelet  
Tel. 250-726-7772 (Ext. 224)  
[afortune@ucluelet.ca](mailto:afortune@ucluelet.ca)

# CHERRY CREEK WATERWORKS DISTRICT

5920-A Cherry Creek Rd. Port Alberni, B.C. V9Y 8R7

Monday - Friday 9:30am - 1:30pm

Phone 250-723-2214

Fax 250-723-0225

[www.cherrycreekwater.com](http://www.cherrycreekwater.com)

April 12, 2016

Alberni Valley Fire Chiefs:

City of Port Alberni Fire Department  
Sproat Lake Volunteer Fire Department  
Beaver Creek Volunteer Fire Department



Dear Chiefs,

On behalf of the Board of Trustees for Cherry Creek Water I would like to inform you that Lucas Banton has been appointed Fire Chief for the Cherry Creek Volunteer Fire Department as of April 1, 2016.

His contact information is as follows:

Home: 250-724-7279 Cell: 250-731-7555. The fire department office number is 250-723-2254. He can also be reached by email at [ccvfd@shaw.ca](mailto:ccvfd@shaw.ca)

If you require any further information, please feel free to call me directly. I can be reached at 250-723-2214 or by email at [ccww@shaw.ca](mailto:ccww@shaw.ca)

Thank you,

A handwritten signature in black ink that reads "Michelle Price".

Michelle Price

Administrator

Cherry Creek Waterworks District

Cherry Creek Volunteer Fire Department

cc: Russell Dyson - ACRD - CAO

Dan Holder - ACRD - Emergency Program Coordinator





April 8, 2016

Ref: 166815

Her Worship Mayor Josie Osborne  
Regional District of Alberni-Clayoquot  
3008 Fifth Ave  
Port Alberni, BC V9Y 2E3

Dear Chair Osborne:

The Province of British Columbia knows that British Columbians have expressed an interest in seeing greater choice, convenience and competition in the availability and provision of transportation and accommodation services. Companies such as Uber, Lyft and Airbnb may present opportunities to meet changing public expectations.

In considering the opportunities that these services may provide, it is important that the Province understands any impacts that could result for consumers, host communities and existing service providers. The many people currently providing passenger and accommodation services in British Columbia have made investments, providing jobs and valuable contributions to the economy. Thought must be given as to how any new services are regulated, recognizing the need to be respectful of existing industry participants while at the same time being fair and equitable to any possible new entrants to these sectors.

To this end, over the coming months, I will be meeting with a wide array of stakeholders to explore issues pertaining to the sharing economy and develop a better understanding of the opportunities and challenges that they provide for citizens and communities.

Locally elected officials from both urban and rural regions will have important perspectives on the issues and opportunities surrounding the sharing economy, and I am eager to draw these out as part of the consultation process. It is my hope that I will be able to engage with as many local governments as possible in person over the coming months. Regardless of whether we are able to undertake this discussion in person, I would also value the opportunity to review your thoughts on this matter via any written submission you may care to provide to me, and I encourage you to consider sending your thoughts to me directly by email at: [CSCD.Minister@gov.bc.ca](mailto:CSCD.Minister@gov.bc.ca).

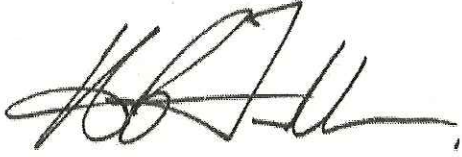
Your perspectives could include ideas on how sharing and existing service economies could be integrated, on perceived challenges and opportunities, and on provincial and local government roles in regulating and facilitating any changes we might contemplate.

.../2

Her Worship Mayor Josie Osborne  
Page 2

I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Peter Fassbender', with a stylized flourish at the end.

Peter Fassbender  
Minister



POLIS Project on Ecological Governance  
 Centre for Global Studies  
 University of Victoria  
 PO Box 1700 STN CSC  
 Victoria, British Columbia V8W 2Y2  
 Canada



April 11, 2016

Alberni-Clayoquot Regional District  
 3008 5th Avenue  
 Port Alberni, BC V9Y 2E3



Dear Josie Osborne,

We are writing to make you aware of the recent research publication from the POLIS Water Sustainability Project at the University of Victoria: *Awash with Opportunity: Ensuring the Sustainability of British Columbia's New Water Law*.

This report provides a detailed analysis of the *Water Sustainability Act* and the core regulations required to bring its sustainable aspects into full effect. It outlines leading best practices from around the globe and offers clear recommendations for *Water Sustainability Act* regulation development in five key areas:

1. Groundwater licensing;
2. Environmental flows;
3. Monitoring and reporting;
4. Water objectives; and
5. Planning and governance.

The full report is available on the POLIS website (see: [poliswaterproject.org/awashwithopportunity](http://poliswaterproject.org/awashwithopportunity)) and provided for your interest.

As you are aware, the *Water Sustainability Act* came into force on February 29<sup>th</sup>, 2016, and presents British Columbia with a once-in-a-lifetime opportunity to modernize its freshwater legislation. The Act has many promising features that can better protect the province's freshwater resources, including integrating groundwater into the regulatory regime; formal environmental and critical flow protections; improved land-water linkages through water objectives; and the possibility for robust watershed planning and shared and delegated decision-making. Yet, full implementation of the *Water Sustainability Act* hinges on passing critical supporting regulations that will provide the necessary details to make the law fully functional.

This report offers the Province of British Columbia the specific advice and insights needed to move beyond crisis response toward a fresh partnership approach with shared roles and responsibilities to protect British Columbia's water resources now and into the future.

If you are interested in further information, we would be more than happy to set up a time to meet with you or other members of your team to provide a briefing on this research and POLIS' work around water law reform priorities and opportunities. Our team continues to focus on supporting the *Water Sustainability Act* regulation development phase through ongoing research, outreach, and engagement.

Sincerely,

Oliver M. Brandes, BA(H), Dip.RNS, M.Econ., JD  
 Co-Director & Water Sustainability Project Lead,  
 POLIS Project on Ecological Governance, University of Victoria  
 Research Associate, Centre for Global Studies, University of Victoria

Rosie Simms, B.A. & Sc.(H), M.A.  
 Water Law & Policy Researcher/Coordinator  
 POLIS Water Sustainability Project, University of Victoria





April 15, 2016



Regional District of Alberni-Clayoquot  
3008 5th Aveune  
Port Alberni, BC  
V9Y 2E3

Dear Board Members,

I am writing on behalf of the Island North Film Commission to thank you for the recent letter confirming a \$7,5000.00 Grant In Aid. This financial recognition and support for the work done by Infilm is greatly appreciated.

Infilm's mandate is to promote our region to the international film industry as a prime location for film, television and commercial productions, to provide information to producers on local crew, equipment and services, attract production companies to our region, and represent the interests of our communities. Without the financial support of local government, we would not be able to continue to offer this vital service.

Sincerely yours,

A handwritten signature in black ink that reads "Stephanie Tipple".

Stephanie Tipple  
President, Infilm

cc: Joan Miller, Film Commissioner



PORT ALBERNI PORT AUTHORITY  
2750 Harbour Road  
Port Alberni, B.C. V9Y 7X2  
Tel. 250-723-5312 Fax. 250-723-1114  
www.portalberniportauthority.ca

ADMINISTRATION PORTUAIRE DE PORT ALBERNI  
2750, Harbour Road  
Port Alberni, (C.-B.) V9Y 7X2  
Tél. 250-723-5312 Fax. 250-723-1114  
www.portalberniportauthority.ca

March 8, 2016

Alberni Clayoquot Regional District  
3008 – 5<sup>th</sup> Avenue  
Port Alberni, BC V9Y 2E3

Attention: Russell Dyson, CAO

RE: 2015 China Creek Marina Lease Payment

Dear Mr. Dyson,

Please find enclosed the Port Alberni Port Authority's cheque in the amount of \$5,844.05 for the 2015 camping revenue within the Alberni Clayoquot Regional District.

As per the lease agreement I have also attached:

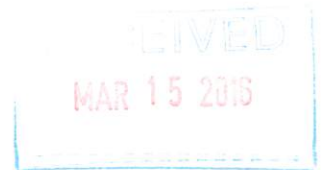
- China Creek Marina operating and capital budget for 2016
- China Creek Marina 2016 user fee schedule

Our 2015 Audited Financial Statements have not been completed as yet, so I will forward those to you once they are received.

If you have further questions please feel free to contact me.

Sincerely,

Leslie Martin, CPA, CGA  
Director of Finance  
Port Alberni Port Authority





China Creek Marina	
2016 Budget - FINAL APPROVED	
	2016 Budget
<b>REVENUES</b>	
Moorage	190,000
Camping	325,000
Fuel - Diesel	80,000
Fuel - Gas	175,000
Fuel - Oil	250
Fuel - Propane	3,000
Hydro	10,000
Ice	2,000
Launching	15,000
Miscellaneous	13,000
Parking	7,500
	820,750
2% Gross Revenue	- 16,415
<b>Total Revenue</b>	<b>804,335</b>
<b>EXPENSES</b>	
Admin & General	18,300
Advertising & Promotion	1,000
Computer Services	9,200
Fuel	219,200
Insurance	21,000
Lease & Rent	25,000
Mileage	15,000
Repairs & Maintenance	87,200
Salary & Wages	183,244
Supplies	6,400
Telephones & Radios	4,500
Utilities	75,000
<b>Total Expenses</b>	<b>665,044</b>
<b>Net Operating Income/(Loss)</b>	<b>139,291</b>
Admin Expense	126,542
<b>EBITDA</b>	<b>12,748</b>
Amortization Expense	105,000
<b>Net Income/(Loss)</b>	<b>- 92,252</b>
<b>Net Operating Income/(Loss) be</b>	<b>12,748.36</b>

<b>Capital Items</b>	
Dredging	50,000.00
2nd Bathroom Upgrade	12,000.00
2 Honda Water Pumps, 1 Pressu	2,500.00
Upper Parking Lot	-
New Website	10,000.00
Riverside Trail creation	2,000.00
Outdoor Recreation Equipment	5,000.00
Outdoor Theatre	2,000.00
BMX Track/Park	10,000.00
Propane Fire Pits (rentals)	1,500.00
Riverside Fire Pits	3,000.00
Coffe Shop - on Spit	50,000.00
<b>Total Capital Expenditures</b>	<b>148,000.00</b>
<b>Cashflow after Capital Items</b>	<b>-135,251.64</b>



PORT ALBERNI PORT AUTHORITY  
 2750 Harbour Road  
 Port Alberni, BC V9Y 7X2  
 Tel. (250) 723-5312 Fax. (250) 723-1114  
 www.portalberniportauthority.ca  
 Rising Tides and New Horizons

**2016 - CHINA CREEK MARINA**

**MOORAGE - PER FT PER MO**

SEASONAL - PREPAID IN ADVANCE	\$	4.90
DAILY	\$	1.39
WEEKLY	\$	1.27
MONTHLY	\$	1.11

**CAMPING - SEASONAL MAY 1 - SEPTEMBER 30 (DAILY RATE @ 62 DAYS)**

BASIC	\$	1,627.50
BEACH SITE - UNSERVICED	\$	1,912.70
BEACH SITE - PARTIAL SERVICED	\$	2,077.00
PARTIAL SERVICED SITES	\$	1,937.50
PARTIAL SERVICED SITES - OVERSIZE SITES	\$	2,077.00
FULL SERVICED SITES	\$	2,077.00
FULL SERVICED SITES - OVERSIZE SITES	\$	2,418.00

**CAMPING - DAILY MAY 1 - SEPTEMBER 30**

BASIC	\$	26.25
BEACH SITE	\$	30.85
BEACH SITE - PARTIAL SERVICED	\$	33.50
PARTIAL SERVICED SITES	\$	31.25
PARTIAL SERVICED SITES - OVERSIZE SITES	\$	33.50
FULL SERVICED SITES	\$	33.50
FULL SERVICED SITES - OVERSIZE SITES	\$	39.00

**CAMPING - DAILY OCTOBER 1 - APRIL 30**

BASIC	\$	21.50
BASIC BEACH SITE	\$	26.00
HYDRO USE - EXTRA CHARGE		

**BOAT CAMPING -IN ADDITION TO MOORAGE FEES**

ANNUAL TENANTS RECEIVE THE FIRST NIGHT FREE

BASIC	\$	13.50
-------	----	-------

**CAMPING RATES BASED ON: ONE UNIT PER SITE & 2 PERSONS**

ADDITIONAL ADULT CAMPERS - PER NIGHT	\$	4.00
--------------------------------------	----	------

**LAUNCHING**

DAY PASS	\$	15.00
SEASONS PASS	\$	122.40

**PARKING**

OVERNIGHT - VEHICLE OR BOAT TRAILER	\$	7.50
OVERNIGHT - VEHICLE & BOAT TRAILER	\$	15.00

**OFF-SEASON -OCTOBER 1 TO APRIL 30**

OVERNIGHT - VEHICLE	\$	3.75
OVERNIGHT - VEHICLE & BOAT TRAILER	\$	7.50
7 MONTH PARKING PASS	\$	150.00

**DRYLAND STORAGE - OCTOBER 1 APRIL 30 - PER UNIT PER MONTH**

RV STORAGE	\$	55.50
BOAT STORAGE	\$	35.50
HYDRO - PER MONTH - 15 amp	\$	54.00

ALL RATES SUBJECT TO TAX

## **2016 - ALL FACILITIES**

**ECO FEES** \$ 35.00

CLEAN UP OF WASTE OIL CONTAINERS AND FILTERS NOT PROPERLY DISPOSED

### **HYDRO CHARGES - DAILY PER CORD**

15 AMP SERVICE \$ 5.90

20 AMP SERVICE \$ 6.55

30 AMP SERVICE \$ 8.00

50 AMP SERVICE \$ 11.00

### **HYDRO CHARGES - MONTHLY PER CORD**

15 AMP SERVICE \$ 56.50

20 AMP SERVICE \$ 63.00

30 AMP SERVICE \$ 77.00

50 AMP SERVICE \$ 105.75

LIVE-A-BOARD - MONTHLY MINIMUM \$ 78.00

### **GAS & DIESEL - TAXES INCLUDED**

COST PLUS - PER LITRE \$ 0.19

### **PROPANE - TAXES INCLUDED**

COST PLUS - PER LITRE \$ 0.19

### **OIL**

500 ML N/A

1 LITRE N/A

**NSF CHEQUE** \$ 25.00

### **Environmental Response - per staff per hr**

clean-up, salvage, bilge pumping, etc - plus expenses \$ 65.00

**ALL RATES SUBJECT TO TAX**

**EXCEPT FOR GAS, DIESEL, PROPANE & OIL - TAX IS INCLUDED IN THE PRICE**

# MEDIA RELEASE



Friday, April 22, 2016

## **BRIAN HUNTER NAMED AS NEW RCMP DETACHMENT COMMANDER**

---

The City of Port Alberni is pleased to announce the selection of Brian Hunter as the new RCMP Detachment Commander.

The announcement follows an interview process conducted by the RCMP, City of Port Alberni, the Alberni-Clayoquot Regional District and local First Nations governments.

Staff Sergeant Hunter is currently the Detachment Commander at the Oceanside Detachment in Parksville, BC and will be promoted to the rank of Inspector as he assumes his new command.

Brian brings considerable experience to the position having served for more than 22 years with the RCMP, commencing his career in Shawnigan Lake in 1994 and then the Northern BC communities of Telegraph Creek, Dease Lake, Salmon Arm and Williams Lake before moving to Oceanside as Detachment Commander in 2008.

Mayor Ruttan looks forward to welcoming Brian and his family to Port Alberni. He stated “Brian’s arrival marks an important continuing contribution from the RCMP towards the City as it moves to achieve the goals articulated in our Strategic Plan.”

Brian has expressed that he is very excited to join the community both as a resident and as the new Detachment Commander. He and his wife Julie are looking forward to engaging the community in all the great attributes that both the residents and the area have to offer. Brian has a passion for working in partnerships with the community to plan and deliver a police service that suits the needs of the community and is looking forward to getting to know his new team at the detachment where he will work with them in continuing to ensure the community is a safe and fun place to live.

Brian and Julie will relocate to Port Alberni upon the sale of their home in Parksville.

##

### **FOR MORE INFORMATION**

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Mayor Mike Ruttan  
City of Port Alberni  
250-720-2822

Tim Pley, Acting City Manager  
City of Port Alberni  
250-720-2824



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# Info-Work

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CP2015-

## Updates on Infrastructure Projects *Pacific Rim National Park Reserve*

**Ucluelet, BC, April 22, 2016** - Pacific Rim National Park Reserve had a very busy winter undergoing several major infrastructure projects, some of which are still under way.

Here's an update of where we are at:

- Hot showers are now available in two new washroom buildings at Green Point Campground;
- Currently, a portion of Wick Road is being repaired and re-paved near the new bridge, and we expect it to re-open in May. At that point, Wickaninnish Beach, the K<sup>w</sup>isitit Visitor Centre and K<sup>w</sup>isitit Feast House, Shorepine Bog Trail, and Florencia Bay will be available to visitors;
- Radar Hill Road is being repaired and re-paved and will re-open at the end of June, giving access to the newly improved lookout;
- At Grice Bay, road work continues while some remediation work occurs at the parking lot and boat ramp. We expect the road and all facilities to re-open at the end of June; and,
- Water lines are being installed along Highway 4 to connect to our new water system. Be prepared for 15 – 20 minute delays.

There is still much to explore while these areas are closed. Visitors and area residents are invited to explore Schooner Cove Trail, Long Beach at North Beach parking lot, Incinerator Rock, Rainforest Trail, and Willowbrae and Halfmoon Bay Trails.

Parks Canada's investments in visitor infrastructure – like campgrounds, roads and bridges – will ensure the quality and reliability of visitor facilities that help to connect Canadians with nature.

You can find regular updates on what you can do in the park reserve, and information on the infrastructure work, at [parks canada.gc.ca/pacificrim](http://parks canada.gc.ca/pacificrim), Facebook at [www.facebook.com/PacificRimNPR](http://www.facebook.com/PacificRimNPR), Twitter at @PacificRimNPR, or by calling 250-726-3500.

### **Information:**

Rae Kingdon  
Public Relations and Communications Officer  
Parks Canada  
204-848-7248 or 250-216-8924 (cell)  
[rae.kingdon@pc.gc.ca](mailto:rae.kingdon@pc.gc.ca)

## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Regional Fisheries Resource Committee  
Tracy Bond, Administrative Assistant

**Meeting Date:** April 27, 2016

**Subject:** Letter of Support for the Five Nuu-chah-nulth Nations Involved in Litigation with Canada

---

**Recommendation:**

*THAT the Alberni-Clayoquot Regional District Board of Directors write a letter to the Minister of Fisheries and Oceans and the Canadian Coast Guard expressing support for the five Nuu-chah-nulth Nations (Ahousaht, Ehattesaht, Hesquiaht, Mowachaht/Muchalaht and Tla-o-qui-aht) presently involved in litigation with Canada and urging the Minister to find other means of resolving this costly and time consuming action toward a speedy and just end that will assist the economic well-being of both the First Nations involved and the surrounding communities.*

**Desired Outcome:**

To have the litigation between the Canada and the five Nuu-chah-nulth Nations resolved in a speedy and just end and lead to the economic well-being of the First Nations involved and the surrounding communities.

**Background:**

Although the five Nations won the initial court case and subsequent appeal by Canada, DFO has been slow to conclude actual quota or catch allocations for individual fisheries, thereby forcing the Nations to return to the court. In 2015 about 124 days of hearings were undertaken and 35 witnesses called by both sides. Now each side will prepare up to 600 pages in further justification, as well the Nations will have the opportunity to respond to Canada. It is hoped that time and money can be saved by a speedy settlement of these differences.

**Time Requirements – Staff & Elected Officials:**

Minimal

Submitted by:



Tracy Bond, Administrative Assistant

Approved by:



Russell Dyson, Chief Administrative Officer



## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Regional Fisheries Resource Committee  
Tracy Bond, Administrative Assistant

**Meeting Date:** April 27, 2016

**Subject:** Letter of Support for the Canada's West Coast in the Chinook Chapter in the Pacific Salmon Treaty Negotiations

---

**Recommendation:**

*THAT the Alberni-Clayoquot Regional District Board of Directors forward a letter to the Pacific Salmon Treaty Commission with a copy going to West Coast Aquatic offering assistance in developing Canada's position with regards to Chinook in the Pacific Salmon Treaty Negotiations.*

**Desired Outcome:**

To assist West Coast Communities to transmit their concerns and input to in the Chinook Chapter portion of talks in the Pacific Salmon Treaty Negotiations with the U.S.A.

**Background:**

The Pacific Salmon Treaty with the U.S.A. is up for re-negotiation in 2018/19. Canada is in the early stages of developing negotiating positions on the Chinook chapter of the Pacific Salmon Treaty. The timing is good for community interests to be brought forward for the Government's consideration as they develop positions.

**Time Requirements – Staff & Elected Officials:**

Minimal

Submitted by:   
Tracy Bond, Administrative Assistant

Approved by:   
Russell Dyson, Chief Administrative Officer

## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Teri Fong, CPA, CGA, Manager of Finance

**Meeting Date:** April 27, 2016

**Subject:** 2016-2017 Annual Operating Agreement

**Recommendation:**

**That the Alberni-Clayoquot Regional District (ACRD) Board of Directors approve the 2016 – 2017 Transit Annual Operating Agreement between BC Transit, Diversified Transportation Ltd. and the ACRD for the 2016/17 fiscal year and authorize the Chairperson and Chief Administrative Officer to enter into the Agreement on behalf of the ACRD.**

**Desired Outcome:**

To enter into the Annual Operating Agreement for transit services in the ACRD transit service area.

**Background:**

The ACRD has a Master Operating Agreement with BC Transit since 1992 for the provision of a public passenger transportation system and share in the costs of providing the service. The Operating Company, Diversified Transportation Ltd. operates, manages and maintains the service in the ACRD transit service area. The service area is comprised of the City of Port Alberni and Electoral Areas “B” (Beaufort), “D” (Sproat Lake), “E” (Beaver Creek) and “F” (Cherry Creek).

