



Alberni-Clayoquot Regional District

WEST COAST COMMITTEE – FINANCIAL PLAN MEETING
THURSDAY, FEBRUARY 19, 2015, 10:00 AM
DISTRICT OF TOFINO COUNCIL CHAMBERS, 121 3RD STREET, TOFINO, BC

AGENDA

	PAGE #
1. <u>CALL TO ORDER</u>	
Recognition of Traditional Territories.	
2. <u>APPROVAL OF AGENDA</u> <i>(motion to approve, including late items requires 2/3 majority vote)</i>	
3. <u>REQUEST FOR DECISIONS & BYLAWS</u>	
a. REQUEST FOR DECISION	3-4
Re: Tsunami Detection – WERA Radar Proposal	
<i>THAT the West Coast Committee recommend that the Alberni-Clayoquot Regional District Board of Directors agree to allow Ocean Networks Canada to install a WERA High Frequency radar system at the Long Beach Airport.</i>	
b. REQUEST FOR DECISION	5-9
Re: West Coast Waste Management	
<i>THAT the West Coast Committee review the West Coast Waste Management proposed budget, make amendments if required, and approve to be included in the first reading of the 2015-2019 Alberni-Clayoquot Regional District Financial Plan.</i>	
c. REQUEST FOR DECISION	10-14
Re: Long Beach Airport	
<i>THAT the West Coast Committee review the Long Beach Airport proposed budget, make amendments if required, and approve to be included in the first reading of the 2015-2019 Alberni-Clayoquot Regional District Financial Plan.</i>	
d. REQUEST FOR DECISION	15-16
Re: Grant-in-Aid – Central Westcoast Forest Society	
<i>THAT the West Coast Committee approve the use of \$3,500 of the West Coast Waste Management Illegal Dumping Prevention budget for the</i>	

Central Westcoast Forest Society to address illegal dumping in the Kennedy Flats Watershed.

- e. **REQUEST FOR DECISION** **17-28**
Re: 2015 West Coast Grant-in-Aid Applications

THAT the West Coast Committee consider each application and approve/deny as desired to be included in the first reading of the Alberni Clayoquot Regional District 2015-2019 Financial Plan.

4. **UNFINISHED BUSINESS**

5. **LATE BUSINESS**

6. **ADJOURN**



REQUEST FOR DECISION

To: West Coast Committee
From: Mark Fortune, Airport Superintendant
Meeting Date: February 19th, 2015
Subject: Tsunami Detection – WERA Radar Proposal

Recommendation:

That the West Coast Committee recommend that the Alberni-Clayoquot Regional District Board of Directors agree to allow Ocean Networks Canada to install a WERA High Frequency radar system at the Long Beach Airport.

Summary:

The WERA radar system will assist Ocean Networks in establishing a real-time tsunami detection system on the West Coast of BC. The WERA radar will compliment a current set of bottom pressure sensors already in place off the West Coast. It is anticipated that the WERA radar will be able to detect ocean surface anomalies between 80 – 100 kilometers offshore. Detection at such distances could provide critical information prior to tsunami impacts on coastal communities within the radars field of range.

Background:

Ocean Networks Canada identified three possible sites for a WERA radar installation for the West Coast of Vancouver Island, Ucluelet, Pacific Rim National Park and the Long Beach Airport (CYAZ). Late in 2014 the three sites were evaluated with temporary transmit and receive antenna arrays deployed. The test results concluded that the Long Beach Airport location would be the most advantageous location to set up a permanent installation.

Time Requirements – Staff & Elected Officials:

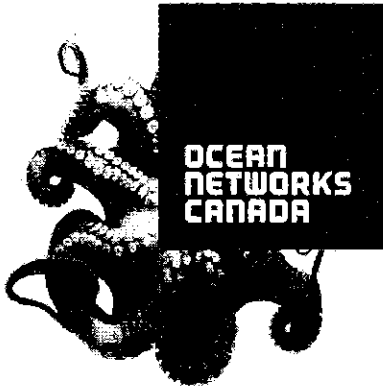
Minimal.

Financial:

To be determined; a minimum lease rate for the proposed lease site would be in the range of \$3000.00 annually.

Submitted by: _____
Mark Fortune, Airport Superintendant

Approved by:  _____
Russell Dyson, Chief Administrative Officer



TSUNAMI DETECTION: WERA RADAR Proposal

A Wellen¹ radar (WERA) array is a high-frequency radar that uses electromagnetic waves, within a specific frequency range, to measure surface ocean currents, ocean waves, and wind speed. After the Tōhoku earthquake and tsunami, it was demonstrated that WERA data were able to identify tsunami waves from as far offshore as ~100 kilometers. Detection at such a distance could provide critical information up to 20 minutes prior to tsunami impact in coastal communities like Tofino and about an hour prior to impact in Port

Alberni.

Ocean Networks Canada is testing the WERA system for real-time tsunami detection on the west coast of British Columbia to augment the system of bottom pressure sensors already in place off our coast. In addition to the potential for the WERA system to detect an incoming tsunami, it can also measure sea-state in real-time, which is important information for improving day-to-day safety of coastal visitors and community members.

The system comprises a linear array of 12 receive antennas and four transmit antennas. The total system footprint spans about 300 metres in length depending upon the site configuration (see proposed layout below).

Ocean Networks Canada is proposing that the radar be installed at the Tofino/Long Beach Airport and has been in contact with airport authorities towards this goal. Once the proposal is considered, permits are approved and installation completed, a public forum will be held in the Tofino area to learn about the system and what it means for the local community and for the coast of BC.

To Be Installed Configuration





REQUEST FOR DECISION

To: West Coast Committee

From: Teri Fong, CPA, CGA, Manager of Finance

Meeting Date: February 19, 2015

Subject: West Coast Waste Management

Recommendation:

That the West Coast Committee review the West Coast Waste Management proposed budget, make amendments if required, and approve to be included in the first reading of the 2015-2019 Alberni-Clayoquot Regional District Financial Plan.

2014 Highlights:

The West Coast Waste Management is a well established service that has relatively consistent operating expenses year after year. The projects completed during the year included:

- The implementation of the Multi Material BC (MMBC) program resulted in the curbside recycling pickup costs being transferred away from the homeowner and now are financed by industry. This change was a result from the new BC Recycling Regulation. Although the program did create some changes in the service provided that initially caused some confusion among residents, the program is now running smoothly.
- Another change of the MMBC program was that the Regional District discontinued the operation of the recycle depots in Tofino and Ucluelet due to the cost implications of the MMBC program as well as the fact that all residents of the area have curbside pickup. The depots resumed operation in the fall with a direct contract between MMBC and Sonbird Refuse and Recycling and without Regional District involvement.
- The Solid Waste Management Committee was re-established and began looking at the plan that was developed in 2007. Initiatives that had not yet been implemented from the plan were identified and will be put into action in 2015.
- A new contract was advertised for proposals for the WC curbside garbage and recycling contractor.
- Tipping bin safety rails were installed at the WCLF transfer station.

Upcoming for 2015:

The following items are to be noted when reviewing the budget:

- Line 27 & 28 – The implementation of a cardboard disposal ban at the WCLF and the investigation of food waste composting are initiatives of the Solid Waste Management Plan that are planned to be implemented this year.
- Line 32 – The implementation of the Solid Waste Management Plan is more of a operating expenditure than a capital expenditure and therefore the contractor expense has been moved in 2015 to the operating section.

- Line 53 – In order to further enhance the leachate system at the WCLF a monitoring station will be installed on Sand Hill Creek that will enable the monitoring of flows in the creek and determine the impact of dilution of the surface water flowing off of the landfill. Mr. McGill will be in attendance at the West Coast Committee meeting to discuss the importance of this project and the challenges to meet our operating requirements.

Background:

This budget was developed with input from the following people:

- The ACRD Environmental Services department and CAO
- West Coast Landfill contractor – Berry and Vale Contracting Ltd
- West Coast Landfill engineer – McGill and Associates Engineering
- Solid Waste Management Plan Consultant – Carey McIver

Financial:

The residential tax rate has increased from the prior year from \$0.051 to \$0.076 per \$1,000 of assessed value.

Policy or Legislation:

The Ministry of Environment sets the regulations for items such as closure/post closure plans, solid waste management plans, landfill criteria for municipal solid waste, operational certificates and annual reporting requirements.

Disclosure:

The prior year actual balances may still change as 2014 invoices are still trickling in and year-end adjustments are still being completed.

Submitted by: _____



Teri Fong, CPA, CGA, Manager of Finance

Approved by: _____



Russell Dyson, Chief Administrative Officer



**ALBERNI-CLAYOQUOT REGIONAL DISTRICT
2015-2019 FINANCIAL PLAN
WEST COAST WASTE MANAGEMENT
PARTICIPANTS: TOFINO, UCLUELET, and ELECTORAL AREA 'C'**

Draft for discussion
purposes only

Line	History			Budget					Line
	2014 ACTUAL	2014 PLAN		2015	2016	2017	2018	2019	
REVENUE									
1	\$ 144,369	\$ 144,369	Surplus (deficit) from prior years	\$ 131,547	\$ -	\$ -	\$ -	\$ -	1
2	83,131	83,131	Tax requisition	127,453	240,700	241,700	251,900	262,200	2
3			<i>Fees & charges</i>						3
4	123,626	116,000	Curbside garbage	117,000	119,300	121,700	124,100	126,600	4
5	36,181	36,000	Curbside recycling	-	-	-	-	-	5
6	521,995	490,000	Tipping fees	490,000	490,000	490,000	490,000	490,000	6
7	681,802	642,000	Total fees & charges	607,000	609,300	611,700	614,100	616,600	7
8	2,329	2,000	Grant in lieu of taxes	2,000	2,000	2,000	2,000	2,000	8
9	32,982	22,000	Multi Materials BC funding	45,000	45,000	45,000	45,000	45,000	9
10	10,169	-	Other sources	-	-	-	-	-	10
11	\$ 954,782	\$ 893,500	TOTAL REVENUE	\$ 913,000	\$ 897,000	\$ 900,400	\$ 913,000	\$ 925,800	11
EXPENDITURES									
12	\$ 36,000	\$ 36,000	Administration charge	\$ 39,000	\$ 39,000	\$ 39,000	\$ 39,000	\$ 39,000	12
13	24,858	20,000	Capital fund contribution	20,000	20,000	20,000	20,000	20,000	13
14	74,343	70,000	Closure & post closure fund contribution	70,000	70,000	70,000	70,000	70,000	14
15			<i>Labour & related costs</i>						15
16	418	1,500	Convention/professional development	1,000	1,000	1,000	1,000	1,000	16
17	26,612	26,000	Labour & benefits	37,000	37,700	38,500	39,300	40,100	17
18	1,048	3,000	Vehicle operation	2,000	2,000	2,000	2,000	2,000	18
19	28,078	30,500	Total labour & related costs	40,000	40,700	41,500	42,300	43,100	19
20			<i>Promotion & education</i>						20
21	4,976	6,000	Advertising & public education	6,000	6,000	6,000	6,000	6,000	21
22	309	5,000	Illegal dumping prevention	5,000	5,000	5,000	5,000	5,000	22
23	-	5,000	School program	5,000	5,000	5,000	5,000	5,000	23
24	5,285	16,000	Total promotion & education	16,000	16,000	16,000	16,000	16,000	24



ALBERNI-CLAYOQUOT REGIONAL DISTRICT
 2015-2019 FINANCIAL PLAN
 WEST COAST WASTE MANAGEMENT (continued)
 PARTICIPANTS: TOFINO, UCLUELET, and ELECTORAL AREA 'C'

Draft for discussion purposes only

Line	History			Budget					Line
	2014 ACTUAL	2014 PLAN		2015	2016	2017	2018	2019	
			EXPENDITURES (continued)						
25			<i>Recycle, reduce, reuse</i>						25
26	\$ -	\$ 2,000	Backyard composting program	\$ -	\$ -	\$ -	\$ -	\$ -	26
27	-	8,000	Disposal bans	8,000	5,000	5,000	5,000	5,000	27
28	-	-	Feasibility study - food waste composting	15,000	-	-	-	-	28
29	13,350	22,000	Recycling depots - Tofino, Ucluelet	-	-	-	-	-	29
30	66,423	63,000	Residential recycling pickup	39,000	39,800	40,600	41,400	42,200	30
31	-	-	Share sheds	-	10,000	1,000	1,000	1,000	31
32	-	-	SWMP implementation	40,000	20,000	20,000	20,000	20,000	32
33	-	5,000	Yard waste depot & composting facility	-	-	-	-	-	33
34	79,773	100,000	Total recycle, reduce & reuse	102,000	74,800	66,600	67,400	68,200	34
35			<i>Residual waste management</i>						35
36	395,138	405,000	Operations contract	412,000	420,200	428,600	437,200	445,900	36
38	21,276	38,000	Other operating costs	35,000	35,000	35,000	35,000	35,000	38
37	9,830	10,000	Professional fees	10,000	10,000	10,000	10,000	10,000	37
39	115,939	116,000	Residential garbage pickup	117,000	119,300	121,700	124,100	126,600	39
38	5,914	7,000	Utilities	7,000	7,000	7,000	7,000	7,000	38
40	26,801	35,000	Water monitoring	35,000	35,000	35,000	35,000	35,000	40
39	-	10,000	Wood waste grinding	10,000	10,000	10,000	10,000	10,000	39
41	574,898	621,000	Total residual waste management	626,000	636,500	647,300	658,300	669,500	41
42	\$ 823,235	\$ 893,500	TOTAL EXPENDITURES	\$ 913,000	\$ 897,000	\$ 900,400	\$ 913,000	\$ 925,800	42
43	\$ 131,547	\$ -	FINANCIAL PLAN BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	43
44	99,201	90,000	Add: Transfer to reserves	90,000	90,000	90,000	90,000	90,000	44
45		18,000	Deduct: Estimated amortization not included	18,000	18,000	18,000	18,000	18,000	45
46	144,369	144,369	Surplus from previous year	131,547	-	-	-	-	46
47	\$ 86,379	-\$ 72,369	ANNUAL SURPLUS/(DEFICIT)	-\$ 59,547	\$ 72,000	\$ 72,000	\$ 72,000	\$ 72,000	47

