



# Alberni-Clayoquot Regional District

## BOARD OF DIRECTORS MEETING

WEDNESDAY, SEPTEMBER 9, 2015, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

## AGENDA

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- |  | PAGE #       |
|--|--------------|
| <b>1. <u>CALL TO ORDER</u></b>   |              |
| Recognition of Traditional Territories.  |              |
| <b>2. <u>APPROVAL OF AGENDA</u></b>  |              |
| <i>(motion to approve, including late items required 2/3 majority vote)</i>  |              |
| <b>3. <u>DECLARATIONS</u></b>  |              |
| <b>4. <u>ADOPTION OF MINUTES</u></b>   |              |
| a. <b>Board of Directors Meeting – August 26, 2015</b>   | <b>6-11</b>  |
| <i>THAT the minutes of the Board of Directors meeting held on August 26, 2015 be adopted.</i>  |              |
| b. <b>Alberni-Clayoquot Transportation Committee Meeting – August 5, 2015</b>  | <b>12-14</b> |
| <i>THAT the minutes of the Alberni-Clayoquot Transportation Committee meeting held on August 5, 2015 be adopted.</i>   |              |
| <b>5. <u>PETITIONS, DELEGATIONS &amp; PRESENTATIONS (10 minute maximum)</u></b>  |              |
| a. <b>Matt Hulse, BC Campaign Director, Our Horizon regarding the Implementation of Climate Change and Air Pollution Warning Labels on Gas Pumps</b>                                       |              |
| <b>6. <u>CORRESPONDENCE FOR ACTION</u></b>   |              |
| a. <b>REQUEST FOR APPROVAL</b>   | <b>15-18</b> |
| Reconciliation Canada, August 28, 2015, regarding Residential School Survivors Society Orange Shirt Day to recognize those that survived Residential School and those that did not return. |              |

Possible Motion:

*THAT the ACRD Board of Directors approve the purchase of Orange Shirts for*

*staff and directors in recognition of Residential School survivors to wear at UBCM and on Orange T-Shirt Day on September 30<sup>th</sup>.*

- b. **REQUEST FOR CONSIDERATION** **19-20**  
Correspondence referred from the District of Tofino requesting the Alberni-Clayoquot Regional District Staff to work with Eco West.

Possible Motion:

*THAT the Alberni-Clayoquot Regional District Board of Directors refer to staff for consideration and report back to the Board of Directors.*

**7. CORRESPONDENCE FOR INFORMATION**

- a. **PROVINCE OF BRITISH COLUMBIA LEGISLATIVE ASSEMBLY** **21-22**  
Coquitlam-Maillarville MLA Selina Robinson is Available at the Union of BC Municipalities Annual Conference for Meetings
- b. **AUDITOR GENERAL FOR LOCAL GOVERNMENT** **23**  
Release of a Performance Audit Report on The City of Vernon
- c. **ISLAND COASTAL ECONOMIC TRUST** **24-25**  
Harbour Investments Support Fishing, Tourist Industries in Sayward
- d. **ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES** **26-27**  
Update on Natural Gas Operating Agreement
- e. **TOURISM VANCOUVER ISLAND** **28-29**  
A Status Update on Tourism Vancouver Island’s Support for the Provincial Tourism Strategy

*THAT the Board of Directors receive items a-e for information.*

**8. REQUEST FOR DECISIONS & BYLAWS**

- a. **REQUEST FOR DECISION** **30**  
Parks Canada Lease Renewal – Long Beach Airport

*THAT the Alberni-Clayoquot Regional District Board of Directors renew Parks Canada’s lease at the Long Beach Airport for a 3 year term commencing September 1, 2015 and ending August 31, 2018 at a rate of \$30,000.00 per year plus applicable taxes.*

- b. **REQUEST FOR DECISION** **31-68**  
Finance Warrant No. 556

*THAT the Alberni-Clayoquot Board of Directors approves Finance Warrant Number 556 in the amount of \$851,474.38 dated August 31, 2015.*

- c. **REQUEST FOR DECISION** **69-71**  
Input to Pacific Salmon Treaty Renegotiation

*THAT the Alberni-Clayoquot Regional District Board of Directors send the attached letter to key Fisheries and Oceans staff regarding our efforts to ensure that the concerns of the Region be explained to negotiating staff.*

- d. REQUEST FOR DECISION** **72-82**  
Services of a Collection Agency

*THAT the Alberni-Clayoquot Regional District Board of Directors instructs staff to secure the services of J. McMillan Bailiff & Collection Ltd. to provide services related to collect uncollectible account balances that cannot be transferred to property tax accounts.*

- e. REQUEST FOR DECISION** **83-91**  
Beaver Creek Volunteer Fire Department (BCVFD) Rescue/Utility Truck Purchase

*THAT the Alberni-Clayoquot Regional District Board of Directors authorize the purchase of a rescue/utility truck for the Beaver Creek Volunteer Fire Department from Safetek Firetrucks.ca’s in the amount of \$159,952 plus GST & PST.*

- f. REQUEST FOR DECISION** **92-93**  
AV Landfill – Wood Grinding

*THAT the Alberni-Clayoquot Regional District Board of Directors select Pacific Wood Waste Inc. for the wood grinding service at the Alberni Valley Landfill in the amount of \$16,800 plus GST.*

- g. REQUEST FOR DECISION** **94-104**  
Alberni Valley Golf Club & Long Beach Recreation Cooperative Tax Exemption

*THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw cited as “2015 Tax Exemption Bylaw No. F1121.”*

*THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw cited as “2015 Tax Exemption Bylaw No. F1121.”*

*THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw cited as “2015 Tax Exemption Bylaw No. F1121.”*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw cited as “2015 Tax Exemption Bylaw No. F1121.”*

- h. REQUEST FOR DECISION** **105-110**  
Woodstove Exchange Funding Program

*THAT the Alberni-Clayoquot Regional District apply for funding through the BC Government "Provincial Wood Stove Exchange Program" in order to continue with the Woodstove Exchange Program in the Alberni-Clayoquot Region in 2016.*

- i.     **REQUEST FOR DECISION** **111-113**  
      Nordstrom Park, 6038 Beaver Creek Road

*THAT the Board of Directors:*

*Agree in principle to the Nordstrom Playground Proposal subject to:*

- *the specific make and model being approved by the ACRD staff prior to fundraising;*
- *the installation of the playground structure being supervised by a qualified professional;*
- *support of the Beaver Creek Advisory Planning Commission;*
- *support from applicable referral agencies;*
- *support from the Beaver Creek Volunteer Fire Department.*

## 9.     **PLANNING MATTERS**

### 9.1   **ELECTORAL AREA DIRECTORS ONLY**

- a.     **DPD15005, WALLEY, 10192 BISHOP DRIVE** **114-131**  
      Development Permit Application – Report and Permit

*THAT the Board of Directors pass a resolution to issue development permit DPD15005.*

- b.     **DPD15008, KONKIN, 19140 PACIFIC RIM HIGHWAY** **132-148**  
      Development Permit Application – Report and Permit

*THAT the Board of Directors pass a resolution to issue development permit DPD15008.*

- c.     **DVE15010, EVANS, 7955 BEAVER CREEK ROAD** **149-155**  
      Development Variance Application – Report

*THAT the Board of Directors pass a resolution to consider issuing development variance DVE15010.*

- d.     **SE14002, EVANS, 7955 BEAVER CREEK ROAD** **156-158**  
      Subdivision Application/Minimum Parcel Frontage Waiver Request Memorandum



*THAT the Board of Directors waive the 10% road frontage requirement for proposed Lot 1 as per plan EPP52913.*

**10. REPORTS**

**10.1 STAFF REPORTS**

- |    |   |                |
|----|---|----------------|
| a. | CAO Report – September 3, 2015                            | <b>159-160</b> |
| b. | Planning & Development Manager Report – September 2, 2015 | <b>161</b>     |
| c. | Staff Action Items Report – September 4, 2015             | <b>162-166</b> |
| d. | Building Inspector’s Report – August, 2015                | <b>167</b>     |

*THAT the Board of Directors receives the Staff Reports a-d.*

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

**13. QUESTION PERIOD**

**14. RECESS**

*Motion to recess the Regular Board of Directors Meeting in order to conduct the Regional Hospital District Meeting.*

**15. RECOVENE**

**16. IN CAMERA**

*Motion to close the meeting to discuss matters relating to*

- i. Labour or other employee relations*
- ii. Purchase or sale of land or improvements, disclosure of which the Board considers could be harmful to the Regional District’s interest.*

**17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

**18. ADJOURN**

**Next Board of Directors Meeting: Wednesday, October 14, 2015 1:30pm**



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, AUGUST 26, 2015 1:30pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### DIRECTORS

Josie Osborne, Chairperson, District of Tofino

### PRESENT:

Pam Craig, Alternate Director, Electoral Area "E" (Beaver Creek)  
Keith Wyton, Director, Electoral Area "A" (Bamfield)  
Mike Kokura, Director, Electoral Area "B" (Beaufort)  
Tony Bennett, Director, Electoral Area "C" (Long Beach)  
Penny Cote, Director, Electoral Area "D" (Sproat Lake)  
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)  
John Jack, Councillor, Huu-ay-aht First Nation  
Mike Ruttan, Mayor, City of Port Alberni  
Jack McLeman, Councillor, City of Port Alberni  
Dianne St. Jacques, Mayor, District of Ucluelet  
Alan McCarthy, Member of Legislature, Yuułuꞑiꞑath Government  
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

### REGRETS:

John McNabb, Director, Electoral Area "E" (Beaver Creek)

### STAFF PRESENT:

Russell Dyson, Chief Administrative Officer  
Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services  
Heather Adair, Jr. Planner/Bylaw Enforcement Officer  
Shelli Lyle, Administrative Assistant

## 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

**The Chair recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.**

## 2. APPROVAL OF AGENDA

*MOVED: Director Bennett*

*SECONDED: Director Cootes*

*THAT the agenda be approved as circulated with the addition of the following late item: Correspondence for Action - Environment Canada regarding consultation on draft recovery documents for several species at risk in Canada.*

**CARRIED**

**3. DECLARATIONS**

**4. ADOPTION OF MINUTES**

**a. Board of Directors Meeting – August 12, 2015**

*MOVED: Director St. Jacques*

*SECONDED: Director Bennett*

*THAT the minutes of the Board of Directors meeting held on August 12, 2015 be adopted.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**a. Inspector Mac Richards, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for July 2015**

Inspector Richards reported on the activities for July, Officers received and responded to 1111 calls for service during the month. July was a busy month for the Detachment some files and incidents of note: a homicide in Port Alberni, a fire at Dog Mountain and subsequent evacuation orders and a fatal boating accident on Sproat Lake.

**b. Sproat Lake Marine Patrol, 2015 Year End Report**

Ms. McKay, Ms. Hill and Ms. Redmon provided an overview of the 2015 Sproat Lake Marine Patrol Program. This season they participated in three community events at Blair Park Our Town, Cougar Smith Park and Dickson Park where they handed out frisbees and information on boating safety. They also assisted RCMP and Search and Rescue with the Dog Mountain Fire.

Mayor Ruttan entered the meeting at 1:35 pm.

**c. Ken Sander, Alberni Golf Club/Chris Bird, Long Beach Golf Club, 2016 Tax Exemption Request**

Mr. Sander thanked the ACRD for the support over the past 13 years. He provided an overview of activities/events in 2015 and benefits to the community. Mr. Sander requested continued support of a tax exemption in 2016 from the ACRD Board.

Mr. Bird thanked the ACRD for the support over the past 30 years and is requesting an exemption for 2016.

**d. Jess Towers/Lance Goddard, Follow Up on Five Acre Shaker**

Mr. Goddard and Ms Towers gave a follow up report on the activities of the Five Acre Shaker describing the success and learned lessons. The event went very well, there were no major incidents. They are reviewing their options for next year's event.

## **6. CORRESPONDENCE FOR ACTION**

- a. **Environment Canada, August 21, 2015 regarding Consultation on Draft Recovery Documents for Several Species at Risk in Canada. (Late Item)**

*MOVED: Director Jack*  
*SECONDED: Director Wyton*

*THAT the Board of Directors instruct staff to provide notice on the website and copy to relevant groups and local agencies on the Environment Canada's Consultation on Draft Recovery Documents for Several Species at Risk in Canada.*

**CARRIED**

## **7. CORRESPONDENCE FOR INFORMATION**

- a. **MR. ART SKIPSEY**  
Boat Wakes on Sproat Lake
- b. **FRANK & WILHELMINA SURRELL**  
Drag Racing on Alberni Valley Airport
- c. **E-COMMUNIQUÉ**  
E-Comm Quarterly Newsletter
- d. **NEW BUILDING CANADA FUND-SMALL COMMUNITIES FUND**  
Bamfield Water Treatment Application

*MOVED: Director Kokura*  
*SECONDED: Director St. Jacques*

*THAT the Board of Directors receive items a-d for information.*

**CARRIED**

*MOVED: Director Cote*  
*SECONDED: Director Cootes*

*THAT staff reply to the letter from Mr. Art Skipsy and describe the reasons for the content of the information handout.*

**CARRIED**

*MOVED: Director Wyton*  
*SECONDED: Director Jack*

*THAT the Board of Directors refer the Bamfield Water Treatment application letter to the Bamfield Water Committee.*

**CARRIED**

## **8. REQUEST FOR DECISIONS & BYLAWS**

- a. **Request for Decision regarding Alberni Valley Back Country Horsemen of BC Event – Log Train Trail.**

*MOVED: Director Kokura*

*SECONDED: Director Ruttan*

*THAT the Board of Directors direct staff to provide a letter of support to the Alberni Valley Back Country Horsemen of BC to allow access to the Log Train Trail for the event to be held on September 12th and 13th, 2015.*

**CARRIED**

## **9. PLANNING MATTERS**

- a. **AGRICULTURAL SUPPORT WORKERS' NEWSLETTER**  
Ag. News – August 7, 2015

*MOVED: Director Bennett*

*SECONDED: Director St. Jacques*

*THAT the Board of Directors receive the Agricultural Support Workers' Ag. News, August 7, 2015.*

**CARRIED**

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- a. Staff Action Items Report – August 21, 2015
- b. Meeting Schedule – September 2015
- c. Building Inspector's Report – July 31, 2015
- d. Financial Statements – July 31, 2015

*MOVED: Director Bennett*

*SECONDED: Director Jack*

*THAT the Board of Directors receives the staff reports a-d.*

**CARRIED**

### **10.2 COMMITTEE REPORTS**

a. **2015 Agricultural Development Committee Appointments**

*MOVED: Director Kokura*  
*SECONDED: Director McLeman*

*THAT the following individuals be appointed to the Agricultural Development Committee:*

*Cathy Burkosky, Faye Missar*

**CARRIED**

**10.3 MEMBER REPORTS**

- a. **9-1-1 Corporation – J. McNabb**
  - **Financial Statements – Year Ended December 31, 2014**
- b. **Vancouver Island Regional Library - P. Cote - No Report**
- c. **Central West Coast Forest Society – T. Bennett - No Report**
- d. **Emergency Planning – J. McNabb/P. Cote/M. Kokura/M. Ruttan - No Report**
- e. **Alberni Valley Chamber of Commerce – J. McLeman**

Director McLeman circulated the newsletter and mentioned the September 29<sup>th</sup> all candidates meeting hosted by the Port Alberni District Labour Council being Held at the Italian Hall.

- f. **Coastal Communities Network – T. Bennett - No Report**
- g. **West Island Woodlands Advisory Group – L. Banton - No Report**
- h. **Island Coastal Economic Trust –Josie Osborne - No Report**
- i. **Air Quality Council, Port Alberni – J. McNabb**
- j. **West Coast Aquatic Board – T. Bennett**

Director Bennett has been asked to attend the WC Aquatic Board session at UBCM.

- k. **Association of Vancouver Island & Coastal Communities – J. Osborne - No Report**
- l. **Beaver Creek Water Advisory Committee – J. McNabb - No Report**
- m. **Other Reports**

*MOVED: Director McLeman*  
*SECONDED: Director Cootes*

*THAT the Board of Directors receive the Member Reports.*

**CARRIED**

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

**13. QUESTION PERIOD**

**14. IN-CAMERA**

*MOVED: Director Kokura*

*SECONDED: Director Cootes*

*THAT the meeting be closed to the public to discuss matters relating to:*

*i. Labour or other employee relations.*

*ii. Purchase or sale of land or improvements, disclosure of which the Board considers could be harmful to the Regional District's interests.*

**CARRIED**

The meeting was closed to the public at 2:30 pm.

The meeting was re-opened to the public at 2:44 pm.

**15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

**16. ADJOURN**

*MOVED: Director Cootes*

*SECONDED: Director Kokura*

*THAT this meeting be adjourned at 2:45 pm.*

**CARRIED**

Certified Correct:

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Josie Osborne,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer



## MINUTES OF THE ALBERNI-CLAYOQUOT TRANSPORTATION COMMITTEE MEETING HELD ON AUGUST 5, 2015, 9:00AM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### MEMBERS

Jack McLeman, Co-Chair ACRD

### PRESENT:

Gillian Trumper, Co-Chair, Port Alberni Port Authority

Bob Cole, Alberni Valley Chamber of Commerce

Lucas Banton, Director, ACRD

Mike Lang, PA&DLC

Chris Alemany, Councilor, City of Port Alberni

Darren Deluca

### STAFF PRESENT:

Pat Deakin, Economic Development Manager, City of Port Alberni

Shelli Lyle, Administrative Assistant, ACRD

### REGRETS:

Mike Newton, R.F. Binnie & Associates

Dianne St. Jacques, Mayor, District of Ucluelet

Randy Orr, Island Timberlands

Neil Malbon, Alberni Valley Chamber of Commerce

Harold Frechette, Western Forest Products

Brian Chipman, Catalyst Paper

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 9:00 am.

### 2. APPROVAL OF AGENDA

*MOVED: D. Deluca*

*SECONDED: G. Trumper*

*THAT the agenda be approved as circulated with the additions of late items as outlined for consideration:*

- *AC Transportation Terms of Reference,*
- *BC On the Move Funding Announcement.*

**CARRIED**

### 3. ADOPTION OF MINUTES

#### a. AC Transportation Committee Meeting held April 1, 2015

*MOVED: G. Trumper*

*SECONDED: L. Banton*

*THAT the minutes of the Transportation Committee meeting held on April 1, 2015 be*



*adopted.*

**CARRIED**

**4. PETITIONS, DELEGATIONS & PRESENTATIONS**

**5. REPORTS & DISCUSSION**

**a. Transportation Report Update (verbal)**

Chair McLeman reported on the July 24<sup>th</sup> meeting held at the City of Port Alberni with the Ministry and the Consultants preparing the study. The Ministry will report back in October. The slide is not a show stopper, will compare the two highways (4 and proposed new hwy). The Ministry will be speaking with the Horne Lake property owners, looking at reporting back to the Committee in October.

Challenge is the prediction of a 2% growth rate for the Alberni Valley, however they will now look at the growth rate of the mid island to assess how that drives traffic, an area within one hour of itself.

Share the documentation from the meeting with the committee.

*MOVED: D. Deluca*

*SECONDED: G. Trumper*

*THAT the AC Transportation Committee receive the report.*

**CARRIED**

**b. BC On the Move Funding (verbal)**

Chair McLeman reported two (2) grants have been approved from BC On the Move, the Long Beach Airport lighting and the Roger Creek Trail. The AC Committee would like a report from the ACRD regarding the application process.

*MOVED: C. Alemany*

*SECONDED: D. Deluca*

*THAT the AC Transportation Committee receive the report.*

**CARRIED**

**6. CORRESPONDENCE FOR ACTION/INFORMATION**

**7. NEW BUSINESS**

**a. Terms of Reference**

The Committee discussed the committee's mandate and current Terms of Reference. The parameters were set by the ACRD for the transportation committee, PAPA is not interested in sitting on a committee that is going to look at other issues, examples bike

lanes, rail, air. In order for PAPA to thrive there needs to be good access in and out of the valley. Review the TOR with the ACRD and restructure making the AC Transportation a subcommittee of a larger Transportation committee. The subcommittee would deal distinctly with highway access in and out of the Alberni Valley.

*MOVED: G. Trumper*

*SECONDED: D. Deluca*

*THAT the ACRD staff review the AC Transportation Committee structure and Terms of Reference and expand the scope, creating a highway subcommittee of the larger transportation committee and revise the Terms of Reference.*

**CARRIED**

**8. NEXT MEETING**

The next Committee meeting will be at the call of the Chairs.

**9. ADJOURN**

*MOVED: D. Deluca*

*SECONDED: B. Cole*

*THAT this meeting be adjourned at 9:50 am.*

**CARRIED**

*Certified Correct:*

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Jack McLeman, Co-Chair



# Sharing Stories of Reconciliation: Orange Shirt Day – Every Child Matters

Story submitted by: Joan Sorely

Orange Shirt Day, held on September 30th annually, is a legacy of the St. Joseph Mission residential school commemoration event held in Williams Lake, BC, Canada, in the spring of 2013. It grew out of Phyllis Webstad's account of having her shiny new orange shirt taken away on her first day of school at the Mission, and it has become an annual discussion on all aspects of residential schools. The date was chosen because it is the time of year in which children were taken from their homes to residential schools, and because it is an opportunity to set the stage for anti-racism and anti-bullying policies for the coming school year. Orange Shirt Day is also an opportunity for First Nations, local governments, schools and communities to come together in the spirit of reconciliation and hope for generations of children to come.

The orange shirt, once associated with a loss of belonging and self-worth, has become a symbol of defiance against bullying and racism, and of our commitment to ensuring that "Every Child Matters" from here on. The movement is growing, with 30,000 hits on the Facebook page during the week of September 30th last year, and people posting pictures of their celebrations across Canada and in the US, as well as parts of Europe. It all started right here in the Cariboo, and as a result, School District 27 has been chosen to pilot curriculum changes for all Grade 5 and Grade 10 students reflecting the residential school experience, to be implemented province-wide.

Resolutions have been passed in support of Orange Shirt Day by local governments, school districts, and First Nations in the Cariboo and beyond. Most recently the AFN Chiefs-in-Council passed a resolution declaring Orange Shirt Day "a first step in reconciliation", and pledging to bring the message home as well as to the government of Canada and the churches responsible.

Visit us on Facebook: Orange Shirt Day – Every Child Matters

(<https://www.facebook.com/orangeshirtdayeverychildmatters>). Post pictures of your event or activity, share your story, or simply enjoy others sharing their experiences.



## Stay Connected



(<https://www.facebook.com/ReconciliationCanada>)



([https://twitter.com/Rec\\_Can](https://twitter.com/Rec_Can))



(<http://reconciliationcanada.ca/news-events/e-newsletters/>)

# Every Child Matters T-shirt

Size

S

**\$15.00**

- 1 +

Quantity

Add to Cart

## DESCRIPTION

***IMPORTANT: This item will ship the first week of September. Orders containing other items will be shipped when this shirt arrives.***

100% Cotton

**Orange Shirt Day** is on September 30 and any other day, to honour the children who survived the Indian Residential Schools (IRS) as well as remember those who didn't. We must remember and acknowledge our shared past in order to walk forward and not repeat it.

\$10 from the sale of every t-shirt will be donated, supporting various residential school survivors groups and societies.

Video for origin of Orange Shirt Day: [Phyllis Webstad's story](#)

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### NEWSLETTER

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To: District of Tofino Council  
From: Josie Osborne, Mayor  
Date: September 1, 2015  
Re: Notice of Motion (Opportunity to work with Project Eco-West on green infrastructure.)

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On August 20, 2015, the CAO and I met with Dany Robidaux, Director of Project Eco-West to discuss their interest in assisting the District of Tofino with green infrastructure technologies.

Project Eco-West aims to get rural communities in the Western Provinces (BC, AB, SK and MB) involved in greening their local economies through the creation of greenhouse gas (GHG) emissions inventories and the development of Climate Change local action plans (CCLAP), supporting municipalities seeking green technology commercialization opportunities, attracting foreign direct investments and training a skilled workforce.

To support municipalities in these endeavors, a team of Eco-West professionals provide services - at no cost - that include technical review, preliminary business planning and grant application writing. Specific opportunities for green technologies discussed for Tofino were wastewater treatment and municipal composting. Eco-West expressed an interest in helping the District of Tofino explore funding opportunities (i.e., grants) for wastewater treatment as well as an interest in assisting the District and/or the Alberni-Clayoquot Regional District in exploring composting opportunities.

To begin working with the District of Tofino, Eco-West requires a Council resolution that authorizes staff to work with their project staff. This is to help ensure transparency and clear indication of support from municipal councils.

As stated above, assistance from Eco-West staff would come at no cost to the District of Tofino. They are funded through a contribution agreement with Western Economic Diversification Canada. In BC, they have most recently worked with the District of Sechelt on wastewater treatment.

Therefore, I provide a Notice of Motion:

**THAT staff be authorized to work with Project Eco-West to explore opportunities for green infrastructure, including wastewater treatment funding sources.**

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Further reading:

<http://www.cdem.com/en/sectors/green-economy-1/eco-west>

September 2, 2015

Josie Osborne, Chairperson  
Alberni Clayoquot Regional District  
3008 Fifth Ave  
Port Alberni BC V9Y 2E3

**Re: Proposal of collaboration for a regional composting operation**

Dear Josie,

On behalf of Eco-West and the Société de développement économique Colombie-Britannique (SDECB), I would like to propose a collaborative initiative that would result in the implementation of a regional residential/municipal solid waste composting operation for the Alberni Clayoquot Regional District (Tofino, Ucluelet and area), as we discussed during our meeting in Tofino a few weeks ago on August 20th.

The objectives of Eco-West and the SDECB are to coordinate major economic projects and work with municipalities and regional districts located in Canada`s four western provinces to make their communities more sustainable through the adoption and implementation of green technologies.

Eco-West has already developed business cases for similar regional composting projects in the past while working with several rural municipalities in Manitoba. We would be willing to share with you the results of these projects and the models that were subsequently adopted, as well as work with you in order to complete funding applications that would enable you to begin moving forward towards successful project implementation.

We are thus committed to collaborating with the Alberni Clayoquot Regional District in achieving this common goal. We look forward to hearing from you in this regard and are eager to begin working with you on the above-mentioned initiative.

Please do not hesitate to contact me should you have any questions concerning this matter.

Best Regards,

Dany Robidoux,  
Director, Eco-West

c.c. Donald Cyr, Executive Director, SDECB





Selina Robinson, MLA  
(Coquitlam-Maillardville)



Province of  
British Columbia  
Legislative Assembly



August 24, 2015

Electoral Area Directors  
Regional District of Alberni-Clayoquot  
3008 Fifth Avenue  
Port Alberni, BC V9Y 2E3

Dear Directors,

I hope that you've enjoyed the summer and you had an opportunity to take a break. I am writing to remind you that my caucus colleagues in the Official Opposition are available and eager to meet with you at the upcoming Union of BC Municipalities annual conference in Vancouver, September 22-25.

As the Opposition Spokesperson for Local Government, former City Councilor for Coquitlam, and past Executive member of the Lower Mainland Local Government Association, I continue to be passionate about strengthening our communities through local leadership. I believe that local government is closest to our constituents and has the knowledge and flexibility to be most responsive to community needs.

I have been paying close attention to your successes and your challenges. This past spring I travelled to all five area association meetings to hear directly from you about the issues facing your communities. I heard concerns related to aging infrastructure, offloads to local governments, and the sometimes difficult relationship between local and other orders of government. At every area association meeting, I saw the passion and commitment you all have for your communities. Thank you for bringing that to your role. It really does make a difference.

I would love the opportunity to meet with you at the UBCM. If you would like to set up a meeting with me or any of my colleagues, please contact Elena Banfield at 250-952-7647 or [elena.banfield@leg.bc.ca](mailto:elena.banfield@leg.bc.ca). Enclosed is a list of all Opposition MLAs and their Spokesperson areas, so you know who works on issues important to your community. Also, please join us for the Official Opposition UBCM Breakfast for all delegates on Friday, September 25, at 6:45 AM at the Fairmont Waterfront Hotel. We look forward to seeing you there.

All the best,

Selina Robinson, MLA  
Opposition Spokesperson for Local Government

# John Horgan and the New Democrat Opposition Team



John Horgan,  
Leader  
MLA, Juan de Fuca



Robln Austin, MLA  
Skeena  
Northern Economic  
Development



Harry Bains, MLA  
Surrey-Newton  
Forests, Lands and Natural  
Resource Operations



Spencer  
Chandra Herbert, MLA  
Vancouver-West End  
Environment



Raj Chouhan, MLA  
Burnaby-Edmonds  
Assistant Deputy Speaker



Katrine Conroy, MLA  
Kootenay-West  
Interior Economic  
Development, Columbia Power,  
Columbia River Treaty



Kathy Corrigan, MLA  
Burnaby-Deer Lake  
Advanced Education



Judy Darcy, MLA  
New Westminster  
Health



Adrian Dix, MLA  
Burnaby-Kingsway  
BC Hydro



Doug Donaldson, MLA  
Stikine  
Children and  
Family Development



David Eby, MLA  
Vancouver-Point Grey  
Tourism, Housing, Liquor Policy,  
BCLC, PavCo



Mable Elmore, MLA  
Vancouver-Kensington  
Deputy Finance, ICBC



Mike Farnworth, MLA  
Port Coquitlam  
Justice (Public Safety and  
Solicitor General), Caucus House  
Leader



Rob Fleming, MLA  
Victoria-Swan Lake  
Education



Scott Fraser, MLA  
Alberni-Pacific Rim  
Aboriginal Relations and  
Reconciliation, Caucus Deputy  
Whip



Sue Hammell, MLA  
Surrey-Green Timbers  
Mental Health and Addictions



George Heyman, MLA  
Vancouver-Fairview  
Green Economy,  
Technology, TransLink



Gary Holman, MLA  
Saanich North & the Islands  
Democratic Reform, Deputy  
Environment, Fisheries and  
B.C. Ferries



Carole James, MLA  
Victoria-Beacon Hill  
Finance



Maurine Karagianis, MLA  
Esquimalt-Royal Roads  
Women, Seniors, Early  
Childhood Development,  
Caucus Whip



Leonard Krog, MLA  
Nanaimo  
Justice (Attorney General)



Norm Macdonald, MLA  
Columbia River-Revelstoke  
Energy and Mines



Michelle Mungall, MLA  
Nelson-Creston  
Social Development,  
Caucus Deputy House Leader



Lana Popham, MLA  
Saanich South  
Agriculture and Food



Bruce Ralston, MLA  
Surrey-Whalley  
Natural Gas,  
Development, Trade,  
Immigration, Multiculturalism



Jennifer Rice, MLA  
North Coast  
Northern and Rural Health,  
Deputy Children and Family  
Development



Selina Robinson, MLA  
Coquitlam-Maillardville  
Local Government and  
Sports  
Caucus Deputy Chair



Bill Routley, MLA  
Cowichan Valley  
Deputy Forests - Coastal



Doug Routley, MLA  
Nanaimo-North Cowichan  
Deputy Forest Futures,  
Citizen Services



Jane Shin, MLA  
Burnaby-Lougheed  
Deputy Trade, Immigration,  
Multiculturalism



Nicholas Simons, MLA  
Powell R.-Sunshine Coast  
Coastal Economic Development,  
Small Business, Art and Culture



Shane Simpson, MLA  
Vancouver-Hastings  
Economic Development, Jobs,  
Labour and Skills, Caucus Chair



Claire Trevena, MLA  
North Island  
Transportation and  
Infrastructure, B.C. Ferries,  
B.C. Transit

New Democrat Official Opposition  
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250 387 3655  
www.bcndpcaucus.ca  
ndp@leg.bc.ca  
**NEW DEMOCRAT**  
OFFICIAL OPPOSITION





AUDITOR GENERAL FOR  
LOCAL GOVERNMENT

ACCESSIBILITY • INDEPENDENCE • TRANSPARENCY • PERFORMANCE



August 28, 2015

Ref: 159151

To: Mayors and Councillors  
Chairs and Directors of Regional District Boards  
Chairs and Directors of Greater Boards

I am pleased to inform you that the Office of the Auditor General for Local Government will be releasing a performance audit report on the City of Vernon under the topic “Achieving Value for Money in Operational Procurement”.

The audit report will be published on our website [www.aglg.ca](http://www.aglg.ca) on Monday, August 31 at 11:00 am.

I welcome feedback from local governments on all aspects of the work of our office, so I look forward to your comments on the report.

Sincerely,

A handwritten signature in black ink, appearing to read "Arn van Iersel".

Arn van Iersel, CPA, FCGA  
A/Auditor General for Local Government

pc: Chief Administrative Officers



FOR IMMEDIATE RELEASE

August 26, 2015

### **HARBOUR INVESTMENTS SUPPORT FISHING, TOURIST INDUSTRIES IN SAYWARD**

COURTENAY – An investment of \$400,000 by the Island Coastal Economic Trust will improve and expand the Kelsey Bay Wharf, and will benefit the fishing industry, tourism, and the local economy.

The project - proposed by the Sayward Harbour Authority - includes the extension of the current float network, creating much-needed additional moorage.

A heavy-offload and timber approach float will also be constructed, which will allow for greater volumes of finfish and shellfish from the commercial fishery to be transported.

“More than half of the province’s commercial salmon fishery happens in the Johnstone Strait, and Kelsey Bay is a strategically-valuable site,” said ICET Board Chair, Phil Kent. “The community identified improvements to their wharves as an economic development priority, and our investment will help put their plans into action.”

Private sector investment from the fishing and processing industries are also planned for the site, with an ice plant and more efficient transportation systems being developed. Up to \$2M in private sector investments are anticipated as a result of the work in this project.

Salmon offloading is expected to increase from 1M pounds to 6M pounds once the new float network and heavy offload floats are complete.

The project will also benefit other parts of the regional economy.

“Not only does this project support growth in a traditional fishing industry, it also allows our region to more effectively market itself to the marine tourist market,” said Ted Ellis, President of the Sayward Harbour Authority. “Modern, well-serviced moorage means visitors in boats have easy access to the amenities in our community, and that is a new source of traffic for our local businesses.”

The project will also include a new Harbour Services Office that will house a public washroom and commercial laundry facilities: two key pieces of infrastructure that are valuable for marine tourists looking for a place to tie-up for a few days. Cafes and other small amenities are also being proposed by private sector proponents, helping to add even more value for residents and tourists alike.

An economic impact analysis of the project estimates 5.7 temporary jobs and 15.4 direct permanent jobs will be created.

Completion of the project is anticipated for 2016.

## About the Island Coastal Economic Trust

The Island Coastal Economic Trust is a \$50 million endowment established in 2006 by the Government of British Columbia to help diversify the economies of central and northern Vancouver Island and the Sunshine Coast.

ICET is guided by a Board of Directors and two Regional Advisory Committees which include more than 50 locally elected officials and MLAs and five appointees. This exceptional team of leaders collaborates to set regional priorities and build vital multi-regional networks.

Through a community-centred decision-making process, ICET has approved \$49 million for over 135 economic infrastructure and economic development readiness projects on the Island and Sunshine Coast since implementing its grant program in 2007. ICET investments have leveraged over \$276 million in incremental funding into the region.

A full overview of ICET can be found at [www.islandcoastaltrust.ca](http://www.islandcoastaltrust.ca)

-end-

For further information:

Line Robert, CEO  
Island Coastal Economic Trust  
Tel. 250-871-7797 (Ext. 227)  
[line.robert@islandcoastaltrust.ca](mailto:line.robert@islandcoastaltrust.ca)

Mayor Phil Kent, ICET Chair  
City of Duncan  
Tel. 250-709-0186  
[mayor@duncan.ca](mailto:mayor@duncan.ca)

Darren Kiedyk, CAO  
Village of Sayward  
Tel. 250-282-5512  
[cao@saywardvalley.net](mailto:cao@saywardvalley.net)



## MEMORANDUM

**TO:** AVICC Members

**FROM:** Chair Joe Stanhope, Past President

**DATE:** August 24, 2015

**RE: Update on Natural Gas Operating Agreement**

Your Executive is pleased to advise that all agreements with eligible municipalities within AVICC have now been approved by the BCUC, and that the 3% fee on gas supplied with your municipality will begin to be collected as of September 01, 2015. Revised revenue projections for monies collected in 2015 and to be paid in 2016 are attached.

This marks the successful conclusion of a process initiated over four years ago with the aim of correcting an historic inequity within AVICC that occurred, without consultation, in 1987. This successful conclusion results from the perseverance and dedication of many parties over the years. In particular, I should like to single out the role played by the City of Nanaimo in leading the charge, and never forgetting what was lost; or ever giving up seeking redress over the decades.

More recently, it has been the cohesiveness and resolve of the entire AVICC membership working towards a shared strategic goal that has resulted in this positive outcome. It shows what can be done with a shared common vision, a well thought out implementation plan and a sustained and focused effort.

As the lead political appointee on this file, it is my pleasure to have served you and I am proud of what we have collectively accomplished here.

Thank you

Joe Stanhope

## Estimated Franchise Fees Payable

September 1, 2015 to December 31, 2015 Revenues

Municipality	ESTIMATED 2015 Revenues	ESTIMATED Franchise Fee Payable March 1, 2016
204 (Courtenay)	1,520,577	45,617
207 (Duncan)	266,074	7,982
213 (Colwood)	633,276	18,998
223 (Port Alberni)	825,517	24,766
234 (Victoria)	6,385,323	191,560
250 (Nanaimo)	4,923,789	147,714
302 (Central Saanich)	764,966	22,949
308 (Saanich)	6,023,734	180,712
315 (North Cowichan)	1,458,880	43,766
327 (Langford)	1,174,663	35,240
330 (Powell River)	772,338	23,170
332 (North Saanich)	466,516	13,995
336 (Campbell River)	1,816,364	54,491
344 (Metchosin)	86,669	2,600
346 (Sechelt Band)	54,366	1,631
349 (Sooke)	182,798	5,484
350 (Lantzville)	102,343	3,070
362 (Highlands)	103,454	3,104
401 (View Royal)	762,924	22,888
412 (Comox)	968,273	29,048
445 (Ladysmith)	541,208	16,236
476 (Sidney)	586,471	17,594
516 (Cumberland)	185,204	5,556
524 (Gibsons)	327,680	9,830
559 (Parksville)	975,506	29,265
565 (Qualicum Beach)	574,686	17,241
570 (Sechelt)	711,578	21,347
	\$ 33,195,177	\$ 995,855

### Notes

1. View Royal, Highlands and Saanich estimated from June 1.



#501-65 Front Street, Nanaimo, B.C. V9R 5H9  
Phone: 250-754-3500 Fax: 250-754-3599 Corporate Website [www.tourismvi.ca](http://www.tourismvi.ca) Consumer Website [www.seevancouverisland.com](http://www.seevancouverisland.com)

September 3, 2015

### A Status update on Tourism Vancouver Island's Support for the Provincial Tourism Strategy

Over the past several months Tourism Vancouver Island and Destination British Columbia (Destination BC) have been in discussions regarding the role that Tourism Vancouver Island will play in BC's tourism ecosystem in support of the provincial strategy. Recently, Destination BC advised that funding for our region will be maintained at present levels and that we are currently working together to confirm the details of a two-year agreement. We are moving positively down that path and anticipate having an agreement in principle by the end of September.

