



# Alberni-Clayoquot Regional District

## BOARD OF DIRECTORS MEETING

WEDNESDAY, AUGUST 26, 2015, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

## AGENDA

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	PAGE #
<b>1. <u>CALL TO ORDER</u></b>	
Recognition of Traditional Territories.	
<b>2. <u>APPROVAL OF AGENDA</u></b>	
<i>(motion to approve, including late items requires 2/3 majority vote)</i>	
<b>3. <u>DECLARATIONS</u></b>	
<i>(conflict of interest or gifts)</i>	
<b>4. <u>ADOPTION OF MINUTES</u></b>	
a. <b>Board of Directors Meeting – August 12, 2015</b>	<b>4-12</b>
<i>THAT the minutes of the Board of Directors meeting held on August 12, 2015 be adopted.</i>	
<b>5. <u>PETITIONS, DELEGATIONS &amp; PRESENTATIONS (10 minute maximum)</u></b>	
a. <b>Inspector Mac Richards, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for July 2015</b>	<b>13-14</b>
b. <b>Sproat Lake Marine Patrol, 2015 Year End Report</b>	
c. <b>Ken Sander, Alberni Golf Club/Chris Bird, Long Beach Golf Club, 2016 Tax Exemption Request</b>	<b>15-18</b>
d. <b>Jess Towers/Lance Goddard, Follow up on the Five Acre Shaker</b>	
<b>6. <u>CORRESPONDENCE FOR ACTION</u></b>	
<b>7. <u>CORRESPONDENCE FOR INFORMATION</u></b>	
a. <b>MR. ART SKIPSEY</b>	<b>19</b>
Boat Wakes on Sproat Lake	
b. <b>FRANK &amp; WILHELMINA SURRELL</b>	<b>20</b>
Drag Racing on Alberni Valley Airport	
c. <b>E-COMMUNIQUÉ</b>	<b>21-28</b>

- E-Comm Quarterly Newsletter
- d. **NEW BUILDING CANADA FUND-SMALL COMMUNITIES FUND** **29-30**  
Bamfield Water Treatment Application

*THAT the Board of Directors receive items a-d for information.*

**8. REQUEST FOR DECISIONS & BYLAWS**

- a. **REQUEST FOR DECISION** **31-32**  
Alberni Valley Back Country Horsemen of BC Event – Log Train Trail

*THAT the Board of Directors direct staff to provide a letter of support to the Alberni Valley Back Country Horsemen of BC to allow access to the Log Train Trail for the event to be held on September 12th and 13th, 2015.*

**9. PLANNING MATTERS**

**9.1 ALL DIRECTORS**

- a. **AGRICULTURAL SUPPORT WORKERS' NEWSLETTER** **33-39**  
Ag. News – August 7, 2015

*THAT the Board of Directors receive the Agricultural Support Workers' Ag. News, August 7, 2015.*

**10. REPORTS**

**10.1 STAFF REPORTS**

- a. Staff Action Items Report – August 20, 2015 **40-45**  
b. Meeting Schedule – September 2015 **46**  
c. Building Inspector's Report – July 2015 **47**  
d. Financial Statements – July 31, 2015 **48-49**

*THAT the Board of Directors receives the Staff Reports a-d.*

**10.2 COMMITTEE REPORTS**

- a. **2015 Agricultural Development Committee Appointments**

*THAT the following individuals be appointed to the Agricultural Development Committee:*

*Cathy Burkosky, Faye Missar.*

**10.3 MEMBER REPORTS**

- a. 9-1-1 Corporation – J. McNabb **50-64**  
• Financial Statements – Year Ended December 31, 2014

- b. Vancouver Island Regional Library - P. Cote
- c. Central West Coast Forest Society – T. Bennett
- d. Emergency Planning – J. McNabb/P. Cote/M. Kokura/M. Ruttan
- e. Alberni Valley Chamber of Commerce – Jack McLeman
- f. Coastal Community Network – T. Bennett
- g. West Island Woodlands Advisory Group –L. Banton
- h. Island Coastal Economic Trust – J. Osborne
- i. Air Quality Council, Port Alberni – J. McNabb
- j. West Coast Aquatic Board – T. Bennett/K. Wyton
- k. Association of Vancouver Island & Coastal Communities – J. Osborne
- l. Beaver Creek Water Advisory Committee – J. McNabb
- m. Other Reports

*THAT the Board of Directors receives the Member Reports.*

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

**13. QUESTION PERIOD**

**14. IN CAMERA**

*Motion to close the meeting to discuss matters relating to:*

- i. Labour or other employee relations.*

**15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

**16. ADJOURN**

**Next Board of Directors Meeting: Wednesday, September 9, 2015, 1:30pm.**



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, AUGUST 12, 2015 1:30PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### DIRECTORS

Josie Osborne, Chairperson, District of Tofino

### PRESENT:

John McNabb, Vice-Chair, Electoral Area "E" (Beaver Creek)

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

Mike Ruttan, Mayor, City of Port Alberni

Jack McLeman, Councillor, City of Port Alberni

Dianne St. Jacques, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułu?it?ath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

John Jack, Councillor, Huu-ay-aht First Nation

### STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

**The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.**

### 2. APPROVAL OF AGENDA

*MOVED: Director Kokura*

*SECONDED: Director Banton*

*THAT the agenda be approved as circulated with the addition of the following late items: Memorandum regarding Alternative to using roundup at the Alberni Valley Airport and Request for Decision regarding re-opening regional trails.*

**CARRIED**

### 3. DECLARATIONS

*The CAO introduced the new Maintenance Technician Leadhand for the Alberni-Clayoquot Regional District, Mr. Daniel Fredlund.*

**4. ADOPTION OF MINUTES**

**a. Board of Directors Meeting – July 22, 2015**

*MOVED: Director Bennett*

*SECONDED: Director McNabb*

*THAT the minutes of the Board of Directors Meeting held on July 22, 2015 be adopted.*

**CARRIED**

**b. Alberni Valley/Bamfield Services Committee Meeting - July 21, 2015**

*MOVED: Director McNabb*

*SECONDED: Director McLeman*

*THAT the minutes of the Alberni Valley/Bamfield Services Committee Meeting held on July 21, 2015 be adopted.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**6. CORRESPONDENCE FOR ACTION**

- a. Correspondence July 29, 2015 from the Vancouver Island Economic Alliance regarding the 2015 State of the Island Economic Summit October 28-29, 2015 in Nanaimo.**

Director Jack entered the meeting at 1:35 pm

*MOVED: Director Bennett*

*SECONDED: Director St. Jacques*

*THAT the Alberni-Clayoquot Board of Directors authorize Director Banton to attend the 2015 State of the Island Economic Summit, October 28-29, 2015 in Nanaimo.*

**CARRIED**

**7. CORRESPONDENCE FOR INFORMATION**

**a. AUDITOR GENERAL FOR LOCAL GOVERNMENT**

Release of the Perspectives Booklet on Asset Management for Local Governments

- b. ISLAND CORRIDOR FOUNDATION**  
Province Affirms \$7 Million for E & N Rail Corridor
- c. OMBUDSPERSON**  
2014-2015 Annual Report
- d. MINISTER OF FISHERIES AND OCEANS**  
Area G Troll Access to Interior Fraser River Coho Salmon in British Columbia
- e. UNION OF BC MUNICIPALITIES**  
Gas Tax Agreement Community Works Fund Payment
- f. ISLAND COASTAL ECONOMIC TRUST**  
Island Coastal Economic Trust Providing Bursaries, Internship  
Cowichan Incubator Farm Grow Opportunities for New Farmers
- g. ALBERNI CLAYOQUOT HEALTH NETWORK**  
June 11, 2015 Dialog to Action Workshop Report
- h. CENTRAL WEST COAST FOREST SOCIETY**  
2015 Kennedy Lake clean-up
- i. MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE**  
1.27 Million in New Funding for Long Beach Airport
- j. Yuułuʔiłʔatḥ FIRST NATION**  
Alberni-Clayoquot Regional District Board of Directors Appointment – Alan  
McCarthy
- k. WESTERN ECONOMIC DIVERSIFICATION CANADA**  
The Canada 150 Community Infrastructure Program
- l. HUU AY AHT FIRST NATION**  
Alberni-Clayoquot Regional District Board of Directors Appointment – John Jack
- m. ROSE, BRETT, DALLAS, DAVID, DYLAN FRIEL**  
Sproat Lake Marine Patrol

*MOVED: Director Bennett*

*SECONDED: Director St. Jacques*

*THAT the Board of Directors receive items a-m for information.*

**CARRIED**

## **8. REQUEST FOR DECISIONS & BYLAWS**

- a. Request for Decision regarding Terrance Salman Hangar Lease Renewal  
– Long Beach Airport.**

*MOVED: Director Bennett*

*SECONDED: Director St. Jacques*

*THAT the Alberni-Clayoquot Regional District Board of Directors renew Terrance Salman's hangar lease at the Long Beach Airport for a 3 year term commencing August 1, 2015 and ending July 31, 2018 at a rate of \$4602.78 plus applicable taxes with increases based on the prior year's BC CPI increases.*

**CARRIED**

*MOVED: Director Bennett*  
*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District Board of Directors forward the leases to the Long Beach Airport Advisory for information.*

**CARRIED**

**b. Request for Decision regarding Atleo Air Hangar Lease Renewal – Long Beach Airport.**

*MOVED: Director Bennett*  
*SECONDED: Director Jack*

*THAT the Alberni-Clayoquot Regional District Board of Directors renew Atleo Air's Hangar lease at the Long Beach Airport for a 3 year term commencing August 1, 2015 and ending July 31, 2018 at a rate of \$3067.00 plus applicable taxes with increases based on the prior year's BC CPI increases.*

**CARRIED**

**c. Request for Decision regarding Tourism Vancouver Island, Hiking Trails Strategy – Phase 2**

*MOVED: Director Cote*  
*SECONDED: Director Jack*

*THAT the Alberni-Clayoquot Regional District send a letter of support to Island Coastal Economic Trust indicating support for Phase 2 of the Tourism Vancouver Island, Trails Strategy.*

**CARRIED**

Director Cootes entered the meeting at 1:51 pm.

**d. Request for Decision regarding Alberni Valley Regional Airport Application for Obstacle Limitation Surfaces on Crown Land**

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT the Board of Directors of the Alberni-Clayoquot Regional District support an application to the Ministry of Forests, Lands and Natural Resource Operations for tenure on crown lands adjacent to the Alberni Valley Regional Airport for the purpose of the runway expansion and managing Obstacle Limitation Surfaces.*

**CARRIED**

**e. Request for Decision regarding Finance Warrant No. 555**

MOVED: Director Kokura  
SECONDED: Director Bennett

*THAT the Board of Directors approves Finance Warrant Number 555 in the amount of \$729, 175.28 dated July 31, 2015.*

**CARRIED**

**f. Request for Decision regarding Arvay Road Street Lighting Bylaw Amendment**

MOVED: Director McNabb  
SECONDED: Director Jack

*THAT the Alberni-Clayoquot Regional District Board of Directors rescinds third reading of Bylaw cited as "Bylaw 766-2, Arvay Road Street Lighting Service Amendment, 2015."*

**CARRIED**

MOVED: Director McNabb  
SECONDED: Director Kokura

*THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw cited as "Bylaw 766-2, Arvay Road Street Lighting Service Amendment, 2015" as amended.*

**CARRIED**

**g. Request for Decision regarding Alberni Valley Regional Airport Runway Expansion Project**

MOVED: Director McNabb  
SECONDED: Director Kokura

*THAT the Alberni-Clayoquot Regional District Board of Directors receive the Determination of Results of the Alternative Approval Process for the proposed Port Alberni Airport Expansion.*

**CARRIED**

MOVED: Director McNabb  
SECONDED: Director Jack

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw cited as "Port Alberni Airport Extended Service Area Establishment Amendment Bylaw No. 791-2, 2015."*

**CARRIED**



*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw cited as "Port Alberni Airport Runway Expansion Loan Authorization Bylaw No. F1120, 2015."*

**CARRIED**

*MOVED: Director Kokura*  
*SECONDED: Director Ruttan*

*THAT the ACRD Board of Directors issue a statement regarding the AVRA Runway Expansion Project.*

**CARRIED**

*MOVED: Director Cootes*  
*SECONDED: Director McNabb*

*THAT the ACRD Board of Directors adopt the following process for the Alberni Valley Regional Airport expansion project:*

- 1. Staff advise all grant programs the ACRD has capability to fund its share;*
- 2. Shortly after the Federal election confirm status of grant applications;*
- 3. Board decides by resolution to proceed or not based on grant status;*
- 4. Project is tendered based on Board direction;*
- 5. Board receives bids, confirms actual exposure for borrowing and makes final decision whether to proceed with project or not, and;*
- 6. Spring 2016 construction proceeds based on Board direction.*

**CARRIED**

**h. Memorandum – Alternative to using Roundup at the Alberni Valley Regional Airport – Late Item**

*MOVED: Director McNabb*  
*SECONDED: Director Banton*

*THAT the ACRD Board of Directors receives this report.*

**CARRIED**

**g. Request for Decision – Re-opening Regional Trails – Late Item**

*MOVED: Director McLeman*  
*SECONDED: Director McNabb*

*THAT the ACRD Board of Directors open its regional parks and trails to public use.*

**CARRIED**

**9. PLANNING MATTERS**

**10. REPORTS**

**10.1 STAFF REPORTS**

- a. **CAO Report – August 7, 2015**
- b. **Planning and Development Manager Report – August 6, 2015**
- c. **Financial Manager Report– August 7, 2015**
- d. **Environmental Services Department Report – August 6, 2015**
- e. **Staff Action Items Report– August 7, 2015**

*MOVED: Director Jack*

*SECONDED: Director St. Jacques*

*THAT the Board of Directors receives the staff reports a-e.*

**CARRIED**

**10.2 COMMITTEE REPORTS**

- a. **Alberni-Clayoquot Transportation Committee Meeting - August 5, 2015**  
-Jack McLeman (verbal)

Director McLeman reported out on a meeting with the Consultants a couple of weeks ago. A request will be coming to the ACRD Board to amend the terms of reference for the Alberni-Clayoquot Transportation Committee.

*MOVED: Director McLeman*

*SECONDED: Director McNabb*

*THAT this verbal report be received.*

**CARRIED**

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

**13. QUESTION PERIOD**

**14. RECESS**

*MOVED: Director St. Jacques*

*SECONDED: Director McLeman*

*THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.*

**CARRIED**

The meeting recessed at 2:29 pm.

**15. RECOVENE**

The meeting was reconvened at 2:37 pm.

**16. IN-CAMERA**

*MOVED: Director Jack  
SECONDED: Director Banton*

*THAT the meeting be closed to the public to discuss matters relating to:*

- i. Litigation or potential litigation affecting the Regional District;*
- ii. Negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interests of the Regional District if they were held in public.*

**CARRIED**

The meeting was closed to the public at 2:37 pm.