(for Financial Reporting purposes)



ALBERNI-CLAYOQUOT REGIONAL DISTRICT
 2015-2019 FINANCIAL PLAN
 WEST COAST WASTE MANAGEMENT (continued)
 PARTICIPANTS: TOFINO, UCLUELET, and ELECTORAL AREA 'C'

Draft for discussion
 purposes only

Line	History			Budget					Line
	2014 ACTUAL	2014 PLAN		2015	2016	2017	2018	2019	
CAPITAL FUND									
48	\$ 378,754	\$ 378,753	Balance, beginning of year	\$ 391,767	\$ 304,267	\$ 284,167	\$ 273,967	\$ 263,667	48
49	20,000	20,000	Contribution from operating fund	20,000	20,000	20,000	20,000	20,000	49
50	4,857	4,100	Interest earnings	3,500	2,900	2,800	2,700	2,500	50
51			<i>Less - capital expenditures</i>						51
52	-	20,000	Clearing for fire set back	5,000	5,000	5,000	5,000	5,000	52
53	-	15,000	Leachate investigation & remediation	76,000	10,000	10,000	10,000	10,000	53
54	-	-	Power line improvements	-	10,000	-	-	-	54
55	-	-	Landfill gas management plan	-	-	-	-	5,000	55
56	-	10,000	Service improvements	10,000	10,000	10,000	10,000	10,000	56
57	5,634	40,000	Solid waste management plan & initiatives	-	-	-	-	-	57
58	6,210	15,000	Tipping bins safety rail	-	-	-	-	-	58
59	-	15,000	Vegetation treatment & enhancement	20,000	8,000	8,000	8,000	8,000	59
60	<u>11,844</u>	<u>115,000</u>	Total capital expenditures	<u>111,000</u>	<u>43,000</u>	<u>33,000</u>	<u>33,000</u>	<u>38,000</u>	60
61	<u>\$ 391,767</u>	<u>\$ 287,853</u>	BALANCE, END OF YEAR	<u>\$ 304,267</u>	<u>\$ 284,167</u>	<u>\$ 273,967</u>	<u>\$ 263,667</u>	<u>\$ 248,167</u>	61
CLOSURE & POST CLOSURE FUND									
62	\$ 318,755	\$ 318,755	Balance, beginning of year	\$ 393,099	\$ 467,399	\$ 542,399	\$ 618,199	\$ 694,699	62
63	70,000	70,000	Contribution from operating fund	70,000	70,000	70,000	70,000	70,000	63
64	4,344	4,400	Interest earnings	4,300	5,000	5,800	6,500	7,300	64
65	-	-	Less - closure costs	-	-	-	-	-	65
66	<u>\$ 393,099</u>	<u>\$ 393,155</u>	BALANCE, END OF YEAR	<u>\$ 467,399</u>	<u>\$ 542,399</u>	<u>\$ 618,199</u>	<u>\$ 694,699</u>	<u>\$ 771,999</u>	66



REQUEST FOR DECISION

To: West Coast Committee

From: Teri Fong, CPA, CGA, Manager of Finance

Meeting Date: February 19, 2015

Subject: Long Beach Airport

Recommendation:

That the West Coast Committee review the Long Beach Airport proposed budget, make amendments if required, and approve to be included in the first reading of the 2015-2019 Alberni-Clayoquot Regional District Financial Plan.

2014 Highlights:

The Long Beach Airport is a complex operation with many regulatory demands. The projects completed during the year included:

- The creation of new revenue streams including parking and passenger fees. An increase in revenue of 35% resulted from these new fees.
- The septic field formerly utilized by Esowista was decommissioned with funds from Tla-o-qui-aht First Nations.
- An Obstacle Limitation Surface survey was conducted following consultation with Parks Canada and the Golf Course. A vegetation management program was initiated within the airfield with further work to be accomplished on neighbouring properties in 2015.
- A production well was drilled and tested (60gpm). Upgrades to make the well operational are planned in 2015.

Upcoming for 2015:

The following items are to be noted when reviewing the budget:

- Line 8 – Gas Tax funding of \$250,000 was allocated in 2014 to upgrades of the Long Beach Airport Water System. The remaining \$154,000 will be utilized to complete the production well in 2014. Consultation with Tla-o-qui-aht First Nations and Parks Canada will occur as partners in the water supply.
- Line 11 – The Long Beach Airport Advisory Committee is investigating marketing initiatives to promote the airport and therefore a budget has been provided to assist with the initiatives and support the Committee.
- Line 15 – The consulting and legal fees budget will also be used for engineering fees associated with the development of grant applications for the Airport Capital Assistance Program (ACAP).
- Line 17 – An agreement was recently signed between the District of Ucluelet and the ACRD to provide fire protection services to the airport. Discussions with the District of Tofino are also ongoing and a joint protection may soon be provided. Funding has been allocated to provide appropriate airport training to the volunteer fire fighters.

- Line 60 – In 2014 a trial LED solar powered runway light was installed for evaluation to consider when upgrading the navigational aids at the airport. This option would have been significantly cheaper than hardwiring the system but there were problems with the solar option due to the climate on the west coast. Therefore the hardwired navigational aid system is required. The plan will be to perform the engineering component of this project in 2015 to make it ready for an application for grant funding with the installation planned for 2016 if funding can be secured.
- Line 63 & 67 – An ACAP application was approved in 2014 for runway friction equipment and the equipment was installed in January of 2015. Another ACAP application is currently submitted for 100% of the cost to purchase a snow plough and plough truck.
- Lines 73 – Many water system upgrades are required and staff is currently working with the engineers to determine long term capital needs of the system including watermain upgrades, pumphouse replacement, and installation of a treatment system.

Background:

This budget was developed with input from the following people:

- The Airport Superintendent and CAO
- Long Beach Airport engineer – McGill and Associates Engineering

Financial:

Due to increases in assessed values in the area the residential tax rate has decreased from \$0.170 to \$0.165 per \$1,000 of assessed value.

Policy or Legislation:

Transport Canada sets the safety regulations for the airport.

Disclosure:

The prior year actual balances may yet change as 2014 invoices are still trickling in and year-end adjustments are still being completed.

