



Alberni-Clayoquot Regional District

BOARD OF DIRECTORS MEETING WEDNESDAY, JULY 8, 2015, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

	PAGE #
1. <u>CALL TO ORDER</u>	
Recognition of Traditional Territories.	
2. <u>APPROVAL OF AGENDA</u>	
<i>(motion to approve, including late items required 2/3 majority vote)</i>	
<i>THAT the agenda be approved including the following for consideration under late items:</i>	
<i>-Resolution– Huu-ay-aht First Nation Elections</i>	
3. <u>DECLARATIONS</u>	
<i>(conflict of interest or gifts)</i>	
4. <u>ADOPTION OF MINUTES</u>	
a. Board of Directors Meeting – June 24, 2015	7-18
<i>THAT the minutes of the Board of Directors meeting held on June 24, 2015 be adopted.</i>	
b. Special Board of Directors Meeting - June 24, 2015	19-21
<i>THAT the minutes of the Special Board of Directors meeting held on June 24, 2015 be adopted.</i>	
c. Special Board of Directors Meeting - June 25, 2015	22-23
<i>THAT the minutes of the Special Board of Directors meeting held on June 25, 2015 be adopted.</i>	
d. Alberni-Clayoquot Regional Fisheries Resource Committee Meeting – May 13, 2015	24-29
<i>THAT the minutes of the Alberni-Clayoquot Regional Fisheries Resource Committee meeting held on May 13, 2015 be adopted.</i>	
e. West Coast Solid Waste Plan Monitoring Advisory Committee Meeting – June 18, 2015	30-31

THAT the minutes of West Coast Solid Waste Plan Monitoring Advisory Committee meeting held on June 18, 2015 be adopted.

- f. **Alberni Valley Solid Waste Plan Monitoring Advisory Committee Meeting – June 25, 2015** **32-33**

THAT the minutes of the Alberni Valley Solid Waste Plan Monitoring Advisory Committee meeting held on June 25, 2015 be adopted.

5. **PETITIONS, DELEGATIONS & PRESENTATIONS (10 minute maximum)**

6. **CORRESPONDENCE FOR ACTION**

- a. **REQUEST FOR CONSIDERATION** **34**
Melony Francoeur, July 2, 2015 Regarding the Closure of the Log Trail Trail due to heat .

(Board Direction Requested)

7. **CORRESPONDENCE FOR INFORMATION**

- a. **REGIONAL DISTRICT OF BUCKLEY NECHAKO** **35-36**
British Columbia Earthquake Preparedness Consultation Report
- b. **UNION OF BRITISH COLUMBIA MUNICIPALITIES** **37-40**
2015 Resolutions
- c. **E-COMM 911** **41-43**
2014 Annual Report
- d. **PEACE RIVER REGIONAL DISTRICT** **44-46**
Order in Council No. 148
- e. **EIGHTH AVENUE ELEMENTARY** **47**
Certificate of Appreciation
- f. **ISLAND TIMBERLANDS** **48**
Gate Closures

8. **REQUEST FOR DECISIONS & BYLAWS**

- a. **REQUEST FOR DECISION** **49**
Five Acre Shaker Request for a Noise Exemption from Noise Bylaw R1002

THAT The Alberni-Clayoquot Regional District Board of directors approve a resolution to grant a permit for a special event as per Section 5 of the "Beaver Creek Noise Control Bylaw No. R1002" from August 14, 2015 from 5pm to 11pm and from August 15, 2015 from noon to 12:00am.

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors award the bid for the roofing installation and repair for the West Side Fire Hall to K&F Roofing & Renovations in the amount of \$21,000 plus GST.

- g. REQUEST FOR DECISION 97-100**
IT Contractor – 6 Month Extension

THAT the Alberni-Clayoquot Regional District Board of Directors extend the contract with George Rose, CertiTech IT Services to provide IT support services to the Regional District from July 1, 2015 to December 31, 2015 for a total cost of \$32,500.00 including expenses.

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

- a. DPD15003, ROBERTSON, 8372 BLOEDEL DRIVE 101-125**
Development Permit Application – Report and Permit

THAT the Board of Directors pass a resolution to issue development permit DPD15003.

- b. RE15004, CALDWELL, 6210 WALKER ROAD 126-133**
Rezoning Application – Public Hearing Report, Minutes and Bylaw P1330

THAT the Board of Directors receive the public hearing report.

THAT the Board of Directors receive the public hearing minutes.

THAT Bylaw P1330, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a second time.

THAT Bylaw P1330, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a third time.

- c. RT15005, ACCESSORY DWELLING UNITS 134-149**
Rezoning Application – Public Hearing Report, Minutes and Bylaw P1327

THAT the Board of Directors receive the public hearing report.

THAT the Board of Directors receive the public hearing minutes.

THAT Bylaw P1327, Regional District of Alberni-Clayoquot Zoning Text

Amendment Bylaw, be read a second time.

THAT Bylaw P1327, Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw, be read a third time.

10. REPORTS

10.1 STAFF REPORTS

- | | | |
|----|--|----------------|
| a. | CAO Report – July 2, 2015 | 150 |
| b. | Planning & Development Manager Report – July 2, 2015 | 151 |
| c. | Staff Action Items Report – July 2, 2015 | 152-158 |

THAT the Board of Directors receives the Staff Reports a-c.

10.2 COMMITTEE REPORTS

- | | | |
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| a. | Island Coastal Economic Trust – June 27, 2015 | 159-160 |
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THAT the Board of Directors receive the Island Coastal Economic Trust 2015 Project update.

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| b. | AVICC Special Committee on Solid Waste Management – May 29, 2015 | 161-162 |
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THAT the Board of Directors receive the May 29, 2015 AVICC Special Committee on Solid Waste Management Report.

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| c. | Alberni Community and Women’s Service Society – Grant-in-Aid 2015 – June 22, 2015 | 163-165 |
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THAT the Board of Directors receive the Alberni Community and Women’s Service Society – Grant-in-Aid 2015 update.

10.3 OTHER REPORTS

11. UNFINISHED BUSINESS

12. LATE BUSINESS

- | | |
|----|---|
| a. | Notice of Motion - Huu-ay-aht First Nation Elections |
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THAT the Alberni-Clayoquot Regional District Board of Directors forward a letter of congratulations to the newly elected Huu-ay-aht First Nation Council and a letter of best wishes to outgoing Council.

13. QUESTION PERIOD

14. RECESS

Motion to recess the Regular Board of Directors Meeting in order to conduct the Regional Hospital District Meeting.

15. RECOVENE

16. IN CAMERA

Motion to close the meeting to discuss matters relating to

- i. Labour to other employee relations.*
- ii. Litigation or potential litigation affecting the Regional District.*
- iii. Information that is prohibited from disclosure under Section 21 of the Freedom of Information and Privacy Act.*

17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

18. ADJOURN

Next Board of Directors Meeting: Wednesday, July 22, 2015, 1:30pm



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING

HELD ON WEDNESDAY, JUNE 24, 2015 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Josie Osborne, Chairperson, District of Tofino

PRESENT:

John McNabb, Vice-Chair, Electoral Area "E" (Beaver Creek)

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

Mike Ruttan, Mayor, City of Port Alberni

Chris Almany, Councillor, City of Port Alberni (Alternate)

Dianne St. Jacques, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułu?it?ath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

REGRETS:

Jack McLeman, City of Port Alberni

John Jack, Councillor, Huu-ay-aht First Nation

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andrew McGifford, Acting Manager of Finance

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director McNabb

SECONDED: Director Cote

THAT the agenda be approved as circulated with the addition of late items as outlined for consideration:

- Resolution- Log Exports on Vancouver Island;

- Resolution- Right to a Healthy Environment Resolution

- Huu-ay-aht First Nation Council Elections

- Agricultural Development Committee Appointments

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – June 10, 2015

MOVED: Director Kokura

SECONDED: Director Cootes

THAT the minutes of the Board of Directors meeting held on June 10, 2015 be adopted.

CARRIED

b. Long Beach Airport Advisory Committee Meeting – June 4, 2015

MOVED: Director St. Jacques

SECONDED: Director Bennett

THAT the minutes of the Long Beach Airport Advisory Committee meeting held on June 4, 2015 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Inspector Mac Richards, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for May, 2015

Inspector Richards provided an overview of the policing report for May 2015.

b. Mr. Don Jones, R. Anderson & Associates Inc., regarding Presentation of 2014 Audited Financial Statements for the Alberni-Clayoquot Regional District and the Alberni-Clayoquot Regional Hospital District.

Mr. Jones provided an overview of the 2014 Audited Financial Statements for the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District.

c. Leifka Vissers, Altus and Doug Anastos, TELUS re: Proposed cell Tower – 10695 Lakeshore Road, Sproat Lake.

Ms. Vissers, Altus Group and Mr. Anastos, Telus provided a power point presentation on Telus's plans for their proposed new wireless facility at 10695 Lakeshore Road to improve cell phone service in the Sproat Lake area and those travelling along the Pacific

Rim highway. They provided an overview of the proposed site. The delegation requested a letter of concurrence from the ACRD Board of Directors.

d. Brian Gregg, Site Path Consulting and Samuel Sugita, Rogers Communications re: Proposed Cell Tower – District Lot 120, Sproat Lake.

Mr. Gregg and Mr. Sugita, Rogers Communications provided a power point presentation on their proposed cell tower at Sproat Lake for cell phone coverage. Currently there is no wireless service from Rogers in the Sproat Lake area. The delegation provided an overview of the proposed site and requested a concurrence letter from the ACRD Board of Directors.

6. CORRESPONDENCE FOR ACTION

a. BC Resource Sector, June 9, 2015, Regarding invitation to attend 2nd Annual Resource Breakfast Series September 22nd to 24th, 2015.

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the ACRD Board of Directors authorize the Chairperson to attend the BC Resource Sector 2nd Annual Resource Breakfast Series, September 22nd to 24th, 2015 during the UBCM Convention.

CARRIED

b. Transport Canada, May 14, 2015, Regarding Ports Asset Transfer Program- Bamfield West Public Port Facility.

MOVED: Director Wyton
SECONDED: Director Ruttan

THAT the Alberni-Clayoquot Regional District Board of Directors instruct staff to investigate Transport Canada's Ports Asset Transfer Program relating to the West Bamfield dock.

CARRIED

c. Christy Clark, Premier, May 27, 2015, Regarding Requests for Meetings with Premier and Ministers at Union of British Columbia Municipalities Convention.

MOVED: Director Cote
SECONDED: Director Bennett

THAT the ACRD Board of Directors instruct staff to submit UBCM appointment request with the Ministers of:

- a. Community, Sport and Cultural Development*

- b. *Environment*
- c. *Education*
- d. *Health*
- e. *Transportation and Infrastructure*
- f. *Aboriginal Relations and Reconciliation*

AND THAT the Chair and staff liaise with relevant Board of Directors to develop messaging and background materials.

CARRIED

d. City of Port Alberni, June 9, 2015, Regarding Consideration of Fire Protection Service to the Franklin River Road Area.

MOVED: Director Banton

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors instruct staff to forward a letter to Franklin River Road residents advising the City of Port Alberni will terminate the agreement for fire protection and medical first responder service to the Franklin River Road service area effective December 31, 2015 and refer them to the Cherry Creek Water Board and Cherry Creek Volunteer Fire Department for any solutions they may be able to provide.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. **PORT ALBERNI FRIENDSHIP CENTER**
2015 Port Alberni Friendship Center Annual General Meeting September 29, 2015
- b. **ISLANDS TRUST**
Islands Trust Council Request for 25% Reduction in Minor Route Ferry Fares

MOVED: Director St. Jacques

SECONDED: Director Kokura

THAT the Board of Directors receive items a-b for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **ACRD & ACRHD 2014 Audited Financial Statements**

MOVED: Director Ruttan

SECONDED: Director Cootes

THAT the ACRD Board of Directors approve the 2014 Audited Financial Statements for the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District as presented and amended.

CARRIED

a. Alberni-Clayoquot Regional District Statement of Financial Information

*MOVED: Director McNabb
SECONDED: Director St. Jacques*

THAT the Alberni -Clayoquot Regional District Board of Directors approve the Alberni-Clayoquot Regional District 2014 Statement of Financial Information (SOFI) including all of the statements and schedules.

CARRIED

b. Alberni-Clayoquot Regional Hospital District Statement of Financial Information

*MOVED: Director Bennett
SECONDED: Director Cote*

THAT the Alberni-Clayoquot Regional District Board of Directors approve the Alberni-Clayoquot Regional Hospital District 2014 Statement of Financial Information (SOFI) including all of the statements and schedules.

CARRIED

c. Salmon Beach Committee Appointments

*MOVED: Director Bennett
SECONDED: Director Cootes*

THAT the Alberni-Clayoquot Regional District Board of Directors appoint the following individuals to the Salmon Beach Committee for a one year term, Len Jerritt, Jill Maibach, Kel Roberts, Terry Graff and Ken Lunde.

CARRIED

d. Request for Decision regarding Oceans Network Canada Lease - LBA

*MOVED: Director Bennett
SECONDED: Director St. Jacques*

THAT the Alberni-Clayoquot Regional District Board of Directors agree to enter in a lease agreement with Oceans Network Canada for a 3 year term commencing July 1, 2015 and ending May 31, 2018 at the rate of \$3570.21 per year plus applicable taxes, to occupy a portion of land at the Long Beach Airport for the purpose of installation and operation of a High Frequency Radar system to monitor the adjacent ocean surface currents and Tsunami detection.

CARRIED

e. Bamfield Water Committee Appointments

MOVED: Director Wyton
SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors appoint the following individuals to the Bamfield Water Committee: Lisa Herbig for a two (2) year term and J.P. Hasteley for a three (3) year term.

CARRIED

f. Alternative Approval Process – AV Regional Airport Runway Expansion Project

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors:

- a. Submit Bylaws “Port Alberni Airport Extended Service Area Establishment Amendment Bylaw 791-2, 2015” and “Port Alberni Airport Runway Expansion Loan Authorization Bylaw F1120, 2015” to the electors for approval by way of an alternative approval process;*
- b. Approve the attached Notice to Electors of an Alternative Approval Process;*
- c. Approve the attached Elector Response Form;*
- d. Set the deadline for receiving Elector Response Forms at the Alberni-Clayoquot Regional District Office in hardcopy for 4:30 pm on Wednesday, August 5, 2015; and,*
- e. Declare that a fair determination of the total number of electors within the Port Alberni Airport Service area to which the Alternative Approval Process applies to be 26,744 as per the attached determination.*

CARRIED

MOVED: Director Ruttan
SECONDED: Director Bennett

THAT the ACRD Board of Directors instruct staff to hold an Open House regarding the proposed Port Alberni Airport Expansion Project as soon as practical within the timeline of the alternative approval process.

CARRIED

9. PLANNING MATTERS

- a. DPC15002, TIAN CHENG MINING LTD, 1855 PORT ALBION ROAD**
Development Permit Application – Report and Permit

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the Board of Directors pass a resolution to issue development permit DPC15002.

CARRIED

b. LiDAR DATA COLLECTION FOR BAMFIELD

MOVED: Director Wyton
SECONDED: Director Cootes

THAT the Board of Directors agree to enter into a contract with Terra Remote Sensing Inc. of Sydney, BC for the collection and processing of LiDAR data for the community of Bamfield at a cost of \$8532.00 plus taxes.

CARRIED

c. PHASE 2 – AGRICULTURAL PLAN IMPLEMENTATION CONTRACT

MOVED: Director Cote
SECONDED: Director Kokura

THAT the Board of Directors accept the Agricultural Plan Implementation contract for the Alberni-Clayoquot Regional District submitted by Eden Tree Farm and Gardening to provide agricultural support services, with the cost of the contract not to exceed \$30,000.

CARRIED

d. PROPOSED CELL TOWER – ROGERS FILE W2639 – DISTRICT LOT 120, SPROAT LAKE

MOVED: Director Ruttan
SECONDED: Director Banton

THAT the Board of Directors direct staff to issue a Letter of Land Use Concurrence for Rogers File W2639 noting that the ACRD supports the cell tower location.

MOVED: Director Almany
SECONDED: Director Cote

THAT the above motion be tabled.

CARRIED

MOVED: Director Banton
SECONDED: Director Cootes

THAT the ACRD Board to invite Telus to address the Board regarding the possibility of co-location with Rogers Communications.

CARRIED

Telus representatives provided an overview of the option of co-location with Rogers and Telus.

MOVED: Director Cote
SECONDED: Director Banton

THAT the motion be lifted from the table.

CARRIED

The motion back on the table was;

CARRIED

e. PROPOSED CELL TOWER – TELUS FILE BC0294 – 10695 LAKESHORE ROAD

MOVED: Director Bennett
SECONDED: Director St. Jacques

THAT the request from Telus for a Letter of Land Use Concurrence be deferred until a discussion is held between Telus and Rogers on the possibility of a shared tower is explored.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. Staff Action Items Report – June 19, 2015
- b. Meeting Schedule – July, 2015
- c. Building Inspector’s Report – May, 2015
- d. Building Inspector’s Report – May, 2015

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the Board of Directors receives the staff reports a-d.

CARRIED

10.2 COMMITTEE REPORTS

- a. **2015 Advisory Planning Commission Appointments**

Bamfield APC

MOVED: Director Wyton

SECONDED: Director Kokura

THAT the following individuals be appointed to the Bamfield Advisory Planning Commission for a two year term: Max Salamon, Rae Hopkins, Jane Morrison, J.P. Hastey.

CARRIED

b. West Coast Solid Waste Management Committee Meeting- June 18, 2015 (verbal) – T. Bennett

Director Bennett reported on the June 18th meeting.

MOVED: Director Bennett

SECONDED: Director St. Jacques

THAT the verbal report be received.

CARRIED

MOVED: Director Cote

SECONDED: Director Kokura

THAT the ACRD Board of Directors appoint Edna Cox and Makenna Cyr to the Agricultural Development Committee.

CARRIED

10.3 MEMBER REPORTS

a. 9-1-1 Corporation – J. McNabb

Director McNabb reported there is a meeting on Friday in Courtenay. The creation of a capital reserve fund of \$20,000 per year is on the agenda. Director McNabb will bring back further information to the board before prior to making a decision.

b. Vancouver Island Regional Library - P. Cote

Director Cote reported on the recent meeting. The Library is recommending a change to hours. Director Ruttan discussed the City of Port Alberni's concern with the increased cost of the library service.

c. Central West Coast Forest Society – T. Bennett

Director Bennett reported the Annual Meeting is coming up on July 16th.

d. Emergency Planning – J. McNabb/P. Cote/M. Kokura/M. Ruttan – No Report

e. Alberni Valley Chamber of Commerce – J. McLeman - No Report

f. Coastal Communities Network – T. Bennett - No Report

g. West Island Woodlands Advisory Group – L. Banton

Director Banton reported on the recent meeting of the West Island Woodlands Advisory Group. The Committee had a discussion around log exports.

h. Island Coastal Economic Trust –Josie Osborne - No Report**i. Air Quality Council, Port Alberni – J. McNabb**

Director McNabb reported the Council will be meeting tomorrow night regarding the waste energy program.

j. West Coast Aquatic Board – T. Bennett

Director Bennett provided a brief update on West Coast Aquatic Board.

k. Association of Vancouver Island & Coastal Communities – J. Osborne

The Chairperson reported on the AVICC Executive meeting held recently. There was discussion regarding private managed forest lands and challenges local governments are facing with drinking water issues. AVICC will be inviting treaty first nations that meet the eligible criteria to join the AVICC. Social procurement policies were also discussed.

l. Beaver Creek Water Advisory Committee – J. McNabb – No Report**m. Other Reports**

Director McNabb reported on attendance at the recent Solid Waste meeting in Nanaimo. There was discussion regarding waste energy, food waste processing and solid waste.

n. Clayoquot Biosphere Trust Society-2014 Annual Report

MOVED: Director Bennett

SECONDED: Director Banton

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS**12. LATE BUSINESS****a. Notice of Motion – Log Exports Resolution**

MOVED: Director Ruttan

SECONDED: Director Wyton

THAT the Alberni-Clayoquot Regional District Board of Directors inform itself of the public policy issues related to log exports on Vancouver Island by seeking information

and recommendations from industry, private citizens, experts, governments and non-government organizations on, but not limited to:

- 1. The current status of log exports in BC and the historical context.*
- 2. The impact of log exports on the forest sector including advantages and disadvantages.*
- 3. Future trends and impacts on woodland and sawmill operations.*
- 4. Public policy proposals to local, provincial, and federal governments.*

CARRIED

b. Notice of Motion – Right to a Healthy Environment Resolution

MOVED: Director Wyton

SECONDED: Director St. Jacques

THAT the Alberni-Clayoquot Regional District Board of Directors consider adopting the Declaration of the Right to a Healthy Environment, based on the Blue Dot Declaration and modified as appropriate, and after sufficient review and discussion by the Board.

CARRIED

c. Late Business - Huu-ay-aht First Nation Council Elections – Next Board Meeting

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director Banton

SECONDED: Director McNabb

THAT the meeting be closed to the public to discuss matters relating to:

- i. Labour or other employee relations;*
- ii. Litigation or potential litigation affecting the Alberni-Clayoquot Regional District*
- iii. Land purchase or sale*

CARRIED

The meeting was closed to the public at 3:55 pm.

The meeting was re-opened to the public at 4:15 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

MOVED: Director Banton

SECONDED: Director Cote

THAT this meeting be adjourned at 4:16 pm.

CARRIED

Certified Correct:

Josie Osborne,
Chairperson

Russell Dyson,
Chief Administrative Officer



Alberni-Clayoquot Regional District

MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING

HELD ON WEDNESDAY, JUNE 24, 2015, 11:00 AM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Josie Osborne, Chairperson, District of Tofino

PRESENT:

John McNabb, Vice-Chair, Electoral Area "E" (Beaver Creek)

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Lindsay Rodgers, Alternate Director, Electoral Area "F" (Cherry Creek)

Mike Ruttan, Mayor, City of Port Alberni

Chris Almany, Councillor, City of Port Alberni (Alternate)

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

REGRETS:

Jack McLeman, City of Port Alberni

Dianne St. Jacques, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułu?if?atł Government

John Jack, Councillor, Huu-ay-aht First Nation

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

Heather Adair, Junior Planner/Bylaw Enforcement Officer

1. CALL TO ORDER

The Chairperson called the meeting to order at 11:00 am.

The Chairperson recognized the meeting this morning is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director McNabb

THAT the agenda be approved as circulated with the addition of the following submissions regarding Temporary Use Permit Application 15012: Janice & Glen Simister, Jerry Gaiga and Dustin Dame.

CARRIED

3. PETITIONS, DELEGATIONS & PRESENTATIONS

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors allow delegations five minutes each for their presentation to the Board.

CARRIED

a. Regarding Proposed Temporary Use Permit TUP15012, 5771 Beaver Creek Road, Lance Goddard, Property Owner.

1. Brian Higgins
Mr. Higgins spoke in favour of the event and benefits to the community.
2. Kim Blake
Ms. Blake spoke in favour of the event. The event is held in honour of her late son and funds are kept locally.
3. Jess Towers & Lance Goddard
Ms. Towers and Mr. Goddard provided an overview of the event and their risk management plans.
4. Paul Robertson
Mr. Robertson spoke in favour of the event. The organizers have done their due diligence and encouraged Directors to support the event.
5. Loren Smith
Mr. Smith spoke against the location of the event. He lives in the immediate area of the proposed festival. Not against the festival, but against the location.

MOVED: Director Kokura
SECONDED: Director McNabb

THAT the ACRD Board of Directors allow Mr. Wayne Crowley to address the Regional District Board regarding TUP15012.

CARRIED

Mr. Crowley spoke against the location of the event.

MOVED: Director Kokura
SECONDED: Director Bennett

THAT the ACRD Board of Directors allow Dave Steinhauer to address the Regional District Board regarding TUP15012.

CARRIED

Mr. Steinhauer spoke in favour of the event.

4. PLANNING MATTERS

- a. PROPOSED TEMPORARY USE PERMIT TUP15012**
5771 Beaver Creek Road, Lance Goddard, Property Owner

- Report (H. Adair)
- Temporary Use Permit 15012

MOVED: Director McNabb

SECONDED: Director Rogers

THAT the Alberni-Clayoquot Regional District Board of Directors issue Temporary Use Permit No. 15012 with an amendment to condition #3 to read: music allowed on Friday, August 14th from 5:00 pm to 11:00 pm, Saturday, August 15th, Noon to 12:00, no music on Sunday and amend condition #16 to read: a maximum of 500 participants per day.

MOVED: Director Cote

SECONDED: Director Bennett

THAT the main motion be amended to read: condition #16 maximum participants per day of 700.

DEFEATED

The main motion was;

CARRIED

Director Kokura voted in the negative.

5. ADJOURN

MOVED: Director McNabb

SECONDED: Director Cote

THAT this meeting be adjourned at 12:12 pm.

CARRIED

Certified Correct:

Josie Osborne,
Chairperson

Russell Dyson,
Chief Administrative Officer



Alberni-Clayoquot Regional District

MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING

HELD ON THURSDAY, JUNE 25, 2015, 11:00 AM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

- DIRECTORS PRESENT:** Josie Osborne, Chairperson, District of Tofino (via teleconference)
John McNabb, Vice-Chair, Electoral Area "E" (Beaver Creek)
Keith Wyton, Director, Electoral Area "A" (Bamfield) (via teleconference)
Mike Kokura, Director, Electoral Area "B" (Beaufort)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
Mike Ruttan, Mayor, City of Port Alberni (via teleconference)
Dianne St. Jacques, Mayor, District of Ucluelet (via teleconference)
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
- REGRETS:** Tony Bennett, Director, Electoral Area "C" (Long Beach)
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)
John Jack, Councillor, Huu-ay-aht First Nation
Jack McLeman, Councillor, City of Port Alberni
Alan McCarthy, Member of Legislature, Yuułu?if?atḥ Government
- STAFF PRESENT:** Russell Dyson, Chief Administrative Officer
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Vice-Chairperson called the meeting to order at 11:05 am.

2. WAIVE NOTICE OF MEETING

MOVED: Director Kokura

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors waive notice of this special Board of Directors meeting in order to consider amendments to the Port Alberni Airport Alternative Approval Process.

CARRIED UNANIMOUSLY

The Chairperson recognized the meeting this morning is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

3. REQUEST FOR DECISIONS & BYLAWS

MOVED: Director McNabb

SECONDED: Director Cote

THAT Ms. Jane Pfannenschmidt be allowed to address the Board of Directors regarding the determination of the total number of electors within the Port Alberni Airport Service area with regards to the Port Alberni Airport Alternative Approval Process.

CARRIED

Ms. Pfannenschmidt addressed the Board regarding the Port Alberni Airport alternative approval process.

a. Request for Decision regarding Alternative Approval Process – AV Regional Airport Runway Expansion Project.

MOVED: Director Cootes

SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors approve the following amendments for the Port Alberni Airport Alternative Approval Process:

- a. Approve the attached amended Notice to Electors of an Alternative Approval Process;*
- b. Approve the attached amended Elector Response Form;*
- c. Declare that a fair determination of the total number of electors within the Port Alberni Airport Service area to which the Alternative Approval Process applies to be 20,504 as per the attached amended determination.*

CARRIED

4. ADJOURN

MOVED: Director Kokura

SECONDED: Director Cote

THAT this meeting be adjourned at 11:12 am

CARRIED

Certified Correct:

Josie Osborne,
Chairperson

Russell Dyson,
Chief Administrative Officer



Alberni-Clayoquot Regional District

MINUTES OF THE REGIONAL FISHERIES RESOURCE COMMITTEE MEETING HELD ON MAY 13, 2015, 10:00 AM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

- DIRECTORS PRESENT:** Dianne St. Jacques, Chairperson, Mayor, District of Ucluelet
Tony Bennett, Director, Electoral Area "C" (Long Beach)
Keith Wyton, Director, Electoral Area "A" (Bamfield)
Jack McLeman, Councillor, City of Port Alberni
Sheena Falconer, West Coast Aquatic Management
Dennis Chalmers, Province of BC
Peter Hall, Salmon & Herring Manager, DFO, South Coast Division,
Don Hall, Nuu-chah-nulth Tribal Council
- REGRETS:** Josie Osborne, Mayor, District of Tofino
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
- STAFF PRESENT:** Robert Gunn, Contractor
Tracy Bond, Administrative Assistant

1. CALL TO ORDER

The Chairperson called the meeting to order at 10:05 am.

The Chair recognized the meeting is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED BY: Director J. McLeman

SECONDED: Director T. Bennett

THAT the agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

- a. Regional Fisheries Resource Committee Meeting – June 23, 2014.

MOVED: Director Bennett

SECONDED: Director McLeman

THAT the minutes of the Regional Fisheries Resource Committee held on June 23, 2014 be adopted with the following amendments:

Page 3, Item b to read “through the implemented Pacific Salmon Treaty program”; add Tuna to the report from DFO in item 8 and change NTC to Nuuchah nulth in item 6c paragraph 3.

CARRIED

4. PETITIONS, DELEGATIONS & PRESENTATIONS

5. CORRESPONDENCE FOR ACTION/INFORMATION

6. REPORTS

- a. P. Hall, DFO provided an update on Chinook, Coho, Sockeye, Chum and Herring. This year the Chinook fishery’s Total Allowable Catch (TAC) is significantly lower than last year which was 205,000. This was an over forecast. This year’s pre-season TAC forecast is 127,000. Included are 60,000 for the recreational fishery and 6,700 for the Toquaht fishery but the TAC will be adjusted with in-season information. The food and ceremonial fishery is approximately 11,000 pieces. The terminal returns for West Coast Vancouver Island hatcheries is poor returns on 4 and 5 year old fish with better returns for 3 year olds. There is an Area 23 meeting scheduled for May 14, 2015 and they will be looking at lowering the TAC for the larger fish. S. Falconer advised that Robertson Creek Hatchery lost 200 adults in fall of 2014. 100,000 eggs were lost due to the new Chiller System somehow failing. This is being looked into. P. Hall advised that the Canadian Government is still involved with a dispute with the U.S. regarding the Chinook TAC.

Coho

This season’s West Coast of Vancouver Island Coho return has mixed forecast signals suggesting opposite things. There is a warm water ‘blob’ off the coast. This phenomenon is unusual and may be an early stage el nino. The Coho returning who went to sea last year will have experienced this. It is not known yet how this will have affected them. The ‘blob’ is huge and about 2 or 3 degrees warmer than normal and can have a significant impact. DFO is monitoring. This year the Interior Fraser Coho is the focus on the south coast of BC. There will probably be more restrictive measures. This will impact the West Coast recreational fisheries in retention of Coho and type of gear although this has not yet been determined.

Sockeye

This season’s Sockeye pre-season forecast for the Somass is quite good, approximately 700,000 to 1 million. This number will be updated in-season. The Henderson Sockeye forecast is moderate with 25,000 to 45,000 fish. Last year

we were disappointed in the return to Henderson. There will be a discussion at the Area 23 meeting on May 14th regarding Henderson Sockeye and the low snowfall this year. Alternate management strategies will be developed if needed this year. Sockeye are now being caught for food and ceremonial. DFO is optimistic that the First Nations Sockeye agreements will be signed off within the next few weeks.

Chum

There will be a forecast on Chum but this is not available as it has not been finalized. There have been poor returns over the last several year and it looks like the same will be true for this year. Any surplus will be allocated to First Nations food and ceremonial. There is some optimism around Nitinat Lake Chum but we will see what happens. Work is being done to develop a plan.

Herring

There was a 23,244 Herring allocation for West Coast Vancouver Island. There were 2,000 tons for the seine fishery and, 1,000 for Gillnet fishery. The Gillnet fishers were not interested in coming. Seven Seiners and 1 packer came over. They looked at Barkley Sound but the fish were not the quality that they were looking for. They were in Barkley Sound for less than 24 hours with no catch. There was a small First Nation fishery but very little harvest. The Department is looking at some of the science and management aspects of the fishery over the next 3 years. (Herring management framework renewal).

