



# Alberni-Clayoquot Regional District

## BOARD OF DIRECTORS MEETING

WEDNESDAY, MAY 13, 2015, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

### AGENDA

---

	PAGE #
1. <b><u>CALL TO ORDER</u></b>	
2. <b><u>MOMENT OF SILENCE</u></b> in Honour of Former Chair and Director Hugh Anderson	
<b>Recognition of Traditional Territories.</b>	
3. <b><u>APPROVAL OF AGENDA</u></b> <i>(motion to approve, including late items required 2/3 majority vote)</i>	
4. <b><u>DECLARATIONS</u></b> <i>(conflict of interest or gifts)</i>	
5. <b><u>ADOPTION OF MINUTES</u></b>	
a. <b>Board of Directors Meeting – April 22, 2015</b>	<b>6-14</b>
<i>THAT the minutes of the Board of Directors meeting held on April 22, 2015 be adopted.</i>	
b. <b>Beaver Creek Water Advisory Committee Meeting – April 16, 2015</b>	<b>15-18</b>
<i>THAT the minutes of the Beaver Creek Water Advisory Committee meeting held on April 16, 2015 be adopted.</i>	
c. <b>Solid Waste Plan Monitoring Advisory Committee Meeting – April 16, 2015</b>	<b>19-20</b>
<i>THAT the minutes of the Solid Waste Plan Monitoring Advisory Committee meeting held on April 16, 2015 be adopted.</i>	
d. <b>Alberni Valley Committee Meeting – May 5, 2015</b>	<b>21-25</b>
<i>THAT the minutes of the Alberni Valley Committee meeting held on May 5, 2015 be adopted.</i>	
6. <b><u>PETITIONS, DELEGATIONS &amp; PRESENTATIONS (10 minute maximum)</u></b>	
a. <b>Art Skipsey/Barry Forbes, Property Owners, regarding damage caused by wakeboarding on Sproat Lake and support of the Alberni Valley Airport.</b>	<b>26-28</b>

- b. **Mr. Greg Steel, President, Alberni Regatta Association regarding update on the 2015 Events and Activities.**
- c. **Ms. Tawney Lem, Executive Director, West Coast Aquatic regarding Review of the Marine Spatial Plan.**

*Motion to extend time limit of West Coast Aquatic Delegation to 20 minutes.*

**7. CORRESPONDENCE FOR ACTION**

- a. **REQUEST FOR ENDORSEMENT** **29-32**  
Royal Canadian Legion, April 20, 2015 regarding request to support the Remembrance project by purchasing a quarter page colour advertisement in the “Military Service Recognition Book” same as in previous years for a cost of \$565.00 including GST.

Possible Motion:

*THAT the Board of Directors approves the request for support for the Remembrance project by sponsoring an advertisement space in the “Military Service Recognition Book” for the ¼ Page (Full Colour) for the amount of \$565.00 including GST.*

**8. CORRESPONDENCE FOR INFORMATION**

- a. **THOMPSON-NICOLA REGIONAL DISTRICT** **33-34**  
Biosolids Resolution
- b. **ISLAND COASTAL ECONOMIC TRUST**  
Project will Uncover Detailed Data About North Island Tourists **35-37**  
Mapping Assets First Step in Economic Development **38-39**
- c. **ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES** **40**  
Follow-up: Private Managed Forest Lands and Water and Watershed Protection
- d. **MINISTRY OF ENVIRONMENT** **41-48**  
Environmental Stewardship Initiatives
- e. **SOCIAL PLANNING & RESEARCH COUNCIL OF BC** **49-53**  
Access Awareness Day – June 6, 2015 – Is Accessibility Working in Your Community

**9. REQUEST FOR DECISIONS & BYLAWS**

- a. **REQUEST FOR DECISION** **54-70**  
Re-Collect Software Service Agreement

*THAT the Alberni-Clayoquot Regional District Board of Directors agree to enter into a two-year software service agreement with Recollect Systems Inc. for \$6,999 plus applicable taxes annually.*

- b. **REQUEST FOR DECISION** **71-75**  
Alberni Valley/Bamfield Services Committee Terms of Reference

*THAT the Alberni-Clayoquot Regional District Board of Directors approve the new Terms of Reference for the Alberni Valley/Bamfield Services Committee.*

- c. **REQUEST FOR DECISION** **76-77**  
Regional Parks Service Update

*THAT the Board of Directors appoint 5 -7 board members to the Parks Service Review Committee and accept the Terms of Reference.*

- d. **REQUEST FOR DECISION** **78-88**  
Salmon Beach Operations and Maintenance

*THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to proceed with a Request for Proposals to secure contract services for the maintenance and operation of Salmon Beach infrastructure.*

*THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to proceed with the hiring of a temporary part time West Coast Assistant to provide oversight of Salmon Beach services and contracts as well as support for the Airport Superintendent.*

- e. **REQUEST FOR DECISION** **89-128**  
Finance Warrant No. 552

*THAT the Board of Directors approves Finance Warrant Number 552 in the amount of \$1,128,672.39 dated April 30, 2015.*

- f. **REQUEST FOR DECISION** **129-133**  
Terms of Reference & Appointments to the Beaver Creek Water Advisory Committee.

*THAT the Alberni-Clayoquot Regional District Board of Directors approve the revised Terms of Reference for the Beaver Creek Water Advisory Committee and appoint the following individuals to the Committee:*

- *3 year terms: Harold Carlson, Ginny Stephens, Pam Craig, Patty Edwards*
- *2 year terms: Kelly Schutte, Wayne Hasler, Gord Blakey*

- g. **REQUEST FOR DECISION** **134-139**  
Proposed AVRA Runway Expansion Project – Borrowing & Approval Process.

*THAT the ACRD Board of Directors, subject to obtaining consent of the electorate through an alternate approval process, proceed with borrowing for the Alberni*

*Valley Regional Airport Runway Expansion Project through the Municipal Finance Authority up to a maximum of \$6 million dollars over 30 years and increase the maximum tax requisition for the AVRA service to \$150,000 annually.*

**10. PLANNING MATTERS**

**10.1 ELECTORAL AREA DIRECTORS ONLY**

- a. **DVD15004, SPILLMAN, 10028 B LAKESHORE ROAD** **140-141**  
Development Variance Permit Application – Memorandum and Permit

*THAT the Board of Directors pass a resolution to issue development variance permit DVD15004.*

- b. **DVD15006, SPROAT LAKE LANDING, 10695 LAKESHORE ROAD** **142-150**  
Development Variance Permit Application – Report

*THAT the Board of Directors pass a resolution to consider issuing development variance permit DVD15006 subject to approval from the Ministry of Transportation and Infrastructure.*

- c. **DVD15008, CAMPBELL, 9291 FABER ROAD** **151-156**  
Development Variance Permit Application – Report

*THAT the Board of Directors pass a resolution to consider issuing development variance permit DVD15008.*

- d. **DVE15002, BROCK/NEMETH, 6506 BEAVER CREEK ROAD** **157-158**  
Development Variance Permit Application – Memorandum and Permit

*THAT the Board of Directors pass a resolution to issue development variance permit DVE15002.*

- e. **DVE15003, JAMIESON, 7100 BEAVER CREEK ROAD** **159-160**  
Development Variance Permit Application – Memorandum and Permit

*THAT the Board of Directors pass a resolution to issue development variance permit DVE15003.*

- f. **TUP15006, MCLELLAN, LOT 14 ALBERT STREET** **161-162**  
Temporary Use Permit Application – Memorandum and Permit

*THAT the Board of Directors pass a resolution to issue Temporary Use Permit TUP15006.*

**11. REPORTS**

**11.1 STAFF REPORTS**



- |    |   |                |
|----|---|----------------|
| a. | CAO Report – May 6, 2015                            | <b>163</b>     |
| b. | Planning & Development Manager Report – May 6, 2015 | <b>164</b>     |
| c. | Financial Manager Report – May 8, 2015              | <b>165</b>     |
| d. | Staff Action Items Report – May 8, 2015             | <b>166-169</b> |

*THAT the Board of Directors receives the Staff Reports a-d.*

**11.2 COMMITTEE REPORTS**

- a. **Alberni-Clayoquot Regional Fisheries Resource Committee  
May 13, 2015 – (verbal) D. St. Jacques**

*THAT the Board of Directors receive this verbal report.*

**11.3 OTHER REPORTS**

**12. UNFINISHED BUSINESS**

**13. LATE BUSINESS**

**14. QUESTION PERIOD**

**15. RECESS**

*Motion to recess the Regular Board of Directors Meeting in order to conduct the Regional Hospital District Meeting.*

**16. RECONVENE**

**17. IN CAMERA**

*Motion to close the meeting to discuss matters relating to:*  
*i. Labour or other employee relations.*

**18. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

**19. ADJOURN**

**Next Board of Directors Meeting: Wednesday, May 27, 2015, 1:30 pm**



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, WEDNESDAY, APRIL 22, 2015, 1:30 PM Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

---

**DIRECTORS PRESENT:** Josie Osborne, Chairperson, District of Tofino  
John McNabb, Vice-Chair, Electoral Area "E" (Beaver Creek)  
Keith Wyton, Director, Electoral Area "A" (Bamfield)  
Mike Kokura, Director, Electoral Area "B" (Beaufort)  
Tony Bennett, Director, Electoral Area "C" (Long Beach)  
Penny Cote, Director, Electoral Area "D" (Sproat Lake)  
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)  
Chris Alemany, Councillor, (Alternate) City of Port Alberni  
Jack McLeman, Councillor, City of Port Alberni  
Dianne St. Jacques, Mayor, District of Ucluelet  
Alan McCarthy, Member of Legislature, Yuułu?it?ath Government  
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

**REGRETS:** John Jack, Councillor, Huu-ay-aht First Nation

**STAFF PRESENT:** Russell Dyson, Chief Administrative Officer  
Andrew McGifford, Acting Manager of Finance  
Mike Irg, Manager of Planning and Development  
Wendy Thomson, Manager of Administrative Services

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

**The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.**

### 2. APPROVAL OF AGENDA

*MOVED: Director McNabb*

*SECONDED: Director McLeman*

*THAT the agenda be approved as circulated.*

**CARRIED**

### 3. DECLARATIONS

**4. ADOPTION OF MINUTES**

**a. Board of Directors Meeting - April 8, 2015**

*MOVED: Director Kokura*  
*SECONDED: Director Bennett*

*THAT the minutes of the Board of Directors meeting held on April 8, 2015 be adopted.*

**CARRIED**

**b. Alberni-Clayoquot Transportation Committee – April 1, 2015**

*MOVED: Director McLeman*  
*SECONDED: Director Banton*

*THAT the minutes of the Alberni-Clayoquot Transportation Committee meeting held on April 1, 2015 be adopted.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**a. Ms. Joan Miller, Executive Director, Vancouver Island North Film Commission regarding update on the Film Commission and activities within the Alberni-Clayoquot Regional District.**

Joan Miller, Executive Director & Stephanie Tipple, President of the Film Commission thanked the Board for their financial support and provided an overview of the Film Commission and their core services. Ms. Miller reported on activities in the Alberni-Clayoquot region.

**b. Mr. Chris Vrabel, Deputy Fire Chief, Administration, City of Campbell River regarding Informational Presentation on North Island 9-1-1 Corporation.**

Mr. Vrabel provided an overview of the 911 Corporation including current membership, the 911 call answer service and fire department dispatch service.

**6. CORRESPONDENCE FOR ACTION**

**7. CORRESPONDENCE FOR INFORMATION**

- a. ISLAND CORRIDOR FOUNDATION**  
Board Meeting Notes March 2015
- b. VANCOUVER ISLAND REGIONAL LIBRARY**  
From the Board Table
- c. BC WATER & WASTE ASSOCIATION**

- February 2015 Report  
d. **VANCOUVER ISLAND NORTH INFILM**  
Thank you

MOVED: Director Bennett  
SECONDED: Director Kokura

*THAT the Board of Directors receive the correspondence for information a to d.*

**CARRIED**

## **8. REQUEST FOR DECISIONS & BYLAWS**

- a. **Request for Decision regarding Bylaw A1079, Beaver Creek Water Advisory Committee, 2015.**

MOVED: Director McNabb  
SECONDED: Director Kokura

*THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw A1079, Beaver Creek Water Advisory Committee, 2015.*

**CARRIED**

MOVED: Director McNabb  
SECONDED: Director Bennett

*THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw A1079, Beaver Creek Water Advisory Committee, 2015.*

**CARRIED**

MOVED: Director McNabb  
SECONDED: Director Cootes

*THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw A1079, Beaver Creek Water Advisory Committee, 2015.*

**CARRIED**

MOVED: Director McNabb  
SECONDED: Director Kokura

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw A1079, Beaver Creek Water Advisory Committee, 2015.*

**CARRIED**

- b. **Request for Decision regarding Bylaw A1077, Salmon Beach Committee 2015.**

*MOVED: Director Bennett*  
*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw A1077, Salmon Beach Committee, 2015.*

**CARRIED**

*MOVED: Director Bennett*  
*SECONDED: Director Banton*

*THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw A1077, Salmon Beach Committee, 2015.*

**CARRIED**

*MOVED: Director Bennett*  
*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw A1077, Salmon Beach Committee, 2015.*

**CARRIED**

*MOVED: Director Bennett*  
*SECONDED: Director Kokura*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw A1077, Salmon Beach Committee, 2015.*

**CARRIED**

## **9. PLANNING MATTERS**

- a. DVD15004, SPILLMAN, 10028 B LAKESHORE ROAD**  
Development Variance Permit Application – Report

*MOVED: Director Cote*  
*SECONDED: Director McNabb*

*THAT the Board of Directors pass a resolution to consider issuing development variance permit DVD15004.*

**CARRIED**

- b. DVE15002, BROCK/NEMETH, 6506 BEAVER CREEK ROAD**  
Development Variance Permit Application – Report

*MOVED: Director McNabb*  
*SECONDED: Director Banton*

*THAT the Board of Directors pass a resolution to consider issuing development variance permit DVE15002.*

**CARRIED**

**c. DVE15003, JAMIESON, 7100 BEAVER CREEK ROAD**  
Development Variance Permit Application – Report

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the Board of Directors pass a resolution to consider issuing development variance permit DVE15003.*

**CARRIED**

**d. RE15001, SIMISTER, 5825 SAUNDERS ROAD N**  
Rezoning Application – Report and Bylaw P1326

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the Board of Directors receive the staff report and concur with staff recommendations and proceed with first reading of Bylaw P1326 to rezone the subject property from a mix of Small Holdings (A1) District and Acreage Residential (RA2) District to Acreage Residential (RA2) District, subject to the following:*

- a. Confirmation from the Ministry of Transportation and Infrastructure that the new driveway location meets their safety standards for access to two lots;*
- b. Confirmation from a Registered On-Site Wastewater Practitioner or Professional Engineer that the soils on-site are capable of accommodating on-site sewage disposal to a minimum one acre density.*

**CARRIED**

*MOVED: Director McNabb*

*SECONDED: Director Banton*

*THAT Bylaw P1326, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a first time.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT the public hearing for Bylaw P1326 be delegated to the Director for Electoral Area 'E', the Alternate Director, or the Chairperson of the Regional District.*

**CARRIED**

- e. TUP15006, MCLELLAN, LOT 14 ALBERT STREET**  
Temporary Use Permit Application – Report

*MOVED: Director Banton*  
*SECONDED: Director Kokura*

*THAT the Board of Directors pass a resolution to consider issuing Temporary Use Permit TUP15006.*

**CARRIED**

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- a. Staff Action Items Report – April 17, 2015
- b. Meeting Schedule – May 2015
- c. Building Inspector's Report – March 2015
- d. Strategic Community Investment Funds – 2015
- e. March 2015 Port Alberni RCMP Report

*MOVED: Director Bennett*  
*SECONDED: Director Cote*

*THAT the Board of Directors receives the staff reports a-d.*

**CARRIED**

### **10.2 COMMITTEE REPORTS**

- a. Beaver Creek Water Advisory Committee Meeting – April 16, 2015**  
J. McNabb (verbal)

Director McNabb reported on the April 16<sup>th</sup> meeting. The Committee reviewed the new Committee Bylaw and the CAO provided an overview of the EOCP reclassifying the Beaver Creek Water Distribution System from a Level 3 to a Level 2 water distribution system.

*MOVED: Director McNabb*  
*SECONDED: Director Banton*

*THAT this verbal report be received.*

**CARRIED**

- b. West Coast Solid Waste Plan Monitoring Meeting – April 16, 2015**  
J. Osborne (verbal)

The Chairperson reported on the April 16<sup>th</sup> meeting. The Committee discussed the cardboard disposal ban and implementation steps on the west coast.

*MOVED: Director McLeman*

*SECONDED: Director Banton*

*THAT this verbal report be received.*

**CARRIED**

- c. Salmon Beach Committee Meeting – April 15, 2015**  
T. Bennett (verbal)

Director Bennett reported on the April 15<sup>th</sup> Committee meeting. The Committee discussed infrastructure repairs and reviewed the new Committee bylaw.

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT this verbal report be received.*

**CARRIED**

### **10.3 MEMBER REPORTS**

- a. 9-1-1 Corporation – J. McNabb – No Report**

- b. Vancouver Island Regional Library - P. Cote**

Director Cote provided a brief update on the VIRLB.

- c. Central West Coast Forest Society – T. Bennett – No Report**

- d. Emergency Planning – J. McNabb/P. Cote/M. Kokura/M. Ruttan**

Director McNabb reported on the training session held yesterday for senior personnel and elected officials.

*MOVED: Director Bennett*

*SECONDED: Director McLeman*

*THAT the Regional District Board instructs staff to prepare a report to the Board the Municipal Insurance Association proposal for covering infrastructure in the event of a disaster as presented at the AVICC Convention.*



**CARRIED**

- e. **Alberni Valley Chamber of Commerce – J. McLeman – No report**
- f. **Coastal Communities Network – T. Bennett – No report**
- g. **West Island Woodlands Advisory Group – L. Banton**

Director Banton reported on the last meeting. They Group reviewed CSA standards and indicators with Western Forest Products.

- h. **Island Coastal Economic Trust –Josie Osborne – No report**
- i. **Air Quality Council, Port Alberni – J. McNabb – No report**
- j. **West Coast Aquatic Board – T. Bennett – No report**
- k. **Other Reports**

Director Cote reported on the Agricultural Development Committee meeting held yesterday. There is a farming workshop Sunday, April 26<sup>th</sup> at North Island College, Directors are encouraged to attend.

Director McLeman provided a brief update on the meeting held on April 14<sup>th</sup> in Victoria with Kevin Richter, ADM, Ministry of Transportation regarding the highway connector.

Director Kokura reported on the recent McLean Mill Committee meeting. They have broken out into five sub-committees.

**l. Beaver Creek Water Advisory Committee – J. McNabb**

Director McNabb reported the Committee considered several leak adjustment requests from property owners as per the ACRD's leak policy.

- m. **Association of Vancouver Island & Coastal Communities – J. Osborne**
  - **April 10-12, 2015 Annual General Meeting and Convention**

Directors reported on attendance at the 2015 AVICC Convention held April 10 – 12<sup>th</sup> in Courtenay, BC.

*MOVED: Director Cootes*

*SECONDED: Director Cote*

*THAT the Board of Directors receive the Member Reports.*

**CARRIED**

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

**13. QUESTION PERIOD**

**14. ADJOURN**

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT this meeting be adjourned at 3:11 pm.*

**CARRIED**

Certified Correct:

---

Josie Osborne,  
Chairperson

---

Russell Dyson,  
Chief Administrative Officer



# Alberni-Clayoquot Regional District

## MINUTES OF THE BEAVER CREEK WATER ADVISORY COMMITTEE MEETING HELD ON APRIL 16, 2015

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

---

**MEMBERS** John McNabb, Chairperson, Director, Electoral Area "E" (Beaver Creek)

**PRESENT:** Wayne Hasler  
Gord Blakey  
Harold Carlson  
Ginny Stephens

**REGRETS** Pam Craig  
Kelly Schutte

**STAFF PRESENT:** Russell Dyson-Chief Administrative Officer  
Andrew McGifford-Acting Manager of Finance  
Wendy Thomson-Manager of Administrative Services  
Loreen Brown- Administrative Assistant

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 2:30 p.m.

**The Chairperson recognized the meeting being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.**

2. **APPROVAL OF AGENDA**

*MOVED: Wayne Hasler*  
*SECONDED: Ginny Stephens*

*THAT the agenda be approved as circulated.*

**CARRIED**

3. **ADOPTION OF MINUTES**

a. Beaver Creek Water Advisory Committee Meeting held February 23, 2015

*MOVED: Wayne Hasler*  
*SECONDED: Gord Blakey*

*THAT the minutes of the Beaver Creek Water Advisory Committee Meeting held on February 23, 2015 be adopted.*

**CARRIED**

**4. CORRESPONDENCE FOR ACTION/INFORMATION**

- a. **ENVIRONMENTAL OPERATORS CERTIFICATION PROGRAM**  
Facility Reclassification Letter & Certificate-March 17, 201

The CAO gave an overview that the EOCP reclassified the Beaver Creek Water Distribution System from a Level 3- to a Level 2 Water Distribution System.

*MOVED: Ginny Stephens*

*SECONDED: Harold Carlson*

*THAT this correspondence be received*

**CARRIED**

- b. **KOERS & ASSOCIATES ENGINEERING LTD.**  
Technical Memorandum No. 1-Issued March 31, 2015

The committee reviewed the report and various questions were clarified by the CAO.

Gord Blakey questioned the comments regarding flushing annually on page 11 of the report and what about all of the dead ends that the water system has. The CAO will confirm this with Chris Downey from Koer's & Associates.

The CAO will inquire about maximum chlorine results at the connection point – page 9 of the report.

*MOVED: Ginny Stephens*

*SECONDED: Harold Carlson*

*THAT this correspondence be received*

**CARRIED**

**5. REQUEST FOR DECISIONS & BYLAWS**

- a. **BEAVER CREEK WATER ADVISORY COMMITTEE BYLAW-UPDATED**

*MOVED: Ginny Stephens*

*SECONDED: Wayne Hasler*

The Manager of Administrative Services gave an overview of the revised Bylaw with 3 main changes

*THAT the BCWAC recommend that the ACRD Board of Directors adopt bylaw A1079, Beaver Creek Water Advisory Committee, 2015.*

**CARRIED**

- b. **6300 LAMARQUE ROAD**

*MOVED: Harold Carlson*  
*SECONDED: Ginny Stephens*

*THAT the Beaver Creek Water Advisory Committee reverses the \$314 overage from August 2014 and forgives \$954 overage from October to December 2014 as the leak forgiveness for the property located at 6300 Lamarque Road.*

**CARRIED**

**c. 6379 FAYETTE ROAD**

*MOVED: Ginny Stephens*  
*SECONDED: Wayne Hasler*

*THAT the Beaver Creek Water Advisory Committee does not provide the additional leak adjustment request for the owners as the past practice and policy was followed.*

**CARRIED**

**d. 6498 BEAVER CREEK ROAD**

*MOVED: Wayne Hasler*  
*SECONDED: Gord Blakey*

*THAT the Beaver Creek Water Advisory Committee forgives the overage amounts of \$2,356.00 for the period January to March 2015 on the property located at 6498 Beaver Creek Road.*

**CARRIED**

**6. REPORTS**

The CAO gave a verbal report on the following:

- The design for Grandview has been completed.
- There was a small water main extension on Dobie Road for a one lot subdivision that has been completed.
- Randy Fraser (Acting Manager of Environmental Services) organized the leak repair at the Kitsuksis reservoir within the proposed budget.
- North Island 911 repeater is looking for an alternative site. The Kitsuksis reservoir site is a candidate. We would have to enter into an agreement regarding access to the Kitsuksis reservoir site with compensation provided to the Beaver Creek Water System.
- 32 applications were received for the Lead Hand position. There were five qualified which were then narrowed down to two candidates. The candidate that was chosen did not accept the position and it will be re-advertised as a Level 2 operator.

**7. ADJOURN**

*MOVED:* Wayne Hasler  
*SECONDED:* Ginny Stephens

*THAT this meeting be adjourned at 3:42 pm.*

***CARRIED***

Certified Correct:

---

John McNabb,  
Chairperson

---

Russell Dyson,  
CAO



**Alberni-Clayoquot Regional District  
Solid Waste Plan Monitoring Advisory Committee – West Coast  
Meeting Minutes**

**Meeting Date & Time:** Thursday, April 16, 2015 @ 1:30 pm

**Location:** Ucluelet Community Center, 500 Matterson Drive, Ucluelet, BC

---

**In attendance:**

Dianne St. Jacques, District of Ucluelet  
Gerry Schrieber, Public Representative  
Carey McIver, Carey McIver & Associates

Josie Osborne, District of Tofino  
Maura Walker, Maura Walker & Associates  
Janice Hill, ACRD

**1. Call to Order**

Chair, Josie Osborne called the meeting to order at 1:35 p m.

**2. ICI Disposal Bans**

Options and issues for OCC disposal ban were discussed:

- a. Could the Co-op(s) take ICI OCC into their compactor? If so, what would the costs be associated for this?
- b. Need to gain more understanding of Sonbird's costs for the collection, depot and transportation to markets.
- c. District of Ucluelet Council is visiting all business on May 19<sup>th</sup>. This may be a good opportunity to discuss the disposal ban with the businesses.
- d. Consider a competitive bid to provide a service – should more than just OCC be included?
- e. Group agreed to go ahead with bylaw amendment in September 2015 and start up in January 2016.

**3. Organics Diversion Opportunities Assessment**

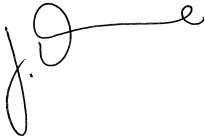
- a. PMAC recommendation: Focus on commercial collection (perhaps residential later).
- b. Backyard burning is not banned in the municipalities.
- c. Backyard composting is banned in Ucluelet – does this bylaw need revising to prohibit composting in a manner that attracts wildlife (rather than all composting?)
- d. Residential:
  - i. Tofino could consider providing accessible drop off area for food waste
  - ii. Tofino Urban Farm Company's collection business could expand
  - iii. Backyard composting coaching supportable
  - iv. Could bring backyard composters to Ukee Days – with compost trainers
- e. How much are landscapers paying to get rid of their debris? Josie to make some calls to see where landscaping waste is going.

- f. There are some small fish plants that could be targeted to send their fish waste to the composting facility.
- g. Gibsons and Crow are the main companies in the area involved with land clearing.
- h. Davey Tree does right-of-way clearing and cleaning – gives chips away (eg. To Parks Canada, Botanical Gardens)
- i. Issue of how food waste ban would affect small businesses.
- j. Need to continue to move this forward as quickly as reasonable. Josie would like to see a draft strategy brought forward in June 2015.
- k. PMAC recommendations:
  - i. Preference for citing a composting facility at the WC landfill
  - ii. Preference for contracting out the operation

Meeting adjourned at 4:00 pm.

**Next meeting:** Thursday, June 18<sup>th</sup>, 2015, @ 1:30 pm (TBD).

Certified Correct



---

Josie Osborne, Chair





# Alberni-Clayoquot Regional District

## MINUTES OF THE ALBERNI VALLEY COMMITTEE MEETING HELD ON TUESDAY, MAY 5, 2015, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

---

### **DIRECTORS**

John McNabb, Chair, Electoral Area "E" (Beaver Creek)

### **PRESENT:**

Keith Wyton, Director, Electoral Area "A" (Bamfield)  
Mike Kokura, Director, Electoral Area "B" (Beaufort)  
Penny Cote, Director, Electoral Area "D" (Sproat Lake)  
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)  
Mike Ruttan, Mayor, City of Port Alberni  
Jack McLeman, Councillor, City of Port Alberni  
John Jack, Councillor, Huu-ay-aht First Nation

### **REGRETS:**

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

### **STAFF PRESENT:**

Russell Dyson, Chief Administrative Officer  
Mike Irg, Manager of Planning and Development  
Andrew McGifford, Acting Manager of Finance  
Wendy Thomson, Manager of Administrative Services  
Mark Fortune, Airport Superintendent  
Pat Deakin, Economic Development Officer

### **OTHERS**

### **PRESENT:**

George Rose, ACRD Information Systems Contractor  
Dan Holder, ACRD Fire Services Coordinator Contractor  
Wade Hepp, Fire Chief, Sproat Lake Volunteer Fire Department  
Charlie Starratt, Fire Chief, Beaver Creek Volunteer Fire Department  
Mike Sparrow, Fire Chief, Cherry Creek Volunteer Fire Department  
Gary Haggard, Chair, Cherry Creek Improvement District  
Bill Surry, AV Drag Racing Association  
Gary Wrangler, AV Drag Racing Association

## **1. CALL TO ORDER**

The Chairperson called the meeting to order at 1:30 pm.

**The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.**

## **2. APPROVAL OF AGENDA**

*MOVED: Director McLeman*

*SECONDED: Director Kokura*

*THAT the agenda be approved as circulated.*

**CARRIED**

Director Cote entered at 1:31 pm.

Director Banton entered the meeting at 1:32 pm.

### **3. DISCUSSION**

#### **a. Fire Departments Records Management System.**

The CAO provided background on the ACRD Fire Services Coordinator contractor position and services provided to the Alberni Valley, Bamfield, Beaver Creek and Sproat Lake Fire Departments. Mr. Holder, Fire Services Coordinator provided an overview of the Records Management System (RMS) which will provide the fire departments shared access to a computer server. The Fire Chiefs discussed the advantages/benefits of the RMS system with the Committee. There was discussion regarding the Cherry Creek Volunteer Fire Department participating in the Fire Services Coordinator position and RMS program. Mr. Rose, IT Contractor provided a brief technical overview of the RMS program.

Director Jack entered the meeting at 1:49 pm.

*MOVED: Director Ruttan*

*SECONDED: Director Banton*

*THAT the Alberni Valley Committee receive the Fire Departments Records Management System report.*

**CARRIED**

### **4. REQUEST FOR DECISIONS**

#### **c. Request for Decision regarding Alberni Valley/Bamfield Services Committee Terms of Reference (Draft).**

*MOVED: Director Kokura*

*SECONDED: Director Jack*

*THAT the Alberni Valley Committee recommend that the Alberni-Clayoquot Regional District Board of Directors approve the Terms of Reference for the Alberni Valley/Bamfield Services Committee.*

*MOVED: Director Cote*

*SECONDED: Director McLeman*

*THAT the main motion be amended by adding the following to section 4.3 of the terms of reference for the Alberni Valley/Bamfield Services Committee: upon recommendation of the Committee, the ACRD Board will consider reimbursement of travel expenses for ex-officio members on a case by case basis.*

**CARRIED**

The main motion as amended was

**CARRIED**

- b. **Administrative Memorandum regarding Proposed AVRA Runway Extension Project – Direction for Borrowing and Obtaining Consent from the Electors.**

*MOVED: Director Banton*

*SECONDED: Director Ruttan*

*THAT the Alberni Valley Committee defer this report until later in the meeting.*

**CARRIED**

## **5. PETITIONS, DELEGATIONS & PRESENTATIONS**

- a. **Bill Surry, Gary Wrangler, Alberni Drag Racing Association regarding recent cleaning of the Alberni Valley Regional Airport Runway.**

Mr. Surry discussed the AV Drag Racing Association's issues/concerns with regards to rubber removal on the AVRA runway.

*MOVED: Director Ruttan*

*SECONDED: Director Banton*

*THAT the Alberni Valley Committee instructs staff to arrange a meeting with the AV Drag Racing Association and airport users to discuss issues/options for rubber removal on the AVRA runway.*

**CARRIED**

## **6. REQUEST FOR DECISIONS**

- a. **Administrative Memorandum regarding Alberni Valley Drag Racing Association Agreement Review.**

*MOVED: Director Ruttan*

*SECONDED: Director Banton*

*THAT the Alberni Valley Committee concur with the new recommended agreement with the Alberni Valley Drag Racing Association and instruct staff to finalize the agreement for consideration by the ACRD Board of Directors.*

**CARRIED**

**b. Deferred Item – Administrative Memo AVRA Runway Expansion**

*MOVED: Director McLeman*

*SECONDED: Director Ruttan*

*THAT the AV Committee recommend the ACRD Board of Directors proceed with borrowing through the Municipal Finance Authority to a maximum of \$6 million over 30 years for the AVRA runway expansion project subject to consent of the electors being obtained through an Alternate Approval Process.*

*MOVED: Director Ruttan*

*SECONDED: Director McLeman*

*THAT the main motion be amended to include increasing the annual operating of the AVRA Service from \$50,000.00 to \$150,000.00 subject to the Alternate Approval Process.*

**CARRIED**

The main motion as amended was

**CARRIED**

**7. REPORTS**

**a. Fire Service Coordinator Update – April 29, 2015**

Mr. Holder provided a brief overview of his report and answered questions from Directors.

*MOVED: Director McLeman*

*SECONDED: Director Ruttan*

*THAT the Alberni Valley Committee receive the Fire Service Coordinator report.*

**CARRIED**

**b. Alberni Valley Regional Airport Updates**

- Runway Rubber Removal (verbal) – M. Fortune
- GPS (verbal) – M. Fortune
- OLS (verbal) – M. Fortune
- Runway Expansion (verbal)

The CAO and Airport Superintendant provided an update on the AVRA projects. A Capital Development and Maintenance Forecast (2015) report for the AVRA was circulated to the Committee.

*MOVED: Director McLeman*

*SECONDED: Director Ruttan*

*THAT the Alberni Valley Committee receive the verbal and written report on the AVRA.*

**CARRIED**

- c. **Bell Road Water and Alberni Valley Landfill (verbal) – R. Dyson**  
(Correspondence from Tseshaht First Nation)

*MOVED: Director Cote*

*SECONDED: Director Jack*

*THAT the Alberni Valley Committee receives report and correspondence from Tseshaht First Nation regarding Bell Road Water and the Alberni Valley Landfill.*

**CARRIED**

## **8. UNFINISHED BUSINESS**

- a. **ACRD Sign Improvements - Entrance to the City of Port Alberni**

The CAO reported that the ACRD Building Inspector/Property Maintenance Coordinator is investigating options for sign improvements for consideration at the next Committee meeting.

## **9. LATE BUSINESS**

## **10. ADJOURN**

*MOVED: Director McLeman*

*SECONDED: Director Cote*

*THAT this meeting be adjourned 3:53 pm.*

**CARRIED**

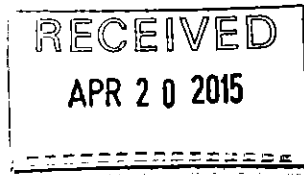
Certified Correct:

---

John McNabb,  
Chairperson

---

Russell Dyson,  
Chief Administrative Officer



383 Crescent Rd. West  
Qualicum Beach B C  
Sept. 17 2012 V9K 1J5

Alberni- Clacoquot Regional District  
3008 5<sup>th</sup> Ave.  
Port Alberni B C

I am writing to request that you take some action to correct a problem that has appeared on Sproat Lake because of the boats practicing wakeboarding. This has resulted in damage to boats and floats. I offer a few suggestions to correct this problem.

All up and down the coast harbours post either speed limits or no wake signs. In other places such as lakes there are regulations regarding the boats permitted on the lake.

For Sproat Lake I would like to suggest the following:

1. Wakeboarding only allowed across the lake at any site, not parallel to the shore
2. Wakeboarding be allowed in designated areas, eg. Where no housing or development occurs.
3. ballast tanks be drained during travel when not wakeboarding.

Any one of these could be introduced and the conditions monitored.

Also the persons stationed at the boat launch site could give out info stating lake operating etiquette.

I thank you for your consideration of my request.

Arthur N Skipsey

P.S I have owned property and operated a boat on the lake since 1950

## **Wake Boarding:**

There have been power boats operating on Sproat Lake for 100 years. We have witnessed the evolution from steam to gas and even boats turbine driven with jet fuel. In the 1930s the faithful Briggs and Stratton inboards and the not so reliable but more powerful outboards. We have seen kite skiing and . None of these have impacted the enjoyment of residents with waterfront properties until the introduction of wakeboarding. In order to do this boats are ballasted to create the largest wake possible. The result has been damaged floats, boats and eroded shoreline. Waves come over float decks an effect not even produced by the Mars landing or taking off. The problem is magnified by skiers continuing for hours day and even after dark

All over Canada harbours have regulations requiring boats to operate with NO Wake. We can understand that new problems require new measures and the Coast Guard and the R C M P try to foist the responsibility on the other, and plead poverty. We are asking you as our elected officials to work with us to establish regulations that will ensure that all may enjoy the lake. We are offering the following suggestions:

Wakeboarding be done in designated areas only

When travelling to those sites boats must not be ballasted

In built up areas boats must make runs perpendicular to the Shore

A copy of these regulations be given to those launching at the Park, and the lake patrol issue them to boats they see that have launched elsewhere, even if it means following them to their destination. Those that ignore the rules be identified

and be given a warning delivered by hand or by registered mail or by the police.

We will do our best to recruit lake residents to lobby elected officials at all levels.

Art Skipsey

Barry Forbes



**From:** Tom Campbell [<mailto:tcampbell@campaign-office.com>]  
**Sent:** Monday, April 20, 2015 4:47 PM  
**To:** Wendy Thomson  
**Subject:** Royal Canadian Legion Veterans & Troops Support/Remembrance Ad  
**Importance:** High

Hello Board Members,

First of all, we would like to Thank the Regional District of Alberni- Clayoquot very much for your generous support and recognition of our Veterans and Troops in our Remembrance project the "Military Service Recognition Book" last year. Your support is a big help and greatly appreciated.

We are honored to invite the Regional District of Alberni- Clayoquot to be included in this years Remembrance Day Project by our Veterans. The "Military Service Recognition Book" is a first class, full sized publication, approximately 300 pages. The content of the book honours Veterans who bravely served in WW1, WWII the Korean Conflict and our current Troops serving overseas. The Recognition Books will be available free of charge for all to see at all of our Local Legion Branches for Remembrance Day 2015. The books will be available all year free of charge to Schools and public libraries to educate our younger generation on the sacrifices of our Local Veterans.

The proceeds raised from this project will help in supporting BC's Veterans assistance programs, BC's Military Personnel and our local Legion Members as well as our Local Youth Programs such as scholarships, cadets and sports in British Columbia.

The Regional District of Alberni- Clayoquot is great sponsor every year with your 1/4 Page Full Color Ad in the Military Service Recognition Book. Your continued support would be greatly appreciated for this years success.

\*\*Attached is a Greeting from our President , The Sizes with Dimensions + Ratesheet and a Copy of your 1/4 Page Full Color Page Ad.

I will forward the Ad instructions with some more information upon your confirmation. If you have any questions, please let me know. Thank You Very Much Wendy.

Best Regards,

Tom Campbell  
Royal Canadian Legion  
BC/ Yukon Command  
1866-354-6277  
[TCampbell@campaign-office.com](mailto:TCampbell@campaign-office.com)



ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT

The Alberni-Clayoquot  
Regional District wishes  
to recognize and show  
appreciation for our  
veterans. The freedoms  
we enjoy are attributable  
to their sacrifices.



*Lest we forget*



# Legion

[www.legionbcyukon.ca](http://www.legionbcyukon.ca)

## British Columbia / Yukon Command The Royal Canadian Legion

### *“Military Service Recognition Book”*

Dear Sir/Madam:

Thank you for your interest in the **BC/Yukon Command / The Royal Canadian Legion**, representing **British Columbia** and the **Yukon’s Veterans**. Please accept this written request for your support, as per our recent telephone conversation.


Our **BC/Yukon Command Legion** is very proud to be printing **10,000 copies** of our Annual “**Military Service Recognition Book**”, scheduled for release by Remembrance Day 2015, to help identify and recognize many of the brave **Veterans** of British Columbia and the Yukon who served our Country so well during times of great conflict. This annual publication goes a long way to help the Legion in our job as the “**Keepers of Remembrance**”, so that none of us forget the selfless contributions made by our **Veterans**.

We would like to have your organization’s support for this Remembrance project by sponsoring an advertisement space in our “**Military Service Recognition Book.**” Proceeds raised from this important project will allow us to fund the printing of this unique publication and will also help our Command to improve our services to **Veterans** and the more than 150 communities that we serve throughout British Columbia and the Yukon. The Legion is recognized as one of Canada’s largest “Community Service” organizations, and we are an integral part of the communities we serve. This project ensures the Legion’s continued success in providing these very worthwhile services.

Please find enclosed a rate sheet for your review, along with a detailed list of some of the many community activities in our **154 Branches and 100 Ladies Auxiliaries** in the **BC/Yukon Command**. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact **BC/Yukon Command Office** toll free at **1-866-354-6277**.

**Thank you for your consideration and/or support.**

Sincerely,



**Angus Stanfield**  
**President**



www.legionbcyukon.ca

## British Columbia / Yukon Command The Royal Canadian Legion

### *“Military Service Recognition Book”*

#### Advertising Prices

<u>Ad Size</u>	<u>Cost</u>	<u>GST</u>	<u>Total</u>
Full Colour Outside Back Cover	\$1,795.24	+	\$89.76 = \$1,885.00
Inside Front/Back Cover (Full Colour)	\$1,595.24	+	\$79.76 = \$1,675.00
Full Colour 2-Page Spread	\$2,990.48	+	\$149.52 = \$3,140.00
Full Page (Full Colour)	\$1,495.24	+	\$74.76 = \$1,570.00
Full Page	\$1,000.00	+	\$50.00 = \$1,050.00
½ Page (Full Colour)	\$866.67	+	\$43.33 = \$910.00
½ Page	\$595.24	+	\$29.76 = \$625.00
¼ Page (Full Colour)	\$538.10	+	\$26.90 = \$565.00
¼ Page	\$423.81	+	\$21.19 = \$445.00
1/10 Page (Business Card-Full Colour)	\$295.24	+	\$14.76 = \$310.00
1/10 Page (Business Card)	\$247.62	+	\$12.38 = \$260.00

G.S.T. Registration # R10 793 3913

All typesetting and layout charges are included in the above prices.

A complimentary copy of this year's publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the BC/Yukon Command.



PLEASE MAKE CHEQUE PAYABLE TO:

BC/Yukon Command  
The Royal Canadian Legion  
(BC/Y RCL)  
(Campaign Office)  
P O Box 5555  
Vancouver, BC V6B 4B5







# Thompson-Nicola Regional District

---

300 – 465 Victoria Street  
Kamloops, British Columbia  
V2C 2A9

Tel. (250) 377-8673

Fax (250) 372-5048

Toll Free in BC: 1-877-377-8673

Email: admin@tnrd.bc.ca

Website: www.tnrd.bc.ca

Department: Board Chair

March 27, 2015

To the Chair & Board of Region Districts in British Columbia

Delivered by email

To the Chair and Board:

Re: Biosolids Resolution

---

At the March 27, 2015 meeting of the Thompson-Nicola Regional District (TNRD) Board of Directors, the following resolution was passed:

**That the following resolution, which was approved by the Board on February 26, 2015, be sent out to all other Regional Districts for information:**

**“WHEREAS the Ministry of Environment and the Ministry of Health are responsible for reviewing and approving biosolid composting facility permits and land application notifications under the Organic Matter Recycling Regulation and the Ministry of Agriculture is responsible for administration of the Agricultural Land Commission Act;**

**AND WHEREAS, due to these activities being carried out within the Agricultural Land Reserve, the interjurisdictional importation of biosolid waste materials is being authorized and land application and composting facilities are being permitted without a public consultation process in locations where residents and the environment may be adversely affected by potential health risks, noise and odour nuisances, property value reductions and loss of community well-being:**

**THEREFORE BE IT RESOLVED that the Province form a committee including local government representatives to examine and make recommendations for changes to the Provincial biosolid review process and changes to the content in the Organic Matter Recycling Regulation and Agricultural Land Commission Act that govern the biosolid regulatory process in the Province of British Columbia.”**

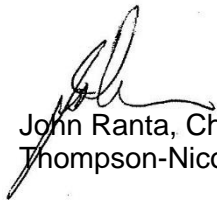
**CARRIED**

In the last few months, an issue has arisen in the Nicola Valley regarding a biosolids composting facility. The application of biosolids for regular farming practices has lawfully occurred in the TNRD for many years. The issue that is of concern now is the commercial composting of biosolids on properties that are relatively small and close in proximity to other residents. The TNRD is currently reviewing and amending its bylaws to determine which can potentially be done to deal with the siting issues that are leading to these facilities being established in too close of proximity to other residential properties. The changing of TNRD bylaws would not necessarily impact the Province. The TNRD passed the resolution (above) and the resolution has been forwarded on to the Southern Interior Local Government Association (SILGA). If SILGA delegates debate and endorse the resolution, it will be forwarded on to the Union of BC Municipalities (UBCM) for consideration.

At the present time, the TNRD Board strongly feels that the issues occurring in the Nicola Valley may occur in other areas in the near future and that the Province should review current regulations and standards in anticipation of continued issues. The TNRD's recommended way to address future situations of this nature is for the Province form a committee including local government representative to examine and make recommendations for changes to the Provincial biosolid review process and changes to the contents in the Organic Matter Recycling Regulations and Agricultural Land Commission Act that govern the biosolid regulatory process in British Columbia.

Thank you for taking the time review this letter. Should the opportunity arise in the future to support TNRD's recommendation that the Province form a committee to address the issues mentioned above, we would respectfully request that your Board do so.

Yours truly,



John Ranta, Chair  
Thompson-Nicola Regional District

**From:** Island Coastal Economic Trust <[info@islandcoastaltrust.ca](mailto:info@islandcoastaltrust.ca)>

**Date:** April 22, 2015 at 1:19:39 PM PDT

**To:** Wendy Thomson <[wendy.thomson@acrd.bc.ca](mailto:wendy.thomson@acrd.bc.ca)>

**Subject:** [Press Releases] **PROJECT WILL UNCOVER DETAILED DATA ABOUT NORTH ISLAND TOURISTS**



## **PROJECT WILL UNCOVER DETAILED DATA ABOUT NORTH ISLAND TOURISTS**

Wednesday, April 22, 2015

COURTENAY – While there are many sources of information at the ‘macro’ level about tourism spending, travel patterns, and more, communities need local visitor data in order to develop targeted tourism and economic development initiatives.

A new regional project, developed in collaboration with Vancouver Island North, Campbell River and Comox Valley tourism destination marketing organizations and supported by Vancouver Island University, will create a Visitor Experience Survey that intercepts visitors while they are in the communities and invites them to complete an online survey when they return home.

The \$17,000 project is receiving 50% of its funding from the Island Coastal Economic Trust.

“This project will provide detailed tourist behaviour and profile information that is directly relevant to individual communities,” said ICET Chair Phil Kent. “This type of hyper-local tourist intelligence will help communities develop the appropriate products for their target markets.”

The project will compile and analyze information including demographics, travel patterns, daily spending, satisfaction measures, and use of travel-planning resources. The information will serve to develop community and regional visitor profiles, along with a visitor information database.

“This type of data will help us all work better together” said Joli White, Vancouver Island North Tourism Coordinator. “The data will enable us to pinpoint the tourism markets that we share and to develop collaborative marketing products with our regional partners.”

While tourism is the primary sector targeted by this initiative, the data collected will support a wide range of economic development initiatives.

“The project will also enable communities to gain a better understanding of their unique value proposition, and develop complementary products and marketing strategies” stated Pat English, Economic Development Manager with the Regional District of Mount Waddington. “Of course tourism attraction is the primary objective of the project, but the data will be just as valuable to help us attract new residents and businesses to our communities.”

Starting in May, and with completion expected by mid-October, the project is led by the Regional District of Mt. Waddington in collaboration with Vancouver Island North Tourism, Tourism Campbell River and Region and Comox Valley Economic Development. Surveys will be conducted in Port Hardy, Port McNeill, Port Alice, Alert Bay, Sointula, Telegraph Cove, City of Campbell River, Buckley Bay, Black Creek, Merville, Cumberland, Comox and Courtenay.

### **About the Island Coastal Economic Trust**

The Island Coastal Economic Trust is a \$50 million endowment established in 2006 by the Government of British Columbia to help diversify the economies of central and northern Vancouver Island and the Sunshine Coast.

ICET is guided by a Board of Directors and two Regional Advisory Committees which include more than 50 locally elected officials and MLAs and five appointees. This exceptional team of leaders collaborates to set regional priorities and build vital multi-regional networks.

Through a community-centred decision-making process, ICET has approved \$48.5 million for over 130 economic infrastructure and economic development readiness projects on the Island and Sunshine Coast since implementing its grant program in 2007. ICET investments have leveraged over \$273 million in incremental funding into the region.

A full overview of ICET can be found at [www.islandcoastaltrust.ca](http://www.islandcoastaltrust.ca)

-end-

### **For further information:**

Line Robert, CEO  
Island Coastal Economic Trust  
Tel. 250-871-7797 (Ext. 227)  
[line.robert@islandcoastaltrust.ca](mailto:line.robert@islandcoastaltrust.ca)

Mayor Phil Kent, ICET Chair  
City of Duncan  
Tel. 250-709-0186  
[mayor@duncan.ca](mailto:mayor@duncan.ca)



Joli White, Tourism Coordinator  
Vancouver Island North Tourism  
Tel. 250 902-8281  
[joli@vancouverislandnorth.ca](mailto:joli@vancouverislandnorth.ca)

PDF Version:

[NR Community Visitor Experience Survey 22April2015.pdf](#)

#108 - 501 4th Street - Courtenay, British Columbia - Canada V9N 1H3  
[info@islandcoastaltrust.ca](mailto:info@islandcoastaltrust.ca) - 250-871-7797

[Unsubscribe from this newsletter](#)

Copyright - 2015 - Island Coastal Economic Trust - All Rights Reserved



FOR IMMEDIATE RELEASE

May 4, 2015

### **MAPPING ASSETS FIRST STEP IN ECONOMIC DEVELOPMENT**

COURTENAY – The first step in building a community economic development strategy is to gain an understanding of the community’s assets and opportunities, and the Gabriola Island Chamber of Commerce is taking that step.

Working with community stakeholders, the Chamber is embarking on an Asset Mapping project to identify both the physical and human resources available on the Island. The \$33,000 project will be receiving approximately half of its funding from the Island Coastal Economic Trust.

“With a population that doubles during the summer months thanks to tourism, it’s clear that there are opportunities for economic development and job creation on Gabriola Island,” said ICET Chair Phil Kent. “Asset mapping will help the Chamber of Commerce more clearly identify and capitalize on those opportunities, whatever they may be.”

The project will include community consultations, surveys to the business community and other stakeholders, compilation and analysis of community economic data and business resources, and creation of a new website portal to house the information.

“The ultimate purpose for our project is to gather essential economic information to help us put a planning structure and resources in place to nurture our local entrepreneurs, help support our small businesses, and foster new collaborations and opportunities to make our island more economically resilient,” said Ken Gurr, President of the Gabriola Chamber of Commerce. “As a Gulf Island within the Islands Trust bio-region, environmental and cultural values rank highly in our community. This project will allow us to have a dialogue about what we have and plan for the kind of economy we want to strive toward.”

Timelines for the project anticipate a spring start, and completion by next April. The Nanaimo Economic Development Corporation will be a project partner, providing operational support as well as \$12,500 in project funding.

"The NEDC is delighted to partner with the Gabriola Chamber on this important initiative for Gabriola Island," said Sasha Angus, CEO of the Nanaimo Economic Development Corporation. "The project will play an important role in continuing to foster new economic opportunities for the community."

### **About the Island Coastal Economic Trust**

The Island Coastal Economic Trust is a \$50 million endowment established in 2006 by the Government of British Columbia to help diversify the economies of central and northern Vancouver Island and the Sunshine Coast.

ICET is guided by a Board of Directors and two Regional Advisory Committees which include more than 50 locally elected officials and MLAs and five appointees. This exceptional team of leaders collaborates to set regional priorities and build vital multi-regional networks.

Through a community-centred decision-making process, ICET has approved \$48 million for over 130 economic infrastructure and economic development readiness projects on the Island and Sunshine Coast since implementing its grant program in 2007. ICET investments have leveraged over \$270 million in incremental funding into the region.

A full overview of ICET can be found at [www.islandcoastaltrust.ca](http://www.islandcoastaltrust.ca).

-end-

### **For further information:**

Line Robert, CEO  
Island Coastal Economic Trust  
Tel. 250-871-7797 (Ext. 227)  
[line.robert@islandcoastaltrust.ca](mailto:line.robert@islandcoastaltrust.ca)

Mayor Phil Kent, ICET Chair  
City of Duncan  
Tel. 250-709-0186  
[mayor@duncan.ca](mailto:mayor@duncan.ca)

Ken Gurr, President  
Gabriola Island Chamber of Commerce  
Tel. 250-247-9332  
[kenpgurr@telus.net](mailto:kenpgurr@telus.net)



## MEMORANDUM

**TO:** AVICC Members

**FROM:** Councillor Barbara Price, President

**DATE:** May 6, 2015

**RE:** **Follow-up: Private Managed Forest Lands and Water and Watershed Protection**

Following the meetings last year (July and October) with participants from local government (elected and staff), Ministry of Forest Lands and Natural Resource Operation (FLNRO), Private Forest Landowners Association (PFLA), Private Forest Land Council (PFLC), Vancouver Island Health Authority (VIHA) and industry (Islands Timberland and TimberWest), we advised that the action plan going forward was two fold.

The first was to create a smaller stakeholder group with staff representatives from VIHA, FLNRO, UBCM, AVICC, PFLA and PFLC to develop a terms of reference for a stakeholder working group that could be pulled together as needed to address local or regional concerns. The model was to resemble the Regional Drinking Water Teams that have worked effectively in the past. The intention was that it could address issues through the regular day-to-day responsibilities of the stakeholders involved.

The second was to address the need for education and awareness on the protections that are in place and the avenues open for addressing issues arising.

Three AVICC members did contact the Managed Forest Council to take advantage of the their offer for an information session for elected officials and staff. AVICC also offered the Saturday morning working breakfast session at the 2015 AVICC AGM & Convention in Courtenay. More than 80 delegates registered for that session. A number of questions and concerns were raised at the session with time running out to be able to respond to them all. The delegate evaluation feedback and follow-up from members indicates that more work is needed to address water and watershed protection concerns specifically in relation to private managed forest land.

To date, AVICC has not been able to engage the Ministry of Forests, Lands and Natural Resource Operations in coming together to be able to initiate the working stakeholder group. We have invited Ministry representatives that attended the meetings last year to come to the June 18 Executive meeting to discuss next steps including other actions that should be taken to address local government concerns over the protection of water and watersheds.

In the interim, if there are strategies that you as members have undertaken locally that have met with success, please consider sharing them with other members. This can be done by sending a letter to [avicc@ubcm.ca](mailto:avicc@ubcm.ca) and asking that it be forwarded to all members as a Member-to-Member Communication.





Reference: 278263

May 01, 2015

Josie Osborne, Chairperson  
Alberni-Clayoquot Regional District  
3008 Fifth Avenue  
Port Alberni BC V9Y 2E3

Dear Chairperson Osborne:

Thank you for your letter of March 4, 2015, addressed to the Honourable Christy Clark, Premier, regarding regional district representation in environmental stewardship initiatives. As your enquiry falls under the responsibility of the Ministry of Environment, I am pleased to respond on behalf of Premier Clark and I apologize for the delay in doing so.

You are correct in noting that the 2013/14 – 2015/16 Ministry of Environment Service Plan makes several references to the importance of partnerships and engaging with others to promote environmental stewardship across our many business areas. Similar commitments have been made in the 2015/16 – 2017/18 Service Plan, which was released in February 2015. The Ministry of Environment cannot do this important work alone; we have a central role, but know that the experience, knowledge and expertise of regional districts, First Nations and local communities, among others, will always be needed.

The Ministry of Environment engages generally with local communities on all its major policy initiatives and specifically with those individual communities that may be impacted by potential changes to regional land use. Recent examples include efforts to engage on land-based world-leading spill preparedness and response, the *Water Sustainability Act* and our plan for managing species at risk (*A Five-Year Plan for Species at Risk in British Columbia*). As the Province works to advance economic development that may have an impact on the land base, we will continue to seek expertise from local governments and regional districts to help us ensure opportunities are realised in a sustainable manner.

In your letter you specifically reference the provincial government's Environmental Stewardship Initiatives and ask that the regional district be included. I believe you are referring to the provincial government's Liquefied Natural Gas (LNG) Environmental Stewardship Initiative. This is a focused initiative for First Nations, provincial government and LNG proponents to work together to build trust regarding environmental information and address First Nations' concerns about the potential for energy projects and gas development to impact environmental values that affect Aboriginal peoples' ability to exercise their rights.

...2

The scope of LNG Environmental Stewardship Initiative projects will focus on four areas of strategic priority:

- Ecosystem monitoring and assessment (for example, cumulative effects monitoring);
- Ecosystem research;
- Environmental restoration; and
- Stewardship education and training.

At this point this initiative is not considering local community or regional district representation as part of its work on these four areas.

If you would like more information regarding opportunities to engage with the Ministry of Environment on environmental stewardship generally, please contact Mr. Benjamin Vander Steen, Senior Policy Advisor for the Strategic Policy Branch, at 250 387-3929 or [Benjamin.VanderSteen@gov.bc.ca](mailto:Benjamin.VanderSteen@gov.bc.ca).

Thank you again for your interest in working with the Ministry of Environment.

Sincerely,



Mary Polak  
Minister

cc: Honourable Christy Clark, Premier  
Benjamin Vander Steen, Senior Policy Advisor, Strategic Policy Branch, Ministry of  
Environment



March 4, 2015

Office of the Premier of British Columbia  
PO Box 9041 STN Prov Govt  
Victoria, B.C. V8W 9E1

**Attention: Honourable Premier Christy Clark**

Dear Premier Clark:

**Re: Regional District Representation in Environment Stewardship Initiatives**

The Alberni-Clayoquot Regional District (Regional District) aims to provide a forum for direct representation of those areas that, without the Regional District, would have no political voice. It provides for greater control over services and issues of local importance to rural areas and it provides a mechanism for advancing the issues of those areas.

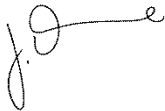
The Environmental Stewardship Division of the Ministry of Environment works to develop, promote and measure achievement of provincial goals for the conservation of living resources, and fish and wildlife recreation services. Further to this, the Ministry of Environment's 2013/14 – 2015/16 Service Plan highlights, throughout the document, a plan to promote stewardship with other provincial agencies, industry, First Nations, local government, federal government and other stakeholders.

Currently, the provincial government is not upholding its commitment to engage with all levels of local government throughout the environmental stewardship consultation process taking place in the Skeena Region, as the Regional District has not received any information or invitation to that effect.

The Regional District has a strong interest in participating in the development of information used to make resource management decisions. The intent in developing these environmental stewardship initiatives is for varied levels of government to incorporate different values and feedback into resource management decisions. As the environmental stewardship consultation process is currently structured, Regional Districts are not afforded the opportunity to provide feedback or consultation.

At this time, the Board of the Alberni-Clayoquot Regional District requests that you please review the consultation process framework to allow for Regional District representation in the environmental stewardship initiatives taking place throughout the province.

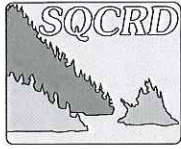
Yours truly,

A handwritten signature in black ink, appearing to read 'J. Osborne', with a long horizontal flourish extending to the right.

Josie Osborne  
Chairperson

Cc: Minister of Environment  
Skeena-Queen Charlotte Regional District

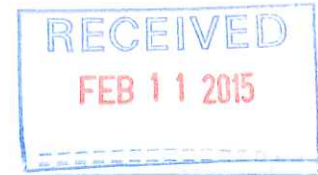




**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT**  
14 – 342 3<sup>rd</sup> Avenue West Prince Rupert, BC V8J 1L5  
Phone: (250) 624-2002 Fax: (250) 627-8493  
Website: [www.sqcrd.bc.ca](http://www.sqcrd.bc.ca)

February 2, 2015

Alberni-Clayquot Regional District  
3008 Fifth Avenue  
Port Alberni, B.C. V9Y 2E3



**Attention: Board of Directors**

Dear Board of Directors:

**Re: Regional District Representation in B.C. Environmental Stewardship Initiatives**

Please be advised that, at its January 23, 2015 Regular meeting, the Board of the Skeena-Queen Charlotte Regional District passed the following resolutions:

MOVED by Director Nobels, SECONDED by Director Racz, that correspondence be sent to the Premier of British Columbia expressing the need for local government representation in Environmental Stewardship Initiatives and consultation processes;

AND THAT the correspondence be copied to the Ministry of Environment.

**038-2015**

**CARRIED**

MOVED by Director Brain, SECONDED by Director Nobels, that correspondence be sent to Regional Districts to notify them of the Skeena-Queen Charlotte Regional District's intent to request, from the Province of B.C., inclusion in Environmental Stewardship Initiatives and consultation processes;

AND THAT a copy of the letter sent to the Premier of B.C. expressing the need for local government representation in environmental stewardship initiatives be copied to all Regional Districts.

**039-2015**

**CARRIED**

The Environmental Stewardship Division of the Ministry of Environment works to develop, promote and measure achievement of provincial goals for the conservation of living resources, and provides fish and wildlife recreation services. Further to this, the Ministry of Environment's 2013/14 – 2015/16 Service Plan highlights, throughout the document, a plan to promote stewardship with other provincial agencies, industry, First Nations, local government, federal government and other stakeholders.

Currently, the provincial government is not upholding its commitment to engage with all levels of local government throughout the environmental stewardship consultation process taking place throughout the province, as Regional Districts are not receiving any information or invitation to that effect.

Regional Districts have a strong interest in participating in the development of information used to make resource management decisions. The intent in developing these environmental stewardship initiatives is for varied levels of government to incorporate different values and feedback into resource management decisions. As the environmental stewardship consultation process is currently structured, Regional Districts are not afforded the opportunity to provide feedback or consultation.

At this time, the Board of the Skeena-Queen Charlotte Regional District is requesting that the provincial government review the consultation process framework to allow for Regional District representation in the environmental stewardship initiatives taking place throughout the province, and would invite your Regional District Board to do the same.

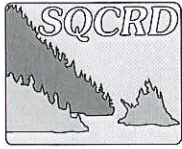
If you have any further questions or comments, please do not hesitate to contact the office of the Skeena-Queen Charlotte Regional District.

Yours truly,

**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT**



Barry Pages  
Chair



**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT**  
14 – 342 3<sup>rd</sup> Avenue West Prince Rupert, BC V8J 1L5  
Phone: (250) 624-2002 Fax: (250) 627-8493  
Website: [www.sqcrd.bc.ca](http://www.sqcrd.bc.ca)

---

February 1, 2015

Office of the Premier of British Columbia  
PO Box 9041 STN Prov Govt  
Victoria, B.C. V8W 9E1

**Attention: Honourable Premier Christy Clark**

Dear Premier Clark:

**Re: Regional District Representation in Environmental Stewardship Initiatives**

The Skeena-Queen Charlotte Regional District (Regional District) aims to provide a forum for direct representation of those areas that, without the Regional District, would have no political voice. It provides for greater control over services and issues of local importance to rural areas and it provides a mechanism for advancing the issues of those areas.

The Environmental Stewardship Division of the Ministry of Environment works to develop, promote and measure achievement of provincial goals for the conservation of living resources, and provides fish and wildlife recreation services. Further to this, the Ministry of Environment's 2013/14 – 2015/16 Service Plan highlights, throughout the document, a plan to promote stewardship with other provincial agencies, industry, First Nations, local government, federal government and other stakeholders.

Currently, the provincial government is not upholding its commitment to engage with all levels of local government throughout the environmental stewardship consultation process taking place in the Skeena region, as the Regional District has not received any information or invitation to that effect.

The Regional District has a strong interest in participating in the development of information used to make resource management decisions. The intent in developing these environmental stewardship initiatives is for varied levels of government to incorporate different values and feedback into resource management decisions. As the environmental stewardship consultation process is currently structured, Regional Districts are not afforded the opportunity to provide feedback or consultation.

At this time, the Board of the Skeena-Queen Charlotte Regional District requests that you please review the consultation process framework to allow for Regional District representation in the environmental stewardship initiatives taking place throughout the province.



Yours truly,

**SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT**

Barry Pages  
Chair

Cc: Minister of Environment  
B.C. Regional Districts

DRAFT

MAYOR AND COUNCIL  
3008 5TH AVE  
PORT ALBERNI BC V9Y 2E3



May 1, 2015

Dear Mayor and Council:

**RE: Access Awareness Day—June 6, 2015—Is Accessibility Working in Your Community?**

June 6, 2015 marks SPARC BC's 18th annual Access Awareness Day! Access Awareness Day gives each of us an opportunity to look at our communities and to think about what we can do to make our communities more accessible and inclusive for everyone!

The theme for this year's Access Awareness Day is "Accessibility is Working". As part of this year's Access Awareness Day, our goal is to draw attention to leading practices and local innovation across BC communities with a focus on working together to help ensure that our communities are as accessible and inclusive as possible.

Each year we ask local governments to help support Access Awareness Day by passing a proclamation that recognizes the rights of all individuals to be active in their communities and to have the opportunity to participate in all aspects of community life. We hope you will consider adopting a proclamation that confirms your on-going commitment and support for building accessible and inclusive communities together.

As in the past, we have created a "leadership space" on our website where we recognize municipalities and organizations that have joined with us to promote Access Awareness Day. Our website lists municipalities that have recognized Access Awareness Day through an annual proclamation or letter of support.

As part of this year's Access Awareness Day activities, our goal is to profile initiatives where accessibility is working. If you have a story or initiative that you feel is a good example of how

communities can work together to promote greater accessibility, please share it with us and we will help to promote it through our networks and with our members.

We also know that accessibility is something that is achieved by working together. Please join us in making this year's Access Awareness Day one of the best and help us to ensure that accessibility is working for everyone! If you have an idea or would like more information about how we could work together to advance shared accessibility goals, please do not hesitate to contact Alla Timofeyeva at 604-718-7735 or send an email to [mycommunity@sparc.bc.ca](mailto:mycommunity@sparc.bc.ca).

Thank you for your support. We look forward to hearing from you.

Sincerely,



Lorraine Copas  
Executive Director

**Enclosure:**

Sample Proclamation  
SPARC BC Access Awareness Day Poster

# Access Awareness Day 2015 Proclamation

**WHEREAS:** Accessibility and inclusion is essential for ensuring that all community members have equity in opportunities, and the ability to fully participate in community life; and,

**WHEREAS:** Accessibility affects all aspects of community life—physical, social and economic including employment, transportation, recreation, housing, and other opportunities; and,

**WHEREAS:** We all have a role to play in ensuring that our communities are as accessible and inclusive as possible.

## **THEREFORE BE IT RESOLVED:**

The citizens of \_\_\_\_\_ recognize the importance of ensuring that people with disabilities have equitable access to the opportunities that are important to them and live in an accessible community.

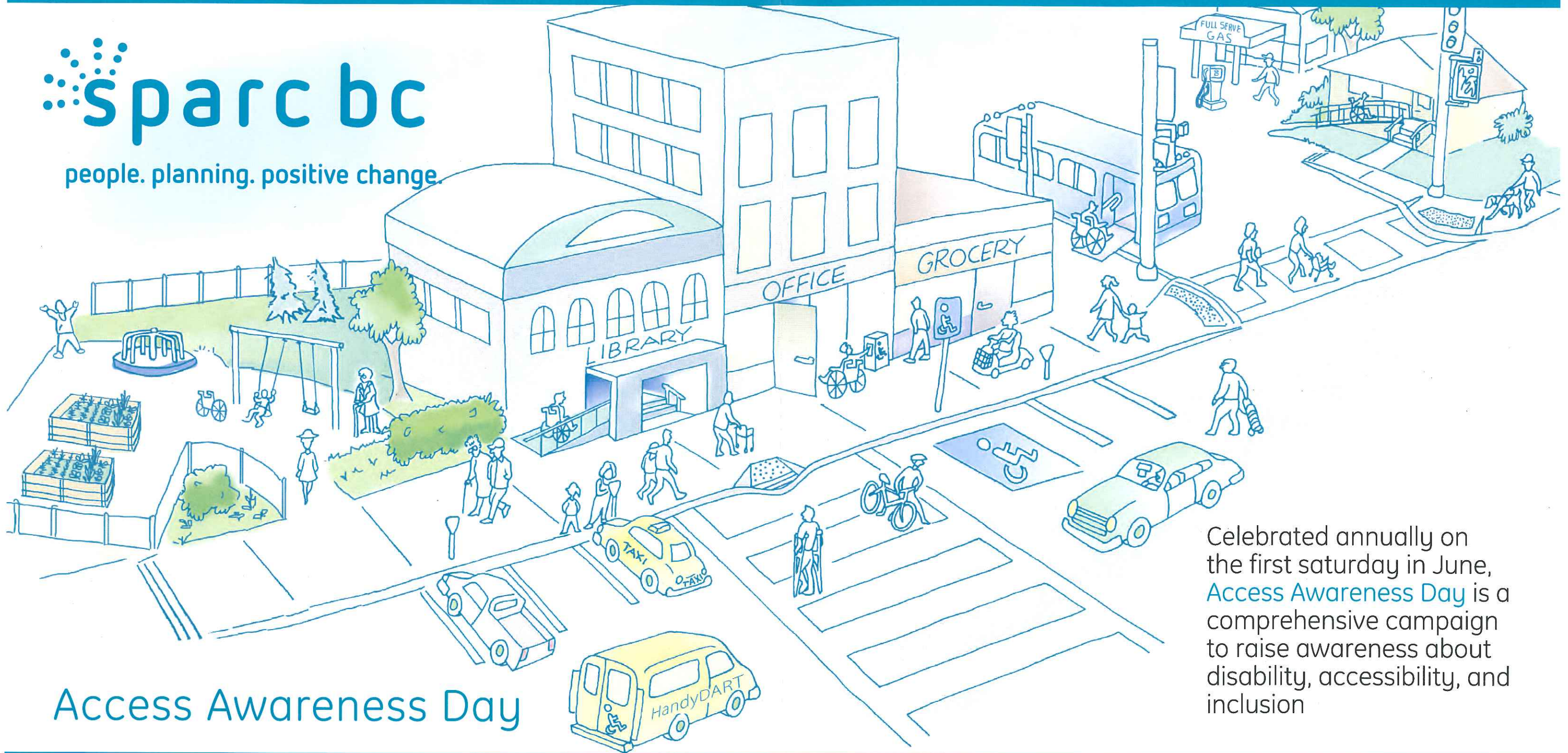
I, \_\_\_\_\_, Mayor/Chairperson of \_\_\_\_\_, do hereby proclaim Access Awareness Day—Saturday, June 6, 2015 in \_\_\_\_\_, a day of individual and group action to promote positive ways of building accessibility together to create accessible and inclusive communities for all of our citizens.

In witness whereof I hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

Mayor/Chairperson of \_\_\_\_\_







## Access Awareness Day

Celebrated annually on the first Saturday in June, **Access Awareness Day** is a comprehensive campaign to raise awareness about disability, accessibility, and inclusion

Access Awareness Day has been made possible because of dedicated and inspired individuals who understand the importance of inclusion; the recognition that both the right and the opportunity to participate in all aspects of human life enable individuals and communities to celebrate their diversity and recognize their responsibilities.

Access Awareness Day is ultimately about more than just one day a year. It is a call to respond creatively and purposefully to build a society where barriers to inclusion are removed, and to ensure the independence, self-esteem, dignity, and security of all citizens.

The logo for "Accessibility is Working", featuring a stylized starburst icon to the left of the text.The logo for British Columbia, featuring a stylized sun and mountains icon to the left of the text "BRITISH COLUMBIA".



# Accessibility is Working in My Community...



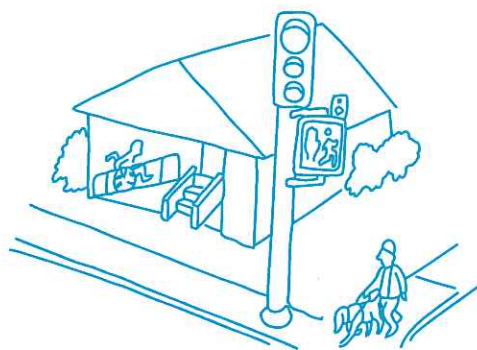
Help celebrate Access Awareness Day in your community.

We know that accessibility and inclusion is essential for ensuring that all community members have equity in opportunity and the ability to fully participate in all aspects of community life—economic, social, and recreational. This means that we need to think about and plan our communities with accessibility in mind. If you have a story or initiative that you feel is a good example of how communities can work together to promote greater accessibility, please share it with us and we will help to promote it through our networks and with our members. Also, if you have an idea about how we could work together to advance shared accessibility goals, please do not hesitate to send an email to [mycommunity@sparc.bc.ca](mailto:mycommunity@sparc.bc.ca) or contact Alla Timofeyeva at 604.718.7735.



## At Home

Housing is more than just 'bricks and mortar'—it is about having a place of one's own and the sense of autonomy and identity that goes with it. It is also about being part of the broader neighbourhood and the community that is around us. Adaptable and accessible housing helps to ensure that we are designing our communities with accessibility in mind and that there is a place for everyone.



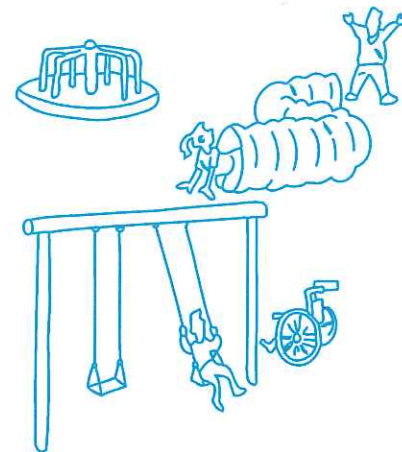
## At Work

For businesses, accessibility matters to their customers, clients, service users, employees and to the community. Across British Columbia there are more than 345,880 individuals 15 or older with health and activity limitations who are part of the work force. An accessible and inclusive community provides opportunities for each of us to share our skills and talents and bring our own special ingredients to the mix.



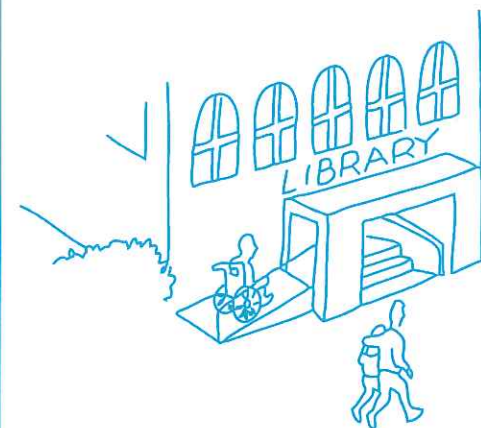
## At Play

There is no place like a playground if you are a child. Accessible playgrounds create a space where children can meet one another, play together and form friendships. Across British Columbia, there are more than 33,260 children under the age of 10 who have a health and activity limitation. By designing playgrounds that are accessible, we are building healthy, active and inclusive communities and neighbourhoods naturally.



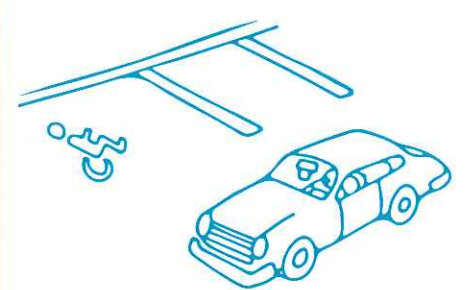
## Every place

Healthy, vibrant and active communities provide places where all people can come together to share in their community and to be a part of community life. Community centres, libraries and other gathering places provide an important connection to the community and help to create welcoming and accessible spaces.



## Every day

Sometimes "open" can mean more than business hours. It can be a feeling of acceptance and belonging. Some places can feel more open and accepting of people with disabilities than others. It is a wonderful accomplishment when all members of a community can feel a sense of genuine inclusion and that as a society we are open to everyone.



## Access Awareness Day—June 6, 2015



SPARC BC would like to acknowledge the Developmental Disabilities Association for their contribution to our community inclusion initiative and the images used in this poster. A complete copy of our community inclusion initiative can be found on our website at [www.sparc.bc.ca](http://www.sparc.bc.ca). This initiative was designed to show, through images and stories, what it means to be a truly accessible and inclusive community.





## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Janice Hill, Environmental Services Coordinator

**Meeting Date:** May 13, 2015

**Subject:** ReCollect Software Service Agreement

---

### **Recommendation:**

That the Alberni-Clayoquot Regional District Board of Directors agree to enter into a two-year software service agreement with ReCollect Systems Inc. for \$6,999 plus applicable taxes annually.

### **Summary:**

The ReCollect Software system will provide ACRD residents with an online and mobile app where they can access their collection calendar, information on curbside recycling materials and a waste wizard. It will also provide weekly reminders and notice of any interruptions to service. The ReCollect system is highly recommended and is used by other local municipalities such as Regional District of Nanaimo, Qualicum Beach, Capital Regional District, and Saanich. A review was carried out with these municipalities for feedback. All were very pleased with the service.

### **Background:**

Prior to Multi-materials BC taking over the recycling program, the ACRD mailed out collection calendars along with invoices to residents. Now that we do not send out invoices for recycling pickup, this program will provide another avenue for residents to access their collection calendars and other recycling information. The service will be available on our website and by a mobile app. Residents enter in their home address and their pickup information will be displayed.

### **Time Requirements – Staff & Elected Officials:**

Staff time to provide ReCollect Systems with information required for system setup. In order to have the service up and running for September, 2015 we need to start setting up as soon as possible.

### **Financial:**

The cost will be \$6,999 per year plus applicable taxes for a two-year term. This amount was approved in the financial plan.

Submitted by:   
\_\_\_\_\_  
Janice Hill, Environmental Services Coordinator

Approved by:   
\_\_\_\_\_  
Russell Dyson, Chief Administrative Officer

*This Agreement contains an important limitation of liability in Article 11.*

## **ReCollect Software Service Agreement**

THIS AGREEMENT is dated as of \_\_\_\_\_, 2015.

BETWEEN:

**RECOLLECT SYSTEMS INC.**, a corporation existing under the laws of British Columbia and having an address at Suite 528 - 3381 Cambie St., Vancouver BC V5Z 4R3, Canada  
(the "**Licensor**")

AND:

Alberni - Clayoquot, a Regional District existing under the laws of British Columbia, and having an address at 3008 5th Ave, Port Alberni, BC V9Y 2E3  
(the "**Licensee**")

WHEREAS the Licensee wishes to subscribe for, and the Licensor wishes to provide, the ReCollect Services on the terms and conditions set out in this Agreement, the parties agree as follows:

### **1. DEFINITIONS**

**1.1.** In this Agreement:

- 1.1.1.** "**Agreement**" means this ReCollect Software Service Agreement including the appendices hereto.
- 1.1.2.** "**API**" means the application programming interface of the Licensor, which may be used to interact with the ReCollect Services from third-party software applications.
- 1.1.3.** "**Business Day**" means any day of the year, other than a Saturday, Sunday or any day on which major banks are closed for business in Vancouver, British Columbia.
- 1.1.4.** "**Confidential Information**" has the meaning given in Section 8.1.
- 1.1.5.** "**Damages**" means any losses, liabilities, damages or out-of-pocket expenses (including reasonable legal fees and expenses) whether resulting from an action, suit, proceeding, arbitration, claim or demand

that is instituted or asserted by a third party, or a cause, matter, thing, act, omission or state of facts not involving a third party.

- 1.1.6. "**Disclosing Party**" has the meaning given in Section 8.1.
- 1.1.7. "**Initial Term**" has the meaning given in Section 4.2.
- 1.1.8. "**Intellectual Property Rights**" includes all patents, inventions, trademarks, service marks, registered designs, integrated circuit, topographies, including applications for any of the foregoing, as well as copyrights, design rights, know-how, confidential information, trade secrets, and any other similar rights in the United States, Canada and in any other country.
- 1.1.9. "**Licensee Content**" means (i) all materials and intellectual property created, acquired, or licensed by Licensee and provided to Licensor (whether or not created, acquired or licensed by Licensee independently of, or as part of, the work undertaken pursuant to this Agreement), including all content, information, documentation, data, designs, specifications, and names, trade names, trade-marks, and logos used by Licensee; and (ii) any modifications, enhancements, adaptations or derivative works of any Licensee Content.
- 1.1.10. "**Licensor Content**" means any intellectual property including text, graphics, photos, designs, trademarks, or other artwork that the Licensor provides to Licensee for inclusion in the ReCollect Services
- 1.1.11. "**Fees**" has the meaning given in Section 5.1.
- 1.1.12. "**Receiving Party**" has the meaning given in Section 8.1.
- 1.1.13. "**ReCollect Services**" means the Licensor's solid waste & recycling widget, messaging, reminder and account management service in any format, including as an online widget and as an app, as more particularly described in Appendix "A", and includes any updates or other modifications thereto.
- 1.1.14. "**Renewal Term**" has the meaning given in Section 4.2.
- 1.1.15. "**Service Critical Bugs**" means defects or bugs in the software comprising the ReCollect Services that significantly impair Users' ability to use the ReCollect Services.
- 1.1.16. "**SMS User**" means a User who has subscribed for Text Message Reminders.

- 1.1.17. **"Subscription Fee"** has the meaning given in Section 5.1(a).
- 1.1.18. **"Taxes"** has the meaning given in Section 5.3.
- 1.1.19. **"Term"** has the meaning given in Section 4.2.
- 1.1.20. **"Text Message Fee"** has the meaning given in Section 5.1(b).
- 1.1.21. **"Text Message Reminders"** means text message (SMS) based reminders sent to Users through the ReCollect Services.
- 1.1.22. **"User"** means an end user of the ReCollect Services provided under this Agreement.
- 1.1.23. **"User Data"** means any and all data, including personal information, that is collected from any User of the ReCollect Services.

## 2. **RECOLLECT SERVICES**

- 2.1. The Licensor shall provide the ReCollect Services, including the features and functionality listed in Appendix "A".
- 2.2. The Licensor hereby grants, and Licensee hereby accepts, a limited and non-exclusive license to use the ReCollect Services during the Term upon the terms and conditions specified in this Agreement.

## 3. **SERVICE AND MAINTENANCE OBLIGATIONS**

### 3.1. **Technical Support.**

- 3.1.1. Licensor shall provide 12 hours a day (7am to 7pm PST) / 5 days a week email support to resolve any Service Critical Bugs. The Licensor shall assign a high priority to any Service Critical Bugs and shall work to resolve them as expeditiously as reasonably possible.
- 3.1.2. The Licensor shall investigate any technical support requests by the Licensee that are not relating to Service Critical Bugs as soon as possible and respond within at least 36 hours.



- 4.2. The Licensee may request the renewal of this Agreement for additional 1 year periods (each a "**Renewal Term**") by providing written notice to the Licensor at least 30 days before the end of the Initial Term or the then-current Renewal Term, as applicable. The "Term" shall mean the Initial Term and any Renewal Terms.
- 4.3. If this Agreement is not renewed or extended before the end of the Term, it will terminate at the end of the Term.
- 4.4. If a party is in breach of this Agreement, the other party shall be entitled to give the breaching party written notice setting out details of the breach and indicating the other party's intention to terminate this Agreement. Unless the breaching party cures the breach to the reasonable satisfaction of the other party within 20 Business Days of the breaching party's receipt of the notice of the breach, this Agreement will terminate as of the close of business on the 20th such Business Day.
- 4.5. Either party may terminate this Agreement immediately by written notice to the other party:
- (a) if the terminating party reasonably deems such termination to be necessary in order to comply with applicable laws; or
  - (b) in the event that the other party becomes insolvent or bankrupt, or if any proceeding is commenced by a person in good faith seeking to adjudicate the other party a bankrupt or insolvent or with respect to the other party's liquidation, dissolution, winding-up or the appointment of a receiver in respect of the other party.
- 4.6. The Licensor may terminate this Agreement immediately by written notice to the Licensee in the circumstances contemplated in Section 6.2.
- 4.7. No termination of this Agreement will affect any rights or liabilities of either party that may have accrued before the date of termination, including, without limitation, the right of the Licensor to be paid accrued fees for the ReCollect Services provided up to and including the date of termination.

## 5. FEES AND PAYMENT TERMS

- 5.1. **Fees.** The Licensee will pay the following fees, plus any applicable taxes pursuant to Section 5.3, for the ReCollect Services during the Initial Term:
- Subscription fee of \$6,999 (per year)

Fees are based on ReCollect Services purchased and not actual usage. Payment obligations are non-cancellable and fees paid are non-refundable. Quantities purchased cannot be decreased during the Term.

- 5.2. Inflation.** The fees outlined under section 5.1 will increase on each one year anniversary of the contract by the latest published rate of CPI inflation as defined by the Bank of Canada.
- 5.3. Payment terms.** The Licensee will pay the Fees for the year to the Licensor at the beginning of the contract and on each one year anniversary. Such payments will be made within 30 days of the receipt of an invoice. Such payments will be due 30 days following the date of the Licensor's invoice. The Licensee is responsible for providing the Licensor with complete and accurate billing and contact information and notifying the Licensor of any changes to such information.
- 5.4. Taxes.** The Fees do not include any taxes, levies, duties or similar governmental assessments of any nature, including, for example, value-added, sales, use or withholding taxes, assessable by any jurisdiction whatsoever (collectively, "Taxes"). The Licensee is responsible for paying all Taxes associated with its purchase of the ReCollect Services. If the Licensor has the obligation to pay or collect Taxes for which the Licensee is responsible under this Section 5.3, the Licensor will invoice the Licensee for the amount of the Taxes and the Licensee will pay the amount to the Licensor unless it first provides the Licensor with a valid tax exemption certificate authorized by the appropriate taxing authority.
- 5.5. Overdue charges.** The Licensor has the right to apply an overdue fee of 1.5% per month (equivalent to 19.6% per year) to accounts which are not paid by the due date.
- 5.6. Suspension of service.** If any amounts owing by the Licensee are 30 or more days overdue, the Licensor may, without limiting its other rights and remedies, suspend its provision of the ReCollect Services to the Licensee until such amounts are paid in full.
- 5.7. Payment Disputes.** The Licensor will not exercise its rights under Sections 5.5 and 5.6 if the Licensee is disputing the applicable charges reasonably and in good faith and is cooperating diligently to resolve the dispute.
- 5.8. Fees for Renewal Terms.** The applicable Fees for any Renewal Term will be the same as the fee under section 5.1



## **6. INTELLECTUAL PROPERTY RIGHTS**

- 6.1.** Title to the software comprising the ReCollect Services (excluding any Licensee Content or User Data included therein) shall at all times remain with the Licensor. The Licensee acknowledges that the ReCollect Services are proprietary to the Licensor and that all rights thereto, including Intellectual Property Rights, are owned by the Licensor. The Licensee further acknowledges that the software comprising the ReCollect Services contains trade secrets of the Licensor and that the ReCollect Services are protected by Canadian and international copyright and other intellectual property laws and treaties. Under no circumstances will a copy of the software comprising the ReCollect Services be provided to the Licensee.
- 6.2.** The Licensee shall not reverse engineer or directly or indirectly allow or cause a third party to reverse engineer the whole or any part of the ReCollect Services.
- 6.3.** If the Licensor believes or it is determined that any part of the software comprising the ReCollect Services may have violated a third party's Intellectual Property Rights, the Licensor may choose to either modify the ReCollect Services to be non-infringing (while substantially preserving their utility) or obtain a license to allow for continued use, or if these alternatives are not commercially reasonable, the Licensor may terminate this Agreement.
- 6.4.** Licensor represents and warrants that it either owns or has permission to use the Licensor Content, and it hereby grants the Licensee a license to use the Licensor Content during the Term in connection with the ReCollect Services.
- 6.5.** Licensee represents and warrants that it either owns or has permission to use the Licensee Content, and it hereby grants the Licensor a license to use the Licensee Content during the Term in connection with the ReCollect Services.
- 6.6.** The Licensee hereby grants the Licensor a worldwide, perpetual, irrevocable, royalty-free licence to use and incorporate into the ReCollect Services (and similar services provided to third parties by the Licensor) any suggestion, enhancement request, recommendation, correction or other feedback provided by the Licensee or Users relating to the operation of the ReCollect Services.

## **7. SECURITY OF USER DATA AND PRIVACY**

- 7.1. Licensor's obligations.**

- 7.1.1.** In the course of providing the ReCollect Services, the Licensor may collect, use, store, retain, transfer, disclose and/or dispose of ("Handle" or "Handling") User Data.
- 7.1.2.** The Licensor's Handling of User Data is subject to its "Terms of Use and Privacy Policy" in effect from time to time, as posted to its website.
- 7.1.3.** The Licensor will only Handle User Data to the extent required to provide the ReCollect Services.
- 7.1.4.** The Licensor shall perform its obligations under this Agreement in compliance with all applicable privacy laws. Without limiting the generality of the foregoing:
- (a) The Licensor shall ensure that User Data in its custody or control is protected against theft, loss and unauthorized use or disclosure.
- (b) Whenever the Licensor transfers User Data over the internet, it will employ appropriate cryptographic protocols such as Transport Layer Security (TSL) encryption.
- (c) The Licensor shall keep confidential all User Data and will not disclose User Data to third parties (which for clarity does not include its employees and agents, to the extent such persons require such User Data for the purpose of the Licensor's provision of the ReCollect Services), except as may be required by law.
- (d) The Licensor will notify the Licensee within 24 hours of becoming aware that any User Data has been stolen, lost, or accessed by unauthorized persons.
- 7.1.5.** Storage of User Data shall remain with the Licensor or its agents during the Term. Within 10 Business Days of the termination of this Agreement, the Licensor shall provide the Licensee a copy of all User Data and written confirmation of the deletion of all User Data from all servers under its control.

## **7.2. Licensee's Obligations**

- 7.2.1.** The Licensee shall not Handle User Data except in compliance with applicable privacy laws. The Licensee is solely responsible for the use of User Data and the ReCollect Services by its employees, contractors, agents and representatives, and shall ensure that all such persons comply with applicable laws, including applicable privacy laws, regarding the Handling of User Data.

- 7.2.2. The Licensee shall take all reasonable measures to ensure that the ReCollect Services are protected against use or access by unauthorized persons.
- 7.2.3. The Licensee shall notify the Licensor at the first reasonable opportunity if it becomes aware that any User Data accessible through the ReCollect Services is stolen, lost, or accessed by unauthorized persons.
- 7.2.4. The Licensee will not use the ReCollect Services to store or transmit (i) infringing, libelous, or otherwise unlawful or tortious material, (ii) material in violation of third-party privacy rights, or (iii) code, files, scripts, agents or programs intended to do harm, including, for example, computer viruses or malware.
- 7.2.5. The Licensee's access to the ReCollect Services is subject to the Licensor's reasonable rules and restrictions in effect from time to time. The Licensor will provide the Licensee notice in writing of any such rules and restrictions or changes thereto.

## 8. CONFIDENTIALITY

- 8.1. **Definition of Confidential Information.** "Confidential Information" means all information disclosed by a party (the "**Disclosing Party**") to the other party (the "**Receiving Party**"), whether orally or in writing, that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure. The Licensor's Confidential Information includes the ReCollect Services, and each party's Confidential Information includes the terms and conditions of this Agreement (including pricing), as well as business and marketing plans, technology and technical information, product plans and designs and business processes disclosed by such party. However, Confidential Information does not include any information that (i) is or becomes generally known to the public without breach of any obligation owed to the Disclosing Party; (ii) was known to the Receiving Party prior to its disclosure by the Disclosing Party without breach of any obligation owed to the Disclosing Party; (iii) is received from a third party without breach of any obligation owed to the Disclosing Party; or (iv) was independently developed by the Receiving Party.
- 8.2. **Protection of Confidential Information.** The Receiving Party will use the same degree of care that it uses to protect the confidentiality of its own Confidential Information of like kind (but not less than reasonable care): (i) not to use any Confidential Information of the Disclosing Party for any purpose outside the scope of this Agreement; and (ii) except as otherwise authorized by the

Disclosing Party in writing, to limit access to Confidential Information of the Disclosing Party to those of its employees and contractors who need that access for purposes consistent with this Agreement and who have signed confidentiality agreements with the Receiving Party containing protections no less stringent than those herein. Neither party will disclose the terms of this Agreement to any third party other than its affiliates, legal counsel and accountants without the other party's prior written consent, provided that a party that makes any such disclosure to its affiliate, legal counsel or accountants will remain responsible for such affiliate's, legal counsel's or accountants' compliance with this Section 8.2.

- 8.3. Compelled Disclosure.** The Receiving Party may disclose Confidential Information of the Disclosing Party to the extent compelled by law to do so, provided the Receiving Party gives the Disclosing Party prior notice of the compelled disclosure (to the extent legally permitted) and reasonable assistance, at the Disclosing Party's cost, if the Disclosing Party wishes to contest the disclosure. If the Receiving Party is compelled by law to disclose the Disclosing Party's Confidential Information as part of a civil proceeding to which the Disclosing Party is a party, and the Disclosing Party is not contesting the disclosure, the Disclosing Party will reimburse the Receiving Party for its reasonable cost of compiling and providing secure access to that Confidential Information.

## **9. REPRESENTATIONS AND WARRANTIES**

- 9.1. Representations.** Each party represents that it has validly entered into this Agreement and has the legal power to do so.
- 9.2. Disclaimer of Warranties.** Except as expressly provided herein, neither party makes any warranty of any kind, whether express, implied, statutory or otherwise, and each party specifically disclaims all implied warranties, including any implied warranty of merchantability, fitness for a particular purpose or non-fringement, to the maximum extent permitted by applicable law. Each party disclaims all liability and indemnification obligations for any Damages caused by any third-party hosting providers.

## **10. INDEMNITY**

- 10.1. Indemnification by Licensor.** Subject to Article 11, the Licensor shall, both during and following the Term, indemnify and save harmless the Licensee and its officers, directors, employees and agents from and against any and all Damages incurred or suffered by any of those indemnified persons where such Damages were caused by:

(a) a breach by the Licensor of its obligations under this Agreement; and/or

(b) any wilful, unlawful or negligent act or omission of the Licensor.

**10.2. Indemnification by Licensee.** The Licensee shall, both during and following the Term, indemnify and save harmless the Licensor and its officers, directors, employees and agents from and against any and all Damages incurred or suffered by any of those indemnified persons where such Damages were caused by:

(a) a breach by the Licensee of its obligations under this Agreement;

(b) unauthorized use of the Licensee's identification codes or passwords;  
and/or

(c) any wilful, unlawful or negligent act or omission of the Licensee.

## 11. LIMITATION OF LIABILITY

**11.1. Exclusion of consequential and related damages.** In no event shall the Licensor be liable to the Licensee or any third party for lost profits, lost revenues, lost savings, or incidental, consequential, indirect, punitive or special damages howsoever arising, including without limitation arising out of the operation of or inability to operate the ReCollect Services.

**11.2. 11.2. Mutual limitation of liability.** Neither party's liability with respect to any single incident arising out of or relating to this Agreement will exceed one million Canadian dollars (CAD\$1,000,000). The above limitation applies whether an action is under contract, tort (including without limitation, negligence and strict liability), or any other legal theory, provided that the above limitations will not apply to limit the Licensee's payment obligations under Article 5.

## 12. NOTICES

**12.1.** Any notice required or permitted to be given or served to the parties by this Agreement or by law may be delivered to the intended recipient at its address or e-mail address at:

In the case of the Licensor:

ReCollect Systems Inc.  
Suite 528 - 3381 Cambie St.  
Vancouver, BC V5Z 4R3

Attention: David Eaves  
Telephone: 1-888-291-0604 x1

Email: corp@recollect.net

In the case of the Licensee:

Regional District of Alberni - Clayoquot,  
3008 5th Ave  
Port Alberni, BC V9Y 2E3

Attention: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Any such communication shall be deemed to be validly and effectively given (i) if personally delivered, on the date of such delivery, if such date is a Business Day and such delivery was made prior to 4:00 p.m. (Vancouver time), otherwise on the next Business Day, (ii) if transmitted by electronic mail or similar recorded communication, on the Business Day following the date of transmission, provided that no delivery failure email is received by the sender, and (iii) if sent by regular mail or registered mail, on the fifth Business Day following the date of mailing. Any party may change its address for service from time to time by notice given in accordance with the foregoing, and any subsequent notice shall be sent to such party at its changed address.

### 13. GOVERNING LAW

- 13.1. **Governing Law.** This Agreement is governed by and will be interpreted and construed in accordance with the laws of the Province of British Columbia and the federal laws of Canada applicable therein.
- 13.2. **Submission to Exclusive Jurisdiction.** Each party submits to the jurisdiction of the courts of British Columbia in any action or proceeding arising out of or relating to this Agreement and agrees that all claims in respect of any such action or proceeding will exclusively be heard and determined in such courts. Each party waives, to the fullest extent it may effectively do so, the defence of an inconvenient forum to the maintenance of such action or proceeding. Each party agrees that a final judgment in any such action or proceeding shall be conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law.
- 13.3. **Trial by jury.** Each of the parties hereto, to the fullest extent permitted by law, hereby waives its rights to a trial by jury.

### 14. GENERAL

- 14.1. Assignment.** The Licensee may not transfer or assign its rights and obligations under this Agreement without obtaining the Licensor's prior written consent.
- 14.2. Amendments.** This Agreement may not be modified or amended except by written amendment by the parties hereto.
- 14.3. Entire Agreement.** This Agreement constitutes the entire agreement and understanding between the parties with respect to the matters dealt with herein. All previous agreements, understandings, and representations, whether written or oral, between the parties have been superseded by this Agreement. For greater certainty, the Licensee warrants that it has not relied on any representation made by the Licensor which has not been stated expressly in this Agreement, or upon any descriptions, illustrations or specifications contained in any document including publicity material produced by the Licensor.
- 14.4. Order of precedence.** In the event of any conflict between this Agreement (excluding the appendices hereto) and the information contained in the appendices, the order of precedence shall be (1) this Agreement (excluding the appendices) and (2) the appendices.
- 14.5. Relationship of the parties.** The parties are independent contractors. This Agreement does not create a partnership, joint venture, agency, fiduciary or employment relationship between the parties.
- 14.6. Severability.** Any provision of this Agreement which is invalid or unenforceable in any jurisdiction shall, as to that jurisdiction, be ineffective only to the extent of such invalidity or unenforceability and shall be severed from the balance of this Agreement without invalidating or affecting the remaining provisions of this Agreement in that or any other jurisdiction, which remaining provisions shall continue in full force and effect.
- 14.7. Waiver.** No provision of this Agreement may be waived except in writing signed by the party providing the waiver. No failure or delay by either party in exercising any right under this Agreement will constitute a waiver of that right.

## **15. EXECUTION**

- 15.1.** This Agreement may be executed in counterparts by the respective parties, each of which when so executed shall be deemed to be an original and all of which taken together shall constitute one and the same agreement, provided that this Agreement shall be of no force and effect until the counterparts are exchanged. Transmission of an executed signature page by email or other electronic means is as effective as a manually executed counterpart of this Agreement.

[Signature page follows]



IN WITNESS WHEREOF the Licensor and the Licensee have executed this Agreement as of the date first written above.

**RECOLLECT SYSTEMS INC.**

Per: \_\_\_\_\_  
Name: David Eaves  
Title: CEO

**REGIONAL DISTRICT OF CLAYOQUOT - ALBERNI**

Per: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

## APPENDIX "A"

ReCollect's Platform service includes the following features:

### Core Features:

- ReCollect's widget helps residents search for collection days and other solid waste related events on your web page
- Residents can sign up for collection day reminders via email, Twitter, or embed the schedule into Outlook, iCal or Google Calendar (SMS and voice calls available, too)
- Free printer-friendly collection calendars customized for each resident's address
- Reminders shift to account for holidays, and remind residents only about what is being picked up that week, from recycling bins, to christmas trees.
- Free mobile apps for residents in iTunes App Store and Android Play Store
- Custom branding on mobile apps, widget and notifications: use your logo, background image and messaging to shape the look and feel
- Export your data anytime
- Import your data from any format (CSV, KML, SHP, XML, PDF, TRON ...)
- Integration with help desk systems/311 systems
- WCAG 2.0 Level AA compliant
- A "Waste Wizard" service that helps residents determine what items go in which stream.

### Customer Engagement

- Custom messaging in reminders - tell users about upcoming issues and events
- Segment custom messages by geography/neighborhoods - each neighborhood can receive distinct custom messages
- Emergency messaging - notify residents of failed pickups due to weather, etc.
- Support Multiple languages - deploy the widget in Spanish, French, Punjabi, Korean, and Simplified Chinese.

### Admin Dashboard

- Activity & Reporting dashboard - get detailed stats about who is using ReCollect
- Update the collection schedule online
- Update customized notifications whenever you want - you are in control
- Monthly activity report emailed to you

### Support

- 24/7 uptime and performance monitoring
- 24 hour email support
- Phone support for integration issues
- Gain access to new features as they are developed at no extra cost



## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Alberni Valley Committee/  
Wendy Thomson, Manager of Administrative Services

**Meeting Date:** May 13, 2015

**Subject:** **Alberni Valley/Bamfield Services Committee Terms of Reference**

---

### **Recommendation:**

**THAT the Alberni-Clayoquot Regional District Board of Directors approve the new Terms of Reference for the Alberni Valley/Bamfield Services Committee.**

### **Desired Outcome:**

To approve a new terms of reference for the Alberni Valley/Bamfield Services Committee (formerly called Alberni Valley Committee)

### **Background:**

The ACRD Board of Directors has instructed staff to update and or develop terms of references for all Regional District committees.

Regional District's may establish various committees to assist the Board in decision-making processes. There are three types of committees: standing, select and advisory.

**Standing Committees** are permanent bodies primarily made up of Directors that are established by the Chairperson to provide regular, ongoing advice to the Board on different areas of business, activities and services.

**Select Committees** are temporary, time-limited bodies that are established by the Board to provide advice on a particular issue or initiative that arises. Once the issue is dealt with, the select committee is dissolved.

**Advisory Committees** are made up primarily of community volunteers and assist with the delivery of regional district services, providing input on community interests related to a specific service.

The Alberni Valley Committee met on May 5<sup>th</sup> and reviewed the new draft terms of reference with the following amendments:

- a. New Committee name which better reflects the participating areas on the Committee
- b. Scheduled quarterly meetings
- b. Meeting schedule approved and circulated each January
- c. Chair and Vice-Chair of the Committee elected annually


The AV Committee passed a recommendation to approve the draft terms of reference as presented and forward for approval by the ACRD Board with an amendment to section 4.3 to consider reimbursement of travel expenses for ex-officio members. The new terms of reference with the recommended change from the AV Committee is attached for consideration by the Board.

**Time Requirements – Staff & Elected Officials:**

Some staff time required to update and or develop terms of references for the Regional District's 17 Committees.

**Policy or Legislation:**

The Local Government Act, Community Charter and ACRD Procedures Bylaw A1075 applies.

Submitted by:   
\_\_\_\_\_  
Wendy Thomson, Manager of Administrative Services

Approved by:   
\_\_\_\_\_  
Russell Dyson, Chief Administrative Officer



## **Alberni-Clayoquot Regional District**

### **Terms of Reference Alberni Valley/Bamfield Services Committee**

#### **1. Purpose**

- 1.1 The Alberni Valley/Bamfield Services Committee has been established to consider issues and to make recommendations to the ACRD Board pertaining to services paid for by one or more of the following areas within the region: City of Port Alberni, Huu-ay-aht First Nation, Uchucklesaht Tribe Government, Bamfield, Beaufort, Sproat Lake, Beaver Creek and Cherry Creek.

#### **2. Duties/Mandate**

- 2.1 The Alberni Valley/Bamfield Services Committee is a standing committee of the Board that will assist the Board with decision making including budget, policy, infrastructure needs and any other issues relating to the following services:

- Alberni Valley Emergency Planning
- Alberni Valley Waste Management
- Alberni Valley Regional Airport
- Alberni Valley Regional Water (proposed)
- Bamfield Waste Management
- Custom Transit
- Sproat Lake Marine Patrol
- Emergency Fire Services Coordinator

- 2.2 The Committee will explore, consider and make recommendations to the Board on possible future services within the areas defined in section 1.1.

- 2.3 The Committee will provide the Board with regular, ongoing advice on different activities and services with the areas defined in section 1.1

#### **3. Membership**

- 3.1 Membership on the Committee is as follows:

- Director for Electoral Area “A” Bamfield, or his/her alternate
- Director for Electoral Area “B” Beaufort, or his/her alternate

- Director for Electoral Area “D” Sproat Lake, or his/her alternate
- Director for Electoral Area “E” Beaver Creek, or his/her alternate
- Director for Electoral Area “F” Cherry Creek, or his/her alternate
- Two (2) Directors appointed to the Board from the City of Port Alberni, or his/her alternate
- One (1) Director appointed to the Board from the Huu-ay-aht First Nation, or his/her alternate
- One (1) Director appointed to the Board from the Uchucklesaht Tribe Government, or his/her alternate

#### **4. Appointment and Term**

- 4.1 The appointment and term of Committee Members coincides with the Directors appointment or elected term on the ACRD Board of Directors.
- 4.2 Committee appointments are confirmed by the Chair of the Board at the Regular ACRD Board of Directors Meeting in January of each year.
- 4.3 The Chair of the Board may appoint persons who are not Directors of the ACRD Board to the Committee as ex-officio non-voting Members. These Members sit without remuneration. The ACRD Board may consider reimbursement for travel expenses for ex-officio non-voting Members upon recommendation from the Committee.

#### **5. Committee Chair**

- 5.1 The Committee will elect a Chair and Vice-Chair from amongst its Members at the first meeting of each year.

#### **6. Meeting Procedures**

- 6.1 Meetings of the Committee shall be held quarterly or at the call of the Committee Chairperson. The yearly Committee meeting schedule will be developed and approved by the Board at the first Board meeting in January of each year.
- 6.2 A quorum for a meeting of the Committee shall be the majority of the Members of the Committee.
- 6.3 Meetings of the Committee shall be conducted and held in accordance with the Regional District’s Procedure Bylaw.

## **7. Reporting to the Board**

- 7.1 The Committee Chair will report to the ACRD Board on the activities of the Committee.
- 7.2 Recommendations from the Committee to the Board must be adopted by the Committee prior to presentation to the ACRD Board.

## **8. Resources**

- 8.1 On behalf of the Committee, the CAO or his/her designate will provide advice and professional assistance to the Committee including writing letters, preparing reports to the ACRD Board.
- 8.2 ACRD Administrative staff will provide support to the Committee including preparing agendas, recording the minutes of meetings and ensuring Committee agenda's, minutes etc. are circulated electronically to all Members.

<b>Approved by the ACRD Board:</b>	
<b>Revised by the Board:</b>	



## MEMORANDUM

**To:** Russell Dyson, CAO and Regional Board

**From:** Heather Adair, Jr Planner

**Date:** May 6, 2015

**Subject:** Regional Parks Service Update

---

### Recommendation

THAT the Board of Directors appoint 5 -7 board members to the Parks Service Review Committee and accept the Terms of Reference.

### Desired Outcome

To move forward with implementing the Parks & Trails strategic plan by clarifying the direction of the board. Direction is needed surrounding the conversion bylaw, member participation in the Regional Parks service, the role of community parks vs regional parks, and spending limits. It is recommended by staff that we invite another Regional District to come and share their Regional Park expertise.

### Background

The Alberni-Clayoquot Regional District Parks & Trails Strategic Plan was approved on March 11, 2015. As the Regional Parks Service was established through Letters Patent it is necessary for staff and the Board of Directors review this establishment and discuss the opportunity of moving to a Conversion Bylaw. Participation in a regional parks service by First Nation's must be reviewed and decided on.

### Time Requirements – Staff & Elected Officials

It is anticipated that this committee will meet monthly for a term not to exceed six months. Elected officials will be represented by 5 – 7 members and planning staff will designate one person to work with the committee.





## MEMORANDUM

**To:** Russell Dyson, CAO and Regional Board  
**From:** Heather Adair, Jr Planner  
**Date:** May 6, 2015  
**Subject:** Terms of Reference for the Parks Service Review Committee

---

### Terms of Reference

Review and advise on the following:

1. the future components of a park system that reflect regional equality and the financial impact;
2. member participation in the Regional Parks service;
3. the role and options for community park associations;
4. options for conversion bylaw including spending limits;
5. options for a financial plan;
6. invite other Regional Districts to provide presentation highlighting their success stories and challenges; and
7. develop terms of reference for Parks & Trail Committee to help implement the Parks & Trails Strategic Plan.

### Membership

The Parks Service Review Committee is appointed by the Board of the Regional District. The committee shall be comprised of 5 -7 members with representation of municipal directors, electoral directors, First Nation directors and geographical areas.

### Structure and Procedures

The Parks Service Review Committee will elect a Chairperson, record the minutes and provide recommendations to the Regional Board in writing. The Parks Service Review Committee must conduct its meetings in accordance with the *Local Government Act* and *Community Charter*, particularly as it relates to open meetings and conflict of interest.

### Frequency of Meetings

The Parks Service Review Committee meets as necessary at the call of the Chairperson. Meeting locations will be held over a period of time not to exceed six months.

### Reporting to the Board

The Regional District Directors on the Committee will report to the Board on the activities of the Committee.



## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Russell Dyson, CAO  
Salmon Beach Committee

**Meeting Date:** May 13, 2015

**Subject:** Salmon Beach Operations and Maintenance

---

### Recommendation:

**That the Alberni-Clayoquot Regional District Board of Directors direct staff to proceed with a Request for Proposals to secure contract services for the maintenance and operation of Salmon Beach infrastructure.**

**That the Alberni-Clayoquot Regional District Board of Directors direct staff to proceed with the hiring of a temporary part time West Coast Assistant to provide oversight of Salmon Beach services and contracts as well as support for the Airport Superintendent.**

### Desired Outcome:

To secure the necessary service to maintain and oversee Salmon Beach services and assist the airport superintendent on a part time basis, given he will help coordinate this position.

### Background:

The Regional District previously managed and maintained services at Salmon Beach by a contract for service. The previous manager relinquished the contract; and staff, the Area Director and the Salmon Beach Committee have been assessing the service needs and options. It is proposed that the Regional District provide the maintenance as a contract for service. A Request for Proposals (RFP) would secure proposals and a selection will be made.

In order to oversee and administer the maintenance and operations contract and works at Salmon Beach it is proposed that a staff position be established. It is estimated that an average of 2 days per week would be required on an annual basis. Actual work will vary from one season to the next but the 2 days would service the needs for budgeting purposes. With a position on the west coast we will require oversight; it is proposed that the Airport Superintendent coordinate the position and in turn this position will provide 1 day per year for airport work.

### Financial:

The new position would be funded 2/3 by Salmon Beach services and 1/3 by the airports. The 2015 Salmon Beach combined services had budgeted \$68,300 for the management services contractor and


the funds allocated for that service will be shifted for use in the proposed plan. Cost for the two days of labour and other expenses will be approximately \$22,000 for the period of June to December 2015. The impact on the Long Beach Airport would be approximately \$7,700 for the same period, the additional leases and passenger and parking fees realized in 2015 will enable these expenses to be incurred without any significant impact on the LBA budget. The AVRA 2015 budget has a limited flexibility for additional costs, although it would be anticipated that the service will utilize this part time position. A small allocation will be allocated to the AVRA and the approximate cost will be \$850 for the June to December 2015 trial and the costs will have to be diverted from other expenditures in the 2015 budget if incurred.

The commitment has been made to ensure detailed tracking of all expenses related to this trial position in order to provide a very clear cost structure. Analyzing the results from this position will provide details for costing moving forward and also set the new level of service required for the new structure at Salmon Beach.

**Summary:**

This is a very different way of overseeing the service than in the past, there is some concern that the proposed days may be too little or too much. Therefore this is a one year commitment with a full review to be provided by the Salmon Beach Committee in December in advance of the 2016 budget process.

The attached summary outlines the significant tasks associated with managing Salmon Beach services, identifying the responsibility of ACRD staff, the proposed position, the contract and the committee. It shows the allocation of duties previously the responsibility of the SB Manger.

Submitted by:  \_\_\_\_\_  
Russell Dyson, CAO

## Allocation of Salmon Beach Tasks Past and Present

### Tasks currently conducted by ACRD Employees

- Accounts payable – confirmation from Manager ES and processing by accounting staff
- Service payments and processing – pump and haul
- Oversee budgets and approve expenditures, with liaison from SB Chair, committee and Board
- Committee meeting support – attendance response to inquiries, information and reports
- Bylaw reviews and amendments
- Public inquiries and engagement – attendance at annual meetings, service inquiries and complaints
- Freedom of Information requests
- Capital projects – oversight of design, implementation, follow up
- Tendering and RFP's, following purchasing policy
- Contract preparation
- Occupational Health and Safety requirements and new Board policy
- Liaison with required professionals – engineers etc.
- Legal advice
- Infrastructure planning - sewer upgrades, water study
- Senior govt liaison – road maintenance
- Intergovernmental relations – Toquaht First Nation
- Planning issues (zoning inquiries, variances etc and building inspection) – always separate and is budgeted through planning functions not SB services.

### Tasks to be conducted by a new ACRD part time staff

- Committee meetings scheduled with agendas, reports and minutes
- On site coordination of contractors (maintenance and capital works) – coordinate timing review delivery, ensure obligations met – roads, facilities, grounds maintenance, capital projects, OHS, Training and/or orientation for all contractors and staff
- Public liaison – attend office one day per week at SB in summer, preferably Saturdays for posted hours for public inquiries.
- Attendance as required for coordinating capital works and contract monitoring and direction.
- Infrastructure inspections throughout the year routine and in response to weather and other potential damaging events.
- Permitting for all required works
- Coordinate pump and haul with contractor
- Water sampling
- Develop voters list as required for community meetings

### **Tasks for the Maintenance and Operations Contract**

- Inspections of infrastructure and property following weather events at direction of ACRD
- Manage entry gate maintenance and trouble shooting
- Sani field access for independent use
- Coordinate boat ramp opening and closing
- Pump and haul
- The routine ground maintenance tasks as described by the contract
- Pump and haul and the maintenance of the truck.

### **Committee responsibilities**

- Website and public relations – newsletters etc.
- Coordinate the two community meetings
- Budget and policy recommendations for the ACRD
- SB Chair reviews major expenditures

### **Redundant tasks from past contracts**

- Pick up mail – to be ACRD office
- First aid
- Private property inspections



## Request for Proposals

### Maintenance and Operations Services Contract Salmon Beach Service Area

The Alberni-Clayoquot Regional District is requesting proposals for the Salmon Beach Service area.

The general scope of this contract is to provide maintenance and operation services to Salmon Beach Recreational Village infrastructure. Details are available at [www.acrd.bc.ca](http://www.acrd.bc.ca), under the '**Latest News and Events**' tab.

Your proposal must include:

1. familiarity, experience and history with this type of work; and
2. your proposed hours of work for both the winter and summer seasons to meet the needs of the Salmon Beach Community;
3. your proposed fee structure for required services.

Enquiries may be directed by telephone to Mr. Russell Dyson at (250) 720-2705.

Sealed proposals must be in an envelope marked "**Proposal – Salmon Beach Maintenance and Operation Services**" and will be received by the undersigned until 4:00 p.m. local time on June 1st, 2015.

Russell Dyson, CAO  
Alberni-Clayoquot Regional District  
3008 Fifth Avenue, Port Alberni, BC V9Y 2E3



## Request for Proposals

### Salmon Beach Maintenance and Operations Services Contract

The Alberni-Clayoquot Regional District (ACRD) is seeking contract services for the maintenance and operations of Salmon Beach within the Salmon Beach Service Area identified in Schedule A (“**Salmon Beach**”).

#### General:

1. The Contractor will provide services related to Salmon Beach as described in Schedule B.
2. The Contractor shall perform the services in a competent and diligent manner, to the satisfaction of the Alberni-Clayoquot Regional District (ACRD).
3. The Contractor will be available to perform the services on a regular scheduled basis as agreed upon by the Contractor and the ACRD.
4. The Contractor will deal with the public and the ACRD in a courteous and respectful manner and will ensure that its agents and employees deal with the public and the ACRD in a courteous and respectful manner.
5. The Contractor will supply his/her own equipment, vehicle and fuel. The ACRD has a pump and haul vehicle which is available for lease.
6. The Contractor will be responsible for all required training to fill the position.
5. The Contractor will be responsible for providing maintenance and operation services, and pump and haul services.
7. The Contractor shall report directly to the ACRD for operational matters and capital projects.
8. The Contractor is and will be an independent Contractor; and nothing contained herein will be construed to create a partnership, joint venture or agency, employer/employee relationship, and neither party hereto will be responsible for the debts or obligations of the other party.
9. The Contractor agrees to assume the responsibilities of a Prime Contractor as outlined in the Workers Compensation Act, Section 118 and Occupational Health and Safety Regulation 20.3. In general, the Prime Contractor coordinates the occupational health and safety activities of all employers, workers and other persons at the workplace.

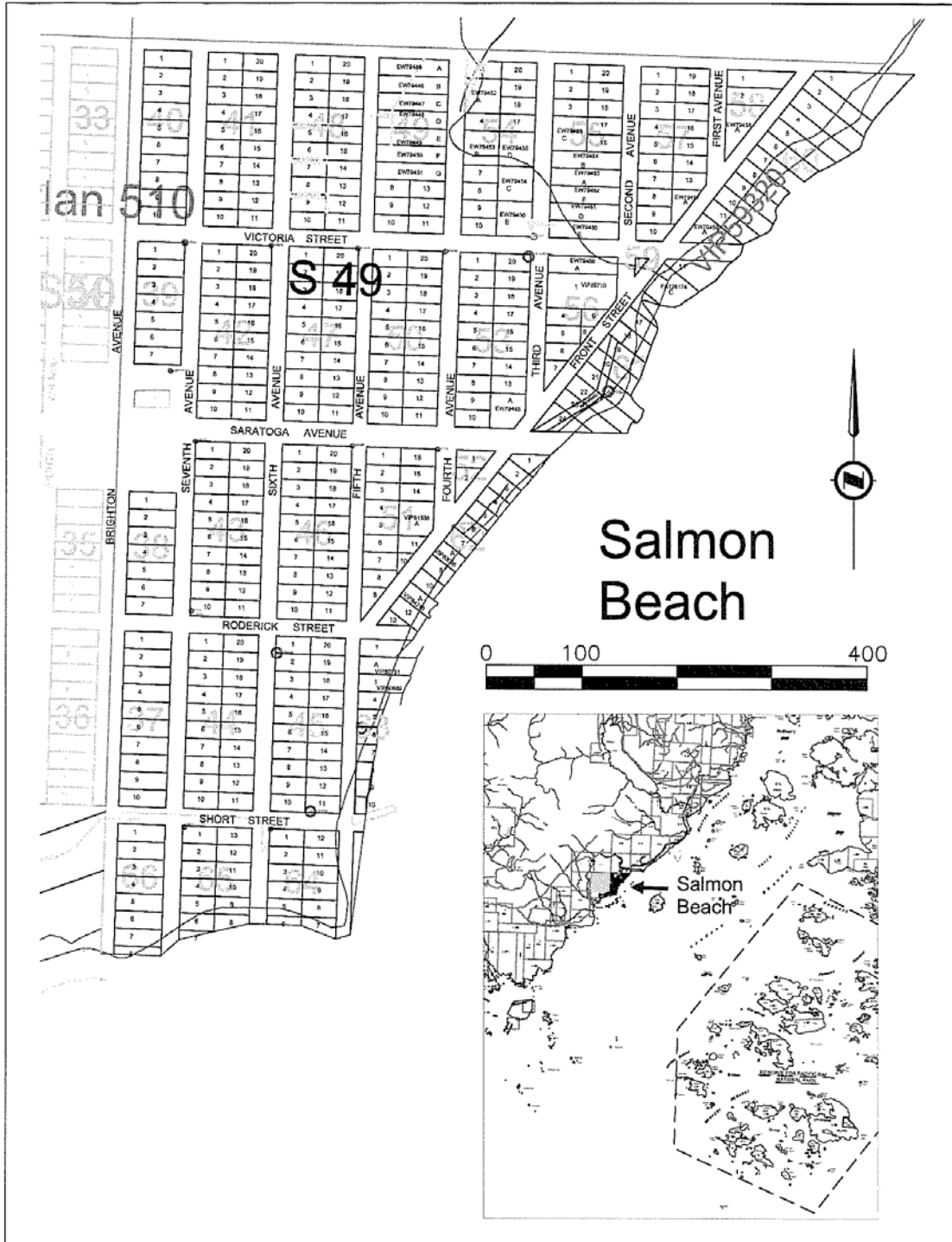
#### Term

The term of this Contract shall be for two (2) years, subject to earlier termination or renewal.

#### Insurance

The Contractor shall obtain and maintain throughout the Term, Commercial General Liability insurance in respect of the Services with a minimum coverage of \$5,000,000 including the ACRD as Additional Named Insured. The policy shall not be subject to cancellation for any reason without 30 days notice to the ACRD. The Contractor shall provide evidence of such insurance to the ACRD, upon demand. You must also maintain WCB coverage.

Schedule A





**Schedule B**  
Salmon Beach Maintenance and Operations Services Contract

**Duties**

**Security**

1. Ensure Salmon Beach entrance security gate operates in accordance with the following schedule: During March 15<sup>th</sup> to September 15<sup>th</sup> ensure gate opens by 7:00 am and closes at 9:00 pm. Throughout the rest of the year ensure gate opens by 8:00 am and closes at 6:00 pm.
2. Provide routine maintenance and troubleshooting of the gate to ensure function.
3. Lock boat ramp February 15<sup>th</sup> to April 15<sup>th</sup>.
4. Place Department of Fisheries and Oceans notifications at Boat ramp within 24 hours of issuance, throughout season.

**Ground Maintenance:**

1. Mow and weed the Community Park, beach access and sani field once a week from March 15<sup>th</sup> to October 15<sup>th</sup> to maintain a neat appearance. This includes trimming all vegetation around any play equipment, apparatus, buildings and fences. Areas are as shown on the attached map.
2. Trim the shoulders of all internal roads (from the edge of gravel to the edge of the dedicated right of way) once every two weeks from March 15<sup>th</sup> to October 15<sup>th</sup> as required maintaining a neat appearance.
3. Cut brush and branches extending into right of way of all internal roads, including ditches and access to sani-field once yearly.
4. The following tasks will be required from March 15<sup>th</sup> to September 15<sup>th</sup>:
  - a. Sweep tennis and basketball courts. Once a month.
  - b. Trim and remove weeds around tennis and basketball court fences. Once a month.
  - c. Inspect playground for safety once a month and submit inspection report to the ACRD after each inspection.
  - d. Rake gravel and remove garbage from playground. Once a month.
  - e. Wash playground equipment. Once a year – in advance of May 15<sup>th</sup>.
  - f. Maintain shrubs at playfield and at Salmon Beach entrance.
5. Install and remove posts and tires at boat ramp twice per year (Spring and Fall).
6. Inspect boat ramp weekly throughout the year with the exception of closed period; submit inspection reports to the ACRD after each inspection. Maintain boat ramp and keep tidy as required.
7. Pressure-wash boat ramp walkway once per month (April through to September).
8. Inspect and clean bridge quarterly, submit inspection report to the ACRD after each inspection.

9. During peak visitor times, May 15<sup>th</sup> to September 15<sup>th</sup>, maintain public toilets and supplies. From November 1<sup>st</sup> to March 30<sup>th</sup>, lock all public toilets with the exception of the Administration building toilet. Administration building toilet must be kept clean.
10. Organize public toilet pump outs.
11. Inspect garbage dumpsters daily from March 15<sup>th</sup> – October 15<sup>th</sup> and weekly for the remainder of the year. Ensure neat and orderly appearance and coordinate disposal.
12. Wash all signs once per year when. Install and repair signs at the request of the ACRD.

### **Pump and Haul**

1. The ACRD owns a pumper truck which is available for lease in the Maintenance Services Contract to use for this service, unless a pumper truck is provided by the contractor. If ACRD truck is required for this service, Contractor will perform regular safety checks on the truck before and after pump and haul service and conduct regular maintenance as per manufacturer's requirements.
2. Establish pump and haul schedule. On average there are 200 pump outs each year. Takes an average of 2 hours per pump and haul. Maximum of 6 pumps per day (900 gallons maximum sewer per single pump out).
3. Contractor will monitor septic tank warning lights and alarms after pumping of a holding tank is performed. Contractor will reset and ensure the warning light switch is turned the "ON" position.
4. Contractor will maintain appropriate licensing requirements for ability to operate pump and haul truck.
5. Septic Field Site: Contractor will manage flows and ensure that sewage is flowing into the field. Visually check boxes located left and right in field area for flow. Record and report observations. Report any concerns found in septic field and pump station to the ACRD.
6. Generator: When running generator, check for fuel levels and safety issues. Perform maintenance in spring and fall for oil changes and fuel up. Report to the ACRD if repairs are required. Fuel and oil will be supplied by the ACRD.

### **Miscellaneous**

1. Following significant weather events, at the direction of the ACRD, provide inspections of the community from the public roads and report to the ACRD on status of infrastructure and potential property damage.
2. Assist with the setup and takedown for the two community meetings in May and September.
3. Attend meetings with the ACRD and SB committee as scheduled. Four per year.





S 50

EPP1 1996

A

S 53

Salmon Beach Sani-field

S 50

S 49

Plan 510

1406360

Boat Launch





S50

S 50

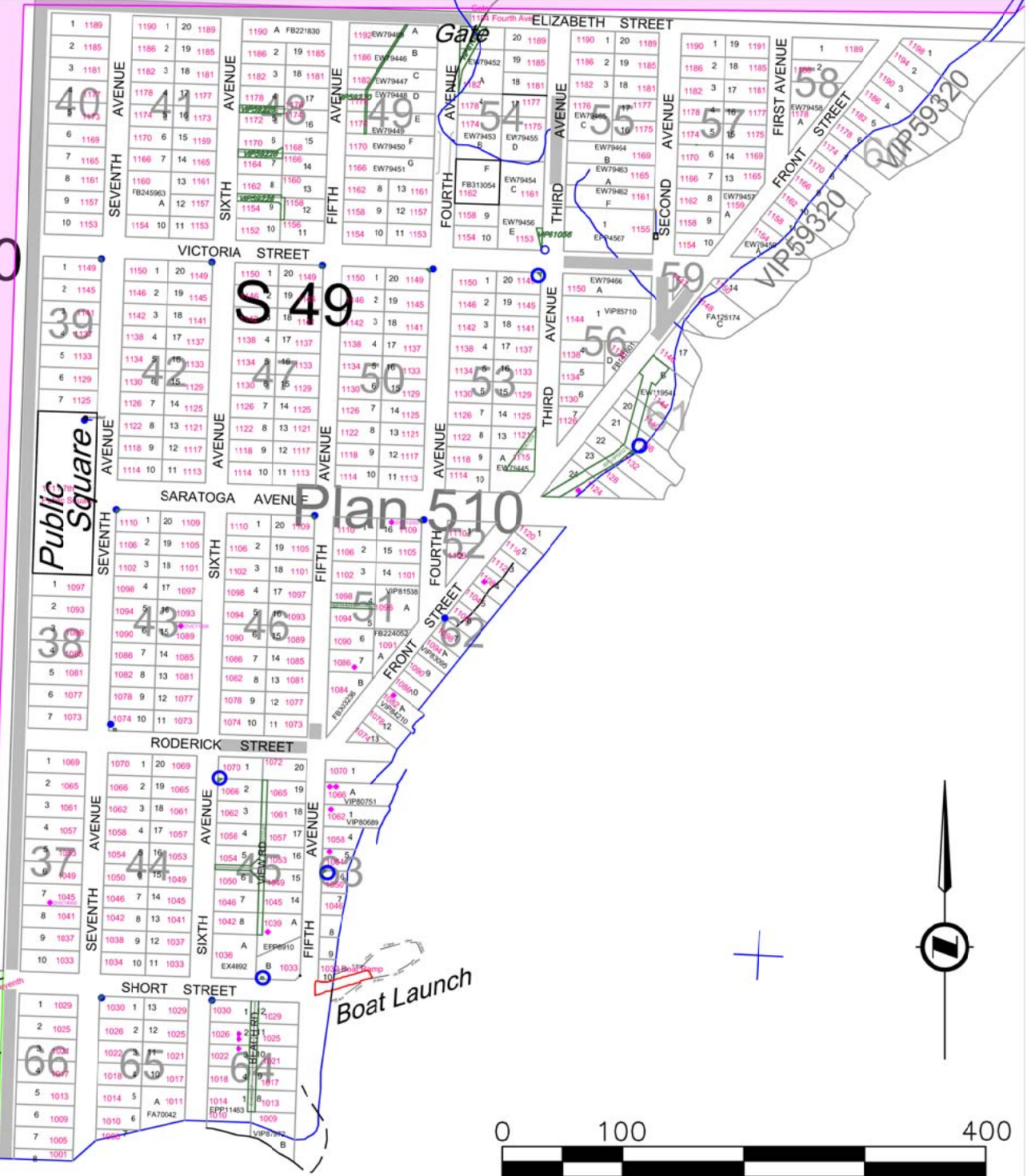
EPP11996

A

S53

Salmon Beach Sani-field

88



S 49

Plan 510

Boat Launch





**MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Andrew McGifford, Acting Manager of Finance  
**DATE:** May 7, 2015  
**RE:** Finance Warrant No. 552

---

**Recommendation:**

That the Board of Directors approves Finance Warrant Number 552 in the amount of \$1,128,672.39 dated April 30, 2015.

**Chief Administrative Officer Comments:**

Concur

---

**IMPLICATIONS OF THE RECOMMENDATION**

1. GENERAL

That the Board of Directors reviews the details of the expenditures made in the previous month and when satisfied, approves the finance warrant.

2. TIME REQUIREMENT – STAFF AND ELECTED OFFICIALS – none

3. FINANCIAL – none

4. POLICY OR LEGISLATIVE – none

5. RELEVANCE TO THE STRATEGIC PLAN AND CURRENT WORK PLAN

Improve financial controls by increasing the transparency of the Regional District's financial affairs.

6. COMMUNICATION ISSUES - none

---

Submitted by: Andrew McGifford, Acting Manager of Finance

**ALBERNI-CLAYQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 1**  
**Date :** May 07, 2015 **Time : 7:35 pm**  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>0016</b>	<b>ACE COURIER SERVICES</b>					
37445	02-Apr-2015	Issued	64	C		148.51
14141592	01-4-2500-000	PAYABLES - TRADE		68.15		
Invoice Description --> BCWS - SHIPPING COST						
14140895	01-4-2500-000	PAYABLES - TRADE		80.36		
Invoice Description --> BWS - SUGSAW WATER TESTING - FREIGHT \$58.13 & BCWS - SHIPPING \$18.40						
<b>Total :</b>				148.51	0.00	148.51
37492	15-Apr-2015	Issued	69	C		94.03
14142250	01-4-2500-000	PAYABLES - TRADE		94.03		
Invoice Description --> BWS - SHIPPING - WATER SYSTEM SUPPLIES						
<b>Total :</b>				94.03	0.00	94.03
<b>Supplier Total :</b>				242.54	0.00	242.54
<b>0019</b>	<b>0946982 BC LTD (DBA - ACE FLAGGING)</b>					
00093-0001	30-Apr-2015	Issued	78	T		481.95
102-2169	01-4-2500-000	PAYABLES - TRADE		481.95		
Invoice Description --> BCWS - KITSUKSIS RD - DEAD END FLUSHING						
<b>Total :</b>				481.95	0.00	481.95
<b>Supplier Total :</b>				481.95	0.00	481.95
<b>0021</b>	<b>ALBERNI DISTRICT CO-OP ASSOCIATION</b>					
37544	22-Apr-2015	Issued	71	C		1877.63
SLVFD - MAR/15	01-4-2500-000	PAYABLES - TRADE		110.01		
Invoice Description --> SLVFD - MARCH FUEL COSTS						
BCVFD - MAR/15	01-4-2500-000	PAYABLES - TRADE		435.86		
Invoice Description --> BCVFD - MARCH 2015 FUEL COSTS						
BCWS - MAR/15	01-4-2500-000	PAYABLES - TRADE		592.79		
Invoice Description --> BCWS - MARCH 2015 FUEL COSTS						
ACRD - MAR/15	01-4-2500-000	PAYABLES - TRADE		738.97		
Invoice Description --> ACRD - MARCH 2015 FUEL COST						
<b>Total :</b>				1877.63	0.00	1877.63
<b>Supplier Total :</b>				1877.63	0.00	1877.63
<b>0022</b>	<b>AON REED STENHOUSE INC.</b>					
37553	28-Apr-2015	Issued	79	C		4256.00
320000053366-AVR/	01-4-2500-000	PAYABLES - TRADE		2128.00		
Invoice Description --> AVRA - INSURANCE FOR APRIL 1, 2015, TO APRIL 1, 2016						
320000053366-LBA	01-4-2500-000	PAYABLES - TRADE		2128.00		
Invoice Description --> LBA - INSURANCE FOR APRIL 1, 2015 TO APRIL 1, 2016						
<b>Total :</b>				4256.00	0.00	4256.00

**ALBERNI-CLAYQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 2**  
**Date :** May 07, 2015 **Time :** 7:35 pm  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
<b>Supplier Total :</b>				4256.00	0.00	4256.00

<b>0030 ACKLANDS-GRAINGER INC.</b>							
37446	02-Apr-2015		Issued	64	312.79		
4354 0530786	01-4-2500-000	PAYABLES - TRADE			60.85		
Invoice Description --> BCFVD - EQUIPMENT							
4354 0531316	01-4-2500-000	PAYABLES - TRADE			93.60		
Invoice Description --> LBA - TERMINAL SUPPLIES							
4354 0531017	01-4-2500-000	PAYABLES - TRADE			158.34		
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES							
<b>Total :</b>					312.79	0.00	312.79

37493	15-Apr-2015		Issued	69	402.74		
4354 0531573	01-4-2500-000	PAYABLES - TRADE			-256.38		
Invoice Description --> SLVFD - CREDIT FOR SMALL EQUIPMENT							
4354 0530476	01-4-2500-000	PAYABLES - TRADE			17.67		
Invoice Description --> BCFVD - EYE WASHER							
4354 0531583	01-4-2500-000	PAYABLES - TRADE			112.22		
Invoice Description --> SLVFD - SMALL EQUIPMENT							
4354 0531455	01-4-2500-000	PAYABLES - TRADE			112.53		
Invoice Description --> SLVFD - SMALL EQUIPMENT							
4354 0531574	01-4-2500-000	PAYABLES - TRADE			197.02		
Invoice Description --> SLVFD - SMALL EQUIPMENT							
4354 0531746	01-4-2500-000	PAYABLES - TRADE			219.68		
Invoice Description --> LBA - TREE CLEARING SUPPLIES - CAPITAL							
<b>Total :</b>					402.74	0.00	402.74

37554	28-Apr-2015		Issued	79	685.56		
4354 0531883	01-4-2500-000	PAYABLES - TRADE			113.40		
Invoice Description --> BCFVD - INSTRUMENT CALIBRATION							
4354 0529730	01-4-2500-000	PAYABLES - TRADE			572.16		
Invoice Description --> ACRD - CART FOR FILING ROOM							
<b>Total :</b>					685.56	0.00	685.56
<b>Supplier Total :</b>					1401.09	0.00	1401.09

<b>0032 ALBERNI LANDSCAPING</b>							
00091-0001	20-Apr-2015		Issued	68	593.25		
5838	01-4-2500-000	PAYABLES - TRADE			593.25		
Invoice Description --> AVRA - WEEDEATING, SPRAYING & CLEANUP							
<b>Total :</b>					593.25	0.00	593.25
<b>Supplier Total :</b>					593.25	0.00	593.25

<b>0056 AIRGAS CANADA INC.</b>					
37555	28-Apr-2015		Issued	79	
227312	01-4-2500-000	PAYABLES - TRADE			24.86

**ALBERNI-CLAYOQUET REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 3**  
**Date :** May 07, 2015 **Time :** 7:35 pm  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name	Status	Batch	Medium	Debit	Credit	Amount
Invoice Description -->	SLVFD - OXYGEN						
229095	01-4-2500-000	PAYABLES - TRADE			55.94		
Invoice Description -->	SLVFD - GAS SUPPLIES						
<b>Total :</b>					80.80	0.00	80.80
<b>Supplier Total :</b>					80.80	0.00	80.80

<b>0060 ALBERNI COMMUNICATIONS &amp; ELECTRONICS</b>							
37447	02-Apr-2015		Issued	64	C		196.00
19024	01-4-2500-000	PAYABLES - TRADE				196.00	
Invoice Description -->	BCVFD - PAGER REPAIR						
<b>Total :</b>					196.00	0.00	196.00
37494	15-Apr-2015		Issued	69	C		49.28
19124	01-4-2500-000	PAYABLES - TRADE				49.28	
Invoice Description -->	SLVFD - PAGER MAINTENANCE						
<b>Total :</b>					49.28	0.00	49.28
37556	28-Apr-2015		Issued	79	C		1549.86
19222	01-4-2500-000	PAYABLES - TRADE				24.64	
Invoice Description -->	BCVFD - PAGER REPAIR						
19232	01-4-2500-000	PAYABLES - TRADE				24.64	
Invoice Description -->	BCVFD - PAGER MAINTENANCE						
19233	01-4-2500-000	PAYABLES - TRADE				24.64	
Invoice Description -->	BCVFD - PAGER MAINTENANCE						
19155	01-4-2500-000	PAYABLES - TRADE				133.06	
Invoice Description -->	BCVFD - IMPRESS 750/860 BATTERY						
18927	01-4-2500-000	PAYABLES - TRADE				1342.88	
Invoice Description -->	BCVFD - MOTOROLA HT1250 VHF						
<b>Total :</b>					1549.86	0.00	1549.86
<b>Supplier Total :</b>					1795.14	0.00	1795.14

<b>0089 ALBERNI VALLEY COMMUNITY SCHOOL</b>							
37448	02-Apr-2015		Issued	64	C		500.00
2015GIA	01-4-2500-000	PAYABLES - TRADE				500.00	
Invoice Description -->	2014 GRANT IN AID - EIGHTH AVE BACKPACK PROGRAM						
<b>Total :</b>					500.00	0.00	500.00
<b>Supplier Total :</b>					500.00	0.00	500.00

<b>0090 ALBERNI DISTRICT FALL FAIR ASSOCIATION</b>							
37449	02-Apr-2015		Issued	64	C		900.00
FALLFAIR15-DEPOS	01-4-2500-000	PAYABLES - TRADE				100.00	
Invoice Description -->	2015 FALL FAIR - REFUNDABLE DEPOSIT						
FALLFAIR15	01-4-2500-000	PAYABLES - TRADE				800.00	
Invoice Description -->	2015 FALL FAIR EMERGENCY PLANNING BOOTH						

**92**



**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 4**  
**Date :** May 07, 2015 **Time :** 7:35 pm  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>Total :</b>				900.00	0.00	900.00
<b>Supplier Total :</b>				900.00	0.00	900.00

**0091 ALBERTA FIRE CHIEFS ASSOCIATION**

37557	28-Apr-2015		Issued	79	C	1444.33	
IN15-037	01-4-2500-000	PAYABLES - TRADE			94.09		
Invoice Description --> BCVFD - TRAINING MATERIAL - FIRE SERVICE HYDRAULICS							
IN15-110	01-4-2500-000	PAYABLES - TRADE			125.31		
Invoice Description --> BCVFD - TRAINING MATERIAL - FIRE SERVICE HYDRAULICS							
IN15-085	01-4-2500-000	PAYABLES - TRADE			139.67		
Invoice Description --> BCVFD - TRAINING MATERIAL - STRUCTURAL FIREFIGHTING STRATEGY							
IN15-250	01-4-2500-000	PAYABLES - TRADE			476.80		
Invoice Description --> BCVFD - TRAINING MANUAL - ESSENTIALS 6TH BASIC ED.							
IN15-300	01-4-2500-000	PAYABLES - TRADE			608.46		
Invoice Description --> BCVFD - TRAINING MATERIAL - ESSENTIALS WORKBOOK							
<b>Total :</b>					1444.33	0.00	1444.33
<b>Supplier Total :</b>					1444.33	0.00	1444.33

**0095 ALBERNI VALLEY CHAMBER OF COMMERCE**

37495	15-Apr-2015		Issued	69	C	31.45	
333	01-4-2500-000	PAYABLES - TRADE			31.45		
Invoice Description --> ACRD - DINNER MEETING : DIRECTOR MCLEMAN							
<b>Total :</b>					31.45	0.00	31.45
<b>Supplier Total :</b>					31.45	0.00	31.45

**0131 AGS BUSINESS SYSTEMS INC.**

37450	02-Apr-2015		Issued	64	C	1232.00	
725397	01-4-2500-000	PAYABLES - TRADE			1232.00		
Invoice Description --> ACRD OFFICE - RICOH MP 6002SP DIGITAL COPIER - SERVICE AGREEMENT							
<b>Total :</b>					1232.00	0.00	1232.00
37496	15-Apr-2015		Issued	69	C	145.60	
724761	01-4-2500-000	PAYABLES - TRADE			145.60		
Invoice Description --> SLVFD - COPIER EXPENSE							
<b>Total :</b>					145.60	0.00	145.60
<b>Supplier Total :</b>					1377.60	0.00	1377.60

**0207 ALPORT INSURANCE AGENCIES INC.**

37451	02-Apr-2015		Issued	64	C	750.00
0099760	01-4-2500-000	PAYABLES - TRADE			750.00	
Invoice Description --> 2015 DIRECTOR ACCIDENTAL DEATH INSURANCE						

**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 5**  
**Date :** May 07, 2015 **Time :** 7:35 pm  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>Total :</b>				750.00	0.00	750.00
<b>Supplier Total :</b>				750.00	0.00	750.00

<b>0270 ANDREW SHERET LTD.</b>						
00091-0002	20-Apr-2015		Issued	68	T	6578.69
03-092966	01-4-2500-000	PAYABLES - TRADE			48.79	
Invoice Description --> BCWS - WATER SUPPLIES						
03-093024	01-4-2500-000	PAYABLES - TRADE			139.41	
Invoice Description --> BCWS - WATER SUPPLIES						
03-092863	01-4-2500-000	PAYABLES - TRADE			295.89	
Invoice Description --> BCWS - WATER SUPPLIES						
03-094576	01-4-2500-000	PAYABLES - TRADE			305.56	
Invoice Description --> BWS - WATER SUPPLIES						
03-094353	01-4-2500-000	PAYABLES - TRADE			461.43	
Invoice Description --> BWS - WATER SYSTEM SUPPLIES						
03-093480	01-4-2500-000	PAYABLES - TRADE			887.57	
Invoice Description --> BCWS - METER EXCHANGE PROGRAM						
03-094575	01-4-2500-000	PAYABLES - TRADE			1020.30	
Invoice Description --> BWS - METER SUPPLIES						
03-094657	01-4-2500-000	PAYABLES - TRADE			1227.86	
Invoice Description --> BWS - WATER SUPPLIES						
03-093352	01-4-2500-000	PAYABLES - TRADE			2191.88	
Invoice Description --> BCWS - WATER SUPPLIES						
<b>Total :</b>				6578.69	0.00	6578.69
<b>Supplier Total :</b>				6578.69	0.00	6578.69

<b>0388 ARROWSMITH AMATEUR RADIO CLUB</b>						
37497	15-Apr-2015		Issued	69	C	10000.00
2015GIA	01-4-2500-000	PAYABLES - TRADE			10000.00	
Invoice Description --> 2015 GRANT IN AID						
<b>Total :</b>				10000.00	0.00	10000.00
<b>Supplier Total :</b>				10000.00	0.00	10000.00

<b>0479 THE BRICK</b>						
37558	28-Apr-2015		Issued	79	C	1127.29
04075CI0003001	01-4-2500-000	PAYABLES - TRADE			1127.29	
Invoice Description --> EMERGENCY PLANNING - TV AND MOUNT						
<b>Total :</b>				1127.29	0.00	1127.29
<b>Supplier Total :</b>				1127.29	0.00	1127.29

<b>0508 BANFIELD BUILDERS SUPPLY</b>						
00091-0003	20-Apr-2015		Issued	68	T	173.60

**ALBERNI-CLAYOQUET REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 6**  
**Date :** May 07, 2015 **Time :** 7:35 pm  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description	Debit	Credit			
172801	01-4-2500-000	PAYABLES - TRADE	37.35				
Invoice Description --> BWS - WATER SYSTEM SUPPLIES							
172802	01-4-2500-000	PAYABLES - TRADE	52.84				
Invoice Description --> BWS - WATER SYSTEM SUPPLIES							
172785	01-4-2500-000	PAYABLES - TRADE	83.41				
Invoice Description --> AVLF - BAMFIELD RECYCLING DEPOT SUPPLIES - GARBAGE PICK UP TOOL							
<b>Total :</b>			173.60	0.00			173.60
<b>Supplier Total :</b>			173.60	0.00			173.60

<b>0530 BEST WESTERN BARCLAY HOTEL</b>								
37452	02-Apr-2015		Issued	64	C		265.42	
2015001207	01-4-2500-000	PAYABLES - TRADE				100.00		
Invoice Description --> COMMITTEE MTG FOOD - FIREFIGHTERS - FEB.19/15								
2015001815	01-4-2500-000	PAYABLES - TRADE				165.42		
Invoice Description --> SLVFD - OFFICERS MEETING								
<b>Total :</b>						265.42	0.00	265.42
<b>Supplier Total :</b>						265.42	0.00	265.42
37498	15-Apr-2015		Issued	69	C		74.11	
2015002243	01-4-2500-000	PAYABLES - TRADE				74.11		
Invoice Description --> COMMITTEE MTG FOOD - FIREFIGHTERS - MAR.19/15								
<b>Total :</b>						74.11	0.00	74.11
<b>Supplier Total :</b>						74.11	0.00	74.11

<b>0660 BC HYDRO</b>								
37499	15-Apr-2015		Issued	69	C		3290.09	
400002449872	01-4-2500-000	PAYABLES - TRADE				3290.09		
Invoice Description --> HYDRO - ACRD CONSOLIDATED								
<b>Total :</b>						3290.09	0.00	3290.09
37545	22-Apr-2015		Issued	71	C		1374.55	
400002448243	01-4-2500-000	PAYABLES - TRADE				503.57		
Invoice Description --> SLVFD - LAKESHORE RD FIRE HALL HYDRO JAN- MAR								
110008016413	01-4-2500-000	PAYABLES - TRADE				870.98		
Invoice Description --> BCWS - STRICK RD PUMP STATION HYDRO								
<b>Total :</b>						1374.55	0.00	1374.55
<b>Supplier Total :</b>						4664.64	0.00	4664.64

<b>0673 BC ONE CALL</b>								
37559	28-Apr-2015		Issued	79	C		54.34	
201506873	01-4-2500-000	PAYABLES - TRADE				54.34		
Invoice Description --> BCWS - 1ST QUARTER 2015 MEMBERSHIP FEES								
<b>Total :</b>						54.34	0.00	54.34

**ALBERNI-CLAYOQUET REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 7**  
**Date :** May 07, 2015 **Time :** 7:35 pm  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
<b>Supplier Total :</b>						54.34	0.00	54.34
-----								
<b>0677</b>	<b>BC WATER &amp; WASTE ASSOC.</b>							
37453	02-Apr-2015		Issued	64	C	240.45		
JP 0315-44	01-4-2500-000	PAYABLES - TRADE			240.45			
Invoice Description -->		ENVIRONMENTAL SERVICES MANAGER JOB POSTING						
<b>Total :</b>						240.45	0.00	240.45
<b>Supplier Total :</b>						240.45	0.00	240.45
-----								
<b>0740</b>	<b>BEAVER CREEK HOME CENTER</b>							
37454	02-Apr-2015		Issued	64	C	30.51		
1503-617652	01-4-2500-000	PAYABLES - TRADE			30.51			
Invoice Description -->		BCWS - WATER SYSTEM SUPPLIES						
<b>Total :</b>						30.51	0.00	30.51
37500	15-Apr-2015		Issued	69	C	67.93		
1503-606487	01-4-2500-000	PAYABLES - TRADE			5.59			
Invoice Description -->		BCWS - WATER SYSTEM SUPPLIES						
1503-608603	01-4-2500-000	PAYABLES - TRADE			14.54			
Invoice Description -->		BCWS - WATER SYSTEM SUPPLIES						
1503-608384	01-4-2500-000	PAYABLES - TRADE			47.80			
Invoice Description -->		BCWS - WATER SYSTEM SUPPLIES						
<b>Total :</b>						67.93	0.00	67.93
37560	28-Apr-2015		Issued	79	C	98.35		
1503-612496	01-4-2500-000	PAYABLES - TRADE			12.48			
Invoice Description -->		BCWS - WATER SYSTEM SUPPLIES						
1503-609655	01-4-2500-000	PAYABLES - TRADE			39.66			
Invoice Description -->		SLVFD - TRAINING SUPPLIES						
1504-623126	01-4-2500-000	PAYABLES - TRADE			46.21			
Invoice Description -->		BCWS - WATER SYSTEM SUPPLIES						
<b>Total :</b>						98.35	0.00	98.35
<b>Supplier Total :</b>						196.79	0.00	196.79
-----								
<b>0750</b>	<b>BEAVER CREEK VOL. FIRE DEPARTMENT</b>							
37561	28-Apr-2015		Issued	79	C	6304.96		
BCVFD-Q1-2015	01-4-2500-000	PAYABLES - TRADE			6304.96			
Invoice Description -->		BCVFD - EQUIP\$70.23, BUILD.MAINT \$285.12, TRAIN \$3112.66, BANK\$6.00,OFFICE \$108.63, BA						
<b>Total :</b>						6304.96	0.00	6304.96
<b>Supplier Total :</b>						6304.96	0.00	6304.96
-----								
<b>0785</b>	<b>BERKS INTERTRUCK LTD.</b>							
37455	02-Apr-2015		Issued	64	C	201.50		

**ALBERNI-CLAYQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 8**  
**Date :** May 07, 2015 **Time :** 7:35 pm  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description		Debit	Credit		
27309	01-4-2500-000	PAYABLES - TRADE		201.50			
Invoice Description --> SLVFD - TRUCK #46 AIR SYSTEM/BRAKE REPAIR - CAPITAL							
<b>Total :</b>				201.50	0.00	201.50	
<b>Supplier Total :</b>				201.50	0.00	201.50	
<b>0791</b>	<b>BERRY &amp; VALE CONTRACTING LTD</b>						
00091-0004	20-Apr-2015	Issued	68	T		112446.94	
1560	01-4-2500-000	PAYABLES - TRADE		7368.84			
Invoice Description --> AVLF - NORTH EAST EXPANSION - CAPITAL							
1563	01-4-2500-000	PAYABLES - TRADE		34844.51			
Invoice Description --> WCLF - MARCH 2015 CONTRACT, FREON \$12.00							
1562	01-4-2500-000	PAYABLES - TRADE		70233.59			
Invoice Description --> AVLF - MARCH 2015 CONTRACT, DEPOT RENT \$806.18, FREEON \$240, ELECTRICAL WORK \$:							
<b>Total :</b>				112446.94	0.00	112446.94	
<b>Supplier Total :</b>				112446.94	0.00	112446.94	
<b>0806</b>	<b>CORIX - CONTROL SOLUTIONS LP</b>						
00090-0002	10-Apr-2015	Issued	63	T		958.66	
INV37902	01-4-2500-000	PAYABLES - TRADE		185.92			
Invoice Description --> BCWS - PUMPHOUSE MAINTENANCE							
INV37936	01-4-2500-000	PAYABLES - TRADE		772.74			
Invoice Description --> BCWS - PUMPHOUSE MAINTENANCE							
<b>Total :</b>				958.66	0.00	958.66	
<b>Supplier Total :</b>				958.66	0.00	958.66	
<b>0825</b>	<b>BLACK PRESS GROUP LTD.</b>						
37562	28-Apr-2015	Issued	79	C		145.69	
3251187	01-4-2500-000	PAYABLES - TRADE		145.69			
Invoice Description --> BCWS - RECRUITMENT - LEADHAND							
<b>Total :</b>				145.69	0.00	145.69	
<b>Supplier Total :</b>				145.69	0.00	145.69	
<b>0827</b>	<b>BLAKEY ELECTRIC</b>						
37501	15-Apr-2015	Issued	69	C		7263.17	
91497	01-4-2500-000	PAYABLES - TRADE		1984.90			
Invoice Description --> BWS - PUMP HOUSE SERVICE PROJECT - CAPITAL							
91498	01-4-2500-000	PAYABLES - TRADE		5278.27			
Invoice Description --> BWS - PUMP HOUSE SERVICE PROJECT - CAPITAL							
<b>Total :</b>				7263.17	0.00	7263.17	
<b>Supplier Total :</b>				7263.17	0.00	7263.17	

**ALBERNI-CLAYQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 9**  
**Date :** May 07, 2015 **Time :** 7:35 pm  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
Invoice No.	Account No.	Account Description					
<b>0940</b>	<b>DUVALL, EDITH</b>						
00094-0001	30-Apr-2015	Issued	80	T			1700.00
EDUVALL68533	01-4-2500-000	PAYABLES - TRADE			1700.00		
Invoice Description --> ACRD OFFICE - MONTHLY JANITORIAL							
<b>Total :</b>					1700.00	0.00	1700.00
<b>Supplier Total :</b>					1700.00	0.00	1700.00
<b>0950</b>	<b>BRETT, KENNETH</b>						
00091-0005	20-Apr-2015	Issued	68	T			1000.00
BRE168297	01-4-2500-000	PAYABLES - TRADE			1000.00		
Invoice Description --> ALBERNI VALLEY AIRPORT SUPERVISION							
<b>Total :</b>					1000.00	0.00	1000.00
<b>Supplier Total :</b>					1000.00	0.00	1000.00
<b>0992</b>	<b>BUILDING OFFICIALS ASSOCIATION OF B.C.</b>						
37563	28-Apr-2015	Issued	79	C			634.20
RGMAYCONF	01-4-2500-000	PAYABLES - TRADE			634.20		
Invoice Description --> BUILDING INSPECTION - BOABC SPRING CONF.							
<b>Total :</b>					634.20	0.00	634.20
<b>Supplier Total :</b>					634.20	0.00	634.20
<b>1035</b>	<b>BUTLER, LES</b>						
00092-0001	24-Apr-2015	Issued	70	T			3832.50
2015-03	01-4-2500-000	PAYABLES - TRADE			3832.50		
Invoice Description --> BWS - MARCH 2015 CONTRACTOR							
<b>Total :</b>					3832.50	0.00	3832.50
<b>Supplier Total :</b>					3832.50	0.00	3832.50
<b>1050</b>	<b>BAMFIELD VOLUNTEER FIRE DEPARTMENT</b>						
37456	02-Apr-2015	Issued	64	C			725.50
LLMMAR20/15	01-4-2500-000	PAYABLES - TRADE			725.50		
Invoice Description --> BCEP - RADIO LICENSE & CONTRIBUTION 2015 FACILITY							
<b>Total :</b>					725.50	0.00	725.50
37502	15-Apr-2015	Issued	69	C			75.55
LMAPR6/15	01-4-2500-000	PAYABLES - TRADE			75.55		
Invoice Description --> BCEP - FIRST AID KIT SOFT BAG							
<b>Total :</b>					75.55	0.00	75.55
<b>Supplier Total :</b>					801.05	0.00	801.05

**ALBERNI-CLAYQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 10**  
**Date :** May 07, 2015 **Time : 7:35 pm**  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
<b>1058</b>	<b>C. BOWNE ENTERPRISES</b>						
37564	28-Apr-2015		Issued	79	C	111.10	
88879	01-4-2500-000	PAYABLES - TRADE			55.55		
Invoice Description --> ACRD OFFICE - JANITORIAL SUPPLIES							
8888	01-4-2500-000	PAYABLES - TRADE			55.55		
Invoice Description --> ACRD OFFICE - JANITORIAL SUPPLIES							
<b>Total :</b>					111.10	0.00	111.10
<b>Supplier Total :</b>					111.10	0.00	111.10
<b>1075</b>	<b>KEVIN P. SMITH HOLDINGS LTD. (CANADIAN TIRE #488)</b>						
37503	15-Apr-2015		Issued	69	C	1121.05	
1662	01-4-2500-000	PAYABLES - TRADE			-106.39		
Invoice Description --> BCEP - CREDIT FOR A COT							
1621	01-4-2500-000	PAYABLES - TRADE			443.55		
Invoice Description --> BCEP - COTS AND TOILET SUPPLIES							
1661	01-4-2500-000	PAYABLES - TRADE			783.89		
Invoice Description --> BCEP - COTS AND TOILET SUPPLIES							
<b>Total :</b>					1121.05	0.00	1121.05
<b>Supplier Total :</b>					1121.05	0.00	1121.05
<b>1076</b>	<b>K &amp; F ROOFING &amp; RENOVATIONS</b>						
37565	28-Apr-2015		Issued	79	C	766.08	
064674	01-4-2500-000	PAYABLES - TRADE			766.08		
Invoice Description --> BWS - REPAIRS TO PUMPHOUSE ROOF							
<b>Total :</b>					766.08	0.00	766.08
<b>Supplier Total :</b>					766.08	0.00	766.08
<b>1081</b>	<b>CAROLINE SCHOLTE</b>						
37504	15-Apr-2015		Issued	69	C	80.00	
0003815	01-4-2500-000	PAYABLES - TRADE			80.00		
Invoice Description --> LEGAL FEES							
<b>Total :</b>					80.00	0.00	80.00
<b>Supplier Total :</b>					80.00	0.00	80.00
<b>1110</b>	<b>CANADA POST</b>						
37566	28-Apr-2015		Issued	79	C	10.26	
9562677545	01-4-2500-000	PAYABLES - TRADE			10.26		
Invoice Description --> SPROAT LAKE - NOISE CONTROL - POSTAGE							
<b>Total :</b>					10.26	0.00	10.26
<b>Supplier Total :</b>					10.26	0.00	10.26

**ALBERNI-CLAYOQUET REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 11**  
**Date :** May 07, 2015 **Time :** 7:35 pm  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>1113</b>	<b>CANADIAN ALBERNI ENGINEERING LTD</b>					
37457	02-Apr-2015	Issued	64	C		923.04
IN001934	01-4-2500-000	PAYABLES - TRADE		51.17		
Invoice Description --> BCVFD - WELDING WIRE						
IN001881	01-4-2500-000	PAYABLES - TRADE		871.87		
Invoice Description --> BCVFD - SUPPLY AND CUT MS						
<b>Total :</b>					923.04	0.00
<b>Supplier Total :</b>					923.04	0.00
-----						
<b>1210</b>	<b>MAXXAM ANALYTICS</b>					
37458	02-Apr-2015	Issued	64	C		819.00
VA872538	01-4-2500-000	PAYABLES - TRADE		819.00		
Invoice Description --> BWS - SUGSAW LAKE - WATER TESTING						
<b>Total :</b>					819.00	0.00
<b>Supplier Total :</b>					819.00	0.00
-----						
<b>1270</b>	<b>CDW CANADA INC</b>					
00090-0001	10-Apr-2015	Issued	63	T		706.16
TD94936	01-4-2500-000	PAYABLES - TRADE		706.16		
Invoice Description --> ACRD - COMPUTER - USB CABLES, 2 TB RDX DISKS						
<b>Total :</b>					706.16	0.00
00091-0006	20-Apr-2015	Issued	68	T		33.57
TN54469	01-4-2500-000	PAYABLES - TRADE		33.57		
Invoice Description --> ACRD - PATCH CABLE						
<b>Total :</b>					33.57	0.00
00093-0002	30-Apr-2015	Issued	78	T		4789.90
TW68304	01-4-2500-000	PAYABLES - TRADE		1154.94		
Invoice Description --> EMERGENCY PLANNING - LAPTOP						
TT07168	01-4-2500-000	PAYABLES - TRADE		3634.96		
Invoice Description --> ACRD - PLANNING WORKING STATION						
<b>Total :</b>					4789.90	0.00
37567	28-Apr-2015	Issued	79	C		93.72
SN03886	01-4-2500-000	PAYABLES - TRADE		93.72		
Invoice Description --> ACRD - USB X 8						
<b>Total :</b>					93.72	0.00
<b>Supplier Total :</b>					5623.35	0.00
-----						
<b>1316</b>	<b>CERTITECH IT SERVICES</b>					
00091-0007	20-Apr-2015	Issued	68	T		7323.75
00153	01-4-2500-000	PAYABLES - TRADE		7323.75		
Invoice Description --> MARCH 2015 - IT SUPPORT SERVICES \$5675, BCWS \$1000, FIRE DEPT \$250 & AVEOC \$50.00						

**100**



**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 12**  
**Date :** May 07, 2015 **Time : 7:35 pm**  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
<b>1320 CGA ASSOCIATION OF B.C.</b>							
37459	02-Apr-2015		Issued	64	C	1002.75	
2240154480-2015 DI	01-4-2500-000	PAYABLES - TRADE			1002.75		
Invoice Description --> MEMBERSHIP DUES TERI FONG 2240154480 - APRIL 01, 2015 TO MARCH 31, 2016							
<b>Total :</b>					7323.75	0.00	7323.75
<b>Supplier Total :</b>					7323.75	0.00	7323.75
<b>1342 CITY OF PORT ALBERNI</b>							
37505	15-Apr-2015		Issued	69	C	640408.00	
MFA - 4846 & 4848	01-4-2500-000	PAYABLES - TRADE			640408.00		
Invoice Description --> MFA LT BORROWING PROCEEDS - BYLAW 4846 & 4848							
<b>Total :</b>					640408.00	0.00	640408.00
<b>Supplier Total :</b>					640408.00	0.00	640408.00
<b>1342 CITY OF PORT ALBERNI</b>							
37568	28-Apr-2015		Issued	79	C	200.00	
APR.13/15	01-4-2500-000	PAYABLES - TRADE			200.00		
Invoice Description --> ACRD - ANNUAL GARBAGE JAN.1/15-DEC.31/15							
<b>Total :</b>					200.00	0.00	200.00
<b>Supplier Total :</b>					200.00	0.00	200.00
<b>1378 CIT</b>							
37506	15-Apr-2015		Issued	69	C	245.28	
14684744	01-4-2500-000	PAYABLES - TRADE			245.28		
Invoice Description --> FORMER BCID PRINTER LEASE 780-0460648-001 - INVOICE 14684744							
<b>Total :</b>					245.28	0.00	245.28
<b>Supplier Total :</b>					245.28	0.00	245.28
<b>1378 CIT</b>							
37569	28-Apr-2015		Issued	79	C	245.28	
14706470	01-4-2500-000	PAYABLES - TRADE			245.28		
Invoice Description --> FORMER BCID PRINTER LEASE 780-0460648-001 - INVOICE 14706470							
<b>Total :</b>					245.28	0.00	245.28
<b>Supplier Total :</b>					490.56	0.00	490.56
<b>1410 COASTAL BRIDGE &amp; CONSTRUCTION</b>							
37570	28-Apr-2015		Issued	79	C	3990.00	
15-107	01-4-2500-000	PAYABLES - TRADE			3990.00		
Invoice Description --> EMERGENCY PLANNING - CHINA CREEK BRIDGE - RECOVERY							
<b>Total :</b>					3990.00	0.00	3990.00
<b>Supplier Total :</b>					3990.00	0.00	3990.00

ALBERNI-CLAYQUOT REGIONAL DISTRICT  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 13**  
**Date :** May 07, 2015 **Time : 7:35 pm**  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>1432</b>	<b>COKELY WIRE ROPE LTD.</b>					
37571	28-Apr-2015	Issued	79	C		10.61
IN0001145	01-4-2500-000	PAYABLES - TRADE		10.61		
Invoice Description --> SLVFD - SMALL EQUIPMENT						
<b>Total :</b>				10.61	0.00	10.61
<b>Supplier Total :</b>				10.61	0.00	10.61
<b>1459</b>	<b>COLYN'S LANDSCAPING LTD.</b>					
37460	02-Apr-2015	Issued	64	C		367.50
150318	01-4-2500-000	PAYABLES - TRADE		367.50		
Invoice Description --> AVRA - TEST PLOT REMOVAL MOSS - CAPITAL						
<b>Total :</b>				367.50	0.00	367.50
<b>Supplier Total :</b>				367.50	0.00	367.50
<b>1626</b>	<b>CROW EXCAVATING &amp; TRUCKING LTD.</b>					
00090-0003	10-Apr-2015	Issued	63	T		7279.23
PP#3 - 3029-001	01-4-2500-000	PAYABLES - TRADE		3629.85		
Invoice Description --> SALMON BEACH - BOAT RAMP UPGRADE - CAPITAL						
PC#2 - 3029-001	01-4-2500-000	PAYABLES - TRADE		3649.38		
Invoice Description --> SALMON BEACH - BOAT RAMP UPGRADE - CAPITAL						
<b>Total :</b>				7279.23	0.00	7279.23
<b>Supplier Total :</b>				7279.23	0.00	7279.23
<b>1637</b>	<b>CODEWORK INC (CURRENTWARE)</b>					
37572	28-Apr-2015	Issued	79	C		177.45
2420760	01-4-2500-000	PAYABLES - TRADE		177.45		
Invoice Description --> ACRD - COMPUTER INTERNET MONITORING RENEWAL						
<b>Total :</b>				177.45	0.00	177.45
<b>Supplier Total :</b>				177.45	0.00	177.45
<b>1650</b>	<b>CUPE - LOCAL 118</b>					
37461	02-Apr-2015	Issued	64	C		1468.86
DUESMAR15	01-4-2500-000	PAYABLES - TRADE		1468.86		
Invoice Description --> MARCH 2015 UNION DUES						
<b>Total :</b>				1468.86	0.00	1468.86
<b>Supplier Total :</b>				1468.86	0.00	1468.86
<b>1673</b>	<b>DARRYL HURD</b>					
37573	28-Apr-2015	Issued	79	C		1000.00
APR.13/15	01-4-2500-000	PAYABLES - TRADE		1000.00		
Invoice Description --> ACRD - RECRUITMENT TRAVEL EXPENSE - MAINT TECH LEADHAND						

**102**

**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 14**  
**Date :** May 07, 2015 **Time :** 7:35 pm  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
<b>1709 DEER BAY CONTRACTING</b>							
00090-0004	10-Apr-2015		Issued	63	T	4204.22	
2490	01-4-2500-000	PAYABLES - TRADE			1097.25		
Invoice Description --> SALMON BEACH - RECREATION SILT TRAPS \$165 - TRANSPORTATION FIXING RD - \$880							
2487	01-4-2500-000	PAYABLES - TRADE			1122.97		
Invoice Description --> SALMON BEACH - TRANSPORTATION - GRADING							
2493	01-4-2500-000	PAYABLES - TRADE			1984.00		
Invoice Description --> SALMON BEACH - TRANSPORTATION - GRADING							
<b>Total :</b>					1000.00	0.00	1000.00
<b>Supplier Total :</b>					1000.00	0.00	1000.00
<b>1712 PACIFIC SAFETY CENTER LTD</b>							
37462	02-Apr-2015		Issued	64	C	519.75	
33358	01-4-2500-000	PAYABLES - TRADE			519.75		
Invoice Description --> BUILDING INSPECTION - R. GAUDREAU SAFETY CONFERENCE							
<b>Total :</b>					519.75	0.00	519.75
<b>Supplier Total :</b>					519.75	0.00	519.75
<b>1751 DICK, JOAN</b>							
37507	15-Apr-2015		Issued	69	C	750.00	
MAR27/15	01-4-2500-000	PAYABLES - TRADE			750.00		
Invoice Description --> ACRD - LUNCH FOR C2C FORUM - HOUSE OF GATHERING							
<b>Total :</b>					750.00	0.00	750.00
<b>Supplier Total :</b>					750.00	0.00	750.00
<b>1780 DOLANS CONCRETE LTD.</b>							
37508	15-Apr-2015		Issued	69	C	290.75	
76094	01-4-2500-000	PAYABLES - TRADE			290.75		
Invoice Description --> AVRA - RUNWAY SPOILS CLEAN UP							
<b>Total :</b>					290.75	0.00	290.75
<b>Supplier Total :</b>					290.75	0.00	290.75
<b>1847 DUPERE, JOHANNE</b>							
00091-0008	20-Apr-2015		Issued	68	T	200.00	
DUP168298	01-4-2500-000	PAYABLES - TRADE			200.00		
Invoice Description --> SPROAT PARKS CARETAKER							
<b>Total :</b>					200.00	0.00	200.00

**ALBERNI-CLAYOQUET REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 15**  
**Date :** May 07, 2015 **Time : 7:35 pm**  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name		Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description			Debit	Credit
<b>Supplier Total :</b>						
					200.00	0.00
						200.00
-----						
<b>1848</b>	<b>D.R.CLOUGH CONSULTING</b>					
37463	02-Apr-2015		Issued	64	C	315.00
ACRD15-1	01-4-2500-000	PAYABLES - TRADE			315.00	
Invoice Description -->		EMEGERGENCY PLANNING - CHINA CREEK BRIDGE - RECOVERY				
<b>Total :</b>					315.00	0.00
<b>Supplier Total :</b>					315.00	0.00
						315.00
-----						
<b>1890</b>	<b>TETRA TECH EBA INC.</b>					
37464	02-Apr-2015		Issued	64	C	893.55
60465728	01-4-2500-000	PAYABLES - TRADE			893.55	
Invoice Description -->		AVRA - RUNWAY EXTENSION DESIGN - CAPITAL				
<b>Total :</b>					893.55	0.00
<b>Supplier Total :</b>					893.55	0.00
						893.55
-----						
<b>1901</b>	<b>ECON CONSULTING</b>					
37465	02-Apr-2015		Issued	64	C	2534.44
14172	01-4-2500-000	PAYABLES - TRADE			2534.44	
Invoice Description -->		AVLA - TREE MARKING GPS'ING, MAPPING ETC - CAPITAL				
<b>Total :</b>					2534.44	0.00
<b>Supplier Total :</b>					2534.44	0.00
						2534.44
-----						
<b>1929</b>	<b>EDWARDS, DAVID</b>					
37509	15-Apr-2015		Issued	69	C	1995.00
1122	01-4-2500-000	PAYABLES - TRADE			1995.00	
Invoice Description -->		LBA - RUNWAY CLEARING - CAPITAL				
<b>Total :</b>					1995.00	0.00
<b>Supplier Total :</b>					1995.00	0.00
						1995.00
-----						
<b>1932</b>	<b>ELI MINA CONSULTING</b>					
37574	28-Apr-2015		Issued	79	C	1072.24
150404	01-4-2500-000	PAYABLES - TRADE			1072.24	
Invoice Description -->		ACRD - SUPPORTING SUCCESSFUL MEETINGS - UCLUELET				
<b>Total :</b>					1072.24	0.00
<b>Supplier Total :</b>					1072.24	0.00
						1072.24
-----						
<b>1971</b>	<b>ENVIRONMENTAL OPERATORS CERTIFICATION PROGRAM</b>					
37510	15-Apr-2015		Issued	69	C	105.00
20150225	01-4-2500-000	PAYABLES - TRADE			105.00	

**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 16**  
**Date :** May 07, 2015 **Time :** 7:35 pm  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description --> ACRD - MANAGER OF ENV. SERVICES RECRUITMENT						
<b>Total :</b>				105.00	0.00	105.00
<b>Supplier Total :</b>				105.00	0.00	105.00
-----						
<b>1979</b>	<b>ERIK LARSEN DIESEL CO. LTD.</b>					
00090-0005	10-Apr-2015	Issued	63	T		780.71
712413	01-4-2500-000	PAYABLES - TRADE		780.71		
Invoice Description --> SALMON BEACH - SEWAGE - PUMPER TRUCK MAINT						
<b>Total :</b>				780.71	0.00	780.71
<b>Supplier Total :</b>				780.71	0.00	780.71
-----						
<b>1990</b>	<b>EVITT ELECTRIC</b>					
00090-0006	10-Apr-2015	Issued	63	T		1600.94
34432	01-4-2500-000	PAYABLES - TRADE		1600.94		
Invoice Description --> SLVFD - TRUCK #46 - ELECTRICAL - CAPITAL						
<b>Total :</b>				1600.94	0.00	1600.94
<b>Supplier Total :</b>				1600.94	0.00	1600.94
-----						
00091-0009	20-Apr-2015	Issued	68	T		2240.72
34401	01-4-2500-000	PAYABLES - TRADE		2240.72		
Invoice Description --> SLVFD - TRUCK #46 - ELECTRICAL - CAPITAL						
<b>Total :</b>				2240.72	0.00	2240.72
<b>Supplier Total :</b>				3841.66	0.00	3841.66
-----						
<b>1999</b>	<b>E-Z SEE REFLECTIVE ADDRESS SYSTEMS</b>					
37466	02-Apr-2015	Issued	64	C		273.00
0129	01-4-2500-000	PAYABLES - TRADE		92.40		
Invoice Description --> SLVFD - ADDRESS SIGNAGE - FIRE PREVENTION						
0128	01-4-2500-000	PAYABLES - TRADE		180.60		
Invoice Description --> SLVFD - ADDRESS SIGNAGE - FIRE PREVENTION						
<b>Total :</b>				273.00	0.00	273.00
<b>Supplier Total :</b>				273.00	0.00	273.00
-----						
37511	15-Apr-2015	Issued	69	C		44.10
0132	01-4-2500-000	PAYABLES - TRADE		44.10		
Invoice Description --> SLVFD - SIGN TRIANGLE- FIRE PREVENTION						
<b>Total :</b>				44.10	0.00	44.10
<b>Supplier Total :</b>				317.10	0.00	317.10
-----						
<b>2010</b>	<b>OUGHTRED COFFEE &amp; TEA LTD.</b>					
37467	02-Apr-2015	Issued	64	C		100.27
INV124014	01-4-2500-000	PAYABLES - TRADE		100.27		
Invoice Description --> OFFICE SUPPLIES						

## Cheque Register - Detail - Supp.



AP5100

Date : May 07, 2015

Page : 17

Time : 7:35 pm

Supplier : 0003 To Z4209  
 Trans. Date : 01-Apr-2015 To 30-Apr-2015  
 Cheque Date : 01-Apr-2015 To 30-Apr-2015  
 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name						Amount
Chq/Ref #	Cheque Date	Status	Batch	Medium			
Invoice No.	Account No.	Account Description		Debit	Credit		
<b>Total :</b>				100.27	0.00		100.27
37575	28-Apr-2015	Issued	79	C			117.56
INV130396	01-4-2500-000	PAYABLES - TRADE		117.56			
Invoice Description -->		OFFICE SUPPLIES					
<b>Total :</b>				117.56	0.00		117.56
<b>Supplier Total :</b>				217.83	0.00		217.83
-----							
<b>2043</b>	<b>FISHER'S REGALIA</b>						
37576	28-Apr-2015	Issued	79	C			149.52
28210	01-4-2500-000	PAYABLES - TRADE		149.52			
Invoice Description -->		BCVFD - BADGES					
<b>Total :</b>				149.52	0.00		149.52
<b>Supplier Total :</b>				149.52	0.00		149.52
-----							
<b>2067</b>	<b>FORTISBC</b>						
37512	15-Apr-2015	Issued	69	C			208.53
MAR.23/15	01-4-2500-000	PAYABLES - TRADE		208.53			
Invoice Description -->		BCVFD - MONTHLY NATURAL GAS FOR HALL					
<b>Total :</b>				208.53	0.00		208.53
<b>Supplier Total :</b>				208.53	0.00		208.53
-----							
<b>2087</b>	<b>FYFE'S WELL DRILLING &amp; WATER SYSTEMS LTD.</b>						
37513	15-Apr-2015	Issued	69	C			7563.15
2015-1528	01-4-2500-000	PAYABLES - TRADE		7563.15			
Invoice Description -->		LBA - WATER TREATMENT SUPPLIES					
<b>Total :</b>				7563.15	0.00		7563.15
<b>Supplier Total :</b>				7563.15	0.00		7563.15
-----							
<b>2089</b>	<b>FRASER, RANDY W</b>						
37468	02-Apr-2015	Issued	64	C			3780.00
06	01-4-2500-000	PAYABLES - TRADE		3780.00			
Invoice Description -->		ACRD - CONTRACTED SERVICES FOR ENVIRONMENTAL SERVICES					
<b>Total :</b>				3780.00	0.00		3780.00
37514	15-Apr-2015	Issued	69	C			3360.00
07	01-4-2500-000	PAYABLES - TRADE		3360.00			
Invoice Description -->		ACRD - CONTRACTED SERVICES FOR ENVIRONMENTAL SERVICES					
<b>Total :</b>				3360.00	0.00		3360.00
<b>Supplier Total :</b>				7140.00	0.00		7140.00

ALBERNI-CLAYQUOT REGIONAL DISTRICT  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 18**  
**Date :** May 07, 2015 **Time : 7:35 pm**  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date			Debit	Credit
Invoice No.	Account No.	Account Description			
<b>2112</b>	<b>GALLOWAY ELECTRIC</b>				
37515	15-Apr-2015		Issued	69	C 78.75
464	01-4-2500-000	PAYABLES - TRADE			78.75
Invoice Description --> LBA - DISCONNECT ELECTRICAL OLD ANTENNA SHED					
<b>Total :</b>					78.75
<b>Supplier Total :</b>					78.75

<b>2127</b>	<b>GLACIER MEDIA GROUP</b>				
37516	15-Apr-2015		Issued	69	C 256.00
GCCL000054276	01-4-2500-000	PAYABLES - TRADE			256.00
Invoice Description --> ACRD - RECRUITING - MANAGER OF ENV. SERVICES					
<b>Total :</b>					256.00
<b>Supplier Total :</b>					256.00

<b>2140</b>	<b>GEDDES, RICHARD D.</b>				
00091-0010	20-Apr-2015		Issued	68	T 55.00
RG-SLVFD0168301	01-4-2500-000	PAYABLES - TRADE			55.00
Invoice Description --> SLVFD - MONTHLY PHONE REIMBURSEMENT					
<b>Total :</b>					55.00
<b>Supplier Total :</b>					55.00

<b>2240</b>	<b>GIBSON BROTHERS CONTRACTING LTD.</b>				
37517	15-Apr-2015		Issued	69	C 420.00
13408	01-4-2500-000	PAYABLES - TRADE			420.00
Invoice Description --> LBA - AIRPORT ROAD GRADING					
<b>Total :</b>					420.00
<b>Supplier Total :</b>					420.00

<b>2300</b>	<b>GRAND &amp; TOY</b>				
37577	28-Apr-2015		Issued	79	C 1406.89
H310011	01-4-2500-000	PAYABLES - TRADE			1406.89
Invoice Description --> ACRD - SECURITY FILING CABINET					
<b>Total :</b>					1406.89
<b>Supplier Total :</b>					1406.89

<b>2320</b>	<b>THE GRAPHICS FACTORY</b>				
37469	02-Apr-2015		Issued	64	C 306.88
22499	01-4-2500-000	PAYABLES - TRADE			77.28
Invoice Description --> ACRD - BUSINESS CARDS					
22492	01-4-2500-000	PAYABLES - TRADE			112.00
Invoice Description --> EMERGENCY PLANNING - BAMFIELD PAMPHLETS					

**ALBERNI-CLAYQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 19**  
**Date :** May 07, 2015 **Time : 7:35 pm**  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description		Debit	Credit		
22496	01-4-2500-000	PAYABLES - TRADE		117.60			
Invoice Description --> AVLF - BAMFIELD RECYCLING DEPOT SIGNS							
<b>Total :</b>				306.88	0.00		306.88
37518	15-Apr-2015	Issued	69	C			77.28
22524	01-4-2500-000	PAYABLES - TRADE		77.28			
Invoice Description --> AV EMERGENCY PLANNING - BUSINESS CARDS - HOLDER							
<b>Total :</b>				77.28	0.00		77.28
<b>Supplier Total :</b>				384.16	0.00		384.16

<b>2322 GUILLEVIN INTERNATIONAL CO.</b>							
37470	02-Apr-2015	Issued	64	C			140.28
0428-493621	01-4-2500-000	PAYABLES - TRADE		140.28			
Invoice Description --> SLVFD - TRUCK #46 - CAPITAL							
<b>Total :</b>				140.28	0.00		140.28
<b>Supplier Total :</b>				140.28	0.00		140.28

<b>2485 HOLDER, DAN</b>							
37471	02-Apr-2015	Issued	64	C			66.71
MAR.30/15	01-4-2500-000	PAYABLES - TRADE		66.71			
Invoice Description --> EMERGENCY SERVICES EXPENSE							
<b>Total :</b>				66.71	0.00		66.71
37546	22-Apr-2015	Issued	71	C			4245.68
MAR.30/15-FSC	01-4-2500-000	PAYABLES - TRADE		4245.68			
Invoice Description --> FIRE SERVICE COORDINATOR CONTRACTOR - MARCH 2015							
<b>Total :</b>				4245.68	0.00		4245.68
<b>Supplier Total :</b>				4312.39	0.00		4312.39

<b>2499 HOMETOWN AUTOMOTIVE LTD.</b>							
37519	15-Apr-2015	Issued	69	C			96.24
4510	01-4-2500-000	PAYABLES - TRADE		45.15			
Invoice Description --> BUILDING INSPECTION - 2014 JEEP CHEROKEE OIL CHANGE							
4516	01-4-2500-000	PAYABLES - TRADE		51.09			
Invoice Description --> ACRD - 2011 FORD RANGER OIL CHANGE							
<b>Total :</b>				96.24	0.00		96.24
<b>Supplier Total :</b>				96.24	0.00		96.24

<b>2560 HOULE PRINTING</b>							
37472	02-Apr-2015	Issued	64	C			152.32
13908	01-4-2500-000	PAYABLES - TRADE		152.32			
Invoice Description --> BCWS - DOOR HANGER RE: WATER USAGE							



**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 20**  
**Date :** May 07, 2015 **Time : 7:35 pm**  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>Total :</b>				152.32	0.00	152.32
<b>Supplier Total :</b>				152.32	0.00	152.32

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>2649</b>	<b>THE INK SPOT</b>					
37473	02-Apr-2015		Issued	64	C	217.24
15-313	01-4-2500-000	PAYABLES - TRADE			217.24	
Invoice Description --> SLVFD - INK						
<b>Total :</b>				217.24	0.00	217.24
<b>Supplier Total :</b>				217.24	0.00	217.24

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>2761</b>	<b>ISLAND RADIO LTD.</b>					
37578	28-Apr-2015		Issued	79	C	168.00
187833	01-4-2500-000	PAYABLES - TRADE			168.00	
Invoice Description --> ACRD - ADVERTISING FINANCE MEETING						
<b>Total :</b>				168.00	0.00	168.00
<b>Supplier Total :</b>				168.00	0.00	168.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>2770</b>	<b>ISLAND BUSINESS PRINT GROUP LTD.</b>					
37579	28-Apr-2015		Issued	79	C	403.20
153340	01-4-2500-000	PAYABLES - TRADE			403.20	
Invoice Description --> ACRD CHEQUES						
<b>Total :</b>				403.20	0.00	403.20
<b>Supplier Total :</b>				403.20	0.00	403.20

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>2785</b>	<b>JACK'S EXCEL TIRE CENTRE</b>					
37580	28-Apr-2015		Issued	79	C	517.39
133131	01-4-2500-000	PAYABLES - TRADE			26.88	
Invoice Description --> BCWS - FLAT REPAIR - FORD RANGER						
134301	01-4-2500-000	PAYABLES - TRADE			490.51	
Invoice Description --> BCWS - TIRES FORD RANGER						
<b>Total :</b>				517.39	0.00	517.39
<b>Supplier Total :</b>				517.39	0.00	517.39

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>2787</b>	<b>JACKSON, ROBERT</b>					
37520	15-Apr-2015		Issued	69	C	66.18
CSPNOV1268300	01-4-2500-000	PAYABLES - TRADE			66.18	
Invoice Description --> SL PARKS - COUGAR SMITH REIMBURSEMENT FOR HYDRO USAGE						
<b>Total :</b>				66.18	0.00	66.18

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
37581	28-Apr-2015		Issued	79	C	
CSPNOV1268534	01-4-2500-000	PAYABLES - TRADE			78.08	

**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 21**  
**Date :** May 07, 2015 **Time :** 7:35 pm  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description --> SL PARKS - APRIL RETRO PER HYDRO INCREASE (\$5.95)						
<b>Total :</b>				78.08	0.00	78.08
<b>Supplier Total :</b>				144.26	0.00	144.26

<b>2840 JUSTICE INSTITUTE OF BC</b>							
37521	15-Apr-2015		Issued	69	C	642.50	
20041387	01-4-2500-000	PAYABLES - TRADE			170.00		
Invoice Description --> BCFVD - FIRE FIGHTER II EXAMS							
20041155	01-4-2500-000	PAYABLES - TRADE			236.25		
Invoice Description --> SLVFD - FIRST RESPONDER - 3 FIREFIGHTERS							
20041355	01-4-2500-000	PAYABLES - TRADE			236.25		
Invoice Description --> BCFVD - FIRST RESPONDER TRAINING - 3 FIREFIGHTERS							
<b>Total :</b>					642.50	0.00	642.50
37582	28-Apr-2015		Issued	79	C	421.50	
20041498	01-4-2500-000	PAYABLES - TRADE			31.50		
Invoice Description --> BCFVD - TRAINING - FIREFIGHTER 1 & 11 CERTIFICATES							
20041336	01-4-2500-000	PAYABLES - TRADE			390.00		
Invoice Description --> SLVFD - TRAINING - FIREFIGHTER 11 EXAMS							
<b>Total :</b>					421.50	0.00	421.50
<b>Supplier Total :</b>					1064.00	0.00	1064.00

<b>2877 KOERS &amp; ASSOCIATES ENGINEERING LTD.</b>							
00093-0003	30-Apr-2015		Issued	78	T	3988.30	
1476-006	01-4-2500-000	PAYABLES - TRADE			826.88		
Invoice Description --> BWS - PILOT TESTING BWS - CAPITAL							
1508-002	01-4-2500-000	PAYABLES - TRADE			1331.27		
Invoice Description --> BCWS - GRANDVIEW WATERMAIN REPLACEMENT - CAPITAL							
1245-025	01-4-2500-000	PAYABLES - TRADE			1830.15		
Invoice Description --> BCWS - ENGINEERING ADVICE BCWS FEES							
<b>Total :</b>					3988.30	0.00	3988.30
<b>Supplier Total :</b>					3988.30	0.00	3988.30

<b>2890 L.B. WOODCHOPPERS LTD.</b>							
00090-0007	10-Apr-2015		Issued	63	T	24.59	
213345	01-4-2500-000	PAYABLES - TRADE			24.59		
Invoice Description --> SLVFD - SMALL EQUIPMENT							
<b>Total :</b>					24.59	0.00	24.59
<b>Supplier Total :</b>					24.59	0.00	24.59

<b>3024</b>	<b>LITTLE VALLEY DELI</b>					
37474	02-Apr-2015		Issued	64	C	293.48

**110**

**ALBERNI-CLAYQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 22**  
**Date :** May 07, 2015 **Time : 7:35 pm**  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name						Amount
Chq/Ref #	Cheque Date	Status	Batch	Medium			
Invoice No.	Account No.	Account Description		Debit	Credit		
<b>0003</b>							
<b>FEB14/15</b>							
	01-4-2500-000	PAYABLES - TRADE		293.48			
Invoice Description --> ACRD - BOARD MEETING							
<b>Total :</b>				293.48	0.00		293.48
<b>Supplier Total :</b>				293.48	0.00		293.48
<b>3025</b>							
<b>LADY ROSE MARINE SERVICES</b>							
37522	15-Apr-2015	Issued	69	C			362.46
2010-17432	01-4-2500-000	PAYABLES - TRADE		57.96			
Invoice Description --> BWS - WATER SYSTEM SUPPLIES							
2010-17367	01-4-2500-000	PAYABLES - TRADE		304.50			
Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT							
<b>Total :</b>				362.46	0.00		362.46
<b>Supplier Total :</b>				362.46	0.00		362.46
<b>3051</b>							
<b>LOCAL GOVERNMENT MANAGEMENT ASSOC. OF B.C.</b>							
37523	15-Apr-2015	Issued	69	C			892.50
14852	01-4-2500-000	PAYABLES - TRADE		446.25			
Invoice Description --> ACHN - RECRUITMENT - HEALTH NETWORK COORDINATOR							
15298	01-4-2500-000	PAYABLES - TRADE		446.25			
Invoice Description --> ACRD - RECRUITMENT - MANAGER OF ENV. SERVICES							
<b>Total :</b>				892.50	0.00		892.50
<b>Supplier Total :</b>				892.50	0.00		892.50
<b>3057</b>							
<b>THE LOCKSMITH MONSTER</b>							
37583	28-Apr-2015	Issued	79	C			2619.90
CH3362	01-4-2500-000	PAYABLES - TRADE		2619.90			
Invoice Description --> BCVFD - INSTALL 4 ELECTRICK STRIKES & REKEY LOCKS							
<b>Total :</b>				2619.90	0.00		2619.90
<b>Supplier Total :</b>				2619.90	0.00		2619.90
<b>3117</b>							
<b>LORDCO</b>							
37524	15-Apr-2015	Issued	69	C			72.72
282614	01-4-2500-000	PAYABLES - TRADE		11.83			
Invoice Description --> SLVFD - PARTS FOR VEHICLE							
283732	01-4-2500-000	PAYABLES - TRADE		60.89			
Invoice Description --> SLVFD - TRUCK #46 - CAPITAL							
<b>Total :</b>				72.72	0.00		72.72
<b>Supplier Total :</b>				72.72	0.00		72.72
<b>3147</b>							
<b>M &amp; D AUTO PART LTD.</b>							
37584	28-Apr-2015	Issued	79	C			

**ALBERNI-CLAYQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 23**  
**Date :** May 07, 2015 **Time : 7:35 pm**  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
Invoice No.	Account No.	Account Description					
6023140	01-4-2500-000	PAYABLES - TRADE			10.17		
Invoice Description --> BCVFD - PARTS - EQUIPMENT							
<b>Total :</b>					10.17	0.00	10.17
<b>Supplier Total :</b>					10.17	0.00	10.17
<b>3205 MAGIC MOMENTS</b>							
37525	15-Apr-2015	Issued	69	C			106.40
15-031605	01-4-2500-000	PAYABLES - TRADE			106.40		
Invoice Description --> ACRD - SERVICE AWARDS							
<b>Total :</b>					106.40	0.00	106.40
<b>Supplier Total :</b>					106.40	0.00	106.40
<b>3214 MARCIE DEWITT</b>							
37526	15-Apr-2015	Issued	69	C			3600.00
MAR31/15	01-4-2500-000	PAYABLES - TRADE			3600.00		
Invoice Description --> ACHN - TEMPORARY CONTRACTED SERVICES							
<b>Total :</b>					3600.00	0.00	3600.00
<b>Supplier Total :</b>					3600.00	0.00	3600.00
<b>3233 CAREY MCIVER &amp; ASSOCIATES LTD.</b>							
37585	28-Apr-2015	Issued	79	C			4572.75
15.04.01	01-4-2500-000	PAYABLES - TRADE			4572.75		
Invoice Description --> AVLF & WCLF - SOLID WASTE MANAGEMENT PLAN							
<b>Total :</b>					4572.75	0.00	4572.75
<b>Supplier Total :</b>					4572.75	0.00	4572.75
<b>3240 MATT RYKERS</b>							
37586	28-Apr-2015	Issued	79	C			144.60
APR.13/15	01-4-2500-000	PAYABLES - TRADE			144.60		
Invoice Description --> ACRD - RERUITMENT - MAINT. TECH LEADHAND							
<b>Total :</b>					144.60	0.00	144.60
<b>Supplier Total :</b>					144.60	0.00	144.60
<b>3272 MCCONNELL, SHAWN</b>							
000091-0011	20-Apr-2015	Issued	68	T			1979.25
415913	01-4-2500-000	PAYABLES - TRADE			929.25		
Invoice Description --> MARCH 2015 - MILLSTREAM WATER CONTRACTOR							
415932	01-4-2500-000	PAYABLES - TRADE			1050.00		
Invoice Description --> MARCH 2015 - LONG BEACH AIRPORT WATER CONTRACTOR							
<b>Total :</b>					1979.25	0.00	1979.25



AP5100 Page : 24  
 Date : May 07, 2015 Time : 7:35 pm  
 Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209  
 Trans. Date : 01-Apr-2015 To 30-Apr-2015  
 Cheque Date : 01-Apr-2015 To 30-Apr-2015  
 Cheque No. : All  
 Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
<b>Supplier Total :</b>				1979.25	0.00	1979.25

**3273 MCDUGALL'S LANDSCAPING**

37587	28-Apr-2015		Issued	79	C	669.38	
3587	01-4-2500-000	PAYABLES - TRADE			669.38		
Invoice Description -->		ACRD OFFICE - JAN TO MAR 2015 - LANDSCAPING					
<b>Total :</b>					669.38	0.00	669.38
<b>Supplier Total :</b>					669.38	0.00	669.38

**3277 MCELHANNEY CONSULTING SERVICES LTD.**

00091-0012	20-Apr-2015		Issued	68	T	4578.63	
2233 021809	01-4-2500-000	PAYABLES - TRADE			2079.63		
Invoice Description -->		AV REGIONAL WATER - SPROAT LAKE WATER SUPPLY					
2231 021839	01-4-2500-000	PAYABLES - TRADE			2499.00		
Invoice Description -->		SALMON BEACH - WATER STUDY - CAPITAL					
<b>Total :</b>					4578.63	0.00	4578.63
<b>Supplier Total :</b>					4578.63	0.00	4578.63

**3280 MCGILL & ASSOCIATES ENGINEERING**

00091-0013	20-Apr-2015		Issued	68	T	16356.93
15028	01-4-2500-000	PAYABLES - TRADE			86.63	
Invoice Description -->		WCLF - ANNUAL REPORTING				
15035	01-4-2500-000	PAYABLES - TRADE			86.63	
Invoice Description -->		AVLF - INTERCEPTION WELLS - CONSULT - CAPITAL				
15036	01-4-2500-000	PAYABLES - TRADE			129.94	
Invoice Description -->		MILLSTREAM WATER - STORAGE RESERVOIR - CAPITAL				
15034	01-4-2500-000	PAYABLES - TRADE			195.58	
Invoice Description -->		ALVF - FENCING - CAPITAL				
15029	01-4-2500-000	PAYABLES - TRADE			255.94	
Invoice Description -->		AVLF - SACADA MONITORING - CAPITAL				
15026	01-4-2500-000	PAYABLES - TRADE			275.26	
Invoice Description -->		WCLF - DATALOGGER - CAPITAL				
15037	01-4-2500-000	PAYABLES - TRADE			459.90	
Invoice Description -->		AVLF - REVIEW OF COVER MATERIALS				
15024	01-4-2500-000	PAYABLES - TRADE			781.67	
Invoice Description -->		AVLF - GENERAL CONSULTING COST RE: 2015 BUDGET				
15031	01-4-2500-000	PAYABLES - TRADE			1982.53	
Invoice Description -->		LBA - WATER SYSTEM EVALUATION - CAPITAL				
15025	01-4-2500-000	PAYABLES - TRADE			2026.88	
Invoice Description -->		AVLF - WATER PUMPHOUSE UPGRADE MCKOY LAKE RD - CAPITAL				
15027	01-4-2500-000	PAYABLES - TRADE			2685.38	
Invoice Description -->		AVLF - ANNUAL REPORTING				
15032	01-4-2500-000	PAYABLES - TRADE			3095.56	
Invoice Description -->		ALVF - NORTH EAST EXPANSION - CAPITAL				
15033	01-4-2500-000	PAYABLES - TRADE			4295.03	

**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 25**  
**Date :** May 07, 2015 **Time : 7:35 pm**  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	
Invoice No.	Account No.	Account Description					
Invoice Description --> AVLF - GAS MANAGEMENT PLAN - CAPITAL							
<b>Total :</b>					16356.93	0.00	16356.93
<b>Supplier Total :</b>					16356.93	0.00	16356.93
<b>3340</b>	<b>MINISTER OF FINANCE</b>						
37475	02-Apr-2015	Issued	64	C		2308.50	
MSPAPR/15	01-4-2500-000	PAYABLES - TRADE			2308.50		
Invoice Description --> MSP PREMIUMS FOR APRIL 2015							
<b>Total :</b>					2308.50	0.00	2308.50
<b>Supplier Total :</b>					2308.50	0.00	2308.50
<b>3350</b>	<b>MINISTER OF FINANCE - PST</b>						
37527	15-Apr-2015	Issued	69	C		1694.00	
2015PST	01-4-2500-000	PAYABLES - TRADE			1694.00		
Invoice Description --> LBA - CASUAL REMITTANCE FOR PST - GPS UPGRADES - CAPITAL							
<b>Total :</b>					1694.00	0.00	1694.00
<b>Supplier Total :</b>					1694.00	0.00	1694.00
<b>3370</b>	<b>MINISTER OF FINANCE</b>						
37604	29-Apr-2015	Issued	81	C		300.00	
AE14004	01-4-2500-000	PAYABLES - TRADE			300.00		
Invoice Description --> ALR APPLICATION FOR - AE14004 - HAWSER/COREY							
<b>Total :</b>					300.00	0.00	300.00
<b>Supplier Total :</b>					300.00	0.00	300.00
<b>3377</b>	<b>MICRO COM SYSTEMS LTD</b>						
37588	28-Apr-2015	Issued	79	C		1068.27	
59876	01-4-2500-000	PAYABLES - TRADE			1068.27		
Invoice Description --> ACRD - PLANNING COMPUTER APERTURE CARDS							
<b>Total :</b>					1068.27	0.00	1068.27
<b>Supplier Total :</b>					1068.27	0.00	1068.27
<b>3490</b>	<b>MUNICIPAL PENSION PLAN</b>						
EFT-8	10-Apr-2015	Issued	73	E		9262.37	
PP#7 - 2015	01-4-2500-000	PAYABLES - TRADE			9262.37		
Invoice Description --> PAYPERIOD #7 - 2015 PENSION REMITTANCE							
<b>Total :</b>					9262.37	0.00	9262.37
<b>Supplier Total :</b>					9262.37	0.00	9262.37

ALBERNI-CLAYOQUET REGIONAL DISTRICT  
**Cheque Register - Detail - Supp.**



AP5100 Page : 26  
 Date : May 07, 2015 Time : 7:35 pm  
 Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209  
 Trans. Date : 01-Apr-2015 To 30-Apr-2015  
 Cheque Date : 01-Apr-2015 To 30-Apr-2015  
 Cheque No. : All  
 Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>3505</b>	<b>MFA LEASING</b>					
AUTO68299	28-Apr-2015	Issued	66	E		2553.97
BAMFIRE68299	01-4-2500-000	PAYABLES - TRADE		2553.97		
Invoice Description --> BAMFIELD FIRE HALL LEASE PAYMENT						
<b>Total :</b>				2553.97	0.00	2553.97
AUTO68302	28-Apr-2015	Issued	66	E		1654.31
6140268302	01-4-2500-000	PAYABLES - TRADE		1654.31		
Invoice Description --> LBA TRACTOR LEASE						
<b>Total :</b>				1654.31	0.00	1654.31
<b>Supplier Total :</b>				4208.28	0.00	4208.28
<b>3551</b>	<b>MYRES, LINDA</b>					
00090-0008	10-Apr-2015	Issued	63	T		358.20
LMMAR20/15	01-4-2500-000	PAYABLES - TRADE		358.20		
Invoice Description --> BCEP - TRAVEL TO MIECM \$340.35 - POSTAGE TSUNAMI PREPARDNESS MEETING \$17.85						
<b>Total :</b>				358.20	0.00	358.20
00091-0014	20-Apr-2015	Issued	68	T		77.42
LMAPR12/15	01-4-2500-000	PAYABLES - TRADE		77.42		
Invoice Description --> BCEP - REIMBURSEMENT OFFICE SUPPLIES						
<b>Total :</b>				77.42	0.00	77.42
<b>Supplier Total :</b>				435.62	0.00	435.62
<b>3619</b>	<b>DANA NEWHAM</b>					
37528	15-Apr-2015	Issued	69	C		250.00
MAR25/15	01-4-2500-000	PAYABLES - TRADE		250.00		
Invoice Description --> WOODSTOVE EXCHANGE REBATE - NEWHAM						
<b>Total :</b>				250.00	0.00	250.00
<b>Supplier Total :</b>				250.00	0.00	250.00
<b>3622</b>	<b>NICKLIN WASTE DISPOSAL</b>					
37529	15-Apr-2015	Issued	69	C		315.00
5100	01-4-2500-000	PAYABLES - TRADE		157.50		
Invoice Description --> BCVFD - GARBAGE DISPOSAL FOR JAN-FEB-MAR 2015						
5189	01-4-2500-000	PAYABLES - TRADE		157.50		
Invoice Description --> SLVFD - GARBAGE DISPOSAL FOR JAN-FEB-MAR 2015						
<b>Total :</b>				315.00	0.00	315.00
<b>Supplier Total :</b>				315.00	0.00	315.00
<b>3651</b>	<b>NORTH ISLAND LABORATORIES</b>					
37476	02-Apr-2015	Issued	64	C		131.25

**ALBERNI-CLAYQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 27**  
**Date :** May 07, 2015 **Time :** 7:35 pm  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name						Amount
Chq/Ref #	Cheque Date	Status	Batch	Medium			
Invoice No.	Account No.	Account Description		Debit	Credit		
94735	01-4-2500-000	PAYABLES - TRADE		131.25			
Invoice Description --> SALMON BEACH - WATER TESTING							
<b>Total :</b>				131.25	0.00		131.25
<b>Supplier Total :</b>				131.25	0.00		131.25
<b>3792</b>	<b>PACIFIC BLUE CROSS</b>						
EFT-4	01-Apr-2015	Issued	75	E			7021.05
258845	01-4-2500-000	PAYABLES - TRADE		7021.05			
Invoice Description --> ARPIL 2015 - HEALTH, DENTAL, LIFE & DISABILITY PREMIUMS							
<b>Total :</b>				7021.05	0.00		7021.05
<b>Supplier Total :</b>				7021.05	0.00		7021.05
<b>3797</b>	<b>PITEAU ASSOCIATES</b>						
37589	28-Apr-2015	Issued	79	C			6687.61
17383	01-4-2500-000	PAYABLES - TRADE		1824.38			
Invoice Description --> AVLF - MONITORING PROGRAM							
17384	01-4-2500-000	PAYABLES - TRADE		4863.23			
Invoice Description --> WCLF - MONITORING PROGRAM - LEACHATE - CAPITAL							
<b>Total :</b>				6687.61	0.00		6687.61
<b>Supplier Total :</b>				6687.61	0.00		6687.61
<b>4115</b>	<b>PRICE'S ALARM SYSTEM LTD</b>						
37590	28-Apr-2015	Issued	79	C			1647.94
2106260	01-4-2500-000	PAYABLES - TRADE		1647.94			
Invoice Description --> BCFVD - ALARM MONITORING SYSTEM							
<b>Total :</b>				1647.94	0.00		1647.94
<b>Supplier Total :</b>				1647.94	0.00		1647.94
<b>4145</b>	<b>PROFIRE EMERGENCY EQUIPMENT INC.</b>						
37477	02-Apr-2015	Issued	64	C			95.38
SO004838	01-4-2500-000	PAYABLES - TRADE		95.38			
Invoice Description --> BCFVD - PUMPER TRUCK #52 SERVICE							
<b>Total :</b>				95.38	0.00		95.38
37530	15-Apr-2015	Issued	69	C			501.21
SO005520	01-4-2500-000	PAYABLES - TRADE		145.05			
Invoice Description --> BCFVD - PUMPER TRUCK #53 SERVICE							
INV012363	01-4-2500-000	PAYABLES - TRADE		356.16			
Invoice Description --> BCFVD - PUMPER TRUCK #53 SERVICE							
<b>Total :</b>				501.21	0.00		501.21



**ALBERNI-CLAYQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 28**  
**Date :** May 07, 2015 **Time : 7:35 pm**  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
<b>Supplier Total :</b>				596.59	0.00	596.59

**4170 PUBLIC WORKS ASSOCIATION OF B.C.**

37478	02-Apr-2015		Issued	64	C	78.75
P-111	01-4-2500-000	PAYABLES - TRADE				78.75
Invoice Description --> ACRD - ENVIRONMENTAL SERVICES MANAGER - RECRUITMENT						
<b>Total :</b>						78.75
<b>Supplier Total :</b>						78.75

**4187 QUALITY FOODS-PORT ALBERNI**

37479	02-Apr-2015		Issued	64	C	154.57
67 1305231	01-4-2500-000	PAYABLES - TRADE				33.98
Invoice Description --> ACRD OFFICE SUPPLIES						
63 320180	01-4-2500-000	PAYABLES - TRADE				50.39
Invoice Description --> ACRD OFFICE SUPPLIES						
67 1298020	01-4-2500-000	PAYABLES - TRADE				70.20
Invoice Description --> ACRD OFFICE SUPPLIES						
<b>Total :</b>						154.57
<b>Supplier Total :</b>						154.57

37531	15-Apr-2015		Issued	69	C	39.51
67 1311045	01-4-2500-000	PAYABLES - TRADE				39.51
Invoice Description --> SLVFD - OFFICERS MEETING						
<b>Total :</b>						39.51
<b>Supplier Total :</b>						194.08

**4220 RAYNER & BRACHT LTD**

37532	15-Apr-2015		Issued	69	C	2685.20
2015047	01-4-2500-000	PAYABLES - TRADE				2685.20
Invoice Description --> AVLF - BAMFIELD BIN CHARGES MARCH 2015						
<b>Total :</b>						2685.20
<b>Supplier Total :</b>						2685.20

**4280 RECEIVER GENERAL FOR CANADA**

37480	02-Apr-2015		Issued	64	C	19511.84
PP#7 - 2015	01-4-2500-000	PAYABLES - TRADE				19511.84
Invoice Description --> TAX REMITTANCE FOR PAYROLL PAYPERIOD #7						
<b>Total :</b>						19511.84
37533	15-Apr-2015		Issued	69	C	19834.52
PD7A 582035581	01-4-2500-000	PAYABLES - TRADE				495.00
Invoice Description --> TAX REMITTANCE FOR PAYROLL PAYPERIOD 2014 - CASE 582035581						
PP#8 - 2015	01-4-2500-000	PAYABLES - TRADE				19339.52
Invoice Description --> TAX REMITTANCE FOR PAYROLL PAYPERIOD #8						

**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 29**  
**Date :** May 07, 2015 **Time : 7:35 pm**  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
<b>Total :</b>				19834.52	0.00	19834.52
<b>Supplier Total :</b>				39346.36	0.00	39346.36

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
<b>4443</b>	<b>ROBERT GAUDREULT</b>					
37591	28-Apr-2015		Issued	79	C	885.30
APR19-21/15	01-4-2500-000	PAYABLES - TRADE		885.30		
Invoice Description --> ACRD - PUBLIC SAFETY CONFERENCE - GAUDREULT						
<b>Total :</b>				885.30	0.00	885.30
<b>Supplier Total :</b>				885.30	0.00	885.30

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
<b>4491</b>	<b>ROMPRE, SUZANNE</b>					
00090-0009	10-Apr-2015		Issued	63	T	910.00
MAR1-31/15	01-4-2500-000	PAYABLES - TRADE		910.00		
Invoice Description --> MARCH BAMFIELD TRANSFER STATION CONTRACTOR						
<b>Total :</b>				910.00	0.00	910.00
<b>Supplier Total :</b>				910.00	0.00	910.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
<b>4597</b>	<b>SHAPE SHYPHTER STUDIOS</b>					
37481	02-Apr-2015		Issued	64	C	1500.00
MARCH 27, 2015	01-4-2500-000	PAYABLES - TRADE		1500.00		
Invoice Description --> ACRD - BUILDING CULTURAL BRIDGES WORKSHOP						
<b>Total :</b>				1500.00	0.00	1500.00
<b>Supplier Total :</b>				1500.00	0.00	1500.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
<b>4610</b>	<b>SIGNWORKS</b>					
37534	15-Apr-2015		Issued	69	C	44.80
5181	01-4-2500-000	PAYABLES - TRADE		44.80		
Invoice Description --> SLVFD - LABELS FOR FIRE TRUCK						
<b>Total :</b>				44.80	0.00	44.80
<b>Supplier Total :</b>				44.80	0.00	44.80

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
<b>4645</b>	<b>SHAW CABLE</b>					
37535	15-Apr-2015		Issued	69	C	810.15
01-APR-15	01-4-2500-000	PAYABLES - TRADE		810.15		
Invoice Description --> ACCT#012-80958259 - ACRD CONSOLIDATED INTERNET/CABLE - APRIL 2015						
<b>Total :</b>				810.15	0.00	810.15
<b>Supplier Total :</b>				810.15	0.00	810.15

**ALBERNI-CLAYOQUET REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 30**  
**Date :** May 07, 2015 **Time : 7:35 pm**  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
37482	02-Apr-2015	Issued	64	C		42.11
MARCH 16, 2015	01-4-2500-000	PAYABLES - TRADE		42.11		
Invoice Description --> SLVFD - CABLE SERVICES - APR.16/15 - MAY.15/15						
<b>Total :</b>				42.11	0.00	42.11
37592	28-Apr-2015	Issued	79	C		42.11
APRIL 16, 2015	01-4-2500-000	PAYABLES - TRADE		42.11		
Invoice Description --> SLVFD - CABLE SERVICES - MAY 16/15 - JUNE 15/15						
<b>Total :</b>				42.11	0.00	42.11
<b>Supplier Total :</b>				84.22	0.00	84.22

<b>4717 SMITH, RYAN</b>						
00090-0010	10-Apr-2015	Issued	63	T		4019.00
PCMAR31/15	01-4-2500-000	PAYABLES - TRADE		50.00		
Invoice Description --> SALMON BEACH SEWAGE						
MAR31/15	01-4-2500-000	PAYABLES - TRADE		3969.00		
Invoice Description --> SALMON BEACH - SEWAGE						
<b>Total :</b>				4019.00	0.00	4019.00
00093-0004	30-Apr-2015	Issued	78	T		100.00
APR.07/15	01-4-2500-000	PAYABLES - TRADE		100.00		
Invoice Description --> ACRD - COMPUTER EXPENSE - WEB PHOTO						
<b>Total :</b>				100.00	0.00	100.00
<b>Supplier Total :</b>				4119.00	0.00	4119.00

<b>4725 SOFTCHOICE CORPORATION</b>						
37483	02-Apr-2015	Issued	64	C		1179.81
3937687	01-4-2500-000	PAYABLES - TRADE		289.10		
Invoice Description --> PLANNING - TONER \$70.45 - ACRD TONER \$187.67						
3938981	01-4-2500-000	PAYABLES - TRADE		890.71		
Invoice Description --> ACRD OFFICE - COMPUTER EXPENSE						
<b>Total :</b>				1179.81	0.00	1179.81
37536	15-Apr-2015	Issued	69	C		416.98
3942380	01-4-2500-000	PAYABLES - TRADE		416.98		
Invoice Description --> ACRD OFFICE - MONITOR						
<b>Total :</b>				416.98	0.00	416.98
37593	28-Apr-2015	Issued	79	C		2300.61
3950290	01-4-2500-000	PAYABLES - TRADE		139.68		
Invoice Description --> EMPLOYEE COMPUTER PURCHASE PLAN - THOMAS						
3957593	01-4-2500-000	PAYABLES - TRADE		208.17		
Invoice Description --> EMPLOYEE COMPUTER PURCHASE PLAN - THOMAS, J.						
3957698	01-4-2500-000	PAYABLES - TRADE		344.04		
Invoice Description --> ACRD OFFICE - COMPUTER EXPENSE - PRINTER						

ALBERNI-CLAYQUOT REGIONAL DISTRICT  
**Cheque Register - Detail - Supp.**



AP5100 Page : 31  
 Date : May 07, 2015 Time : 7:35 pm  
 Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209  
 Trans. Date : 01-Apr-2015 To 30-Apr-2015  
 Cheque Date : 01-Apr-2015 To 30-Apr-2015  
 Cheque No. : All  
 Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
3958512	01-4-2500-000	PAYABLES - TRADE		749.81		
Invoice Description --> ACRD - COMPUTER - MAILARCHIVER RENEWAL						
3960734	01-4-2500-000	PAYABLES - TRADE		858.91		
Invoice Description --> PLANNING - COMPUTER EXPENSE - TONER						
<b>Total :</b>				2300.61	0.00	2300.61
<b>Supplier Total :</b>				3897.40	0.00	3897.40

<b>4728 SONBIRD REFUSE &amp; RECYCLING LTD.</b>						
00091-0015	20-Apr-2015		Issued	68	T	13596.17
21697	01-4-2500-000	PAYABLES - TRADE			13596.17	
Invoice Description --> MARCH 2015 WC GARBAGE & RECYCLING						
<b>Total :</b>				13596.17	0.00	13596.17
<b>Supplier Total :</b>				13596.17	0.00	13596.17

<b>4742 SONORA CONTRACTING</b>						
37537	15-Apr-2015		Issued	69	C	133.88
346077	01-4-2500-000	PAYABLES - TRADE			133.88	
Invoice Description --> BWS - BACKFILL NEW WATER METER						
<b>Total :</b>				133.88	0.00	133.88
<b>Supplier Total :</b>				133.88	0.00	133.88

<b>4752 SOUTHSIDE AUTO SUPPLY LTD.</b>						
37484	02-Apr-2015		Issued	64	C	208.81
474084	01-4-2500-000	PAYABLES - TRADE			208.81	
Invoice Description --> LBA - TRAILER HITCH TO TOW SWEEPER INSTALL						
<b>Total :</b>				208.81	0.00	208.81
<b>Supplier Total :</b>				208.81	0.00	208.81

<b>4785 STEWART MCDANNOLD STUART</b>						
37485	02-Apr-2015		Issued	64	C	5810.36
69201	01-4-2500-000	PAYABLES - TRADE			228.48	
Invoice Description --> LEGAL FEES						
69203	01-4-2500-000	PAYABLES - TRADE			285.60	
Invoice Description --> LEGAL FEES						
69207	01-4-2500-000	PAYABLES - TRADE			504.00	
Invoice Description --> LEGAL FEES						
69202	01-4-2500-000	PAYABLES - TRADE			571.20	
Invoice Description --> LEGAL FEES						
69204	01-4-2500-000	PAYABLES - TRADE			1034.99	
Invoice Description --> LEGAL FEES						
69206	01-4-2500-000	PAYABLES - TRADE			1329.68	
Invoice Description --> LEGAL FEES						

**ALBERNI-CLAYQUO REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 32**  
**Date :** May 07, 2015 **Time : 7:35 pm**  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
69205	01-4-2500-000	PAYABLES - TRADE		1856.41		
Invoice Description --> LEGAL FEES						
<b>Total :</b>				5810.36	0.00	5810.36
<b>Supplier Total :</b>				5810.36	0.00	5810.36

**4788 STAPLES ADVANTAGE**

37486	02-Apr-2015		Issued	64	C	869.32	
38054061	01-4-2500-000	PAYABLES - TRADE			19.71		
Invoice Description --> ACRD OFFICE SUPPLIES							
38141766	01-4-2500-000	PAYABLES - TRADE			86.50		
Invoice Description --> ACRD OFFICE \$65.64 - EMERGENCY PLANNING \$11.59							
38080820	01-4-2500-000	PAYABLES - TRADE			145.00		
Invoice Description --> ACRD OFFICE SUPPLIES							
37962439	01-4-2500-000	PAYABLES - TRADE			296.67		
Invoice Description --> ACRD OFFICE SUPPLIES							
38072381	01-4-2500-000	PAYABLES - TRADE			321.44		
Invoice Description --> ACRD OFFICE \$68.70 - C2C SUPPLIES \$218.30							
<b>Total :</b>					869.32	0.00	869.32

37538	15-Apr-2015		Issued	69	C	252.49	
38153560	01-4-2500-000	PAYABLES - TRADE			4.01		
Invoice Description --> ACRD OFFICE SUPPLIES							
38175567	01-4-2500-000	PAYABLES - TRADE			19.47		
Invoice Description --> ACRD OFFICE SUPPLIES							
38170617	01-4-2500-000	PAYABLES - TRADE			229.01		
Invoice Description --> ACRD OFFICE SUPPLIES \$38.49 - PLANNING \$165.99,							
<b>Total :</b>					252.49	0.00	252.49

37594	28-Apr-2015		Issued	79	C	467.37	
38257001	01-4-2500-000	PAYABLES - TRADE			64.27		
Invoice Description --> ACRD OFFICE SUPPLIES							
38291796	01-4-2500-000	PAYABLES - TRADE			81.14		
Invoice Description --> ACRD OFFICE SUPPLIES \$44.17, BCWS \$12.99, PLANNING \$15.29							
38303598	01-4-2500-000	PAYABLES - TRADE			154.01		
Invoice Description --> ACRD OFFICE SUPPLIES \$63.43, PLANNING \$74.07							
38337042	01-4-2500-000	PAYABLES - TRADE			167.95		
Invoice Description --> EMERGENCY PLANNING - OFFICE SUPPLIES							
<b>Total :</b>					467.37	0.00	467.37
<b>Supplier Total :</b>					1589.18	0.00	1589.18

**4851 STARTUP, TROY**

37487	02-Apr-2015		Issued	64	C	250.00
MAR31/15	01-4-2500-000	PAYABLES - TRADE			250.00	
Invoice Description --> WOODSTOVE EXCHANGE REBATE - STARTUP						

**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 33**  
**Date :** May 07, 2015 **Time : 7:35 pm**  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
<b>Total :</b>						250.00	0.00	250.00
<b>Supplier Total :</b>						250.00	0.00	250.00
-----								
<b>4855</b>	<b>STOKES INTERNATIONAL</b>							
37595	28-Apr-2015		Issued	79	C			89.09
108802	01-4-2500-000	PAYABLES - TRADE			89.09			
Invoice Description --> BCVFD - AWARDS								
<b>Total :</b>						89.09	0.00	89.09
<b>Supplier Total :</b>						89.09	0.00	89.09
-----								
<b>4878</b>	<b>SUMMIT VALVE AND CONTROLS INC. (BC)</b>							
00093-0005	30-Apr-2015		Issued	78	T			28.00
8564-30150306	01-4-2500-000	PAYABLES - TRADE			28.00			
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES								
<b>Total :</b>						28.00	0.00	28.00
<b>Supplier Total :</b>						28.00	0.00	28.00
-----								
<b>4885</b>	<b>SUN COAST WASTE SERVICES</b>							
00090-0012	10-Apr-2015		Issued	63	T			23970.83
128298	01-4-2500-000	PAYABLES - TRADE			23970.83			
Invoice Description --> MARCH 2015 - AV RECYCLING CONTRACT								
<b>Total :</b>						23970.83	0.00	23970.83
<b>Supplier Total :</b>						23970.83	0.00	23970.83
-----								
<b>4918</b>	<b>FRED THOM</b>							
37596	28-Apr-2015		Issued	79	C			300.00
CREDIT-DVB15001	01-4-2500-000	PAYABLES - TRADE			300.00			
Invoice Description --> PLANNING - DV CREDIT - DVB15001								
<b>Total :</b>						300.00	0.00	300.00
<b>Supplier Total :</b>						300.00	0.00	300.00
-----								
<b>4919</b>	<b>FREETHY, WILLIAM J</b>							
37597	28-Apr-2015		Issued	79	C			250.00
APRIL2/15	01-4-2500-000	PAYABLES - TRADE			250.00			
Invoice Description --> WOODSTOVE EXCHANGE - FREETHY								
<b>Total :</b>						250.00	0.00	250.00
<b>Supplier Total :</b>						250.00	0.00	250.00

**ALBERNI-CLAYQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 34**  
**Date :** May 07, 2015 **Time : 7:35 pm**  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name						Amount
Chq/Ref #	Cheque Date	Status	Batch	Medium			
Invoice No.	Account No.	Account Description		Debit	Credit		
37488	02-Apr-2015	Issued	64	C			1037.60
MARCH 27, 2015	01-4-2500-000	PAYABLES - TRADE		1037.60			
Invoice Description --> BAMFIELD - TRANS TO TAXES REC'D IN ERROR 770.00002873900.000							
<b>Total :</b>				1037.60	0.00		1037.60
<b>Supplier Total :</b>				1037.60	0.00		1037.60
<b>4984</b>	<b>TELUS</b>						
37547	22-Apr-2015	Issued	71	C			2407.11
APR 07/15-723-0451	01-4-2500-000	PAYABLES - TRADE		374.82			
Invoice Description --> BCWS - NEW STRICK RD CONNECTION - TO BE CONSOLIDATED							
APR7/15	01-4-2500-000	PAYABLES - TRADE		2032.29			
Invoice Description --> ACRD CONSOLIDATED							
<b>Total :</b>				2407.11	0.00		2407.11
<b>Supplier Total :</b>				2407.11	0.00		2407.11
<b>5001</b>	<b>STERICYCLE COMMUNICATION SOLUTIONS</b>						
00090-0011	10-Apr-2015	Issued	63	T			141.75
150221539101	01-4-2500-000	PAYABLES - TRADE		141.75			
Invoice Description --> ACRD - CALL-IN SERVICE - EMPLOYEE SAFETY - MARCH 2015							
<b>Total :</b>				141.75	0.00		141.75
00091-0016	20-Apr-2015	Issued	68	T			141.75
150321539101	01-4-2500-000	PAYABLES - TRADE		141.75			
Invoice Description --> ACRD - CALL-IN SERVICE - EMPLOYEE SAFETY - APRIL 2015							
<b>Total :</b>				141.75	0.00		141.75
<b>Supplier Total :</b>				283.50	0.00		283.50
<b>5026</b>	<b>TOM RUSSELL</b>						
37598	28-Apr-2015	Issued	79	C			250.00
APR.23/15	01-4-2500-000	PAYABLES - TRADE		250.00			
Invoice Description --> WOODSTOVE EXCHANGE REBATE - RUSSELL							
<b>Total :</b>				250.00	0.00		250.00
<b>Supplier Total :</b>				250.00	0.00		250.00
<b>5091</b>	<b>TRADEWIND SCIENTIFIC LTD.</b>						
37489	02-Apr-2015	Issued	64	C			34576.50
250-15-YAZ2	01-4-2500-000	PAYABLES - TRADE		9166.50			
Invoice Description --> LBA - TRACR AIM SYSTEM - CAPITAL							
250-14-YAZ1	01-4-2500-000	PAYABLES - TRADE		25410.00			
Invoice Description --> LBA - RUNWAY SURFACE COND. REPORTING SYSTEM - CAPITAL							
<b>Total :</b>				34576.50	0.00		34576.50

## Cheque Register - Detail - Supp.



AP5100

Date : May 07, 2015

Page : 35

Time : 7:35 pm

Supplier : 0003 To Z4209  
 Trans. Date : 01-Apr-2015 To 30-Apr-2015  
 Cheque Date : 01-Apr-2015 To 30-Apr-2015  
 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3

Status : All

Medium :

M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>Supplier Total :</b>				34576.50	0.00	34576.50
<hr/>						
<b>5114</b>	<b>TRINEX INTERNET SOLUTIONS INC</b>					
37490	02-Apr-2015	Issued	64	C		78.75
7102	01-4-2500-000	PAYABLES - TRADE		78.75		
Invoice Description -->		ACRD COMPUTER - MONTHLY WEBSITE HOSTING				
<b>Total :</b>				78.75	0.00	78.75
<hr/>						
37599	28-Apr-2015	Issued	79	C		78.75
7135	01-4-2500-000	PAYABLES - TRADE		78.75		
Invoice Description -->		ACRD COMPUTER - MONTHLY WEB SITE HOSTING				
<b>Total :</b>				78.75	0.00	78.75
<hr/>						
<b>Supplier Total :</b>				157.50	0.00	157.50
<hr/>						
<b>5129</b>	<b>TREO PORT MANN</b>					
37600	28-Apr-2015	Issued	79	C		5.30
2139831805	01-4-2500-000	PAYABLES - TRADE		5.30		
Invoice Description -->		BCVFD - TRAINING				
<b>Total :</b>				5.30	0.00	5.30
<hr/>						
<b>Supplier Total :</b>				5.30	0.00	5.30
<hr/>						
<b>5131</b>	<b>TSESHAHT MARKET</b>					
37601	28-Apr-2015	Issued	79	C		338.43
1745700	01-4-2500-000	PAYABLES - TRADE		23.98		
Invoice Description -->		SLVFD - TRUCK #46 - TRAINING SITE				
1753835	01-4-2500-000	PAYABLES - TRADE		29.58		
Invoice Description -->		SLVFD - TRUCK #46 - TRAINING SITE				
1747355	01-4-2500-000	PAYABLES - TRADE		45.20		
Invoice Description -->		SLVFD - FUEL TRUCK #46 - TRAINING SITE				
1758208	01-4-2500-000	PAYABLES - TRADE		100.03		
Invoice Description -->		SLVFD - FUEL TRUCK #47				
1750395	01-4-2500-000	PAYABLES - TRADE		139.64		
Invoice Description -->		SLVFD - FUEL TRUCK #46 - TRAINING SITE				
<b>Total :</b>				338.43	0.00	338.43
<hr/>						
<b>Supplier Total :</b>				338.43	0.00	338.43
<hr/>						
<b>5145</b>	<b>UCLUELET CONSUMERS CO-OP ASSN</b>					
37548	22-Apr-2015	Issued	71	C		375.82
LBA - MAR/15	01-4-2500-000	PAYABLES - TRADE		375.82		
Invoice Description -->		LBA - MARCH FUEL				
<b>Total :</b>				375.82	0.00	375.82



Cheque Register - Detail - Supp.



