



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, NOVEMBER 25, 2015, 1:30 PM Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### **DIRECTORS**

John McNabb, Vice-Chair, Electoral Area "E" (Beaver Creek)

### **PRESENT:**

Josie Osborne, Chairperson, District of Tofino  
Keith Wyton, Director, Electoral Area "A" (Bamfield)  
Mike Kokura, Director, Electoral Area "B" (Beaufort)  
Tony Bennett, Director, Electoral Area "C" (Long Beach)  
Penny Cote, Director, Electoral Area "D" (Sproat Lake)  
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)  
Ron Paulson, Alternate Director, Councillor, City of Port Alberni  
Randy Oliwa, Alternate Director, Councillor, District of Ucluelet  
Alan McCarthy, Member of Legislature, Yuułu?it?ath Government  
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government  
Jack McLeman, Councillor, City of Port Alberni

### **REGRETS:**

Mike Ruttan, Mayor, City of Port Alberni  
Dianne St. Jacques, Mayor, District of Ucluelet  
Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services  
John Jack, Councillor, Huu-ay-aht First Nation

### **STAFF PRESENT:**

Russell Dyson, Chief Administrative Officer  
Mike Irg, Manager of Planning and Development  
Wendy Thomson, Manager of Administrative Services

### **1. CALL TO ORDER**

The Vice-Chairperson called the meeting to order at 1:30 pm.

The Vice-Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

### **2. APPROVAL OF AGENDA**

*MOVED: Director Banton*

*SECONDED: Director Kokura*

*THAT the agenda be approved as circulated.*

**CARRIED**

### **3. DECLARATIONS**

Director Cote declared she received a set of earrings from the Vancouver Island Regional Library Board in recognition of her 8 years of services on their Board.

### **4. ADOPTION OF MINUTES**

#### **a. Board of Directors Meeting - November 12, 2015**

*MOVED: Director Cootes*

*SECONDED: Director McCarthy*

*THAT the minutes of the Board of Directors meeting held on November 12, 2015 be adopted.*

**CARRIED**

#### **b. Alberni Valley Solid Waste Plan Monitoring Advisory Committee Meeting – October 29, 2015**

*MOVED: Director Kokura*

*SECONDED: Director Paulson*

*THAT the minutes of the Alberni Valley Solid Waste Plan Monitoring Advisory Committee meeting held on October 29, 2015 be adopted.*

**CARRIED**

#### **c. Beaver Creek Water Advisory Committee Meeting – November 10, 2015**

*MOVED: Director Kokura*

*SECONDED: Director Cote*

*THAT the minutes of the Beaver Creek Water Advisory Committee meeting held on November 10, 2015 be adopted.*

**CARRIED**

#### **d. Alberni Valley & Bamfield Services Committee Meeting – November 12, 2015**

*MOVED: Director Wyton*

*SECONDED: Director McLeman*

*THAT the minutes of the Alberni Valley & Bamfield Services Committee meeting held on November 12, 2015 be adopted.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

- a. **Inspector Mac Richards, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for October 2015.**

Inspector Richards provided an overview of the October 2015 policing report. Property crime continues to be a concern.

**6. CORRESPONDENCE FOR ACTION**

- a. **Correspondence dated November 4, 2015 from Mr. T. Lyman Jardin requesting the Regional District Board of Directors support a proposal to explore the idea of a multi-faceted long term care complex to be situated on the former Alberni District Secondary School land.**

*MOVED: Director Bennett*

*SECONDED: Director McLeman*

*THAT the correspondence from Mr. Jardin be received.*

**CARRIED**

- b. **Correspondence dated November 4, 2015 from the Vancouver Island Regional Library Board regarding request for the Alberni-Clayoquot Regional District appointment and alternate appointment to the Vancouver Island Regional Library for the year 2016.**

*MOVED: Director Bennett*

*SECONDED: Director McLeman*

*THAT the ACRD Board of Directors appoint Director Banton as Director to the Vancouver Regional Library Board for 2016.*