- b. D. Chalmers provided an update on the Provincial Seafood Secretariat. Four Ministries will be represented including the Ministries of Agriculture, Forests Lands and Natural Resource Operations, Environment, Aboriginal Relations and Reconciliation. The Terms of Reference is currently being developed. The objective is for the Province to speak with one voice. There will be a central body to address. It is hoped the Secretariat will be together and running sometime this year.

It was suggested that a Letter of Support for the Provincial Seafood Secretariat by the Fisheries Committee would be of assistance. This letter is to be addressed to Barron Carswell, Senior Manager, Intergovernmental Relations.

D. Chalmers advised that the Hake TAC for 2015 is 114,739 metric tons. This is a 2 per cent increase from last year. Out of the 111, 000 TAC last year only 44, 000 fish were landed. The Russian and Ukraine markets have been our largest and with the trade boycotts and political unrest that market has ended. China is now our only market and that is limited. Province representatives have recently returned from the Brussels Seafood Show with no orders or interest. Last year there was no interest for joint venture. It is unclear if there is an interest for joint venture for 2015. The Treaty expires in approximately 3 years and if we

can't get the fish out of the water it may affect the future Canadian allocation in these negotiations.

In the Shrimp Trawl Fishery by-catch is a big problem. There have been major changes over the years in gear, and this has had huge impact on the fleet's ability to catch the 42 million pounds of shrimp available West Coast of Vancouver Island /Queen Charlotte Island. The By-catch limits are consistently lowered as the biggest by-catch is Eulachon, which is endangered. Now there is strong interest in shrimp from China, but there are only 42 boats catching. Oregon has introduced blue LED lights on the trawl and this has helped lower their by-catch by 90 per cent. In Canada we have a regulation that bans the attraction of fish by the use of lights. An application to set up an experimental fishery to test the use of lights on the west coast could be made and that information could be used to change the regulations but this will take 2 or 3 years.

- c. D. Hall discussed the Salmon Treaty Mitigation Settlement monies. There are still approximately 17 to 19 million dollars in the mitigation pot. This money was for Salmon treaty settlement for the loss of harvest for our fishers. Originally there was 29 and half million dollars to mitigate impact on fisherman. 11 or 12 million has been used to buy-back licences. There is a set amount the Government can offer for the buy-back and they cannot offer a higher money amount. This may be an appropriate time to raise the issue with the Minister of Fisheries with alternate suggestions. Originally Areas "F", "G" and "H" were included in the buy-back, Area "H" has now been dropped. The Salmon Treaty re-negotiations are coming up in 2018. Discussions regarding which chapters should be reviewed are just commencing. As DFO is in the early stages it is a good time to talk to them about community interests and involvement in position development. The Commercial Salmon Framework is a good opportunity for the West Coast of Vancouver Island commercial salmon fishers and First Nations to work together. So far two proposals have gone forward to the Minister.

D. Hall reported on Herring. Where there was a spawn it was very light. First Nation Chiefs will be meeting in June. It appears they will be opposed once again in 2016 to any Herring Fishery on the West Coast. The DFO model is not trusted.

D. Hall updated the Committee on the continued Fisheries Justification Trial with 5 Nuu-chah-nulth Nations and DFO. The original decision was in 2009. Canada is now arguing that their infringement of the five First Nations rights is justified. Originally Canada estimated they would need 55 days to hear their witnesses but we are on day 35 of the trial and only six witnesses of more than 20 have been heard. The trial is definitely going to take longer than originally scheduled. There will be a recess in July and August. After Canada is finished it is the Nuu-chah-nulth's turn. The Trial will be moving to Ahousaht for a few days in the Fall

and then back to Vancouver. D. Hall would like a letter of support from the Regional District for the economic benefit that this the fishery has had. It was suggested that Mr. Hall come to an up-coming meeting of the Regional District Board of Directors meeting.

- d. J. McLeman discussed the need for the Fisheries Committee to be kept updated with regards to halibut specifically the recreational fishery. P. Hall suggested inviting the DFO Sport Fish Manager to a meeting to give an update.
- e. S. Falconer reported that there is new information from genetic testing that the Chinook in the Sproat River are wild. This will have implications for fisheries management in the future. The Barkley Salmon Working Group is just completing a Chinook Risk Assessment on the Somass, Nahmint, Sarita, and Toquart watershed systems. The Assessment includes Very High Risk factors, High Risk factors and Moderate Risk factors for each life history stage and each watershed. The group is conducting a review of the Risk Assessment factors which includes identifying data gaps, working with stakeholder groups and identifying action items for follow up.
- f. Terms of Reference – Fisheries Resource Committee

Due to time constraints the Committee will discuss the Terms of Reference at the next scheduled meeting.

MOVED: Director Bennett

SECONDED: Director McLeman

THAT the Regional Fisheries Resource Committee receives Reports a-f.

CARRIED

7. NEW BUSINESS

MOVED: Director Bennett

SECONDED: Director McLeman

THAT the Fisheries Committee recommend to the Alberni-Clayoquot Regional District Board of Directors that a letter be sent to the Minister of Fisheries and Oceans regarding on-going concerns with the use of the Pacific Salmon Treaty mitigation funds:

- *Expressing concern at the license price being offered in light of the decline in uptake by industry in the buy back process;*
- *Asking for an update of expenditures and number of licenses tendered; and suggesting that a new approach be adopted in order to better support the Area G troll fleet in light of expected further catch allocation reductions in 2015.*

CARRIED

MOVED: Director Bennett

SECONDED: Director Wyton

THAT the Fisheries Committee recommend to the Alberni-Clayoquot Regional District Board of Directors that a letter to be sent to the Minister of Fisheries and Oceans, regarding concern that community interests be represented when Canada develops positions to be taken during the 2018 Pacific Salmon Treaty re-negotiations.

CARRIED

MOVED: McLeman

SECONDED: Bennett

THAT the Fisheries Committee recommend to the Alberni-Clayoquot Regional District Board of Directors that a letter be sent to the Minister of Fisheries and Oceans requesting that due to the continued economic and social importance of the Area G Troll Fleet to our communities, a mechanism be developed that continues to take into account their need for access to Coho when Fraser River fishing plans are being developed.

CARRIED

8. NEXT MEETING

The next meeting of the Alberni-Clayoquot Regional District Fisheries Resource Committee is to be held on Monday, June 29, 2015 at 10:00 am at the Regional District Office.

It was requested that the Department of Fisheries and Oceans provide an update on the Halibut and Tuna Fishery at that time.

9. ADJOURN

THAT this meeting be adjourned at 1:00 pm.

Certified Correct:

Dianne St. Jacques,
Chairperson



**Alberni-Clayoquot Regional District
Solid Waste Plan Monitoring Advisory Committee – West Coast
Meeting Minutes**

Meeting Date & Time: Thursday, June 18th, 2015 @ 1:30 pm

Location: Ucluelet Community Center, 500 Matterson Drive, Ucluelet, BC

In attendance:

Dianne St. Jacques, District of Ucluelet
Brad West, McGill Engineering & Associates
Carey McIver, Carey McIver & Associates
Janice Hill, ACRD

Tony Bennett, ACRD
Maura Walker, Maura Walker & Associates
Chris Bird, SonBird Refuse

1. Call to Order

Tony Bennett called the meeting to order at 1:34 p m.

2. Adoption of Minutes

The Minutes of the April 16th meeting were adopted as presented.

3. ICI Disposal Bans Update

- a. Sonbird Update – Sonbird is preparing costs and methods for implementing an ICI Cardboard disposal ban. Numbers should be available in the next 6 weeks. Once the information is received the Committee can review the options.
- b. Alberni Valley Update - The Solid Waste Disposal and Tipping Fees Bylaw No. R1027, 2015 was adopted at the June 10th, 2015 Board meeting. Which allows the ICI cardboard disposal ban implementation to start on July 1, 2015. There will be a six month phase in period to give businesses time to comply with the bans.

4. Organics Diversion Strategy

- a. Carey McIver presented a report of the Organics Diversion strategy. Results of the strategy are not favorable for the West Coast at this time. (Report is attached). Committee agreed to revisit Organics Diversion in the next 4 to 5 years.
- b. The committee agreed to move ahead with banning all stewardship materials from disposal at the landfill which includes Metal. A bylaw amendment will follow.

5. **Other**

- a. Dianne St. Jacques stated that the District of Ucluelet does not have a bylaw prohibiting backyard composting therefore residents are encouraged to backyard compost in a bear aware manner.
- b. The committee suggested that a video on Recycling and Waste Disposal be created that could be shown on “Our Town”.
- c. The committee also suggested the need for more waste reduction education by way of the following:
 - Use municipal communication tools like Facebook to educate locals.
 - Poster for vacation rentals
 - Develop education strategy.

Meeting adjourned at 3:00 pm.

Next meeting: TBD



**Alberni-Clayoquot Regional District
Solid Waste Plan Monitoring Advisory Committee – Alberni Valley
Meeting Minutes**

Meeting Date & Time: Thursday, June 25, 2015

Location: ACRD Board Room, 3008 Fifth Avenue, Port Alberni, BC

In attendance:

John McNabb, Electoral Area E Director
Penny Cote, Electoral Area D Director
Keith Wyton, Electoral Area A Director
Maura Walker, Maura Walker & Associates
Andrew McGifford, ACRD
Janice Hill, ACRD

Alan McGill, McGill & Associates
Guy Cicon, City of Port Alberni
Carey McIver, Carey McIver & Associates
Jerry Kupiak, SunCoast Waste
Gary Swann, Public Representative

1. Call to Order

John McNabb, Chair, called the meeting to order at 1:30 pm

2. Adoption of Minutes

The minutes of the May 27th meeting were adopted as presented.

3. ICI Disposal Bans Update

- a. Advertisements in local newspapers and letters were sent out to local business license holders regarding the ICI Cardboard Disposal Ban. Positive response so far. City of Port Alberni reports very little negative feedback. Staff will continue with advertising and education and will start to work with landfill operators on enforcement protocols.
- b. Committee would like to proceed with a ban on gypsum but agrees we need to have proper disposal options available prior to the ban.
- c. Committee is interested in developing an illegal dumping strategy along with creating reuse opportunities for Construction and Demolition debris, eg. Habitat for Humanity Restore, similar to the one in Nanaimo, BC.

4. Organics Diversion Strategy

- a. Carey McIver and Maura Walker shared information on the Organics Diversion Strategy to date, including showing the amount of food waste generated locally and the amount of carbon required to successful compost. Carbon sourcing may be an issue.
- b. The committee discussed options for facility location and operation as well as collection options. Everyone strongly agreed that siting is very important and that the facility should be ACRD owned but the operations should be contracted out.
- c. The committee agreed that involving the Tseshaht FN in this project is very important and would like their input and would like them to partner in the project from the start.
- d. There was also a lot of discussion on ways to reduce food waste going to the landfill. The committee is very supportive of reduction initiatives such as upstream reduction (Love Food Hate Waste) and encouraging back yard composting.
- e. Al McGill, McGill Engineering and Associates, is preparing cost estimates for a LFG collection system at the landfill and will undertake a preliminary cost-benefit analysis of composting versus LFG collection. He should have an estimate for the next meeting.
- f. The committee also discussed the viability of doing a pilot project and researching funding opportunities for such.
- f. The City of Port Alberni is still finalizing the cost estimates to collect organics in the City of Port Alberni under several options. Numbers should be available by the next SW PMAC meeting.

Meeting adjourned: 3:40 pm

Next meeting: August 27th, 2015

Casual

From: Wendy Thomson
Sent: Thursday, July 02, 2015 3:31 PM
To: Casual
Subject: FW: Fire info

Board action pls – resolution will be Board Direction requested.

Thanks
Wendy

From: Russell Dyson
Sent: Thursday, July 02, 2015 8:27 AM
To: Mel Francoeur
Cc: Wendy Thomson; Dan Holder; Johnathan Tillie
Subject: RE: Fire info

Thanks for the note Mel, we will present your suggestion to the Board of Directors for their meeting on Wednesday, I have copied to Jonathan Tillie at the Ministry of Transportation and Infrastructure as well – being a road right of way the regional districts ability to close or limit access may itself be limited.

From: Mel Francoeur [<mailto:melodyfrancoeur@shaw.ca>]
Sent: July-01-15 9:57 PM
To: Russell Dyson
Subject: Fire info

Hi Russell
Concerns.

We are having a dangerously dry season in Port Alberni I understand we will be in the stage 3 range by Friday , also most Forest companies are shutting down for heat .

Years ago in Port Alberni , I asked the Regional district to take control and close down the log train trail because of heat

They agreed and made up signs, I personally went around and put up signs at each entrance of the log train trail , this seemed to work yes some did go on the trail but I think we kept 90% out and that is safer. We did have some people in our horse group, make scheduled checks for any fires on the trail. Also yes we have some of us farmers who need to access the trail for our water rights.

I think this would be a good move to at least put up the signs and post it on face book and News Paper , also most of us horse people will put the word out that its close . Please consider this request its getting dangerous out there , we don't want to be like Kelowna and burn .

Mel Francoeur

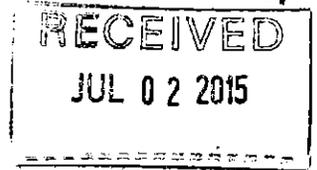


37, 3RD AVE, PO Box 820
BURNS LAKE, BC
VOJ 1E0

REGIONAL DISTRICT OF BULKLEY-NECHAKO
"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

June 25, 2015

Honourable Suzanne Anton, Attorney General and Minister of Justice
PO BOX 9044 Stn Prov Govt
Victoria BC V8W 9E2



Dear Ms. Anton,

Re: British Columbia Earthquake Preparedness Consultation Report

After careful review British Columbia Earthquake Preparedness Consultation Report prepared by Henry Renteria in December 2014 the Regional District of Bulkley-Nechako has a grave concern.

Although the British Columbia Earthquake Preparedness Consultation Report recommends the provincial and federal governments increase funding to local governments the objectives outlined in the document are unattainable by the current staffing levels of the Regional District of Bulkley-Nechako, which, already struggles to meet current objectives within the time spent dealing with emergency response.

The Regional District of Bulkley-Nechako has been activated for extended periods of time at various levels almost every year. During these periods, many of the Regional District staff are activated, during which time they are unable to address Board priorities and day to day duties and responsibilities. These staff members work above and beyond the call of duty during these responses and are exhausted afterward, yet feeling the pressure to get the backlog of regular work caught up. The current office space is at maximum capacity, and does not allow for increased resources such as staff and equipment to implement the changes required. Any amount of funding from the province will be insufficient to mitigate this time and productivity loss to the region.

From past experience, the Board has seen the promise of funding to support the download of responsibilities from the Province dry up over a few short years and is left taxing its residents for the mandated service.

Staff recommends that the Province increases funding to Emergency Management BC to build a team of experts and gather the appropriate resources to take back emergency management and develop a provincial program with the expertise to address the need for enhanced preparedness and response to emergencies in British Columbia.

The Regional District of Bulkley-Nechako looks forward to your considered response to its concerns.

MUNICIPALITIES:

SMITHERS FORT ST. JAMES
VANDERHOOF FRASER LAKE
HOUSTON TELKWA
BURNS LAKE GRANISLE

ELECTORAL AREAS:

A - SMITHERS RURAL E - FRANCOIS/OOTSA LAKE RURAL
B - BURNS LAKE RURAL F - VANDERHOOF RURAL
C - FORT ST. JAMES RURAL G - HOUSTON RURAL
D - FRASER LAKE RURAL

INQUIRIES@RDBN.BC.CA

WWW.RDBN.BC.CA

PH: 250-692-3195

FX: 250-692-3305

TF: 800-325-3339

Sincerely,


Bill Miller
Chair

cc

Alberni-Clayoquot Regional District
Capital Regional District
Cariboo Regional District
Central Coast Regional District
Columbia-Shuswap Regional District
Comox Valley Regional District
Cowichan Valley Regional District
Fraser Valley Regional District
Metro Vancouver
Northern Rockies Regional Municipality
Peace Regional District
Powell River Regional District
Regional District of Central Kootney
Regional District of Central Okanagan
Regional District of East Kootney
Regional District of Fraser Fort George
Regional District of Kitimat Stikine
Regional District of Kootney Boundary
Regional District of Mount Waddington
Regional District of Nanaimo
Regional District of North Okanagan
Regional District of Okanagan-Similkameen
Skeena-Queen Charlotte Regional District
Squamish-Lillooet Regional District
Stikine Regional District
Strathcona Regional District
Sunshine Coast Regional District
Thompson-Nicola Regional District

June 22, 2015

Chair Josie Osborne
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Dear Chair Osborne:

Re: 2015 Resolutions

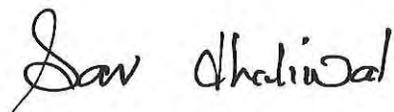
UBCM is in receipt of the attached resolution(s) endorsed by your Board.

The resolution(s) will be presented to the UBCM membership for their consideration at the 2015 UBCM Convention in September.

Please feel free to contact Reiko Tagami, Information & Resolutions Coordinator, if you have any questions about this process.

Tel: 604.270.8226 ext. 115 Email: rtagami@ubcm.ca

Sincerely,



Councillor Sav Dhaliwal
President

Enclosure

**ESTABLISHMENT OF A PROVINCIAL FUND TO
SUPPORT SEARCH AND RESCUE**

**Alberni-Clayoquot
RD**

WHEREAS capital and non-operational funding for search and rescue (SAR) in BC is not consistent, equitable, or rationally allocated and SAR organizations bear the large administrative burden of applying to myriad sources, including local governments, on an annual basis;

AND WHEREAS a 2012 Coroner's Inquest jury recommended that Emergency Management BC (EMBC) review and evaluate funding models to better support SAR operations, and in 2013 the BC Search and Rescue Association recommended a new funding model to EMBC that would provide adequate, predictable and sustainable funding through the establishment and management of a provincial fund:

THEREFORE BE IT RESOLVED that UBCM urge the Province to support the BC Search and Rescue Association's proposal for the development of a provincial SAR fund, and that the Province undertake necessary consultation with local governments and other stakeholders to develop, establish, and implement the fund as soon as possible.

PROVINCIAL FUNDING FOR POLICE-BASED VICTIM SERVICES

**Alberni-Clayoquot
RD**

WHEREAS the Province does not fully fund police-based victim service programs due to its position that programs should be cost-shared with local governments in communities that contribute to their policing costs;

AND WHEREAS the property taxation system does not provide an equitable method of funding victim services and local governments have no funding formula to allocate funds in a coordinated manner that is responsive to demand for victim services:

THEREFORE BE IT RESOLVED that UBCM continue to request the Province to fully fund police-based victim service programs, using a model that equitably and fairly distributes funding across the province.

RE-EXAMINE LOG EXPORT POLICY

Alberni-Clayoquot
RD

WHEREAS coastal log exports increased 65% by volume from 2010 levels to 6,348,674 m3 in 2013 and the coast represents 90.6% of total log export volume in the province of BC;

AND WHEREAS the coastal forest industry has grown dependent upon log exports with unintended consequences to the manufacturing sector:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities request that the provincial government re-examine the Log Export Policy and the impact this policy has on the coastal forest industry, and that the provincial government investigate options for modifying the Log Export Policy in light of the increased coastal log exports over the last several years.



June 22, 2015

Dear E-Comm Partner,

I am pleased to provide a copy of E-Comm's Annual Report received by shareholders of the company at our June 18, 2015 Annual General Meeting. The report outlines E-Comm's strategic, operational and financial highlights for 2014, our 15th year of public safety service.

We look forward to continuing to ensure we provide value for all shareholders, our emergency response partners, and the residents of British Columbia in 2015 and beyond.

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "David W. Guscott". The signature is fluid and cursive.

David W. Guscott
President and CEO

604.215.5002
david.guscott@ecomm911.ca

Full REPORT HELD IN Office

MESSAGE FROM BOARD CHAIR AND PRESIDENT & CEO



In 2014 E-Comm celebrated its 15th anniversary. Looking back, much has changed for emergency communications and for our organization since we answered our first 9-1-1 call, dispatched our first police event, and switched on British Columbia's only multi-jurisdictional, tri-service radio system.

Fifteen years ago, less than 35% of 9-1-1 calls were placed from cellular phones. Today that number is 66%. The proliferation of cell phones now provides increased opportunities for the public to report emergencies. As a result, the call volume from high visibility incidents has vastly increased.

The ability of individual communication centres to manage this increased

call volume has been one contributing factor to the advancement of consolidated emergency communications and, in particular, the growth of E-Comm's partnerships in providing police and 9-1-1 call-taking services. Technological improvements in wireless locational data provided to 9-1-1 centres has also improved and will continue to do so as we move to Next Generation 9-1-1 (NG9-1-1) systems and technologies in the coming years.

Our radio system, a cornerstone of effective emergency response in Metro Vancouver and Abbotsford, has grown from fewer than 1,000 radios in the field to more than 9,000. E-Comm's dispatch partnerships have also expanded from one police agency in June 1999 to 33 police and fire departments throughout Metro Vancouver, the Sunshine Coast, and in Whistler and Squamish.

This course of change and the advancement of our core functions for the benefit of public safety continued in 2014.

We became the primary 9-1-1 answer point for 19 new regional districts on northern Vancouver Island and in the northern, central and southern interior regions of B.C., making E-Comm responsible for 80% of the province's 9-1-1 calls, two-thirds of which originate from Metro Vancouver. The expansion of our 9-1-1 call-answer service not only directly supports our vision of safer communities in British Columbia, but also provides both financial and operational benefits to our shareholders and dispatch partners. E-Comm's service expansion initiatives provide the means to increase staffing to support first responders and the public, and facilitate enhanced technical support, due to the economies of scale that our shared infrastructure and operating model provides.

We were also very proud to have been Canada's first 9-1-1 centre to launch Text-with-9-1-1 (T9-1-1) for the Deaf, Hard-of-Hearing and Speech Impaired. We received our first text message from a Deaf caller on June 8th, on the same date as our first 9-1-1 voice call 15 years earlier. T9-1-1 is one of the early steps in implementing NG9-1-1.

We met major milestones in 2014 related to our replacement of the E-Comm radio system with advanced digital technology known as Project 25 (P25) in the 700 MHz band. The replacement of the radio system, known as the Next Generation Radio Program (NGRP), is the largest technology project E-Comm has carried out since we put the first regional radio network into service in 1999. We have been working closely with our radio partners in the police, fire and ambulance services to design and build a network that will be fully implemented by the end of 2017. The objective is to implement a new radio system that maintains both public and responder safety and serves our region as long as the original system, and with even better features.

E-Comm is well positioned for this major technological undertaking from both financial and technical perspectives, having completed the network design and contract for radio infrastructure equipment in 2014 as planned. We are pleased to report that this initiative is not anticipated to result in any increase in radio levies, due to careful planning.

On that note, from a financial perspective, 2014 was another positive year for E-Comm. The average police dispatch levy increase for 2014 was 1.9%, well below previous estimates. We were also able to hold the annual radio infrastructure levy increases to 3%, which was at the lower end of strategic financial plan estimates. Both of these positive results are attributable to the expansion of our services, new partnerships and prudent fiscal management.

We lowered our cumulative deficit (the remnants of dispatch operations deficits from E-Comm's early years) to less than \$92,000. New public safety alliances, such as our regional district 9-1-1 partnerships and our technical support for PRIMECorp (the organization responsible for the police records management system in British Columbia), enabled us to bolster technology support provided to our partners and increase our call-taking and dispatch staffing to the benefit of public safety. Looking ahead to 2015, we have developed a budget with a total radio infrastructure levy decrease of 1.8%, while still supporting a comprehensive and sustainable means for funding the NGRP. We were also able to propose an average police dispatch levy increase for 2015 of 2.3%, which is also lower than previous strategic financial plan estimates. This is a direct result of the significant growth in 9-1-1 Public-Safety Answer Point service, as well as other revenues from our technology support services.

In recognition of our growing role in public safety communications outside of our original service footprint, E-Comm's shareholders approved changing our name to *Emergency Communications for British Columbia Incorporated*, effective December 1, 2014. The removal of the previous geographic descriptor reflects the scope of technical and other public safety support we are now providing on a provincial scale and is in alignment with our strategic plan, *Vision2020*. We developed our plan in part to expand our public safety partnerships to support what we consider the true benefits of integration: shared staffing, technology, and infrastructure; and to increase operational effectiveness for enhanced public and responder safety.

We also launched a number of other initiatives to enhance our workplace culture, improve service to our partners, increase our organizational effectiveness and advance our public safety education leadership. This included two creative public education campaigns: one aimed at decreasing accidental 9-1-1 calls; and the other on increasing awareness of the difference between emergency and non-emergency calls.

On behalf of the Board of Directors, we invite you to read more about the progress we made in 2014 on our major initiatives. We would also like to take this opportunity to acknowledge the hard-working teams at E-Comm for their incredible contributions this past year and to thank our partners for their support and collaboration and for their ongoing efforts to keep communities safe.

2015 will likely prove to be another important year for public safety and we are certain the next 15 years will bring even more dramatic change to emergency communications. With the support of our staff, partners and the Board of Directors we are confident in our ability to deliver excellence in public safety communication.

Jocelyn Kelley, *Board Chair*

David Guscott, *President & CEO*



PEACE RIVER REGIONAL DISTRICT



Office of: the Chair

via email to: MEM.Minister@gov.bc.ca

June 12, 2015

The Honourable Minister Bill Bennett
Minister of Energy and Mines
Minister Responsible for Core Review
Room 301, Parliament Buildings
Victoria, BC
V8V 1X4

Dear Minister Bennett,

Re: Order in Council No. 148

Thank you for your quick response dated May 13, 2015 on behalf of Premier Clark to the Peace River Regional District letter, dated April 30, 2015 regarding the OIC #148 which removed lands from the ALR through a recommendation from the ELUC.

The ELUC was enacted to protect the environment and it would be important that the "executive committee" examine the duties of the ELUC.

Definitions:

1. In this Act:

"committee" means the Environment and Land Use Committee continued under this Act;

"environment" means all the external conditions or influences under which humans, animals, and plants live or are developed;

Duties of the Committee:

3. The committee has the following duties and powers:

(a) to establish and recommend programs designed to foster increased public concern and awareness of the environment;

PLEASE REPLY TO:

BOX 810, DAWSON CREEK, BC V1G 4H8 TELEPHONE: (250) 784-3200 or (800) 670-7773 FAX: (250) 784-3201 EMAIL: prrd.dc@prrd.bc.ca

9505 100 STREET, FORT ST. JOHN, BC V1J 4N4 TELEPHONE: (250) 785-8084 Fax: (250) 785-1125 EMAIL: prrd.fsj@prrd.bc.ca

- (b) to ensure that all the aspects of preservation and maintenance of the natural environment are fully considered in the administration of land use and resource development commensurate with a maximum beneficial land use, and minimize and prevent waste of those resources, and despoliation of the environment occasioned by that use;

DEFINITION OF DESPOLIATION — TO DESPOIL: WHICH MEANS: 1. TO SEVERELY DAMAGE OR RUIN (a place); 2. TO FORCEFULLY TAKE WHAT IS VALUABLE FROM (a place);

- (c) If considered advisable, to make recommendations to the Lieutenant Governor respecting any matter relating to the environment and the development and use of land and other natural resources;
- (d) to enquire into and study any matter related to the environment or land use;
- (e) to prepare reports, and, if advisable, to make recommendations to the Lieutenant Governor in Council;

Noted in your response is that you specify only Section 7 as though ELUC is acting in accordance with the Act whereas in Section 3 (a) (b) it would appear the actions that have been undertaken are contrary to the Act.

In reviewing your letter and obtaining a copy of the letter to Hydro Chair, Stephen Bellringer, it is also noted that your letter (undated) received by the ALC on Dec. 11th, 2013, shows you have already clearly stated the position of the Province, quote, "The Province is aware that one of the issues at the hearing will be the effect of the Project on agricultural land, some of which is located within the Agricultural Land Reserve." You also stated that, "Considering this joint environmental assessment, and its public hearing process under an independent Joint Review Panel, I am writing to inform you that the Government's current view is that this process should not be duplicated respecting these lands by a further process under the *Agricultural Land Commission Act*." Further stating, "Should the Project receive approval in the environmental assessment process, the Government will take appropriate action to ensure that the requirements of the *Agriculture Land Commission Act* will not apply to any of the lands potentially affected by the Project". Finally you state, "Please feel free to draw this letter to the attention of the Joint Review Panel at the hearing."

Even as the process had barely begun, the province was ensuring that they would remove any legal road blocks instead of allowing the Joint Review Panel to conduct the hearings in an unbiased manner. With statements such as were made in the letter to the Chair of BC Hydro and cc'd to Richard Bullock, then chair of the ALC, the province was clearly directing the ALC that there was no need for them to be involved. The ALC Act states that the Commission will only respond through an application process and, in this case, no application was ever made, therefore, there was no ability to respond to the JRP.

We believe that these actions are contrary to the ELUC and the ALC and are not acceptable. We request that you follow the provincially regulated acts and the recommendations of the JRP, rescind OIC # 148 and allow the BCUC to conduct an appropriate hearing.

For your further consideration, the Peace River Regional District forwarded the following resolution to the 2015 North Central Local Government Association (NCLGA) which was endorsed.

Therefore Be It Resolved:

That the Province of BC be requested to rescind Order in Council No. 148 until there has been adequate public input and respect shown for the legal requirements required to apply for removal of lands from the ALR.

There is mounting provincial concern with regard to the loss of valuable food producing lands.

Yours truly,

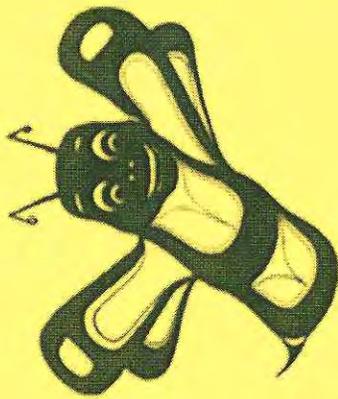


Lori Ackerman,
Chair

cc: Lieutenant Governor Judy Guichon
Premier Clark
Minister Steve Thompson
Minister Norm Letnick
MLA Pat Pimm
MLA Mike Bernier
UBCM members
Regional Districts
Frank Leonard, Chair, ALC

Eighth Avenue Elementary

Certificate of Appreciation



This certificate is awarded to

ALBERNI CLAYQUOT REGIONAL
DISTRICT

With Gratitude for your Generous Support of our
School Programs



Olive O'Dwyer, Program Coordinator

_____ Date

Linda Taylor, Program Coordinator

_____ Date

Mrs. L. Gunther

May 14/15

Mrs. L. Gunther, Principal

_____ Date

Casual

From: Wendy Thomson
Sent: Thursday, July 02, 2015 4:19 PM
To: Casual
Subject: FW: Gate closures

Board agenda info.
W

From: Russell Dyson
Sent: Thursday, July 02, 2015 4:11 PM
To: Wendy Thomson
Cc: Dan Holder
Subject: FW: Gate closures

For agenda info item.

From: Epps, Ken [<mailto:kepps@islandtimberlands.com>]
Sent: July-02-15 4:12 PM
To: Russell Dyson
Subject: Gate closures

Good Afternoon Russell

Please be advised that Island Timberlands will closing all gates and restricting access for the public to our managed forestlands and roads due to the extreme fire hazard. This is effective immediately and will continue until significant precipitation occurs.

Also be aware that Island Timberlands will be installing new gates on Comox main and Ash main.

We appreciate the public's cooperation and respect of our private forestlands.

If you have any questions please contact myself.

Regards

Ken

Ken Epps RPF ATC
Stand Management Forester
Island Timberlands
1420 East Island Highway
Nanoose Bay BC
V9P 9A3
Office 250 468-6821
Cell 250 716-6791



MEMORANDUM

To: Russell Dyson, Chief Administrative Officer
Regional Board of Directors

From: Heather Adair, Junior Planner/Bylaw Enforcement Officer

Date: June 26, 2015

Subject: Five Acre Shaker request for a Noise Exemption from Noise Bylaw R1002.