AP5100

Date : May 07, 2015

Page : 36

Time : 7:35 pm

Supplier : 0003 To Z4209  
 Trans. Date : 01-Apr-2015 To 30-Apr-2015  
 Cheque Date : 01-Apr-2015 To 30-Apr-2015  
 Cheque No. : All  
 Batch No. : All

Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date				
Invoice No.	Account No.	Account Description		Debit	Credit

Supplier Total : 375.82 0.00 375.82

5186 UCLUELET RENT-IT CENTER

00091-0017	20-Apr-2015		Issued	68	T	787.50
20190	01-4-2500-000	PAYABLES - TRADE				393.75
Invoice Description --> SALMON BEACH - GARBAGE HAULING AND BIN RENTAL						
20301	01-4-2500-000	PAYABLES - TRADE				393.75
Invoice Description --> SALMON BEACH - GARBAGE HAULING AND BIN RENTAL						
<b>Total :</b>						787.50 0.00 787.50

Supplier Total : 787.50 0.00 787.50

5249 URGEL'S AUTO COLLISION LTD.

37539	15-Apr-2015		Issued	69	C	2378.77
10349	01-4-2500-000	PAYABLES - TRADE				2378.77
Invoice Description --> SLVFD - TRUCK #46 - CAPITAL						
<b>Total :</b>						2378.77 0.00 2378.77

Supplier Total : 2378.77 0.00 2378.77

5263 VADIM SOFTWARE

37540	15-Apr-2015		Issued	69	C	189.00
I-VC11270	01-4-2500-000	PAYABLES - TRADE				189.00
Invoice Description --> BCWS - METER SERVICE CHANGE						
<b>Total :</b>						189.00 0.00 189.00

Supplier Total : 189.00 0.00 189.00

5278 VANCOUVER ISLAND PUBLISHING GROUP A/R

00091-0018	20-Apr-2015		Issued	68	T	1050.02
AVTD00012595	01-4-2500-000	PAYABLES - TRADE				330.76
Invoice Description --> GEN.GOV. - WOODSTOVE EXCHANGE PROGRAM						
AVTD00012522	01-4-2500-000	PAYABLES - TRADE				336.01
Invoice Description --> GEN.GOV. - WOODSTOVE EXCHANGE PROGRAM						
AVTD00012489	01-4-2500-000	PAYABLES - TRADE				383.25
Invoice Description --> PLANNING - NOTICE PUBLIC HEARING						
<b>Total :</b>						1050.02 0.00 1050.02

Supplier Total : 1050.02 0.00 1050.02

5279 VAN ISLE FORD SALES LTD.

37541	15-Apr-2015		Issued	69	C	288.08
RH28259	01-4-2500-000	PAYABLES - TRADE				288.08
Invoice Description --> LBA - STAFF 20 SERVICE - BRAKES						
<b>Total :</b>						288.08 0.00 288.08



AP5100 Page : 37  
 Date : May 07, 2015 Time : 7:35 pm  
 Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209  
 Trans. Date : 01-Apr-2015 To 30-Apr-2015  
 Cheque Date : 01-Apr-2015 To 30-Apr-2015  
 Cheque No. : All  
 Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
<b>Supplier Total :</b>				288.08	0.00	288.08
<hr/>						
<b>5293</b>	<b>VANCOUVER ISLAND HEALTH AUTHORITY</b>					
37602	28-Apr-2015	Issued	79	C		550.00
S4146-1	01-4-2500-000	PAYABLES - TRADE		150.00		
Invoice Description --> BWS - OPERATING PERMIT 2015						
S4220-1	01-4-2500-000	PAYABLES - TRADE		150.00		
Invoice Description --> MWS - OPERATING PERMIT 2015						
S6421-1	01-4-2500-000	PAYABLES - TRADE		250.00		
Invoice Description --> BCWS - OPERATING PERMIT 2015						
<b>Total :</b>				550.00	0.00	550.00
<b>Supplier Total :</b>				550.00	0.00	550.00
<hr/>						
<b>5401</b>	<b>TD VISA (BCVFD)M. KOBUS</b>					
37549	22-Apr-2015	Issued	71	C		3897.42
APR.06/15	01-4-2500-000	PAYABLES - TRADE		3897.42		
Invoice Description --> BCVFD - EQUIPMENT \$96.66 - TRAINING \$3056.51, TRAVEL \$231.92, OFFICE SUPPLIES \$9.58,						
<b>Total :</b>				3897.42	0.00	3897.42
<b>Supplier Total :</b>				3897.42	0.00	3897.42
<hr/>						
<b>5402</b>	<b>TD VISA (BCVFD)C. STARRATT</b>					
37550	22-Apr-2015	Issued	71	C		1748.75
APR.06/15	01-4-2500-000	PAYABLES - TRADE		1748.75		
Invoice Description --> BCVFD - TRAVEL \$245.41 - OFFICE SUPPLIES \$1108.25, EQUIPMENT \$378.62, RETAIL INTERI						
<b>Total :</b>				1748.75	0.00	1748.75
<b>Supplier Total :</b>				1748.75	0.00	1748.75
<hr/>						
<b>5405</b>	<b>TD VISA (SLVFD)</b>					
37551	22-Apr-2015	Issued	71	C		512.69
APR.06/15	01-4-2500-000	PAYABLES - TRADE		512.69		
Invoice Description --> SLVFD - ACTIVE 911 LICENSE \$494.10, RETAIL INTEREST \$18.59						
<b>Total :</b>				512.69	0.00	512.69
<b>Supplier Total :</b>				512.69	0.00	512.69
<hr/>						
<b>5410</b>	<b>TD VISA</b>					
37552	22-Apr-2015	Issued	71	C		3149.91
APR.06/15	01-4-2500-000	PAYABLES - TRADE		3149.91		
Invoice Description --> ACRD OFFICE - \$1472.04, AVRA - \$1307.35, WCLF - \$39.19, BCWS - \$35, AV REG.PARKS -\$200,						
<b>Total :</b>				3149.91	0.00	3149.91



AP5100 Page : 38  
 Date : May 07, 2015 Time : 7:35 pm  
 Bank : 1 To 3  
 Status : All  
 Medium :  
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209  
 Trans. Date : 01-Apr-2015 To 30-Apr-2015  
 Cheque Date : 01-Apr-2015 To 30-Apr-2015  
 Cheque No. : All  
 Batch No. : All

Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
<b>5475 PACIFIC SMARTFX LTD.</b>								
37603	28-Apr-2015		Issued	79	C	539.29		
2222	01-4-2500-000	PAYABLES - TRADE			539.29			
Invoice Description --> SB - SECURITY - GATE MAINTENANCE								
<b>Total :</b>						3149.91	0.00	3149.91
<b>Supplier Total :</b>						3149.91	0.00	3149.91
<b>5525 WESTERN HYDROBLASTING</b>								
37542	15-Apr-2015		Issued	69	C	1575.00		
15-016	01-4-2500-000	PAYABLES - TRADE			1575.00			
Invoice Description --> AVRA - RUNWAY CLEANING								
<b>Total :</b>						1575.00	0.00	1575.00
<b>Supplier Total :</b>						1575.00	0.00	1575.00
<b>5543 WL SOLUTIONS LTD</b>								
00091-0019	20-Apr-2015		Issued	68	T	315.00		
2137	01-4-2500-000	PAYABLES - TRADE			315.00			
Invoice Description --> BCWS - STRICK RD PUMPHOUSE SCADA REVIEW								
<b>Total :</b>						315.00	0.00	315.00
<b>Supplier Total :</b>						315.00	0.00	315.00
<b>5565 WFR WHOLESALE FIRE &amp; RESCUE LTD.</b>								
37491	02-Apr-2015		Issued	64	C	241.81		
95324	01-4-2500-000	PAYABLES - TRADE			241.81			
Invoice Description --> BCVFD - RECHARGEABLE BATTERY								
<b>Total :</b>						241.81	0.00	241.81
<b>Supplier Total :</b>						241.81	0.00	241.81
<b>5620 WORKSAFE BC</b>								
37543	15-Apr-2015		Issued	69	C	4554.33		
1STQTR2015	01-4-2500-000	PAYABLES - TRADE			4554.33			
Invoice Description --> 1ST QUARTER 2015 WCB PREMIUMS								
<b>Total :</b>						4554.33	0.00	4554.33
<b>Supplier Total :</b>						4554.33	0.00	4554.33

**ALBERNI-CLAYOQUOT REGIONAL DISTRICT**  
**Cheque Register - Detail - Supp.**



**AP5100** **Page : 39**  
**Date :** May 07, 2015 **Time :** 7:35 pm  
**Bank :** 1 To 3  
**Status :** All  
**Medium :**  
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

**Supplier :** 0003 To Z4209  
**Trans. Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque Date :** 01-Apr-2015 To 30-Apr-2015  
**Cheque No. :** All  
**Batch No. :** All

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date			Debit	Credit
Invoice No.	Account No.	Account Description			
<b>Total Computer Paid :</b>	878,777.56	<b>Total EFT PAP :</b>	20,491.70	<b>Total Paid :</b>	1,128,672.39
<b>Total Manually Paid :</b>	0.00	<b>Total EFT File Transfer :</b>	229,403.13		



## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Wendy Thomson, Manager of Administrative Services

**Meeting Date:** May 13, 2015

**Subject:** **Terms of Reference & Appointments to the Beaver Creek Water Advisory Committee**

---

### Recommendation:

**THAT the Alberni-Clayoquot Regional District Board of Directors approve the revised Terms of Reference for the Beaver Creek Water Advisory Committee and appoint the following individuals to the Committee:**

- **3 year terms: Harold Carlson, Ginny Stephens, Pam Craig, Patty Edwards**
- **2 year terms: Kelly Schutte, Wayne Hasler, Gord Blakey**

### Desired Outcome:

To appoint members to the Beaver Creek Advisory Committee with a staggered term.

### Background:

At the April 22<sup>nd</sup> Board of Directors meeting a new Bylaw (A1079) was adopted for the Beaver Creek Water Advisory Committee. One of the changes to the Bylaw is a staggered appointment term for members to ensure continuity of experience among members and increased membership from 6 to 7.

The Terms of Reference for the Beaver Creek Water Advisory Committee has been updated to reflect amendments in the new Bylaw.

As per Bylaw A1079, Director McNabb nominates the above individuals to be appointed to the Committee by the ACRD Board of Directors.

### Time Requirements – Staff & Elected Officials:


Meetings held quarterly or at the call of the Chair. Some staff resources required to support the Committee.

**Financial:**

Members sit without remuneration. Any associated costs required to support this Committee is paid for by the service area.

**Policy or Legislation:**

*Local Government Act* and ACRD Procedures Bylaw apply.

Submitted by:   
\_\_\_\_\_

Wendy Thomson, Manager of Administrative Services

Approved by:   
\_\_\_\_\_

Russell Dyson, Chief Administrative Officer



## **Alberni-Clayoquot Regional District**

### **Terms of Reference Beaver Creek Water Advisory Committee**

#### **1. Introduction**

- 1.1 The Alberni-Clayoquot Regional District (ACRD) has formed the Beaver Creek Water Advisory Committee to advise the Board on matters relating to the Beaver Creek Water Service.
- 1.2 The Beaver Creek Water Advisory Committee is a Standing (Advisory) Committee of the ACRD Board of Directors.

#### **2. Objective**

- 2.1 The Beaver Creek Water Advisory Committee advises the Board on matters relating to the Beaver Creek Water System, including but not limited to system planning, annual budgets and capital works.

#### **3. Scope of Work**

- 3.1 To achieve this objective, the Beaver Creek Water Advisory Committee will undertake the following activities:
  - Budgeting for the Beaver Creek Water System
  - Future capital planning and budget implications
  - Matters relating to the service such as regulations and policy

#### **4. Membership**

- 4.1 In order to provide representation from the Beaver Creek Water Service area, membership on the Committee is as follows:
  - Seven (7) Members at-large from the Beaver Creek Community nominated by the Director for the Electoral Area “E” (Beaver Creek)
  - The Director for Electoral Area “E” (Beaver Creek) or his/her alternate.
  - One (1) Ex-Officio Non-Voting Member being the Regional District CAO or his/her designate.

## **5. Appointment and Term**

- 5.1 Members shall be appointed by the Board for a three year term. In order to ensure continuity of experience among the Members, the initial appointment of Members shall be staggered with four (4) Members appointed for a three (3) year term and three (3) Members for a two (2) year term.
- 5.2 Members of the Committee may stand for re-appointment by the Board at the conclusion of their term. Members may not serve on the Committee for more than two (2) consecutive terms.
- 5.3 The Board may, at any time, remove any Member of the Committee and any Member of the Committee may resign at any time upon sending written notice to the Chairperson of the Committee.
- 5.4 The Board may dissolve the Committee and rescind this Bylaw, following written notice being provided to all Members.
- 5.5 Committee Member appointments will be confirmed by the Chair of the Board at the regular ACRD Board of Directors meeting in January of each year.
- 5.6 Members of the Committee shall serve without remuneration.

## **6. Committee Chair**

- 6.1 The Director for Electoral Area “E” (Beaver Creek) or his/her alternate shall be the Chairperson of the Committee.

## **7. Meeting Procedures**

- 7.1 Meetings of the Committee shall be held quarterly or at the call of the Committee Chairperson, time and location to be determined by the Chairperson of the Committee.
- 7.2 A majority of the Committee Members present shall represent a quorum, one of whom must be the Director of Electoral Area “E” (Beaver Creek) or his/her alternate.
- 7.3 Meetings of the Committee shall be conducted and held in accordance with the Regional District’s Procedures Bylaw.



**8. Reporting to the Board**

- 8.1 The Committee Chairperson will report to the Board on the activities of the Committee.
- 8.2 Recommendations from the Committee to the Board must be adopted by the Committee prior to presentation to the Board.

**9. Resources**

- 9.1 On behalf of the Committee, the CAO or his/her designate will provide advice and professional assistance to the Committee including writing letters, correspondence and preparing reports to the Board.
- 9.2 The ACRD secretarial staff will provide support to the Committee including preparing agendas, recording the minutes of all meetings and ensuring Committee agendas, minutes etc. are circulated electronically to all Members and the Board.



## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Alberni Valley Committee  
Wendy Thomson, Manager of Administrative Services  
Andrew McGifford, Acting Manager of Finance

**Meeting Date:** May 13, 2015

**Subject:** Proposed AVRA Runway Expansion Project – Borrowing & Approval Process

---

### **Recommendation:**

THAT the ACRD Board of Directors, subject to obtaining consent of the electorate through an alternate approval process, proceed with borrowing for the Alberni Valley Regional Airport Runway Expansion Project through the Municipal Finance Authority up to a maximum of \$6 million dollars over 30 years and increase the maximum tax requisition for the AVRA service to \$150,000 annually.

### **Desired Outcome:**

To secure funds to expand the Alberni Valley Regional Airport as previously directed by the Board.

### **Background:**

The Alberni Valley Committee met on May 5<sup>th</sup> and considered the attached report regarding options for moving forward on the proposed Alberni Valley Regional Airport Runway Expansion project. The Committee passed a resolution recommending the Regional District proceeds with borrowing up to a maximum of \$6 million dollars and uses the alternate approval process to gain the consent of the electorate.

The ACRD has applied for funding through the Gas Tax Strategic Priorities fund for the expansion project. This program may fund a portion or 100% of the project. Decisions on the program are expected in the fall of 2015.

It's recommended the Regional District approve borrowing the maximum funds required for the project prior to receiving news on possible funding in the fall. This will enable the Regional District to proceed with the project with or without funding in a timely manner. If the Regional District waits to conduct the approval process until news on funding in the fall, the project would be delayed by 6 months to a year.

### Time Requirements – Staff & Elected Officials:

Some staff time will be required to prepare necessary bylaws and the alternate approval process. Staff will be required to provide background information on the project and be available to answer questions and meet with the public and interest groups to discuss the project.

### Financial:

The following participants of the service area would pay for the project: City of Port Alberni, Beaufort, Beaver Creek, Sproat Lake and Cherry Creek.

The current maximum tax requisition for the Alberni Valley Regional Airport service is \$50,000 per year; this amount has been the same maximum since the airport's inception in 1993. The tax requisition limits need to increase regardless of the expansion. Operational requirements, additional service demands, and capital expenditure in the future are required to maintain the assets currently in place. The \$150,000 tax requisition limit provides funding flexibility for the current operational challenges. Although the tax requisition limit may increase it would be the annual budget process that sets the tax requisition each year for the AVRA service, if \$150,000 is not required it would not be requisitioned.

The Alberni Valley Committee selected the MFA borrowing option a) ii) 6 million dollars over a 30 year period in order to finance the AVRA expansion. The table below provides details on each option considered on May 5, 2015 and the impact per thousand dollars of residential assessed value and the cost on a residential property valued at \$200,000.

	AVRA Operations			AVRA Borrowing			Combined Totals	
	Tax requisition	cost per \$1000	On a \$200,000 property	MFA Debt	cost per \$1000	On a \$200,000 property	Total cost per \$1000	Total on a \$200K property
<b>Current</b>	<b>50,000</b>	<b>0.013</b>	<b>2.60</b>				<b>0.013</b>	<b>2.60</b>
<b>a) i) Borrow 6 million over 20 years</b>	<b>150,000</b>	<b>0.039</b>	<b>7.80</b>	<b>392,000</b>	<b>0.101</b>	<b>20.20</b>	<b>0.140</b>	<b>28.00</b>
<b>a) ii) Borrow 6 million over 30 years</b>	<b>150,000</b>	<b>0.039</b>	<b>7.80</b>	<b>296,250</b>	<b>0.076</b>	<b>15.20</b>	<b>0.115</b>	<b>23.00</b>
<b>b) i) Borrow 2.5 million over 20 years</b>	<b>150,000</b>	<b>0.039</b>	<b>7.80</b>	<b>163,500</b>	<b>0.042</b>	<b>8.40</b>	<b>0.081</b>	<b>16.20</b>
<b>b) ii) Borrow 2.5 million over 30 years</b>	<b>150,000</b>	<b>0.039</b>	<b>7.80</b>	<b>123,500</b>	<b>0.032</b>	<b>6.40</b>	<b>0.071</b>	<b>14.20</b>

**Policy or Legislation:**

*Local Government Act and Community Charter apply.*



Submitted by: \_\_\_\_\_  
Andrew McGifford, Acting Manager of Finance



Submitted by: \_\_\_\_\_  
Wendy Thomson, Manager of Administrative Services



Approved by: \_\_\_\_\_  
Russell Dyson, Chief Administrative Officer



## MEMORANDUM

**To:** Alberni Valley Committee

**From:** Wendy Thomson, Manager of Administrative Services

**Meeting Date:** May 5, 2015

**Subject:** **Proposed AVRA Runway Extension Project**  
**– Direction for Borrowing & Obtaining Consent from the Electors**

---

**Background:**

At the February 11, 2015 Board of Directors meeting the following resolutions were passed upon recommendation of the AV Committee:

*THAT the ACRD Board of Directors apply to the Build Canada Fund for the AVRA expansion based on an extension to the runway to the east and no lighting or fencing for a total project cost of \$5.9 million as outlined in the Tetra Tech Report, Class A cost estimate.*

*THAT the ACRD Board of Directors fund its' 1/3 contribution (approximately \$2 million) for the AVRA runway expansion through borrowing.*

*THAT the ACRD Board of Directors amend the AVRA establishment bylaw to increase the maximum annual requisition to enable borrowing to a maximum amount of \$2 million dollars and associated operating costs for the 100' x 5000' runway, utilizing the alternate approval process.*

The ACRD has since been advised by Build Canada that the project was not eligible through the program. The ACRD has submitted an application through the Gas Tax Strategic Priorities fund for the runway extension project and includes the airport lighting project for an additional \$1,468,500.00 for a total project cost of \$7,427,320.00. This funding project can fund a portion of the project or up to 100% of the project. Decisions on this program are expected in the fall of 2015.

The Board of Directors needs to confirm spending limits for the AVRA service in consideration of proposed capital works and increased operating costs and confirm the required approval process.

The following are options for consideration by the AV Committee for proceeding with the AVRA Runway Extension project with, or without, grant funding.

**1. AVRA Runway Extension - Borrowing Options**

- a. Borrow through Municipal Finance Authority (MFA) the full project amount of (less lighting) – \$6 million
  - i. Borrowing over 20 years - \$392,000.00 per annum
  - ii. Borrowing over 30 years - \$296,250.00 per annum
  
- b. Borrow through MFA 1/3 of the total amount of the project - \$2.5 million (including lighting)
  - i. Borrowing over 20 years - \$163,500.00 per annum
  - ii. Borrowing over 30 years - \$123,500.00 per annum

In addition to annual borrowing, the annual operating cost for the Alberni Valley Regional Airport would need to be increased from \$50,000 to \$150,000.

**2. Consent Options**

Prior to the ACRD borrowing for the runway extension or increasing the maximum operating cost of this service, consent of the electors within the service area is required.

There are two methods by which local governments may seek approval from the electors – Assent of the Electors (referendum) or Alternate Approval Process (AAP).

**a. Assent of the Electors (Referendum)**

Referendums are costly and time consuming to perform when not conducted at the same time as an election. Referendums take approximately 4 months to prepare and conduct at an approximate cost of \$ 9,000.00. The earliest we could hold a referendum would be September or October 2015. The Regional District may not have enough resources to organize a referendum this fall and may have to consider retaining outside resources at an additional approximate cost of \$4,000.00.

**b. Alternate Approval Process**


The AAP process is a less costly and time consuming way of asking the electorate’s permission to proceed with the borrowing and increased operating costs. If at least 10% of the estimated number of electors in the service area oppose, the Board must then proceed to a formal referendum vote. AAP’s take approximately 1 ½ months to conduct at an approximate cost of \$ 1,800.00.

The *Local Government Act* allows Regional District’s to use the AAP process if the maximum to be requisitioned for the service is the amount equivalent to 50 cents for each \$1,000 of net taxable value of land and improvements. The borrowing methods in section 1 (a) and (b) above all fall within the maximum requisition amount for the AAP process.

**3. Next Steps:**

The Alberni Valley Committee should consider the following and make a recommendation to the ACRD Board in order to proceed with the proposed AV Regional Airport Runway Extension project:

- a. Determine the amount of Borrowing - outlined in section 1 (a) and (b)
- b. Determine number of years of borrowing through MFA - outlined in section 1 (a) and (b)
- c. Confirm the approval process to gain consent of the electors for borrowing and to increase the annual operating cost.

Submitted by:   
\_\_\_\_\_  
Wendy Thomson, Manager of Administrative Services

Approved by:   
\_\_\_\_\_  
Russell Dyson, Chief Administrative Officer



**MEMORANDUM**

**To:** Russell Dyson, Chief Administrative Officer; and  
Regional Board of Directors

**From:** Alex Dyer, Planner

**Date:** May 06, 2015

**Subject:** DVD15004, 10028 B Lakeshore Road (Spillman)

**Background**


On April 22, 2015 the Board reviewed an application for a development variance permit for STRATA LOT 2, DISTRICT 148, ALBERNI DISTRICT, STRATA PLAN 826 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 located at 10028 B Lakeshore Road.

The Board recommended that this application be furthered to the next stage of the variance process. This involved notifying all property owners within 200 feet of the property which has been completed. No correspondence has been received to date. If any objections or responses are received prior to the May 13, 2015 Board meeting, staff will inform the Board.


The development variance permit will vary the required side yard setback in the Acreage Residential (RA1) District from 15 feet to 14.8 feet to allow for the siting of the existing single family dwelling.

**Recommendation**

THAT the Board of Directors pass a resolution to issue Development Variance DVD15004.

Prepared by:   
Alex Dyer, Planner

Reviewed by:   
Mike Irg, Manager of Planning and Development

Reviewed by:   
Russell Dyson, CAO

**DVD15004**





**DEVELOPMENT VARIANCE PERMIT NO. DVD15004**

Whereas, pursuant to Section 922 of the *Local Government Act*, a local government may by resolution, on application of a property owner, vary the provisions of a bylaw under Division 7 of Part 26 of the *Local Government Act*;

A Development Variance Permit is hereby issued to:

**Name:** Kenneth and Connie Spillman

**Address:** 10028 B Lakeshore Road, Port Alberni

With respect to:

**Legal Description:** STRATA LOT 2, DISTRICT 148, ALBERNI DISTRICT, STRATA PLAN 826 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1

**PID:** 000-772-500

The provisions of the Regional District of Alberni-Clayoquot Zoning Bylaw No. 15, Section 200 – Schedule No. II – Bulk and Site Regulations are hereby varied as follows:

- (i) Reduce the required side yard setback in the Acreage Residential (RA1) District from 15 feet to 14.8 feet to allow for the siting of the existing single family dwelling.

In accordance with the provision of Section 922 of the *Local Government Act*, approval of this permit was given by resolution of the Board of the Regional District of Alberni-Clayoquot on XXX, 2015.

This permit was issued under the seal of the Regional District of Alberni-Clayoquot on XXX, 2015.

\_\_\_\_\_  
Russell Dyson, CAO

\_\_\_\_\_  
Chair of the Board of Directors

**DVD15004**



**Development Variance Application**

**DATE:** May 04, 2015

**ACRD FILE NO.:** DVD15006

**APPLICANTS:** Sproat Lake Landing Inc. – Agent, West Beaufort Construction

**LEGAL**

**DESCRIPTION:** LOT A, DISTRICT LOT 204, ALBERNI DISTRICT AND SECTION 91, CLAYOQUOT DISTRICT, PLAN 31720

**LOCATION:** 10695 Lakeshore Road

**ELECTORAL AREA:** "D" Sproat Lake

**APPLICANT'S INTENTION:** The applicant intends to build a freestanding sign with a timber frame, roofed enclosure on a portion of their property lying to the west side of the highway at the intersection with Kimola Road. The sign would be located 1 foot (0.3048 metres) from the front and side lot lines and will advertise the hotel, pub/restaurant, liquor store and general store operating on the property.

---

**Recommendation:** That the Regional Board:

Pass a resolution to consider issuing a development variance of Section 200 – Schedule No. II – Bulk and Site Regulations of the ACRD Zoning Bylaw to vary the required front yard setback from 50 feet to 1 foot and Section 6.5(2)(c)(ii) to vary the required side yard setback from 15 feet to 1 foot in the Rural (A2) District to allow for the construction of an accessory sign structure subject to:

- i. Approval from the Ministry of Transportation and Infrastructure.

---

**Procedure:** Prior to the issuance of a development variance permit, the Board must first pass a resolution to consider issuing the permit. Staff then notifies neighbouring property owners and tenants to afford them the opportunity to make written or verbal submissions to the Board. At the subsequent meeting, the Board issues or denies the development variance permit.

**Observations:**

- i. **Status of Property:** The property is located at the intersection of the Pacific Rim Highway and Lakeshore Road fronting onto Sproat Lake. There has been a lot of development at

**DVD15006**

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułuʔiłʔatḥ Government, Huu-ay-aht First Nations, Uchucklesaht Tribe  
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)

the site over the past few years including a new grocery and liquor retail store built in 2013 and a new hotel with a restaurant/pub that is currently being finalized and expected to open in May 2015.

The property is one legal parcel but it is divided into several components separated by the Pacific Rim Highway as development in this area pre-dated the construction of the highway. A portion of the property fronts onto Sproat Lake where the hotel/pub/restaurant building is being constructed. Another portion is bounded by the highway, Lakeshore Road and Weiner Creek where the grocery and liquor retail store are located. A portion of the property lies to the south of Weiner Creek where the septic system for the entire development is located. The last portion of the property lies to the west of the highway bounded by Kimola Road. This is the area where the proposed sign will be built near the intersection of the highway and Kimola. This portion of the property is level and currently sits vacant. The site has been cleared in the area where the sign will be located.

ii. **Services**

- a. **Sewage Disposal:** On-site sewage disposal.
- b. **Water Supply:** Sproat Lake
- c. **Fire Protection:** Sproat Lake Volunteer Fire Department
- d. **Access:** Access to this portion of the property is provided by Kimola Road. No permanent driveway access is contemplated at this time as the only proposed development is a sign structure.

iii. **Existing Planning Policies Affecting the Site**

- a. **Agricultural Land Reserve:** Not within the ALR.
- b. **Official Community Plan:** The Sproat Lake OCP designates the property a mix of Residential Use and Commercial Use. The portion of the property where the proposed sign will be located is designated as Commercial Use. The OCP designates a Development Permit Area for form and character of commercial development for the commercially zoned portion of this property however the DPA does not extend into the area where the sign will be located. No development permit will be required.

*The proposal complies with the policies and objectives of the Sproat Lake OCP.*

- c. **Zoning:** The property is split zoned Tourist Commercial (C6) District, General Commercial (C2) District and Rural (A2) District. The portion of the property where the proposed sign will be located is zoned Rural (A2) District.

**DVD15006**

<b>Zoning Bulk and Site Regulations</b>	
	<b>A2 District</b>
Minimum Lot Area:	5 acres
Minimum Lot Width:	330 feet
Lot Coverage:	-
Minimum Setbacks (Access. Bldgs.)	
Front:	50 feet
Rear:	15 feet
Side:	15 feet

A freestanding sign is a permitted accessory use on the property to advertize the commercial businesses operating on site. ACRD Bylaw R1022 regulates signs in the Regional District. Bylaw R1022 requires that a freestanding sign comply with the setbacks contained in the Zoning Bylaw and comply with the Ministry of Transportation regulations where adjacent to a highway. In this case, the required building setbacks for a sign would be 50 feet from the front and 15 feet from the side lot line. The proposed sign structure will be 1 foot from both the front a side lot lines.

***The applicants are applying to vary the required front yard setback from 50 feet to 1 foot (0.3048 metres) and the side yard setback from 15 feet to 1 foot (0.3048 metres) for an accessory sign structure in the A2 District.***


**Comments:**


- 1) Bylaw R1022 regulates signs in the Regional District. The proposed sign would be defined as a freestanding sign in the bylaw as it is independently supported and visibly separated from a building. The bylaw clarifies that a freestanding sign is not a billboard as a billboard is a third party sign advertising a business operating off site. In a commercial district, the maximum area of a sign shall be 107 square feet and the maximum height shall be 29 feet 6 inches. The face of the proposed sign will be +/- 60 square feet in area and the height of the roof structure from which the sign will hang will be 15 feet 1 inch from natural grade. The bylaw also requires that not more than one freestanding sign shall be permitted adjacent to each highway frontage. There is a temporary freestanding sign on the opposite side of the highway promoting jobs at the hotel and pub. This sign will need to be removed upon issuance of the building permit for the new sign structure. Construction drawings of the sign are attached to this report.
  
- 2) Ministry of Transportation and Infrastructure approval of the location of the sign is required as a condition of the variance. The sign will be located adjacent to a controlled access highway and the Ministry will need to review the proposal to ensure that it meets their regulations. Support for the location of the sign will be required before staff recommend that the Board issue the variance.

**DVD15006**

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułuʔiłʔatḥ Government, Huu-ay-aht First Nations, Uchucklesaht Tribe  
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)

- 3) The applicant's surveyors have laid out the location of the sign at the site. The sign is proposed to be 1 foot from both the front and side property lines however rough measurements taken at the site show that it will be significantly further from the traveled portion of the road. The edge of the sign structure will be +/- 9 metres (29.5 feet) from the gravel shoulder of Pacific Rim Highway and +/- 10 metres (32.8 feet) from the gravel shoulder of Kimola Road. There does not appear to be any issue with visibility from the intersection of the highway and Kimola Road and the location of the sign should not negatively impact the safety of vehicle or pedestrian traffic. As noted above, the proposal will be referred to the Ministry of Transportation to seek their approval. Pictures of the site are attached to this report.

Submitted by:   
\_\_\_\_\_  
Alex Dyer, Planner

Reviewed by:   
\_\_\_\_\_  
Mike Irg MCIP, Manager of Planning and Development

  
\_\_\_\_\_  
Russell Dyson, Chief Administrative Officer

**DVD15006**

PART LOT 1

PLAN 29583

146

PROPOSED SIGN  
LOCATION

D.I

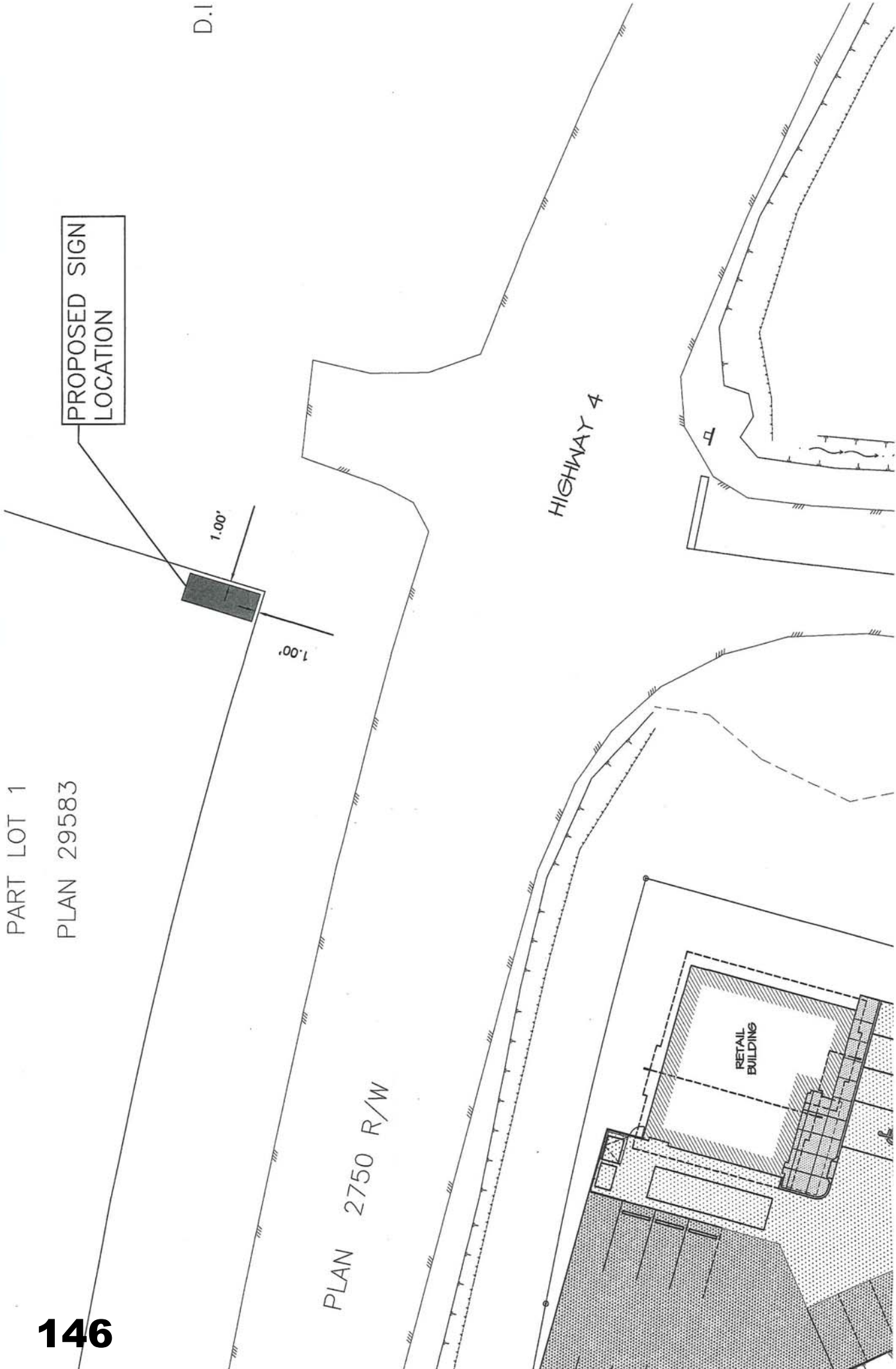
1.00'

1.00'

