



Alberni-Clayoquot Regional Hospital District

BOARD OF DIRECTORS MEETING

FRIDAY, DECEMBER 11, 2015

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

	PAGE #
1. <u>CALL TO ORDER</u> <i>(immediately following the ACRD Board Meeting)</i>	
Recognition of Traditional Territories.	
2. <u>APPROVAL OF AGENDA</u> <i>(motion to approve, including late items requires 2/3 majority vote)</i>	
3. <u>ADOPTION OF MINUTES</u>	
a. Board of Directors Meeting – November 12, 2015	3-6
<i>THAT the minutes of the Alberni-Clayoquot Regional Hospital District Board of Directors held on November 12, 2015 be adopted.</i>	
4. <u>PETITIONS, DELEGATIONS & PRESENTATIONS (10 minute maximum)</u>	
5. <u>CORRESPONDENCE FOR ACTION</u>	
6. <u>CORRESPONDENCE FOR INFORMATION</u>	
7. <u>REQUEST FOR DECISIONS & BYLAWS</u>	
a. Request for Decision 2016 Provisional Budget	7-10
<i>THAT the Hospital District Board of Directors give first reading to the bylaw cited as “Alberni-Clayoquot Regional Hospital District 2016 Provisional Budget Bylaw No. 119”.</i>	
<i>THAT the Hospital District Board of Directors give second reading to the bylaw cited as “Alberni-Clayoquot Regional Hospital District 2016 Provisional Budget Bylaw No. 119”.</i>	
<i>THAT the Hospital District Board of Directors give third reading to the bylaw cited as “Alberni-Clayoquot Regional Hospital District 2016 Provisional Budget Bylaw No. 119”.</i>	

THAT the Hospital District Board of Directors adopt bylaw cited as “Alberni-Clayoquot Regional Hospital District 2016 Provisional Budget Bylaw No. 119”.

8. REPORTS

- a. Bamfield Health Centre – K. Wyton
- b. Alberni-Clayoquot Continuing Care Society – J. McNabb
- c. Island Health Capital Planning Committee – J. McNabb
- d. West Coast Native Health Care Society – P. Cote
- e. Tofino General Hospital – J. Osborne/D. St. Jacques
- f. Alberni-Clayoquot Health Network – P. Cote
- g. Other Reports

THAT the Regional Hospital Board of Directors receives reports a-g.

9. UNFINISHED BUSINESS

10. LATE BUSINESS

11. QUESTION PERIOD

12. ADJOURN



Alberni-Clayoquot Regional Hospital District

MINUTES OF THE BOARD OF DIRECTORS MEETING

HELD ON THURSDAY, NOVEMBER 12, 2015

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

John McNabb, Chairperson, Electoral Area "E" (Beaver Creek)

PRESENT:

Josie Osborne, Vice-Chair, Mayor, District of Tofino

Keith Wyton, Electoral Area "A" (Bamfield)

Mike Kokura, Electoral Area "B" (Beaufort)

Tony Bennett, Electoral Area "C" (Long Beach) (via teleconference)

Penny Cote, Electoral Area "D" (Sproat Lake)

Lucas Banton, Electoral Area "F" (Cherry Creek)

Jack McLeman, Councillor, City of Port Alberni

Mike Ruttan, Mayor, City of Port Alberni

Randy Oliwa, Councillor, Alternate Director, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułu?if?ath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government (via teleconference)

REGRETS:

John Jack, Councillor, Huu-ay-aht First Nation

Dianne St. Jacques, Mayor, District of Ucluelet

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:55 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Cote

SECONDED: Director Kokura

THAT the agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

a. Board of Directors Meeting – October 14, 2015

MOVED: Director Cote

SECONDED: Director Kokura

THAT the minutes of the Alberni-Clayoquot Regional Hospital District meeting held on October 14, 2015 be adopted.

CARRIED

4. PETITIONS, DELEGATIONS & PRESENTATIONS

5. CORRESPONDENCE FOR ACTION

6. CORRESPONDENCE FOR INFORMATION

7. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Finance Warrant No. 483.

MOVED: Director Kokura

SECONDED: Director Cote

THAT the Regional Hospital District Board of Directors approves Finance Warrant Number 483 in the amount of \$6,443.46 dated October 31, 2015.

CARRIED

8. REPORTS

a. Bamfield Health Centre – K. Wyton

Director Wyton reported on a meeting held in Bamfield on November 5th with a number of agencies regarding the helipad issue. It was a good meeting and progress is being made with regards to the helipad issue in Bamfield and Tofino.

b. Alberni-Clayoquot Continuing Care Society – J. McNabb - No Report

c. IH Capital Planning Committee – J. McNabb - No Report

d. West Coast Native Health Care Society – P. Cote - No Report

e. Tofino General Hospital – J. Osborne/D. St. Jacques - No Report

Director Osborne reported on a meeting with the District of Tofino CAO and Island Health representatives on Tuesday morning to discuss the helipad issue, seniors care and the future of Tofino General Hospital. It was agreed that the delivery of health care services on the West Coast needs to be reviewed. There was discussion regarding exploring a different type of style of health care services on the West Coast. The West Coast could be considered a pilot project. This would require pressure on Island Health and the Ministry of Health.

f. Alberni-Clayoquot Health Network – P. Cote

Director Cote reported that the Table of Partners will be meeting next Wednesday.

g. Other Reports

- Minutes from October 28, 2015 Alberni Valley and Bamfield Directors Committee meeting with Dr. Lund. – J. McNabb

MOVED: Director Banton

SECONDED: Director McLeman

THAT the Regional Hospital Board of Directors receives reports a-g.