Background

Lance Goddard was issued a Temporary Use Permit on June 24, 2015 for the Five Acre Shaker Music Festival. The applicant has requested a noise exemption from Bylaw R1002 during the music festival to be held at 5771 Beaver Creek Road August 14, 2015 – August 16, 2015.

The noise exemption is requested from August 14, 2015 from 5pm to 11pm and from August 15, 2015 from noon to 12:00am. It is anticipated that the music festival noise will exceed the allowed noise expected from a rural residential neighbourhood.

Section 5 of the "Beaver Creek Noise Control Bylaw No. R1002" allows the Board of Directors of the Regional District, by resolution to grant a permit for a race, regatta or special event, therein providing exemption from the provision of this Bylaw.

Recommendation

The Board pass a resolution to grant a permit for a special event as per Section 5 of the "Beaver Creek Noise Control Bylaw No. R1002" from August 14, 2015 from 5pm to 11pm and from August 15, 2015 from noon to 12:00am.

Prepared By:

Heather Adair, Junior Planner/Bylaw Enforcement Officer

Reviewed By:

Mike Irg, Manager of Planning and Development

Russell Dyson, Chief Administrative Officer



REQUEST FOR DECISION

To: Board of Directors

From: Fisheries Resource Committee/
Wendy Thomson, Manager of Administrative Services

Meeting Date: July 8, 2015

Subject: Fisheries Resource Terms of Reference

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors approve the terms of reference for the Fisheries Resource Committee as presented.

Desired Outcome:

To approve a new terms of reference for the Fisheries Resource Committee.

Background:

The ACRD Board of Directors has instructed staff to update and or develop terms of references for all Regional District committees.

Regional District's may establish various committees to assist the Board in decision-making processes. There are three types of committees: standing, select and advisory.

Standing Committees are permanent bodies primarily made up of Directors that are established by the Chairperson to provide regular, ongoing advice to the Board on different areas of business, activities and services.

Select Committees are temporary, time-limited bodies that are established by the Board to provide advice on a particular issue or initiative that arises. Once the issue is dealt with, the select committee is dissolved.

Advisory Committees are made up primarily of community volunteers and assist with the delivery of regional district services, providing input on community interests related to a specific service.

The Fisheries Resource Committee met on June 29th and reviewed the new draft terms of reference. The Committee recommends the ACRD Board approve the attached terms of reference.



Alberni-Clayoquot Regional District

**Terms of Reference
Fisheries Resource Committee**

1. Introduction

- 1.1 The Alberni-Clayoquot Regional District Board has formed the Fisheries Resource Committee to support the socio economic and cultural efforts and concerns of regional communities in the commercial, sports and First Nation fishing and aquaculture industries.
- 1.2 The Fisheries Resource Committee is a standing committee of the ACRD Board of Directors.

2. Objective

- 2.1 The marine industry on the West Coast of Vancouver Island has cultural, economic and recreation importance to a considerable number of residents of the region and plays an important part in tourism and related services. The objective of the Fisheries Resource Committee is to protect the marine resource industry in the Alberni-Clayoquot Region.

3. Scope of Work

- 3.1 The Committee will endeavor to confine its activities to:
 - a. Addressing local and coastal issues of an economic, environmental, cultural and/or social nature related to fishing, fish processing aquaculture, and marine based tourism, and providing support for local initiatives in these areas.
 - b. Support can take many forms i.e.; making representation to other levels of government, encouraging visits (e.g. from Ministers of the Crown), preparation and commissioning of submissions to address policy or concerns etc.
 - c. Seek representation on appropriate committees and regional processes of a fisheries nature e.g. Area 24 Harvest Round Table, in order to speak

for the social, cultural, economic interests of the region.

- d. The Committee will attempt to avoid taking sides on issues of allocation, and disputes between gear types but may recommend processes to resolve such issues.

4. Membership

4.1 Membership on the Committee is as follows:

- a. One (1) Member nominated from each of the following organizations:
 - Nuuchah-nulth Tribal Council;
 - West Coast Aquatic;
- b. Five (5) Directors of the ACRD Board representing the various areas of the Alberni-Clayoquot Region.
- c. Ex-Officio Non-Voting Members:
 - Province of BC appointed representative;
 - Department of Fisheries and Oceans Canada appointed representative;
 - ACRD Committee Consultant;

5. Appointment and Term

5.1 Members will serve for a one year term.

5.2 Members of the Committee may stand for re-appointment by the Board at the end of the term.

5.2 At the first regular Board of Directors meeting in January of each the Chair of the Board will:

- a. Appoint Members to the Committee upon nomination from the respective organizations;

- b. Appoint ACRD Directors to the Committee;
- c. Appoint the Chair of the Fisheries Resource Committee;

5.3 Members shall sit without remuneration.

6. Meeting Procedures

6.1 The meetings of the Fisheries Resource Committee shall be at the call of the Chairperson.

6.2 A majority of the Committee members shall represent a quorum, one of whom must be a Director of the Regional District Board.

6.3 Meetings of the Fisheries Resource Committee shall be conducted and held in accordance with the Regional District's Procedures Bylaw.

7. Reporting to the Board

7.1 The Regional District Directors on the Committee will report to the Board on the activities of the Fisheries Resource Committee.

7.2 Recommendations of the Committee must be adopted by the Committee by motion prior to presentation to the Regional District Board.

7.3 The Committee will provide a status report to the Regional District Board annually.

8. Resources

8.1 The Regional District's Administrative staff will provide support to the Committee including preparing agendas, recording minutes of all meetings and ensuring Committee agendas, minutes etc. are forwarded electronically for circulation to all members.

- 8.2 The Committee Consultant, retained by the Regional District, will provide advice and professional assistance to the Committee including writing letters and preparing reports to the Committee and ACRD Board.

Approved by the ACRD Board:	July 25, 2012
Revised by the ACRD Board:	July 8, 2015



REQUEST FOR DECISION

To: Board of Directors
From: Mark Fortune, Airport Superintendant
Meeting Date: July 08, 2015
Subject: Vegetation Management Contracts for the Alberni Valley Regional Airport

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors direct staff to proceed with the three obstacle limitation surface projects on the Alberni Valley Regional Airport property and lands surrounding as outlined in the June 2015 request for proposals and the work be awarded as follows:

- ***Area 1 7.3ha requiring vegetation removal and landscaping to Berry and Vale Contracting for \$29,900.00***
- ***Area 2 22.04ha requiring vegetation removal to Berry and Vale for \$37,000.00***
- ***Area 3 40.7ha requiring timber harvesting and vegetation removal to Dynamite Logging for \$59,133.29.***

Summary:

The Alberni Valley Regional Airport (AVRA) Obstacle Limitation Surfaces (OLS) were developed to promote aviation safety and assist in the design and installation of a new GPS approach to the airport.

The clearing work will begin when the Fire Danger rating has sufficiently dropped. Currently the Alberni Valley is in an Extreme Danger class rating and industrial activity has been restricted.

Background:

The AVRA OLS surface was allowed to regenerate with vegetation over many years and now requires extensive clearing.

The OLS clearing surface was divided into the three separate areas for clearing noted below.

- Area 1 7.3ha requiring vegetation removal and landscaping.
- Area 2 22.04ha requiring vegetation removal.
- Area 3 40.7ha requiring timber harvesting and vegetation removal.

Time Requirements – Staff & Elected Officials:

Minimal oversight required

Financial:

Funds to be accessed through the Alberni Valley Community Forest Legacy fund donation for OLS / GPS implementation at the AVRA and the airport capital reserve as budgeted.

Policy or Legislation:

Under the ACRD Purchasing Policy the combined tenders exceed the \$35,000 maximum and can only be approved by the Board of Directors.

Options Considered:

Vegetation disposal included repurposing the fiber source and conventional burning.

Submitted by: 

Mark Fortune, Airport Superintendent

Approved by: 

Russell Dyson, Chief Administrative Officer



REQUEST FOR DECISION

To: Board of Directors

From: Andrew McGifford, Acting Manager of Finance

Meeting Date: July 8, 2015

Subject: Arvay Road Street Lighting Bylaw Amendment

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw cited as "Bylaw 766-2, Arvay Road Street Lighting Service Amendment, 2015."

That the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw cited as "Bylaw 766-2, Arvay Road Street Lighting Service Amendment, 2015."

That the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw cited as "Bylaw 766-2, Arvay Road Street Lighting Service Amendment, 2015."

Desired Outcome:

To amend the bylaw to allow for the increased costs of providing the service due to rising hydro prices that have been planned for the next five years.

Summary:

The Establishing bylaw for this service was amended in 2011 due to increasing Hydro costs and once again requires an amendment to the maximum allowable requisition. The only costs that are associated with this service are hydro and the occasional repair. Beaver Creek Director, John McNabb, has consented to the amendment.

Time Requirements – Staff & Elected Officials:

There will be no additional time requirement by staff or elected officials.

Financial:

BC Hydro has provided the next five years of projected hydro increases and the tax requisition maximum will be amended to reflect these increases. This amendment will increase the maximum allowable amount of the tax requisition from \$1,200 to \$1,600. This will provide the necessary tax requisition room to fund the service for the BC Hydro increases and very minor repairs.

The type of lighting used on Arvay Road should be reviewed to ensure there are not more efficient lighting options available. Staff will investigate options for this street lighting service and report back to the board.



Policy or Legislation:

This amendment needs to be approved by the Inspector of Municipalities before it can be adopted as it is an amendment to the Establishing bylaw.

Submitted by: _____
 Andrew McGifford, Acting Manager of Finance

Approved by: _____
 Russell Dyson, Chief Administrative Officer



Regional District of Alberni-Clayoquot

Bylaw 766-2

**A Bylaw to Amend the Arvay Road Street
Lighting Service in the Specified Area
Within Electoral Area “E”, Beaver Creek**

WHEREAS the Regional District may, by bylaw, establish and operate a service under provisions of the Local Government Act;

AND WHEREAS the Regional District Board operates the Arvay Road Street Lighting as a service as described in Bylaw 766-1 cited as, “Arvay Road Street Lighting, Local Service Area Establishment Bylaw No. 766-1, 2011”;

AND WHEREAS the Regional District Board wishes to amend the establishing bylaw to allow for the increased cost of the service;

AND WHEREAS the Director of Electoral Area “E” (Beaver Creek) has consented in writing, to the adoption of the Bylaw;

AND WHEREAS the approval of the Inspector of Municipalities is required under the Local Government Act;

NOW THEREFORE the Regional District Board of the Regional District of Alberni-Clayoquot in open meeting assembled, enacts as follows:

1. Bylaw 766-1 cited as, “Arvay Road Street Lighting, Local Service Area Establishment Bylaw No. 766-1, 2011” is hereby amended by replacing Section 4 with:

“4. The maximum amount that may be requisitioned for this service is \$1,600 in any one year.”

2. This Bylaw may be cited as **“Bylaw 766-2, Arvay Road Street Lighting Service Amendment, 2015”**.

Read a first time this 8th day of July, 2015.

Read a second time this 8th day of July, 2015.

Read a third time this 8th day of July, 2015.

I hereby certify the foregoing is a true and correct copy of the Bylaw cited as "Bylaw 766-2, Arvay Road Street Lighting Service Amendment, 2015" as read a third time by the Board of the Regional District of Alberni-Clayoquot on the day of ,2015.

Russell Dyson,
Chief Administrative Officer

Consented to on behalf of the electors on the 8th day of July, 2015.

Approved by the Inspector of Municipalities the day of 2015.

ADOPTED this day of 2015.

Certified true and correct copy of
**"Bylaw 766-2, Arvay Road Street
Lighting Service Amendment, 2015."**

The Corporate seal of the Regional
District of Alberni-Clayoquot was
hereto affixed in the presence of:

Russell Dyson,
Chief Administrative Officer

Josie Osborne,
Chairperson



Regional District of Alberni-Clayoquot

I, **John McNabb**, Director for Electoral Area “E” (Beaver Creek) on behalf of the electors in the Arvey Road Street Lighting Service Area do hereby give consent for the adoption of the Bylaw cited as “Bylaw 766-2 Arvey Road Street Lighting Service Amendment, 2015”.

Signed:

John McNabb, Director
Electoral Area “E”
Beaver Creek

This ___ day of _____, 2015.

Witness:

Russell Dyson
Chief Administrative Officer



REQUEST FOR DECISION

TO: Board of Directors
FROM: Andrew McGifford, Acting Manager of Finance
DATE: July 3, 2015
RE: Finance Warrant No.554

Recommendation:

That the Board of Directors approves Finance Warrant Number 554 in the amount of \$927,757.98 dated June 30, 2015.

Chief Administrative Officer Comments:

Concur

IMPLICATIONS OF THE RECOMMENDATION

1. GENERAL

That the Board of Directors reviews the details of the expenditures made in the previous month and when satisfied, approves the finance warrant.

2. TIME REQUIREMENT – STAFF AND ELECTED OFFICIALS – none

3. FINANCIAL – none

4. POLICY OR LEGISLATIVE – none

5. RELEVANCE TO THE STRATEGIC PLAN AND CURRENT WORK PLAN

Improve financial controls by increasing the transparency of the Regional District's financial affairs.

6. COMMUNICATION ISSUES - none

Submitted by: Andrew McGifford, Acting Manager of Finance

ALBERNI-CLAYQUOAT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 1**
Date : Jul 03, 2015 **Time :** 8:19 am
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Jun-2015 To 30-Jun-2015
Cheque Date : 01-Jun-2015 To 30-Jun-2015
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0016	ACE COURIER SERVICES					
37757	10-Jun-2015	Issued	110	C		42.20
14146632	01-4-2500-000	PAYABLES - TRADE		42.20		
Invoice Description --> WCLF - WATER MONITORING						
Total :				42.20	0.00	42.20
37805	23-Jun-2015	Issued	119	C		132.25
14147389	01-4-2500-000	PAYABLES - TRADE		132.25		
Invoice Description --> BCWS - SHIPPING \$90.32, BWS \$35.63						
Total :				132.25	0.00	132.25
Supplier Total :				174.45	0.00	174.45
0019	0946982 BC LTD (DBA - ACE FLAGGING)					
00098-0001	01-Jun-2015	Issued	102	T		592.40
102-2202	01-4-2500-000	PAYABLES - TRADE		592.40		
Invoice Description --> BCWS - BEAVER CREEK & KELLOW RD \$229.50, STRICK RD \$306						
Total :				592.40	0.00	592.40
Supplier Total :				592.40	0.00	592.40
0021	ALBERNI DISTRICT CO-OP ASSOCIATION					
37806	23-Jun-2015	Issued	119	C		1439.11
BCVFD -MAY/15	01-4-2500-000	PAYABLES - TRADE		193.08		
Invoice Description --> BCVFD - MAY 2015 FUEL COSTS						
BCWS - MAY/15	01-4-2500-000	PAYABLES - TRADE		478.51		
Invoice Description --> BCWS - MAY 2015 FUEL COSTS						
ACRD - MAY/15	01-4-2500-000	PAYABLES - TRADE		767.52		
Invoice Description --> ACRD - MAY 2015 FUEL COSTS						
Total :				1439.11	0.00	1439.11
Supplier Total :				1439.11	0.00	1439.11
0030	ACKLANDS-GRAINGER INC.					
37758	10-Jun-2015	Issued	110	C		1086.91
4354533458	01-4-2500-000	PAYABLES - TRADE		-416.34		
Invoice Description --> SLVFD - CREDIT SMALL EQUIPMENT						
4354 0533750	01-4-2500-000	PAYABLES - TRADE		68.32		
Invoice Description --> BCWS - SUPPLIES - STRICK RD PUMPHOUSE						
4354 0533543	01-4-2500-000	PAYABLES - TRADE		98.44		
Invoice Description --> BCVFD - DISPOSABLE GLOVES						
4354 0533843	01-4-2500-000	PAYABLES - TRADE		237.98		
Invoice Description --> LBA - TERMINAL SUPPLIES						
4354 0533124	01-4-2500-000	PAYABLES - TRADE		329.12		
Invoice Description --> BCVFD - CYLINDER CALIBRATION GAS						
4354 0533454	01-4-2500-000	PAYABLES - TRADE		353.05		
Invoice Description --> SLVFD - SMALL EQUIPMENT						

64

ALBERNI-CLAYQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 2**
Date : Jul 03, 2015 **Time :** 8:19 am
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Jun-2015 To 30-Jun-2015
Cheque Date : 01-Jun-2015 To 30-Jun-2015
Cheque No. : All
Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
4354 0533394	01-4-2500-000	PAYABLES - TRADE		416.34		
Invoice Description --> SLVFD - SMAL EQUIPMENT						
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Supplier Total :				1086.91	0.00	1086.91

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Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
00031	AGAT LABORATORIES					
37759	10-Jun-2015		Issued	110	C	1888.69
15159003E	01-4-2500-000	PAYABLES - TRADE		837.11		
Invoice Description --> WCLF - WATER MONITORING						
15159031E	01-4-2500-000	PAYABLES - TRADE		1051.58		
Invoice Description --> WCLF - WATER MONITORING						
Total :				1888.69	0.00	1888.69
Supplier Total :				1888.69	0.00	1888.69

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
00032	ALBERNI LANDSCAPING					
00098-0002	01-Jun-2015		Issued	102	T	1225.35
5862	01-4-2500-000	PAYABLES - TRADE		1225.35		
Invoice Description --> AVRA - SPRAYING WEEDS						
Total :				1225.35	0.00	1225.35
00101-0001	26-Jun-2015		Issued	118	T	1766.10
5887	01-4-2500-000	PAYABLES - TRADE		1766.10		
Invoice Description --> AVRA - SPRAYING WEEDS, CUTTING AND WEEDEATING						
Total :				1766.10	0.00	1766.10
Supplier Total :				2991.45	0.00	2991.45

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
00056	AIRGAS CANADA INC.					
37760	10-Jun-2015		Issued	110	C	24.86
234756	01-4-2500-000	PAYABLES - TRADE		24.86		
Invoice Description --> SLVFD - OXYGEN						
Total :				24.86	0.00	24.86
37807	23-Jun-2015		Issued	119	C	26.86
232237	01-4-2500-000	PAYABLES - TRADE		1.00		
Invoice Description --> SLVFD - SERVICE CHARGE INVOICE NOT REC'D						
236103	01-4-2500-000	PAYABLES - TRADE		1.00		
Invoice Description --> SLVFD - SERVICE CHARGE INVOICE NOT REC'D						
223406	01-4-2500-000	PAYABLES - TRADE		24.86		
Invoice Description --> SLVFD - OXYGEN						
Total :				26.86	0.00	26.86
Supplier Total :				51.72	0.00	51.72

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Supplier : 0003 To Z4209
Trans. Date : 01-Jun-2015 To 30-Jun-2015
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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0060	ALBERNI COMMUNICATIONS & ELECTRONICS					
37808	23-Jun-2015	Issued	119	C		190.18
19544	01-4-2500-000	PAYABLES - TRADE		49.28		
Invoice Description --> SLVFD - PAGER MAINTENANCE						
19526	01-4-2500-000	PAYABLES - TRADE		140.90		
Invoice Description --> BCVFD - PAGER MAINTENANCE						
Total :				190.18	0.00	190.18
Supplier Total :				190.18	0.00	190.18
0076	666082 BC LTD (ALBERNI VALLEY BULLDOGS)					
37809	23-Jun-2015	Issued	119	C		16235.63
2102	01-4-2500-000	PAYABLES - TRADE		5250.00		
Invoice Description --> AVLF - BULLDOGS RECYCLING PROGRAM IN SCHOOL						
1972A-1ST HALF	01-4-2500-000	PAYABLES - TRADE		10985.63		
Invoice Description --> AVLF - ADVERTISING - BULLDOGS						
Total :				16235.63	0.00	16235.63
Supplier Total :				16235.63	0.00	16235.63
0091	ALBERTA FIRE CHIEFS ASSOCIATION					
37761	10-Jun-2015	Issued	110	C		262.84
IN15-392	01-4-2500-000	PAYABLES - TRADE		262.84		
Invoice Description --> SLVFD - TRAINING MATERIAL						
Total :				262.84	0.00	262.84
Supplier Total :				262.84	0.00	262.84
0140	ALBERNI GLASS & MIRROR LTD.					
37762	10-Jun-2015	Issued	110	C		97.44
26679	01-4-2500-000	PAYABLES - TRADE		97.44		
Invoice Description --> ACRD - REPAIRS TO SANDWHICH BOARDS						
Total :				97.44	0.00	97.44
Supplier Total :				97.44	0.00	97.44
0163	ALBERNI CHRYSLER LTD					
37810	23-Jun-2015	Issued	119	C		138.48
65448	01-4-2500-000	PAYABLES - TRADE		138.48		
Invoice Description --> BUILDING INSPECTION - 2014 JEEP CHEROKEE - OIL CHANGE						
Total :				138.48	0.00	138.48
Supplier Total :				138.48	0.00	138.48
0190	ALBERNI ISLAND SHUTTLE					
37763	10-Jun-2015	Issued	110	C		189.00

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Trans. Date : 01-Jun-2015 To 30-Jun-2015
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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
150528	01-4-2500-000	PAYABLES - TRADE		189.00		
Invoice Description --> AVLF - HFN MEETING						
Total :				189.00	0.00	189.00
Supplier Total :				189.00	0.00	189.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
0228	ARBUTUS RV & MARINE SALES LTD					
37795	11-Jun-2015		Issued	111	C	36400.00
DODGE2012RAM	01-4-2500-000	PAYABLES - TRADE		36400.00		
Invoice Description --> BCVFD - DODGE 2012 RAM - CAPITAL						
Total :				36400.00	0.00	36400.00
Supplier Total :				36400.00	0.00	36400.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
0270	ANDREW SHERET LTD.					
00100-0001	15-Jun-2015		Issued	109	T	4973.57
DISCOUNTMAY2011	01-4-2500-000	PAYABLES - TRADE		-96.88		
Invoice Description --> BCWS - DISCOUNT TAKEN FOR EARLY PAYMENT						
03-099761	01-4-2500-000	PAYABLES - TRADE		90.21		
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES						
03-098520	01-4-2500-000	PAYABLES - TRADE		111.91		
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES						
03-098846	01-4-2500-000	PAYABLES - TRADE		697.17		
Invoice Description --> BCWS -METER EXCHANGE PROGRAM						
03-098724	01-4-2500-000	PAYABLES - TRADE		900.42		
Invoice Description --> BCWS - METER EXCHANGE PROGRAM						
03-098421	01-4-2500-000	PAYABLES - TRADE		937.19		
Invoice Description --> BWS - WATER SUPPLIES						
03-098254	01-4-2500-000	PAYABLES - TRADE		1002.09		
Invoice Description --> BCWS - METER EXCHANGE PROGRAM						
03-099357	01-4-2500-000	PAYABLES - TRADE		1331.46		
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES						
Total :				4973.57	0.00	4973.57
Supplier Total :				4973.57	0.00	4973.57

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
0380	ALBERNI SEPTIC TANK SERVICE					
37764	10-Jun-2015		Issued	110	C	115.50
11902	01-4-2500-000	PAYABLES - TRADE		115.50		
Invoice Description --> SLCP - TOILET RENTAL AT DIXON PARK						
Total :				115.50	0.00	115.50
Supplier Total :				115.50	0.00	115.50

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
0455	ALBERNI VALLEY REFRIGERATION LTD.					
37765	10-Jun-2015		Issued	110	C	475.00

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
20153422	01-4-2500-000	PAYABLES - TRADE		476.70		
Invoice Description --> LBA - HEATING & COOLING SYSTEM MAINTENANCE						
Total :				476.70	0.00	476.70
Supplier Total :				476.70	0.00	476.70

0508 BAMFIELD BUILDERS SUPPLY						
00100-0002	15-Jun-2015		Issued	109	T	68.20
173466	01-4-2500-000	PAYABLES - TRADE			5.77	
Invoice Description --> BWS - WATER SYSTEM SUPPLIES						
173465	01-4-2500-000	PAYABLES - TRADE			12.25	
Invoice Description --> BWS - WATER SYSTEM SUPPLIES						
173707	01-4-2500-000	PAYABLES - TRADE			19.39	
Invoice Description --> BWS - WATER SYSTEM SUPPLIES						
173496	01-4-2500-000	PAYABLES - TRADE			30.79	
Invoice Description --> BWS - WATER SYSTEM SUPPLIES						
Total :				68.20	0.00	68.20
Supplier Total :				68.20	0.00	68.20

0530 BEST WESTERN BARCLAY HOTEL						
37811	23-Jun-2015		Issued	119	C	76.73
2015004072	01-4-2500-000	PAYABLES - TRADE			76.73	
Invoice Description --> COMMITTEE MTG FOOD - FIREFIGHTERS - MAY21/15						
Total :				76.73	0.00	76.73
Supplier Total :				76.73	0.00	76.73

0660 BC HYDRO						
37812	23-Jun-2015		Issued	119	C	5961.26
400002478980	01-4-2500-000	PAYABLES - TRADE			462.57	
Invoice Description --> SLVFD - LAKESHORE RD FIRE HALL HYDRO - MAR 31 - MAY 29						
400002479461	01-4-2500-000	PAYABLES - TRADE			5498.69	
Invoice Description --> HYDRO - ACRD CONSOLIDATED						
Total :				5961.26	0.00	5961.26
Supplier Total :				5961.26	0.00	5961.26

0677 BC WATER & WASTE ASSOC.						
37766	10-Jun-2015		Issued	110	C	240.45
JP 0415-54	01-4-2500-000	PAYABLES - TRADE			240.45	
Invoice Description --> BCWS - LEADHAND RECRUITMENT						
Total :				240.45	0.00	240.45
Supplier Total :				240.45	0.00	240.45

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Supplier	Supplier Name	Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description		Debit	Credit		
0700	BC TRANSIT						
37767	10-Jun-2015		Issued	110	C	20658.00	
415602	01-4-2500-000	PAYABLES - TRADE			20658.00		
Invoice Description -->		APRIL 2015 CUSTOM TRANSIT					
Total :					20658.00	0.00	20658.00
Supplier Total :					20658.00	0.00	20658.00

0740	BEAVER CREEK HOME CENTER						
37768	10-Jun-2015		Issued	110	C	797.82	
1505-654959	01-4-2500-000	PAYABLES - TRADE			5.37		
Invoice Description -->		SLVFD - METHYL HYDRATE					
1505-655967	01-4-2500-000	PAYABLES - TRADE			11.30		
Invoice Description -->		SLVFD - ANT KILLER DUST					
1505-649963	01-4-2500-000	PAYABLES - TRADE			24.64		
Invoice Description -->		SLVFD - MAINTENANCE SUPPLIES					
1505-649537	01-4-2500-000	PAYABLES - TRADE			28.94		
Invoice Description -->		BCWS - WATER SYSTEM SUPPLIES					
1505-649962	01-4-2500-000	PAYABLES - TRADE			29.12		
Invoice Description -->		SLVFD - MAINTENANCE SUPPLIES					
1505-655355	01-4-2500-000	PAYABLES - TRADE			45.07		
Invoice Description -->		SLVFD - MAINTENANCE SUPPLIES					
1505-645365	01-4-2500-000	PAYABLES - TRADE			95.61		
Invoice Description -->		BCWS - WATER SYSTEM SUPPLIES					
1505-642380	01-4-2500-000	PAYABLES - TRADE			161.87		
Invoice Description -->		BCWS - WATER SYSTEM SUPPLIES					
1505-646374	01-4-2500-000	PAYABLES - TRADE			395.90		
Invoice Description -->		SLVFD - SUPPLIES FOR MAINTENANCE \$282.91, FIRE PREVENTION\$57.72 & MAINT. \$15.18					
Total :					797.82	0.00	797.82
37813	23-Jun-2015		Issued	119	C	51.86	
1506-661167	01-4-2500-000	PAYABLES - TRADE			14.20		
Invoice Description -->		BCWS - INSECTICIDE					
1506-659160	01-4-2500-000	PAYABLES - TRADE			37.66		
Invoice Description -->		BCWS - WATER SYSTEM SUPPLIES					
Total :					51.86	0.00	51.86
Supplier Total :					849.68	0.00	849.68

0761	BELANGER, SUZANNE						
37796	16-Jun-2015		Issued	113	C	553.37	
MAY26/15	01-4-2500-000	PAYABLES - TRADE			553.37		
Invoice Description -->		REGIONAL PLANNING - OUTREACH INITIATIVE GRANT					
Total :					553.37	0.00	553.37
Supplier Total :					553.37	0.00	553.37

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0791	BERRY & VALE CONTRACTING LTD					
00100-0003	15-Jun-2015	Issued	109	T	102040.62	
1588	01-4-2500-000	PAYABLES - TRADE		34945.31		
Invoice Description --> WCLF - MAY 2015 CONTRACT, FREON \$108.00						
1587	01-4-2500-000	PAYABLES - TRADE		67095.31		
Invoice Description --> AVLF - MAY 2015 CONTRACT , FREON \$456, DEPOT RENT \$ 806.18, MISC \$455.38						
Total :				102040.62	0.00	102040.62
Supplier Total :				102040.62	0.00	102040.62
0801	CORIX WATER PRODUCTS LTD.					
00100-0007	15-Jun-2015	Issued	109	T	687.80	
10513045491	01-4-2500-000	PAYABLES - TRADE		687.80		
Invoice Description --> BWS - WATER SYSTEM SUPPLIES						
Total :				687.80	0.00	687.80
Supplier Total :				687.80	0.00	687.80
0825	BLACK PRESS GROUP LTD.					
37769	10-Jun-2015	Issued	110	C	3711.33	
32550758	01-4-2500-000	PAYABLES - TRADE		3711.33		
Invoice Description --> LBA - AD OLS CLEARING \$105.00, AVLF - \$358, SLMP - RECRUITMENT \$206.60, PLANNING - AC						
Total :				3711.33	0.00	3711.33
37814	23-Jun-2015	Issued	119	C	1237.42	
32575994	01-4-2500-000	PAYABLES - TRADE		60.95		
Invoice Description --> E/A ADMIN - BEAUFORD AGM ADVERTISING						
32567254	01-4-2500-000	PAYABLES - TRADE		94.50		
Invoice Description --> E/A ADMIN - AREA "C" LONG BEACH PUBLIC MEETING						
32576580	01-4-2500-000	PAYABLES - TRADE		1081.97		
Invoice Description --> PLANNING - \$194, BEAUFORD AGM \$80.60, LBA RFP 153.45, AVLF - \$300, SB - \$302.40						
Total :				1237.42	0.00	1237.42
Supplier Total :				4948.75	0.00	4948.75
0827	BLAKEY ELECTRIC					
37770	10-Jun-2015	Issued	110	C	477.62	
91504	01-4-2500-000	PAYABLES - TRADE		477.62		
Invoice Description --> BCFVD - ELECTRICAL WORK TO HALL						
Total :				477.62	0.00	477.62
Supplier Total :				477.62	0.00	477.62
0900	TRACY BOND (PETTY CASH)					
37815	23-Jun-2015	Issued	119	C	186.85	
JUNE16/15	01-4-2500-000	PAYABLES - TRADE		186.85		

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Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
Invoice Description --> ACRD OFFICE - GEN. OFFICE \$156, SLMP \$5.00 - BC PARKS \$25.85							
Total :					186.85	0.00	186.85
Supplier Total :					186.85	0.00	186.85
0940	DUVALL, EDITH						
00099-0003	05-Jun-2015		Issued	107	T	1700.00	
EDUVALL68954	01-4-2500-000	PAYABLES - TRADE			1700.00		
Invoice Description --> ACRD OFFICE - MONTHLY JANITORIAL							
Total :					1700.00	0.00	1700.00
Supplier Total :					1700.00	0.00	1700.00
0944	BREAKER'S MARINE LTD						
37816	23-Jun-2015		Issued	119	C	196.96	
P37760	01-4-2500-000	PAYABLES - TRADE			196.96		
Invoice Description --> SLMP - BOAT MAINTENANCE							
Total :					196.96	0.00	196.96
Supplier Total :					196.96	0.00	196.96
0950	BRETT, KENNETH						
00099-0001	05-Jun-2015		Issued	107	T	1000.00	
BRE168950	01-4-2500-000	PAYABLES - TRADE			1000.00		
Invoice Description --> ALBERNI VALLEY AIRPORT SUPERVISION							
Total :					1000.00	0.00	1000.00
Supplier Total :					1000.00	0.00	1000.00
1035	BUTLER, LES						
00100-0004	15-Jun-2015		Issued	109	T	3898.12	
2015-05	01-4-2500-000	PAYABLES - TRADE			3898.12		
Invoice Description --> BWS - MAY 2015 CONTRACTOR							
Total :					3898.12	0.00	3898.12
Supplier Total :					3898.12	0.00	3898.12
1066	CARAVAN PACIFIC TRUCKING						
37771	10-Jun-2015		Issued	110	C	3591.01	
307	01-4-2500-000	PAYABLES - TRADE			1252.13		
Invoice Description --> BC PARKS - LEVELING ROUGH AREA'S CAN CLEAN UP							
302	01-4-2500-000	PAYABLES - TRADE			2338.88		
Invoice Description --> BC PARKS - BRUSH MOWING							
Total :					3591.01	0.00	3591.01