Submitted by: 

 Teri Fong, CPA, CGA, Manager of Finance

Approved by: 

 Russell Dyson, Chief Administrative Officer



ALBERNI-CLAYOQUOT REGIONAL DISTRICT
2015-2019 FINANCIAL PLAN
LONG BEACH AIRPORT
PARTICIPANTS: TOFINO, UCLUELET, and ELECTORAL AREA 'C'

Draft for discussion
 purposes only

Line	History			Budget					Line
	2014 ACTUAL	2014 PLAN		2015	2016	2017	2018	2019	
REVENUE									
1	\$ 82,000	\$ 79,679	Surplus (deficit) from prior years	\$ 109,992	\$ -	\$ -	\$ -	\$ -	1
2	275,622	275,621	Tax requisition	274,708	444,700	427,800	418,900	421,000	2
3	152,717	95,000	Sale of services	130,000	130,000	130,000	130,000	130,000	3
4	64,759	75,279	Contracts with other Governments	58,800	60,000	61,200	62,400	63,700	4
5	-	40,000	Government grants	330,000	866,667	250,000	100,000	100,000	5
6	7,862	1,000	Grant in lieu of taxes	1,000	1,000	1,000	1,000	1,000	6
7	9,061	-	Other revenue	-	-	-	-	-	7
8	95,860	250,000	Transfer of Gas Tax	154,140	-	-	-	-	8
9	\$ 687,881	\$ 816,579	TOTAL REVENUE	\$ 1,058,640	\$ 1,502,367	\$ 870,000	\$ 712,300	\$ 715,700	9
EXPENDITURES									
10	\$ 20,000	\$ 20,000	Administration charge	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	10
11	182	10,000	Airport advisory initiatives	10,000	10,000	10,000	10,000	10,000	11
12			<i>Airport operation</i>						12
13	800	10,000	Access road maintenance	10,000	10,000	10,000	10,000	10,000	13
14	11,017	11,000	Building repair and maintenance	12,000	12,000	12,000	12,000	12,000	14
15	894	8,000	Consulting & legal	10,000	10,000	10,000	10,000	10,000	15
16	1,878	3,000	Convention/professional development	3,000	3,000	3,000	3,000	3,000	16
17	-	-	Emergency services training	8,000	16,000	5,000	5,000	5,000	17
18	4,405	4,000	Equipment	5,000	5,000	5,000	5,000	5,000	18
19	11,082	11,000	Insurance	12,000	12,000	12,000	12,000	12,000	19
20	82,573	87,000	Labour & related costs	87,000	88,700	90,500	92,300	94,100	20
21	2,640	3,000	Office operations	4,000	4,000	4,000	4,000	4,000	21
22	1,010	5,000	Operation contracts	5,000	5,000	5,000	5,000	5,000	22
23	27,318	25,000	Other operating	32,000	32,000	32,000	32,000	32,000	23
24	18,965	19,000	Tractor lease	19,000	19,000	11,000	-	-	24
25	7,889	11,000	Utilities	10,000	10,000	10,000	10,000	10,000	25
26	6,692	7,000	Vehicle operation	7,000	7,000	7,000	7,000	7,000	26
27	2,867	3,000	Weather station	3,000	3,000	3,000	3,000	3,000	27
28	180,030	207,000	Total airport operation	227,000	236,700	219,500	210,300	212,100	28



ALBERNI-CLAYOQUOT REGIONAL DISTRICT
 2015-2019 FINANCIAL PLAN
 LONG BEACH AIRPORT (continued)
 PARTICIPANTS: TOFINO, UCLUELET, and ELECTORAL AREA 'C'

Draft for discussion
 purposes only

Line	History			Budget					Line
	2014 ACTUAL	2014 PLAN		2015	2016	2017	2018	2019	
	EXPENDITURES (continued)								
29	207,943	200,000	Capital fund contribution from operating	250,000	300,000	300,000	300,000	300,000	29
30	95,860	290,000	Capital fund contribution from grants	484,140	866,667	250,000	100,000	100,000	30
31	19,430	18,079	Decommissioning of septic field	-	-	-	-	-	31
32	<i>Water system operation</i>								
33	\$ 13,405	\$ 18,000	Contractor	\$ 18,000	\$ 18,400	\$ 18,800	\$ 19,200	\$ 19,600	33
34	3,436	5,000	Labour & related costs	7,000	7,100	7,200	7,300	7,400	34
35	34,472	45,000	Operating	45,000	45,900	46,800	47,700	48,700	35
36	3,131	3,500	Utilities	3,500	3,600	3,700	3,800	3,900	36
37	54,444	71,500	Total water system operation	73,500	75,000	76,500	78,000	79,600	37
38	\$ 577,889	\$ 816,579	TOTAL EXPENDITURES	\$ 1,058,640	\$ 1,502,367	\$ 870,000	\$ 712,300	\$ 715,700	38
39	\$ 109,992	\$ -	FINANCIAL PLAN BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	39
40	303,803	490,000	Add: Transfer to reserves	734,140	1,166,667	550,000	400,000	400,000	40
41	16,651	16,500	Principal debt payments	16,500	16,500	9,500	-	-	41
42		180,000	Deduct: Estimated amortization not included	180,000	180,000	180,000	180,000	180,000	42
43	82,000	79,679	Surplus from previous year	109,992	-	-	-	-	43
44	\$ 348,446	\$ 246,821	ANNUAL SURPLUS/(DEFICIT)	\$ 460,648	\$ 1,003,167	\$ 379,500	\$ 220,000	\$ 220,000	44
	(for Financial Reporting purposes)								
	CAPITAL FUND								
45	\$ 598,226	\$ 598,226	Balance, beginning of year	\$ 691,236	\$ 431,321	\$ 7,172	\$ 30,355	\$ 52,737	45
46	200,000	200,000	Contribution from operating fund	250,000	300,000	300,000	300,000	300,000	46
47	95,860	290,000	Grants & other contributions	484,140	866,667	250,000	100,000	100,000	47
48	7,204	5,800	Interest earnings	5,600	2,200	200	400	900	48
49	<i>Less - capital expenditures</i>								
50	-	2,500	Access road signage	3,500	-	-	-	-	50
51	-	50,000	Access road upgrade	50,000	75,000	150,000	150,000	75,000	51
52	-	15,000	Apron II & taxiway foxtrot upgrade	15,000	-	-	-	-	52
53	-	20,000	Drainage culvert repairs	20,000	10,000	5,000	10,000	5,000	53
54	-	15,000	Fire suppression upgrade	15,000	20,000	5,000	5,000	5,000	54



ALBERNI-CLAYOQUOT REGIONAL DISTRICT
 2015-2019 FINANCIAL PLAN
 LONG BEACH AIRPORT (continued)
 PARTICIPANTS: TOFINO, UCLUELET, and ELECTORAL AREA 'C'