**CARRIED**

*MOVED: Director Kokura*

*SECONDED: Director Bennett*

*THAT the ACRD Board of Directors appoint Director McLeman as the Alternate Director to the Vancouver Island Regional Library Board for 2016.*

**CARRIED**

- c. **Correspondence dated October 27, 2015, from the Federation of Canadian Municipalities regarding renewal of FCM membership for 2016 -2017.**

*MOVED: Director Kokura*  
*SECONDED: Director Banton*

*THAT the Board of Directors refer membership renewal in the Federation of Canadian Municipalities to 2016 budget discussions.*

**CARRIED**

- d. Correspondence dated November 17, 2015, from the Regional District of Nanaimo regarding initiation of process to amend the Regional Growth Strategy, Minor Amendment Criteria and invitation to share views.**

*MOVED: Director McLeman*  
*SECONDED: Director Banton*

*THAT the Board of Directors acknowledges receipt of correspondence.*

**CARRIED**

## **7. CORRESPONDENCE FOR INFORMATION**

- a. MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS**  
Timber Supply Review for the Arrowsmith Timber Supply Area
- b. ISLAND COASTAL ECONOMIC TRUST**  
Project will Create Strategic Plan to Market Vancouver Island and Sunshine Coast Trails to the World
- c. AUDITOR GENERAL LOCAL GOVERNMENT**  
Release of Performance Audit Report on the City of Merritt
- d. TSESHAHT FIRST NATION**  
Expansion of the Alberni Valley Airport
- e. CHERRY CREEK WATERWORKS DISTRICT**  
Thank you for Preparation of 2nd Application for the Infrastructure Planning Grant

*MOVED: Director Kokura*  
*SECONDED: Director McCarthy*

*THAT the Board of Directors receives items a-e for information.*

**CARRIED**

*MOVED: Director Wyton*  
*SECONDED: Director McLeman*

*THAT the ACRD Board of Directors instructs staff to request a meeting with the Ministry of Forests, Lands and Natural Resource Operations to provide input on the Timber Supply*

*Review for the Arrowsmith Timber Supply Area and impacts on properties within the Regional District.*

**CARRIED**

*MOVED: Director McLeman*

*SECONDED: Director Wyton*

*THAT the ACRD Board of Directors forward a thank you letter to the Tseshaht First Nation for providing a letter of support for the Alberni Valley Airport expansion project.*

**CARRIED**

## **8. REQUEST FOR DECISIONS & BYLAWS**

### **a. Request for Decision regarding Alberni Valley Organics Diversion Strategy.**

*MOVED: Director Kokura*

*SECONDED: Director McLeman*

*THAT the Alberni-Clayoquot Regional District Board of Directors refer the report on the Alberni Valley Organics Diversion Strategy to the Alberni Valley & Bamfield Services Committee for further discussion.*

**CARRIED**

### **b. Request for Decision regarding Nordstrom Park, 6038 Beaver Creek Road.**

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the Board of Directors agrees in principle to the Nordstrom Playground Proposal as presented.*

**CARRIED**

### **c. Request for Decision regarding Agreement - Reception Centre Management Plan for the Alberni Valley.**

*MOVED: Director Kokura*

*SECONDED: Director Banton*

*THAT the report on the Reception Centre Management Plan for the Alberni Valley be referred to the next Board of Directors meeting and staff be requested to bring back further information on the service agreement.*

**CARRIED**

**d. Request for Decision regarding 2015 to 2019 Financial Plan Amendment Bylaw.**

*MOVED: Director Cote*  
*SECONDED: Director McLeman*

*THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to the bylaw cited as "2015 to 2019 Financial Plan Amendment Bylaw No. F1115-1".*

**CARRIED**

*MOVED: Director Bennett*  
*SECONDED: Director Cote*

*THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to the bylaw cited as "2015 to 2019 Financial Plan Amendment Bylaw No. F1115-1".*