The Annual Operating Agreement sets out, together with the Master Agreement, the specific terms and conditions for the operation of the service for the upcoming term. A copy of the 2016 – 2017 Annual Operating Agreement is attached for your review and consideration.

**Time Requirements – Staff & Elected Officials:**

Minimal staff time is required to enter into the agreement.

**Financial:**

Schedule ‘C’ – Budget and Schedule ‘D’ – Payment Schedule have been removed from the agreement as they contain commercially confidential information. A summary of the costs is as follows:

Description	Amount
Revenues	\$34,080
Total Operating Costs	\$469,143
Total Costs	\$533,076
Total ACRD Share of Costs	\$177,322

The transit operating budget is within the amount approved in the 2016-2020 ACRD Financial Plan for Custom Transit.

**Policy or Legislation:**

ACRD/BC Transit Master Operating Agreement.



Submitted by: \_\_\_\_\_  
Teri Fong, CPA, CGA, Manager of Finance



Approved by: \_\_\_\_\_  
Russell Dyson, Chief Administrative Officer

April 14, 2016

Russell Dyson  
Chief Administrative Office  
**Regional District of Alberni-Clayoquot**  
3008 Fifth Avenue  
Port Alberni, B.C. V9Y 2E3

Dear Russell,

**SUBJECT: 2016-2017 Annual Operating Agreement**

Further to the information provided with your three year budget forecast (3YB) in October, 2015, and in consideration of subsequent discussions, please find enclosed your 2016-2017 Annual Operating Agreement (AOA) for approval. This AOA, along with the Master Operating Agreement (MOA), constitute the operating agreements for your transit system.

On February 16, 2016, the provincial budget announcement confirmed new funding for expansion initiatives within BC Transit's three year service plan. BC Transit is currently working to update the Transit Improvement Program letters for distribution in April and will be working with partners to confirm expansion plans for 2017-2018 and 2018-2019. It is important to note that new funding is purposed specifically for expansion initiatives and the expectation remains for BC Transit and partners to efficiently manage base service levels within the allowable funding.

The 3YB provided a detailed summary of key trends and initiatives influencing your 2016-2017 operating budgets as well as the amended BC Transit regulations. In response to regulatory changes, we have made two changes to your AOA. We have introduced a section titled Operating Reserves, as required in Section 10(1)(j) of the regulations, which outlines the provision respecting your operating reserve. Further, we have expanded your Schedule C at the bottom to reflect the budgeted opening and closing balances for your Operating Reserve.

Complementary to the information provided with your 3YB, the following represents the major cost drivers and key assumptions used to develop the Schedule "C" in your 2016-2017 AOA:

**Revenue**

- Passenger revenue forecasted in the AOA reflects the most recent actual performance and fare assumptions. As this information is most current, the revenue budget may vary from the information presented in the 3 Year Forecast.

**Operating Costs**

- Operating company's fixed costs reflect the year 2 of the contract extension which includes all of the operating company's overhead (non-driver and non-mechanic) costs to deliver service such as supervision, dispatching, training, bus fueling, bus interior cleaning & washing, utilities, rents and administration.
- An Inflationary increase of 2% in the operating company's fixed costs which includes all of the operating company's overhead (non-driver and non-mechanic) costs to deliver service such as supervision, dispatching, training, bus fueling, bus interior cleaning & washing, utilities, rents and administration;
- Driver related labour costs also reflect the year 2 extension that includes wage and benefit rates increased statutory employer contributions.
- Variable Fuel Costs reflect a fuel price of \$1.28/L.

### **Administration**

- An internal review of all BC Transit service functions resulted in a slight reduction in BCTMS by approximately 2%.

### **Maintenance**

- Changes to the Fleet Maintenance budget reflect actual activity during the current year and upcoming work forecasted for 2016-17 as well as assumptions on inflationary increases related to parts.

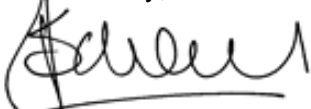
### **Capital Initiatives and Debt Service**

- Vehicle Lease Fees reflect the forecasted fleet plan, including both current and replacement vehicles, for the upcoming operating year.

While it is understood that the financial information contained within the AOA is needed for budgeting and planning purposes, it is important to note that the costs outlined in the Schedule "C" – Budget contain commercially confidential information from our operating company and are subject to protection afforded by the Freedom of Information & Protection of Privacy Act. Any reports to Council or Regional Boards, or any discussions which may be made within the public sphere which contain costs associated with the provision of transit services must be limited to four line items showing Revenues, Total Operating Costs, Total Costs and Total Local Government's Share of Costs.

To expedite the process of executing AOAs, you'll note the addition of a counterpart clause under Section 5. This clause allows for each party to sign a copy of the agreement separately and return directly to BC Transit by electronic means. Therefore, once the agreements have received signature, please return the signed copy by fax or in a .pdf format to BC Transit for execution. Please make every effort to have these agreements returned to BC Transit within thirty days of receipt. If you have any questions related to the AOA or budgets, please feel free to contact me.

Yours truly,



Johann Van Schaik  
Senior Regional Transit Manager  
BC Transit

**ALBERNI-CLAYOQUOT**

**ANNUAL OPERATING AGREEMENT  
(CUSTOM)**

**Among**

**THE REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT**

**BRITISH COLUMBIA TRANSIT**

**And**

**DIVERSIFIED TRANSPORTATION LTD.  
(as agreed to in the MOA)**

**APRIL 1, 2016 TO MARCH 31, 2017**

**INFORMATION CONTAINED IN SCHEDULE "C" – BUDGET AND SCHEDULE "D" – PAYMENT SCHEDULE IS SUBJECT TO FREEDOM OF INFORMATION & PROTECTION OF PRIVACY ACT.**

**CONSULT WITH BC TRANSIT PRIOR TO RELEASING INFORMATION IN THESE SCHEDULES TO INDIVIDUALS OR COMPANIES OTHER THAN THOSE WHO ARE PARTY TO THIS AGREEMENT.**

**TABLE OF CONTENTS**  
**ANNUAL OPERATING AGREEMENT**

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<b>SECTION 1 – DEFINITION OF TERMS</b>	<b>2</b>
<b>SECTION 2 – INCORPORATION OF MASTER AGREEMENT</b>	<b>2</b>
<b>“SECTION 13 - INSURANCE</b>	<b>2</b>
<b>SECTION 3 – TERM AND RENEWAL</b>	<b>4</b>
<b>SECTION 4 – SCHEDULES</b>	<b>4</b>
<b>SECTION 5 – MISCELLANEOUS PROVISIONS</b>	<b>4</b>
<b>SECTION 6 - NOTICES AND COMMUNICATION</b>	<b>6</b>
<b>SCHEDULE "A" - TRANSIT SERVICE AREA BOUNDARIES</b>	<b>8</b>
<b>SCHEDULE “B” – SERVICE SPECIFICATIONS</b>	<b>9</b>
<b>SCHEDULE “C” - BUDGET</b>	<b>10</b>
<b>SCHEDULE “D” – PAYMENT SCHEDULE</b>	<b>11</b>
<b>SCHEDULE “E” – TARIFF-FARES</b>	<b>12</b>

## ANNUAL OPERATING AGREEMENT

BETWEEN: THE REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT  
(the “**Municipality**”)

AND: BRITISH COLUMBIA TRANSIT  
(the “**Authority**”)

AND: DIVERSIFIED TRANSPORTATION LTD.  
(the “**Operating Company**”)

**WHEREAS** the Municipality and the Authority are authorized to contract for the provision of a Public Passenger Transportation System and share in the costs of providing same pursuant to the British Columbia Transit Act.

**WHEREAS** the Operating Company is authorized to operate, manage and maintain a Public Passenger Transportation System within the Alberni-Clayoquot Transit Service Area

**WHEREAS** the parties hereto have entered into a Master Operating Agreement effective which sets out the general rights and responsibilities of the parties hereto.

**AND WHEREAS** the parties hereto wish to enter into an Annual Operating Agreement which sets out, together with the Master Agreement, the specific terms and conditions for the operation of the Public Passenger Transportation System for the upcoming term.

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that in consideration of the premises and of the covenants herein contained, the parties covenant and agree with each other as follows:

### SECTION 1 – DEFINITION OF TERMS

- 1.1 Definitions: Unless agreed otherwise in the Annual Operating Agreement, the definitions set out in the Master Agreement shall apply to this Annual Operating Agreement including:
- (a) “**Annual Operating Agreement**” shall mean this Annual Operating Agreement and any Annual Operating Agreement Amendment negotiated and entered into by the parties subsequent hereto;
  - (b) “**Master Agreement**” shall mean the Master Operating Agreement, including any amendments made thereto;

### SECTION 2 – INCORPORATION OF MASTER AGREEMENT

- 2.1 Incorporation of Master Agreement into Annual Operating Agreement: Upon execution, this Annual Operating Agreement shall be deemed integrated into the Master Agreement and thereafter the Master Agreement and the current Annual Operating Agreement shall be read together as a single integrated document and shall be deemed to be the Annual Operating Agreement for the purposes of the British Columbia Transit Act, as amended from time to time.
- 2.2 Amendments to Master Agreement: The parties agree to amend the Master Agreement as follows:
- (a) To remove Section 13 in its entirety and replace it with the following:

#### “SECTION 13 - INSURANCE

- 13.1 Insurance: The Operating Company and the Authority shall purchase and maintain in force throughout the term of this Master Agreement, insurance policies covering the perils specified herein as set out below. As evidence of insurance coverage, the Operating Company shall deposit with the Authority, copies of the insurance policies



the Operating Company is required to purchase in accordance with this Master Agreement and the Annual Operating Agreement.

13.2 Minimum Insurance Coverage Requirements: The following insurance coverage shall be purchased and maintained throughout the term of this Master Agreement and the Annual Operating Agreement:

1. Vehicle Insurance:

a) The Operating Company shall purchase and maintain insurance on all vehicles used by the Operating Company in the operation of the Public Passenger Transportation System under this Master Agreement as follows:

i) Third party liability insurance of Five Million Dollars (\$5,000,000.00) per occurrence purchased from the Insurance Corporation of British Columbia.

b) The Authority shall purchase and maintain insurance on all revenue vehicles used by the Operating Company in the operation of the Public Passenger Transportation System under this Master Agreement as follows:

i) Third Party Liability insurance in excess of Five Million Dollars (\$5,000,000.00) to a minimum limit of Twenty-Five Million Dollars (\$25,000,000.00).

ii) Collision or upset insurance \$5,000.00 deductible.

iii) Comprehensive insurance covering hazards such as fire, theft, vandalism, glass breakage, falling trees, wind-storms, etc. \$500.00 deductible.

2. Physical Assets Leased from the Authority :(where applicable)

a) The Authority shall purchase and maintain insurance on all Physical Assets leased from the Authority, pursuant to the terms of the individual lease agreements with the Operating Company and respecting said Physical Assets.

b) Without limiting the generality of the foregoing, such insurance shall be in the name of the Authority and shall include a waiver of subrogation against the Operating Company. The insurance shall be in accordance with the laws in force and in effect in the Province of British Columbia and Canada.

c) The amount of such insurance for the respective categories of Physical Assets shall be not less than as follows:

i) Buildings and Structures Including Leasehold Improvements. The Authority shall purchase and maintain insurance on all buildings and structures on a standard all risk form including boiler explosion, flood and earthquake where applicable, in an amount not less than the full replacement value thereof as determined by the Authority

ii) Other Chattels and Equipment. The Operating Company shall purchase and maintain insurance on all chattels and equipment not otherwise insured under this Schedule against loss or damage from all risks, in an amount not less than the full replacement value thereof.

d) The Authority may, in its sole discretion, self-insure part or all of the insurance requirements hereunder.

3. Physical Assets Owned by the Operating Company or Leased from a Party other than the Authority

a) The Operating Company shall purchase and maintain insurance on all Physical Assets owned or leased by them from a party other than the Authority, to the same extent as specified in Section (2), above, except that contrary to Section (2) the Operating Company shall determine the full replacement value thereof.

4. Comprehensive General Liability Insurance:

a) The Authority shall take out and maintain comprehensive general liability insurance (CGL) covering the operation of the Public Passenger Transportation System specified in Schedule "B" of the Annual Operating Agreement on an occurrence basis in an amount not less than Twenty-Five Million Dollars (\$25,000,000.00). Such insurance shall include the Operating Company and the Municipality as an additional insured party and further, the policy shall apply to each insured in the same manner and to the same extent as if a separate policy

has been issued to each of the insured parties.

b) The Authority's CGL does not extend to cover non-transit activities a company may be engaged in. If the Operating Company performs work outside of the terms of this Master Agreement and/or the Annual Operating Agreement, the Operating Company will require separate insurance coverage for that work which provides a Waiver of Subrogation in favour of BC Transit.

5. Additional Covenants:

a) The Operating Company covenants that it shall not knowingly permit, suffer, allow or connive at the use or operation of any vehicle in respect of this Master Agreement by any person, or in any way, or for any purpose, contrary to the provisions of this Master Agreement or the provisions of the Insurance (Vehicle) Act or any other applicable legislation and related regulations. The Operating Company shall indemnify and save harmless the Authority from any breach of this covenant.

b) It is mutually understood and agreed that the responsibilities to acquire and maintain policies of insurance pursuant to this Master Agreement and/or the Annual Operating Agreement shall be restricted and limited to the provisions of this Section 13."

(b) To remove Section 15.3 in its entirety and replace it with the following:

15.3 Cancellation due to Breach of Contract: The Authority or the Municipality retains the right to terminate the Master Agreement, and by extension the Annual Operating Agreement, upon breach by the Operating Company of any term or covenant hereof, unless the Operating Company has cured such failure or breach to the satisfaction of the party providing such written notice prior to its expiration. In the event of any such cancellation, the Operating Company shall be entitled to no compensation other than for services rendered up to the date of said cancellation, as computed at the rate for Variable Costs and a pro rata allocation on a daily basis for monthly Fixed Costs and for Maintenance Costs as specified in Schedule "D" of the Annual Operating Agreement incurred up to the date of said cancellation.

### **SECTION 3 – TERM AND RENEWAL**

3.1 Term and Renewal: The term of this Agreement shall be from April 1, 2016 to March 31, 2017 except as otherwise provided herein. It is acknowledged by the parties that in the event of termination or non-renewal of the Annual Operating Agreement, the Master Agreement shall likewise be so terminated or not renewed, as the case may be.

### **SECTION 4 – SCHEDULES**

4.1 Schedules: The schedules attached hereto shall form part of the Annual Operating Agreement and be binding upon the parties hereto as though they were incorporated into the body of this Agreement.

- a) Schedule "A" – Transit Service Area
- b) Schedule "B" - Service Specifications
- c) Schedule "C" - Budget
- d) Schedule "D" – Payment Schedule
- e) Schedule "E" – Tariff-Fares

### **SECTION 5 – MISCELLANEOUS PROVISIONS**

5.1 Amendment: This Annual Operating Agreement and the Schedules attached hereto may be amended only with the prior written consent of all parties.

- 5.2 Assignment: This Annual Operating Agreement shall not be assignable without the prior written consent of the other parties.
- 5.3 Enurement: The Annual Operating Agreement shall be binding upon and enure to the benefit of the parties hereto and their respective successors.
- 5.4 Counterparts: This contract and any amendment hereto may be executed in counterparts, each of which shall be deemed to be an original and all of which shall be considered to be one and the same contract. A signed facsimile or pdf copy of this contract, or any amendment, shall be effective and valid proof of execution and delivery.
- 5.5 Operating Reserve Fund: In accordance with OIC 594, in fiscal year 2015/16, BC Transit established a Reserve Fund to record, for each local government, the contributions that BC Transit has received but has not yet earned.
- a) BC Transit will invoice and collect on monthly Municipal invoices based on budgeted Eligible Expenses, as set out in Schedule C of the AOA.
  - b) Any expenditure of monies from the Reserve Fund will only be credited towards Eligible Expenses for the location for which it was collected. These Eligible Expenses are comprised of the following costs of providing Public Passenger Transportation Systems, but exclude the costs of providing third-party 100%-funded services:
    - (1) For Conventional Transit Service:
      - (a) the operating costs incurred in providing Conventional Transit Service excluding interest and amortization;
      - (b) the amount of any operating lease costs incurred by BC Transit for Conventional Transit Services;
      - (c) the amount of the municipal administration charge not exceeding 2% of the direct operating costs payable under an Annual Operating Agreement;
      - (d) an amount of the annual operating costs of BC Transit not exceeding 8% of the direct operating costs payable under an Annual Operating Agreement;
    - (2) For Custom Transit Service:
      - (a) the operating costs incurred in providing Custom Transit Service excluding interest and amortization, but including the amount paid by BC Transit to redeem taxi saver coupons issued under the Taxi Saver Program after deducting from that amount the amount realized from the sale of those coupons;
      - (b) the amount of any operating lease costs incurred by BC Transit for Custom Transit Service;
      - (c) the amount of the municipal administration charge not exceeding 2% of the direct operating costs payable under an Annual Operating Agreement;
      - (d) an amount of the annual operating costs of BC Transit not exceeding 8% of the direct operating costs payable under an Annual Operating Agreement.
  - c) BC Transit will provide an annual statement of account or the reserves received and utilized, including any interest earned for each local government.
  - d) On any termination of this Agreement, any funds remaining in the Reserve Fund, including any interest accrued, will be used to defray the Eligible Expenses of providing Service Hours in the following Fiscal Year.

**SECTION 6 - NOTICES AND COMMUNICATION**

All notices, claims and communications required or permitted to be given hereunder shall be in writing and shall be sufficiently given if personally delivered to a responsible officer of the party hereto to whom it is addressed or if mailed by prepaid registered mail, to:

<b>Regional District of Alberni-Clayoquot</b> c/o Administrator 3008 Fifth Avenue Port Alberni, BC V9Y 2E3	<b>and to:</b>	<b>BC Transit</b> c/o Chief Operating Officer 520 Gorge Road East Victoria, BC V8W 2P3
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and to:

**Diversified Transportation Ltd.**  
c/o General Manager  
1041 Great Street  
Prince George, BC V2N 2K8

and, if so mailed during regular mail service, shall be deemed to have been received five (5) days following the date of such mailing.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals and where a party is a corporate entity the seal of such party has been affixed hereto in the presence of its duly authorized officer this \_\_\_\_\_ day of 2016.

THE CORPORATE SEAL OF THE **REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT** has been hereto affixed in the presence of:

\_\_\_\_\_

\_\_\_\_\_

THE COMMON SEAL OF **BRITISH COLUMBIA TRANSIT** has been hereto affixed in the presence of:

\_\_\_\_\_  
CHIEF OPERATING OFFICER

\_\_\_\_\_  
CHIEF FINANCIAL OFFICER

THE CORPORATE SEAL OF **DIVERSIFIED TRANSPORTATION LTD.** has been hereto affixed in the presence of:

\_\_\_\_\_

\_\_\_\_\_

**SCHEDULE "A" - TRANSIT SERVICE AREA BOUNDARIES**

The boundaries of the Municipal Transit Service Area shall be defined as follows:

The boundaries of the Alberni-Clayoquot Transit Service Area shall be the corporate boundaries of the Corporation of the City of Port Alberni and Electoral Areas "B", "D", "E" and "F" of the Regional District of Alberni-Clayoquot.

**SCHEDULE "B" – SERVICE SPECIFICATIONS**

**Alberni - Clayoquot Base Budget Official AOA 2016/2017**

**Schedule 'B'**

Effective Apr 01, 2016

**Scheduled Revenue Service**

16/17 Full Year (Apr 01, 2016 to Mar 31, 2017)							
	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Hrs/Day	20.00	20.00	20.00	20.00	20.00		4.00
Kms/Day	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**Flexible Hours**

	Apr, 2016	May, 2016	Jun, 2016	Jul, 2016	Aug, 2016	Sep, 2016	Oct, 2016	Nov, 2016	Dec, 2016	Jan, 2017	Feb, 2017	Mar, 2017
	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00

**Extra Revenue Service**

	Apr, 2016	May, 2016	Jun, 2016	Jul, 2016	Aug, 2016	Sep, 2016	Oct, 2016	Nov, 2016	Dec, 2016	Jan, 2017	Feb, 2017	Mar, 2017

**Adjusted Revenue Service**

	Apr, 2016	May, 2016	Jun, 2016	Jul, 2016	Aug, 2016	Sep, 2016	Oct, 2016	Nov, 2016	Dec, 2016	Jan, 2017	Feb, 2017	Mar, 2017

**2016/2017 Calendar Specification**

Period	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Exceptions	Total	Exception Days
Apr 01, 2016 to Apr 30, 2016	4	4	4	4	5	5	4	0	30	May 23, 2016 Victoria Day 2016 (Mon)
May 01, 2016 to May 31, 2016	4	5	4	4	4	4	5	1	31	Jul 01, 2016 Canada Day 2016 (Fri)
Jun 01, 2016 to Jun 30, 2016	4	4	5	5	4	4	4	0	30	Aug 01, 2016 BC Day 2016 (Mon)
Jul 01, 2016 to Jul 31, 2016	4	4	4	4	4	5	5	1	31	Sep 05, 2016 Labour Day 2016 (Mon)
Aug 01, 2016 to Aug 31, 2016	4	5	5	4	4	4	4	1	31	Oct 10, 2016 Thanksgiving Day 2016 (Mon)
Sep 01, 2016 to Sep 30, 2016	3	4	4	4	5	5	4	1	30	Nov 11, 2016 Remembrance Day 2016 (Fri)
Oct 01, 2016 to Oct 31, 2016	4	4	4	4	4	5	5	1	31	Dec 25, 2016 Christmas Day 2016 (Sun)
Nov 01, 2016 to Nov 30, 2016	4	5	5	4	3	4	4	1	30	Dec 26, 2016 Boxing Day 2016 (Mon)
Dec 01, 2016 to Dec 31, 2016	3	4	4	4	5	5	3	2	31	Jan 01, 2017 New Years Day 2017 (Sun)
Jan 01, 2017 to Jan 31, 2017	5	5	4	4	4	4	4	1	31	Feb 13, 2017 Family Day 2017 (Mon)
Feb 01, 2017 to Feb 28, 2017	3	4	4	4	4	4	4	1	28	
Mar 01, 2017 to Mar 31, 2017	4	4	5	5	5	4	4	0	31	
<b>Total</b>	<b>46</b>	<b>52</b>	<b>52</b>	<b>52</b>	<b>51</b>	<b>52</b>	<b>50</b>	<b>10</b>	<b>365</b>	<b>10 Exceptions</b>

**Monthly Summary**

Month	Custom Transit								
	Revenue Hours					Revenue Kilometers			
	Scheduled	Extra	Flexible	Adjusted	Total	Scheduled	Extra	Adjusted	Total
April, 2016	436.00		20.00		456.00	0.00			
May, 2016	440.00		20.00		460.00	0.00			
June, 2016	456.00		20.00		476.00	0.00			
July, 2016	420.00		20.00		440.00	0.00			
August, 2016	456.00		20.00		476.00	0.00			
September, 2016	436.00		20.00		456.00	0.00			
October, 2016	420.00		20.00		440.00	0.00			
November, 2016	436.00		20.00		456.00	0.00			
December, 2016	432.00		20.00		452.00	0.00			
January, 2017	456.00		20.00		476.00	0.00			
February, 2017	396.00		20.00		416.00	0.00			
March, 2017	476.00		20.00		496.00	0.00			
<b>Total</b>	<b>5,260.00</b>	<b>0.00</b>	<b>240.00</b>	<b>0.00</b>	<b>5,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**SCHEDULE "E" – TARIFF-FARES****Fares:**

All fares are for one-way trips.