Our role in the provincial strategy will shift significantly, with a much greater emphasis on planning and execution of Destination Development plans and fostering remarkable experiences throughout the region. We will also continue to promote the Vancouver Island region as a touring/exploring destination. To that end, we will continue to provide Vancouver Island content, social media, and travel and media FAM support.

With more funds available to communities throughout the region, Tourism Vancouver Island will be able to provide greater support to the tourism businesses and communities working with Destination BC's new [Co-op Marketing Partnerships Program](#).

In order to facilitate the changes in the new ecosystem, Tourism Vancouver Island will be making significant adjustments to its business model. This will include changes to our organizational structure to better align the human resource needs for the future. As such, five employees will transition to new positions within our organization:

Lana Cheong	Business Advisor - Remarkable Experiences
Sharon Scott	Financial Services and Operations
Denise Le Gal	Consumer Marketing Specialist
Heather McEachen	Travel Trade and Media Specialist
Jody Young	Business Advisor - Destination Development



Unfortunately, positions held by Kristy Mighton and Suzanne Ghetler will no longer be required and will conclude at the end of March 2016. Nadine Chodl's role is still to be determined.

Changes to the business model will officially take effect on April 1, 2016, however we will be transitioning in some areas as required. More details about these positions and future points of contact will be shared in the New Year.

Tourism Vancouver Island will continue to seek opportunities to better serve the tourism stakeholders in the region. Working together we will be able to continue to grow economic benefit from tourism for communities and tourism businesses.

Tourism Vancouver Island will continue to communicate more detail as information becomes available. If you would like to discuss these changes further, please contact Dave Petryk at 250-740-1211 or [dave@tourismvi.ca](mailto:dave@tourismvi.ca).



## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Janice Hill, Environmental Services Coordinator

**Meeting Date:** September 9, 2015

**Subject:** Parks Canada Lease Renewal – Long Beach Airport

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**Recommendation:**

That the Alberni-Clayoquot Regional District Board of Directors renew Parks Canada's lease at the Long Beach Airport for a 3 year term commencing September 1, 2015 and ending August 31, 2018 at a rate of \$30,000.00 per year plus applicable taxes.

**Summary:**

Parks Canada's lease at the Long Beach Airport expired on August 31, 2015. This was a 3 year lease for approximately 12,000 square feet of buildings and 115,615 square feet of land for the purpose of a Works Yard, Maintenance and Office Building and Shop Building. Parks Canada has been a tenant on the airport lands for many years and has been a responsible tenant.

**Time Requirements – Staff & Elected Officials:**

Minimal staff time to prepare lease documentation.

**Financial:**

Parks Canada will pay \$30,000.00 plus applicable taxes annually.

Submitted by: \_\_\_\_\_

Janice Hill, Environmental Services Coordinator

Approved by: \_\_\_\_\_

Russell Dyson, Chief Administrative Officer



## REQUEST FOR DECISION

**TO:** Board of Directors  
**FROM:** Andrew McGifford, Acting Manager of Finance  
**DATE:** September 02, 2015  
**RE:** Finance Warrant No.556

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### **Recommendation:**

That the Board of Directors approves Finance Warrant Number 556 in the amount of \$851,474.38 dated August 31, 2015.

### **Chief Administrative Officer Comments:**

Concur

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## IMPLICATIONS OF THE RECOMMENDATION

1. GENERAL

That the Board of Directors reviews the details of the expenditures made in the previous month and when satisfied, approves the finance warrant.

2. TIME REQUIREMENT – STAFF AND ELECTED OFFICIALS – none

3. FINANCIAL – none

4. POLICY OR LEGISLATIVE – none

5. RELEVANCE TO THE STRATEGIC PLAN AND CURRENT WORK PLAN

Improve financial controls by increasing the transparency of the Regional District's financial affairs.

6. COMMUNICATION ISSUES - none

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Submitted by: Andrew McGifford, Acting Manager of Finance

Cheque Register - Detail - Supp.



AP5100

Date : Sep 02, 2015

Page : 1

Time : 3:58 pm

Supplier : 0003 To Z4209  
 Trans. Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
0016	ACE COURIER SERVICES						
38075	12-Aug-2015		Issued	149	C	240.85	
14151569	01-4-2500-000	PAYABLES - TRADE			81.08		
	Invoice Description --> BCWS - SHIPPING						
14152533	01-4-2500-000	PAYABLES - TRADE			159.77		
	Invoice Description --> BCWS - SHIPPING						
<b>Total :</b>					240.85	0.00	240.85
38148	25-Aug-2015		Issued	157	C	119.40	
14152737	01-4-2500-000	PAYABLES - TRADE			45.39		
	Invoice Description --> BCWS - SHIPPING						
14153393	01-4-2500-000	PAYABLES - TRADE			74.01		
	Invoice Description --> BCWS - SHIPPING \$23.27, AVLF - SHIPPING \$47.22						
<b>Total :</b>					119.40	0.00	119.40
<b>Supplier Total :</b>					360.25	0.00	360.25
0019	0946982 BC LTD (DBA - ACE FLAGGING)						
00104-0001	14-Aug-2015		Issued	148	T	589.71	
102-2268	01-4-2500-000	PAYABLES - TRADE			168.00		
	Invoice Description --> BCWS - WATER SYSTEM REPAIRS						
102-2256	01-4-2500-000	PAYABLES - TRADE			421.71		
	Invoice Description --> BCWS - WATER SYSTEM REPAIR						
<b>Total :</b>					589.71	0.00	589.71
00106-0001	28-Aug-2015		Issued	156	T	1522.78	
102-2279	01-4-2500-000	PAYABLES - TRADE			1522.78		
	Invoice Description --> BCWS - WATER BREAK - KITSUKSIS						
<b>Total :</b>					1522.78	0.00	1522.78
<b>Supplier Total :</b>					2112.49	0.00	2112.49
0021	ALBERNI DISTRICT CO-OP ASSOCIATION						
38149	25-Aug-2015		Issued	157	C	1861.46	
SLVFD - JUL/15	01-4-2500-000	PAYABLES - TRADE			96.54		
	Invoice Description --> SLVFD - JULY 2015 FUEL COSTS						
BCVFD - JUL/15	01-4-2500-000	PAYABLES - TRADE			462.05		
	Invoice Description --> BCVFD - JULY 2015 FUEL COST						
BCWS - JUL/15	01-4-2500-000	PAYABLES - TRADE			547.83		
	Invoice Description --> BCWS - JULY 2015 FUEL COSTS						
ACRD - JUL/15	01-4-2500-000	PAYABLES - TRADE			755.04		
	Invoice Description --> ACRD - JULY 2015 FUEL COSTS						
<b>Total :</b>					1861.46	0.00	1861.46

Cheque Register - Detail - Supp.



Supplier : 0003 To Z4209  
 Trans. Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
<b>Supplier Total :</b>				1861.46	0.00	1861.46

0030	ACKLANDS-GRAINGER INC.							
38076	12-Aug-2015		Issued	149	C	840.24		
4354 0535258	01-4-2500-000	PAYABLES - TRADE				-343.90		
Invoice Description -->		SLMP - CREDIT FOR CANOPY						
4354 0535027	01-4-2500-000	PAYABLES - TRADE				0.17		
Invoice Description -->		SLVFD - EQUIPMENT						
4354 0535810	01-4-2500-000	PAYABLES - TRADE				23.71		
Invoice Description -->		BCWS - SMALL SUPPLIES						
4354 0535665	01-4-2500-000	PAYABLES - TRADE				55.18		
Invoice Description -->		BCWS - BUILDING SUPPLIES						
4354 0535496	01-4-2500-000	PAYABLES - TRADE				71.97		
Invoice Description -->		AVLF - RECYCLING DEPOT SUPPLIES						
4354 0535028	01-4-2500-000	PAYABLES - TRADE				98.82		
Invoice Description -->		SLVFD - EQUIPMENT						
4354 0535038	01-4-2500-000	PAYABLES - TRADE				101.71		
Invoice Description -->		SLMP - SUPPLIES						
4354 0535242	01-4-2500-000	PAYABLES - TRADE				120.19		
Invoice Description -->		SLMP - SUPPLIES						
4354 0535131	01-4-2500-000	PAYABLES - TRADE				181.29		
Invoice Description -->		LBA - TERMINAL SUPPLIES						
4354 0535737	01-4-2500-000	PAYABLES - TRADE				187.20		
Invoice Description -->		LBA - TERMINAL SUPPLIES						
4354 0535436	01-4-2500-000	PAYABLES - TRADE				343.90		
Invoice Description -->		SLMP - CANOPY						
<b>Total :</b>						840.24	0.00	840.24

38150	25-Aug-2015		Issued	157	C	916.10		
4354 0535889	01-4-2500-000	PAYABLES - TRADE				7.73		
Invoice Description -->		BCWS - SMALL SUPPLIES						
4354 0535664	01-4-2500-000	PAYABLES - TRADE				44.58		
Invoice Description -->		BCWS - SMALL SUPPLIES						
4354 0536335	01-4-2500-000	PAYABLES - TRADE				119.00		
Invoice Description -->		LBA - TERMINAL SUPPLIES						
4354 0535505	01-4-2500-000	PAYABLES - TRADE				145.70		
Invoice Description -->		SLMP - TOWING EQUIPMENT						
4354 0536258	01-4-2500-000	PAYABLES - TRADE				255.19		
Invoice Description -->		ACRD - TRAFFIC CONES						
4354 0533338	01-4-2500-000	PAYABLES - TRADE				343.90		
Invoice Description -->		SLMP - CANOPY						
<b>Total :</b>						916.10	0.00	916.10

38204	31-Aug-2015		Issued	162	C	2296.80
4354 0536212	01-4-2500-000	PAYABLES - TRADE				776.74
Invoice Description -->		BCWS - SAFETY & AUTO SUPPLIES				
4354 0535019	01-4-2500-000	PAYABLES - TRADE				1520.06

Cheque Register - Detail - Supp.



AP5100

Page : 3

Date : Sep 02, 2015

Time : 3:58 pm

Supplier : 0003 To Z4209  
 Trans. Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Invoice Description --> BCVFD - EQUIPMENT - HOSES						
<b>Total :</b>				2296.80	0.00	2296.80
<b>Supplier Total :</b>				4053.14	0.00	4053.14

Supplier	Supplier Name	Status	Batch	Medium	Amount	
0031	AGAT LABORATORIES					
38151	25-Aug-2015	Issued	157	C	2563.83	
15184878E	01-4-2500-000	PAYABLES - TRADE		499.01		
Invoice Description --> AVLF - WATER MONITORING						
15184875E	01-4-2500-000	PAYABLES - TRADE		630.26		
Invoice Description --> AVLF - WATER MONITORING						
15184865E	01-4-2500-000	PAYABLES - TRADE		644.44		
Invoice Description --> AVLF - WATER MONITORING						
15184403E	01-4-2500-000	PAYABLES - TRADE		790.12		
Invoice Description --> AVLF - WATER MONITORING						
<b>Total :</b>				2563.83	0.00	2563.83
<b>Supplier Total :</b>				2563.83	0.00	2563.83

Supplier	Supplier Name	Status	Batch	Medium	Amount	
0032	ALBERNI LANDSCAPING					
00106-0002	28-Aug-2015	Issued	156	T	1228.50	
5934	01-4-2500-000	PAYABLES - TRADE		1228.50		
Invoice Description --> AVRA - SPRAYING WEEDS, PRUNING SHRUBS AND CLEANUP						
<b>Total :</b>				1228.50	0.00	1228.50
<b>Supplier Total :</b>				1228.50	0.00	1228.50

Supplier	Supplier Name	Status	Batch	Medium	Amount	
0037	AGFOR INDUSTRIES LTD					
38152	25-Aug-2015	Issued	157	C	4284.42	
PC#2 -3108	01-4-2500-000	PAYABLES - TRADE		4284.42		
Invoice Description --> AVLF - FENCING - CAPITAL						
<b>Total :</b>				4284.42	0.00	4284.42
<b>Supplier Total :</b>				4284.42	0.00	4284.42

Supplier	Supplier Name	Status	Batch	Medium	Amount	
0056	AIRGAS CANADA INC.					
38153	25-Aug-2015	Issued	157	C	27.78	
242955	01-4-2500-000	PAYABLES - TRADE		27.78		
Invoice Description --> SLVFD - OXYGEN						
<b>Total :</b>				27.78	0.00	27.78
<b>Supplier Total :</b>				27.78	0.00	27.78

Cheque Register - Detail - Supp.



AP5100

Page : 4

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 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
Invoice No.	Account No.	Account Description							
38077	12-Aug-2015			Issued	149	C			333.61
19724	01-4-2500-000	PAYABLES - TRADE					22.35		
		Invoice Description --> SLVFD - PAGER MAINTENANCE							
19729	01-4-2500-000	PAYABLES - TRADE					126.51		
		Invoice Description --> SLVFD - BATTERY & ANTENNA							
19830	01-4-2500-000	PAYABLES - TRADE					184.75		
		Invoice Description --> SLVFD - PAGER REPAIR							
<b>Total :</b>							333.61	0.00	333.61
<hr/>									
38154	25-Aug-2015			Issued	157	C			340.87
19863	01-4-2500-000	PAYABLES - TRADE					22.39		
		Invoice Description --> SLVFD - BELT CLIP							
19890	01-4-2500-000	PAYABLES - TRADE					140.90		
		Invoice Description --> BCVFD - PAGER MAINTENANCE							
19873	01-4-2500-000	PAYABLES - TRADE					177.58		
		Invoice Description --> SLVFD - ANTENNA AND REPAIR RADIO							
<b>Total :</b>							340.87	0.00	340.87
<b>Supplier Total :</b>							674.48	0.00	674.48
<hr/>									
0062	AIR QUALITY COUNCIL								
38078	12-Aug-2015			Issued	149	C			5000.00
2015GIA	01-4-2500-000	PAYABLES - TRADE					5000.00		
		Invoice Description --> 2015 GRANT IN AID							
<b>Total :</b>							5000.00	0.00	5000.00
<b>Supplier Total :</b>							5000.00	0.00	5000.00
<hr/>									
0080	ALBERNI VALLEY RESCUE SQUAD								
38079	12-Aug-2015			Issued	149	C			6000.00
2015GIA	01-4-2500-000	PAYABLES - TRADE					6000.00		
		Invoice Description --> 2015 GRANT IN AID							
<b>Total :</b>							6000.00	0.00	6000.00
<b>Supplier Total :</b>							6000.00	0.00	6000.00
<hr/>									
0095	ALBERNI VALLEY CHAMBER OF COMMERCE								
38080	12-Aug-2015			Issued	149	C			4000.00
2015GIA	01-4-2500-000	PAYABLES - TRADE					4000.00		
		Invoice Description --> 2015 GRANT IN AID							
<b>Total :</b>							4000.00	0.00	4000.00
<b>Supplier Total :</b>							4000.00	0.00	4000.00
<hr/>									
0213	ALBERNI TOWING								

Cheque Register - Detail - Supp.



Supplier : 0003 To Z4209  
 Trans. Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit			
38155	25-Aug-2015	Issued	157	C		81.82		
23600	01-4-2500-000	PAYABLES - TRADE		81.82				
Invoice Description -->		BCVFD - TRAINING						
<b>Total :</b>				81.82	0.00	81.82		
<b>Supplier Total :</b>				81.82	0.00	81.82		

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit			
0270	ANDREW SHERET LTD.							
00104-0002	14-Aug-2015	Issued	148	T		37943.09		
DISCOUNTJULY201	01-4-2500-000	PAYABLES - TRADE		-739.09				
Invoice Description -->		BCWS - DISCOUNT TAKEN FOR EARLY PAYMENT						
03-036515	01-4-2500-000	PAYABLES - TRADE		116.09				
Invoice Description -->		BCWS - WATER SYSTEM SUPPLIES						
03-036302	01-4-2500-000	PAYABLES - TRADE		235.40				
Invoice Description -->		BCWS - METER EXCHANGE						
03-036206	01-4-2500-000	PAYABLES - TRADE		237.22				
Invoice Description -->		BCWS - DRINKWATER LOOPING - CAPITAL						
03-034774	01-4-2500-000	PAYABLES - TRADE		301.06				
Invoice Description -->		BCWS - HYDRANT REPAIRS						
03-036108	01-4-2500-000	PAYABLES - TRADE		704.79				
Invoice Description -->		BCWS - DRINKWATER LOOPING - CAPITAL						
03-035716	01-4-2500-000	PAYABLES - TRADE		732.57				
Invoice Description -->		BCWS - WATER SYSTEM SUPPLIES						
03-034665	01-4-2500-000	PAYABLES - TRADE		823.65				
Invoice Description -->		BCWS - WATER SYSTEM SUPPLIES						
03-034149	01-4-2500-000	PAYABLES - TRADE		994.60				
Invoice Description -->		BCWS - WATER SYSTEM SUPPLIES						
03-035053	01-4-2500-000	PAYABLES - TRADE		1089.80				
Invoice Description -->		BCWS - SMALL TOOL \$78.32, METER EXCHANGE \$894.72						
03-035673	01-4-2500-000	PAYABLES - TRADE		1448.97				
Invoice Description -->		BCWS - METER EXCHANGE PROGRAM						
03-036099	01-4-2500-000	PAYABLES - TRADE		2268.56				
Invoice Description -->		BCWS - DRINKWATER LOOPING - CAPITAL						
03-034954	01-4-2500-000	PAYABLES - TRADE		2536.37				
Invoice Description -->		BCWS - METER EXCHANGE PROGRAM						
03-037004	01-4-2500-000	PAYABLES - TRADE		3195.08				
Invoice Description -->		BWS - WATER SYSTEM SUPPLIES						
03-036580	01-4-2500-000	PAYABLES - TRADE		3609.53				
Invoice Description -->		BCWS - DRINKWATER LOOPING - CAPITAL						
03-034953	01-4-2500-000	PAYABLES - TRADE		20388.49				
Invoice Description -->		BCWS - METER EXCHANGE PROGRAM						
<b>Total :</b>				37943.09	0.00	37943.09		
<b>Supplier Total :</b>				37943.09	0.00	37943.09		



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Supplier : 0003 To Z4209  
 Trans. Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque No. : All  
 Batch No. : All

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 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date				Debit	Credit	
Invoice No.	Account No.	Account Description					
38081	12-Aug-2015		Issued	149	C	373.41	
N019379	01-4-2500-000	PAYABLES - TRADE			373.41		
Invoice Description -->		PLANNING - POTTER SUPPLIES					
<b>Total :</b>					373.41	0.00	373.41
<b>Supplier Total :</b>					373.41	0.00	373.41
0380	ALBERNI SEPTIC TANK SERVICE						
38082	12-Aug-2015		Issued	149	C	168.00	
A-5984	01-4-2500-000	PAYABLES - TRADE			168.00		
Invoice Description -->		SLCP - COUGAR SMITH PARK - PUMP SEPTIK TANK					
<b>Total :</b>					168.00	0.00	168.00
<b>Supplier Total :</b>					168.00	0.00	168.00
38156	25-Aug-2015		Issued	157	C	115.50	
12234	01-4-2500-000	PAYABLES - TRADE			115.50		
Invoice Description -->		SLCP - SL PARKS COMMITTEE TOILET					
<b>Total :</b>					115.50	0.00	115.50
<b>Supplier Total :</b>					283.50	0.00	283.50
0451	ALBERNI VALLEY IT SERVICES						
38205	31-Aug-2015		Issued	162	C	403.20	
20030	01-4-2500-000	PAYABLES - TRADE			403.20		
Invoice Description -->		BCVFD - ANNUAL WEB & EMAIL HOSTING					
<b>Total :</b>					403.20	0.00	403.20
<b>Supplier Total :</b>					403.20	0.00	403.20
0458	ALBERNI VALLEY WRESTLING CLUB						
38083	12-Aug-2015		Issued	149	C	1500.00	
2015GIA	01-4-2500-000	PAYABLES - TRADE			1500.00		
Invoice Description -->		2015 GRANT IN AID					
<b>Total :</b>					1500.00	0.00	1500.00
<b>Supplier Total :</b>					1500.00	0.00	1500.00
0464	AWA ASPHALT LTD						
38084	12-Aug-2015		Issued	149	C	32130.00	
00000086	01-4-2500-000	PAYABLES - TRADE			32130.00		
Invoice Description -->		LBA - ACCESS ROAD PAVING - CAPITAL					
<b>Total :</b>					32130.00	0.00	32130.00
<b>Supplier Total :</b>					32130.00	0.00	32130.00

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Supplier : 0003 To Z4209  
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 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
<b>0508</b>	<b>BAMFIELD BUILDERS SUPPLY</b>							
00104-0003	14-Aug-2015		Issued	148	T	27.94	27.94	
174571	01-4-2500-000	PAYABLES - TRADE				5.55		
Invoice Description -->		BWS - WATER SYSTEM SUPPLIES						
173816	01-4-2500-000	PAYABLES - TRADE				22.39		
Invoice Description -->		BWS - PADLOCK						
<b>Total :</b>						27.94	0.00	27.94
<b>Supplier Total :</b>						27.94	0.00	27.94
<b>0530</b>	<b>BEST WESTERN BARCLAY HOTEL</b>							
38085	12-Aug-2015		Issued	149	C	66.91	66.91	
2015006189	01-4-2500-000	PAYABLES - TRADE				66.91		
Invoice Description -->		COMMITTEE MTG FOOD - JULY16/15						
<b>Total :</b>						66.91	0.00	66.91
38157	25-Aug-2015		Issued	157	C	95.00	95.00	
2015007235	01-4-2500-000	PAYABLES - TRADE				95.00		
Invoice Description -->		COMMITTEE MTG FOOD - FIREFIGHTERS - JULY 23/15						
<b>Total :</b>						95.00	0.00	95.00
38206	31-Aug-2015		Issued	162	C	73.74	73.74	
2015007652	01-4-2500-000	PAYABLES - TRADE				73.74		
Invoice Description -->		COMMITTEE MTG FOOD - FIREFIGHTERS - AUG.20/15						
<b>Total :</b>						73.74	0.00	73.74
<b>Supplier Total :</b>						235.65	0.00	235.65
<b>0660</b>	<b>BC HYDRO</b>							
38158	25-Aug-2015		Issued	157	C	5759.03	5759.03	
400002508987	01-4-2500-000	PAYABLES - TRADE				458.09		
Invoice Description -->		SLVFD - LAKESHORE RD FIRE HALL HYDRO - MAY30 - JUL29						
400002509500	01-4-2500-000	PAYABLES - TRADE				5300.94		
Invoice Description -->		HYDRO - ACRD CONSOLIDATED						
<b>Total :</b>						5759.03	0.00	5759.03
<b>Supplier Total :</b>						5759.03	0.00	5759.03
<b>0661</b>	<b>B. PLETTI CONTRACTING INC.</b>							
38207	31-Aug-2015		Issued	162	C	3171.00	3171.00	
2784	01-4-2500-000	PAYABLES - TRADE				3171.00		
Invoice Description -->		BWS - EMERGENCY REPAIR						
<b>Total :</b>						3171.00	0.00	3171.00

Cheque Register - Detail - Supp.



Supplier : 0003 To Z4209  
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 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>Supplier Total :</b>				3171.00	0.00	3171.00

<b>0673</b>	<b>BC ONE CALL</b>						
38086	12-Aug-2015		Issued	149	C 94.50		
201507001	01-4-2500-000	PAYABLES - TRADE			94.50		
Invoice Description --> BCWS - 2ND QUARTER 2015 MEMBERSHIP FEES							
<b>Total :</b>					94.50	0.00	94.50
<b>Supplier Total :</b>					94.50	0.00	94.50

<b>0677</b>	<b>BC WATER &amp; WASTE ASSOC.</b>						
38159	25-Aug-2015		Issued	157	C 996.45		
CHLOR.HAND-FREI	01-4-2500-000	PAYABLES - TRADE			996.45		
Invoice Description --> DAN FREDLUND - CHLORINE HANDLING COURSE							
<b>Total :</b>					996.45	0.00	996.45
<b>Supplier Total :</b>					996.45	0.00	996.45

<b>0679</b>	<b>BAMFIELD COMMUNITY AFFAIRS SOCIETY</b>						
38087	12-Aug-2015		Issued	149	C 10000.00		
2015GIA	01-4-2500-000	PAYABLES - TRADE			10000.00		
Invoice Description --> 2015 GRANT IN AID							
<b>Total :</b>					10000.00	0.00	10000.00
<b>Supplier Total :</b>					10000.00	0.00	10000.00

<b>0700</b>	<b>BC TRANSIT</b>						
38088	12-Aug-2015		Issued	149	C 15856.00		
615602	01-4-2500-000	PAYABLES - TRADE			15856.00		
Invoice Description --> JUNE 2015 CUSTOM TRANSIT							
<b>Total :</b>					15856.00	0.00	15856.00
<b>Supplier Total :</b>					15856.00	0.00	15856.00

<b>0740</b>	<b>BEAVER CREEK HOME CENTER</b>				
38089	12-Aug-2015		Issued	149	C 268.06
1507-679133	01-4-2500-000	PAYABLES - TRADE			10.04
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES					
1507-687997	01-4-2500-000	PAYABLES - TRADE			31.33
Invoice Description --> AVLF - RECYCLING DEPOT SUPPLIES					
1507-681363	01-4-2500-000	PAYABLES - TRADE			32.21
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES					
1507-682420	01-4-2500-000	PAYABLES - TRADE			43.35
Invoice Description --> BCWS - SMALL TOOL					

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 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description	Debit	Credit			
1507-683504	01-4-2500-000	PAYABLES - TRADE	45.62				
Invoice Description -->		BCWS - MAINTENANCE SUPPLIES TO PUT UP WATER RESTRICTION SIGNS					
1507-688537	01-4-2500-000	PAYABLES - TRADE	50.22				
Invoice Description -->		BCWS - WATER SYSTEM SUPPLIES					
1507-687669	01-4-2500-000	PAYABLES - TRADE	55.29				
Invoice Description -->		SLMP - SUPPLIES					
<b>Total :</b>			268.06	0.00			268.06
38160	25-Aug-2015			Issued	157	C	107.90
1508-699873	01-4-2500-000	PAYABLES - TRADE	28.65				
Invoice Description -->		BCWS - WATER SYSTEM SUPPLIES					
1507-6899805	01-4-2500-000	PAYABLES - TRADE	79.25				
Invoice Description -->		SLVFD - BATTERIES					
<b>Total :</b>			107.90	0.00			107.90
38208	31-Aug-2015			Issued	162	C	6.86
1508-704710	01-4-2500-000	PAYABLES - TRADE	6.86				
Invoice Description -->		SLVFD - FIRE PREVENTIONS SUPPLIES					
<b>Total :</b>			6.86	0.00			6.86
<b>Supplier Total :</b>			382.82	0.00			382.82
0785	BERKS INTERTRUCK LTD.						
38090	12-Aug-2015			Issued	149	C	96.93
28225	01-4-2500-000	PAYABLES - TRADE	96.93				
Invoice Description -->		SLVFD - APPARATUS REPAIRS					
<b>Total :</b>			96.93	0.00			96.93
38161	25-Aug-2015			Issued	157	C	1644.05
145278	01-4-2500-000	PAYABLES - TRADE	43.76				
Invoice Description -->		SLVFD - LOG BOOKS AND ANTI-FREEZE					
673	01-4-2500-000	PAYABLES - TRADE	673.14				
Invoice Description -->		SLVFD - TRUCK #47 - REPAIR OF AIR LEAK UNDER CAB					
28251	01-4-2500-000	PAYABLES - TRADE	927.15				
Invoice Description -->		SLVFD - TRUCK #41- DIAGNOSTIC CODE REPAIRS					
<b>Total :</b>			1644.05	0.00			1644.05
<b>Supplier Total :</b>			1740.98	0.00			1740.98
0791	BERRY & VALE CONTRACTING LTD						
00104-0004	14-Aug-2015			Issued	148	T	72592.06
1609	01-4-2500-000	PAYABLES - TRADE	2813.33				
Invoice Description -->		AVLF - MAINTENANCE TO TRAILER					
1606	01-4-2500-000	PAYABLES - TRADE	69778.73				
Invoice Description -->		AVLF - NE EXPANSION - CAPITAL					

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Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
Invoice No.	Account No.	Account Description							
<b>Total :</b>							72592.06	0.00	72592.06
00105-0001			21-Aug-2015	Issued	153	T			106203.08
1637	01-4-2500-000	PAYABLES - TRADE					1387.26		
	Invoice Description --> AVLF - ASBESTOS HANDLING								
1638	01-4-2500-000	PAYABLES - TRADE					1569.75		
	Invoice Description --> AVLF - NE EXPANSION - CAPITAL								
1626	01-4-2500-000	PAYABLES - TRADE					36616.31		
	Invoice Description --> WCLF - JULY 2015 CONTRACT - FREON \$168 - INK \$190.82								
1625	01-4-2500-000	PAYABLES - TRADE					66629.76		
	Invoice Description --> AVLF - JULY 20156 CONTRACT - FREON \$468 - DEPOT RENT \$806.18								
<b>Total :</b>							106203.08	0.00	106203.08
00106-0003			28-Aug-2015	Issued	156	T			6619.20
1644	01-4-2500-000	PAYABLES - TRADE					1474.20		
	Invoice Description --> AVLF - ASBESTOS HANDLING								
1642	01-4-2500-000	PAYABLES - TRADE					5145.00		
	Invoice Description --> ALVF - FENCING - CAPITAL								
<b>Total :</b>							6619.20	0.00	6619.20
<b>Supplier Total :</b>							185414.34	0.00	185414.34
-----									
<b>0801</b>	<b>CORIX WATER PRODUCTS LTD.</b>								
00104-0009			14-Aug-2015	Issued	148	T			638.44
1051505242	01-4-2500-000	PAYABLES - TRADE					-324.80		
	Invoice Description --> BWS - CREDIT FOR DEPOSIT								
10513080588	01-4-2500-000	PAYABLES - TRADE					963.24		
	Invoice Description --> BWS - WATER SYSTEM SUPPLIES								
<b>Total :</b>							638.44	0.00	638.44
00106-0004			28-Aug-2015	Issued	156	T			1518.75
10513095602	01-4-2500-000	PAYABLES - TRADE					287.77		
	Invoice Description --> BWS - WATER SYSTEM SUPPLIES								
10513095601	01-4-2500-000	PAYABLES - TRADE					1230.98		
	Invoice Description --> BWS - WATER SYSTEM SUPPLIES								
<b>Total :</b>							1518.75	0.00	1518.75
<b>Supplier Total :</b>							2157.19	0.00	2157.19
-----									
<b>0806</b>	<b>CORIX - CONTROL SOLUTIONS LP</b>								
00104-0008			14-Aug-2015	Issued	148	T			2284.84
INV39316	01-4-2500-000	PAYABLES - TRADE					2284.84		
	Invoice Description --> BCWS- SEVERN-TRENT SERVICES								
<b>Total :</b>							2284.84	0.00	2284.84

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 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
<b>Supplier Total :</b>				2284.84	0.00	2284.84

<b>0825</b>	<b>BLACK PRESS GROUP LTD.</b>					
38091	12-Aug-2015	Issued	149	C	306.23	
32592679	01-4-2500-000	PAYABLES - TRADE		123.38		
Invoice Description --> ACRD - BOARD MEETING NOTICE AD						
32601346	01-4-2500-000	PAYABLES - TRADE		182.85		
Invoice Description --> AVLF - MMBC CARBORD BAN - ADVERTISING						
<b>Total :</b>				306.23	0.00	306.23
<hr/>						
38162	25-Aug-2015	Issued	157	C	1816.07	
32627035	01-4-2500-000	PAYABLES - TRADE		643.33		
Invoice Description --> ACRD - \$508.67, AVLF - MMBC \$134.66						
32626482	01-4-2500-000	PAYABLES - TRADE		1172.74		
Invoice Description --> AVRA - \$1279.55, BUILD.INSPE. \$779.31, AVLF - MMBC \$58.05						
<b>Total :</b>				1816.07	0.00	1816.07
<hr/>						
<b>Supplier Total :</b>				2122.30	0.00	2122.30

<b>0900</b>	<b>TRACY BOND (PETTY CASH)</b>					
38163	25-Aug-2015	Issued	157	C	142.50	
142.50	01-4-2500-000	PAYABLES - TRADE		142.50		
Invoice Description --> ACRD OFFICE - GEN OFF \$90, BCWS \$6.20, SLMP \$20, PLANNING \$26.30						
<b>Total :</b>				142.50	0.00	142.50
<hr/>						
<b>Supplier Total :</b>				142.50	0.00	142.50

<b>0940</b>	<b>DUVALL, EDITH</b>					
38074	11-Aug-2015	Issued	147	C	2000.00	
EDUVALL69995	01-4-2500-000	PAYABLES - TRADE		2000.00		
Invoice Description --> ACRD OFFICE - MONTHLY JANITORIAL						
<b>Total :</b>				2000.00	0.00	2000.00
<hr/>						
<b>Supplier Total :</b>				2000.00	0.00	2000.00

<b>0944</b>	<b>BREAKER'S MARINE LTD</b>					
38092	12-Aug-2015	Issued	149	C	60.91	
P38867	01-4-2500-000	PAYABLES - TRADE		60.91		
Invoice Description --> SLMP - DOG MOUNTAIN FIRE						
<b>Total :</b>				60.91	0.00	60.91

38164	25-Aug-2015	Issued	157	C	528.20
P38763	01-4-2500-000	PAYABLES - TRADE		528.20	
Invoice Description --> SLMP - BOAT REPAIR, EMBC FUEL TANK					

Cheque Register - Detail - Supp.



Supplier : 0003 To Z4209  
 Trans. Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description	Debit	Credit			
<b>Total :</b>			528.20	0.00	528.20		
<b>Supplier Total :</b>			589.11	0.00	589.11		

<b>0950</b>	<b>BRETT, KENNETH</b>						
00104-0005	14-Aug-2015		Issued	148	T		1000.00
BRE169991	01-4-2500-000	PAYABLES - TRADE				1000.00	
Invoice Description --> ALBERNI VALLEY AIRPORT SUPERVISION							
<b>Total :</b>						1000.00	0.00
<b>Supplier Total :</b>						1000.00	0.00

<b>0992</b>	<b>BUILDING OFFICIALS ASSOCIATION OF B.C.</b>						
38093	12-Aug-2015		Issued	149	C		388.50
BOA-5386	01-4-2500-000	PAYABLES - TRADE				388.50	
Invoice Description --> BUILDING INSPECTION - RECRUITING							
<b>Total :</b>						388.50	0.00
<b>Supplier Total :</b>						388.50	0.00

<b>1035</b>	<b>BUTLER, LES</b>						
00104-0006	14-Aug-2015		Issued	148	T		3333.75
2015-07	01-4-2500-000	PAYABLES - TRADE				3333.75	
Invoice Description --> BWS - JULY 2015 CONTRACTOR							
<b>Total :</b>						3333.75	0.00
<b>Supplier Total :</b>						3333.75	0.00

<b>1058</b>	<b>C. BOWNE ENTERPRISES</b>						
38094	12-Aug-2015		Issued	149	C		171.48
8966	01-4-2500-000	PAYABLES - TRADE				55.55	
Invoice Description --> ACRD OFFICE - JANITORIAL SUPPLIES							
8969	01-4-2500-000	PAYABLES - TRADE				115.93	
Invoice Description --> AVRA - SUPPLIES							
<b>Total :</b>						171.48	0.00
<b>Supplier Total :</b>						171.48	0.00

<b>38165</b>	<b>25-Aug-2015</b>		Issued	157	C		55.55
8981	01-4-2500-000	PAYABLES - TRADE				55.55	
Invoice Description --> ACRD OFFICE - JANITORIAL SUPPLIES							
<b>Total :</b>						55.55	0.00
<b>Supplier Total :</b>						227.03	0.00



Cheque Register - Detail - Supp.