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Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date				Debit	Credit	
Invoice No.	Account No.	Account Description					
Supplier Total :					3591.01	0.00	3591.01
<hr/>							
1113	CANADIAN ALBERNI ENGINEERING LTD						
37772	10-Jun-2015		Issued	110	C	647.83	
IN002879	01-4-2500-000	PAYABLES - TRADE			647.83		
Invoice Description -->		BCWS - FAB FLUSH TANK					
Total :					647.83	0.00	647.83
Supplier Total :					647.83	0.00	647.83
<hr/>							
1205	JOHN BROWN						
37773	10-Jun-2015		Issued	110	C	250.00	
APR.14/15	01-4-2500-000	PAYABLES - TRADE			250.00		
Invoice Description -->		WOODSTOVE EXCHANGE PROGRAM - COLLICOT					
Total :					250.00	0.00	250.00
Supplier Total :					250.00	0.00	250.00
<hr/>							
1210	MAXXAM ANALYTICS						
37774	10-Jun-2015		Issued	110	C	1718.85	
VA889448	01-4-2500-000	PAYABLES - TRADE			800.10		
Invoice Description -->		BWS - WATER TESTING					
VA888029	01-4-2500-000	PAYABLES - TRADE			918.75		
Invoice Description -->		SL COMMUNITY ASS. GRANT- WATER TESTING					
Total :					1718.85	0.00	1718.85
Supplier Total :					1718.85	0.00	1718.85
<hr/>							
1270	CDW CANADA INC						
00098-0003	01-Jun-2015		Issued	102	T	127.00	
VH48504	01-4-2500-000	PAYABLES - TRADE			127.00		
Invoice Description -->		ACRD - SERVER HARDWARE \$42.12, PLANNING - PLOTTER INK \$71.28					
Total :					127.00	0.00	127.00
00100-0005	15-Jun-2015		Issued	109	T	96.32	
VQ81773	01-4-2500-000	PAYABLES - TRADE			43.97		
Invoice Description -->		ACRD - POWER SUPPLY					
VQ20453	01-4-2500-000	PAYABLES - TRADE			52.35		
Invoice Description -->		ACRD - BLUETOOTH MOUSE \$39.90, BCWS \$6.84					
Total :					96.32	0.00	96.32
00101-0002	26-Jun-2015		Issued	118	T	126.19	
VZ01802	01-4-2500-000	PAYABLES - TRADE			8.30		
Invoice Description -->		ACRD - USB EXTENSION					
WD71366	01-4-2500-000	PAYABLES - TRADE			13.17		
Invoice Description -->		BCWS - CABLE					

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
WB90394	01-4-2500-000	PAYABLES - TRADE		20.76		
Invoice Description --> ACRD - HDMI ADAPTER						
WB26954	01-4-2500-000	PAYABLES - TRADE		25.07		
Invoice Description --> ACRD - USB CABLE						
WB87737	01-4-2500-000	PAYABLES - TRADE		26.35		
Invoice Description --> ACRD - USB POWER ADAPTER						
VZ00419	01-4-2500-000	PAYABLES - TRADE		32.54		
Invoice Description --> ACRD - VIDEO CABLE & USB						
Total :				126.19	0.00	126.19
Supplier Total :				349.51	0.00	349.51

1316 CERTITECH IT SERVICES

00098-0004	01-Jun-2015	Issued	102	T		2408.00
00155	01-4-2500-000	PAYABLES - TRADE		2408.00		
Invoice Description --> BCWS & BWS - SCADA ANNUAL SUPPORT - SPLITS						
Total :				2408.00	0.00	2408.00
00100-0006	15-Jun-2015	Issued	109	T		5932.50
00156	01-4-2500-000	PAYABLES - TRADE		5932.50		
Invoice Description --> MAY 2015 - IT SUPPORT SERVICES \$5200, BCWS \$300, BWS \$100, FIRE DEPT'S \$50						
Total :				5932.50	0.00	5932.50
Supplier Total :				8340.50	0.00	8340.50

1376 CMJ EQUIPMENT LTD.

37775	10-Jun-2015	Issued	110	C		294.00
004851	01-4-2500-000	PAYABLES - TRADE		294.00		
Invoice Description --> BCWS - SERVICE & CALIBRATION ON GAS DETECTION						
Total :				294.00	0.00	294.00
Supplier Total :				294.00	0.00	294.00

1378 CIT

37817	23-Jun-2015	Issued	119	C		490.56
145753840	01-4-2500-000	PAYABLES - TRADE		245.28		
Invoice Description --> FORMER BCID PRINTER LEASE 780-0460648-001 - INVOICE 14730469						
14730469	01-4-2500-000	PAYABLES - TRADE		245.28		
Invoice Description --> FORMER BCID PRINTER LEASE 780-0460648-001 - INVOICE 14730469						
Total :				490.56	0.00	490.56
Supplier Total :				490.56	0.00	490.56

1626 CROW EXCAVATING & TRUCKING LTD.

00098-0005	01-Jun-2015	Issued	102	T		420.00
201511	01-4-2500-000	PAYABLES - TRADE		420.00		

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Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	
Invoice No.	Account No.	Account Description				Amount	
Invoice Description --> LBA - ACCESS ROAD UPGRADE - CAPITAL							
Total :					420.00	0.00	420.00
Supplier Total :					420.00	0.00	420.00

1650	CUPE - LOCAL 118						
37776	10-Jun-2015	Issued	110	C		2299.47	
DUESMAY15	01-4-2500-000	PAYABLES - TRADE			2299.47		
Invoice Description --> MAY 2015 UNION DUES							
Total :					2299.47	0.00	2299.47
Supplier Total :					2299.47	0.00	2299.47

1709	DEER BAY CONTRACTING						
00100-0008	15-Jun-2015	Issued	109	T		3640.37	
2508	01-4-2500-000	PAYABLES - TRADE			69.30		
Invoice Description --> SALMON BEACH - RECREATION - BOAT RAMP - CAPITAL							
2506	01-4-2500-000	PAYABLES - TRADE			374.32		
Invoice Description --> SALMON BEACH - TRANSPORTATION GRADING							
2515	01-4-2500-000	PAYABLES - TRADE			1212.75		
Invoice Description --> SALMON BEACH - RECREATION - BOAT RAMP - CAPITAL							
2514	01-4-2500-000	PAYABLES - TRADE			1984.00		
Invoice Description --> SALMON BEACH - TRANSPORTATION - GRADING							
Total :					3640.37	0.00	3640.37
Supplier Total :					3640.37	0.00	3640.37

1718	DENIS FRANCOEUR BACKHOEING						
00098-0006	01-Jun-2015	Issued	102	T		630.00	
2000220	01-4-2500-000	PAYABLES - TRADE			630.00		
Invoice Description --> SALMON BEACH - SEWAGE - SEPTIC SERVICE							
Total :					630.00	0.00	630.00
Supplier Total :					630.00	0.00	630.00

1779	DOLAN'S GASFITTING & HEATING LTD						
37818	23-Jun-2015	Issued	119	C		1753.89	
5544	01-4-2500-000	PAYABLES - TRADE			1753.89		
Invoice Description --> ACRD - HEATING AND AIR COND. MAINTENANCE - CREDIT UNION							
Total :					1753.89	0.00	1753.89
Supplier Total :					1753.89	0.00	1753.89

1847	DUPERE, JOHANNE						
00099-0002	05-Jun-2015	Issued	107	T		200.00	
DUP168951	01-4-2500-000	PAYABLES - TRADE			200.00		

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Trans. Date : 01-Jun-2015 To 30-Jun-2015
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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Invoice Description --> SPROAT PARKS CARETAKER						
Total :				200.00	0.00	200.00
Supplier Total :				200.00	0.00	200.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
1890	TETRA TECH EBA INC.					
37819	23-Jun-2015		Issued	119	C	2272.73
60473520	01-4-2500-000	PAYABLES - TRADE			2272.73	
Invoice Description --> AVRA - RUNWAY EXTENSION - CAPITAL						
Total :				2272.73	0.00	2272.73
Supplier Total :				2272.73	0.00	2272.73

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
1990	EVITT ELECTRIC					
00098-0007	01-Jun-2015		Issued	102	T	12.13
79112C	01-4-2500-000	PAYABLES - TRADE			12.13	
Invoice Description --> BCVFD - ALARM/ENTRY UPGRADE						
Total :				12.13	0.00	12.13
00100-0009	15-Jun-2015		Issued	109	T	3402.55
34534	01-4-2500-000	PAYABLES - TRADE			3402.55	
Invoice Description --> SLVFD - TRUCK # 46 - ELECTRICAL - CAPITAL						
Total :				3402.55	0.00	3402.55
Supplier Total :				3414.68	0.00	3414.68

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
1999	E-Z SEE REFLECTIVE ADDRESS SYSTEMS					
37820	23-Jun-2015		Issued	119	C	132.30
151	01-4-2500-000	PAYABLES - TRADE			44.10	
Invoice Description --> SLVFD - ADDRESS SIGNAGE - FIRE PREVENTION						
0149	01-4-2500-000	PAYABLES - TRADE			88.20	
Invoice Description --> SLVFD - ADDRESS SIGNAGE - FIRE PREVENTION						
Total :				132.30	0.00	132.30
Supplier Total :				132.30	0.00	132.30

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
2010	OUGHTRED COFFEE & TEA LTD.					
37777	10-Jun-2015		Issued	110	C	104.63
INV132784	01-4-2500-000	PAYABLES - TRADE			104.63	
Invoice Description --> OFFICE SUPPLIES						
Total :				104.63	0.00	104.63
37821	23-Jun-2015		Issued	119	C	104.63
INV133593	01-4-2500-000	PAYABLES - TRADE			104.63	
Invoice Description --> OFFICE SUPPLIES						

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				104.63	0.00	104.63
Supplier Total :				209.26	0.00	209.26

Supplier	Supplier Name	Status	Batch	Medium	Amount	
2111	GAUDREULT, ROB					
37778	10-Jun-2015	Issued	110	C	1157.70	
RG2111	01-4-2500-000	PAYABLES - TRADE		1157.70		
Invoice Description --> BUILDING INSPECTION CONFERENCE - TRAVEL COSTS						
Total :				1157.70	0.00	1157.70
Supplier Total :				1157.70	0.00	1157.70

Supplier	Supplier Name	Status	Batch	Medium	Amount	
2117	GARDENS ON THE GO					
37779	10-Jun-2015	Issued	110	C	4032.00	
04271501	01-4-2500-000	PAYABLES - TRADE		4032.00		
Invoice Description --> PLANNING - FARM PLAN IMPLEMENTATION						
Total :				4032.00	0.00	4032.00
Supplier Total :				4032.00	0.00	4032.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
37797	16-Jun-2015	Issued	113	C	635.55	
05311501	01-4-2500-000	PAYABLES - TRADE		635.55		
Invoice Description --> REGIONAL PLANNING - OUTREACH INITIATIVE GRANT						
Total :				635.55	0.00	635.55
Supplier Total :				4667.55	0.00	4667.55

Supplier	Supplier Name	Status	Batch	Medium	Amount	
2140	GEDDES, RICHARD D.					
00099-0004	05-Jun-2015	Issued	107	T	55.00	
RG-SLVFD0168955	01-4-2500-000	PAYABLES - TRADE		55.00		
Invoice Description --> SLVFD - MONTHLY PHONE REIMBURSEMENT						
Total :				55.00	0.00	55.00
Supplier Total :				55.00	0.00	55.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
2240	GIBSON BROTHERS CONTRACTING LTD.					
37822	23-Jun-2015	Issued	119	C	420.00	
13420	01-4-2500-000	PAYABLES - TRADE		420.00		
Invoice Description --> LBA - AIRPORT ROAD GRADING						
Total :				420.00	0.00	420.00
Supplier Total :				420.00	0.00	420.00

Supplier	Supplier Name	Status	Batch	Medium	Amount
2320	THE GRAPHICS FACTORY				
37780	10-Jun-2015	Issued	110	C	22.40
22672	01-4-2500-000	PAYABLES - TRADE		22.40	
Invoice Description --> REGIONAL PARKS - INLET TRAIL DECALS					

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				22.40	0.00	22.40
237823	23-Jun-2015	Issued	119	C		150.08
22653	01-4-2500-000	PAYABLES - TRADE		66.08		
Invoice Description --> BUSINESS CARDS - DIRECTOR COTE						
22659	01-4-2500-000	PAYABLES - TRADE		84.00		
Invoice Description --> REGIONAL PARKS - ALBERNI INLET TRAIL SIGNS						
Total :				150.08	0.00	150.08
Supplier Total :				172.48	0.00	172.48

2322 GUILLEVIN INTERNATIONAL CO.						
37781	10-Jun-2015	Issued	110	C		1174.95
0428-494980	01-4-2500-000	PAYABLES - TRADE		181.22		
Invoice Description --> SLVFD - SMALL TOOL						
0406-545266	01-4-2500-000	PAYABLES - TRADE		993.73		
Invoice Description --> SLVFD - ONSITE SCOTT SERVICE						
Total :				1174.95	0.00	1174.95
Supplier Total :				1174.95	0.00	1174.95

2390 HARBOUR VIEW COLLISION LTD						
37824	23-Jun-2015	Issued	119	C		1524.57
32850	01-4-2500-000	PAYABLES - TRADE		224.36		
Invoice Description --> 2007 JEEP LIBERTY - DEDUCTIBLE ON CLAIM GNW4478						
32960	01-4-2500-000	PAYABLES - TRADE		335.47		
Invoice Description --> BCWS - FORD RANGER - DEDUCTABLE ON CLAIM GPA0303-1						
32938	01-4-2500-000	PAYABLES - TRADE		964.74		
Invoice Description --> BCWS - 2001 GMC SIERRA - REM. DECALS & PAINT MATERIALS - CAPITAL						
Total :				1524.57	0.00	1524.57
Supplier Total :				1524.57	0.00	1524.57

2410 HARVEST THYME FINE FOODS LTD.						
37798	16-Jun-2015	Issued	113	C		375.00
MAY 4,2015	01-4-2500-000	PAYABLES - TRADE		375.00		
Invoice Description --> REGIONAL PLANNING - OUTREAH INITIATIVE GRANT						
Total :				375.00	0.00	375.00
Supplier Total :				375.00	0.00	375.00

2485 HOLDER, DAN						
37782	10-Jun-2015	Issued	110	C		7686.53
MAY31/15-ESC	01-4-2500-000	PAYABLES - TRADE		3465.00		
Invoice Description --> EMERGENCY SERVICES COORDINATOR CONTRACT - MAY 2015						
MAY31/15-FSC	01-4-2500-000	PAYABLES - TRADE		4221.53		

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description --> FIRE SERVICES COORDINATOR CONTRACTOR - MAY 2015						
Total :				7686.53	0.00	7686.53
Supplier Total :				7686.53	0.00	7686.53
2499 HOMETOWN AUTOMOTIVE LTD.						
37825	23-Jun-2015	Issued	119	C		155.69
4569	01-4-2500-000	PAYABLES - TRADE		57.03		
Invoice Description --> BCWS - 2007 FORD RANGER OIL CHANGE						
4606	01-4-2500-000	PAYABLES - TRADE		98.66		
Invoice Description --> ACRD - 2011 FORD RANGER - TAIL GATE HANDLE						
Total :				155.69	0.00	155.69
Supplier Total :				155.69	0.00	155.69
2521 HORNET EXCAVATING						
37826	23-Jun-2015	Issued	119	C		1753.76
340	01-4-2500-000	PAYABLES - TRADE		851.81		
Invoice Description --> BCWS - METER EXCHANGE ON DRINKWATER RD						
339	01-4-2500-000	PAYABLES - TRADE		901.95		
Invoice Description --> BCWS - STANDPIPE REPLACEMENT STRICK RD						
Total :				1753.76	0.00	1753.76
Supplier Total :				1753.76	0.00	1753.76
2522 HORN, DR. JENNY						
37799	16-Jun-2015	Issued	113	C		358.40
1	01-4-2500-000	PAYABLES - TRADE		358.40		
Invoice Description --> REGIONAL PLANNING - OUTREACH INITIATIVE GRANT						
Total :				358.40	0.00	358.40
Supplier Total :				358.40	0.00	358.40
2560 HOULE PRINTING						
37783	10-Jun-2015	Issued	110	C		2053.80
14128	01-4-2500-000	PAYABLES - TRADE		2053.80		
Invoice Description --> SLVFD - 50TH ANNIVERSARY - BOOKLETS						
Total :				2053.80	0.00	2053.80
37827	23-Jun-2015	Issued	119	C		282.24
14070	01-4-2500-000	PAYABLES - TRADE		282.24		
Invoice Description --> WCLF - GARBAGE TAGS - RESIDENTIAL COLLECTION						
Total :				282.24	0.00	282.24
Supplier Total :				2336.04	0.00	2336.04

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
2649	THE INK SPOT					
37784	10-Jun-2015	Issued	110	C		19.03
15-613	01-4-2500-000	PAYABLES - TRADE		19.03		
Invoice Description --> SLVFD - AVERY CLEANEDGE CARDS						
Total :				19.03	0.00	19.03
Supplier Total :				19.03	0.00	19.03
2650	INGENIOUS SOFTWARE (530640 ONTARIO LTD.)					
37828	23-Jun-2015	Issued	119	C		1117.07
5337	01-4-2500-000	PAYABLES - TRADE		1117.07		
Invoice Description --> BCVFD - FIRE PRO SERVICE CONTRACT DEC.27, 2015 TO JUNE 26, 2016						
Total :				1117.07	0.00	1117.07
Supplier Total :				1117.07	0.00	1117.07
2720	INTER-MTN. TESTING LTD.					
37785	10-Jun-2015	Issued	110	C		1373.40
T15-181	01-4-2500-000	PAYABLES - TRADE		1373.40		
Invoice Description --> SLVFD - EQUIPMENT TESTING						
Total :				1373.40	0.00	1373.40
Supplier Total :				1373.40	0.00	1373.40
2736	ISLAND TIMBERLANDS					
37786	10-Jun-2015	Issued	110	C		630.00
REG150534	01-4-2500-000	PAYABLES - TRADE		630.00		
Invoice Description --> SPROAT LAKE ACCESS AGREEMENT - SEPT 01 2015 - AUG 31 2020						
Total :				630.00	0.00	630.00
Supplier Total :				630.00	0.00	630.00
2787	JACKSON, ROBERT					
37755	02-Jun-2015	Issued	108	C		72.13
CSPNOV1268953	01-4-2500-000	PAYABLES - TRADE		72.13		
Invoice Description --> SL PARKS - COUGAR SMITH REIMBURSEMENT FOR HYDRO USAGE						
Total :				72.13	0.00	72.13
Supplier Total :				72.13	0.00	72.13
2802	WENSTOB, JAKE					
37787	10-Jun-2015	Issued	110	C		300.00
MAY26/15	01-4-2500-000	PAYABLES - TRADE		300.00		
Invoice Description --> BWS - SKIFF USED FOR LAYING PIPE						

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				300.00	0.00	300.00
Supplier Total :				300.00	0.00	300.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
2817	JERICHO ROAD CHURCH					
37829	23-Jun-2015		Issued	119	C	2000.00
GIA2015	01-4-2500-000	PAYABLES - TRADE			2000.00	
Invoice Description --> GRANT IN AID 2015 - REGION WIDE SPECIAL EVENT						
Total :				2000.00	0.00	2000.00
Supplier Total :				2000.00	0.00	2000.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
2840	JUSTICE INSTITUTE OF BC					
37788	10-Jun-2015		Issued	110	C	3613.40
324960	01-4-2500-000	PAYABLES - TRADE			50.00	
Invoice Description --> BCVFD - TRAINING - FIRE FIGHTER 2						
324967	01-4-2500-000	PAYABLES - TRADE			50.00	
Invoice Description --> BCVFD - TRAINING - FIRE FIGHTER 2						
324968	01-4-2500-000	PAYABLES - TRADE			50.00	
Invoice Description --> BCVFD - TRAINING - FIRE FIGHTER 2						
324971	01-4-2500-000	PAYABLES - TRADE			50.00	
Invoice Description --> BCVFD - TRAINING - FIRE FIGHTER 2						
324973	01-4-2500-000	PAYABLES - TRADE			50.00	
Invoice Description --> BCVFD - TRAINING - FIRE FIGHTER 2						
20041990	01-4-2500-000	PAYABLES - TRADE			3363.40	
Invoice Description --> EMERGENCY PLANNING- COURSE PUT ON BY DAN HOLDER						
Total :				3613.40	0.00	3613.40
Supplier Total :				3613.40	0.00	3613.40

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
2877	KOERS & ASSOCIATES ENGINEERING LTD.					
00098-0008	01-Jun-2015		Issued	102	T	1424.99
1508-003	01-4-2500-000	PAYABLES - TRADE			1424.99	
Invoice Description --> BCWS - GRANDVIEW WATERMAIN REPLACEMENT - CAPITAL						
Total :				1424.99	0.00	1424.99
00100-0010	15-Jun-2015		Issued	109	T	170.89
1245-026	01-4-2500-000	PAYABLES - TRADE			170.89	
Invoice Description --> BCWS - ENGINEERING SERVICES						
Total :				170.89	0.00	170.89
Supplier Total :				1595.88	0.00	1595.88

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
2890	L.B. WOODCHOPPERS LTD.					
00098-0009	01-Jun-2015		Issued	102	T	843.04
216193	01-4-2500-000	PAYABLES - TRADE			1.34	

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Supplier	Supplier Name						Amount
Chq/Ref #	Cheque Date	Status	Batch	Medium			
Invoice No.	Account No.	Account Description		Debit	Credit		
Invoice Description -->	BWS - MAINTENANCE SUPPLY						
217093	01-4-2500-000	PAYABLES - TRADE		12.44			
Invoice Description -->	SLVFD - SUPPLY FOR HALL #3						
216588	01-4-2500-000	PAYABLES - TRADE		341.58			
Invoice Description -->	WCLF & AVLF - SAFETY GEAR - SPLIT - THOMAS						
217368	01-4-2500-000	PAYABLES - TRADE		487.68			
Invoice Description -->	BCWS - SMALL TOOL - CHAINSHAW						
Total :				843.04	0.00		843.04
00100-0011	15-Jun-2015	Issued	109	T			527.01
218442	01-4-2500-000	PAYABLES - TRADE		4.47			
Invoice Description -->	BCWS- WRENCH						
218441	01-4-2500-000	PAYABLES - TRADE		7.11			
Invoice Description -->	BCWS - FILES						
218535	01-4-2500-000	PAYABLES - TRADE		28.27			
Invoice Description -->	BCWS - SAFETY GLASSES						
217735	01-4-2500-000	PAYABLES - TRADE		487.16			
Invoice Description -->	BWS - WATER SYSTEM SUPPLIES						
Total :				527.01	0.00		527.01
Supplier Total :				1370.05	0.00		1370.05

3011	LANDWORKS CONSULTANTS INC						
37789	10-Jun-2015	Issued	110	C			1417.50
1531	01-4-2500-000	PAYABLES - TRADE		1417.50			
Invoice Description -->	PLANNING - ZONING BYLAW REWRITE						
Total :				1417.50	0.00		1417.50
Supplier Total :				1417.50	0.00		1417.50

3025	LADY ROSE MARINE SERVICES						
37830	23-Jun-2015	Issued	119	C			1264.12
2010-17668	01-4-2500-000	PAYABLES - TRADE		16.54			
Invoice Description -->	BWS - WATER SYSTEM SUPPLIES						
2010-17664	01-4-2500-000	PAYABLES - TRADE		29.58			
Invoice Description -->	BWS - WATER SYSTEM SUPPLIES						
2010-17714	01-4-2500-000	PAYABLES - TRADE		304.50			
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT						
2010-17771	01-4-2500-000	PAYABLES - TRADE		304.50			
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT						
2010-17847	01-4-2500-000	PAYABLES - TRADE		609.00			
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT						
Total :				1264.12	0.00		1264.12
Supplier Total :				1264.12	0.00		1264.12

3085	LONG BEACH GOLF COURSE/KJG GOLF SERVICES						

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
37831	23-Jun-2015	Issued	119	C		1050.00
1050.00	01-4-2500-000	PAYABLES - TRADE		1050.00		
Invoice Description -->		LBA - POST OLS CLEARING CLEAN UP - CAPITAL				
Total :				1050.00	0.00	1050.00
Supplier Total :				1050.00	0.00	1050.00
3105	LOOKER, BRYAN K					
37790	10-Jun-2015	Issued	110	C		166.38
JUNE08/15	01-4-2500-000	PAYABLES - TRADE		166.38		
Invoice Description -->		BCWS - REIMBURSE FOR CLOVERDALE PAINT SUPPLIES				
Total :				166.38	0.00	166.38
Supplier Total :				166.38	0.00	166.38
3117	LORDCO					
37832	23-Jun-2015	Issued	119	C		37.35
291121	01-4-2500-000	PAYABLES - TRADE		18.46		
Invoice Description -->		SLVFD - SUPPLIES FOR HALL #1				
289432	01-4-2500-000	PAYABLES - TRADE		18.89		
Invoice Description -->		SLVFD - HALL # 1 BUILDING REPAIR				
Total :				37.35	0.00	37.35
Supplier Total :				37.35	0.00	37.35
3200	MAKORTOFF, COREY					
37791	10-Jun-2015	Issued	110	C		294.43
31052015	01-4-2500-000	PAYABLES - TRADE		294.43		
Invoice Description -->		BCWS - LEADHAND RERUITMENT - REIMBURSEMENT				
Total :				294.43	0.00	294.43
Supplier Total :				294.43	0.00	294.43
3214	MARCIE DEWITT					
37792	10-Jun-2015	Issued	110	C		4200.00
MAY31/15	01-4-2500-000	PAYABLES - TRADE		4200.00		
Invoice Description -->		ACHN - COORDINATOR - MAY 2015				
Total :				4200.00	0.00	4200.00
37833	23-Jun-2015	Issued	119	C		91.62
JUNE10/15	01-4-2500-000	PAYABLES - TRADE		91.62		
Invoice Description -->		ACHN - HEALTH NETWORK FORUM - GIFTS				
Total :				91.62	0.00	91.62
Supplier Total :				4291.62	0.00	4291.62



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Trans. Date : 01-Jun-2015 To 30-Jun-2015
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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
3233	CAREY MCIVER & ASSOCIATES LTD.					
37834	23-Jun-2015		Issued	119	C	2021.57
15.06.01	01-4-2500-000	PAYABLES - TRADE				2021.57
Invoice Description -->		AVLF & WCLF - SOLID WASTE MANAGEMENT PLAN				
Total :				2021.57	0.00	2021.57
Supplier Total :				2021.57	0.00	2021.57

3272	MCCONNELL, SHAWN					
00100-0012	15-Jun-2015		Issued	109	T	1979.25
177502	01-4-2500-000	PAYABLES - TRADE				929.25
Invoice Description -->		MAY 2015 - MILLSTREAM WATER CONTRACTOR				
177503	01-4-2500-000	PAYABLES - TRADE				1050.00
Invoice Description -->		MAY 2015 - LONG BEACH AIRPORT WATER CONTRACTOR				
Total :				1979.25	0.00	1979.25
Supplier Total :				1979.25	0.00	1979.25

3277	MCELHANNEY CONSULTING SERVICES LTD.					
00100-0013	15-Jun-2015		Issued	109	T	2998.80
2231 024627	01-4-2500-000	PAYABLES - TRADE				2998.80
Invoice Description -->		SALMON BEACH - WATER STUDY - CAPITAL				
Total :				2998.80	0.00	2998.80
Supplier Total :				2998.80	0.00	2998.80

3280	MCGILL & ASSOCIATES ENGINEERING					
00100-0014	15-Jun-2015		Issued	109	T	19954.09
15084	01-4-2500-000	PAYABLES - TRADE				129.94
Invoice Description -->		WCLF - DATALOGGER - CAPITAL				
15092	01-4-2500-000	PAYABLES - TRADE				129.94
Invoice Description -->		MSWS - RESERVOIR CLEANING - CAPITAL				
15091	01-4-2500-000	PAYABLES - TRADE				161.44
Invoice Description -->		AVLF - STEPHENS CREEK MONITORING - CAPITAL				
15083	01-4-2500-000	PAYABLES - TRADE				389.81
Invoice Description -->		AVLF - MCCOYLAKELAKE RD PUMPHOUSE - CAPITAL				
15082	01-4-2500-000	PAYABLES - TRADE				460.85
Invoice Description -->		AVLF - GENERAL CONSULTING COST				
15079	01-4-2500-000	PAYABLES - TRADE				530.78
Invoice Description -->		LBA - RUNWAY 11/29 STRIP REHABILITATION - CAPITAL				
15089	01-4-2500-000	PAYABLES - TRADE				777.51
Invoice Description -->		AVLF - FENCING - CAPITAL				
15087	01-4-2500-000	PAYABLES - TRADE				1481.03
Invoice Description -->		AVLF - GENERAL CONSULTING COSTS				
15090	01-4-2500-000	PAYABLES - TRADE				1496.25
Invoice Description -->		AVLF - INTERCEPTION WELLS - CAPITAL				
15093	01-4-2500-000	PAYABLES - TRADE				2033.84

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Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
Invoice No.	Account No.	Account Description					
Invoice Description -->	AVLF - REVIEW OF COVER MATERIAL						
15086	01-4-2500-000	PAYABLES - TRADE			2507.26		
Invoice Description -->	AVLF - NORTH EAST EXPANSION - CAPITAL						
15085	01-4-2500-000	PAYABLES - TRADE			4097.78		
Invoice Description -->	LBA - WATER SYSTEM EVALUATION - CAPITAL						
15077	01-4-2500-000	PAYABLES - TRADE			5757.66		
Invoice Description -->	LBA - ACCESS RD PAVING - CAPITAL						
Total :					19954.09	0.00	19954.09
00101-0003	26-Jun-2015	Issued	118	T			626.06
15078	01-4-2500-000	PAYABLES - TRADE			626.06		
Invoice Description -->	WC MULTIPLEX - GEOTECHNICAL INVESTIGATION						
Total :					626.06	0.00	626.06
Supplier Total :					20580.15	0.00	20580.15

3340	MINISTER OF FINANCE						
37835	23-Jun-2015	Issued	119	C			2106.00
MSPJUN/15	01-4-2500-000	PAYABLES - TRADE			2106.00		
Invoice Description -->	MSP PREMIUMS FOR JUNE 2015						
Total :					2106.00	0.00	2106.00
Supplier Total :					2106.00	0.00	2106.00

3370	MINISTER OF FINANCE						
37836	23-Jun-2015	Issued	119	C			735.00
FILE NO: 1406360	01-4-2500-000	PAYABLES - TRADE			735.00		
Invoice Description -->	SALMON BEACH BOAT RAMP ANN. RENT FILE NO:1406360						
Total :					735.00	0.00	735.00
Supplier Total :					735.00	0.00	735.00

3469	DANCE, MOSS						
37800	16-Jun-2015	Issued	113	C			300.00
MAY 04, 2015	01-4-2500-000	PAYABLES - TRADE			300.00		
Invoice Description -->	REGIONAL PLANNING - OUTREACH INITIATIVE GRANT						
Total :					300.00	0.00	300.00
Supplier Total :					300.00	0.00	300.00