Draft for discussion purposes only

Line	History		Description	Budget					Line	
	2014 ACTUAL	2014 PLAN		2015	2016	2017	2018	2019		
CAPITAL FUND (continued)										
55	\$ 22,348	\$ 40,000	Flightway clearing	\$ 60,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	55	
56	-	50,000	GPS upgrades	40,000	-	-	-	-	56	
57	1,139	2,000	House renovation	2,000	5,000	-	-	-	57	
58	8,650	10,000	Infrastructure report - obstacle limitations	10,000	10,000	-	-	-	58	
59	-	-	Maintenance & terminal building upgrades	7,000	-	-	-	-	59	
60	-	30,000	Navigational aids^	30,000	1,300,000	-	-	-	60	
61	-	1,000	Parking lot & access road paving	1,000	1,000	1,000	1,000	1,000	61	
62	-	-	Perimeter fencing*	-	-	100,000	100,000	100,000	62	
63	-	40,000	Runway friction*	40,000	-	-	-	-	63	
64	-	-	Runway 11/29 strip rehabilitation	40,000	-	-	-	-	64	
65	-	30,000	Runway 16/34 cracksealing & panel repair	60,000	50,000	-	-	-	65	
66	-	10,000	Runway painting & signs	10,000	-	-	-	25,000	66	
67	-	-	Snow plough & plough truck*	290,000	-	-	-	-	67	
68	-	-	Taxiway H, C, F upgrade*	-	-	150,000	-	-	68	
69	24,611	28,000	Truck	-	-	-	-	-	69	
70	-	50,000	Urgent infrastructure repairs	50,000	-	-	-	-	70	
71	17,212	40,000	Vegetation management - outside boundary	70,000	-	4,000	-	4,000	71	
72	2,260	30,000	Water - reservoir maintenance	30,000	-	-	-	-	72	
73	35,960	150,000	Water - system upgrades	154,140	100,000	100,000	100,000	100,000	73	
74	-	100,000	Water - treatment system	-	-	-	-	-	74	
75	95,860	40,000	Water - well development	-	-	-	-	-	75	
76	210,054	755,514	Total capital expenditures	999,655	1,593,016	527,017	378,018	327,019	76	
77	\$ 691,236	\$ 338,512	BALANCE, END OF YEAR	\$ 431,321	\$ 7,172	\$ 30,355	\$ 52,737	\$ 126,618	77	

*eligible for 100% ACAP funding

^eligible for 2/3 Build Canada Fund



REQUEST FOR DECISION

To: West Coast Committee
From: Teri Fong, CPA, CGA, Manager of Finance
Meeting Date: February 19, 2015
Subject: Grant-in-Aid – Central Westcoast Forest Society

Recommendation:

That the West Coast Committee approve the use of \$3,500 of the West Coast Waste Management Illegal Dumping Prevention budget for the Central Westcoast Forest Society to address illegal dumping in the Kennedy Flats Watershed.

Background:

The Central Westcoast Forest Society has provided this service to the Regional District in the past and the funds are utilized to reimburse cleanup expenses as well as create signage to discourage further dumping. The letter received from the Central Westcoast Forest Society has been attached for your information.

Submitted by: _____

Teri Fong, CPA, CGA, Manager of Finance

Approved by: _____

Russell Dyson, Chief Administrative Officer



CENTRAL
WESTCOAST
FOREST
SOCIETY

1920 #2 Lyche Road
Po Box 641 Ucluelet BC, V0R 3A0
250-726-2424
info@clayoquot.org
clayoquot.org

January 22, 2015

Alberni-Clayoquot Regional District
3008 5th Ave
Port Alberni, B.C.
V9Y 2E3

Dear West Coast Committee,

Central West Coast Forest Society (CWFS) is a local charitable non-profit based in Ucluelet on the west coast of Vancouver Island. CWFS focuses on salmon habitat restoration and enhancement, research and education and the development of recreational and educational opportunities and infrastructure on Vancouver Island.

For over 20 years CWFS has been working on ecological restoration in the Kennedy Flats Watershed, on the west coast of Vancouver Island. The watershed comprises 12,937 hectares of land and over 420 km of fish bearing streams. Bound by the Pacific Ocean to the west and Kennedy Lake to the east, the watershed supports Chinook, Chum, Pink, Coho, and Sockeye Salmon; Rainbow, Steelhead, and Cutthroat Trout. The area also supports a diversity of wildlife and focal species intrinsic to our area.

Historical timber harvesting introduced an extensive network of roads, covering over 253 km in this watershed. Scattered throughout this road network are numerous illegal dumping sites. Every year, household garbage is illegally dumped in the Kennedy Flats Watershed. Illegally dumped materials can have serious effects on the environment, wildlife habitat and the ability of others to use and enjoy outdoor recreational areas. Harmful chemicals can be released and enter waterways and fish bearing streams. Wildlife can be injured, poisoned, or killed as a result of foraging through garbage. Illegal dumping sites can lead to the habituation of Black Bears and increase the likelihood of human-bear conflict.

In 2013, Central West Coast Forest Society received \$3,500 from the ACRD to address illegal dumping in the Kennedy Flats Watershed. In March 2014, this funding went towards a volunteer community clean up day, truck fees, and signage to mark fish bearing streams. In total 3.5 tons of garbage were removed. With your support we propose to do another volunteer community cleanup day this March, removing garbage from many of the remaining locations and any new garbage deposited over the fall and summer months. We would also like to create a series of signs to discourage and prevent individuals from illegal dumping at major dumping locations.

Please consider making a financial contribution to this effort.

Thank you for your support and consideration.

Sincerely,
Lisa Fletcher
Biologist



REQUEST FOR DECISION

To: West Coast Committee
From: Teri Fong, CPA, CGA, Manager of Finance
Meeting Date: February 19, 2015
Subject: 2015 West Coast Grant-in-Aid Applications

Recommendation:

That the West Coast Committee consider each application and approve/deny as desired to be included in the first reading of the Alberni Clayoquot Regional District 2015-2019 Financial Plan.

Background

The following Grant-in-Aid's were received by the Regional District for consideration by the West Coast Committee.

	Organization	Requested Amount
GIA 1	Central Westcoast Forest Society	\$3,500.00
GIA 2	Tofino Clayoquot Heritage Society (referred from Feb 11 th COW)	\$3,000.00
GIA 3	Ucluelet & Area Childcare Society (referred from Feb 11 th COW)	\$2,000.00

Desired Outcomes:

To consider and award grant-in-aids to assist local non-profit organizations which provide a benefit to the region.

Time Requirements

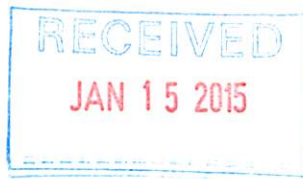
Some staff time required to advise the applicants of the outcome of their application and to process the grants.

Policy or Legislation

Alberni-Clayoquot Regional District Grant-in-Aid Policy and the Local Government Act.