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Supplier : 0003 To Z4209  
 Trans. Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description	Debit	Credit			
38095	12-Aug-2015	Issued	149	C		113.34	
1787	01-4-2500-000	PAYABLES - TRADE		113.34			
Invoice Description --> SLMP - SUPPLIES							
<b>Total :</b>				113.34	0.00	113.34	
<b>Supplier Total :</b>				113.34	0.00	113.34	

1110	CANADA POST					
38166	25-Aug-2015	Issued	157	C		30.78
9571042735	01-4-2500-000	PAYABLES - TRADE		30.78		
Invoice Description --> PLANNING - POSTAGE S.L. AND B.C. BYLAW						
<b>Total :</b>				30.78	0.00	30.78
<b>Supplier Total :</b>				30.78	0.00	30.78

1300	CENTRAL WESTCOAST FOREST SOCIETY					
38096	12-Aug-2015	Issued	149	C		7000.00
2015GIA&KEN.CLE/	01-4-2500-000	PAYABLES - TRADE		7000.00		
Invoice Description --> 2015 GRANT IN AID \$3500 & KENNEDY FLATS CLEAN UP \$3500						
<b>Total :</b>				7000.00	0.00	7000.00
<b>Supplier Total :</b>				7000.00	0.00	7000.00

1316	CERTITECH IT SERVICES					
00104-0007	14-Aug-2015	Issued	148	T		3622.50
00162	01-4-2500-000	PAYABLES - TRADE		3622.50		
Invoice Description --> JULY 2015 - IT SUPPORT SERVICES \$3350, BCWS \$100						
<b>Total :</b>				3622.50	0.00	3622.50
<b>Supplier Total :</b>				3622.50	0.00	3622.50

1339	CIRCLE DAIRY 1987 LTD.					
38167	25-Aug-2015	Issued	157	C		176.09
211973	01-4-2500-000	PAYABLES - TRADE		176.09		
Invoice Description --> SPROAT LAKE PARKS - AGM EXPENSES						
<b>Total :</b>				176.09	0.00	176.09
<b>Supplier Total :</b>				176.09	0.00	176.09

1340	CHERRY CREEK RECREATION COMMISSION					
38097	12-Aug-2015	Issued	149	C		20000.00
2015GIA	01-4-2500-000	PAYABLES - TRADE		20000.00		
Invoice Description --> 2015 GRANT IN AID						



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Supplier : 0003 To Z4209  
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 Cheque Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
<b>Total :</b>				20000.00	0.00	20000.00
<b>Supplier Total :</b>				20000.00	0.00	20000.00

<b>1378</b>	<b>CIT</b>					
38098	12-Aug-2015	Issued	149	C	250.28	
14776043	01-4-2500-000	PAYABLES - TRADE		250.28		
Invoice Description --> FORMER BCID PRINTER LEASE 780-0460648-001 - INVOICE 14776043						
<b>Total :</b>				250.28	0.00	250.28
38168	25-Aug-2015	Issued	157	C	245.28	
14798151	01-4-2500-000	PAYABLES - TRADE		245.28		
Invoice Description --> FORMER BCID PRINTER LEASE 780-0460648-001 - INVOICE 14798151						
<b>Total :</b>				245.28	0.00	245.28
<b>Supplier Total :</b>				495.56	0.00	495.56

<b>1382</b>	<b>COAST CATERING COMPANY</b>					
38209	31-Aug-2015	Issued	162	C	122.85	
#35	01-4-2500-000	PAYABLES - TRADE		122.85		
Invoice Description --> BAMFIELD - APC MEETING						
<b>Total :</b>				122.85	0.00	122.85
<b>Supplier Total :</b>				122.85	0.00	122.85

<b>1414</b>	<b>COASTAL PEST MANAGEMENT</b>					
38099	12-Aug-2015	Issued	149	C	94.50	
1528	01-4-2500-000	PAYABLES - TRADE		94.50		
Invoice Description --> ACRD - WASPS NESTS						
<b>Total :</b>				94.50	0.00	94.50
<b>Supplier Total :</b>				94.50	0.00	94.50

<b>1425</b>	<b>COAST WASTE MANAGEMENT ASSOCIATION</b>					
38169	25-Aug-2015	Issued	157	C	404.25	
2015-267	01-4-2500-000	PAYABLES - TRADE		404.25		
Invoice Description --> AVLF & WCLF - WORKSHOP - HILL						
<b>Total :</b>				404.25	0.00	404.25
<b>Supplier Total :</b>				404.25	0.00	404.25

<b>1565</b>	<b>COTE, PENNY</b>				
38170	25-Aug-2015	Issued	157	C	220.95
PCAUG14/15	01-4-2500-000	PAYABLES - TRADE		220.95	

Cheque Register - Detail - Supp.



Supplier : 0003 To Z4209  
 Trans. Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description	Debit	Credit			

Invoice Description --> SPROAT LAKE PARKS - SL PARKS DAY EXPENSES - REIMBURSED

Total : 220.95 0.00 220.95

Supplier Total : 220.95 0.00 220.95

1650	CUPE - LOCAL 118						
38100	12-Aug-2015		Issued	149	C		1751.92
DUESJULY15	01-4-2500-000	PAYABLES - TRADE				1751.92	

Invoice Description --> JULY 2015 UNION DUES

Total : 1751.92 0.00 1751.92

Supplier Total : 3413.80 0.00 3413.80

38210	31-Aug-2015		Issued	162	C		1661.88
DUESAUG15	01-4-2500-000	PAYABLES - TRADE				1661.88	

Invoice Description --> AUGUST 2015 UNION DUES

Total : 1661.88 0.00 1661.88

Supplier Total : 3413.80 0.00 3413.80

1709	DEER BAY CONTRACTING						
00106-0005	28-Aug-2015		Issued	156	T		1984.00
2542	01-4-2500-000	PAYABLES - TRADE				1984.00	

Invoice Description --> SALMON BEACH - TRANSPORTATION - GRADING

Total : 1984.00 0.00 1984.00

Supplier Total : 1984.00 0.00 1984.00

1779	DOLAN'S GASFITTING & HEATING LTD						
38101	12-Aug-2015		Issued	149	C		275.10
5718	01-4-2500-000	PAYABLES - TRADE				275.10	

Invoice Description --> ACRD - HEATING AND AIR COND. MAINTENANCE

Total : 275.10 0.00 275.10

Supplier Total : 275.10 0.00 275.10

1780	DOLANS CONCRETE LTD.						
38171	25-Aug-2015		Issued	157	C		182.65
76839	01-4-2500-000	PAYABLES - TRADE				182.65	

Invoice Description --> BCWS - ROAD MULCH - WATER SYSTEM REPAIR

Total : 182.65 0.00 182.65

Supplier Total : 182.65 0.00 182.65

1847	DUREPE, JOHANNE						
00104-0010	14-Aug-2015		Issued	148	T		200.00

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Cheque Register - Detail - Supp.



Supplier : 0003 To Z4209  
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 Cheque Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
DUP169992	01-4-2500-000	PAYABLES - TRADE					200.00		
Invoice Description -->			SPROAT PARKS CARETAKER						
<b>Total :</b>							200.00	0.00	200.00
<b>Supplier Total :</b>							200.00	0.00	200.00
1889	TERRA REMOTE SENSING INC								
38102	12-Aug-2015			Issued	149	C			5375.16
3156	01-4-2500-000	PAYABLES - TRADE					5375.16		
Invoice Description -->			PLANNING - AERIAL LIDAR						
<b>Total :</b>							5375.16	0.00	5375.16
<b>Supplier Total :</b>							5375.16	0.00	5375.16
1901	ECON CONSULTING								
38103	12-Aug-2015			Issued	149	C			1026.38
15030	01-4-2500-000	PAYABLES - TRADE					1026.38		
Invoice Description -->			AVRA - AIRPORT BRUSHING						
<b>Total :</b>							1026.38	0.00	1026.38
<b>Supplier Total :</b>							1026.38	0.00	1026.38
1950	ENEX FUELS								
38104	12-Aug-2015			Issued	149	C			44856.06
169858	01-4-2500-000	PAYABLES - TRADE					44856.06		
Invoice Description -->			AVRA FUEL						
<b>Total :</b>							44856.06	0.00	44856.06
<b>Supplier Total :</b>							44856.06	0.00	44856.06
38172	25-Aug-2015			Issued	157	C			27496.19
171204	01-4-2500-000	PAYABLES - TRADE					27496.19		
Invoice Description -->			AVRA FUEL						
<b>Total :</b>							27496.19	0.00	27496.19
<b>Supplier Total :</b>							72352.25	0.00	72352.25
1990	EVITT ELECTRIC								
00106-0006	28-Aug-2015			Issued	156	T			683.73
81433A	01-4-2500-000	PAYABLES - TRADE					7.83		
Invoice Description -->			EMERGENCY PLANNING - LOCK						
81517A	01-4-2500-000	PAYABLES - TRADE					17.07		
Invoice Description -->			SLVFD - KEYS						
34761	01-4-2500-000	PAYABLES - TRADE					132.06		
Invoice Description -->			SLVFD - PHONE LINE REPAIR - HALL #1						
34762	01-4-2500-000	PAYABLES - TRADE					526.77		
Invoice Description -->			SLVFD - ALARM SYSTEM - CAPITAL - HALL 1-2-3						

Cheque Register - Detail - Supp.



Supplier : 0003 To Z4209  
 Trans. Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque No. : All  
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Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description				Debit	Credit	
Total :						683.73	0.00	683.73
Supplier Total :						683.73	0.00	683.73

1999		E-Z SEE REFLECTIVE ADDRESS SYSTEMS						
38105	12-Aug-2015		Issued	149	C		44.10	
168	01-4-2500-000	PAYABLES - TRADE				44.10		
Invoice Description -->		SLVFD - ADDRESS SIGNAGE - FIRE PREVENTION						
Total :						44.10	0.00	44.10
38173	25-Aug-2015		Issued	157	C		224.70	
173	01-4-2500-000	PAYABLES - TRADE				44.10		
Invoice Description -->		SLVFD - ADDRESS SIGNAGE - FIRE PREVENTION						
174	01-4-2500-000	PAYABLES - TRADE				44.10		
Invoice Description -->		SLVFD - ADDRESS SIGNAGE - FIRE PREVENTION						
175	01-4-2500-000	PAYABLES - TRADE				44.10		
Invoice Description -->		SLVFD - ADDRESS SIGNAGE - FIRE PREVENTION						
180	01-4-2500-000	PAYABLES - TRADE				44.10		
Invoice Description -->		SLVFD - ADDRESS SIGNAGE - FIRE PREVENTION						
178	01-4-2500-000	PAYABLES - TRADE				48.30		
Invoice Description -->		SLVFD - ADDRESS SIGNAGE - FIRE PREVENTION						
Total :						224.70	0.00	224.70
Supplier Total :						268.80	0.00	268.80

2010		OUGHTRED COFFEE & TEA LTD.						
38106	12-Aug-2015		Issued	149	C		106.21	
INV135972	01-4-2500-000	PAYABLES - TRADE				106.21		
Invoice Description -->		OFFICE SUPPLIES						
Total :						106.21	0.00	106.21
Supplier Total :						106.21	0.00	106.21

2067		FORTISBC						
38107	12-Aug-2015		Issued	149	C		25.70	
JUL23/15	01-4-2500-000	PAYABLES - TRADE				25.70		
Invoice Description -->		BCVFD - MONTHLY NATURAL GAS FOR HALL						
Total :						25.70	0.00	25.70
Supplier Total :						25.70	0.00	25.70

2075		FYFE WELL & WATER SERVICES (DIVISION OF FYFE HOLDINGS LTD.)						
38108	12-Aug-2015		Issued	149	C		7563.15	
2015-1555	01-4-2500-000	PAYABLES - TRADE				7563.15		
Invoice Description -->		LBA - WATER TREATMENT SUPPLIES						

Cheque Register - Detail - Supp.



Supplier : 0003 To Z4209  
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 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount			
Invoice No.	Account No.	Account Description				Debit	Credit			
<b>Total :</b>								7563.15	0.00	7563.15
<b>Supplier Total :</b>								7563.15	0.00	7563.15
-----										
2089	FRASER, RANDY W									
38109	12-Aug-2015		Issued	149	C		2700.00			
12	01-4-2500-000	PAYABLES - TRADE				2700.00				
Invoice Description --> ACRD - CONTRACTED SERVICES FOR ENVIRONMENTAL SERVICES										
<b>Total :</b>								2700.00	0.00	2700.00
38211	31-Aug-2015		Issued	162	C		3480.00			
13	01-4-2500-000	PAYABLES - TRADE				3480.00				
Invoice Description --> ACRD - CONTRACTED SERVICES FOR ENVIRONMENTAL SERVICES										
<b>Total :</b>								3480.00	0.00	3480.00
<b>Supplier Total :</b>								6180.00	0.00	6180.00
-----										
2099	FOOTPRINTS SECURITY PATROL INC.									
38110	12-Aug-2015		Issued	149	C		5134.50			
58842	01-4-2500-000	PAYABLES - TRADE				5134.50				
Invoice Description --> EMERGENCY PLANNING - SECURITY - DOG MOUNTAIN										
<b>Total :</b>								5134.50	0.00	5134.50
38174	25-Aug-2015		Issued	157	C		14175.00			
59045	01-4-2500-000	PAYABLES - TRADE				1323.00				
Invoice Description --> SL PARKS - DICSON PARK PATROLS - JULY										
59198	01-4-2500-000	PAYABLES - TRADE				4536.00				
Invoice Description --> EMERGENCY PLANNING - SECURITY - DOG MOUNTAIN										
59362	01-4-2500-000	PAYABLES - TRADE				8316.00				
Invoice Description --> EMERGENCY PLANNING - SECURITY - DOG MOUNTAIN										
<b>Total :</b>								14175.00	0.00	14175.00
<b>Supplier Total :</b>								19309.50	0.00	19309.50
-----										
2116	GARAGE DOOR DOCTOR CANADA LTD.									
38111	12-Aug-2015		Issued	149	C		1626.45			
MI-7919	01-4-2500-000	PAYABLES - TRADE				1626.45				
Invoice Description --> BCVFD - GARAGE DOOR MAINTENANCE										
<b>Total :</b>								1626.45	0.00	1626.45
<b>Supplier Total :</b>								1626.45	0.00	1626.45
-----										
2140	GEDDES, RICHARD D.									
00104-0011	14-Aug-2015		Issued	148	T					

Cheque Register - Detail - Supp.



Supplier : 0003 To Z4209  
 Trans. Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
RG-SLVFD0169996	01-4-2500-000	PAYABLES - TRADE		55.00		
Invoice Description --> SLVFD - MONTHLY PHONE REIMBURSEMENT						
<b>Total :</b>				55.00	0.00	55.00
<b>Supplier Total :</b>				55.00	0.00	55.00
2240	<b>GIBSON BROTHERS CONTRACTING LTD.</b>					
38175	25-Aug-2015		Issued	157	C	2457.00
14197	01-4-2500-000	PAYABLES - TRADE		2457.00		
Invoice Description --> WC MULTIPLEX - CLEARING						
<b>Total :</b>				2457.00	0.00	2457.00
<b>Supplier Total :</b>				2457.00	0.00	2457.00
2320	<b>THE GRAPHICS FACTORY</b>					
38112	12-Aug-2015		Issued	149	C	84.00
22868	01-4-2500-000	PAYABLES - TRADE		84.00		
Invoice Description --> SLMP - LOGO AND DECALS FOR TENT CANOPY						
<b>Total :</b>				84.00	0.00	84.00
<b>Supplier Total :</b>				84.00	0.00	84.00
38176	25-Aug-2015		Issued	157	C	77.28
22917	01-4-2500-000	PAYABLES - TRADE		77.28		
Invoice Description --> BCWS - BUSINESS CARDS - D. FREELUND - LEADHAND						
<b>Total :</b>				77.28	0.00	77.28
<b>Supplier Total :</b>				161.28	0.00	161.28
2322	<b>GUILLEVIN INTERNATIONAL CO.</b>					
38177	25-Aug-2015		Issued	157	C	1090.00
0428-496771	01-4-2500-000	PAYABLES - TRADE		1090.00		
Invoice Description --> SLVFD - EQUIPMENT						
<b>Total :</b>				1090.00	0.00	1090.00
<b>Supplier Total :</b>				1090.00	0.00	1090.00
2366	<b>HACH SALES &amp; SERVICE CANADA LP</b>					
38178	25-Aug-2015		Issued	157	C	796.32
105312	01-4-2500-000	PAYABLES - TRADE		796.32		
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES						
<b>Total :</b>				796.32	0.00	796.32
<b>Supplier Total :</b>				796.32	0.00	796.32
2374	<b>HANDY'S</b>					

Cheque Register - Detail - Supp.



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Supplier : 0003 To Z4209  
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 Cheque Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
38113			12-Aug-2015	Issued	149	C			53.76
17297			01-4-2500-000				53.76		
Invoice Description -->			BCWS - WATER SYSTEM REPAIRS - KITS RESERVOIR						
<b>Total :</b>							53.76	0.00	53.76
<b>Supplier Total :</b>							53.76	0.00	53.76
2390	HARBOUR VIEW COLLISION LTD								
38179			25-Aug-2015	Issued	157	C			1370.46
33098			01-4-2500-000				1370.46		
Invoice Description -->			BCWS - FORD F- 250 - MAINTENANCE						
<b>Total :</b>							1370.46	0.00	1370.46
<b>Supplier Total :</b>							1370.46	0.00	1370.46
2465	HETHERINGTON INDUSTRIES LTD								
38114			12-Aug-2015	Issued	149	C			1178.63
12031			01-4-2500-000				115.50		
Invoice Description -->			SL PARKS - TOILET RENTAL DIXON PARK - JUNE 2015						
PS3189			01-4-2500-000				1063.13		
Invoice Description -->			BCWS - HYDRO EXCAVATE WATERLINE HOLES X 4						
<b>Total :</b>							1178.63	0.00	1178.63
<b>Supplier Total :</b>							1178.63	0.00	1178.63
2485	HOLDER, DAN								
38115			12-Aug-2015	Issued	149	C			12674.35
JULY22/15			01-4-2500-000				277.00		
Invoice Description -->			EMERGENCY SERVICES - CONFERENCE REIMBURSEMENT						
JULY30/15-ESC			01-4-2500-000				3465.00		
Invoice Description -->			EMERGENCY SERVICES COORDINATOR -CONTRACTOR - JULY 2015						
JUL30/15-FSC			01-4-2500-000				4207.35		
Invoice Description -->			FIRE SERVICES COORDINATOR CONTRACTOR - JULY 2015						
JUL15-DOG MOUNT,			01-4-2500-000				4725.00		
Invoice Description -->			EMERGENCY SERVICES - DOG MOUNTAIN FIRE						
<b>Total :</b>							12674.35	0.00	12674.35
<b>Supplier Total :</b>							12674.35	0.00	12674.35
2492	HOMEOWNER PROTECTION OFFICE BRANCH OF BC HOUSING								
38180			25-Aug-2015	Issued	157	C			80.00
R802026			01-4-2500-000				80.00		
Invoice Description -->			BUILDING INSPECTION - SEMINAR - STEFANI						
<b>Total :</b>							80.00	0.00	80.00



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 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description	Debit	Credit					
<b>Supplier Total :</b>							80.00	0.00	80.00
-----									
2499	HOMETOWN AUTOMOTIVE LTD.								
38116	12-Aug-2015			Issued	149	C			834.24
4706	01-4-2500-000	PAYABLES - TRADE					43.13		
	Invoice Description --> ACRD - YARIS - MAINTENANCE								
4711	01-4-2500-000	PAYABLES - TRADE					132.70		
	Invoice Description --> BCWS - 2001 GMC - SIERRA - MAINTENANCE								
4665	01-4-2500-000	PAYABLES - TRADE					145.50		
	Invoice Description --> BCWS - 2001 GMC - SIERRA - MAINTENANCE								
4710	01-4-2500-000	PAYABLES - TRADE					209.07		
	Invoice Description --> BCWS - 2007 FORD RANGER - MAINTENANCE								
4673	01-4-2500-000	PAYABLES - TRADE					303.84		
	Invoice Description --> BUILDING INSPECTOR - 2007 JEEP LIBERTY - MAINTENANCE								
<b>Total :</b>							834.24	0.00	834.24
<b>Supplier Total :</b>							834.24	0.00	834.24
-----									
2560	HOULE PRINTING								
38117	12-Aug-2015			Issued	149	C			145.60
14241	01-4-2500-000	PAYABLES - TRADE					145.60		
	Invoice Description --> SPROAT LAKE - SUMMER 2015 NEWSLETTER								
<b>Total :</b>							145.60	0.00	145.60
<b>Supplier Total :</b>							145.60	0.00	145.60
-----									
2732	SOUTHWEST BINDINGS								
38118	12-Aug-2015			Issued	149	C			350.04
668845	01-4-2500-000	PAYABLES - TRADE					350.04		
	Invoice Description --> LAMINATING SUPPLIES								
<b>Total :</b>							350.04	0.00	350.04
<b>Supplier Total :</b>							350.04	0.00	350.04
-----									
2787	JACKSON, ROBERT								
38119	12-Aug-2015			Issued	149	C			72.13
CSPNOV1269994	01-4-2500-000	PAYABLES - TRADE					72.13		
	Invoice Description --> SL PARKS - COUGAR SMITH REIMBURSEMENT FOR HYDRO USAGE								
<b>Total :</b>							72.13	0.00	72.13
<b>Supplier Total :</b>							72.13	0.00	72.13
-----									
2804	KUHN, PAUL								
38120	12-Aug-2015			Issued	149	C			150.00



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Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date				
Invoice No.	Account No.	Account Description		Debit	Credit
06	01-4-2500-000	PAYABLES - TRADE		150.00	
<b>Total :</b>				150.00	0.00
<b>Supplier Total :</b>				150.00	0.00

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date				
Invoice No.	Account No.	Account Description		Debit	Credit
2840	JUSTICE INSTITUTE OF BC				
38121	12-Aug-2015		Issued	149	C
20042391	01-4-2500-000	PAYABLES - TRADE		40.00	
Invoice Description --> SLVFD - TRAINING					
20042262	01-4-2500-000	PAYABLES - TRADE		50.00	
Invoice Description --> BCVFD - TRAINING					
<b>Total :</b>				90.00	0.00
<b>Supplier Total :</b>				90.00	0.00

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date				
Invoice No.	Account No.	Account Description		Debit	Credit
2877	KOERS & ASSOCIATES ENGINEERING LTD.				
00104-0012	14-Aug-2015		Issued	148	T
1481-002	01-4-2500-000	PAYABLES - TRADE		110.25	
Invoice Description --> BCWS - HILLS RD WATERMAIN REPLACEMENT					
1504-003	01-4-2500-000	PAYABLES - TRADE		201.21	
Invoice Description --> BCWS - DOBIE RD WATERMAIN					
1245-028	01-4-2500-000	PAYABLES - TRADE		256.34	
Invoice Description --> BCWS - ENGINEERING SERVICES					
1508-005	01-4-2500-000	PAYABLES - TRADE		305.95	
Invoice Description --> BCWS - GRANDVIEW WATERMAIN REPLACEMENT - CAPITAL					
1372-009	01-4-2500-000	PAYABLES - TRADE		738.68	
Invoice Description --> BWS - ENGINEERING SERVICES					
<b>Total :</b>				1612.43	0.00
<b>Supplier Total :</b>				1612.43	0.00

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date				
Invoice No.	Account No.	Account Description		Debit	Credit
2887	LEWKOWICH GEOTECHNICAL ENGINEERING LTD				
38181	25-Aug-2015		Issued	157	C
41117	01-4-2500-000	PAYABLES - TRADE		452.18	
Invoice Description --> AVLF- ACCESS ROAD - CAPITAL					
<b>Total :</b>				452.18	0.00
<b>Supplier Total :</b>				452.18	0.00

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date				
Invoice No.	Account No.	Account Description		Debit	Credit
2890	L.B. WOODCHOPPERS LTD.				
00104-0013	14-Aug-2015		Issued	148	T
221883	01-4-2500-000	PAYABLES - TRADE		41.39	
Invoice Description --> SLVFD - HALL #3 MAINTENANCE					
221914	01-4-2500-000	PAYABLES - TRADE		186.49	
Invoice Description --> SLVFD - MAINTENANCE					

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Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>Total :</b>				227.88	0.00	227.88
<b>Supplier Total :</b>				227.88	0.00	227.88

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>2893</b>	<b>KLEHKOOT MARINA</b>					
38212	31-Aug-2015		Issued	162	C	834.50
27-31	01-4-2500-000	PAYABLES - TRADE			217.24	
Invoice Description -->		SLMP - GAS FOR BOAT - AUGUST 2015				
19	01-4-2500-000	PAYABLES - TRADE			617.26	
Invoice Description -->		SLMP - GAS FOR BOAT - JULY 2015				
<b>Total :</b>				834.50	0.00	834.50
<b>Supplier Total :</b>				834.50	0.00	834.50

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>3025</b>	<b>LADY ROSE MARINE SERVICES</b>					
38182	25-Aug-2015		Issued	157	C	3281.76
2010-18344	01-4-2500-000	PAYABLES - TRADE			12.08	
Invoice Description -->		BWS - WATER SYSTEM SUPPLIES				
2010-18570	01-4-2500-000	PAYABLES - TRADE			24.15	
Invoice Description -->		BWS - WATER SYSTEM SUPPLIES				
2010-18246	01-4-2500-000	PAYABLES - TRADE			25.20	
Invoice Description -->		BWS - WATER SYSTEM SUPPLIES				
2010-18254	01-4-2500-000	PAYABLES - TRADE			175.33	
Invoice Description -->		BWS - WATER SYSTEM SUPPLIES				
2010-18316	01-4-2500-000	PAYABLES - TRADE			304.50	
Invoice Description -->		ALVF - BAMFIELD GARBAGE BIN TRANSPORT				
2010-18349	01-4-2500-000	PAYABLES - TRADE			304.50	
Invoice Description -->		AVLF - BAMFIELD GARBAGE BIN TRANSPORT				
2010-18376	01-4-2500-000	PAYABLES - TRADE			304.50	
Invoice Description -->		AVLF - BAMFIELD GARBAGE BIN TRANSPORT				
2010-18411	01-4-2500-000	PAYABLES - TRADE			304.50	
Invoice Description -->		AVLF - BAMFIELD GARBAGE BIN TRANSPORT				
2010-18433	01-4-2500-000	PAYABLES - TRADE			304.50	
Invoice Description -->		AVLF - BAMFIELD GARBAGE BIN TRANSPORT				
2010-18456	01-4-2500-000	PAYABLES - TRADE			304.50	
Invoice Description -->		AVLF - BAMFIELD GARBAGE BIN TRANSPORT				
2010-18488	01-4-2500-000	PAYABLES - TRADE			304.50	
Invoice Description -->		AVLF - BAMFIELD GARBAGE BIN TRANSPORT				
2010-18576	01-4-2500-000	PAYABLES - TRADE			304.50	
Invoice Description -->		AVLF - BAMFIELD GARBAGE BIN TRANSPORT				
2010-18286	01-4-2500-000	PAYABLES - TRADE			609.00	
Invoice Description -->		AVLF - BAMFIELD GARBAGE BIN TRANSPORT				
<b>Total :</b>				3281.76	0.00	3281.76

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 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
<b>Supplier Total :</b>				3281.76	0.00	3281.76
<hr/>						
<b>3051</b>	<b>LOCAL GOVERNMENT MANAGEMENT ASSOC. OF B.C.</b>					
38122	12-Aug-2015		Issued	149	C	446.25
15381	01-4-2500-000	PAYABLES - TRADE				446.25
Invoice Description -->		ACRD - RECRUITMENT - LEADHAND WATER				
<b>Total :</b>				446.25	0.00	446.25
<hr/>						
38183	25-Aug-2015		Issued	157	C	446.25
15687	01-4-2500-000	PAYABLES - TRADE				446.25
Invoice Description -->		ACRD - RECRUITMENT - BUILDING INSPECTOR				
<b>Total :</b>				446.25	0.00	446.25
<b>Supplier Total :</b>				892.50	0.00	892.50
<hr/>						
<b>3117</b>	<b>LORDCO</b>					
38184	25-Aug-2015		Issued	157	C	150.97
168965	01-4-2500-000	PAYABLES - TRADE				19.93
Invoice Description -->		SLVFD - EQUIPMENT				
298875	01-4-2500-000	PAYABLES - TRADE				62.22
Invoice Description -->		SLVFD - FF. RETENTION				
299727	01-4-2500-000	PAYABLES - TRADE				68.82
Invoice Description -->		SLVFD - MAINTENANCE SUPPLIES HALL #1				
<b>Total :</b>				150.97	0.00	150.97
<b>Supplier Total :</b>				150.97	0.00	150.97
<hr/>						
<b>3147</b>	<b>M &amp; D AUTO PART LTD.</b>					
38123	12-Aug-2015		Issued	149	C	71.86
6060050	01-4-2500-000	PAYABLES - TRADE				71.86
Invoice Description -->		BCVFD - PART FOR EQUIPMENT				
<b>Total :</b>				71.86	0.00	71.86
<b>Supplier Total :</b>				71.86	0.00	71.86
<hr/>						
<b>3214</b>	<b>MARCIE DEWITT</b>					
38124	12-Aug-2015		Issued	149	C	4850.00
JUL31/15	01-4-2500-000	PAYABLES - TRADE				4850.00
Invoice Description -->		ACHN - COORDINATOR - JULY 2015				
<b>Total :</b>				4850.00	0.00	4850.00
<b>Supplier Total :</b>				4850.00	0.00	4850.00
<hr/>						
<b>3269</b>	<b>MCCOY LAKE FARM</b>					

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 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
38125	12-Aug-2015		Issued	149	C	850.00		
519750	01-4-2500-000	PAYABLES - TRADE				850.00		
Invoice Description --> AVRA - CUTTING GRASS IN PARKING LOT								
<b>Total :</b>						850.00	0.00	850.00
<b>Supplier Total :</b>						850.00	0.00	850.00

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
3272	28-Aug-2015		Issued	156	T	2042.25		
00106-0007	01-4-2500-000	PAYABLES - TRADE				929.25		
Invoice Description --> JULY 2015 - MILLSTREAM WATER CONTRACTOR								
177514	01-4-2500-000	PAYABLES - TRADE				1113.00		
Invoice Description --> JULY 2015- LONG BEACH WATER CONTRACTOR								
<b>Total :</b>						2042.25	0.00	2042.25
<b>Supplier Total :</b>						2042.25	0.00	2042.25

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description	Debit	Credit			
3280	28-Aug-2015		Issued	156	T	15314.81	
00106-0008	01-4-2500-000	PAYABLES - TRADE				102.38	
Invoice Description --> MILLSTREAM WATER - STORAGE RESERVOIR - CAPITAL							
15171	01-4-2500-000	PAYABLES - TRADE				113.93	
Invoice Description --> WCLF - GENERAL CONSULTING							
15156	01-4-2500-000	PAYABLES - TRADE				114.35	
Invoice Description --> WCLF - GENERAL CONSULTING							
15200	01-4-2500-000	PAYABLES - TRADE				137.81	
Invoice Description --> AVLF - MCCOY LAKE RD PUMPHOUSE - CAPITAL							
15201	01-4-2500-000	PAYABLES - TRADE				141.75	
Invoice Description --> AVLF - CLEANING LEACHATE PIPELINE - CAPITAL							
15159	01-4-2500-000	PAYABLES - TRADE				189.00	
Invoice Description --> AVLF - INTERCEPTION WELLS - CAPITAL							
15170	01-4-2500-000	PAYABLES - TRADE				197.82	
Invoice Description --> LBA - WATER SYSTEM EVALUATION - CAPITAL							
15202	01-4-2500-000	PAYABLES - TRADE				198.45	
Invoice Description --> WCLF - ANNUAL REPORTING							
15166	01-4-2500-000	PAYABLES - TRADE				200.81	
Invoice Description --> AVLF - ACCESS RD PAVING - CAPITAL							
15169	01-4-2500-000	PAYABLES - TRADE				204.75	
Invoice Description --> AVLF - FENCING - CAPITAL							
15204	01-4-2500-000	PAYABLES - TRADE				236.25	
Invoice Description --> AVLF - INTERCEPTION WELLS - CAPITAL							
15206	01-4-2500-000	PAYABLES - TRADE				259.88	
Invoice Description --> AVLF - GENERAL CONSULTING							
15199	01-4-2500-000	PAYABLES - TRADE				326.81	
Invoice Description --> AVLF - FENCING - CAPITAL							
15168	01-4-2500-000	PAYABLES - TRADE				427.88	
Invoice Description --> AVLF - FENCING - CAPITAL							
15164	01-4-2500-000	PAYABLES - TRADE					

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 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description	Debit	Credit			
Invoice Description --> AVLF - GENERAL CONSULTING							
15205	01-4-2500-000	PAYABLES - TRADE	680.03				
Invoice Description --> AVLF - ACCESS RD PAVING - CAPITAL							
15167	01-4-2500-000	PAYABLES - TRADE	793.18				
Invoice Description --> AVLF - NORTH EAST EXPANSION - CAPITAL							
15207	01-4-2500-000	PAYABLES - TRADE	1726.73				
Invoice Description --> AVLF - REVIEW OF COVER MATERIAL SOURCE							
15203	01-4-2500-000	PAYABLES - TRADE	2356.99				
Invoice Description --> AVLF - NORTH EAST EXPANSION - CAPITAL							
15162	01-4-2500-000	PAYABLES - TRADE	6906.01				
Invoice Description --> CCID - WATERMAIN REPLACEMENT GAS TAX INITIATIVE							
<b>Total :</b>			15314.81	0.00	15314.81		
<b>Supplier Total :</b>			15314.81	0.00	15314.81		
<b>3340 MINISTER OF FINANCE</b>							
38126	12-Aug-2015		Issued	149	C		2034.00
MSPAUG/15	01-4-2500-000	PAYABLES - TRADE				2034.00	
Invoice Description --> MSP PREMIUMS FOR AUGUST 2015							
<b>Total :</b>			2034.00	0.00	2034.00		
<b>Supplier Total :</b>			2034.00	0.00	2034.00		
<b>3376 MINISTER OF FINANCE</b>							
38185	25-Aug-2015		Issued	157	C		565.91
WSI219101	01-4-2500-000	PAYABLES - TRADE				54.97	
Invoice Description --> BCWS - WATER PERMIT							
WSI219100	01-4-2500-000	PAYABLES - TRADE				510.94	
Invoice Description --> BCWS - WATER LICENSE - STAMP RIVER							
<b>Total :</b>			565.91	0.00	565.91		
<b>Supplier Total :</b>			565.91	0.00	565.91		
<b>3471 MOTION CANADA</b>							
38186	25-Aug-2015		Issued	157	C		573.83
BC86-967659	01-4-2500-000	PAYABLES - TRADE				573.83	
Invoice Description --> BCVFD - EQUIPMENT							
<b>Total :</b>			573.83	0.00	573.83		
<b>Supplier Total :</b>			573.83	0.00	573.83		
<b>3480 JORDAN, KERRY</b>							
38187	25-Aug-2015		Issued	157	C		1000.00
BC13-27- REFUND	01-4-2500-000	PAYABLES - TRADE				1000.00	
Invoice Description --> REFUND - BC13-27 - JORDON							

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 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
<b>Total :</b>				1000.00	0.00	1000.00
<b>Supplier Total :</b>				1000.00	0.00	1000.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
3535	MUSIC BY THE SEA					
38127	12-Aug-2015	Issued	149	C	2000.00	
2015GIA	01-4-2500-000	PAYABLES - TRADE		2000.00		
Invoice Description -->		2015 GRANT IN AID				
<b>Total :</b>				2000.00	0.00	2000.00
<b>Supplier Total :</b>				2000.00	0.00	2000.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
3551	MYRES, LINDA					
00104-0014	14-Aug-2015	Issued	148	T	1314.26	
2015.11	01-4-2500-000	PAYABLES - TRADE		132.55		
Invoice Description -->		BCEP - MEETING EXPENSES				
2015.12	01-4-2500-000	PAYABLES - TRADE		197.12		
Invoice Description -->		BCEP - GAZEBO TENTS FOR RECEPTION CENTRE				
2015.13	01-4-2500-000	PAYABLES - TRADE		200.00		
Invoice Description -->		BCEP - EMERGENCY PREPARATION FLYER				
2015.10	01-4-2500-000	PAYABLES - TRADE		784.59		
Invoice Description -->		BCEP - TRAVEL TO MIECM - VARIOUS LOCATIONS				
<b>Total :</b>				1314.26	0.00	1314.26
<b>Supplier Total :</b>				1314.26	0.00	1314.26

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date			Debit	Credit
Invoice No.	Account No.	Account Description			
3627	NEXCAR SALES LTD.				
38188	25-Aug-2015	Issued	157	C	579.02
CREDITMEMO-CAN	01-4-2500-000	PAYABLES - TRADE		-500.00	
Invoice Description -->		ACRD - CANOPY TRADE FOR CREDIT ON ACCOUNT			
06950	01-4-2500-000	PAYABLES - TRADE		50.35	
Invoice Description -->		CWS - 2009 FORD F-250 DETAILED			
06949	01-4-2500-000	PAYABLES - TRADE		89.60	
Invoice Description -->		BCWS - 2011 RANGER DETAILED			
E4286	01-4-2500-000	PAYABLES - TRADE		95.15	
Invoice Description -->		ACRD - YARIS CLEANED & DETAILED			
06633	01-4-2500-000	PAYABLES - TRADE		112.00	
Invoice Description -->		ACRD - VEHICLE DETAIL			
E4497	01-4-2500-000	PAYABLES - TRADE		141.74	
Invoice Description -->		BUILDING INSPECTION - JEEP LIBERTY DETAILED			
09268	01-4-2500-000	PAYABLES - TRADE		196.00	
Invoice Description -->		ACRD - FORD RANGER DETAILED			
09300	01-4-2500-000	PAYABLES - TRADE		394.18	
Invoice Description -->		BCWS - 2001 GMC - MAINTENANCE			

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 Cheque No. : All  
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Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
<b>Total :</b>						579.02	0.00	579.02
<b>Supplier Total :</b>						579.02	0.00	579.02

3784	PACIFIC RIM WHALE FESTIVAL SOCIETY							
38128	12-Aug-2015		Issued	149	C	1000.00		
2015GIA	01-4-2500-000	PAYABLES - TRADE				1000.00		
Invoice Description -->		2015 GRANT IN AID						
<b>Total :</b>						1000.00	0.00	1000.00
<b>Supplier Total :</b>						1000.00	0.00	1000.00

3900	PORT ALBERNI MARITIME HERITAGE SOCIETY							
38129	12-Aug-2015		Issued	149	C	2000.00		
2015GIA	01-4-2500-000	PAYABLES - TRADE				2000.00		
Invoice Description -->		2015 GRANT IN AID						
<b>Total :</b>						2000.00	0.00	2000.00
<b>Supplier Total :</b>						2000.00	0.00	2000.00

3940	PHONETICS INC.							
38130	12-Aug-2015		Issued	149	C	99.95		
00202346	01-4-2500-000	PAYABLES - TRADE				99.95		
Invoice Description -->		BCWS - ANNUAL SENSAPHONE						
<b>Total :</b>						99.95	0.00	99.95
<b>Supplier Total :</b>						99.95	0.00	99.95

4187	QUALITY FOODS-PORT ALBERNI							
38131	12-Aug-2015		Issued	149	C	64.17		
67 1368028	01-4-2500-000	PAYABLES - TRADE				64.17		
Invoice Description -->		ACRD OFFICE SUPPLIES						
<b>Total :</b>						64.17	0.00	64.17
<b>Supplier Total :</b>						64.17	0.00	64.17

4220	RAYNER & BRACHT LTD							
38189	25-Aug-2015		Issued	157	C	4281.20		
2015134	01-4-2500-000	PAYABLES - TRADE				4281.20		
Invoice Description -->		AVLF - BAMFIELD BIN CHARGES JULY 2015						
<b>Total :</b>						4281.20	0.00	4281.20