3490	MUNICIPAL PENSION PLAN						
EFT-12	03-Jun-2015	Issued	115	E			8957.07
PP#11 - 2015	01-4-2500-000	PAYABLES - TRADE			8957.07		
Invoice Description -->	PAYPERIOD #11 - 2015 PENSION REMITTANCE						
Total :					8957.07	0.00	8957.07

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
EFT-13	19-Jun-2015	Issued	115	E		9053.10
PP#12 -2015	01-4-2500-000	PAYABLES - TRADE		9053.10		
Invoice Description --> PAYPERIOD #12 - 2015 PENSION REMITTANCE						
Total :				9053.10	0.00	9053.10
Supplier Total :				18010.17	0.00	18010.17

3505 MFA LEASING						
AUTO68952	28-Jun-2015	Issued	106	E		2553.97
BAMFIRE68952	01-4-2500-000	PAYABLES - TRADE		2553.97		
Invoice Description --> BAMFIELD FIRE HALL LEASE PAYMENT						
Total :				2553.97	0.00	2553.97
Supplier Total :				4208.28	0.00	4208.28

3648 NORTH ISLAND 911 CORPORATION						
37837	23-Jun-2015	Issued	119	C		285094.00
451	01-4-2500-000	PAYABLES - TRADE		285094.00		
Invoice Description --> 2015 REQUISITION						
Total :				285094.00	0.00	285094.00
Supplier Total :				285094.00	0.00	285094.00

3755 ONSIDE RESTORATION						
37838	23-Jun-2015	Issued	119	C		2753.65
CLAIM#8309175376	01-4-2500-000	PAYABLES - TRADE		2753.65		
Invoice Description --> BCVFD - DEDUCTIBLE + GST FOR CLAIM 8309175376						
Total :				2753.65	0.00	2753.65
Supplier Total :				2753.65	0.00	2753.65

3792 PACIFIC BLUE CROSS						
EFT-6	01-Jun-2015	Issued	117	E		4212.53
267498	01-4-2500-000	PAYABLES - TRADE		4212.53		
Invoice Description --> JUNE 2015 - HEALTH, DENTAL, LIFE & DISABILITY PREMIUMS						
Total :				4212.53	0.00	4212.53
Supplier Total :				4212.53	0.00	4212.53

4002 DIGITAL POSTAGE ON CALL						
37801	16-Jun-2015	Issued	113	C		2000.00

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
JUN16/15	01-4-2500-000	PAYABLES - TRADE		2000.00		
Invoice Description --> POSTAGE ACCOUNT 8000202700						
Total :				2000.00	0.00	2000.00
Supplier Total :				2000.00	0.00	2000.00
4115	PRICE'S ALARM SYSTEM LTD					
37793	10-Jun-2015	Issued	110	C		9161.70
2135944	01-4-2500-000	PAYABLES - TRADE		23.45		
Invoice Description --> BCVFD - BUILDING SECURITY UPGRADES - CAPITAL						
2135943	01-4-2500-000	PAYABLES - TRADE		3273.59		
Invoice Description --> BCVFD - BUILDING SECURITY UPGRADES - CAPITAL						
2136780	01-4-2500-000	PAYABLES - TRADE		5864.66		
Invoice Description --> BCVFD - BUILDING SECURITY UPGRADES - CAPITAL						
Total :				9161.70	0.00	9161.70
Supplier Total :				9161.70	0.00	9161.70
4180	PUROLATOR COURIER SERVICE					
37794	10-Jun-2015	Issued	110	C		35.29
427763055	01-4-2500-000	PAYABLES - TRADE		35.29		
Invoice Description --> AVLF - MMBC SIGNS						
Total :				35.29	0.00	35.29
Supplier Total :				35.29	0.00	35.29
4187	QUALITY FOODS-PORT ALBERNI					
37839	23-Jun-2015	Issued	119	C		270.69
67 1340598	01-4-2500-000	PAYABLES - TRADE		18.35		
Invoice Description --> SLVFD - 50TH ANN. SUPPLIES						
61 1056431	01-4-2500-000	PAYABLES - TRADE		84.36		
Invoice Description --> ACRD OFFICE SUPPLIES						
61 1055340	01-4-2500-000	PAYABLES - TRADE		167.98		
Invoice Description --> REGIONAL PARKS - INLET TRAIL OPENING						
Total :				270.69	0.00	270.69
Supplier Total :				270.69	0.00	270.69
4220	RAYNER & BRACHT LTD					
37840	23-Jun-2015	Issued	119	C		3483.20
2015083	01-4-2500-000	PAYABLES - TRADE		3483.20		
Invoice Description --> AVLF - BAMFIELD BIN CHARGES MAY 2015						
Total :				3483.20	0.00	3483.20
Supplier Total :				3483.20	0.00	3483.20

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
4280	RECEIVER GENERAL FOR CANADA					
37756	02-Jun-2015	Issued	108	C		38583.70
PP#11 - 2015 - DIR	01-4-2500-000	PAYABLES - TRADE		1224.35		
Invoice Description -->	TAX REMITTANCE FOR PAYROLL PAYPERIOD #11 - DIRECTORS					
PP#12 - 2015	01-4-2500-000	PAYABLES - TRADE		18193.64		
Invoice Description -->	TAX REMITTANCE FOR PAYROLL PAYPERIOD #12					
PP#11 - 2015	01-4-2500-000	PAYABLES - TRADE		19165.71		
Invoice Description -->	TAX REMITTANCE FOR PAYROLL PAYPERIOD #11					
Total :				38583.70	0.00	38583.70
37841	23-Jun-2015	Issued	119	C		20517.22
PP#13 - 2015 - DIR	01-4-2500-000	PAYABLES - TRADE		1549.58		
Invoice Description -->	TAX REMITTANCE FOR PAYROLL PAYPERIOD #13 - DIRECTORS					
PP#13 - 2015	01-4-2500-000	PAYABLES - TRADE		18967.64		
Invoice Description -->	TAX REMITTANCE FOR PAYROLL PAYPERIOD #13					
Total :				20517.22	0.00	20517.22
Supplier Total :				59100.92	0.00	59100.92
4475	ROCKY MOUNTAIN PHOENIX					
00101-0004	26-Jun-2015	Issued	118	T		4170.88
IN89499	01-4-2500-000	PAYABLES - TRADE		4170.88		
Invoice Description -->	SLVFD - SAFETY EQUIPMENT					
Total :				4170.88	0.00	4170.88
Supplier Total :				4170.88	0.00	4170.88
4491	ROMPRE, SUZANNE					
00100-0015	15-Jun-2015	Issued	109	T		910.00
MAY31/15	01-4-2500-000	PAYABLES - TRADE		910.00		
Invoice Description -->	MAY BAMFIELD TRANSFER STATION CONTRACTOR					
Total :				910.00	0.00	910.00
Supplier Total :				910.00	0.00	910.00
4640	STEEN, JEREMY					
37842	23-Jun-2015	Issued	119	C		208.32
JUNE15/15	01-4-2500-000	PAYABLES - TRADE		208.32		
Invoice Description -->	LBA - REPLACEMENT GLASS					
Total :				208.32	0.00	208.32
Supplier Total :				208.32	0.00	208.32
4645	SHAW CABLE					
37843	23-Jun-2015	Issued	119	C		810.15
01-JUN-15	01-4-2500-000	PAYABLES - TRADE		810.15		

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Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description --> ACCT#012-80958259 - ACRD CONSOLIDATED INTERNET/CABLE - JUNE 2015						
Total :				810.15	0.00	810.15
Supplier Total :				810.15	0.00	810.15

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
4646	SHAW CABLESYSTEMS G.P.					
37844	23-Jun-2015		Issued	119	C	42.11
MAY 16, 2015	01-4-2500-000	PAYABLES - TRADE			42.11	
Invoice Description --> SLVFD - CABLE SERVICES - MAY 16/15 - JUNE 16/15 - JULY 15/15						
Total :				42.11	0.00	42.11
Supplier Total :				42.11	0.00	42.11

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
4717	SMITH, RYAN					
00100-0016	15-Jun-2015		Issued	109	T	6457.74
PCMAY31/15	01-4-2500-000	PAYABLES - TRADE			283.74	
Invoice Description --> SALMON BEACH SEWAGE						
MAY31/15	01-4-2500-000	PAYABLES - TRADE			6174.00	
Invoice Description --> SALMON BEACH - SEWAGE						
Total :				6457.74	0.00	6457.74
Supplier Total :				6457.74	0.00	6457.74

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
4725	SOFTCHOICE CORPORATION					
37845	23-Jun-2015		Issued	119	C	6904.66
3984862	01-4-2500-000	PAYABLES - TRADE			419.32	
Invoice Description --> ACRD - COMPUTER - MEMORY FOR SERVER						
4001381	01-4-2500-000	PAYABLES - TRADE			484.51	
Invoice Description --> ACRD - COMPUTER EXPENSE - SERVER						
3989355	01-4-2500-000	PAYABLES - TRADE			487.30	
Invoice Description --> ACRD - COMPUTER - SERVER						
4002494	01-4-2500-000	PAYABLES - TRADE			621.51	
Invoice Description --> ACRD - COMPUTER - HARD DRIVE						
3997607	01-4-2500-000	PAYABLES - TRADE			1637.62	
Invoice Description --> ACRD - COMPUTER - SERVER						
4003933	01-4-2500-000	PAYABLES - TRADE			3254.40	
Invoice Description --> ACRD - COMPUTER - SERVER						
Total :				6904.66	0.00	6904.66
Supplier Total :				6904.66	0.00	6904.66

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
4728	SONBIRD REFUSE & RECYCLING LTD.					
00100-0017	15-Jun-2015		Issued	109	T	13596.17
22379	01-4-2500-000	PAYABLES - TRADE			13596.17	
Invoice Description --> MAY 2015 WC GARBAGE & RECYCLING						

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				13596.17	0.00	13596.17
Supplier Total :				13596.17	0.00	13596.17

4785	STEWART MCDANNOLD STUART						
37846	23-Jun-2015		Issued	119	C	2286.74	
69723	01-4-2500-000	PAYABLES - TRADE			120.96		
Invoice Description --> LEGAL FEES							
69968	01-4-2500-000	PAYABLES - TRADE			225.12		
Invoice Description --> LEGAL FEES							
69970	01-4-2500-000	PAYABLES - TRADE			952.82		
Invoice Description --> LEGAL FEES							
69969	01-4-2500-000	PAYABLES - TRADE			987.84		
Invoice Description --> LEGAL FEES							
Total :					2286.74	0.00	2286.74
Supplier Total :					2286.74	0.00	2286.74

4788	STAPLES ADVANTAGE						
37847	23-Jun-2015		Issued	119	C	581.18	
38814387	01-4-2500-000	PAYABLES - TRADE			147.03		
Invoice Description --> ACRD OFFICE SUPPLIES							
38610414	01-4-2500-000	PAYABLES - TRADE			157.15		
Invoice Description --> ACRD - OFFICE SUPPLIES \$38.24, BUILDING INSP. \$79.49, PLANNING \$22.78							
38677705	01-4-2500-000	PAYABLES - TRADE			277.00		
Invoice Description --> ACRD OFFICE SUPPLIES \$77.80, AVHN \$158.83, SLMP \$10.69							
Total :					581.18	0.00	581.18
Supplier Total :					581.18	0.00	581.18

4885	SUN COAST WASTE SERVICES						
000100-0018	15-Jun-2015		Issued	109	T	23970.83	
131173	01-4-2500-000	PAYABLES - TRADE			23970.83		
Invoice Description --> MAY 2015 - AV RECYCLING CONTRACT							
Total :					23970.83	0.00	23970.83
Supplier Total :					23970.83	0.00	23970.83

4983	TELUS MOBILITY (BC)						
37848	23-Jun-2015		Issued	119	C	2277.15	
20322435173	01-4-2500-000	PAYABLES - TRADE			1128.62		
Invoice Description --> ACRD CELLPHONES							
20322435172	01-4-2500-000	PAYABLES - TRADE			1148.53		
Invoice Description --> ACRD CELLPHONES							
Total :					2277.15	0.00	2277.15

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Supplier : 0003 To Z4209
Trans. Date : 01-Jun-2015 To 30-Jun-2015
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Cheque No. : All
Batch No. : All

Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
Supplier Total :						2277.15	0.00	2277.15

4984	TELUS							
37849	23-Jun-2015		Issued	119	C	2217.97		
JUN7/15	01-4-2500-000	PAYABLES - TRADE			2217.97			
Invoice Description -->		ACRD CONSOLIDATED						
Total :						2217.97	0.00	2217.97
Supplier Total :						2217.97	0.00	2217.97

5001	STERICYCLE COMMUNICATION SOLUTIONS							
00098-0010	01-Jun-2015		Issued	102	T	141.75		
150421539101	01-4-2500-000	PAYABLES - TRADE			141.75			
Invoice Description -->		ACRD - CALL-IN SERVICE - EMPLOYEE SAFETY - MAY 2015						
Total :						141.75	0.00	141.75
00101-0005	26-Jun-2015		Issued	118	T	141.75		
150521339101	01-4-2500-000	PAYABLES - TRADE			141.75			
Invoice Description -->		ACRD - CALL-IN SERVICE - EMPLOYEE SAFETY - JUNE 2015						
Total :						141.75	0.00	141.75
Supplier Total :						283.50	0.00	283.50

5025	TOM HARRIS CELLULAR LTD							
37850	23-Jun-2015		Issued	119	C	100.80		
PORTAIN90520	01-4-2500-000	PAYABLES - TRADE			100.80			
Invoice Description -->		BUILDING INSPECTION - TRAVEL CHARGER AND CAR USB						
Total :						100.80	0.00	100.80
Supplier Total :						100.80	0.00	100.80

5027	THOMSON, MARGARET							
37802	16-Jun-2015		Issued	113	C	365.68		
MAY01/15	01-4-2500-000	PAYABLES - TRADE			365.68			
Invoice Description -->		REGIONAL PLANNING - OUTREACH INITIATIVE GRANT						
Total :						365.68	0.00	365.68
Supplier Total :						365.68	0.00	365.68

5028	THOMAS, SARAH							
37851	23-Jun-2015		Issued	119	C	750.00		
MAY29/15	01-4-2500-000	PAYABLES - TRADE			750.00			
Invoice Description -->		REGIONAL PARKS - ALBERNI INLET TRAIL STAGE 2 OPENING						
Total :						750.00	0.00	750.00

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 Batch No. : All

Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
Supplier Total :						750.00	0.00	750.00

5091	TRADEWIND SCIENTIFIC LTD.							
00098-0011	01-Jun-2015		Issued	102	T	3911.25		
250-15-YAZ3	01-4-2500-000	PAYABLES - TRADE			3911.25			
Invoice Description -->		LBA - TRACR AIM SYTEM & TSENSE HARDWARE/SOFTWARE - CAPITAL						
Total :						3911.25	0.00	3911.25
Supplier Total :						3911.25	0.00	3911.25

5114	TRINEX INTERNET SOLUTIONS INC							
37852	23-Jun-2015		Issued	119	C	78.75		
7228	01-4-2500-000	PAYABLES - TRADE			78.75			
Invoice Description -->		ACRD COMPUTER - MONTHLY WEB SITE HOSTING						
Total :						78.75	0.00	78.75
Supplier Total :						78.75	0.00	78.75

5131	TSESHAHT MARKET							
37853	23-Jun-2015		Issued	119	C	413.43		
1807756	01-4-2500-000	PAYABLES - TRADE			13.93			
Invoice Description -->		SLVFD - PROPANE FOR 50TH ANN.						
1807718	01-4-2500-000	PAYABLES - TRADE			81.98			
Invoice Description -->		SLVFD - FUEL TRUCK #43						
1786692	01-4-2500-000	PAYABLES - TRADE			101.01			
Invoice Description -->		SLVFD - FUEL TRUCK #47						
1805056	01-4-2500-000	PAYABLES - TRADE			106.51			
Invoice Description -->		SLVFD - FUEL TRUCK #41						
1805477	01-4-2500-000	PAYABLES - TRADE			110.00			
Invoice Description -->		SLVFD - FUEL TRUCK #47						
Total :						413.43	0.00	413.43
Supplier Total :						413.43	0.00	413.43

5145	UCLUELET CONSUMERS CO-OP ASSN							
37854	23-Jun-2015		Issued	119	C	603.65		
LBA - MAY/15	01-4-2500-000	PAYABLES - TRADE			603.65			
Invoice Description -->		LBA - MAY FUEL						
Total :						603.65	0.00	603.65
Supplier Total :						603.65	0.00	603.65

5186	UCLUELET RENT-IT CENTER							
00101-0006	26-Jun-2015		Issued	118	T	1181.25		
20920	01-4-2500-000	PAYABLES - TRADE			393.75			
Invoice Description -->		SALMON BEACH - GARBAGE HAULING AND BIN RENTAL						

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Cheque Date : 01-Jun-2015 To 30-Jun-2015
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Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
Invoice No.	Account No.	Account Description					
20664	01-4-2500-000	PAYABLES - TRADE			787.50		
Invoice Description --> SALMON BEACH - GARBAGE HAULING AND BIN RENTAL							
Total :					1181.25	0.00	1181.25
Supplier Total :					1181.25	0.00	1181.25
5287	VANCOUVER ISLAND REGIONAL LIBRARY						
37803	16-Jun-2015	Issued	113	C			105402.00
2NDQRT2015	01-4-2500-000	PAYABLES - TRADE			105402.00		
Invoice Description --> 2ND QUARTER LIBRARY LEVY 2015							
Total :					105402.00	0.00	105402.00
Supplier Total :					105402.00	0.00	105402.00
5401	TD VISA (BCVFD)M. KOBUS						
37855	23-Jun-2015	Issued	119	C			4245.32
JUN05/15	01-4-2500-000	PAYABLES - TRADE			4245.32		
Invoice Description --> BCVFD - TRAVEL \$3978.62, TRAINING \$66.70 - FUEL \$200							
Total :					4245.32	0.00	4245.32
Supplier Total :					4245.32	0.00	4245.32
5402	TD VISA (BCVFD)C. STARRATT						
37856	23-Jun-2015	Issued	119	C			1101.41
JUNE06/15	01-4-2500-000	PAYABLES - TRADE			1101.41		
Invoice Description --> BCVFD - EQUIP.TESTING - \$945, OFFICE SUPPLIES \$156.41							
Total :					1101.41	0.00	1101.41
Supplier Total :					1101.41	0.00	1101.41
5405	TD VISA (SLVFD)						
37857	23-Jun-2015	Issued	119	C			2504.04
JUN05/15	01-4-2500-000	PAYABLES - TRADE			2504.04		
Invoice Description --> SLVFD - TRAINING \$884.75, TRAVEL \$1475- SUPPLIES \$7.99, MAINT. SUPPLIES \$41.94, OTH \$:							
Total :					2504.04	0.00	2504.04
Supplier Total :					2504.04	0.00	2504.04
5410	TD VISA						
37858	23-Jun-2015	Issued	119	C			2047.19
JUN05/15	01-4-2500-000	PAYABLES - TRADE			2047.19		
Invoice Description --> ACRD - \$1267.85 - SLMP \$192.90 - WCLF \$39.19, BUILDING INSP \$262.50, LBA \$81.75, ACHN \$:							
Total :					2047.19	0.00	2047.19

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Trans. Date : 01-Jun-2015 To 30-Jun-2015
Cheque Date : 01-Jun-2015 To 30-Jun-2015
Cheque No. : All
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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
5423 WALCO INDUSTRIES LTD.						
00098-0012	01-Jun-2015	Issued	102	T		1265.25
28698	01-4-2500-000	PAYABLES - TRADE		1265.25		
Invoice Description --> BCWS - HYDRO-EXCAVATE TO FIND BROKEN WATER LINES IN VARIOUS AREAS						
Total :					2047.19	0.00
Supplier Total :					2047.19	0.00
5479 WEST COAST MULTIPLEX SOCIETY						
37859	23-Jun-2015	Issued	119	C		1224.14
GIA2015-JUNE22	01-4-2500-000	PAYABLES - TRADE		1224.14		
Invoice Description --> WC MULTIPLEX - WC GIA PORTION						
Total :					1224.14	0.00
Supplier Total :					1224.14	0.00
5493 WEST COAST HOME IMPROVEMENTS						
37804	16-Jun-2015	Issued	113	C		2625.00
15-05-21	01-4-2500-000	PAYABLES - TRADE		2625.00		
Invoice Description --> AVLF - BAMFIELD TRANSFER STATION EXT. PAINT - CAPITAL						
Total :					2625.00	0.00
Supplier Total :					2625.00	0.00
5501 WEST COAST COMMUNITY RESOURCES SOCIETY						
37860	23-Jun-2015	Issued	119	C		20000.00
JUNE19/15	01-4-2500-000	PAYABLES - TRADE		20000.00		
Invoice Description --> AVHN - GRANT FOR COAST FAMILY RESOURCE COALITION						
Total :					20000.00	0.00
Supplier Total :					20000.00	0.00
5534 WINDLEY CONTRACTING						
37861	23-Jun-2015	Issued	119	C		12216.75
3299	01-4-2500-000	PAYABLES - TRADE		12216.75		
Invoice Description --> BCWS - KITSUKSIS RESERVOIR REPAIRS - CAPITAL						
Total :					12216.75	0.00
Supplier Total :					12216.75	0.00

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Supplier : 0003 To Z4209
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Cheque Date : 01-Jun-2015 To 30-Jun-2015
Cheque No. : All
Batch No. : All

Supplier	Supplier Name		Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description			Debit	Credit
Total Computer Paid :	682,053.78	Total EFT PAP :			26,430.98	Total Paid : 927,757.98
Total Manually Paid :	0.00	Total EFT File Transfer :			219,273.22	



REQUEST FOR DECISION

To: Board of Directors

From: Rob Gaudreault, Property Maintenance

Meeting Date: July 8, 2015

Subject: Bamfield Volunteer Fire Department – West Side Hall roof

Recommendation:

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors award the bid for the roofing installation and repair for the West Side Fire Hall to K&F Roofing & Renovations in the amount of \$21,000 plus GST.

Summary:

The work request requires the supply and installation of Truss System and Metal Panel Roofing System on the existing building and to re-roof existing front canopy portion. It has been identified that the current design structure (flat roof) currently does not have enough slope in a snow/rain event. The improved design will provide an extended life to the asset and is better suited for the West Coast weather events. The two quotes are as follows:

Company	Total Price Excluding GST
K&F Roofing & Renovations	\$21,000.00
Adelhardt Concrete plus Contracting	\$26,000.00

K&F Roofing & Renovations quote was chosen as the successful bid because of the lower price and the commitment to complete work by August 30, 2015.

Time Requirements – Staff & Elected Officials:

Staff time required to oversee this project will be done with other works in the Bamfield area to ensure efficient use of the Building Inspector/Property Maintenance Coordinator time for the project.

Financial:

The project was not identified within the 2015-19 Financial Plan and will need to be added to the amended Financial Plan. The current balance in the Bamfield Fire Departments capital reserve is approximately \$34,500 and there was \$8,000 budget for repairs and maintenance in 2015.

Policy or Legislation:

The purchasing policy allows for the CAO to approve expenditures up to \$35,000 when two written quotes are provided. The board's approval is requested for this project as it was not identified in the original 2015-19 Financial Plan process and board approval will provide good governance.

The successful contractor will adhere to our "*Contractor Safety and Coordination*" policy and will review and complete applicable documentation required.

Submitted by: 
Rob Gaudreault, Building Inspector/Property Maintenance Coordinator

Approved by: 
Russell Dyson, Chief Administrative Officer



REQUEST FOR DECISION

To: Board of Directors
From: Wendy Thomson, Manager of Administrative Services
Meeting Date: July 8, 2015
Subject: IT Contractor – 6 Month Extension

Recommendation:

THAT the Alberni-Clayoquot Regional District Board of Directors extend the contract with George Rose, CertiTech IT Services to provide IT support services to the Regional District from July 1, 2015 to December 31, 2015 for a total cost of \$32,500.00 including expenses.

Desired Outcome:

To extend the contract with CertiTech IT Services for IT support until the end of December 2015.

Background:

The current contract with CertiTech IT Services (George Rose) expired on June 30, 2015. The Contractor is responsible for the coordination of the Regional District's computer apparatus and systems. Mr. Rose has provided excellent IT support services to the Regional District since July 2012. Attached is a report of projects completed over the past year.

Regional District staff recommends that the contract be extended until the end of December 2015. This will enable the Regional District to look at future delivery of IT services during 2016 budget deliberations.

Time Requirements – Staff & Elected Officials:

Minimal staff time required to extend the contract.

Financial:

Within the 2015-19 Financial Plan included amounts required for IT services for the whole year (2015) in anticipation of this contract being extended or other means to fulfill this key organizational function.

Policy or Legislation:

ACRD Purchasing Policy allows for the certain exempt services, although the IT services are not listed within the policy. Considering the nature of the service and importance to the operations of the ACRD we must have this service continued.

Wendy Thomson

Submitted by: _____
Wendy Thomson, Manager of Administrative Services

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Approved by: _____
Russell Dyson, Chief Administrative Officer

Projects completed over the last 6 months:

1. Organization of data in Vadim for Beaver Creek Water meter reads

- One model of meter was not showing correct value on the handheld, although the value imported into the Vadim payables module was correct. This required a database update by Vadim technical support as per my instructions, and configuration changes to the handheld software. This has been completed and all meters now read correctly. Have also now documented meter model numbers and size in Vadim for all BCWS customers.

2. Purchased, installed and configured new anti-spam appliance

- Old anti-spam software was running on a virtual machine on an ACRD server. With this configuration email would be bounced back to sender during an extended maintenance period or downtime. New appliance is a standalone system that does not rely on our servers. Old system was also causing an issue by blocking important legitimate emails (false positives).

3. Purchased, installed and configured remote support software (ScreenConnect)

- Users can now click on a link on our web site which allows me to take control of their computer for support and/or training purposes. This has proved very useful for remote sites such as Tofino airport and Beaver Creek Water Service office. A client can also be installed that allows me to make a unsolicited connection. This is an advantage for sites that I may need to access while no one is at the computer (AVRA for example)

4. Replaced old computers

- Replaced Main Reception and Mapping Technician computers with new units. Relocated old computers based on performance. Replaced Manager of Administrative Services laptop and repurposed old laptop for staff and offsite use

5. Beaver Creek Water Service monthly reports

- Developed system for creating monthly water quality and usage reports from Scada system. This system alleviates staff from having to manually enter data daily from water operator's water quality reports into a spreadsheet. John Thomas now generates these reports quickly on a monthly basis

6. Prepared and submitted proposed Information Systems department budget for 2015

7. Encrypted all email address links on ACRD website to help alleviate spam

8. Created numerous shared email accounts and mailboxes

Projects continuing from last year

1. Volunteer Fire Departments RMS software relocation and consolidation

- Current data from Beaver Creek and Sproat Lake volunteer fire departments has been consolidated and is currently available on the new system for testing purposes.

-

2. Scada system upgrades

- Directly involved in the development and implementation of the 5 year plans for a region wide Scada system.

Current projects

1. Purchased new Network Attached Storage (NAS)

- In the process of installing and configuring our new NAS. This device will be the storage mechanism for all of our data (file shares) and on site backups and archives. It will also act as our new print server and Windows Server Update Service server.

Projects expected to be started before the end of the year

1. Relocation of phone system from electrical room to server room

Ongoing Items

1. Documentation

- Due to time restraints, I am continuing to find it difficult to maintain Information Systems infrastructure documentation.

2. Maintaining and updating of systems security

- The most critical security issues are continuing to be dealt with but more time should be devoted to this in order to maintain the required level of security for our systems

3. Policies and Procedures documentation

- Information Systems policies and procedure documentation requires a complete review and update. There are outdated documents as well as new policies and procedures that require documentation

4. General upkeep

- Again, due to time restraints, I am continuing to find this difficult to maintain.

5. Continuing to deal with increased workload due to numerous staffing changes



DEVELOPMENT PERMIT APPLICATION

TO: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

DATE: July 02, 2015

APPLICATION: DPD15003

APPLICANTS: David and Christine Robertson – agent, Grayson Sryda, Silverspan
Trams Inc.

LEGAL DESCRIPTION: LOT 3, DISTRICT LOT 197, ALBERNI DISTRICT, PLAN VIP51499

ADDRESS: 8372 Bloedel Drive

ELECTORAL AREA: “D” Sproat Lake

Recommendation:

- 1) That the Board of Directors pass a resolution to issue Development Permit DPD15003.
-

Applicant’s Intention: The applicants intend to install a hillside elevator tram to provide foreshore pedestrian access to the lake across steep terrain. The elevator tram will provide easy foreshore access at the site for individuals with mobility issues.

Property Description: The property is 0.213 hectares (0.526 acres) in area with 26.7 metres (87.6 feet) of frontage on Sproat Lake. The property slopes steeply down from Bloedel Drive to the boundary of Sproat Lake. The house on the property was built in 2006-2007 and a contoured elevation plan was prepared for the building permit application. The surveyor provided a benchmark elevation at an assumed datum to determine how steep the property is. The elevation drops steadily across the north half of the property until the mid-point of the lot where the house is built. The elevation starts to drop steeply on the lake front side of the house. From a point roughly where the deck footings are located, the elevation of the property drops +/- 45 feet to the present natural boundary of the lake. This is the portion of the property where the tram would be built.

Zoning: The property is zoned Acreage Residential (RA3) District. The RA3 District permits one single family dwelling and accessory uses on this property. The elevator tram would be

DPD15003

considered accessory to the residential use of the property.

The proposal complies with the requirements of the ACRD Zoning Bylaw.

Official Community Plan: The Sproat Lake OCP designates the property as “Residential Use”. The OCP designates two Development Permit Areas that impact development on this property: “Development Permit Area I – Riparian Areas Protection” and “Development Permit Area II – Protection from Natural Hazards”.

Development Permit Area I – Riparian Areas Protection

DPA I includes all lands within 30 metres of a major stream and 15 metres of a minor stream. Sproat Lake is defined as a minor stream for the purposes of the Development Permit Area in the OCP. This designation is used to ensure that the ecological values of sensitive riparian and wetland habitats have been considered prior to development, and that measures will be taken to limit or avoid damage to these ecosystems.

The applicants engaged Dave Clough, Registered Professional Biologist (R.P. Bio) from D.R. Clough Consulting to assess the site with respect to the installation of the tram.

The report notes that the tram route drops 10 metres over a 22 metre slope distance which is the equivalent of a 46% gradient. The tram will connect the deck of the house to an existing landing which sits 1.3 metres above a concrete footing located at the natural boundary of the lake. The report states that the project will result in very low footprint impact to the fish and riparian habitat in the DPA as there are no plans to develop anything other than the 1.12 metre wide tram that connect to an existing landing. The report is attached to Development Permit DPD15003 as Appendix A.

The report concludes that the installation of the tram will have very low impact on the DPA and also provides the following recommendations for the protection of the riparian area:

- i. All construction work should be conducted during dry weather. Shutdown will occur in any rain event that could result in surface transport of deleterious substances into the environmentally sensitive area.
- ii. The project will have no negative impact on the existing plants within the DP area outside of one second growth Douglas Fir identified in the report.
- iii. Silt fence and tarps must be used as required to filter sediment, trap drill dust or cover any exposed materials.
- iv. After construction, the disturbed area (8.96 m²) must be mitigated with 2:1 replanting in the DP area which amounts to 17.92 m².

The report from Dave Clough, R.P.Bio satisfies the requirements of DPA I provided that the recommendations are followed during construction.

DPD15003

Development Permit Area II – Protection from Natural Hazards

DPA II includes land which may be subject to natural hazard including, but not limited to, erosion, slides, rock falls and steep slopes with an incline of 30 percent or more. The gradient of the portion of the property where the tram will be built has been identified as a 46% slope.

The DPA II guidelines require that a Geotechnical Engineer review the project to certify that the land is safe for the intended use and/or prescribe any geotechnical works or changes in the design which would be required to maintain the safety of the development.