**Effective May 1, 2009**

	Within city boundaries & up to 6km radius from city limits	Within 6-13km radius from city limits	Within 13-20km radius from city limits	Beyond 20km from city limits
Passenger	\$2.00	\$2.75	\$3.25	\$4.50
Companion	\$2.00	\$2.75	\$3.25	\$4.50
Attendants	Free	Free	Free	Free

Note: Visitors (elsewhere in B.C. and outside B.C.) are eligible for temporary handyDART service.





## REQUEST FOR DECISION

**To:** Board of Directors  
**From:** Russell Dyson, CAO  
**Meeting Date:** April 27, 2016  
**Subject:** **Potential Contribution to Tseshaht First Nation for Sani-Station**

---

**The Board is asked to determine whether to issue funds to the Tseshaht First Nation for the purpose of establishing a sani-station at the Tseshaht Market**

**Background:**

The Board has \$28,850.71 in grant in aid funds from the Alberni Valley to fund the establishment of a sani-station in the Sproat Lake area. The monies were allocated over a number of years commencing in 2003. Various alternatives were pursued some with BC Parks, nothing has materialized. The funds have remained in place for this purpose.

Tseshaht Market has completed a Business plan to provide for a sani station among a number of other features to attract RV's. They are seeking support for the costs and approached the Sproat Lake Area Director. They could use the ACRD funds to help with the estimated capital costs of \$61,858.

The sani-station is possible with the new community sewer connection. There will likely be user fees charged and the station is being provided to attract new business to the market. It is my understanding the Sproat Lake Community Association supports the investment.

The Board is asked to consider whether it is to allocate the funds to the Tseshaht First Nation for this purpose. Some considerations for the Board and possible conditions if the investment is favorable:

- Part of the marketing strategy of the sani-station (proposed budget of \$11,315) will be a new billboard on Highway 4 at the entry to the community. This is part of the business plan. Does the Board have a concern given its past position on highway billboards?
- The ACRD has been working with the Tseshaht First Nation to seek support for a number of different projects – should a contribution to the sani-station be part of a discussion about support and cooperation regarding projects of mutual interest?

Submitted by: \_\_\_\_\_  
Russell Dyson, Chief Administrative Officer

## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Bamfield Water Committee  
Andrew McGifford, CPA, CGA, Manager of Environmental Services

**Meeting Date:** April 27, 2016

**Subject:** Bamfield Waterworks Contractor's Agreement

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### Recommendation:

***THAT the Alberni-Clayoquot Regional District Board of Directors enter into a contract with Les Butler to carry out the duties on the Bamfield Water system as an independent waterworks contractor at a rate of \$3,000 plus GST per month for a period of three (3) years ending April 30, 2019 AND FURTHER Mr. Butler be paid \$25.00 per hour for extra work required outside of the contract.***

### Summary:

The Bamfield Water Committee at their April 21<sup>st</sup>, 2016 meeting recommended that the Alberni-Clayoquot Regional District Board of Directors enter in to a contract with Les Butler for the Bamfield Waterworks Contract with the above terms.

Mr. Butler has overseen the Bamfield Waterworks system since October of 2011. The operation of the water system requires that the contractor perform his duties in an orderly, timely and efficient manner and due to the remoteness of Bamfield ensure coverage on a 24 hour per day, 365 days per year basis. When the contractor is unable to perform the duties he must engage an alternative person to perform the services required.

The contractor is responsible for all operations of the water system including water intake, water treatment, pumping station, reservoirs, control valves and all equipment associated within the water system. The contractor must report any existing or potential malfunctions of the waterworks equipment and distribution system responding within the hour of any event. Also the contractor must report any existing or potential issue to the Manager of Environmental Services immediately.


The requirements and training required of an operator of a water system has increased since the past contract expired. The contractor must now be certified and hold EOCP certification required for the system that the operator is responsible for. Bamfield Waterworks is considered a Level II system and the operator should possess a Level II distribution certification and a Level II water treatment certification. Currently, Mr. Butler has a Level II distribution certification, has passed his level III water distribution test and is close to attaining Level II water treatment certification. All expenses to attain are covered by the contractor. The addition of more equipment and the rechlorination at the reservoir has increased the duties since the original contract was enacted.

**Time Requirements – Staff & Elected Officials:**

Time will be minimal for staff and elected officials to finalize the agreement once recommended by the water advisory committee and sent to the Board for approval.

**Financial:**

The increase will be from \$2,500 to \$3,000 monthly. The rate for duties assigned outside of the contract will remain the same - \$25.00 per hour.

Submitted by:   
\_\_\_\_\_  
Andrew McGifford, CPA, CGA, Manager of Environmental Services

Approved by:   
\_\_\_\_\_  
Russell Dyson, Chief Administrative Officer



**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**

**CONTRACT AGREEMENT**

**FOR THE PROVISION OF SERVICES FOR  
THE BAMFIELD WATERWORKS SYSTEM**

**WATERWORKS CONTRACTOR'S AGREEMENT**

THIS AGREEMENT is dated the \_\_\_\_ day of \_\_\_\_\_, 2016.

BETWEEN:

**ALBERNI CLAYOQUOT REGIONAL DISTRICT**

3008 5<sup>th</sup> Ave  
Port Alberni BC V9Y 3E2

(the "Regional District")

OF THE FIRST PART

AND:

**LES BUTLER**

135 Regent Street  
Bamfield, BC V0R 1V0

(the "Waterworks Contractor")

OF THE SECOND PART

WHEREAS:

- A. The Regional District has established the Bamfield Waterworks Service by Establishing Service Bylaw No. 268.
- B. The Regional District has agreed to engage the Waterworks Contractor, and the Waterworks Contractor has agreed to be engaged by the Regional District in respect of the Project on the terms and subject to the conditions set out in this Agreement.

NOW THEREFORE, the Regional District and the Waterworks Contractor, in consideration of their mutual duties and responsibilities to one another as hereinafter set forth, AGREE AS FOLLOWS:

**ARTICLE 1**

**INTERPRETATION**

1.1 In this Agreement, the following words shall have the following meanings:

- (a) "AGREEMENT" means this Agreement for professional services, the Waterworks Contractor's proposal, and all other schedules attached to this Agreement.
- (b) "ALTERNATE" means an employee or contractor engaged by the Waterworks Contractor in connection with the Project who will work under the supervision of the Waterworks Contractor and perform the Services in order to ensure continuous coverage of the Project.

- (c) "PROJECT" shall refer to the Project described in paragraph A.1 of Schedule "A".
  - (d) "SERVICES" means the Waterworks Contractor's duties and responsibilities to the Regional District as set out in Paragraph A.2 of Schedule "A".
  - (e) "WATERWORKS" means the Bamfield waterworks system, which includes, but is not limited to, a pumping station, reservoirs, controls, water intake, water intake, water treatment, distribution system, control valves, and all equipment pertinent thereto.
  - (f) "WATERWORKS EMERGENCY" means an emergency situation where water quality, water supply or the Waterworks will be compromised without immediate intervention by the Waterworks Contractor
- 1.2 In the event of a conflict between a provision in this Agreement and a provision in a Schedule attached to this Agreement the provision in this Agreement shall prevail.
- 1.3 Whenever the singular or masculine is used herein, the same shall be deemed to include the plural or the feminine or the body politic or corporate where the context of the parties so require.
- 1.4 The captions or headings appearing in this Agreement are inserted for convenience of reference only and shall not affect the construction hereof.

## **ARTICLE 2**

### **WATERWORKS CONTRACTOR'S DUTIES AND RESPONSIBILITIES TO THE REGIONAL DISTRICT**

#### **THE WATERWORKS CONTRACTOR SHALL:**

- 2.1 Render the Services to the Regional District under this Agreement with that degree of care, skill and diligence normally provided by waterworks contractors having similar qualifications in the performance of duties of a similar nature to that contemplated by this Agreement at the time and place that such Services are rendered and more particularly set out in Schedule "A". The Contractor is the Chief Operator for the Bamfield Waterworks system and is the Direct Responsible Charge. Without limiting the foregoing, the Waterworks Contractor shall be a certified Level II Distribution System and Level II Water Treatment Facility operator with the Environmental Operators Certification Program (British Columbia) and shall be in good standing throughout the Term of this contract. Contractor shall provide proof of certification at the request of the Regional District.
- 2.2 Charge only the fees for the performance of all of the consulting Services as set out in this Agreement to be performed by the Waterworks Contractor. All costs and expenses incurred by the Waterworks Contractor to provide the Services, including costs

associated with labour, transportation, machinery, equipment, and tools, must be paid by the Waterworks Contractor.

- 2.3 Perform the Services to be provided under this Agreement on a daily and on-call basis, 24 hours per day, 365 days per year, and respond to a Waterworks Emergency within one hour.
- 2.4 Complete monthly reporting and expense forms in the format required by the Regional District from time to time.
- 2.5 Procure and maintain any insurance that the Waterworks Contractor is required to provide by law, or that is reasonably necessary to insure against any risks the Waterworks Contractor may assume as a result of entering into this Agreement, including registering with WorkSafe BC, and obtaining coverage for the Waterworks Contractor and his or her employees. The Waterworks Contractor must provide satisfactory proof of WorkSafe BC coverage to the Regional District upon request.
- 2.6 Without limiting section 2.5, procure and maintain the insurance in accordance with Schedule "C" to this Agreement.
- 2.7 Comply with all requirements of the *Workers Compensation Act* and Occupational Health and Safety Regulation in the performance of the Services. Without limiting the generality of the foregoing, the Waterworks Contractor shall assume all responsibilities of an employer under section 115 of the *Workers Compensation Act* with respect to the Waterworks Contractor and his or her employees, and assume all responsibilities of a prime contractor as defined in section 118 of the *Workers Compensation Act*, for purposes of Part 3 of the *Workers Compensation Act* whenever a site where the Services are being performed constitutes a "multi-employer workplace" as defined in section 118 of the *Workers Compensation Act*.
- 2.8 Indemnify and save harmless the Regional District, its elected officials, appointed officers, employees, agents and contractors from and against all claims, costs, losses, damages, actions, causes of action and expenses arising from an error, omission or negligent or willful act of the Waterworks Contractor in the performance of the Services by the Waterworks Contractor or its agents, employees, or sub-contractors, or from a breach of this Agreement by the Waterworks Contractor.

### **ARTICLE 3**

#### **REGIONAL DISTRICT'S DUTIES AND RESPONSIBILITIES TO THE WATERWORKS CONTRACTOR**

THE REGIONAL DISTRICT SHALL:

- 3.1 Make available to the Waterworks Contractor all relevant information or data pertinent to the Project which is in the hands of the Regional District and is required by the Waterworks Contractor and instruct the Waterworks Contractor to the extent of the Regional District's ability as to the Regional District's total requirements in connection

with the completion of the services. The Waterworks Contractor shall be entitled to rely upon the accuracy and completeness of such information and data furnished by the Regional District except where it is unreasonable to do so.

- 3.2 Authorize the Waterworks Contractor to act as its agent for such specific purposes as are reasonably necessary to the Waterworks Contractor's rendering of his Services pursuant to this Agreement.
- 3.3 Give reasonably prompt consideration to all draft reports, drawings, proposals and other documents relating to the Project provided to the Regional District by the Waterworks Contractor, and, whenever prompt action is necessary, where possible inform the Waterworks Contractor of a decision in such reasonable time so as not to delay the Services of the Waterworks Contractor.
- 3.4 Pay to the Waterworks Contractor as a consultancy fee for all Services to be rendered under this Agreement as outlined in Schedule "A" to this Agreement and payable at the times set out in Schedule "A" to this Agreement, except that if the Waterworks Contractor is in default of the performance of any of his material obligations set forth in this Agreement, then the Regional District may immediately withhold payment of the fees outlined in Schedule "A" until such time as the Waterworks Contractor has remedied such default to the satisfaction of the Regional District.
- 3.5 Provide those supplies and materials required for the maintenance and operation of the water system, except for those items to be provided by the Waterworks Contractor pursuant to Article 2.2.
- 3.5 Authorize the Waterworks Contractor or the Alternate to enter into property (public and private) and into the Project site in accordance with sections 268 and 314.1 of the *Local Government Act* and section 16 of the *Community Charter* for the purposes of carrying out the Services related to the Project. Such authorization may include a safety orientation by the Regional District for the Waterworks Contractor, the Alternate, and/or any employees, to identify the hazards of the site.

#### **ARTICLE 4**

##### **COMMENCEMENT AND TERM**

- 4.1 The term of this Agreement shall be for the period commencing May 1, 2016 and shall be for three (3) years, subject to the termination provisions set out in this Agreement (the "Term").

#### **ARTICLE 5**

##### **REIMBURSABLE EXPENSES**

- 5.1 For this specific Agreement, all reimbursable expenses are included within the fees as set out in Schedule "A".



## ARTICLE 6

### TERMINATION AND SUSPENSION

#### BY THE REGIONAL DISTRICT:

- 6.1 If the Waterworks Contractor is in default in the performance of any of his material obligations set forth in this Agreement, then the Regional District may, by written Notice to the Waterworks Contractor, require such default to be corrected. If within ten (10) days after receipt of such Notice such default shall not have been corrected or reasonable steps to correct such default have not been taken, the Regional District may, without limiting any other right it may have, immediately terminate this Agreement and shall pay the Waterworks Contractor for the Services rendered and disbursements incurred by the Waterworks Contractor to the date of termination, less any amounts necessary to compensate the Regional District for damages or costs incurred by the Regional District or by any person employed by or on behalf of the Regional District arising from the Waterworks Contractor's default.
- 6.2 If the Regional District is unwilling or unable to proceed with the Project, the Regional District may terminate this Agreement by giving fifteen (15) days prior written notice to the Waterworks Contractor. Upon receipt of such written Notice, the Waterworks Contractor shall perform no further Services other than those reasonably necessary to close out his Services. In such an event the Waterworks Contractor shall be paid by the Regional District for all Services performed and for all disbursements incurred pursuant to this Agreement and remaining unpaid as of the effective date of such termination.
- 6.3 This Agreement may be terminated by either party without cause upon sixty (60) days' written notice of its intention to do so at any time during the Term.
- 6.4 If the Waterworks Contractor becomes insolvent or is assigned into bankruptcy, the Regional District may immediately terminate this Agreement.
- 6.5 If the Waterworks Contractor assigns part or all of the work of the Services to another person, without the Regional District's consent, the Regional District may immediately terminate this Agreement.

#### BY THE WATERWORKS CONTRACTOR:

- 6.6 If the Regional District is in default in the performance of any of the material obligations set forth in this Agreement, then the Waterworks Contractor may, by written Notice to the Regional District, require such default to be corrected. If within thirty (30) days after receipt of such Notice such default shall not have been corrected, the Waterworks Contractor may without limiting any other right he may have, immediately terminate this Agreement. In such an event, the Waterworks Contractor shall be paid by the Regional District for all Services performed and for all disbursements incurred pursuant to this agreement and remaining unpaid as of the effective date of such termination.
- 6.7 If the Waterworks Contractor's Services are suspended by the Regional District at any time for more than thirty (30) days through no fault of the Waterworks Contractor, then

the Waterworks Contractor shall have the right at any time until such suspension is lifted by the Regional District, to terminate this Agreement upon giving written Notice thereof to the Regional District for all Services performed and for all disbursements incurred pursuant to this Agreement and remaining unpaid as of the effective date of such suspension unless the parties otherwise agree in writing.

## ARTICLE 7

### DISPUTE RESOLUTION

- 7.1 All matters in dispute under this Agreement which are not first resolved between Regional District and Waterworks Contractor, acting reasonably, may, with the concurrence of both the Regional District and the Waterworks Contractor, be submitted to arbitration pursuant to the *Commercial Arbitration Act* to a single arbitrator appointed jointly by them.
- 7.2 No one shall be nominated to act as an arbitrator who is in any way financially interested in the conduct of the Project or in the business affairs of either the Regional District or the Waterworks Contractor.
- 7.3 If the parties cannot agree on the choice of an arbitrator, each party shall select a nominee and the nominees shall jointly appoint an arbitrator.
- 7.4 The laws of the Province of British Columbia shall govern this Agreement and any arbitration or litigation in respect thereof.
- 7.5 The award of the arbitrator shall be final and binding upon the parties.

## ARTICLE 8

### CONFIDENTIALITY AND OWNERSHIP

- 8.1 The Waterworks Contractor shall not disclose any information, data or secret of the Regional District to any person other than representatives of the Regional District duly designated for that purpose in writing by the Regional District and shall not use for the Waterworks Contractor's own purposes or for any purpose other than those of the Regional District any information, data or secret the Waterworks Contractor may acquire as a result of being engaged pursuant to this Agreement.
- 8.2 The Waterworks Contractor must not, during the term of this Agreement, perform a service for, or provide advice to any person, firm or corporation, which gives rise to a conflict of interest between the obligations of the Waterworks Contractor under this Agreement and the obligation of the Waterworks Contractor to such other person, firm or corporation.
- 8.3 All plans, specifications, manuals, preliminary drafts, sketches, copies, designs, computer modules, software programs, technology, data and information and all other materials produced by the Waterworks Contractor under this Agreement (collectively the

**"Intellectual Property"**) are and will remain the Regional District's property even though the Waterworks Contractor or another party has physical possession of them. The Waterworks Contractor hereby waives, in favour of the Regional District, any moral rights the Waterworks Contractor or its employees, sub-Waterworks Contractors or sub-contractors may have in the Intellectual Property. Until the expiry or earlier termination of this Agreement, the Waterworks Contractor may retain copies, including reproducible copies of the Intellectual Property. The Waterworks Contractor must not use the Intellectual Property on other projects or for other Regional Districts except with written consent from the Regional District. The Waterworks Contractor must obtain the Regional District's written consent before the Waterworks Contractor publishes or makes public any of the Intellectual Property in book, periodical, electronic or any other form.

- 8.4 Upon expiry or earlier termination of this Agreement, the Waterworks Contractor must turn over to the Regional District all Intellectual Property, keeping a single copy for the Waterworks Contractor's own archival purposes.
- 8.5 It is understood and agreed that the covenants and agreements contained in paragraphs 2.5, 7.1, 7.2, 7.3, 7.4 and 7.5 shall survive the expiry or earlier termination of this Agreement and that those paragraphs are severable for such purpose.

## **ARTICLE 9**

### **DESIGNATED REPRESENTATIVES**

- 9.1 A General Manager appointed by the Regional District shall, by notice in writing to the Waterworks Contractor, designate a representative to act on the Regional District's behalf with respect to the performance of this Agreement (herein referred to as the "Regional District Representative") and may at any time or from time to time thereafter, by notice in writing to the Waterworks Contractor, designate another person to act as the Regional District Representative in the place and stead of any person previously designated.
- 9.2 The Waterworks Contractor shall, by notice in writing to the Regional District, designate a representative to act on the Waterworks Contractor's behalf with respect to the performance of this Agreement (herein referred to as the "Project Manager") and may at any time or from time to time thereafter, upon written approval from the Regional District, designate another person to act as the Project Manager in the place and stead of any person previously so designated.

## **ARTICLE 10**

### **NOTICES**

- 10.1 Unless otherwise specified herein, any Notice required to be given hereunder by any party shall be deemed to have been well and sufficiently given if mailed by prepaid registered mail or faxed to or delivered at the address of the other party set forth on the first page of this Agreement or at such other address as the other party may from time to time direct in writing, and any such Notice shall be deemed to have been received if

mailed or faxed, 72 hours after the time of mailing or faxing and, if delivered, upon the date of delivery. If normal mail service or facsimile service is interrupted by strike, slow down, force majeure or other cause, then a notice sent by the impaired means of communication will not be deemed to be received until actually received, and the party sending the notice shall utilize any other such Services which have not been so interrupted or shall deliver such notice in order to ensure prompt receipt thereof.

## **ARTICLE 11**

### **MANAGEMENT OF WATERWORKS**

11.1 The Regional District shall maintain the overall authority for management and control of the Waterworks. Nothing in this Agreement grants the Waterworks Contractor any interest in the Waterworks and the Regional District may, in its discretion, retain other contractors, agents and employees to carry out work on and around the Waterworks.