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Supplier : 0003 To Z4209  
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 Cheque Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
<b>Supplier Total :</b>						4281.20	0.00	4281.20
<hr/>								
4260	PORT ALBERNI VICTIM SERVICES SOCIETY							
38132	12-Aug-2015		Issued	149	C	26000.00	26000.00	
2015GIA	01-4-2500-000	PAYABLES - TRADE				26000.00		
Invoice Description --> 2015 GRANT IN AID								
<b>Total :</b>						26000.00	0.00	26000.00
<b>Supplier Total :</b>						26000.00	0.00	26000.00
<hr/>								
4280	RECEIVER GENERAL FOR CANADA							
38133	12-Aug-2015		Issued	149	C	19246.23	19246.23	
PP#16 - 2015	01-4-2500-000	PAYABLES - TRADE				19246.23		
Invoice Description --> TAX REMITTANCE FOR PAYROLL PAYPERIOD #16								
<b>Total :</b>						19246.23	0.00	19246.23
38190	25-Aug-2015		Issued	157	C	17349.69	17349.69	
PP#17 - 2015 - DIR	01-4-2500-000	PAYABLES - TRADE				566.33		
Invoice Description --> TAX REMITTANCE FOR PAYROLL PAYPERIOD #17 - DIRECTORS								
PP#17 - 2015	01-4-2500-000	PAYABLES - TRADE				16783.36		
Invoice Description --> TAX REMITTANCE FOR PAYROLL PAYPERIOD #17								
<b>Total :</b>						17349.69	0.00	17349.69
<b>Supplier Total :</b>						36595.92	0.00	36595.92
<hr/>								
4370	R. ANDERSON & ASSOCIATES INC							
38134	12-Aug-2015		Issued	149	C	5433.75	5433.75	
347875	01-4-2500-000	PAYABLES - TRADE				5433.75		
Invoice Description --> 2014 AUDIT - FINAL BILLING								
<b>Total :</b>						5433.75	0.00	5433.75
<b>Supplier Total :</b>						5433.75	0.00	5433.75
<hr/>								
4475	ROCKY MOUNTAIN PHOENIX							
00104-0015	14-Aug-2015		Issued	148	T	2055.20	2055.20	
IN90631	01-4-2500-000	PAYABLES - TRADE				386.40		
Invoice Description --> SLVFD - EQUIPMENT								
IN90351	01-4-2500-000	PAYABLES - TRADE				1668.80		
Invoice Description --> BCFVD - EQUIPMENT								
<b>Total :</b>						2055.20	0.00	2055.20
<b>Supplier Total :</b>						2055.20	0.00	2055.20



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Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	
Invoice No.	Account No.	Account Description					
00104-0016	14-Aug-2015	Issued	148	T		850.00	
JUL31/15	01-4-2500-000	PAYABLES - TRADE			850.00		
Invoice Description --> JULY BAMFIELD TRANSFER STATION CONTRACTOR							
<b>Total :</b>					850.00	0.00	850.00
<b>Supplier Total :</b>					850.00	0.00	850.00

<b>4645</b>	<b>SHAW CABLE</b>						
38191	25-Aug-2015	Issued	157	C		810.15	
01-AUG -15	01-4-2500-000	PAYABLES - TRADE			810.15		
Invoice Description --> ACCT#012-80958259 - ACRD CONSOLIDATED INTERNET/CABLE - AUG 2015							
<b>Total :</b>					810.15	0.00	810.15
<b>Supplier Total :</b>					810.15	0.00	810.15

<b>4646</b>	<b>SHAW CABLESYSTEMS G.P.</b>						
38135	12-Aug-2015	Issued	149	C		45.29	
JULY 16, 2015	01-4-2500-000	PAYABLES - TRADE			45.29		
Invoice Description --> SLVFD - CABLE SERVICES - AUG16/15 - SEPT.15/15							
<b>Total :</b>					45.29	0.00	45.29
<b>Supplier Total :</b>					45.29	0.00	45.29

<b>4717</b>	<b>SMITH, RYAN</b>						
00106-0009	28-Aug-2015	Issued	156	T		7046.61	
PCJUL/15	01-4-2500-000	PAYABLES - TRADE			174.36		
Invoice Description --> SALMON BEACH SEWAGE							
JUL30/15	01-4-2500-000	PAYABLES - TRADE			6872.25		
Invoice Description --> SLAMON BEACH SEWAGE							
<b>Total :</b>					7046.61	0.00	7046.61
<b>Supplier Total :</b>					7046.61	0.00	7046.61

<b>4725</b>	<b>SOFTCHOICE CORPORATION</b>						
38136	12-Aug-2015	Issued	149	C		735.84	
4031212	01-4-2500-000	PAYABLES - TRADE			735.84		
Invoice Description --> ACRD - COMPUTER SYMANTEC PROTECTION							
<b>Total :</b>					735.84	0.00	735.84
<b>Supplier Total :</b>					735.84	0.00	735.84

<b>4728</b>	<b>SONBIRD REFUSE &amp; RECYCLING LTD.</b>					
00106-0010	28-Aug-2015	Issued	156	T		13596.17
22976	01-4-2500-000	PAYABLES - TRADE			13596.17	

ALBERNI-CLAYOQUOT REGIONAL DISTRICT  
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 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
Invoice Description --> JULY 2015 WC GARBAGE & RECYCLING								
<b>Total :</b>						13596.17	0.00	13596.17
<b>Supplier Total :</b>						13596.17	0.00	13596.17

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
4752	SOUTHSIDE AUTO SUPPLY LTD.							
38192	25-Aug-2015			Issued	157	C	88.12	
SC1506	01-4-2500-000	PAYABLES - TRADE	1.27					
Invoice Description --> BCVFD - VEHICLE								
SC1507	01-4-2500-000	PAYABLES - TRADE	1.73					
Invoice Description --> BCVFD - VEHICLE								
481452	01-4-2500-000	PAYABLES - TRADE	28.00					
Invoice Description --> BCVFD - VEHICLE REPAIR								
479723	01-4-2500-000	PAYABLES - TRADE	57.12					
Invoice Description --> BCVFD - VEHICLE MAINTENANCE								
<b>Total :</b>						88.12	0.00	88.12
<b>Supplier Total :</b>						88.12	0.00	88.12

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
4772	SPROAT LAKE COMMUNITY ASSOCIATION							
38137	12-Aug-2015			Issued	149	C	11825.00	
2015GIA	01-4-2500-000	PAYABLES - TRADE	11825.00					
Invoice Description --> 2015 GRANT IN AID								
<b>Total :</b>						11825.00	0.00	11825.00
<b>Supplier Total :</b>						11825.00	0.00	11825.00

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
4785	STEWART MCDANNOLD STUART							
38138	12-Aug-2015			Issued	149	C	4207.20	
70238	01-4-2500-000	PAYABLES - TRADE	199.93					
Invoice Description --> LEGAL FEES								
70237	01-4-2500-000	PAYABLES - TRADE	494.74					
Invoice Description --> LEGAL FEES								
70236	01-4-2500-000	PAYABLES - TRADE	533.12					
Invoice Description --> LEGAL FEES								
70235	01-4-2500-000	PAYABLES - TRADE	1173.62					
Invoice Description --> LEGAL FEES								
70239	01-4-2500-000	PAYABLES - TRADE	1805.79					
Invoice Description --> LEGAL FEES								
<b>Total :</b>						4207.20	0.00	4207.20
<b>Supplier Total :</b>						4207.20	0.00	4207.20

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description	Debit	Credit			
4788	STABLES ADVANTAGE						
38139	12-Aug-2015			Issued	149	C	612.07

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 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
39107537	01-4-2500-000		PAYABLES - TRADE				131.68		
	Invoice Description -->		BUILDING INSPECTION SUPPLIES						
39043096	01-4-2500-000		PAYABLES - TRADE				142.66		
	Invoice Description -->		ACRD OFFICE SUPPLIES						
39109612	01-4-2500-000		PAYABLES - TRADE				337.73		
	Invoice Description -->		ACRD - OFFICE SUPPLIES \$265.96, BUILDING INSPECTION \$35.58						
<b>Total :</b>							612.07	0.00	612.07
<b>Supplier Total :</b>							612.07	0.00	612.07
4875	STRAWBERRY ISLE RESEARCH SOCIETY								
38140	12-Aug-2015			Issued	149	C			1000.00
2015GIA	01-4-2500-000		PAYABLES - TRADE				1000.00		
	Invoice Description -->		2015 GRANT IN AID						
<b>Total :</b>							1000.00	0.00	1000.00
<b>Supplier Total :</b>							1000.00	0.00	1000.00
4885	SUN COAST WASTE SERVICES								
00104-0017	14-Aug-2015			Issued	148	T			23970.83
134236	01-4-2500-000		PAYABLES - TRADE				23970.83		
	Invoice Description -->		JULY 2015 - AV RECYCLING CONTRACT						
<b>Total :</b>							23970.83	0.00	23970.83
<b>Supplier Total :</b>							23970.83	0.00	23970.83
4983	TELUS MOBILITY (BC)								
38141	12-Aug-2015			Issued	149	C			1329.13
20322435174	01-4-2500-000		PAYABLES - TRADE				1329.13		
	Invoice Description -->		ACRD CELLPHONES						
<b>Total :</b>							1329.13	0.00	1329.13
38193	25-Aug-2015			Issued	157	C			1322.86
20322435175	01-4-2500-000		PAYABLES - TRADE				1322.86		
	Invoice Description -->		ACRD CELLPHONES						
<b>Total :</b>							1322.86	0.00	1322.86
<b>Supplier Total :</b>							2651.99	0.00	2651.99
4984	TELUS								
38194	25-Aug-2015			Issued	157	C			2135.77
AUG7/15	01-4-2500-000		PAYABLES - TRADE				2135.77		
	Invoice Description -->		ACRD CONSOLIDATED						

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Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description	Debit	Credit					
<b>Total :</b>							2135.77	0.00	2135.77
<b>Supplier Total :</b>							2135.77	0.00	2135.77

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description	Debit	Credit					
5010	TIMES-COLONIST								
38142	12-Aug-2015			Issued	149	C	289.80		
SUB2015	01-4-2500-000	PAYABLES - TRADE				289.80			
Invoice Description --> 2015 SUBSCRIPTION									
<b>Total :</b>							289.80	0.00	289.80
<b>Supplier Total :</b>							289.80	0.00	289.80

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description	Debit	Credit					
5025	TOM HARRIS CELLULAR LTD								
38143	12-Aug-2015			Issued	149	C	722.40		
PORTAIN93294	01-4-2500-000	PAYABLES - TRADE				145.60			
Invoice Description --> SLVFD - CELLPHONE CASE & CHARGER									
PORTAIN94025	01-4-2500-000	PAYABLES - TRADE				576.80			
Invoice Description --> ACRD - CELLPHONE									
<b>Total :</b>							722.40	0.00	722.40
<b>Supplier Total :</b>							722.40	0.00	722.40

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description	Debit	Credit					
5114	TRINEX INTERNET SOLUTIONS INC								
38144	12-Aug-2015			Issued	149	C	78.75		
7256	01-4-2500-000	PAYABLES - TRADE				78.75			
Invoice Description --> ACRD COMPUTER - MONTHLY WEB SITE HOSTING									
<b>Total :</b>							78.75	0.00	78.75
<b>Supplier Total :</b>							78.75	0.00	78.75

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description	Debit	Credit			
5131	TSESHAHT MARKET						
38195	25-Aug-2015			Issued	157	C	1007.11
1857189	01-4-2500-000	PAYABLES - TRADE				-128.55	
Invoice Description --> SLVFD - CREDIT FUEL TRUCK #41							
1847997	01-4-2500-000	PAYABLES - TRADE				6.41	
Invoice Description --> SLVFD - FUEL TRUCK #41							
1849466	01-4-2500-000	PAYABLES - TRADE				42.96	
Invoice Description --> SLVFD - FUEL TRUCK #43							
1851022	01-4-2500-000	PAYABLES - TRADE				57.01	
Invoice Description --> SLVFD - FUEL TRUCK #948							
1844628	01-4-2500-000	PAYABLES - TRADE				63.12	
Invoice Description --> SLVFD - FUEL TRUCK #41							
1851604	01-4-2500-000	PAYABLES - TRADE				72.92	
Invoice Description --> SLVFD - FUEL TRUCK #41							
1853806	01-4-2500-000	PAYABLES - TRADE				80.00	

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Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Invoice Description -->	SLVFD - FUEL TRUCK #48					
1849352	01-4-2500-000	PAYABLES - TRADE		82.06		
Invoice Description -->	SLVFD - FUEL TRUCK #48					
1847099	01-4-2500-000	PAYABLES - TRADE		87.95		
Invoice Description -->	SLVFD - FUEL TRUCK #43					
1849338	01-4-2500-000	PAYABLES - TRADE		90.00		
Invoice Description -->	SLVFD - FUEL TRUCK #41					
1852529	01-4-2500-000	PAYABLES - TRADE		93.01		
Invoice Description -->	SLVFD - FUEL TRUCK #48					
1849417	01-4-2500-000	PAYABLES - TRADE		97.00		
Invoice Description -->	SLVFD - FUEL TRUCK #47					
1847799	01-4-2500-000	PAYABLES - TRADE		107.20		
Invoice Description -->	SLVFD - FUEL FOR TRUCK #48					
1857116	01-4-2500-000	PAYABLES - TRADE		256.02		
Invoice Description -->	SLVFD - FUEL TRUCK #41					
<b>Total :</b>				1007.11	0.00	1007.11
38196	25-Aug-2015		Issued	157	C	30.24
1872084	01-4-2500-000	PAYABLES - TRADE			30.24	
Invoice Description -->	SLVFD - PROPANE -					
<b>Total :</b>				30.24	0.00	30.24
<b>Supplier Total :</b>				1037.35	0.00	1037.35
-----						
5141	UCLUELET & AREA CHILDCARE SOCIETY					
38145	12-Aug-2015		Issued	149	C	2000.00
2015GIA	01-4-2500-000	PAYABLES - TRADE			2000.00	
Invoice Description -->	2015 GRANT IN AID					
<b>Total :</b>				2000.00	0.00	2000.00
<b>Supplier Total :</b>				2000.00	0.00	2000.00
-----						
5145	UCLUELET CONSUMERS CO-OP ASSN					
38197	25-Aug-2015		Issued	157	C	283.42
LBA - JUL/15	01-4-2500-000	PAYABLES - TRADE			283.42	
Invoice Description -->	LBA - JULY FUEL					
<b>Total :</b>				283.42	0.00	283.42
<b>Supplier Total :</b>				283.42	0.00	283.42
-----						
5180	UNION OF B.C. MUNICIPALITIES					
38073	05-Aug-2015		Issued	143	C	6273.75
REGISTR-2015	01-4-2500-000	PAYABLES - TRADE			6273.75	
Invoice Description -->	2015 REGISTRATION DELEGATES					

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 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
<b>Total :</b>						6273.75	0.00	6273.75
<b>Supplier Total :</b>						6273.75	0.00	6273.75

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
<b>5186</b>	<b>UCLUELET RENT-IT CENTER</b>							
00104-0018	14-Aug-2015		Issued	148	T	2756.25		
20920-1	01-4-2500-000	PAYABLES - TRADE			787.50			
Invoice Description -->		SALMON BEACH - GARBAGE HAULING AND BIN RENTAL						
21148	01-4-2500-000	PAYABLES - TRADE			1968.75			
Invoice Description -->		SALMON BEACH - GARBAGE HAULING AND BIN RENTAL						
<b>Total :</b>						2756.25	0.00	2756.25
<b>Supplier Total :</b>						2756.25	0.00	2756.25

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
<b>5287</b>	<b>VANCOUVER ISLAND REGIONAL LIBRARY</b>							
38198	25-Aug-2015		Issued	157	C	105402.00		
3RDQRT2015	01-4-2500-000	PAYABLES - TRADE			105402.00			
Invoice Description -->		3RD QUARTER LIBRARY LEVY 2015						
<b>Total :</b>						105402.00	0.00	105402.00
<b>Supplier Total :</b>						105402.00	0.00	105402.00

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
<b>5345</b>	<b>VELVET SEAL</b>							
38213	31-Aug-2015		Issued	162	C	1274.77		
AUG.24/15	01-4-2500-000	PAYABLES - TRADE			1274.77			
Invoice Description -->		ACRD - PARKING LOT SEALING & PAINTING						
<b>Total :</b>						1274.77	0.00	1274.77
<b>Supplier Total :</b>						1274.77	0.00	1274.77

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
<b>5401</b>	<b>TD VISA (BCVFD)M. KOBUS</b>							
38199	25-Aug-2015		Issued	157	C	21.00		
AUG05/15	01-4-2500-000	PAYABLES - TRADE			21.00			
Invoice Description -->		BCVFD - TRAINING						
<b>Total :</b>						21.00	0.00	21.00
<b>Supplier Total :</b>						21.00	0.00	21.00

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
<b>5402</b>	<b>TD VISA (BCVFD)C. STARRATT</b>							
38200	25-Aug-2015		Issued	157	C	680.31		
AUG05/15	01-4-2500-000	PAYABLES - TRADE			680.31			
Invoice Description -->		BCVFD - OFFICE SUPPLIES\$211.14, TRAINING \$174.82, EQUIP \$238.35, COMP.EXP\$56						
<b>Total :</b>						680.31	0.00	680.31

Cheque Register - Detail - Supp.



AP5100

Page : 36

Date : Sep 02, 2015

Time : 3:58 pm

Supplier : 0003 To Z4209  
 Trans. Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
<b>Supplier Total :</b>					680.31	0.00	680.31
<hr/>							
5405	TD VISA (SLVFD)						
38201	25-Aug-2015		Issued	157	C	1938.29	
AUG05/15	01-4-2500-000	PAYABLES - TRADE			1938.29		
Invoice Description -->		SLVFD - TRAVEL \$1392, FF RETENTION \$546.29					
<b>Total :</b>					1938.29	0.00	1938.29
<b>Supplier Total :</b>					1938.29	0.00	1938.29
<hr/>							
5410	TD VISA						
38202	25-Aug-2015		Issued	157	C	660.09	
AUG05/15	01-4-2500-000	PAYABLES - TRADE			660.09		
Invoice Description -->		ACRD - \$486.47, EMER.PLAN \$41.48, WCLF \$50.39, LBA \$81.75					
<b>Total :</b>					660.09	0.00	660.09
<b>Supplier Total :</b>					660.09	0.00	660.09
<hr/>							
5468	WEST COAST AQUATIC						
38146	12-Aug-2015		Issued	149	C	17000.00	
2015GIA	01-4-2500-000	PAYABLES - TRADE			17000.00		
Invoice Description -->		2015 GRANT IN AID					
<b>Total :</b>					17000.00	0.00	17000.00
<b>Supplier Total :</b>					17000.00	0.00	17000.00
<hr/>							
5471	WEST COAST INLAND SEARCH & RESCUE SOCIETY						
38147	12-Aug-2015		Issued	149	C	6000.00	
2015GIA	01-4-2500-000	PAYABLES - TRADE			6000.00		
Invoice Description -->		2015 GRANT IN AID					
<b>Total :</b>					6000.00	0.00	6000.00
<b>Supplier Total :</b>					6000.00	0.00	6000.00
<hr/>							
5558	WYNANS, TERRI-ANN						
38203	25-Aug-2015		Issued	157	C	2085.00	
JAN-MAR-15	01-4-2500-000	PAYABLES - TRADE			945.00		
Invoice Description -->		SLVFD - ADMIN SUPPORT JAN - MAR 2015					
ARP-JUN-2015	01-4-2500-000	PAYABLES - TRADE			1140.00		
Invoice Description -->		SLVFD - ADMIN SUPPORT					
<b>Total :</b>					2085.00	0.00	2085.00
<b>Supplier Total :</b>					2085.00	0.00	2085.00

Cheque Register - Detail - Supp.



AP5100

Page : 37

Date : Sep 02, 2015

Time : 3:58 pm

Supplier : 0003 To Z4209  
 Trans. Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque Date : 01-Aug-2015 To 31-Aug-2015  
 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description	Debit	Credit			

Total Computer Paid :	538,640.32	Total EFT PAP :	0.00	Total Paid :	851,474.38		
Total Manually Paid :	0.00	Total EFT File Transfer :	312,834.06				





## REQUEST FOR DECISION

**To:** Alberni-Clayoquot Regional District Board of Directors

**From:** Robert Gunn, Fisheries Committee Coordinator/  
Wendy Thomson, Manager of Administrative Services

**Meeting Date:** September 9, 2015

**Subject:** INPUT TO PACIFIC SALMON TREATY RENEGOTIATION

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**Recommendation:**

**THAT the Alberni-Clayoquot Regional District Board of Directors send the attached letter to key Fisheries and Oceans staff regarding our efforts to ensure that the concerns of the Region be explained to negotiating staff.**

**Summary:**

The Alberni-Clayoquot Regional District Fisheries Resource Committee would like to ensure that the interests of the Region, with regard to Chinook salmon in particular, are brought to the attention of Canada's negotiating staff.

**Background:**

In June, the Board wrote the Minister of Fisheries explaining the importance of the Treaty to residents of the Region and seeking an avenue to input our concerns. The Minister responded with the name of the Treaty manager in Ottawa and suggested we make our concerns known to the manager.

At the July 22<sup>nd</sup> meeting the following motion was passed "THAT the Board of Directors respond to the correspondence received and ask the Minister of the Department of Fisheries and Oceans to define their negotiations approach for the renewal of the Annex Chapters 1,2,3,5 and 6 of the Pacific Salmon Treaty that are expected to commence in January 2016 and request a seat for a representative from the Fisheries Committee on the panel.

Subsequent discussion with Don Hall (NTC) have revealed that Sue Farlinger and Andy Thompson will play key roles in the development of Canada's positions and response to those of the US. In view of this and the January 2016 start, he feels that we should as an interim step, immediately develop our concerns and seek to meet with DFO staff in order to make them aware of our concerns.

**Time Requirements – Staff & Elected Officials:**

Minimal

**Financial:**

Minimal

*Wendy Thomson*

Submitted by: \_\_\_\_\_  
Wendy Thomson, Manager of Administrative Services

*R*

Approved by: \_\_\_\_\_  
Russell Dyson, Chief Administrative Officer



September 9, 2015

Ms. Sue Farlinger  
Regional Director,  
Fisheries and Oceans Canada  
200 - 401 Burrard Street  
Vancouver, BC, V6C 3S4

Dear Ms. Farlinger:

**Re: The Need for Community Involvement when Developing Positions for the 2018 Renegotiation of the Pacific Salmon Treaty**

Dear Ms. Farlinger:

The Fisheries Minister, via correspondence received July 22, 2015, has advised the Alberni-Clayoquot Regional District (ACRD) that DFO is receiving submissions on the renewal of the Pacific Salmon Treaty (PST).

The Pacific Salmon Treaty is of vital importance to the orderly management of the salmon fisheries in BC, and is of particular interest to the aboriginal and non-aboriginal communities within the ACRD. Many ACRD residents are particularly concerned about the future of WCVI resident and passing salmon stocks. The Nuuchah-nulth, recreational and commercial salmon fisheries on the WCVI depend on passing and resident salmon stocks. ACRD residents and WCVI fishers have a strong interest in the renegotiation of the PST chapters, and in particular the Chinook chapter.

The Minister responded to correspondence from the ACRD that the Commissioners, Panels and Technical Committees will be working with DFO as interests and positions are developed for the upcoming PST renewal. The ACRD requests to be included in the development of Canada's interests and positions. We would welcome direct discussion with you and South Coast Area Director Andrew Thomson on the best way to facilitate ACRD input.

Sincerely,

Josie Osborne,  
Chair

Cc: ACRD Fisheries Committee  
Ms. Angela Stadel, DFO



## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services

**Meeting Date:** September 9, 2015

**Subject:** Services of a Collection Agency

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### **Recommendation:**

***THAT the Alberni-Clayoquot Regional District Board of Directors instructs staff to secure the services of J. McMillian Bailiff & Collection Ltd. to provide services related to collect uncollectible account balances that cannot be transferred to property tax accounts.***

### **Summary:**

The occurrence of uncollectable accounts is very infrequent although from time to time we do have large landfill balances that require constant follow up and staff time to resolve. Currently we do not have an arrangement for a provider of this service to take that task on when we require it. It would be another option to use when we have these difficulties in collecting outstanding amounts. Staff has been looking at the use of the collection services and asked other local governments for recommendations.

Both Wiggins Adjustments Ltd. and J. McMillian Bailiff & Collection Ltd. are used for this service. We have received recommendation letters for J. McMillian Bailiff & Collection Ltd. Both service providers charge 25% commission on outstanding amounts and are members of the Better Business Bureau.

If we chose one provider we can easily move to another if we deem the service inadequate, we would only be locked into the accounts we transfer to J. McMillian Bailiff & Collection Ltd.

### **Time Requirements – Staff & Elected Officials:**

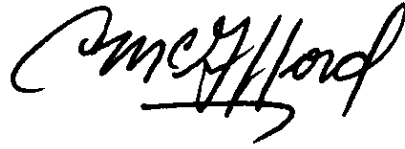
Staff time will be modest to get the arrangement started, once in place the process can be done simply by sending accounts outstanding to J. McMillian Bailiff & Collection Ltd. and have them act on our behalf for collection.

### **Financial:**

J. McMillian Bailiff & Collection Ltd. provides the service for a flat commission of 25% on all amounts that we have sent for them to collect on our behalf. The cost will vary depending on the balances transferred. The intent is to use the service as a last resort and when we deem the amounts uncollectible.

**Policy or Legislation:**

As per ACRD policies and procedures, Finance plans to update the policies related to credit and will do so when staff time permits.



Approved by: \_\_\_\_\_  
Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services



Approved by: \_\_\_\_\_  
Russell Dyson, Chief Administrative Officer

**J. McMILLAN BAILIFF & COLLECTION LTD.**

**FULLY LICENSED AND BONDED**

4A-100 Wallace Street  
Nanaimo, BC V9R 5B1  
Phone: (250) 753-7729  
Fax: (250) 753-7739  
Toll free 1-877-686-2929

I, \_\_\_\_\_ OWNER OF \_\_\_\_\_ HEREBY GIVE  
J. McMILLAN BAILIFF & COLLECTION LTD. AUTHORITY TO COLLECT DELINQUENT ACCOUNTS ON OUR  
BEHALF. IF ANY LEGAL ACTION IS DEEMED NECESSARY, J. McMILLAN BAILIFF & COLLECTION LTD. WILL  
NOTIFY THIS OFFICE BEFORE IT COMMENCES ANY LEGAL ACTION.

The Creditor at the best of his or her knowledge warrants the names and amounts are to be correct  
and legally due. If a file is sent in error, product returned or a settlement (personal or professional)  
is made the commission fee will be charged. The client agrees that if payments are made directly to  
their office this will be considered a direct payment and are subject to full commission and this agent  
must be notified immediately. In the event that this client wishes to cancel the listing it must be in  
writing and a fee maybe charged . If any debtors are making payments upon closing then we charge  
our full commission on existing balance outstanding. The creditor will make NO arrangements with  
debtors placed into collections. Where payment arrangements are made with the debtor without  
prior approval from our office, full commission on the balance will be charged.

This letter is also to confirm that for any services which we provide for you or for a company or  
business in which you have an interest that regardless of the name or address on the invoice, you  
agree to personally pay those invoices in the event that the business or company is unable.

The Client authorizes there agent to endorse any cheques, drafts, notes or money orders sent to the  
Agent's Office in the name of the Creditor, and the Agent will place funds in trust for the Creditor.

SIGNED: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

DATED: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Commission 25 %

*Members of Better Business Bureau*

*CLIENT NAME:* \_\_\_\_\_ *PHONE:* \_\_\_\_\_

**DEBTOR INFORMATION:**

1. Name: \_\_\_\_\_ Amount Owing: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Date Service Rendered: \_\_\_\_\_  
Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Name: \_\_\_\_\_ Amount Owing: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Date Service Rendered: \_\_\_\_\_  
Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Name: \_\_\_\_\_ Amount Owing: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Date Service Rendered: \_\_\_\_\_  
Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Name: \_\_\_\_\_ Amount Owing: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Date Service Rendered: \_\_\_\_\_  
Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Name: \_\_\_\_\_ Amount Owing: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Date Service Rendered: \_\_\_\_\_  
Other: \_\_\_\_\_  
\_\_\_\_\_

---

**Attach all pertinent documents including cheques, and why they were returned to your office  
(account closed, NSF, dishonoured, etc.)**



BBB Reliability Report for

## J. McMillan Bailiff & Collection Ltd.

A *BBB Accredited* business since 05/01/1998.



## BBB Rating A+

BBB issues Reliability Reports on all businesses, whether or not they are BBB accredited. If a business is a BBB Accredited Business, it is stated in this report.

### BBB Accreditation

This company has been a BBB Accredited business since May 1998. This means it supports BBB's services to the public and meets our BBB Accreditation standards.

### BBB Rating

Based on BBB files, this business has a BBB Rating of **A+** on a scale from A+ to F.

### Business Contact and Profile

Name: J. McMillan Bailiff & Collection Ltd.

Phone: (250) 753-7729

Fax: (250) 753-7739

Address: #4 A - 100 Wallace Street

Nanaimo, BC V9R 5B1

[Google Map](#)

Website: [www.jmcmillanbailiff.shawbiz.ca](http://www.jmcmillanbailiff.shawbiz.ca)

[www.jmcmillanbailiff.shawbiz.ca](http://www.jmcmillanbailiff.shawbiz.ca)

Original Business Start Date: January 1998

Principal: James Coles, Owner

Email Address: [jmbc@shaw.ca](mailto:jmbc@shaw.ca)

Incorporated: January 1998, BC

Type of Business: Collection Agencies

BBB Accreditation: This organization is a BBB Accredited business.

### Products and Services

J. McMillan specializes in collection bailiff, which means they act under repairmans's lien, warehousemen lien, Personal Property security act, commercial rent distress. They are also a collection agency processor.

### Additional Locations and Phone Numbers

#### Additional Phone Numbers

Tel: (877) 686-2929



## School District 70 Alberni

4690 Roger Street, Port Alberni, B.C. V9Y 3Z4 Ph: (250) 723-3565 • Fax: (250) 723-0318

May 6, 2009

J McMillan Baliff & Collection Ltd.  
102 Doric Avenue  
Nanaimo, BC  
V9R 3M2

Attention: Mr James Coles

Dear James:

This letter is a thank you for the services you have provided to us in the last eighteen months.

We have found your staff to be efficient and reliable and you have been very successful in helping us resolve some difficult situations and have done so in a very timely manner.

We look forward to working with you in the future.

Yours truly,

THE BOARD OF SCHOOL TRUSTEES  
SCHOOL DISTRICT NO 70 (ALBERNI)

Diane P Matchett  
Controller

*Excellence in Education*



*City of Parksville*

PO Box 1390, E. Jensen Avenue, Parksville, BC V9P 2H3  
Telephone: (250)248-6144 Fax: (250)248-4685  
[www.parksville.ca](http://www.parksville.ca)

November 27, 2009

**RE: J. MCMILLAN BAILIFF & COLLECTION LTD.**

TO WHOM IT MAY CONCERN:

This is a letter of reference concerning the service provided by J. McMillan Bailiff & Collection Ltd.

We, the City of Parksville, have been using this agency for over two years for the collection of our delinquent By Law Enforcement and Business Licence accounts. We have found their services to be professional and effective and their success rate to be very high. They work in a very timely manner with immediate results and importantly, they keep in constant communication as to the status of the proceedings. They are very open and easy to work with.

We would be very pleased to endorse this company and the services that they provide.

Sincerely,

Terri Haywood  
Finance Dept  
City of Parksville

November 27, 2009

To Whom it May Concern

This past year the City of Enderby was not successful in collecting past due business licences and made a decision to enlist the services of a collection agency. We used the website to investigate our choices and selected J.McMillan Bailiff & Collection as they were they first to respond to our query. In a very short period, they were very successful in collecting the past due amounts.

During their process of collection, I found the staff was very helpful and courteous with regular progress reports. I would definitely recommend J.McMillan Bailiff & Collection.

Geri Ferguson - Treasurer  
City of Enderby  
PO Box 400  
619 Cliff Avenue  
Enderby, BC V0E 1V0

Telephone 250-838-7230  
Fax 250-838-6007



Today's Learner -  
Tomorrow's Future

**SCHOOL DISTRICT 68 (NANAIMO - LADYSMITH)**

395 Wakesiah Avenue  
Nanaimo BC V9R 3K6  
Switch Board (250) 754-5521  
Direct Line (250) 741-5331  
Fax (250) 741-5323  
Email: [jtruscott@sd68.bc.ca](mailto:jtruscott@sd68.bc.ca)

April 30, 2009

J. McMillan Bailiff & Collection Ltd.  
102 Doric  
Nanaimo BC  
250-753-7729 Phone  
250-753-7739 Fax

Attention: Sherry

Re: Letter of Reference

Dear Sherry,

This Letter of Reference confirms that School District #68 (Nanaimo-Ladysmith) has used J. McMillan Bailiff & Collection Ltd. as our Collection Agent since April 2006.

J. McMillan Bailiff & Collection Ltd. has managed to collect the majority of our outstanding accounts where we have been unsuccessful.

If you have any questions or concerns, please contact me at 250-741-5331.

Thank you.

Sincerely,

Jacquie Truscott  
Payroll Accountant  
School District #68 (Nanaimo-Ladysmith)

cc: Collection File  
Phil Turin, Assistant Secretary-Treasurer



Langley: 19985 68 Ave  
Langley, BC  
V2Y 2W6

Edmonton: 211, 10534 – 124 St.  
Edmonton, AB  
T5N 1S1

Toronto: 1 Yonge St. Suite 1801  
Toronto, ON  
M5E 1W7

# WIGGINS ADJUSTMENTS LTD.

## RETAIL/COMMERCIAL CONTRACT

### COLLECTION RATES:

Retail Accounts (Consumer):.....30%    Account Withdrawals:.....10%  
Commercial Accounts (Businesses):.....25%    Judgments:.....33.3%  
All Accounts under \$300 or over 1 year past due.....50%

### TERMS AND CONDITIONS

1. Accounts assigned to Wiggins Adjustments Ltd. (hereinafter called WAL) must remain with our agency for a minimum of six (6) months or until account has been collected from the date of assignment providing accounts are in active process of collection or legal action. Accounts closed out at Client's request are subject to Account Withdrawal fee.
2. Once the Contract has been signed, the client agrees to notify WAL of any direct payments made to the client and the above collection rates will still apply. Client shall immediately notify agency, in writing, of any disputes or bankruptcy notifications received by client subsequent to placement of an account with agency.
3. Listing of accounts is expressed permission to litigate
4. All funds collected by WAL will be deposited into a trust account. All funds collected by WAL will be paid directly to the client by the 15<sup>th</sup> of the following month or upon verification that the funds have cleared the debtor's bank account minus the above collection rates.
5. WAL does not accept responsibility for loss of original documents.
6. WAL Warrants that all Accounts placed with agency are valid and legally enforceable debts and are not disputed or subject to defense, offset, set off, counterclaim or bankruptcy proceedings, unless otherwise disclosed in writing to agency by client. Client shall be liable and shall indemnify, defend and save Agency harmless from and against any and all suits, actions, claims, and demands, costs, actual damages, expenses and attorney fees incurred in connection with any account that is disputed by the debtor or alleged to be subject to any defense, offset, set off, counter claim or bankruptcy proceedings.
7. The person signing below has the authority or received permission from a person whom has the authority to enter into this Contract and be bound by the terms and conditions.
8. This Contract applies to all accounts currently listed and/or will be submitted by this client at later dates.
9. Merchandise/Equipment return is 1/2 of regular commission rate.
10. Is a settlement allowed? If so please provide the percentage allowable \_\_\_\_\_%.

Client: \_\_\_\_\_

Email: \_\_\_\_\_

Contact: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Fax: \_\_\_\_\_

City: \_\_\_\_\_

Postal Code: \_\_\_\_\_

This Contract is entered into by and between WAL and

Client \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

Authorized Signing Authority (Signature): \_\_\_\_\_

Please Print Name: \_\_\_\_\_

\*How did You Hear About Us: \_\_\_\_\_

(\*To help us serve you better, please fill out the question above.)

Head Office:  
Toll Free: (888) 376-6611  
Toll Free Fax: (888) 376-6616

Phone: (604) 530-0211  
Fax: (604) 530-4977

Email:  
Info@wiggins-adj.com

Webpage:  
www.wiggins-adj.com



**WIGGINS**  
ADJUSTMENTS LTD.

**Return by fax to: (888) 376-6616 OR SUBMIT @  
www.wiggins-adj.com**

\*Unless requested otherwise, all files will be reported to the credit bureau in 60 days of listing.

**ACCOUNT PLACEMENT FORM**

**Client Name:** \_\_\_\_\_ **Contact Name:** \_\_\_\_\_  
**Client Phone:** \_\_\_\_\_ **Client Fax:** \_\_\_\_\_  
**Client Number:** \_\_\_\_\_

**DEBTOR INFORMATION**

Debtor's Full Name:	Contact (If debtor is a company):
Address:	Name of Employer:
City:	Work Phone:
Province:	Home Phone:
Postal Code:	SIN and/or DOB:                      Male or Female (Circle One)
Date of Invoice:	Interest Rate:
Date of Last Payment:	Total Amount:
Additional Information (bank information, land description, details):	

**DEBTOR INFORMATION**

Debtor's Full Name:	Contact (If debtor is a company):
Address:	Name of Employer:
City:	Work Phone:
Province:	Home Phone:
Postal Code:	SIN and/or DOB:                      Male or Female (Circle One)
Date of Invoice:	Interest Rate:
Date of Last Payment:	Total Amount:
Additional Information (bank information, land description, details):	

\*Please note that all commission rates apply once account has been submitted into our office.





## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services

**Meeting Date:** September 9, 2015

**Subject:** Beaver Creek Volunteer Fire Department (BCVFD) Rescue/utility truck purchase.

**Recommendation:**

***THAT the Alberni-Clayoquot Regional District Board of Directors authorize the purchase of a rescue/utility support truck for the Beaver Creek Volunteer Fire Department from Safetek Firetrucks.ca's in the amount of \$159,952 plus GST & PST.***

**Summary:**

BCVFD has budgeted for the purchase of a rescue/utility support truck in order to provide a better vehicle to respond to first responder and low slope, over the bank, rope rescue calls. BCVFD currently responds to these calls with truck #5-2 which is a 2006 Freightliner FL80 crew cab, equipped as a heavy rescue unit, with extrication tools and compressed air foam system. The new truck will be considerably smaller, more maneuverable and not require air brakes.