Lewkowich Engineering Associates Ltd. was engaged to carry out a geotechnical assessment of the project. The assessment concluded that from a geotechnical point of view, the land is considered safe for the intended use provided the recommendations in their report are followed. The recommendations include removing unsuitable materials (soil, vegetation) to provide a suitable base of support for the proposed footings, detailing required structural fill and foundation design. The report is attached to Development Permit DPD15003 as Appendix B.

The report from Lewkowich Engineering Associates Ltd. satisfies the requirements of DPA II provided that the recommendations are followed during construction.

Comments: The report from Dave Clough, R.P. Bio is attached to the Development Permit as Appendix A and the report from Lewkowich Engineering Associates Ltd. is attached to the Development Permit as Appendix B. Planning staff is of the opinion that the reports satisfy the requirements of “DPA I – Riparian Areas Protection” and “DPA II – Protection from Natural Hazards”.

Submitted by: 

Alex Dyer, Planner

Reviewed by: 

Russell Dyson, Chief Administrative Officer



DEVELOPMENT PERMIT NO. DPD15003

The Board of Directors of the Regional District of Alberni-Clayoquot, in accordance with Section 920 of the *Local Government Act*, at a regular meeting held on XXXX has authorized this Development Permit in respect of the lands described hereunder.

A Development Permit is hereby issued to:

Name: David and Christine Robertson
Address: 8372 Bloedel Drive

With respect to:

Legal Description: LOT 3, DISTRICT LOT 197, ALBERNI DISTRICT, PLAN VIP51499

PID: 016-899-806

1. This Permit is issued for lands designated under Section 919.1 of the *Local Government Act* and in the Sproat Lake Official Community Plan Bylaw No. P1310, in order to regulate development and building within lands designated for the protection of the natural environment and within lands designated for the protection of development from hazardous conditions;
2. This Permit is issued as satisfying the requirements of Section 20.4 "DPA I – Riparian Areas Protection", Development Permit Guidelines i) through vi) and Section 20.5 "DPA II – Protection from Natural Hazards", Development Permit Guidelines i) through xv);
3. Site and Building specifics;
 - i) The D.R. Clough Consulting report dated April 24, 2015, attached as Appendix A and forming part of this permit, concludes that the installation of the tram will have very low impact in the Development Permit Area provided that the recommendations in the report are followed.
 - ii) The Lewkowich Engineering Associates Ltd. report dated June 22, 2015, attached as Appendix B and forming part of this permit, concludes that the land is considered safe for the intended use provided that the recommendations in the report are followed.
4. All drawings may be adjusted by twenty percent (20%) upwards or downwards, inwards or outwards from any dimensions or lines contained in the Development Permit drawings provided that such adjustment does not conflict with Zoning Bylaw, and any other competent bylaw, administered by the Regional District.

DPD15003

This Permit is valid for two (2) years from the date of execution.

Executed this XX day of XXXX, 2015

Russell Dyson, Chief Administrative Officer

DPD15003

D. R. Clough Consulting*Fisheries Resource Consultants*

6966 Leland Road Lantzville B.C. V0R 2H0

Ph/fax: 1-250-390-2901, email: drclough@shaw.ca

April 24, 2015

Attn: Grayson Sryda
Siverspan Trams Inc
3112 Glenmore Rd. N.
Kelowna, BC V1V 2B5

RE: 8372 Bloedel Drive Sproat Lake, Port Alberni, Environmental Assessment for Tram Installation.

Introduction: The landowner (Robertson family) has requested this assessment in order to install a tram lift from their house down a bluff to an existing landing at their dock on Sproat Lake. This report is an assessment of the foreshore and advice on environmental protection with respect to vegetation removal and installation of the tram.

Methods: A site inspection of the property was conducted by Brad Remillard, RP Bio on April 22, 2015. It concentrated on the foreshore habitat and biota.

Site Location: Located at 8372 Bloedel Drive (Lot 3, Parcel "B", DL 197, Alberni District, Plan 1860) in the most eastern corner of Stirling Arm of Sproat Lake (Figure 1). The site has an existing residential house that leads down a stairway to the dock with boat house. It has been designed by Siverspan Trams Inc. (Figure 2).

Area Description:

The tram route is located down a rock bluff with a 10m vertical drop over a 22m slope distance (46% gradient). The riparian canopy on the shore consists of trees that are primarily second growth Douglas Fir, Western Red Cedar and Western Hemlock. This site is unproductive consisting small slow growing trees/shrubs growing out of the bedrock or very shallow soils. The canopy is approximately 5 to 10m height with an understory of younger deciduous trees (Red Alder) and shrubbery dominated by Salal covering approximately 60% of the foreshore area. The bedrock continues directly to the high water mark of the lake. Below the water line the beach substrates are 20% cobbles and 80% larger gravels with very few fines observed. The subject property is exposed to winter easterly storms. The winter storms caused localized erosion and washed away the fine sediments and gravels on the foreshore where bedrock is not present.

The bedrock, and storm erosion indicate there is little or no shore spawning habitat for resident fish. There is little or no shoreline aquatic vegetation for fish rearing. The steep drop off at the shore limits fish use to grazing for open water (pelagic) food supplies. The second growth trees are short and young and no observed nests or cavities in them.

Development Plans: The property owner is proposing to install a 1.12m wide x 22m long tram from their sundeck off the front of the house to the landing at their boat dock (Picture 1). The existing landing sits approximately 1.3m above a concrete footing located at the natural boundary of the lake. The tram will end another 1-1.5m upslope of the existing landing and will be pinned to the bedrock with steel pins and epoxy.

Trees: There are no old growth trees within the development area. The only significant vegetation to be removed is a young second growth (200mm/10 inch diameter) Douglas Fir trees. These age trees are otherwise abundant within the property development permit area.

Discussion: The owners are the first to our knowledge to apply for a tram system on Sproat Lake. The property is landscaped above the development permit area. The owners have no plans to develop anything other than the 1.12m wide tram. This project results in very low footprint impact to the fish and riparian habitat in the DPA.

Construction will require a diligent contractor to work carefully within the development permit area and protect the remaining vegetation. Current construction plans show that no heavy equipment is required other than a rock drill which should pose no concerns to the environment. Some considerations with respect to environmental liability are discussed below.

To protect the remaining riparian area; there has to be a protection plan. Below are our recommendations for the works include:

1. **Weather** – This work should be conducted during dry weather. Rainfall shutdown rules will apply. Shutdown will occur in any rain event that could result in surface transport of deleterious substances (epoxy) into the Environmentally Sensitive Area (ESA) Sproat Lake.
2. **Riparian Management** – This project will have no impact on the existing plants within the development permit area outside of the one Douglas Fir tree identified (picture 2).
3. **Sediment Control Materials** – Rock drilling and tree removal is expected to generate minimal sediment. Silt fence and tarps may be used as required to filter sediment, trap drill dust or cover any exposed materials. Waste construction materials must not go into the lake.
4. **Post Construction** – After construction; the disturbed area (8.96m²) must be mitigated with 2:1 replanting (17.92m²). Given the bedrock and lack of top soil the planting areas might be limited to the upper most extent of the riparian area where top soil could be more readily available.

Conclusion: This report addresses the installation of a tram as described in Figure 2. The proposed development will have very low impact in the DPA. We have recommended contractors undertake safe work procedures during construction and the owners install a native planting area to replace the footprint of the tram.

Yours Truly,



Dave Clough RpBio

Figure 1: Site Location .



Figure 2: Tran Design

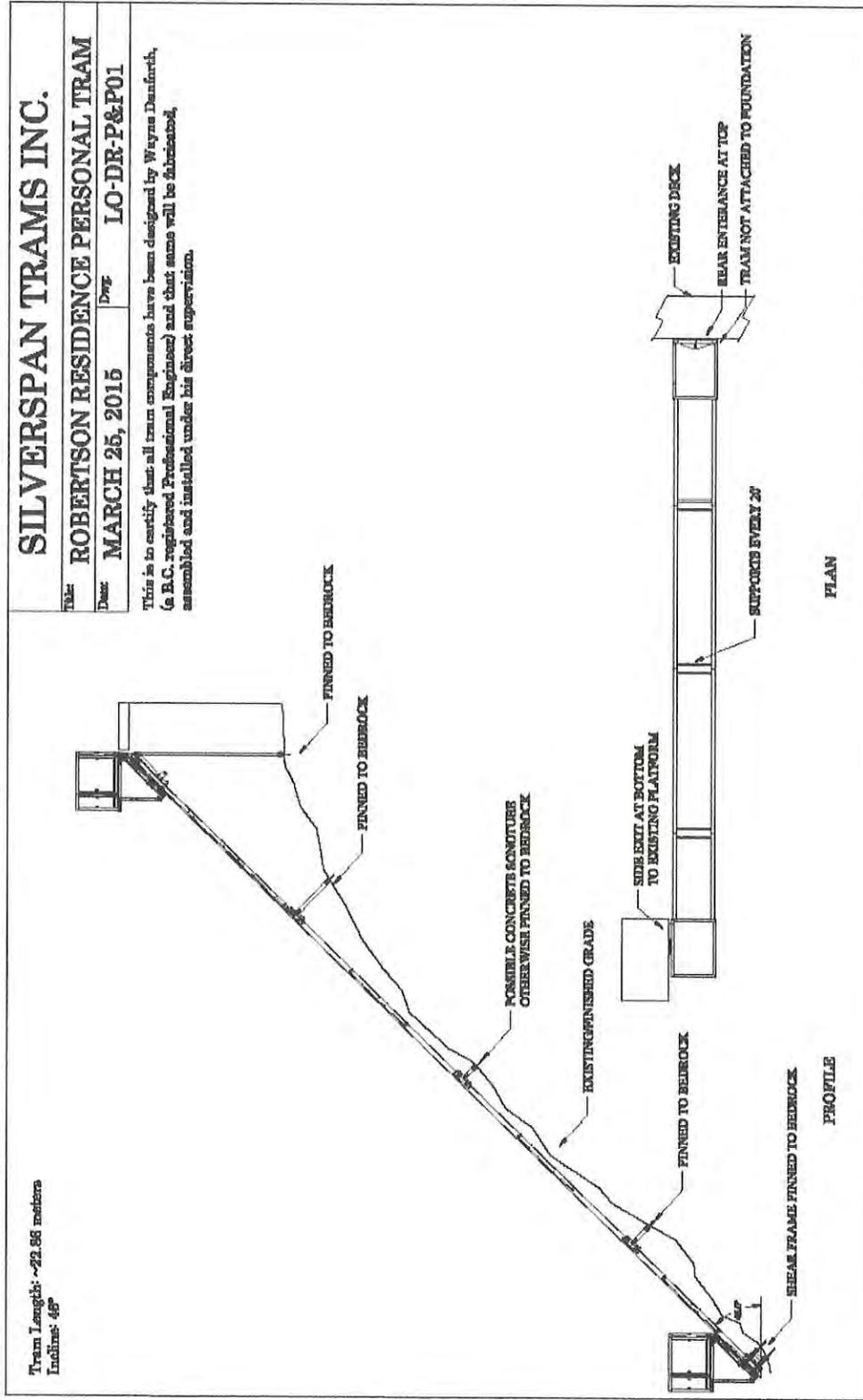


Figure 3: Site Photos





Lewkowich Engineering Associates Ltd.
geotechnical • health, safety & environmental • materials testing

Silverspan Trams Inc.
3112 Glenmore Road North
Kelowna, BC
V1V 2B5

File Number: F2559.01
Date: June 22, 2014

Attention: Mr. Grayson Syryda

PROJECT: PROPOSED TRAMWAY
8372 BLOEDEL DRIVE, SPROAT LAKE, PORT ALBERNI, BC

SUBJECT: GEOTECHNICAL ASSESSMENT

Dear Mr. Syryda:

1. INTRODUCTION

As requested, Lewkowich Engineering Associates Ltd. (LEA) has carried out a geotechnical assessment with respect to the above noted development. This report provides a summary of our findings and recommendations.

2. BACKGROUND

LEA understands the proposed development consists of an outdoor tramway of conventional construction methods, supported by a combination of pinning to bedrock and/or a cast in place concrete foundation system.

3. ASSESSMENT OBJECTIVES

Our assessment, as summarized within this report, is intended to meet the following objectives:

- i. Determine whether the land is considered safe for the use intended (defined for the purposes of this report as construction of an outdoor tramway, with the probability of a geotechnical failure resulting in property damage of less than 10 percent (10%) in 50 years, with the exception of geohazards due to a seismic event which are to be based on a 2 percent (2%) probability of exceedance in 50 years, provided the recommendations in this report are followed.

Client: Silverspan Trams
Project: 8372 Bloedel Drive, Port Alberni, BC
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- ii. Identify any geotechnical deficiency that might impact the design and construction of the development, and prescribe the geotechnical works and any changes in the standards of the design and construction of the development that are required to ensure the land, buildings, and works and services are developed and maintained safely for the use intended.
- iii. Acknowledge that Approving and/or Building Inspection Officers may rely on this report when making a decision on applications for the development of the land.

4. ASSESSMENT METHODOLOGY

- a. The surface geotechnical investigation was carried out on June 12, 2015. LEA has also reviewed subsurface test pit information recorded last year at a neighbouring property on Bloedel Drive.
- b. The observed locations were near the upper and lower landing footing locations and along the proposed tram route where tramway support is proposed.
- c. Several Photographs of the proposed site are attached following the report text.

5. SITE CONDITIONS

5.1 General

- a. The proposed development property is located at Sproat Lake on the north side of the east end of Stirling Arm, and is identified with the civic address of 8372 Bloedel Drive, Port Alberni, BC. The subject property is situated near the intersection of Sander Drive and Bloedel Drive. The lot is currently accessed via the existing Bloedel Drive frontage.
- b. The subject property is located within Alberni-Clayoquot Regional District and is currently designated as an "Acreage Residential District" (RA3) property. The lot is bound by additional Acreage Residential District properties (RA3) to the southeast and northwest, Sproat Lake to the southwest and Acreage Residential District properties (RA2) across

Bloedel Drive to the east.

- c. The terrain of the subject residential lot is sloping, with approximately 30m of total relief sloping downhill northeast to southwest from the road to the residence then with increasing steepness to the lake shore.
- d. At the time of our field investigation the general surface of the property had been cleared, leaving several native trees, and landscaped around the existing residence except for a leave strip fronting the lake. The remaining natural vegetation consisted mainly of coniferous trees with localized areas of low brush. Weathered bedrock was visible at the surface in several areas of the proposed tramway route.

5.2 Soil Conditions

- a. Varying soil strata were encountered during the referenced nearby test pitting investigation. Generally, these strata consisted of naturally deposited layer of organic materials (topsoil or similar), underlain by compact, sand, gravel and cobbles (angular rock) (roots), and weathered, fractured bedrock. Bedrock was encountered in each of the excavated test pits. Competent bedrock was encountered at depths from 0.0m to 1.4m, and a mean depth of 0.8m.
- b. LEA observed on the subject site, loose or soft, brown, sand and gravel with some silt and organics, or minor variations thereof, at the upper two proposed tramway anchoring locations on the slope below the existing residence and deck. This material will not provide suitable bearing, however, given suitable care of the material and removal of organics, it is likely that the material will be feasible for salvage and re-use as an engineered fill material if required. This material will however also be suitable for re-use in landscaped or untraveled areas.
- c. LEA observed a weathered and fissured bedrock outcrop approximately 6m uphill from the lower landing area on the subject property. A mix of what is potentially a bedrock outcrop

and loose boulders were encountered at the lower landing area location.

- d. Depths are referenced to the existing ground surface at the time of our field investigation. Soil classification terminology is based on the Modified Unified classification system. The relative proportions of the major and minor soil constituents are indicated by the use of appropriate Group Names as provided in ASTM D2488-93 and/or D2487 Figures 1a, 1b, and 2. Other descriptive terms generally follow conventions of the Canadian Foundation Engineering Manual.

5.3 Groundwater

- a. There was no groundwater seepage or “free water” observed during the investigation.
- b. Groundwater levels can be expected to fluctuate seasonally with cycles of precipitation. Groundwater conditions at other times and locations can differ from those observed at the time of our assessment. If groundwater flows or conditions are different than those encountered during the geotechnical investigation, additional measures may be required during construction. Contact our office immediately if unanticipated conditions are encountered at any point during construction.

6. CONCLUSIONS AND RECOMMENDATIONS

6.1 General

From a geotechnical point of view, the land is considered safe for the use intended (defined for the purposes of this report as construction of an outdoor tramway, with the probability of a geotechnical failure resulting in property damage of less than 10 percent (10%) in 50 years, with the exception of geohazards due to a seismic event which are to be based on a 2 percent (2%) probability of exceedance in 50 years, provided the recommendations in this report are followed.

6.2 Removal of Unsuitable Materials and General Excavation Recommendations

- a. Prior to construction, all unsuitable materials should be removed to provide a suitable base of support for proposed footings or structural fill. Unsuitable materials include any non-mineral material such as vegetation, topsoil, peat, fill or other materials containing organic matter, as well as any soft, loose, or disturbed soils.
- b. The Geotechnical Engineer is to confirm the removal of unsuitable materials and approve the exposed competent inorganic subgrade.

6.3 Structural Fill

- a. Where fill is required to raise areas that will support footings, slabs, or pavements, structural fill should be used. The Geotechnical Engineer should first approve the exposed subgrade in fill areas, to confirm the removal of all unsuitable materials. The thickness of structural fill should be consistent in all areas below the footing elevation to minimize differential settlements.
- b. Structural fill should be inorganic sand and gravel. If structural fill placement is to be carried out in the wet season, material with a fines content limited to 5% passing the 75 μ m sieve should be used, as such a material will not be overly sensitive to moisture, allowing compaction during rainy periods of weather.
- c. Structural fill should be compacted to a minimum of 95% of Modified Proctor maximum dry density (ASTM D1557) in foundation and floor slab areas.
- d. Structural fills under foundations should include the zone defined by a plane extending down and outward a minimum 0.5m from the outer edge of the foundation at an angle of 45 degrees from horizontal to ensure adequate subjacent support.
- e. Compaction of fill should include moisture conditioning as needed to bring the soils to the optimum moisture content and compacted using vibratory compaction equipment in lift

thickness appropriate for the size and type of compaction equipment used.

- f. A general guideline for maximum lift thickness is no more than 100mm for light hand equipment such as a 'jumping-jack,' 200mm for a small roller and 200-300mm for a large roller or heavy (>500 kg) vibratory plate compactor, or a backhoe mounted hoe-pac, or a large excavator mounted hoe-pac, as measured loose. LEA will provide full-time inspection during any structural fill placement within the building envelope. Fills will be placed in appropriate lift thicknesses, moisture conditioned during placement, and compacted with appropriate heavy compaction equipment.
- g. It should be emphasized that the long-term performance of buildings, slabs, and pavements is highly dependant on the correct placement and compaction of underlying structural fills. Consequently, we recommend that structural fills be observed and approved by the Geotechnical Engineer. This would include approval of the proposed fill materials and performing a suitable program of compaction testing during construction.

6.4 Foundation Design & Construction

- a. Prior to construction, the tramway footing areas should be stripped to remove all unsuitable materials to provide an undisturbed natural soil or competent bedrock subgrade for the footing support.
- b. Foundation loads should be supported on competent, un-weathered bedrock, and may be designed based on an allowable bearing capacity, or Service Limit State (SLS) of 250 kPa. This value assumes a minimum 0.6m depth of confinement or cover for poured in place concrete footings. The allowable bearing value may be increased by 1/3 in the case of short duration loads, such as those induced by seismic forces or wind, for Ultimate Limit State (ULS) 335 kPa.
- c. LEA acknowledges that the tramway site slopes steeply and foundations will likely be required to resist lateral forces from the tramway structure and car in motion. It is

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recognized that the bedrock, following excavation and rock breaking if necessary, may still have some fractures. All footings founded on competent bedrock should be pinned with 20M reinforcing steel, non-shrink grouted in 38mm diameter holes at 450 mm centers maximum with 450mm depth of embedment minimum (or approved alternate as proposed by the contractor). Pad footings require a minimum of three pins, spaced as far apart as possible.

- d. Exterior footings founded on soils other than competent bedrock should be provided with a minimum 0.6m depth of ground cover backfill for frost protection purposes.
- e. Prior to placement of concrete footings, any bearing soils that have been softened, loosened, or otherwise disturbed during the course of construction should be removed, or else compacted following our recommendations for structural fill. Compaction will only be feasible if the soil has suitable moisture content and if there is access to heavy compaction equipment. If no structural fill is placed, a smooth-bladed clean up bucket should be used to finish the excavation where practical.
- f. The Geotechnical Engineer should evaluate the bearing soils at the time of construction to confirm that footings are based on appropriate and properly prepared founding material.

6.5 Seismic Issues

- a. No compressible or liquefiable soils were encountered during the test pitting investigation.
- b. The proposed outdoor tramway location is not subject to global instability/landslip due to near surface bedrock and the approximate 1V:1H slope.
- c. Based on the 2012 British Columbia Building Code, Division B, Part 4, Table 4.1.8.4.A, 'Site Classification for Seismic Response,' the soils and strata encountered during the site investigation would be 'Site Class C' (Very Dense Soil and Soft Rock) if founded on glacial till, competent bedrock, or approved engineered fill materials.

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7. GEOTECHNICAL ASSURANCE AND QUALITY ASSURANCE

The 2012 British Columbia Building Code requires that a geotechnical engineer be retained to provide Geotechnical Assurance services for the construction of buildings. Geotechnical Assurance services include review of the geotechnical components of the plans and supporting documents, and responsibility for field reviews of these components during construction.

8. ACKNOWLEDGEMENTS

Lewkowich Engineering Associates Ltd. acknowledges that this report may be requested by the building inspector (or equivalent) of the Alberni-Clayoquot Regional District as a precondition to the issuance of a building or development permit. It is acknowledged that the Approving Officers and Building Officials may rely on this report when making a decision on application for development of the land. We acknowledge that this report has been prepared solely for, and at the expense of Silverspan Trams Inc. c/o Mr. Grayson Syryda, at his request. We have not acted for or as an agent of the Alberni-Clayoquot Regional District in the preparation of this report.

9. LIMITATIONS

The conclusions and recommendations submitted in this report are based upon the data obtained from a limited number of widely spaced surface and subsurface explorations. The nature and extent of variations between these explorations may not become evident until construction or further investigation. The recommendations given are based on the subsurface soil conditions encountered during the nearby test pit investigation, current construction techniques, and generally accepted engineering practices. No other warrantee, expressed or implied, is made. Due to the geological randomness of many soil formations, no interpolation of soil conditions between or away from the referenced investigation has been made or implied. Soil conditions are known only at the observed locations. If other soils are encountered, unanticipated conditions become known during construction or other

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information pertinent to the structures become available, the recommendations may be altered or modified in writing by the undersigned.

10. CLOSURE

Lewkowich Engineering Associates Ltd. appreciates the opportunity to be of service on this project. If you have any comments, or additional requirements at this time, please contact us at your convenience.

Respectfully Submitted,
Lewkowich Engineering Associates Ltd.

A handwritten signature in black ink, appearing to read 'Bradford Hill', written in a cursive style.

Bradford Hill
Senior Engineering Technician



Chris Hudec, M.A.Sc., P.Eng.
Senior Project Engineer

Attachments: Photographs of Site

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Proposed Upper Tram Landing Location at Lower Deck



Looking Down at Proposed Upper Landing Footing Area Soils

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Showing Small Trees and Brush on Tram Route



Showing Weathered Bedrock Outcrop on Lower Portion of Route

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Showing location of Bedrock & Boulders at Lower Tram Landing next to Existing Stair Landing.



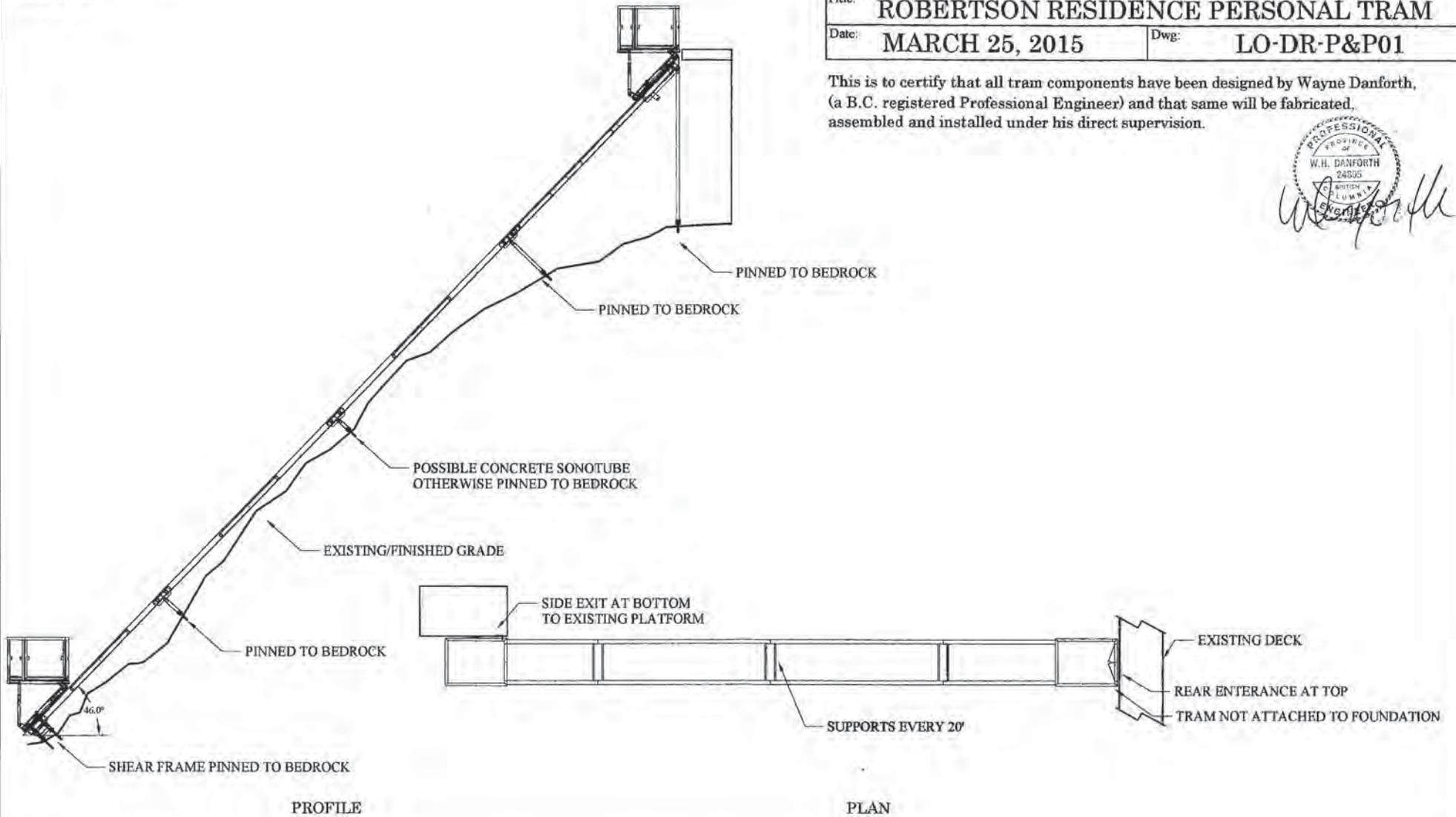
Shown as an example of soils over bedrock from a neighbouring Geotechnical investigation .

Tram Length: ~75 feet
 Incline: 46°

SILVERSPAN TRAMS INC.

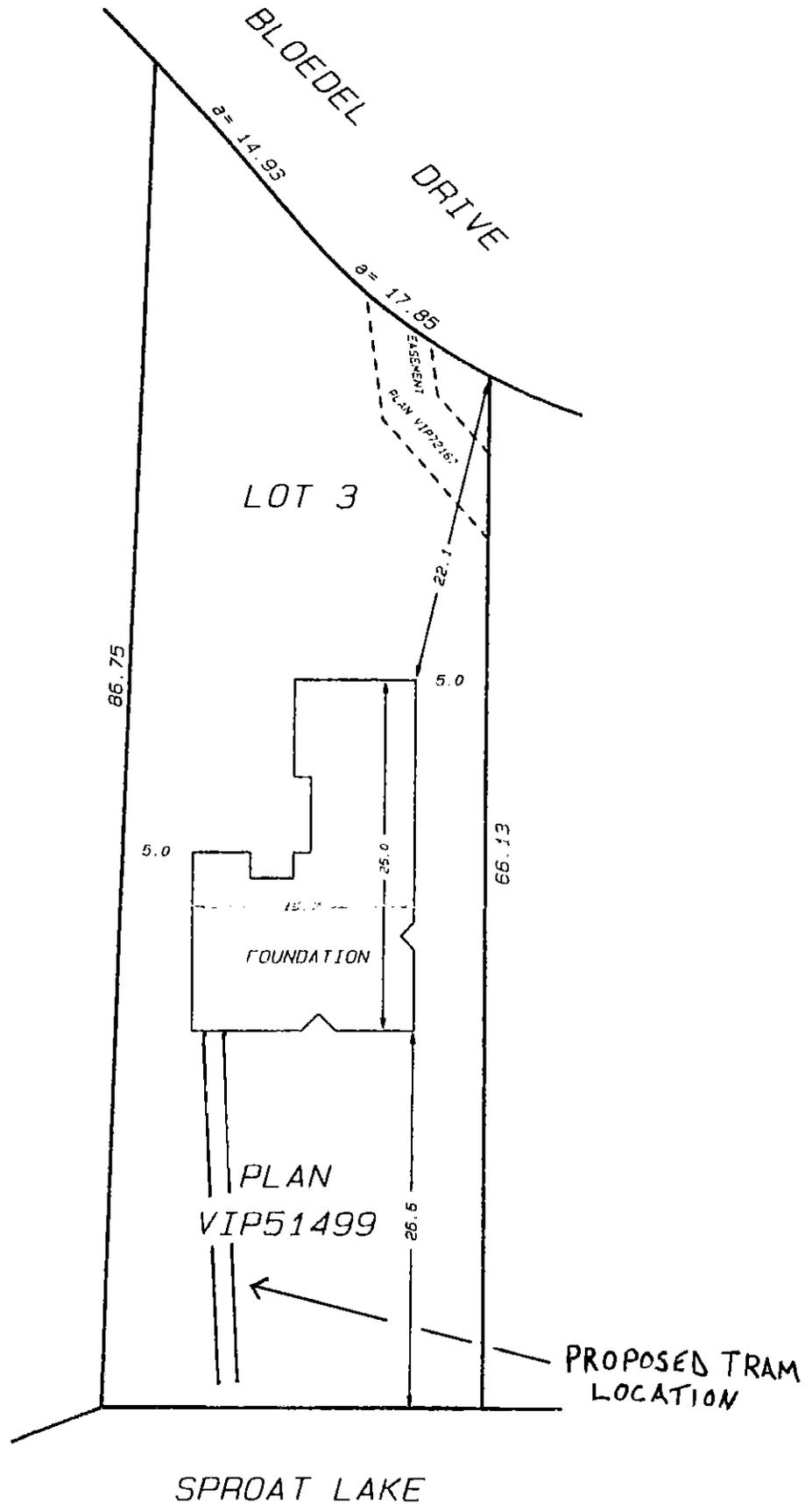
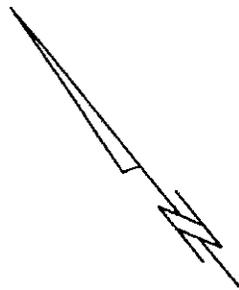
Title: ROBERTSON RESIDENCE PERSONAL TRAM
 Date: MARCH 25, 2015 Dwg: LO-DR-P&P01

This is to certify that all tram components have been designed by Wayne Danforth, (a B.C. registered Professional Engineer) and that same will be fabricated, assembled and installed under his direct supervision.



B.C. LAND SURVEYOR'S BUILDING LOCATION CERTIFICATE
LOT 3, DISTRICT LOT 197, ALBERNI DISTRICT,
PLAN VIP51499.

SCALE 1:450
ALL DISTANCES ARE IN METRES.





MEMORANDUM

TO: Russell Dyson, CAO and Regional Board of Directors

FROM: Heather Adair, Jr Planner

DATE: July 2, 2015

RE: Public Hearing Report for Rezoning Bylaw P1330 (Caldwell)

A Public Hearing for Bylaw P1330 was held on Tuesday, June 30, 2015 at the Alberni-Clayoquot Regional District office. The meeting was attended by 0 members of the public, Director McNabb, ACRD planning staff Heather Adair, and applicants Raymond, Alice, and Brenda Caldwell.

There was no correspondence received from the public. Referral agency responses were printed and made available for viewing at the public hearing. Referral agencies are supportive and/or interests unaffected by the proposal.

Recommendation

That the Board of Directors:

- 1) Receive the public hearing report;
- 2) Receive the public hearing minutes;
- 3) Proceed with second and third readings of Bylaw P1330.

Submitted by: 

 Heather Adair, Junior Planner

Reviewed by: 

 Alex Dyer, Planner



 Russell Dyson, Chief Administrative Officer

RE15004

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułu?if?at? Government, Huu-ay-aht First Nations, Uchucklesaht Tribe
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT
PUBLIC HEARING MINUTES
JUNE 30, 2015 - ELECTORAL AREA "E"

Minutes of a Public Hearing held on Tuesday, June 30, 2015 at 7:00 pm in the Board Room at the Regional District of Alberni-Clayoquot Office, 3008 Fifth Avenue, Port Alberni BC.

Present: John McNabb, Electoral Area 'E' Director
Staff: Heather Adair, Junior Planner
Applicants: Raymond and Alice Caldwell, Brenda Caldwell
Members of the Public: 0

1. The meeting was called to order at 7:00 pm.
2. Director McNabb introduces himself and planning staff and asks staff to read out Notice of Public Hearing.
3. The notice is read by H. Adair as follows:

A Public Hearing for residents and property owners within Electoral Area "E" will be held in the Board Room at the Regional District of Alberni-Clayoquot office, 3008 Fifth Avenue, Port Alberni BC, at 7:00 pm on June 30, 2015 to consider the following bylaw:

Bylaw P1330 to rezone LOT 1, DISTRICT LOT 108, ALBERNI DISTRICT, PLAN 1439, EXCEPT THAT PART IN PLAN 17495, AND 51383 from Small Holdings (A1) District to Acreage Residential (RA2) District to facilitate a two (2) lot subdivision.

Raymond and Alice Caldwell, Property Owners – 6210 Walker Road

All persons who consider their interest in property affected by the proposed bylaw will be given an opportunity to be heard in matters contained in the bylaw.

The Public Hearing for Bylaw P1330 is to be held by the Director for Beaver Creek, the Alternate Director or the Chairperson of the Regional Board, as a delegate of the Regional Board. A copy of the Board resolution making this delegation is available for public inspection along with copies of the bylaw as set out in this notice.

If you have questions and/or would like additional information on Bylaw P1330, please contact the ACRD Planning Department at 250-720-2700 or come to the ACRD office during normal office hours, 8:00 am to 4:30 pm, Monday through Friday, from June 19, 2015 to June 30, 2015 inclusive. Bylaw P1330 and all relevant background documents are available for public inspection. Any correspondence submitted prior to the Public Hearing should be directed to the undersigned.

Mike Irg, M.C.I.P, Manager of Planning and Development

4. Director McNabb asked staff to read out written submissions received from the public.
5. H. Adair noted that no written submissions were received from the public and that referral comments from outside agencies were printed (Appendix 'A') and available for viewing at the back of the room.



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT
PUBLIC HEARING MINUTES
JUNE 30, 2015 - ELECTORAL AREA "E"

6. Director McNabb asked for presentations from the public. None were received.
7. Director McNabb explained that after the public hearing, no new information can be received.
8. Director McNabb called three times for any further representation on the bylaw – none were made.
9. Director McNabb terminated the hearing at 7:05 pm.

Certified Correct:

John McNabb, Vice Chair

Minutes Prepared by:

Heather Adair, Junior Planner / Bylaw Enforcement Officer



ALBERNI-CLAYOQUOT REGIONAL DISTRICT
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3
Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1330 ACRD FILE NO.: RE15004

APPLICANT NAME: Raymond & Alice Caldwell ACRD CONTACT: Heather Adair
Date of Referral: June 2, 2015

Approval Recommended for Reasons
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

Approval NOT Recommended Due to
Reasons Outlined Below

I will ensure compliance with our Subdivision Standards through the Ministry of Transportation and Infrastructure referral process,

Agency (please print): Vanc. Island Health Authority

Name (please print): Glenn Gibson

Title: EHO

Signature:

Date: June 5th 2015



Your File #:
eDAS File #: 2015-02838
Date: Jun/22/2015

Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Attention: Heather Adair

Re: Proposed Bylaw P1330 for:
6210 Walker Road, Port Alberni
Lot 1, DL 108, Alberni, Plan 1439

Preliminary Approval is granted for the rezoning for one year pursuant to section 52(3)(a) of the *Transportation Act*, subject to the following conditions:

- Not to be construed as a subdivision approval;
- All buildings or structures are to meet or exceed the minimum 4.5m setback limitations from the boundary of a public road as specified by B.C. Regulation 513/04;
- No additional drainage is to be directed to the Ministry's drainage system (ie. Post development drainage flow is not to exceed pre development flows);
- A 6 meter corner cut will be required at the corner of Wadena Road and Walker Road.

If you have any questions please feel free to call Tim Silbernagel at (250) 751-3253.
Yours truly,

Tim Silbernagel
District Development Technician

Local District Address
Vancouver Island District Third Flr 2100 Labieux Road Nanaimo, BC V9T 6E9 Canada Phone: (250) 751-3246 Fax: (250) 751-3289



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1330

ACRD FILE NO.: RE15004

APPLICANT NAME: Raymond & Alice Caldwell ACRD CONTACT: Heather Adair

Date of Referral: June 2, 2015

Approval Recommended for Reasons
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

Approval NOT Recommended Due to
Reasons Outlined Below

Large empty rectangular box for additional information or comments.

Agency (please print): Beaver Creek Volunteer Fire Department

Name (please print): Charlie Starratt

Title: Fire Chief

Signature:

Charlie Starratt

Date: June 2, 2015

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1330

OFFICIAL ZONING ATLAS AMENDMENT NO. 680

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 890 and 894 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1330.

2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning LOT 1, DISTRICT LOT 108, ALBERNI DISTRICT, PLAN 1439, EXCEPT THAT PART IN PLAN 17495 AND 51383 from Small Holdings (A1) District to Acreage Residential (RA2) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 27th day of May, 2015
Public Hearing held this 30th day of June, 2015
Read a second time this day of , 2015
Read a third time this day of , 2015

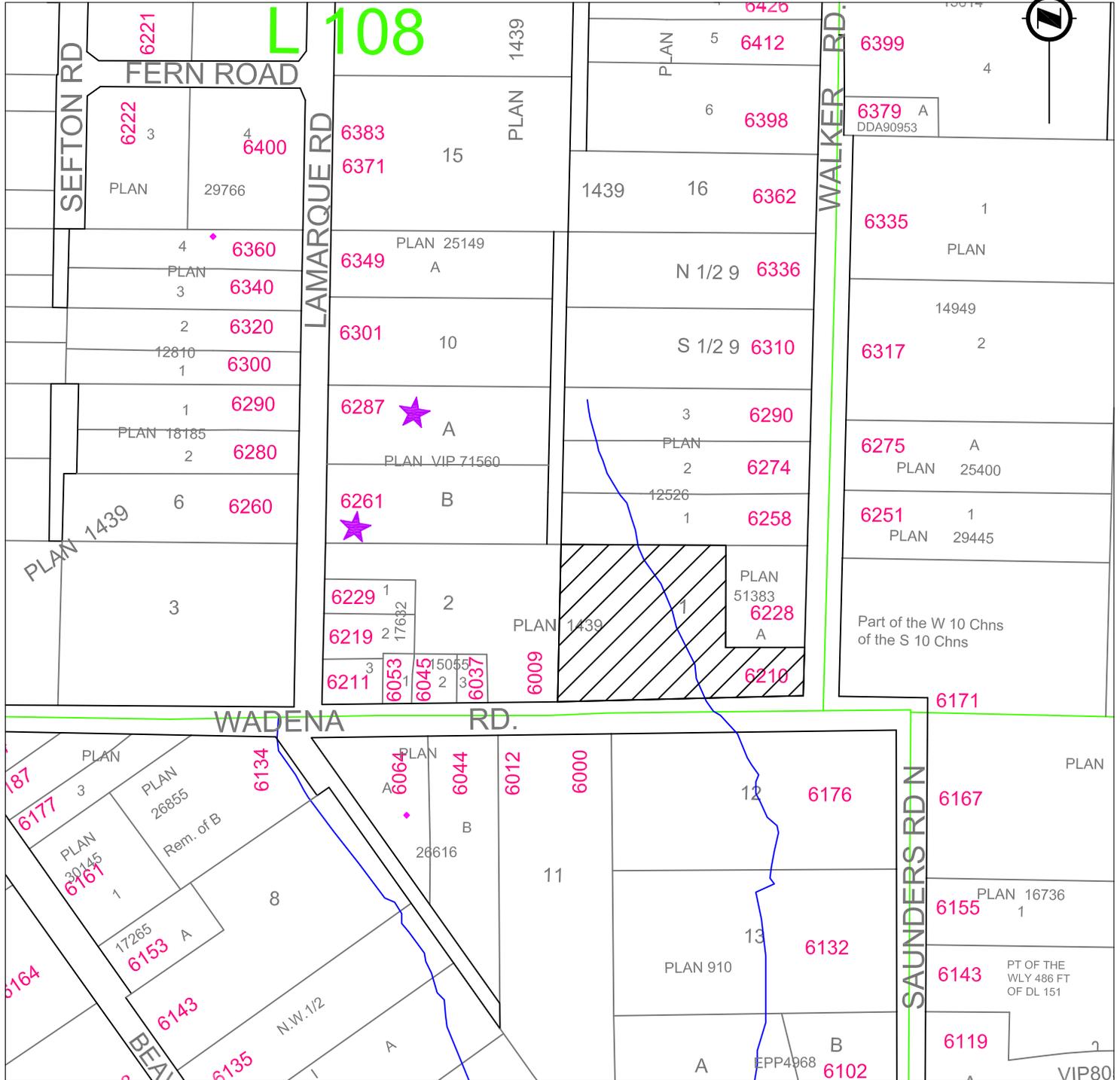
Adopted this day of , 2015

Russell Dyson, CAO

Chair of the Regional Board

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1330



Legal Description: LOT 1, DISTRICT LOT 108, ALBERNI DISTRICT, PLAN 1439 EXCEPT PLAN 17495 & PLAN 51383



To be rezoned from Small Holdings (A1) District to Acreage Residential (RA2) District.



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT





MEMORANDUM

TO: Russell Dyson, CAO and Regional Board of Directors

FROM: Alex Dyer, Planner

DATE: June 29, 2015

RE: Public Hearing Report for Bylaw P1327 – Accessory Dwelling Units

A Public Hearing for Bylaw P1327 was held on Thursday, June 25, 2015 at the Alberni-Clayoquot Regional District office. The meeting was attended by 2 members of the public, Directors McNabb, Cote, and Wyton, and ACRD planning staff Alex Dyer and Charity Hallberg Dodds.

There were no letters or correspondence received from the public. Three referral agency responses were received; two were supportive with conditions and one, from the Cherry Creek Waterworks District, was not supportive. The Cherry Creek Waterworks District referral was discussed between all in attendance. Copies of all referrals were made available for viewing at the public hearing.

Recommendation

That the Board of Directors:

- 1) Receive the public hearing report;
- 2) Receive the public hearing minutes;
- 3) Proceed with second and third readings of Bylaw P1327.

Submitted by:

Alex Dyer, Planner

Reviewed by:

Russell Dyson, Chief Administrative Officer

RT15005

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułu?if?ath Government, Huu-ay-aht First Nations, Uchucklesaht Tribe
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

∞ PUBLIC HEARING MINUTES ∞

JUNE 25, 2015 - ALL ELECTORAL AREAS

Minutes of a Public Hearing held on Thursday, June 25, 2015 at 7:00 pm in the Board Room at the Regional District of Alberni-Clayoquot Office, 3008 Fifth Avenue, Port Alberni BC.

Present: John McNabb, Vice Chair of the Board of Directors, Electoral Area 'E' Director
Staff: Alex Dyer, Planner and Charity Hallberg Dodds, Planning Assistant
Directors: Penny Cote, Electoral Area 'D' Sproat Lake and Keith Wyton, Electoral Area 'B'
Members of the Public: 2

1. The meeting was called to order at 7:00 pm.
2. Vice Chair McNabb introduces himself and planning staff and asks staff to read out Notice of Public Hearing.
3. The notice is read by A. Dyer as follows:

A Public Hearing for residents and property owners within all Electoral Areas of the Regional District of Alberni-Clayoquot (ACRD) will be held in the board room at the ACRD office, 3008 Fifth Avenue, Port Alberni, BC, at 7:00 pm on Thursday, June 25, 2015 to consider the following bylaw:

Bylaw P1327 – Accessory Dwelling Units

Bylaw P1327 is a zoning bylaw text amendment to allow Accessory Dwelling Units (ADU's) on properties within an ACRD Official Community Plan Area. In addition to meeting technical agency regulations such as septic capability and potable water requirements, properties within Electoral Areas A, B, D, E, and F will be required to be 0.404 hectares (1.0 acre) or greater in size and properties within Electoral Area C will be required to be 1.0 hectare (2.5 acres) or greater in size.

All persons who consider their interest in property affected by the proposed bylaw will be given an opportunity to be heard in matters contained in the bylaw.

The Public Hearing for Bylaw P1327 is to be held by the Chairperson or Vice Chairperson of the Regional Board. A copy of the Board resolution making this delegation is available for public inspection along with copies of the bylaw as set out in this notice.

If you have questions and/or would like additional information on Bylaw P1327, please contact the ACRD Planning Department at 250-720-2700 or come to the ACRD office during normal office hours, 8:00 am to 4:30 pm, Monday through Friday, from June 15, 2015 to June 25, 2015 inclusive. Bylaw P1327 and all relevant background documents are available for public inspection. Any correspondence submitted prior to the Public Hearing should be directed to the undersigned.

Mike Irg, M.C.I.P, Manager of Planning and Development

4. Vice Chair McNabb asks staff to present any letters from the public.
5. A. Dyer notes that no letters were received from members of the public. He discusses the three referral comments that were received (Appendix 'A') and reads aloud the referral from Cherry Creek Waterworks District.



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT
PUBLIC HEARING MINUTES
JUNE 25, 2015 - ALL ELECTORAL AREAS

6. Vice Chair McNabb asks staff to explain the zoning amendment.
7. A. Dyer mentions the information sheet for Accessory Dwelling Units (Appendix 'B') and then reads from his Speaking Notes (Appendix 'C').
8. Vice Chair McNabb asks if Directors Cote and Wyton would like to introduce themselves and speak to the amendment.
9. Director Cote introduces herself and states that while she is in support of the bylaw, she is disappointed to see that wording specifically restricting recreational rental use of the accessory dwelling unit is not included in the bylaw.
10. Director Wyton introduces himself and states that he and the community of Bamfield likes and supports the bylaw. He agrees that Penny's concern should be addressed and made clear.
11. Vice Chair McNabb states that Beaver Creek is supportive of the bylaw and feels that it is reasonable to have the recreational rental restriction clarified.
12. Vice Chair McNabb invites Russ Moen to speak as per the List of Speakers.
13. R. Moen asks for clarification as to what constitutes an ADU.
14. A. Dyer provides an explanation and discusses options for property owners wishing to bring existing ADU's into compliance.
15. R. Moen asks about specific hypothetical situations of existing ADU's and how would having them identified affect the tax classification of the property.
16. Vice Chair McNabb explains his knowledge of the taxation value process and the impact of legal/illegal suites and market value.
17. Discussion takes place between R. Moen and Vice Chair McNabb about possible property tax increase and Cherry Creek Waterworks District's referral comments. A. Dyer adds to the discussion.
18. R. Moen asks if property tax would increase with an existing ADU on site.
19. A. Dyer explains that the ACRD will not be out looking for existing ADU's. That if a property owner applies for a permit to bring an existing ADU into compliance, the ACRD would notify BC Assessment of the permit, including the value, and it would be up to the assessment authority and taxation branch to decide the rest.
20. R. Moen asks again what constitutes an ADU.
21. A. Dyer explains that an ADU must include things such as a kitchen, bedroom with closets, and a bathroom. That it needs to be a completely self-contained dwelling with its own entrance.



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT
PUBLIC HEARING MINUTES
JUNE 25, 2015 - ALL ELECTORAL AREAS

22. R. Moen asks Director Cote why she opposes ADU's being used as a recreational rental.
23. Director Cote explains that she is concerned that people will see this as an opportunity to develop recreational rentals on their properties at the lake. She further explains the negative impact that recreational rentals historically have on Sproat Lake neighbourhoods and resident property owners. She clarifies that she supports the bylaw and likes the idea of ADU's but not for recreational rental.
24. R. Moen concludes that he supports the idea but does not feel that if someone develops an ADU for a family member that they should be subject to any increase of property taxes.
25. Vice Chair McNabb explains that accommodation for family members is currently an option in the zoning bylaw and that this amendment offers more opportunity for property owners to develop a dwelling for family and/or rental.
26. Director Wyton points out wording within the definition for 'Accessory Dwelling Unit' that strictly mentions that the ADU is to be occupied or intended to be occupied as a permanent home or residence of one family. He feels that the wording should/could help discourage recreational rental use.
27. Vice Chair McNabb asks the other member of the public, Marta Fehr, if she would like to speak.
28. M. Fehr discusses the accessory dwelling unit that she is currently building. She wonders why recreational rental would be a problem.
29. A. Dyer explains the negative impact that recreational rental units can have on residential neighbourhoods. He also points out that it is more of an issue at Sproat Lake and in Bamfield than in Cherry Creek or Beaver Creek.
30. M. Fehr says that she would like to have a recreational rental and that her home and property would be well suited for it.
31. A. Dyer states that the intention is that the primary dwelling is to be used as a residence for a family as well as the ADU; with one of them being a residence for the property owner.
32. M. Fehr asks about a bed and breakfast.
33. A. Dyer explains that bed and breakfasts are currently permitted as long as the property owner lives within the dwelling used as the bed and breakfast. He also mentions that the number of guests is restricted.
34. M. Fehr asks for clarification that she could do that within her own home.
35. A. Dyer answers yes.
36. Director Cote mentions that there are other options available for property owners wishing to develop recreational accommodation on their property, such as zoning.



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT
PUBLIC HEARING MINUTES
JUNE 25, 2015 - ALL ELECTORAL AREAS

37. Vice Chair McNabb reinforces the situation at Sproat Lake is much different than that in Beaver Creek and Cherry Creek. The recreational rentals can be incredibly disruptive in residential neighbourhoods. It is that disruption that is the main reason to exclude recreational rentals as a permitted use for ADU's. In the future, it would be good to look at specific zoning in appropriate areas to accommodate that use.
38. M. Fehr asks that, while everyone is present, why are grow ops permitted in residential areas.
39. A. Dyer states that grow ops are not the issue being discussed at this public hearing.
40. C. Hallberg Dodds suggests that M. Fehr discuss this with staff following the closing of this public hearing.
41. M. Fehr agrees and thanks the Vice Chair, Directors, and staff for the discussion.
42. Vice Chair McNabb asks the public if there are any more questions. Hearing none, he calls three times for further representations on the bylaw. No response from anyone present.
43. Vice Chair McNabb terminates the hearing at 7:40 pm.

Certified Correct:

John McNabb, Vice Chair

Minutes Prepared by:

Charity Hallberg Dodds, Planning Assistant



BYLAW RESPONSE SUMMARY

BYLAW NO.: P1327 ACRD FILE NO.: RT15005

APPLICANT NAME: Alberni-Clayoquot Regional District

ACRD CONTACT: Mike Irg, Manager of Planning & Development

Date of Referral: June 2, 2015

Approval Recommended for Reasons
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

Approval NOT Recommended Due to
Reasons Outlined Below

The Cherry Creek Water District Board of Trustees is not in support of this zoning bylaw. It is the feeling of the Trustees that the increase of taxes faced by the residents with ADU's would be unfair if the resident was to be using it to house family members or someone in need of assisted living. They would support the re-zoning if the resident was to be collecting money from a renter of an ADU. Eg. Non-family member. Source of income

Agency (please print): Cherry Creek Water District
Name (please print): Michelle Price Title: Administrator
Signature: Michelle Price Date: 06/15/15



BYLAW RESPONSE SUMMARY

BYLAW NO.: P1327 ACRD FILE NO.: RT15005

APPLICANT NAME: Alberni-Clayoquot Regional District

ACRD CONTACT: Mike Irg, Manager of Planning & Development

Date of Referral: June 2, 2015

Approval Recommended for Reasons
Outlined Below

Interests Unaffected by Bylaw

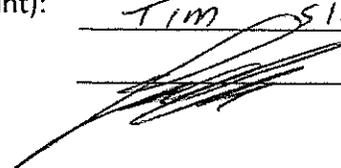
Approval Recommended Subject to
Conditions Below

Approval NOT Recommended Due to
Reasons Outlined Below

- All buildings or structures are to meet or exceed the minimum 4.5m setback limitations from a public road as specified by B.C. Regulation 513/04;
- No additional drainage is to be directed to the Ministry's drainage system (ie. Post development drainage flow is not to exceed pre development flows);
- Each property is to have sufficient parking. No parking will be allowed within public road dedications.

Agency (please print): MINISTRY of TRANSPORTATION + INFRASTRUCTURE

Name (please print): TIM SILBERNAGEL Title: DEVELOPMENT TECH.

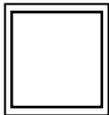
Signature:  Date: JUNE 23, 2015



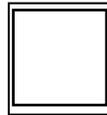
BYLAW RESPONSE SUMMARY

BYLAW NO.: P1327 ACRD FILE NO.: RT15005

APPLICANT NAME: Alberni-Clayoquot Regional District
ACRD CONTACT: Mike Irg, Manager of Planning & Development
Date of Referral: June 2, 2015



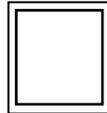
Approval Recommended for Reasons
Outlined Below



Interests Unaffected by Bylaw



Approval Recommended Subject to
Conditions Below



Approval NOT Recommended Due to
Reasons Outlined Below

Mike Irg
Charity Hallberg Dodds

The following comments are from a discussion that the Fire Prevention Officer, Deputy Fire Chief and myself had on ADU's

The following is a brief summary of concerns as they relate to Fire and Life Safety. More details can be added upon request. As many jurisdictions have had issues implementing this type of bylaw I would recommend the regional district to move slowly and use caution.

Access:
Many Sproat Lake properties have access issues for the SLVFD this would be a good time to correct those issues or at least not compound them. Parking should be amended to two spaces for the ADU as they may have 2 vehicles and may have guests. No permit should be issued until the property conforms to fire department access requirements of the Fire Service Act, the British Columbia Building Code, the British Columbia Fire Code and have the approval of the SLVFD

Life Safety:
All buildings modified to have an ADU need to be brought up to the most current building and fire codes. In particular that part of the code relating to fire spread and smoke alarms.

Urban interface fire:
With the increased density this will bring it is important to "fire smart these properties". The provincial fire smart manual can be used as a starting point for the new regulations or language can be adapted from other jurisdictions.

Recreational Vehicles:
RV's should be covered as they are used around Sproat Lake as "temporary" homes in addition to the principal residence and ADU. Although they are primarily occupied in the summer months many of the installations are permanent to some degree and add to the density and fire risk.

Enforcement:
As many Sproat Lake properties already have non conforming ADU's. The bylaw needs to have a workable system of enforcement.

Wade Hepp

Wade Hepp
Fire Chief
Sproat Lake Fire Dept.
7667 Pacific Rim Hwy
Port Alberni, B.C. V9Y 8Y5
250-735-0588 (cell)
firechief@sproatlakfire.ca

Agency (please print): Sproat Lake Volunteer Fire Department

Name (please print): Wade Hepp

Title: Fire Chief

Signature: _____

Date: June 22, 2015



At a Glance, ACCESSORY DWELLING UNITS

An Accessory Dwelling Unit (ADU) can come in multiple forms including:

- Secondary Suite - located within a single family dwelling (SFD)
- Suite located within an Accessory Building (ie. a suite above a garage or in a barn, etc)
- Carriage Home, Cabin, Cottage, Garden Suite or Granny Flat

An ADU can be Permitted on Properties that are within an Official Community Plan Area and are:

- Within Electoral Areas A (Bamfield), B (Beaufort), D (Sproat Lake), E (Beaver Creek), and F (Cherry Creek) provided the lot area is 0.404 hectare (1.0 acre) or greater in size.
- Within Electoral Area C (Long Beach) provided the lot area is 1.0 hectare (2.5 acres) or greater in size.

Mandatory Criteria for a Permitted ADU:

- In areas A, B, D, E and F, an ADU shall not exceed 80 m² (861 ft²) of floor area or, if located within or attached to a SFD, not more than 40% of the habitable floor space of the SFD, whichever is less. In area C, an ADU shall not exceed 70 m² (753.5 ft²) of floor area or, if located within or attached to a SFD, not more than 40% of the habitable floor space of the SFD, whichever is less
- Only one (1) ADU will be permitted per legal lot. If more than one dwelling exists on any lot – in any form – an ADU will not be permitted.
- Septic capability and potable water must be proven and approved by the Health Authority.
- An ADU will only be permitted on a lot that already has a SFD or will have a SFD constructed simultaneously with the ADU.
- All ADU's must be constructed in compliance with all aspects of the BC Building Code.

Accessory Dwelling Unit (ADU) Construction Guidelines:

- An ADU may only be one (1) storey.
- An accessory dwelling unit shall not be located, unless otherwise provided for in this Bylaw:
 - within a required front yard; and
 - within 3 meters of a side or rear yard lot line.
- An accessory dwelling unit shall not exceed 3.7 meters in height except as otherwise provided for in this Bylaw.
- An accessory dwelling unit, if located within the principal dwelling unit or within a non-residential accessory building, shall have an entrance that is separate from that of the main building.
- An accessory dwelling unit shall include facilities for storing, preparing and cooking food, sanitary facilities and a bedroom.
- An accessory dwelling unit shall be provided with potable water and sewer disposal facilities approved by the local Health Authority.
- No person shall occupy an accessory dwelling unit unless an occupancy permit has been issued for it.
- One off-street parking space shall be provided for the exclusive use of the accessory dwelling unit.

What about Existing ADU's?:

- ACRD staff will work with and provide information to property owners who have an existing ADU located on their property and would like to bring it into compliance.
 - Discussion and inspections by ACRD Building Inspection and/or Planning staff will likely be necessary as well as a review of safety and BC Building Code regulations and requirements.
 - These will be dealt with on an individual basis and concerns will vary depending on various criteria.



PLEASE NOTE:

This handout is intended to provide general information only! For specific details, please refer to Bylaw P1327 and/or contact the ACRD Planning Department.

Alex Dyer Speaking Notes – Bylaw P1327, Accessory Dwelling Units

- I will give an introduction to the Zoning Bylaw amendment to allow and regulate Accessory Dwelling Units in the Regional District. Just to be clear as I go through this, I will use the term ADU as an acronym for Accessory Dwelling Units. This amendment was initiated by planning staff as a result of feedback received during the recent updates to the Community Plans and a significant amount of feedback received from the public.
- From 2012-2014 we undertook a process to comprehensively update the four Alberni Valley Official Community Plans and the Bamfield Official Community Plan. The idea of Accessory Dwelling Units was introduced in the updated Community Plans which went through significant public review at the time in the form of open houses and public hearings. Prior to the Plan updates, the ACRD received grant funding for and commissioned a study on Accessory Dwelling Units in the region which was completed in 2011. The study researched ADUs in other jurisdictions as well as advantages and challenges specific to the region.
- There are a number of advantages to allowing and regulating Accessory Dwelling Units in the region – increasing the availability of affordable housing, allowing a property owner to downsize on their own property, allowing the financial flexibility for property owners to rent a suite as a mortgage helper – but first and foremost it allows the ACRD to instill some level of control over the safety of housing. We realize that a number of these rental units already exist and this bylaw amendment will provide a process for property owners to bring their units up to an acceptable standard, with respect to health and safety, as the owner goes through the process to legalize their ADU. It will also ensure that all new construction of ADUs meets the standards provided in the bylaw.
- As a result of feedback received during these community planning processes and a significant number of enquiries from the public, staff have prepared this bylaw amendment to include regulations for Accessory Dwelling Units on properties within an ACRD Official Community Plan area. Upon meeting certain conditions and technical requirements, Bylaw P1327 will allow Accessory Dwelling Units within the Bamfield, Beaufort, Sproat Lake, Beaver Creek and Cherry Creek Electoral Areas on properties with a minimum lot size of 1 acre and within the Long Beach Electoral Area on properties with a minimum lot size of 2.5 acres.
- For the purposes of the bylaw, Accessory Dwelling Units are defined as being a variety of three (3) different housing types: An ADU can be either a secondary suite within the principle dwelling, a carriage house or granny flat within an accessory building such as a garage, or a separate detached dwelling such as a cabin, cottage or garden suite.
- In addition to the minimum lot size required to have an ADU within an Official Community Plan area, Bylaw P1327 will also require the following regulations for Accessory Dwelling Units:

- Accessory Dwelling Units shall be limited to the Residential Zoning Districts within an Official Community Plan area. These zoning districts are the principle single family housing zones in our Zoning Bylaw.
 - An ADU is only permitted on a lot that already has a single family dwelling or on a lot where a single family dwelling will be built simultaneously.
 - Only one (1) ADU permitted per lot. If more than one dwelling exists on a lot – in the form of a second house, mobile home, modular home, etc. – An ADU would not be permitted.
 - The maximum floor area of an ADU shall be limited to 80 square metres (861 square feet) except for in Long Beach where an ADU shall be limited to 70 square metres (753 square feet). If the ADU is in the form of a secondary suite within a house, it shall be limited to not more than 40% of the total floor space of the house.
 - Septic capability and potable water must be approved by the Health Authority and all construction must adhere to the BC Building Code.
 - An ADU shall be limited to one (1) storey and 3.7 metres in height.
 - An ADU shall not be located within the required front yard setback as defined by the specific zone of the property and shall not be within 3 metres of a side or rear lot line.
 - The registered property owner must occupy either the principle dwelling or the accessory dwelling on the property as their primary residence. For clarity, an ADU is intended to be used as a dwelling and not as a short term vacation rental unit.
 - An ADU shall have an entrance that is separate from the main building whether it is located within a single family dwelling or within an accessory building.
 - One off street parking space shall be provided for the exclusive use of the ADU.
- This summary was provided for discussion purposes only, Bylaw P1327 should be referred to for all the regulation details. These conditions will be regulated through the Building Permit process. I realize that these regulations may seem wordy at first glance and we have prepared a handout on Accessory Dwelling Units which details the requirements and will be made available to the public. Copies have been made available at this public hearing as well.
 - I also want to address the bylaw referral received from the Cherry Creek Waterworks District which I read out earlier. The referral response advised that the Water District Board of Trustees

did not support this bylaw amendment due to the impact of increased taxes on properties where an ADU was used to house a family member or someone in need of assisted living. Property taxes are based on the assessed value of land and improvements under the mandate of the BC Assessment Authority. It would be up to the property owner to decide if they wanted to construct an ADU on their property and I would expect that this would increase their properties assessed value. The property tax implication on a property where an ADU has been built is not something that the ACRD has any control over.

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1327

OFFICIAL ZONING TEXT AMENDMENT

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw upon the affirmative vote of the directors in accordance with the *Local Government Act*;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the text of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw No. P1327.