## **ARTICLE 12**

### **ENTIRE AGREEMENT**

12.1 The provisions and Schedules herein constitute the entire Agreement between the Regional District and the Waterworks Contractor and supersedes all previous expectations, understanding, communications, representations and agreements whether verbal or written between the Regional District and the Waterworks Contractor with respect to the subject matters hereof and may not be modified except by subsequent agreement in writing executed by the Regional District and the Waterworks Contractor.

12.2 The Regional District may issue to the Waterworks Contractor a Change Notice to make changes to the work, omit part of the work, or require additional work. The Change Notice shall prevail over any other provision of this Agreement, in the event of an inconsistency between them. The Regional District and the Waterworks Contractor shall appraise the value of the changes to the work specified by the Change Notice, and within sixty (60) days of receipt of the Change Notice, agree on the new price to be paid for the work or the reduction in the fee payable to the Waterworks Contractor.

## **ARTICLE 13**

### **NO DUTY OF CARE**

13.1 The Waterworks Contractor acknowledges that the Regional District, in the preparation of the Contract Documents, supply of oral or written information to the Waterworks Contractor, review of proposals or the carrying out of the Regional District's responsibility under this Agreement, does not owe a duty of care to the Waterworks Contractor and the Waterworks Contractor waives for itself, its successors and assigns, the right to sue the Regional District in tort for any loss, including economic loss, damage, cost or expense, arising from or connected with any error, omission or misrepresentation occurring in the preparation of this Agreement, the Request for

Proposals, supply of oral or written information to proponents, review of Proposals, or carrying out of the Regional District's responsibilities under this Agreement.

#### **ARTICLE 14**

##### **WAIVER**

14.1 Except as may be specifically agreed in writing, no action or failure to act by the Regional District or the Waterworks Contractor shall constitute a waiver of any right or duty afforded any of them under this Agreement nor shall any such action or failure to act constitute an approval of or acquiescence in any breach hereunder.

#### **ARTICLE 15**

##### **RELATIONSHIP**

15.1 The legal relationship between the Waterworks Contractor and the Regional District arising pursuant to this Agreement is that of an independent contractor and purchaser of services. Nothing in this Agreement shall be interpreted so as to render the Regional District the employer or partner of the Waterworks Contractor, or the employer of anyone working for the Waterworks Contractor, and the Waterworks Contractor must not do anything that would result in anyone working for the Waterworks Contractor being considered an employee of the Regional District. Except where specifically authorized under section 3.2 of this Agreement, the Waterworks Contractor is not, and must not claim to be the agent of the Regional District for any purpose.

#### **ARTICLE 16**

##### **VALIDITY**

16.1 If any part of this Agreement is or is declared invalid, the remainder shall continue in full force and effect and be construed as if the Agreement had been executed without the invalid portion.

#### **ARTICLE 17**

##### **LAW**

17.1 This Agreement shall be governed by and construed in accordance with the laws in force from time to time in the Province of British Columbia.

17.2 Unless stated otherwise in this Agreement, all sums of money are in Canadian Dollars.

**ARTICLE 18**

**TRANSFER OF INTEREST**

18.1 This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, administrators, personal representatives, successors and permitted assigns. Neither party shall assign, subcontract or transfer any interest in this Agreement without the prior written consent of the other.

18.2 Time is of the essence in this Agreement.

IN WITNESS HEREOF the Regional District and the Waterworks Contractor have executed this Agreement as of the day, month and year first above written.

**ALBERNI CLAYOQUOT REGIONAL DISTRICT** )

by its authorized signatories: )

)

\_\_\_\_\_ )

Chair: )

)

\_\_\_\_\_ )

Chief Administrative Officer )

)

**SIGNED, SEALED AND DELIVERED** )

in the presence of: )

)

\_\_\_\_\_ )

Witness )

)

\_\_\_\_\_ )

Address )

)

\_\_\_\_\_ )

)

\_\_\_\_\_ )

Occupation )

)

\_\_\_\_\_  
**[LES BUTLER]**

## **SCHEDULE "A"**

### **WATERWORKS CONTRACTOR'S SERVICES AND FEES**

#### **A.1 THE PROJECT:**

The Services provided under this Agreement are duties in relation to the efficient, orderly maintenance and operation of the Bamfield Waterworks System including, but not limited to, the pumping station, reservoirs, controls, water intake, water treatment, distribution system, control valves, and all equipment pertinent thereto, to be provided by the Waterworks Contractor under the direction of the Manager of Environmental Services of the Regional District or his designate.

#### **A.2 SERVICES:**

THE WATERWORKS CONTRACTOR SHALL:

- A2.1 Provide all consulting Services as described in Schedule "B" (Scope of Services) necessary for completion of the Services.
- A2.2 In rendering the Services on the Project, engage an Alternate who will work under the supervision of the Waterworks Contractor, who will perform the Services on behalf of the Waterworks Contractor when the Waterworks Contractor is unable to perform such Services, in order to ensure continuous and uninterrupted provision of Services.
- A2.3 In rendering the Services on the Project, engage sub-contractors to perform services necessary to enable the Waterworks Contractor to carry out the duties and responsibilities as set forth in this Agreement.
- A2.4 In rendering the Services on the Project, deal with the public and the Regional District in a courteous and respectful manner and ensure that any sub-contractors, Alternates, employees or agents of the Waterworks Contractor deal with the public and the Regional District in a courteous and respectful manner.
- A2.5 Provide copies to the Regional District of contract drawings, specifications, design calculations and notes, field information, records and other information relevant to the Waterworks Contractor's Services.

#### **A.3 NO ADDITIONAL WORK:**

- A3.1 The Waterworks Contractor shall not undertake any work, in connection with the said Services, additional to or supplemental to or in substitution of the Services specified herein, unless authorized in advance in writing by the Regional District (the "Additional Services").
- A3.2 Notwithstanding section A3.1 above, the Waterworks Contractor shall assist the Regional District with the distribution of public notices, at the written request of the Regional District (the "Public Notice Services").

A3.3 Notwithstanding section A3.1 above, the Waterworks Contractor shall perform those services required in a Waterworks Emergency ("Emergency Services").

**A.4 PAYMENT OF FEES:**

A4.1 The Regional District shall pay to the Waterworks Contractor \$3,000, plus GST, as applicable, per month for the Services set forth in this Schedule "A".

A4.3 The fee for the Waterworks Contractor's Additional Services, Public Notice Services and Emergency Services shall be \$25.00 plus GST, as applicable, per hour.



## **SCHEDULE "B"**

### **SCOPE OF SERVICES**

#### **1.0 Duties and Responsibilities**

The Waterworks Contractor shall perform all duties in relation to the continuous, efficient, orderly maintenance and operation of the works (including, but not limited to, the pumping station, reservoirs, controls, water intake, water treatment, distribution system, control valves, and all equipment pertinent thereto) for the supply of potable water throughout the Bamfield Waterworks System, including:

1. Inspect and record daily the state of all waterworks equipment (including but not limited to pumphouse, chlorine shed, flushing units, reservoirs), reporting any inconsistencies and potential compromise of water quality or the works immediately to the Manager of Environmental Services. Submit a monthly report of all the results of the daily inspections in a format approved by the Manager of Environmental Services within 7 days of the end of each month.
2. Respond to any and all claims of any potential compromise to the system and water quality, document the claims and the response reporting any inconsistencies and potential compromise of water quality or the works immediately to the Manager of Environmental Services. Submit a monthly report that documents the claims and response in a format approved by the Manager of Environmental services within 7 days of the end of each month.
3. Inspect test and record total and free chlorine levels and water treatment levels throughout the water system. Record reservoir levels, all waterworks gauges daily maintaining a log in a format approved by the Manager of Environmental services. Submit the log as a report in a format approved by the Manager of Environmental services within 7 days of the end of each month.
4. Inspect and record the level of sediment buildup and the state of the interior of water reservoirs weekly submitting a report in a format approved by the Manager of Environmental Services. Coordinate cleaning of the reservoirs as required by the Manager of Environmental Services.
5. Keep all vegetation trimmed within proximity of the waterworks including but not limited to the reservoir compound, pumphouse, chlorine shed, water intake, fire hydrants, valves and water meters. Maintain adequate access to all works for maintenance and emergency repairs.
6. Read and record all water service meters quarterly as scheduled by the Manager of Environmental Services, submit the results in a format approved by the Manager of Environmental Services immediately upon completion of the readings.

7. Maintain all spare waterworks parts and equipment and tools within the storage facility in a neat and orderly manner and provide the Manager of Environmental Services with regular inventories.
8. Establish and implement regular maintenance program for all aspects of the waterworks and equipment and undertake all requirements for continued operation.
9. Inspect water disinfection daily, record results and perform tests to ensure adequate disinfection throughout the system. Perform a distribution flushing program, operate automatic flushing units and ensure regulatory requirements are followed when performing these duties as determined by the Manager of Environmental Services.
10. Report any existing or potential malfunctions of waterworks equipment and the distribution system that may compromise the waterworks and water quality to the Manager of Environmental Services immediately.
11. Supervise, inspect and record installations for all new service connections.
12. Perform turn-on/turn-off duties for individual water services as required.
13. Supervise any authorized minor contract works on waterworks.
14. Handle all routine customer queries and/or complaints maintaining a log of all aspects of the queries and complaints submitting a report in a format approved by the Manager of Environmental Services monthly.
15. Maintain good public relations with water users.
16. Supervise the work of a third party retained by the Regional District with the local volunteer fire department to maintain and service fire hydrants annually. Prepare a report on the state of the fire hydrants upon completion of the annual service in a format approved by the Manager of Environmental services.
17. Collect water samples in accordance with Island Health Authority specifications and deliver immediately to the Health Region office in Port Alberni.
18. Ensure Alternate Waterworks Contractor is trained and knowledgeable in all aspects of the duties and responsibilities including reading of water meters and is available for periods of Waterworks Contractor absence.
19. Inform the Manager of Environmental Services of work schedule for Waterworks Contractor and Alternate Waterworks Contractor.
20. Provide the necessary transportation required to carry out assigned tasks.

21. Inspect integrity of Sugsaw Lake water intake and all associated works monthly, clearing screens and recording lake water levels.

## **2.0 Project Management**

### **Waterworks Contractor Responsibilities:**

The Waterworks Contractor is expected to carry out all necessary project management to ensure the completion of the Services. The Waterworks Contractor, working in co-operation with the Regional District project manager, is responsible for maintaining acceptable quality standards for all work produced.

### **Regional District Manager of Environmental Services Responsibilities:**

The Manager of Environmental Services is prepared to assist and support the Waterworks Contractor during the project as follows:

- Advise the Waterworks Contractor immediately of required changes to the Scope of Work for the Project and facilitate the appropriate contract amendments as required.
- Provide Regional District documents and materials as required throughout the duration of the project.
- Provide information regarding the Regional District and the Project to date.
- Meet with the Waterworks Contractor on a regular or as needed basis to ensure that decisions are made as necessary and the Services are provided in a timely manner.
- Provide regular and ongoing professional and project guidance and advice on an as-needed basis in person or via telephone, fax or e-mail communications.
- Facilitate the organization of meetings between the Waterworks Contractor and Regional District staff, as required.
- Coordinate communication between the Waterworks Contractor and other Regional District Waterworks Contractors, as required.
-

## SCHEDULE "C"

### INSURANCE

Without limiting the effect of the foregoing provision the Waterworks Contractor shall at all times during the continuance of this Agreement maintain public liability and property damage insurance with an insurer satisfactory to the Regional District in accordance with the following terms:

- a) Comprehensive General Liability insurance in the amount of THREE MILLION DOLLARS (3,000,000) inclusive per occurrence for bodily injury and property damage. The Regional District shall be added as an Additional Insured. The policy shall also contain an endorsement to provide the Regional District with thirty (30) days prior written notice of cancellation or material change in the policy.
- b) Automobile public liability and property damage insurance in the amount of THREE MILLION DOLLARS (\$3,000,000) per occurrence per owned, non-owned or hired vehicle.
- c) Provide to the Regional District prior to commencement of work, certificates of insurance or other evidence which satisfies the Regional District that the insurance required herein has been obtained and is in force.
- d) Ensure that the Work is carried out in conformity with the Worker's Compensation Act, R.S.B.C. 1996, c. 492, as regards to employee coverage and benefits and safety regulations.
- e) Be responsible for any deductible amounts under the policies. The cost of all insurance required by the Contract shall be included in the Waterworks Contractor's maximum fee amount.

**Rezoning Application**

**TO:** Russell Dyson, CAO and Board of Directors

**DATE:** March 23, 2016

**FROM:** Heather Adair, Planner

**Rezoning Application:** RA16001

**Owner:** Thomas and Brenda Haddow

**Legal Description:** LOT A, SECTION 19, TOWNSHIP 1, BARCLAY DISTRICT, PLAN VIP62283

**Electoral Areas:** "A" Bamfield

**Recommendation:**

The following are recommendations of the staff report:

- THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1341 be read a first time.
- THAT the public hearing for Bylaws P1341 be delegated to the Director for Electoral Area 'A', the Alternate Director or the Chairperson of the Regional District.
- THAT the Board of Directors confirm that adoption of Bylaw P1341 is subject to:
  - i. Confirmation from a Registered On-Site Wastewater Practitioner that the proposed lot is capable of accommodating on-site sewage disposal to a minimum 1.0 acre density; and
  - ii. Meeting technical referral agency requirements.

**Applicant's Intention:** The applicant is applying to rezone the subject property from Rural (A2) District to Acreage Residential (RA2) District in order to facilitate a two lot subdivision.

**Observations:**

- i) **Status of Property:** The subject property is 0.96 hectares (2.38 acres) with no improvements. This waterfront property is rocky on the ocean side with the remainder of the property being forested.

**RA16001**

## ii) Services

- a) **Sewage Disposal:** On-site sewage disposal.
- b) **Water Supply:** Within the Bamfield Water Service area.
- c) **Fire Protection:** The property is within the Bamfield Fire Protection area.
- d) **Access:** The property is accessed from Brady's Beach Trail.

## iii) Existing Planning Policies Affecting the Site

**A. Agricultural Land Reserve:** Not in ALR.

**B. Official Community Plan:** The Bamfield Official Community Plan designates this property "Residential Use" with a permitted minimum parcel size of 0.24 hectares (0.6 acres) with Communal/Community Water or Sewer provided.

***The rezoning application complies with the Bamfield Official Community Plan Residential Use designation.***

There are two development permit areas covering this property including;

- Development Permit Area II – Natural Hazard Areas Protection; and
- Development Permit Area IV – Coastal Protection.

**A development permit application for the two development permit areas will be required at the subdivision stage.**

## C. Zoning:

<b>Zoning Bulk and Site Regulations</b>		
	<b>A2 District</b>	<b>RA2 District</b>
Minimum Lot Area:	5 acres	1 acre
Minimum Lot Width:	330 feet	120 feet
Lot Coverage:	-	25%
Minimum Setbacks		
Front:	50 feet	40 feet
Rear:	30 feet	30 feet
Side:	15 feet	15 feet

The applicant intends to rezone the property to allow for a two lot subdivision. Rezoning the property to Rural (RA2) District will allow the flexibility of creating a new lot with a 1 acre minimum lot size.

***The rezoning application complies with the permitted uses and minimum lot size in the proposed Acreage Residential (RA2) zoning.***

Comments:

This property is located adjacent to other similar sized properties. There are many other smaller sized properties located in West Bamfield.

The current Bamfield OCP designation allows for a minimum parcel size of .24 hectares (0.6 acres). The proposed minimum lot size of 1 acre in RA2 meets the objective of the OCP.

The property is within the Bamfield Water System service area and a preliminary referral has been sent to the Bamfield Water Service. Water connection costs will be paid prior to subdivision.

In addition, the use would be limited to residential with an ADU (accessory dwelling unit) permitted on each of the lots.

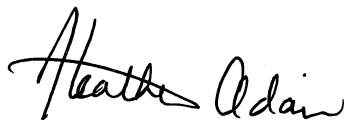
Confirmation from a Registered On-Site Wastewater Practitioner that the proposed lots are capable of accommodating on-site sewage disposal to a minimum 1.0 acre density will be required prior to proceeding to public hearing.

There are a number of additional subjects that will need to be resolved at the subdivision referral stage including, but not limited to:

- i. issuing a development permit to satisfy the “DPA II – Natural Hazard Areas Protection”, and “DPA IV – Coastal Protection” requirements in the Bamfield OCP;
- ii. possibly issuing a 10% parcel frontage waiver for any proposed lot that do not meet the minimum 10% road frontage requirement;

A public hearing will be held during the rezoning process to afford the public an opportunity to voice any concerns they may have. In addition, a referral request will be sent to all affected agencies in order to obtain their input as well.

Submitted by:



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Heather Adair, Planner

Reviewed by:



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Mike Irg, Manager of Planning and Development



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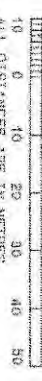
Russell Dyson, CAO

05-RCR-60-770

PLAN NO. VIP62283

REFERENCE PLAN OF BLOCK 44, PLAN 942,  
SECTION 19, TOWNSHIP 1, BARCLAY DISTRICT, B.C.S. 92C.085  
PURSUANT TO SECTION 100(1) (A) LAND TITLE ACT

SCALE 1:750



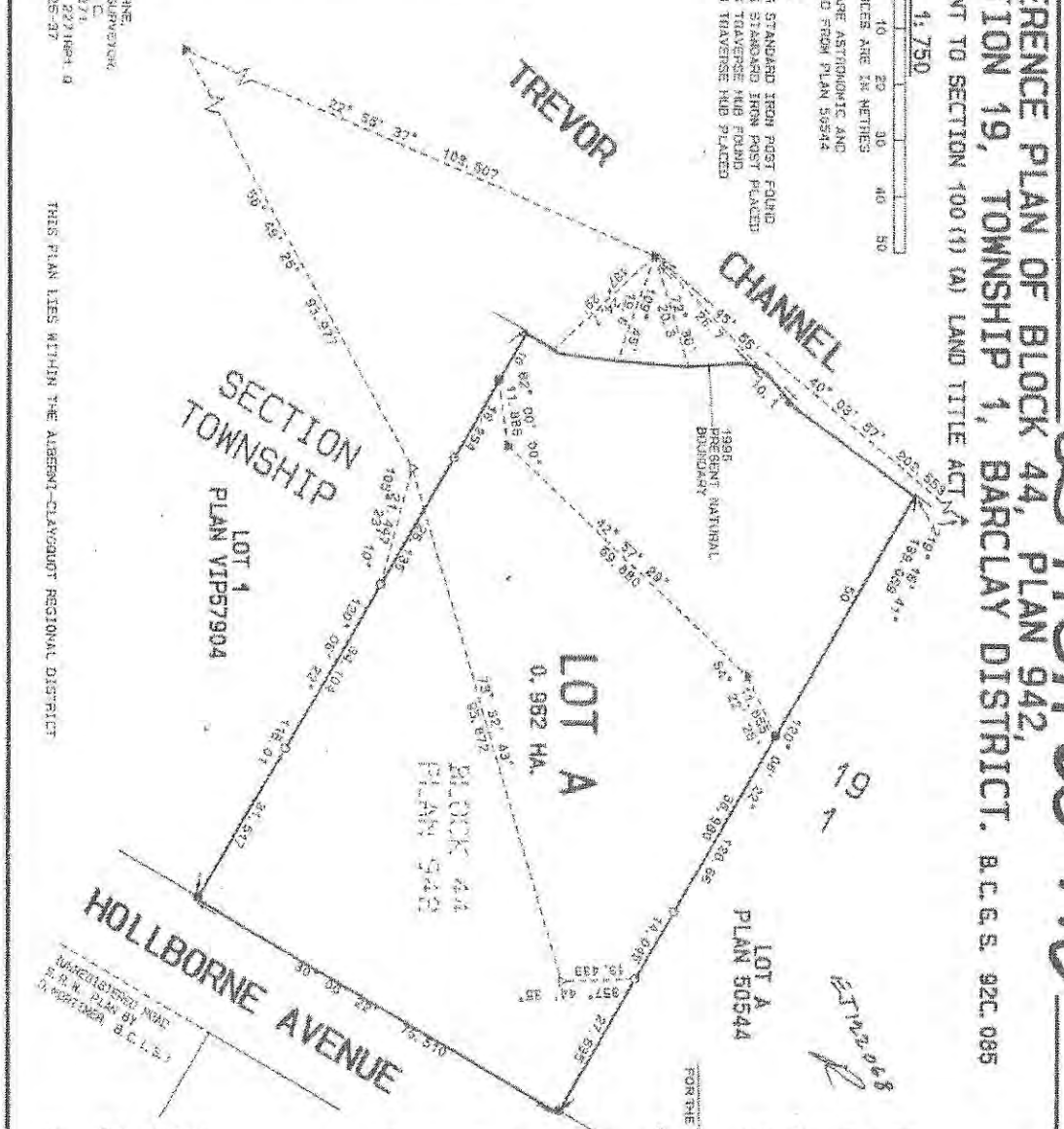
ALL DISTANCES ARE IN METRES  
BEARINGS ARE ASTRONOMIC AND  
ARE DERIVED FROM PLAN 5554

- LEGEND:
- DENOTES STANDARD IRON POST FOUND
  - DENOTES STANDARD IRON POST PLACED
  - △ DENOTES TRAVERSE IRON FOUND
  - ▽ DENOTES TRAVERSE IRON PLACED



JOHN GIBSON, B.C. LAND SURVEYOR  
KAMUSKO, B.C.  
FILE NO. 2371  
COMP. 10/11/2018  
S.E. NO. 382-27

THIS PLAN LIES WITHIN THE ALBERTA-CANADIAN REGIONAL DISTRICT



2122068

REGISTERED IN THE LAND TITLE OFFICE AT VICTORIA  
B.C. THIS 9 DAY OF November 19 2018

DEPUTY REGISTRAR: *[Signature]*

CERTIFICATE UNDER LAND TITLE ACT, SEC. 94(1) (B)  
THE WATER BOUNDARY SHOWN HEREON IS DEEMED TO BE  
THE NATURAL BOUNDARY AS DEFINED IN THE LAND ACT.