After review of all proposals received the BCVFD selection committee has selected Safetek Firetrucks.ca as the most qualified to meet our requirements and also provide the best value for the tax payers of Beaver Creek. When the warranty, service and past experience is examined, Safetek Firetrucks.ca provides the selection committee the confidence to recommend the quote as the preferred supplier for the BCVFD Rescue truck. The complete listings of quotes are as follows:

- |  |           |
|--|-----------|
| 1. Asphodel Fire Trucks Ltd. (Norwood, Ontario)          | \$143,325 |
| 2. Safetek Firetrucks.ca (Abbotsford, BC)                | \$159,952 |
| 3. International Truck Body (Surrey, BC)                 | \$162,175 |
| 4. Express Custom Trailer Manufacturing (Parksville, BC) | \$165,465 |
| 5. Maintainer Custom Bodies Inc. (Rock Rapids, IA)       | \$165,845 |
| 6. Hub Fire Engines (Abbotsford, BC)                     | \$179,718 |
| 7. Fort Gary Firetrucks (Winnipeg, MB)                   | \$207,523 |

**Time Requirements – Staff & Elected Officials:**

Minimal staff time will be required, the BCVFD selection committee will be making three trips to inspect the progress of the rescue truck at different intervals and the cost of the inspection trips to the successful company's site are included in the quotes.

**Financial:**

The 2015-19 capital expenditures included the purchase of the rescue truck for the BCVFD in 2015 in the amount of \$150,000. Although this purchase is over the amount budgeted the whole payment of the vehicle will not occur until 2016, at which time the budget will reflect the amounts committed for the rescue truck in 2015 and no budget amendment should be required in 2015.

**Policy or Legislation:**

The purchase must be approved by the Board of Director in accordance with the ACRD purchasing policy.

Approved by: \_\_\_\_\_  
Charlie Starratt, BCVFD Fire Chief



Approved by: \_\_\_\_\_  
Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services



Approved by: \_\_\_\_\_  
Russell Dyson, Chief Administrative Officer



## **Request for Quotes**

### **Fire/Rescue Apparatus Beaver Creek Volunteer Fire Department Apparatus 50 Replacement – 2015**

The Beaver Creek Volunteer Fire Department is engaged in the replacement of existing apparatus. This work is a replacement project to existing apparatus. This work involves replacing the existing fixed purpose apparatus with a multi-purpose apparatus. The apparatus usage will be to respond to Fire/Rescue/First Responder calls. The proposed apparatus will be expected to drive on both rural, winding and steep grade roads as well as highway. The apparatus will be expected to, at a minimum, have a loaded grade ability of 31% and to maintain a loaded speed of 80 KPH on an 8% grade. The maximum attainable speed of the apparatus needs be 100 KPH. The successful bid will be expected to liaise with all companies required to complete this apparatus to these required specifications. The proposed apparatus design and installation shall meet those specific requirements of the following regulatory bodies:

- Transport Canada
- Canadian Electrical Code
- BC Fire Code requirements
- Worker's Compensation Board
- NFPA
- ULC

### **CONTACTS**

	Name	Position	Phone
Project Initiator	Charles Starratt	Fire Chief	250-720-7289
Team Chair	Ted Maczulat	Assistant Fire Chief	250-720-7098

### **Proposed Scope of Work**

To supply and assemble a Cab and Chassis, Rescue Body

## SPECIFICATIONS

### Model

- Conventional 4 Door Cab 4 Wheel Drive (Crew Cab)
- Ford F550 4 Door 4x4

### General Service

- Fire Service
- Emergency Service
- Fixed Load
- Expected GVW capacity -18000 lbs

### Chassis General (from Ford Vehicle Order Info)

- F550 4x4 CRW CC
- 176" Wheelbase
- 60" Cab to Axle
- Oxford White
- 40/20/40 Cloth Seat
- XLT Trim
- 6.7L V8 Diesel
- 6-Speed Automatic
- 225 MAX TRAC
- 4.10 LTD Slip Less TPMS
- 18000# GVW
- Electronic Shift On Fly
- Ambulance Prep
- - Dual Alternator
- - OP Command Reg
- Max Trac Spare
- Brake Controller
- PWR Scope TT Mirror
- Polished Aluminum Wheels
- Dual Fuel Tanks
- Reverse Alarm

### Paint

- Paint to match Beaver Creek colours (two tone cab, one tone body).

## **Modifications**

- Stainless exhaust heat shields as required
- Mud flaps front and rear
- Running Boards Ford F550 4 Door Cab
- Between seat custom console to contain mounting for Mobile PC, siren control, radio, switch panel and hinged to allow map and book storage inside. Powder coated to match interior color.

## **Custom Rescue Body**

- Engineered to provide correct weight distribution.
- Body Mounted Separate from Cab to allow for frame flex.
- Meet Underwriters' Laboratory of Canada S515 M1988 requirements.
- Full Width Aluminum Removable Wheel Well Liners bolted using stainless bolts to keep road water and salt away from body.
- Hi-Shine 1/8" NFPA Checker plate used on walkways, all walking surfaces and compartment tops.
- The rear section of the apparatus body shall have a natural finish for installation of chevron.
- There shall be 6" chevron stripping decals applied to the rear face of the apparatus. The chevron decals shall be made of high visibility Reflexite™ material that is red / yellow in color and shaped to form an "A" style pattern. A minimum of 50% of the rear body shall be covered with chevron.
- Compartment bottoms shall be reinforced, to prevent oil canning.

## **Compartments**

- L1 - R1 Through Body to accommodate Slide Out Divider
- L2,R2, L3, R3 22 1/2" deep
- Rear Compartment Depth to back of L1 – R1.
- Sweep out design.
- Lower edge of door opening lower than floor to prevent moisture and dirt entry.
- All compartments supplied with removable interlocking tiles.
- Each compartment to have its own vent on rear wall.
- Each compartment to have a sufficient number of clear lights for adequate lighting.

## **Roll Up Doors**

- The doors will be roll up style. A stainless steel lift bar with latches and a ledge over the lift bar will be supplied.

## **Rear Tailboard**

- Framework and substructure to provide a very rigid and strong standing platform for firefighters. Covered with 1/8" hi shine NFPA aluminum tread plate. Rear clearance lights recessed into edge extrusion.

## **Slide Out Trays**

- Body - Tray - Slide Out - Dual Direction (each) 1
- Mounted in the following compartments:
  - 1 in L1 thru R1Slide Out Trays;
- Body - Tray - Slide Out - 500Lb/100% Ext (each) 2
- Mounted in the following compartments:
  - 1 in L3
  - 1 in R3

## **Slide Out Drop Down Trays**

- Body - Tray - Slide Out - Drop and Tilt - Small (each) 2
- Mounted in the following compartments:
  - 1 in L2
  - 1 in R2
- Body - Divider - Vertical - Fixed - Large (each) 1
- Mounted in the following compartments:
  - mounted on the dual direction tray in L1 thru R1
  - Forward side fore mounting of basket stretcher and back board
  - Roof guide will be required

## **Adjustable Shelves**

- Body - Shelf - Adjustable - 3/16" - Small (each) 6
- Mounted in the following compartments:
  - 1 in L1 upside down
  - 2 in L3
  - 1 in R1 upside down
  - 2 in R3

## **Accessories and Options**

1. Four (4) point winch receiver system with 12v wiring. Front, Rear, Left and Right
2. Two (2) rear tow loops installed in/on rear compartment

3. 1000 LB capacity slide, 100% pullout, installed in the rear of the body.
4. An as built electrical drawing will be supplied.
5. All electrical wiring shall be made with stranded conductors of a carrying capacity commensurate with the expected maximum loading. All body wiring shall terminate in a junction box located in the rear compartment for ease of access. The junction box will contain a legend of all wires that terminate in this box. Only automotive type thermal reset breakers will be used where required. No circuit load will exceed 80% of breaker capacity. All terminations will be soldered and sealed with heat shrink tubing. All circuits will be color coded, secured and protected and secured against heat, moisture, oil and physical injury.
6. Clearance and marker lights to meet FMVSS requirements.
7. Directional and signal lights to meet FMVSS requirements.
8. Engine light with switch under hood.
9. Backup alarm.
10. Block heater with receptacle located in the drivers step area.
11. Auxiliary Battery to provide additional stand-by time for inverter powered equipment.
12. Shore power recessed outlet. Outlet located in the drivers step area and wired to appropriate area's to power Xantrex PROsine.2.0 2000 Watt True Sine Wave Inverter/Charger. ". **No Exceptions.** Outlet from Inverter wired to receptacles in Cab Center console and L2 Compartment for Portable equipment charger connection.
13. Switch Panel, 10 switch, "Wired Rite Series 2". **No Exceptions.** The main emergency switches will be located in the main cab, in a way that the switch panel will be easily accessible by both operators.
14. Whelen 295HFS100 siren mounted for easy access by both operators. To include microphone for Public Address.
15. Two (2) Whelen SA32F05 speakers mounted under the front bumper.
16. Six (6) outlet power bar installed in cab for portable radio charging in rear of center console.

17. Automatic compartment "Door Ajar" light in cab.
18. Four (4) Body scene lights, installed at each side corner of the custom body. Switched from the cab main control panel.
19. Six (6) under body lights spaced evenly on either side of the apparatus. Activated when the apparatus park brake is applied.
20. Two (2) LED Flood Light 20K LMNS, 110v, pushup, removable lights, installed on either side of the custom body rear deck. Power Outlet provided, powered from Inverter, to be installed on body near light.
21. Two (2) LED Flood Light 20K LMNS, 12v, pushup, non-removable, installed on either side of the custom body at the front.
22. Supply and install one (1) master battery on/off switch at driver's door entrance on floor beside seat.
23. Undercoat entire underside of apparatus and body.
24. Rust control applied to underside of body and chassis.
25. One (1) Whelen, 55" Freedom Super LED light bar (or equivalent) wrap around style, installed on roof of cab. It will contain left and right clear alley lights. The roof will be reinforced as required to carry the light bar. Switched from the cab panel.
26. Two (2) Whelen, 600, side body red LED, alternating lights (or equivalent) installed on the side of the body. Switched from the cab panel.
27. Two (2) Whelen, 600, rear body red LED, alternating lights (or equivalent) installed on the rear of the body. Switched from the cab panel.
28. Two (2) Whelen, 600, rear body amber LED, alternating lights (or equivalent) installed on the rear of the body. Switched from the cab panel.
29. Two (2) Whelen 600 series tail lights in cast bezel (or equivalent) each will include stop, turn and backup lights.
30. Two (2) Whelen TIR6 super led red/white light heads (or equivalent) mounted on the front corners of the cab.
31. Two (2) Red Rotators mounted on the top of the body on each side at the rear
32. Alternating, high-beam headlamps. Switched from the cab panel



33. All flashing light heads are to be controlled by a Whelen UFM 8 (or equivalent), multi-function flasher flasher
34. The fire department name and graphics will be applied to the driver and passenger door (color specified).
35. Paint - eight (8) inch side reflective – roll up doors.
36. An eight (8) Inch reflective strip shall be installed full length on the body sides.
37. One (1) portable, 6000 lb. electric winch with bracket and electrical plug able to install in apparatus receivers.
38. One (1) transportation safety kit, including first aid kit
39. One (1) fire extinguisher ABC 2.5lb
40. Two (2) wheel chocks
41. One (1) set dual faced triangular warning flares

### **Notes**

The quote shall include the equivalent air fare and travel expenses for three (3) Beaver Creek Volunteer Firefighters to travel to the place of construction. There will be a minimum three (3) visits: One pre-construction, one mid-construction and one pre-delivery.

Prior to approval to construct the Project Initiator must approve a detailed drawing of the Apparatus. **No Exceptions.**

**Quotes stating purchase price and vehicle specifications must be submitted by 4:00 PM, Friday, August 14<sup>th</sup>, 2015 to:**

Andrew McGifford at [andrew.mcgifford@acrd.bc.ca](mailto:andrew.mcgifford@acrd.bc.ca)

or by mail or drop off at 3008 Fifth Avenue, Port Alberni, B.C. V9Y 2E3

**The lowest or any quote will not necessarily be accepted.**



## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services

**Meeting Date:** September 9, 2015

**Subject:** AV Landfill – Grinding of wood pile and stumps

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### Recommendation:

***THAT the Alberni-Clayoquot Regional District Board of Directors select Pacific Wood Waste Inc. for the wood grinding services at the Alberni Valley Landfill in the amount of \$16,800 plus GST.***

### Summary:

The Alberni Valley Landfill (AVLF) Contractor (Berry & Vale) requested quotes from companies that provide the service in late spring of 2015, at that time only one came forward (Milner Group). With only one quote and the concern for fire risk associated with processing the wood debris the contractor deferred the project. We received two quotes in late August and the conditions to process have improved, quotes provide:

- |                            |           |
|----------------------------|-----------|
| 1. Milner Group Ventures   | \$ 22,900 |
| 2. Pacific Wood Waste Inc. | \$ 16,800 |

Since the spring of 2014 the acceptance of 2 inch and smaller wood waste at the landfill has increased the intervals in which the wood waste grinding is required. The Solid Waste Management Plan process will be reviewing the options that the ACRD has for processing this material. The City of Port Alberni has been looking at the district energy option; the material that we have been accepting could provide the fuel source required to fulfill requirements to operate such a system. There are other options that are being explored to reduce the costs associated with this material and the possible ban of wood waste at the AVLF.

### Time Requirements – Staff & Elected Officials:

Minimal staff time required.

### Financial:


The project was budgeted within the AVLF capital expenditures for 2015 and the tender price is over the \$10,000 budgeted. The budget will be amended to include the increased costs later this year when the other amendments to the budget are made. An additional cost of \$3,000 to \$4,000 would be incurred to move the product (done by the landfill contractor) and will store in a safe location then mix the product in with the cover material.

**Policy or Legislation:**

As per ACRD's purchasing policy, board direction is requested as the expenditure is over the amount budgeted. This additional expenditure should not cause the ALVF to go over budget in 2015.



Approved by: \_\_\_\_\_  
Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services



Approved by: \_\_\_\_\_  
Russell Dyson, Chief Administrative Officer



## REQUEST FOR DECISION

**To:** Board of Directors  
**From:** Andrew McGifford, Acting Manager of Finance  
**Meeting Date:** September 9, 2015  
**Subject:** Alberni Valley Golf Club & Long Beach Recreation Cooperative Tax Exemption

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**Recommendation:**

***THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw cited as "2015 Tax Exemption Bylaw No. F1121."***

***THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw cited as "2015 Tax Exemption Bylaw No. F1121."***

***THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw cited as "2015 Tax Exemption Bylaw No. F1121."***

***THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw cited as "2015 Tax Exemption Bylaw No. F1121."***

**Desired Outcome:**

To provide for property tax exemption in 2016 as has been done in prior years.

**Summary:**

Enclosed are letters from both the Alberni Valley Golf Club and the Long Beach Recreation Cooperative requesting tax exemptions. The Board also received delegations from both organizations at the August 26, 2015 Board of Directors meeting to provide an update on both Golf Clubs and speak to the request for tax exemption.

**Time Requirements – Staff & Elected Officials:**

Some staff time is required to create and process the bylaw.

**Financial:**

The following is the amount of property taxes that would have been paid in 2015:

- Alberni Valley Golf Course \$20,500.50
- Long Beach Recreation Cooperative \$ 7,959.59

During the presentation Ken Sander made a statement regarding the amount of tax being waived and where it was actually was going. In order to clarify that statement made the following impact on tax requisition is as follows:

**Alberni Golf Course**

The total tax assessment in 2015 provided for the permissive tax exemption was \$20,500.50. The ACRD component of the tax assessment would have been \$4,041.41 for all services that Area "F" participates in. The Cherry Creek Waterworks amount waived is \$3,424.04, which has been provided as a payment directly to the CCWW according to Ken Sander. Therefore the percentage waived for the Alberni Golf Course to local government is 36.42% or \$7,465.44.

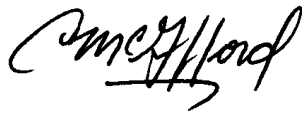
The effect on the tax payers locally and provincially would be to spread the tax assessment over the rest of the Land & Improvements in the area.

**Long Beach Co-operative**

The total tax assessment in 2015 provided for the permissive tax exemption was \$7,959.59. The ACRD component of the tax assessment would have been \$1,865.96 for all services that Area "C" participates in. The percentage waived for the Long Beach Co-operative to local government is 23.44%.

**Policy or Legislation:**

Section 809 of the Local Government Act permits the Regional District to provide tax exemptions by bylaw.



Submitted by: \_\_\_\_\_  
Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services



Approved by: \_\_\_\_\_  
Russell Dyson, Chief Administrative Officer



## Alberni Golf Club Ltd.

6449 Cherry Creek Road, Port Alberni, BC V9Y 8T3  
Phone (250) 723-7111 Fax (250) 723-7010  
www.albernigolf.com (email) albernigolf@shaw.ca

August 17<sup>th</sup>, 2015

Alberni-Clayoquot Regional District  
3008 Fifth Avenue  
Port Alberni, B.C.  
V9Y 2E3

Dear Board Members,

It is time again for the Alberni Golf Club to request consideration from the Board of the Alberni-Clayoquot Regional District relative to granting a property tax exemption for the golf course under the provisions of the Local Government Act. The Alberni Golf Club has requested this tax exemption since learning of its existence 13 years ago, and we are extremely appreciative that the Board of the Alberni Clayoquot Regional District has recognized the merits in granting it, and has been supportive and granted it in all 13 years. We have been scheduled to make a presentation to the Board at the August 26<sup>th</sup>, 2015 Board Meeting, and appreciate the opportunity to attend and update the Board on our Club's activities, and answer any questions you might have.

As you know, the Alberni Golf Club operates as a non-profit limited company, governed by a volunteer board and executive, and is supported by many volunteers. We are in a very competitive industry and are operating on an extremely conservative and fiscally responsible budget. Our ongoing success and survival is dependent upon the efforts of conscientious staff and volunteers, as well as the continued support of our tax exemption request from this Board. Support from the Regional District is vital to our efforts to provide a quality venue which attracts contestants and tourists, allows local and visiting adults to enjoy 40,000 rounds of golf each year, hosts numerous tournaments and raises money for local charities, provides the facility for our local school district to introduce the game of golf at no cost to all local children, and cultivates one of the best and most active junior programs in the province.

As we have done since the first year in this process, we will include in our budget a provision for the Cherry Creek Fire Department. I have enclosed a letter from the Cherry Creek Waterworks District which supports our request for this exemption.

We request your support again this year. I look forward to seeing you at the Board Meeting, and should you have any questions, I would be pleased to address them.

Sincerely,

Ken Sander, President Alberni Golf Club

# CHERRY CREEK WATERWORKS DISTRICT

5920-A Cherry Creek Rd. Port Alberni, B.C. V9Y 8R7

Monday - Friday 9:30am - 1:30pm

Phone 250-723-2214

Fax 250-723-0225

July 9, 2015

Alberni Golf Club Ltd.  
6449 Cherry Creek Road  
Port Alberni, B.C. V9Y 8T3

Attention: Ken Sander

Dear Ken:

The Board of Trustees, Cherry Creek Waterworks District, discussed your request for support in applying for exemption from property taxes again this year. Please be advised the Board wishes to lend their support to your request. The District is satisfied with the amount you contribute each year to the Fire Department.

Thank you for your attention to this matter.

Sincerely,



Michelle Price  
Administrator



Alberni-Clayoquot Regional District  
3008 Fifth Avenue  
Port Alberni BC  
V9Y 2E3  
July 26, 2015

Dear Board of Directors of the West Coast Committee;

Long Beach Recreation Co-op (Longbeach Golf Course) is once again requesting that the Board of the Alberni-Clayoquot Regional District grant the golf course a property tax exemption under the provisions of the Local Government Act for the 2016 year.

The Long Beach Recreation Co-op continues to operate the golf course as a non-profit organization. As part of our mandate, we exist to provide the West Coast community with a valuable recreation resource as well as a supplement to the tourism industry.

As a valuable recreation resource, the golf course provides free lessons and equipment to children throughout the month of May. We provide lessons and equipment to the local high school in support of their golf club. Most notably, we promote and hold a yearly tournament (The Wickanninish Inn Pro-Am) which, once again, raised over \$20,000 last year in support of the local high school and extra-curricular activities.

As a supplement to the tourism business, local hotels and resorts continue to recommend our facility to their guests. Our course is renowned as challenging and unique. We place a great deal of emphasis on great service and a friendly atmosphere. With the addition of our mini-putt course, and with our driving range, we provide the out-of-town guest with added alternatives to the tourism trade.

All of this, of course, provides employment and generates cash flow in and around the community. And we continue to improve and add to the service. In spite of a sluggish economy and a slow start to our season, and the expense of capital improvements, we strive to make the experience for the local or out of town visitor more enjoyable. The tax exemption is a tremendous help to our operation, and would be grateful for it once again.



Rally for the Cure Breast Cancer

Fall scramble to raise funds for the West Coast Multiplex

Officials Sports Bar Tournament raises over \$1500 for Food Bank

The new West Coast Classic , hosted and prizes by the Tofino and Ucluelet Co-op's raises money for the Legion and the Inland Search and Rescue

Wick Inn Pro Am Raises Approx \$20,000 per year for the school athletics programs

The Hospitality challenge brings together staff from many of our tourist based bussiness'

The Long Beach Amateur Open and the Pro-Am bring in a couple hundred visitors during the weekend of each tournament , staying and supporting many of the local bussiness'

**Contribute to;**

- ALS society
- Tofino Hospice Society
- Ucleulet Aquarium
- MS society of BC
- Whale Festival
- Tofino and Ucluelet fishing Derby
- Approx \$5,000 in green fees away annually to many out of town events, charities, and even to under privileged people.
- Cancer society
- BC Lung Association
- Nanaimo Epilepsie Society
- Ukee Days

As you can see we are committed in being the community's golf course. We recognize we have a responsibilities to be ambassadors to young kids, tourist, new and old golfers, all in which help develop a community amenity that we are very proud of.

We look forward to addressing you at the August 26<sup>th</sup> ,2015 , board meeting

On behalf of the west coast golfers, tourists and, kids we thank you in advance for this consideration.

Sincerely,  
Chris Bird  
President Long Beach Recreation CO-OP  
Keith Gibson  
General Manager Long Beach Golf Course

## Alberni Golf Course - 6 & 8 - Business - 2015

### Area "F"

	Class 6 Tax rate per \$1000	Assessed value - class 6	Class 8 Tax rate per \$1000	Assessed value - class 8	Totals
School Tax	5.8000	693,000	3.3000	1,428,000	8,731.80
Provincial Rural	2.9200	693,000	0.9600	1,428,000	3,394.44
Police	0.5539	693,000	0.2261	1,428,000	706.72
ACRD - HD	0.7225	693,000	0.2949	1,428,000	921.81
CCWW	2.6837	693,000	1.0954	1,428,000	3,424.04
ACRD F	1.9353	693,000	0.7899	1,428,000	2,469.14
VIRL	0.5098	693,000	0.2081	1,428,000	650.46
BC Assessment	0.1679	693,000	0.0596	1,428,000	201.46
MFA	0.0005	693,000	0.0002	1,428,000	0.63
					<u>20,500.50</u>
	Actual amount waived	Percentage of the waived total			
ACRD amount waived	4,041.41	19.71%			
Cherry Creek Waterworks waived	3,424.04	16.70%			
	<u>7,465.44</u>	<u>36.42%</u>			

## Long Beach Co-operative- 6 & 8 - Business - 2015

### Area "C"

	Class 6 Tax rate per \$1000	Assessed value - class 6	Class 8 Tax rate per \$1000	Assessed value - class 8	Totals
School Tax	5.8000	280,000	3.3000	787,000	4,221.10
Provincial Rural	2.9200	280,000	0.9600	787,000	1,573.12
Police	0.3413	280,000	0.1393	787,000	205.21
ACRD - HD	0.7225	280,000	0.2949	787,000	434.39
ACRD C	1.8713	280,000	0.7638	787,000	1,125.08
VIRL	0.5098	280,000	0.2081	787,000	306.50
BC Assessment	0.1679	280,000	0.0596	787,000	93.92
MFA	0.0005	280,000	0.0002	787,000	0.28
					<u>7,959.59</u>
	Actual amount waived	Percentage of the waived total			
ACRD amount waived	1,865.96	23.44%			



Regional District of Alberni-Clayoquot

## Bylaw F1121

### 2016 Tax Exemption Bylaw

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**WHEREAS** the *Local Government Act*<sup>1</sup> authorizes a Regional District Board to exempt from taxation land or improvements or both owned or held in trust by the owner for an athletic or service organization and used principally for public athletic or recreation purposes;

**NOW THEREFORE** the Regional District Board of the Regional District of Alberni-Clayoquot in open meeting assembled, enacts as follows:

1. The following described property shall be exempt from taxation imposed under the *Local Government Act*:

- a. Land and improvements known as the **Alberni Golf Club** as outlined on **Schedule "A"** attached to and forming part of this Bylaw and legally described as follows:

**Lot 4, District Lot 17, Alberni District, Plan 13628, and,**

**The North ½ of Lot 96, Alberni District, being part of said lot lying North of the North boundary of Plan 1804, containing 80 acres more or less, except the south four chains of the East 7.50 chains containing 3 acres more or less except part in Plan VIP71603**

**PID Numbers: 000-958-859 & 000-959-049**

- b. Land and improvements known as the **Long Beach Recreation Cooperative** as outlined on **Schedule "B"** attached to and forming part of this Bylaw and legally described as follows:

**Parts of District Lots 113, 165, 166, 167, 178, 192, 193, 194, and 195, all part of the Long Beach Airport, all of the Clayoquot Land District**

**Parts of PID Numbers: 024-158-666, 009-392-351, 024-749-435, 010-322-451, 010-157-913, 024-749-389, 024-159-034, 024-158-569, 024-749-397**

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<sup>1</sup> *Local Government Act Section 809*

- 2. The tax exemption established by this Bylaw shall be for the 2016 taxation year.
- 3. This Bylaw may be cited as **“2016 Tax Exemption Bylaw No. F1121”**.

Read a first time this                      day of                      ,                      2015.

Read a second time this                      day of                      ,                      2015.

Read a third time this                      day of                      ,                      2015.

ADOPTED this                      day of                      ,                      2015, by an affirmative vote of at least two-thirds the votes cast.

Certified true and correct copy of  
**“2016 Tax Exemption Bylaw No. F1121.”**

The Corporate seal of the Regional District of Alberni-Clayoquot was hereto affixed in the presence of:

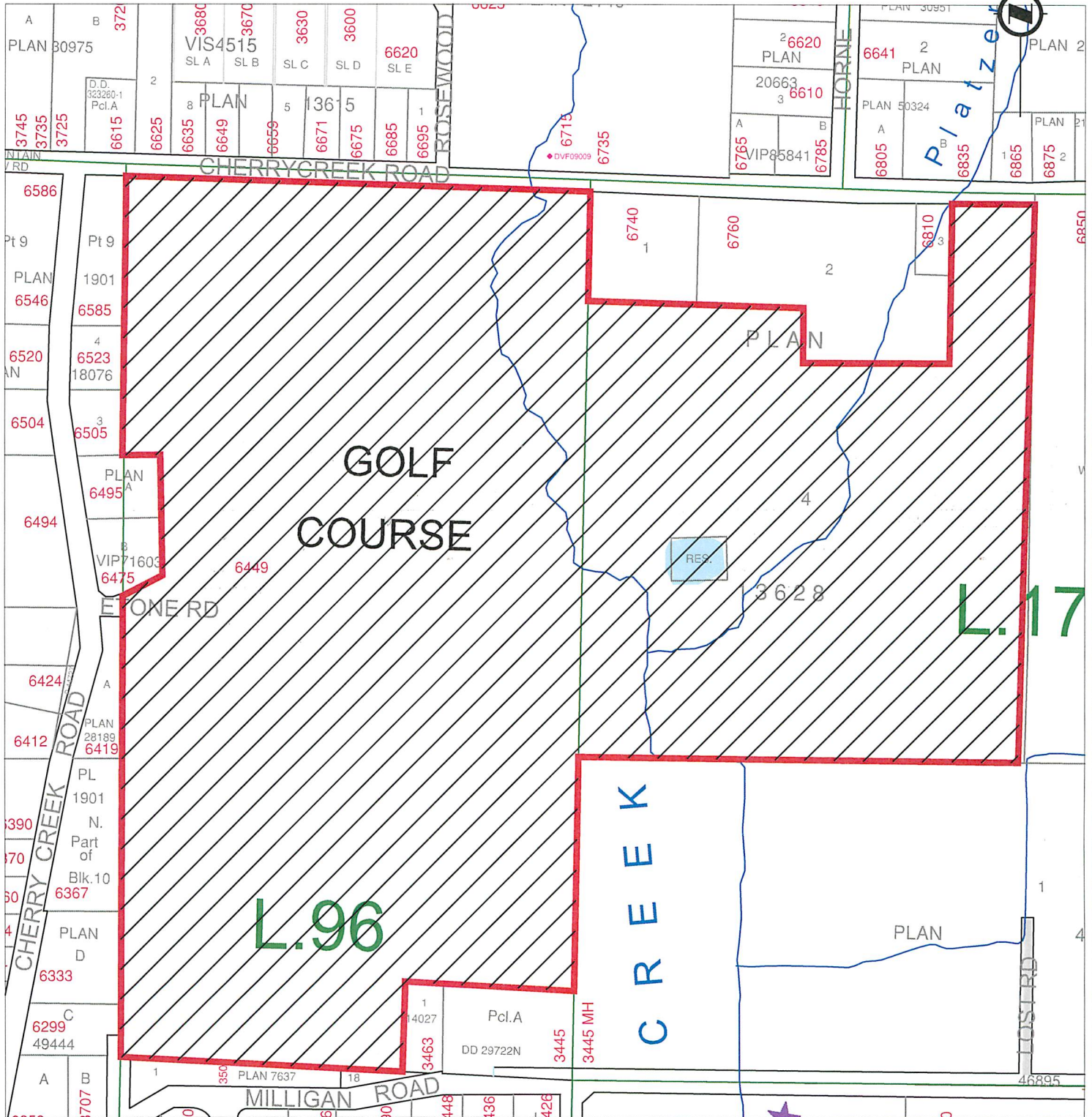
\_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Chairperson

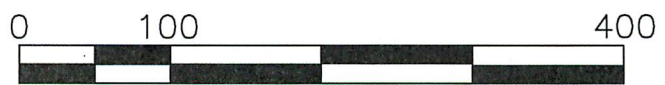


# Schedule 'A'

This schedule is attached to and forms part of Bylaw F1121 2016 Tax Exemption Bylaw Alberni Golf Club



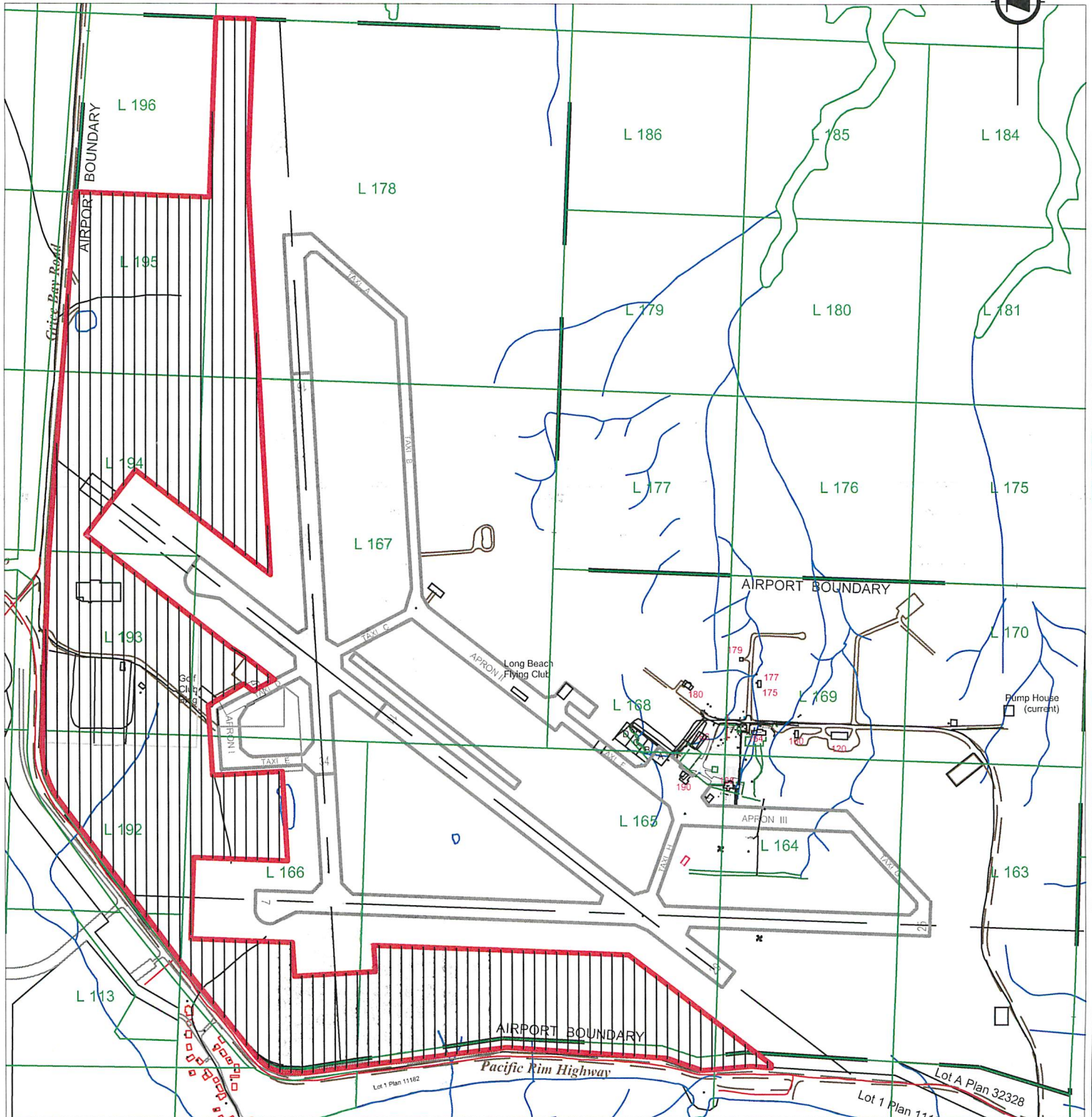
 Alberni Golf Club





# Schedule 'B'

This schedule is attached to and forms part of Bylaw F1121 2016 Long Beach Recreation Cooperative Tax Exemption Bylaw



Long Beach Recreation Cooperative Lease Area



ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT





## REQUEST FOR DECISION

**To:** Board of Directors

**cc:** Air Quality Council

**From:** Wendy Thomson, Manager of Administrative Services

**Meeting Date:** September 2, 2015

**Subject:** **Woodstove Exchange Funding Program**

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**Recommendation:**

**THAT the Alberni-Clayoquot Regional District apply for funding through the BC Government “Provincial Wood Stove Exchange Program” in order to continue with the Woodstove Exchange Program in the Alberni-Clayoquot Region in 2016.**

**Desired Outcome:**

To apply for funding to continue with the Alberni-Clayoquot Woodstove Exchange Program in 2016.

**Background:**

The BC Wood Stove Exchange Program was established by the provincial government in 2008 with the objectives of facilitating the removal of old smoky wood stoves from use, and improving burning practices among users of wood burning appliances. Wood heating in BC is estimated to contribute approximately 23% of the overall emissions of fine particulate matter; a pollutant that is linked with serious health impacts. Since 2008, the program has transferred over \$2.2 million dollars to communities across the province to deliver local wood stove exchange programs. The BC Government recently announced additional funding for the program (attached). The deadline to apply is October 5, 2015.

The ACRD, in partnership with the Air Quality Council, has received funding through this program since 2008 to run a Woodstove Exchange Program in the Alberni-Clayoquot region and dozens of old stoves have been replaced locally. In 2012, the City of Port Alberni passed a bylaw to regulate the emissions from solid-fuel burning appliances which bans the use of existing, non emission certified stoves, within city limits effective May 31, 2017. The ACRD received \$13,050 in 2015 to run the program (see attached pamphlet). 22 vouchers have been provided to woodstove exchange customers so far in 2015 and 18 vouchers are still available. If successful in receiving funding, the ACRD and Air Quality Council can continue the program into 2016.

The ACRD applies for funding and administers the program, including distribution of vouchers and logistics with local retailers. The Air Quality Council supports and works with public education and promotion of the program.

**Time Requirements – Staff & Elected Officials:**


Some staff time required to administer the program.

**Financial:**

Funded through the BC Woodstove Exchange Program.

**Policy or Legislation:**

n/a

Submitted by:   
\_\_\_\_\_  
Wendy Thomson, Manager of Administrative Services

Approved by:   
\_\_\_\_\_  
Russell Dyson, Chief Administrative Officer



## Participating Retailers

Contact any of these retailers to participate in the Woodstove Exchange Program:

- ◆ **Dolan's Gas Fitting and Heating Ltd**  
4737 Tebo Ave.  
Port Alberni, 250-723-4328  
Contact: Sarah McColl (manager)
- ◆ **Bamfield Builders Supply Ltd.**  
389 Pachena Road  
Bamfield, 250-728-1223  
Contact: Bob Baden (manager/owner)
- ◆ **Place TV, Appliance & Furniture Centre**  
#3, 1950 Peninsula Road  
Ucluelet, 250-726-4634  
Contact: Dave Taron (owner)
- ◆ **Gas Tech Services**  
5750 Falls St.  
Port Alberni, 250-723-6655  
Contact: Glen Tilley
- ◆ **Pioneer Fireplace**  
1499 Huntley Rd.  
Parksville, 250-954-0331  
Contact: Glen Tilley

Participating retailers are authorised to provide signature verification for these two requirements listed on the rebate voucher:

1. qualification of your old appliance for this program
2. confirmation that your new low-emissions appliance has been installed in compliance with Building Code specifications

Landfill staff are authorized to confirm that your old appliance has been decommissioned and delivered to the Alberni Valley Landfill.

## Resources

### Guide to Residential Wood Heating

([www.woodheat.org](http://www.woodheat.org))

### Burn it Smart Videos

([www.ec.gc.ca/cleanair-airpur](http://www.ec.gc.ca/cleanair-airpur))

- ◆ Firewood: From the Forest to the Shed
- ◆ Wood Stove Operation
- ◆ Advanced Wood Stove Technology

### Air Watch Northwest Videos

([www.airwatchnorthwest.org](http://www.airwatchnorthwest.org))

- ◆ A Quick Guide on How to Select a New Stove For Home Heat
- ◆ How to Operate Your Wood Stove More Efficiently

### Shaw TV's Burn Smart Tips on YouTube

([www.youtube.com/playlist?list=PLEF4FE441AC598AB9](http://www.youtube.com/playlist?list=PLEF4FE441AC598AB9))

For more information, contact:

**Alberni-Clayoquot Regional District**  
250-720-2700

City of Port Alberni



Alberni-Clayoquot Regional District



Government of British Columbia



THE LUNG ASSOCIATION™  
British Columbia



# Woodstove Exchange Program



Exchange your old, uncertified woodstove (pre-1994) for a new CSA-EPA emissions-certified wood, pellet, or gas heating appliance—and...

**Save \$400!**

**SMARTER  
BURNING, CLEANER  
LIVING**

Receive a \$250 rebate and a \$150 retailer discount at participating retailers.

**This offer applies to residents of the Alberni-Clayoquot Regional District and is valid from 1 Jan 2015 to 30 Apr 2015.**

**40 rebates are available on a first-come, first-served basis.**



# How to Receive Your Rebate

## Step 1: Qualify

This rebate applies to woodstoves made before 1994 that you are still using in your home. To qualify for the \$250 rebate, a tracking voucher must be completed. Vouchers will be available for pickup at the ACRD office starting 5 January 2015. It is up to the buyer to complete the tracking voucher.

Most insurance companies require notification if you are installing a new appliance. It is recommended you have your chimney inspected by a Wood Energy Technical Training (WETT)-certified technician before you proceed. Your woodstove retailer may be able to provide this service.

## Step 2: Retailer Discount/Installation

When you are ready to shop for your new low-emission wood-burning appliance, contact any of the participating retailers (see list on back) to arrange purchase. Once eligibility is verified, the retailer will give you a \$150 discount. Upon purchase, your retailer will be provided with a tracking number for your voucher. This number will be used by both the retailer and the Alberni Valley landfill to verify your new stove purchase, installation, and disposal of your old stove.

## Step 3: Disposal of Old Stove

Your old stove must be taken to the Alberni Valley Landfill to be disposed of (whether by you or the installer). Landfill staff will verify receipt of your old stove by signing the voucher

## Step 4: Receive Your Rebate

Submit your completed voucher to the ACRD office and a cheque for \$250 will be mailed to you. Please ensure that the address—including postal code—provided on the voucher is the address to which your rebate cheque should be sent.

The rebate amount is \$250 per appliance. In addition, participating retailers are offering a minimum \$150 discount, for a total savings of at least \$400.

## What Qualifies?

Appliances that can be changed-out under this program include the following:

- ◆ a free-standing non-EPA-certified "stove." A "homemade" or "barrel" stove
- ◆ a so-called "airtight" non-EPA-certified fireplace insert, or tube type heat exchanger with a face plate and door (like the "Free Heat Machine" or "Welenco") that is currently installed in an open hearth fireplace
- ◆ a non-EPA-certified "wood furnace" (ducted, forced-air, home heating appliance); may only be replaced by an EPA-certified wood furnace or pellet furnace
- ◆ a wood-burning cookstove

*Acceptable air quality is everyone's right.  
Protecting air quality is everyone's responsibility.*

Air Quality Council of Port Alberni

Appliances that can replace non-EPA-certified wood-burning appliances listed above include:

- ◆ an EPA-certified woodstove, a pellet stove, or a high efficiency gas stove/fireplace
- ◆ an EPA-certified wood insert, a pellet insert, electric insert, or a high efficiency gas insert
- ◆ an EPA-certified factory-built fireplace may only be accepted if it is replacing a non-EPA-certified woodstove or non-EPA-certified wood insert (not an existing factory built fireplace)

Note: Some store models and promotions may not apply.

40 rebates are available on a first-come, first-served basis, so act now!

New stoves reduce smoke by 70% and use 1/3 less cordwood.

Change from this



to this



so everyone can breathe easier!

British Columbia News

## **B.C. celebrates Clean Air Day with funding for air quality programs**

<https://news.gov.bc.ca/stories/bc-celebrates-clean-air-day-with-funding-for-air-quality-programs>

Wednesday, June 3, 2015 7:30 AM

VICTORIA - Breathing clean air is important to all British Columbians which is why the B.C. Government is providing \$300,000 to the BC Lung Association for the continuation of two successful air quality programs, in recognition of Clean Air Day.

The Province is providing \$200,000 to support the Provincial Wood Stove Exchange Program and \$100,000 for the BC Clean Air Research Fund (BC CLEAR).

Since 2008, the Province has partnered with the BC Lung Association to encourage British Columbians to replace their old uncertified wood stoves with new low-emission models or other cleaner types of space heating. During this period, government has put approximately \$2.5 million toward the program, successfully replacing over 6,000 wood stoves.

BC CLEAR is administered by Fraser Basin Council in partnership with the BC Lung Association and provides grants to academic institutions, government organizations, First Nations and consulting organizations to support important air quality and health research. The most recent funding will support, among other projects, a study by the Fraser Valley Regional District to assess open burning practices and present innovative options for reducing air emissions and other negative impacts associated with these practices.

A past recipient of BC CLEAR funding, the BlueSky Wildfire Smoke Forecasting System, is also up and running again this summer. The BlueSky system combines forest fire information and weather forecasts to provide the location and concentration of smoke up to 48 hours into the future. Currently, forecasts are produced for both a Western Canada and Eastern Canada region; however, Canada-wide forecasts will soon be available.

People can visit BlueSky to see hourly forecasts of smoke from wildfires through: [www.bcairquality.ca/bluesky](http://www.bcairquality.ca/bluesky) or directly at their new Canada-wide domain hosted by the University of British Columbia: [www.firesmoke.ca](http://www.firesmoke.ca)

A new tool for smoke modelling called Playground has also been added to the website this year. Playground allows users to create emissions scenarios for a prescribed burn, then model and view the resulting smoke dispersion forecast to assess the impact on neighbours before the burn occurs.

Clean Air Day has been celebrated on the first Wednesday of June every year since 1992 and aims to raise public awareness about the need to protect and promote clean air.

### **Quotes:**

#### **Mary Polak, Minister of Environment —**

“British Columbia has some of the best air quality in the world and we want to ensure it stays that way for future generations. By maintaining funding for key programs and working with our

partners to promote important tools like BlueSky and Playground we are ensuring our province continues to be a leader when it comes to improving air quality.”

**Scott McDonald, CEO, BC Lung Association —**

“The Wood Stove Exchange Program and BC CLEAR are two very important programs in terms of keeping our air as clean as possible and I thank the Province for their renewed commitment. I look forward to continuing our strong partnership with government and ensuring we keep making progress to improve air quality and health outcomes for British Columbians.”

**Quick Facts:**

- Clean Air Day began as a B.C. event in 1992 and has since become a national day.
- The BC Lung Association administers the woodstove exchange program on behalf of the Province, providing funding and education materials to participating communities.
- The Wood Stove Exchange Program has reduced particulate matter emissions by over 300 tonnes per year benefitting air quality in the 27 communities that have participated.
- The ministry has provided \$1 million to BC CLEAR since the fund was created in 2008.
- The Ministry of Environment has led the development of the BlueSky system in partnership with the Ministry of Forests, Lands and Natural Resource Operations, Natural Resources Canada, Environment Canada, the University of British Columbia, the Alberta Department of Environment and the U.S Forest Service.
- The information provided on BlueSky is a valuable source of information as different levels of smoke are provided in colours that correspond to different intensities of matter at ground-level.

**Learn More:**

BC Newsroom - Ministry of Environment:

<https://www.newsroom.gov.bc.ca/ministries/environment-1>

**Media Contacts:**

Ministry of Environment Communications

250 953-3834

<https://news.gov.bc.ca/08567>



## **REQUEST FOR DECISION**

**To:** Russell Dyson, Chief Administrative Officer; and Board of Directors

**From:** Heather Adair, Jr Planner

**Meeting Date:** September 4, 2015

**Subject:** Nordstrom Park, 6038 Beaver Creek Road.

---

### **Recommendation:**

THAT the Board of Directors:

Agree in principle to the Nordstrom Playground Proposal subject to:

1. the specific make and model being approved by ACRD staff prior to fundraising;
2. the installation of the playground structure being supervised by a qualified professional;
3. support from the Beaver Creek Advisory Planning Commission;
4. support from applicable referral agencies; and
5. support from the Beaver Creek Volunteer Fire Department.

### **Desired Outcome:**

To install and maintain a playground structure in Nordstrom Park.

### **Background:**

Jillian Ralston has sent the attached letter to the attention of the Alberni Clayoquot Regional District Board of Directors. Jillian has proposed to apply for grants and fundraise for a playground structure at Nordstrom Park located at 6038 Beaver Creek Road owned by the ACRD. The playground structure at Gill School was removed this past summer as the school was closed. The removal of the Gill School playground has left a need for a playground structure in the Beaver Creek area.

6038 Beaver Creek Road is 4.15 acres (1.7 hectares) in size with the Beaver Creek Fire Hall, ACRD Beaver Creek Water System staff office/works yard, and Nordstrom Park on the property. The property has a cleared area with parking that would be ideal area for a playground structure.

### **Financial:**

Fundraising for the cost and installation of the playground would be led by Jillian Ralston with the support of the community.

The Beaver Creek Parks Service would cover the cost of regular inspections and maintenance which are anticipated to be minimal and within the current budget. Approximately \$1000 will be required to assist

with the costs at the design stage and as the structure is installed and inspected. Insurance for this structure would be covered by the Municipal Insurance Association.

**Policy or Legislation:**

Nordstrom Park is a recognized community park within the approved Regional Parks & Trails Strategic Plan.



Submitted by: \_\_\_\_\_  
Heather Adair, Jr Planner



Reviewed by: \_\_\_\_\_  
Alex Dyer, Planner



Approved by: \_\_\_\_\_  
Russell Dyson, Chief Administrative Officer

August 31, 2015

To Alberni-Clayoquot Regional District Board of Directors;

My name is Jillian Ralston, today I'm contacting you because I believe there is a need for playground park in the Beaver Creek area. Recently Gill School playground has been relocated leaving no playgrounds in the area. There is a 1.1 hectare community park (Nordstrom) at the Beaver Creek Fire Hall that I'm not even such residents are aware of. Nordstrom park is an ideal place for a children's playground as there is a cleared area and parking available. If granted this area I would like to have one built or assist the Regional District in doing so. I have done a fair amount of research and have contacted Habitat Systems Inc. who will help with this process beginning to end. Most mid size structures require an area between 30'x 30' to 40'x40'. Attached is a sketch of where I would like to put the playground, located there it would be far enough away from the road and close enough to parking. I realize there would be a large cost to all of this and would be willing to apply for grant and fundraise. Please consider this proposal as it would benefit many child in the area.

I can be reached at 250-730-5452 or by email at [jillian\\_ralston@hotmail.com](mailto:jillian_ralston@hotmail.com)

Thank you,

Jillian Ralston

6451 Traves Rd



**DEVELOPMENT PERMIT APPLICATION**

**TO:** Russell Dyson, Chief Administrative Officer; and  
Regional Board of Directors

**DATE:** August 20, 2015

**APPLICATION:** DPD15005

**APPLICANTS:** Keith and Patricia Walley – agent, Chris Chung, CMTC Architect  
Inc.

**LEGAL DESCRIPTION:** LOT 16, DISTRICT LOT 622, ALBERNI DISTRICT, PLAN 17226

**ADDRESS:** 10192 Bishop Drive

**ELECTORAL AREA:** “D” Sproat Lake

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**Recommendation:**

- 1) That the Board of Directors pass a resolution to issue Development Permit DPD15005.

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**Applicant’s Intention:** The applicants intend to remove an existing single family dwelling and replace with a new single family dwelling. The new construction extends into the riparian area by approximately 18 feet.

**Property Description:** The property is 0.158 hectares (0.39 acres) in area with 23.4 metres (76.7 feet) of frontage on Sproat Lake. The property is steep on the southern half with slopes of 45-50% and slopes of 15-20% of the northern half. The existing house on the property was likely built prior to 1970.

**Zoning:** The property is zoned Acreage Residential (RA1) District. The RA1 District permits one single family dwelling and accessory uses on this property.

***The proposal complies with the requirements of the ACRD Zoning Bylaw.***

**Official Community Plan:** The Sproat Lake OCP designates the property as “Residential Use”. The OCP designates one Development Permit Area that impacts development on this property: “Development Permit Area I – Riparian Areas Protection”.

**DPD15005**



## Development Permit Area I – Riparian Areas Protection

DPA I includes all lands within 30 metres of a major stream and 15 metres of a minor stream. Sproat Lake is defined as a minor stream for the purposes of the Development Permit Area in the OCP. This designation is used to ensure that the ecological values of sensitive riparian and wetland habitats have been considered prior to development, and that measures will be taken to limit or avoid damage to these ecosystems.

The applicants engaged J. Brett Allen, Registered Professional Biologist (RPBio) from Diamond Head Consulting to assess the site with respect to the building of a new home. The report notes that there are three large Douglas-fir trees on the property that have been identified as hazard trees and should be removed for safety reasons. One tree is diseased and the other two trees have been previously topped and have subsequently developed poor structure.

The report indicates that the house footprint will have minimal effects on wildlife habitat quality. The existing vegetation within the setback provides abundant ground cover, but there is some risk of erosion and sedimentation associated with construction, but can be mitigated through implementation of best management practices.

The biologist has stated that the overall cumulative impact from this project is considered low due to the relatively small footprint of building and existing site conditions.

The report is attached to Development Permit DPD15005 as Appendix A.

The report concludes that impacts to the riparian zone are expected to be negligible and also provides the following mitigation for the protection of the riparian area:

- i. Refer to the BC Ministry of Environment Document “A User’s Guide to Working in and Around Water” and “Standards and Best Practices for Instream Works” for further information on Best Management practises to mitigate environmental effects associated with construction.
- ii. Regional timing windows should be observed to minimize potential impacts of instream works on aquatic species and habitat.
- iii. Tree compensation planting should be undertaken within the riparian area following construction. Ecologically suitable tree for the site includes Douglas-fir and wester red cedar. A 1:1 replacement ratio is recommended if there is sufficient space to meet requirements for healthy tree growth.

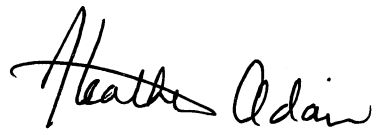
***The report from J. Brett Allen, RPBio satisfies the requirements of DPA I provided that the recommendations are followed during construction.***

**Comments:** The report from J. Brett Allen, RPBio is attached to the Development Permit as Appendix A. Planning staff is of the opinion that the reports satisfy the requirements of “DPA I – Riparian Areas Protection”.

**DPD15005**

Page | 2

Submitted by:



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Heather Adair, Jr Planner

Reviewed by:



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Mike Irg, Manager of Planning and Development



**DEVELOPMENT PERMIT NO. DPD15005**

The Board of Directors of the Regional District of Alberni-Clayoquot, in accordance with Section 920 of the *Local Government Act*, at a regular meeting held on XXXX has authorized this Development Permit in respect of the lands described hereunder.

A Development Permit is hereby issued to:

**Name:** Keith & Patricia Walley

**Address:** 10192 Bishop Drive

With respect to:

**Legal Description:** LOT 16, DISTRICT LOT 622, CLAYOQUOT DISTRICT, PLAN 17226

**PID:** 003-910-318

1. This Permit is issued for lands designated under Section 919.1 of the *Local Government Act* and in the Sproat Lake Official Community Plan Bylaw No. P1310, in order to regulate development and building within lands designated for the protection of the natural environment, its ecosystems and biological diversity;
2. This Permit is issued as satisfying the requirements of Section 20.4 "DPA I – Riparian Areas Protection", Development Permit Guidelines Section 20.4 i) through vi) of the Sproat Lake Official Community Plan;
3. Site and Building specifics;
  - i) The Diamond Head Consulting Ltd report dated July 8, 2015, attached as Appendix A and forming part of this permit, concludes that the impacts to the riparian zone are expected to be negligible with the construction of a proposed single family dwelling to be sited 9.75 metres (32 feet) from the high water mark of the watercourse provided that the mitigation plan identified in the report is followed.
4. All drawings may be adjusted by twenty percent (20%) upwards or downwards, inwards or outwards from any dimensions or lines contained in the Development Permit drawings provided that such adjustment does not conflict with Zoning Bylaw, and any other competent bylaw, administered by the Regional District.

This Permit is valid for two (2) years from the date of execution.

Executed this    day of    , 2015

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Russell Dyson, Chief Administrative Officer

**DPD15005**

# 10192 Bishop's Drive, Port Alberni, BC Environmental Overview Assessment

July 8, 2015

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Submitted to:

Keith and Patricia Walley  
10192 Bishop's Drive  
Port Alberni, BC

Submitted by:



**DIAMOND HEAD  
CONSULTING LTD.**

342 West 8<sup>th</sup> Avenue  
Vancouver, BC  
V5Y 3X2





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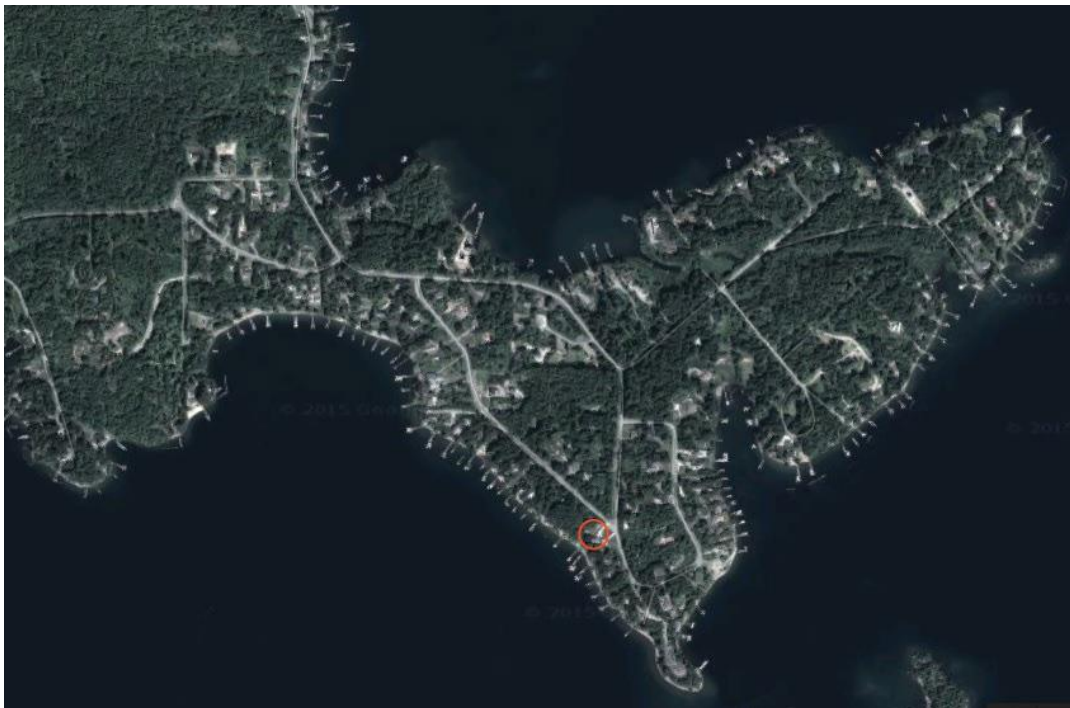
## 1.0 Project Overview

The property owners of 10192 Bishop’s Drive in Port Alberni, BC are proposing a new single family residential dwelling unit. The lot is located on Sproat Lake, which has a 15 metre protected riparian area measured from the lake’s natural boundary. This setback is designated as Development Permit Area 1, as enacted under the Alberni Clayoquot Regional District (ACRD) Sproat Lake Official Community Plan Bylaw No. P1310, Schedule A.

The ACRD has established guidelines for development within DPA1 to meet objectives for the protection of fish habitat, water quality, and aquatic and riparian ecosystems. This environmental assessment responds to District requirements for development on DPA1 lands by identifying potential effects of the proposed project on the environment, in addition to any mitigation efforts that may be required. Information used for this report was collected during a site visit on March 3, 2015 by J. Brett Allen (MCIP, RPBio) of Diamond Head Consulting Ltd.

### 1.1 Project Description

The legal description of the property is: Lot 16, District Lot 622, Clayoquot District, Plan 17226. The lot is part of residential neighbourhood located on a peninsula on the north shore of Sproat Lake. Plan drawings for the existing and proposed site coverage are shown in Figure 2. Plan drawings showing the building footprint are in Appendix B. The project requires removal of the original structure. A new home will be constructed outside of the 15 metre setback; however, a deck is proposed to extend several metres into the DPA. Three large Douglas-fir trees on the property have been identified as hazard trees and should be mitigated (see Section 5.1).



**Figure 1:** Location of property at 10192 Bishop’s Drive on Sproat Lake (red circle denotes property)



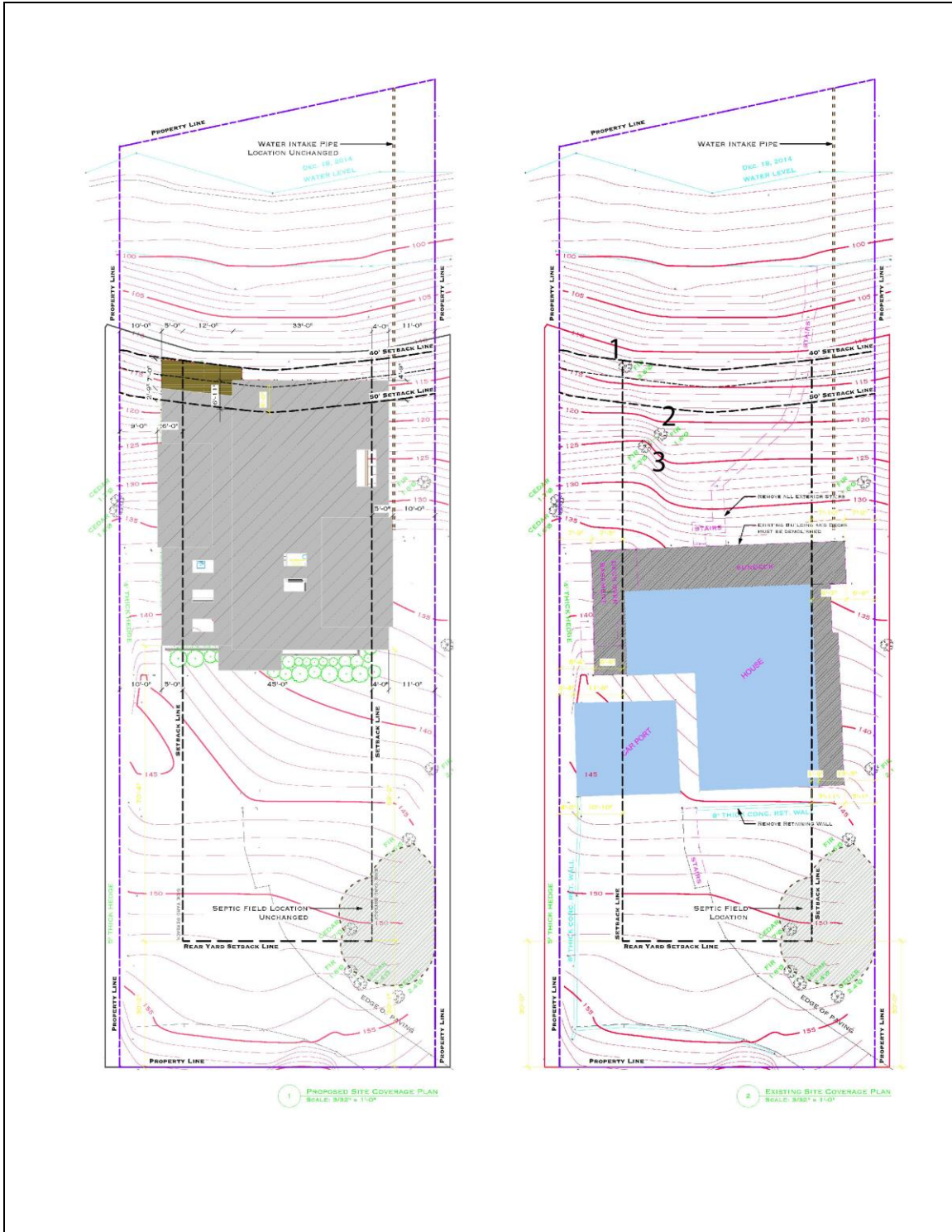


Figure 2: Proposed site coverage plan (left) and existing site coverage plan (right)





## 2.0 Biophysical Assessment of Riparian Area

### 2.1 Topography

The property is located on a southwest facing slope. Elevation at the natural boundary of Sproat Lake is 81.5 feet and is 158 feet at the top of property (northeast property boundary). A steep slope of 45-50% exists on the southern half of the property, which moderates to 15-20% on the north half.

### 2.2 Soil

Native soils in the riparian area are typically sandy clay loams with a 30% coarse fragment content.

### 2.3 Biogeoclimatic Ecosystem Classification

The project site is located in the Very Dry Maritime Coastal Western Hemlock (CWHxm1) Subzone, as defined by the Biogeoclimatic Ecosystem Classification (BEC) system of BC. This subzone is associated with warm, dry summers and moist, mild winters with relatively little snowfall.

Site level classification (Site Series) is defined by soil moisture and nutrient availability and describes the late seral or climax plant community that will develop through natural succession. Disturbed areas, such as this residential property, cannot be classified to the site level.

### 2.4 Plant Communities

Terrestrial and riparian vegetation in this area is typically a mix of native and non-native plants. Much of the original forest has been cleared, and existing trees in this area are typically second growth. Native trees on the subject lot include Douglas-fir (*Pseudotsuga menziesii*), western redcedar (*Thuja plicata*), and arbutus (*Arbutus menziesii*). Trees are generally between 15 and 32 metres tall, with diameters between 30 and 90 centimetres.

Understory and shrub vegetation is a mix of non-native and native vegetation. Dominant species include cotoneaster, salal (*Gaultheria shalon*) 10%, and acuba. Minor species include sword fern (*Polystichum munitum*), Oregon grape (*Mahonia nervosa*), rose (*Rosa* sp.), bracken fern (*Pteridium aquilinum*), willow (*Salix* sp.), birch (*Betula* sp.), trailing blackberry (*Rubus ursinus*), maple (*Acer* sp.), juniper, and young western redcedar and Douglas-fir.



**Figure 3:** View of riparian area looking north from Sproat Lake



**Figure 4:** View of riparian area looking south from existing residence



## 2.5 Wildlife

**Habitat Overview:** Existing habitat has been altered from its natural state. Much of the original forest has been harvested as part of industrial logging operations in the previous century, and second growth forest has now re-established. Residential development on the peninsula has resulted in a patchwork of fragmented habitat that is disconnected from more contiguous forest stands to the west. There is limited structural diversity due to the young age of the forest. Habitat features such as wildlife trees (i.e. snags) and large, woody debris are uncommon. Introduced and invasive species have established. Residential activity in the area likely restricts wildlife presence to those species more tolerant of disturbance and human presence, particularly during the day.

**Birds:** Bird species expected to be present in this area are more generalist species adapted to edge and open habitats. Nesting opportunities are limited for raptors, woodpeckers, cavity nesters, and/or those species requiring larger undisturbed areas and/or more mature forest types.

**Mammals:** These young forest types likely support small mammals including squirrels, voles, shrews, and mice. Medium and large sized mammals that may occur in this area (as part of a larger range) include raccoon (*Procyon lotor*), black-tailed deer (*Odocoileus hemionus*) and black bear (*Ursus americanus*).

**Herpetofauna:** The subject lot provides limited habitat for amphibian and reptile species. Absence of large vernal pools for breeding and larval development likely limits presence of most aquatic amphibian species, although invasive American Bullfrogs have been identified in Sproat Lake.

## 2.6 Species and Ecological Communities at Risk

The BC Conservation Data Centre (CDC) records BC's most vulnerable vertebrate animals and vascular plants, each of which is assigned to a provincial Red or Blue list according to their provincial conservation status rank. Species or populations at high risk of extinction or extirpation are placed on the Red list and are candidates for formal endangered species status. Blue-listed species are considered vulnerable to human activity and natural events.

No species at risk were identified on site during the field visit. No known species at risk have been identified by the CDC within two kilometres of the subject lot.

## 3.0 Assessment Methods

The assessment methods emphasize Valued Ecosystem Components (VECs) of greatest concern for this project. Current municipal, provincial, and federal requirements provide regulatory context. Recommended mitigation measures are based on an assessment of the potential effects associated with construction.





### 3.1 Regulatory Context

Acts that may apply to this project include:

- Federal Migratory Birds Convention Act [1994] and attendant Migratory Birds Regulation [1994] that protects migratory birds, their eggs and nests;
- Provincial Fish Protection Act [SBC 1997] and attendant Riparian Areas Regulation [B.C. Reg. 376/2004] to protect riparian areas from development so that the areas can provide natural features, functions and conditions that support fish life processes;
- Provincial Water Act [RSBC 1996] CHAPTER 483 – Section 9 authorization for changes in and about a stream.
- Provincial Wildlife Act [1996] CHAPTER 488 - Section 34(a), (b), and (c) prohibits the taking of birds, eggs, and nests. Nests of eagle, peregrine falcon, gyrfalcon, osprey, heron, and burrowing owl are specifically protected whether or not they are active.

### 3.2 Valued Ecosystem Components

Valued Ecosystem Components were selected based on a regulatory and background review, and the site assessment. The VECs selected represent those components that could be affected by construction of the single family residential dwelling unit and that should be considered during the design/construction process.

Table 1: Valued Ecosystem Components

VEC	Concern/Significance			Comment
	Low	Medium	High	
Wildlife/Habitat	✓			Existing habitat value is considered low; minor impacts to local wildlife are expected
Vegetation Communities	✓			No significant trees or vegetation exist; construction confined to small footprint with minimal native vegetation; hazard tree abatement is required
Species and Communities at Risk	✓			No species at risk identified
Invasive Species	✓			Few invasive plant species identified; invasive and introduced species pose minor concern for site construction (i.e. soil removal/disposal, spread of contaminated soil)
Water Quality and Drainage		✓		Residential building footprint outside of riparian setback; elevated deck within 15 metre setback poses minimal disturbance risk; Slope stability and potential for erosion and sedimentation
Aesthetics and Adjacent Use	✓			Form and character of new building consistent with residential use in area; Some existing trees to be removed for construction or hazard tree abatement; replanting will occur on site

## 4.0 Environmental Effects and Significance

### 4.1 Wildlife/Habitat

The site is located within a small, fragmented semi-natural area that is not considered locally significant. No environmentally sensitive areas were identified that will be impacted by construction if best management practices and mitigation measures are implemented correctly. Natural features and characteristics found within the assessment area are common in adjacent areas. The house footprint is restricted to the area outside of the riparian setback (with the exception of an elevated deck) and will have minimal effects on habitat quality.



## 4.2 Vegetation Communities

No significant trees or vegetation are present on site. Three large Douglas-firs were identified as hazards and should be mitigated (see Figure 2 and Section 5.1). Some trees will be planted elsewhere on site (riparian setback area) to compensate for their removal.

## 4.3 Species at Risk

No species at risk were identified within two kilometres of the subject lot.

## 4.4 Invasive Species

Most non-native plant species on site are introduced and their risk of spread is not considered to be high.

## 4.5 Water Quality and Drainage

The building footprint is outside of the riparian setback zone, with the exception of an elevated deck that will have minimal ground intrusion (i.e. posts and footings). Existing riparian vegetation within the setback provides abundant ground cover. There is some risk of erosion and sedimentation associated with construction; however, implementation of best management practices should be sufficient to mitigate these effects.

## 4.6 Aesthetics and Adjacent Use

The house design will be consistent with the form and structure of other residences in neighbourhood. There is not expected to be any significant alteration of aesthetic conditions in the area. Some tree removal will occur; however, additional trees will be planted in the riparian setback area as compensation.

# 5.0 Effects of Environment on the Project

## 5.1 Tree Hazards



Figure 5: *Phellinus pini* on Douglas-fir

Three large Douglas-fir trees have been identified as hazards and should be mitigated prior to construction. They are growing in a small group on the southeast side of the property (see Figure 2). Tree 1 is 32 metres tall and 90 cm diameter. It is infected with *Phellinus pini*, a decay fungus common to many conifer species. There are visible conks on the bottom 10 metres of this tree. Tree 2 and 3 are both 30 metres tall, and 45 cm and 65 cm in diameter respectively. Trees two and three were previously topped; new leaders have developed over subsequent years but have developed poor structure. All three trees are considered hazards and should be removed to reduce the risk of failure that could potentially cause damage or injury.



## **6.0 Cumulative Impacts**

Overall cumulative environmental impact from this project is considered low due to the relatively small footprint of the building and existing site conditions. Impacts to the riparian zone are expected to be negligible.

## **7.0 Mitigation**

Refer to the BC Ministry of Environment documents “A User’s Guide to Working In and Around Water” and “Standards and Best Practices for Instream Works” for further information on best management practices to mitigate potential environmental effects associated with construction. Regional timing windows should be observed to minimize potential impacts of instream works on aquatic species and habitat.

Tree compensation planting should be undertaken within the riparian area following construction. Ecologically suitable trees for the site include Douglas-fir and western redcedar. Typically a 1:1 replacement ratio is recommended if there is sufficient space to meet requirements for healthy tree growth.



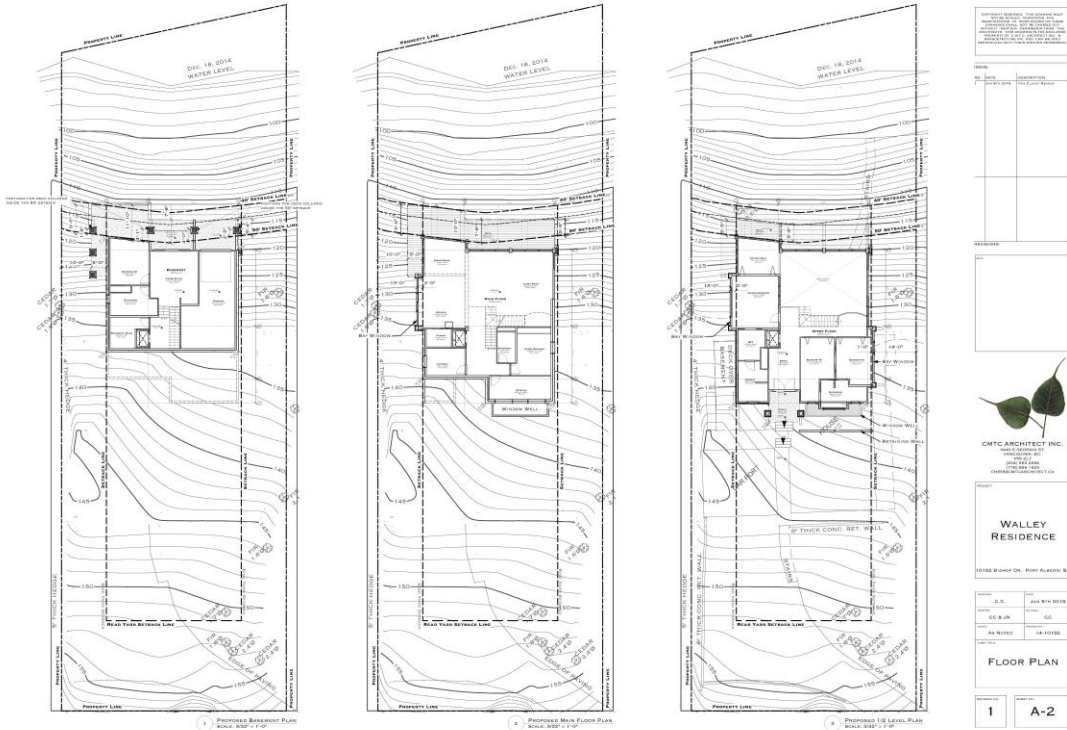
## **Appendix A - References**

British Columbia Ministry of Environment. 2015. Conservation Data Centre. URL:  
<http://www.env.gov.bc.ca/cdc/>





## Appendix B – Building Plans





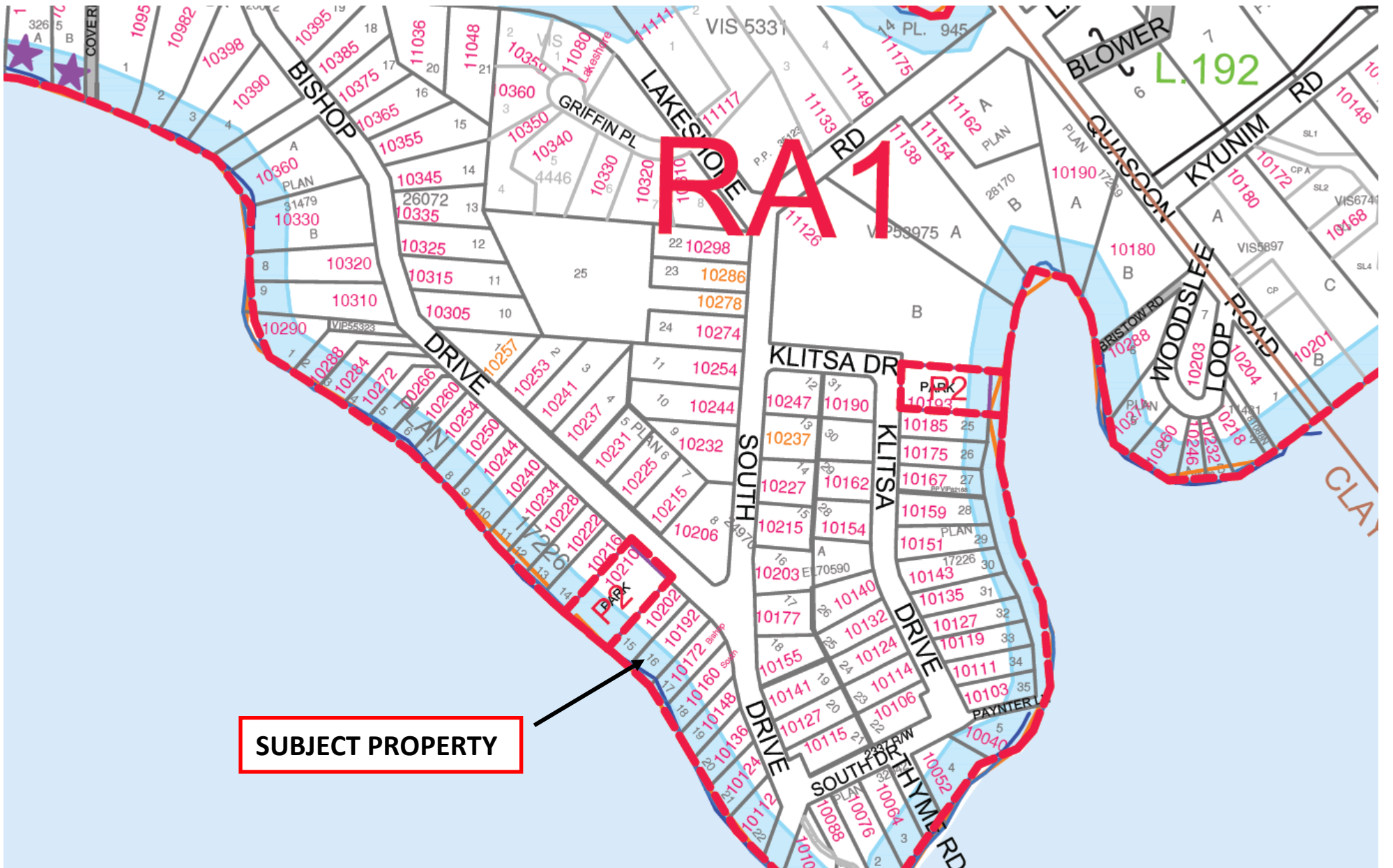
## Appendix C – Statement of Limitations

This document was prepared by **Diamond Head Consulting Ltd.** for the account of Standard Land Company. Should this report contain an error or omission then the liability, if any, of Diamond Head Consulting Ltd. should be limited to the fee received by Diamond Head Consulting Ltd. for the preparation of this document. Recommendations contained in this report reflect Diamond Head Consulting Ltd.'s judgment in light of information available at the time of study. The accuracy of information provided by Diamond Head Consulting Ltd. is not guaranteed. ***This report is valid for 6 months from the date of submission.*** Additional site visits and report revisions are required after this point to ensure accuracy of the report.