2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended as follows:

a. Section 3 is hereby amended by adding the following definitions:

“Dwelling Unit, Accessory means a second dwelling unit:

- a) on a lot that already has a single-family dwelling on it or that will have a single-family dwelling constructed contemporaneously on it;
- b) that is an accessory use;
- c) that is occupied or intended to be occupied as a permanent home or residence of one family;
- d) that may be within or attached to the principal dwelling unit as a secondary suite;
- e) that may be a carriage house or granny flat within or attached to an accessory building such as a garage, barn or workshop;
- f) that may be a detached building such a cabin, cottage or garden suite.

Carriage House means a dwelling unit attached to or located on the second storey of an accessory building with its own external access, separate from that of the access to the accessory building.

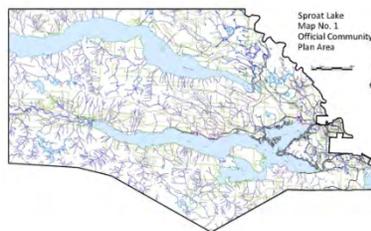
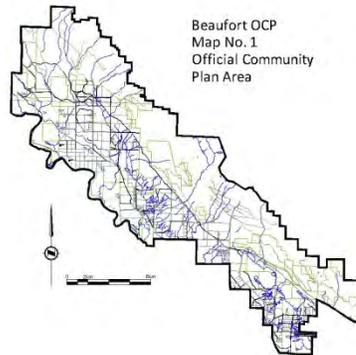
Granny Flat means carriage house or secondary suite.

Secondary Suite means a secondary suite as defined by the *British Columbia Building Code*.”

b. Section 6.5 Accessory Buildings and Uses is hereby amended by adding a new subsection 6.5 4. to read as follows:

“4. Accessory Building and Dwelling Units – Regulations for accessory dwelling units

- a) Accessory dwelling units may be permitted, provided the principal use of the lot is a single-family dwelling and the lot is located within the Official Community Plan area of Electoral Area “A”, Electoral Area “B”, Electoral Area “C”, Electoral Area “D”, Electoral Area “E”, of Electoral Area “F”, in the following districts:
 - i. R 1 and R2;
 - ii. RA 1, RA 2, and RA 3; and
 - iii. A 1, A 2, A 3, and A 4;



- b) the minimum lot area for an accessory dwelling unit is 0.404 hectares for properties located in Electoral Areas “A”, “B”, “D”, “E”, and “F”
- c) the minimum lot area for an accessory dwelling unit is 1 hectare for properties located in Electoral Area “C”.
- d) No more than one accessory dwelling unit is permitted per lot.
- e) No accessory dwelling unit shall be permitted to be erected on any lot unless:
 - i. such lot contains a principal dwelling unit; or
 - ii. the accessory dwelling unit is erected or constructed simultaneously with a proposed principal dwelling unit.
- f) An accessory dwelling unit shall have a total floor area of not more than 80 square

meters or, if located within or attached to the principal dwelling unit, not more than 40% of the habitable floor space of the building, whichever is less. Except an accessory dwelling unit in Electoral Area "C" shall have a total floor area of not more than 70 square meters or, if located within or attached to the principal dwelling unit, not more than 40% of the habitable floor space of the building, whichever is less.

- g) An accessory dwelling unit may only be one story.
- h) An accessory dwelling unit shall not be located, unless otherwise provided for in this Bylaw:
 - i. within a required front yard; and
 - ii. within 3 meters of a side or rear yard lot line.
- i) An accessory dwelling unit shall not exceed 3.7 meters in height except as otherwise provided for in this By-law.
- j) An accessory dwelling unit, if located within the principal dwelling unit or within a non-residential accessory building, shall have an entrance that is separate from that of the main building.
- k) An accessory dwelling unit shall include facilities for storing, preparing and cooking food, sanitary facilities and a bedroom.
- l) An accessory dwelling unit shall be provided with potable water and sewer disposal facilities approved by the local Health Authority.
- m) No person shall occupy an accessory dwelling unit unless an occupancy permit has been issued for it.
- n) One off-street parking space shall be provided for the exclusive use of the accessory dwelling unit.
- o) The registered owner of the property must occupy either the principal dwelling unit or the accessory dwelling unit as his or her principal residence.
- p) An accessory dwelling unit may not be a separate strata unit."

For clarity, accessory dwelling units are for primary residents, not vacation rentals.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 27th day of May , 2015
Public hearing held this 25th day of June, 2015
Read a second time this day of , 2015
Read a third time this day of , 2015

Adopted this day of , 2015

Russell Dyson, CAO

Chair of the Regional Board



MEMORANDUM

To: Board of Directors
From: Russell Dyson, Chief Administrative Officer
Date: July 2, 2015
Subject: Staff Report

The following is an update on projects that Regional District Administration Staff are currently working on in addition to daily duties:

- 2015 Budget implementation;
- AV Regional Airport Runway Extension funding approval and OLS;
- Meet with AV Drag Racing Association;
- Developing and revising Terms of Reference for all ACRD Committees;
- Salmon Beach Services & meeting with Committee;
- Grant Applications – AVRA/Bamfield Water System;
- 2015 CUPE Negotiations;
- Recruitment process – Manager of Environmental Services and Maintenance Technician Lead-hand and West Coast Assistant;
- Preparations for alternate approval process and open house for the proposed expansion of the AVRA Runway;
- First Nations Consultation

Submitted by: _____
Russell Dyson, Chief Administrative Officer



MEMORANDUM

TO: Regional Board of Directors

FROM: Mike Irg, Manager of Planning and Development

DATE: July 02, 2015

RE: **Monthly Activity Report – Planning and Development**

2014 Total	2015 Total	APPLICATION
5	5	Rezoning
15	13	Development Permit and Development Variance Permit
11	3	Subdivisions
4	0	Agricultural Land Reserve
3	1	Board of Variance
12	4	Crown Leases
30	13	Bylaw Enforcement
11	13	Miscellaneous
91	52	TOTAL APPLICATIONS RECEIVED

Other Planning Projects

Planning Staff have concentrated on development applications this month.

The Board authorized entering into a contract with Heather Shobe and Anna Lewis to assist with the implementation of the Agriculture Plan. Staff will work with the Agricultural Development Committee and the contractor on the project.

Continuing to work on the draft Zoning Bylaw. Open houses and APC meetings are being organized for later in the summer.

Planning staff continue to work on the AV Airport expansion project and the OLS clearing.

Assisting with Environmental Services.

Bylaw enforcement continues to be a busy area.

Mike Irg, Manager of Planning and Development

Alberni-Clayoquot Regional District
Staff Action Items by Department and Date
Update to the Board of Directors as of July 2, 2015

#	Date	Action Item	Assigned to	Target Date/Update
Administration Department				
1.	Jan. 23/13 WC Comm	Explore with the Yuułuṣiṣṣatḥ Government possible participation in the South Long Beach Multi Purpose Bike Path in the future	Russell	Yuułuṣiṣṣatḥ to respond
2.	July 10 th Board	Contact and work with the Nuu-chah-nulth Tribal Council and the Port Alberni Friendship Centre to develop a long term plan for reconciliation	Reconcil. Committee	Committee to review status
3.	April 9 th Board	C2C recommend contacting the President NTC Deb Foxcroft and request an observer from the ACRD at the NTC meetings	Reconcil. Committee	Committee to review status
4.	Feb. 11 th Board	Consult with affected interests of the AVRA expansion including Greenmax, SD#70, Ministry of Forests Lands and Natural Resource Operations, Coulson Group of Companies, AV Drag Racing Assoc. and Hupacasath First Nation	Russell	Ongoing
5.	April 22 nd Board	Prepare a report to the Board the Municipal Insurance Association proposal for covering infrastructure in the event of a disaster as presented at the AVICC Convention	Russell	Inquiry made MIA project ongoing
6.	May 5 th AV Comm.	The Alberni Valley Committee concurs with the new recommended agreement with the Alberni Valley Drag Racing Association – Meet with AV Drag Racing Assoc. and finalize the agreement for consideration by the ACRD Board of Directors	Russell	Directors to meet with AVDRA June 24 th
7.	May 13 th Board	The Board directed staff to proceed with the hiring of a temporary part time West Coast Assistant to provide oversight of Salmon Beach services and contracts as well as support for the Airport Superintendent	Russell	Posted internally/ externally
8.	May 27 th Board	Work with Mr. Deakin to set a date for the Economic Development luncheon	Wendy/ Tracy	Scheduled for July 22 nd , 10:00 am
9.	May 27 th Board	The Request Decision regarding proposal for engineering services – assessment of Tseshaht First Nation water system expansion to Bell & Stuart roads until further information from the Tseshaht First Nation	Russell	Pending more info. from TFN
10.	May 27 th EA Directors	Bring back a report with more information on possible uses for the gas tax funds and funds allocated on a per capita basis – prepare a report	Russell/ Andrew	In Progress – next Electoral Area Directors meeting

#	Date	Action Item	Assigned to	Target Date/Update
11.	June 10 th Board	Arrange a meeting between Directors McNabb, Cote, Ruttan, McLeman and Osborne and the Alberni Valley Drag Racing Association to discuss the future of the drag race event, in consideration of the proposed runway expansion with the purpose of trying to provide a long term option for the event	Russell	Done
12.	June 24 th Board	Submit UBCM appointment request with the Ministers or Ministry staff as follows: <ul style="list-style-type: none"> a. Community, Sport and Cultural Development b. Environment c. Education d. Health e. Transportation and Infrastructure f. Aboriginal Relations and Reconciliation Chair and staff liaise with relevant Board of Directors to develop messaging and background materials	Wendy/ Shelli	Arranging
13.	June 24 th Board	Forward a letter to Franklin River Road residents advising the City of Port Alberni will terminate the agreement for fire protection and medical first responder service to the Franklin River Road service area effective December 31, 2015 and refer them to the Cherry Creek Water Board and Cherry Creek Volunteer Fire Department for any solutions they may be able to provide	Russell	Done
14.	June 24 th Board	The Board of Directors appoint the following individuals to the Salmon Beach Committee for a one year term, Len Jerritt, Jill Maibach, Kel Roberts, Terry Graff and Ken Lunde – Update Committee list and advise appointees	Wendy	Done
15.	June 24 th Board	The Board of Directors appointed the following individuals to the Bamfield Water Committee: Lisa Herbig for a two (2) year term and J.P. Hastey for a three (3) year term – update Committee list and advise appointees	Wendy	Done
16.	June 24 th Board June 25 th Special Board	The Board of Directors approved moving forward with the AAP for the Port Alberni Airport proposed runway expansion as follows: <ul style="list-style-type: none"> a. Submit Bylaws “Port Alberni Airport Extended Service Area Establishment Amendment Bylaw 791-2, 2015” and “Port Alberni Airport Runway Expansion Loan Authorization Bylaw F1120, 2015” to the 	Wendy	AAP underway – Deadline – August 5 th , 4:30 pm

#	Date	Action Item	Assigned to	Target Date/Update
		<p>electors for approval by way of an alternative approval process;</p> <p>b. Approve the attached Notice to Electors of an Alternative Approval Process (as amended June 25th);</p> <p>c. Approve the attached Elector Response Form (as amended June 25th);</p> <p>d. Set the deadline for receiving Elector Response Forms at the Alberni-Clayoquot Regional District Office in hard copy for 4:30 pm on Wednesday, August 5, 2015;</p> <p>e. Declare that a fair determination of the total number of electors within the Port Alberni Airport Service area to which the Alternative Approval Process applies to be 20,504 as per the attached determination (amended June 25th)</p>		
17.	June 24 th Board	Arrange an Open House regarding the proposed Port Alberni Airport Expansion Project as soon as practical within the timeline of the alternative approval process	Russell/ Shelli	Tentative week of July 15 th
18.	June 24 th Board	The ACRD Board passed a resolution to consider adopting the Declaration of the Right to a Healthy Environment, based on the Blue Dot Declaration and modified as appropriate, and after sufficient review and discussion by the Board – Prepare report to the Board	Josie	
Finance Department				
19.	June 24 th Board	The ACRD Board approved the 2014 Audited Financial Statements for the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District as presented and amended – Send to required agencies and post on ACRD website	Andrew	Done
20.	June 24 th Board	The ACRD Board approved the Alberni-Clayoquot Regional District 2014 Statement of Financial Information (SOFI) including all of the statements and schedules – Send to required agencies and post on ACRD website	Andrew	Done
21.	June 24 th Board	The ACRD Board approved the Alberni-Clayoquot Regional Hospital District 2014 Statement of Financial Information (SOFI) including all of the statements and schedules – Send to required agencies and post on ACRD Website	Andrew	Done

#	Date	Action Item	Assigned to	Target Date/Update
Environmental Services Department				
22.	Apr. 8/10 WC	Work with Parks Canada on the landfill road agreement	Russell	Letter sent January 12 th
23.	May 11/11 AV Comm.	Investigate with the Tseshaht First Nation possible resource recovery at the AV Landfill	Russell	In progress
24.	June 13/12 BD	Develop a plan for appropriate use of the funds on the Log Train Trail from the Arrowsmith Radical Runners	Rob G./ Janice	Design in progress – site visit June
25.	Oct. 10/12 Board	Work with the Air Quality council to develop a draft valley wide woodstove bylaw based on the City of Port Alberni's bylaw following receipt by the Board of Directors a joint APC meeting will be called to review the proposal	Russell	Drafting a bylaw for board review
26.	April 23 rd Board	The Board of Directors directed staff to: 1. Meet with the Tseshaht and Hupacasath First Nations and the City of Port Alberni with respect to their consideration on providing a connection to their water systems for the Bell Road/Stuart Avenue water supply; and following the consultation, 2. Provide the information to the Bell Road/Stuart Avenue residents on the water servicing options	Russell	Note item #11
27.	Nov. 13 th Board	The ACRD Board approved the replacement of 480 m or waterline on Grandview Road connecting through the Vaughn Chase subdivision to Drinkwater Road with the developer completing installation of the works and the Beaver Creek Water System contributing \$179,880 upon completion of the project – proceed with project and necessary agreements	Mike	Design complete
28.	Nov. 13 th Board	The ACRD Board adopted the ACRD Contractor Safety and Coordination Policy as presented – Implement the Policy & provide copies to all ACRD Contractors	Rob	In progress
29.	Nov. 26 th Board	Forward a letter to Earle Plain, Environmental Protection reiterating the discussion with Director Bennett and request they keep the Regional District up to date on any changes in policy with regards to industrial slash burning taking into account long term weather forecasts	Russell	In Progress
30.	May 13 th Board	The Re-Collect Software Service Agreement Report was deferred – Provide more information to the Board for the next meeting	Janice	On hold until 2016

#	Date	Action Item	Assigned to	Target Date/Update
31.	May 13 th Board	The Board directed staff to proceed with a Request for Proposals to secure contract services for the maintenance and operation of Salmon Beach infrastructure	Randy/ Janice	In progress
32.	June 10 th Board	The Board approved submitting a funding application to the British Columbia Air Access Program (BCAAP) for the Alberni Valley Regional Airport runway extension project for a total value of \$5.9 million – Proceed with the application	Janice/ Mark	Done
33.	June 10 th Board	The Board adopted Bylaw cited as " Alberni Valley Landfill Tipping Fee and Regulation Bylaw No. R1027, 2015 – Prepare bylaw for signatures, advise public etc.	Janice	Done
34.	June 10 th Board	The Board of Directors adopt the following implementation policy for penalties: at the Alberni Valley Landfill: <ul style="list-style-type: none"> • Commencing January 1, 2016, a surcharge of 50% of the current tipping fee for loads containing more than 10% of corrugated cardboard; • Commencing July 1, 2016 a surcharge of 100% of the current tipping fee for loads containing more than 5% of corrugated cardboard - Update ACRD policy book etc.	Janice/ Andrew	In progress -
35.	June 10 th Board	The Board agreed to pave the access road to the Long Beach Airport (CYAZ) with Recycled Asphalt Pavement (RAP) material for a total cost not to exceed \$40,800.00, the Board waive the requirement for a call for bids and the contract be awarded to AWA Asphalt Ltd. on the basis of the receipt of two written quotes – proceed with project	Mark	Done
36.	June 10 th Board	The Board approved submitting a funding application to the British Columbia Air Access Program (BCAAP) for lighting improvements for the Long Beach Airport for a total project value of \$1,697,520 – proceed with application	Janice/ Mark	Done
37.	June 24 th Board	The Board agreed to enter in a lease agreement with Oceans Network Canada for a 3 year term commencing July 1, 2015 and ending May 31, 2018 at the rate of \$3570.21 per year plus applicable taxes, to occupy a portion of land at the Long Beach Airport for the purpose of installation and operation of a High Frequency Radar system to	Janice	Done

#	Date	Action Item	Assigned to	Target Date/Update
		monitor the adjacent ocean surface currents and Tsunami detection – prepare for signatures		
Planning Department				
38.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course following Airport rezoning	Mike	Letter sent to TFN Jan 16 – Will include in new zoning bylaw
39.	April 11/12 BD	Apply to the Ministry of Transportation for a permit to construct the dock at the west end of Nuthatch Road & to Ministry of Forests for foreshore tenure	Mike	Working with neighbor to move dock
40.	Nov. 14/12 Board	The Board referred the Bamfield Community Hall Society's request to approve & support their proposal to build a new hall to staff to review the request and provide a recommendation, following consultation with the Society, on the role of the ACRD	Mike	Contacted Hall Society – Society working on options
41.	July 24 th Board	The Board of Directors instructed staff to work with the Central West Coast Forest Society to investigate funding for the assessment and restoration of the Willowbrae Creek system	Mike	Will work with area Director
42.	May 27 th EA Directors	Zoning Bylaw Text Amendment for Riparian Setbacks within all Electoral Area Official Community Plan Areas - The EA Directors passed a resolution instructing planning staff to re-designate major and minor streams within all electoral area official community plan areas	Mike	Planning staff to review
43.	May 27 th EA Directors	Electoral Area Directors Committee instructed staff to bring a report to the Board on options for dealing with vacation rentals	Mike	Planning staff to review
44.	May 27 th Board	The Board approved the plan for a communal meeting place for Salmon Beach owners to be located on ACRD owned 10, Block 63, Section 49, Clayoquot District, Plan VIP510. This will be in accordance with: <ol style="list-style-type: none"> 1. All structures to meet BC Building Code 2. "Use at own risk" signage is provided 3. Material and construction costs are not from public funds 4. Future Maintenance and Inspection to be performed by ACRD As outlined in the staff report dated November 20, 2014 – Proceed with the project	Luc	In progress

#	Date	Action Item	Assigned to	Target Date/Update
45.	May 27 th Board	Work with West Coast Aquatic and bring back a recommendation to the Board on partnering with West Coast Aquatic in habitat restoration, protection and enhancement projects.	Mike	Planning staff to review
46.	June 24 th Board	Staff investigate Transport Canada's Ports Asset Transfer Program relating to the West Bamfield dock & report back to the Board	Mike	Planning staff to review
47.	June 24 th Board	Lidar Data Collection for Bamfield - The Board of Directors agreed to enter into a contract with Terra Remote Sensing Inc. of Sydney, BC for the collection and processing of LiDAR data for the community of Bamfield at a cost of \$8532.00 plus taxes - proceed with the contract	Mike	Done
48.	June 24 th Board	Phase 2 - Agricultural Plan Implementation contract - the Board of Directors accepted the Agricultural Plan Implementation contract for the Alberni-Clayoquot Regional District submitted by Eden Tree Farm and Gardening to provide agricultural support services, with the cost of the contract not to exceed \$30,000 - proceed with the contract	Mike	Contract being finalized
49.	June 24 th Board	Proposed cell tower - Rogers File W2639 - District Lot 120, Sproat Lake - the Board of Directors directs staff to issue a Letter of Land Use Concurrence for Rogers File W2639 noting that the ACRD supports the cell tower location - Draft letter	Mike/ Alex	Done
50.	June 24 th Board	The request from Telus for a Letter of Land Use Concurrence was deferred until a discussion is held between Telus and Rogers on the possibility of a shared tower is explored - Contact Telus & Rogers and report back to the Board	Mike/ Alex	Planning staff to review
51.	June 24 th Board	The Board appointed the following individuals to the Bamfield Advisory Planning Commission for a two year term: Max Salamon, Rae Hopkins, Jane Morrison, J.P. Hastey - advise appointees and update list	Mike/ Charity	Done

Issued: July 2, 2015



FOR IMMEDIATE RELEASE

June 27, 2015

GIBSONS PUBLIC MARKET: FOOD & COMMUNITY HUB, BUSINESS INCUBATOR, AND MARINE EDUCATIONAL FACILITY

COURTENAY – Public farmers’ markets provide growers with a space to sell their wares, but also serve an important role as incubators for food producers looking to refine their products and develop their businesses. Thanks to the Gibsons Community Building Society (GCBS), the Sunshine Coast will soon have its first year-round, indoor public market.

With the granting of \$400,000 from the Island Coastal Economic Trust, the Gibsons Public Market is now embarking on an ambitious plan to create a permanent space in the former yacht club building which has been a temporary home for the past 16 months.

When complete, the new space will be more than double the size of the existing facility, and will include more than 8,000 sq. ft of community amenity space, in addition to the market space. This will include community and commercial kitchens as well as the Marine Education Centre: an interactive aquarium focused on marine resource sustainability, and particularly, food from the sea.

“This project is all about a community vision,” said Phil Kent, ICET Chair. “Everyone has rallied behind this concept, with significant volunteer involvement as well as private and corporate financial contributions. We are pleased to be able to support an important new economic driver for the region which is so well aligned with community values and aspirations.”

In 2014, the farmers’ market attracted nearly 70 vendors and grossed nearly \$200,000 in sales over the 22-week operating window. When the year-round, indoor market is completed, the group is forecasting significant growth to \$1.4M in total revenue for the vendors.

“Markets like this are incubators for emerging small agri-food businesses, and the impact on communities is so much more than just the availability of fresh, local food,” said Nicholas Sonntag, President of the GCBS. “Our market provides space and amenities that these producers need, and combined with the Marine Education Centre, will become a significant tourist draw as well.”

The commercial kitchen is an important part of the incubator function because it allows new businesses to use state-of-the-art technology and to achieve food safety certification that would not be possible for a

home-based business. The certification allows them to sell their products to a wider variety of customers, including larger grocery store chains.

The Marine Education Centre is forecast to be self-sustaining, achieving a projected 23,000 yearly visits by its fifth year of operation, attracting a large number of visitors who would not have otherwise visited the area.

An economic analysis by ICET found that after five years of operation of the Market and Marine Education Centre, the region will benefit from the equivalent of more than 40 additional long term local jobs and 15 person years of construction employment directly attributable to the project.

Construction is anticipated to begin in January 2016, with completion by summer 2016.

About the Island Coastal Economic Trust

The Island Coastal Economic Trust is a \$50 million endowment established in 2006 by the Government of British Columbia to help diversify the economies of central and northern Vancouver Island and the Sunshine Coast.

ICET is guided by a Board of Directors and two Regional Advisory Committees which include more than 50 locally elected officials and MLAs and five appointees. This exceptional team of leaders collaborates to set regional priorities and build vital multi-regional networks.

Through a community-centred decision-making process, ICET has approved \$49 million for over 135 economic infrastructure and economic development readiness projects on the Island and Sunshine Coast since implementing its grant program in 2007. ICET investments have leveraged over \$276 million in incremental funding into the region.

A full overview of ICET can be found at www.islandcoastaltrust.ca

-end-

For further information:

Line Robert, CEO
Island Coastal Economic Trust
Tel. 250-871-7797 (Ext. 227)
line.robert@islandcoastaltrust.ca

Mayor Phil Kent, ICET Chair
City of Duncan
Tel. 250-709-0186
mayor@duncan.ca

Gerry Zipursky, Executive Director
Gibsons Community Building Society
Tel. 604-886-8814
gzipursky@gmail.com



**MINUTES OF THE AVICC
SPECIAL COMMITTEE ON SOLID WASTE MANAGEMENT
HELD VIA TELECONFERENCE
FRIDAY, MAY 29, 2015**

REPRESENTATIVES:

AVICC President Barbara Price, Ex-officio (Meeting Chair)
Director John McNabb, Alberni Clayoquot
Director Judy Brownoff, Capital
Director Rod Nichol, Comox Valley
Director Ian Morrison, Cowichan Valley
Director Alec McPherson, Nanaimo
Director CaroleAnn Leishman, Powell River
Director Larry Samson, Strathcona
Director Ian Winn, Sunshine Coast
1st Vice President Mary Marcotte, AVICC

ALTERNATES AS OBSERVERS:

Director Roger Kishi, Comox Valley
Director Sonia Furstenu, Cowichan Valley
Director Jim Kipp, Nanaimo
Director Jude Schooner, Strathcona

STAFF IN ATTENDANCE:

Russell Dyson, CAO, Alberni Clayoquot
Tom Watkins, Mgr, Solid Waste & Recycling Ops, Capital
Teresa Warnes, Executive Assistant, Comox Valley
James Warren, Corporate Legislative Assistant, Comox Valley
Marc Rutten, Engineering GM, Comox Valley
Wilbert Yang, Consultant, Tetra Tech EBA
Brian Carruthers, CAO, Cowichan Valley
Tauseef Waraich, Mgr, Recycling & Waste Mgt, Cowichan Valley
Paul Thorkelsson, CAO, Nanaimo
Daniel Pearce, A/Gen Mgr, Trans & Solid Waste, Nanaimo
Brenda Paquin, Mgr of Admin Services, Powell River
Mike Wall, Mgr of Community Services, Powell River
Iris Hesketh-Boles, AVICC Executive Coordinator (Recorder)

UNAVAILABLE PRIMARY REPS:

Director Dennis Dugas, Mount Waddington
Director Stan Gisborne, Powell River
AVICC Second Vice President Edwin Grieve, AVICC

AVICC President Barbara Price called the meeting to order at 9:00 am, welcomed all those in attendance, and thanked them for making the time to attend today's meeting. Attendance was then taken.

MINUTES OF MAY 14, 2015 TELECONFERENCE MEETING

On motion by Comox Valley Director Rod Nichol, seconded by Sunshine Coast Director Ian Winn,
That the minutes of the May 14, 2015 teleconference meeting be adopted was CARRIED

JUNE 19, 2015 WORKSHOP PLANNING

President Price asked Comox Valley staff James Warren to facilitate the discussion of this agenda item. James introduced Tetra Tech EBA Consultant Wilbert Yang who provided an overview of the preliminary workshop plan and then opened the floor for comment/feedback. The role of private industry and the opportunity for representatives to speak to initiatives and programs being pursued by members (ex. Comox Valley RD meeting with Minister Polak on June 2) will be incorporated into the agenda. President Price noted that the election of Chair and Vice-Chair would be the first item on the June 19 agenda as previously agreed. Wilbert Yang advised that he hoped to have the regional district data collected and compiled ready for the June 19 workshop, agreeing to try to distribute the material in advance noting that at best it would be available only 1-2 day ahead. Additional feedback on the proposed workshop plan is to be directed to Wilbert Yang via email (Wilbert.Yang@tetrattech.com). President Price thanked Wilbert Yang who left the teleconference.

REQUEST FROM COAST WASTE MANAGEMENT ASSOCIATION

On motion by Comox Valley Director Rod Nichol, seconded by AVICC 1st VP Mary Marcotte,
That the May 25, 2015 letter from Will Burrows, Executive Director of Coast Waste Management Association be received was CARRIED

On motion by AVICC 1st VP Mary Marcotte, seconded by Comox Valley Director Rod Nichol,
That the Committee respond by letter that the request has been received and that it will be considered at either the June 19 or July 10 meeting was CARRIED

NEXT MEETING

11:15 am – 5:00 pm, Friday, June 19, 2015 – Workshop
Nanaimo Regional District Office, 6300 Hammond Bay Road, Nanaimo

AVICC President Barbara Price again thanked participants for their time, and opened the floor to comments or questions with none arising.

ADJOURNMENT

At 9:30 am, on motion by AVICC First Vice President Mary Marcotte, seconded by Comox Valley Director Rod Nichol, that the meeting be adjourned was CARRIED

AVICC President Barbara Price
Ex-Officio/Meeting Chair

Iris Hesketh-Boles, AVICC Staff
Meeting Recorder



MEMORANDUM

To: Board of Directors

From: Andrew McGifford, Acting Manager of Finance

Date: July 2, 2015

Subject: Alberni Community and Women's Service Society – Grant-in-Aid 2015

The Alberni Community and Women's Service Society (ACWSS) has declined the 2015 grant in aid awarded through our budget process earlier this year. The Board of Directors approved the amount of \$5,000 for the "Social Enterprise" project from the Alberni Valley grants in aid budget.

At the time of the grant in aid budgeting process and the information from the feasibility study was not yet prepared. Due to the timelines required within our budgeting process the grant was provided in anticipation of the project preceding. The consultant reviewed project and it was only provided a 50% chance of success. ACWSS has decided to not proceed with the "Social Enterprise" project in 2015 and may revisit this or other local social enterprise concepts in the future.

The grant in aid funding will be carried forward as a surplus that can be used for other 2016 grants within the Alberni Valley Grant in Aid participants.

Submitted by: _____
Andrew McGifford, Acting Manager of Finance



Alberni Community and Women's Services Society

Promoting Equality & Building Community

Board of Directors,
Alberni-Clayoquot Regional District,
3008 5th Ave
Port Alberni, BC
V9Y 2E3

Dear Chairperson Josie Osborne and Members of the Board,

Re: Grant-In-Aid, 2015

I am writing today to thank you for supporting the Grant In Aid for the start-up of our proposed Social Enterprise as outlined in our grant application to you earlier this year. I was especially honoured to present to the Agricultural Committee and receive their support for the full \$20,000 requested in a unanimous vote. The Committee raised very good points and had questions about our agency and intent that were not covered in the application process. I thank them heartily for their interest. We were also pleased to be so supported by the farmer's market presidents.

At this time we are regretfully turning down the \$5000 grant that you have approved for the project. Our feasibility study was in process at the time of the granting procedure as we indicated. As some of you know, the Enterprising Non-Profits (ENP) feasibility study grants must be conducted by an approved consultant off the list of Vancouver Island consultants provided by ENP and who do not live in the community of the project. We were lucky enough to engage with a Black Creek former Community Futures consultant Christine Fordham for our study.

The final report only indicated a 50-50 chance of Valley Locals becoming successful for our agency as a revenue producing program after three years. The social value index was high however, and that was encouraging for our future efforts to bring this plan to fruition.

Most concerning to us was the views of people Christine interviewed who presented different and not necessarily current realities from what we had understood. A concern for regional capacity of agricultural output was at the core of this portion of the report. In addition, we would need other partners to provide funding if we were going to proceed with this venture as a social enterprise in order support our union obligations for staffing. Finally, the agency did not feel able to launch with so little capital available, so little financial support from the community and an unknown supply chain. Having said that, our "Grow A Row for Us" slogan had great appeal throughout the city and region.

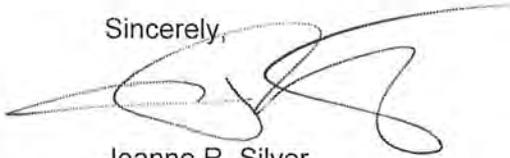
We will be revisiting the Valley Locals concept in the 2016-17 fiscal year and would welcome a partnership with philanthropic capital and increased local community involvement. This will of course become a large part of my job going forward; to make the necessary connections that will lead us to a better financial position to actualize this social enterprise. It is

completely clear to us that more and more social programming will need to be supported by groups of citizens operating social enterprise type income-producing services if we are going to create programs that meet the need of our *specific* community.

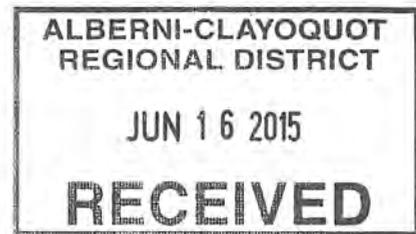
We appreciate the opportunity to apply for support from the Grant-In-Aid program and value it within the whole context of improving life in the Regional District. We will be coming before you in the future with a variation of this same Valley Locals idea once we can secure partnership funding.

Thank-you for your generosity and especially the opportunity to try something different in Port Alberni. We will be back!

Sincerely,



Joanne R. Silver
Executive Director



cc: Agricultural Advisory Committee ACRD