FOR THE MASTER OF ENVIRONMENT, LANDS AND PARKS  
VICTORIA, B.C. NOVEMBER 21 ST 1998.

OWNER: BRENDON JAMES HADDOCK  
OWNER: THOMAS JAMES HADDOCK

WITNESS AS TO BOTH SIGNATURES  
Box 1317 AARAOO SAUDI AARAOO

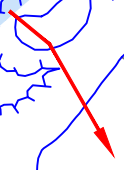
KITNESS ADDRESS: AARAOO SAUDI  
WITNESS OCCUPATION

I, JOHN GIBSON, A BRITISH COLUMBIA LAND SURVEYOR OF NANAIMO IN BRITISH COLUMBIA, CERTIFY THAT I WAS PRESENT AT AND PERSONALLY SUPERINTENDED THE SURVEY REPRESENTED BY THIS PLAN, AND THAT THE SURVEY AND PLAN ARE CORRECT.  
THE SURVEY WAS COMPLETED ON THE 31<sup>ST</sup> DAY OF NOVEMBER 19 2018

JOHN GIBSON, B.C. L.S.



Subject Property



27928

115

PLAN 50542

BOWSPRIT RD

BRAD'S BEACH TR

234

PLAN

PLAN 50544

255

PLAN 62283

A

263

260

1

PLAN 57904

274

VIP87006

286

C. of T. 47358

295

35

WINSTON AVE

Sand

Sand

B









**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT**

**BYLAW NO. P1341**

**OFFICIAL ZONING ATLAS AMENDMENT NO. 686**

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 464, 465, 470, and 479 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1341.

2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning LOT A, SECTION 19, TOWNSHIP 1, BARCLAY DISTRICT, PLAN VIP62283 from Rural (A2) District to Acreage Residential (RA2) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this day of  
Public Hearing held this day of  
Read a second time this day of  
Read a third time this day of

Adopted this day of , 2016

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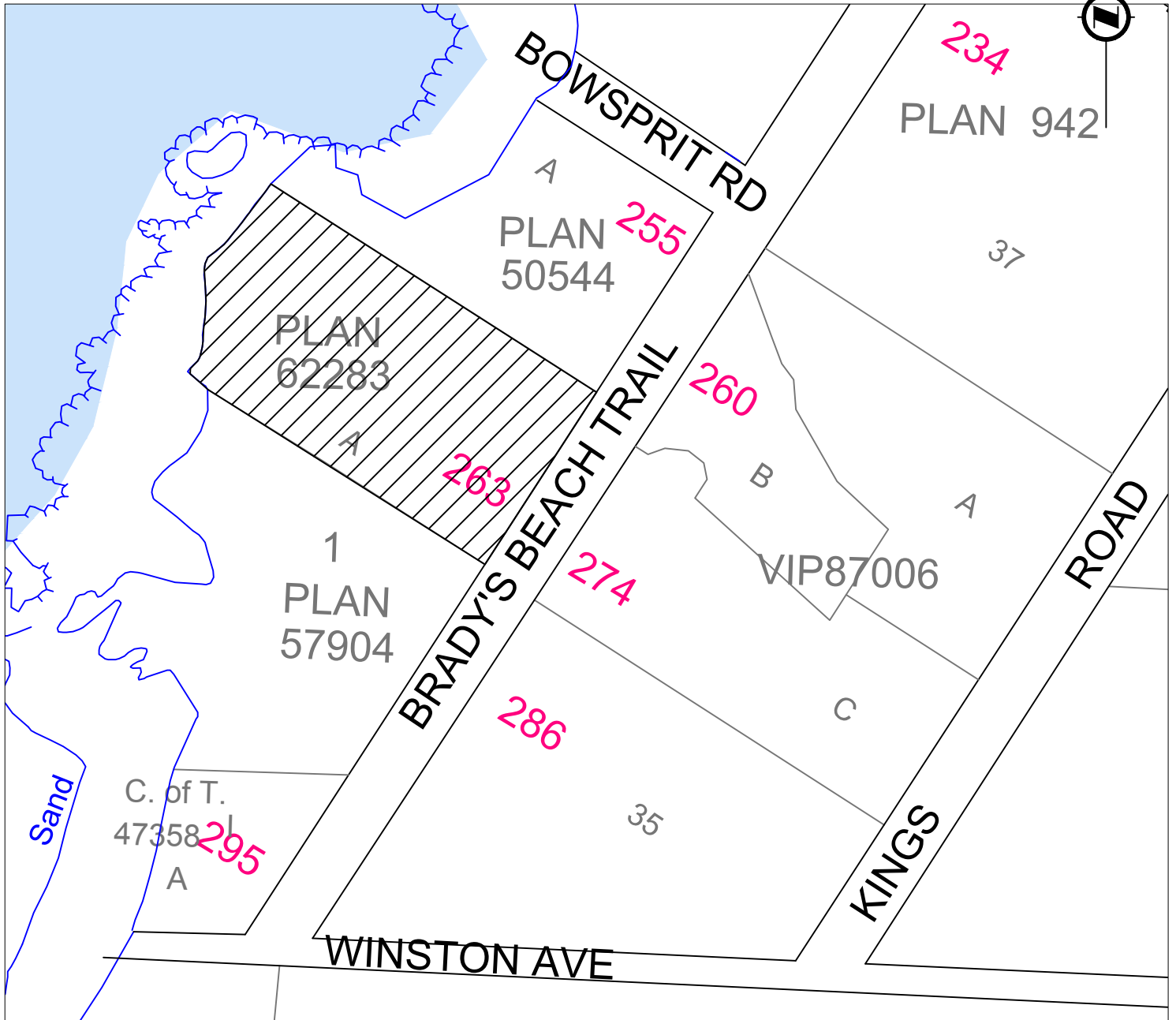
Russell Dyson, CAO

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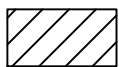
Chair of the Regional Board

# Schedule 'A'

This schedule is attached to and forms part of Bylaw P1341



Legal Description: LOT A SECTION 19 TOWNSHIP 1 BARCLAY DISTRICT PLAN VIP62283



To be rezoned from Rural (A2) District to Acreage Residential (RA2) District.



ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT

1:2000



**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT**

**BYLAW NO. P1336**

**A BYLAW TO AMEND BYLAW NO. P1310  
SPROAT LAKE OFFICIAL COMMUNITY PLAN**

WHEREAS by Section 478(2) of the *Local Government Act*, all bylaws enacted by the Regional Board must be consistent with an existing official community plan;

AND WHEREAS the Regional Board may amend an existing official community plan;

NOW THEREFORE the Board of Directors of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. TITLE  
This bylaw may be cited as the Sproat Lake Official Community Plan Amendment Bylaw No. P1336.
2. Schedule A, Map No. 2 Land Use Designations, is hereby amended by redesignating a portion of LOT A, DISTRICT LOT 140, ALBERNI DISTRICT, PLAN VIP83219 from “Rural Use” to “Commercial Use” as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.
3. Schedule A, Map No. 3 Development Permit Areas and Development Approval Information Area is hereby amended by including a portion of LOT A, DISTRICT LOT 140, ALBERNI DISTRICT, PLAN VIP83219 within “DPA-III Form and Character” as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.
4. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 27<sup>th</sup> day of January, 2016  
Public hearing held this 29<sup>th</sup> day of March, 2016  
Read a second time this 13<sup>th</sup> day of April, 2016  
Read a third time this 13<sup>th</sup> day of April, 2016

Adopted this        day of        , 2016

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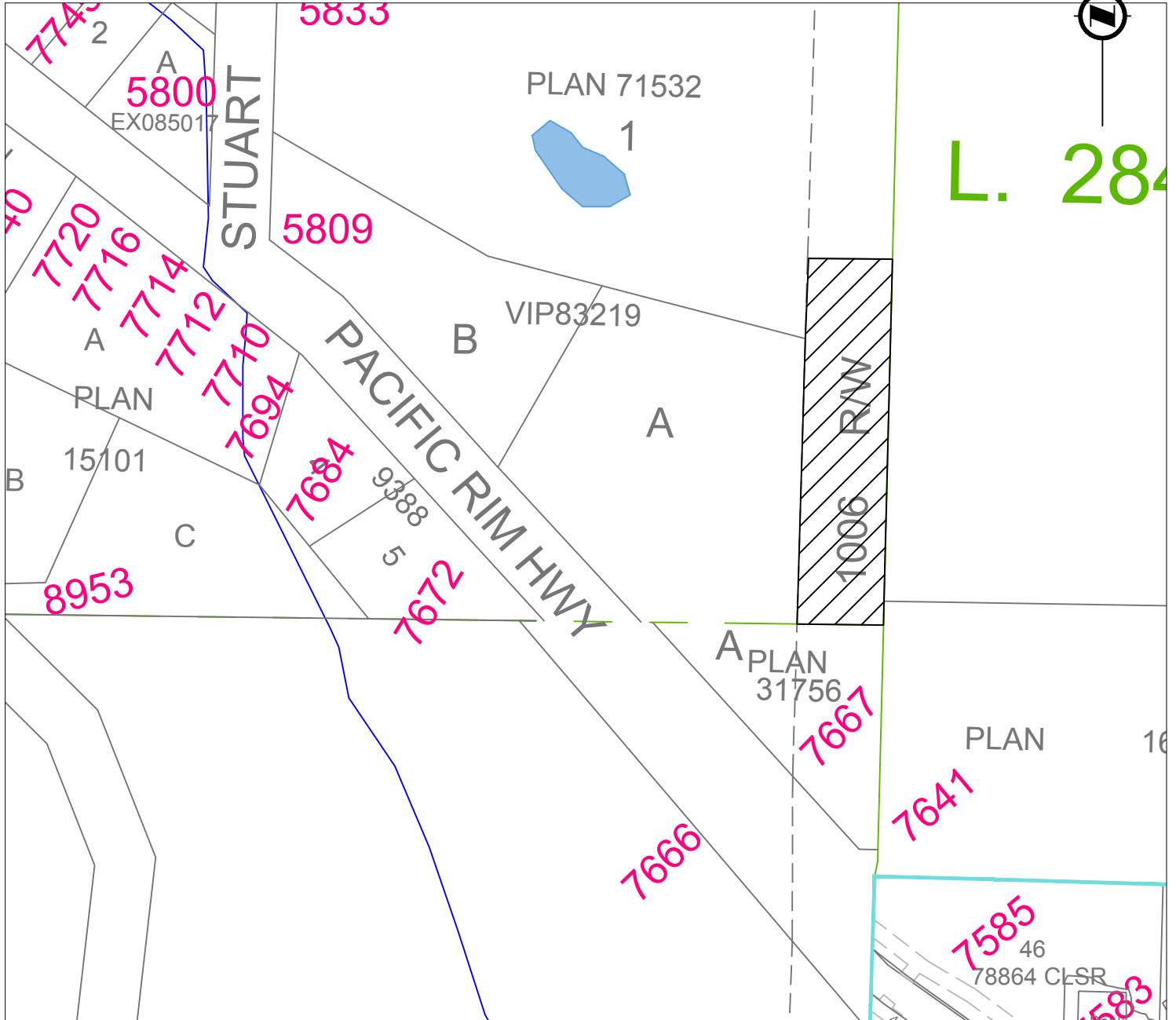
Russell Dyson, CAO

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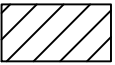
Chair of the Regional Board

# Schedule 'A'

This schedule is attached to and forms part of Bylaw P1336



Legal Description: a portion of LOT A, DISTRICT LOT 140, ALBERNI DISTRICT, PLAN VIP83219.



To be redesignated from Rural Use to Commercial Use and to be included within "DPA-III Form and Character"



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

1:2000



**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT**

**BYLAW NO. P1337**

**OFFICIAL ZONING TEXT AMENDMENT**

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 464, 465, 470 and 479 of the *Local Government Act*;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the text of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw No. P1337.

2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by:

- a. Adding section “135B Mixed Storage (SW-2A) District” and subsections to read as follows:

135B Mixed Storage (SW-2A) District

This district provides for warehousing and for both open and closed storage for non-industrial purposes.

135B.1 Uses Permitted

- (1) Warehousing and closed storage.
- (2) Open storage for boats, trucks, trailers, campers and similar items, but excluding works yards and the storage of industrial products and industrial materials such as those permitted under the Industrial Open Storage (M-4) District.
- (3) One dwelling for a caretaker or watchman.
- (4) Accessory buildings and uses including an office facility ancillary to the main use and parking and loading facilities.

135B.2 Conditions of Use

- (1) Where any lot or part thereof is used or intended to be used as open storage area, that portion of such storage area which fronts upon or adjoins a public

street, a lot in an R, RM, A1 or A2 district or is separated by a lane therefrom, shall be screened to a minimum height of 2 metres (6.56 feet) and no items stored within 15.24 metres (50 feet) of the screen shall extend above such screening.

135B.3 Density

(1) The minimum lot size shall be 1 hectare (2.47 acres) where the lot is serviced by an on-site well and septic system. The minimum lot size shall be reduced to 0.24 hectare (0.6 acre) where the lot is serviced by a community or communal water or sewer system.

b. By amending Section 200, Schedule II – Bulk and Site Regulations, to include the following line item:

Zoning District or Use	Minimum Lot Width (feet)	Minimum Lot Area	Maximum Lot Coverage	Minimum Setbacks (Feet)			Maximum Height (feet)
				Front	Rear	Side	
<b>SW-2A</b>	<b>100</b>	<b>See Section 135B.3</b>	<b>60%</b>	<b>25</b>	<b>15</b>	<b>15</b>	<b>35</b>

c. By amending Section 4.3, Interpretation, to include “SW-2A” on the line that references “SW districts”.

d. By amending Section 5.1, Designation of Districts, to include “135B Mixed Storage (SW-2A) District” in the Industrial Section.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 27<sup>th</sup> day of January, 2016  
 Public Hearing held this 29<sup>th</sup> day of March, 2016  
 Read a second time this 13<sup>th</sup> day of April, 2016  
 Read a third time this 13<sup>th</sup> day of April, 2016

Adopted this        day of        , 2016

\_\_\_\_\_  
 Russell Dyson, CAO

\_\_\_\_\_  
 Chair of the Regional Board



**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT**

**BYLAW NO. P1338**

**OFFICIAL ZONING ATLAS AMENDMENT NO. 683**

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 464, 465, 470 and 479 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1338.

2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning LOT A, DISTRICT LOT 140, ALBERNI DISTRICT, PLAN VIP83219 from Small Holdings (A1) District to Mixed Storage (SW-2A) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 27<sup>th</sup> day of January, 2016  
Public Hearing held this 29<sup>th</sup> day of March, 2016  
Read a second time this 13<sup>th</sup> day of April, 2016  
Read a third time this 13<sup>th</sup> day of April, 2016

Adopted this        day of        , 2016

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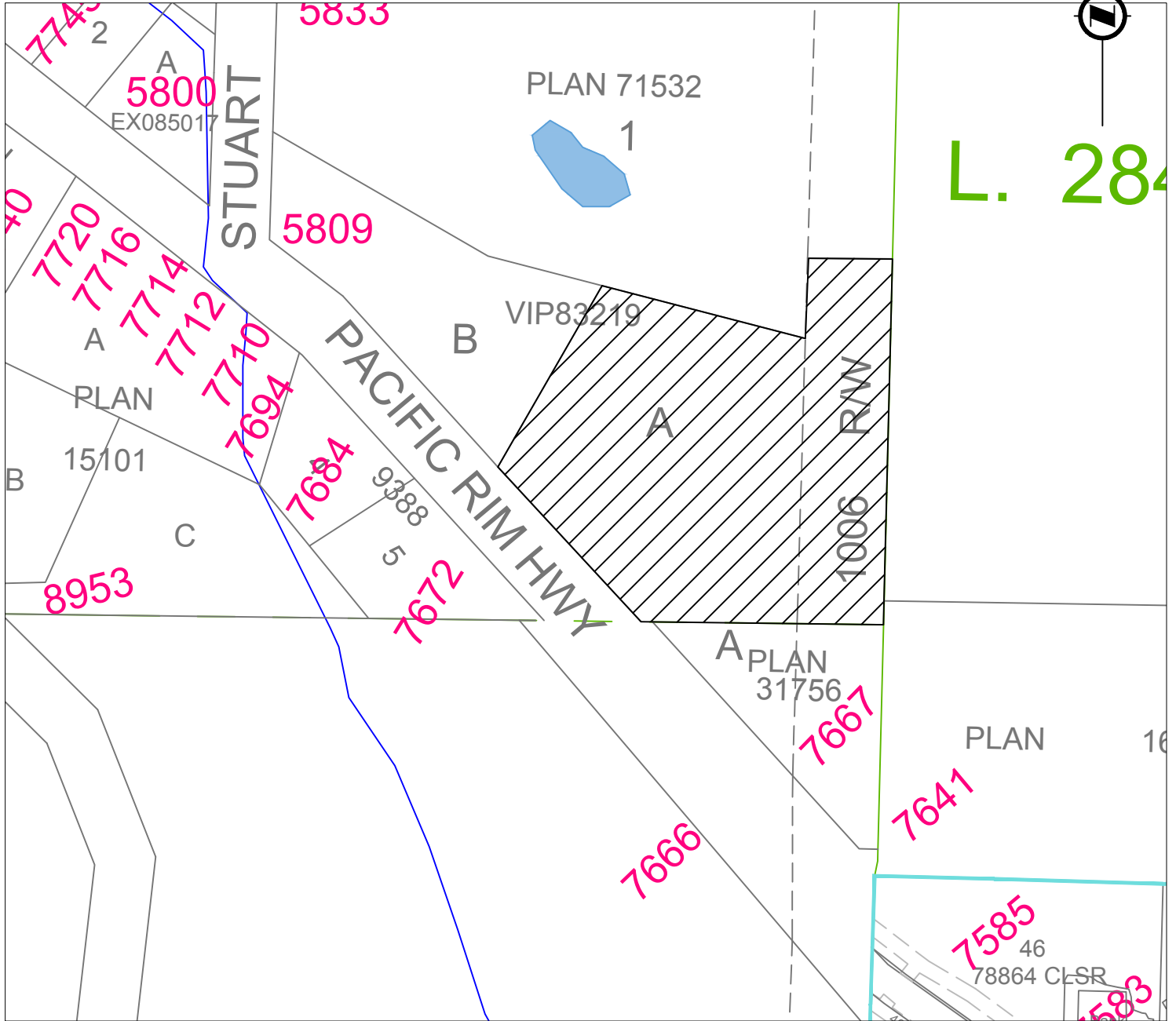
Russell Dyson, CAO

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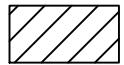
Chair of the Regional Board

# Schedule 'A'

This schedule is attached to and forms part of Bylaw P1338



Legal Description: LOT A, DISTRICT LOT 140, ALBERNI DISTRICT, PLAN VIP83219.

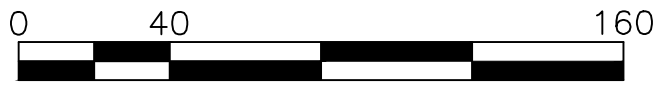


To be rezoned from Small Holdings (A1) District to Mixed Storage (SW-2A) District.



ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT

1:2000



**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT**

**BYLAW NO. P1334**

**A BYLAW TO AMEND BYLAW NO. P1291  
BEAVER CREEK OFFICIAL COMMUNITY PLAN**

WHEREAS by Section 478(2) of the *Local Government Act*, all bylaws enacted by the Regional Board must be consistent with an existing official community plan;

AND WHEREAS the Regional Board may amend an existing official community plan;

NOW THEREFORE the Board of Directors of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. TITLE  
This bylaw may be cited as the Beaver Creek Official Community Plan Amendment Bylaw No. P1334.
2. Schedule B, the plan map, is hereby amended by redesignating LOT A DISTRICT LOT 162 ALBERNI DISTRICT PLAN 19496 EXCEPT PART IN PLAN VIP68127 from "Rural Use" to "Residential Use" as shown on Schedule 'A' which is attached to and forms part of this bylaw.
3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 27<sup>th</sup> day of January, 2016  
Public Hearing held this 5<sup>th</sup> day of April, 2016  
Read a second time this 13<sup>th</sup> day of April, 2016  
Read a third time this 13<sup>th</sup> day of April, 2016

Adopted this                      day of                      , 2016

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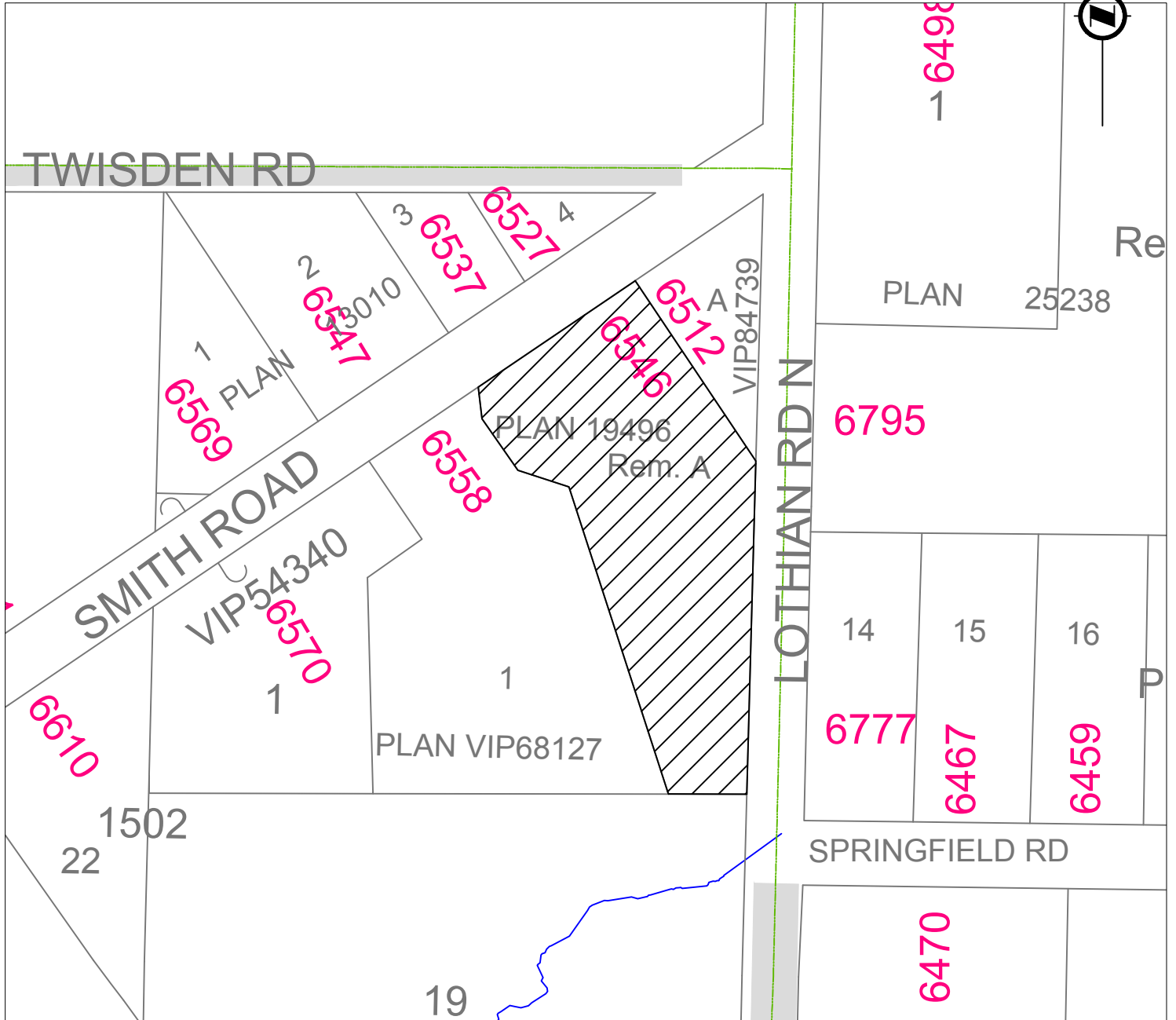
Russell Dyson, CAO

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Chair of the Regional Board

# Schedule 'A'

This schedule is attached to and forms part of Bylaw P1334



Legal Description: LOT A DISTRICT LOT 162 ALBERNI DISTRICT PLAN 19496 EXCEPT PART IN PLAN VIP68127

 To be redesignated from "Rural Use" to "Residential Use".