Neither all nor part of the contents of this report should be used by any party, other than the client, without the express written consent of Diamond Head Consulting Ltd. This report was prepared for the client for the client's own information and for presentation to the approving government agencies. The report may not be used or relied upon by any other person unless that person is specifically named by Diamond Head Consulting Ltd as a beneficiary of the report, in which case the report may be used by the additional beneficiary Diamond Head Consulting Ltd has named. If such consent is granted, a surcharge may be rendered. The client agrees to maintain the confidentiality of the report and reasonably protect the report from distribution to any other person. If the client directly or indirectly causes the report to be distributed to any other person, the client shall indemnify, defend and hold Diamond Head Consulting Ltd harmless if any third party brings a claim against Diamond Head Consulting Ltd relating to the report.

This document should not be construed to be:

- A Phase 1 – Environmental Site Assessment
- A Stage 1 – Preliminary Site Investigation (as per the Contaminated Sites Regulations of the Waste Mgt. Act); or
- An Environmental Impact Assessment.



**SUBJECT PROPERTY**



**DEVELOPMENT PERMIT APPLICATION**

**TO:** Russell Dyson, Chief Administrative Officer; and  
Regional Board of Directors

**DATE:** September 3, 2015

**APPLICATION:** DPD15008

**APPLICANTS:** Walter & Carol Konkin

**LEGAL DESCRIPTION:** LOT A, DISTRICT LOT 946, CLAYOQUOT DISTRICT, PLAN 36243

**ADDRESS:** 19140 Pacific Rim Highway

**ELECTORAL AREA:** "D" Sproat Lake

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**Recommendation:**

- 1) That the Board of Directors pass a resolution to issue Development Permit DPD15008.
- 

**Applicant's Intention:** The applicants intend to build a concrete pad that is 12 feet x 14 feet in size. This construction of the concrete pad extends into the riparian area.

**Property Description:** The property is 0.35 hectares (0.87 acres) in area with 65.03 metres (213.35 feet) of frontage on Sproat Lake. The upper portion of the property gently slopes from the property line to the parking area and cabin. The lower portion of the property has steeper slopes towards the lake. The existing cabin on the property was constructed starting in 2008 and replaced an old A-frame cabin. The property is mainly covered in second growth Douglas Fir.

**Zoning:** The property is zoned Vacation Home (RVH) District. The RVH District permits one single family dwelling and accessory uses on this property.

***The proposal complies with the requirements of the ACRD Zoning Bylaw.***

**Official Community Plan:** The Sproat Lake OCP designates the property as "Residential Use". The OCP designates two Development Permit Areas that impact development on this property: "Development Permit Area I – Riparian Areas Protection" and "Development Permit Area II –

**DPD15008**

Protection from Natural Hazards”.

Development Permit Area I – Riparian Areas Protection

DPA I includes all lands within 30 metres of a major stream and 15 metres of a minor stream. Sproat Lake is defined as a minor stream for the purposes of the Development Permit Area in the OCP. This designation is used to ensure that the ecological values of sensitive riparian and wetland habitats have been considered prior to development, and that measures will be taken to limit or avoid damage to these ecosystems.

The applicants engaged a Registered Professional Biologist (RPBio) from D.R. Clough Consulting to assess the site with respect to the building of the concrete pad. The report indicates that the site is nearly vertical on bedrock and lacks algae, aquatic invertebrates or spawning habitat. The concrete on the bedrock will have a negligible effect on the localized fish habitat.

The biologist has also indicated that the work should be completed soon, as the fresh water working window closes on September 15<sup>th</sup>. The biologist concluded that the patio was half complete prior to his involvement with the footings already poured, and that completing the concrete pad will have negligible impacts to ecological areas.


Development Permit Area II – Protection from Natural Hazards

DPA II includes land which may be subject to natural hazard including, but not limited to, erosion, slides, rock falls and steep slopes with an incline of 30 percent or more.

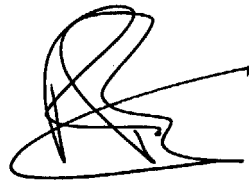
The DPA II guidelines require that a Geotechnical Engineer review the project to certify that the land is safe for the intended use and/or prescribe any geotechnical works or changes in the design which would be required to maintain the safety of the development.

Lewkowich Engineering Associates Ltd. was engaged to carry out a geotechnical assessment of the project. The Lewkowich report states that the land is considered safe for the use intended (defined for the purposes of the report as the creation of a cast in place concrete patio constructed utilizing conventional construction methods, as well as access to an existing float).

**Comments:** The reports from D.R. Clough Consulting & Lewkowich Engineering Associates Ltd. are attached as appendixes. Planning staff is of the opinion that the reports satisfy the requirements of “DPA I Riparian Areas Protection” and “DPA II Protection from Natural Hazards”.

Submitted by:   
Heather Adair, Jr Planner

Reviewed by:   
Alex Dyer, Planner



---

Russell Dyson, Chief Administrative Officer

**DPD15008**

Page | 3

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułuʔiłʔatḥ Government, Huu-ay-aht First Nations, Uchucklesaht Tribe  
Sectoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek), and "F" (Cherry Creek)

**134**



**DEVELOPMENT PERMIT NO. DPD15008**

The Board of Directors of the Regional District of Alberni-Clayoquot, in accordance with Section 920 of the *Local Government Act*, at a regular meeting held on XXXX has authorized this Development Permit in respect of the lands described hereunder.

A Development Permit is hereby issued to:

**Name:** Walter and Carol Konkin  
**Address:** 19140 Pacific Rim Highway

With respect to:

**Legal Description:** LOT A, DISTRICT LOT 946, CLAYOQUOT DISTRICT, PLAN 36243  
**PID:** 000-379-816

1. This Permit is issued for lands designated under Section 919.1 of the *Local Government Act* and in the Sproat Lake Official Community Plan Bylaw No. P1310, in order to regulate development and building within lands designated for the protection of the natural environment, its ecosystems and biological diversity;
2. This Permit is issued as satisfying the requirements of Section 20.4 "DPA I – Riparian Areas Protection", Development Permit Guidelines Section 20.4 i) through vi) and Section 20.5 "DPA II – Protection from Natural Hazards", Development Permit Guidelines i) through xv) of the Sproat Lake Official Community Plan;
3. Site and Building specifics;
  - i) The D.R. Clough Consulting report dated September 1, 2015, attached as Appendix A and forming part of this permit, concludes that the concrete pad on the bedrock will have a negligible effect on the localized fish habitat provided that the recommendations in the report are followed.
  - ii) The Lewkowich Engineering Associates Ltd. report dated August 28, 2015, attached as Appendix B and forming part of this permit, concludes that the land is considered safe for the intended use.
4. All drawings may be adjusted by twenty percent (20%) upwards or downwards, inwards or outwards from any dimensions or lines contained in the Development Permit drawings provided that such adjustment does not conflict with Zoning Bylaw, and any other competent bylaw, administered by the Regional District.

This Permit is valid for two (2) years from the date of execution.

Executed this day of , 2015

\_\_\_\_\_  
Russell Dyson, Chief Administrative Officer

**DPD15008**



## D. R. Clough Consulting

*Fisheries Resource Consultants*

6966 Leland Road Lantzville B.C. V0R 2H0

Ph/fax: 1-250-390-2901, email: drclough@shaw.ca

September 1, 2015

Attn: Walter Konkin  
19140 Pacific Rim Highway  
Port Alberni B.C.

### **RE: 19140 Pacific Rim Highway, Sproat Lake, Port Alberni, Environmental Assessment for Waterfront Patio.**

**Introduction:** The landowners have requested this assessment in order to do work in the DPA along Sproat Lake. They wish to finish a concrete slab for a patio. Two of three pours were completed prior to the land owner being aware of the requirement for a development permit for this activity. This report is an assessment of the foreshore with respect to fish habitat and advice on environmental protection during construction.

**Methods:** A site inspection of the property was conducted by Brad Remillard, RP Bio on August 24<sup>th</sup> 2015. It concentrated on the foreshore and riparian habitat.

**Site Location:** Located at 19140 Pacific Rim Highway (Lot A, DL 946, Clayoquot District, Plan 36243) in Bingo Bay of Sproat Lake (Figure 1). The site featured an existing residential house with stairway to their dock on the lake. The new patio is located adjacent the existing dock near the summer high water mark (Figure 2).

#### **Area Description:**

This property is extremely steep raising over 10m vertically over a 10-15m slope distance up to the house. The riparian canopy of the bedrock shoreline was scrub Douglas Fir and shrubbery that appeared undisturbed except for the access to lake corridor. The bedrock continues directly to the high water mark of the lake where there is a very narrow beach consisting of fractured bedrock. The vegetation was typical of other local (Bingo Bay) properties with small slow growing trees and shrubs growing on bedrock with limited soil depth. The canopy was approximately 8 to 12m height with an understory of younger deciduous trees and small salal covering approximately 20-30% of the foreshore area.

**Development Plans:** The property owner is proposing to install a narrow concrete patio adjacent the boat dock stairway located over top of the bedrock. The proposed footprint is approximately 18m<sup>2</sup> while the rest of the foreshore will remain unchanged.

**Vegetation:** There was no vegetation within development area.

**Fish Habitat:** This site is nearly vertical on bedrock and lacks algae, aquatic invertebrates or spawning habitat. The concrete on the bedrock will have a negligible effect on the localized fish habitat.

**Discussion:** The owners have no desire to remove any vegetation or disturb any soils with this project. This bedrock shoreline had limited opportunity to grow vegetation or rear fish. The property owner has stated they will provide a riparian improvement with native planting beds. These plants should be placed on an equivalent length of the development. The remaining works, if to be completed, should be done

soon, as the fresh water working window for Vancouver Island closes on September 15<sup>th</sup>. Finally, this works is only being supported to complete as it is already in place and in a uniquely benign environmental area it is not a recommended practice.

**Conclusion:** The proposed patio was half complete prior to our involvement with the footings already poured, completing it will have negligible impacts to ecological areas.

Yours Truly,

A handwritten signature in black ink, appearing to read "Dave Clough". The signature is written in a cursive style with a large initial "D" and "C".

Dave Clough RPBio

Figure 1: Site Location .

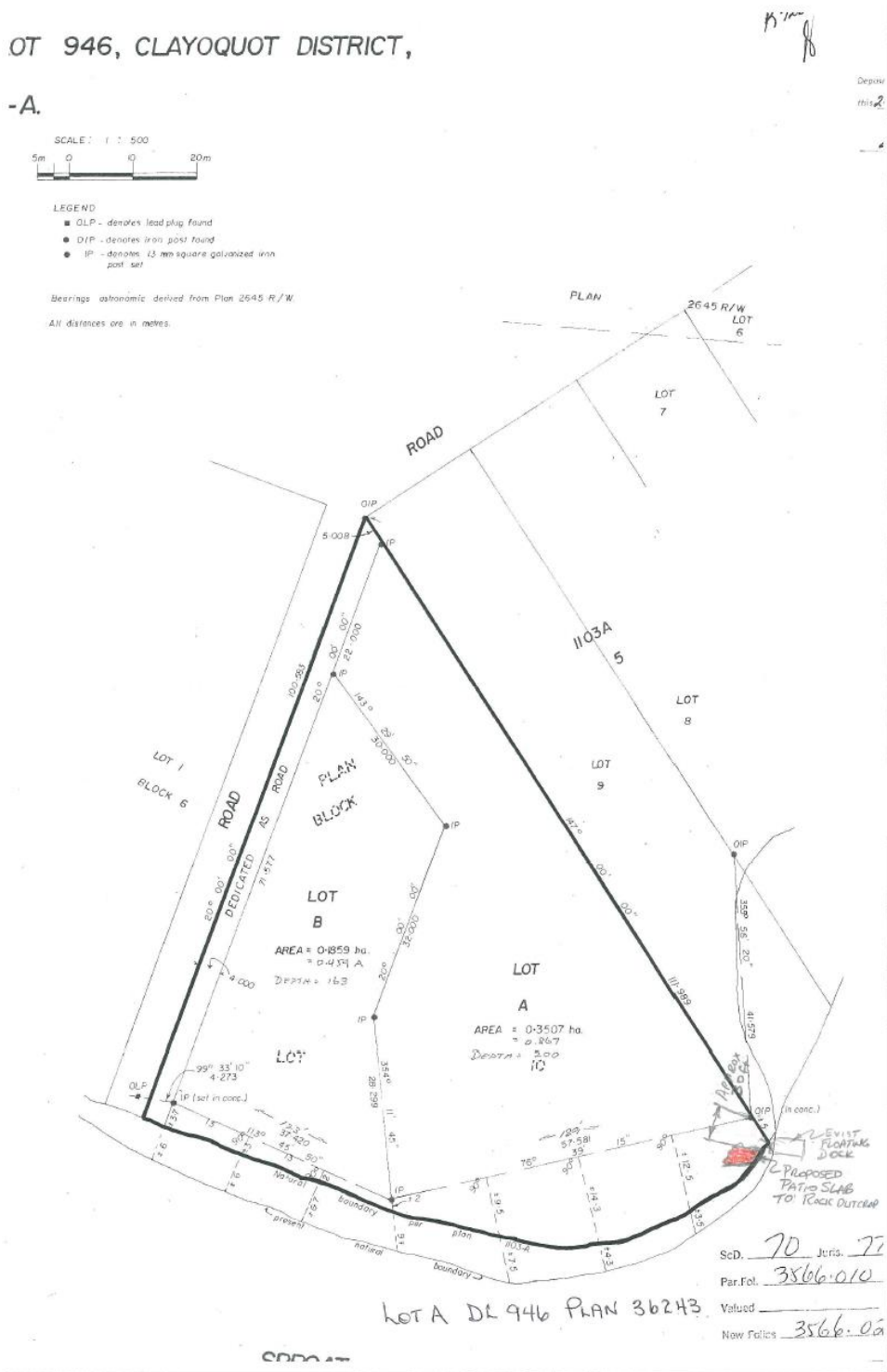


Figure 2: Site Photos



1) Existing stairway and patio footing



3) Existing patio footing



2) Existing patio footing on bedrock



4.) Typical riparian condition





**Lewkovich Engineering Associates Ltd.**  
geotechnical • health, safety & environmental • materials testing

**Walter Konkin**  
3501 17<sup>th</sup> Avenue,  
Port Alberni, BC  
V9Y 5G1

File: F2755.01  
Date: August 28, 2015

Attention: Mr. Walter Konkin

**PROJECT: PROPOSED CAST IN PLACE CONCRETE PATIO:  
LOT A, DISTRICT LOT 946, PLAN 36243, 19140 PACIFIC RIM  
HIGHWAY, SPROAT LAKE, BC**

**SUBJECT: GEOTECHNICAL REVIEW OF NATURAL HAZARDS AS  
OUTLINED IN SPROAT LAKE OFFICIAL COMMUNITY PLAN**

Dear Mr. Konkin:

**1. INTRODUCTION**

As requested, Lewkovich Engineering Associates Ltd. (LEA) has carried out a review of Geotechnical Issues with respect to construction of a proposed Concrete Patio at the subject property on August 26<sup>th</sup>, 2015.

**2. BACKGROUND**

- a. The subject property falls within the Sproat Lake Official Community Plan (SLOCP) area marked on SLOCP Map No. 1. The property is shown on SLOCP Map No. 3 to be in a Development Permit Area, DPA-II Natural Hazard Area. The Alberni-Clayoquot Regional District (ACRD) therefore requires that an Engineering Professional (Geotechnical Engineer) provide a report regarding any Natural (Geotechnical) Hazards of the site.
- b. LEA observed that the existing use of the lot having a recreational dwelling and outbuilding constructed utilizing conventional construction methods, gravel and concrete surface driveway and pathways, waterfront float with concrete and wooden stairways is not being altered substantially. The existing residential building is connected to onsite sewage disposal. The services to the property include BC Hydro and Telephone. The means of access to the property is from a common driveway on Pacific Rim Highway. Sproat Lake is the primary source of water supply. The subject lot is partially treed, predominantly with conifers and has a mix of other species.



Client: Walter Konkin  
Project: Geotechnical Review of Natural Hazards  
File #: F2755.01  
Date: August 28, 2015  
Page: 2 of 8



- c. The subject lot has bedrock outcrops along most of the shoreline with the exception of two very small beach areas approximately 2m by 3m wide each that have deep water adjacent. The proposed patio near the water's edge is set on a small point well away from steep upland areas that would not impact the site. At the edge of the proposed patio the bedrock gradient steepens to approximately fifty five percent upward a short distance then levels inland from the stairs with bedrock outcrops visible in many areas. The exposed rock has an angular appearance and has some fissures but there is no evidence of rock that appears to be unstable except a stockpile of rock to be used in construction of the patio.

### 3. ASSESSMENT OBJECTIVES

Our assessment, as summarized within this report, is intended to meet the following objectives:

- i. Determine whether the land is considered safe for the use intended, (Defined for the purposes of this report as the creation of a concrete patio utilizing conventional construction methods, as well as access to an existing float.), with the probability of a geotechnical failure resulting in property damage of less than 10 percent (10%) in 50 years, with the exception of geohazards due to a seismic event which are to be based on a 2 percent (2%) probability of exceedance in 50 years, provided the recommendations in this report are followed.
- ii. Identify any geotechnical deficiency that might impact the design and construction of the development, and prescribe the geotechnical works and any changes in the standards of the design and construction of the development that are required to ensure the land, buildings, and works and services are developed and maintained safely for the use intended.
- iii. Acknowledge that Planning and/or Building Inspection Officers may rely on this report when making a decision on applications for the development of the land.



Client: Walter Konkin  
Project: Geotechnical Review of Natural Hazards  
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Date: August 28, 2015  
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#### 4. ASSESSMENT METHODOLOGY

- a. The surface geotechnical investigations were carried out on August 26, 2015.
- b. No test pits were made as the soils were exposed sufficiently in most areas to draw geotechnical conclusions.
- c. A photographic record of site views has been assembled for LEA's files.

#### 5. GEOTECHNICAL CONDITIONS

On the area near the shoreline of Sproat Lake on the subject property there are typically two main soil strata, with some variances observed by LEA, these consisted of bedrock with surface weathering and some fissures and a layer of angular sand and gravel overlaying the bedrock at two small beach areas. The steeper outcrop area above the proposed patio is comprised of bedrock with no overburden to very little overburden. The subject property is sufficiently high enough above the lake level to allow development in areas away from the steeper inland slopes.

#### 6. CONCLUSIONS AND RECOMMENDATIONS

##### 6.1 General

From a geotechnical point of view, the land is considered safe for the use intended (Defined for the purposes of this report as the creation of a cast in place concrete patio constructed utilizing conventional construction methods, as well as access to an existing float), with the probability of a geotechnical failure resulting in property damage of less than 10 percent (10%) in 50 years, with the exception of geohazards due to a seismic event which are to be based on a 2 percent (2%) probability of exceedance in 50 years, provided the recommendations in this report are followed.



Client: Walter Konkin  
Project: Geotechnical Review of Natural Hazards  
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## 6.2 Seismic Issues

- a. No compressible or liquefiable soils were encountered during the geotechnical field investigation.
- b. LEA has reviewed the gradients of adjacent lands for slopes greater than 30 percent and has concluded that there are minor risks of rock loosening in localized areas above the shoreline area. No recent movement was observed.

## 7. ACKNOWLEDGEMENTS

Lewkowich Engineering Associates Ltd. acknowledges that this report was requested by the Alberni-Clayoquot Regional District as a precondition to the issuance of a development permit. It is acknowledged that the Planning Officer (or equivalent) and Building Officials of the Alberni-Clayoquot Regional District may rely on this report when making a decision on application for development of the land. We acknowledge that this report has been prepared for, and at the expense of Mr. Walter Konkin. We have not acted for or as an agent of the Alberni-Clayoquot Regional District in the preparation of this report.

## 8. LIMITATIONS

The conclusions and recommendations submitted in this report are based upon the data obtained from a limited number of surface observations. The nature and extent of variations between these observations may not become evident until construction or further investigation. No other warrantee, expressed or implied, is made. Due to the geological randomness of many soil formations, no interpolation of soil conditions between or away from the observed areas has been made or implied. Soil conditions are known only at the observed locations. If other soils are encountered, unanticipated conditions become known during construction or other information pertinent to the structures become available, the recommendations may be altered or modified in writing by the undersigned.



Client: Walter Konkin  
Project: Geotechnical Review of Natural Hazards  
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9. CLOSURE

Lewkowich Engineering Associates Ltd. appreciates the opportunity to be of service on this project. If you have any comments, or additional requirements at this time, please contact us at your convenience.

Respectfully Submitted,  
**Lewkowich Engineering Associates Ltd.**

A handwritten signature in black ink that reads 'Bradford Hill'.

Bradford Hill  
Senior Engineering Technician



Chris Hudec, M.A.Sc., P.Eng.  
Senior Project Engineer

Attachments: Photos



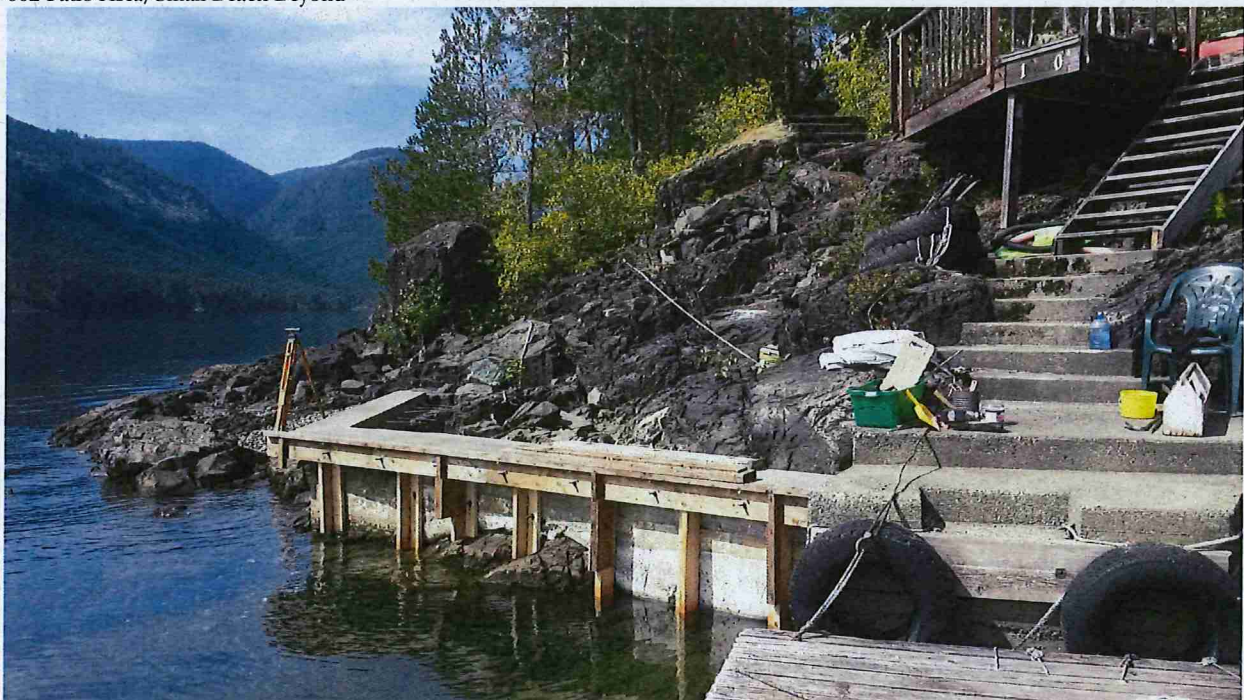
Client: Walter Konkin  
Project: Geotechnical Review of Natural Hazards  
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001 Patio Area on Bedrock



002 Patio Area/Small Beach Beyond





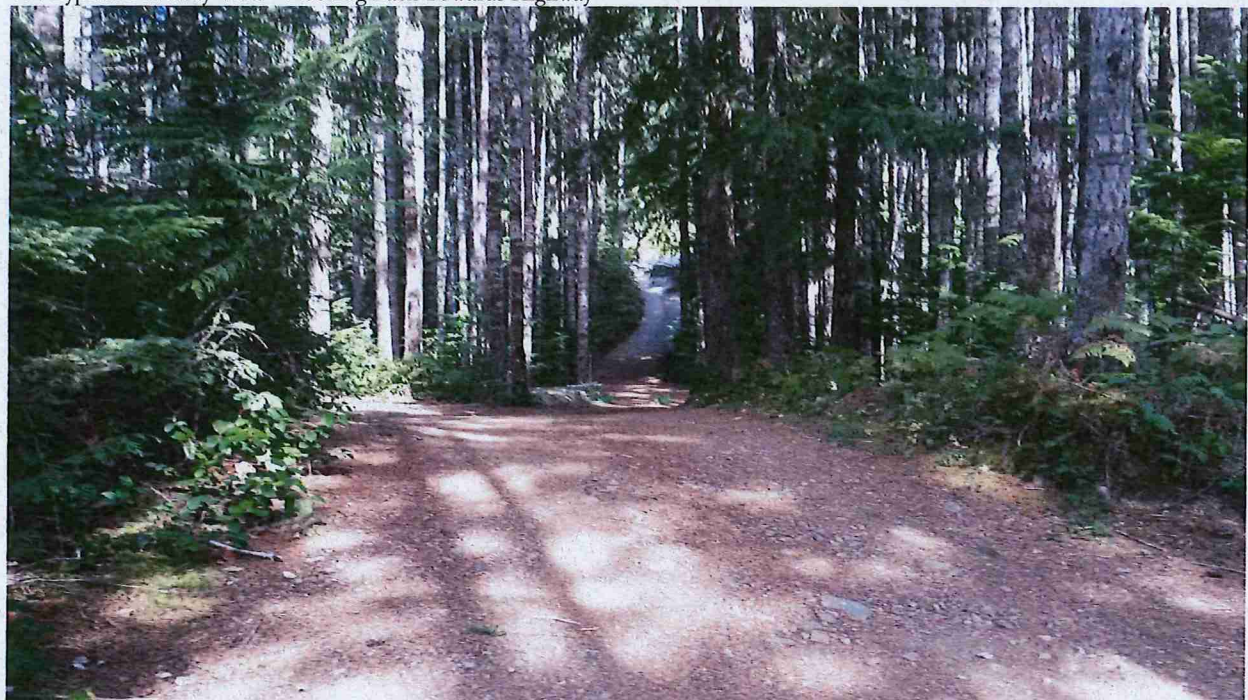
Client: Walter Konkin  
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003 Rock Outcrop/Second Small Beach



004 Typical Driveway View – Looking Back Towards Highway





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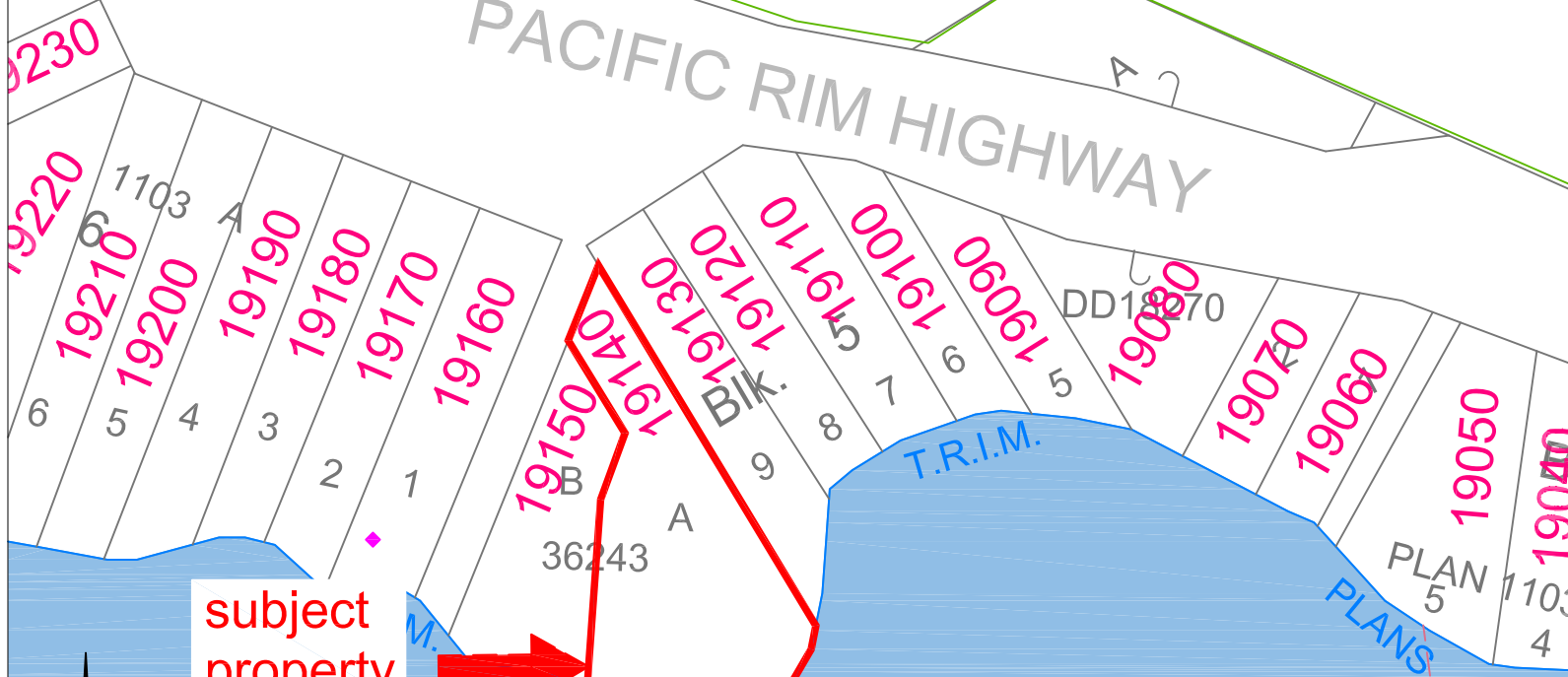


005 Parking Near Residence



46

PACIFIC RIM HIGHWAY



subject property



Sproat Lake



148





**Development Variance Application**

**DATE:** August 21, 2015

**ACRD FILE NO.:** DVE15010

**APPLICANTS:** Kenneth Evans (Agent – Helen Sims)

**LEGAL**

**DESCRIPTION:** LOT A, DISTRICT LOT 32, ALBERNI DISTRICT, PLAN 7063, EXCEPT PARCEL A (DD 64623N) THEREOF

**LOCATION:** 7955 Beaver Creek Road

**ELECTORAL AREA:** "E" Beaver Creek

**APPLICANT'S INTENTION:** To subdivide the subject property into two lots, 0.647 hectares (1.6 acres) and 0.849 hectares (2.1 acres) in size.

---

**Recommendation:**

*THAT the Board of Directors pass a resolution to consider issuing development variance DVE15010.*

**Development Variance DVE15010:**

Vary Section 200 – Schedule No. II – Bulk and Site Regulations, by reducing the required lot width in the Acreage Residential (RA2) District **from 120 feet to 105 feet** for the proposed Lot 1.

**(Note:** the requirement for a lot width variance was identified in the ACRD rezoning report and in the subdivision referral report.)

**Procedure:**

Prior to the issuance of a development variance permit, the Board must first pass a resolution to consider issuing the permit. Staff then notifies neighboring property owners and tenants to afford them the opportunity to make written or verbal submissions to the Board. At the subsequent meeting, the Board issues or denies the development variance permit.

**DVE15010**

**Observations:**

- i. **Status of Property:** The property is 1.526 hectares (3.77 acres) in size and is relatively flat. Property is “L” shaped with frontage south on Beaver Creek Road and frontage east on Dobie Road. The property is mostly cleared with all of the structural improvements on the western portion of the “L” shape. There is a single family dwelling, a shop building, a barn, an A-frame cabin, and a small A-frame shed. The A-frame cabin must continue to be considered uninhabitable by the building inspector.
  
- ii. **Services**
  - a. **Sewage Disposal:** On-site Sewage Disposal
  
  - b. **Water Supply:** Beaver Creek Water System
  
  - c. **Fire Protection:** Beaver Creek Fire Protection Area

iii. **Existing Planning Policies Affecting the Site**

- a. **Agricultural Land Reserve:** Not in ALR
  
- b. **Official Community Plan:** The Beaver Creek Official Community Plan designates the property as *Residential Use*. The Beaver Creek OCP requires a minimum lot size of 0.24 hectares (0.6 acres) for lots serviced by communal or community water or sewer. The proposed two lot subdivision is serviced by the Beaver Creek Water System and creates two lots, 0.647 hectares (1.6 acres) and 0.849 hectares (2.1 acres) in size.

**This proposal complies with the Beaver Creek Official Community Plan.**

- c. **Zoning:** Existing zone is Acreage Residential (RA2) District. The following regulations apply to RA2:

Minimum lot area: one acre  
Minimum lot width: 120 feet  
Minimum setbacks:  
Front: 40 feet  
Rear: 30 feet  
Side: 15 feet

***The proposal does not meet parcel frontage requirements for Lot 1 (6.67%) therefore a parcel frontage waiver will be required. Lot 2 meets parcel frontage requirements (12.3%). Lot width requirements for RA2***

**are 120 feet. Lot 1 does not meet minimum lot width requirements and will require a Development Variance. Lot 2 meets the minimum lot width.**


- iv. **Parkland Dedication:** N/A
- v. **Highways Approval within 800 metres of an intersection on controlled access Highway:** N/A

**Comments:**

This property was rezoned from Small Holdings (A1) District to Acreage Residential (RA2) District in order to facilitate the subdivision. When the rezoning application was reviewed by the Board and staff, it was recognized that a development variance for lot width and a parcel frontage waiver would be required.

Staff feels this development variance is reasonable.

Prepared by:   
\_\_\_\_\_  
Mike Irg, Manager of Planning and Development

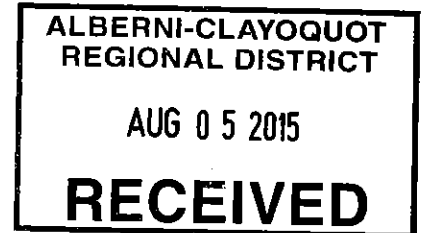
Reviewed by:   
\_\_\_\_\_  
Russell Dyson, CAO

## Fern Road Consulting Ltd.

Our File: 15-128-S  
ACRD File: SE14002

2015-08-04

Alberni-Clayoquot Regional District  
3008 Fifth Avenue  
Port Alberni, B.C.  
V9Y 2E3



**Attention: Alex Dyer, Planner**

Dear Alex:

**RE: Lot A, District Lot 32, Alberni District, Plan 7063, except Parcel A (DD64623N) 7955 Beaver Creek Road, Port Alberni**

On behalf of our client, Kenneth Evans, we are applying for a Minimum Parcel Frontage Waiver and Development Variance for lot width. As you are aware, the initial two lot subdivision application was submitted by the owner and he has now retained our office to proceed with the ACRD subdivision requirements on his behalf.

### DESCRIPTION

The property is located at 7955 Beaver Creek Road in Electoral Area E and is zoned Acreage Residential (RA2). This "L" shaped property has frontage on both Beaver Creek Road (access to proposed Lot 1) and Dobie Road (access to proposed Lot 2). The property has a total area of 1.52 ha.

The property is serviced by community water and the on-site septic system is located on the western portion of the property.

There is currently a dwelling, shop, barn and A-frame cabin which are all contained to proposed Lot 1. Our client has confirmed the A-frame cabin has been made uninhabitable.

### VARIANCE

Proposed Lot 1 will require a variance for lot width along Beaver Creek Road. RA2 zoning requires a minimum lot width of 120 feet. There is currently 32m (or 105 feet) of frontage on Beaver Creek Road to access Lot 1. As such, as it is mathematically impossible to comply with the road width requirement, we request the frontage for proposed Lot 1 be varied from 120 feet to 105 feet.

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P.O. Box 405, Qualicum Beach, BC, V9K 1S9  
Tel: (250) 752-9121 Fax: (250) 752-9241  
Email: [hsims@simssurvey.ca](mailto:hsims@simssurvey.ca) [rhamling@simssurvey.ca](mailto:rhamling@simssurvey.ca)

### MINIMUM PARCEL FRONTAGE WAIVER

Proposed Lot 1 will require a minimum parcel frontage waiver. Lot 1 consists of a long, narrow lot so complying with the 10% frontage is not mathematically possible. Proposed Lot 1 will have 32m of road frontage.

Calculations are as follows:

Lot	Perimeter	Frontage Required	Frontage	%
1	482.8 m	48.3 m	32 m	6.6

Accordingly, we request the frontage be relaxed to 6.6%.