Submitted by: _____
Teri Fong, CPA, CGA, Manager of Finance

Approved by: _____
Russell Dyson, Chief Administrative Officer



January 9, 2015



Grant-in-Aid Application Form

Name of Organization Central Westcoast Forest Society	
Mailing Address: PO Box 641, Ucluelet, BC, V0R 3A0 1920 - #2 Lyche Rd, Ucluelet, BC, V0R 3A0	
Contact Name: Mandala Smulders	Phone Number: 250-726-2424
Email Address: info@clayoquot.org	

Grant Requested:	<input checked="" type="checkbox"/> Grant Assistance	<input type="checkbox"/> In-Kind Assistance
	Amount \$ <u>3,500</u>	Details: _____

- Is your organization non-profit? yes no
- Is your organization a registered non-profit society in BC yes no
If yes, please provide your Society Registration Number: 89036358RR0001

3. Please describe the services and benefits that your organization provides to the Alberni-Clayoquot Region:
 The mandate of Central Westcoast Forest Society (CWFS) is to 1) restore forest and stream ecosystems that have been negatively impacted by human activities 2) enhance aquatic and terrestrial habitat management through research and monitoring projects and 3) engage the community through education and employment. Our governing board of directors and restoration team are comprised of residents from all 7 communities within the Clayoquot and Barkley Sound region. Over the past two decades, CWFS has completed 81km of stream habitat restoration, 72ha of riparian restoration, and have raised and invested over 10 million dollars in habitat restoration on Vancouver Island.

4. Which of the following areas in the Alberni-Clayoquot Region receive a benefit from the services your organization provides:

- | | |
|---|--|
| <input type="checkbox"/> Entire Regional District | <input checked="" type="checkbox"/> City of Port Alberni |
| <input checked="" type="checkbox"/> District of Tofino | <input checked="" type="checkbox"/> District of Ucluelet |
| <input type="checkbox"/> Electoral Area "A" (Bamfield) | <input type="checkbox"/> Electoral Area "B" (Beaufort) |
| <input checked="" type="checkbox"/> Electoral Area "C" (Long Beach) | <input type="checkbox"/> Electoral Area "D" (Sproat Lake) |
| <input type="checkbox"/> Electoral Area "E" (Beaver Creek) | <input type="checkbox"/> Electoral Area "F" (Cherry Creek) |

- 5. Please describe how the services provided by your organization fill a need in the community:

Watersheds within the ACRD have been negatively impacted by past logging practices, road building and infrastructure. CWFS provides restoration efforts aimed at restoring ecosystem health within these watersheds. Our efforts have shown increased pacific salmon populations and wildlife abundance in these degraded watershed. The CWFS restoration crew is composed of local residents from Tofino, Ucluelet and Tla-o-qui-aht First Nations.

- 6. Please list all other grants received and/or applied for from other Governments or Service Organizations:

DFO - Recreational Fisheries Conservation Partnership Program - \$110,922 - Received
Habitat Conservation Trust Foundation - \$72,310 - Pending
WWF Loblaw Water Fund - \$24, 997 - Pending

- 7. Has your organization received a Grant-in-Aid in the past from the Regional District?
 yes no If yes, complete the following:

Year: 2014 Amount: \$3,500
Year: 2013 Amount: \$3,500

- 8. Please include with your application, copies of the following:

- (a) Annual Report;
- (b) A copy of your organizations current year budget and latest financial statement;
- (c) A brief report outlining what the Grant-in-Aid would be used for.

- 6. Submit your completed Grant-in-Aid Application, including the above documentation to:

Corporate Secretary
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

The Deadline to Submit Grant-in-Aid Applications is January 31st of each year.

Late applications will not be accepted and returned to the applicant.

If you have any questions regarding this application or the information required, please call (250) 720-2700.



Signature of Applicant

Jan 7/2015

Date

For Office Use Only		
Amount Awarded:	Date Approved:	Participating Areas:

**ACRD GRANT IN AID APPLICATION
CENTRAL WESTCOAST FOREST SOCIETY**

Central Westcoast Forest Society (CWFS), at the request of Ministry of Transportation and Infrastructure, has assessed the culverts, stream crossings and habitat conditions within the English Cove Watershed on the west coast of Vancouver Island, BC. Specifically along Highway 4 between Maltby Road and the northern entrance of Pacific Rim National Park near Tofino, BC. The objective of this project was to identify potential fish bearing streams, assess habitat conditions, assess culvert conditions and prioritize the need for replacement of these culverts. This assessment identified significant barriers to fish passage, poor water quality and substandard instream and riparian habitat conditions in several creeks.

The English Cove Watershed is a regionally important watershed that supports a diversity of wildlife, rare and endangered ecosystems, and over 5 species of freshwater / anadromous fish. The watershed encompasses area within Pacific Rim National Park Reserve, the District of Tofino, the Alberni-Clayoquot Regional District and BC Parks. Although, much of the watershed is pristine old-growth forest; historic logging, urban development and road construction did occur and was carried out prior to the land being set aside for park purposes. At that time, little consideration was given to riparian areas, wildlife and fish habitat. Today the riparian forest lacks healthy vegetation and trees that moderate water temperature and improve water quality. Development and road construction has increased runoff, and sediment delivery to these streams. Of the 13 fish bearing streams that cross the highway, only 3 are providing year-round fish passage. Collapsed, undersized or buried culverts are acting as barriers to fish movement. Historic spawning and rearing grounds for wild Pacific salmon are no longer accessible due to culvert conditions. Undersized culverts are restricting water flow and causing extensive areas of erosion. Natural gravels and benthic invertebrate habitat is buried in sediment. The purpose of this project is to improve water quality, restore freshwater habitat, increase species richness and biodiversity, remove barriers to fish passage, restore the ecological integrity of this watershed, engage volunteers and inspire habitat stewardship.

Lorry Creek has been identified as a culvert that is of high priority to be replaced. CWFS will use the Grant in Aid funding from ACRD to help replace the Lorry Creek culvert with a fish-passable culvert and restore fish passage to ensure connectivity and productivity of the entire English Cove Watershed. We have \$110,922 confirmed contributions from DFO – Recreational Fisheries Conservation Partnership. We have also applied for \$72,310 from the Habitat Conservation Trust Foundation, \$24,996 from WWF Loblaw Fund and \$10,000 from Ministry of Transportation and Infrastructure.

Please help us improve spawning and rearing habitat in order to increase many species populations, including salmon and trout, which contribute greatly to the environmental and economic success of the Alberni, Clayoquot Sound and Barkley Sound region.



Grant-in-Aid Application Form

Name of Organization <i>Tofino Clayoquot Heritage Society</i>	
Mailing Address: <i>Box 429 Tofino, BC V0R2Z0</i>	
Contact Name: <i>Lorne Ayres, director</i>	Phone Number: <i>250 725 3787</i>
Email Address: <i>cnikols @seaviewcable . net</i>	

Grant Requested: <i>\$ 3000.00</i>	<input checked="" type="checkbox"/> Grant Assistance Amount <i>\$ 3000.00</i>	<input type="checkbox"/> In-Kind Assistance Details: _____
---	--	---

1. Is your organization non-profit? yes no

2. Is your organization a registered non-profit society in BC? yes no

If yes, please provide your Society Registration Number: *S-0046725*

3. Please describe the services and benefits that your organization provides to the Alberni-Clayoquot Region:

The purpose of the Society is "to establish and operate a museum and archives facility to maintain, display, preserve and protect historically significant artifacts and archival materials of the Tofino-Clayoquot area."