**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT**

**BYLAW NO. P1335**

**OFFICIAL ZONING ATLAS AMENDMENT NO. 682**

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 464, 465, 470 and 479 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE  
This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1335.
2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning: LOT A DISTRICT LOT 162 ALBERNI DISTRICT PLAN 19496 EXCEPT PART IN PLAN VIP68127 from Small Holdings (A1) District to Acreage Residential (RA2) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.
3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 27<sup>th</sup> day of January, 2016  
Public Hearing held this 5<sup>th</sup> day of April, 2016  
Read a second time this 13<sup>th</sup> day of April, 2016  
Read a third time this 13<sup>th</sup> day of April, 2016

Adopted this                      day of                      , 2016

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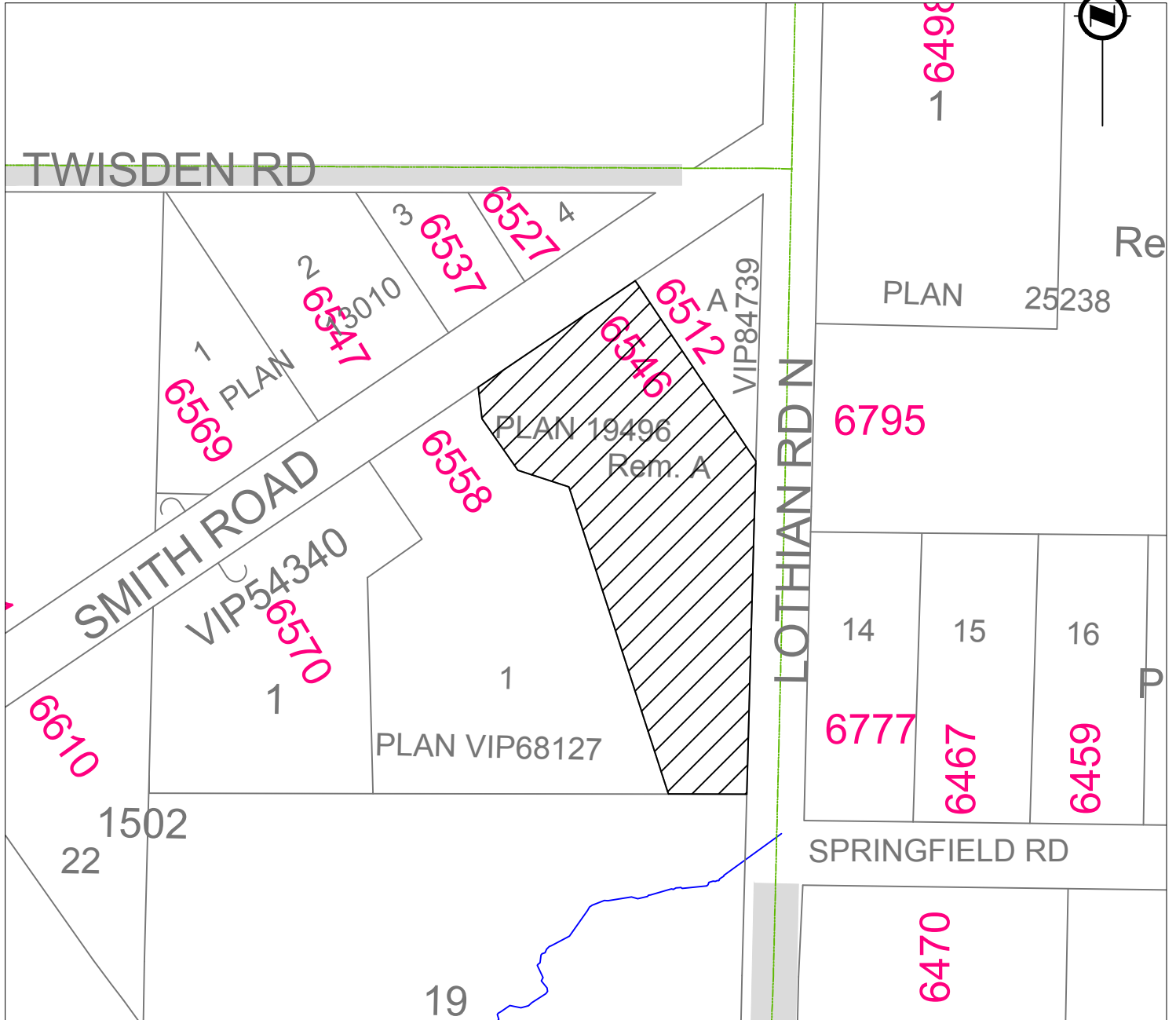
Russell Dyson, CAO

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Chair of the Regional Board

# Schedule 'A'

This schedule is attached to and forms part of Bylaw P1335



Legal Description: LOT A DISTRICT LOT 162 ALBERNI DISTRICT PLAN 19496 EXCEPT PART IN PLAN VIP68127

 To be rezoned from Small Holdings (A1) District to Acreage Residential (RA2) District.



**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT**

**BYLAW NO. P1339**

**OFFICIAL ZONING ATLAS AMENDMENT NO. 684**

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 464, 465, 470 and 479 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1339.

2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning: LOT 7, DISTRICT LOT 40, ALBERNI DISTRICT, PLAN 7729 from Small Holdings (A1) District to Acreage Residential (RA3) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 24<sup>th</sup> day of February, 2016

Public Hearing held this 5<sup>th</sup> day of April, 2016

Read a second time this 13<sup>th</sup> day of April, 2016

Read a third time this 13<sup>th</sup> day of April, 2016

Adopted this     day of     , 2016

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Russell Dyson, CAO

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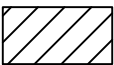
Chair of the Regional Board

# Schedule 'A'

This schedule is attached to and forms part of Bylaw P1339



Legal Description: LOT 7, DISTRICT LOT 40, ALBERNI DISTRICT, PLAN 7729.



To rezoned from Small Holdings (A1) District to Acreage Residential (RA3) District.



ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT

1:2000





## MEMORANDUM

**To:** Russell Dyson, Chief Administrative Officer; and  
Regional Board of Directors

**From:** Alex Dyer, Planner

**Date:** April 21, 2016

**Subject:** Temporary Use Permit TUP15017, 7962 Beaver Creek Road (Teletch Communications)

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### Recommendation

*THAT the Board of Directors issue temporary use permit TUP15017.*

### Background

On March 23, 2016 the Board reviewed an application for a temporary commercial use permit for LOT A, DISTRICT LOT 101, ALBERNI DISTRICT, PLAN 7121 located at 7962 Beaver Creek Road.

The Board recommended that this application proceed to the next stage of the temporary use permit process. This involved publishing notification of the permit in the newspaper, which was published in the April 21, 2016 edition of the Alberni Valley News, and notifying all property owners within 100 metres of the property which has also been completed.

One letter was received from a member of the public. The letter, attached to this memo as Appendix A, raised a concern about the proximity of the proposed craft distillery to the Kackaamin Family Development Centre. Notification was provided to Kackaamin which is located 400 metres east of the subject property. Planning staff spoke with Sadie Greenaway, Executive Director at Kackaamin on April 20, 2016. She informed planning staff that the craft distillery would not impact operations at the addiction recovery centre. Clients are not permitted off site unless under supervision by their staff and client's finances are controlled while at the facility. They also do weekly trips into town as a group under supervision by facility staff.

If any objections or responses are received prior to the April 27, 2016 Board meeting, staff will inform the Board.

The temporary use permit would allow for the applicant to construct a craft distillery, with associated on site tasting room and retail sales, which would be included within a 1,000 ft<sup>2</sup> commercial building which would also contain a small coffee shop, food store and general merchandise store.

### TUP15017

Submitted by:



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Alex Dyer, Planner

Reviewed by:



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Mike Irg MCIP RPP, Manager of Planning and Development

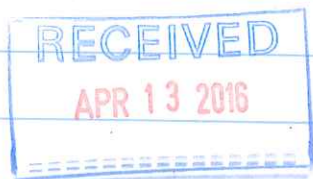


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Russell Dyson, Chief Administrative Officer

## TUP15017

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułuʔiłʔatḥ Government, Huu-ay-aht First Nations & Uchucklesaht Tribe  
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) & "F" (Cherry Creek)



6491 Beaver Creek Road  
Port Alberni, B.C.  
V9Y 8L5

April 13, 2016

Regional District of  
Alberni-Clayoquot,  
3008 Fifth Avenue,  
Port Alberni, B.C. V9Y 2E3

Dear Sirs:

I write regarding the proposed temporary use permit for 7962 Beaver Creek Road, Port Alberni, B.C.

My concern is that this location is within walking distance (approximately only one block) from Kaakaamin Alcohol and Drug Treatment facility, where recovering alcoholics and their families stay during the treatment process. I feel it is unwise and not fair to have a distillery and tasting and selling unit so close to the healing centre. It would be an unnecessary temptation and could cause problems for the staff at the center.

if a patient goes off the grounds or for a walk,

Port Alberni already has enough places for people to consume alcohol - one of the highest in Canada per capita. And, also we have one of the highest <sup>per capita</sup> of places to buy alcohol as I was told by the Alberni Drug and Alcohol prevention service. We do not need another place.

Please consider the potential damage to our community, to the recovering alcoholics, their families and the staff at Kaakaamin who are working so hard to help in the healing process. All it could take is one alcoholic drink to cause a recovering alcoholic to start drinking again, and the subsequent harm to his or her family and our community.

Sincerely,

Phyllis Rossignol

(PHYLLIS ROSSIGNOL)

6491 Beaver Creek Rd  
Port Alberni, B.C.







Whereas, pursuant to Section 493 of the *Local Government Act*, a local government may by resolution, on application of a property owner, issue a temporary use permit;

A Temporary Use Permit is hereby issued to:

**Name:** Teletech Communications Ltd.  
**Address:** 7962 Beaver Creek Road, Port Alberni, BC

With respect to:

**Legal Description:** LOT A, DISTRICT LOT 101, ALBERNI DISTRICT, PLAN 7121  
**PID:** 005-808-740

The Regional District of Alberni-Clayoquot hereby issues a Temporary Use Permit to Teletech Communications Ltd. with respect to property legally described as LOT A, DISTRICT LOT 101, ALBERNI DISTRICT, PLAN 7121 subject to the conditions as follows:

1. This permit shall only be applicable to LOT A, DISTRICT LOT 101, ALBERNI DISTRICT, PLAN 7121;
2. This permit is issued for a craft distillery use;
3. Strict compliance with the requirements of a valid Manufacturer’s License from the BC Liquor Control and Licensing Branch which may include a tasting room, retail sales of the product produced on-site and picnic area;
4. No lounge or special event area permitted on-site;
5. Operating hours of craft distillery tasting room and retail sales shall be no later than 8pm;
6. Annual production shall be no more than 15,000 L of distilled spirits per year;
7. This permit is valid for three (3) years from the date of execution.

In accordance with the provisions of Section 493 of the *Local Government Act*, approval of this permit was given by resolution of the Board of the Regional District of Alberni-Clayoquot on XXXX.

This permit was issued under the seal of the Regional District of Alberni-Clayoquot on XXXX.

\_\_\_\_\_  
Russell Dyson, CAO

\_\_\_\_\_  
Vice-Chair of the Regional Board

**TUP15017**

**Alberni-Clayoquot Regional District**  
**Staff Action Items by Department and Date**  
**Update to the Board of Directors as of April 22, 2016**

#	Date	Action Item	Assigned to	Target Date/Update
<b>Administration Department</b>				
1.	Jan. 23/13 WC Comm	Explore with the Yuułuʔiłʔatḥ Government possible participation in the South Long Beach Multi Purpose Bike Path in the future.	Russell	Yuułuʔiłʔatḥ to respond
2.	July 10 <sup>th</sup> Board	Contact and work with the Nuu-chah-nulth Tribal Council and the Port Alberni Friendship Centre to develop a long term plan for reconciliation.	Reconcil. Committee	In Progress
3.	April 9th Board	C2C recommend contacting the President NTC Deb Foxcroft and request an observer from the ACRD at the NTC meetings.	Reconcil. Committee	Committee to review status
4.	Feb. 11 <sup>th</sup> Board	Consult with affected interests of the AVRA expansion including Greenmax, SD#70, Ministry of Forests Lands and Natural Resource Operations, Coulson Group of Companies, AV Drag Racing Assoc. and Hupacasath First Nation and Tseshaht First Nation.	Russell	Ongoing
5.	May 27 <sup>th</sup> Board	Assessment of Tseshaht First Nation water system expansion to Bell & Stuart roads waiting further information from the Tseshaht First Nation.	Russell	TFN Assessing water system
6.	Sept. 16 <sup>th</sup> Special Board	Coastal Response Local Planning Committee to prepare a report outlining a local plan to participate in the June 2016 Coastal Response Exercise.	Russell	Contract to be drafted
7.	Sept. 16 <sup>th</sup> AV & Bamfield Services Comm.	A 3 person committee made up of the CAO, Chairperson Osborne and Director McNabb was established to continue to meet with the Tseshaht First Nation to discuss tenure at the AV Landfill - arrange next meeting.	Russell	Next steps requested of Tseshaht FN
8.	January 27 <sup>th</sup> Board	Invite the Managed Forest Council to make a presentation to the ACRD Board and provide an update on their mandate.	Wendy	Presenting May 25 <sup>th</sup>
9.	February 10 <sup>th</sup> Board	Organize a workshop regarding the United Nations Declaration on the Rights of Indigenous Peoples and specific local government actions from the Truth and Reconciliation Commission with First Nations leaders with Nuu-chah-nulth Tribal Council President Deb Foxcroft.	Russell	
10.	March 22 <sup>nd</sup> EA Directors Comm.	Dialogue with the City of Port Alberni to discuss a possible future funding contribution from the Gas Tax Allocation for the Alberni Valley Regional Airport improvements	Russell	Letter sent to the City of PA from Director Banton

#	Date	Action Item	Assigned to	Target Date/Update
11.	April 13 <sup>th</sup> Board	Refer the Tla-o-qui-aht First Nation's request for support in addressing the Float Homes issue to the next the West Coast Committee meeting and invite the Tla-o-qui-aht First Nation to attend	Done	Meeting with WC Comm – May 26 <sup>th</sup>
12.	April 13 <sup>th</sup> RHD Board	Forward a letter to Island Health stressing the importance of the new helipad being located at the Bamfield Health Centre	Wendy	Drafting – Director Wyton to provide input
13.	April 13 <sup>th</sup> Board	RFD to the Board from the Fisheries Resource Committee recommending the ACRD Board write a letter to the Minister of Fisheries and Oceans and the Canadian Coast Guard expressing support for the five Nuu-chah-nulth Nations presently involved in litigation with Canada and urging the Minister to find other means of resolving this costly and time consuming action toward a speedy and just end that will assist the economic well-being of both the First Nations involved and the surrounding communities	Robert G.	RFD – April 27 <sup>th</sup> Board Agenda
14.	April 13 <sup>th</sup> Board	RFD to the Board from the Fisheries Resource Committee recommending the ACRD board send a letter to the Lead Commissioner, Rebecca Reid, Commissioner Paul Sprout, Commissioner Brian Riddell and West Coast Aquatic offering assistance in Canada's position with regards to Chinook in the Pacific Salmon Treaty Negotiations	Robert G.	RFD – April 27 <sup>th</sup> Board Agenda
<b>Finance Department</b>				
15.	March 9 Board	Create an Emergency Plan 5 year Budget in 2017	Teri	September 2016
16.	March 23 <sup>rd</sup> Board	Forward letters to 2016 Grant-in-aid Applicants advising of the outcome of their 2016 GIA application to the ACRD	Brenda	In Progress
17.	April 13 <sup>th</sup> Board	Forward letter to the Municipal Finance Authority supporting the City of Victoria's resolution regarding the Municipal Finance Authority creating a fossil-fuel-free investment fund to provide local governments with an investment choice that aligns with priorities for climate action and social responsibility	Teri	In Progress
18.	April 13 <sup>th</sup> Board	The Board of Directors approved proceeding with ACRD's Asset Management plan in order to complete and fully integrate the financial governance process by the end of 2016	Teri	Organizing internal committee



#	Date	Action Item	Assigned to	Target Date/Update
19.	April 13 <sup>th</sup> Board	The Alberni-Clayoquot Regional District Board of Directors approve the allocation of \$1.32 million in gas tax funds for 2016 to the following projects: <ol style="list-style-type: none"> <li>1. \$80,000 to the Cherry Creek Trail between Cherry Creek and the Community Hall.</li> <li>2. \$40,000 for the Beaver Creek Community Hall playground.</li> <li>3. \$100,000 for Sproat Lake Community Trails.</li> <li>4. \$600,000 for the Bamfield Water Treatment Facility.</li> <li>5. \$100,000 for Salmon Beach well development.</li> <li>6. \$100,000 Millstream water system upgrades</li> <li>7. \$150,000 Beaver Creek water system to upgrade the service to the Kackamin facility.</li> <li>8. \$150,000 Bell Road water infrastructure</li> </ol>	Andrew/ Teri	Budget to be adjusted Fall 2016
<b>Environmental Services Department</b>				
20.	May 11/11 <sup>th</sup> AV Comm.	Investigate with the Tseshaht First Nation possible resource recovery at the AV Landfill.	Russell	In progress
21.	June 13/12 <sup>th</sup> BD	Develop a plan for appropriate use of the funds on the Log Train Trail from the Arrowsmith Radical Runners.	Luc	Design in progress – GPS Complete
22.	Oct. 10/12 <sup>th</sup> Board	Work with the Air Quality Council to develop a draft valley wide woodstove bylaw based on the City of Port Alberni's bylaw following receipt by the Board of Directors a joint APC meeting will be called to review the proposal.	Russell	Drafting a bylaw for board review
23.	Nov. 13 <sup>th</sup> Board	The ACRD Board adopted the ACRD Contractor Safety and Coordination Policy as presented – Implement the Policy & provide copies to all ACRD Contractors.	Russell	In progress
24.	June 10 <sup>th</sup> Board	The Board of Directors adopt the following implementation policy for penalties at the Alberni Valley Landfill: <ul style="list-style-type: none"> <li>• Commencing January 1, 2016, a surcharge of 50% of the current tipping fee for loads containing more than 10% of corrugated cardboard;</li> <li>• Commencing July 1, 2016 a surcharge of 100% of the current tipping fee for loads containing more than</li> </ul>	Janice/ Andrew	Site visit complete preparing procedures and practices

#	Date	Action Item	Assigned to	Target Date/Update
		5% of corrugated cardboard • Update ACRD policy book etc.		
25.	Aug. 12 <sup>th</sup> Board	Prepare a report for the next West Coast Committee regarding review of lease rates at the Long Beach Airport.	Andrew/ Janice/Mark	Done
26.	Sept. 9 <sup>th</sup> Board	Refer the correspondence from the District of Tofino regarding working with Eco West on green infrastructure to staff for consideration and report back to the West Coast Committee and then the Board of Directors – Prepare a report for consideration at the October 7 West Coast Committee Meeting.	Andrew	In Progress
27.	March 16 <sup>th</sup> Special Board	The Board of Directors directed staff to complete waste reduction strategies as presented in the March 16 <sup>th</sup> Report at a cost of \$95,000	Andrew/ Janice	Done – Undertaking
28.	March 23 <sup>rd</sup> Board	The Board of Directors passed a resolution to submit a funding application to the British Columbia Air Access Program (BCAAP) for Airfield Lighting for the Alberni Valley Regional Airport for a total project value of \$1,458,430 which can be submitted as a one year project or as a multi-year project requesting \$966,575 in the first year and \$509,105 in the second year – prepare application	Janice/ Mark	Done
29.	March 23 <sup>rd</sup> Board	The Board passed a resolution to submit an application for funding through Bike BC on behalf of Cherry Creek Community Parks service – submit application	Janice	Done
30.	March 30 <sup>th</sup> Special Board	The Board of Directors awarded the tender for the Alberni Valley Regional Airport Runway 30 Extension project to Bowerman Excavating Ltd. for a total contract price for Part A and Part B (provisional) for \$4,155,339.08 (including GST) – Advise TetraTech to enter into contract with Bowerman Excavating & proceed with the project	Mark/ Janice	Tetra Tech, M. Fortune working with Contractor – Contract & timelines – In Progress
31.	April 13 <sup>th</sup> Board	Work with the Huu-ay-aht First Nation and Bamfield Marine Science Centre to develop a plan to combine waste services for the Bamfield Area	Andrew	