**CARRIED**

*MOVED: Director Kokura*  
*SECONDED: Director Bennett*

*THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to the bylaw cited as "2015 to 2019 Financial Plan Amendment Bylaw No. F1115-1".*

**CARRIED**

*MOVED: Director Bennett*  
*SECONDED: Director Cote*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt bylaw cited as "2015 to 2019 Financial Plan Amendment Bylaw No. F1115-1".*

**CARRIED**

**9. PLANNING MATTERS**

**a. DVC15012, RUCKS, 1138 THIRD AVENUE – SALMON BEACH**  
Development Variance Permit Application – Memorandum and Permit

*MOVED: Director Bennett*  
*SECONDED: Director Cote*

*THAT the Board of Directors pass a resolution to issue development variance.*

**CARRIED**

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- a. Staff Action Items Report - November 20, 2015**
- b. Meeting Schedule – December 2015**
- c. Financial Statements – October 2015**
- d. Building Inspector’s Report – October 2015**
- e. Dog Mountain Fire Review - November 19, 2015**

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT the Board of Directors receives the staff reports a-e.*

**CARRIED**

Chairperson Osborne and the Chief Administrative Officer entered the meeting at 2:15 pm. The Vice-Chair continued to Chair the meeting.

### **10.2 COMMITTEE REPORTS**

### **10.3 MEMBER REPORTS**

**a. 9-1-1 Corporation – J. McNabb**

The Vice-Chair provided an update on the NI 911 Corporation.

**b. Vancouver Island Regional Library - P. Cote**

Director Cote reported on her last meeting as Director on the VIRL Board. The Board received a presentation from the Heart and Stroke Foundation, BC and Yukon regarding the BC Public Access to Defibrillation Program. The program provides free defibrillation machines to community centres, libraries, arenas etc. The ACRD Board thanked Director Cote for 8 years of service on the VIRLB.

**c. Central West Coast Forest Society – T. Bennett**

Director Bennett reported the Society has a fundraiser coming up. He will forward Directors further information as it becomes available.

**d. Emergency Planning – J. McNabb/P. Cote/M. Kokura/M. Ruttan**

Director McNabb reported there will be a Coastal Response Planning Table Top Session Thursday/Friday this week. A representative of Red Cross attended the last Emergency Planning meeting to discuss developing the Emergency Social Services program in the Alberni Valley.

**e. Alberni Valley Chamber of Commerce – J. McLeman**

Director McLeman reported the Chamber is meeting on Friday. The AV Chamber of Commerce Manager is championing the upcoming “Race the Train Marathon”.

**f. Coastal Communities Network – T. Bennett**

Director Bennett reported that he will be coming through the 2016 budget process with a request for funding for approximately \$1,000.00 for the Coastal Community Network.

**g. West Island Woodlands Advisory Group – L. Banton - No Report**

**h. Island Coastal Economic Trust –Josie Osborne - No Report**

**i. Air Quality Council, Port Alberni – J. McNabb - No Report**

**j. West Coast Aquatic Board – T. Bennett - No Report**

**k. Association of Vancouver Island & Coastal Communities – J. Osborne**

Chairperson Osborne reported on the Executive meeting held recently. There was discussion regarding the 2016 conference in Nanaimo and how to improve the resolution process. Chairperson Osborne advised she has put forward the session topic of physician recruitment as this is an issue for all small communities on Vancouver Island.

**l. Beaver Creek Water Advisory Committee – J. McNabb**

Director McNabb reported on the November 10<sup>th</sup> meeting. This was the best meeting of the Committee to date. The Manager of Environmental Services did an excellent updating the Committee on the services.

**m. Other Reports**

*MOVED: Director Kokura*

*SECONDED: Director Banton*

*THAT the Board of Directors receives the Member Reports.*

**CARRIED**

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

**13. QUESTION PERIOD**

**14. ADJOURN**

*MOVED: Director Kokura*

*SECONDED: Director Banton*

*THAT this meeting be adjourned at 2:37 pm.*

**CARRIED**



Certified Correct:

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Josie Osborne,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer