



# Alberni-Clayoquot Regional District

## BOARD OF DIRECTORS MEETING

WEDNESDAY, MARCH 11, 2015, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

### AGENDA

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	PAGE #
<b>1. <u>CALL TO ORDER</u></b>	
<b>Recognition of Traditional Territories.</b>	
<b>2. <u>APPROVAL OF AGENDA</u></b>	
<i>(motion to approve, including late items required 2/3 majority vote)</i>	
<b>3. <u>DECLARATIONS</u></b>	
<i>(conflict of interest or gifts)</i>	
<b>4. <u>ADOPTION OF MINUTES</u></b>	
a. <b>Board of Directors Meeting – February 25, 2015</b>	<b>5-15</b>
<i>THAT the minutes of the Board of Directors meeting held on February 25, 2015 be adopted.</i>	
b. <b>Committee-of-Whole Meeting – February 25, 2015</b>	<b>16-18</b>
<i>THAT the minutes of the Committee-of-the-Whole meeting held on February 25, 2015 be adopted.</i>	
c. <b>Parcel Tax Review Panel Committee Meeting – February 25, 2015</b>	<b>19-20</b>
<i>THAT the minutes of the Parcel Tax Review Panel meeting held on February 25, 2015 be adopted.</i>	
d. <b>Beaver Creek Water Advisory Committee Meeting – February 23, 2015</b>	<b>21-23</b>
<i>THAT the minutes of the Beaver Creek Water Advisory Committee meeting held on February 23, 2015 be adopted.</i>	
e. <b>Committee-of-Whole Meeting – March 4, 2015</b>	<b>24-26</b>
<i>THAT the minutes of the Committee-of-the-Whole meeting held on March 4, 2015 be adopted.</i>	

5. **PETITIONS, DELEGATIONS & PRESENTATIONS (10 minute maximum)**

- a. **Dr. Hasselback, Island Heath, Local Heath Area Profiles for Port Alberni.**
- b. **Gary Murton, President, Hugh Grist, Director, Western Vancouver Island Industrial Heritage Society, Update on McLean's Mill Activities.**
- c. **Doris Corey and Kenneth Hawser, ALC Application Application #AE14004 – 6176 Saunders Road N.**

6. **CORRESPONDENCE FOR ACTION**

**27-28**

- a. **INVITATION**  
Vancouver Island Economic Alliance, March 4, 2015 regarding Vancouver Island Transportation Forum

Possible Motion:

*THAT the Board of Directors authorize Chairperson Osborne and Director McLeman's attendance at the Vancouver Island Transportation Forum, March 31, 2015, Victoria, BC.*

7. **CORRESPONDENCE FOR INFORMATION**

- a. **CITY OF PORT MOODY** **29-30**  
Declaration of the Right to a Healthy Environment
- b. **ISLAND COSTAL ECONOMIC TRUST** **31-32**  
Meeting Place Will Bring More Tourism Dollars to Comox Waterfront and Downtown
- c. **ISLAND TIMBERLANDS** **33**  
Public Access Concerns to Island Timberland's Private Land in the Alberni Valley
- d. **FRASER VALLEY REGIONAL DISTRICT** **34-37**  
Minister of Environment's Rejection of Bylaw 280

8. **REQUEST FOR DECISIONS & BYLAWS**

9. **PLANNING MATTERS**

9.1 **ALL DIRECTORS**

- a. **AE14004, COREY/HAWSER, 6176 SAUNDERS ROAD N** **38-43**  
Agricultural Land Reserve Application – Report

*Board direction requested.*

- b. **ALBERNI-CLAYOQUOT REGIONAL DISTRICT PARKS & TRAILS STRATEGIC PLAN** **44-93**  
Request for Decision and Plan

*THAT the Board of Directors approve the Alberni-Clayoquot Regional District Parks & Trails Strategic Plan.*

**10. REPORTS**

**10.1 STAFF REPORTS**

- a. CAO Report – March 6, 2015 **94**  
b. Planning & Development Manager Report – March 4, 2015 **95**  
c. Staff Action Items Report – March 6, 2015 **96-103**

*THAT the Board of Directors receives the Staff Reports a-c.*

**10.2 COMMITTEE REPORTS**

**10.3 OTHER REPORTS**

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

**13. QUESTION PERIOD**

**14. RECESS**

*Motion to recess the Regular Board of Directors Meeting in order to conduct the Regional Hospital District Meeting.*

**15. RECONVENE**

**16. IN CAMERA**

*Motion to close the meeting to discuss matters relating to:*

- i. Labour or other employee relations;*  
*ii. Negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interest of the Regional District if they were held in public.*

**17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

**18. ADJOURN**

**Next Board of Directors Meeting: Wednesday, March 25, 2015 1:30PM**



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, FEBRUARY 25, 2015, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### DIRECTORS

Josie Osborne, Chairperson, District of Tofino

### PRESENT:

John McNabb, Vice-Chair, Electoral Area "E" (Beaver Creek)  
Bob Baden, Alternate Director, Electoral Area "A" (Bamfield)  
Mike Kokura, Electoral Area "B" (Beaufort)  
Tony Bennett, Electoral Area "C" (Long Beach)  
Penny Cote, Electoral Area "D" (Sproat Lake)  
Lucas Banton, Electoral Area "F" (Cherry Creek)  
Jack McLeman, Councillor, City of Port Alberni  
Dianne St. Jacques, Mayor, District of Ucluelet  
Alan McCarthy, Member of Legislature, Yuułuꞵitꞵath Government  
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

### REGRETS:

John Jack, Councillor, Huu-ay-aht First Nation

### STAFF PRESENT:

Russell Dyson, Chief Administrative Officer  
Andrew McGifford, Acting Manager of Finance  
Mike Irg, Manager of Planning and Development  
Wendy Thomson, Manager of Administrative Services

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:31 pm.

**The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.**

### 2. APPROVAL OF AGENDA

*MOVED: Director Bennett*

*SECONDED: Director McLeman*

*THAT the agenda be approved as circulated with the addition of the following late item: Coastal Regional District Chairs Group meeting with Minister Stone.*

**CARRIED**

### 3. DECLARATIONS

#### **4. ADOPTION OF MINUTES**

##### **a. Board of Directors Meeting – February 11, 2015**

*MOVED: Director Bennett*

*SECONDED: Director Cote*

*THAT the minutes of the Board of Directors held on February 11, 2015 be adopted.*

**CARRIED**

##### **b. Committee-of-the-Whole Meeting – February 11, 2015**

*MOVED: Director Cote*

*SECONDED: Director Bennett*

*THAT the minutes of the Committee-of-the-Whole meeting held on February 11, 2015 be adopted.*

**CARRIED**

##### **c. West Coast Committee-Financial Planning Meeting – February 19, 2015**

*MOVED: Director St. Jacques*

*SECONDED: Director Banton*

*THAT the minutes of the West Coast Committee-Financial Planning Meeting held on February 19, 2015 be adopted.*

**CARRIED**

#### **5. PETITIONS, DELEGATIONS & PRESENTATIONS**

##### **a. Lori Wilson, Mapping Technician, Recognition – 15 years of Service**

The Board of Directors recognized Lori Wilson for 15 years of service with the Alberni-Clayoquot Regional District.

**Rob Gaudreault, Building Inspector/Property Maintenance Coordinator,  
Recognition – 5 Years of Service**

The Board of Directors recognized Rob Gaudreault for five years of service with the Alberni-Clayoquot Regional District.

##### **b. Mr. Bill Dawson, Deputy Assessor, BC Assessment regarding 2015 Assessment Roll.**

Mr. Dawson provided history and overview of BC Assessment Authority. He provided an overview of the 2015 average residential and commercial assessments for all areas with the Alberni-Clayoquot region.

*MOVED: Director McNabb*  
*SECONDED: Director St. Jacques*

*THAT the ACRD Board of Directors allow the delegation from BC Assessment to continue presenting beyond the ten minute maximum.*

**CARRIED**

- c. Mr. Christopher Donison, Executive Artistic Director, Music by the Sea- regarding update on activities.**

Mr. Donison provided an overview of future projects planned for Music by the Sea.

## **6. CORRESPONDENCE FOR ACTION**

- a. Correspondence dated February 2, 2015 from the Skeena-Queen Charlotte Regional District regarding a request that the Alberni-Clayoquot Regional District forward a letter to the Premier of British Columbia to request that Regional Districts be allowed representation in BC Environmental Stewardship Initiatives.**

*MOVED: Director Bennett*  
*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District Board of Directors forward a letter to the Premier of British Columbia expressing the need for local government representation in Environmental Stewardship Initiatives and Consultation Processes.*

**CARRIED**

- b. Correspondence dated February 16, 2015 from Island Corridor Foundation regarding request for a ICF Director Nominee 2015-2017 and ICF Representative 2015.**

*MOVED: Director Cote*  
*SECONDED: Director St. Jacques*

*THAT the Alberni-Clayoquot Regional District Board of Directors nominate Mr. Ken McRae for the Island Corridor Foundation Director to be elected for a two year term at the Annual General Meeting April 23, 2015.*

**CARRIED**

*MOVED: Director Cote*  
*SECONDED: Director St. Jacques*

*THAT the Alberni-Clayoquot Regional District Board of Directors appoint Mr. Ken McRae as the member representative to the Island Corridor Foundation Board who will attend the Annual General Meeting April 23, 2015.*

**DEFEATED**

*MOVED: Director Banton*  
*SECONDED: Director McLeman*

*THAT the Alberni-Clayoquot Regional District Board of Directors appoint Director Banton as the member representative to the Island Corridor Foundation Board who will attend the Annual General Meeting April 23, 2015.*

**CARRIED**

- c. Correspondence dated February 18, 2015 from the City of Port Alberni regarding the establishment of a new Standing Committee to be known as the McLean Mill Advisory Committee and request for an Alberni-Clayoquot Regional District representative on this Committee.**

*MOVED: Director McNabb*  
*SECONDED: Director Bennett*

*THAT the Alberni-Clayoquot Regional District Board of Directors appoint Director Kokura to sit on the McLean Mill Advisory Committee.*

**CARRIED**

## **7. CORRESPONDENCE FOR INFORMATION**

- a. B.C. ROAD BUILDERS & HEAVY CONSTRUCTION ASSOCIATION**  
Congratulations on Election
- b. DISTRICT OF TOFINO**  
Highway # 4
- c. PUBLIC WORKS ASSOCIATION OF BC**  
National Public Works Week, May 17-23, 2015
- d. ISLAND COASTAL ECONOMIC TRUST**  
Local Mayors Elected to Guide ICET Investment Decisions
- e. R. ANDERSON & ASSOCIATES**  
Introduction Letter



MOVED: Director Kokura  
SECONDED: Director McNabb

*THAT the correspondence a to e be received for information.*

**CARRIED**

**8. REQUEST FOR DECISIONS & BYLAWS**

**a. Request for Decision regarding Westcoast Waste Management Budget.**

MOVED: Director Bennett  
SECONDED: Director McNabb

*THAT the Alberni-Clayoquot Regional District Board of Directors receive the report clarifying proposed expenses in the 2015 West Coast Waste management 2015 Budget, with explanations as requested by the West Coast Committee.*

**CARRIED**

**b. Request for Decision regarding 1<sup>st</sup> Reading of the 2015-2019 Financial Plan.**

MOVED: Director McNabb  
SECONDED: Director Kokura

*THAT the Alberni Valley Regional Airport budget be amended to reduce the contribution to capital from \$100,000 to \$98,835 in 2015, in order to maintain the tax requisition at its maximum - \$50,000.*

**CARRIED**

MOVED: Director Bennett  
SECONDED: Director Kokura

*THAT the West Coast Waste Management budget be amended to reduce the wood waste grinding expense in 2015 from \$10,000 to \$0 and the tax requisition be amended accordingly.*

**CARRIED**

MOVED: Director McNabb  
SECONDED: Director Kokura

*THAT the Alberni Valley and Bamfield Waste Management budget be amended to reduce the wood waste grinding expense in 2015 from \$20,000 to \$10,000 and the proposed tax requisition for the Alberni Valley be eliminated.*

**CARRIED**

MOVED: Director McNabb  
SECONDED: Director McLeman

*THAT the Air Quality Council grant-in-aid in the amount of \$5,000.00 be funded by the Alberni Valley and Bamfield.*

**CARRIED**

*MOVED: Director Cote  
SECONDED: Director Ruttan*

*THAT the Alberni Community and Women's Services 2015 grant-in-aid request be funded by the Alberni Valley for \$5,000.00 subject to confirmation from their feasibility study that the project is viable.*

**CARRIED**

*MOVED: Director Bennett  
SECONDED: Director Banton*

*THAT the ACRD Board of Directors approve a grant-in-aid in 2015 to the Jericho Road Church in the amount of \$2,000.00 funded by all municipal and electoral areas.*

**CARRIED**

*MOVED: Director Bennett  
SECONDED: Director St. Jacques*

*THAT the Central West Coast Forest Society 2015 grant-in-aid application of \$3,500 be funded from the illegal dumping expense of the West Coast Waste Management budget.*

**CARRIED**

*MOVED: Director Bennett  
SECONDED: Director Kokura*

*THAT the grants-in-aid budget be amended to reflect the recommendations of the February 25<sup>th</sup> Committee of the whole meeting whereby a contribution be made to the City of Port Alberni's Economic Development function for a total of \$31,333.00 with the same allocation of participating members as 2014 with the exception of the District of Tofino which has increased its contribution to \$5,000.*

**CARRIED**

*MOVED: Director Bennett  
SECONDED: Director McNabb*

*THAT the Board of Directors give first reading to Bylaw cited as '2015-2019 Alberni-Clayoquot Regional District Financial Plan Bylaw No. F1115 as amended.'*

**CARRIED**

**c. Request for Decision regarding Alberni-Clayoquot Health Network Coordinator.**

*MOVED: Director Cote*  
*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District Board of Directors award the Alberni-Clayoquot Health Network Coordinator contract to Ms. Marcie DeWitt for a one year term commencing March 1, 2015 in the amount of \$80,000.00 including all travel, expenses and taxes.*

**CARRIED**

**d. Request for Decision regarding Tsunami Detection – WERA Radar Proposal.**

*MOVED: Director Bennett*  
*SECONDED: Director St. Jacques*

*THAT the Alberni-Clayoquot Regional District Board of Directors agree to allow Ocean Networks Canada to install a WERA High Frequency radar system at the Long Beach Airport.*

**CARRIED**

**e. Request for Decision regarding Bamfield Water Treatment Facility.**

*MOVED: Director Baden*  
*SECONDED: Director McNabb*

*THAT the Board of Directors fund its' contribution of \$506,220.00 for the Bamfield Water Treatment Facility through short term borrowing for Electoral Area "A" (Bamfield).*

**CARRIED**

**9. PLANNING MATTERS**

**a. AB14003, ADAMS, 5205 BATTY ROAD**  
Agricultural Land Reserve Application – Report

*MOVED: Director Kokura*  
*SECONDED: Director Bennett*

*THAT the Board of Directors forward the application to the Agricultural Land Commission, noting that the application complies with the Beaufort Official Community Plan and ACRD Zoning Bylaw.*

**CARRIED**

**b. AE14004, COREY/HAWSER, 6176 SAUNDERS ROAD N**  
Agricultural Land Reserve Application – Report

*MOVED: Director McNabb*

*SECONDED: Director McLeman*

*THAT the Alberni-Clayoquot Regional District Board of Directors forward the application to the Agricultural Land Commission.*

**DEFEATED**

*MOVED: Director McNabb*

*SECONDED: Director Bennett*

*THAT the Alberni-Clayoquot Regional District Board is at this time, disposed to deny Agricultural Land Reserve Application AE14004, but prior to doing so the Board wishes to offer the applicants the opportunity to present their own case as to why this application should not be denied.*

**CARRIED**

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- a. Staff Action Items Report – February 20, 2015
- b. Board of Directors Meeting Schedule – March 2015

*MOVED: Director Kokura*

*SECONDED: Director McNabb*

*THAT the Board of Directors receives the Staff Reports a- b.*

**CARRIED**

### **10.2 COMMITTEE REPORTS**

- a. **West Coast Solid Waste Plan Monitoring Committee – February 19, 2015 – (verbal)- J. Osborne**

The Chairperson reported on the March 19<sup>th</sup> West Coast Solid Waste Plan Monitoring Committee meeting.

- b. **Beaver Creek Water Advisory Committee Meeting – February 23, 2015 (verbal)- J. McNabb**

Director McNabb reported on the February 23<sup>rd</sup> meeting. The main purpose of the meeting was to review the budget for 2015.

*MOVED: Director Bennett*  
*SECONDED: Director St. Jacques*

*THAT the verbal reports a-b be received.*

**CARRIED**

### **10.3 MEMBER REPORTS**

- a. **9-1-1 Corporation – J. McNabb – No Report**
- b. **Vancouver Island Regional Library - P. Cote – No Report**
- c. **Central West Coast Forest Society – T. Bennett – No Report**
- d. **Emergency Planning – J. McNabb/P. Cote/M. Kokura/M. Ruttan**

Director McNabb reported on the February 19<sup>th</sup> meeting.

- e. **Alberni Valley Chamber of Commerce – J. McLeman – No Report**
- f. **Coastal Communities Network – T. Bennett – No Report**
- g. **West Island Woodlands Advisory Group – L. Banton**

Director Banton provided a brief update on the last meeting.

- h. **Island Coastal Economic Trust –Josie Osborne**

The Chairperson provided a brief update on the ICET.

- i. **Air Quality Council, Port Alberni – J. McNabb – No Report**
- j. **West Coast Aquatic Board – T. Bennett – No Report**
- k. **Association of Vancouver Island & Coastal Communities – J. Osborn - No Report**
- l. **Beaver Creek Water Advisory Committee – J. McNabb – No Report**

*MOVED: Director Bennett*  
*SECONDED: Director McNabb*

*THAT the Board of Directors receive the Member Reports.*

**CARRIED**

### **10.4 OTHER REPORTS**

- a. **RCMP Monthly Report for November/December 2014**
- b. **RCMP Monthly Report for January 2015**

Inspector Richards, Port Alberni RCMP Detachment provided a brief update on policing in the community.

*MOVED: Director Jack*  
*SECONDED: Director Bennett*

*THAT reports a-b be received.*

**CARRIED**

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

**a. Coastal Regional Chairs Group**

*MOVED: Director Kokura*  
*SECONDED: Director McNabb*

*THAT the Chairperson be authorized to attend the Coastal Regional District Chairs Group meeting with Minister Stone on March 5<sup>th</sup> in Victoria.*

**CARRIED**

**13. QUESTION PERIOD**

**14. IN-CAMERA**

*MOVED: Director Cote*  
*SECONDED: Director McLeman*

*THAT the meeting be closed to the public to discuss matters relating to:*

- i. Labour or Other Employee Relations;*
- ii. Section 21 of the Freedom of Information and Protection of Privacy Act.*

**CARRIED**

The meeting was closed to the public at 3:58 pm.

The meeting was re-opened to the public at 4:45 pm.

**15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

**16. ADJOURN**

*MOVED: Director Banton*  
*SECONDED: Director Kokura*

*THAT this meeting be adjourned at 4:46 pm.*

***CARRIED***

Certified Correct:

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Josie Osborne,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer



# Alberni-Clayoquot Regional District

## MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING HELD ON WEDNESDAY, FEBRUARY 25, 2015, 10:00 AM Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### **DIRECTORS**

Josie Osborne, Chairperson, District of Tofino

### **PRESENT:**

John McNabb, Vice-Chair, Electoral Area "E" (Beaver Creek)  
Bob Baden, Alternate Director, Electoral Area "A" (Bamfield)  
Mike Kokura, Electoral Area "B" (Beaufort)  
Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)  
Lucas Banton, Electoral Area "F" (Cherry Creek)  
Mike Ruttan, Mayor, City of Port Alberni  
Jack McLeman, Councillor, City of Port Alberni  
Tony Bennett, Electoral Area "C" (Long Beach)

### **REGRETS:**

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government  
John Jack, Councillor, Huu-ay-aht First Nation  
Dianne St. Jacques, Mayor, District of Ucluelet  
Alan McCarthy, Member of Legislature, Yuułu?if?ath Government

### **STAFF PRESENT:**

Russell Dyson, Chief Administrative Officer  
Andrew McGifford, Acting Manager of Finance  
Mike Irg, Manager of Planning and Development  
Wendy Thomson, Manager of Administrative Services  
Heather Adair, Junior Planner/Bylaw Enforcement Officer

### **1. CALL TO ORDER**

The Chairperson called the meeting to order at 10:00 am.

**The Chairperson recognized the meeting this morning is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.**

### **2. APPROVAL OF AGENDA**

*MOVED: Director McNabb*

*SECONDED: Director Ruttan*

*THAT the agenda be approved as circulated.*

**CARRIED**

### **3. DECLARATIONS**

### **4. PETITIONS, DELEGATIONS & PRESENTATIONS**



**a. Mr. Pat Deakin, Economic Development Officer, City of Port Alberni regarding Alberni-Clayoquot Regional District Contribution to City of Port Alberni Economic Development for 2015.**

Mr. Deakin provided an overview of economic development services provided to the Regional District in 2014. He recommended the Regional District work on updating the current regional economic development action plan.

Director Bennett entered the meeting at 10:55 am.

*MOVED: Director Banton*  
*SECONDED: Director McNabb*

*THAT the Committee-of-the-Whole recommend that the ACRD Board of Directors approve a grant-in-aid to the City of Port Alberni Economic Development service in 2015 at the same level as 2014 with an increase in Tofino's portion to \$5,000.00 for a total of \$31,333.00.*

**CARRIED**

**5. REQUEST FOR DECISIONS & BYLAWS**

**a. Request for Decision regarding Alberni-Clayoquot Regional District Parks & Trails Strategic Plan (M-Irg/H. Adair-Plan Presentation).**

Heather Adair, Junior Planner/Bylaw Enforcement Officer conducted a presentation on the ACRD Parks and Trails Strategic Plan.

*MOVED: Director McLeman*  
*SECONDED: Director Kokura*

*THAT this meeting be recessed at 11:17 am.*

**CARRIED**

The meeting was re-convened at 11:34 am.

*MOVED: Director McNabb*  
*SECONDED: Director Banton*

*THAT the Committee of the Whole recommend the Board of Directors approve the Alberni-Clayoquot Regional District Parks & Trails Strategic Plan.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT the following recommendations regarding the ACRD Parks and Trails Strategic Plan be referred to a Committee-of-the-Whole meeting prior to March 11<sup>th</sup>.*

- a. establish the ACRD Parks & Trails Advisory Committee with representation from all areas; and*
- b. appoint two Directors to the ACRD Parks & Trails Advisory Committee to advise the Board of Directors on implementation of the Regional Parks & Trails Strategic Plan*

**CARRIED**

**6. OTHER BUSINESS**

**7. LATE BUSINESS**

**8. ADJOURN**

*MOVED: Director Kokura*

*SECONDED: Director McNabb*

*THAT this meeting be adjourned at 12:10 pm.*

**CARRIED**

Certified Correct:

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Josie Osborne,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer



# Alberni-Clayoquot Regional District

## MINUTES OF THE PARCEL TAX REVIEW PANEL MEETING HELD ON WEDNESDAY, FEBRUARY 25, 2015, 9:30 AM Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**DIRECTORS** Lucas Banton, Chairperson, Electoral Area “F” (Cherry Creek)  
**PRESENT:** Mike Ruttan, Mayor, City of Port Alberni  
John McNabb, Electoral Area “E” (Beaver Creek)

**STAFF PRESENT:** Andrew McGifford, Acting Manager of Finance  
Wendy Thomson, Manager of Administrative Services

### 1. CALL TO ORDER & APPOINTMENT OF CHAIRPERSON

The meeting was called the meeting to order at 9:30 am.

*MOVED: Director McNabb*

*SECONDED: Director Ruttan*

*THAT Director Lucas be appointed Chairperson of the Alberni-Clayoquot Regional District Parcel Tax Review Panel for 2015.*

**CARRIED**

The Chairperson recognized the meeting this morning is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

### 2. APPROVAL OF AGENDA

*MOVED: Director Ruttan*

*SECONDED: Director McNabb*

*THAT the agenda be approved as circulated.*

**CARRIED**

### 3. OVERVIEW OF PARCEL TAX ROLL REVIEW PROCESS

#### a. **Overview of the Parcel Tax Review Process for 2015 – Acting Manager of Finance (Collector for 2015)**

The Acting Manager of Finance provided an overview of the parcel tax review panel process.

**4. COMPLAINTS**

- a. No Complaints Received.

**5. AUTHENTICATION**

*MOVED: Director McNabb*

*SECONDED: Director Ruttan*

*THAT the following 2015 Parcel Tax Rolls be declared authenticated pursuant to section 206 of the Community Charter:*

- a. **Bamfield Water System Local Service Area**
- b. **Beaver Creek Arena**
- c. **Beaver Creek Water System Local Service Area**
- d. **Cherry Creek Arena**
- e. **Salmon Beach Power Local Service Area**
- f. **Salmon Beach Sewage/Security/Garbage/Recreation/Transportation/Water Local Service Area**
- g. **South Long Beach Multi Purpose Path Local Service Area**
- h. **Sproat Lake Arena**
- i. **Sproat Lake Community Association Local Service Area**

**CARRIED**

**6. ADJOURN**

*MOVED: Director McNabb*

*SECONDED: Director Ruttan*

*THAT this meeting be adjourned 9:41 am.*

**CARRIED**

Certified Correct:

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John McNabb,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer



# Alberni-Clayoquot Regional District

## MINUTES OF THE BEAVER CREEK WATER ADVISORY COMMITTEE MEETING HELD ON MONDAY, FEBRUARY 23, 2015

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**MEMBERS** John McNabb, Chairperson, Director, Electoral Area "E" (Beaver Creek)

**PRESENT:** Wayne Hasler  
Gord Blakey  
Harold Carlson  
Pam Craig

**REGRETS:** Ginny Stephens  
Kelly Schutte

**STAFF PRESENT:** Russell Dyson, CAO  
Andrew McGifford, Accountant  
Randy Fraser, Contractor, Environmental Services  
Tracy Bond, Administrative Assistant

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 1:30.

**The Chairperson recognized the meeting being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.**

2. **APPROVAL OF AGENDA**

*MOVED:* P. Craig  
*SECONDED:* W. Hasler

*THAT the agenda be approved as circulated.*

**CARRIED**

3. **ADOPTION OF MINUTES**

a. **Beaver Creek Water Advisory Committee Meeting held October 28, 2015**

*MOVED:* P. Craig  
*SECONDED:* G. Blakey

*THAT the minutes of the Beaver Creek Water Advisory Committee Meeting held on October 28, 2015 be adopted.*

**CARRIED**

**4. CORRESPONDENCE FOR INFORMATION**

- a. Correspondence dated February 6, 2015 from Island Health regarding Operating Permit for Beaver Creek Water System.

R. Dyson provided background information regarding the Operating Permit for the Beaver Creek Water System.

*MOVED: P. Craig*  
*SECONDED: W. Hasler*

*THAT this correspondence be received.*

**CARRIED**

*MOVED: G. Blakey*  
*SECONDED: W. Hasler*

*THAT a cost analysis be completed for the McKenzie Road Pumphouse Station to remain operational in case of emergencies.*

**5. REQUEST FOR DECISIONS & BYLAWS**

- a. **Request for Decision regarding 2015-2019 Draft Five Year Financial Plan.**

*MOVED: G. Blakey*  
*SECONDED: H. Carlson*

*THAT the Beaver Creek Water Advisory Committee receives the Beaver Creek Water System 2015-2019 Draft Financial Plan.*

**CARRIED**

**6. REPORTS**

- a. **Personnel Update – R. Dyson**

R. Dyson updated the Committee on the status of the Environmental Services Manager position, provided information on current staffing for Beaver Creek Water, and anticipated hiring.

- b. **Development Applications Status – R. Dyson**

R. Dyson provided a brief update on the status of the Georgia Road Watermain upgrade as well as work that will be needed for new subdivisions.

*MOVED: H. Carlson*  
*SECONDED: P. Craig*

*THAT the Beaver Creek Water Advisory Committee receives verbal reports a-b.*

**CARRIED**

**7. LATE BUSINESS**

- a. J. McNabb advised that there would be information on the next agenda regarding the cycling of Beaver Creek Water Advisory Board members to align with the Regional election.

**8. NEXT MEETING**

- a. The next meeting to be held in approximately 45 days. Staff to canvass the Committee for a date that works for them.

**9. ADJOURN**

*MOVED: P. Craig*  
*SECONDED: J McNabb*

*THAT this meeting be adjourned at 2:35 pm.*

**CARRIED**

Certified Correct:

---

John McNabb,  
Chairperson

---

Russell Dyson,  
CAO



# Alberni-Clayoquot Regional District

## MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING

HELD ON WEDNESDAY, MARCH 4, 2015, 2:00 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

---

### DIRECTORS

Josie Osborne, Chairperson, District of Tofino

### PRESENT:

John McNabb, Vice-Chair, Electoral Area "E" (Beaver Creek)

Bob Baden, Alternate Director, Electoral Area "A" (Bamfield)

Mike Kokura, Electoral Area "B" (Beaufort)

Tony Bennett, Electoral Area "C" (Long Beach) – Via Teleconference

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)

Lucas Banton, Electoral Area "F" (Cherry Creek)

Mike Ruttan, Mayor, City of Port Alberni

Jack McLeman, Councillor, City of Port Alberni

Dianne St. Jacques, Mayor, District of Ucluelet

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

### REGRETS:

John Jack, Councillor, Huu-ay-aht First Nation

Alan McCarthy, Member of Legislature, Yuułu?if?ath Government

### STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andrew McGifford, Acting Manager of Finance

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

Heather Adair, Jr. Planner/Bylaw Enforcement Officer

Lori Wilson, Mapping & Computer Technician

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 2:00 pm.

**The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.**

### 2. APPROVAL OF AGENDA

*MOVED: Director Banton*

*SECONDED: Director Kokura*

*THAT the agenda be approved as circulated.*

**CARRIED**

### 3. REQUEST FOR DECISIONS & BYLAWS



**a. Request for Decision regarding Alberni-Clayoquot Regional District Parks & Trails Strategic Plan.**

The Committee reviewed the Parks & Trails Strategic Plan. Planning staff answered questions from Directors.

*MOVED: Director Ruttan*

*SECONDED: Director Cote*

*THAT the Committee of the Whole recommends to the Board of Directors:*

- 1. Establish the ACRD Parks & Trails Advisory Committee with representation from all areas; and;*
- 2. Appoint two Directors to the ACRD Parks & Trails Advisory Committee to advise the Board of Directors on implementation of the Regional Parks & Trails Strategic Plan; and,*
- 3. Direct staff to draft a terms of reference for the ACRD Parks & Trails Committee for consideration of the ACRD Board of Directors.*

**CARRIED**

**4. OTHER BUSINESS**

**5. LATE BUSINESS**

**6. IN-CAMERA**

*MOVED: Director Banton*

*SECONDED: Director McLeman*

*THAT the meeting be closed to the public to discuss matters relating to:*

- i. Labour or other employee relations.*

**CARRIED**

The meeting was closed to the public at 2:45 pm.

The meeting was re-opened to the public at 3:14 pm.

**7. ADJOURN**

*MOVED: Director Kokura*

*SECONDED: Director Banton*

*THAT this meeting be adjourned at 3:15 pm.*

**CARRIED**

Certified Correct:

---

Josie Osborne,  
Chairperson

---

Russell Dyson,  
Chief Administrative Officer

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Invitation - Vancouver Island Transportation Forum - March 31 in  
Victoria - Register now.

[View this email in your browser](#)

# MOVING FORWARD

Vancouver Island Transportation Forum

March 31, 2015



## YOU ARE INVITED.

In the minds of many, the #1 barrier to a vibrant, growing, competitive and sustainable Island economy is transportation. Cost, reliability, frequency, efficiency, connectivity continue as critical issues getting people, goods and materials to, from and around Vancouver Island.

What will it take to turn this historic and persistent liability into a strategic advantage? Must we continue to accept our geography as a disadvantage or can we employ ingenuity and collaboration to invent solutions and reposition Vancouver Island as a convenient and cost-effective destination for business investment?

***The Vancouver Island Economic Alliance invites you to a special transportation forum in Victoria at lunch on March 31, 2015. Register [HERE](#).***

Come to this unique event and find out what solutions are being proposed by transportation stakeholders from across the Island region. Representatives from organizations such as [Nanaimo Airport](#), [Nanaimo Port Authority](#), [Greater Victoria Harbour Authority](#), [ColdStar Solutions](#), [Comox Airport](#), [Tofino Airport](#), [Southern Rail](#), [Port Alberni Port Authority](#), [Blackball Ferries](#), [Island Ferries](#), [BC Transit](#), [Alberni-Clayoquot Regional District](#), [Harbour Air](#), [Tourism Victoria](#) and others will be participating in a presentation/dialogue showcasing their ideas and initiatives.

**Who:** Anyone in business or government with an interest in transportation through

the lens of a healthy, diversified Island economy.

**What:** Presentation & Dialogue — 'Ideas for Transforming Island Transportation'

**When:** March 31st at 12 noon

**Where:** The Union Club, 805 Gordon Street, Victoria

This session is an extension of VIEA's annual ['State of the Island' Economic Summit](#) and a furtherance of VIEA's continuing work with transportation stakeholders to develop a bold, comprehensive intermodal transportation plan.

**More about VIEA:** [www.viea.ca](http://www.viea.ca)

Hosted by the Vancouver Island Economic Alliance in partnership with [Douglas Magazine](#), [Chemistry Consulting](#) and the [Greater Victoria Chamber of Commerce](#).

Generously sponsored the [Nanaimo Airport Commission](#) and the [Nanaimo Port Authority](#) with support from [Lewis & Sears Marketing and Event Management](#), and [SW Audio-Visual](#).

**Register [NOW](#).**



February 23, 2015

File No. 01-0230-40

Dear Mayor and Council:

**Re: Declaration of the Right to a Healthy Environment**

At the Regular Council meeting of February 10, 2015, Port Moody City Council passed the following resolution:

“WHEREAS municipalities and regional districts are the governments nearest to people and the natural environment, and therefore share a deep concern for the welfare of the natural environment and understand that a healthy environment is inextricably linked to the health of individuals, families, future generations and communities;

AND WHEREAS fostering the environmental well-being of the community is a municipal purpose under section 7(d) of the *Community Charter* and a regional district purpose under section 2(d) of the *Local Government Act*;

The Council of the City of Port Moody declares that:

1. every resident has the right to live in a healthy environment, including the right to:
  - a. breathe clean air,
  - b. drink clean water,
  - c. consume safe food,
  - d. access nature,
  - e. know about pollutants and contaminants released into the local environment, and
  - f. participate in decision making that will affect the environment;
2. The City of Port Moody has the authority, within its jurisdiction, to respect, protect, fulfill and promote these rights;
3. The City of Port Moody will consider the precautionary principle when making decisions: where threats of serious or irreversible damage to human health or the environment exist, the City of Port Moody will consider cost effective measures to prevent the degradation of the environment and protect the health of its citizens, and the absence of full scientific certainty will not be viewed as sufficient reason for the City of Port Moody to postpone such measures;

4. The City of Port Moody will apply full cost accounting when evaluating reasonably foreseeable costs of proposed actions and alternatives, the City of Port Moody will consider costs to human health and the environment;
5. By 2016, the City of Port Moody will specify objectives, targets, timelines and actions the City of Port Moody will consider, within its jurisdiction, to address the residents' right to a healthy environment under section 1, including priority actions to:
  - a. Ensure infrastructure and development projects of the City of Port Moody and private sector respect the objective of protecting the environment, including air quality;
  - b. address climate change by reducing greenhouse gas emissions and implementing adaptation measures;
  - c. prioritize walking, cycling and public transit as preferred modes of transportation;
  - d. prioritize infrastructure and protected water sources for the provision of safe and accessible drinking water;
  - e. reduce solid waste and promote recycling, re-use and composting;
  - f. establish and maintain accessible green spaces in all residential neighbourhoods, and protect and conserve nature in public open spaces;
6. The City of Port Moody will review the objectives, targets, timelines and actions of its healthy environment policy every five (5) years, and measure progress toward fulfilling this Declaration; and
7. The City of Port Moody will consult with residents as part of this process.

AND THAT this declaration be forwarded to the Lower Mainland Local Government Association, the Union of BC Municipalities, the Federation of Canadian Municipalities and member local governments, requesting favourable consideration by local councils and by delegates at the 2015 annual general meetings of these associations.”

The City of Port Moody has forwarded this resolution to the Lower Mainland Local Government Association (LMLGA), the Union of British Columbian Municipalities (UBCM), and the Federation of Canadian Municipalities (FCM) for discussion at their 2015 Conference/Convention. We respectfully request that your Council favourably support this initiative when it comes forth for discussion. Should you have any questions, please feel free to contact the undersigned at 604-469-4505.

Yours truly,

Kelly Ridley  
Manager of Legislative Support

**From:** "Island Coastal Economic Trust" <[info@islandcoastaltrust.ca](mailto:info@islandcoastaltrust.ca)>

**To:** "Wendy Thomson" <[wendy.thomson@acrd.bc.ca](mailto:wendy.thomson@acrd.bc.ca)>

**Subject: [Press Releases] MEETING PLACE VILLAGE WILL BRING MORE TOURISM DOLLARS TO COMOX WATERFRONT AND DOWNTOWN**

[\[http://www.islandcoastaltrust.ca/sites/all/themes/islandcoastaltrust/images/newsletter/newsletter-header-600.jpg\]](http://www.islandcoastaltrust.ca/sites/all/themes/islandcoastaltrust/images/newsletter/newsletter-header-600.jpg)<<http://www.islandcoastaltrust.ca>>

MEETING PLACE VILLAGE WILL BRING MORE TOURISM DOLLARS TO COMOX WATERFRONT AND DOWNTOWN

Wednesday, February 25, 2015

COURTENAY – Economic activity in the Comox harbour and downtown will see a boost after a waterfront project to build a ‘meeting place village’ concludes next year.