CARRIED

9. UNFINISHED BUSINESS

10. LATE BUSINESS

11. QUESTION PERIOD

12. ADJOURN

MOVED: Director Kokura

SECONDED: Director McLeman

THAT this meeting be adjourned at 2:12 pm.

CARRIED

Certified Correct:

John McNabb,

Russell Dyson,

Chairperson

Chief Administrative Officer



REQUEST FOR DECISION

To: Regional Hospital District Board of Directors

From: Andrew McGifford, Acting Manager of Finance

Meeting Date: December 11, 2015

Subject: 2016 Provisional Budget

Recommendation:

That the Hospital District Board of Directors give first reading to the bylaw cited as "Alberni-Clayoquot Regional Hospital District 2016 Provisional Budget Bylaw No. 119".

That the Hospital District Board of Directors give second reading to the bylaw cited as "Alberni-Clayoquot Regional Hospital District 2016 Provisional Budget Bylaw No. 119".

That the Hospital District Board of Directors give third reading to the bylaw cited as "Alberni-Clayoquot Regional Hospital District 2016 Provisional Budget Bylaw No. 119".

That the Hospital District Board of Directors adopt bylaw cited as "Alberni-Clayoquot Regional Hospital District 2016 Provisional Budget Bylaw No. 119".

Summary:

The Regional Hospital District paid for 40% of the West Coast General Hospital construction using long term debt secured through the Municipal Finance Association (MFA). The balance of the debt outstanding is estimated to be approximately \$5.9 million at the end of 2015.

Debentures have begun expiring in the past couple of years resulting in decreased costs to service the debt. The interest rates of renewed debenture debt has been at lower rates which has reduced the interest costs significantly in many cases. When the opportunity to retire debt arises it will be explored if the ability to do so can be done within the current taxation levels for the Hospital District. Currently the provisional budget may allow a \$500,000 debt pay down in 2016 if no additional large capital projects are identified.

As in prior years, the provisional budget includes an equipment grant of \$550,000 for Island Health to purchase equipment and complete smaller scale projects for the hospitals in the Region. It is anticipated that the Heli-pad project at the Tofino Hospital and Bamfield have been increased in priority and will be included in the annual equipment grant as the cost does not meet large will be the main item in their plan.

In 2014 Island Health also identified a major renovation of the WCGH Emergency Room as a high priority with the project to be completed in 2014/2015, this did not occur. The project was initially estimated at a project cost is \$4,026,000 which makes the ACRHD 40% share \$1,610,400. Discussions

with Chris Sullivan from Island Health indicate the scope of the project is under review and the project is currently in the 2018/19 capital plan for Island Health. The 2014 ACRHD budget included a budget item of \$1,000,000 for this project and therefore the remaining \$610,400 which could be budgeted in the next three years.

Island Health will be providing the Board a formal request, with a description of projects, by January 31st, 2016, at this time projects such as the Heli-pads and the WCGH Emergency room may move up the priority list.

Time Requirements – Staff & Elected Officials:

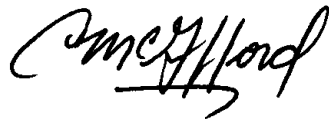
There will be some time required of staff and elected officials to review the specific funding requests as they are received from Island Health.

Financial:

The provisional budget currently is set for no tax increase over 2015 and will await the confirmation from Island Health any projects by January 31st 2016.

Policy or Legislation:

The Alberni-Clayoquot Regional Hospital District is required by Section 23 of the Hospital District Act to adopt a provisional budget by December 31 for the following year.



Submitted by: _____
Andrew McGifford, Acting Manager of Finance



Approved by: _____
Russell Dyson, Chief Administrative Officer



Alberni-Clayoquot Regional Hospital District

Bylaw No. 119

A bylaw to adopt the Provisional Budget for the Year 2016

The Board of Directors for the Alberni-Clayoquot Regional Hospital District in open meeting assembled enacts as follows:

1. This Bylaw may be cited as the ***“Alberni-Clayoquot Regional Hospital District 2016 Provisional Budget Bylaw No. 119”***.
2. Schedule “A” attached hereto and forming part of this Bylaw is the Provisional Budget for the Alberni-Clayoquot Regional Hospital District for the year ending December 31, 2016.

Read a first time this day of , 2015.

Read a second time this day of , 2015.

Read a third time this day of , 2015.

Adopted this day of , 2015.

Chairperson

Chief Administrative Officer



ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT
 2016 PROVISIONAL BUDGET
 SCHEDULE A - BYLAW NO. 119

Line	History			Budget	Line
	2015 ACTUAL	2015 PLAN		2016	
REVENUE					
1	\$ 84,473	\$ 84,473	Surplus (deficit) from prior years	323,440	1
2	1,693,527	1,693,527	Tax requisition	1,693,560	2
3	11,125	8,000	Grants in lieu of taxes	8,000	3
4	40,000	20,000	Investment income & refunds	20,000	4
5	\$ 1,829,125	\$ 1,806,000	TOTAL REVENUE	\$ 2,045,000	5
EXPENDITURES					
6	\$ 18,000	\$ 18,000	Administration costs	\$ 18,000	6
7	428,881	429,000	Debenture - interest	412,000	7
8	508,804	809,000	Debenture - principal	1,065,000	8
9	550,000	550,000	Annual equipment grant	550,000	9
10	-	-	WCGH Emergency Department	-	10
11	\$ 1,505,685	\$ 1,806,000	TOTAL EXPENDITURES	\$ 2,045,000	11