The meeting was re-opened to the public at 3:19 pm.

**17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

**18. ADJOURN**

*MOVED: Director McNabb  
SECONDED: Director Kokura*

*THAT this meeting be adjourned at 3:19 pm.*

**CARRIED**

Certified Correct:

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Josie Osborne,

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Russell Dyson,

Chairperson

Chief Administrative Officer



## PORT ALBERNI RCMP DETACHMENT MONTHLY REPORT



This report represents the policing activities undertaken by the Port Alberni RCMP Detachment during July 2015. I have included an update on policing activities thus far in 2015 and a comparator to previous years.

The following represents some of the calls for services received, investigations undertaken and activities of the RCMP during the month.

- Officers received and responded to 1111 calls for service during the month.
- July was a busy month for the Detachment. Some files and incidents of note:
  - Homicide in Port Alberni
  - Fire at Dog Mountain and subsequent Evacuation Orders
  - Fatal boat collision on Sproat Lake
- Property crime continues to be of concern for the community. July saw a positive downward trend in thefts after two months of higher than average incidents.
- The Detachment continues to place an emphasis on First Nations and youth. The Detachment, in conjunction with Port Alberni Parks and Recreation, was able to deliver a version of the Survival Kids Program that has been delivered to a number of our local First Nation communities. The Survival Kids Program instills outdoor education and leadership skills in youth.
- The Detachment has increased the number and frequency of patrols throughout the community. An example of this was the Sproat Lake Regatta. Officers patrolled land by vehicle and bicycles and also the water. This was also an instance where the Detachment was able to utilize outside RCMP officers to augment our presence in the community.
- The Detachment is very fortunate to have a number of community policing programs to augment service delivery and enhance community safety. These programs are run by a group of dedicated volunteers. In the month of July the Speed Watch program members volunteered 55 hours and checked 5086 vehicles. The volunteers with Citizen's on Patrol provided 163 hours of patrols and security to the city of Port Alberni.
- In July the Victim Services assisted 42 new clients of which 20 were in connection to violence within relationships

Port Alberni RCMP's 2015/16 Annual Performance Plan will focus on:

- **Crime Reduction:** Reduce the impact and prevalence of crime
- **Mental Health:** Increase awareness and decrease the impact of mental health in calls for service
- **Visibility/engagement:** Engagement with community and patrols
- **Traffic:** Increased road safety through focus on Provincial traffic offences and impaired driving

Respectfully,

Insp Mac Richards  
OIC Port Alberni Detachment

## Detailed Crime - 2015 Year Review

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Assault	46	45	32	39	57	46	56						321
Relationship Violence	9	10	10	14	19	7	13						82
Thefts	77	74	58	78	91	101	64						543
Break and enter	17	16	28	28	25	25	23						162
Mischief	32	51	41	60	67	62	74						387
Drugs	12	30	16	24	30	23	29						164
Provincial Traffic	80	76	95	95	96	123	139						704
Criminal Code Traffic	25	23	15	23	31	36	49						202
Motor Vehicle Incident	24	21	27	24	23	38	36						193
Calls for Service	843	847	840	906	1050	1152	1111						6749

## 7 Year Comparison

	2008	2009	2010	2011	2012	2013	2014	2015	Total
Assault	766	728	628	616	622	512	551		4423
Relationship Violence	222	175	158	112	140	87	101		995
Thefts	1508	1288	1159	1077	1124	961	962		8079
Break and enter	450	325	298	359	251	287	288		2258
Mischief	738	679	538	555	582	583	544		4219
Drugs	445	323	257	372	329	331	304		2361
Provincial Traffic	1212	1199	1211	1150	1042	1112	1090		8016
Criminal Code Traffic	373	359	398	374	354	294	285		2437
Motor Vehicle Incident	518	484	406	364	389	360	366		2887
Calls for Service	14340	12848	12077	12429	11790	11591	11698		86773

### 2008 – 2014 Average

Assault	631
Relationship Violence	142
Thefts	1154
Break and enter	322
Mischief	602
Drugs	337
Provincial Traffic	1145
Criminal Code Traffic	348
Motor Vehicle Incidents	412
Calls for Service	12396



## Alberni Golf Club Ltd.

6449 Cherry Creek Road, Port Alberni, BC V9Y 8T3  
Phone (250) 723-7111 Fax (250) 723-7010  
www.albernigolf.com (email) albernigolf@shaw.ca

August 17<sup>th</sup>, 2015

Alberni-Clayoquot Regional District  
3008 Fifth Avenue  
Port Alberni, B.C.  
V9Y 2E3

Dear Board Members,

It is time again for the Alberni Golf Club to request consideration from the Board of the Alberni-Clayoquot Regional District relative to granting a property tax exemption for the golf course under the provisions of the Local Government Act. The Alberni Golf Club has requested this tax exemption since learning of its existence 13 years ago, and we are extremely appreciative that the Board of the Alberni Clayoquot Regional District has recognized the merits in granting it, and has been supportive and granted it in all 13 years. We have been scheduled to make a presentation to the Board at the August 26<sup>th</sup>, 2015 Board Meeting, and appreciate the opportunity to attend and update the Board on our Club's activities, and answer any questions you might have.

As you know, the Alberni Golf Club operates as a non-profit limited company, governed by a volunteer board and executive, and is supported by many volunteers. We are in a very competitive industry and are operating on an extremely conservative and fiscally responsible budget. Our ongoing success and survival is dependent upon the efforts of conscientious staff and volunteers, as well as the continued support of our tax exemption request from this Board. Support from the Regional District is vital to our efforts to provide a quality venue which attracts contestants and tourists, allows local and visiting adults to enjoy 40,000 rounds of golf each year, hosts numerous tournaments and raises money for local charities, provides the facility for our local school district to introduce the game of golf at no cost to all local children, and cultivates one of the best and most active junior programs in the province.

As we have done since the first year in this process, we will include in our budget a provision for the Cherry Creek Fire Department. I have enclosed a letter from the Cherry Creek Waterworks District which supports our request for this exemption.

We request your support again this year. I look forward to seeing you at the Board Meeting, and should you have any questions, I would be pleased to address them.

Sincerely,

Ken Sander, President Alberni Golf Club



# CHERRY CREEK WATERWORKS DISTRICT

5920-A Cherry Creek Rd. Port Alberni, B.C. V9Y 8R7

Monday - Friday 9:30am - 1:30pm

Phone 250-723-2214

Fax 250-723-0225

July 9, 2015

Alberni Golf Club Ltd.  
6449 Cherry Creek Road  
Port Alberni, B.C. V9Y 8T3

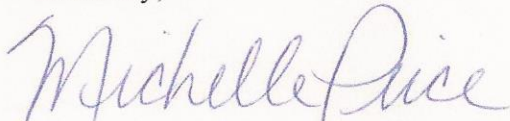
Attention: Ken Sander

Dear Ken:

The Board of Trustees, Cherry Creek Waterworks District, discussed your request for support in applying for exemption from property taxes again this year. Please be advised the Board wishes to lend their support to your request. The District is satisfied with the amount you contribute each year to the Fire Department.

Thank you for your attention to this matter.

Sincerely,



Michelle Price  
Administrator



Alberni-Clayoquot Regional District  
3008 Fifth Avenue  
Port Alberni BC  
V9Y 2E3  
July 26, 2015

Dear Board of Directors of the West Coast Committee;

Long Beach Recreation Co-op (Longbeach Golf Course) is once again requesting that the Board of the Alberni-Clayoquot Regional District grant the golf course a property tax exemption under the provisions of the Local Government Act for the 2016 year.

The Long Beach Recreation Co-op continues to operate the golf course as a non-profit organization. As part of our mandate, we exist to provide the West Coast community with a valuable recreation resource as well as a supplement to the tourism industry.

As a valuable recreation resource, the golf course provides free lessons and equipment to children throughout the month of May. We provide lessons and equipment to the local high school in support of their golf club. Most notably, we promote and hold a yearly tournament (The Wickanninish Inn Pro-Am) which, once again, raised over \$20,000 last year in support of the local high school and extra-curricular activities.

As a supplement to the tourism business, local hotels and resorts continue to recommend our facility to their guests. Our course is renowned as challenging and unique. We place a great deal of emphasis on great service and a friendly atmosphere. With the addition of our mini-putt course, and with our driving range, we provide the out-of-town guest with added alternatives to the tourism trade.

All of this, of course, provides employment and generates cash flow in and around the community. And we continue to improve and add to the service. In spite of a sluggish economy and a slow start to our season, and the expense of capital improvements, we strive to make the experience for the local or out of town visitor more enjoyable. The tax exemption is a tremendous help to our operation, and would be grateful for it once again.

Rally for the Cure Breast Cancer

Fall scramble to raise funds for the West Coast Multiplex

Officials Sports Bar Tournament raises over \$1500 for Food Bank

The new West Coast Classic , hosted and prizes by the Tofino and Ucluelet Co-op's raises money for the Legion and the Inland Search and Rescue

Wick Inn Pro Am Raises Approx \$20,000 per year for the school athletics programs

The Hospitality challenge brings together staff from many of our tourist based bussiness'

The Long Beach Amateur Open and the Pro-Am bring in a couple hundred visitors during the weekend of each tournament , staying and supporting many of the local bussiness'

**Contribute to:**

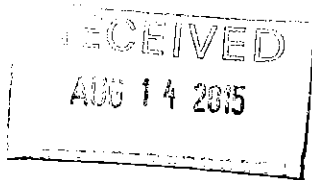
- ALS society
  - Tofino Hospice Society
  - Ucleulet Aquarium
  - MS society of BC
  - Whale Festival
  - Tofino and Ucluelet fishing Derby
  - Approx \$5,000 in green fees away annually to many out of town events, charities, and even to under privileged people.
- |                           |
|---------------------------|
| Cancer society            |
| BC Lung Association       |
| Nanaimo Epilepsie Society |
| Ukee Days                 |

As you can see we are committed in being the community's golf course. We recognize we have a responsibilities to be ambassadors to young kids, tourist, new and old golfers, all in which help develop a community amenity that we are very proud of.

We look forward to addressing you at the August 26<sup>th</sup> ,2015 , board meeting

On behalf of the west coast golfers, tourists and, kids we thank you in advance for this consideration.

Sincerely,  
Chris Bird  
President Long Beach Recreation CO-OP  
Keith Gibson  
General Manager Long Beach Golf Course



383 Crescent Rd. West  
Qualicum Beach B C  
215/08/16 V9K 1J5

Chairman and Board Alberni-Clayoquot  
Regional District 3006 5th Ave  
Port Alberni B C V9Y 2E3

Thank for your letter regarding boating on Sproat Lake. The enclosed glossy pamphlet raised many questions in my mind; who wrote the script, did they see the minutes of my presentation to the board, did the Board have a change of heart and did any Board member proof read it.

Boats are still running parallel to the shore rather perpendicular to the length of the arm. There is no mention of draining the ballast when running to other areas of the lake and no listing of undeveloped shores or designated areas. There are a number of these boats operating with no registration numbers visible. The prominent 10 km/h would give the impression that their speed is a preferred speed whereas that speed is wrong for all other vessels except for the oversize boats that some bring to the lake.

It has been the rule that "if you do not succeed, try try again". I hope this does not apply to our attempts to rectify this problem.

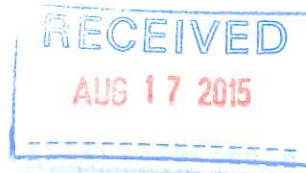
Yours truly.

A handwritten signature in cursive script that reads "Art Skipsey".

Art Skipsey  
250 752 6441

aug 13th 2015

J. Osborne  
Chairperson for regional Board of Directors  
3008 - 5th Avenue  
Port Alberni B.C. V9Y 2E3



It is with great concern we read the article in the Alberni Valey Times of Thursday 6th. about a drag-strip at the airport.

apparently the Clayoquot Regional District offered the drag association the western end of the runway.

Mr Surrey, the organizer of the drag association is of the opinion that there would be no more issues with the airport about what he calles "laying rubber". We want be tearing up stuff and want bother anybody and we turn the airport into a little city.

Well mr. Surrey is very very wrong.

He will bother a lot of people. A drag-race strip which by the way has no business at an airport will not only be noisy and disturb the lives of everyone living on Central Lake rd, it will also render our properties value-less

Most of us at Central lake rd moved here for the peace and quiet and a lifestyle not to be obtained in the city. A lot of us invested a lifetime of monotary funds just to get this life-style and although we realize that Thunder in the valey is bringing some economics to Port Alberni we respectfully request you deny the dragstrip at the airport

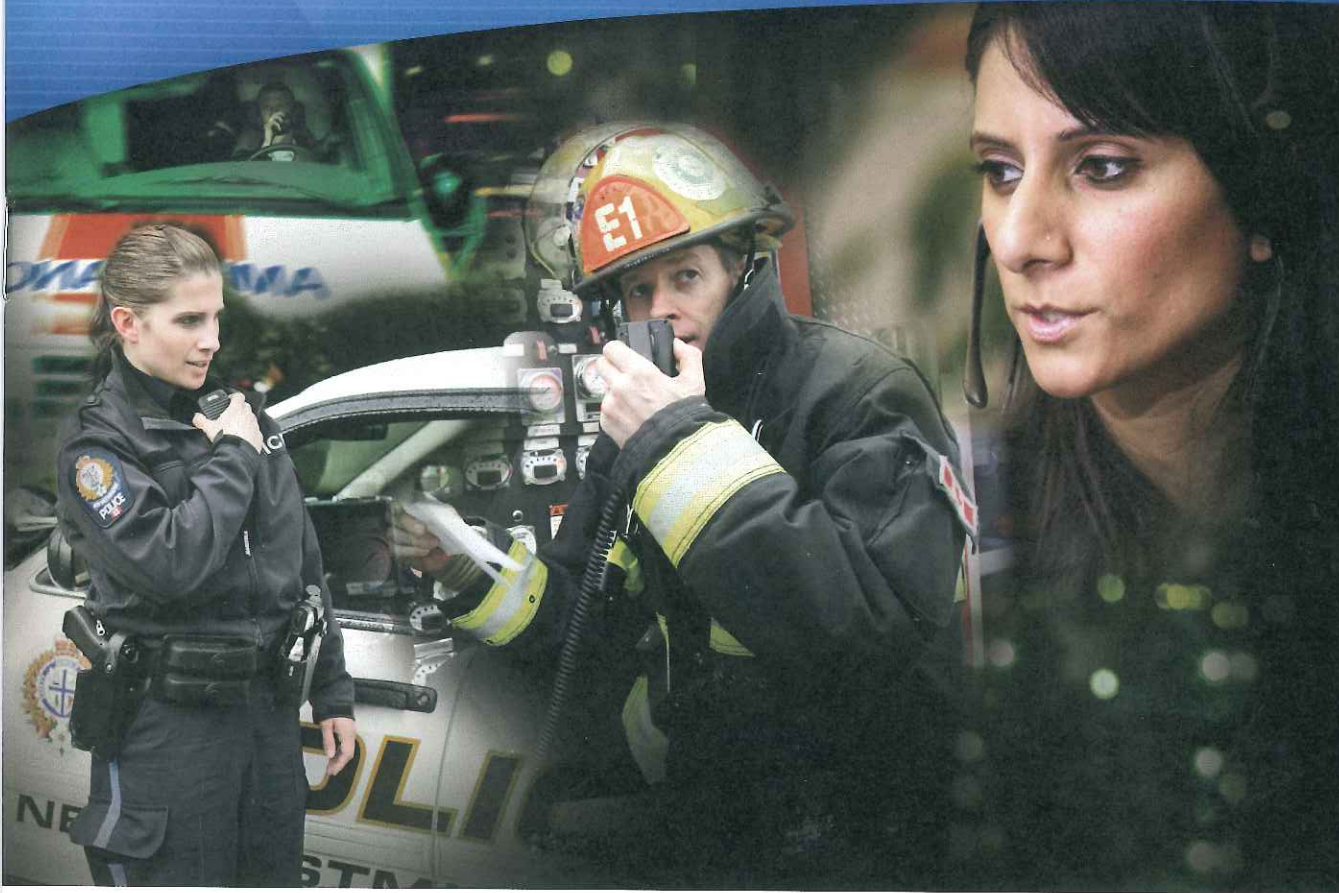
Sincerely Yours



W. Surrell for

Frank and Wilhelmina Surrell  
9301 Central Lake rd  
Port Alberni B.C. V9Y 8Z1  
tel. 250-724-7350  
E-mai: willy-f@shaw.ca