### ENCLOSURES

In support of this application, enclosed are the following:

- Client's cheque for \$550.00
- Application for Development form
- Title search
- Letter of Authorization
- Subdivision Plan Certification prepared by Sims Associates Land Surveying

We would appreciate these applications being included at the APC meeting August 17. Please contact our office if you have any questions or comments.

Best regards,



Rachel Hamling

:rh

Enclosures

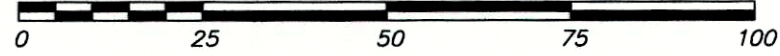


**SUBDIVISION PLAN OF LOT A, DISTRICT LOT 32, ALBERNI DISTRICT,  
PLAN 7063, EXCEPT PARCEL A (DD 64623N) THEREOF**

**PLAN EPP52913**

**BCGS 92F.036**

**SCALE 1:1000**



The intended plot size is 560mm in width by 432mm in height (C size) when plotted at a scale of 1:1000

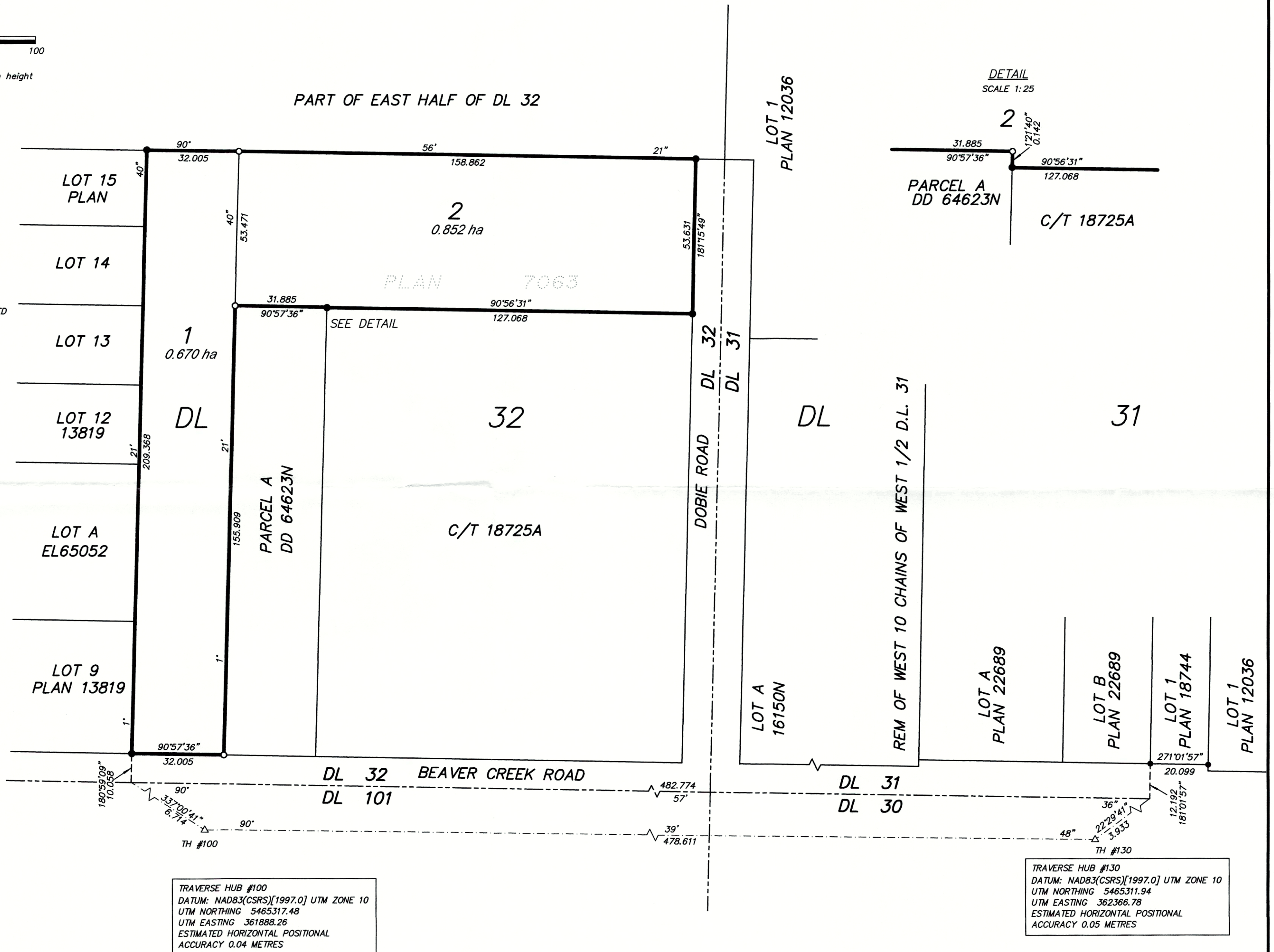
**LEGEND**

GRID BEARINGS ARE DERIVED FROM DIFFERENTIAL DUAL FREQUENCY GNSS OBSERVATIONS AND ARE REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 10 (123° WEST LONGITUDE). TO OBTAIN LOCAL ASTRONOMIC BEARINGS REFERRED TO THE MERIDIAN THROUGH TRAVERSE HUB #100, SUBTRACT 1°26'30".

THIS PLAN SHOWS HORIZONTAL GROUND-LEVEL DISTANCES UNLESS OTHERWISE SPECIFIED. TO COMPUTE GRID DISTANCES MULTIPLY GROUND-LEVEL DISTANCES BY THE AVERAGE COMBINED FACTOR OF 0.99982282. THE AVERAGE COMBINED FACTOR HAS BEEN DETERMINED BASED ON A MEAN ELLIPSOIDAL ELEVATION OF 68.08 METRES.

THE UTM COORDINATES AND ESTIMATED HORIZONTAL POSITIONAL ACCURACY ACHIEVED ARE DERIVED FROM DUAL FREQUENCY GNSS OBSERVATIONS POST-PROCESSED USING NATURAL RESOURCE CANADA'S PRECISE POINT POSITIONING (PPP) SERVICE.

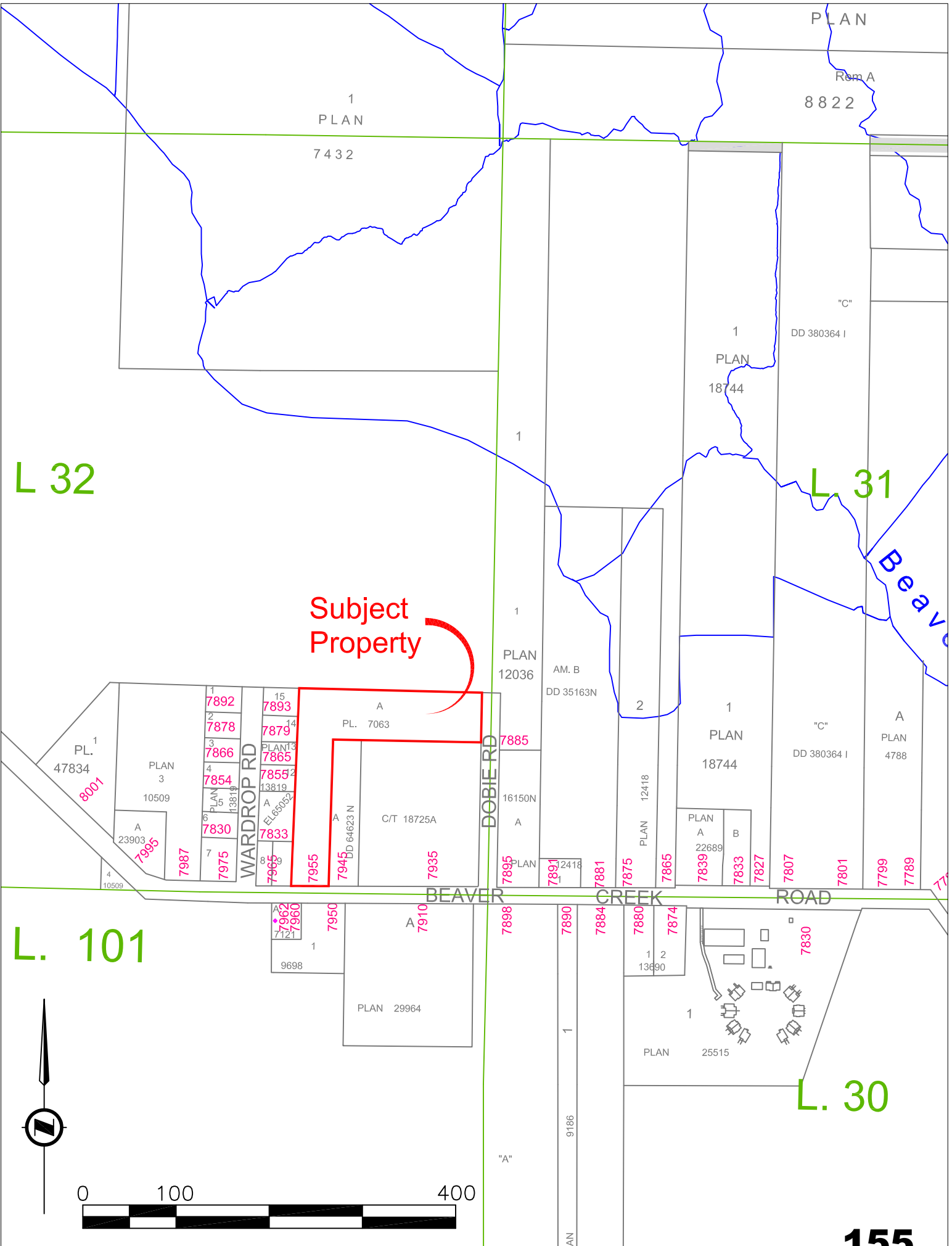
- DENOTES STANDARD IRON POST FOUND
- DENOTES STANDARD IRON POST SET
- △ DENOTES GNSS TRAVERSE POINT SET



**SIMS ASSOCIATES**  
LAND SURVEYING LTD.  
223 FERN ROAD W.  
QUALICUM BEACH, B.C. V9K 1S4  
PHONE: 250-752-9121  
FAX: 250-752-9241  
FILE NUMBER: 15-128 S  
DRAWING NUMBER: 15-128 SUB.dwg  
DATE: 2015/07/06  
MOTI eDAS FILE #: 2014-00118

This plan lies within the Alberni-Clayoquot Regional District  
The field survey represented by this plan was completed on the 9th day of June, 2015  
Michael A. Sims, B.C.L.S. #633  
This plan lies within the jurisdiction of the approving officer for the Ministry of Transportation & Infrastructure







## MEMORANDUM

**To:** Russell Dyson, Chief Administrative Officer; and  
Regional Board of Directors

**From:** Mike Irg, Manager of Planning and Development

**Date:** August 21, 2015

**Subject:** Subdivision Application SE14002 – Kenneth Evans (Agent – Helen Sims)  
Parcel Frontage Waiver for Proposed Subdivision of LOT A, DISTRICT LOT 32,  
ALBERNI DISTRICT, PLAN 7063, EXCEPT PARCEL A (DD 64623N) THEREOF - 7955  
Beaver Creek Road

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### Recommendation

*THAT the Board of Directors waive the 10% road frontage requirement for proposed Lot 1 as per plan EPP52913.*

### Background

The property owner is applying to subdivide the property located at 7955 Beaver Creek Road into two (2) lots. The property was rezoned in 2013 from Small Holdings (A1) District to Acreage Residential (RA2) District in order to facilitate the proposed subdivision.

Proposed Lot 1 does not meet the ten percent (10%) road frontage as required by Section 944 of the *Local Government Act*. Section 944(2) of the *Act* allows a local government to exempt a parcel from the 10% road frontage requirement by Board resolution. Proposed Lot 1 has 32 metres of road frontage and 48.3 meters is required to meet the 10% frontage requirement.

When the original rezoning application was made, staff noted that both a lot width variance and a 10% frontage waiver would be required to subdivide this property.

Prepared by:

Mike Irg, Manager of Planning and Development

Reviewed by:

Russell Dyson, Chief Administrative Officer

### SE14002

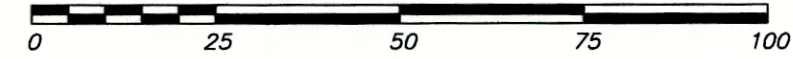


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PLAN 7063, EXCEPT PARCEL A (DD 64623N) THEREOF**

**PLAN EPP52913**

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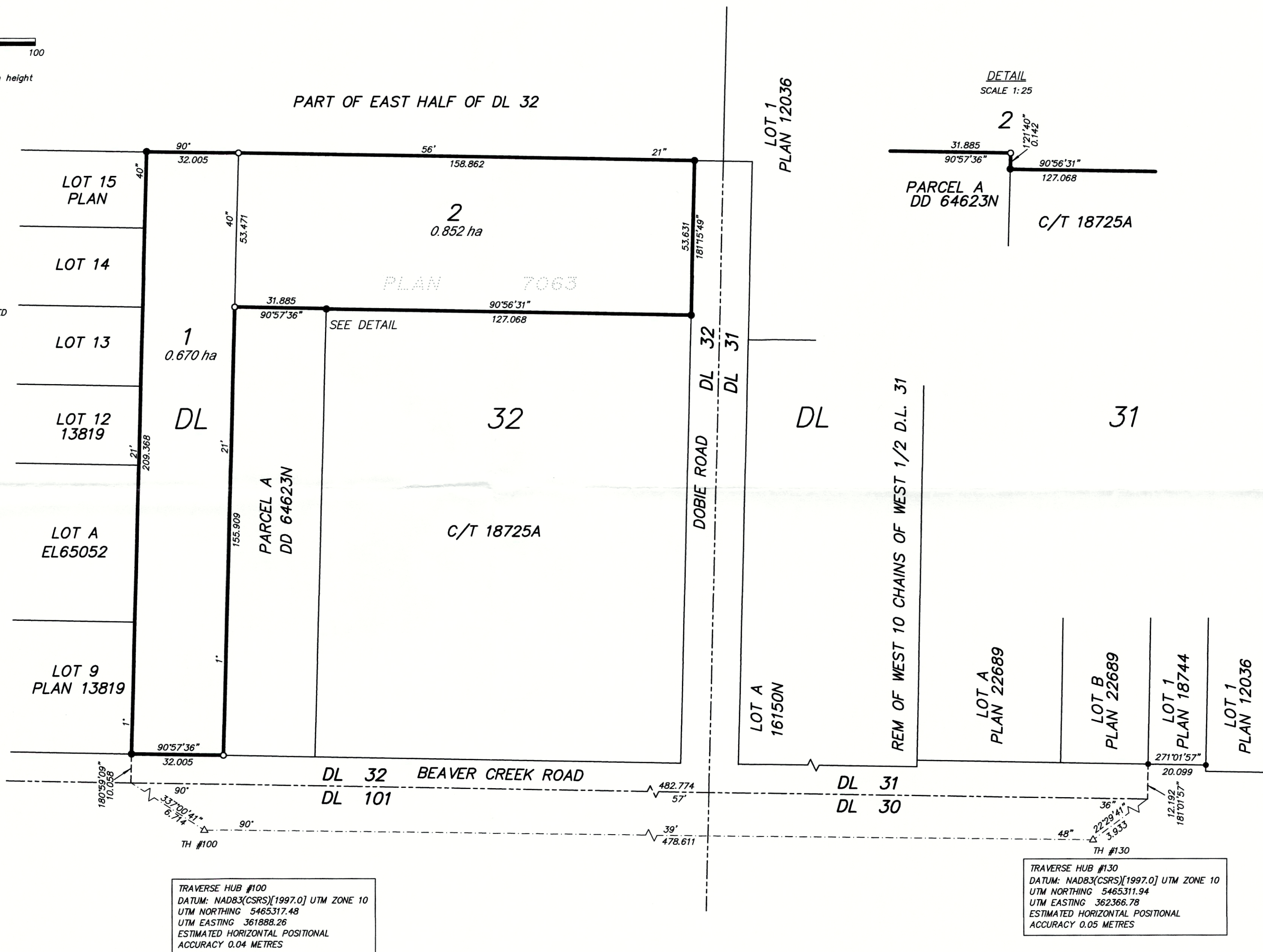
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- DENOTES STANDARD IRON POST FOUND
- DENOTES STANDARD IRON POST SET
- △ DENOTES GNSS TRAVERSE POINT SET



TRAVERSE HUB #100  
 DATUM: NAD83(CSRS)[1997.0] UTM ZONE 10  
 UTM NORTHING 5465317.48  
 UTM EASTING 361888.26  
 ESTIMATED HORIZONTAL POSITIONAL ACCURACY 0.04 METRES

TRAVERSE HUB #130  
 DATUM: NAD83(CSRS)[1997.0] UTM ZONE 10  
 UTM NORTHING 5465311.94  
 UTM EASTING 362366.78  
 ESTIMATED HORIZONTAL POSITIONAL ACCURACY 0.05 METRES

**SIMS ASSOCIATES**

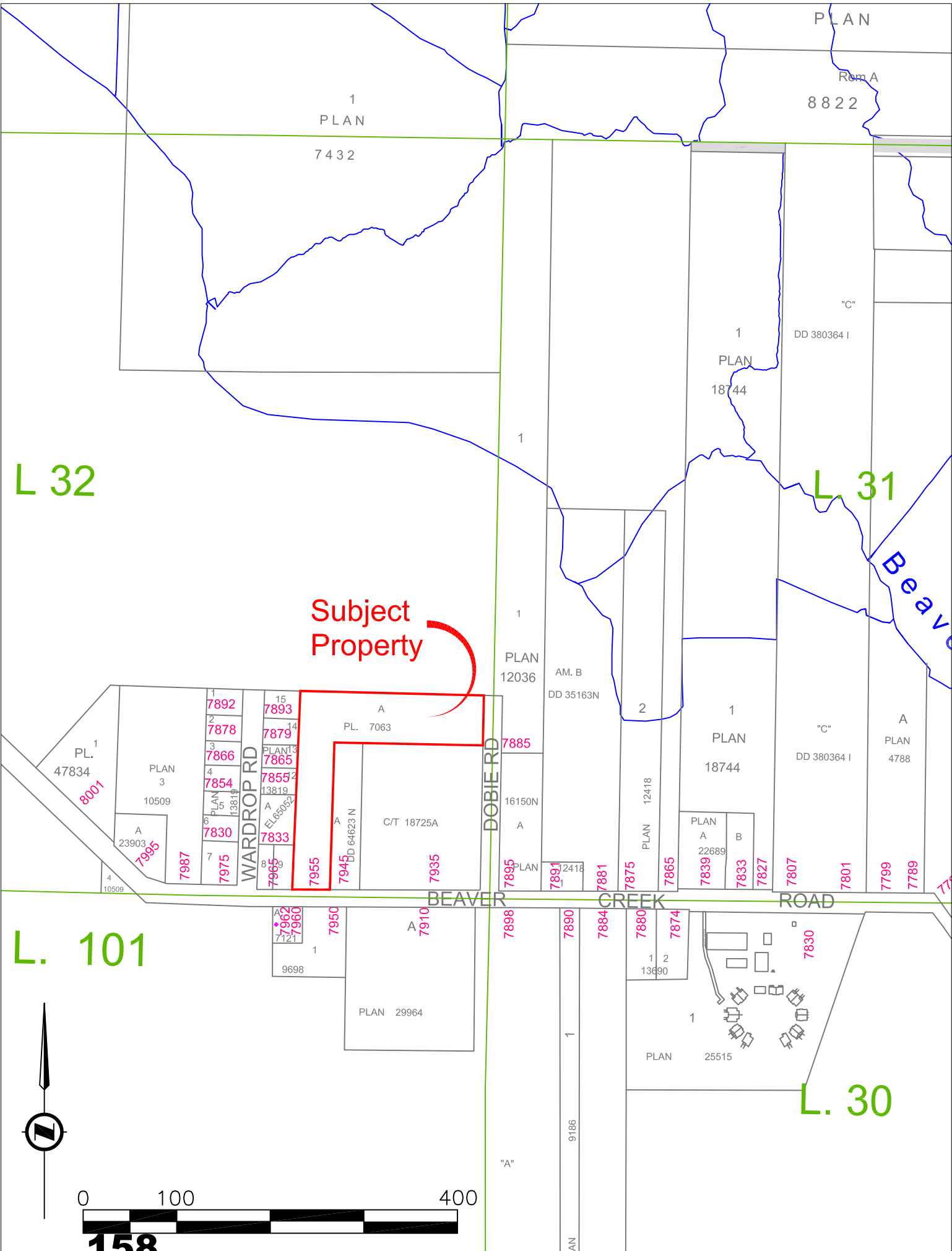
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This plan lies within the Alberni-Clayoquot Regional District

The field survey represented by this plan was completed on the 9th day of June, 2015  
 Michael A. Sims, B.C.L.S. #633

This plan lies within the jurisdiction of the approving officer for the Ministry of Transportation & Infrastructure







## MEMORANDUM

**To:** Board of Directors  
**From:** Russell Dyson, Chief Administrative Officer  
**Date:** September 3, 2015  
**Subject:** Staff Report

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The following is an update on projects that Regional District Administration Staff are currently working on in addition to daily duties:

- 2015 Budget implementation;
- AV Regional Airport Runway Extension funding approval and OLS, following up with various grant applications, responding to information requests;
- Developing and revising Terms of Reference for all ACRD Committees;
- Salmon Beach Services – Securing West Coast Assistant;
- 2015 CUPE Negotiations;
- Recruitment process – Building Inspector;
- Completion of the alternate approval process for the proposed expansion of the AVRA Runway;
- First Nations Consultation;
- Dog Mountain – continued assessment of evacuation status and EOC debrief;
- Negotiations with regards to various land interests;
- Background work on Coastal Response Emergency Exercise for June 2016
- Discussions and improved Somass River monitoring
- Preparation for Fall Fair and Emergency Preparedness
- Electoral Area Initiatives
- NI 911 Repeater Sites
- Sproat Lake Volunteer Fire Department Review
- Continued Administration of 2015 Woodstove Exchange Program & Funding application for 2016





Submitted by: \_\_\_\_\_  
Russell Dyson, Chief Administrative Officer



## MEMORANDUM

**TO:** Regional Board of Directors

**FROM:** Mike Irg, Manager of Planning and Development

**DATE:** September 02, 2015

**RE:** **Monthly Activity Report – Planning and Development**

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2014 Total	2015 Total	APPLICATION
5	6	Rezoning
15	20	Development Permit and Development Variance Permit
7	3	Subdivisions
4	0	Agricultural Land Reserve
3	1	Board of Variance
12	8	Crown Leases
30	25	Bylaw Enforcement
11	14	Miscellaneous
87	77	TOTAL APPLICATIONS RECEIVED

### Other Planning Projects

Planning staff continue to work on the AV Airport expansion project and OLS clearing. Crown License of Occupation application submitted.

APC meetings were held in August to review an initial draft of the Zoning Bylaw. Next step is organizing open houses in September and consultation with First Nations.

Posting and hiring a new Building Inspector.

Assisting with Bamfield helipad.

Assisting Uchucklesaht and local volunteer fire departments with mapping. Mapping for the Long Beach Airport.

Agriculture Plan initiatives – Fall Fair, sponsored AV Bulldogs game, Family Farms Day and grant applications.

Bylaw enforcement continues to be a busy area in the summer months.

Mike Irg MCIP RPP, Manager of Planning and Development

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułuʔiłʔatḥ Government, Huu-ay-aht First Nations & Uchucklesaht Tribe Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sprout Lake), "E" (Beaver Creek) & "F" (Cherry Creek)

**Alberni-Clayoquot Regional District**  
**Staff Action Items by Department and Date**  
**Update to the Board of Directors as of September 4, 2015**

#	Date	Action Item	Assigned to	Target Date/Update
<b>Administration Department</b>				
1.	Jan. 23/13 WC Comm	Explore with the Yuułuʔiłʔatḥ Government possible participation in the South Long Beach Multi Purpose Bike Path in the future.	Russell	Yuułuʔiłʔatḥ to respond
2.	July 10 <sup>th</sup> Board	Contact and work with the Nuu-chah-nulth Tribal Council and the Port Alberni Friendship Centre to develop a long term plan for reconciliation.	Reconcil. Committee	Committee to review status
3.	April 9th Board	C2C recommend contacting the President NTC Deb Foxcroft and request an observer from the ACRD at the NTC meetings.	Reconcil. Committee	Committee to review status
4.	Feb. 11 <sup>th</sup> Board	Consult with affected interests of the AVRA expansion including Greenmax, SD#70, Ministry of Forests Lands and Natural Resource Operations, Coulson Group of Companies, AV Drag Racing Assoc. and Hupacasath First Nation.	Russell	Ongoing
5.	April 22 <sup>nd</sup> Board	Prepare a report to the Board the Municipal Insurance Association proposal for covering infrastructure in the event of a disaster as presented at the AVICC Convention.	Russell	MIA project ongoing – they will contact us
6.	May 27 <sup>th</sup> Board	Assessment of Tseshaht First Nation water system expansion to Bell & Stuart roads waiting further information from the Tseshaht First Nation.	Russell	Pending more info. from TFN
7.	May 27 <sup>th</sup> EA Directors	Bring back a report with more information on possible uses for the gas tax funds and funds allocated on a per capita basis – prepare a report.	Russell/ Andrew	In Progress – next Electoral Area Directors meeting in the fall 2015
8.	June 24 <sup>th</sup> Board	The ACRD Board passed a resolution to consider adopting the Declaration of the Right to a Healthy Environment, based on the Blue Dot Declaration and modified as appropriate, and after sufficient review and discussion by the Board – Prepare report to the Board.	Josie	
9.	July 22 <sup>nd</sup> Board	Forward a request letter to the Minister of the Department of Fisheries and Oceans and ask them to define their negotiations approach for the renewal of the Annex Chapters 1,2,3,5 and 6 of the Pacific Salmon Treaty that are expected to commence in January 2016 and request a seat for a representative from the Fisheries Committee on the panel.	Robert Gunn	Done

#	Date	Action Item	Assigned to	Target Date/Update
10.	Aug. 12 <sup>th</sup> Board	The Board authorized Director Banton to attend the 2015 State of the Island Economic Summit, October 28-29, 2015 in Nanaimo – assist with applying for bursary and registration.	Shelli	Done
11.	Aug. 12 <sup>th</sup> Board	The Board of Directors received the Determination of Results of the Alternative Approval Process for the proposed Port Alberni Airport Expansion	Wendy/ Lori	Posted on ACRD Website & Bulletin Board
12.	Aug. 12 <sup>th</sup> Board	Develop a statement (news release) regarding the AVRA Runway Expansion Project with comments from the Chairperson.	Wendy/ Shelli	Done
13.	Aug. 26 <sup>th</sup> Board	Provide notice on the website and copy to relevant groups and local agencies on the Environment Canada's Consultation on Draft Recovery Documents for Several Species at Risk in Canada.	Tracy/Lori	Done
14.	Aug. 26 <sup>th</sup> Board	Refer the Bamfield Water Treatment application letter from the New Building Canada Fund-Small Communities Fund to the Bamfield Water Committee; share with the HFN.	Tracy	Done
<b>Finance Department</b>				
15.	July 22 Board	The Board approved staff to re-apply for an Infrastructure Planning Grant on behalf of the Cherry Creek Waterworks District (CCWW) to develop an infrastructure improvement plan – submit application.	Andrew	Has been submitted – awaiting response
16.	Aug. 12 <sup>th</sup> Board	The Board of Directors rescinded third reading of Bylaw cited as "Bylaw 766-2, Arvay Road Street Lighting Service Amendment, 2015 and gave third reading as amended – forward bylaw for approval by the Inspector of Municipalities.	Andrew	In Progress
<b>Environmental Services Department</b>				
17.	Apr. 8/10 <sup>th</sup> WC	Work with Parks Canada on the landfill road agreement.	Russell	Letter sent January 12 <sup>th</sup>
18.	May 11/11 <sup>th</sup> AV Comm.	Investigate with the Tseshaht First Nation possible resource recovery at the AV Landfill.	Russell	In progress
19.	June 13/12 <sup>th</sup> BD	Develop a plan for appropriate use of the funds on the Log Train Trail from the Arrowsmith Radical Runners.	Luc	Design in progress – site visit June
20.	Oct. 10/12 <sup>th</sup> Board	Work with the Air Quality Council to develop a draft valley wide woodstove bylaw based on the City of Port Alberni's bylaw following receipt by the Board of Directors a joint APC meeting will be called to review the proposal.	Russell	Drafting a bylaw for board review
21.	April 23 <sup>rd</sup>	The Board of Directors directed staff to:	Russell	Note Action Item

#	Date	Action Item	Assigned to	Target Date/Update
	Board	<ol style="list-style-type: none"> <li>1. Meet with the Tseshaht and Hupacasath First Nations and the City of Port Alberni with respect to their consideration on providing a connection to their water systems for the Bell Road/Stuart Avenue water supply; and following the consultation,</li> <li>2. Provide the information to the Bell Road/Stuart Avenue residents on the water servicing options.</li> </ol>		#7
22.	Nov. 13 <sup>th</sup> Board	The ACRD Board approved the replacement of 480 m or waterline on Grandview Road connecting through the Vaughn Chase subdivision to Drinkwater Road with the developer completing installation of the works and the Beaver Creek Water System contributing \$179,880 upon completion of the project – proceed with project and necessary agreements.	Mike	Design complete
23.	Nov. 13 <sup>th</sup> Board	The ACRD Board adopted the ACRD Contractor Safety and Coordination Policy as presented – Implement the Policy & provide copies to all ACRD Contractors.	Russell	In progress
24.	June 10 <sup>th</sup> Board	<p>The Board of Directors adopt the following implementation policy for penalties at the Alberni Valley Landfill:</p> <ul style="list-style-type: none"> <li>• Commencing January 1, 2016, a surcharge of 50% of the current tipping fee for loads containing more than 10% of corrugated cardboard;</li> <li>• Commencing July 1, 2016 a surcharge of 100% of the current tipping fee for loads containing more than 5% of corrugated cardboard</li> <li>• Update ACRD policy book etc.</li> </ul>	Janice/ Andrew	In progress
25.	July 8 <sup>th</sup> Board	<p>The Board of Directors passed a resolution directing staff to proceed with the three obstacle limitation surface projects on the Alberni Valley Regional Airport property and lands surrounding as outlined in the June 2015 request for proposals and the work be awarded as follows:</p> <ul style="list-style-type: none"> <li>• Area 1 7.3ha requiring vegetation removal and landscaping to Berry and Vale Contracting for \$29,900.00.</li> <li>• Area 2 22.04ha requiring vegetation removal to Berry and Vale for \$37,000.00.</li> <li>• Area 3 40.7ha requiring timber harvesting and vegetation removal to Dynamite Logging for \$59,133.29.</li> </ul>	Mark / Heather	Work in progress – dependent on fire risk
26.	July 8 <sup>th</sup>	The Board of Directors awarded the bid for the roofing	Luc	In progress



#	Date	Action Item	Assigned to	Target Date/Update
	Board	installation and repair for the West Side Fire Hall to K&F Roofing & Renovations in the amount of \$21,000 plus GST – proceed with project.		
27.	July 22 Board	The Board awarded the Leachate Interception Wells tender to Drillwell Enterprises Ltd. for well drilling and set costs of \$52,450.00 plus GST.	Randy	In Progress
28.	Aug. 12 <sup>th</sup> Board	Forward the leases to the Long Beach Airport Advisory Committee for information at their next meeting.	Janice	On Agenda
29.	Aug. 12 <sup>th</sup> Board	Prepare a report for the next West Coast Committee regarding review of lease rates at the Long Beach Airport.	Andrew/ Janice/Mark	In Progress
30.	Aug. 12 <sup>th</sup> Board	The Board approved opening its regional parks and trails to public use – advise public, take down signs, update website.	Mike/ Andrew	Done
<b>Planning Department</b>				
31.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course following Airport rezoning.	Mike	Including in new zoning bylaw
32.	April 11/12 BD	Apply to the Ministry of Transportation for a permit to construct the dock at the west end of Nuthatch Road & to Ministry of Forests for foreshore tenure.	Mike	Working with neighbor to move dock
33.	Nov. 14/12 Board	The Board referred the Bamfield Community Hall Society's request to approve & support their proposal to build a new hall to staff to review the request and provide a recommendation, following consultation with the Society, on the role of the ACRD.	Mike	Contacted Hall Society – Society working on options
34.	July 24 <sup>th</sup> Board	The Board of Directors instructed staff to work with the Central West Coast Forest Society to investigate funding for the assessment and restoration of the Willowbrae Creek system.	Mike	Will work with area Director
35.	May 27 <sup>th</sup> EA Directors	Zoning Bylaw Text Amendment for Riparian Setbacks within all Electoral Area Official Community Plan Areas - The EA Directors passed a resolution instructing planning staff to re-designate major and minor streams within all electoral area official community plan areas.	Mike	Planning staff to review
36.	May 27 <sup>th</sup> EA Directors	Electoral Area Directors Committee instructed staff to bring a report to the Board on options for dealing with vacation rentals.	Mike	Planning staff to review
37.	May 27 <sup>th</sup> Board	The Board approved the plan for a communal meeting place for Salmon Beach owners to be located on ACRD owned 10, Block 63, Section 49, Clayoquot District, Plan VIP510. This will be in accordance with:	Luc	In progress

#	Date	Action Item	Assigned to	Target Date/Update
		<ol style="list-style-type: none"> <li>1. All structures to meet BC Building Code</li> <li>2. "Use at own risk" signage is provided</li> <li>3. Material and construction costs are not from public funds</li> <li>4. Future Maintenance and Inspection to be performed by ACRD</li> </ol> <p>As outlined in the staff report dated November 20, 2014 – Proceed with the project.</p>		
38.	May 27 <sup>th</sup> Board	Work with West Coast Aquatic and bring back a recommendation to the Board on partnering with West Coast Aquatic in habitat restoration, protection and enhancement projects.	Mike	Planning staff to review
39.	June 24 <sup>th</sup> Board	Staff investigate Transport Canada's Ports Asset Transfer Program relating to the West Bamfield dock & report back to the Board.	Mike	On going
40.	July 22 Board	Contact the Ministry of Environment regarding the ACRD request for investigation of improved river monitoring for the Somass River Watershed and have their staff arrange for conferencing with key players.	Mike	In progress
41.	Aug. 12 <sup>th</sup> Board	The Board approved sending a letter of support to Island Costal Economic Trust indicating support for Phase 2 of the Tourism Vancouver Island, Trails Strategy – Forward letter.	Mike	Done
42.	Aug. 12 <sup>th</sup> Board	The Board passed a resolution supporting an application to the Ministry of Forests, Lands and Natural Resource Operations for tenure on crown lands adjacent to the Alberni Valley Regional Airport for the purpose of the runway expansion and managing Obstacle Limitation Surfaces – Advise Min. of Forests.	Heather	Done Application Submitted
43.	Aug. 26 <sup>th</sup> Board	The Board directed staff to provide a letter of support to the Alberni Valley Back Country Horsemen of BC to allow access to the Log Train Trail for the event to be held on September 12th and 13th, 2015.	Heather	Event Cancelled
44.	Aug. 26 <sup>th</sup> Board	Send a reply to letter to Mr. Art Skipsy and describe the reasons for the content of the information handout.	Mike	Done
45.	Aug. 26 <sup>th</sup> Board	Send Directors the Agricultural Development Committee Distribution list and Terms of Reference with the additions of Cathy Burkosky and Faye Missar.	Alex	Done

Issued: September 4, 2015

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT  
AUGUST, 2015**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family							1	220,913	2	583,640			3	804,553
Mobile Homes													0	0
Multi-Family													0	0
Adds&Rens									1	30,000			1	30,000
Commercial													0	0
Institutional													0	0
Industrial											1	35,000	1	35,000
Miscellenaous							2	30,552	3	82,197	2	28,184	7	140,933
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>251,465</b>	<b>6</b>	<b>695,837</b>	<b>3</b>	<b>63,184</b>	<b>12</b>	<b>1,010,486</b>

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT  
AUGUST, 2015 TO DATE**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family	0	0	1	420,784	8	1,242,159	5	1,075,241	5	1,453,640	1	20,000	20	4,211,824
Mobile Homes	0	0	0	0	0	0	1	105,000	0	0	2	52,602	3	157,602
Multi-Family	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Adds&Rens	0	0	0	0	1	4,500	2	105,000	1	30,000	1	3,000	5	142,500
Commercial	0	0	0	0	0	0	1	18,500	0	0	1	10,000	2	28,500
Institutional	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Industrial	0	0	0	0	0	0	0	0	0	0	1	35,000	1	35,000
Miscellenaous	0	0	0	0	2	66,000	14	366,240	12	418,164	6	87,813	34	938,216
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>420,784</b>	<b>11</b>	<b>1,312,659</b>	<b>23</b>	<b>1,669,981</b>	<b>18</b>	<b>1,901,804</b>	<b>12</b>	<b>208,414</b>	<b>65</b>	<b>5,513,642</b>

	BAMFIELD	BEAUFORT/ BEAVER CREEK	LONG BEACH	SPROAT LAKE	CHERRY CREEK	TOTAL	YTD TOTAL
<b>WOODSTOVE INSPECTIONS</b>		<b>2</b>				<b>2</b>	<b>34</b>

	YEAR TO DATE		TOTAL YEAR			YEAR TO DATE		TOTAL YEAR	
2014	59	5,590,428	73	7,121,200					
2013	56	5,928,986	81	8,208,948					
2012	60	6,051,900	92	9,011,700					
2011	96	7,892,441	120	9,221,498					
2010	123	17,871,593	149	21,524,170					
2009	63	6,581,912	123	11,302,380	1999	37	1,805,788	80	3,348,092
2008	73	9,556,826	147	22,682,130	1998	41	1,650,426	75	3,320,890
2007	73	7,016,424	163	15,007,877	1997	48	2,779,466	104	10,025,166
2006	84	7,663,595	161	15,909,705	1996	69	5,542,700	128	9,050,554
2005	74	8,278,645	138	12,962,379	1995	61	5,910,000	116	9,641,300
2004	77	6,842,554	133	11,036,854	1994	92	6,327,000	151	7,915,500
2003	37	3,671,688	97	6,925,356	1993	82	5,774,000	167	10,864,000
2002	42	1,754,970	76	2,986,134	1992	87	5,660,000	173	11,192,500
2001	40	3,734,396	89	5,790,126	1991	57	3,115,520	126	7,155,120
2000	43	2,009,157	88	4,095,339	1990	53	5,240,500	118	6,323,900