The Island Coastal Economic Trust has approved a grant of \$320,000 for the Town of Comox’s Marina Centre project. Two new buildings, with recreational spaces for rendezvous boating gatherings, as well as public meeting spaces for up to 70 people each, will be constructed.

Also included will be a new Harbour Services Building which will house the wharfinger, visitor information services as well as washrooms and showers.

The broader project also features a Central Plaza: a meeting place for visitors and locals alike, with benches, fountains, and open spaces to gather and enjoy the panoramic views. The concept also allows for the establishment of new businesses in Marina Park adjacent to the facilities.

The new buildings and outdoor amenities will facilitate the hosting of festivals, markets and other special events with plug and play facilities that can be used year-round.

“Visitors to Comox, whether arriving on water or land, will soon be able to enjoy enhanced services and amenities,” said ICET Chair Phil Kent. “Improving visitor experiences leads to more frequent and longer stays, and that helps support the economy of the Comox Valley.”

ICET previously provided funding to the Comox Harbour Revitalization Project. The BC Ocean Boating Tourism Association also received ICET funding for international marketing efforts. The new Comox Meeting Place at Marina Centre will complement and build on these initiatives, becoming a new focal point for marine tourists.

“This project will generate nearly a dozen person-years of construction employment, and 16 more direct tourism-related jobs once it is fully operational,” said Comox Mayor Paul Ives. “We’re looking forward to attracting new businesses to the waterfront and creating a better link to the downtown area as more tourists and locals use these new facilities.”

The Meeting Place Village is anticipated to be complete by fall 2016.

About the Island Coastal Economic Trust

The Island Coastal Economic Trust is a \$50 million endowment established in 2006 by the

Government of British Columbia to help diversify the economies of central and northern Vancouver Island and the Sunshine Coast.

ICET is guided by a Board of Directors and two Regional Advisory Committees which include more than 50 locally elected officials and MLAs and five appointees. This exceptional team of leaders collaborates to set regional priorities and build vital multi-regional networks.

Through a community-centred decision-making process, ICET has approved \$48 million for over 125 economic infrastructure and economic development readiness projects on the Island and Sunshine Coast since implementing its grant program in 2007. ICET investments have leveraged over \$270 million in incremental funding into the region.

A full overview of ICET can be found at  
[www.islandcoastaltrust.ca](http://www.islandcoastaltrust.ca)<<http://www.islandcoastaltrust.ca/>>

For further information:

Line Robert, CEO  
Island Coastal Economic Trust  
Tel. 250-871-7797 (Ext. 227)  
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Mayor Phil Kent, ICET Chair  
City of Duncan  
Tel. 250-709-0186  
[mayor@duncan.ca](mailto:mayor@duncan.ca)<<mailto:mayor@duncan.ca>>

Richard Kanigan, CAO  
Town of Comox  
Tel. 250-339-2202  
[rkanigan@comox.ca](mailto:rkanigan@comox.ca)<<mailto:rkanigan@comox.ca>>

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February 26, 2015

Alberni Clayoquot Regional District  
Board of Directors

By email only: [wendy.thomson@acrd.bc.ca](mailto:wendy.thomson@acrd.bc.ca)

**RE: Public access concerns to Island Timberlands' private land in the Alberni Valley**

Island Timberlands is a significant private land owner in the Alberni Valley. For the nearly ten years we've owned land, Island Timberlands has provided opportunity for recreational use on our lands. We plan to continue providing these opportunities to safe and respectful recreationalists. This opportunity unfortunately comes at a significant cost to our Company in the form of various types of illegal activity including theft (e.g. wood, equipment fuel, tools), vandalism (e.g. arson, equipment damage) and copious volumes of garbage dumping from a small amount of users. This is a material cost to our business and to that of our contractors who share the brunt of this illegal activity. Off-road vehicle activity is on the increase to the detriment of our forest plantations and water quality. As a result, we have and will continue to restrict access to areas where we determine there is a threat to our assets, public or employee safety and environmental risk. This is the same as crown land restrictions provided under the *Forest and Range Practices Act*.

It is our understanding there has been heightened interest with respect to our gates over the past several weeks. There have been more gates and gate posts installed recently and some gates have been locked.

Island Timberlands will continue to provide for respectful recreational opportunities. However, we will also continue to exercise our right to restrict access to areas where we deem a risk is present. In conjunction with our gating procedure, we have instituted more mobile patrols that will be informing visitors of our expectations around access and potentially issuing violation tickets to those not respecting our private lands.

We will continue to keep the public informed of notable access closures on our website at <http://blog.islandtimberlands.com>.

Respectfully,

A handwritten signature in black ink, appearing to read "Morgan Kennah".

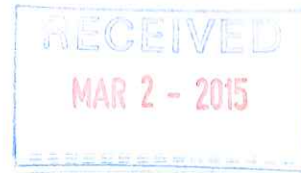
Morgan Kennah  
Manager, Sustainable Timberlands and Community Affairs



## FRASER VALLEY REGIONAL DISTRICT

45950 Cheam Avenue, Chilliwack, British Columbia V2P 1N6  
Phone: 604-702-5000 Toll Free: 1-800-528-0061 (BC only) Fax: 604-792-9684  
Website: [www.fvrd.bc.ca](http://www.fvrd.bc.ca) e-mail: [info@fvrd.bc.ca](mailto:info@fvrd.bc.ca)

February 26, 2015



File No: 5360-22-009

Alberni-Clayoquot Regional District  
3008 Fifth Avenue  
Port Alberni, BC V9Y 2E3

Attention: Board of Directors

### Re: **Minister of Environment's Rejection of Bylaw 280**

The Fraser Valley Regional District (FVRD) opposed Metro Vancouver's draft Bylaw 280 that was rejected by the Minister of the Environment late last year. It is our understanding that your Regional District provided a letter of support for the bylaw and therefore, in the interest of mutual ongoing dialog on important issues, we are writing to respectfully explain the reasons for our opposition.

The FVRD argued against the rejected bylaw on the grounds that it was unnecessary, reinforced the agenda for increased waste incineration, would result directly in higher fees and taxes for residents of Metro Vancouver, and indirectly for taxpayers throughout the rest of British Columbia. Also troubling, the rejected bylaw functionally prevented Advanced Material Recovery Facilities (MRFs) from maximizing recycling and re-use of materials, undermining the principles of Zero Waste.

The FVRD opposed the bylaw on the grounds that its function is inextricably linked to the agenda of increased waste incineration:

- First, by establishing a monopsony on disposal, Metro Vancouver could drastically increase its disposal fee to pay for a \$500+ million facility, and
- Second, by functionally preventing Advanced MRFs from operating, Metro Vancouver would ensure that a high percentage (approximately 30% according to their own statistics) of high-calorific "fuel" for incineration (paper and plastics), which represents approximately 70% of the heating value in waste, remains in the waste stream headed for incineration.

### **Rejected Bylaw 280 Conflicted with Recycling Goals**

Metro Vancouver is legally bound to maximize recycling and material recovery, as stated in Goal 2 of its Integrated Solid Waste and Resource Management Plan (ISWRMP). Its waste composition estimate for the incineration feedstock indicate more than 70% of the heating value would come from burning recyclables (plastics and paper); this contradicts any notion that incineration is compatible with recycling.

On the surface the proposed bylaw seemed to support the establishment of Advanced MRFs. But, a thorough read of the document revealed the bylaw actually imposed prohibitive restrictions on these facilities. The proposed bylaw suggested an advanced MRF could not accept loads that contain more than 5% recyclables. This restriction alone defeats the purpose

of a MRF, which is to extract recyclables from unsorted waste; the same "garbage" Metro Vancouver is currently sending straight to disposal through incineration or landfilling. According to Metro Vancouver's own analyses, their disposal facilities receive waste which contains 17% plastics and 15% paper.

Metro Vancouver's responsibility is to set overarching licensing requirements that are not unnecessarily restrictive or complex, and allow the private sector to innovate and take the responsibility and investment risk of performance, as well as marketing of the recovered commodity for recycling.

Since 2008, when Metro Vancouver declared its intention to focus on incineration, Advanced MRFs have emerged as a much more economical and environmentally-sound option which deserves consideration and fair opportunity.

### **The Hidden Agenda of Rejected Bylaw 280**

Flow control is not a tool to maximize recycling. The real reason for flow control is to secure long-term feedstock for Metro Vancouver's proposed new incinerator. The region cannot assume the debt and long-term risk of an unnecessary \$500+ million facility without the security provided through flow control. However, flow control would not be required if industry was allowed to play a role and assume the risk of maximizing recycling at a competitive tipping fee rate.

Sensible tipping fees driven by market forces will make it unprofitable for haulers to take materials out of region, so top-down flow control is not required in a healthy market. Unless of course, the region intended to artificially and dramatically raise tipping fees to pay for its \$500+ million facility. Incineration of waste and recyclables strengthens the region's dependency on landfills (for the disposal and management of ash), so it does not help make progress toward Zero Waste.

### **The Economics of [Rejected] Bylaw 280**

In 2014, University of Toronto Economics Professor Jack Carr, presented a brief on the economic effects of Metro Vancouver's then proposed Flow Control Bylaw. The content of Dr. Carr's brief is attached to this letter as Appendix A.

We, in the Fraser Valley, who are directly impacted by chemicals released into our airshed, are keenly interested in establishing and maintaining communication on best practices in Solid Waste Management and offer this alternative position for your consideration.

We ask that you please place this letter on your Board agenda so that it is available for review and discussion. We would appreciate the opportunity to discuss this particular issue further, at your convenience.

Sincerely,



Sharon Gaetz, Chair  
Fraser Valley Regional District Board

## Appendix "A"

### The Economics of Bylaw 280

2014 Dr. Jack Carr, University of Toronto, Economics

Economic theory defines a sole seller of a product or service as a monopoly and a sole buyer of a product or service as a monopsony. What is the economic rationale for Metro Vancouver to set up a monopsony, where there is a sole buyer of waste materials? With monopsony, competition in disposing of waste is completely eliminated.

A possible rationale for Metro Vancouver to institute Flow Control is the belief that incinerators or waste to energy facilities are the most efficient method of waste disposal and flow control is needed to ensure adequate long run supplies of waste materials for the incinerators. I believe this rationale for Flow Control is incorrect and that the imposition of Flow Control will impose a number of harmful effects on the economy of Metro Vancouver.

1. If incinerators or waste to energy facilities were the most efficient technology then they would prevail in the free market without the need for flow control. If incinerators or waste to energy facilities were the most efficient technology then private firms would build them on their own and because they were the most efficient technology these private incinerators would be able to charge lower tipping fees than the tipping fees currently charged by existing waste disposal technologies. These private firms would be able to enter into long term supply arrangements with existing haulers to provide for a sufficient supply of waste materials for the incinerator.
2. The fact that Bylaw 280 forces private collectors of waste to send their materials to the incinerator and the fact that the proposed tipping fees are higher than the fees charged by existing competing technologies means that the incinerator or waste to energy facilities are not the most efficient technology. The incinerators or waste to energy facilities require significant subsidies to make them economically viable.
3. It is inefficient and wasteful of resources to implement the inefficient technology of incinerators and waste to energy facilities. It is not clear why the Region of Metro Vancouver is pursuing an inefficient waste disposal technology.
4. The subsidies to make incinerators and waste to energy facilities viable will result in higher costs to the residents of Metro Vancouver and in addition these subsidies will slow economic growth.
5. There is competition in the waste hauling business. Higher tipping fees will be passed on to the end user. Higher tipping fees for commercial waste will result in higher costs of waste collection for commercial users and this will increase the cost of doing business in Metro Vancouver. An increased cost of business will depress economic activity in Metro Vancouver. In the uncertain economic times facing North America, there is no need for policies which further depress economic activity.
6. Higher tipping fees for residential users will result either in higher costs for waste disposal (if waste is privately collected) or higher taxes (if collected by the municipality). These higher user costs or higher taxes will also have a negative impact on economic activity.
7. Flow Control does not give direct subsidies to incinerators. Flow Control results in hidden subsidies (via higher tipping fees) to the incinerators or waste to energy facilities. As such the public may not realize the full cost of Flow Control. Good public policy requires full transparency of the costs and benefits of the policy.

8. If Flow Control and incineration were an efficient policy, it would be expected to be increasingly adopted. As of 2011, there are 89 waste to energy facilities in the US but since 1997 only one new facility has been built due to public opposition because of high costs of such facilities, the identified health risks and the increase in practices such as recycling and composting.
9. The American Economic Review (AER) is one of the leading economic journals. An article in the August 2011 AER by Nicholas Z. Muller, Robert Mendelsohn and William Nordhaus concluded that the Solid Waste Combustion and Incineration Industry had the highest Gross External Damages (i.e. Air Pollution ) relative to the value added of the industry. Specifically air pollution costs from the solid waste combustion and incineration industry were 6.72 times the value added of this industry. This value exceeded the values of all other industries.
10. It is significant to note that the pollution costs from the solid waste combustion and incinerator industry exceeded the value added of this industry.

## CONCLUSIONS

The elimination of competition in the waste disposal industry will have significant negative economic effects. It will result in higher costs for the end users of waste disposal and this will depress economic activity. The subsidization of an inefficient disposal technology will result in a waste of resources which will also depress economic activity.



**Application to Subdivide within the ALR**

**To:** Wendy Thomson, Manager of Administrative Services and Regional Board of Directors

**Date:** February 13, 2015

**File No.:** AE14004

**Owners:** Doris Corey and Kenneth Hawser (Jo-Anne Asher-agent)

**Legal Description:** LOT 12, DISTRICT LOT 88, ALBERNI DISTRICT, PLAN 910.

**Location:** 6176 Saunders Road N

**Electoral Area:** Area "E" (Beaver Creek)

---

**Recommendation:**

That the Regional Board:

- Pass a resolution to forward the application to the Agricultural Land Commission.
- 

**Applicant's Intention:** To subdivide within the ALR creating two lots of approximately 1.2 hectares (3 acres) and 0.8 hectares (2 acres).

**Observations:**

- 1. Property Description:** There is a home and a few small outbuildings located on the property.

Provincial soil mapping, which indicates the "land capability for agriculture", shows that the subject property's unimproved soil conditions for this property are class 3A:

Class 3 – Land in this class has limitations that require moderately intensive management practices or moderately restrict the range of crops, or both.

Further soil descriptions note low moisture holding capacity, undesirable soil structure and topographic limitations.

This particular property is bisected by a small stream which can be seen on the attached map. Of note, the north property line is also the ALR boundary. The properties to the north have the same soil classification, but are not in the ALR.

**AE14004**

**2. Services:**

- (a) Sewage Disposal:** On-site septic disposal
- (b) Water Supply:** Beaver Creek Water System
- (c) Fire Protection:** Beaver Creek Fire Protection
- (d) Access:** Access for both lots would be Wadena Road

**3. Existing Planning Documents Affecting the Site:**

- A. **Agricultural Land Reserve:** Within the ALR
- B. **Official Community Plan:** The Beaver Creek Official Community Plan designates the subject property as “Rural Use”. The minimum parcel size for this designation is 2.0 hectares (4.94 acres).  
The subject property is also within Development Permit Area I – Riparian Area Protection. If the application proceeds to subdivision, a development permit will be required at that time.
- C. **Zoning:** Rural (A2) District

District requires: Minimum Lot Area: 5 acres Minimum Lot Width: 330 feet Minimum Setbacks: Front: 50 feet   Rear: 30 feet   Side: 15 feet
---

The proposed subdivision does not comply with the ACRD zoning bylaw. If this application is approved by the Land Commission, the owners would need to apply to amend the OCP and zoning or apply to subdivide for a residence for relative under section 946 of the *Local Government Act*.

**Comments:**

The proposed subdivision does not comply with ACRD zoning or the Beaver Creek OCP. If approval is received from the Land Commission, the applicant would need to apply for a rezoning and OCP amendment or apply for subdivide under section 946 of the *Local Government Act*.

Staff recommends that this application be forwarded to the Land Commission, if the Land Commission approves the subdivision the applicant could then decide to make a rezoning application or a section 946 subdivision application.

This property is on the ALR boundary with the same soil classification as neighboring properties that are not in the ALR.

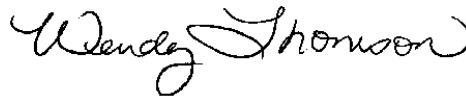
Submitted by:



---

Mike Irg, MCIP  
Manager of Planning and Development

Reviewed by:



---

Wendy Thomson, Manager of Administrative Services

**AE14004**



PLAN 29445

RA2

PLAN

51383

6228

A

6210

Part of the W 10 Chns  
of the S 10 Chns

A5

PLAN 1439

1

6171

KENNETH

DORIS

3 acres

2 acres

6000

12

6176

6167

11

PL

6155

13

6132

PLAN 910

6143

B

6119

A

EPP4968

6102

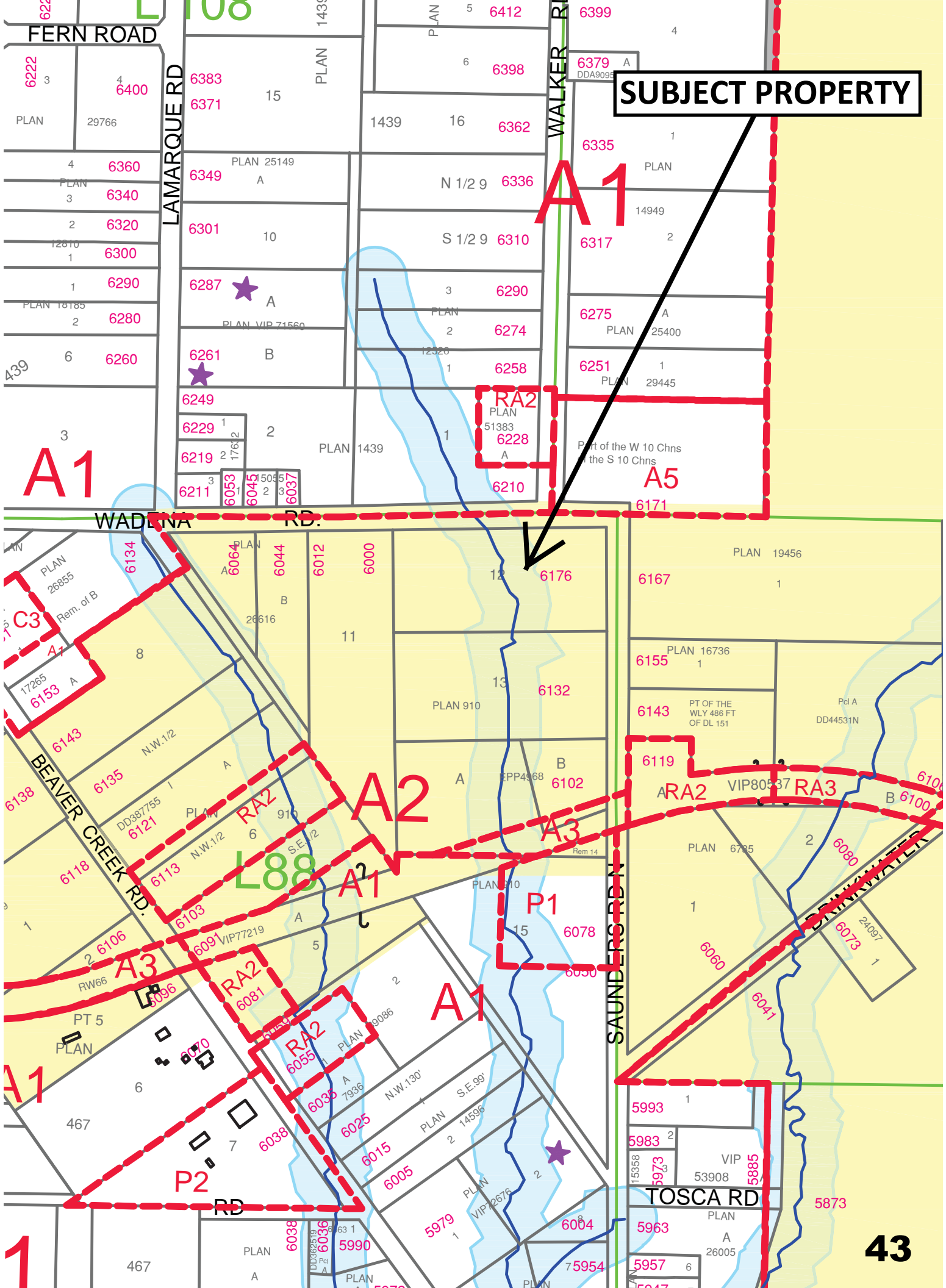
AR

A2

41



42



**SUBJECT PROPERTY**

**A1**

**A1**

**A5**

**C3**

**A2**

**A3**

**A1**

**A1**

**1**

**43**

WADENA RD.

BEAVER CREEK RD.

WALKER RD

SAUNDERS RD

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## **REQUEST FOR DECISION**

**To:** Russell Dyson, Chief Administrative Officer; and Board of Directors

**From:** Heather Adair, Jr Planner

**Meeting Date:** March 11, 2015

**Subject:** Alberni-Clayoquot Regional District Parks & Trails Strategic Plan

---

### **Recommendation:**

THAT the Board of Directors:

1. approve the Alberni-Clayoquot Regional District Parks & Trails Strategic Plan;

### **Desired Outcome:**

Implementation of the Alberni-Clayoquot Regional District Parks & Trails Strategic Plan will expand the Regional Parks Service for all electoral areas. An important objective of the Plan is to address equity and look for opportunities to provide a more inclusive Regional Parks Service.

### **Summary:**

The Parks & Trails Strategic Plan highlights the following:

- the Plan is a higher level plan that provides for an overall vision and purpose for parks and trails in the Regional District;
- provides an action plan for how to meet local resident needs through the provision of park opportunities for recreation and leisure activities, as well as future land acquisitions;
- provides recommendations and action to protect various terrestrial and marine ecosystems and critical habitat within the region;
- the Plan was developed with public and First Nations' input. Open houses were held twice in each of the following communities; Bamfield, Ucluelet, Tofino, and Port Alberni;
- provides a list of existing parks and trails along with a wish list for future acquisitions.

### **Background:**

At the February 25, 2015 Committee of the Whole meeting the following motion was passed: THAT the Committee of the Whole recommend the Board of Directors approve the Alberni-Clayoquot Regional District Parks & Trails Strategic Plan.

At the March 4, 2015 Committee of the Whole meeting the following motions were passed:  
*THAT the Committee of the Whole recommends to the Board of Directors:*

1. *Establish the ACRD Parks & Trails Advisory Committee with representation from all areas; and*
2. *Appoint two Directors to the ACRD Parks & Trails Advisory Committee to advise the Board of Directors on implementation of the Regional Parks & Trails Strategic Plan; and*
3. *Direct staff to draft a terms of reference for the ACRD Parks & Trails Committee for consideration of the ACRD Board of Directors.*

Planning staff will bring the ACRD Parks & Trails Committee Terms of Reference to the March 25<sup>th</sup> Board meeting.

**Financial:**

The implementation priorities in 2015 can be achieved through the proposed Regional Parks budget.

**Policy or Legislation:**

An approved Regional Parks & Trails Strategic Plan is required for most successful grant applications.

Submitted by:   
\_\_\_\_\_  
Heather Adair, Jr Planner

Reviewed by:   
\_\_\_\_\_  
Mike Irg, Manager of Planning & Development

Approved by:   
\_\_\_\_\_  
Russell Dyson, Chief Administrative Officer



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

**PARKS & TRAILS STRATEGIC PLAN**

**DRAFT**

March 2015

# ACKNOWLEDGMENTS

---

This document was prepared by Valhalla Trails Ltd with assistance provided by Landworks Consultants. Thanks are extended to the Parks and Trails Planning Committee for their time, guidance and thoughtful input towards this project.

## **Alberni-Clayoquot Regional District**

Mike Irg, Manger of Planning & Development  
Lori Wilson, Mapping and Computer Technician  
Heather Adair, Junior Planner

## **Parks & Trails Planning Committee**

Tara Atleo, Ahousaht First Nation  
Tyson Atleo, Ahousaht First Nation  
Libby Avis, Alberni Valley Enhancement Association  
Larry Baird, Yuuukw'wath First Nation  
Barb Baker, Alberni Valley  
Brian Callender, Alberni Valley  
Harold Carlson, Alberni Valley Outdoor Club  
Judy Carlson, Alberni Valley Outdoor Club  
Jackie Chambers, Sproat Lake Parks Commission  
Jeff Cook, Huu-ay-aht First Nation  
Jolleen Dick, Hupacasath First Nation  
Monty Horton, Uchucklesaht Tribe  
John Jack, Huu-ay-aht First Nation  
Richard Kudra, Alberni Valley  
Matt Kupnicki, Sproat Lake Parks Commission  
Carlos Mack, Toquaht Nation  
Sandy McRuer, Alberni Valley  
Emma Neill, Tofino  
Sarah Robinson, Toquaht Nation  
Karla Robison, District of Ucluelet  
Anne Stewart, Bamfield  
Jack Thompson, Ditidaht First Nation

We would also like to recognize the contribution of the agencies, community organizations, agencies, and individual members of the public for their input and consideration of this plan.

## EXECUTIVE SUMMARY

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The ACRD is the quintessential west coast outdoor playground. With oceans, rivers and mountains running from peak to sea, there are amazing recreational opportunities for everyone.

The ACRD is home to a wide array of world renowned and regionally significant destinations and natural assets like the West Coast Trail, Pacific Rim National Park, Tofino and Ucluelet, Bamfield, Mt. Arrowsmith, and the Alberni Inlet. The region's abundant forests, lakes, beaches and mountains attract people from far and wide, year round.

In 2006 an *Alberni Valley Trails Planning Study* was completed and in 2008 the Alberni Clayoquot Regional District (ACRD) completed a *Regional Parks & Trails Policy Report*. The *Policy* report identified a need for an overall plan for regional parks and trails.

In 2014 the Parks & Trails Planning Committee was formed to provide input and collaborate with Valhalla Trails Ltd on the Parks & Trails Strategic Plan.

The Parks & Trails Strategic Plan is intended to provide a comprehensive and strategic parks plan for the ACRD that will guide park and trail development over the next ten years.



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## **PART 1: INTRODUCTION**

The Parks & Trails Strategic Plan provides a foundation to meet the long term recreation and conservation needs of the regional district. It is a flexible document that can be easily adapted and updated to meet the future needs and changing values of individual communities and residents.

A consultative community-based approach was taken to identify current park needs and issues, as well as key park parcels for acquisition and development. The plan provides opportunities for expansion and the creation of new parks and trails for the future.

The following goals of the Parks & Trails Strategic Plan have been provided to assist with the development and implementation of a strategy for sustainable regional parks and trails within the ACRD, recognizing that parks and trails are essential to the physical, ecological, social and economic well-being of all ACRD residents and visitors. The goals are not listed in order of priority.

### **GOAL #1: GOVERNANCE**

To create a plan that meets the needs of the entire ACRD and its varying communities, providing a fiscally responsible, yet employ flexible and alternative approaches to finance and budgeting for parks and trails.

### **GOAL #2: ACQUISITION**

To acquire Crown and other lands for regional parks purposes as outlined in the Parks & Trails Strategic Plan over time and as the opportunity arises.

### **GOAL #3: ECONOMIC DEVELOPMENT**

To provide opportunities for tourism and local economic development through enhanced parks and trails, including their amenities, connecting infrastructure and program opportunities within the ACRD.

### **GOAL #4 PLANNING AND MANAGEMENT**

To ensure that parks and trail systems and facilities are designed and managed to minimize impacts on the environment and maintenance costs, while promoting healthy communities and alternative modes of transportation where possible. To protect and enhance parks, trails, related assets and infrastructure within the ACRD through routine maintenance and ongoing monitoring.

### **GOAL #5 VOLUNTEERS**

To ensure local community and government involvement and leadership

### **GOAL #6 PARTNERSHIPS**

To develop alternatives for managing recreation resources in partnership with key land owners, outdoors groups and First Nations.

**GOAL #7 ENVIRONMENTAL PROTECTION**

To ensure the protection of ecosystems and natural resources within the ACRD's regional park system.

**1.1 PARK BENEFITS**

There are many benefits associated with parks and their use including the following:

- protecting plants, wildlife; and their unique native ecosystems
- rich and diverse parks and trail experiences
- environmental awareness and protection
- health and well-being
- economic development
- tourism opportunities
- social interaction
- cultural enrichment
- exercise and sports
- spiritual, intellectual and emotional connection with nature
- alternative transportation
- community linkages
- regional connectivity and travel routes
- sustainable park & trail infrastructure design, standards & construction techniques
- barrier free access

## 1.2 CURRENT TRENDS

As the west coast of Vancouver Island is a key destination for many travelers around the world, there is an opportunity for the ACRD to develop strategies that aim to enhance local economic benefits while at the same time improving local parks services for residents and visitors.

Parks opportunities play a significant role in helping people to choose where they want to live, recreate and vacation and they add considerably to a region's quality of life in helping to define the culture of place. Studies also show that parks and trails add to real estate value and the local economy.

Parks departments and their plans are organized in different ways depending on the needs and focus of the community. Traditional parks plans have elements such as ball fields, arenas, tennis courts, skate parks, pathways and swimming pools. Presently, there is a shift for land managers to locate traditional recreational infrastructure in urban areas where the populations are the greatest, and to have less costly, nature based infrastructure in outlying areas. Lower maintenance, sustainable infrastructure includes elements such as trailheads, composting toilets, benches and picnic tables, viewing platforms, boardwalks, trails and fishing docks.

## 1.3 TRENDS

Present trends show that rural parks departments and their staff are a key community resource, who are able to assist with local economic development and tourism initiatives through a wide range of possible outdoor recreation services. These opportunities can be supported in a region such as the ACRD and may include the following:

- **PARKS CLASSIFICATION SYSTEMS:** aim to provide a balanced, yet a broad range of parks types, accommodating a range of users and their unique needs
- **PASSIVE RECREATIONAL OPPORTUNITIES:** Formalizing experiences for hiking, cycling, bird watching, fishing, kayaking, canoeing, cross-country ski and snowshoeing through legal access, maps, signage, web-based information, safety plans etc.
- **GEO-TOURISM DESTINATIONS:** Geo-tourism incorporates the concept of sustainable tourism—that destinations should remain unspoiled for future generations—while allowing for ways to protect a place's character. Geo-tourism also takes a principle from its ecotourism cousin,—that tourism revenue should promote conservation—and extends it to culture and history as well, that is all distinctive assets of a place. Geo-tourism destinations are parks or natural area destinations that include interpretive elements based on local culture, history or the unique geography of a place.
- **PEDESTRIAN, CYCLING INFRASTRUCTURE OR EQUESTRIAN TRAIL ACCESS:** provide alternative modes of transportation such as trails, boardwalks, bridges,

alleyways, and separated road-side or off road pathways, cable cars, shuttle systems, alternative modes of transportation and linkages to key community destinations including regional parks and trails.

- **INTERACTIVE INTERPRETIVE ACTIVITIES:** such as geo-caching, structured orienteering activities, touch tanks, scaled models, night parks, colouring books, games or scavenger hunts maps in or out of doors provide activities that get people out to parks and appreciate them.
- **LONG DISTANCE TRAIL EXPERIENCES:** for hikers, cyclists and equestrians, the development of hut to hut systems, bed and breakfasts or interspersed camping opportunities such as the West Coast Trail and the Alberni Inlet trail allow for multi-day adventures.
- **MULTIPLE ACTIVITY FAMILY DESTINATIONS:** include the provision of multiple family friendly activities in a common area allowing families to enjoy different recreational experiences at the same time, without having to travel great distances. For example, having a dog park and bike park close to a stacked loop trail system, children's play areas nearby tennis courts, sports fields and skate parks.
- **OUTDOOR RECREATION PROGRAMMING:** such as daycamps, nature programs etc. can play a significant role in the development of community, parks and trail appreciation and stewardship.
- **NATURAL OUTDOOR PLAY AREAS:** Made of natural materials such as landscaped berms, tunnels of arching bushes, log balance beams, mini zip lines, tyrolean traverses and other structures that challenge balance and strength skills and that are designed for all ages.
- **BLUE ROUTES, KAYAK AND SMALL BOAT DOCKING FACILITIES:** formalized boating routes for canoes and kayaks with nearby parking facilities for kayaks, canoes and other small water craft and may include portages, fishing and camping infrastructure.
- **CAMPsites, PICNIC sites, OUTDOOR GROUP BARBEQUE FACILITIES:** these can be used as rental opportunities for the public or a revenue source for the regional district.
- **UNIQUE WATER CROSSINGS AND FEATURE PLAY AREAS:** such as trestles, cable cars, suspension bridges, ziplines, boardwalks, stepping stones in rivers or creeks.
- **VIEWING AREAS:** with scenic overlooks and covered picnic platforms.

- **PARTNERSHIP AGREEMENTS:** between government and non-profit trail user organizations allow for public trail access.
- **INTERPRETIVE EDUCATION OPPORTUNITIES AND NATURAL HISTORY OR CULTURAL MUSEUMS:** interpretive elements and signage designed to be of interest to all ages and backgrounds.
- **ALTERNATIVE TRANSPORTATION:** pedestrian and cycling infrastructure, boating infrastructure to allow people recreational experiences for tourists and local residents alike.
- **PUBLIC ART:** and recreation experiences combined can enhance the experience and celebrate local artists and culture.
- **EDIBLE TRAIL EXPERIENCES:** trails leading to key food and culture destinations that can be experienced by boat, bike or horseback safely and away from traffic and roads if possible. Popular edible trails may include farm trails, seafood circle or wine loops.



**PART 2: PARK PLANNING**

**2.1 POLITICAL FRAMEWORK**

The regional district includes 31,061 (2011 census) residents and covers 6,596.58 km<sup>2</sup> (2,546.95 sq mi). The Alberni Clayoquot Regional District is home to several layers of government including three municipalities, six electoral areas and ten First Nations.

ELECTORAL AREAS	MUNICIPALITIES	FIRST NATIONS
Area A- Bamfield	Tofino	Yuułuꞵiꞵaꞵ
Area B- Beaufort	Ucluelet	Uchucklesaht
Area C- Long Beach	Port Alberni	Tseshaht
Area D- Sproat Lake		Ahousaht
Area E- Beaver Creek		Hupacasath
Area F- Cherry Creek		Hesquiaht
		Tla-o-qui-aht
		Huu-ay-aht
		Ditidaht
		Toquaht

*Table 1. ACRD Political Framework*

Uchucklesaht Tribe, Toquaht Nation, Huu-ay-aht First Nations, Yuułuꞵiꞵaꞵ Government are treaty First Nations, three of which are participating members of the Regional District and one that will join in the next seven years. The remaining six First Nations are at various levels of the treaty process.

Each electoral area has policies within its official community plan directing local level actions for parks and trails. Some of the First Nations within the region have developed or are developing policies and planning guidelines for managing their parks and trail systems. As well, the province and Parks Canada work under unique park and forest land management prescriptions that meet their organizational goals. **Appendix F** *ACRD Parks and Trails Policy Matrix* provides an outline of all existing documentation related to the parks and trail planning process that has been prepared to date.

The ACRD established its regional parks function in 1970. The Regional District recognizes the need for interagency cooperation between electoral areas, first nations, as well as federal, provincial, regional and municipal governments. For the purposes of this plan, the ACRD will be divided into three sub-regions including the general rural areas surrounding Long Beach, Bamfield, and the Alberni Valley. The purpose of these sub-regions is to address the project goal Number One, which is *to provide a plan that meets the needs of the entire ACRD and its varying communities.*

The strategy provided in this plan includes recommendations for ACRD policies to manage and develop existing and future regional parks as well as suggestions for managing recreation resources in partnership with land owners, outdoor groups, and First Nations.

LAND OWNERSHIP AND USE DESIGNATIONS	
First Nation (Treaty Land & Indian Reserves	18,883 ha
Parks Canada	42,034 ha
BC Parks	290,780 ha
Forestry Tenures (Crown Land) (TFL, Woodlot, etc.)	340,908 ha
Community Forest	13,352 ha
ACRD Parks	735 ha

Table 2. ACRD Land Ownership

## 2.2 VISIONARY LAND USE PLANNING

A parks and trails plan is a strategic planning document that covers the entire regional district in scope. It should provide a broad overall vision and purpose for parks and trails within the ACRD. The plan and implementation strategy is generally prepared to be put in place over a defined period, while providing direction for achieving the community’s vision for parks and trails.

Regional parks and trails should to be viewed from a larger land use management context. It is impossible for the ACRD to protect every environmentally significant site, wildlife habitat or corridor in the region within the regional park and trail system. Ultimately, ecologically-based land use planning and management techniques are the most effective methods for protecting the environment, however, regional parks and trails master planning can help.

## 2.3 LOCAL GOVERNMENT ACT PLANNING POWERS

The ACRD was granted the function of regional parks in 1970 pursuant to section 766 of the *Municipal Act* through Letters Patent. The ACRD is empowered to undertake the acquisition, development, maintenance and operation of regional parks under the provision of the *Local Government Act*.

## 2.4 WHAT IS A REGIONAL PARKS & TRAILS STRATEGIC PLAN

The *Regional Parks & Trails Strategic Plan* is a higher level plan than *Regional Park Management plans*. It provides the purpose of the proposed system and an action plan for how to meet local resident needs through the provision of parks opportunities for recreation and leisure activities, as well as future land acquisitions. This strategic plan was derived from a community-feedback based classification system customized to balance recreational needs and the protection of resources. It provides recommendations and actions to protect various terrestrial and marine ecosystems and the critical habitat within the region. It provides an overview of existing parks and trails, as well as an inventory of key destinations and unique experiences for outdoor, cultural and recreational pursuits that are proposed for future parks acquisitions. Past planning work has been reviewed and referenced in **Appendix B**.

## 2.5 OFFICIAL COMMUNITY PLANS AND PARKS

Official Community Plans (OCP) and previous studies such as the *2008 Trails Policy Report*, the *2006 Alberni Valley Trails Planning Study* and other studies were prepared in to address some of the issues surrounding ACRD parks goals. Each electoral area OCP has indicated the following:

*“The Regional District will build or assist in building, acquire, provide or otherwise encourage through development approvals not less than one kilometer of pathway of trail per year within the Plan area”.*

**Appendix F** of this document provides a summary matrix of parks planning policies from all of the ACRDs Official Community Plans. This appendix was developed to help highlight some of the key values that have been identified for parks in the OCP planning process as well as other relevant documentation. Some of the general topics from the ACRD OCP planning processes that overlap into the *Regional Parks Strategic Plan* include:

- environmental protection
- recreational use
- climate change
- social development
- healthy lifestyles
- alternative transportation
- viable agriculture
- preservation of rural character
- heritage and culture
- land acquisition
- economic development

## **2.6 PARKS PLANNING TOOLS**

The ACRD has a range of land use planning and regulatory tools that can be used to achieve responsible land use and environmental protection on public and private lands. The formal zoning designation of “parks” as a land use allows the regional district to protect environmentally sensitive areas or areas. Other planning tools that can be employed include those outlined in *Table 3*. The toolbox below provides an overview of the tools for protecting and growing a parks system.

LAND PROTECTION TOOLBOX			
TOOL	USE	DEFINE	EXAMPLE
PROTECTION	STEWARDSHIP	Stewardship is an ethic that embodies the responsible planning and management of resources. Through various stewardship activities ACRD parks can be protected and enhanced. May include volunteer coordination, interpretive opportunities or public education activities	bear-awareness programs, forest fire interpretive opportunities, signage or volunteer tree planting days
	CONSERVATION COVENANT	under section 219 of the Land Titles Act a covenant may be registered against the title to land, in favor of a municipality or a conservation body (usually a non-profit organization), to protect land or a feature of the land such as important trees. The purpose is to ensure that the land or specified amenity remains in its natural state	tree conservation covenant or wetland protection covenant
	REGIONAL GROWTH STRATEGY (RGS)	a RGS provides a broad regional vision, goals and policies for managing region-wide growth and development	regional approach for acquisition to plan and construct long distance trails including funding plan preparations
	OFFICIAL COMMUNITY PLANS (OCPs)	an OCP provides long term plans for specific areas, including goals and policies for environmental protection and community parks. Each of the municipalities and electoral areas within the ACRD has an OCP	linking trails to key neighbourhood destinations, providing and funding parks programs within each electoral area
	DEVELOPMENT PERMIT AREAS (DPAS)	OCPs can designate DPAs for the purpose of protecting environmentally significant sites or unique areas. For instance, the majority of OCPs establish DPAs along watercourses to protect their riparian areas	DPAs can also prescribe best management practices such as using Low Impact Developments (LIDs), storm water runoff
	ZONING BYLAWS	zoning bylaws can be used to establish setbacks from environmentally sensitive features	Setbacks from watercourses, hazardous areas and nest trees
	DEVELOPMENT APPROVAL PROCESS	A regional district can acquire parkland as well as place restrictive covenants on land parcels to protect environmentally or culturally sensitive features through re-zoning, subdivision & development permit approval process	Restrictive covenant and setbacks from a ravine edge
EDUCATION	SIGNAGE	A unified signage program provides an opportunity for the community to brand the parks system. There are generally three types: wayfinding, interpretive and regulatory	<i>Wayfinding</i> : welcome kiosks, orientation maps, directional arrows. <i>Interpretive</i> : panels/displays depicting local habitat, geology or culture. <i>Regulatory</i> : No Dogs, No fires, No camping
	PROGRAMING	A variety of parks programs can be arranged by the regional district to help promote parks and trails. These are great opportunities to get support from the community as well as teaching them to become stewards of the parks system	Scheduled nature hikes, trail maintenance days, bird watching sessions, art in the park etc

Table 3. Land Protection Toolbox

### **PART 3: KEY OPPORTUNITIES**

This plan provides a diversity and where possible a representative sample of local and regional parks and recreation opportunities in the regional district by planning and developing one or more regional or community parks or trails within in each of the sub-regions of the Regional District. The key opportunities identified through the public and community input process can be viewed as gaps within the existing system. These include the following:

1. community linkages and trail experiences
2. access to separate motorized and non-motorized recreational use opportunities
3. access to waterfront and marine based recreation opportunities
4. providing a variety of active and passive recreation options
5. protection of environmental resources, sensitive areas, wildlife corridors, watershed and endangered/listed species
6. accessible, rollable trail experiences for those with physical challenges
7. development of art and culture experiences and preservation of resources through interpretation

**Map 1** provides an orthophoto with established parks & trails as well as government boundaries. Future regional park acquisitions will be based upon the key opportunities provided as well as a “wish-list” of regional parks that were gathered through public consultation efforts. **Map 2** provides a map with proposed and established parks & trails in the ACRD.

## **PART 4: VISION**

### **4.1 FOUR-P COMMUNITY VALUES**

As a result of the public engagement process, the following community service interests were identified:

#### **1) PROTECTION**

- represent and protect an array of regionally significant natural and cultural areas
- educate residents and visitors about local natural resource protection and enhancement for future generations

#### **2) PEOPLE**

- stimulate economic development through outdoor recreation based tourism opportunities
- encourage sustainable alternatives for transportation linking communities, parks and key destinations in the ACRD

#### **3) PARKS**

- invest in sustainable parks and trail infrastructure through the use of green building and other best management techniques
- utilize construction standards and best management practices to reduce environmental impacts, greenhouse gases and climate impacts
- develop a long distance, multi-use “regional” trail system that connects Bamfield, the Alberni Valley, Tofino and Ucluelet

#### **4) PROGRAMS**

- provide diverse, regionally significant outdoor recreation activities that are accessible and friendly to all ages and abilities
- provide opportunities for local residents and visitors to have a high quality of life, healthy lifestyle choices and opportunities for outdoor recreation

#### **MISSION**

*ACRD will work with all citizens to be good stewards of our environment, and to provide safe and welcoming opportunities to play, learn, contemplate, and build community.*

#### **VISION**

*Developing community and culture through Protection, People, Parks, and Programs.*

## PART 5: COMMUNITY ENGAGEMENT

### 5.1 REGIONAL PARKS & TRAILS PLANNING COMMITTEE

To ensure transparency and a community-based approach for the project, the ACRD established a volunteer Parks and Trail Plan Committee. The committee was formed in the summer of 2013, with an initial volunteer membership of approximately twelve people. This number grew over the subsequent six months up to 24 volunteers from a range of electoral areas. This valuable group of local residents represented a wide spectrum of interests from all reaches of the district, helping to share their knowledge of the rural areas and spread the word about the project.

The steering committee issues and concerns identified throughout the process have been recorded and form part of the background for this plan.

### 5.2 COMMUNITY INPUT

A comprehensive community input strategy was developed for all areas of the ACRD that included open houses in Bamfield, Tofino, Ucluelet and Port Alberni in the fall of 2013.

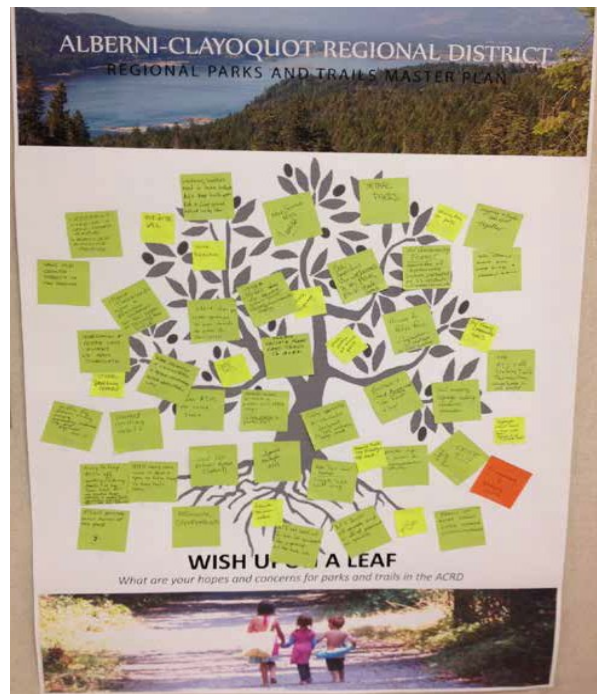
A Forestry Day event was held in Port Alberni, followed by the initial four open houses in each of the main population centers of the regional district. These included Bamfield, Port Alberni, Tofino and Ucluelet. All of the open houses were advertised in local newspapers and on the ACRD website. Where possible, social media was used to inform residents about the project and to encourage them to come and provide their input.

More than 120 people participated in the open houses. Participants were asked to provide their ideas on a number of topics related to parks and trails.

Three main exercises were offered including a large map to illustrate the scale of the district and to help people to identify places that they felt should be protected or designated as regionally significant to parks or trails.

Secondly, participants were asked to interact and write on large posters that asked a range of questions related to the project. They were also asked to “wish upon a leaf” to contribute their most important ideas to the committee.

**Appendix E** Public Engagement Report, provides an example of a communication tool to inform public about the Parks & Trails Strategic Plan.



### 5.3 KEY OUTCOMES OF PUBLIC ENGAGEMENT

Among others, there were two key outcomes of the public engagement process. These included:

- 1) An ACRD Regional Wide Parks & Trails Inventory (see **Appendix A**)
- 2) a general level of support for a park land acquisition tax from all three sub-regions. Most open house participants were willing to pay a minimum of \$20.00 or more in property taxes for new parks per household. In 2014 an average house valued at \$200,000 was taxed \$0.20.



## PART 6: ACTION PLAN

### 6.1 REGIONAL PARKS & TRAILS STRATEGIC PLAN GOALS

To ensure that the Regional Parks Service effectively serves and benefits all residents of the ACRD, the following target areas and goals have been established. These goals will help to guide the plan’s vision and implementation program over the next ten years. Directive policies and actions have also been created to support each goal with descriptive tasks and an implementation timeframe.

For the purposes of this section, short term = 1-3 years, medium term = 3-5 years, long term = 5-10 years. Later sections in this document provide options for implementation based on costs, liability, effectiveness and long term capacity building with regard to implementation of these goals.

### 6.2 GOALS (In no order of priority)

1. Governance
2. Acquisition
3. Economic Development
4. Parks Planning and Management
5. Volunteers
6. Partnerships
7. Environmental Protection



Figure 1. ACRD Parks & Trails Strategic Plan Goals

**6.2.1 GOAL 1: GOVERNANCE**

To create a plan that meets the needs of the entire ACRD and its varying communities, providing a fiscally responsible, yet employ flexible and alternative approaches to finance and budgeting for parks and trails.

**POLICIES:**

- 1) that the ACRD Board of Directors adopt the Parks & Trails Strategic Plan.
- 2) that the ACRD Board of Directors reassess the Parks & Trails Strategic Plan periodically, evaluating its effectiveness in relation to current and future regional parks and trails needs.
- 3) that a geographically balanced approach to the parks system be adopted to serve all ACRD residents fairly as provided in this plan's regionally focused classification system.
- 4) That parks development plans do not exceed the fiscal ability of the regional district to maintain all facilities and sites to an acceptable standard.
- 5) that strategic funding options provided in the Parks & Trails Strategic Plan be considered for the acquisition of proposed regional park sites and the ongoing management of amenities and regional parks
- 6) that the regional board consider the establishment of a regional parkland acquisition fund
- 7) that the regional board utilize the parkland acquisition criteria provided in this plan to evaluate property before accepting or purchasing it for park purposes
- 8) that a range of funding sources and partnering opportunities be evaluated by staff each year to ensure that no opportunities are overlooked by the regional district to act on potential acquisitions or to secure available funds
- 9) that each year staff be requested to include parks acquisition and maintenance programs in the annual budget
- 10) that the district examine alternative funding options including development cost charges, provincial or other grants for regional parks, borrowing in accordance with the provision of the Local Government Act, donations, user fees, federal/provincial employment programs, provincial lottery funds, grants and community incentive programs
- 11) that the regional district consider lease or rent of property on a seasonal or longer-term basis for the purpose of operating a concession or other commercial enterprise
- 12) that the regional district allow for the temporary placement and operation of a concession or commercial enterprise for special events that occur in a regional park
- 13) that resources acquired from parkland such as hay and firewood be considered for sale with the acquired funds used for regional parks development.
- 14) that the regional district consider selling annual use permits to groups who may pose negative impacts to trails or parks within the ACRD to offset maintenance costs and provide enhanced user experiences for those groups.
- 15) that the ACRD consider taxes for regional parks purposes as supported by residents during the public engagement process

- 16) that the regional board adopt a policy to allocate taxes for regional parks purposes on a regional basis

**ACTIONS:**

TASK	NOTES	TIMEFRAME
1) Seek ACRD Board approval of the Parks & Trails Strategic Plan		Short term
2) Formalize a regional parks plan that services the sub regions of the regional district		Short term
3) Update the Parks & Trails Strategic Plan	Annual reports should include a general review of projects accomplished and the plan should be updated every 3-5 years	Medium term
4) Establish a regional parks acquisition fund		Short term
5) Establish a regional parks tax levy		Short term
6) Identify sources of funding and coordinate projects to meet criteria in order to attain funds		Short term
7) Establish a sub-regional budget for regional parks that includes acquisition, maintenance and capital programs		Short term
8) Develop an annual report for the regional Board and Parks Commission outlining annual progress in ACRD regional parks and trails		Short term
9) Develop short, medium and long term funding strategy and budget for attaining & maintaining existing and proposed Regional Parks.		Short, medium, and long term

### 6.2.2 GOAL 2: ACQUISITION

To acquire Crown and other lands for regional parks purposes as outlined in the Regional Parks Master Plan over time and as the opportunity arises.

#### POLICIES:

- 1) that the regional district provide a range of park types promoting access to recreational amenities, land protection, partnerships and economic development fairly between each sub-region.
- 2) that the regional district consider acquiring lands for parks purposes that reflect the various parks classifications and acquisition criteria prescribed in the Parks & Trails Strategic Plan.
- 3) that each site be evaluated against the acquisition criteria provided in the Parks & Trails Strategic Plan.
- 4) that proposed regional parks identified in the plan be considered for acquisition over time as opportunities arise and as limited resources allow.
- 5) that the regional district consider alternative methods for acquiring regional parks including purchase, lease, municipal/school district/ provincial park transfer, private donations, dedication of land through the subdivision and approval systems including cash in lieu, easements, rights-of-way, permitted use/access agreements and license of occupation.
- 6) that the regional park acquisition and development process, include a preliminary ownership assessment of each proposed regional park or trail. The assessment should evaluate the following:
  - site analysis including; ecology, hydrology, land ownership, hazardous conditions, partnership opportunities, and existing level of protection in the nearby geographical area
  - social and cultural significance
  - emergency planning
  - land acquisition costs
  - potential park design concepts
  - construction development costs
  - operation, maintenance and monitoring costs

- 7) that staff monitor acquisition opportunities for future parks in each sub-region and implement the parks planning and acquisition tools when necessary to secure future parcels and or agreements.
- 8) A Parks & Trails Strategic Plan has limitations both jurisdictionally and financially. Consequently, there are areas and trails which may be beyond the scope of this plan, but which are still of high recreational and environmental importance to the community. ACRD recognises this and is supportive of efforts of other levels of government, First Nations, NGO's and community groups to protect and/or acquire such properties. These include, but are not necessarily limited to the properties and trails identified in **Appendix A"**.

**ACTIONS:**

TASK	NOTES	TIMEFRAME
1) Continually monitor opportunities for land acquisition	Staff and board members should develop transparent relations with realtors, private land owners and partners who may have common interests in park preservation and community needs for parks	Ongoing
2) Conduct a preliminary ownership assessment of each proposed park/ trail	This assessment should include the items outlined in policy #6	Short term
3) Review each sites potential as outlined by the classification system and research the conceptual options possible for acquiring the lands identified	See page 43 for the classification system	Short term
4) Explore options for funding including grants to purchase park lands		Short term
5) Ensure public involvement and board approval	The Regional Board will be required to approve the long term maintenance as well as the land transfer	Short term
6) Acquire approved park sites as outlined in the Parks & Trails Strategic Plan	Once formally acquired, staff should begin a management planning process for each new regional park	Short term

**6.2.3 GOAL 3: ECONOMIC DEVELOPMENT**

To develop opportunities for tourism and local economic development through enhanced parks and trails, including their amenities, connecting infrastructure and program opportunities within the ACRD.

**POLICIES:**

- 1) that the ACRD work with the private sector to build partnerships, economic development and enhanced tourism destinations and opportunities (business sector, First Nations, non-profits, etc) through parks, trails and outdoor recreation amenities and services.
- 2) that a Regional Parks Tourism, Communications and Marketing Strategy be developed with the regional board, local chamber of commerce, tourism agencies, First Nations, potential partners and the public's input. The strategy should be developed to raise awareness about ACRD parks and trails, its vision, goals and objectives for the purposes of local investment, tourism and overall local confidence in the Parks Service.
- 3) That the regional district considers branding to create a consistent and professional image for ACRD Regional Parks across the region. The Parks Tourism, Communications and Marketing Strategy should develop a website, tourism guides, brochures, signage, maps, public facilities, digital and social media and other tools to assist with describing, marketing and branding ACRD regional parks through the use of uniform, simple, user-friendly designs, colours, materials etc.
- 4) that parks management plans be created with consideration given to economic development and partnership opportunities and revenue generating projects and programs.
- 5) that the ACRD board consider First Nation culture names in the design of signage and infrastructure to demonstrate cultural diversity and promote geo- tourism opportunities where appropriate. For example, the sea to sky highway signage installed for the Olympic Games between Vancouver and Whistler.

**ACTIONS:**

TASK	NOTES	TIMEFRAME
1) Work with economic development organizations, the ACRD Board and consultants to determine a Parks Tourism, Communications and Marketing Strategy that is inclusive and sets an overall vision for involvement of regional parks in the greater ACRD economic development realm	Include: <ul style="list-style-type: none"> <li>• Vision</li> <li>• Target audiences</li> <li>• Signage-wayfinding, regulatory, and interpretive</li> <li>• Material selections for parks amenities</li> <li>• Website, printed materials etc.</li> </ul>	Ongoing
2) Seek Board approval for the Parks Tourism, Communications and Marketing Strategy before moving ahead with any new lower level signage, communications and branding strategy	It is important that the new regional parks function be branded in a recognizable way across the ACRD. To promote continuity and develop a community support for the new program	Short term
3) Develop management plans that include revenue generating mechanisms	To promote diversity in programming, learning opportunities and interesting experiences for locals and visitors	Short, medium, and long term

#### 6.2.4 GOAL 4: PLANNING AND MANAGEMENT

To ensure that parks and trail systems and facilities are designed and managed to minimize impacts on the environment and maintenance costs, while promoting healthy communities and alternative modes of transportation where possible.

##### POLICIES:

- 1) that the ACRD adopt the Regional Parks & Trails Strategic Plan and utilize the parks classifications contained herein.
- 2) that standards for parks and trails be developed and incorporated into management plans with sustainable layout and design techniques in order to save regional parks funds over the long term, protect the environment, improve user accessibility and safety as well as the overall condition and experience of all parks trails within the ACRD.
- 3) that partnership opportunities with local businesses, First Nations, non-profit groups, Search and Rescue organizations, other government organizations and user groups be identified within the management planning process to public involvement and community partnerships.
- 4) that estimates be prepared for all parks and trail improvements in the case that grant applications can be made for development for each park classification.
- 5) that parks facilities provided are designed with sustainable best management practices and green building technologies (solar, composting, rainwater reuse, LIDs, xeriscaping, green roofs etc.) to minimize long term infrastructure maintenance costs for the region.
- 6) that a safety plan be developed for the ACRD parks system that includes codes of conduct, a public awareness strategy for parks, emergency evacuation planning and procedures, emergency access planning for remote sites, communications with local emergency coordinators, environmental response programs and risk management procedures for all major parks systems.
- 7) that the ACRD develop a regional parks system that complements existing and future ACRD local government plans such as Official Community Plans and those of First Nations, other government agencies, landowners and interested groups within the region.
- 8) Annually, staff, contractor or the management authority for a regional park shall submit to the regional board for review and approval updated regional park management plans showing the revised maps and photographs of proposed new facilities, parking areas, trails, site accesses and other servicing details prior to any site disturbance or development.
- 9) that formal, linear park connections be developed to connect to the various park types as classification system identified in the Parks & Trails Strategic Plan.
- 10) that pedestrian, wheelchair, cycling, boater and equestrian trails and park linkages be developed through the region to encourage alternative modes of travel and to improve the quality of life and health of local residents and visitors to the ACRD.
  - a. that lands be acquired when possible and parks and trails be designed to encourage alternative modes of transportation,



- b. that shorter and more efficient route options be sought through the development planning process to where possible to improve pedestrian, cycling, boating and equestrian alternative transportation options
- 11) that public accesses and pedestrian loop opportunities between beaches and key community destinations be considered a high priority for trail system design.
- 12) that a stacked loop system with varying lengths of experiences (1 k, 2.5 k, 5 k, 10 k) be considered within micro/ local area trail systems.
- 13) that regional park management plans be required to comply with the legislation, regulations and standards provided by the provincial government and regional district bylaws.
- 14) that management plans for each of the ACRD parks be prepared and include the following elements:
- inventory all assets including structures and signage
  - public engagement on park function, need and sustainable design options
  - analysis of strengths and challenges associated with each site
  - provision of innovative and green design solutions
  - provision of the following guiding principles on accessibility and universal design:
    - 1) Provide opportunities for accessible outdoor experiences that promote a sense of dignity and independence for visitors.
    - 2) Promote universal design in representative natural landscapes throughout the regional parks and trails system.
    - 3) Acknowledge accessibility and universal design as a primary consideration in any new development or retrofitting project in regional parks and trails.
  - public safety and risk management planning
  - tourism and economic development opportunities and partnerships
  - mapped site assessment
  - natural elements
  - ecosystem description and environmental assessments
  - conceptual phased plans for development
  - estimated time frames and phasing potential
  - overall costs for materials, labour, mobilization, planning and design
  - potential new park lands
  - maintenance and monitoring schedule and costs
  - identification of partnership opportunities for the plan including those that may benefit from grants/funding.
- 15) that undeveloped park lands be indicated as passive parks (use at your own risk).
- 16) that ACRD communicate with forest companies regarding logging road access.

- 17) that standards be developed and sustainable designs be required for all ACRD parks and trails in order to minimize erosion and environmental impacts, reduce maintenance costs, improve accessibility, and ACRD liability over the long term.
- 18) that park management authorities outline a maintenance plan indicating the required works to be undertaken, who will undertake the work and the frequency and cost of works. Photo documentation depicting before and after works as well as GPS data collection of inventories will help.
- 19) to ensure the yearly status, costs and locations of infrastructure within the greater parks system.
- 20) that park developments follow the uses permitted in the parks classification system to ensure that a broad cross section of each classification is achieved in each sub-region of the ACRD. For example that water/beach accesses provide residents and visitors sufficient and quality access to beaches, lakes and rivers.
- 21) that ACRD trails are sustainably designed with the intention of achieving grades of less than 15 percent and averages of 10-12 percent maximum as outlined in Ministry of Forests, Lands and Natural Resources Recreation Manual, Chapter 10.
- 22) that parks include a maintenance and monitoring program within their parks management plans, paying special attention to carrying capacity and costs of maintenance over the long term.
- 23) create standardized signage for the entire ACRD.

**ACTIONS:**

TASK	NOTES	TIMEFRAME
1. Incorporate standards for parks and trails into management plans with sustainable layout and design techniques	to save funds over the long term and improve user safety and the overall condition and experience of all parks trails within the ACRD, use standards such as the Ministry of Forests, Lands and Natural Resources standards found in the Recreation Manual, Chapter 10 for new trails in the ACRD and for enhancement of existing trails in the system	Short term
2. Develop Regional Parks Management Plans for <ul style="list-style-type: none"> <li>• Mt Arrowsmith</li> <li>• China Creek Park</li> <li>• Alberni Inlet Trail</li> </ul>	Management plans should include research and development of field based information before decision making takes place. Include BC Parks Geocaching Policy.	Short term
3. Develop parks management plans for proposed regional parks, assuming the ACRD has full ownership or management responsibility to the sites identified.	Management plans should include research and development of field based information before decision making takes place.	Medium term
4. Prepare cost estimates	Estimates for costs of all management plan improvements should be created in the case that grant applications can be made for developments to each park classification	Short term
5. Seek approval from the Board to proceed with project development	Research funding opportunities for management plan implementation and development. Matching funds may be required on behalf of the ACRD.	Short term
6. Formally capture all parks infrastructure and legally permitted trails in the ACRD	use GPS, photographs and create a database document using ArcView GIS mapping system for all park types. Use annotation describing ownership or legal arrangements	ongoing
7. that a study of Ministry of Transportation road right-of-ways to waterfront or beaches be conducted to secure water access	An inventory of all MOT rights of way leading to water will help to determine access. Inventory data may include; photographs, steepness of slope, social values, beach type, uses and activities	medium term
8. that existing trails of significance adopt a phasing plan	to upgrade sections steeper than 15 % or that require drainage & or other site improvements on sections that are not sustainable	short, medium term
9. that a trail assessment be conducted for the regional district	compile a mapped inventory all of the legal & formalized layers of trail between the various levels of government	short term

**6.2.5 GOAL 5: VOLUNTEERS**

To ensure local community and government involvement and leadership.

**POLICIES:**

- 1) that the regional district establish a regional parks and trails committee. This committee should be empowered with a regional mandate to meet the goals set out in this plan and to be a sounding board for ACRD staff and future parks staff member, as well as the regional board on uses related to regional parks.
- 2) that the regional district develop and implement a volunteer strategy for the regional parks program. This strategy might include trail building & maintenance, volunteer wardens, interpretive opportunities, park and trail recreation programs and events.
- 3) that the ACRD consider augmenting staff resources with board approved, structured and supervised volunteer programs and partnerships.

**ACTIONS:**

TASK	NOTES	TIMEFRAME
1) Develop a regional parks volunteer strategy	This document provides rewarding tasks for all ages and abilities & including term limits for formal positions, provides diverse opportunities to attract a wide range of participants. Strategy should outline the frame of reference for the committee, other volunteer programs, stakeholders, partnership opportunities, programs & events. Work to expand the diversity of user group volunteers (bike, motorized, etc).	Ongoing
2) Seek Board approval for the Parks Tourism, Communications and Marketing Strategy before moving ahead with new lower level signage, communications and branding strategy	Increased volunteer management and coordination is recommended to oversee parks planning, volunteer work and project management.	Short term
3) Develop management plans that include revenue generating mechanisms	6 year term maximum. Members may reapply after 1 year. Term limits encourage inclusiveness & diversify & long term implementation of the program. Committee should be representative of the ACRD region & hold spots vacant until a person from the appropriate area is found. 6 or 9 positions total. A staff member should oversee the parks committee to ensure effective communication, leadership & support.	Short term

**6.2.6 GOAL 6: PARTNERSHIPS**

To develop alternatives for managing recreation resources in partnership with key land owners, outdoors groups, First Nations, and Non-Governmental Organizations (NGO).

**POLICIES:**

- 1) that partnerships should be developed with private lands owners, municipalities, First Nations, BC Parks, Parks Canada, post secondary institutions, and other agencies with a stake in the land management of sensitive ecosystems within the ACRD as well as where economic development or grant funding opportunities through tourism may be viable.
- 2) Partnerships should be developed to create multi-layered parks and trail experiences that are appealing to all ages, backgrounds and abilities.

**ACTIONS:**

TASK	NOTES	TIMEFRAME
1) Develop a Regional Parks Commission	include key partners within the community such as Island Timberlands, municipalities and First Nation involvement	short term
2) Encourage involvement of a diversity of partners	include a broad spectrum of interests for the long term sustainability of the parks and trails program. Involve key land owners and stakeholders in planning and land acquisition efforts	short and long term

**6.2.7 GOAL 7: ENVIRONMENTAL PROTECTION**

To ensure the protection of natural resources within the ACRD’s regional park system.

**POLICIES:**

- 1) That recreational access be balanced with the preservation and enhancement of natural resources
- 2) That management plans be prepared to identify and approve recreational activities and trail alignments within each regional park
- 3) That opportunities for enhanced recreational activities be explored within the ACRD
- 4) That recreational and interpretive opportunities and facilities be developed to establish a stewardship presence within ACRD regional parks
- 5) That responsible use of the area be promoted by providing limited, non-obtrusive, durable and attractive signage to orient and inform parks and trail users about sensitive resources within ACRD regional parks
- 6) That ACRD regional parks become the centerpiece for environmental education and interpretation

**ACTIONS:**

TASK	NOTES	TIMEFRAME
1) That management plans be developed for regional parks that management plans provide for sustainable parks and trail design, route alignments and interpretive opportunities that minimize impacts to sensitive resources		Short, medium, and long term
2) That carrying capacity is tracked through visitor use monitoring and photo monitoring, visitor management and enforcement if required.		Short and long term

## **PART 7: EXISTING ACRD PARKS**

### **7.1 PARKS WITHIN ACRD**

From the perspective of mountain to coast outdoor experiences, the Alberni Clayoquot Regional District is fortunate to have a wide range of opportunities found through both parks and trails. A comprehensive list of all parks (local, provincial and national) and trails within the regional district is contained in **Appendix A**.

Presently, the ACRD owns several properties throughout the regional district that have park zoning. Some of these parcels are vacant lands that are unused while others function as parks or other use. The regional district also has partnership agreements in place permitting legal park or trail use, and access on properties that are owned by other jurisdictions. **Map 1** provides a spatial overview of the established parks & trails in the ACRD.

### **7.2 EXISTING PARTNERSHIP AGREEMENTS**

The ACRD holds liability insurance coverage which allows the public to use certain parks under a licence of occupation or a partnership agreement. The tools for parks partnerships are essential for expanding the regional parks system.

### **7.3 ACRD COMMUNITY PARKS**

Within the ACRD, local electoral area community parks focus on local neighbourhoods. Generally, they provide features such as children's playgrounds, tennis courts and neighborhood trails. They have been designed to serve nearby communities and are funded by the individual electoral areas in which they are located.

### **7.4 COMMUNITY PARKS AND RECREATION COMMISSIONS**

Advisory community park commissions exist in electoral areas A (Bamfield) and D (Sproat Lake) as both of these areas have small neighbourhood parks. Sproat Lake has also begun work on a community trail system.

ACRD EXISTING PARKS		
LONG BEACH	BAMFIELD	ALBERNI VALLEY
<b>EXISTING REGIONAL PARKS</b>		
		Alberni Inlet Trail (Licence Agreement)
		China Creek Regional Park
		Mount Arrowsmith
<b>EXISTING COMMUNITY PARKS</b>		
Willowbrae Park	Centennial Park	Cougar Smith Park
	Waterfront Parcel A	Evergreen Park
	Waterfront Parcel B	Faber Park
	West Park (West Bamfield)	Nordstrom Park
		Boat Launch Great Central Lake
<b>EXISTING PARTNERSHIP AGREEMENTS</b>		
		Log Train Trail (Lease Agreement)
Salmon Beach Public Square (Permit Agreement)		

Table 4. ACRD Existing Parks

The following section provides a general overview of the ACRDs existing parks.

**7.4.1 CENTENNIAL PARK**

This ACRD owned 14 acre site is located in east Bamfield and serves many important purposes for the local residents and visitors. An Information Centre with gift shop is staffed throughout the summer season, while two gazebos with BBQ grills, playground equipment, washrooms, and a pay phone are available for visitors year round. The campsite includes fire pits, a cookhouse, and showers. A boat launch with associated moorage for several boats, a paved sports arena for street hockey and basketball, and community gardens with 20 beds are also on site. The Bamfield Memorial Pavilion is available for memorial services and public performances at this park. There is also a pump-out station for RV's and boats, as well as water hoses. For more information please call 250 728-3006.

<http://bamfieldcommunity.ca/resources/visitors/parks-and-recreation-information>.

**7.4.2 WEST PARK**

West Park, located in West Bamfield, has a community garden, playground, picnic area, and ball field.

**7.4.3 CHINA CREEK REGIONAL PARK**

China Creek Regional Park was originally owned and operated by the province as a provincial park. In the 1980's it was transferred to the ACRD. Since then, its primary role has been to provide camping opportunities for people fishing. The park is under lease to the Port Alberni Port Authority which operates a marina on the adjoining foreshore. As of 2008, a new twenty year lease was negotiated providing a percentage of campground fees returned to the regional



district for regional park purposes. China Creek has 250 campsites, 170 of which are serviced. The China Creek Marina provides amenities to campers as well as 188 boat slips.

#### **7.4.4 MOUNT ARROWSMITH**

Mt. Arrowsmith at 1819 meters is the highest mountain in southern Vancouver Island. Its location makes it accessible to a broad population and the park has multiple trail routes that provide alpine hiking and mountain biking opportunities for all levels of experience and fitness.

Arrowsmith is situated just east of the head of the Alberni Inlet between the Englishman and Cameron River watersheds in a region where the distance from tidewater on the Pacific to that on the Strait of Georgia at Parksville is a mere 40km. Most routes on the mountain can be undertaken as a day trip from cars. There are numerous trailheads accessible, depending on the time of year and routes selected.

The ACRD owns the northern Mt. Arrowsmith Regional Park, however the park is located within the Regional District of Nanaimo (who also own the southern Mt. Arrowsmith Massif) The RDN has acquired crown land on the adjoining massif of Mount Arrowsmith. With the demise of the ski area, the ACRD has approached RDN to see whether it has an interest in acquiring the regional park on Mt. Cokely Ridge and managing it jointly with the massif.

#### **7.4.5 WILLOWBRAE TRAIL**

Willowbrae Park on the north end Ucluelet Inlet. This is currently an undeveloped community park.

#### **7.4.6 ALBERNI INLET TRAIL**

The Alberni Inlet Trail is classified as a Regional Park and is one of the most scenic trails in the Alberni Valley, with spectacular views over the Alberni Inlet, Mount Arrowsmith and the City of Port Alberni. Stage 1 of this linear park stretches southwards from Ship Creek Road just south of the City of Port Alberni, 13 km to China Creek Regional Park. Stage 2 takes the trail further south from Underwood Cove along the historic CNPR trail route to Franklin River. ACRD holds a 'Licence' from Island Timberlands for the portions of the trail located on Island Timberlands private lands.

#### **7.4.7 EVERGREEN PARK**

This 8.84 ha park, located in the Beaver Creek Electoral Area E was formerly an elementary school property. Current amenities include 3.9 ha of open space, informal trails, a 3342m<sup>2</sup> riding arena for equestrian activities. The park is well suited for equestrian activities, although routine maintenance, repair and development are needed.

**7.4.8 NORDSTROM PARK**

A donation of private land for park purposes was made adjacent to the Beaver Creek Firehall called Nordstrom Park.

**7.4.9 BOAT LAUNCH AT GREAT CENTRAL LAKE**

This area was acquired by the ACRD through a subdivision and provides water access to Great Central Lake.

**7.4.10 COUGAR SMITH PARK**

This 2.4 ha community park is located in the Sproat Lake Electoral Area and was formerly an elementary school. The amenities at this park include: bike park, tennis courts, ball field, playground, basketball courts, and a covered picnic area.

**7.4.11 FABER PARK**

This park provides water access for the upland residents of Sproat Lake. There is a public dock for use.

**7.4.12 LOG TRAIN TRAIL**

ACRD holds a 'Lease' for recreational use from the Ministry of Transportation and Infrastructure. The Log Train Trail Lease starts at the power line between Block 80 and Lot 17 (east of the Cherry Creek Golf Course) continues northwest to Woolsey Road.

**7.4.12 OTHER PARKS**

There are several areas within the regional district where the ACRD has acquired land through the subdivision process. These lands are zoned as park and are generally passive parks. Examples of these passive parks includes lands at; Willowbrae Rd, Faber Rd, Highland Drive, Karen Place, Bloedel Dr.

## PART 8: MANAGEMENT CHALLENGES

### 8.1 UNIQUE MANAGEMENT PRESCRIPTIONS AND GOVERNANCE POLICIES

The lands within the ACRD are owned by several layers of government as well as private landowners who include forestry companies. Until recently, the public had the ability to recreate freely within private forestry lands. This permission was granted in the past because users were most often forestry workers who had become “weekend stewards” of the land. Unfortunately, today, a few of the many recreationalists pose considerable threats to forest land owners. These few recreationalists have caused forest fires, become lost, camped illegally, left trash, dumped refuse and generally behaved disrespectfully. As the forestry owners are liable for incidents on their properties, they in some cases have limited access or closed access altogether. It is for this reason that the public is no longer permitted to freely recreate on private forestry lands.

In the future, forest companies may be open to discussions surrounding public access if the regional district or volunteer groups carry individual insurance policies and if formal agreements are drawn up to cover the liability risks and the costs of damages incurred.

**Appendix C** provides an example of an access agreement that can be put in place between two or more parties. It is important to understand that each land owner may have their own set of regulating policies and procedures and that the ACRD is a unique land manager. Policies adopted by the ACRD will only apply to ACRD lands unless partnership agreements can be formally arranged, legally permitting activities and uses between the signed land owners.

### 8.2 LIABILITY

A number of liability issues and concerns have been raised through the public engagement process and also by the consultants during field work. Some of their key issues and concerns include fire, vandalism, theft and environmental destruction including erosion and vegetation loss. The implementation of a regional parks program would provide the following benefits and help to mitigate some of the detrimental impacts currently ongoing.

- When parks and trails are designed and built to a specific standard, the level of risk and liability to the landowner or easement holder is greatly reduced.
- Park managers (land owners or those who are legally accountable for protecting the land) have the ability and responsibility to manage trails and users to avoid conflict, reduce impacts on the environment and improve the overall trail experience for all users.
- Local government can purchase lands or work in partnership with other public or private land owners to formalize public access for trails

- Agreements can be made whereby land management groups (such as insured non-profits) can hold the liability insurance for a formally agreed upon trail easement across private property when the owner is favorable to public access. (Insurance can be approximately \$1500 - \$2500 per year so the non-profit must be organized and likely have paying members who annually cover these costs)
- Incentives such as tax deductions or land swaps are some of the tools that land management agencies use to reward private land holders for allowing public access through their lands.

## **PART 9: PARK CLASSIFICATIONS**

A rich and diverse parks and trails inventory should include a variety of types such as marine parks, open space areas, nature preserves, neighbourhood parks, linear parks, community gardens, active recreation parks, special purpose parks, nature trails, canoe/kayak routes, and roadside pathways.

Most park systems are predicated upon a classification system that defines the characteristics of each type of park category (e.g. community playgrounds, natural recreation parks, wilderness parks, etc.) and a set of park standards which help to define the minimally acceptable levels of service and facilities for each category. This information is generally provided in site specific park management plans.

The following Park Classification System was developed to represent the unique landscapes and biogeoclimatic regions that are characteristics of the Alberni-Clayoquot Regional District. The classifications provide an overview of the management needs that are required for the wide range of possible facilities and services that may be envisioned for each park.

### **9.1 PROPOSED PARK CLASSIFICATIONS**

The following classification system has been customized for the ACRD to ensure that the future regional parks system considers the wide range of sensitive ecosystems and landscapes as well as recreational needs for the broader community. **Appendix D** provides a Community Profile which outlines the biogeoclimatic zones of the ACRD as well as a list of endangered, threatened and listed species.

A total of 32 new sites have been identified in the six park classifications for the ACRD Regional Parks system. In order to represent and preserve the environmental, recreational, cultural and heritage values identified by the ACRD community, six park land classifications have been defined as follows:

TYPICAL PARK CLASSIFICATIONS		
CLASSIFICATION TYPE	PURPOSE	OPPORTUNITIES (USES)
BEACH ACCESS / MARINE TRAIL	Intended to provide year-round public access to and from the shores of the ocean, lakes, rivers, wetlands, wetland, estuaries and waterways. The intensity of development is dependent on the sensitivity and characteristics of each site and may provide for a connected network of water-based destinations and amenities where multiple water based activities can be promoted in a safe, legal and sustainable manner. Marine recreation infrastructure is recommended for the beach accesses and marine trails. Some designated routes may consider having toilet facilities, drinking water, fire pits, camp sites, picnic facilities, emergency shelters, evacuation routes and safety information, access permits and check in-out procedures. Educational opportunities are possible to encourage respect for oceans, rivers, lakes and watersheds and their habitats.	Beach activities, fishing, swimming, picnicking, canoeing/kayaking, sailing, windsurfing, kite boarding, paddle boarding and where appropriate, boat launching. Event and festival hosting
ACTIVE RECREATION AREA	Intended to provide year-round opportunities for promoting community and active, healthy lifestyles through the development of recreational assets such as arenas, sports fields, equestrian facilities, leisure centers, exercise loops, frisbee golf courses, bike parks, pump tracks, skate parks, dog parks, camp sites and regional playgrounds. A wide range of indoor and outdoor recreation opportunities should be capable of sustaining a high level and variety of recreational and other public use activities and locations. Active recreation areas may be regional destinations or community serving and may be associated with waterfront access.	rock climbing, nature appreciation, outdoor exercise loops, dog walking, geocaching, frisbee golf, camping, mountain bike skill development, sports fields, equestrian facilities, leisure center, events and festival hosting
TRAIL	Provide a year-round linear corridor access to defined or multiple user groups. Trails provide the legal and physical structure for trail-based recreation activities as well as local pedestrian and cycling commuter options. They aim to link communities, key regional destinations, provide access to areas having scenic and special interest qualities, and or national or provincial recreation opportunities. They can also be located within regional district parks and other recreation sites. The regional trail system is funded by the regional parks function and the community trails are funded through community parks.	non-motorized trail based activities including walking, hiking, bicycling, horseback riding, cross country skiing, horse-drawn carriages, electric scooters, events and festival hosting
CONSERVATION	Provide for low-impact, passive outdoor recreation opportunities such as nature	walking, hiking, cycling, horseback riding in some areas, nature

<p>AREA</p>	<p>appreciation and wilderness hiking. Focus is on conservation and protection of natural values of the area. These areas could be further classified to include wilderness preserve which could protect highly sensitive, locally or regionally unique and significant natural areas and endangered or provincially red listed species. Levels of visitor use and development are contingent upon the capacity of the “preserved feature” to withstand use. Wilderness preserves may or may not serve recreational needs with trails or public access. IBAs (important bird areas as designated by the province are a good example of sites that should be protected within conservation areas.</p>	<p>appreciation, picnicking and leisure and interpretive activities, events and festival hosting</p>
<p>ARTS/CULTURAL DESTINATION</p>	<p>Celebrates a regionally significant destination, or cultural feature such as First Nations or heritage destinations. These regionally significant destinations promote public appreciation and understanding of the site, celebrate the legacy of key ACRD people and events.</p>	<p>regional facility development for events and programming of various activities. Interpretive facilities, nature center, museums, art galleries, community gathering places, event and festival hosting.</p>
<p>OFF HIGHWAY VEHICLE PARK</p>	<p>A formalized system of destinations linked together by OHV trails specifically designed, but not limited to motorized use. Parks infrastructure might include toilets, drinking water, campsites, interpretive opportunities</p>	<p>ATVs, OHVs, dirt bikes, snowmobiles, and other motorized users. The parks are open to other users, however at their own risk and level of enjoyment. Fee based camping or hut to hut experiences should be encouraged. Event and festival hosting</p>

Table 5. Typical Park Classifications

## **PART 10: ACQUISITION**

### **10.1 GENERAL ACQUISITION CRITERIA**

Four main goals for parks acquisition have been identified for the ACRD regional parks program. The following criteria must be met for each land parcel being considered for acquisition.

#### **1) Protecting large intact areas**

Larger areas offer more protected interior habitat, shown to be required breeding and other life functions such as resting, foraging, hiding for many species. Studies have shown that habitat patches over 30 acres support breeding bird populations. Larger areas are also more efficient to manage and allow for more community access.

#### **2) Protecting sites with exceptional biodiversity values (habitats and species)**

A site may demonstrate exceptional values based on its ability to support habitats and species identified as rare or under threat in region or province, or because of its condition in providing highly functioning ecological habitat, with relatively few invasive species.

#### **3) Improving connectivity within a regional system of natural areas**

Long-term sustainability of the natural area system depends on connectivity to larger protected areas outside of the municipal areas and between large protected natural area parks within urban areas. Connectivity is important for both aquatic and terrestrial ecosystems, allowing migration between large habitat areas.

#### **4) Buffering current natural areas**

Common threats to urban natural areas include conflicting land uses and invasive species on their boundaries. Buffering currently protected areas can help reduce these threats, make management more efficient, and provide access to neighborhoods and a network of pedestrian and bicycle trails.

### **10.2 COMMUNITY WISH LIST**

As a result of these criteria, **Appendix A** provides a comprehensive list of sites and experiences that were identified either through public engagement, meetings, and official community plans as opportunities for regional parks and trails. Each community suggestion has been classified as per community needs and relative area/ sub region to show equal representation across the ACRD.

**PART 11: FORMALIZING AND FUNDING PARKS AND TRAILS**

It is likely that the funds necessary to acquire lands under the regional parks and trails program will be greater than funds budgeted. Therefore, the regional board will need to be strategic in the investment of the regional park funds. A key objective of a regional parks program might be to continually build partnerships and to have financial leveraging arrangements made with other levels of governments, grant funding organizations, land trusts, community groups and developers to secure acquisition of lands for regional parks. Having options and a flexible strategy in place will help to expand opportunities to achieve priorities identified in this plan.

The timing of lands becoming available for acquisition by the regional district may be influenced by a number of factors including: 1) funding availability (both ACRD and external funding partnership arrangements such as grants and fundraising campaigns), 2) coordination with other levels of government and 3) willingness or needs of the landowner. Lands to be acquired under a Regional Parks and Trails Program must be consistent with the Regional Parks & Trails Strategic Plan, unless otherwise approved by the Board. To achieve this objective, the Plan recommends establishment of one or more of the following funding options to support the Regional Parks Program objectives.

PARKLAND ACQUISITION AND FUNDING OPTIONS		
ACQUISITION	Regional Parkland Tax Acquisition Fund	Regional parks has the capacity to establish a regional parks levy under a regional parks program. The funds annually generated in this fund would be applied towards land acquisition opportunities that arise for proposed regional park sites identified in the plan. The Regional Parkland Acquisition Fund (RPAF) would be maintained separately from the annual budget to operate the regional parks and trails system, with expenditure of the funds only on land purchased for regional parks and trails. The funds accumulated would be dependent upon the rate established and the duration or the tax, which will require direction and approval from the regional board. An average range of tax contribution to regional district regional parks on Vancouver Island is \$30.00 per household in 2014.
	Long-term Borrowing Bylaw (LTBB)	One of the advantages of a LTBB is long term amortizations, (20 years +) which provide the capacity to respond to near term acquisition opportunities without being limited to funds available under the current year’s budget. While the total cost of borrowing may be greater through Long Term Borrowing, an advantage is the capacity to spread out repayments over a number of budget years versus a “pay-as-you go” approach which could require significant budget allocation demands of the Board in any given year. A second advantage of long term borrowing is the ability for existing and future residents to contribute proportionally to the acquisition of regional park sites over time. Existing residents are not unnecessarily burdened in the short term with acquisition costs of regional park sites that provide long term outdoor recreation and environmental benefits for the region as a whole. Regional board approval of a Long Term Borrowing Bylaw to support land acquisition would require public confirmation through an alternative approval process.
	ACRD Parks Endowment Fund	The regional board could establish a regional parks and trails donation/endowment fund that would accept monetary gifts for parcels that meet the land acquisition criteria outlined in this plan. Such a fund could be further supported and promoted by a volunteer group,



		with administrative assistance and oversight by ACRD Parks.
	Annual Allocation	The allocation of funds will be annually determined by the ACRD Board for the management, operation and provision of amenities within regional parks and trails. The level of funding approved annually by the regional board will foremost be applied to upgrade existing infrastructure so that it is efficient and sustainable with regard to upkeep costs safe operation and maintenance service levels. In future years, annual budget consideration should be guided in part by the number of new regional park sites acquired under the regional parks and trails program, the management plans for each new site reviewed and adopted by the Regional Board and for budgetary considerations of the Regional Board as influenced by other funded programs and priorities within the Regional District.
FUNDING	Incentives	It is possible for local governments to provide tax incentives to property owners for allowing public access across their lands and also for donation of time or materials to the ACRD for park improvement purposes.
	Grant	Grants are non-repayable funds disbursed by one party (grant makers), often a government department, corporation, foundation or trust, to a recipient, often (but not always) a nonprofit entity, educational institution, business or an individual. In order to receive a grant, some form of "Grant Writing" often referred to as either a proposal or an application is usually required. There are many grants available to local governments and their partners for well-planned projects.
	ACRD Park Legacy/ Donation Fund	A legacy fund could be established with continual opportunities for business or the public to donate to ongoing parks and trails projects. This fund could include donations for commemorative programs and or items such as tree planting, benches, viewing platforms, bike racks, bridges, cabins, shelters, boardwalk planks etc. A list of key donors could be established to celebrate their support of the community and regional parks. Tax credits should be provided for donors who make contributions to a legacy fund.
	Development Cost Charges	Authorization under the Local Government Act permits establishment of development cost charges (DCCs) as monetary charges that local governments can apply to new developments to assist in providing specific services to residents of those new developments. The provision of parks is one of the services for which DCCs can be charged. While park DCCs are commonly applied at the municipal level for municipal and community parks, the application of DCCs have also recently begun to be applied in B.C. for regional parks.
ACCESS	Right of Way/ Easement	A right of way is a non-possessory right of use and/or entry onto the real property of another without possessing it. It is best typified in the right of way which one landowner, A, may enjoy over the land of another, B. An easement is considered as a property right in itself at common law and is still treated as a type of property in most jurisdictions. Easements can be granted and defined to serve specific purposes such as access to a given parcel of land or conservation as described below.
	Lease	A lease is a contractual arrangement calling for the lessee (user) to pay the lessor (owner) for use of an asset.

Conservation Easement	The ACRD can create conservation easements with private landowners to permanently protect certain conservation values in the ACRD. These values include wildlife habitats, rich agricultural lands, and scenic landscapes, among others. These easements not only restrict certain types of development, they also require that the Conservancy partner with current and future easement landowners to help steward the land.
Access Easement	Access easements are formally written permission agreements allowing the “grantee” access to a parcel of land owned by the “grantor” for purposes such as trail use, fishing use, hunting or gathering.

Table 6. Parkland Acquisition and Funding Options

**PART 12: IMPLEMENTATION OPTIONS**

WEIGHING FACTORS	OPTION ONE	OPTION TWO	OPTION THREE
<b>Staffing Options</b>	REMAIN STATUS QUO (Staff oversees contractors and volunteer operations)	HIRE CONTRACTOR (Develop management and other recommended plans. Parks contractor can be hired to organize volunteer programs and events for regional parks)	HIRE PARKS STAFF (Develop management and other recommended plans. This new staff member can oversee volunteer programs and events for the regional parks)
<b>Cost</b>	Same cost as currently funded by ACRD.  LOW	Same costs to ACRD, contractor would operate on a contract basis.  MEDIUM	Costs of a new employee, however costs may be offset by new tax levy and or grants available once the Strategic Plan is adopted and individual management plan projects are determined.  HIGH
<b>Volunteer Happiness Scale</b>	Volunteers can be self-regulating under part-time staff guidance.  LOW	Volunteers are self-regulating under part time staff guidance. Volunteers do not always work in an effective manner without guidance and often become overworked and burnt out.  LOW	Parks manager can oversee volunteer programs and set priorities and budgets based on a common vision. When guided by a staff member full time, volunteers are provided with meaningful, encouraging work. They are less likely to burn out.  HIGH
<b>Liability (Public Relations &amp; Success of Program)</b>	HIGH	MEDIUM	LOW
<b>Effectiveness</b>	LOW	MEDIUM	HIGH
<b>Long Term Public Support</b>	MEDIUM	LOW	HIGH
<b>Timeframe</b>	SLOW	MEDIUM	FAST

Table 7. Implementation Options

## **PART 13: SUSTAINABLE PARKS DESIGN**

Sections 877 and 941 of the Local Government Act provide policies made for parks planning and the reduction of greenhouse gases. Local Government Act regulations require regional districts to conserve and protect water, natural resources and air quality through the reduction of greenhouse gases. As a result, nature based recreational choices are not only becoming popular, they are also becoming a requirement. Nature-based activities require less capital costs up front and also require less maintenance over the long term, making them a sustainable choice.

Within the field of parks and recreation, the commitment to sustainable management practices provides an opportunity to address many of our most pressing challenges, such as ensuring the design and construction of parks is balanced with long-term maintenance requirements, enhancing community lifestyles, and reducing the consumption of resources.

Sustainable parks are designed, constructed and operated to address issues facing the community and surrounding region, such as storm water management or improving air quality by promoting alternative transportation, reducing motor vehicle trips, and even planting trees. New aesthetic forms emerge for parks when based on sustainable development concepts, starting with initial consideration of the surrounding landscape around the park. Sustainable Parks can significantly decrease water use by reducing irrigation needs through the use of rain gardens and recycled water. Sustainable (Green) park buildings typically save up to 60% in annual energy costs when compared to conventional building designs. Building operational costs are also substantially lower. Planning, designing, constructing, and operating Sustainable Parks can and should include the following elements where possible:

- minimizing environmental impacts from the onset through sensitive siting of a park/trail within the landscape and careful consideration of the various uses within the park boundaries
- protecting and enhancing habitat areas
- educating the public about the value of natural resource stewardship
- incorporating rain water reuse, grey water for irrigation, efficient irrigation systems, etc.
- recycling waste products and striving to limit waste as much as possible
- minimizing pollution impacts resulting from park features and user activities
- utilizing green building techniques (e.g., solar power, natural lighting) to reduce energy costs
- promoting alternative forms of transportation (e.g., greenways, bike trails, safe routes)
- reducing maintenance and operations costs
- involving the public as partners, customers, volunteers, participants, stakeholders, etc.
- encouraging partnerships with various organizations noxious and invasive plant management control and planning

## 13.1 SUSTAINABLE TRAILS

Within a growing number of jurisdictions, including the ACRD communities are showing an increased desire and need for linear parks, also known as trails. Trails are essential for assisting pedestrian, cycling, equestrian and other users to connect to and from key destinations within a region. The benefits of a trail network must be balanced with the need to protect our natural environment. Trail design and construction must:

- strive to have minimal impacts on our natural surroundings
- be designed with consideration of the local environment and the intended use
- avoid sensitive areas and protect our sensitive assets
- adhere to best techniques and to prescribed standards
- include efforts in public education and enforcement

Trails that adversely impact the environment will not only have a low aesthetic value, but will also incur a high maintenance cost.

Sustainable trails are trails that are designed and constructed to minimize erosion and environmental degradation. They are safe and pose minimal liability risk to land managers. Sustainable trails can range from easy to difficult depending on the design and steepness of grades, the width of the trail and the alignment chosen. Sustainable trails can be challenging and winding or breathtaking and open, and they can be designed to accommodate all users including mountain bikers and equestrians. They do require routine maintenance and monitoring to preserve their longevity and function.

The requirement to build sustainable trails for safety and liability reasons, has been brought into place by several levels of government including other regional districts, Parks Canada, BC Parks and the Ministry of Transportation and Infrastructure. By requiring sustainable layout and construction standards early in the process minimal erosion and environmental degradation will result, as well as low long term maintenance costs.

## 13.2 ACRD PARKS AND TRAILS

The ACRD has a myriad of existing parks and trails and unique outdoor experiences. These include early farm trails, historic logging routes, abandoned paved roads, and animal trails that have become people or “social trail” routes. Social trails are trails created by human beings or animals that have been worn into the ground from taking the path of least resistance to a particular destination. In spite of advanced planning in some cases or little planning in others, many of the trails in the ACRD are at present, not legal or formalized.

Some trails follow paths that were previously created by wild animals and do not meet basic layout standards that require maximum conformation to grades and slope. As a result, sections

of existing trails may not be sustainable. Evidence exists in the parks, trail corridors and open spaces as the trails have become degraded from soil loss and erosion resulting in damage to local vegetation and habitat.

Without sustainable grades the trail system will not last. It will become eroded and dangerous and will require significant maintenance over the long term. This said, trails in the ACRD pass through some of Vancouver Island's most fragile ecosystems and therefore need to be sustainable through good design. By respecting local landscapes and ecosystems, trails can be used to help to conserve sensitive lands and not contribute to overuse and environmental degradation.

### **13.3 TRAIL STANDARDS**

Trail standards have been provided by the Ministry of Forests, Lands and Natural Resource Operations Recreation Manual, Chapter 10 and could be directly applied to the ACRD regional parks system.



## MEMORANDUM

**To:** Board of Directors  
**From:** Russell Dyson, Chief Administrative Officer  
**Date:** March 6, 2015  
**Subject:** Staff Report

The following is an update on projects that Regional District Administration Staff are currently working on in addition to daily duties:

- Regional Water Improvement Program;
- Occupational Health and Safety initiatives and policy development;
- 2015 Budget preparations;
- Community budget presentations – Bamfield, Sproat Lake, Beaver Creek
- Legal Issues and Negotiations;
- Personnel Issues;
- AV Regional Airport Runway Extension Study & Geotech Report;
- Developing and revising Terms of Reference for all ACRD Committees
- Reviewing organization options for Environmental Services Department
- Implementing temporary staffing – Finance Department/Administration Department
- Emergency Coordinator Contractor recruitment process
- Alberni-Clayoquot Health Network Coordinator recruitment process completed
- Beaver Creek Water Committee meeting
- Salmon Beach Services & meeting with Committee
- Build Canada Applications – AVRA/Bamfield Water System
- 2015 CUPE Negotiations preparation

Submitted by: \_\_\_\_\_  
Russell Dyson, Chief Administrative Officer



## MEMORANDUM

**TO:** Regional Board of Directors

**FROM:** Mike Irg, Manager of Planning and Development

**DATE:** March 4, 2015

**RE:** **Monthly Activity Report – Planning and Development**

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2014 Total	2015 Total	APPLICATION
5	1	Rezoning
15	5	Development Permit and Development Variance Permit
11	1	Subdivisions
4	0	Agricultural Land Reserve
3	0	Board of Variance
12	0	Crown Leases
30	4	Bylaw Enforcement
11	3	Miscellaneous
91	14	TOTAL APPLICATION RECEIVED

### Other Planning Projects

The Regional Parks Plan has been presented to the Board.

The Agricultural Development Committee, staff and the contractors from Gardens on the Go continue to work on the Agricultural Plan implementation.

Staff continues to work with and the Province on a Float Cabin Strategy.

Assisting with Environmental Services.

Bylaw enforcement continues to be a busy area.

Mike Irg, Manager of Planning and Development

**Alberni-Clayoquot Regional District**  
**Staff Action Items by Department and Date**  
**Update to the Board of Directors as of March 6, 2015**

#	Date	Action Item	Assigned to	Target Date/Update
<b>Administration Department</b>				
1.	Jan. 23/13 WC Comm	Explore with the Yuułuʔiłʔatḥ Government possible participation in the South Long Beach Multi Purpose Bike Path in the future	Russell	Yuułuʔiłʔatḥ to respond
2.	July 10 <sup>th</sup> Board	Contact and work with the Nuu-chah-nulth Tribal Council and the Port Alberni Friendship Centre to develop a long term plan for reconciliation	Reconcil. Committee	Committee to review status
3.	April 9 <sup>th</sup> Board	C2C recommend contacting the President NTC Deb Foxcroft and request an observer from the ACRD at the NTC meetings	Reconcil. Committee	Committee to review status
4.	May 14 <sup>th</sup> Board	Prepare a report for consideration by the Board with a terms of reference for an Economic Development Meeting in the region.	Russell/ Pat	Feb. 25 <sup>th</sup> COW
5.	June 17 <sup>th</sup> AV Comm	Investigate and report back to the AV Committee with options for improvements to the Alberni Valley Sign at the entrance into Port Alberni	Rob	Budget 2015
6.	June 25 <sup>th</sup> Board	Proceed with the drilling development and testing of a production well at the Long Beach Airport with the services of GW Solutions at the estimated cost of \$116,081, as outlined in the CAO report	Russell	Report to next West Coast Committee meeting
7.	July 23 <sup>rd</sup> Board	Bell Road consultation with TFN and the City	Russell	Letter sent to TFN – Chair follow-up
8.	August 13 <sup>th</sup> Board	Arrange meeting with Dan Holder, Director Cote regarding Firepro RMS	Russell	Next EA Committee
9.	Aug. 27 <sup>th</sup> Board	Come back with a proposal for Cherry Creek Improvement District to participate in the Regional Fire Records Management System only, not the ACRD's Fire Services Contract with Mr. Dan Holder	Russell/ Dan	Next EA Committee with Fire Chiefs
10.	Jan. 14/15 Board	The Franklin River Road Fire Protection Service Agreement with the City of Port Alberni was deferred	Russell	Waiting to hear back from the City of PA
11.	Feb. 11 <sup>th</sup> COW	The 2015 grant-in-aid application from the Arrowsmith Amateur Radio Club was referred back to staff to get more specific details on their grant-in-aid application	Russell	March 11 Special Board
12.	Feb. 11 <sup>th</sup> Board	The RFD regarding the plan for the communal meeting place at Salmon Beach is deferred until proponent can speak to the proposal	Russell	April 2015



#	Date	Action Item	Assigned to	Target Date/Update
13.	Feb. 11 <sup>th</sup> Board	The Board passed a resolution to amend the AVRA establishment bylaw to increase the maximum annual requisition to enable borrowing to a maximum amount of \$2 million dollars and associated operating costs for the 100' x 5000' runway, utilizing the alternate approval process – Draft amending bylaw and prepare for AAP	Wendy	April 2015
14.	Feb. 11 <sup>th</sup> Board	Consult with affected interests of the AVRA expansion including Greenmax, SD#70 (Alberni), Ministry of Forests Lands and Natural Resource Operations, Coulson Group of Companies, AV Drag Racing Association and Hupacasath First Nation regarding the AVRA Expansion	Russell	
15.	Feb. 11 <sup>th</sup> Board	The Board gave 3 readings to Bylaw 845-1, E911 Emergency Telephone Extended Service Bylaw Amendment, 2015 to include Yuułu?it?ath Government as part of the service area – send to inspector for approval	Wendy	Forwarded to Inspector of Municipalities for approval
16.	Feb. 19 <sup>th</sup> WC Comm.	The West Coast Committee invite Parks Canada to attend West Coast Committee meetings	Wendy	Sending invitation
17.	Feb. 25 <sup>th</sup> Board	Draft a letter to the Premier of British Columbia expressing the need for local government representation in Environmental Stewardship Initiatives and Consultation Processes	Wendy	Done
18.	Feb. 25 <sup>th</sup> Board	Advise the Island Corridor Foundation that the ACRD Board of Directors passed the following resolutions: <ul style="list-style-type: none"> <li>- Nominated Mr. Ken McRae for the Island Corridor Foundation Director to be elected for a two year term at the Annual General Meeting April 23, 2015.</li> <li>- Appointed Director Banton as the member representative to the Island Corridor Foundation Board who will attend the Annual General Meeting April 23, 2015.</li> </ul>	Tracy	Done
19.	Feb. 25 <sup>th</sup> Board	Advise the City of Port Alberni that the ACRD Board of Directors appointed Director Kokura to sit on the McLean Mill Advisory Committee	Wendy	Done
20.	Feb. 25 <sup>th</sup> Board	Invite the Arrowsmith Amateur Radio Club to present to the Board on March 11 <sup>th</sup> with more information on their grant-in-aid application	Shelli	Presenting March 11 <sup>th</sup> Special Board

#	Date	Action Item	Assigned to	Target Date/Update
21.	Feb. 25 <sup>th</sup> Board	The Board awarded the Alberni-Clayoquot Health Network Coordinator contract to Ms. Marcie DeWitt for a one year term commencing March 1, 2015 in the amount of \$80,000.00 including all travel, expenses and taxes – Prepare for signatures	Wendy/ Shelli	Done
<b>Finance Department</b>				
22.	June 25 <sup>th</sup> Board	Set-up a meeting with AV Drag Racing Association to review event and agreement for future years	Teri/ Andrew	Done – Report to AV Committee
23.	Feb. 4/15 AV & Bamfield Financial Plan	The AV Committee invite Custom Transit to make a presentation to the ACRD Board to explain the deficit surplus carried forward from 2014	Teri	Invited
24.	Feb. 11 <sup>th</sup> COW	The following grant-in-aid applications were referred to the West Coast Committee: Tofino Clayoquot Heritage Society & Ucluelet & Area Child Care Society	Teri/ Andrew	Considered at WC Comm. meeting Feb. 19 <sup>th</sup>
25.	Feb. 11 <sup>th</sup> COW	Several Grant-in-aids were approved for inclusion of First Reading of the 2015 – 2019 Financial Plan – prepare for First Reading	Andrew	Done
26.	Feb. 11 <sup>th</sup> Board	The Parcel Tax Roll Review Panel sitting is set for Wednesday, February 25, 2015, 9:30am in the Regional District Board Room - Directors McNabb, Ruttan and Banton have been appointed to the Panel and Director Cote appointed as an alternate – Andrew appointed Collector – Arrange Panel sitting	Andrew/ Wendy	Done
27.	Feb. 11 <sup>th</sup> Board	The ACRD gave 4 readings to the bylaw F1114, Alberni-Clayoquot Regional District Security Issuing Bylaw, 2015" – arrange for signatures, send to MFA and City of PA	Andrew	Done
28.	Feb. 11 <sup>th</sup>	The Board approved the budgets for the following to be included in the first reading of the 2015- 2019 ACRD Financial Plan – Regional Parks, E911 Telephone Service, General Government Services – Regional Planning Budget was also approved with the exception of Line 21 – Agricultural Plan Initiatives referred to AG Dev. Committee – Prepare for 1 <sup>st</sup> reading of financial plan bylaw	Andrew	Included for 1 <sup>st</sup> Reading of FP Bylaw
29.	Feb. 11 <sup>th</sup> RHD	Invite Chris Sullivan, Manager, Capital Planning, Island Health to meet with the Hospital District Board to discuss the proposed budget	Wendy	Invitation sent

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30.	Feb. 11 <sup>th</sup> RHD	The Regional Hospital District Board of Directors gave first reading to Bylaw 118, Alberni-Clayoquot Regional Hospital District 2015 Annual Budget – prepare for next readings March 11 <sup>th</sup>	Andrew	Done
31.	Feb. 19 <sup>th</sup> WC CComm.	The West Coast Committee recommend that \$3,500 for the Central Westcoast Forest Society to address illegal dumping in the Kennedy Flat watershed be included in first reading of the Alberni-Clayoquot Regional District 2015-2019 Financial Plan	Andrew	Included in first reading of FP Bylaw
32.	Feb. 25 <sup>th</sup> Board	The Board passed a resolution to reduce the contribution to capital from \$100,000 to \$98,835 in 2015, in order to maintain the tax requisition at its maximum - \$50,000 – Make amendment to the 2015 – 2019 Financial Plan	Andrew	Done
33.	Feb. 25 <sup>th</sup> Board	The Board passed a resolution that the West Coast Waste Management budget be amended to reduce the wood waste grinding expense in 2015 from \$10,000 to \$0 and the tax requisition be amended accordingly - make amendment to the 2015-2019 Financial Plan	Andrew	Done
34.	Feb. 25 <sup>th</sup> Board	The Board passed a resolution that the Alberni Valley and Bamfield Waste Management budget be amended to reduce the wood waste grinding expense in 2015 from \$20,000 to \$10,000 and the proposed tax requisition for the Alberni Valley be eliminated - make amendment to the 2015-2019 Financial Plan	Andrew	Done
35.	Feb. 25 <sup>th</sup> Board	The Board passed a resolution that the Air Quality Council grant-in-aid in the amount of \$5,000.00 be funded by the Alberni Valley and Bamfield - make amendment to the 2015-2019 Financial Plan	Andrew	Done
36.	Feb. 25 <sup>th</sup> Board	The Board approved the Alberni Community and Women's Services 2015 grant-in-aid request be funded by the Alberni Valley for \$5,000.00 subject to confirmation from their feasibility study that the project is viable - make amendment to the 2015-2019 Financial Plan to include the grant	Andrew	Done
37.	Feb. 25 <sup>th</sup> Board	The Board approved a grant-in-aid in 2015 to the Jericho Road Church in the amount of \$2,000.00 funded by all municipal and electoral areas - make amendments to the 2015-2019 Financial Plan to include the grant	Andrew	Done

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38.	Feb. 25 <sup>th</sup> Board	The Board passed a resolution that the Central West Coast Forest Society 2015 grant-in-aid application of \$3,500 be funded from the illegal dumping expense of the West Coast Waste Management budget - make amendment to the 2015-2019 Financial Plan to include the grant	Andrew	Done
39.	Feb. 25 <sup>th</sup> Board	Amend the grants-in-aid budget to include a contribution to the City of Port Alberni's Economic Development function for a total of \$31,333.00 with the same allocation of participating members as 2014 with the exception of the District of Tofino which has increased its contribution to \$5,000 – make amendment to the 2015-2019 Financial Plan to include the grant	Andrew	Done
40.	Feb. 25 <sup>th</sup> Board	The Board gave first reading to Bylaw cited as '2015-2019 Alberni-Clayoquot Regional District Financial Plan Bylaw No. F1115 as amended – Prepare for second reading on March 11, 2015	Andrew/ Wendy	Done
<b>Environmental Services Department</b>				
41.	Apr. 8/10 WC	Work with Parks Canada on the landfill road agreement	Russell	Letter sent January 12 <sup>th</sup>
42.	Sept. 8/10 WC	Investigate with Tla-o-qui-aht First Nation well development at the Long Beach Airport	Russell	Will refer well results when complete
43.	May 11/11 AV Comm	Investigate with the Tseshaht First Nation possible resource recovery at the AV Landfill	Russell	In progress
44.	June 13/12 BD	Develop a plan for appropriate use of the funds on the Log Train Trail from the Arrowsmith Radical Runners	Rob G.	Design in progress
45.	Oct. 10/12 Board	Work with the Air Quality council to develop a draft valley wide woodstove bylaw based on the City of Port Alberni's bylaw following receipt by the Board of Directors a joint APC meeting will be called to review the proposal	Russell	Drafting a bylaw for board review
46.	April 23 <sup>rd</sup> Board	The Board of Directors directed staff to: 1. Meet with the Tseshaht and Hupacasath First Nations and the City of Port Alberni with respect to their consideration on providing a connection to their water systems for the Bell Road/Stuart Avenue water supply; and following the consultation, 2. Provide the information to the Bell Road/Stuart Avenue residents on the water servicing options	Russell	Waiting TFN Response – Chair has contacted TFN

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47.	July 9 <sup>th</sup> Board	Work with contractors on the West Coast to educate and establish a formal aggressive follow up plan regarding the implementation of the MMBC rules on curbside recycling	Janice	In progress – Report to WC Committee
48.	Nov. 13 <sup>th</sup> Board	The ACRD Board approved the replacement of 480 m or waterline on Grandview Road connecting through the Vaughn Chase subdivision to Drinkwater Road with the developer completing installation of the works and the Beaver Creek Water System contributing \$179,880 upon completion of the project – proceed with project and necessary agreements	Mike	Design in progress
49.	Nov. 13 <sup>th</sup> Board	The ACRD Board adopted the ACRD Contractor Safety and Coordination Policy as presented – Implement the Policy & provide copies to all ACRD Contractors	Rob	In progress
50.	Nov. 26 <sup>th</sup> Board	Forward a letter to Earle Plain, Environmental Protection reiterating the discussion with Director Bennett and request they keep the Regional District up to date on any changes in policy with regards to industrial slash burning taking into account long term weather forecasts	Russell	In Progress
51.	Feb. 4/15 AV & Bamfield Financial Plan Meeting	The AV Committee requests the Consultant conducting the AV Solid Waste Monitoring Plan review to provide a report to the Board on increasing tipping fees at the Alberni Valley Landfill as soon as possible in order to consider during 2015 budget deliberations	Janice	Report on SWMP Implem. In Feb. 11 <sup>th</sup> Board agenda
52.	Feb. 19 <sup>th</sup> WC Comm.	The West Coast Committee request staff review hours of operation at the West Coast Landfill with the operator and users to determine if open hours should be reduced and report back to the West Coast Committee in 2015		
53.	Feb. 25 <sup>th</sup> Board	The Board passed a resolution to fund its' contribution of \$506,220.00 for the Bamfield Water Treatment Facility through short term borrowing for Electoral Area "A" (Bamfield) – Forward certified resolution along with the grant application	Shelli	Done
<b>PLANNING DEPARTMENT</b>				
54.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course following Airport rezoning	Mike	Letter sent to TFN Jan 16 – Will include in new zoning bylaw

#	Date	Action Item	Assigned to	Target Date/Update
55.	April 11/12 BD	Apply to the Ministry of Transportation for a permit to construct the dock at the west end of Nuthatch Road & to Ministry of Forests for foreshore tenure	Mike	Working with neighbor to move dock
56.	Nov. 14/12 Board	The Board referred the Bamfield Community Hall Society's request to approve & support their proposal to build a new hall to staff to review the request and provide a recommendation, following consultation with the Society, on the role of the ACRD	Mike	Contacted Hall Society – Society working on options
57.	July 24 <sup>th</sup> Board	The Board of Directors instructed staff to work with the Central West Coast Forest Society to investigate funding for the assessment and restoration of the Willowbrae Creek system	Mike	Will work with area Director
58.	June 25 <sup>th</sup> Board	Prepare a report on development cost charge options through the 2015 budget process to use parkland dedication monies for park development and other infrastructure	Mike	March 11 Board
59.	August 13 <sup>th</sup> Board	Agricultural Plan Implementation contract for the Alberni-Clayoquot Regional District submitted by Gardens on the Go Horticultural Training Services in the amount of \$29,900.00 before applicable taxes	Mike	Working with Contractor
60.	Feb. 11 <sup>th</sup> Board	The Committee-of-the-Whole referred the grant-in-aid application from the Alberni Community and Women's Services Society to the Agricultural Development Committee for input and recommendation back to the ACRD Board	Mike	Meeting Feb. 23 <sup>rd</sup>
61.	Feb. 11 <sup>th</sup> Board	The Board renewed the building inspection resource sharing agreement between the ACRD and the City of Port Alberni, for a five (5) year term – arrange for signatures and forward to City	Mike / Charity	Done
62.	Feb. 11 <sup>th</sup> Board	The Board renewed the building inspection resource sharing agreement between the ACRD and the City of Port Alberni, for a five (5) year term – arrange for signatures and forward to City	Mike / Charity	Done
63.	Feb. 11 <sup>th</sup> Board	Line 21 of the Regional Planning Budget - Agricultural Plan initiatives \$45,000.00 was referred to the Agricultural Development Committee requesting input on the proposed budget including additional information on agricultural plan initiatives and proposal to become self sustaining – Forward to the Committee and report back to Board for inclusion in the budget	Mike	Meeting – Feb. 23 <sup>rd</sup>

#	Date	Action Item	Assigned to	Target Date/Update
64.	Feb. 25 & March 4 <sup>th</sup> COW	Prepare a RFD to the Board from the Committee of the Whole with the following recommendations: a. Approve the ACRD Parks & Trails Strategic Plan – Forward for approval by the Board b. Establish the ACRD Parks & Trails Advisory Committee with representation from all areas; c. appoint two Directors to the ACRD Parks & Trails Advisory Committee d. Develop a Committee Terms of Reference for approval by the ACRD Board	Mike	
65.	Feb. 25 <sup>th</sup> Board	The Board is at this time, disposed to deny Agricultural Land Reserve Application AE14004, but prior to doing so the Board wishes to offer the applicants the opportunity to present their own case as to why this application should not be denied	Mike	Applicant presenting March 11 <sup>th</sup> Board

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