Copy to Mrs Penny Cote  
sproat lake regional director



## Federal radio spectrum allocation great news for public safety

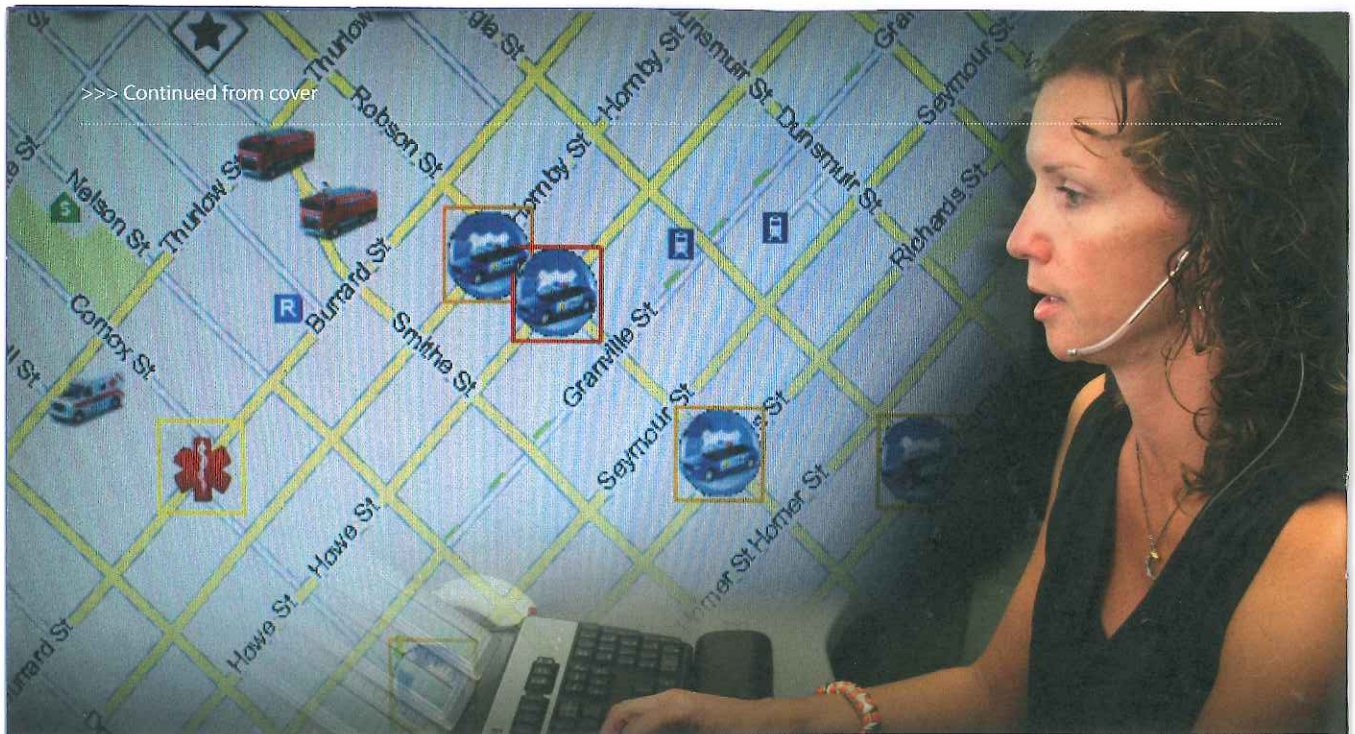
First responders and public safety organizations across the country welcomed the Federal Government's recent budget announcement to designate an additional 10 MHz of radio spectrum and \$3 million to begin developing a broadband wireless network dedicated to public safety. This means a full 20 MHz of Canada's

700 MHz broadband spectrum is being allocated exclusively for the establishment of a national public safety broadband network (PSBN), which will enable secure, high-speed, wireless access to information and multimedia services over a wide area. Ultimately, this will mean first responders will have enhanced communication

*A full 20 MHz of Canada's 700 MHz broadband spectrum is being allocated exclusively for the establishment of a national public safety broadband network.*

Continued inside >>>





tools to help them save lives, protect property, solve crimes and increase responder and public safety.

The PSBN will be built to provide enhanced operational capability for first responders, including the ability to receive text, data, audio and video through secure mobile devices, similar to smartphones used by the public. The new network will also enable Next Generation 9-1-1 technologies that will be introduced in the coming years, resulting in greater capacity and more secure information-sharing among police, fire, ambulance and other emergency service personnel. Because its access and use will be limited to public safety agencies, critical information will be able to be sent and received even when public networks are overloaded, which happens frequently due to the proliferation of smartphones being used by the public at large-scale events (e.g. sporting events or major fires, etc.). Funding is expected to commence in 2016 for a two-year period to support coordination, development and administration activities associated with the creation of the national PSBN.

"The allocation of additional spectrum is a significant milestone and will ensure we have the capabilities needed to serve the public and first responders as emergency communications needs evolve for the future," explained E-Comm's Vice-President of Technology Services Mike Webb. "Not having to compete with the public for the same network capacity as we do today will be particularly important to our first responders during large-scale events, in which massive amounts of mission-

***"The allocation of additional spectrum is a significant milestone and will ensure we have the capabilities needed to serve the public and first responders as emergency communications needs evolve for the future."***

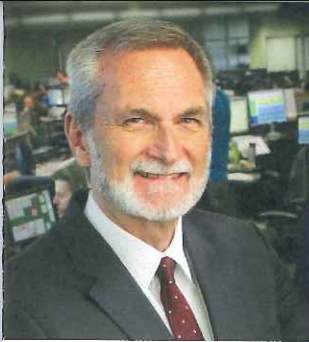
**Mike Webb,  
E-Comm Vice-President of  
Technology Services**

critical data, such as photos and videos, need to be transmitted," Webb added.

From a longer term perspective, the PSBN will be able to integrate with E-Comm's next generation radio system (scheduled to be completed by end of 2017), extending the communications services provided to E-Comm's radio partners to additional users, devices and geographic areas.

E-Comm has been an early and active participant in liaising with the provincial agencies and stakeholders involved with the establishment of the PSBN. The emergency communications centre will continue to collaborate with the Canadian Interoperability Interest Group and the Canadian Association of Chiefs of Police, Canadian Association of Fire Chiefs and Paramedic Chiefs of Canada in submitting responses to Industry Canada's public consultation for the next steps in establishing the network.





# CEO Update

David Guscott, President and CEO

We were delighted to welcome E-Comm's shareholders and partners to our Annual General Meeting (AGM) in June to report back on our 2014 strategic, operational and financial highlights. It was also an opportunity to reflect on the many public safety achievements realized through the support of our partners since our start-up 15 years earlier. From service expansion to technological improvements and a name change, 2014 was another year of transformation and growth for E-Comm. We witnessed many emergency communication initiatives continue to advance, including major milestones related to the Next Generation Radio Program and expansion of 9-1-1 call-answer partnerships. Our 2014 *Annual Report to the Community*, found on [ecomm911.ca](http://ecomm911.ca), provides a complete overview of the year along with our service and financial results.

2014 also marked our third year of operation under our long-term strategic plan, *Vision2020*. Our Board of Directors has played a critical role over the past several years in advancing public safety initiatives

within our plan and shaping our vision of safer communities in B.C. through excellence in public-safety communication. On that note, our sincere thanks to the directors who recently retired from our board and a warm welcome to the new directors appointed by our shareholders at our recent AGM: Mayors Jack Froese and Richard Walton, councillors Raymond Louie and Mary Trentadue, and directors Anne Kinvig, Jack McGee and Kathy Steegstra.

E-Comm's services and scope have grown considerably over the years. We are confident that with the leadership of our Board of Directors we will continue in our mission to deliver exceptional emergency communication services that help save lives and protect property.

There are many exciting 2015 public safety initiatives underway in addition to longer-term projects like the replacement of the regional radio system (Next Generation Radio Program) and the evolution of 9-1-1 infrastructure. We will continue to provide updates in future issues of e-communicé.

## Our sincere thanks to our retiring Board Directors:

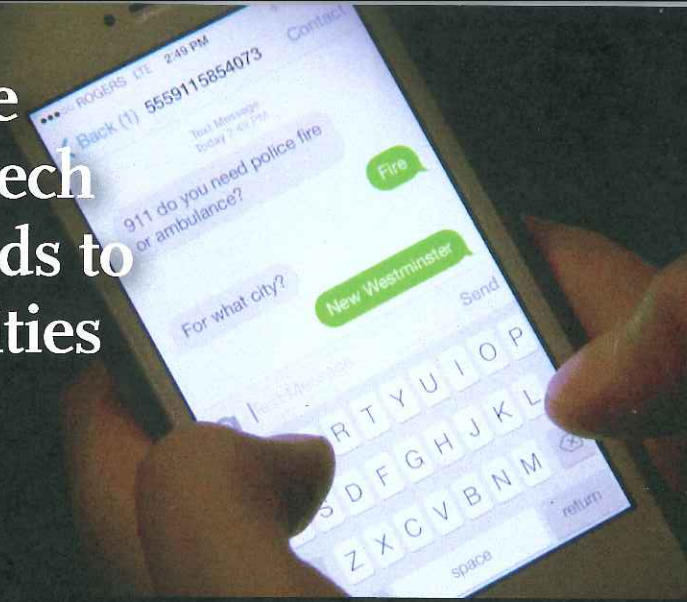
- Mayor Mike Clay**, *Port Moody*
- Ernie Daykin**, *Maple Ridge*
- Councillor Diana Dilworth**, *Port Moody*
- Councillor Bill Lawrence**, *White Rock*
- Linda Lupini**, *BC Emergency Health Services*
- Mayor Darrell Mussatto**, *City of North Vancouver*
- Sheldon Stoilen**, *Independent Director*

## E-Comm 2015-2016 Board of Directors

- Jocelyn Kelley**  
*Independent Director, Board Chair*
- Penny Ballem**  
*City of Vancouver*
- Gary Bass**  
*RCMP*
- Doug Campbell**  
*Independent Director*
- Barry Forbes**  
*Independent Director*
- Mayor Jack Froese**  
*Township of Langley, Cities of Surrey and White Rock*
- Fire Chief Len Garis**  
*Township of Langley, Cities of Surrey and White Rock*
- Anne Kinvig**  
*Independent Director*
- Councillor Raymond Louie**  
*Metro Vancouver*
- Jack McGee**  
*Independent Police Boards (Port Moody, West Vancouver, Transit Police, Abbotsford, New Westminster)*
- Councillor Bill McNulty**  
*City of Richmond*
- Clayton Pecknold**  
*Ministry of Justice*
- Karl Preuss**  
*Corporation of Delta / Delta Police Board*
- Patrick Quealey**  
*Ministry of Justice*
- Bob Rolls**  
*Vancouver Police Board*
- Kathy Steegstra**  
*BC Emergency Health Services*
- Councillor Mary Trentadue**  
*New Westminster, Coquitlam, Port Coquitlam, Port Moody, Belcarra*
- Mayor Richard Walton**  
*District of North Vancouver, City of North Vancouver, District of West Vancouver, Village of Lions Bay*



# 9-1-1 text service for hearing/speech impaired expands to more communities



Northern Vancouver Island is now the second region in B.C. to provide people with hearing and speech impairments with the ability to communicate with 9-1-1 call-takers through a special text service called T9-1-1. The service is provided by E-Comm—the 9-1-1 answer point serving Comox Valley, Strathcona, Mt. Waddington, Alberni-Clayoquot and Powell River (excluding Lasqueti Island), in addition to a portion of the Nanaimo Regional District (School District 69).

North Island 9-1-1 Corporation President Larry Samson, whose organization oversees 9-1-1 service on northern Vancouver Island, says T9-1-1 provides a better way for the hearing and speech impaired to communicate with police, fire and ambulance

call-takers in an emergency. "I encourage residents with hearing or speech impairments to register for T9-1-1 with their wireless providers and to learn how the service works and what to expect if they need to use it."

When E-Comm receives a 9-1-1 call from a person who is Deaf, Hard-of-Hearing or Speech Impaired (DHHSI) who has pre-registered for the service, an alert will trigger at the 9-1-1 centre to indicate there is a DHHSI caller on the line. The 9-1-1 call-taker will then launch the special messaging system, allowing them to communicate with the caller through a text session. This will ensure they get the emergency service they need.

## "Burning the box" at the BC Fire Conference and Expo

Fire experts and public safety organizations from across the province gathered in Penticton in June for the annual Fire Chiefs Association of BC Conference and Expo, to discuss new and innovative ways of improving firefighter safety and protecting communities. The theme for the event was aptly named "Burning the Box," a way of challenging participants to go beyond just thinking "outside the box."



Chief Bob Fulton and Captain Shaun Sweeney (Squamish Fire Rescue) with E-Comm Fire Technology & GIS Manager Rob Darts.

The expo was the largest exhibition of fire service equipment and technologies in the Pacific Northwest and provided an opportunity for attendees to



E-Comm was the first 9-1-1 call centre in Canada to launch T9-1-1 and has been working closely with the Western Institute for the Deaf and Hard of Hearing (WIDHH) to help raise awareness and understanding of the service since it was first launched in Metro Vancouver in 2014. The two organizations have collaborated on a number of initiatives to explain how T9-1-1 works, how to register and in the event of an emergency, understand what to expect. These educational materials, including a user guide and registration tips, are available free of charge at [ecomm911.ca](http://ecomm911.ca). A step-by-step video in American Sign Language (ASL), which was released in May in support of Speech and Hearing Awareness month, is also available on E-Comm's YouTube channel.