#	Date	Action Item	Assigned to	Target Date/Update
32.	April 13 <sup>th</sup> Board	Forward a letter to the Huu-ay-aht First Nation thanking them for their letter dated March 15, 2016 supporting the Regional District's application through the Build Canada Small Communities grant program for funding for the Bamfield Water System and advise: <ul style="list-style-type: none"> <li>a. The Regional District has changed their funding approach for the Bamfield Water System and will not be applying for funding through the Build Canada Fund; and,</li> <li>b. The Regional District is interested in future collaboration with the Huu-ay-aht First Nation regarding water infrastructure in the Bamfield area.</li> </ul>	Andrew	
33.	April 13 <sup>th</sup> Board	Renew the West Coast Landfill Operations contract with Berry and Vale Contracting Ltd. for an additional 5 year term, July 1, 2016 to June 30, 2021, and enter into a Letter of Understanding with Berry & Vale Contracting Ltd. that will provide increases to the annual operating contract based on the Consumer Price Index (CPI) (Victoria- All items) rate and the previous year's and annual CPI (Victoria-all items) does not exceed 10% in any given year – Arrange necessary paperwork for signatures	Andrew/ Janice	Done
34.	April 13 <sup>th</sup> Board	The Board approved applying for funding through the New Building Canada Fund for the Alberni Valley Landfill Solid Waste Diversion Project – submit application	Andrew/ Janice	In Progress
35.	April 18 <sup>th</sup> WC Comm.	The West Coast Committee approved waived tipping fees at the West Coast Landfill for the Central West Coast Forest Society Harbour Mouth beach clean-up on May 7, 2016 – Advise the Society and make arrangements at the Landfill	Janice	Done
<b>Planning Department</b>				
36.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course following Airport rezoning.	Mike	Including in new zoning bylaw
37.	Nov. 14/12 Board	The Board referred the Bamfield Community Hall Society's request to approve & support their proposal to build a new hall to staff to review & provide a	Mike	Contacted Hall Society – Society working on

#	Date	Action Item	Assigned to	Target Date/Update
		recommendation, following consultation with the Society, on the role of the ACRD.		options
38.	May 27 <sup>th</sup> EA Directors	Zoning Bylaw Text Amendment for Riparian Setbacks within all Electoral Area Official Community Plan Areas - The EA Directors passed a resolution instructing planning staff to re-designate major and minor streams within all electoral area official community plan areas.	Mike	Planning staff to review
39.	May 27 <sup>th</sup> EA Directors	Electoral Area Directors Committee instructed staff to bring a report to the Board on options for dealing with vacation rentals.	Mike	Planning staff to review
40.	May 27 <sup>th</sup> Board	The Board approved the plan for a communal meeting place for Salmon Beach owners to be located on ACRD owned 10, Block 63, Section 49, Clayoquot District, Plan VIP510. This will be in accordance with: <ol style="list-style-type: none"> <li>1. All structures to meet BC Building Code;</li> <li>2. "Use at own risk" signage is provided;</li> <li>3. Material and construction costs are not from public funds;</li> <li>4. Future Maintenance and Inspection to be performed by ACRD;</li> </ol> As outlined in the staff report dated November 20, 2014 – Proceed with the project.	Luc	In progress
41.	May 27 <sup>th</sup> Board	Work with West Coast Aquatic and bring back a recommendation to the Board on partnering with West Coast Aquatic in habitat restoration, protection and enhancement projects	Mike	Planning staff to review
42.	February 10 <sup>th</sup> Board	Staff to investigate China Creek Marina and Campsite lease and road upgrades.	Mike/ Wendy	Meeting with PAPA
43.	April 13 <sup>th</sup> Board	The Board of Directors passed a resolution to enter into a one (1) year agreement with the District of Ucluelet to provide building inspection services - Prepare for signatures	Mike	
44.	April 13 <sup>th</sup> Board	Review ACRD Fire Department recent truck repairs and investigate Fire Departments use of maintenance contract for light vehicles	Luc	Investigating
45.	April 18 <sup>th</sup> WC Comm.	Forward a response letter to the Tla-o-qui-aht First Nation (TFN) clarifying the role of local government in regulating float homes and requesting a meeting with TFN to further discuss engagement with the Province on float home issues in Clayoquot Sound	Mike	In Progress

Issued: April 21, 2016



Alberni-Clayoquot Regional District

## Board of Directors Meeting Schedule May 2016

DATE	MEETING	TIME & LOCATION	ATTENDEES
Thursday, May 5th	Beaufort Annual General Meeting	7:00 pm - Beaver Creek Community Hall	Director Kokura, Public
Tuesday, May 10th	Salmon Beach Committee	2:30 pm - Regional District Board Room	Committee, Staff
Tuesday, May 10th	South Long Beach Public Meeting	6:00 pm - Ucluelet Community Centre	Director Bennett, Public
Wednesday May 11th	Special Board of Directors Meeting	11:00 am - Regional District Board Room	Directors, Staff
	Board of Directors Meeting	1:30 pm - Regional District Board Room	Directors, Staff
	Hospital District Meeting	Immediately Following Board	Directors, Staff
Tuesday, May 17th	Town Hall Meeting Exercise Coastal Response	7-9 pm - Capitol Theatre	Directors, Staff
Wednesday, May 18th	Alberni-Clayoquot Health Network Table of Partners	10:00 am - Regional District Downstairs Meeting Room	Committee, Staff
	Electoral Area Directors Meeting	1:30 pm - Downstairs Meeting Room	Committee, Staff
Wednesday, May 25th	Board of Directors Meeting	1:30 pm - Regional District Board Room	Directors, Staff

Issued: April 22, 2016

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT  
MARCH, 2016**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family					1	435,000	1	500,000	1	363,250			3	1,298,250
Mobile Homes							1	4,500	1	74,939			2	79,439
Multi-Family													0	0
Adds&Rens									2	295,000			2	295,000
Commercial													0	0
Institutional													0	0
Industrial													0	0
Miscellenaous							3	18,000					3	18,000
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>435,000</b>	<b>5</b>	<b>522,500</b>	<b>4</b>	<b>733,189</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>1,690,689</b>

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT  
MARCH, 2016 TO DATE**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family	0	0	0	0	1	435,000	2	636,329	2	483,250	0	0	5	1,554,579
Mobile Homes	0	0	0	0	0	0	2	26,500	1	74,939	0	0	3	101,439
Multi-Family	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Adds&Rens	0	0	0	0	0	0	0	0	2	295,000	1	60,000	3	355,000
Commercial	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Institutional	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Industrial	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Miscellenaous	0	0	0	0	0	0	5	82,000	1	41,670	1	25,325	7	148,995
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>435,000</b>	<b>9</b>	<b>744,829</b>	<b>6</b>	<b>894,859</b>	<b>2</b>	<b>85,325</b>	<b>18</b>	<b>2,160,013</b>

	BAMFIELD	BEAUFORT/ BEAVER CREEK	LONG BEACH	SPROAT LAKE	CHERRY CREEK	TOTAL	YTD TOTAL
<b>WOODSTOVE INSPECTIONS</b>				1		1	11

	YEAR TO DATE		TOTAL YEAR			YEAR TO DATE		TOTAL YEAR	
2015	14	1,283,000	89	8,577,170					
2014	18	1,813,343	73	7,121,200					
2013	12	1,771,791	81	8,208,948					
2012	18	1,708,000	92	9,011,700					
2011	27	1,841,575	120	9,221,498					
2010	13	1,745,487	149	21,524,170					
2009	8	326,171	123	11,302,380	1999	9	785,830	80	3,348,092
2008	32	3,793,396	147	22,682,130	1998	18	779,980	75	3,320,890
2007	27	1,757,186	163	15,007,877	1997	20	862,866	104	10,025,166
2006	31	3,117,930	161	15,909,705	1996	21	1,693,000	128	9,050,554
2005	28	4,300,065	138	12,962,379	1995	23	1,506,000	116	9,641,300
2004	29	3,915,060	133	11,036,854	1994	34	1,972,000	151	7,915,500
2003	11	2,230,220	97	6,925,356	1993	36	2,603,000	167	10,864,000
2002	15	488,416	76	2,986,134	1992	33	1,724,000	173	11,192,500
2001	12	916,314	89	5,790,126	1991	16	829,520	126	7,155,120
2000	19	1,004,091	88	4,095,339	1990	22	1,644,300	118	6,323,900

The following are notes from the roundtable held on Friday April 6<sup>th</sup> 2016 1200 to 1400 hrs.in the Nanaimo Rivers Room at the Vancouver Island Conference Centre, Nanaimo, Vancouver Island, and Salish Traditional Territory of the Snuneymuxw Nation. This was a Satellite Meeting to the Association of Vancouver Island Coastal Communities Annual General Meeting.

**Attending:**

Abram, Jim, Electoral Director, Vice Chair, Strathcona RD  
 Bennett, Tony, CCN Chair, Long Beach Electoral Area Director Alberni Clayoquot RD  
 Veenhof, Bill, Electoral Director Deep Bay, Chair, Nanaimo RD  
 Bood, Hank, Mayor of Port Hardy, Mt. Waddington RD  
 Cote, Penny, Electoral Director, Alberni Clayoquot RD  
 Lutes, Alice, Councillor, District of Sechelt, Sunshine Coast RD  
 Marshall, Patrick, Business & Economic Developer, Capital EDC, Capital RD Area  
 Milne, Bruce, Mayor of Sechelt, Sunshine Coast RD  
 Minns, Charlie, Executive Director, Groundfish Development Authority, LMLGA Area  
 St. Jacques, Dianne, Mayor of Ucluelet, Alberni Clayoquot RD  
 Stocks, Allison, T Buck Suzuki Foundation, Metro Vancouver, LMLGA Area  
 Trudeau, Dennis, CAO, Nanaimo RD

**Copies:**

Nobels, Des, Electoral Dodge Cove Area Director, Skeena Queen Charlotte RD  
 Steves, Harold, Councillor, City of Richmond, Metro Vancouver

Grant, Howard, Executive Director **First Nations Summit**

Maclsaac, Gary, **UBCM** Executive Director  
 Brown, Glen, **UBCM** Victoria Operations  
 Cookson, Liz, **UBCM AVICC** Executive Coordinator  
 Ray, Oliver, **NCLGA** Executive Coordinator  
 Young, Joslyn, **UBCM LMLGA** Executive Coordinator

**Regional District Chair[s] and Member[s] of the Board:**

Alberni-Clayoquot Regional District, Josie Osborne, Chair [AVICC]  
 Capital Regional District, Barbara Desjardins, Chair [AVICC]  
 Central Coast Regional District, Alison Sayers, Chair [AVICC]  
 Comox Valley Regional District, Bruce Joliffe, Chair [AVICC]  
 Cowichan Valley Regional District, Jon Lefebure, Chair [AVICC]  
 Islands Trust, Russ Hotsenpiller, CAO [AVICC]  
 Kitimat Stikine Regional District, Stacy Tyers, Chair [NCLGA]  
 Metro Vancouver Regional District, Greg Moore, Chair [LMLGA]  
 Mount Waddington Regional District, Dave Rushton, Chair [AVICC]  
 Nanaimo Regional District, Bill Veenhoff, Chair [AVICC]  
 Powell River Regional District, Patrick Brabazon, Chair [AVICC]  
 Skeena Queen Charlotte Regional District, Barry Pages, Chair [NCLGA]  
 Squamish – Lillooet Regional District, Jack Crompton, Chair [LMLGA]  
 Strathcona Regional District, John MacDonald, Chair [AVICC]  
 Sunshine Coast Regional District, Garry Nohr, Chair [AVICC]

**Area Associations Leadership:**

**Alaska** Municipal League, Bob Harcharek, President  
**Alaska** South East Conference, Garry White, President  
**North Coast** Local Government Association, Brian Frenkel, President  
 Association of **Vancouver Island** Coastal Communities, Barbara Price, Chair  
**Lower Mainland** Local Government Association, Corisa Bell, President  
 Association of **Washington** Cities, Paul Roberts, President  
 League of **Oregon** Cities, Brad Nanke, President  
 League of **California** Cities, Dennis Michael, President

**Network Roundtable Summary from the Association of Vancouver Island & Coastal Communities AGM  
Satellite Meeting Friday April 8<sup>th</sup> 2016, Nanaimo, Snuneymuxw Territory, Vancouver Island**

**The Issue**

The Coastal Community Network was founded on a co-chaired approach to the stewardship of land and coastal resources located in Canada's Pacific Coastal Basin. This organization is repositioning itself to create certainty around environmental services, processes, and responsibility for the resource. The 2016 Roundtable at AVICC resulted in the following three priority subjects for UBCM Forum 2016:

- A Connected strategy for Harbours and Ports [HAABC];
- Link Communities on the resolution of Fisheries and Processing Issues [GFDA];
- Support Resolution of Derelict Vessels and Float Home Tenancies.

The subject matter list is not limited or restricted to these subjects. Patrick Marshall to assemble briefing notes on the state of each subject and who is leading resolution efforts for distribution prior to the Coastal Community Network Forum and Annual General Meeting scheduled for **Monday September 26<sup>th</sup> 2016**, UBCM Satellite Meeting, Victoria, Lekwungen Territory, Vancouver Island.

**Background**

The Coastal Community Network was created to enable regions, regional districts, and first nations to collaborate on regional issues and opportunities across the coast. It predates the Columbia Basin Trust [1996] and the Fraser Basin Council [1999].

As Canada's Pacific Coastal Basin Network, the CNN is committed to creating a space where local and indigenous leaders are briefed and decide on what subjects they can support. It is not a decision making or advocacy body in the common sense, but rather, an information clearing house for issues of common interest to communities that reside on the coast.

**Local Government Leaders want Action**

Discussions with resident local government leaders indicate that:

- Many of the smaller communities and distant Regional District Corporations do not have the financial resources to contribute to such a function;
- Senior governments and other levels of government spend thousands on ad-hoc and unaccountable "Advisory Committees" that are detached from local constituents and often represent single interests;
- Post economic downturn and economic stimulus policies from senior governments will be followed by restraint, and that this approach combined with the consolidation of government departments and resource sharing will eliminate government reach into rural, remote and resource communities;
- Metro Vancouver and Metro Victoria are well served by sustainability administration in-house and see no value in collaboration with the rural areas; and;
- First Nation administrations have declining resources and may be hard pressed to sustain the number of resource management societies operating today.

**United Nations Resolution**

The Coastal Community Network acknowledges the United Nations Resolution adopted by the General Assembly [without reference to a Main Committee (A/61/L.67 and Add.1)] 61/295; United Nations Declaration on the Rights of Indigenous Peoples, resolved at the 107th plenary meeting 13 September 2007

**Take Action: In-Progress**

The Coastal Community Network Goals continue to include:

1. To enhance the long-term viability of coastal communities through optimal involvement in building integrated and sustainable economies;
2. To empower coastal communities to assume greater levels of responsibility and self-reliance through the use of resources and the environment;
3. To provide strong common voice on behalf of coastal communities to ensure accountability in policy development; and;
4. To facilitate communication and relations among coastal communities and to build alliances with other groups who share our goals.







To achieve these goals, the Network is refreshing its business model, taking the best lessons from the WCVIAMB Board, the Fraser Basin Council and the Columbia Basin Trust, and applying them Canada's Pacific Coastal basin and Watershed wide. The Network has communities, both Local Government and Indigenous Administration, already been elected to do the job, thereby providing the Network with the social license to govern in ways that senior governments cannot, due to their hi-level responsibilities and non-resident operating levels.

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The following are notes from the roundtable held on Friday April 6th 2016 1200 to 1400 hrs. in the Nanaimo Rivers Room at the Vancouver Island Conference Centre, Nanaimo, Vancouver Island, and Salish Traditional Territory of the Snuneymuxw Nation. This was a Satellite Meeting to the Association of Vancouver Island Coastal Communities Annual General Meeting.

The following is representative of the roundtable conversation and is unattributed.

The Groundfish Development Authority exists for any community at which ground fish are landed. St. Jeans has just been purchased by an indigenous community and is one of the last processors in the Nanaimo area. The Jim Pattison Group closes a number of facilities in recent years. The resulting changes as a result of the Mifflin Plan [Government of Canada] is a subsistence mosquito fleet.

The issues associated with foreign workers and workforce issues still remain across all operations. When Eastern Canada was challenged by the same issues, all provinces and representatives work collaboratively. Not so in British Columbia. In many cases, the Executive Director for the Authority has to rely on strategic relations with east coast contacts to have access to Ottawa.

West Coast Aquatic <http://westcoastaquatic.ca/> has focused on the application of residual pacific salmon treaty dollars. There was a 30% reduction in Chinook species that resulted in the allocation of \$30 million dollars by the Government of Canada for remedies. \$1 million was spent on reallocation and \$565 thousand was allocated to community development. There remains ~\$17 million which will be the target of lobby efforts.

A summary of progress in the transitioning of the CCN following the Russ Hellburg Term as Chair. The Board worked with 14 RD Chairs, only to find that there was a lack of unanimity for assuming their place as Directors on the Board. Essentially 2 people held the group of Chairs back. This meeting took place at UBCM Vancouver in 2013.

The refreshed organization has four Members including the Alberni Clayoquot RD, Mount Waddington RD, Skeen Queen Charlotte RD and the City of Richmond for Metro Vancouver. The budget for 2016 is to be applied to hosting meetings at AVICC and the Forum | AGM to be held at UBCM Victoria September 26<sup>th</sup> 2016. A small honourarium will be paid to Patrick Marshall for facilitation and research on the Key Issues identified by the roundtable.

The fishy communities all require some coordination. The coalition of independent coastal Regional District Chairs on the BC Ferries issue is considered to be a failure by some people. Others would advise that the resolution of relationships at this level require more time and diplomacy. The Fisheries, Ports and Harbours strategy, derelict vessels and house boat subject as require some leadership, facilitation and advocacy.

The previous history of the Network in the nineties revealed that a structure of this kind needs to exist separate from the UBCM and Government as it links the NCLGA, AVICC and LMLGA on common issues related to the Coastal Basin. This organization is more responsive, nimble and flexible than other industry and environmental advocacy groups. Local Government is constrained by the Community Charter. The C2C process is not actually building relationships the way it was supposed to. CCN is a better conduit for like-minded communities of interest.

The observation of CCN's success was at the time of regime change in the Provincial Government, the incoming government felt CNN was a political entity of the previous party and so chose not to support it. That was of course, not the case.

It was suggested by one participant that the Network should dissolve to only representing fishing communities. It was also suggested that no industry supports the Network. The response was to ignore this and do what the Network does successfully which is to rally around subjects that people agree on and ignore the rest. The response was that the purpose of the Network is to be ground up not top down and to be supportive of communicates, not speak for them as that is not permitted.

The next steps for the Network are to focus on subjects from the four participating regions and regrow the profile of the organization using a different business model. The Ferries effort to resolve a subject on a coast wide basis is considered by some as a failure and was reported to be in progress subject to a meeting with a provincial Minister.

The Network is still respected by Fisheries and Oceans Canada as the goto connection with local government.



Please receive on the Agendas of the Leaders, Councils, Boards of Directors, Caucus and Administration for the following organizations:

Sustaining Organizations

Alberni Clayoquot Regional District  
City of Richmond

Mt. Waddington Regional District

Skeena Queen Charlotte Regional District

Corresponding Organizations and Individuals

Ahousaht Nation  
Bo'ke'cen Pauquachin Nation  
Bowen Island Municipality  
Capital EDC Economic  
Central Coast Regional District  
Chemainus Nation  
City of Campbell River  
City of Colwood  
City of Courtenay  
City of Duncan  
City of Langford  
City of Nanaimo  
City of Parksville  
City of Port Alberni  
City of Powell River  
City of Prince Rupert  
City of Terrace  
City of Victoria  
City of White Rock  
Comox Valley R.D.  
Council of Haida Nations  
Cowichan Valley R.D.  
Da'naxda'xw Awaetlala Nation  
District of Central Saanich  
District of Delta  
District of Highlands  
District of Kitimat  
District of Lantzville  
District of Metchosin  
District of North Cowichan  
District of North Saanich  
District of Oak Bay  
District of Port Edward

District of Port Hardy  
District of Saanich  
District of Sayward  
District of Sechelt  
District of Sooke  
District of Squamish  
District of Stewart  
District of Tofino  
District of Ucluelet  
Ditidaht Nation  
Dzawada'enuxw Nation  
Ehatesaht Nation  
Esquimalt Nation  
First Nation Summit  
Gingolx Viillage Nisga'a  
Gitga'at Nation  
Gitlaxt'aamix Village Nisga'a  
Gitwinksihlkw Village Nisga'a  
Gitxaala Nation  
Gwa'sala Nakwaxda'xw Nation  
Gwawaenuk Tribe  
Haisla Nation  
Halalt Nation  
Heiltsuk Nation  
Hesquiaht Nation  
Hul'qumi'num Treaty Group  
Hupacasath Nation  
Huu'ay'aht Nation  
Huu'ay'aht Treaty Office  
Ka:'yu:'K't'h' Che: K'tles7et'h' Nation  
Kaska Dena Council  
Katzie Nation

Kitimat-Stikine Regional District  
Kitselas Nation  
Kitsumkalem Nation  
Klahoose Nation  
K'omox Nation  
Kwakiutl District Council  
Kwakiutl Nation  
Kwa'Wa'Aineuk Nation  
Kwia'ka Nation  
Kwicksutaineuk  
Ah'kwaw'ah'mish Nation  
Kwikwetlam Nation  
Laich'kwil'tach (Hamatla)  
Treaty Society  
Lake Cowichan Nation  
Lax Kw'alaams Nation  
Laxgaltsap Village Nisga'a  
Lyackson Mustimuhw Nation  
Malahat Nation  
Malahat Treaty Office  
Mamalelegala  
Qwe'Qwa'Sot'Em Nation  
Metlakatla Nation  
Mowachaht Muchalaht Nation  
Musgamagw Tsawataineuk Tribal Council  
Musquem Nation  
Namgis Nation  
Nanaimo R.D.  
Naut'sa Mawt Tribal Council  
Nisga'a Nation  
Nuchatlaht Nation  
Nuxalk Nation



Ocean Initiatives British Columbia  
Opetchesaht Nation  
Oweekenomuikinuxv Nation  
Pacheedaht Nation  
Penelakut Tribe  
Powell River R.D.  
Qualicum Nation  
Quatsino Nation  
Quw'utsun Nation  
Scia'new Nation  
Shíshálh Nation  
Sliammon Nation  
Snaw'naw'as Nation  
Snaw'naw'as Treaty Group  
Snuneymuxw Nation  
Songhees Nation  
Squamish-Lillooet R.D.  
Strathcona R.D.  
Stz'uminus Nation  
Sunshine Coast R.D.