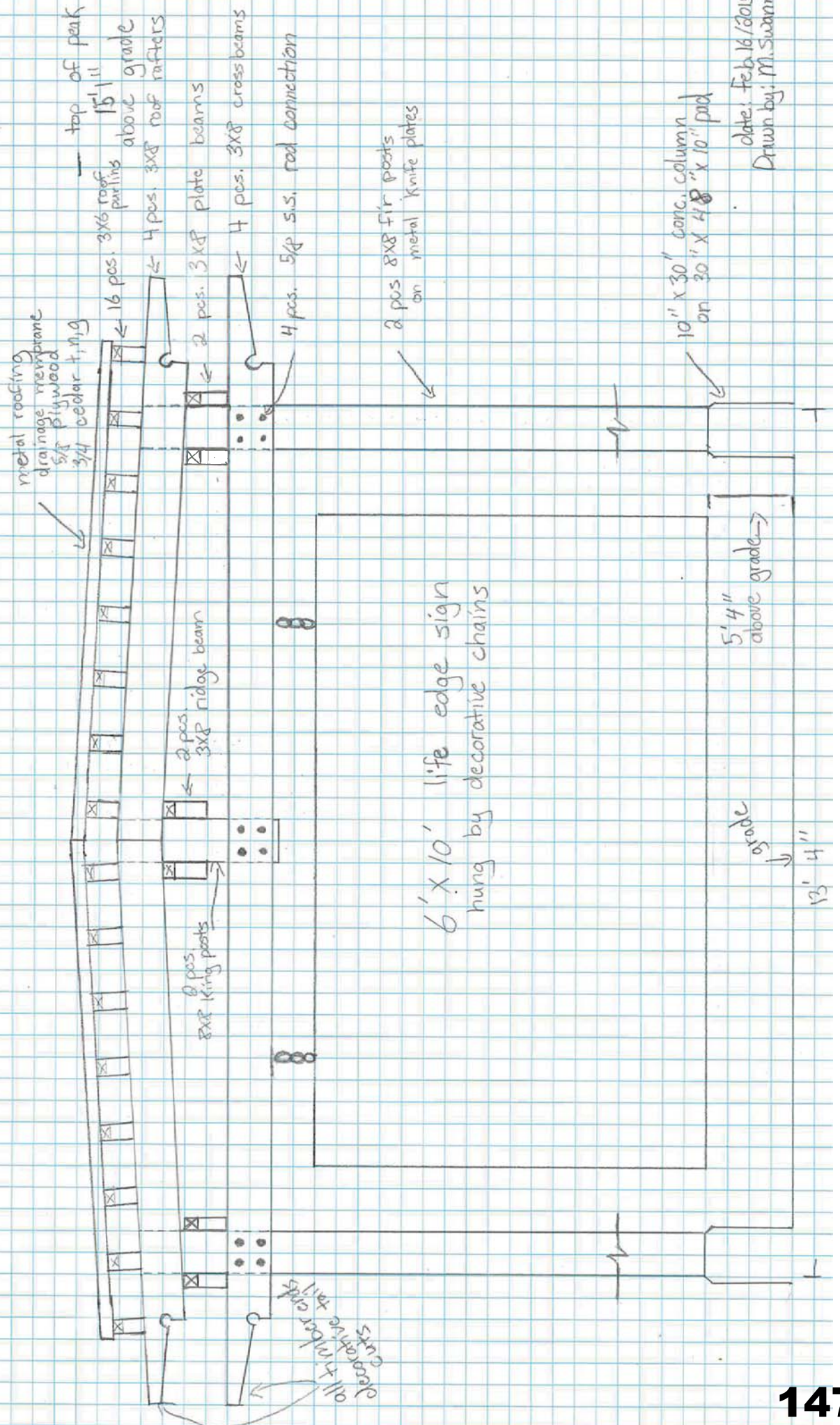
PLAN 2750 R/W

HIGHWAY 4

RETAIL  
BUILDING









# SPROAT LAKE LANDING



Middle of Everywhere



SPROAT LAKE  
| IN N

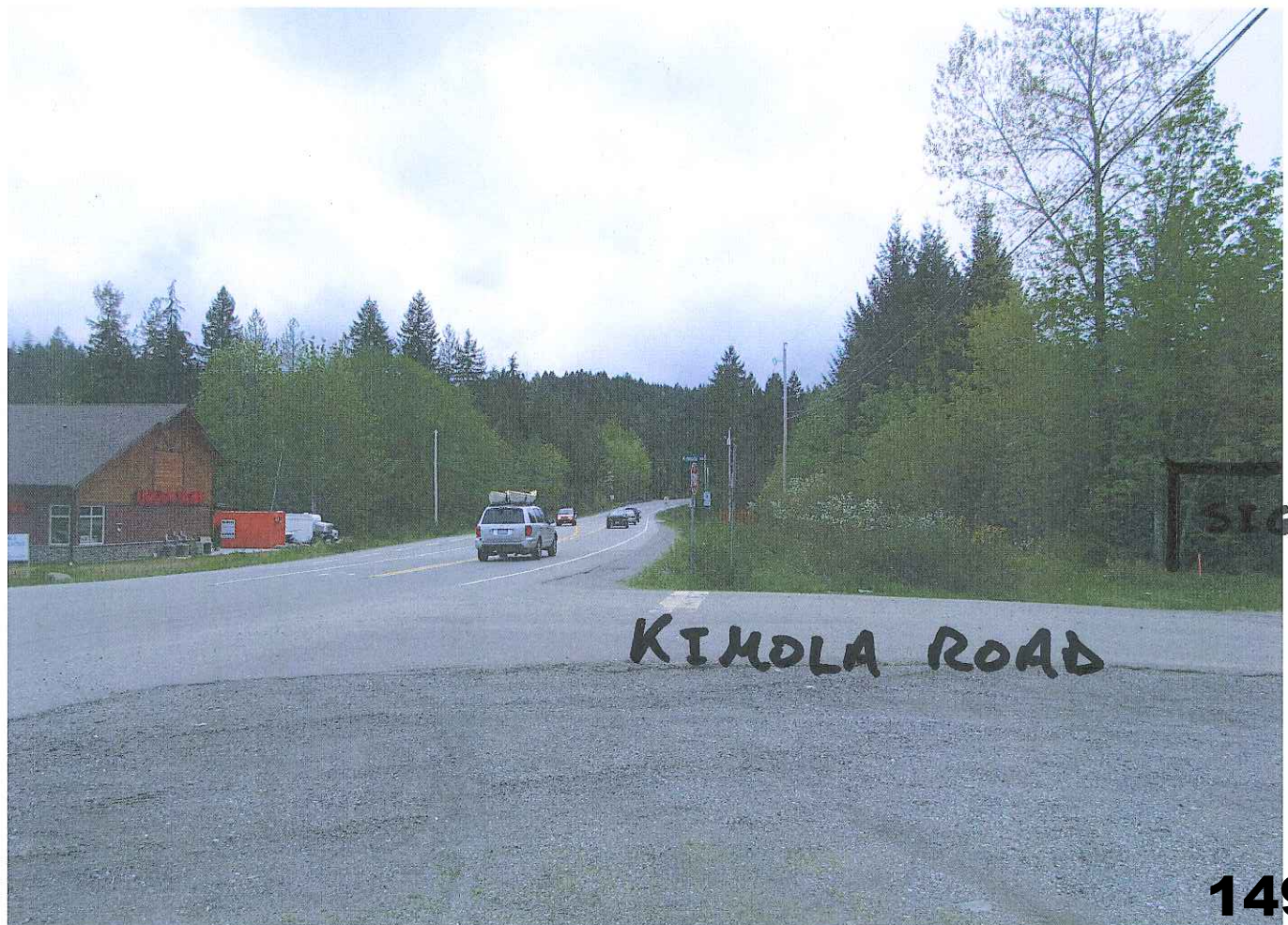


DRINKWATERS  
| SOCIAL HOUSE

DELLAS  
| CAFÉ & GROCERY

LIQUOR STORE





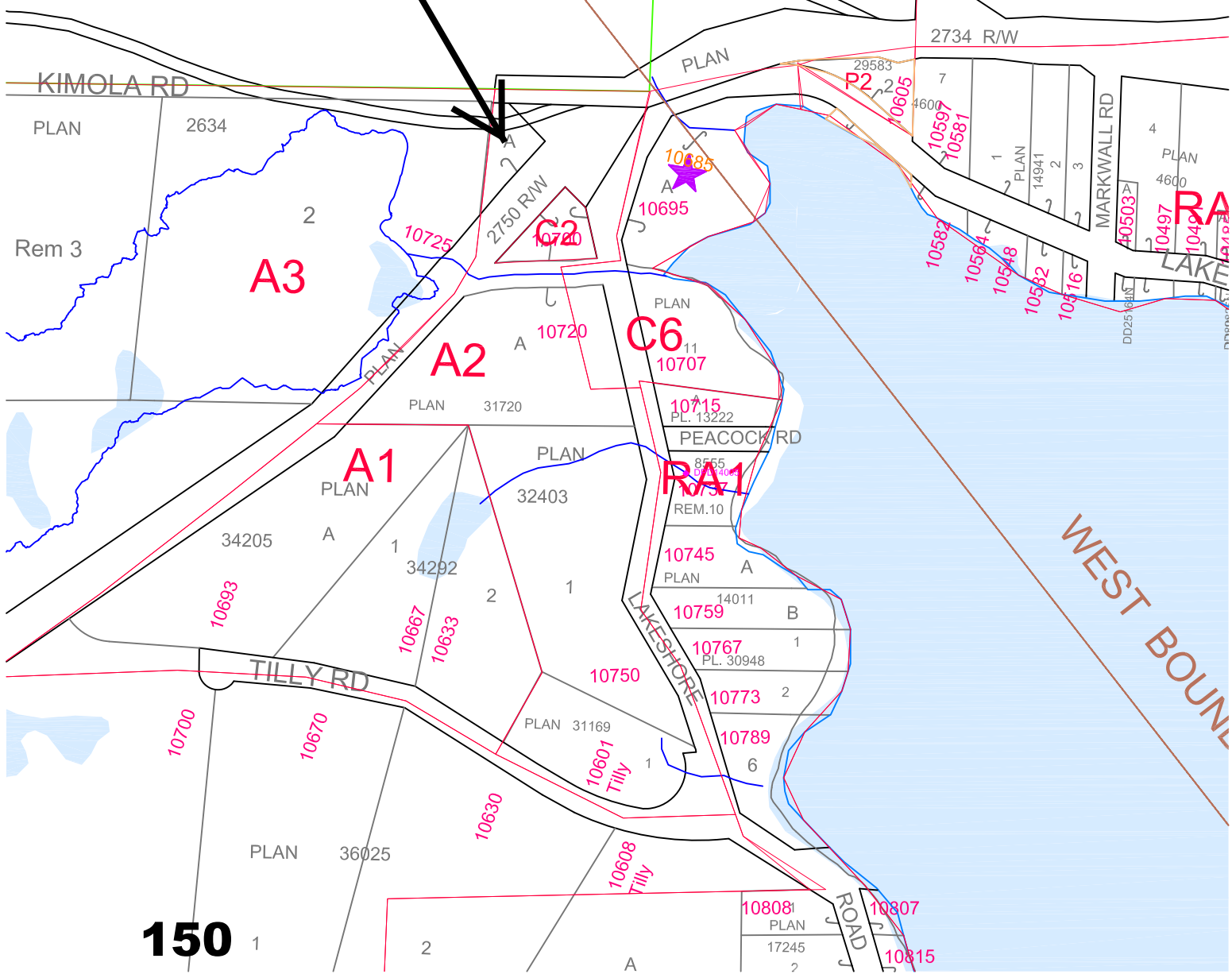


TY LAND GRANT

L. 204

L. 76

**A4** SUBJECT PROPERTY



**150**



**Development Variance Application**

**DATE:** May 04, 2015

**ACRD FILE NO.:** DVD15008

**APPLICANTS:** Chad & Paula Campbell

**LEGAL**

**DESCRIPTION:** LOT 12, DISTRICT LOT 120, ALBERNI DISTRICT, PLAN 5041

**LOCATION:** 9291 Faber Road

**ELECTORAL AREA:** "D" Sproat Lake

**APPLICANT'S INTENTION:** The applicant intends to reduce the required watercourse setback from 100 feet to 60 feet in order to allow for the construction of a 1,500 ft<sup>2</sup> shop on the property.

---

**Recommendation:** That the Regional Board:

- 1) Pass a resolution to consider issuing a development variance of Section 6.2(4)(a) of the ACRD Zoning Bylaw No. 15 to vary the required building setback from a natural watercourse from 30.48 metres (100 feet) to 18.3 metres (60 feet).

---

**Procedure:** Prior to the issuance of a development variance permit, the Board must first pass a resolution to consider issuing the permit. Staff then notifies neighbouring property owners and tenants to afford them the opportunity to make written or verbal submissions to the Board. At the subsequent meeting, the Board issues or denies the development variance permit.

**Observations:**

- i. **Status of Property:** The property is 0.4 hectares (1 acre) in size and is split in half by Faber Road which dissects the property. There is a house and detached carport on the lake side of the property with a driveway access and a parking area adjacent to the road. There is a driveway into the south east side of the property where the proposed accessory building will be built. There is also an area for a new septic disposal system which will be installed to serve the house once the shop is built. An unnamed creek has been identified roughly along the north lot line between Lot 12 and 11 which flows down through a culvert under Faber Road and into Sproat Lake. The property slopes from south east to north west down towards the lake. The property is almost entirely cleared with the exception of a few

**DVD15008**

pockets of second growth fir and cedar trees.

ii. **Services**

- a. **Sewage Disposal:** On-site sewage disposal.
- b. **Water Supply:** Sproat Lake
- c. **Fire Protection:** Sproat Lake Volunteer Fire Department
- d. **Access:** There are two driveway accesses from Faber Road. One access is from the west side of the road where the house is located and one is from the east side where the septic field is located and the proposed shop will be built.

iii. **Existing Planning Policies Affecting the Site**

- a. **Agricultural Land Reserve:** Not within the ALR.
- b. **Official Community Plan:** The Sproat Lake Official Community Plan designates the property as “Residential Use”. The OCP designates “Development Permit Area I – Riparian Areas Protection” which encompasses all lands within 15 metres of a minor stream. The DPA is applied to the creek adjacent to this property however the proposed accessory building will be a minimum of 18.3 metres (60 feet) from the high water mark of the creek so no Development Permit will be required.

*The proposal complies with the policies and objectives of the Sproat Lake OCP.*

- c. **Zoning:** Acreage Residential (RA1) District

<b>Zoning Bulk and Site Regulations</b>	
	<b>RA1 District</b>
Minimum Lot Area:	0.41 acres
Minimum Lot Width:	90 feet
Lot Coverage:	25%
Max. Combined Floor Area for Access. Bldgs.	5%
Minimum Setbacks (Access. Bldgs.)	
Front:	40 feet
Rear:	3 feet
Side:	3 feet

The applicants intend to build a 30’ x 50’ accessory building on the high side of their property on the portion east of Faber Road. The proposed shop will be 15 feet from the rear lot line and 15 feet from the side at its closest point which complies with the requirements of the RA1 District. However, the building will be located +/- 61 feet from the high water mark of a natural watercourse adjacent to

**DVD15008**

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułuʔiłʔatḥ Government, Huu-ay-aht First Nations, Uchucklesaht Tribe  
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)

the property. The Zoning Bylaw requires a 100 foot setback for all buildings from any natural watercourse. A development variance of the watercourse setback is required to proceed with issuing the building permit.


***The applicants are applying to vary the required watercourse setback from 100 feet to 60 feet in order to allow for the construction of the proposed accessory building.***

**Comments:** The property is 100 feet wide at the rear and with the creek located adjacent to the property the building area in that portion of the property is restricted. Due to an area of land reserved for a new septic field, the shop will be built on the north side of the property which is closer to the creek however even if it were to be built on the south side further from the creek a variance would still be required.

The watercourse is one of many minor streams that drain the forested area behind the lake front properties in this area of the lake. There is a marsh wetland area behind the subject property which draws down into a low area where the watercourse develops. The creek was less than 3 feet wide along most of its length with very little flow (April site visit). The 15 metre riparian area surrounding the creek is intact and has not been disturbed by land clearing to allow for the proposed shop. No development permit will be required as no land alteration or building is occurring within the 15 metre Development Permit Area.

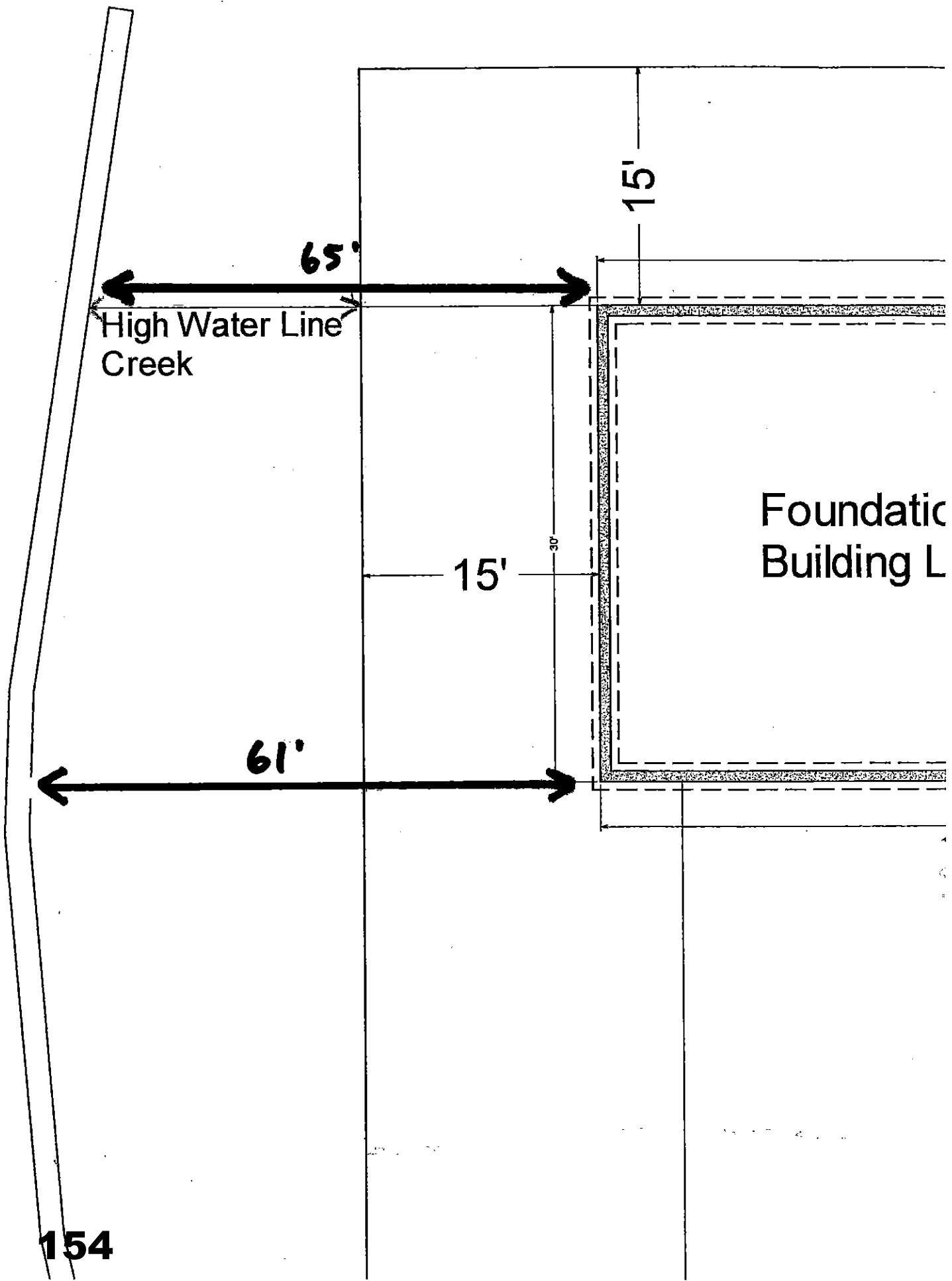
Staff is supportive of the variance. The proposed shop will not negatively impact the riparian area of the creek. There will be no immediate impact on any neighbouring property. The properties on either side are heavily treed on the high side of the road. Due to the topography rising up from the road and then levelling out at the rear of the property, the building should be well hidden from the road and the neighbouring houses fronting the lake.

Submitted by:   
Alex Dyer, Planner

Reviewed by:   
Mike Irg MCIP, Manager of Planning and Development

  
Russell Dyson, Chief Administrative Officer

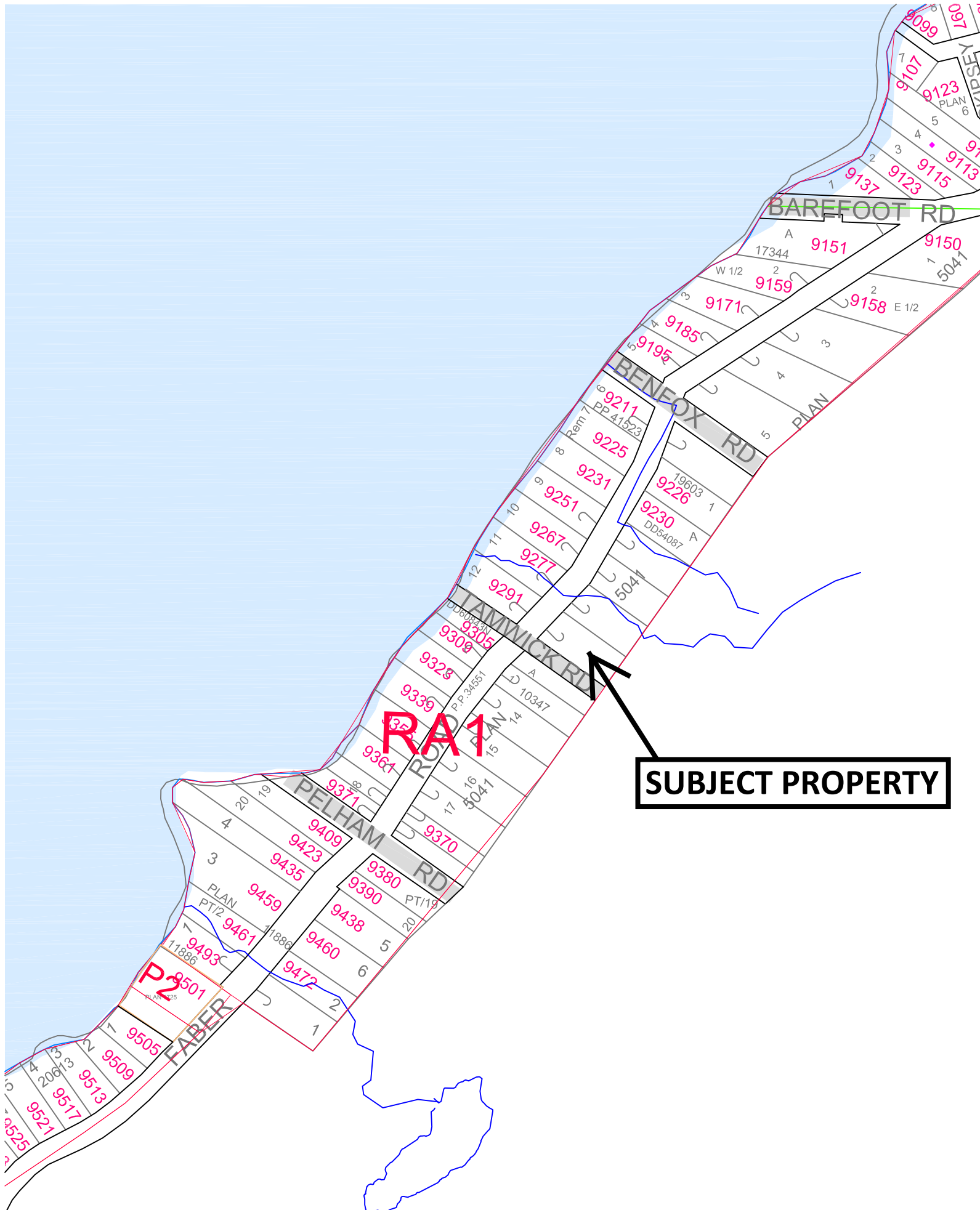
**DVD15008**











**SUBJECT PROPERTY**

**RA 1**





## MEMORANDUM

**To:** Russell Dyson, Chief Administrative Officer; and  
Regional Board of Directors

**From:** Heather Adair, Junior Planner

**Date:** May 06, 2015

**Subject:** DVE15002, 6506 Beaver Creek Road (Brock/Nemeth)

### Background

On April 22, 2015 the Board reviewed an application for a development variance permit for THAT PART OF LOT 10, DISTRICT LOT 40, ALBERNI DISTRICT, PLAN 7729, LYING TO THE SOUTH EAST OF A STRAIGHT BOUNDARY JOINING THE POINTS OF BISECTION OF THE NORTH EASTERLY AND SOUTH WESTERLY BOUNDARIES OF SAID LOT 10 located at 6506 Beaver Creek Road.


The Board recommended that this application be furthered to the next stage of the variance process. This involved notifying all property owners within 200 feet of the property which has been completed. No correspondence has been received to date. If any objections or responses are received prior to the May 13, 2015 Board meeting, staff will inform the Board.


The development variance permit will increase the maximum height for an accessory building in the Small Holdings (A1) District from 20 feet to 27 feet 6 inches to allow for construction of a shop.

### Recommendation

THAT the Board of Directors pass a resolution to issue Development Variance DVE15002.

Prepared by:   
 Heather Adair, Junior Planner

Reviewed by:   
 Mike Irg, Manager of Planning and Development

Reviewed by:   
 Russell Dyson, CAO

### DVE15002



**DEVELOPMENT VARIANCE PERMIT NO. DVE15002**

Whereas, pursuant to Section 922 of the *Local Government Act*, a local government may by resolution, on application of a property owner, vary the provisions of a bylaw under Division 7 of Part 26 of the *Local Government Act*;

A Development Variance Permit is hereby issued to:

**Name:** Steven Brock and Maria Nemeth

**Address:** 6506 Beaver Creek Road, Port Alberni

With respect to:

**Legal Description:** THAT PART OF LOT 10, DISTRICT LOT 40, ALBERNI DISTRICT, PLAN 7729, LYING TO THE SOUTH EAST OF A STRAIGHT BOUNDARY JOINING THE POINTS OF BISECTION OF THE NORTH EASTERLY AND SOUTH WESTERLY BOUNDARIES OF SAID LOT 10

**PID:** 005-669-171

The provisions of the Regional District of Alberni-Clayoquot Bylaw No. 15, Section 6.5.2(c)(i) are hereby varied as follows:

- (i) Increase the maximum height for an accessory building in the Small Holdings (A1) District from 20 feet to 27 feet 6 inches to allow for construction of a shop.

In accordance with the provision of Section 922 of the *Local Government Act*, approval of this permit was given by resolution of the Board of the Regional District of Alberni-Clayoquot on XXX, 2015.

This permit was issued under the seal of the Regional District of Alberni-Clayoquot on XXX, 2015.

\_\_\_\_\_  
Russell Dyson, CAO

\_\_\_\_\_  
Chair of the Board of Directors

**DVE15002**



## MEMORANDUM

**To:** Russell Dyson, Chief Administrative Officer; and  
Regional Board of Directors

**From:** Heather Adair, Junior Planner

**Date:** May 06, 2015

**Subject:** DVE15003, 7100 Beaver Creek Road (Jamieson)

### Background


On April 22, 2015 the Board reviewed an application for a development variance permit for LOT A, DISTRICT LOT 166, ALBERNI DISTRICT, PLAN VIP85675 located at 7100 Beaver Creek Road.


The Board recommended that this application be furthered to the next stage of the variance process. This involved notifying all property owners within 200 feet of the property which has been completed. No correspondence has been received to date. If any objections or responses are received prior to the May 13, 2015 Board meeting, staff will inform the Board.


The development variance permit will vary the required front yard setback in the Rural (A2) District from 50 feet to 25 feet to facilitate the construction of a garage.

### Recommendation

THAT the Board of Directors pass a resolution to issue Development Variance DVE15003.

Prepared by:   
 Heather Adair, Junior Planner

Reviewed by:   
 Mike Irg, Manager of Planning and Development

Reviewed by:   
 Russell Dyson, CAO

### DVE15003



**DEVELOPMENT VARIANCE PERMIT NO. DVE15003**

Whereas, pursuant to Section 922 of the *Local Government Act*, a local government may by resolution, on application of a property owner, vary the provisions of a bylaw under Division 7 of Part 26 of the *Local Government Act*;

A Development Variance Permit is hereby issued to:

**Name:** Michele Jamieson

**Address:** 7100 Beaver Creek Road, Port Alberni

With respect to:

**Legal Description:** LOT A, DISTRICT LOT 166, ALBERNI DISTRICT, PLAN VIP85675

**PID:** 027-649-962

The provisions of the Regional District of Alberni-Clayoquot Bylaw No. 15, Section 6.5.1(c)(i) are hereby varied as follows:

- (i) Reduce the required front yard setback for an accessory building in Rural (A2) District from 50 feet to 25 feet to facilitate the construction of a garage.

In accordance with the provision of Section 922 of the *Local Government Act*, approval of this permit was given by resolution of the Board of the Regional District of Alberni-Clayoquot on XXX, 2015.

This permit was issued under the seal of the Regional District of Alberni-Clayoquot on XXX, 2015.

\_\_\_\_\_  
Russell Dyson, CAO

\_\_\_\_\_  
Chair of the Board of Directors

**DVE15003**



## MEMORANDUM

**To:** Russell Dyson, Chief Administrative Officer; and  
Regional Board of Directors

**From:** Heather Adair, Junior Planner

**Date:** May 06, 2015

**Subject:** TUP15006, Lot 14, Albert Street (McLellan)

### Background

On April 22, 2015 the Board reviewed an application for a Temporary Use Permit for LOT 14, DISTRICT LOT 65, ALBERNI DISTRICT, PLAN 892 located adjacent and north of 5900 Albert Street.

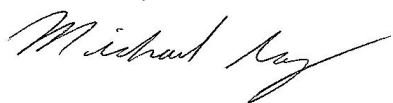
The Board recommended that this application be furthered to the next stage of the temporary use permit process. This involved publishing notification of the permit in the newspaper, which was completed in the May 5, 2015 issue of the AV Times, and notification to all residents and property owners of properties within 200 feet of the subject property, which was completed April 30, 2015. No correspondence has been received to date. If any objections or responses are received prior to the May 13, 2015 Board meeting, staff will inform the Board.


If approved, the permit will allow agri-tourism accommodation for a term of three years on the subject property.

### Recommendation

THAT the Board of Directors pass a resolution to issue Temporary Use Permit TUP15006.

Prepared by:   
 \_\_\_\_\_  
 Heather Adair, Junior Planner

Reviewed by:   
 \_\_\_\_\_  
 Mike Irg, Manager of Planning and Development

Reviewed by:   
 \_\_\_\_\_  
 Russell Dyson, CAO

### TUP15006



Whereas, pursuant to Section 921 of the *Local Government Act*, a local government may by resolution, on application of a property owner, issue a temporary use permit;

A Temporary Use Permit is hereby issued to:

**Name:** Evan & Angelika McLellan

**Address:** 5950 Albert Street, Port Alberni, BC

With respect to:

**Legal Description:** LOT 14, DISTRICT LOT 65, ALBERNI DISTRICT, PLAN 892

**PID:** 008-236-861

The Regional District of Alberni-Clayoquot hereby issues a Temporary Use Permit to Evan and Angelika McLellan with respect to property legally described as LOT 14, DISTRICT LOT 65, ALBERNI DISTRICT, PLAN 892 subject to the conditions as follows:

- i. This permit is only applicable to LOT 14, DISTRICT LOT 65, ALBERNI DISTRICT, PLAN 892.
- ii. This permit is issued for Agri-tourism accommodation.
- iii. The property remains classified as a farm under the *Assessment Act*.
- iv. The Agri-tourism accommodation not to exceed a maximum of two bedrooms.
- v. The Agri-tourism accommodation must comply with section 3(1)(a) of the *Agriculture Land Use, Subdivision and Procedure Regulation*.
- vi. This permit is valid for three (3) years from the date of execution.

At the time this permit expires, the property owner may apply to the Regional District to have it re-issued for another period of up to three (3) years or return the property to the original use permitted under the current Zoning by way of ceasing any Agri-tourism accommodation activity and ensuring that any structure used for the operation of the business complies with the requirements of the current Zoning.

In accordance with the provision of Section 921 of the *Local Government Act*, approval of this permit was given by resolution of the Board of the Regional District of Alberni-Clayoquot on XXXX, 2015.

This permit was issued under the seal of the Regional District of Alberni-Clayoquot on XXXX, 2015.

\_\_\_\_\_  
Russell Dyson, CAO

\_\_\_\_\_  
Chair of the Regional Board

**TUP15006**



## MEMORANDUM

**To:** Board of Directors  
**From:** Russell Dyson, Chief Administrative Officer  
**Date:** May 6, 2015  
**Subject:** Staff Report

---

The following is an update on projects that Regional District Administration Staff are currently working on in addition to daily duties:

- 2015 Budget implementation;
- Personnel Issues;
- AV Regional Airport Runway Extension funding approval and OLS
- Meet with AV Drag Racing Association regarding new agreement
- Meet with AV Drag Racing Association and airport users to discuss issues/concerns with rubber removal on the AVRA runway;
- Developing and revising Terms of Reference for all ACRD Committees
- Salmon Beach Services & meeting with Committee
- Grant Applications – AVRA/Bamfield Water System
- 2015 CUPE Negotiations preparation
- Recruitment process – Manager of Environmental Services and Maintenance Technician Lead-hand;
- Preparations for alternate approval process for the proposed expansion of the AVRA Runway

Submitted by: \_\_\_\_\_  
Russell Dyson, Chief Administrative Officer



## MEMORANDUM

**TO:** Regional Board of Directors

**FROM:** Mike Irg, Manager of Planning and Development

**DATE:** May 6, 2015

**RE:** **Monthly Activity Report – Planning and Development**

---

2014 Total	2015 Total	APPLICATION
5	5	Rezoning
15	11	Development Permit and Development Variance Permit
11	5	Subdivisions
4	0	Agricultural Land Reserve
3	1	Board of Variance
12	2	Crown Leases
30	8	Bylaw Enforcement
11	9	Miscellaneous
91	41	TOTAL APPLICATION RECEIVED

### Other Planning Projects

April has been a busy month with 18 new applications and all six APCs meeting in May.

The Agricultural Development Committee, staff and the contractors from Gardens on the Go are winding up the initial contract. Recommendations Agricultural Development Committee will be brought to the Board in June.

Planning staff continue to work on the AV Airport expansion project and the OLS clearing.

Assisting with Environmental Services.

Bylaw enforcement continues to be a busy area.

Mike Irg, Manager of Planning and Development





## MEMORANDUM

**To:** Board of Directors  
**From:** Andrew McGifford, Acting Manager of Finance  
**Date:** May 8, 2015  
**Subject:** Finance Department Staff Report

---

In addition to day-to-day activities, the finance department has been working on the following in May of 2015:

- Completed the 2015 budgeting process for our internal accounting system. Reviewed the final tax requisition and parcel taxes reports to ensure amounts submitted to the surveyor of taxes matched the approved budget.
- Completed the audit on the 2014 financials with Don Jones from R. Anderson & Associates. Completed the Regional Hospital District financial statements and continuing to draft the financial statements for the Regional District. The planned presentation date was May 13, 2015 and this has been pushed back to May 27, 2015.
- Continued the shifting of duties and training within the Finance department.
- Insurance issues related to coverage of Long Beach Airport assets acquired (special coverage) and the possible claim for damage at the Bamfield Fire hall.
- Worked on costing models for the new Salmon Beach service levels and provided adjustments within the proposed Salmon Beach 2016 budget to reflect these changes to be presented at the May long weekend meeting.
- Assisted Environmental Services with data requirements for design and setup collection schedules for the ReCollect app.
- Provided a detail update and review of west coast garbage and recycling services for the garbage and recycling contractor for their audit of number of services provided.
- Completed quarterly billing for both Bamfield and Beaver Creek Water systems and sent out newsletters advising the users of the changes to Beaver Creek Water rates effective April 1<sup>st</sup> 2015. Other unique issues related to water services for such as leak forgiveness and historical account review related to reading problems.
- Reviewed options related to uncollectible accounts receivable balances at our landfills.

Submitted by: \_\_\_\_\_  
Andrew McGifford, Acting Manager of Finance

**Alberni-Clayoquot Regional District**  
**Staff Action Items by Department and Date**  
**Update to the Board of Directors as of May 8, 2015**

#	Date	Action Item	Assigned to	Target Date/Update
<b>Administration Department</b>				
1.	Jan. 23/13 WC Comm	Explore with the Yuułuṭiṭṭatḥ Government possible participation in the South Long Beach Multi Purpose Bike Path in the future	Russell	Yuułuṭiṭṭatḥ to respond
2.	July 10 <sup>th</sup> Board	Contact and work with the Nuu-chah-nulth Tribal Council and the Port Alberni Friendship Centre to develop a long term plan for reconciliation	Reconcil. Committee	Committee to review status
3.	April 9 <sup>th</sup> Board	C2C recommend contacting the President NTC Deb Foxcroft and request an observer from the ACRD at the NTC meetings	Reconcil. Committee	Committee to review status
4.	July 23 <sup>rd</sup> Board	Bell Road consultation with TFN and the City	Russell	Ongoing
5.	Jan. 14/15 Board	The Franklin River Road Fire Protection Service Agreement with the City of Port Alberni was deferred	Russell	Letter sent to property owners to provide input to the City
6.	Feb. 11 <sup>th</sup> Board	The RFD regarding the plan for the communal meeting place at Salmon Beach is deferred until proponent can speak to the proposal	Russell	May 2015
7.	Feb. 11 <sup>th</sup> Board	The Board passed a resolution to amend the AVRA establishment bylaw to increase the maximum annual requisition to enable borrowing to a maximum amount of \$2 million dollars and associated operating costs for the 100' x 5000' runway, utilizing the alternate approval process – Draft amending bylaw and prepare for AAP	Wendy	Recommend. to the Board from AV Comm – May 13 <sup>th</sup>
8.	Feb. 11 <sup>th</sup> Board	Consult with affected interests of the AVRA expansion including Greenmax, SD#70, Ministry of Forests Lands and Natural Resource Operations, Coulson Group of Companies, AV Drag Racing Assoc. and Hupacasath First Nation	Russell	Week of May 13 <sup>th</sup>
9.	Feb. 19 <sup>th</sup> WC Comm.	The West Coast Committee invite Parks Canada to attend West Coast Committee meetings	Wendy	Jim Morgan, PRNP to participate
10.	April 22 <sup>nd</sup> Board	Prepare a report to the Board the Municipal Insurance Association proposal for covering infrastructure in the event of a disaster as presented at the AVICC Convention	Russell	May 2015
11.	May 5 <sup>th</sup> AV Comm.	The AV Committee recommends the Board approve the new Terms of Reference for the Alberni Valley/Bamfield Services Committee	Wendy	For consideration by Board –

#	Date	Action Item	Assigned to	Target Date/Update
		with an amendment to Section 4.3 – Forward for consideration by the Board		May 13 <sup>th</sup>
12.	May 5 <sup>th</sup> AV Comm.	The Alberni Valley Committee concurs with the new recommended agreement with the Alberni Valley Drag Racing Association – Meet with AV Drag Racing Assoc. and finalize the agreement for consideration by the ACRD Board of Directors	Russell	May/June 2015
13.	May 5 <sup>th</sup> AV Comm.	The AV Committee recommends the ACRD Board of Directors proceed with borrowing through the Municipal Finance Authority to a maximum of \$6 million over 30 years for the AVRA runway expansion project and increasing the annual operating cost from \$50,000 to \$150,000 subject to consent of the electors being obtained through an Alternate Approval Process – Prepare a report and recommendation to the Board	Wendy/ Andrew	Report & recommendation to the Board May 13 <sup>th</sup>
<b>Finance Department</b>				
14.	June 25 <sup>th</sup> Board	Set-up a meeting with AV Drag Racing Association to review event and agreement for future years	Russell/ Andrew	Met with AV Report – May 5 <sup>th</sup>
<b>Environmental Services Department</b>				
15.	Apr. 8/10 WC	Work with Parks Canada on the landfill road agreement	Russell	Letter sent January 12 <sup>th</sup>
16.	Sept. 8/10 WC	Investigate with Tla-o-qui-aht First Nation well development at the Long Beach Airport	Russell	May WC Committee Meeting
17.	May 11/11 AV Comm	Investigate with the Tseshaht First Nation possible resource recovery at the AV Landfill	Russell	In progress
18.	June 13/12 BD	Develop a plan for appropriate use of the funds on the Log Train Trail from the Arrowsmith Radical Runners	Rob G.	Design in progress
19.	Oct. 10/12 Board	Work with the Air Quality council to develop a draft valley wide woodstove bylaw based on the City of Port Alberni's bylaw following receipt by the Board of Directors a joint APC meeting will be called to review the proposal	Russell	Drafting a bylaw for board review
20.	April 23 <sup>rd</sup> Board	The Board of Directors directed staff to: 1. Meet with the Tseshaht and Hupacasath First Nations and the City of Port Alberni with respect to their consideration on providing a connection to their water systems for the Bell Road/Stuart Avenue water supply; and following the consultation, 2. Provide the information to the Bell Road/Stuart Avenue residents on the water servicing options	Russell	Ongoing

#	Date	Action Item	Assigned to	Target Date/Update
21.	Nov. 13 <sup>th</sup> Board	The ACRD Board approved the replacement of 480 m or waterline on Grandview Road connecting through the Vaughn Chase subdivision to Drinkwater Road with the developer completing installation of the works and the Beaver Creek Water System contributing \$179,880 upon completion of the project – proceed with project and necessary agreements	Mike	Design in progress
22.	Nov. 13 <sup>th</sup> Board	The ACRD Board adopted the ACRD Contractor Safety and Coordination Policy as presented – Implement the Policy & provide copies to all ACRD Contractors	Rob	In progress
23.	Nov. 26 <sup>th</sup> Board	Forward a letter to Earle Plain, Environmental Protection reiterating the discussion with Director Bennett and request they keep the Regional District up to date on any changes in policy with regards to industrial slash burning taking into account long term weather forecasts	Russell	In Progress
24.	Feb. 19 <sup>th</sup> WC Comm.	The West Coast Committee request staff review hours of operation at the West Coast Landfill with the operator and users to determine if open hours should be reduced and report back to the West Coast Committee in 2015	Janice	May WC Committee meeting
25.	May 5 <sup>th</sup> AV Comm.	Arrange a meeting with the AV Drag Racing Association and other airport users to discuss issues/options for rubber removal on the AVRA runway	Shelli	
<b>PLANNING DEPARTMENT</b>				
26.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course following Airport rezoning	Mike	Letter sent to TFN Jan 16 – Will include in new zoning bylaw
27.	April 11/12 BD	Apply to the Ministry of Transportation for a permit to construct the dock at the west end of Nuthatch Road & to Ministry of Forests for foreshore tenure	Mike	Working with neighbor to move dock
28.	Nov. 14/12 Board	The Board referred the Bamfield Community Hall Society's request to approve & support their proposal to build a new hall to staff to review the request and provide a recommendation, following consultation with the Society, on the role of the ACRD	Mike	Contacted Hall Society – Society working on options
29.	July 24 <sup>th</sup> Board	The Board of Directors instructed staff to work with the Central West Coast Forest Society to investigate funding for the assessment and restoration of the	Mike	Will work with area Director

#	Date	Action Item	Assigned to	Target Date/Update
		Willowbrae Creek system		
30.	March 11 <sup>th</sup> Board	The Board adopted ACRD Parks & Trails Strategic Plan, Terms of Reference will be drafted and presented.	Mike	May 13 <sup>th</sup> Board
31.	April 8 <sup>th</sup> Board	Development Cost Charges for Community Parkland Acquisition – Request for Decision The Board referred this request for decision to the Electoral Area Directors Committee, for review at the next meeting	Mike	On agenda for next EA Meeting

Issued: May 8, 2015