We also offer support to the District of Tofino in areas relating to the history of Tofino.

4. Which of the following areas in the Alberni-Clayoquot Region receive a benefit from the services your organization provides:

- | | |
|---|--|
| <input type="checkbox"/> Entire Regional District | <input type="checkbox"/> City of Port Alberni |
| <input checked="" type="checkbox"/> District of Tofino | <input type="checkbox"/> District of Ucluelet |
| <input type="checkbox"/> Electoral Area "A" (Bamfield) | <input type="checkbox"/> Electoral Area "B" (Beaufort) |
| <input checked="" type="checkbox"/> Electoral Area "C" (Long Beach) | <input type="checkbox"/> Electoral Area "D" (Sproat Lake) |
| <input type="checkbox"/> Electoral Area "E" (Beaver Creek) | <input type="checkbox"/> Electoral Area "F" (Cherry Creek) |

5. Please describe how the services provided by your organization fill a need in the community:

There is no other museum or archival facility in Tofino or Clayoquot Sound. The area has rich historical resources which need protection, display and interpretation. We believe our work will act as a catalyst for others in the area to recognize and preserve their historical artifacts

6. Please list all other grants received and/or applied for from other Governments or Service Organizations:

In 2014, we received funding from the District of Tofino for a project "Tofino Through Time", a photographic display and a grant to develop exhibits and do audio/visual work with long term residents.

7. Has your organization received a Grant-in-Aid in the past from the Regional District?
 yes no If yes, complete the following:

Year: _____ Amount: _____
Year: _____ Amount: _____

8. Please include with your application, copies of the following:

- (a) Annual Report;
- (b) A copy of your organizations current year budget and latest financial statement;
- (c) A brief report outlining what the Grant-in-Aid would be used for.

6. Submit your completed Grant-in-Aid Application, including the above documentation to:

**Corporate Secretary
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3**

The Deadline to Submit Grant-in-Aid Applications is January 31st of each year.

Late applications will not be accepted and returned to the applicant.

If you have any questions regarding this application or the information required, please call (250) 720-2700.

M. Shaw - president
Signature of Applicant

Jan. 28/2015
Date

For Office Use Only		
Amount Awarded:	Date Approved:	Participating Areas:

Description of Project

In order to have horizontal surfaces for display of artefacts and for presentation of oral and video exhibits in the Tofino-Clayoquot Heritage Museum, we plan to build 12, 4-foot long, enclosed display benches, and 2, 8-foot long, open display benches. Each of the enclosed benches will have 2 doors, and will be used for storage of artefacts and other museum equipment. The open benches will be placed along the right wall of the museum over the two baseboard heaters that are along this wall. We will use cedar for the bench tops, doors and frame, because of the strong correlation of the local Nuu-chah-nulth people and cedar; the interior of the enclosed benches will be plywood.

We are also closing one of the existing washrooms and will convert this space to storage. We will build a double-decker storage unit that will sit on top of the present vanity unit.

Materials list:

4 sheets, good 1 side, $\frac{3}{4}$ " fir plywood - \$224.00

8 sheets, good 1 side, $\frac{1}{2}$ " fir plywood - \$332.00

14 pieces, 10-foot long, 2 x 4 cedar (96 board feet) - \$250.00

155 pieces (includes 10% wastage), 8-foot long, 1 x 4 cedar (415 board feet) - \$931.00

24 pair blum hinges (2 doors to each enclosed bench) @ \$12 = \$288

24 door catches @ \$10 = \$240

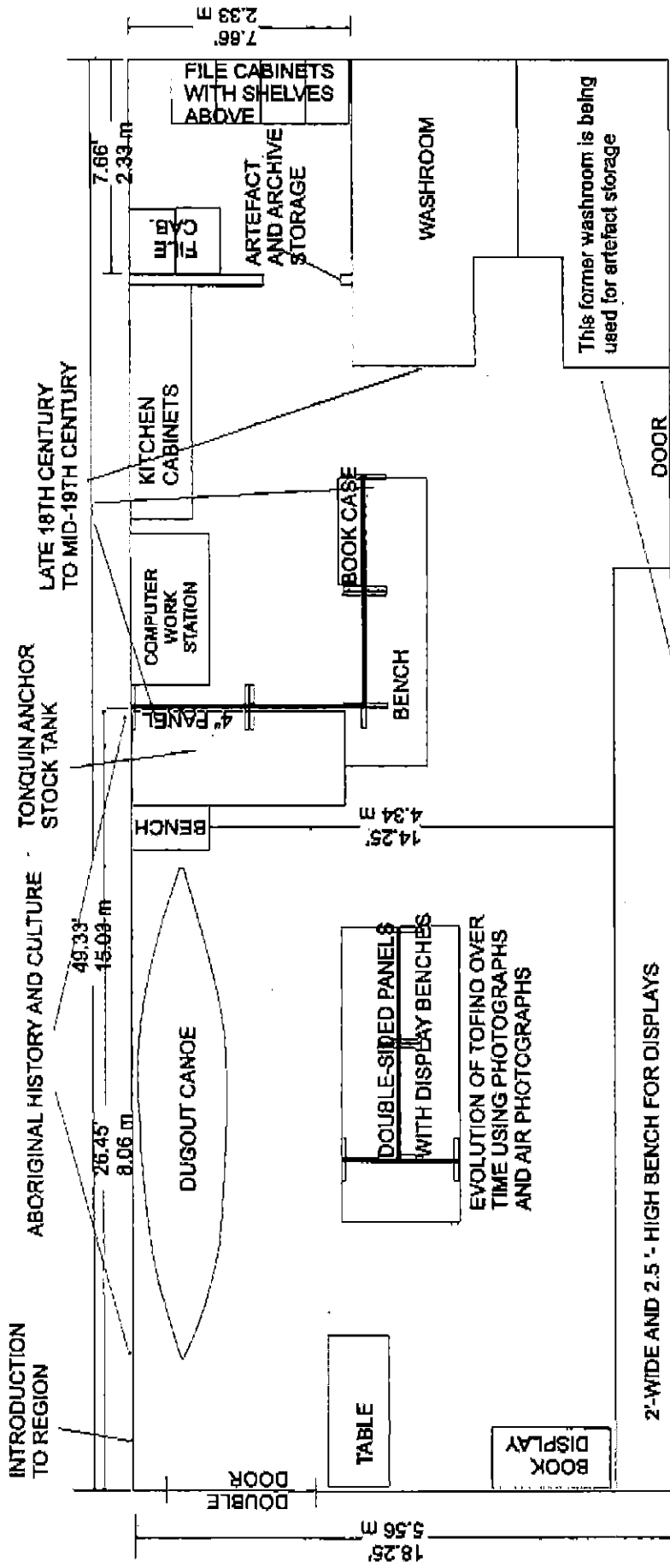
24 door knobs @ \$5 = \$120

Misc hardware \$50.00

Varnish - \$90.00

Labour - 20 Hours @\$40.00 - \$800.00

Project cost - \$3325.00



Special Note:

For the sake of clarity, the Tofino Clayoquot Heritage Society is also making an application to the District of Tofino for funding in 2015 but this is for a different project from the one we are presently applying to the ACRD for.