Te'mexw Treaty Association  
Tlatla'sikwala Nation  
Tloquiaht Nation  
Tlowitsis Mumtagila Nation  
Toquaht Nation  
Town of Comox  
Town of Gibsons  
Town of Ladysmith  
Town of Lake Cowichan  
Town of Port McNeill  
Town of Qualicum Beach  
Town of Sidney  
Town of View Royal  
Township of Esquimalt  
Tsartlip Nation  
Tsawout Nation  
Tseshaht First Nation  
Tseshaht Nation  
Tseycum Nation  
T'souke Nation  
Uchucklesaht Nation

Ucluelet Nation  
Village of Alert Bay  
Village of Cumberland  
Village of Gold River  
Village of Lions Bay  
Village of Masset  
Village of Port Alice  
Village of Port Clements  
Village of Queen Charlotte  
Village of Sayward  
Village of Tahsis  
Village of Zeballos  
We Wai Kai Nation  
Wei'Wai'Kum  
Nation Nuu-chah-nulth Tribal Council  
Whe'la'la'u Area Council  
Winalagalis Treaty Group  
Xwemalhkwa Nation





## Pacific Coast Council Operating Area & Settlement Density 2011



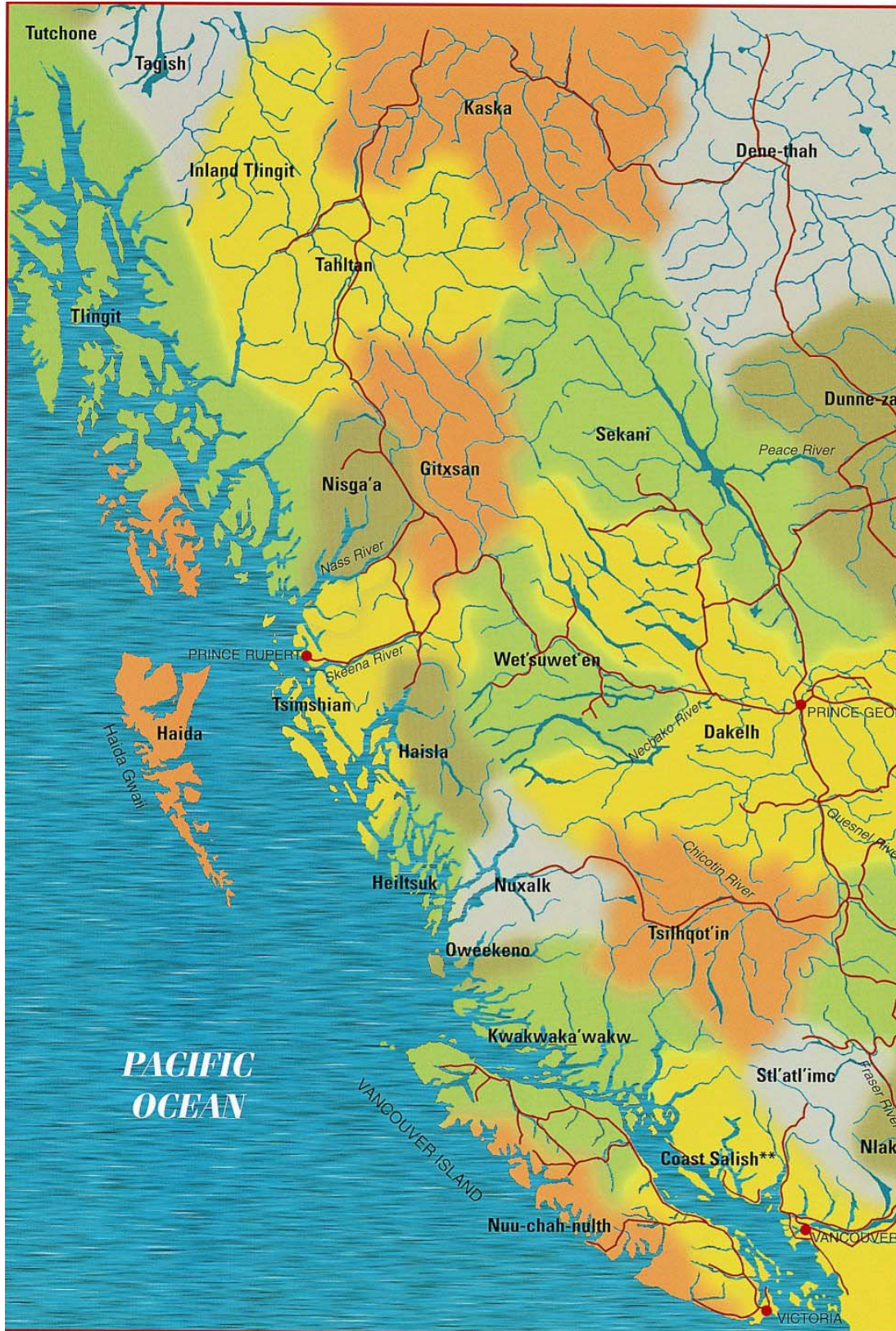
\* Area to the North of Stewart cut off of this map version. Should include area to the Border with Yukon and collaboration extended to Alaska's South East Conference.<sup>7</sup>

<sup>7</sup> <http://www.seconference.org/>





## Pacific Coast Council Nation Languages





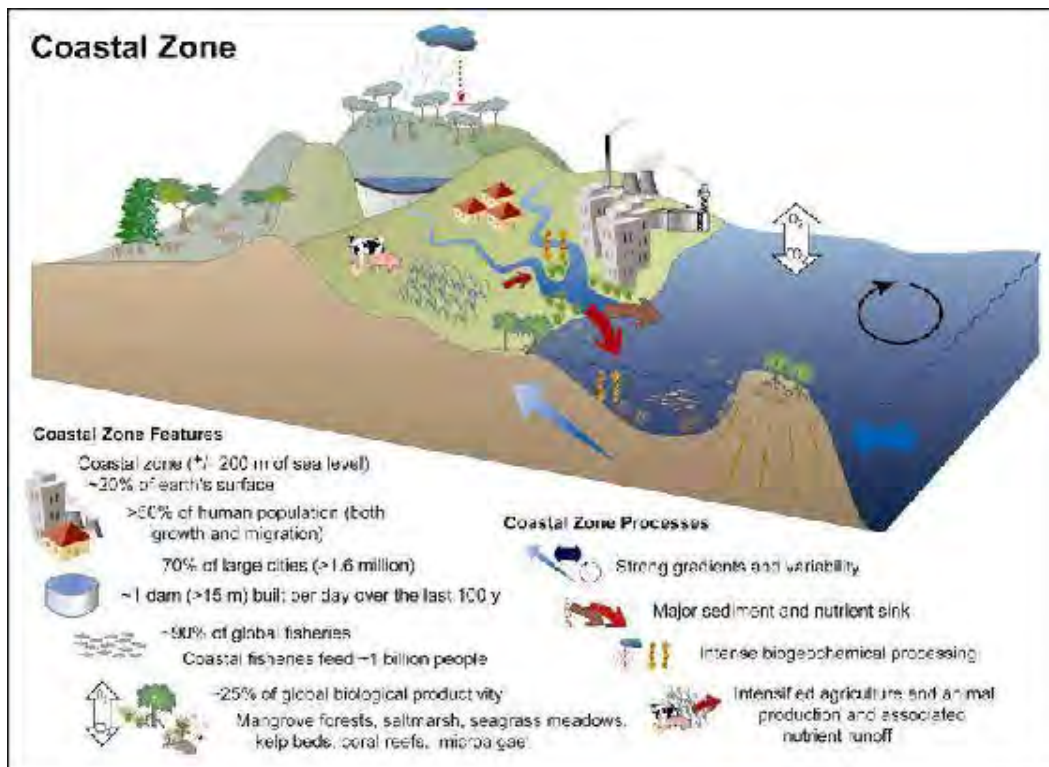


## Pacific Coast Council Ecosystem Components



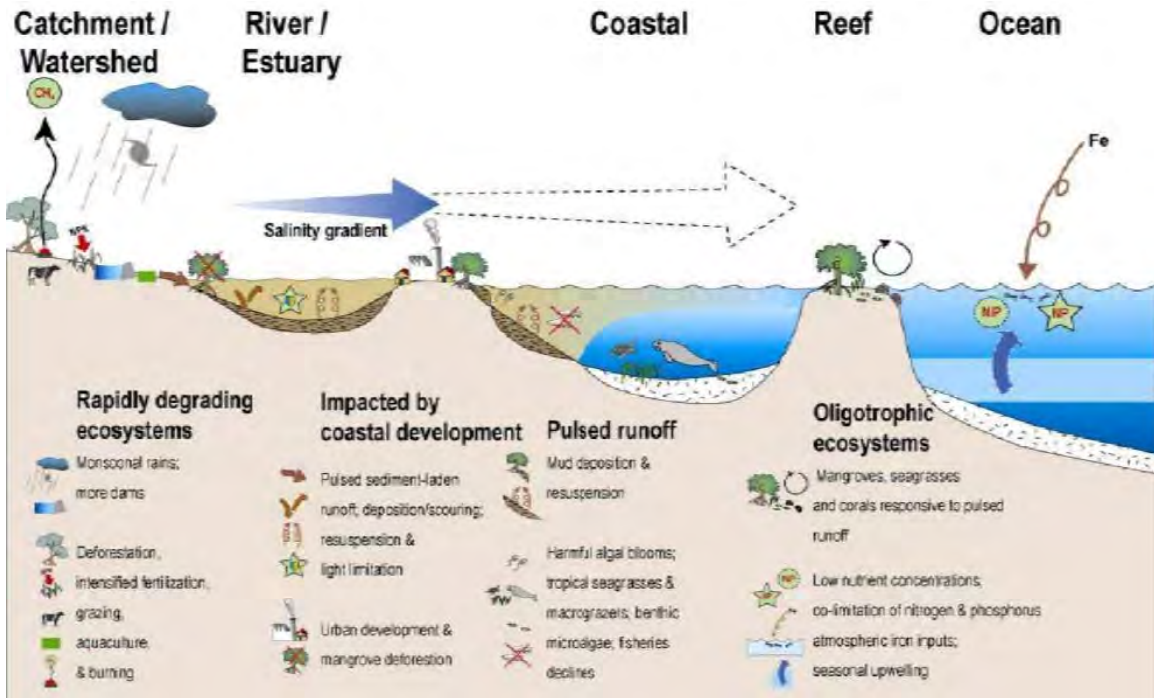
Conceptual diagram illustrating climate change impacts on ecosystem components and management practices. Diagram courtesy of the Integration and Application Network (ian.umces.edu), University of Maryland Center for Environmental Science. Source: Kaufman L and Tschirky J 2010. *Living with the Sea*. Science and Knowledge Division, Conservation International, Arlington, VA, USA.

## Pacific Coast Council Zones

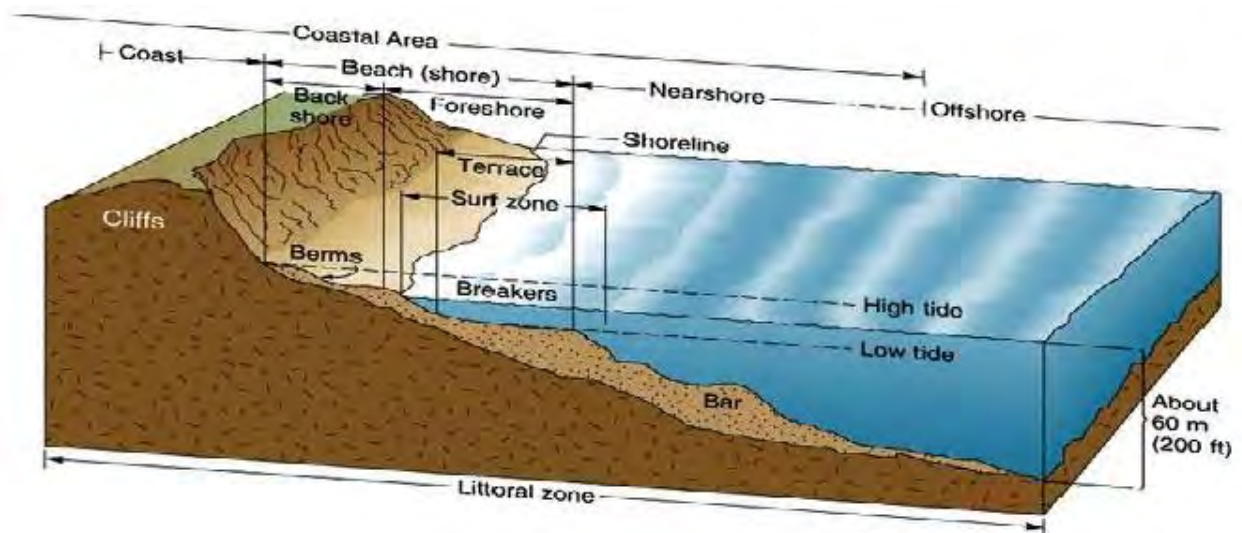




## Pacific Coast Council Zone Segments



## Pacific Coast Council Zone Names

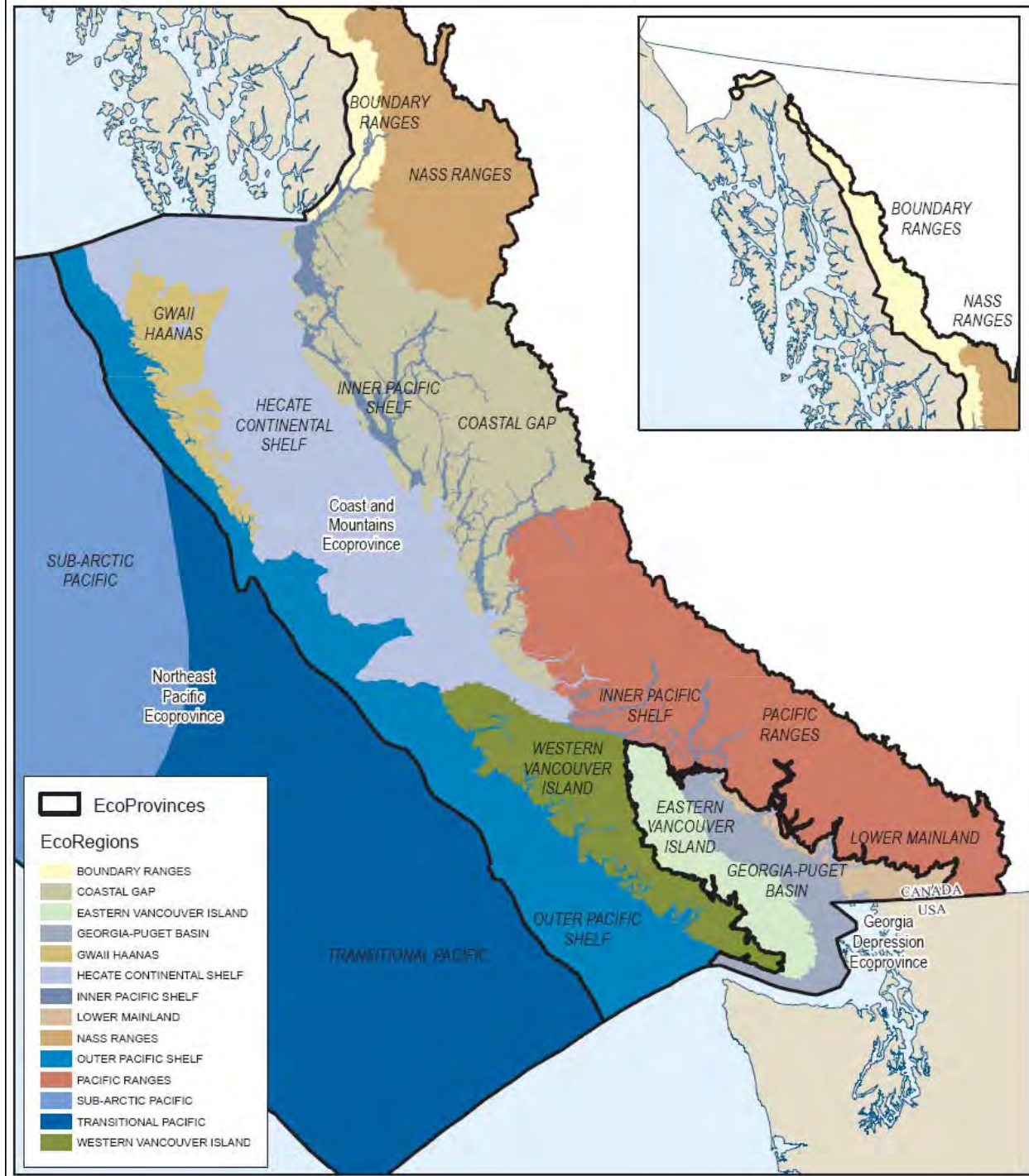






## Pacific Coast Council - Resource Management Boards

- 1 • Gwaii Haanas Management Board
- 2 • North Coast Management Board
- 3 • Central Coast Management Board
- 4 • West Island Management Board
- 5 • East Island Management Board
- 6 • Sunshine Metro Coast Management Board





## PORT ALBERNI RCMP DETACHMENT MONTHLY REPORT



This report represents the policing activities undertaken by the Port Alberni RCMP Detachment during March 2016. I have included an update on policing activities thus far in 2016 and a comparator to previous years.

The following represents some of the calls for services received, investigations undertaken and activities of the RCMP during the month.

- Officers received and responded to 928 calls for service, of these 765 were in the City of Port Alberni.
- Victim Services received 41 new clients this past month.
- The Port Alberni Aboriginal policing unit has undertaken a number of initiatives:
  - Substance Abuse: Steve Story 'Re-boot'. This film is a documentary that connects substance abuse, from small communities to the Vancouver Downtown Eastside. Local ADSS students are assisting with the editing of the film.
  - Youth: DARE grads are being planned and several will take place in April.
  - Counsellors from Alberni Crisis and Women's Society (ACAWS) were transported to Anacla to assist residents in dealing with trauma and counsel men and women who have been victims of violence

March marked the end of the Port Alberni RCMP's 2015/16 Annual Performance Plan. The focus was:

- **Crime Reduction:** Reduce the impact and prevalence of crime. We conducted over 1300 curfew checks and nearly 400 street checks.
- **Mental Health:** Increase awareness and decrease the impact of mental health in calls for service. We established good partnerships with mental health experts.
- **Visibility/engagement:** Engagement with community and patrols. We conducted over 1000 foot patrols and participated in over 25 community events including the Sproat Lake Regatta.
- **Traffic:** Increased road safety through focus on Provincial traffic offences and impaired driving. We wrote over 2000 provincial tickets and forwarded criminal code charges on nearly 70 impaired drivers.

Respectfully,  
S/Sgt. Dave Paddock  
Acting OIC Port Alberni Detachment

## Detailed Crime - 2016 Year Review

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Assault	64	37	33										134
Relationship Violence	16	8	14										38
Thefts	87	89	59										235
Break and enter	17	14	15										46
Mischief	74	56	56										186
Drugs	13	15	30										58
Provincial Traffic	57	67	83										207
Criminal Code Traffic	18	19	21										58
Motor Vehicle Incident	14	24	27										65
Calls for Service	902	786	928										2616

## 8 Year Comparison

	2008	2009	2010	2011	2012	2013	2014	2015	Total
Assault	766	728	628	616	622	512	551	567	4990
Relationship Violence	222	175	158	112	140	87	101	146	1141
Thefts	1508	1288	1159	1077	1124	961	962	955	9034
Break and enter	450	325	298	359	251	287	288	279	2537
Mischief	738	679	538	555	582	583	544	701	4920
Drugs	445	323	257	372	329	331	304	261	2622
Provincial Traffic	1212	1199	1211	1150	1042	1112	1090	1223	9239
Criminal Code Traffic	373	359	398	374	354	294	285	348	2785
Motor Vehicle Incident	518	484	406	364	389	360	366	374	3261
Calls for Service	14340	12848	12077	12429	11790	11591	11698	11791	98564

### 2008 – 2015 Average

Assault	623
Relationship Violence	142
Thefts	1129
Break and enter	317
Mischief	615
Drugs	327
Provincial Traffic	1154
Criminal Code Traffic	348
Motor Vehicle Incidents	407
Calls for Service	12320