*Video shows users how to register and use T9-1-1 service.*

"T9-1-1 is an important service for our community and we want to make sure people know that it exists and that they feel comfortable using it in an emergency," explains Janice Lyons, head of Interpreting Services for WIDHH. "The video produced by E-Comm includes detailed information that I—as a Deaf person—was able to interpret into ASL to better explain how the service works."

The video explains how to register and how the system works including the need to dial 9-1-1 first like any other caller in order to establish a voice network connection. This will provide 9-1-1 call-takers with critical information such as the caller's telephone

number and general location. It also allows call-takers to listen to background noises which can be very helpful in assessing an emergency situation.

For people without hearing and speech impairments, voice calling remains the only way to communicate with 9-1-1 services as T9-1-1 is available only to members of the DHHSI community. Text messages sent directly to the digits "9-1-1" will not reach emergency services anywhere in Canada. Text to 9-1-1 for the public-at-large is anticipated in the future as the nationwide 9-1-1 infrastructure evolves.

*Members of the DHHSI community should visit [TextWith911.ca](http://TextWith911.ca) to register their cellphones with their wireless service provider and to learn more about how the system works.*

network, share information and showcase new and future technology related to fire safety and response. Representatives from E-Comm were on hand to demonstrate the organization's fire dispatch and management technologies, including E-Comm's emergency management event viewer, known as E<sup>2</sup>MV. It allows agencies to share information in real time for both routine events and in major situations such as wildfires, floods or earthquakes.

The timing of the expo also coincided with a number of technology enhancements related to E-Comm's Fire Computer-Aided Dispatch (CAD) system that are in development. In June, the CAD and fire information records management system (Project FIRES) used at E-Comm will be able to share information between the two systems and generate digital location data. It will also allow for the implementation of GPS-based dispatching.

"GPS dispatching will further enhance response times as the CAD system will know the location of a fire apparatus in real-time," commented E-Comm's Director of Fire Services Dave Mitchell. "This means if an engine and its crew are out at a drill or another event, the system will ensure the next closest available unit(s) are available to respond. This will be particularly useful for our agency partners who are looking to share resources over geographical boundaries in response to various incidents," Mitchell added.

A pilot project will begin shortly to test GPS dispatching before it is offered to E-Comm's fire partners. A number of other Fire CAD project initiatives are estimated to be completed before the end of this year.

Additional information about the Fire Chiefs Association of BC is available at [fcabc.ca/](http://fcabc.ca/).



# Interoperability Working Group plans for the future



Members of the Interoperability Working Group gather for their monthly meeting.

Emergency services within Metro Vancouver have formed a working group composed of representatives from police, fire and ambulance, to establish best practices for radio interoperability in anticipation of the deployment of the region's new radio system. Interoperability is essential to first responder and public safety because it allows emergency personnel to communicate between jurisdictions, disciplines and varying levels of government using a variety of systems.

A radio interoperability plan is integral to the success of any large radio network in order to ensure that responders using the system know how to access communication links with first responders from multiple jurisdictions and agencies. In addition to creating a plan that will suit the unique features of the next generation radio system E-Comm and partners will implement by the end of 2017, the new Interoperability Working Group will be responsible for establishing training protocols and exercising the plan. Familiarity with how and when to utilize radio interoperability capabilities is critical to both responder and public safety.

Inextricably linked with interoperability is encryption, which will be implemented by all agencies on the next generation radio system to enhance privacy and security of communications. Anytime encryption is employed, the interoperability plan must take into account the encryption plans for different agencies as well as the interoperability talk groups that agencies use to talk to each other both on a day-to-day basis and during extraordinary events.

***"We'll be creating an interoperability plan that supports the unique needs of Metro Vancouver and Abbotsford and will likely be a blueprint for the rest of Canada."***

**Chief John McGowan,  
Richmond Fire-Rescue**

With the implementation of a new radio network a little more than 24 months away, the endeavours of the working group are paramount. A great deal of effort will be required to produce the plans necessary to ensure that the network can provide the agencies using it with seamless interoperability and the highest level of service.

The group, chaired by Richmond Fire-Rescue Chief John McGowan, currently has 21 members and is meeting monthly. "The working group will conduct research and reference interoperability plans shared by our American counterparts that will support the successful rollout of the new radio system," says Chief McGowan. "We'll be creating an interoperability plan that supports the unique needs of Metro Vancouver and Abbotsford and will likely be a blueprint for the rest of Canada."

Further updates on the working group will be included in upcoming issues of e-communiqué.



# CAUTION



## Emergency response exercise “Gemini” takes off at YVR

*Photo: Vancouver International Airport*

Vancouver Airport Authority’s largest training initiative to date was held in the Spring, and involved more than 600 participants and 27 agencies including first responders, Airport Authority staff, business partners and social services along with representatives from E-Comm’s operations and communications departments.

The federally-mandated exercise tested first-responder processes and provided an opportunity to practise large-scale, integrated emergency response plans with partners and airport operations. The exercise scenario—titled “Gemini”—involved a commercial aircraft, carrying 134 passengers, landing on the runway and crashing into a private aircraft crossing the same runway. To provide as realistic a setting as possible for participating responders on the ground, aircraft wreckage was set on fire, and a “family and friends zone” was also set up to simulate the care and dissemination of information needed during an emergency of this magnitude.

“Emergency response exercises like these illustrate the important role first responders have in large-scale emergencies and also reiterates how crucial it is to be prepared and have a plan,” explained E-Comm Team Manager Michele Hennessey. “Having the opportunity to work through a realistic disaster response scenario in collaboration with our partners was a great way to focus on inter-agency procedures and communications.”

Participating agencies utilized combined radio channels including a patch to the YVR channel when inter-agency

discussion was required. This ensured all groups could communicate on a common channel and demonstrates the benefits of interoperable communication protocols in the event of a major incident.

E-Comm designated two dispatchers—one police, one fire—to the exercise and participated in the event while continuing to manage real emergency calls.

Reunification was a major focus of the exercise and dealt with the challenges of relaying information to the appropriate individuals, managing the influx of people at YVR and directing family and friends who were awaiting the arrival of loved ones. Emergency management personnel tested the patient tracking system and triaged patients to different locations. Canada Border Services also had the opportunity to obtain the manifest to process passengers on the international flight.

Communication departments from various agencies, including E-Comm, also participated in the exercise by issuing news bulletins and information updates through mock social media channels.

Emergency exercises are a key part of the Airport Authority’s Emergency Management Plan and are performed on a regular basis. Scenarios include live scenario training, table-top exercises and emergency simulation drills. The next full-scale exercise will be held in 2017.



# E-Comm

## IN THE COMMUNITY



E-Comm celebrated at the Vancouver Vaisakhi Parade on April 11.



On June 6, E-Comm joined our partners in West Vancouver for the annual West Vancouver Community Day.

### E-COMM MISSION

To deliver exceptional emergency communication services that help save lives and protect property, and to advance public-safety partnerships.

### E-COMM VISION

Safer communities in British Columbia through excellence in public-safety communication.

### E-COMM VALUES

Respect • Accountability • Integrity • Service • Collaboration



e-communiqué was printed with vegetable-based inks on chlorine-free, 100% post-consumer waste recycled paper.

# E-Comm service by the numbers

April – June 2015

### 9-1-1 service levels

9-1-1 calls placed to E-Comm*	Service level achieved†
318,775	97%

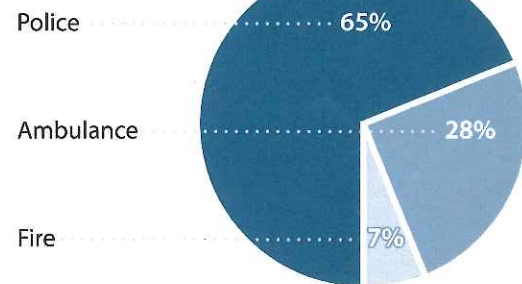
\* Total number of 9-1-1 calls are for Metro Vancouver, the Sunshine Coast Regional District, the Squamish-Lillooet Regional District, Whistler/Squamish and 18 regional districts in the Northern, Southern and Central Interiors and Northern Vancouver Island.

† Service Level Target: 95% of all 9-1-1 calls answered in five seconds or less.

### Number of 9-1-1 calls from landlines and cellphones

Landline	Cellphones
110,210	208,565
35%	65%

### 9-1-1 calls directed to police, fire and ambulance



### Technology

9-1-1 availability	100%
Radio network availability average	99.993%
Radio transmissions (#)	33,200,281
Radio system air time (seconds)	127,671,559

For more information on E-Comm or to comment on a story, contact [corpcomm@ecomm911.ca](mailto:corpcomm@ecomm911.ca)

### Receive e-communiqué electronically



If you'd prefer to receive our newsletter electronically, please email [corpcomm@ecomm911.ca](mailto:corpcomm@ecomm911.ca).

**E-Comm 9-1-1**  
Helping to Save Lives and Protect Property

## New Building Canada Fund - Small Communities Fund

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MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE  
5C - 940 Blanshard Street, Victoria, BC V8W 3E6

August 19, 2015

Cliff# 236982

Russell Dyson  
Chief Administrative Officer  
Regional District of Alberni-Clayoquot  
3008 Fifth Ave  
Port Alberni, BC V9Y 2E3

Dear Russell Dyson:

**Re: New Building Canada Fund - Small Communities Fund (NBCF-SCF)  
N20138 - Bamfield Water Treatment**

---

Thank you for your application for funding under the New Building Canada Fund - Small Communities Fund (NBCF-SCF). After careful consideration, the above noted project was not selected for funding.

The program received significantly more applications than could be funded. This decision does not reflect on the importance of this project, but rather the degree by which the program has been oversubscribed. All applications were equitably reviewed and given consideration for funding.

The NBCF-SCF program will have a second application intake. The date of this intake has not been determined. Additional program information can be found at the NBCF-SCF website at: [www.gov.bc.ca/smallcommunitiesfund](http://www.gov.bc.ca/smallcommunitiesfund).

If you have any questions, please do not hesitate to contact Liam Edwards, Executive Director, Local Government Infrastructure and Finance Branch, Ministry of Community, Sport and Cultural Development, at 250-387-4060.

Thank you for your interest in the NBCF-SCF. I wish you every success with your community project.

Yours truly,



Patrick C. Livolsi, P. Eng.  
Provincial Co-Chair, Oversight Committee, Small Communities Fund  
Assistant Deputy Minister  
Infrastructure and Major Projects Division

.../2



cc: Sean Nacey, Senior Manager  
Infrastructure Development Branch  
Ministry of Transportation and Infrastructure

Liam Edwards, Executive Director  
Local Government Infrastructure and Finance Branch  
Ministry of Community, Sport and Cultural Development

Shelli Lyle  
Administrative Assistant  
Regional District of Alberni-Clayoquot



## **REQUEST FOR DECISION**

**To:** Russell Dyson, Chief Administrative Officer; and  
Regional Board of Directors

**From:** Charity Hallberg Dodds, Planning Assistant

**Meeting Date:** August 26, 2015

**Subject:** Alberni Valley Back Country Horsemen of BC Event – Log Train Trail

---

### **Recommendation:**

**THAT the Board of Directors direct staff to provide a letter of support to the Alberni Valley Back Country Horsemen of BC to allow access to the Log Train Trail for the event to be held on September 12<sup>th</sup> and 13<sup>th</sup>, 2015.**

### **Desired Outcome:**

To allow access to the Log Train Trail for a horse trail ride competition on September 12-13, 2015 hosted by the Alberni Valley Back Country Horsemen of BC (AV BCHBC).

### **Summary:**

The AV BCHBC will be hosting a BC Competitive Trail Riders Association event on September 12<sup>th</sup> and 13<sup>th</sup>, 2015. The two day event will include an Association sanctioned ride that will cover about 55 km of trails in the Alberni Valley. The group is requesting the Board's permission to use segments of the Log Train Trail for the ride.

### **Background:**

After a 22 year hiatus in the Alberni Valley area, organizers successfully held the same BC Competitive Trail sanctioned event last year on September 20 – 21 with the ACRD's support. They received the BCCTRA award, 2014 Ride of the Year, for the event!

The ride will start from a local farm located at 8691 Bland Road where a number of riders will be camping for the weekend. The organizers expect a maximum of 25 riders and they will have 20 volunteers and a veterinarian to oversee the expected riders. They are planning to make the trail ride an annual event in the Alberni Valley.

The organizers are requesting the Board's permission to use segments of the entire length of the Log Train Trail for their event. The trail riders do not require exclusive use of the trail and will follow normal trail etiquette to accommodate other user groups. The course will move throughout the weekend and will be delineated with stakes and ribbons which will be removed once the event is completed.

Organizers will be posting notices to alert local neighbour and recreational trail users, and local

emergency services will also be advised of the event. The Forest Fire Danger rating will be an active tool in making a decision to implement this ride.

**Time Requirements – Staff & Elected Officials:**

Minimal staff time to draft the letter of support.

**Financial:**

The Alberni Valley Back Country Horsemen of BC and the BC Competitive Trail Riders Association both carry 5 million dollar third party liability insurance through Horse Council of BC and Capri Insurance. All competitors are also insured through Horse Council of BC.

**Policy or Legislation:**

The Log Train Trail is a gazetted road right-of-way owned by the province under the authority of the Ministry of Transportation and Infrastructure. The ACRD holds a lease from the Ministry to use the right-of-way as an interim recreational trail corridor. The ACRD has also completed improvements to the trail which may provide some level of ownership in terms of the liability risk.

**Options Considered:**

1. Provide a letter of support permitting the AV BCHBC to utilize the Log Train Trail for their event on September 12<sup>th</sup> and 13<sup>th</sup>, 2015.
2. Deny the request to use the Log Train Trail.

Submitted by:   
Charity Hallberg Dodds, Planning Assistant

Reviewed by:   
Mike Irg, Manager of Planning and Development



## Alex Dyer

---

**From:** Erica Blake [erica.blake@shaw.ca]  
**Sent:** June-07-15 8:37 AM  
**To:** Alex Dyer  
**Cc:** Cheryl Oickle; Nancy Gourlay  
**Subject:** 2015 Alberni Valley Log Train Trail Competitive Trail Ride - Letter of Permission request  
**Attachments:** 2015 AV LLT CTR Letter to ACRD.pdf; 2015 BCCTRA Insurance.pdf; 2015 BCHBC Insurance and Chapter Endorsement.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Alex,

Another year has rolled around, and in preparation for another Competitive Trail Ride to be held in the Alberni Valley, I'm seeking permission / a letter of support to utilize the Log Train Trail as part of the ride route again. This year we plan to host the ride on the weekend of Sep. 12-13, 2015.

I've attached a letter outlining the details of the ride for the Board's approval. As well, please find a copy of the insurance documentation for both the BC Competitive Trail Association and for the Back Country Horsemen of BC.

If you have any questions, please don't hesitate to contact me.

Regards, Erica Blake

Trail Manager, AV LTT CTR, BCCTRA  
Chair, Alberni Valley Chapter BCHBC

(250) 735-2200



**Alberni Valley Back Country Horsemen of BC**  
c/o Erica Blake  
3622 Porritt Place, Port Alberni, BC V9Y 7P4



**BC Competitive Trail Riders of BC**  
c/o Nancy Gourlay, VP  
403 Lowry's Road, Parksville, BC V9P 2B5

Monday, June 8, 2015

Alberni-Clayoquot Regional District  
3008 5th Ave  
Port Alberni BC V9Y 2E3

Dear Mr Alex Dyer,

This year on the **weekend of September 12 and 13th, 2015** the Alberni Valley Back Country Horsemen of BC (AV BCHBC) and the British Columbia Competitive Trail Riders of BC (BCCTRA) will be hosting a BC Competitive Trail Riders Association sanctioned ride. This will be a two day event and the Ride will cover about 35 miles of trails. We are writing this letter to formally request permission to pass through your land on trails on or near the Log Train Trail (predominately km 7 to 20). As the Log Train Trail right-of-way is owned by the Ministry of Transportation and Infrastructure and the ACRD holds a lease over the right-of-way to use it as an interim trail corridor, we will also submit an application to the MoT, as we did last year.

After a 22 year hiatus in the Alberni Valley area, we successfully held this BC Competitive Trail sanctioned event on September 20, 21<sup>st</sup>, 2014 with the ACRD's support. We were pleased that we received a BCCTRA award for 2014 Ride of the Year for this event. With the intentions of making this an annual event, we are hoping that the ACRD will once again provide us with permission to host this ride.

Previous Back Country Horsemen sanctioned rides in the Alberni Valley have been very successful and we have an excellent safety record. Many local businesses are providing prize donations for this event.

We are privileged to have 20+ volunteers, along with a Veterinarian, to oversee the competitive riders expected. Our Ride site is a local farm at 8691 Bland Road, Port Alberni. A number of riders will be camping there on Friday and Saturday nights. At most, 25 riders will be expecting to be competing on the trails from early Saturday, Sept 12th morning to mid afternoon. BCCTRA and AV BCHBC members will be removing our temporary flagging from the trails after the ride on Sunday, Sept 13th.

The Alberni Valley Back Country Horsemen of BC and BC Competitive Trail Riders Association both carry 5 million dollar third party liability insurance through Horse Council of BC and Capri Insurance. All competitors are also insured through Horse Council of BC.

We will be posting notices to alert local neighbours and recreational trail users, and local emergency services will also be advised of this event. The Forest Fire Danger rating will be an active tool in making a decision to implement this ride.

Please contact me, the Trail Manager, at 250-735-2200 or email [erica.blake@shaw.ca](mailto:erica.blake@shaw.ca) or alternately, the Ride Manager, Cheryl Oickle, at 250-735-5992 if you have any questions or concerns about this event.

Thank-you in advance,

*E Blake*

Erica Blake



# CERTIFICATE OF INSURANCE For Equine Association CLUBS Endorsement #1-15

100-1500 HARDY STREET, KELOWNA, B.C. V1Y 8H2 PHONE (250) 860-2426 FAX (250) 860-1213 EMAIL [agri@capri.ca](mailto:agri@capri.ca)

**NAMED INSURED: BC Competitive Trail Riders Association  
5125 MAureen Way, Nanaimo, BC V9T 5Z5**

Insurance coverage is in effect from 12:01 am 03/04/15 (mm/dd/yy) until 01/01/16 (mm/dd/yy) for the Named Insured as follows:  
**COVERAGE PROVIDED ONLY FOR THOSE ITEMS MARKED WITH AN (X)**.

- (X) \$5,000,000 Commercial General Liability for club activities & shows including Injury to Participants.
- (N/A) Liability is extended to the ownership or leasing of land and buildings, and the operation or maintenance of equine facilities year round that include  
(n/a) boarding of up to 10 non-owned horses; OR (n/a) boarding of more than 10 non-owned horses;
- (X) \$5,000,000 Non-Owned Automobile
- (X) \$1,000,000 Tenants Legal Liability for any rented premises.
- (X) \$1,000,000 Forest Fire Fighting Expense
- (X) Care, Custody and Control of Non-Owned horses  
Maximum limit of liability for any one horse \$50,000  
Maximum Liability any one loss involving more than one horse \$250,000
- (X) \$2,000 Club Money & Securities of the Named Insured. (\$500. Deductible)
- (X) \$10,000 Commercial Property of the Named Insured excluding buildings and permanent structures. (\$500. Deductible)
- (N/A) Liability is extended to cover the Subgroup(s) and/or Regional Group(s) as per attached Addendum.
- (X) The following are covered as Additional Insureds:
  - 1) Owners of private or public land, but only with respect to losses arising out of the activities of the Named Insured, and;
  - 2) Volunteers, employees and casual labour of the Named Insured, and;
  - 3) Instructors at club hosted clinics or seminars, and;
  - 4) Any person acting in an official capacity with respect to a competition being hosted by the Named Insured, such as but not limited to officials, judges, stewards or course designers with respect to losses arising out of their official duties that are part of the activities involved with or necessary to the competition.
  - 5) Equine Canada with respect to the operations of shows or competitions that have received permit or sanction from an Equine Association insured by this policy.
  - 6) Any person acting as a volunteer or supplier of goods, materials or services other than alcoholic beverages or animals for a competition or show being hosted by a Member of an Equine Association insured by this policy, with respect to losses arising out of such duties, goods, materials or services that are part of the activities involved with or necessary to the competition or show.
  - 7) Ministry of Transport and Infrastructure 3rd Floor, 2100 Labieux Road, Nanaimo, BC V9T 6E9 Alberni-Clayoquot Regional District 3008 5th Ave, Port Alberni BC V9Y 2E3 City of Port Alberni 4850 Argyle St, Port Alberni, BC V9Y 1V8 Island Timberlands 65 Front Street, 4th Floor, Nanaimo, BC V9R 5H9 TimberWest #201 - 648 Terminal Avenue, Nanaimo, BC V9R 5E2 Permit & Authorization Service Bureau Park Use Permits PO Box 9371, Stn Prov Govt, Victoria BC V8W 9M3 ; but only with respect to the liability arising out of or attributable to the operations of the Named Insured on this certificate.

**\*\*ALL LIABILITY CLAIMS FOR PROPERTY DAMAGE ARE SUBJECT TO A \$1,000.00 DEDUCTIBLE\*\***

**TOTAL PREMIUM: NIL \*MINIMUM RETAINED PREMIUM \$325\***

### RESTRICTIONS AND LIMITATIONS:

- 1) Coverage is void if the Named Insured and its active riding members are not current members in good standing with their Provincial Association who is also insured under this policy.
- 2) The coverage is restricted to losses arising solely from the activities of the Named Insured as declared on the application for insurance submitted to Capri Insurance Services Ltd.
- 3) The coverage excludes the ownership or leasing of land and buildings, and the operation or maintenance of equine facilities for more than 15 consecutive days unless otherwise stated on this certificate.
- 4) The coverage excludes all "Commercial Use" of an equine such as but not limited to short term rental. The coverage excludes pari-mutuel racing, "Unsanctioned Racing Activity", "Horse Pulling" and instruction by other than an instructor who is experienced in the particular discipline being taught.
- 5) The coverage excludes bodily injury or property damage resulting from the sale of alcohol at fund raising events. The coverage excludes bodily injury to a "Rodeo Participant".
- 6) With respect to Clubs, the boarding of an equine and the instruction by an experienced competent instructor shall not be deemed to be commercial use.
- 7) With respect to Clubs, fund raising activities shall not be deemed to be commercial use of a horse provided the fund raising activity does not involve offering trail rides or pony rides to the public.
- 8) With respect to Clubs the use of an equine, for equine shows or competitions shall not be deemed commercial use.

The above is a coverage summary only. Actual coverage is on the Underwriters standard terms for the class of cover. Certain Underwriters at Lloyd's, London, England under Agreement# CP900/14 - UMR# B0750RNAFB1402225 as evidenced by Master Policy No. CSP7-0012 and Certain Underwriters at Lloyd's, London, England under Agreement # RFC/C36/15 - UMR# B0750RNAFB1502108 as evidenced by Master Policy No. CSP3-8463 applies.

IMMEDIATE NOTICE MUST BE GIVEN IF ANY CHANGES ARE REQUIRED. E.& O.E

Authorized Agent

THIS POLICY CONTAINS A CLAUSE(S) WHICH MAY LIMIT THE AMOUNT PAYABLE.



# CERTIFICATE OF INSURANCE For Equine Association CLUBS

100-1500 HARDY STREET, KELOWNA, B.C. V1Y 8H2 PHONE (250) 860-2426 FAX (250) 860-1213 EMAIL [agri@capri.ca](mailto:agri@capri.ca)

**NAMED INSURED: Back Country Horsemen of BC and as per Endorsement No. 2-15 attached  
693 Mallory Road, Enderby, BC, V0E 1V3**

Insurance coverage is in effect from 12:01 am 01/01/15 (mm/dd/yy) until 01/01/16 (mm/dd/yy) for the Named Insured as follows:  
**COVERAGE PROVIDED ONLY FOR THOSE ITEMS MARKED WITH AN (X)'**

- (X) \$5,000,000 Commercial General Liability for club activities & shows including Injury to Participants and as per Endorsement No. 1-15 attached.
- (N/A) Liability is extended to the ownership or leasing of land and buildings, and the operation or maintenance of equine facilities year round that include  
(n/a) boarding of up to 10 non-owned horses; OR (n/a) boarding of more than 10 non-owned horses;
- (X) \$5,000,000 Non-Owned Automobile
- (X) \$1,000,000 Tenants Legal Liability for any rented premises.
- (X) \$1,000,000 Forest Fire Fighting Expense
- (X) Care, Custody and Control of Non-Owned horses  
Maximum limit of liability for any one horse \$50,000  
Maximum Liability any one loss involving more than one horse \$250,000
- (X) \$2,000 Club Money & Securities of the Named Insured. (\$500. Deductible)
- (X) \$10,000 Commercial Property of the Named Insured excluding buildings and permanent structures. (\$500. Deductible)
- (X) Liability is extended to cover the Subgroup(s) and/or Regional Group(s) as per attached Addendum.
- (X) The following are covered as Additional Insureds:
  - 1) Owners of private or public land, but only with respect to losses arising out of the activities of the Named Insured, and;
  - 2) Volunteers, employees and casual labour of the Named Insured, and;
  - 3) Instructors at club hosted clinics or seminars, and;
  - 4) Any person acting in an official capacity with respect to a competition being hosted by the Named Insured, such as but not limited to officials, judges, stewards or course designers with respect to losses arising out of their official duties that are part of the activities involved with or necessary to the competition.
  - 5) Equine Canada with respect to the operations of shows or competitions that have received permit or sanction from an Equine Association insured by this policy.
  - 6) Any person acting as a volunteer or supplier of goods, materials or services other than alcoholic beverages or animals for a competition or show being hosted by a Member of an Equine Association insured by this policy, with respect to losses arising out of such duties, goods, materials or services that are part of the activities involved with or necessary to the competition or show.

**\*\*ALL LIABILITY CLAIMS FOR PROPERTY DAMAGE ARE SUBJECT TO A \$1,000.00 DEDUCTIBLE\*\***

**TOTAL PREMIUM: \$1225.00 \*MINIMUM RETAINED PREMIUM \$325\***

**RESTRICTIONS AND LIMITATIONS:**

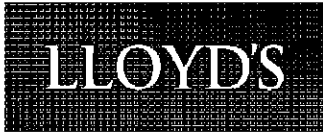
- 1) Coverage is void if the Named Insured and its active riding members are not current members in good standing with their Provincial Association who is also insured under this policy.
- 2) The coverage is restricted to losses arising solely from the activities of the Named Insured as declared on the application for insurance submitted to Capri Insurance Services Ltd.
- 3) The coverage excludes the ownership or leasing of land and buildings, and the operation or maintenance of equine facilities for more than 15 consecutive days unless otherwise stated on this certificate.
- 4) The coverage excludes all "Commercial Use" of an equine such as but not limited to short term rental. The coverage excludes pari-mutuel racing, "Unsanctioned Racing Activity", "Horse Pulling" and instruction by other than an instructor who is experienced in the particular discipline being taught.
- 5) The coverage excludes bodily injury or property damage resulting from the sale of alcohol at fund raising events. The coverage excludes bodily injury to a "Rodeo Participant".
- 6) With respect to Clubs, the boarding of an equine and the instruction by an experienced competent instructor shall not be deemed to be commercial use.
- 7) With respect to Clubs, fund raising activities shall not be deemed to be commercial use of a horse provided the fund raising activity does not involve offering trail rides or pony rides to the public.
- 8) With respect to Clubs the use of an equine, for equine shows or competitions shall not be deemed commercial use.

The above is a coverage summary only. Actual coverage is on the Underwriters standard terms for the class of cover. Certain Underwriters at Lloyd's, London, England under Agreement# CP900/14 - UMR# B0750RNAFB1402225 as evidenced by Master Policy No. CSP7-0012 and Certain Underwriters at Lloyd's, London, England under Agreement # RFC/C36/15 - UMR# B0750RNAFB1502108 as evidenced by Master Policy No. CSP3-8463 applies.

**IMMEDIATE NOTICE MUST BE GIVEN IF ANY CHANGES ARE REQUIRED. E.&O.E**

**Authorized Agent**

**THIS POLICY CONTAINS A CLAUSE(S) WHICH MAY LIMIT THE AMOUNT PAYABLE.**



## NAMED INSURED AMENDMENT

### ENDORSEMENT #5-15

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM CGL0001

It is hereby understood and agreed that the named insured is amended to include the following Sub Groups or Regional Groups or Chapters of the Back Country Horsemen Society of British Columbia:

1. Alberni Valley
2. Aldergrove
3. Central Vancouver Island
4. Kamloops
5. Kootenay Boundary
6. Merrit
7. North Cariboo
8. North Okanagan
9. North Thompson
10. North Vancouver Island
11. Northwest
12. Okanagan
13. Robson Valley
14. Shuswap
15. South Cariboo
16. South Vancouver Island
17. Vermillion Forks
18. Yarrow
19. Powell River (Added Effective Feb 17, 2015)
20. Skeena SiTkine (Added Effective Feb 17, 2015)
21. Pamberton Valley (Added Effective April 26, 2015)
22. East Kootenay (Adding Effective April 26, 2015)

All other terms and conditions remain unchanged.

# Ag. News

August 7, 2015

Featuring new initiatives  
in support of Your  
Regional Agriculture



Tofino Urban Market

Family Farms Day

Island Ag. Show 2017

2016 Farm and Garden Show



## Phase 2 of the Agricultural Plan Implementation Project

Heather Shobe and Anna Lewis are pleased to continue as the Agricultural Support Workers for the Alberni-Clayoquot Regional District.

In late June 2015, the ACRD board approved their proposal for Phase 2 of the Agricultural Plan Implementation project. The project's goal is a thriving agricultural industry and increase in local food security.

The initiatives proposed for Phase 2 include a regional branding initiative, joint projects with the Young Agrarians organization, exploring options for the physical enhancement of the Johnston Street corridor and highlighting the agricultural assets of the area. In addition, the project will work to enhance food security projects, agriculture, and ocean-based production in West Coast communities. Finally, watch for Anna and Heather at your local Farmers' Market as they run quick consumer market assessment surveys.

To join a related email list, and receive updates on projects and supports available, please email [heather@edentreefarm.ca](mailto:heather@edentreefarm.ca)

### Contact Us...

#### Agricultural Support Workers

Anna Lewis

▶ [amirakoel@yahoo.ca](mailto:amirakoel@yahoo.ca)

▶ (250) 735-0520

Heather Shobe

▶ [heather@edentreefarm.ca](mailto:heather@edentreefarm.ca)

▶ (250) 724-2175

#### ACRD Office

Alex Dyer, Planner

▶ [adyer@acrd.bc.ca](mailto:adyer@acrd.bc.ca)

▶ (250) 720-2708

▶ 3008 5th Ave

Port Alberni, B.C.

V9Y 2E3

Email Heather to join the  
email list and stay up to date

Excess  
Produce?

The Tofino Community Food Initiative purchases produce from the Alberni Valley and transports it for sale at the Tofino Urban Market weekly. Produce is collected at a central drop off spot in Port Alberni for pick up on Fridays. Interested producers can contact the TCFI at [tofinolocalfood@yahoo.ca](mailto:tofinolocalfood@yahoo.ca) for more info.

## Family Farms Day, 2015

Another popular Family Farms Day event is scheduled for September 20, 2015. This event sees up to 10-12 farms from around the Alberni Valley open their doors to the public for tours, purchases and other engaging activities.

New participants this year include a community garden project, an assisted living facility, and a new small farm. Many tried and true farm favorites are back on the roster as well. Watch for more details upcoming.

Volunteers are needed, please contact us if you can help!



Photo by Kristi Dobson



## 2016 Farm and Garden Show

*At the Tofino Botanical Gardens,  
Feb 2016*

This great event will be comprised of a Seedy Saturday, Meet Your Maker, a gala dinner and fundraiser, family luncheon and an inspiring list of speakers including: Horticultural expert Linda Gilkeson, Jamie Wallace on Rainwater Harvesting, Jessica Wolfe on Mushroom Cultivation, a local beekeeper, and many more. Child care and activities will be available.

- **Seed Savers**

Farmers, save your seeds! The event seeks to feature a large variety of local acclimatized seeds. Organizers will help you to package, promote and sell them if necessary.

- **Participation**

Producers and other stakeholders are invited to host tables and participate in the event. Arrangements are being sought to provide transportation and accommodation where needed.

## Island Agricultural Show, 2017

**"The Islands Agriculture Show is the only agricultural trade show and conference serving the farm and food community on Vancouver Island, Coast, and Gulf Islands.**

**Bringing together farmers, rural landowners, farm organizations equipment dealers, service providers and the general public, the Islands Agriculture Show provides a venue for participants to learn, connect and engage."**

The ACRD is considering hosting this event in 2017. It is a huge undertaking and it's success would depend on significant community participation, donations and volunteer hours.

Does our community have the resources needed to pull it off? How can your business or organization help?

Feedback is being solicited, we would really love to hear from you! Please contact Anna or Heather with your thoughts or offerings.

**Alberni-Clayoquot Regional District**  
**Staff Action Items by Department and Date**  
**Update to the Board of Directors as of August 20, 2015**

#	Date	Action Item	Assigned to	Target Date/Update
<b>Administration Department</b>				
1.	Jan. 23/13 WC Comm	Explore with the Yuułuʔiłʔatḥ Government possible participation in the South Long Beach Multi Purpose Bike Path in the future.	Russell	Yuułuʔiłʔatḥ to respond
2.	July 10 <sup>th</sup> Board	Contact and work with the Nuuchahnulth Tribal Council and the Port Alberni Friendship Centre to develop a long term plan for reconciliation.	Reconcil. Committee	Committee to review status
3.	April 9 <sup>th</sup> Board	C2C recommend contacting the President NTC Deb Foxcroft and request an observer from the ACRD at the NTC meetings.	Reconcil. Committee	Committee to review status
4.	Feb. 11 <sup>th</sup> Board	Consult with affected interests of the AVRA expansion including Greenmax, SD#70, Ministry of Forests Lands and Natural Resource Operations, Coulson Group of Companies, AV Drag Racing Assoc. and Hupacasath First Nation.	Russell	Ongoing
5.	April 22 <sup>nd</sup> Board	Prepare a report to the Board the Municipal Insurance Association proposal for covering infrastructure in the event of a disaster as presented at the AVICC Convention.	Russell	MIA project ongoing – then will contact us
6.	May 13 <sup>th</sup> Board	The Board directed staff to proceed with the hiring of a temporary part time West Coast Assistant to provide oversight of Salmon Beach services and contracts as well as support for the Airport Superintendent.	Russell	Selection in progress
7.	May 27 <sup>th</sup> Board	Assessment of Tseshaht First Nation water system expansion to Bell & Stuart roads waiting further information from the Tseshaht First Nation.	Russell	Pending more info. from TFN
8.	May 27 <sup>th</sup> EA Directors	Bring back a report with more information on possible uses for the gas tax funds and funds allocated on a per capita basis – prepare a report.	Russell/ Andrew	In Progress – next Electoral Area Directors meeting in the fall 2015
9.	June 24 <sup>th</sup> Board	The ACRD Board passed a resolution to consider adopting the Declaration of the Right to a Healthy Environment, based on the Blue Dot Declaration and modified as appropriate, and after sufficient review and discussion by the Board – Prepare report to the Board.	Josie	
10.	July 22 <sup>nd</sup> Board	Forward a request letter to the Minister of the Department of Fisheries and Oceans and ask them to define their negotiations approach for the renewal of	Robert Gunn	Done



#	Date	Action Item	Assigned to	Target Date/Update
		the Annex Chapters 1,2,3,5 and 6 of the Pacific Salmon Treaty that are expected to commence in January 2016 and request a seat for a representative from the Fisheries Committee on the panel.		
11.	Aug. 12 <sup>th</sup> Board	The Board authorized Director Banton to attend the 2015 State of the Island Economic Summit, October 28-29, 2015 in Nanaimo – assist with applying for bursary and registration.	Shelli	Done
12.	Aug. 12 <sup>th</sup> Board	The Board of Directors received the Determination of Results of the Alternative Approval Process for the proposed Port Alberni Airport Expansion	Wendy/ Lori	Posted on ACRD Website & Bulletin Board
13.	Aug. 12 <sup>th</sup> Board	The Board adopted Bylaw cited as “Port Alberni Airport Extended Service Area Establishment Amendment Bylaw No. 791-2, 2015” – Prepare for signatures & file with Inspector after 30 day quashing period.	Wendy	In Progress
14.	Aug. 12 <sup>th</sup> Board	The Board of Directors adopted Bylaw cited as “Port Alberni Airport Runway Expansion Loan Authorization Bylaw No. F1120, 2015.” – prepare for signatures and file with Inspector after 30 day quashing period.	Wendy	In Progress
15.	Aug. 12 <sup>th</sup> Board	Develop a statement (news release) regarding the AVRA Runway Expansion Project with comments from the Chairperson.	Wendy/ Shelli	Done
16.	Aug. 12 <sup>th</sup> Board	The Board adopted the following process for the Alberni Valley Regional Airport expansion project: <ol style="list-style-type: none"> <li>1. Staff advise all grant programs the ACRD has capability to fund its share;</li> <li>2. Shortly after the Federal election confirm status of grant applications;</li> <li>3. Board decides by resolution to proceed or not based on grant status;</li> <li>4. Project is tendered based on Board direction;</li> <li>5. Board receives bids, confirms actual exposure for borrowing and makes final decision whether to proceed with project or not, and;</li> <li>6. Spring 2016 construction proceeds based on Board direction-Include above process in the news release.</li> </ol>	Wendy/ Shelli	In Progress
<b>Finance Department</b>				
17.	July 22 Board	The Board approved staff to re-apply for an Infrastructure Planning Grant on behalf of the Cherry Creek Waterworks District (CCWW) to develop an infrastructure improvement plan – submit application.	Andrew	Has been submitted – awaiting response

#	Date	Action Item	Assigned to	Target Date/Update
18.	Aug. 12 <sup>th</sup> Board	The Board of Directors rescinded third reading of Bylaw cited as "Bylaw 766-2, Arvay Road Street Lighting Service Amendment, 2015 and gave third reading as amended – forward bylaw for approval by the Inspector of Municipalities.	Andrew	In Progress
<b>Environmental Services Department</b>				
19.	Apr. 8/10 <sup>th</sup> WC	Work with Parks Canada on the landfill road agreement.	Russell	Letter sent January 12 <sup>th</sup>
20.	May 11/11 <sup>th</sup> AV Comm.	Investigate with the Tseshaht First Nation possible resource recovery at the AV Landfill.	Russell	In progress
21.	June 13/12 <sup>th</sup> BD	Develop a plan for appropriate use of the funds on the Log Train Trail from the Arrowsmith Radical Runners.	Luc	Design in progress – site visit June
22.	Oct. 10/12 <sup>th</sup> Board	Work with the Air Quality council to develop a draft valley wide woodstove bylaw based on the City of Port Alberni's bylaw following receipt by the Board of Directors a joint APC meeting will be called to review the proposal.	Russell	Drafting a bylaw for board review
23.	April 23 <sup>rd</sup> Board	The Board of Directors directed staff to: <ul style="list-style-type: none"> <li>1. Meet with the Tseshaht and Hupacasath First Nations and the City of Port Alberni with respect to their consideration on providing a connection to their water systems for the Bell Road/Stuart Avenue water supply; and following the consultation,</li> <li>2. Provide the information to the Bell Road/Stuart Avenue residents on the water servicing options.</li> </ul>	Russell	Note Action Item #7
24.	Nov. 13 <sup>th</sup> Board	The ACRD Board approved the replacement of 480 m or waterline on Grandview Road connecting through the Vaughn Chase subdivision to Drinkwater Road with the developer completing installation of the works and the Beaver Creek Water System contributing \$179,880 upon completion of the project – proceed with project and necessary agreements.	Mike	Design complete
25.	Nov. 13 <sup>th</sup> Board	The ACRD Board adopted the ACRD Contractor Safety and Coordination Policy as presented – Implement the Policy & provide copies to all ACRD Contractors.	Russell	In progress
26.	May 13 <sup>th</sup> Board	The Board directed staff to proceed with a Request for Proposals to secure contract services for the maintenance and operation of Salmon Beach infrastructure.	Randy/ Janice	Agreement being drafted
27.	June 10 <sup>th</sup> Board	The Board of Directors adopt the following implementation policy for penalties at the Alberni Valley	Janice/ Andrew	In progress

#	Date	Action Item	Assigned to	Target Date/Update
		Landfill: <ul style="list-style-type: none"> <li>• Commencing January 1, 2016, a surcharge of 50% of the current tipping fee for loads containing more than 10% of corrugated cardboard;</li> <li>• Commencing July 1, 2016 a surcharge of 100% of the current tipping fee for loads containing more than 5% of corrugated cardboard</li> <li>• Update ACRD policy book etc.</li> </ul>		
28.	July 8 <sup>th</sup> Board	The Board of Directors passed a resolution directing staff to proceed with the three obstacle limitation surface projects on the Alberni Valley Regional Airport property and lands surrounding as outlined in the June 2015 request for proposals and the work be awarded as follows: <ul style="list-style-type: none"> <li>• Area 1 7.3ha requiring vegetation removal and landscaping to Berry and Vale Contracting for \$29,900.00.</li> <li>• Area 2 22.04ha requiring vegetation removal to Berry and Vale for \$37,000.00.</li> <li>• Area 3 40.7ha requiring timber harvesting and vegetation removal to Dynamite Logging for \$59,133.29.</li> </ul>	Mark / Heather	Work in progress – dependent on fire risk
29.	July 8 <sup>th</sup> Board	The Board of Directors awarded the bid for the roofing installation and repair for the West Side Fire Hall to K&F Roofing & Renovations in the amount of \$21,000 plus GST – proceed with project.	Luc	In progress
30.	July 22 Board	The Board awarded the Leachate Interception Wells tender to Drillwell Enterprises Ltd. for well drilling and set costs of \$52,450.00 plus GST.	Randy	In Progress
31.	Aug. 12 <sup>th</sup> Board	The Board renewed Terrance Salman’s hangar lease at the Long Beach Airport for a 3 year term commencing August 1, 2015 and ending July 31, 2018 at a rate of \$4602.78 plus applicable taxes with increases based on the prior year’s BC CPI increases—Prepare for signatures.	Janice	Done
32.	Aug. 12 <sup>th</sup> Board	The Board renewed Atleo Air’s Hangar lease at the Long Beach Airport for a 3 year term commencing August 1, 2015 and ending July 31, 2018 at a rate of \$3067.00 plus applicable taxes with increases based on the prior year’s BC CPI increases – prepare for signatures.	Janice	Done
33.	Aug. 12 <sup>th</sup> Board	Forward the above leases to the Long Beach Airport Advisory Committee for information at their next meeting.	Janice	In Progress

#	Date	Action Item	Assigned to	Target Date/Update
34.	Aug. 12 <sup>th</sup> Board	Prepare a report for the next West Coast Committee regarding review of lease rates at the Long Beach Airport.	Andrew/ Janice/Mark	Done
35.	Aug. 12 <sup>th</sup> Board	The Board approved opening its regional parks and trails to public use – advise public, take down signs, update website.	Mike/ Andrew	Done
<b>Planning Department</b>				
36.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course following Airport rezoning.	Mike	Letter sent to TFN Jan 16 – Will include in new zoning bylaw
37.	April 11/12 BD	Apply to the Ministry of Transportation for a permit to construct the dock at the west end of Nuthatch Road & to Ministry of Forests for foreshore tenure.	Mike	Working with neighbor to move dock
38.	Nov. 14/12 Board	The Board referred the Bamfield Community Hall Society's request to approve & support their proposal to build a new hall to staff to review the request and provide a recommendation, following consultation with the Society, on the role of the ACRD.	Mike	Contacted Hall Society – Society working on options
39.	July 24 <sup>th</sup> Board	The Board of Directors instructed staff to work with the Central West Coast Forest Society to investigate funding for the assessment and restoration of the Willowbrae Creek system.	Mike	Will work with area Director
40.	May 27 <sup>th</sup> EA Directors	Zoning Bylaw Text Amendment for Riparian Setbacks within all Electoral Area Official Community Plan Areas - The EA Directors passed a resolution instructing planning staff to re-designate major and minor streams within all electoral area official community plan areas.	Mike	Planning staff to review
41.	May 27 <sup>th</sup> EA Directors	Electoral Area Directors Committee instructed staff to bring a report to the Board on options for dealing with vacation rentals.	Mike	Planning staff to review
42.	May 27 <sup>th</sup> Board	The Board approved the plan for a communal meeting place for Salmon Beach owners to be located on ACRD owned 10, Block 63, Section 49, Clayoquot District, Plan VIP510. This will be in accordance with: <ol style="list-style-type: none"> <li>1. All structures to meet BC Building Code</li> <li>2. "Use at own risk" signage is provided</li> <li>3. Material and construction costs are not from public funds</li> <li>4. Future Maintenance and Inspection to be performed by ACRD</li> </ol> As outlined in the staff report dated November 20, 2014	Luc	In progress

#	Date	Action Item	Assigned to	Target Date/Update
		– Proceed with the project.		
43.	May 27 <sup>th</sup> Board	Work with West Coast Aquatic and bring back a recommendation to the Board on partnering with West Coast Aquatic in habitat restoration, protection and enhancement projects.	Mike	Planning staff to review
44.	June 24 <sup>th</sup> Board	Staff investigate Transport Canada's Ports Asset Transfer Program relating to the West Bamfield dock & report back to the Board.	Mike	On going
45.	July 22 Board	Contact the Ministry of Environment regarding the ACRD request for investigation of improved river monitoring for the Somass River Watershed and have their staff arrange for conferencing with key players.	Mike	In progress
46.	Aug. 12 <sup>th</sup> Board	The Board approved sending a letter of support to Island Coastal Economic Trust indicating support for Phase 2 of the Tourism Vancouver Island, Trails Strategy – Forward letter.	Mike	Done
47.	Aug. 12 <sup>th</sup> Board	The Board passed a resolution supporting an application to the Ministry of Forests, Lands and Natural Resource Operations for tenure on crown lands adjacent to the Alberni Valley Regional Airport for the purpose of the runway expansion and managing Obstacle Limitation Surfaces – Advise Min. of Forests.	Heather	In Progress

Issued: August 20, 2015



**Alberni-Clayoquot Regional District**

**Board of Directors Meeting Schedule  
September 2015**

<b>DATE</b>	<b>MEETING</b>	<b>TIME &amp; LOCATION</b>	<b>ATTENDEES</b>
Wednesday, Sept. 9 <sup>th</sup>	Board of Directors Meeting  Regional Hospital District Meeting	1:30 pm – Regional District Board Room  Immediately following above	Directors, Staff
Wednesday, Sept. 16 <sup>th</sup>	Alberni-Clayoquot Health Network	10:00 – 12:30 Regional District Board Room	Committee, Staff
Wednesday, Sept. 16 <sup>th</sup>	Alberni Valley & Bamfield Services Committee	1:30 pm – Regional District Board Room	Committee, Staff
Sept. 20 <sup>th</sup> – Sept. 25 <sup>th</sup>	UBCM Convention – Vancouver	All week	Directors, R. Dyson

Issued: August 20, 2015

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT  
JULY, 2015**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family			1	420,784	1	162,397	2	529,328					4	1,112,509
Mobile Homes							1	105,000			1	44,102	2	149,102
Multi-Family													0	0
Adds&Rens							1	80,000					1	80,000
Commercial							1	18,500					1	18,500
Institutional													0	0
Industrial													0	0
Miscellenaous							3	91,188	3	123,466	2	38,628	8	253,283
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>420,784</b>	<b>1</b>	<b>162,397</b>	<b>8</b>	<b>824,016</b>	<b>3</b>	<b>123,466</b>	<b>3</b>	<b>82,730</b>	<b>16</b>	<b>1,613,394</b>

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT  
JULY, 2015 TO DATE**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family	0	0	1	420,784	8	1,242,159	4	854,328	3	870,000	1	20,000	17	3,407,271
Mobile Homes	0	0	0	0	0	0	1	105,000	0	0	2	52,602	3	157,602
Multi-Family	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Adds&Rens	0	0	0	0	1	4,500	2	105,000	0	0	1	3,000	4	112,500
Commercial	0	0	0	0	0	0	1	18,500	0	0	1	10,000	2	28,500
Institutional	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Industrial	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Miscellenaous	0	0	0	0	2	66,000	12	335,688	9	335,966	4	59,628	27	797,283
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>420,784</b>	<b>11</b>	<b>1,312,659</b>	<b>20</b>	<b>1,418,516</b>	<b>12</b>	<b>1,205,966</b>	<b>9</b>	<b>145,230</b>	<b>53</b>	<b>4,503,156</b>

	BAMFIELD	BEAUFORT/ BEAVER CREEK	LONG BEACH	SPROAT LAKE	CHERRY CREEK	TOTAL	YTD TOTAL
<b>WOODSTOVE INSPECTIONS</b>		1			1	2	32

	YEAR TO DATE		TOTAL YEAR			YEAR TO DATE		TOTAL YEAR	
2014	57	5,115,428	73	7,121,200					
2013	45	5,380,655	81	8,208,948					
2012	55	4,670,900	92	9,011,700					
2011	86	6,823,377	120	9,221,498					
2010	108	16,860,885	149	21,524,170					
2009	63	6,581,912	123	11,302,380	1999	37	1,805,788	80	3,348,092
2008	73	9,556,826	147	22,682,130	1998	41	1,650,426	75	3,320,890
2007	73	7,016,424	163	15,007,877	1997	48	2,779,466	104	10,025,166
2006	84	7,663,595	161	15,909,705	1996	69	5,542,700	128	9,050,554
2005	74	8,278,645	138	12,962,379	1995	61	5,910,000	116	9,641,300
2004	77	6,842,554	133	11,036,854	1994	92	6,327,000	151	7,915,500
2003	37	3,671,688	97	6,925,356	1993	82	5,774,000	167	10,864,000
2002	42	1,754,970	76	2,986,134	1992	87	5,660,000	173	11,192,500
2001	40	3,734,396	89	5,790,126	1991	57	3,115,520	126	7,155,120
2000	43	2,009,157	88	4,095,339	1990	53	5,240,500	118	6,323,900



	2015 YEAR TO DATE ACTUAL	2015 ANNUAL BUDGET	PERCENTAGE OF BUDGET
<b>REVENUE</b>			
Tax requisition	\$ 2,036	\$ 4,177,675	0.05%
Parcel taxes	-	845,276	0.00%
Grants in lieu of taxes	70,325	30,000	234.42%
Services provided to other governments	72,056	99,400	72.49%
Sale of services	1,858,235	3,237,141	57.40%
Other revenue	345,690	515,350	67.08%
Grants from other sources	127,239	1,425,543	8.93%
Surplus (deficit) from prior years	1,582,730	1,582,730	100.00%
Committed surplus from prior year	1,721,534	1,721,534	100.00%
Transfers between services	264,085	685,048	38.55%
	<hr/>		
<b>SUBTOTAL</b>	6,043,930	14,319,697	42.21%
 <i>Transfers from Municipalities for</i>			
Municipal Finance Authority	\$ 387,197	\$ 905,468	42.76%
	<hr/>		
<b>TOTAL REVENUE</b>	<b>\$ 6,431,127</b>	<b>\$ 15,225,165</b>	<b>42.24%</b>
	<hr/> <hr/>		



<b>EXPENDITURES</b>	<b>2015 YEAR TO DATE ACTUAL</b>	<b>2015 ANNUAL BUDGET</b>	<b>PERCENTAGE OF BUDGET</b>
<b>All Members</b>			
E911 Telephone System	290,078	294,094	98.63%
General Government Services	733,244	1,177,000	62.30%
Alberni-Clayoquot Health Network	64,424	160,000	40.27%
Regional Parks	18,356	32,000	57.36%
Regional Planning	98,211	179,500	54.71%
<b>Electoral Area's</b>			
Building Inspection	123,215	250,000	49.29%
Electoral Area Administration	139,210	1,090,149	12.77%
Mgmt of Development - Rural Areas	165,343	358,000	46.19%
Vancouver Island Regional Library	212,554	424,607	50.06%
<b>Alberni Valley</b>			
Alberni Valley Emergency Planning	55,083	188,400	29.24%
Alberni Valley & Bamfield Waste Mgmt	898,257	2,401,500	37.40%
Alberni Valley Regional Airport	57,047	333,835	17.09%
Alberni Valley Regional Water - Proposed	12,174	60,000	20.29%
Custom Transit	223,281	546,000	40.89%
Sproat Lake Marine Patrol	19,525	47,456	41.14%
<b>West Coast</b>			
Long Beach Airport	135,343	1,058,640	12.78%
West Coast Emergency Planning	7,662	14,000	54.73%
West Coast Waste Mgmt	409,691	888,000	46.14%
<b>City of Port Alberni</b>			
Port Alberni Arena	583	194,811	0.30%
<b>Bamfield</b>			
Bamfield Community Park	2,853	10,500	27.17%
Bamfield Volunteer Fire Dept	24,923	120,198	20.74%
Bamfield Water System	80,236	615,114	13.04%
<b>Beaufort</b>			
Mountain Ranch Rd Fire Protection	58	2,832	2.06%
<b>Long Beach</b>			
Millstream Water System	12,757	33,228	38.39%
Salmon Beach Garbage	14,286	29,150	49.01%
Salmon Beach Power Distribution	58	81,400	0.07%
Salmon Beach Recreation	4,299	39,450	10.90%
Salmon Beach Security	14,213	53,050	26.79%
Salmon Beach Sewage	12,218	64,904	18.83%
Salmon Beach Transportation	39,922	147,600	27.05%
Salmon Beach Water	4,586	23,550	19.47%
South Long Beach Bike Path	58	7,200	0.81%
South Long Beach Community Park	-	7,500	0.00%
South Long Beach Fire Protection	58	14,000	0.42%
South Long Beach Street Lighting	506	900	56.19%
<b>Sproat Lake</b>			
Sproat Lake Animal Control	1,444	3,100	46.57%
Sproat Lake Arena	58	27,516	0.21%
Sproat Lake Community Park	60,953	150,064	40.62%
Sproat Lake Noise Control	1,549	8,100	19.13%
Sproat Lake Volunteer Fire Department	99,022	400,000	24.76%
<b>Beaver Creek</b>			
Arvay Rd Street Lighting	822	1,400	58.72%
Beaver Creek Animal Control	1,138	3,000	37.93%
Beaver Creek Community Park	5,948	10,000	59.48%
Beaver Creek Arena	58	20,343	0.29%
Beaver Creek Noise Control	256	2,100	12.20%
Beaver Creek Volunteer Fire Department	104,143	255,200	40.81%
Beaver Creek Water System	486,723	1,050,070	46.35%
Granville Rd Fire Protection	58	1,770	3.30%
<b>Cherry Creek</b>			
Cherry Creek Animal Control	250	2,436	10.27%
Cherry Creek Arena	58	17,211	0.34%
Cherry Creek Noise Control	619	2,100	29.49%
Franklin River Rd Fire Protection	58	10,100	0.58%
<b>Grants-in-Aid</b>			
Total Grants in Aid	24,961	382,442	6.53%
	<b>3,334,907</b>	<b>13,295,520</b>	<b>25.08%</b>
Transfers to Municipal Finance Authority on behalf of the Municipalities	387,197	905,468	42.76%
	<b>\$ 3,722,104</b>	<b>\$ 14,200,988</b>	<b>26.21%</b>



***North Island 9-1-1 Corporation  
Financial Statements  
Year Ended December 31, 2014***

**North Island 9-1-1 Corporation**

**Incorporated 1995**

**2014**

**Board of Directors**

J. Ambler (President)	Comox Valley Regional District
C. Solda	Alberni-Clayoquot Regional District
M. Hathaway	Powell River Regional District
P. Wainwright	Regional District of Mount Waddington
J. Stanhope	Regional District of Nanaimo
L. Samson	Strathcona Regional District

**North Island 9-1-1 Corporation**  
**Financial Statements**  
**Year ended December 31, 2014**

Statement of Management Responsibility  
Independent Auditor's Report  
Statement of Financial Position  
Statement of Operations  
Statement of Change in Net Financial Assets  
Statement of Cash Flows  
Notes to the Financial Statements

Schedules

- A Schedule of Tangible Capital Assets
- B Schedule of Funding from Local Governments
- C General Government Services Expenses
- D Protective Services Expenses

## North Island 9-1-1 Corporation

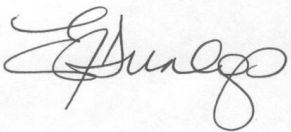
### Management's Responsibility for Financial Reporting

The financial statements have been prepared by management in accordance with Canadian public sector accounting standards and are outlined under Significant Accounting Policies in the notes to the financial statements. Management is responsible for the integrity and objectivity of these statements as well as the supplementary schedules.

Management maintains a system of internal controls to provide reasonable assurance that assets are safeguarded and that transactions are authorized, recorded and reported properly. Management also maintains a program of proper business compliance.

The board of directors is responsible for reviewing and approving the financial statements and for ensuring that management fulfils its responsibilities for financial reporting and internal control.

BDO Canada LLP, Chartered Accountants, the corporation's independent auditor, has conducted an examination of the financial statements in accordance with Canadian generally accepted auditing standards and have expressed their opinion in a report accompanying this statement.

A handwritten signature in black ink, appearing to read 'E.J. Dunlop', written over a light grey rectangular background.

E.J. Dunlop, CGA  
Officer responsible for Financial Administration,  
pursuant to Section 199 of the Local Government Act

May 8, 2015



Tel: 604 688 5421  
Fax: 604 688 5132  
vancouver@bdo.ca  
www.bdo.ca

BDO Canada LLP  
600 Cathedral Place  
925 West Georgia Street  
Vancouver BC V6C 3L2 Canada

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## Independent Auditor's Report

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### To the Board of Directors North Island 9-1-1 Corporation

We have audited the accompanying financial statements of the North Island 9-1-1 Corporation, which comprise of the Statement of Financial Position as at December 31, 2014, and the Statements of Operations, Change in Net Financial Assets and Cash Flows for the year then-ended, and a summary of significant accounting policies, and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted the audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

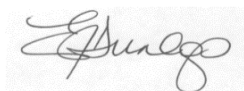
In our opinion, the financial statements present fairly, in all material respects, the financial position of the North Island 9-1-1 Corporation as at December 31, 2014, and the results of operations, changes in net financial assets and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Chartered Accountants

Vancouver, British Columbia  
April 24, 2015

**North Island 9-1-1 Corporation**  
**Statement of Financial Position**  
**December 31, 2014**

	2014	2013
<b>Financial Assets</b>		
Cash (Note 3)	\$ 865,363	\$ 1,520,330
Security deposits	1,000	1,000
Receivables -Federal government	13,651	23,483
-Provincial government	-	1,500
-Local government	19,258	8,869
-Other	5,395	1,850
<b>Total Financial Assets</b>	<b>904,667</b>	<b>1,557,032</b>
<b>Liabilities</b>		
Payables -Federal government	7,060	248,060
-Provincial government	1,477	20,738
-Local government	138,324	215,314
Trade accounts and accrued liabilities	138,136	118,191
Deferred revenue	18,500	17,199
<b>Total Liabilities</b>	<b>303,497</b>	<b>619,502</b>
<b>Net Financial Assets</b>	<b>601,170</b>	<b>937,530</b>
<b>Non-Financial Assets</b>		
Prepaid expenses	57,849	52,077
Tangible capital assets (Schedule A)	1,296,250	1,172,048
<b>Total Non-Financial Assets</b>	<b>1,354,099</b>	<b>1,224,125</b>
<b>Accumulated Surplus (Note 4)</b>	<b>\$ 1,955,269</b>	<b>\$ 2,161,655</b>



E.J. Dunlop, CGA  
 Corporate Financial Officer



Larry Samson  
 President

The accompanying notes and schedules are an integral part of these financial statements.

**North Island 9-1-1 Corporation**  
**Statement of Operations**  
**Year ended December 31, 2014**

	2014	<b>2014</b>	2013
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
	(Note 7)		
<b>Revenue</b>			
Funding from local governments (Schedule B)	\$ 2,119,400	<b>\$ 2,119,400</b>	\$ 1,988,445
Sales of service - other local governments	2,058	<b>2,058</b>	2,058
Sub-licence revenue	37,578	<b>37,229</b>	37,484
Interest	5,000	<b>14,042</b>	18,574
Other revenue	<u>6,720</u>	<u><b>26,583</b></u>	<u>46,772</u>
<b>Total Revenue</b>	<u>2,170,756</u>	<u><b>2,199,312</b></u>	<u>2,093,333</u>
<b>Expenses</b>			
General government services (Schedule C)	210,381	<b>208,496</b>	206,825
Protective services (Schedule D)	<u>2,068,373</u>	<u><b>2,197,202</b></u>	<u>2,191,384</u>
<b>Total Expenses</b>	<u>2,278,754</u>	<u><b>2,405,698</b></u>	<u>2,398,209</u>
<b>Annual Deficit</b>	(107,998)	<b>(206,386)</b>	(304,876)
<b>Accumulated Surplus, beginning of year</b>	<u>2,161,655</u>	<u><b>2,161,655</b></u>	<u>2,466,531</u>
<b>Accumulated Surplus, end of year</b>	<u>\$ 2,053,657</u>	<u><b>\$ 1,955,269</b></u>	<u>\$ 2,161,655</u>

The accompanying notes and schedules are an integral part of these financial statements.



**North Island 9-1-1 Corporation**  
**Statement of Change in Net Financial Assets**  
**Year ended December 31, 2014**

	2014	2014	2013
	<u>Budget</u> (Note 7)	<u>Actual</u>	<u>Actual</u>
<b>Annual Deficit</b>	\$ (107,998)	<b>\$ (206,386)</b>	\$ (304,876)
Acquisition of tangible capital assets	(357,000)	<b>(310,059)</b>	(318,161)
Amortization of tangible capital assets	-	<b>185,857</b>	182,849
Change in prepaid expenses	-	<b>(5,772)</b>	(41,846)
<b>Decrease in Net Financial Assets</b>	<u>(464,998)</u>	<u><b>(336,360)</b></u>	<u>(482,034)</u>
<b>Net Financial Assets, beginning of year</b>	<u>937,530</u>	<u><b>937,530</b></u>	<u>1,419,564</u>
<b>Net Financial Assets, end of year</b>	<u>\$ 472,532</u>	<u><b>\$ 601,170</b></u>	<u>\$ 937,530</u>

The accompanying notes and schedules are an integral part of these financial statements.

**North Island 9-1-1 Corporation**  
**Statement of Cash Flows**  
**Year ended December 31, 2014**

	2014	2013
<b>Operating Transactions</b>		
Annual Deficit	\$ (206,386)	\$ (304,876)
Changes in non-cash operating balances		
Receivables	(2,602)	15,099
Payables and accrued liabilities	(317,306)	443,250
Prepaid expenses	(5,772)	(41,846)
Deferred revenue	1,301	94
Items not utilizing cash		
Amortization of tangible capital assets	185,857	182,849
<b>Cash Provided by (Used in) Operating Transactions</b>	<b>(344,908)</b>	294,570
<b>Capital Transactions</b>		
Acquisition of tangible capital assets	(310,059)	(318,161)
<b>Cash Applied to Capital Transactions</b>	<b>(310,059)</b>	(318,161)
<b>Net change in Cash</b>	<b>(654,967)</b>	<b>(23,591)</b>
<b>Cash, beginning of year</b>	<b>1,520,330</b>	1,543,921
<b>Cash, end of year</b>	<b>\$ 865,363</b>	\$ 1,520,330

The accompanying notes and schedules are an integral part of these financial statements.

**North Island 9-1-1 Corporation**  
**Notes to the Financial Statements**  
**Year ended December 31, 2014**

**1. Purpose**

The North Island 9-1-1 Corporation (the corporation) was incorporated in 1995 for the purpose of providing emergency 9-1-1 telephone service to Vancouver Island and the surrounding coastal area from Nanaimo north. The corporation is exempt from taxation.

**2. Significant Accounting Policies**

**a) General**

As the North Island 9-1-1 Corporation shares are 100% owned by British Columbia regional districts (Note 5), the corporation follows recommendations and guidance with respect to matters of accounting and auditing in the public sector as issued by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants Canada.

**b) Financial Instruments**

The corporation's financial instruments consist of cash in Canadian and United States dollars, receivables, payables and trade accounts and accrued liabilities. Unless otherwise noted, it is management's opinion that the corporation is not exposed to significant interest rate, currency or credit risks arising from these financial instruments.

**c) Non-financial Assets**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of business.

**d) Tangible Capital Assets**

Tangible capital assets are a special class of non-financial assets and are recorded at cost, net of disposals, write-downs and amortization and includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Amortization is recorded on a straight line basis over the estimated life of the tangible capital asset. Assets under construction are not amortized until the asset is put into use. Estimated useful lives are as follows:

Office furniture and equipment	10 years
Vehicles	6 years
Information technology infrastructure	5 years
Communication infrastructure	
Radio and satellite systems and components	7-10 years
Communication towers and equipment shelters	30-40 years

**e) Revenue Recognition**

The corporation recognizes revenue based on assessments issued to the regional districts in its service area. These assessments are issued on an annual basis to meet the expenditures of the corporation. Interest revenue is recorded when earned. Deferred revenue consists of sub-license revenue received during the year that relates to future periods. Sub-licence revenue is recorded when earned.

**North Island 9-1-1 Corporation**  
**Notes to the Financial Statements**  
**Year ended December 31, 2014**

**f) Use of Estimates**

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period.

Significant areas requiring management estimates are the determination of amortization of tangible capital assets, the useful lives of these assets and provisions for contingencies. Actual results may vary from the estimates and any adjustments will be reported and reflected in operations as they become known.

**3. Cash**

Cash includes \$1,017 in US funds which has been translated to \$1,180 Canadian at the December 31, 2014 exchange rate (2013 - \$1,017 USD translated to \$1,082 CAD). Transactions in US foreign currency during the year resulted in a gain on foreign currency transactions of \$98 (2013 – loss of \$236).

**4. Accumulated Surplus**

	<b>2014</b>	2013
Equity in tangible capital assets	<b>\$1,296,250</b>	\$1,172,048
Operating surplus	<b>72,469</b>	107,999
General operating contingency reserve	-	-
Future expenditure reserve	<b>536,162</b>	831,220
Insurance reserve	<b>50,367</b>	50,367
Share capital (Note 5)	<b>21</b>	21
	<b>\$1,955,269</b>	\$2,161,655

The reserve for future expenditures was established to provide for expenditure for capital works, machinery and equipment and the replacement of equipment and communication infrastructure made inefficient through amortization and obsolescence.

The insurance reserve represents self-insurance to assist with any deductible arising from insurance claims.

**5. Share Capital**

Authorized: 10,000 Class "A" common voting shares without par value

	<b>2014</b>	2013
Issued: 21 Class "A" shares, as follows:		
Comox Valley Regional District	<b>\$ 6</b>	\$ 6
Regional District of Nanaimo	<b>5</b>	5
Alberni-Clayoquot Regional District	<b>3</b>	3
Regional District of Mount Waddington	<b>1</b>	1
Powell River Regional District	<b>2</b>	2
Strathcona Regional District	<b>4</b>	4
	<b>\$ 21</b>	\$ 21

**North Island 9-1-1 Corporation**  
**Notes to the Financial Statements**  
**Year ended December 31, 2014**

**6. Related Party Transactions**

During the year, one of the shareholders, the Comox Valley Regional District, provided support services, including the services of a mapping coordinator, in the amount of \$208,496 (2013 - \$206,825) to the corporation as detailed on Schedule C.

Payables to local governments at year end include \$11,629 (2013 - \$14,256) due to the Comox Valley Regional District.

**7. Restatement of 2014 Budget**

The budget amounts presented throughout these financial statements represent the budget approved by the corporation's board on March 7, 2014.

The budget anticipated use of surpluses and reserves accumulated in previous years to balance against current year expenditures in excess of current year revenues. Another significant variance is that the budget anticipated capital expenditures rather than amortization expense.

The summary below reconciles the 2014 approved budget to the Statement of Operations.

Budgeted surplus, as approved March 7, 2014	\$ -
Add:	
Capital acquisitions	357,000
Less:	
Transfers from reserves	(357,000)
Transfers from previous years' surplus	(107,998)
<b>Budgeted Annual Deficit, as restated</b>	<b><u>\$ (107,998)</u></b>

**8. Commitment**

In April 2013, the corporation entered into a five year agreement with the City of Campbell River for fire dispatch services. The remaining commitment under the agreement, which expires March 31, 2018, is approximately \$4,695,571 and is based on the five year financial plan provided by the City.

During 2014, the corporation researched options for a call answer service provider for the public safety call answer point (PSAP). In October 2014, a five year agreement, with an approximate value of \$2,003,510, was awarded to E-Comm Emergency Communications for Southwest British Columbia Incorporated for call answer services.



**North Island 9-1-1 Corporation**  
**Schedule of Tangible Capital Assets**  
**Year Ended December 31, 2014**

Schedule A

	Office Furniture & Equipment	Vehicles	IT Infrastructure	Communication Infrastructure	Work in Progress	December 31, 2014	December 31 2013,
<b>Cost</b>							
Balance, beginning of year	\$ 58,233	\$ 53,534	\$ 507,289	\$ 1,443,673	\$ 255,730	\$ 2,318,457	\$ 2,000,296
Add:							
Additions	-	-	34,421	-	275,638	310,059	318,161
Less:							
Work in progress capitalized	-	-		524,105	(524,105)	-	
Balance, end of year	58,233	53,534	541,710	1,967,778	7,262	2,628,516	2,318,457
<b>Accumulated Amortization</b>							
Balance, beginning of year	41,546	22,306	182,843	899,714		1,146,409	963,560
Add:							
Amortization	3,034	8,922	94,621	79,281		185,857	182,849
Balance, end of year	44,580	31,228	277,463	978,995		1,332,266	1,146,409
<b>Net Book Value of Tangible Capital Assets</b>	\$ 13,653	\$ 22,306	\$ 264,247	\$ 988,783	\$ 7,262	\$ 1,296,250	\$ 1,172,048

**North Island 9-1-1 Corporation  
Schedule of Funding from Local Governments  
Year ended December 31, 2014**

**Schedule B**

	<b>2014</b>		2013	
<b>Regional District Participants</b>				
Comox Valley	<b>31.70%</b>	<b>\$ 671,796</b>	31.22%	\$ 620,760
Nanaimo	<b>26.76%</b>	<b>567,172</b>	27.07%	538,255
Strathcona	<b>17.22%</b>	<b>364,941</b>	17.12%	340,439
Alberni-Clayoquot	<b>12.86%</b>	<b>272,503</b>	12.92%	256,848
Powell River	<b>8.23%</b>	<b>174,438</b>	8.42%	167,470
Mount Waddington	<b>3.23%</b>	<b>68,550</b>	3.25%	64,673
	<b>100.00%</b>	<b>\$ 2,119,400</b>	100.00%	\$ 1,988,445

**Shareholders' Contribution Percentage**

Section 4.4 of Schedule A, Bylaw 1711, cited as "Comox-Strathcona North Island 9-1-1 Corporation By-law, 1994" reads as follows:

"Each Shareholders' respective contribution percentage of funds required from time to time by the Company shall be reassessed by the Company annually, on the basis of net taxable value of land and improvements assessed for hospital purposes, within the Shareholders' jurisdiction, commencing from the date of this Agreement, and upon the withdrawal or addition of a Shareholder, any such change to be determined as if a Major Decision of the Board."

**North Island 9-1-1 Corporation**  
**Schedule of General Government Services Expenses**  
**Year ended December 31, 2014**

**Schedule C**

	2014 Budget (Note 7)	2014 Actual	2013 Actual
<b>Comox Valley Regional District Support Services</b>			
Administrative support services	\$ 130,000	\$ 130,000	\$ 130,000
Mapping co-ordinator support services	80,381	78,496	76,825
	<u>\$ 210,381</u>	<u>\$ 208,496</u>	<u>\$ 206,825</u>

**Schedule of Protective Services Expenses**  
**Year ended December 31, 2014**

**Schedule D**

	2014 Budget (Note 7)	2014 Actual	2013 Actual
Advertising	\$ 2,500	\$ 363	\$ 856
Amortization of tangible capital assets (Schedule A)	-	185,857	182,849
Bank charges and interest	1,000	278	610
Contract services - City of Campbell River fire dispatch	1,040,451	1,039,987	1,111,985
Contract services - RCMP PSAP call answer services	477,324	405,385	462,162
Contract services - E-Comm PSAP call answer services	-	89,630	-
Insurance	30,875	28,856	28,857
Licences and permits	61,638	78,799	26,819
Minor capital	46,500	27,688	24,351
Office supplies and other	6,000	4,860	4,293
Professional fees	61,000	26,501	68,508
Rental/lease - land/machine and equipment	33,911	31,198	25,753
Repairs and maintenance	65,000	48,999	34,029
Telephone	119,924	111,485	112,403
Training and development	6,000	675	1,273
Travel	7,000	9,393	5,190
Vehicle insurance	2,500	1,737	2,125
Wages and employee benefits	106,750	105,511	99,321
	<u>\$ 2,068,373</u>	<u>\$ 2,197,202</u>	<u>\$ 2,191,384</u>