We will be applying to the District of Tofino for a grant to continue with the production of displays ie historical research, printing photos for display, producing copy and doing audio visual recording of long term residents. This follows from a grant we received from them in 2014. In other words, it will be a grant request to help with content development for the museum.

This project that we are applying to the Alberni Clayoquot Regional District for will help us create the museum space in Tofino. We have already secured a location in the basement of the Legion, produced stand alone display panels and repainted and rearranged the space but at the moment, we have no means to display the artefacts and mount audio visual displays. In other words, this grant request is for help with the physical structure of the museum.

To: Alberni-Clayoquot Regional District
Ucluelet & Area Childcare Society
PO Box 536
Ucluelet, BC
V0R - 3A0
3008 Fifth avenue
Port Alberni, BC
V9Y - 2E3

January 31, 2015

From: Heather Grimshire, Co-president
Ucluelet & Area Childcare Society
PO Box 536
Ucluelet, BC
V0R - 3A0

Please accept our application for the 2015 Grant-in-Aid program. The 2014 Financial Statement and 2015 Budget provided with this application have not yet been approved by the board. Both items will be presented to the board at the next board meeting (February 17).

It is expected that the board will run a deficit budget for 2015. In 2015 our cash reserves will be used to bridge the gap between expenses and income. We are also seeking grant money from the District of Ucluelet and the Coastal Community Credit Union. Those two grant applications have focused on raising money to purchase emergency preparedness supplies.

The Ucluelet Children's Centre is the largest children's centre in the Ucluelet area and is a licensed Childcare Facility with Island Health. There are four licensed facilities in the area: a District of Ucluelet run playschool that operates several mornings a week, a home-based family daycare centre (capacity 8) and a daycare located in the nearby community of Itatsoo (capacity 20). Island Health lists our capacity at 44 children. The Ucluelet Children's Centre offers the community a valuable service, providing exceptional care for children aged 30 months and older.

The Ucluelet & Area Childcare Society requests **\$2000.00** that will help fund our basic operating costs. Specifically the grant will be used to purchase daycare supplies. These supplies benefit all of our programs, including the all-day Summer & Spring Break Camp for School Aged children.

Daycare Supplies - \$1000: Our ECE staff have requested literacy materials/programming, educational table toys, theme materials (Example: Easter, Chinese New Year) books and puppets for story telling. One of the literacy programs that our centre would benefit from is "Moe the Mouse" Speech and Language Development Program. Moe the Mouse is a program of the BC Aboriginal Child Care Society. The cost of the Moe the Mouse program is \$500, with the remaining \$500 going towards the above mentioned supplies.

Art and Craft Supplies - \$1000: The art & craft budget includes the purchase of all paper, paint, glue, crayons, chalk and other basic craft materials. All of our programs include daily art and craft projects which are especially important during the rainy months. Our ECE staff develop fun and educational programming, such as learning about the solar system. They would use stories and songs to teach the children about the solar system as well as craft and art projects relating to the theme.

We thank-you for the consideration of our Grant-in-Aid proposal. If you have any questions, please contact me at 250-266-2053 (cell).

Heather Grimshire
Co-president of the Ucluelet & Area Childcare Society

Grant-in-Aid Application Form

Name of Organization: <u>Ucluelet & Area Childcare Society</u>	
Mailing Address: <u>PO Box 536, Ucluelet B.C. V0R-3A0</u>	
Contact Name: <u>Heather Grimshire</u>	Phone Number: <u>250-266-2053</u>
Email Address: <u>heather.grimshire@gmail.com</u>	

Grant Requested:	<input type="checkbox"/> Grant Assistance	<input type="checkbox"/> In-Kind Assistance
	Amount \$ <u>2000.00</u>	Details: _____

1. Is your organization non-profit? yes no
 2. Is your organization a registered non-profit society in BC yes no
- If yes, please provide your Society Registration Number: S-0045400

3. Please describe the services and benefits that your organization provides to the Alberni-Clayoquot Region:
The Ucluelet & Area Childcare Society is a licenced childcare centre under Island Health's Community Care and Assisted Living Act. We are licenced as a Group Child Care Centre for up to 24- three to five year olds and also as a Group Childcare for school aged children (12 spaces). We offer full-day care for school aged children during scheduled school holidays/break, such as Summer break. When possible, we rent a room at the Ucluelet community centre to expand our summer program
4. Which of the following areas in the Alberni-Clayoquot Region receive a benefit from the services your organization provides:

<input type="checkbox"/> Entire Regional District	<input type="checkbox"/> City of Port Alberni
<input checked="" type="checkbox"/> District of Tofino	<input checked="" type="checkbox"/> District of Ucluelet
<input type="checkbox"/> Electoral Area "A" (Bamfield)	<input type="checkbox"/> Electoral Area "B" (Beaufort)
<input checked="" type="checkbox"/> Electoral Area "C" (Long Beach)	<input type="checkbox"/> Electoral Area "D" (Sproat Lake)
<input type="checkbox"/> Electoral Area "E" (Beaver Creek)	<input type="checkbox"/> Electoral Area "F" (Cherry Creek)

3 cont. We also work with the District of Tofino's childcare centre & allow their staff to do their practicum's at our daycare centre.

5. Please describe how the services provided by your organization fill a need in the community:
- We host before & after school programs for school aged children, who would otherwise be home unattended.
 - We are able to accept children 24 months - 36 months in limited spaces w/ Island Health's approval.
 - Offer daycare for 3-5 year olds
 - Mentoring for other ECE's & childcare workers.

6. Please list all other grants received and/or applied for from other Governments or Service Organizations:

District of Ucluelet, Grant in aid for emergency preparedness supplies. (Applied for grant Dec 2014)

Coastal Community Credit Union - Grant for Emergency Preparedness (Applied for grant - Jan 31/15)

7. Has your organization received a Grant-in-Aid in the past from the Regional District?
 G yes no If yes, complete the following:

Year: _____ Amount: _____
 Year: _____ Amount: _____

8. Please include with your application, copies of the following:

- (a) Annual Report;
- (b) A copy of your organizations current year budget and latest financial statement;
- (c) A brief report outlining what the Grant-in-Aid would be used for.

6. Submit your completed Grant-in-Aid Application, including the above documentation to:

**Corporate Secretary
 Alberni-Clayoquot Regional District
 3008 Fifth Avenue
 Port Alberni, BC V9Y 2E3**

The **Deadline** to Submit Grant-in-Aid Applications is **January 31st** of each year.

Late applications will not be accepted and returned to the applicant.

If you have any questions regarding this application or the information required, please call (250) 720-2700.

D. Grumshiro
 Signature of Applicant

Jan 31 2015
 Date

For Office Use Only		
Amount Awarded:	Date Approved:	Participating Areas: