



Alberni-Clayoquot Regional District

BOARD OF DIRECTORS MEETING

WEDNESDAY, AUGUST 12, 2015, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

	PAGE #
1. <u>CALL TO ORDER</u>	
Recognition of Traditional Territories.	
2. <u>APPROVAL OF AGENDA</u>	
<i>(motion to approve, including late items required 2/3 majority vote)</i>	
3. <u>DECLARATIONS</u>	
-Introduction of Daniel Fredlund, Maintenance Technician Leadhand.	
4. <u>ADOPTION OF MINUTES</u>	
a. Board of Directors Meeting – July 22, 2015	6-13
<i>THAT the minutes of the Board of Directors Meeting held on July 22, 2015 be adopted.</i>	
b. Alberni Valley/Bamfield Services Committee Meeting – July 21, 2015	14-17
<i>THAT the minutes of the Alberni Valley/Bamfield Services Committee Meeting held on July 21, 2015 be adopted.</i>	
5. <u>PETITIONS, DELEGATIONS & PRESENTATIONS (10 minute maximum)</u>	
6. <u>CORRESPONDENCE FOR ACTION</u>	
a. INVITIATION TO ATTEND	18-19
Vancouver Island Economic Alliance, July 29, 2015, Regarding Invitation to Attend the 2015 State of the Island Economic Summit October 28-29, 2015 in Nanaimo.	
<i>THAT the Alberni-Clayoquot Board of Directors authorize Chairperson Director Josie Osborne to attend the 2015 State of the Island Economic Summit, October 28-29, 2015 in Nanaimo.</i>	
7. <u>CORRESPONDENCE FOR INFORMATION</u>	

- a. **AUDITOR GENERAL FOR LOCAL GOVERNMENT** **20**
Release of the Perspectives Booklet on Asset Management for Local Governments
- b. **ISLAND CORRIDOR FOUNDATION** **21-23**
Province Affirms \$7 Million for E & N Rail Corridor
- c. **OMBUDSPERSON** **24-27**
2014-2015 Annual Report
- d. **MINISTER OF FISHERIES AND OCEANS** **28-29**
Area G Troll Access to Interior Fraser River Coho Salmon in British Columbia
- e. **UNION OF BC MUNICIPALITIES** **30**
Gas Tax Agreement Community Works Fund Payment
- f. **ISLAND COASTAL ECONOMIC TRUST** **31-34**
Island Coastal Economic Trust Providing Bursaries, Internship Cowichan Incubator Farm Grow Opportunities for New Farmers
- g. **ALBERNI CLAYOQUOT HEALTH NETWORK** **35-51**
June 11, 2015 Dialog to Action Workshop Report
- h. **CENTRAL WESTCOAST FOREST SOCIETY** **52**
2015 Kennedy Lake clean-up
- i. **MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE** **53-54**
1.27 Million in New Funding for Long Beach Airport
- j. **Yuułu?if?ath FIRST NATION** **55**
Alberni-Clayoquot Regional District Board of Directors Appointment – Alan McCarthy
- k. **WESTERN ECONOMIC DIVERSIFICATION CANADA** **56**
The Canada 150 Community Infrastructure Program
- l. **HUU AY AHT FIRST NATION** **59**
Alberni-Clayoquot Regional District Board of Directors Appointment – John Jack
- m. **ROSE, BRETT, DALLAS, DAVID, DYLAN FRIEL** **60**
Sproat Lake Marine Patrol

8. REQUEST FOR DECISIONS & BYLAWS

- a. **REQUEST FOR DECISION** **61**
Terrance Salman Hangar Lease Renewal – Long Beach Airport

THAT the Alberni-Clayoquot Regional District Board of Directors renew Terrance Salman's hangar lease at the Long Beach Airport for a 3 year term commencing August 1, 2015 and ending July 31, 2018 at a rate of \$4602.78 plus applicable taxes with increases based on the prior year's BC CPI increases.

- b. **REQUEST FOR DECISION** **62**
Atleo Air Hangar Lease Renewal – Long Beach Airport

THAT the Alberni-Clayoquot Regional District Board of Directors renew Atleo Air's

Hangar lease at the Long Beach Airport for a 3 year term commencing August 1, 2015 and ending July 31, 2018 at a rate of \$3067.00 plus applicable taxes with increases based on the prior year's BC CPI increases.

- c. **REQUEST FOR DECISION** **63-66**
Tourism Vancouver Island, Hiking Trails Strategy – Phase 2

THAT the Alberni-Clayoquot Regional District send a letter of support to Island Costal Economic Trust indicating support for Phase 2 of the Tourism Vancouver Island, Trails Strategy.

- d. **REQUEST FOR DECISION** **67**
Alberni Valley Regional Airport Application for Obstacle Limitation Surfaces on Crown Land

THAT the Board of Directors of the Alberni-Clayoquot Regional District support an application to the Ministry of Forests, Lands and Natural Resource Operations for tenure on crown lands adjacent to the Alberni Valley Regional Airport for the purpose of the runway expansion and managing Obstacle Limitation Surfaces.

- e. **REQUEST FOR DECISION** **68-102**
Finance Warrant No. 555

THAT the Board of Directors approves Finance Warrant Number 555 in the amount of \$729, 175.28 dated July 31, 2015.

- f. **REQUEST FOR DECISION** **103-105**
Arvay Road Street Lighting Bylaw Amendment

THAT the Alberni-Clayoquot Regional District Board of Directors rescinds third reading of Bylaw cited as "Bylaw 766-2, Arvay Road Street Lighting Service Amendment, 2015."

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw cited as "Bylaw 766-2, Arvay Road Street Lighting Service Amendment, 2015" as amended.

- g. **REQUEST FOR DECISION** **106-113**
Alberni Valley Regional Airport Runway Expansion Project

THAT the Alberni-Clayoquot Regional District Board of Directors receive the Determination of Results of the Alternative Approval Process for the proposed Port Alberni Airport Expansion.

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw

cited as "Port Alberni Airport Extended Service Area Establishment Amendment Bylaw No. 791-2, 2015."

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw cited as "Port Alberni Airport Runway Expansion Loan Authorization Bylaw No. F1120, 2015."

9. PLANNING MATTERS

10. REPORTS

10.1 STAFF REPORTS

- | | | |
|----|---|----------------|
| a. | CAO Report – August 7, 2015 | 114 |
| b. | Planning & Development Manager Report – August 6, 2015 | 115 |
| c. | Financial Manager Report – August 7, 2015 | 116 |
| d. | Environmental Services Department Report – August 6, 2015 | 117-119 |
| e. | Staff Action Items Report –August 7, 2015 | 120-125 |

THAT the Board of Directors receives the Staff Reports a-e.

10.2 COMMITTEE REPORTS

- a. **Alberni-Clayoquot Transportation Committee Meeting - August 5, 2015**
-Jack McLeman (verbal)

THAT this verbal report be received.

10.3 OTHER REPORTS

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. RECESS

Motion to recess the Regular Board of Directors Meeting in order to conduct the Regional Hospital District Meeting.

15. RECOVENE

16. IN CAMERA

Motion to close the meeting to discuss matters relating to
i. *Litigation or potential litigation affecting the Regional District.*

- ii. *Negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interests of the Regional District if they were held in public.*

17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

18. ADJOURN

Next Board of Directors Meeting: Wednesday, August 26, 2015, 1:30pm.



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING

HELD ON WEDNESDAY, JULY 22, 2015, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Josie Osborne, Chairperson, District of Tofino

PRESENT:

John McNabb, Vice-Chair, Electoral Area "E" (Beaver Creek)

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Lindsay Rogers, Alternate Director, Electoral Area "F" (Cherry Creek)

Mike Ruttan, Mayor, City of Port Alberni

Jack McLeman, Councillor, City of Port Alberni

Dianne St. Jacques, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuuʷuʷiʔath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

REGRETS:

John Jack, Councillor, Huu-ay-aht First Nation

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andrew McGifford, Acting Manager of Finance and
Manager of Environmental Services

Mike Irg, Manager of Planning and Development

Shelli Lyle, Administrative Assistant

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chair recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the agenda be approved including the following for consideration under late items:

-Resolution– Huu-ay-aht First Nation Elections;

-Ministry of Justice News Release – First-ever provincially led earthquake exercise set for 2016.

-Request for Decision – AV Landfill – Leachate Interception Wells

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting - July 8, 2015

MOVED: Director Cootes

SECONDED: Director Kokura

THAT the minutes of the Board of Directors meeting held on July 8, 2015 be adopted.

CARRIED

b. Reconciliation Committee Meeting - July 8, 2015

MOVED: Director Cote

SECONDED: Director McLeman

THAT the minutes of the Reconciliation Committee meeting held on July 8, 2015 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Inspector Mac Richards, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for June, 2015.

Inspector Richards provided a policing report for June 2015. There has been an increase in calls for service which was anticipated for June, however it is comparable to last year's stats. Compared to other Vancouver Island communities our detachment's numbers are lower. There are 4 policing priorities with the main areas of focus being active in the community and reducing crime and victimization.

6. CORRESPONDENCE FOR ACTION

a. Correspondence dated July 9, 2015 from the Minister of Fisheries and Oceans regarding the renewal negotiations of the Pacific Salmon Treaty.

MOVED: Director Bennett

SECONDED: Director Cote

THAT the Board of Directors receive the correspondence from the Minister of Fisheries and Oceans.

CARRIED

*MOVED: Director St. Jacques
SECONDED: Director McLeman*

THAT the Board of Directors respond to the correspondence received and ask the Minister of the Department of Fisheries and Oceans to define their negotiations approach for the renewal of the Annex Chapters 1,2,3,5 and 6 of the Pacific Salmon Treaty that are expected to commence in January 2016 and request a seat for a representative from the Fisheries Committee on the panel.

CARRIED

*MOVED: Director Cootes
SECONDED: Director St. Jacques*

THAT the Board of Directors refer the letter sent to the Department of Fisheries and Oceans to the Fisheries Committee.

CARRIED

- b. Correspondence dated June 30, 2015 from the Ministry of Environment regarding the ACRD request for investigation of improved river monitoring for the Somass River Watershed.**

*MOVED: Director Bennett
SECONDED: Director Cote*

THAT the Board of Directors receive the correspondence and direct staff to contact the Ministry of Environment and have their staff arrange for conferencing with key players.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. AUDITOR GENERAL FOR LOCAL GOVERNMENT**
The Release of a Performance Audit Report on the City of Dawson Creek by the Auditor General for Local Government.
Release of Annual Report of the Office of the Auditor General for April 1, 2014 to March 31, 2015.
- b. UNIVERSITY OF VICTORIA**
Research Publication from the POLIS Water Sustainability Project at the University of Victoria: California's Oranges and B.C.'s Apples: Lessons for B.C. from California's Groundwater Reform.
- c. LATE ITEM: MINISTRY OF JUSTICE**
First-ever provincially led earthquake exercise set for Port Alberni in 2016.

MOVED: Director Kokura
SECONDED: Director McLeman

THAT the Board of Directors receive items a-c for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding ACRD Reconciliation Committee Terms of Reference.

MOVED: Director Bennett
SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors approves the terms of reference for the ACRD Reconciliation Committee as presented.

CARRIED

b. Request for Decision regarding ACRD Reconciliation Reach Out.

MOVED: Director Cote
SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors:

- i. Forward a letter to the Council of Ha'wiih requesting a meeting to provide an update on reconciliation activities of the ACRD Board and to explore ways the Regional District can support the recommendations coming out of the Truth and Reconciliation Canada report dated June 2, 2015 within the Alberni-Clayoquot region.*
- ii. Forward a letter to the Port Alberni Friendship Centre following up from the last meeting with ACRD Reconciliation Committee and extend an invitation to meet again in order for the Committee to provide an update on activities and to explore future opportunities for reconciliation initiatives.*

CARRIED

c. Request for Decision regarding Huu-ay-aht First Nation/ACRD Fire Services Agreement.

MOVED: Director Wyton
SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors renew the Fire Protection Services Agreement with the Huu-ay-aht Government for the Bamfield Volunteer Fire Department to provide structural fire protection to Anacla for a three year term commencing August 16, 2015 and authorize the Chairperson and Chief Administrative Officer to enter into the Agreement on behalf of the Regional District.

CARRIED

d. Request for Decision regarding Cherry Creek Waterworks District Infrastructure Planning Grant.

*MOVED: Director McNabb
SECONDED: Director Kokura*

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors re-apply for an Infrastructure Planning Grant on behalf of the Cherry Creek Waterworks District (CCWW) to develop an infrastructure improvement plan.

CARRIED

e. LATE ITEM: Request for Decision regarding Alberni Valley Landfill – Leachate Interception Wells.

*MOVED: Director Kokura
SECONDED: Director McCarthy*

THAT the Alberni-Clayoquot Regional District Board of Directors award the Leachate Interception Wells tender to Drillwell Enterprises Ltd. for well drilling and set costs of \$52,450.00 plus GST.

CARRIED

9. PLANNING MATTERS

a. RE15004, CALDWELL, 6210 WALKER ROAD
Rezoning Application – Bylaw P1330

*MOVED: Director McNabb
SECONDED: Director Kokura*

THAT Bylaw P1330, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.

CARRIED

b. RT15005, ACCESSORY DWELLING UNITS
Zoning Text Amendment – Bylaw P1327

MOVED: Director McNabb
SECONDED: Director Bennett

Director Cote recorded opposed

THAT Bylaw P1327, Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw, be adopted.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. Staff Action Items Report – July 17, 2015
- b. Meeting Schedule – August 2015
- c. Building Inspector’s Report – June 2015
- d. Financial Statement – June 30, 2015
- e. Update – Status of the Dog Mountain Wildfire Risk & Reflect on the Following Resolutions Passed at the July 8th Board of Directors Meeting:
 - Fire Departments Ability to Deploy Resources out of District
 - Closure of all Regional Parks - R. Dyson, CAO (verbal)

The status of the evacuation order has changed for the cabins on Dog Mountain. The new order took effect Monday, July 20th at midnight. A map and explanation has been provided to each owner. AV Search and Rescue have posted the notices. Six cabins on the east of the peninsula will no longer be subject to evacuation but the majority of cabins will continue to be subject to an order. The basis of this new order is from a preliminary assessment completed by BC Forest Service. More detailed assessments will be conducted the week of July 20th; this report may not be submitted to us prior to the expiration of the declaration of State of Local Emergency Order and may need an extension. A debrief will occur to discuss communications, role of individual organizations and a report will be submitted to the board.

MOVED: Director Bennett
SECONDED: Director Cote

THAT the Board of Directors acknowledge the local state of emergency and receives the staff reports a-e.

CARRIED

10.2 COMMITTEE REPORTS

- a. **Alberni & Bamfield Services Committee Meeting, July 21, 2015 (verbal)**

CAO Dyson reported an election of the chair was conducted and Director McNabb was successful. An update regarding the Dog Mountain fire was reported and in camera items related to land purchase were discussed.

MOVED: Director Ruttan

SECONDED: Director Kokura

THAT this verbal report be received.

CARRIED

10.3 MEMBER REPORTS

a. 9-1-1 Corporation – J. McNabb

Director McNabb reported drop calls continue to a problem, an evaluation of Emcon responses to 911 calls proved to be excellent. Lasqueti Island incorporation has been put on hold. Budgeting season is up coming.

b. Vancouver Island Regional Library - P. Cote - No Report

c. Central West Coast Forest Society – T. Bennett - No Report

d. Emergency Planning – J. McNabb/P. Cote/M. Kokura/M. Ruttan

CAO Dyson introduced Dan Holder, the Emergency Coordinator, a round table was conducted and a report on the Dog Mountain Fire.

e. Alberni Valley Chamber of Commerce – J. McLeman - No Report

Director McLeman reported the AVCC is using their van to promote the Alberni Valley throughout the summer.

f. Coastal Communities Network – T. Bennett No Report

g. West Island Woodlands Advisory Group – L. Banton - No Report

h. Island Coastal Economic Trust –Josie Osborne - No Report

i. Air Quality Council, Port Alberni – J. McNabb - No Report

j. West Coast Aquatic Board – T. Bennett - No Report

k. Association of Vancouver Island & Coastal Communities – J. Osborne

l. Beaver Creek Water Advisory Committee – J. McNabb

Director McNabb reported the old reservoir at Kitsuksis creek has been put back into service.

m. Other Reports

Director McNabb commended the Chair and staff on presentations at the Airport Expansion Open House.

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

a. Notice of Motion - Huu-ay-aht First Nation Elections

MOVED: Director Cote

SECONDED: Director Wyton

THAT the Alberni-Clayoquot Regional District Board of Directors forward a letter of congratulations to the newly elected Huu-ay-aht First Nation Council and a letter of best wishes to outgoing Council.

CARRIED

13. QUESTION PERIOD

14. ADJOURN

MOVED: Director Bennett

SECONDED: Director McLeman

THAT this meeting be adjourned at 2:21 pm.

CARRIED

Certified Correct:

Josie Osborne,
Chairperson

Russell Dyson,
Chief Administrative Officer



Alberni-Clayoquot Regional District

MINUTES OF THE ALBERNI VALLEY/BAMFIELD SERVICES COMMITTEE MEETING HELD ON TUESDAY, JULY 21, 2015, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

John McNabb, Chair, Electoral Area "E" (Beaver Creek)

PRESENT:

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

Mike Ruttan, Mayor, City of Port Alberni

Jack McLeman, Councillor, City of Port Alberni

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

REGRETS:

John Jack, Councillor, Huu-ay-aht First Nation

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Mike Irg, Manager of Planning and Development

Andrew McGifford, Acting Manager of Finance

Mark Fortune, Airport Superintendent

Shelli Lyle, Administrative Assistant

1. CALL TO ORDER

The CAO called the meeting to order at 1:34 pm.

The CAO recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. ELECTION OF CHAIRPERSON FOR 2015

The CAO conducted elections for Chairperson of the Alberni Valley/Bamfield Services Committee for 2015.

The CAO requested nominations for the position of Chairperson Alberni Valley/Bamfield Services Committee for the first time.

Director McLeman nominated Director McNabb for the position of Chairperson for the Alberni Valley/Bamfield Services Committee for 2015. Director McNabb accepted the nomination.

The CAO requested nominations for the position of Chairperson Alberni Valley/Bamfield Services Committee for the second time.

The CAO requested nominations for the position of Chairperson Alberni Valley/Bamfield Services Committee for the third and final time. There were no further nominations.

The CAO declared Director McNabb Chairperson of the Alberni Valley/Bamfield Services Committee for 2015.

3. APPROVAL OF AGENDA

MOVED: Director Cootes

SECONDED: Director Ruttan

THAT the agenda be approved as circulated with the addition of late items as outlined for consideration.

- *Ministry of Justice news Release - First ever provincially led earthquake exercise set for 2016.*

CARRIED

4. ADOPTION OF MINUTES

- a. Alberni Valley Committee Meeting – May 5, 2015.

MOVED: Director Kokura

SECONDED: Director Banton

THAT the minutes of the Alberni Valley Committee Meeting held on May 5, 2015 be adopted.

CARRIED

5. REPORTS

- a. **Update – Wildfire Dog Mountain & Emergency Operations Centre – R. Dyson (Verbal)**

The status of the evacuation order has changed for the cabins on Dog Mountain. The new order took effect Monday, July 20th at midnight. A map and explanation has been provided to each owner. The change in status is based on there being no immediate wildfire threat but slope stability issues being moderate to high for lands above some cabins. Six cabins on the east of the peninsula will no longer be subject to evacuation but the majority of cabins will continue to be subject to an order. The basis of this new order is from a preliminary assessment completed by BC Forest Service. More detailed assessments will be conducted the week of July 20th to see what was fire caused; this report may not be submitted to us prior to the expiration of the declaration of State of Local Emergency Order which may need an extension.

The fire is 100% contained, is still active and it is expected that there will be open flame and smoke within the perimeter of this fire as it continues to consume forest fuels. The sprinklers are still up and being maintained, and the fire is being patrolled as needed.

MOVED: Director Cote
SECONDED: Director Ruttan

THAT the AV / Bamfield Services Committee acknowledge the current local state of emergency and send a letter asking the province to put up warning signs referring to the dangers of camping in the area, slides and debris in the water.

CARRIED

b. Ministry of Justice – Provincially led earthquake exercise

The Ministry of Justice released an announcement that a provincially led emergency preparedness exercise will be held in Port Alberni June 7-10, 2016. This \$1 million investment will support this full-scale earthquake response exercise that will test elements of the new B.C. Earthquake Immediate Response Plan.

MOVED: Director Kokura
SECONDED: Director Banton

THAT the verbal reports be received.

CARRIED

6. IN-CAMERA

MOVED: Director Cote
SECONDED: Director Banton

THAT this meeting be closed to the public to discuss matters relating to:

- i. Purchase or sale of land or improvements, disclosure of which the Board considers could be harmful to the Regional District's interests;*
- ii. Negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interest of the Regional District if they were held in public.*

CARRIED

The meeting was closed to the public at 2:00 pm.

The meeting was re-opened to the public at 2:40 pm.

7. ADJOURN

MOVED: Director Banton

SECONDED: Director Kokura

THAT this meeting be adjourned at 2:40 pm.

CARRIED

Certified Correct:

John McNabb,
Chairperson

Russell Dyson,
Chief Administrative Officer

From: [Vancouver Island Economic alliance](#)
To: [Shelli Lyle](#)
Subject: Economic Summit News
Date: Wednesday, July 29, 2015 9:02:05 AM

Social Innovation in the Business Sector

[View in your browser](#)



Speaking from Experience

Business Models & Community Leadership

Business is increasingly finding a role to play in social innovation using business models to address social or environmental causes. An experienced panel of community-minded business leaders will speak to their inspiration, challenges around financing their operations, and how they collaborate with other sectors. A discussion will follow on the potential for social innovation through the business sector in BC and the opportunities and challenges that lie ahead.

This panel, one of [16 topical sessions scheduled](#) for the two-day Summit, will feature Brian Roberts, Executive Director of [Cowichan Energy Alternatives](#), Melanie Cadden, General Manager of [Coco Cafe](#), Lee Herrin, Executive Director of [Fernwood NRG](#), and will be moderated by Fiona Friesen, Communications Specialist with Glue Solutions.

Only two days remaining for 'Early Bird' discounts!

[Register for the 2015 Summit](#)



Bonus Session - 'Come Aboard!'

Michael McLaughlin, Manager of [AHOY BC](#), will lead a bonus session on how to increase your marine tourism economy.

Recreational ocean boating adds an estimated \$1.3 billion dollars directly to the BC economy annually and AHOY BC markets the coast of British Columbia as a boating destination.

Scheduled for 8:30am, October 28, the 'Come Aboard' presentation will

precede the official opening of the [Summit](#) (10:30am) and is available to any registered Summit delegate. The session will identify opportunities for growth and show how businesses and communities can benefit from AHOY BC marketing initiatives.

[Register NOW!](#)



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This document is confidential

July 22, 2015

Ref: 158934

To: Mayors and Councillors
Chairs and Directors of Regional District Boards
Chairs and Directors of Greater Boards

I am pleased to inform you that the Office of the Auditor General for Local Government will be releasing a *Perspectives booklet on Asset Management for Local Governments* under the topic “Learnings from Local Government Capital Procurement Projects and Asset Management Programs”.

The purpose of this booklet is to help advance the efforts of local governments with the management of their capital assets. The information contained in the booklet comes from the work this office has carried out in its audits of capital asset management as well as a review of current literature on the subject. This booklet is designed for both elected officials and practitioners. It is the second AGLG Perspectives Series booklet prepared by the office.

The Perspectives booklet will be published on our website www.aglg.ca on Thursday, July 23 at 11:00 am.

I welcome feedback from local governments on all aspects of the work of our office, so I look forward to your comments on the Perspectives booklet to be issued tomorrow.

Sincerely,



Arn van Iersel, CPA, FCGA
A/Auditor General for Local Government

pc: Chief Administrative Officers

From: Island Corridor Foundation <info@islandrail.ca>
Sent: Friday, July 24, 2015 9:51 AM
To: Russell Dyson
Reply To: info@islandrail.ca
Subject: Province affirms \$7 million for E&N Rail Corridor



Island Corridor Foundation

Province affirms \$7 million for E&N Rail Corridor



VICTORIA - The Government of B.C. has affirmed its commitment to provide \$7 million to the Island Corridor Foundation (ICF) to support the future of the E&N rail line on Vancouver Island.

"The government understands the importance of the historic E&N rail corridor to communities across Vancouver Island," said Minister of Transportation and Infrastructure Todd Stone. "We want to see the return of a fully operational passenger rail service on Vancouver Island and today we are one step closer."

Planned passenger service for this corridor includes twice daily runs from Nanaimo to Victoria, service to Qualicum Beach on Wednesdays and weekends, and service to Courtenay on weekends and statutory holidays.

The provincial funds will be provided to the Island Corridor Foundation once it has confirmed that \$7.5 million in federal funding is in place and, through a tendering process,

that the upgrade work can be completed within the \$20.4 million it has budgeted. The regional districts of Nanaimo, Comox Valley, Cowichan Valley, Alberni-Clayoquot, the Capital Regional District, Southern Railway of Vancouver Island and the Island Corridor Foundation have committed the remaining \$5.9 million of this funding.

"Putting together the funding has required the ICF to have patience and determination, but the board has not wavered in its resolve to keep rail service alive on Vancouver Island," said ICF co-chair Dr. Judith Sayers. "We know the people are supportive of the rail project and we all look forward to getting the VIA passenger service operational between Victoria and Courtenay."

BC Safety Authority - an independent organization that is mandated to ensure that all railways comply with the safety regulations for their railway class - has committed to working closely with the Island Corridor Foundation and its operator, Southern Railway of Vancouver Island, as they develop and issue a tender for the necessary upgrades required on the rail line. This oversight, along with significant due diligence on the part of the BC Safety Authority, Island Corridor Foundation and Southern Railway of Vancouver Island, will ensure the upgrades meet safety requirements for rail service along the corridor.

"The ICF appreciates the due diligence all parties have undertaken in ensuring we will have a safe and successful rail operation on the Island," said ICF co-chair and Nanaimo mayor Bill McKay. "The provincial review has been extensive and we are pleased Minister Stone has confirmed the provincial funding today. We look forward to the federal government making a similar announcement in the near future."

"Our company has developed a strong working relationship with the ICF and believes there is a viable future for rail on the Island," said Southern Rail president Frank Butzelaar. "We see four lines of rail business occurring; passenger, freight, excursion and commuter. We still operate freight in the Nanaimo region and have a new agreement with VIA Rail for the passenger service. Excursion rail opportunities are being explored with the Nanaimo Port Authority and there has been work done in the past with the western communities to examine commuter service."

As part of the total \$7.5 million commitment made to this project in 2011, the Province previously provided \$500,000 to fund a study of the 48 bridges and trestles on the E&N corridor between Victoria and Courtenay.

Media Contacts:

Media Relations
Government Communications and Public Engagement
Ministry of Transportation and Infrastructure
250 356-8241



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Island Corridor Foundation | Box 375 Stn A | Nanaimo | BC | V9R 5L3 | Canada

July 20, 2015

Mr. Russell Dyson
Chief Administrative Officer
Alberni-Clayoqout Regional District
3008 5th Ave.
PORT ALBERNI BC V9Y 2E3



Dear Mr. Dyson:

I am pleased to provide you with a copy of our 2014-2015 Annual Report on behalf of former Ombudsperson Kim Carter. I trust that you will find it to be an informative overview of the work of the Office of the Ombudsperson.

This year, over 7,800 inquiries and complaints were responded to and nearly 1,900 early resolutions and investigative files were completed. Complainants who come to us help us fix problems in the public sector before they become any more complicated. They allow us to fulfil our mandate to oversee administrative fairness in public administration and promote the values of fairness, transparency and accountability. Not only do our resolutions help those who come to us – they help public authorities too. Ministries, Crown corporations, boards and commissions, local governments, health and educational authorities were, because of our involvement, able to find reasonable and equitable solutions that are fair for everyone.

In addition to the individual case summaries found in the Annual Report, our office published a systemic investigation report. *In the Public Interest: Protecting Students through Effective Oversight of Private Career Training Institutions* contains 31 findings and 36 recommendations directed to the Ministry of Advanced Education. The full report and an update on the implementation of recommendations from other reports can be found on our website.

If you would like additional copies of the annual report, please contact us at (250) 387-5855, toll-free at 1-800-567-3247, or complete the "report request" form on the contact section of our newly updated and user-friendly website, www.bcombudsperson.ca. You may also subscribe to e-News for email notification of reports, newsletters and updates on the status of recommendations from the Office of the Ombudsperson.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Jay Chalke".

Jay Chalke
Ombudsperson
Province of British Columbia

Enclosure

NEWS RELEASE

June 25, 2015
For Immediate Release

B.C. Ombudsperson's 35th annual report highlights local government

Victoria – B.C. Ombudsperson Kim Carter released her annual report today, showcasing investigations concluded with provincial public authorities in 2014/15. The report highlights public complaints in sectors ranging from local government to large provincial ministries.

“Each year, our annual report shows the kind of help we provide all British Columbians, including the most vulnerable people in society,” says Carter. “In light of our 20-year anniversary of municipal oversight, this year’s report also features additional examples of our work resolving problems at the municipal level.”

In 1995, the Office of the Ombudsperson had its wide-ranging provincial jurisdiction expanded to include oversight of administrative fairness in all municipalities, regional districts, and the Islands’ Trust.

Local government investigations featured in the annual report include a Prince George neighbourhood group that bought a duelling newspaper ad for a public city meeting, a northern dog-owner who found his pet mistreated at the local shelter and a Vancouver senior who struggled with fallout from a building inspection that occurred 36 years after her renovation. The report also highlights investigations into provincial ministries, Crown corporations, commissions, boards and health authorities.

The B.C. Ombudsperson’s mandate to ensure public administration in B.C. is fair, transparent and accountable was celebrated in 2014/15 by the province, which declared November 24-28 2014 Fairness Week.

Since 1979, the Office of the Ombudsperson has had a statutory mandate from the provincial legislature to uphold fair and reasonable conduct by provincial public authorities. In addition to investigating individual complaints, the Ombudsperson also publishes systemic investigations and recommendations for changes that address administrative unfairness and improve public administration in B.C.

– 30 –

Media Contact: Brad Densmore, Outreach Information and Education Officer | 250 356 7740

Backgrounder attached. For our Systemic Investigation recommendation status update tables and authority file statistics visit www.bcombudsperson.ca

2014/2015 ANNUAL REPORT

CELEBRATING 35 YEARS OF SERVICE

Introduction

The B.C. Office of the Ombudsperson is pleased to release its annual report documenting another milestone year upholding administrative fairness and safeguarding the fundamentals of good governance for British Columbians.

Over the course of 1,800 investigations and early resolutions completed in 2014/15, the Ombudsperson and staff provided impartial and independent oversight resolving complaints with multiple provincial public authorities including ministries, Crown corporations, commissions and boards, local government, health authorities, professional associations, schools and boards of education. In the case summaries provided we report on investigations that resulted in apologies, improved policies, new regulations, training, refunded fees and, of course, improved delivery of provincial public services.

In addition to these select individual investigations, we also publish updates to our larger, Ombudsperson-initiated investigations, findings and recommendations. For example, our most recent systemic report, *In the Public Interest*, addresses provincial oversight of private career training institutions and protection for thousands of domestic and foreign students studying at these facilities in B.C.

Coinciding with the Annual Report, we publish status updates for our previous systemic investigations listing the implementation progress made to date.

Status updates are available at www.bcombudsperson.ca

**7,818 INQUIRIES
& COMPLAINTS**

**2,209 REQUESTS FOR INFORMATION OR
ASSISTANCE**

**3,402 MATTERS DEALT WITH BY COMPLAINTS
ANALYSTS**

1,535 INVESTIGATIVE FILES COMPLETED

333 EARLY RESOLUTION FILES COMPLETED

New Case Summaries

Fair and reasonable resolutions were achieved with a wide range of provincial public authorities this year. Our jurisdiction spans over 2,800 separate authorities – from the largest ministry to the smallest municipality. Detailed statistics are included in the report. Our selected case summaries, previewed below, showcase results:

The North

- The City of Prince George reimbursing \$557 in advertising costs to a community group that properly advertised a municipal meeting when the city's ad left something to be desired. (Page 37).
- The Regional District of Kitimat-Stikine issuing an apology and revising animal control bylaws after a dog survived mistreatment at the local shelter. (Page 39).
- The Ministry of Forests, Lands and Natural Resource Development reducing a woodlot licensee's overcut penalty by \$255,000 after it failed to process his permits in a timely fashion. (Page 26).

The Interior

- The Village of Midway conducting a new public hearing after taking a closer look at particular requirements of the *Local Government Act*. (Page 38).
- The Village of Warfield developing new guidelines for the conduct of future electronic council meetings to ensure all residents have reasonable access. (Page 40).
- The Ministry of Social Development and Social Innovation covering a \$600 monthly health supplement for a PWD-designated mother who needed to buy special infant formula for her disabled son. (Page 16).

>>

Vancouver Island / Sunshine Coast

- The Union Bay Improvement District conducting a bylaw review and establishing written criteria to appropriately open council meetings to the public. (Page 41).
- Health Insurance BC eliminating \$800 of MSP premiums for a recently separated father whose limited income was not adequately reflected in his premium assistance calculation. (Page 44).

Lower Mainland

- The Ministry of Social Development and Social Innovation improving training and backdating a client's PWD designation and benefits after her electronic records and application were lost. (Page 33).
- The Ministry of Social Development and Social Innovation refunding \$2,000 in improperly deducted disability assistance to a client who reported his child support ended years before. (Page 35).

City of Vancouver

- The City of Vancouver conducting new property measurements and postponing enforcement action in order to work with a senior who received a building inspection some 36 years after her renovation. (Page 41).

CASE SUMMARY #45

Surprise visit, surprise charge

BC HYDRO AND POWER AUTHORITY

Vancouver Island / Sunshine Coast

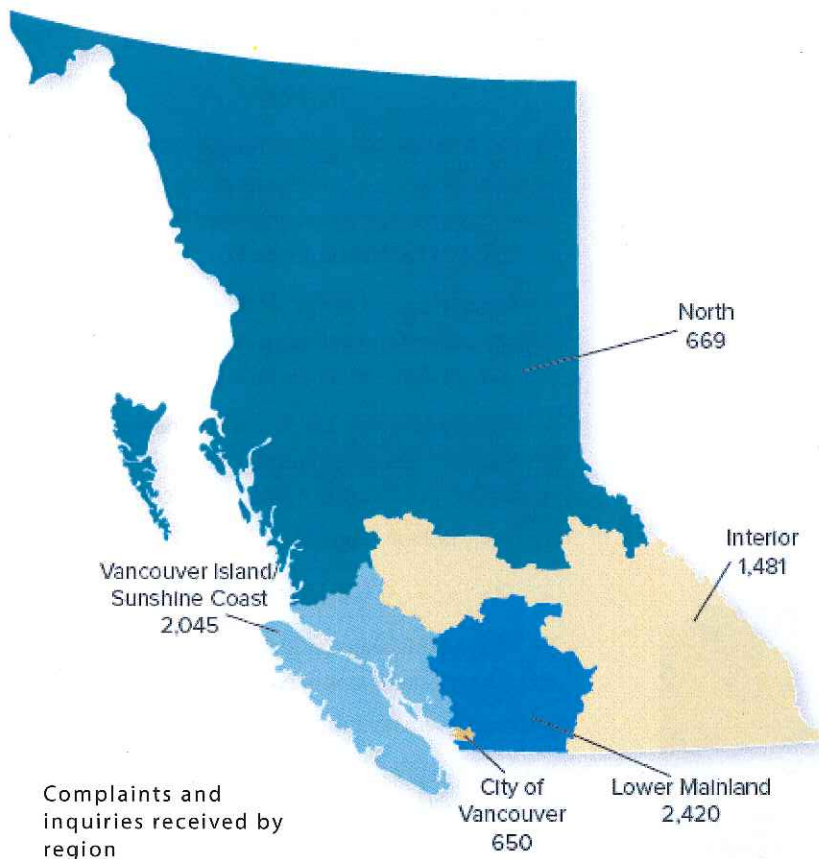
Jasmine agreed to have a new electrical meter installed at her home and asked BC Hydro to warn her of the installation time. Jasmine taught online courses from her home computer and needed to know if her power would be cut off, even for a short while. BC Hydro agreed to call her before an installer arrived.

Jasmine did not receive the call and was in the middle of teaching a class when the installer came. He had come a long way and had another installation to complete, so it was agreed installation would have to be rescheduled. The installer left with the new meter still in his truck.

A few weeks later, Jasmine was surprised to receive a \$68 failed installation charge. She let BC Hydro know about the mistake. Citing policy, BC Hydro told Jasmine that the charge was correct and would not be reversed due to the expense of sending an installer to her house. Not wanting to risk losing power, Jasmine paid the fee. Then she contacted us.

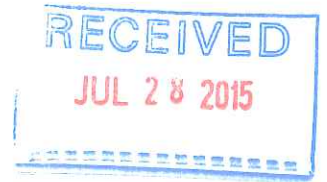
We informed BC Hydro that we were investigating the circumstances that led to Jasmine being charged. In response to our questions, BC Hydro reviewed its records and confirmed that it had, in fact, promised to provide Jasmine with prior notification of its installation attempt and then failed to do so. BC Hydro admitted its error and agreed to refund the fee to Jasmine.

We called Jasmine after a few days. She confirmed that the reversal of the fee was reflected in her online account. (Page 46).



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JUL 21 2015

Ms. Josie Osborne
Chair
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni BC V9Y 2E3

Dear Ms. Osborne:

Thank you for your correspondence of June 2, 2015, concerning Area G Troll access to Interior Fraser River coho salmon in British Columbia.

Fisheries and Oceans Canada (DFO) appreciates the importance of the commercial fishery to the communities and groups in your region. As you may be aware, DFO adopts a cautious approach to, and is committed to, managing all fisheries in a manner that conserves fish stocks and provides for sustainable fisheries. The Department prepares Integrated Fisheries Management Plans (IFMPs) each year to identify fishing opportunities and constraints for the coming season, which are developed based on DFO scientific analysis of environmental conditions and stock assessment. IFMPs contain information on conservation objectives and decision rules for managing fisheries under variable abundance levels.

In the 2015/2016 Salmon IFMP, the objective for Interior Fraser River coho (including Thompson River coho) is to manage Canadian fisheries to an exploitation rate of 10 percent or less. The Department intends to continue to manage Canadian fisheries to minimize impacts on Interior Fraser River coho populations consistent with the management objective. Specifically, the exploitation rate limit for Interior Fraser River coho in Canadian fisheries is intended to provide limited incidental impacts while fishing for other stocks or species where Interior Fraser River coho may be encountered.

DFO received input from First Nations, recreational and commercial harvesters, including the Area G harvest committee, regarding fishery recommendations for the coming year which were considered in the development of the final 2015/2016 IFMP which was approved and released on July 2, 2015.

.../2

Similar to past years, the 2015/2016 IFMP includes considerations for the Department to provide opportunities for the Area G commercial fishery to retain coho by-catch during the chinook fishery after September 15 when impacts on Interior Fraser coho are expected to be low.

Should you have further questions, you may contact Mr. Jeff Grout, Pacific Region's Regional Salmon Manager, by email at < Jeff.Grout@dfo-mpo.gc.ca >, or by telephone at 604-666-0497.

Thank you for writing.

Yours sincerely,



Gail Shea, P.C., M.P.

July 24th, 2015

Chair Josie Osborne
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3



Dear Chair Josie Osborne:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

Please note that the previous Community Works Fund Payment letter received had a minor error on the interest calculation, however it did not affect the Total EFT Transfer. Below you will find the correct half-year interest payment.

I am pleased to advise that UBCM is in the process of distributing the first of two Community Works Fund (CWF) payments for fiscal 2015/2016. An electronic transfer of \$225,671.50 is expected to occur within the next 30 days. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

UBCM is also making an additional payment towards CWF funding for fiscal 2015/2016 from interest accumulated over the term of the first Gas Tax Agreement.

First CWF Payment (2015/2016): \$222,162.82
First Interest Payment (2015/2016): \$3,508.69
Total EFT Transfer: \$225,671.50

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Renewed Gas Tax Agreement can be found on our website at www.ubcm.ca.

For further information, please contact Brant Felker, Gas Tax Policy and Program Manager, by e-mail at bfelker@ubcm.ca or by phone at 250-356-0893.

Sincerely,

A handwritten signature in black ink that reads "Sav Dhaliwal".

Councillor Sav Dhaliwal
UBCM President

Pc: Andrew McGifford, Manager of Finance, Acting/Assistant Accountant



July 30, 2015

ICET PROVIDING BURSARIES, INTERNSHIP

COURTENAY – With a mandate to help diversify and strengthen the economy in its operating region, the Island Coastal Economic Trust also believes it is important to invest in people.

The organization is again providing registration bursaries for 20 people to attend the Vancouver Island Economic Summit this fall.

ICET is also offering five bursaries of \$1,000 each to support attendance at targeted economic development training courses, helping to defray costs of tuition, travel, and accommodation.

“We’re committed to community participation in their own economic development, and that means providing the opportunity to learn from others and share best practices,” said ICET Chair Phil Kent. “These bursaries are designed to remove the financial barrier for those who are actively involved in economic development and want to further their skills.”

New this year, the Trust is looking to engage the younger movers and shakers in our region by earmarking ten of those Vancouver Island Economic Summit bursaries for eligible applicants under age 40.

Application deadline for the Vancouver Island Economic Summit bursary is September 25. You can read more details about both bursary programs here: <http://www.islandcoastaltrust.ca/bursaries>.

Along with the bursaries, ICET is also offering a paid internship opportunity for a recent graduate.

“We are offering a valuable, hands-on experience working in economic development,” said ICET CEO Line Robert. “It’s an 8-month term, starting in September, it’s open to recent University grads with a degree in Business, Economics, Political Science, Public Administration, or other related discipline.”

ICET’s regionally-focused, grassroots approach to delivering on its mandate means that an intern working with the organization will also have the opportunity to learn from communities, First Nations and non-profits and see first-hand, the impact of economic development initiatives in our region.

Read the full internship posting here: <http://www.islandcoastaltrust.ca/sites/default/files/Economic%20Development%20Intern%20job%20posting%20final.pdf>

About the Island Coastal Economic Trust

The Island Coastal Economic Trust is a \$50 million endowment established in 2006 by the Government of British Columbia to help diversify the economies of central and northern Vancouver Island and the Sunshine Coast.

ICET is guided by a Board of Directors and two Regional Advisory Committees which include more than 50 locally elected officials and MLAs and five appointees. This exceptional team of leaders collaborates to set regional priorities and build vital multi-regional networks.

Through a community-centred decision-making process, ICET has approved \$49 million for over 135 economic infrastructure and economic development readiness projects on the Island and Sunshine Coast since implementing its grant program in 2007. ICET investments have leveraged over \$276 million in incremental funding into the region.

A full overview of ICET can be found at www.islandcoastaltrust.ca

-end-

For further information:

Line Robert, CEO
Island Coastal Economic Trust
Tel. 250-871-7797 (Ext. 227)
line.robert@islandcoastaltrust.ca

Mayor Phil Kent, ICET Chair
City of Duncan
Tel. 250-709-0186
mayor@duncan.ca



FOR IMMEDIATE RELEASE

August 6, 2015

COWICHAN INCUBATOR FARM GROW OPPORTUNITIES FOR NEW FARMERS

COURTENAY – Farmers are getting older, and the number of new food producers is declining, region-wide. A new program in the Cowichan Valley is aiming to reverse that trend by teaching new farm entrepreneurs the ins and outs of this demanding but rewarding business.

The Island Coastal Economic Trust is providing \$10,000 in funding toward the Cowichan Farm Incubator Project.

Spearheaded by the Cowichan Green Community Society, the project - with a total budget of only \$108,000 - will help new farm entrepreneurs establish successful businesses by offering them temporary access to land and the use of equipment at low rates. Participants will also have resources and services that are often difficult for new farmers to access on their own. By providing these opportunities to new farmers, participant farmers will have a better chance of being successful in achieving their farm business goals.

“Food production is something many of us just take for granted, and we need to get more proactive in our thinking about farm business,” said ICET Board Chair Phil Kent. “This incubator project will help new farmers - particularly young farmers - to develop the skills and competencies they need for success.”

The Cowichan Green Community has secured a 3.5 acre parcel of land through the District of North Cowichan to implement the program. By offering low rental rates for land, the Cowichan Farm Incubator will help six new farmers get the experience they need in the business of agriculture.

“For centuries, farming was ‘the family business’, with knowledge and land passed down from generation to generation,” said Cowichan Green Community Executive Director Judy Stafford. “Today, we’re seeing many farmers retiring, and their kids want to do something different with their careers. This project will help to bring new people into farming, and that’s something that we all depend on.”

The project will cover all aspects of farming from local food production, processing and distribution to business planning, marketing and sales.

Participants will also receive ongoing support as they start their farming operations, with workshops and mentorship programs.

In addition, the project will develop a regional seed-bank social enterprise, filling a gap in the local agriculture sector when it comes to knowledge transfer and seed saving.

The project aligns with the Province of BC's Agrifoods Strategy and the Regional Agricultural Framework for Action, by providing practical education for future food producers.

Estimates on job creation show 12 temporary jobs, and 10 permanent jobs arising from this project over the first 3-5 years.

About the Island Coastal Economic Trust

The Island Coastal Economic Trust is a \$50 million endowment established in 2006 by the Government of British Columbia to help diversify the economies of central and northern Vancouver Island and the Sunshine Coast.

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A full overview of ICET can be found at www.islandcoastaltrust.ca

-end-

For further information:

Denice Regnier, Project and Corporate Administrator
Island Coastal Economic Trust
Tel. 250-871-7797 (Ext. 230)
denice.regnier@islandcoastaltrust.ca

Mayor Phil Kent, ICET Chair
City of Duncan
Tel. 250-709-0186
mayor@duncan.ca

Judy Stafford, Executive Director
Cowichan Green Community Society
Tel. 250-748-8506
judy_l_stafford@yahoo.ca

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Executive Summary

On June 11th, 2015 the Alberni Clayoquot Health Network (ACHN) convened a Dialog to Action Workshop on Transportation in the Alberni Clayoquot Regional District (ACRD). Through support from BC Healthy Communities (BCHC) Plan H facilitators, the ACRD and Island Health the workshop met its intended objectives; succeeding in leveraging dialog, support and innovation from a diverse group of stakeholders. The ACHN is committed to the continuation of this initiative through the formation of a local action table, convening resources and additional gatherings as well as support in the pursuit of recommendations and next steps.

Background

The Alberni Clayoquot Health Network (ACHN) is a multidisciplinary network formed to address social indicators of health in the region. The regional health network model presents a unique opportunity for the region to unite, addressing priorities around social indicators which no one community or organization can do in isolation. Through document review and partner consultation, accessible and affordable transportation was identified as a challenge shared by communities and organizations in the ACRD. In October 2013 a consultation on transportation in the region was initiated as a starting point to gain perspective on the unique challenges and opportunities which are present within the ACRD. The report was completed in April 2014. Moving forward the ACHN prioritized engagement with key stakeholders to validate and report out on findings of the report, increase awareness of key issues as well as evaluate the readiness of stakeholders to pursue next steps.

Dialog to Action Workshop Goals

- Review the ‘How We Get From Here to There Transportation Consultation Report’
- Highlight report recommendations and local stories
- Validate and prioritize recommendations and next steps
- Bring together regional decision makers, knowledge holders and change makers to motivate action around transportation and access in the ACRD

Highlights

- 31 decision makers, community partners and transportation providers in attendance
- Participants validated next steps and recommendations while voicing will to pursue a Transportation Action Table
- Workshop evaluations were incredibly positive and participants are keen to take action!

What is Next

The following report outlines the Dialog to Action Workshop on Transportation in the ACRD. Information collected through group exercises has been presented to serve as a guide for the ACHN Transportation Action Table to be convened September 2015. Participants identified the following actions as top priorities to address to move solutions forward:

- ACHN Action Table
- Annual Round Table
- Define vision and pitch it
- Find people who can influence
- Better use of existing infrastructure – NIC V-C Sites and Telehealth

Please connect with the ACHN Coordinator at achn@acrd.bc.ca for more information. All information on this initiative is available for review on the ACHN webpage - <http://www.acrd.bc.ca/achn>

Attendees

Name	Title	Organization	Contact
Aaron Rodgers	Manager of Community Sustainability	District of Tofino	arodgers@tofino.ca
Adriane Schroeder	Developer	Island Health	adriane.schroeder@viha.ca
Diana Banke		KD Air	Kdair@shaw.ca
Dylan Green	President	Tofino Bus Services Inc.	dylan@tofinobus.com
Janice Johnson	Nuu-chah-nulth Community Engagement Coordinator	First Nations Health Authority	janice.johnson@fnha.ca
Jess Mcconnell	MHSU manager	Island Health	jess.mcconnell@viha.ca
Jim Warm			
Johann Van Shaik	Regional Transit Manager	BC Transit	johann_vanschaik@bctransit.com
Josie Osborne	Chair / Mayor	ACRD / District of Tofino	osborne@tofino.ca
Julie Rushton	Community Facilitator	Alberni Children First	julie@albernichildrenfirst.ca
Juliet Van Vliet	Community Developer	Coastal Family Resource Coalition	juliet@coastalcoalition.ca
Keith Wyton	Bamfield director	ACRD	Wyton@sarita.net
Lars Banke	Chief Pilot	KD Air Corp	Kdair@shaw.ca
Lucas Banton	Director	ACRD	lbanton@shaw.ca
Luke George	TFN Councillor	Tseshah First Nation	lgeorge@tseshah.com
Maggie Hodge Kwan	Research Facilitator	Alberni Valley Community Foundation	maggie.hodgekwan@gmail.com
Marcie DeWitt	Coordinator	Alberni Clayoquot Health Network	achn@acrd.bc.ca
Marilyn McEwen	Councillor	District of Ucluelet	info@ucluelet.ca
Mike Ruttan	Mayor	City of Port Alberni	mike_ruttan@portalberni.ca
Nancy Mareck	Telehealth Analyst	Island Health	nancy.mareck@viha.ca
Penny Cote	Director/Chair	ACRD/ACHN	coteart@shaw.ca
Phil Atkinson	Manager	Diversified Transportation Ltd	phil@patransit.pwt.ca
Robyn Monrufet	Manager, Home and Community Care/Service Integration Lead	Island Health	robyn.monrufet@viha.ca
Russel Dyson	CAO	ACRD	rdyson@acrd.bc.ca
Sandra Tate	Community Engagement Coordinator	First Nations Health Authority	Sandra.Tate@fnha.ca
Shelli Lyle	Admin Assistant	ACRD	slyle@acrd.bc.ca
Stefan Ochman	President	Bamfield Road Safety Association	stefano@pachena.ca
Suzan Kalyn	Team Leader	Island Health	suzana.kalyn@viha.ca
Ted Adnitt	Chief Executive Officer	Tla-o-qui-aht First Nation	ceo@tla-o-qui-aht.org
Trevor Wickham	Manager of Community Service	Ucluelet First Nation	trevor.wickham@ufn.ca
Wes Hewitt	Executive Director	Port Alberni Shelter Society	Pashelter@shaw.ca

Welcome & Introductions



The workshop was initiated with a welcome and acknowledgement of the traditional territories of the Hupacasath and Tseshaht First Nations by Al Ross from the Hupacasath First Nation. Russell Dyson the CAO from the Alberni Clayoquot Regional District (ACRD) followed with a welcoming and brief summary of some of the issues which are faced daily with regards to getting from here to there in our diverse region.

Facilitators from BC Healthy Communities (BCHC) Deirdre Goudriaan and Stacy Barter led the group through introductions and an icebreaker to get an understanding of who was in the room followed by a brief overview of the day.

Goals of this workshop include:

- Review the 2013 How We Get From Here to There Transportation Consultation Report
- Highlight report recommendations
- Validate and prioritize recommendations and next steps
- Bring together regional decision makers, knowledge holders and change makers to motivate action around transportation and access in the ACRD

After a collaborative round to set ground rules for the day's discussion, BCHC facilitators led the group in framing the day. Defining basic principles to encourage collective responsibility focus on opportunities for being creative, collaborating better to use our existing resources and think outside of the box.

Principles

- Integrated, Strategic
- Triple Bottom Line - Economic Development, Environmental, Social
- Balance Demand with Supply
- Sustainability

The intent of this report is to capture and communicate the valuable feedback from participants during the workshop. BCHC utilized a variety of techniques and principles to assist in harvesting information and building collaboration for the day. For copies of the Transportation Report, PowerPoint presentations as well as other resources click [here](#).

Understanding the Issues

The Alberni Clayoquot Health Network (ACHN) is a multidisciplinary network formed to address social indicators of health in the region. Through document review and partner consultation accessible and affordable transportation was identified as a challenge shared by communities and organizations in the ACRD. In October 2013 a consultation on transportation in the region was initiated as a starting point to gain perspective on the unique challenges and opportunities which are present within the ACRD. The report was completed in April 2014. Moving forward the ACHN prioritized engagement with key stakeholders to validate and report out on findings of the report, increase awareness of key issues as well as evaluate the readiness of stakeholders to pursue next steps. Three primary issue areas were highlighted during morning presentations:

- Complexities of access to services and the impact on individual and community health;
- Transportation legislation and legislative resources;
- Transportation report highlights, themes and recommendations.

Why does transportation matter in Alberni-Clayoquot

Community perspective - Travel snapshot

Travel one-way from Hot Springs Cove to Tofino = \$82 Walk with bags from dock to bus depot

Travel to Port Alberni on Tofino Bus = \$29
Snacks/lunch = \$10

Taxi from Tofino Bus to hotel to drop off bags = \$12 Taxi from hotel to medical appointment = \$10

Taxi from medical appointment to hotel = \$10
Dinner = \$20

Hotel = \$85
Breakfast = \$10

Taxi to Tofino Bus = \$12

Travel to Tofino on Tofino Bus = \$29 Walk with bags from bus depot to dock

Travel to Hot Springs Cove from Tofino = \$82

Total travel expense: = \$391

*This is a cost estimate for one person traveling from Hot Springs Cove to Port Alberni for a medical appointment. This snapshot does not account for lost wages, child minding services (if children are left at home) or additional people traveling (if children or other dependents must travel with patient).

Participants welcomed Janice Johnson to speak to the complexity of transportation and access in communities and with vulnerable populations. Working as the Community Engagement Coordinator for the First Nations Health Authority in the Nuu-chah-nulth Region, Janice has great insight into the many challenges which face rural, remote and/or offshore communities. Even her home community of Tseshaht, considered more urban, barriers to access exist and place an added stressor on individuals, families and communities. These stressors are often most keenly felt by individuals with the least resources available. Janice assisted in framing the compounding and complex issue of access in urban and rural as well as first nation and non-first nation communities.

Legislative Considerations



Legislation for transportation adds another layer of complexity to the issue of transportation. To give a brief snapshot Adriane Schroeder from Island Health outlined the primary acts and legislative bodies which are involved with transportation regulation as well as a local transportation policy resource.

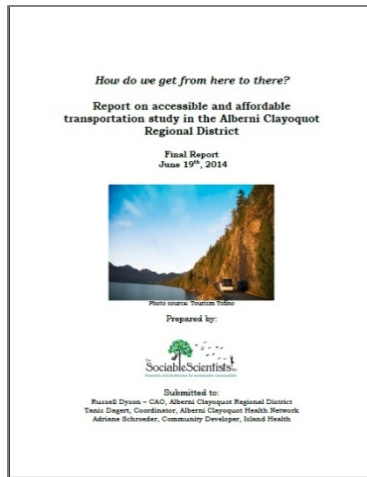
Legislation

- Passenger Transportation Act
- Commercial Transport Act
- Coastal Ferry Act
- Transport Canada
- Forest Road Regulation

Resource

- Victoria Transportation Policy Institute
An independent research organization dedicated to developing innovative and practical solutions to transportation problems.
<http://www.vtppi.org/>

Summary of Key Issues and Recommendations



Marcie DeWitt, Coordinator for the ACHN provided a brief overview of the 2014 How We Get from Here to There: Affordable and Accessible Transportation in the Alberni Clayoquot Region consultation and report.

Information from the Transportation Consultation was gathered through:

- 31 interviews with key community stakeholders
- Literature review of previous studies
- 4 community engagement sessions – Bamfield, Port Alberni, Tofino and Ucluelet
- 2 round table discussions

Of the factors affecting accessible and affordable transportation in the ACRD, four themes emerged across communities and organizations represented:

- Lack of a coordinated approach to not only transportation networks within the region, but also for sharing schedules and information about options and methods for travel
- Transportation is inherently tied to mental and physical health and regional prosperity
- Time is as much a factor as money when it comes to affordability. Many people in the region cannot travel to and from an appointment in one day
- Stakeholders and community members are eager for solutions

Surprises, Challenges and Opportunities

To prompt participants to reflect on information which they heard through the morning as well as what their own experience tells them BCHC Facilitators led the group in a 15 minute table discussion. Two questions were posed to the tables around surprises from the study, challenges and opportunities. Each table had a dedicated facilitator to assist in leading the conversation and capturing information from the discussion.

What surprised you about the transportation issues in the ACRD that were identified?



PARTICIPANT SURPRISES

Participants spent 5 minutes debriefing on what surprised them most about transportation issues. Responses were predominantly related to:

- Access to services - birthing, basic needs, school, etc.
- Impact on health and ties to poverty
- Information gaps for services available

In your own experience, what are some of the key challenges and opportunities to improve accessible, affordable transportation in the ACRD?

Reflecting on information which had been presented, participants were asked to leverage their personal experience to identify challenges and opportunities. Not surprisingly themes for both challenges and opportunities were quite consistent. Most popular response themes are listed below

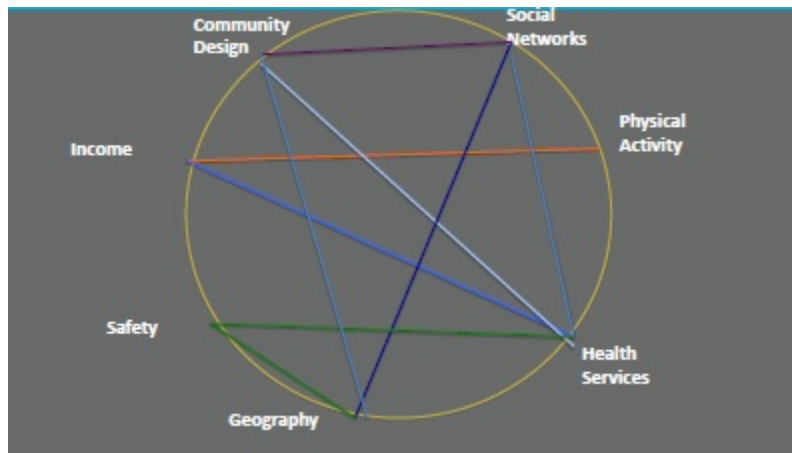
Challenges

- Access to services – work, health care, specialists, etc. (15 responses)
- Infrastructure and Transportation Services – airport, safety, technology (10 responses)
- Coordination (5 responses)
- Economic – supply and demand, cutbacks, grants (5 responses)
- Knowledge – services, schedules, resources (4 responses)
- Leadership (2 responses)
- Policy (2 responses)

Opportunities

- Infrastructure – airport, trails, water taxis, fibre optics, etc. (11 responses)
- Access – K to secondary education, outreach, navigation, resource hubs, etc. (9 responses)
- Coordination – scheduling, ridesharing, etc. (8 responses)
- Technology – bandwidth, telehealth, etc. (8 responses)
- Economic – subsidies, innovative partnerships, tax structure, etc. (7 responses)
- Policy (2 responses)

Recommendations



After a quick debrief on our small table discussions BCHC facilitator's helped us to frame the afternoon session. A short presentation from BCHC facilitator Stacy Barter added value to the great opportunities which were identified in the small group discussions. Stacy outlined the principles of collaboration, collective impact (engaging across sectors) and adaptive action ("good enough" solutions, ongoing reflection) as tools to address complex or "sticky" issues.

Adriane provided a brief overview of recommendations from the Transportation Consultation Report. Recommendations were categorized into 4 themes all of which had been validated by the group in earlier discussions.

Recommendation Themes

- Transportation Infrastructure
- Coordination of Transportation Networks and Services
- Non-emergency medical travel
- Encourage greater public engagement – establish a regional working group to identify and take action

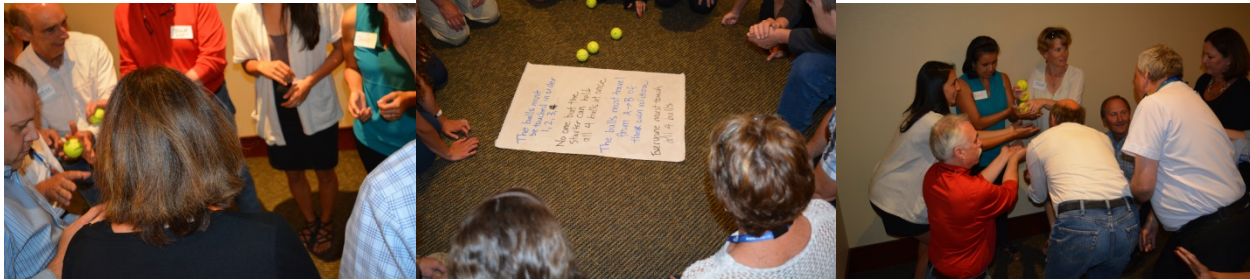
What can we learn from other rural transportation initiatives

Our morning was spent debriefing on the ACHN transportation consultation report as well as participant's knowledge and experience. Through these exercises we validated report recommendations and identified that there is will within the region to proceed in identifying solutions and next steps. To prompt ideas and discussion over lunch Deirdre spoke to innovative solutions which have been implemented in other rural communities; success factors and lessons learned.

Transportation Innovation Examples

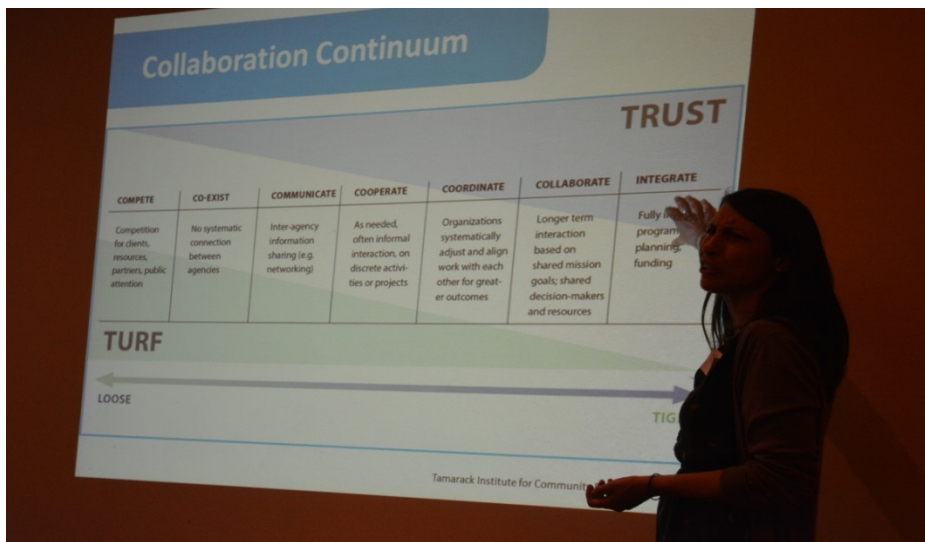
- Gabriola Island – GERTIE
- Langley Bus Coop
- Mt. Waddington Transit
- Rural Ontario – Kawartha Lakes
- Kootenay Ride Share
- Bowen Lift (Safe Hitchhiking)
- Car Coops
- Whitehorse, Yukon
- Active & Safe Routes to School

LUNCH



Lunch was served and participants were brought back to an active group work exercise to spark innovative thinking and get participants thinking outside the box!

Setting Priorities and Exploring Next Steps



After a quick recap of the morning's discussions, presentations and principles of collaboration BCHC facilitators led participants in a group brainstorming session. Participants were dispersed between 6 tables representing three categories of recommendations: transportation infrastructure, coordination of transportation networks and non-emergency medical travel. Each table had a table host who defined the scope of the category, led the conversation and mapped out opportunities with participants. Participants rotated between each of the 3 categories identifying actions, sorted into small steps and big leaps, to address transportation in the region.

Coordination of Transportation Networks and Services

Theme	Actions	Actions
	Small Steps	Big Leaps
Resource Creation/ Expansion	<ul style="list-style-type: none"> - Map Transport Services - Calendar of timing - Creating a tool kit – link - TAP program, GP referral, Vancouver card scanned, Taxi card tapped ferry vehicle, driver and one more person 	<ul style="list-style-type: none"> - Call centre - Cell service and internet - ACRD Regional Coordinator funded position by all municipalities and FN - West Coast Uber-ized apps on cell phones, websites and Facebook - Remove paperwork process for medical travel, tap card program - Low income focused or new baby focused to support the population first, newly diagnosed chronic diseases, cancer; prenatal support-monthly visits
Coordination and Advocacy	<ul style="list-style-type: none"> - Facebook page - Volunteer group to coordinate transportation, funding - Telephone coordination - Bring services providers together - Stakeholder agreements to cost share - IH Telehealth utilization, education , promotion - School bus use relationship with SD70 and Municipalities - YFN/Ucluelet agreement expand to Parks, Tofino, TFN 	<ul style="list-style-type: none"> -Organized services - Evaluation of services, maintain list - Evaluation of where monies going and how can we be more efficient - Coordinating bus service for specific health care services ex. Tuesday dentist, Wednesday, eye care
Infrastructure	<ul style="list-style-type: none"> - Transport Hub – link service from sub region to sub region - Wheels for wellness, better at home coupon system, Uber apps - Fixed costs, free bus between Tofino and Ucluelet 	<ul style="list-style-type: none"> - Runway lights - Addressing gaps in transportation, adding water taxi

Non- emergency Medical Travel

Theme	Actions	Actions
	Small Steps	Big Leaps
Resource Creation/ Expansion	<ul style="list-style-type: none"> - Open House for telehealth utilize schools and youth voice, fear of technology - Promote telehealth, patients and doctors 	<ul style="list-style-type: none"> - Telehealth billing clarification to encourage MD use - Economic subsidies, incentives for establishing services - House calls

Theme	Actions	Actions
	Small Steps	Big Leaps
	<ul style="list-style-type: none"> - Voucher System enhanced TAP program - Blood draws at residential care facilities 	
Coordination and Advocacy	<ul style="list-style-type: none"> - Duplication of Services - Engaging with First Nations around services - Use a neighborhood model for population health - Data from First Nation Health Authority ex \$1500/month for some Nations - First Nations and Tofino to coordinate services ex. New health center Esowista - Ease of Prescription renewals - Handi dart riders know to tell doctor office need appointment by certain time - Collect telehealth data to see if decrease in trips 	<ul style="list-style-type: none"> - Data regarding travel costs - Patient advocate - Increase medical travel deductible to 100% - Prevention focus rather than treatment and intervention - Look at reasons for travel and address that, then ensure transportation is available and truly necessary
Infrastructure	<ul style="list-style-type: none"> - Electronic records flag travel - Use of apps/tech to monitor health - Co location of services - Online test results for patients (life labs) 	<ul style="list-style-type: none"> - Address and increase water taxi needs (Itatsoo & Ucluelet)

Setting Group Priorities



After a debrief from groups and conversation around small steps and big leaps BCHC facilitators asked participants to identify their personal top priority based on established criteria. Participants moved to one of the three recommendation theme areas to choose their priority, writing one priority on an index card. Participants then actively engaged to discuss their top priority with up to three other participants, exchanging and ranking the priority on the back of the card as the exercise progressed. Each card was presented to the group in which it originated; top priorities based on ranking were presented back to the room.

Criteria

- Greatest need
- Resources available
- Greatest will
- Momentum

Top Priorities

Through this process the need and will to form a Transportation Action Table was validated. Each group identified this opportunity as a key step in moving forward priorities demonstrating the need, will, momentum and potential for resources are available.

Transportation Infrastructure

- Coordinate and evaluation current needs how linking with opportunities that exist
- Regional Dialogue between FN

Coordination of Network & Services

- Regional Coordinator
- West Coast Action Table

Non-Emergency Medical Services

- Co-Location of Medical Services
- Medical Records flagging transportation needs/patterns

Stakeholder Mapping and Next Wise Actions

During the last exercise for the day participants gathered in 6 small groups to answer two last questions. This exercise assisted to identify next wise actions which could be taken collectively and individually as well as additional people and organizations which should be involved.

Collective Wise Action

- ACHN Action Table
- Annual Round Table
- Define vision and pitch it
- Find people who can influence
- Better use of existing infrastructure

Personal Wise Action

- Show up at meetings and pay attention
- Help connect stakeholders
- Support a WC Working Group
- Brief leadership on opportunities
- Participate IN WC Working Group
- Organize meetings
- Coordinate annual round table
- Offer support
- BRSA involvement
- Advocate
- Write reports
- Compile list of all transportation businesses available on WC
- Share information in Vital Signs report for AV
- Raise awareness in BC Transit/MOT
- Invest in improving airport navigation and reliability

People and Organizations to Engage

Government

- Mayor of Port Ableri
- Mayor of Tofino
- Mayor of Ucluelet
- First nation Chiefs
- ACRD Directors
- Pacific Rim National Park
- Chamber of Commerce
- Island Shuttle
- Tofino Bus
- Handy Dart
- Wheels for Wellness
- Diversified Transit
- BC Transit
- Long Beach Airport
- Alberni Valley Regional Airport

Transportation Providers

- Atleo
- KD Air
- Tofino Air
- WC Wild
- Tofino Water Taxi
- Ahousaht Water Taxi
- Fracis Barkley
- Schart Lodge
- Tofino Taxi
- Ucluelet Taxi
- Ambassador Shuttle

Health

- ACHN
- FNHN
- IS
- NTC
- Mental Health
- Better at Home
- Rainbow Gardens

Education

- SD70
- Haahopauk SD

Closing



BCHC Facilitators led the group in closing the day by reflecting on next steps both collectively and personally which ensured participants left with a sense of purpose. Marcie DeWitt, Coordinator for the ACHN took a moment to outline what participants can expect from the ACHN.

1. Information distribution – all resources discussed and utilized as well as complete report of workshop will be emailed and posted on the ACRD Webpage. C
2. Communications and follow up – updates, planning and outreach to all participants as well as additional partners identified.
3. Action Table – first meeting September, parameters and terms of reference will be prepared in advance.

A complete listing of resources on this topic –PowerPoints and all other Transportation reports and resources are available ([here](#)) on the ACHN Transportation page - <http://www.acrd.bc.ca/376>

Thank you for your time and thoughtful participation

We look forward to engaging with you further, for additional information, updates or to be added to the information distribution list please contact the ACHN

Coordinator at achn@acrd.bc.ca



CENTRAL
WESTCOAST
FOREST
SOCIETY

1920 #2 Lyche Road
Po Box 641 Ucluelet BC, V0R 3A0
250-726-2424
info@clayoquot.org
clayoquot.org

July 29, 2015

To:

Janice Hill
Environmental Services Coordinator
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC
V9Y 2E3

RE: 2015 Kennedy Lake Clean-up

Dear Janice Hill,

Central Westcoast Forest Society would like to thank you and the Alberni-Clayoquot Regional District for your support in the efforts to clean up the Kennedy Lake Watershed. We are happy to report that our volunteer clean-up day was a success. We had 6 volunteers show up for the clean-up and with support of two extra vehicles we covered a lot of ground. The clean-up went from Port Albion Road up to the gun range by the West Coast Landfill. We managed to pull out 840kg of garbage and 1 Ford 250 truck from the back roads within the Kennedy Lake Watershed. The total amount of garbage including the truck was 2.2 tonnes. "No Dumping" signs were put up in frequent and commonly known dump sites to deter people from illegally dumping. A complete detailed report on the Kennedy Lake Clean-up will be provided in our annual Kennedy Watershed Restoration Project Report at the end of the 2015 fiscal year.

The Kennedy Lake Clean-up is an important part of maintaining the health and beauty of the Kennedy Lake Watershed; it is crucial that we continue to monitor and assess the illegal dumping that occurs within our area. This annual project has been important for bringing the communities together while highlighting the environmental impacts of improper garbage disposal. The Central Westcoast Forest Society hopes to continue this essential work with your support in the years to come. Thank you for your support this year and we look forward to working with you on future clean-ups.

Sincerely,

Taylor Gunstone
Central Westcoast Forest Society

NEWS RELEASE

For Immediate Release
2015TRAN0099-001244
Aug. 5, 2015

Ministry of Transportation and Infrastructure

\$1.27 million in new funding for Long Beach Airport

TOFINO – Long Beach Airport will receive \$1.27 million in funding from the new B.C. Air Access Program, part of B.C. on the Move, the Government of B.C.'s 10-year transportation plan.

“Providing funding to the Long Beach Airport is a perfect example of how the B.C. Air Access Program will help smaller and regional airports make crucial improvements to their infrastructure,” said MLA for West Vancouver-Sea to Sky Jordan Sturdy, on behalf of Minister of Transportation and Infrastructure Todd Stone. “Safety is a key component for these projects and the Long Beach Airport runway lighting project provides a good example of the type of safety improvements we are seeing through the program.”

Tofino, Ucuelet, Long Beach and the surrounding areas are known for their world-class tourism attractions and experiences. Adding new runway lighting will allow the airport to expand its services, especially with the expected increase in tourists visiting the area, and ultimately encouraging further economic growth in the region.

The improvements will also allow for enhanced emergency health care services to the area. Without runway lighting, access was limited, especially during the winter months. The Alberni-Clayoquot Regional District, which owns and operates the airport, will contribute just over \$424,000 toward the project.

“The Alberni-Clayoquot Regional District welcomes the provincial funding support for the Long Beach Airport (CYAZ) airfield lighting project,” said ACRD chair Josie Osborne. “The airport continues to grow and prosper as a critical transportation link for the west coast of Vancouver Island. This funding will help us provide a more reliable and accessible transportation link to the rest of the province, and a foundation for ongoing safety enhancements at the airport.”

Through the B.C. Air Access Program, the Ministry of Transportation and Infrastructure cost shares with public airports on projects such as lighting and navigational systems, terminal building expansion or upgrades, and runway improvements.

These types of projects allow airports to improve safety and accommodate larger aircraft and more frequent flights, supporting the continued growth of local and provincial economies. The program also encourages funding partnerships with the federal government, local and regional governments and agencies, and the private sector.

The ministry is investing \$24 million over the next three years for the B.C. Air Access Program.

Over the next three years, the Ministry of Transportation and Infrastructure will invest almost \$2.5 billion to improve British Columbia's transportation network.

Learn more:

B.C. on the Move is available online at: <http://engage.gov.bc.ca/transportationplan/>

For information on BC Air Access Program, go to: <http://www.gov.bc.ca/BCAirAccessProgram>

Media Contact:

Media Relations
Government Communications and Public
Engagement
Ministry of Transportation and Infrastructure
250 356-8241

Connect with the Province of B.C. at: www.gov.bc.ca/connect



August 5, 2015

Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Attention: Russell Dyson, CAO

Dear Russell,

I am providing you with this letter as formal confirmation that the Yuutu?it?ath Executive has appointed Alan McCarthy to represent the Yuutu?it?ath on the Alberni-Clayoquot Regional District Board of Directors.

Please forward meeting notices and information to Alan's attention using any one of the following methods:

- Mail: P.O. Box 699, Ucluelet, BC, V0R 3A0;
- Fax: 250-726-7552;
- Email: al.mccarthy@ufn.ca
- Or, Courier: 700 Wya Road, Hitacu, BC, V0R 3A0

If you could kindly continue to copy me on all meeting notices that would be great.

If you have any questions, feel free to call me at 250-726-7342 or by email at iris.frank@ufn.ca.

Thank you.

Sincerely,

Iris Frank
Director of Operations



Government
of Canada

Gouvernement
du Canada

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→ Harper Government Invests in Improvements to Vancouver Island's Community Infrastructure

News Release



Western Economic
Diversification Canada

Diversification de l'économie
de l'Ouest Canada

[Share this page](#)

Harper Government Invests in Improvements to Vancouver Island's Community Infrastructure

July 28, 2015– Lake Cowichan, British Columbia – Western Economic Diversification Canada

Today, the Honourable John Duncan, Minister of State and Chief Government Whip and Member of Parliament for Vancouver Island North, on behalf of the Honourable Michelle Rempel, Minister of State for Western Economic Diversification, announced support of \$896,025 for eight projects on Vancouver Island, under the Government of Canada's Canada 150 Community Infrastructure Program.

In Economic Action Plan 2015, the Government of Canada announced further support for communities with the Canada 150 Community Infrastructure Program. Thanks to a commitment of \$150 million, communities from coast to coast to coast will see support for improvements to local infrastructure, creating a lasting legacy as Canada prepares to celebrate the 150th anniversary of Confederation in 2017.

The Canada 150 Community Infrastructure Program will help fund renovations, expansions and rehabilitations to existing infrastructure that provides community and cultural benefits for the public. The Program represents one of several infrastructure-related initiatives that the Government of Canada has undertaken to generate well-being and prosperity across Canada.

Quick Facts

- The national Canada 150 Community Infrastructure Program provides \$150 million over two years to be delivered by regional development agencies across the country. It is part of the federal government's activities to honour Canada's 150th anniversary of Confederation in 2017. WD (Western Economic Diversification Canada) is responsible for the distribution of \$46,200,000 over two years for Western Canada.
- The eight projects being announced today total \$896,025 in funding under the Canada 150 Community Infrastructure Program, and will help improve existing community infrastructure in Nanaimo, Parksville, Duncan, Port Alberni, Cherry Creek, Lake Cowichan, Ahousaht and Ucluelet.

Quotes

"Community centres, parks, trails, and other public spaces contribute to the strength of our communities, and by helping to renew them we are ensuring that they remained useable for years to come while creating jobs and economic growth."

- *The Honourable John Duncan, Minister of State and Chief Government Whip and Member of Parliament for Vancouver Island North*

"I am very grateful for the funding provided by Canada 150 towards the Centennial Park improvements. New and improved playing fields are long overdue and will become a valuable asset for our community. People of all ages will benefit from the upgrades to this recreational facility."

- *Ross Forrest, Mayor of the Town of Lake Cowichan*

Additional Links

- [WD: Canada 150 Community Infrastructure Program](#)
- [Nanaimo Curling Club](#)
- [City of Parksville](#)
- [Cowichan Station Area Association](#)
- [Regional District of Alberni-Clayoquot](#)
- [Cherry Creek Community Hall](#)
- [Town of Lake Cowichan](#)
- [Ahousaht First Nation](#)

- District of Ucluelet

British Columbia Projects being launched today:

Proponent	Description	Canada 150 Funding Amount
The Nanaimo Curling Club	Renovate the Nanaimo Curling Club banquet hall	\$50,000
City of Parksville	Upgrade the Parksville Community and Conference Centre	\$141,225
Cowichan Station Area Association	Renovate and refurbish exterior of community centre in Duncan	\$46,000
Regional District of Alberni-Clayoquot	Upgrade the Third Avenue recycling depot in Port Alberni	\$55,100
Cherry Creek Community Recreation Commission	Upgrade the Cherry Creek Community Hall	\$20,000
Town of Lake Cowichan	Upgrade the Town of Lake Cowichan Centennial Park	\$500,000
Ahousaht Indian Band	Refurbish the Maaqtusiis Gymnasium floor for the Ahousaht First Nation	\$22,750
District of Ucluelet	Expand the Ucluelet Skateboard Park	\$60,950

Contacts

Nicholas Insley
 Office of the Minister
 Western Economic Diversification
 Telephone: 613-954-1042
 Email: nicholas.insley@wd-deo.gc.ca

WD (Western Economic Diversification Canada) Toll-Free Number: 1-888-338-WEST (9378)

Teletypewriter (TTY): 1-877-303-3388

Website: WD (Western Economic Diversification Canada) is online at www.wd-deo.gc.ca.
Subscribe to news releases and keep up-to-date on the latest from WD (Western Economic Diversification Canada). Follow us on Twitter at [@WD_Canada](https://twitter.com/WDCanada).



huu ay aht

ANCIENT SPIRIT, MODERN MIND

August 6, 2015

Ms. Wendy Thomson,
Manager of Administrative Services
Alberni-Clayoquot Regional District
3008 5th Avenue
Port Alberni, BC V9Y 2E3

Dear Wendy,

RE: ACRD Board of Directors Appointment

This is to confirm that at our Special Executive Council meeting held on July 31, 2015, Huu-ay-aht First Nations' Councillor John Jack was reappointed as our representative to the Alberni-Clayoquot Regional District Board of Directors.

Should you have any questions or require any additional information, please feel free to contact me directly at (250) 723-0100.

Sincerely,

Robert Dennis,
Chief Councillor
Huu-ay-aht First Nations

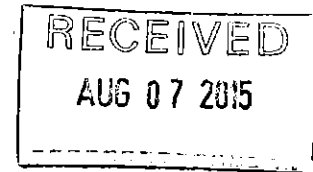
RD/sr

CC: Councillor John Jack

To The Alberni Clayoquot Regional District:

August 2, 2015

Regarding Employee's at Sproat Lake Marine Patrol:



1. Madison Redmond
2. Sarah Gray
3. Elisabeth Hill
4. Courtney McKay

I would like to begin by thanking the four employee's mentioned above for their professionalism at the Sproat Lake Marina Boat Launch. Our family frequented the boat launch consistently throughout the past summer, as such witnessed the efforts by all four of the young ladies. At times boater's were impatient and etiquette was suspect and even absent, yet these ladies maintained their patience and demonstrated maturity beyond their years.

We are grateful for their professional service which made our boating experience that much more rewarding!

Regards,

Rose Friel, Brett Friel, Dallas, David and Dylan Friel

rfriel@telus.net



REQUEST FOR DECISION

To: Board of Directors

From: Janice Hill, Environmental Services Coordinator

Meeting Date: August 12, 2015

Subject: Terrance Salman Hangar Lease Renewal – Long Beach Airport

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors renew Terrance Salman’s hangar lease at the Long Beach Airport for a 3 year term commencing August 1, 2015 and ending July 31, 2018 at a rate of \$4602.78 plus applicable taxes with increases based on the prior year’s BC CPI increases.

Summary:

Terrance Salman’s hangar lease at the Long Beach Airport expired on July 31, 2015. This was a 3 year lease for approximately 15,000 sq. ft. of land on which he has an aircraft hangar. Terrance Salman has held a hangar lease with the ACRD since 2009 and has been a responsible tenant.

Time Requirements – Staff & Elected Officials:

Minimal staff time to prepare lease documentation.

Financial:

Terrance Salman will pay \$4602.78 plus applicable taxes annually with increase based on the prior year’s BC CPI increase.

Submitted by: _____

Janice Hill, Environmental Services Coordinator

Approved by: _____

Russell Dyson, Chief Administrative Officer



REQUEST FOR DECISION

To: Board of Directors
From: Janice Hill, Environmental Services Coordinator
Meeting Date: August 12, 2015
Subject: Atleo Air Hangar Lease Renewal – Long Beach Airport

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors renew Atleo Air's Hangar lease at the Long Beach Airport for a 3 year term commencing August 1, 2015 and ending July 31, 2018 at a rate of \$3067.00 plus applicable taxes with increases based on the prior year's BC CPI increases.

Summary:

Atleo Air's hangar lease at the Long Beach Airport expired on July 31, 2015. This was a 3 year lease for approximately 10,000 sq. ft. of land on which they have an aircraft hangar. Atleo Air has held a hangar lease with the ACRD since 2009 and have been responsible tenants.

Time Requirements – Staff & Elected Officials:

Minimal staff time to prepare lease documentation.

Financial:

Atleo Air will pay \$3067.00 plus applicable taxes annually with increase based on the prior year's BC CPI increase.

Submitted by: _____

Janice Hill, Environmental Services Coordinator

Approved by: _____

Russell Dyson, Chief Administrative Officer



REQUEST FOR DECISION

To: Russell Dyson, CAO and Board of Directors

From: Heather Adair, Jr Planner

Meeting Date: August 12, 2015

Subject: Tourism Vancouver Island, Hiking Trails Strategy – Phase 2

Recommendation:

That the Alberni-Clayoquot Regional District send a letter of support to Island Coastal Economic Trust indicating support for Phase 2 of the Tourism Vancouver Island, Trails Strategy.

Background:


Tourism Vancouver Island is developing a Trails Strategy for Vancouver Island. The Alberni-Clayoquot Regional District (ACRD) supported Phase 1 of this project by contributing \$2500 and submitting Regional Trail information. Phase 1 of the project was completed in March 2015 and 235 trails were identified on Vancouver Island and the Sunshine Coast including 14 trails in the Regional District.

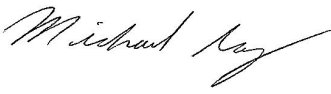
Tourism Vancouver Island is requesting a letter of support from the ACRD for Phase 2 of the Trails Strategy. This phase of the project is currently in the review process for funding through the Economic Development Readiness Program administered through Island Coastal Economic Trust (ICET).

Phase 2 of this project will provide a framework and clear direction for moving forward in growing the inventory and sustainable use of the Vancouver Island trails network. The Trails Strategy is designed to improve and increase trails and trail usage within the regions, thereby increasing the awareness of trails as an economic generator and social contributor through outdoor recreational tourism activities. Longer term goals include enhancing and further utilizing the current trails network, expanding the trails inventory, and facilitating the development of future trails for future generations to enjoy.

Financial:

No financial request has been made.

Submitted by: 
 Heather Adair, Jr Planner

Reviewed by: 
 Mike Irg, Manager of Planning and Development


 Russell Dyson, Chief Administrative Officer



#501-65 Front Street, Nanaimo, B.C. V9R 5H9

Phone: 250-754-3500 Fax: 250-754-3599

Corporate Website: www.tourismvi.ca Consumer Website: www.seevancouverisland.com

Mike Irg, Manager of Planning and Development
Alberni-Clayoquot Regional District
Via email: Mirg@acrd.bc.ca

Dear Mike:

RE: Vancouver Island Trails Strategy – Phase 2 BACKGROUNDER

Moving forward from the completed Phase 1 Inventory, in which 235 trails and their attributes were catalogued, the following provides background information on how Tourism Vancouver Island is proceeding with Phase 2 – Strategy Development.

The project is intended to provide a framework and clear direction for moving forward in growing the inventory and sustainable use of the Vancouver Island and Sunshine Coast trails network. The Trails Strategy will be designed to improve and increase trails and trail usage within the regions, thereby increasing the awareness of trails as an economic generator and social contributor through outdoor recreational tourism activities. Longer term goals include enhancing and further utilizing the current trails network, expanding the trails inventory, and potentially facilitating the development of future trails for future generations to enjoy.

Phase 2 will build on the findings of the inventory and will stimulate investment by producing a well-defined strategic plan leading to greater investment, alignment and collaboration within the economic development and tourism communities in the Vancouver Island and Sunshine Coast regions. Tourism Vancouver Island will manage the process to access the trails opportunities engaging with agencies and stakeholder groups involved thereby developing strategies for future trail development, management, marketing and promotion. The results of this project will create a legacy in trails management that will be replicated by other jurisdictions in BC and abroad. Phase 2 of the Trails Project would see interpretation of the inventory developed in Phase 1 and development of strategies around the inventory. These strategies may include, but are not limited to, approaches for: product market match; consistent mapping, trail rating, signage and interpretation; best practices; consistent, unified and relevant messaging; effective marketing tactics; applications for future development and expansion; and more.

General activities within Phase 2 include:

- Analyzing data in the trails inventory to identify gaps and inconsistencies including, but not limited to, attributes, signage, developmental stages, and access;
- Identify limitations and opportunities with private land owners, First Nations, and government agencies;
- Identify strategies to improve the quality and standards of trails appealing to visitors and residents;
- Identify issues of liability and risk management;
- Identify potential 'shared approaches' to trails development where tourism is embedded in a more comprehensive way;

- Identify the ‘product market match’ opportunities to align target market expectations and motivations;
- Develop trail profiles for each target market to evaluate and identify the trails with the greatest appeal to each target market;
- Identify and develop strategies for marketing and promotion;
- Identify revenue sources, funding mechanisms and potential partnerships for future strategic implementation;
- Outline an implementation plan.

Project Deliverables:

The project is intended to provide a framework and clear direction for moving forward in growing the inventory and sustainable use of the Vancouver Island trails network. The Trails Strategy is designed to improve and increase trails and trail usage within the regions, thereby increasing the awareness of trails as an economic generator and social contributor through outdoor recreational tourism activities. Longer term goals include enhancing and further utilizing the current trails network, expanding the trails inventory, and facilitating the development of future trails for future generations to enjoy. Tourism Vancouver Island will support the economic development community in developing strategies for improved alignment amongst agencies through their common use of messaging that supports a Vancouver Island and Sunshine Coast brand.

The Vancouver Island Trails Strategy is aimed at accomplishing the following objectives:

- Increase the awareness of trail use in the Vancouver Island region that contributes to economic and social growth;
- Increase the investment of government agencies in support of tourism and trails development;
- Increase the investment of tourism stakeholders in trails development and marketing ;
- Increase the investment of economic development agencies in promoting the amenities and lifestyles of the region through trail use and enjoyment;
- Increase the alignment and collaboration of agencies with the capacity to attract visitation, investment, workforce and relocation to the region using the outdoor recreational opportunities as attractants ;
- Increase visitation to the region by providing a one-stop-shop for visitors to seek comprehensive trail-use information;
- Establish a trail network system, as a destination benefit for residents and visitors, which focuses on the sustainable use and protection of natural areas and green spaces;
- Establish an initiative or process that is replicable for the province, country or abroad;
- Produce an exportable product for Canada.

This project is currently in the review process for funding through the Economic Development Readiness Program administered through Island Coastal Economic Trust (ICET). We are seeking your assistance by providing a letter of support for this project by August 14, 2015. A draft sample has been provided below for your convenience.

Sincerely,



Dave Petryk
President & CEO

DRAFT LETTER OF SUPPORT

{Today's Date}

Island Coastal Economic Trust
Attn: Line Robert, Chief Executive Officer
201A – 2435 Mansfield Drive
Courtenay, BC V9N 2M2

RE: Letter of Support: Vancouver Island Trails Strategy – Phase 2

Dear Ms. Robert;

{Company Name} fully supports the *Vancouver Island Trails Strategy* phase 2 project proposed by and managed by Tourism Vancouver Island. Tourism is a critical component of the {community's} economic development landscape and a major contributor to the Vancouver Island economy.

We support the initiative of a trails strategy as an influencer to attract and grow visitation to the region, thereby resulting in growing the economy and stimulating job growth. Tourism Vancouver Island's initiative to align agencies devoted to trail use and development is both timely and valuable. By working together across the Vancouver Island and Sunshine Coast Regions there are greater opportunities to stimulate investment, generate jobs, and create resident and workforce attraction. Trails are enjoyed by a diverse range of users and provide opportunities for outdoor activities that promote physical and mental health and wellbeing, while fostering respect for the environment. Trails serve a multi-functional purpose including transportation, tourism and leisure.

Phase 2 will build on the findings of the inventory and will stimulate investment by producing a well-defined strategic plan leading to greater investment, alignment and collaboration within the economic development and tourism communities in the Vancouver Island and Sunshine Coast regions. It will be vital to analyze the data to ensure the following considerations are met: balancing the supply of trails to market demands; having clear, ongoing and meaningful engagement and communications with trail partners and landowners; develop clear trail profiles for each target market to evaluate the trails with greatest appeal; and ensure the supply of trails provides visitors with access to opportunities in both the region's inland and coastal environs.

We look forward to working with Tourism Vancouver Island in growing Vancouver Island's economy.

Sincerely,

{Name}, {Title}
{Company/Organization}



REQUEST FOR DECISION

To: Board of Directors

CC: Heather Adair, Junior Planner – Bylaw Enforcement Officer
Mark Fortune – Airport Superintendent

From: Russell Dyson, Chief Administrative Officer

Meeting Date: August 12, 2015

Subject: AVRA Application for OLS on Crown Lands

Recommendation:

That the Board of Directors of the Alberni Clayoquot Regional District support an application to the Ministry of Forests, Lands and Natural Resource Operations for tenure on crown lands adjacent to the Alberni Valley Regional Airport for the purpose of the runway expansion and managing Obstacle Limitation Surfaces.

Background:

The construction of the runway expansion will be realized within the existing regional districts airport lands. However, managing the obstacle limitation surfaces will require disturbance to crown land and vegetation to the east and west of the existing airport lands. For the most part these lands are occupied by xmas tree farms and a woodlot license. Permission will be required from the province and some form of crown land tenure provided to protect these flight paths into the future. ACRD staff met with the Ministry as well as the tenure holders and the Board has communicated its plans to the local First Nations.

Financial:

The detailed design for the airport expansion and GPS approach have prepared the necessary background information to delineate the affected areas. However, an application fee is required (\$50/hour of FLNR staff time, with the fee billed later). The annual rent for a License of Occupation is \$500/year.

Submitted by: _____

Russell Dyson, Chief Administrative Officer



REQUEST FOR DECISION

TO: Board of Directors
FROM: Andrew McGifford, Acting Manager of Finance
DATE: August 6, 2015
RE: Finance Warrant No.555

Recommendation:

That the Board of Directors approves Finance Warrant Number 555 in the amount of \$729,175.28 dated July 31, 2015.

Chief Administrative Officer Comments:

Concur

IMPLICATIONS OF THE RECOMMENDATION

1. GENERAL

That the Board of Directors reviews the details of the expenditures made in the previous month and when satisfied, approves the finance warrant.

2. TIME REQUIREMENT – STAFF AND ELECTED OFFICIALS – none

3. FINANCIAL – none

4. POLICY OR LEGISLATIVE – none

5. RELEVANCE TO THE STRATEGIC PLAN AND CURRENT WORK PLAN

Improve financial controls by increasing the transparency of the Regional District's financial affairs.

6. COMMUNICATION ISSUES - none

Submitted by: Andrew McGifford, Acting Manager of Finance

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



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Date : Aug 06, 2015 **Time :** 7:44 pm
Bank : 1 To 3
Status : All
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M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Jul-2015 To 31-Jul-2015
Cheque Date : 01-Jul-2015 To 31-Jul-2015
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0016	ACE COURIER SERVICES					
08-Jul-2015		Issued	125	C		209.22
14149147	01-4-2500-000	PAYABLES - TRADE		67.57		
Invoice Description --> BCWS - SHIPPING						
14150090	01-4-2500-000	PAYABLES - TRADE		141.65		
Invoice Description --> BCWS - SHIPPING						
Total :				209.22	0.00	209.22
22-Jul-2015		Issued	138	C		62.59
14151019	01-4-2500-000	PAYABLES - TRADE		62.59		
Invoice Description --> WCLF - WATER MONITORING						
Total :				62.59	0.00	62.59
Supplier Total :				271.81	0.00	271.81
0019	0946982 BC LTD (DBA - ACE FLAGGING)					
10-Jul-2015		Issued	124	T		1696.89
102-2234	01-4-2500-000	PAYABLES - TRADE		321.30		
Invoice Description --> BCWS - KITSUKSIS RD						
102-2230	01-4-2500-000	PAYABLES - TRADE		1375.59		
Invoice Description --> BCWS - WADENA RD & KITSUKSIS						
Total :				1696.89	0.00	1696.89
24-Jul-2015		Issued	136	T		534.19
102-2234A	01-4-2500-000	PAYABLES - TRADE		534.19		
Invoice Description --> BCWS - WATER BREAK - WARDROP & BEAVER CREEK RD						
Total :				534.19	0.00	534.19
Supplier Total :				2231.08	0.00	2231.08
0021	ALBERNI DISTRICT CO-OP ASSOCIATION					
22-Jul-2015		Issued	138	C		2492.13
BCVFD - JUN/15	01-4-2500-000	PAYABLES - TRADE		199.79		
Invoice Description --> BCVFD - JUNE 2015 FUEL COSTS						
SLVFD - MAY/15	01-4-2500-000	PAYABLES - TRADE		236.97		
Invoice Description --> SLVFD - MAY 2015 FUEL COSTS						
BCWS - JUN/15	01-4-2500-000	PAYABLES - TRADE		478.37		
Invoice Description --> BCWS - JUNE 2015 FUEL COSTS						
SLVFD - JUN/15	01-4-2500-000	PAYABLES - TRADE		641.07		
Invoice Description --> SLVFD - JUNE 2015 FUEL COSTS						
ACRD - JUN/15	01-4-2500-000	PAYABLES - TRADE		935.93		
Invoice Description --> ACRD - JUNE 2015 FUEL COSTS						
Total :				2492.13	0.00	2492.13
Supplier Total :				2492.13	0.00	2492.13

Cheque Register - Detail - Supp.



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Supplier : 0003 To Z4209
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 Cheque Date : 01-Jul-2015 To 31-Jul-2015
 Cheque No. : All
 Batch No. : All

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
37999	22-Jul-2015		Issued	138	C	43022.00		
3250000047879	01-4-2500-000	PAYABLES - TRADE			579.00			
Invoice Description --> LBA - INSURANCE - COMPUTER AND DATA TRANSCEIVER								
3250000048309	01-4-2500-000	PAYABLES - TRADE			1400.00			
Invoice Description --> BAMFIELD PORT DESIRE INSURANCE								
3250000048421001	01-4-2500-000	PAYABLES - TRADE			2690.00			
Invoice Description --> ACRD - INSURANCE - MACHINERY & BOILER								
3250000048422001	01-4-2500-000	PAYABLES - TRADE			38353.00			
Invoice Description --> AVRA - INSURANCE -PROPERTY								
Total :						43022.00	0.00	43022.00
Supplier Total :						43022.00	0.00	43022.00

0030 ACKLANDS-GRAINGER INC.

37863	08-Jul-2015		Issued	125	C	103.74		
4354 0534701	01-4-2500-000	PAYABLES - TRADE			16.30			
Invoice Description --> ACRD - OFFICE SUPPLY								
4354 0534100	01-4-2500-000	PAYABLES - TRADE			19.67			
Invoice Description --> BCWS - GLASS CLEANER - SUPPLIES								
4354 0534200	01-4-2500-000	PAYABLES - TRADE			67.77			
Invoice Description --> BCWS - BUILDING SUPPLIES								
Total :						103.74	0.00	103.74

38000	22-Jul-2015		Issued	138	C	548.41		
4354 0534816	01-4-2500-000	PAYABLES - TRADE			55.63			
Invoice Description --> SLVFD - EQUIPMENT								
4354 0534817	01-4-2500-000	PAYABLES - TRADE			86.69			
Invoice Description --> SLVFD - SMALL EQUIPMENT								
4354 0535085	01-4-2500-000	PAYABLES - TRADE			406.09			
Invoice Description --> BCVFD - EQUIPMENT								
Total :						548.41	0.00	548.41
Supplier Total :						652.15	0.00	652.15

0031 AGAT LABORATORIES

38001	22-Jul-2015		Issued	138	C	1394.40		
15173430E	01-4-2500-000	PAYABLES - TRADE			574.09			
Invoice Description --> WCLF - WATER MONITORING								
15173313E	01-4-2500-000	PAYABLES - TRADE			820.31			
Invoice Description --> WCLF - WATER MONITORING								
Total :						1394.40	0.00	1394.40
Supplier Total :						1394.40	0.00	1394.40

0032 ALBERNI LANDSCAPING

00103-0002	24-Jul-2015		Issued	136	T	1107.75	
5924	01-4-2500-000	PAYABLES - TRADE			1107.75		

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ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



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Supplier : 0003 To Z4209
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Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description --> AVRA - SPRAYING WEEDS, CUTTING GRASS, WEEDEATING						
Total :				1107.75	0.00	1107.75
Supplier Total :				1107.75	0.00	1107.75

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
0037	AGFOR INDUSTRIES LTD					
37864	08-Jul-2015		Issued	125	C	38559.78
PC#1-3108	01-4-2500-000	PAYABLES - TRADE				38559.78
Invoice Description --> AVLF - FENCING - CAPITAL						
Total :				38559.78	0.00	38559.78
Supplier Total :				38559.78	0.00	38559.78

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
0056	AIRGAS CANADA INC.					
38002	22-Jul-2015		Issued	138	C	27.88
240294	01-4-2500-000	PAYABLES - TRADE				1.00
Invoice Description --> SLVFD - OXYGEN						
238928	01-4-2500-000	PAYABLES - TRADE				26.88
Invoice Description --> SLVFD - OXYGEN						
Total :				27.88	0.00	27.88
Supplier Total :				27.88	0.00	27.88

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
0060	ALBERNI COMMUNICATIONS & ELECTRONICS					
37865	08-Jul-2015		Issued	125	C	980.84
19605	01-4-2500-000	PAYABLES - TRADE				49.28
Invoice Description --> SLVFD - PAGER MAINTENANCE						
19586	01-4-2500-000	PAYABLES - TRADE				122.70
Invoice Description --> BCVFD - ANTENNA MAINTENANCE						
19624	01-4-2500-000	PAYABLES - TRADE				808.86
Invoice Description --> SLVFD - PAGER & BELT CLIP						
Total :				980.84	0.00	980.84

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
38003	22-Jul-2015		Issued	138	C	428.50
19691	01-4-2500-000	PAYABLES - TRADE				22.35
Invoice Description --> SLVFD - MINITOR BATTERY						
19706	01-4-2500-000	PAYABLES - TRADE				22.35
Invoice Description --> SLVFD - MINITOR BATTERY						
19726	01-4-2500-000	PAYABLES - TRADE				22.35
Invoice Description --> BCVFD - MINITOR BATTERY						
19708	01-4-2500-000	PAYABLES - TRADE				38.08
Invoice Description --> BCVFD - PAGER MAINTENANCE						
19655	01-4-2500-000	PAYABLES - TRADE				49.59
Invoice Description --> BCVFD - POWER CABLE KIT						
19710	01-4-2500-000	PAYABLES - TRADE				111.38
Invoice Description --> SLVFD - BATTERY FOR PORTABLE						
19689	01-4-2500-000	PAYABLES - TRADE				162.40

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
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Supplier : 0003 To Z4209
Trans. Date : 01-Jul-2015 To 31-Jul-2015
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Batch No. : All

Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
Invoice No.	Account No.	Account Description					
Invoice Description --> SLVFD - PAGER MAINTENANCE							
Total :					428.50	0.00	428.50
Supplier Total :					1409.34	0.00	1409.34

0091	ALBERTA FIRE CHIEFS ASSOCIATION						
37866	08-Jul-2015	Issued	125	C			1100.63
IN15-165	01-4-2500-000	PAYABLES - TRADE			1100.63		
Invoice Description --> SLVFD - TRAINING MATERIAL							
Total :					1100.63	0.00	1100.63
38004	22-Jul-2015	Issued	138	C			150.34
IN15-501	01-4-2500-000	PAYABLES - TRADE			150.34		
Invoice Description --> BCVFD - TRAINING MATERIAL							
Total :					150.34	0.00	150.34
Supplier Total :					1250.97	0.00	1250.97

0131	AGS BUSINESS SYSTEMS INC.						
37867	08-Jul-2015	Issued	125	C			145.60
726105	01-4-2500-000	PAYABLES - TRADE			145.60		
Invoice Description --> SLVFD - COPIER EXPENSE							
Total :					145.60	0.00	145.60
38005	22-Jul-2015	Issued	138	C			145.60
725415	01-4-2500-000	PAYABLES - TRADE			145.60		
Invoice Description --> SLVFD - COPIER EXPENSE							
Total :					145.60	0.00	145.60
Supplier Total :					291.20	0.00	291.20

0188	ALBERNI INDUSTRIAL MARINE SUPPLY LTD.						
37868	08-Jul-2015	Issued	125	C			108.61
45302A	01-4-2500-000	PAYABLES - TRADE			108.61		
Invoice Description --> SLMP - BOAT SUPPLIES							
Total :					108.61	0.00	108.61
38006	22-Jul-2015	Issued	138	C			8.86
JUL/15-DISCOUNT	01-4-2500-000	PAYABLES - TRADE			-11.50		
Invoice Description --> SLMP - DISCOUNT TAKEN FOR EARLY PAYMENTS INV-45302A & 45943A							
45943A	01-4-2500-000	PAYABLES - TRADE			20.36		
Invoice Description --> SLMP - BOAT SUPPLIES							
Total :					8.86	0.00	8.86
Supplier Total :					117.47	0.00	117.47

Cheque Register - Detail - Supp.



Supplier : 0003 To Z4209
 Trans. Date : 01-Jul-2015 To 31-Jul-2015
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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0209	ALPINE BIKE PARKS CANADA LTD.					
00103-0003	24-Jul-2015	Issued	136	T	11795.25	
169	01-4-2500-000	PAYABLES - TRADE		11795.25		
Invoice Description -->		SL PARKS - COUGAR SMITH BIKE PARK - CAPITAL				
Total :				11795.25	0.00	11795.25
Supplier Total :				11795.25	0.00	11795.25
0270	ANDREW SHERET LTD.					
00103-0004	24-Jul-2015	Issued	136	T	3158.32	
03-033109	01-4-2500-000	PAYABLES - TRADE		544.12		
Invoice Description -->		BCWS - KITSUKSIS RES SUPPLIES				
03-031040	01-4-2500-000	PAYABLES - TRADE		1002.09		
Invoice Description -->		BCWS - METER EXCHANGE SUPPLIES				
03-032485	01-4-2500-000	PAYABLES - TRADE		1612.11		
Invoice Description -->		BCWS - REPAIR STOCK				
Total :				3158.32	0.00	3158.32
Supplier Total :				3158.32	0.00	3158.32
0290	ALBERNI PAVING & CONTRACTING LTD.					
38007	22-Jul-2015	Issued	138	C	1121.46	
JULY 6 2015	01-4-2500-000	PAYABLES - TRADE		1121.46		
Invoice Description -->		BCWS - KITSUKSIS RD - REPAIR & WADENA RD - NEW SERVICE				
Total :				1121.46	0.00	1121.46
Supplier Total :				1121.46	0.00	1121.46
0380	ALBERNI SEPTIC TANK SERVICE					
37869	08-Jul-2015	Issued	125	C	178.50	
11901	01-4-2500-000	PAYABLES - TRADE		178.50		
Invoice Description -->		SLVFD - TOILET RENTAL - 50TH ANN.				
Total :				178.50	0.00	178.50
38008	22-Jul-2015	Issued	138	C	115.50	
12031	01-4-2500-000	PAYABLES - TRADE		115.50		
Invoice Description -->		SLCP - TOILET RENTAL AT DIXON PARK				
Total :				115.50	0.00	115.50
Supplier Total :				294.00	0.00	294.00
0394	ASSOCIATED FIRE SAFETY EQUIPMENT					
38009	22-Jul-2015	Issued	138	C	792.55	
13579	01-4-2500-000	PAYABLES - TRADE		178.93		
Invoice Description -->		SLVFD - EQUIPMENT				
13632	01-4-2500-000	PAYABLES - TRADE		613.62		

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
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Cheque Date : 01-Jul-2015 To 31-Jul-2015
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Batch No. : All

Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
Invoice No.	Account No.	Account Description					
Invoice Description --> BCVFD - EQUIPEMENT							
Total :					792.55	0.00	792.55
Supplier Total :					792.55	0.00	792.55

0397	ASSOCIATION OF REGIONAL DISTRICT PLANNING MANAGERS						
37870	08-Jul-2015	Issued	125	C			150.00
MI15MEM	01-4-2500-000	PAYABLES - TRADE			150.00		
Invoice Description --> MEMBERSHIP DUES 2015 - MIKE IRG							
Total :					150.00	0.00	150.00
Supplier Total :					150.00	0.00	150.00

0530	BEST WESTERN BARCLAY HOTEL						
37871	08-Jul-2015	Issued	125	C			1656.10
2015004625	01-4-2500-000	PAYABLES - TRADE			1656.10		
Invoice Description --> AVHN - HALL RENTAL - TRANSP. FORUM - BC HEALTHY COMM.							
Total :					1656.10	0.00	1656.10
Supplier Total :					1656.10	0.00	1656.10

0535	BARBARA L. PRICE LTD.						
37872	08-Jul-2015	Issued	125	C			6405.00
01398	01-4-2500-000	PAYABLES - TRADE			6405.00		
Invoice Description --> ACRD - CONSULTING SERVICES FOR FINANCIAL STATEMENTS							
Total :					6405.00	0.00	6405.00
Supplier Total :					6405.00	0.00	6405.00

0660	BC HYDRO						
38010	22-Jul-2015	Issued	138	C			13022.04
400002495408	01-4-2500-000	PAYABLES - TRADE			13022.04		
Invoice Description --> HYDRO - ACRD CONSOLIDATED							
Total :					13022.04	0.00	13022.04
Supplier Total :					13022.04	0.00	13022.04

0700	BC TRANSIT						
37873	08-Jul-2015	Issued	125	C			15803.00
515602	01-4-2500-000	PAYABLES - TRADE			15803.00		
Invoice Description --> MAY 2015 CUSTOM TRANSIT							
Total :					15803.00	0.00	15803.00
Supplier Total :					15803.00	0.00	15803.00

ALBERNI-CLAYQUOET REGIONAL DISTRICT
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Supplier	Supplier Name						Amount
Chq/Ref #	Cheque Date	Status	Batch	Medium			
Invoice No.	Account No.	Account Description		Debit	Credit		
0740	BEAVER CREEK HOME CENTER						
37874	08-Jul-2015	Issued	125	C			31.03
1506-663607	01-4-2500-000	PAYABLES - TRADE		10.25			
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES							
1506-662390	01-4-2500-000	PAYABLES - TRADE		20.78			
Invoice Description --> BCWS - MAINTENANCE SUPPLIES							
Total :				31.03	0.00		31.03

38011	22-Jul-2015	Issued	138	C			7.16
1506-671646	01-4-2500-000	PAYABLES - TRADE		7.16			
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES							
Total :				7.16	0.00		7.16
Supplier Total :				38.19	0.00		38.19

0750	BEAVER CREEK VOL. FIRE DEPARTMENT						
37875	08-Jul-2015	Issued	125	C			5847.09
BCVFD-Q2-2015	01-4-2500-000	PAYABLES - TRADE		5847.09			
Invoice Description --> BCVFD - BUILD.MAINT\$61.89 EQUIP\$1497.98, TRAININNG\$3847.73, TRAVEL \$231.14, VEHICLE							
Total :				5847.09	0.00		5847.09
Supplier Total :				5847.09	0.00		5847.09

0762	BELL, WADE						
37876	08-Jul-2015	Issued	125	C			163.35
JUNE11/15	01-4-2500-000	PAYABLES - TRADE		163.35			
Invoice Description --> BCWS - EXPENSES FOR LEADHAND SELECTION PROCESS							
Total :				163.35	0.00		163.35
Supplier Total :				163.35	0.00		163.35

0785	BERKS INTERTRUCK LTD.						
37877	08-Jul-2015	Issued	125	C			394.33
26921CR	01-4-2500-000	PAYABLES - TRADE		-71.04			
Invoice Description --> BCVFD - CREDIT FOR DIFF ON INVOICE 26921							
27938	01-4-2500-000	PAYABLES - TRADE		465.37			
Invoice Description --> BCVFD - REPAIR AIR DRIER LEAKING OUT OF EXHAUST TRUCK#52							
Total :				394.33	0.00		394.33

38012	22-Jul-2015	Issued	138	C			112.23
145071	01-4-2500-000	PAYABLES - TRADE		112.23			
Invoice Description --> SLVFD - TRAINING SITE MAINTENANCE							
Total :				112.23	0.00		112.23
Supplier Total :				506.56	0.00		506.56



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Supplier : 0003 To Z4209
Trans. Date : 01-Jul-2015 To 31-Jul-2015
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Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	
Invoice No.	Account No.	Account Description					
0791	BERRY & VALE CONTRACTING LTD						
00102-0002	10-Jul-2015	Issued	124	T		122191.44	
1595	01-4-2500-000	PAYABLES - TRADE			2476.05		
Invoice Description --> AVLF - SHOULDER REPAIR							
1596	01-4-2500-000	PAYABLES - TRADE			16209.38		
Invoice Description --> AVLF - FENCE PROJECT - CAPITAL							
1610	01-4-2500-000	PAYABLES - TRADE			35876.14		
Invoice Description --> WCLF - JUNE 2015 CONTRACT - FREON \$132 - ISLAND SCALES \$862.50							
1613	01-4-2500-000	PAYABLES - TRADE			67629.87		
Invoice Description --> AVLF - JUNE 2015 CONTRACT, FREON \$420, INK \$137.98, ISLAND SCALES \$862.50							
Total :					122191.44	0.00	122191.44
Supplier Total :					122191.44	0.00	122191.44
0801	CORIX WATER PRODUCTS LTD.						
00102-0006	10-Jul-2015	Issued	124	T		2302.72	
1051504100	01-4-2500-000	PAYABLES - TRADE			324.80		
Invoice Description --> BWS - WATER SYSTEM SUPPLIES							
10513062257	01-4-2500-000	PAYABLES - TRADE			1977.92		
Invoice Description --> BWS - WATER SYSTEM SUPPLIES							
Total :					2302.72	0.00	2302.72
00103-0009	24-Jul-2015	Issued	136	T		1191.69	
10513072685	01-4-2500-000	PAYABLES - TRADE			94.67		
Invoice Description --> BWS - WATER SYSTEM SUPPLIES							
10513072919	01-4-2500-000	PAYABLES - TRADE			1097.02		
Invoice Description --> BWS - WATER SYSTEM SUPPLIES							
Total :					1191.69	0.00	1191.69
Supplier Total :					3494.41	0.00	3494.41
0803	CLOVERDALE PAINT INC.						
37878	08-Jul-2015	Issued	125	C		338.48	
084017016	01-4-2500-000	PAYABLES - TRADE			-36.16		
Invoice Description --> BCWS -HYDRANT MAINTENANCE - CREDIT							
084017013	01-4-2500-000	PAYABLES - TRADE			36.16		
Invoice Description --> BCWS - HYDRANT MAINTENANCE							
084017014	01-4-2500-000	PAYABLES - TRADE			61.34		
Invoice Description --> BCWS - HYDRANT MAINTENANCE							
084017043	01-4-2500-000	PAYABLES - TRADE			121.91		
Invoice Description --> BCWS - HYDRANT MAINTENANCE							
084017248	01-4-2500-000	PAYABLES - TRADE			155.23		
Invoice Description --> BCWS - HYDRANT MAINTENANCE							
Total :					338.48	0.00	338.48
Supplier Total :					338.48	0.00	338.48

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
0825	BLACK PRESS GROUP LTD.					
38014	22-Jul-2015		Issued	138	C	3389.85
32601976	01-4-2500-000	PAYABLES - TRADE			3389.85	
Invoice Description --> ACRD - \$529.35, SALMON BEACH - \$302.40, PLANNING \$1321.70, LBA - \$256.50, AVLF - MMBC						
Total :				3389.85	0.00	3389.85
Supplier Total :				3389.85	0.00	3389.85
0900	TRACY BOND (PETTY CASH)					
38015	22-Jul-2015		Issued	138	C	142.43
JULY15/15	01-4-2500-000	PAYABLES - TRADE			142.43	
Invoice Description --> ACRD OFFICE - GEN OFFICE \$125.64, SLMP \$12.89, EMERGENCY PLANNING \$3.90						
Total :				142.43	0.00	142.43
Supplier Total :				142.43	0.00	142.43
0914	BOWERMAN EXCAVATING LTD					
00103-0005	24-Jul-2015		Issued	136	T	1543.50
6216	01-4-2500-000	PAYABLES - TRADE			1543.50	
Invoice Description --> BCWS - WATERLINE REPAIR						
Total :				1543.50	0.00	1543.50
Supplier Total :				1543.50	0.00	1543.50
0940	DUVALL, EDITH					
00102-0009	10-Jul-2015		Issued	124	T	1700.00
EDUVALL69538	01-4-2500-000	PAYABLES - TRADE			1700.00	
Invoice Description --> ACRD OFFICE - MONTHLY JANITORIAL						
Total :				1700.00	0.00	1700.00
Supplier Total :				1700.00	0.00	1700.00
0950	BRETT, KENNETH					
00102-0003	10-Jul-2015		Issued	124	T	1000.00
BRE169534	01-4-2500-000	PAYABLES - TRADE			1000.00	
Invoice Description --> ALBERNI VALLEY AIRPORT SUPERVISION						
Total :				1000.00	0.00	1000.00
Supplier Total :				1000.00	0.00	1000.00
0970	BUDGET CAR AND TRUCK RENTAL					
37879	08-Jul-2015		Issued	125	C	119.41
1773321	01-4-2500-000	PAYABLES - TRADE			119.41	
Invoice Description --> ACRD - BOARD MEETING - TOFINO						

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				119.41	0.00	119.41
Supplier Total :				119.41	0.00	119.41

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
1035	BUTLER, LES					
00102-0004	10-Jul-2015		Issued	124	T	2979.37
2015-06	01-4-2500-000	PAYABLES - TRADE			2979.37	
Invoice Description --> BWS - JUNE 2015 CONTRACTOR						
Total :				2979.37	0.00	2979.37
Supplier Total :				2979.37	0.00	2979.37

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
1058	C. BOWNE ENTERPRISES					
37880	08-Jul-2015		Issued	125	C	125.49
8954	01-4-2500-000	PAYABLES - TRADE			55.55	
Invoice Description --> ACRD OFFICE - JANITORIAL SUPPLIES						
8925	01-4-2500-000	PAYABLES - TRADE			69.94	
Invoice Description --> ACRD OFFICE - JANITORIAL SUPPLIES						
Total :				125.49	0.00	125.49
Supplier Total :				125.49	0.00	125.49

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
1075	KEVIN P. SMITH HOLDINGS LTD. (CANADIAN TIRE #488)					
37881	08-Jul-2015		Issued	125	C	343.53
1466	01-4-2500-000	PAYABLES - TRADE			155.39	
Invoice Description --> SLMP - SUPPLIES						
1340	01-4-2500-000	PAYABLES - TRADE			188.14	
Invoice Description --> BCEP - EMERGENCY SUPPLIES						
Total :				343.53	0.00	343.53

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
1076	K & F ROOFING & RENOVATIONS					
37922	20-Jul-2015		Issued	138	C	508.32
992014	01-4-2500-000	PAYABLES - TRADE			508.32	
Invoice Description --> BCWS - SMALL TOOLS & SUPPLIES						
Total :				508.32	0.00	508.32
Supplier Total :				851.85	0.00	851.85

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
1076	K & F ROOFING & RENOVATIONS					
37922	20-Jul-2015		Issued	133	C	12000.00
992014	01-4-2500-000	PAYABLES - TRADE			12000.00	
Invoice Description --> BVFD - BAMFIELD WEST SIDE FIREHALL ROOF						
Total :				12000.00	0.00	12000.00
Supplier Total :				12000.00	0.00	12000.00

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Supplier : 0003 To Z4209
Trans. Date : 01-Jul-2015 To 31-Jul-2015
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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
38017	22-Jul-2015	Issued	138	C		119.87
9569079559	01-4-2500-000	PAYABLES - TRADE		119.87		
Invoice Description --> SPROAT LAKE - NEWSLETTER & NOISE CONTROL						
Total :				119.87	0.00	119.87
Supplier Total :				119.87	0.00	119.87

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
1200	CANSEL SURVEY EQUIPMENT					
00103-0006	24-Jul-2015	Issued	136	T		3281.60
90084112	01-4-2500-000	PAYABLES - TRADE		3281.60		
Invoice Description --> PLANNING - AUTO CAD SUBSCRIPTIO - AUG.29,2015 - AUG.29,2016						
Total :				3281.60	0.00	3281.60
Supplier Total :				3281.60	0.00	3281.60

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
1270	CDW CANADA INC					
00103-0007	24-Jul-2015	Issued	136	T		300.65
WM86130	01-4-2500-000	PAYABLES - TRADE		81.91		
Invoice Description --> ACRD - PLANNING TONER						
WM87293	01-4-2500-000	PAYABLES - TRADE		218.74		
Invoice Description --> ACRD - TONER \$122.17, PLANNING TONER \$73.13						
Total :				300.65	0.00	300.65
Supplier Total :				300.65	0.00	300.65

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
1316	CERTITECH IT SERVICES					
00102-0005	10-Jul-2015	Issued	124	T		6195.00
00157	01-4-2500-000	PAYABLES - TRADE		6195.00		
Invoice Description --> JUNE 2015 - IT SUPPORT SERVICES \$5250, BCWS \$450, AVEOC \$200						
Total :				6195.00	0.00	6195.00
00103-0008	24-Jul-2015	Issued	136	T		630.00
00159	01-4-2500-000	PAYABLES - TRADE		630.00		
Invoice Description --> EMERGENCY PLANNING - DOG MOUNTAIN FIRE - TECH SERVICES						
Total :				630.00	0.00	630.00
Supplier Total :				6825.00	0.00	6825.00

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
1318	CHAMBERS, RICHARD					
38018	22-Jul-2015	Issued	138	C		292.62
JUNE30/15	01-4-2500-000	PAYABLES - TRADE		292.62		
Invoice Description --> SALMON BEACH - DOCK REPAIRS						
Total :				292.62	0.00	292.62
Supplier Total :				292.62	0.00	292.62

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
1342	CITY OF PORT ALBERNI					
38019	22-Jul-2015	Issued	138	C	2400.15	
JUN30/15	01-4-2500-000	PAYABLES - TRADE		2400.15		
Invoice Description --> AVLF SEWER LEACHATE APRIL 22, 2015 - JUNE 30, 2015						
Total :				2400.15	0.00	2400.15
Supplier Total :				2400.15	0.00	2400.15

1409	COASTAL ANIMAL CONTROL SERVICES OF BC					
38020	22-Jul-2015	Issued	138	C	735.00	
612	01-4-2500-000	PAYABLES - TRADE		735.00		
Invoice Description --> BEAVER CREEK ANIMAL CONTROL CONTRACTOR						
Total :				735.00	0.00	735.00
Supplier Total :				735.00	0.00	735.00

1626	CROW EXCAVATING & TRUCKING LTD.					
00103-0010	24-Jul-2015	Issued	136	T	2394.00	
201524	01-4-2500-000	PAYABLES - TRADE		2394.00		
Invoice Description --> LBA - DRAINAGE CULVERT REPAIRS - CAPITAL						
Total :				2394.00	0.00	2394.00
Supplier Total :				2394.00	0.00	2394.00

1650	CUPE - LOCAL 118					
38071	22-Jul-2015	Issued	139	C	1678.33	
DUESJUNE15	01-4-2500-000	PAYABLES - TRADE		1678.33		
Invoice Description --> JUNE 2015 UNION DUES						
Total :				1678.33	0.00	1678.33
Supplier Total :				1678.33	0.00	1678.33

1674	DELUCA, DARREN					
37882	08-Jul-2015	Issued	125	C	314.09	
JUNE30/15	01-4-2500-000	PAYABLES - TRADE		314.09		
Invoice Description --> ACRD - MILEAGE REIMBURSEMENT FOR TRANS. MEETING						
Total :				314.09	0.00	314.09
Supplier Total :				314.09	0.00	314.09

1709	DEER BAY CONTRACTING				
00102-0007	10-Jul-2015	Issued	124	T	2330.50
2521	01-4-2500-000	PAYABLES - TRADE		346.50	
Invoice Description --> SALMON BEACH - GATE SEPTIC FIELD					
2523	01-4-2500-000	PAYABLES - TRADE		1984.00	
Invoice Description --> SALMON BEACH - TRANSPORTATION - GRADING					

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				2330.50	0.00	2330.50
00103-0011	24-Jul-2015	Issued	136	T		2480.12
2527	01-4-2500-000	PAYABLES - TRADE		496.12		
Invoice Description --> SALMON BEACH - RECREATION - BOAT RAMP - CAPITAL						
2531	01-4-2500-000	PAYABLES - TRADE		1984.00		
Invoice Description --> SALMON BEACH - TRANSPORTATION - GRADING						
Total :				2480.12	0.00	2480.12
Supplier Total :				4810.62	0.00	4810.62

1714 1023622 BC LTD dba PACIFIC EARTHWORKS						
338021	22-Jul-2015	Issued	138	C		771.75
00006693	01-4-2500-000	PAYABLES - TRADE		771.75		
Invoice Description --> LBA - LANDSCAPE CLEAN UP						
Total :				771.75	0.00	771.75
Supplier Total :				771.75	0.00	771.75

1718 DENIS FRANCOEUR BACKHOEING						
00103-0012	24-Jul-2015	Issued	136	T		1224.25
2000219	01-4-2500-000	PAYABLES - TRADE		1224.25		
Invoice Description --> LBA - SEPTIC SYSTEM SERVICE						
Total :				1224.25	0.00	1224.25
Supplier Total :				1224.25	0.00	1224.25

1847 DUPERE, JOHANNE						
00102-0008	10-Jul-2015	Issued	124	T		200.00
DUP169535	01-4-2500-000	PAYABLES - TRADE		200.00		
Invoice Description --> SPROAT PARKS CARETAKER						
Total :				200.00	0.00	200.00
Supplier Total :				200.00	0.00	200.00

1890 TETRA TECH EBA INC.						
37883	08-Jul-2015	Issued	125	C		5639.55
60468201	01-4-2500-000	PAYABLES - TRADE		5639.55		
Invoice Description --> AVRA - RUNWAY EXTENTION - CAPITAL						
Total :				5639.55	0.00	5639.55
Supplier Total :				5639.55	0.00	5639.55

1929 EDWARDS, DAVID						
37884	08-Jul-2015	Issued	125	C		1995.00
1132	01-4-2500-000	PAYABLES - TRADE		1995.00		

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Supplier	Supplier Name						Amount
Chq/Ref #	Cheque Date	Status	Batch	Medium			
Invoice No.	Account No.	Account Description		Debit	Credit		
Invoice Description --> LBA - RUNWAY CLEARING - CAPITAL							
Total :				1995.00	0.00		1995.00
Supplier Total :				1995.00	0.00		1995.00

1970	EQUIFAX CANADA INC.						
38022	22-Jul-2015	Issued	138	C			5.25
9192625	01-4-2500-000	PAYABLES - TRADE		5.25			
Invoice Description --> AVLF - CREDIT CHECK FEES							
Total :				5.25	0.00		5.25
Supplier Total :				5.25	0.00		5.25

1990	EVITT ELECTRIC						
00103-0013	24-Jul-2015	Issued	136	T			95.38
81694A	01-4-2500-000	PAYABLES - TRADE		11.38			
Invoice Description --> BCVFD - ENTRANCE HOOD INSERT							
34702	01-4-2500-000	PAYABLES - TRADE		84.00			
Invoice Description --> SLVFD - PHONE LINE REPAIRS - HALL #2							
Total :				95.38	0.00		95.38
Supplier Total :				95.38	0.00		95.38

1999	E-Z SEE REFLECTIVE ADDRESS SYSTEMS						
37885	08-Jul-2015	Issued	125	C			88.20
162	01-4-2500-000	PAYABLES - TRADE		88.20			
Invoice Description --> SLVFD - ADDRESS SIGNAGE - FIRE PREVENTION							
Total :				88.20	0.00		88.20
38023	22-Jul-2015	Issued	138	C			44.10
163	01-4-2500-000	PAYABLES - TRADE		44.10			
Invoice Description --> SLVFD - ADDRESS SIGNAGE - FIRE PREVENTION							
Total :				44.10	0.00		44.10
Supplier Total :				132.30	0.00		132.30

2010	OUGHTRED COFFEE & TEA LTD.						
37886	08-Jul-2015	Issued	125	C			106.21
INV134420	01-4-2500-000	PAYABLES - TRADE		106.21			
Invoice Description --> OFFICE SUPPLIES							
Total :				106.21	0.00		106.21
Supplier Total :				106.21	0.00		106.21

2026	FENCIBLE PRODUCTS LTD						
37887	08-Jul-2015	Issued	125	C			7321.65

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Supplier	Supplier Name						Amount
Chq/Ref #	Cheque Date	Status	Batch	Medium			
Invoice No.	Account No.	Account Description		Debit	Credit		
75411	01-4-2500-000	PAYABLES - TRADE		7321.65			
Invoice Description --> WCLF - REPLACE DAMAGED FENCE							
Total :				7321.65	0.00		7321.65
Supplier Total :				7321.65	0.00		7321.65
2066	FOUR STAR WATERWORKS LTD						
37888	08-Jul-2015	Issued	125	C			420.22
45634	01-4-2500-000	PAYABLES - TRADE		420.22			
Invoice Description --> LBA - WATER SYSTEM MAINTENANCE							
Total :				420.22	0.00		420.22
Supplier Total :				420.22	0.00		420.22
2067	FORTISBC						
38024	22-Jul-2015	Issued	138	C			9.90
JUN23/15	01-4-2500-000	PAYABLES - TRADE		9.90			
Invoice Description --> BCVFD - MONTHLY NATURAL GAS FOR HALL							
Total :				9.90	0.00		9.90
Supplier Total :				9.90	0.00		9.90
2087	FYFE'S WELL DRILLING & WATER SYSTEMS LTD.						
38025	22-Jul-2015	Issued	138	C			7563.15
2015-1555	01-4-2500-000	PAYABLES - TRADE		7563.15			
Invoice Description --> LBA - WATER TREATMENT SUPPLIES							
Total :				7563.15	0.00		7563.15
Supplier Total :				7563.15	0.00		7563.15
2089	FRASER, RANDY W						
38026	22-Jul-2015	Issued	138	C			2760.00
11	01-4-2500-000	PAYABLES - TRADE		2760.00			
Invoice Description --> ACRD - CONTRACTED SERVICES FOR ENVIRONMENTAL SERVICES							
Total :				2760.00	0.00		2760.00
Supplier Total :				2760.00	0.00		2760.00
2099	FOOTPRINTS SECURITY PATROL INC.						
38027	22-Jul-2015	Issued	138	C			4914.00
58749	01-4-2500-000	PAYABLES - TRADE		4914.00			
Invoice Description --> EMERGENCY PLANNING - SECURITY - DOG MOUNTAIN FIRE							
Total :				4914.00	0.00		4914.00

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Supplier	Supplier Name	Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date			Debit	Credit		
Invoice No.	Account No.	Account Description					
2116 GARAGE DOOR DOCTOR CANADA LTD.							
38028	22-Jul-2015		Issued	138	C 157.50		
MI-7870	01-4-2500-000	PAYABLES - TRADE			157.50		
Invoice Description --> BCVFD - GARAGE DOOR MAINTENANCE							
Total :					4914.00	0.00	4914.00
Supplier Total :							
2127 GLACIER MEDIA GROUP							
38029	22-Jul-2015		Issued	138	C 118.39		
GCCL00056486	01-4-2500-000	PAYABLES - TRADE			118.39		
Invoice Description --> ACRD - RECRUITMENT - LEADHAND SPLIT							
Total :					118.39	0.00	118.39
Supplier Total :							
2140 GEDDES, RICHARD D.							
00102-0010	10-Jul-2015		Issued	124	T 55.00		
RG-SLVFD0169539	01-4-2500-000	PAYABLES - TRADE			55.00		
Invoice Description --> SLVFD - MONTHLY PHONE REIMBURSEMENT							
Total :					55.00	0.00	55.00
Supplier Total :							
2253 IRIDIA MEDICAL							
37889	08-Jul-2015		Issued	125	C 231.36		
15-0146	01-4-2500-000	PAYABLES - TRADE			231.36		
Invoice Description --> SLVFD - ANNUAL AED MEDICAL DIRECTION FEE							
Total :					231.36	0.00	231.36
Supplier Total :							
2320 THE GRAPHICS FACTORY							
37890	08-Jul-2015		Issued	125	C 351.68		
22731	01-4-2500-000	PAYABLES - TRADE			140.00		
Invoice Description --> BCWS- VEHICLE DECALS							
22756	01-4-2500-000	PAYABLES - TRADE			211.68		
Invoice Description --> SLMP - SIGNS							
Total :					351.68	0.00	351.68
Supplier Total :							
38030	22-Jul-2015		Issued	138	C 308.00		
22827	01-4-2500-000	PAYABLES - TRADE			308.00		
Invoice Description --> BWS - SIGNS							

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				308.00	0.00	308.00
Supplier Total :				659.68	0.00	659.68
2322	GUILLEVIN INTERNATIONAL CO.					
38031	22-Jul-2015	Issued	138	C		1393.04
0428-495765	01-4-2500-000	PAYABLES - TRADE		687.49		
Invoice Description --> SLVFD - EQUIPMENT						
0428-495335	01-4-2500-000	PAYABLES - TRADE		705.55		
Invoice Description --> SLVFD - EQUIPMENT						
Total :				1393.04	0.00	1393.04
Supplier Total :				1393.04	0.00	1393.04
2390	HARBOUR VIEW COLLISION LTD					
38032	22-Jul-2015	Issued	138	C		232.18
33024	01-4-2500-000	PAYABLES - TRADE		232.18		
Invoice Description --> BCWS - FORD RANGER - DEDUCTABLE ON CLAIM GPA7837-3 - FRONT WINDSHIELD						
Total :				232.18	0.00	232.18
Supplier Total :				232.18	0.00	232.18
2485	HOLDER, DAN					
37891	08-Jul-2015	Issued	125	C		7675.50
JUN30/15=ESC	01-4-2500-000	PAYABLES - TRADE		3465.00		
Invoice Description --> EMERGENCY SERVICES COORDINATOR CONTRACT - JUNE 2015						
JUN30/15-FSC	01-4-2500-000	PAYABLES - TRADE		4210.50		
Invoice Description --> FIRE SERVICES COORDINATOR CONTRACTOR - JUNE 2015						
Total :				7675.50	0.00	7675.50
Supplier Total :				7675.50	0.00	7675.50
2521	HORNET EXCAVATING					
37892	08-Jul-2015	Issued	125	C		2236.50
352	01-4-2500-000	PAYABLES - TRADE		2236.50		
Invoice Description --> BCWS - KITSUKSIS - WATER BREAK						
Total :				2236.50	0.00	2236.50
Supplier Total :				2236.50	0.00	2236.50
2580	HUB FIRE ENGINES & EQUIPMENT LTD.					
38033	22-Jul-2015	Issued	138	C		436.30
IN00030480	01-4-2500-000	PAYABLES - TRADE		436.30		
Invoice Description --> BCVFD - TRUCK #54 - REPAIR						
Total :				436.30	0.00	436.30

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Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date				Debit	Credit	
Invoice No.	Account No.	Account Description					
Supplier Total :					436.30	0.00	436.30
2582	HUGHES, P.ENG., PETER M						
37893	08-Jul-2015		Issued	125	C	719.29	
JUNE30/15	01-4-2500-000	PAYABLES - TRADE			719.29		
Invoice Description -->		ACRD - MES INTERVIEW - REIMBURSEMENT					
Total :					719.29	0.00	719.29
Supplier Total :					719.29	0.00	719.29
2649	THE INK SPOT						
38034	22-Jul-2015		Issued	138	C	123.15	
15-734	01-4-2500-000	PAYABLES - TRADE			123.15		
Invoice Description -->		SLVFD - OFFICE SUPPLIES					
Total :					123.15	0.00	123.15
Supplier Total :					123.15	0.00	123.15
2750	IRWIN AIR LTD						
38035	22-Jul-2015		Issued	138	C	652.34	
32837	01-4-2500-000	PAYABLES - TRADE			652.34		
Invoice Description -->		BCVFD - COMPRESSOR SERVICE					
Total :					652.34	0.00	652.34
Supplier Total :					652.34	0.00	652.34
2772	ISLAND FIRE PROTECTION LTD.						
38036	22-Jul-2015		Issued	138	C	336.32	
10226	01-4-2500-000	PAYABLES - TRADE			336.32		
Invoice Description -->		BCVFD - FIRE EXTINGUISHER RECHARGE & VISUAL INSPECTION					
Total :					336.32	0.00	336.32
Supplier Total :					336.32	0.00	336.32
2787	JACKSON, ROBERT						
38037	22-Jul-2015		Issued	138	C	72.13	
CSPNOV1269537	01-4-2500-000	PAYABLES - TRADE			72.13		
Invoice Description -->		SL PARKS - COUGAR SMITH REIMBURSEMENT FOR HYDRO USAGE					
Total :					72.13	0.00	72.13
Supplier Total :					72.13	0.00	72.13
2803	KEHOE, JOSEPH						
37894	08-Jul-2015		Issued	125	C	86.53	
JUNE30/15	01-4-2500-000	PAYABLES - TRADE			86.53		

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description --> ACRD - MES INTERVIEW - REIMBURSEMENT						
Total :				86.53	0.00	86.53
Supplier Total :				86.53	0.00	86.53

2827	JAL DESIGNS					
38038	22-Jul-2015		Issued	138	C	2518.88
40495920	01-4-2500-000	PAYABLES - TRADE			122.98	
Invoice Description --> SLVFD - 50TH ANN						
40496064	01-4-2500-000	PAYABLES - TRADE			501.76	
Invoice Description --> SLMP - UNIFORMS						
40495954	01-4-2500-000	PAYABLES - TRADE			1894.14	
Invoice Description --> SLVFD - DRY HYDRANTS - CAPITAL \$1115.20, 50TH ANN \$576						
Total :				2518.88	0.00	2518.88
Supplier Total :				2518.88	0.00	2518.88

2828	JARDINE LLOYD THOMPSON CANADA					
37895	08-Jul-2015		Issued	125	C	2989.00
549396	01-4-2500-000	PAYABLES - TRADE			1334.00	
Invoice Description --> BVFD - BOAT INSURANCE						
549554	01-4-2500-000	PAYABLES - TRADE			1655.00	
Invoice Description --> BVFD - BOARD INSURANCE						
Total :				2989.00	0.00	2989.00
Supplier Total :				2989.00	0.00	2989.00

2840	JUSTICE INSTITUTE OF BC					
37896	08-Jul-2015		Issued	125	C	50.00
326615	01-4-2500-000	PAYABLES - TRADE			50.00	
Invoice Description --> BCFD - TRAINING - FIRE FIGHTER 2						
Total :				50.00	0.00	50.00

38039	22-Jul-2015		Issued	138	C	1218.84
328480	01-4-2500-000	PAYABLES - TRADE			37.33	
Invoice Description --> SLVFD - TRAINING						
328164	01-4-2500-000	PAYABLES - TRADE			1181.51	
Invoice Description --> SLVFD - TRAINING						
Total :				1218.84	0.00	1218.84
Supplier Total :				1268.84	0.00	1268.84

2877	KOERS & ASSOCIATES ENGINEERING LTD.					
00102-0011	10-Jul-2015		Issued	124	T	1447.03
1508-004	01-4-2500-000	PAYABLES - TRADE			711.11	
Invoice Description --> BCWS - GRANDVIEW WATERMAIN REPLACEMENT - CAPITAL						

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
1245-027	01-4-2500-000	PAYABLES - TRADE		735.92		
Invoice Description --> BCWS - ENGINEERING SERVICES						
Total :				1447.03	0.00	1447.03
Supplier Total :				1447.03	0.00	1447.03

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
2887	LEWKOWICH GEOTECHNICAL ENGINEERING LTD					
37897	08-Jul-2015		Issued	125	C	2041.57
40395	01-4-2500-000	PAYABLES - TRADE		334.06		
Invoice Description --> AVLF - ACCESS ROAD - CAPITAL						
40421	01-4-2500-000	PAYABLES - TRADE		1707.51		
Invoice Description --> LBA - ACCESS ROAD IIMPROVEMENT - CAPITAL						
Total :				2041.57	0.00	2041.57
Supplier Total :				2041.57	0.00	2041.57

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
2890	L.B. WOODCHOPPERS LTD.					
00102-0012	10-Jul-2015		Issued	124	T	284.15
211484	01-4-2500-000	PAYABLES - TRADE		-66.71		
Invoice Description --> EMERGENCY PLANNING - CREDIT EXPENSE						
219178	01-4-2500-000	PAYABLES - TRADE		61.05		
Invoice Description --> SLVFD - SMALL TOOL						
220298	01-4-2500-000	PAYABLES - TRADE		289.81		
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES						
Total :				284.15	0.00	284.15

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
00103-0014	24-Jul-2015		Issued	136	T	225.48
220979	01-4-2500-000	PAYABLES - TRADE		29.14		
Invoice Description --> EMERGENCY PLANNING - DOG MOUNTAIN FIRE						
221363	01-4-2500-000	PAYABLES - TRADE		33.60		
Invoice Description --> BCWS - WEEDWACKER MAINTENANCE						
220339	01-4-2500-000	PAYABLES - TRADE		42.90		
Invoice Description --> SLVFD - SMALL TOOLS FOR TRAINING						
221017	01-4-2500-000	PAYABLES - TRADE		57.28		
Invoice Description --> SLVFD - EQUIPMENT						
220716	01-4-2500-000	PAYABLES - TRADE		62.56		
Invoice Description --> BCWS - SMALL TOOLS						
Total :				225.48	0.00	225.48
Supplier Total :				509.63	0.00	509.63

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
3025	LADY ROSE MARINE SERVICES					
38040	22-Jul-2015		Issued	138	C	2372.41
2010-17965	01-4-2500-000	PAYABLES - TRADE		12.08		
Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT						
2010-18164	01-4-2500-000	PAYABLES - TRADE		12.08		
Invoice Description --> BWS - WATER SYSTEM SUPPLIES						

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
2010-17876	01-4-2500-000	PAYABLES - TRADE		26.69		
Invoice Description --> BWS - WATER SYSTEM SUPPLIES						
2010-17880	01-4-2500-000	PAYABLES - TRADE		190.06		
Invoice Description --> BWS - WATER SYSTEM SUPPLIES						
2010-17928	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT						
2010-18070	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description --> ALVF - BAMFIELD GARBAGE BIN TRANSPORT						
2010-18160	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRASPORT						
2010-18112	01-4-2500-000	PAYABLES - TRADE		609.00		
Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT						
2010-18193	01-4-2500-000	PAYABLES - TRADE		609.00		
Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT						
Total :				2372.41	0.00	2372.41
Supplier Total :				2372.41	0.00	2372.41

3201	MALLORY, JARED					
37898	08-Jul-2015	Issued	125	C		1146.10
151512	01-4-2500-000	PAYABLES - TRADE		1146.10		
Invoice Description --> LBA - RESERVOIR MAINTENANCE						
Total :				1146.10	0.00	1146.10
Supplier Total :				1146.10	0.00	1146.10

3214	MARCIE DEWITT					
37899	08-Jul-2015	Issued	125	C		8000.00
JUN30/15	01-4-2500-000	PAYABLES - TRADE		8000.00		
Invoice Description --> ACHN - COORDINATOR - JUNE 2015						
Total :				8000.00	0.00	8000.00
Supplier Total :				8000.00	0.00	8000.00

3233	CAREY MCIVER & ASSOCIATES LTD.					
37900	08-Jul-2015	Issued	125	C		11317.58
15.07.01	01-4-2500-000	PAYABLES - TRADE		11317.58		
Invoice Description --> AVLF \$4939.70, WCLF \$ 6377.89 SOLID WASTE MANAGEMENT						
Total :				11317.58	0.00	11317.58
Supplier Total :				11317.58	0.00	11317.58

3269	MCCOY LAKE FARM					
37901	08-Jul-2015	Issued	125	C		3200.00
519748	01-4-2500-000	PAYABLES - TRADE		3200.00		
Invoice Description --> AVRA - CUTTING GRASS						

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				3200.00	0.00	3200.00
Supplier Total :				3200.00	0.00	3200.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				408.96	0.00	408.96
Supplier Total :				3323.68	0.00	3323.68

3270 MCCOY LAKE EXCAVATING LTD

37902	08-Jul-2015		Issued	125	C	408.96	
1966	01-4-2500-000	PAYABLES - TRADE			408.96		
Invoice Description --> SLCP - COUGAR SMITH PARK							
Total :					408.96	0.00	408.96

38041	22-Jul-2015		Issued	138	C	2914.72	
3450	01-4-2500-000	PAYABLES - TRADE			544.69		
Invoice Description --> BCWS - WATER SYSTEM REPAIR							
3404	01-4-2500-000	PAYABLES - TRADE			779.52		
Invoice Description --> BCWS - KITSUKSIS RD LEAK							
3403	01-4-2500-000	PAYABLES - TRADE			1590.51		
Invoice Description --> BCWS - NEW SERVICE ON WADENA RD							
Total :					2914.72	0.00	2914.72
Supplier Total :					3323.68	0.00	3323.68

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				1979.25	0.00	1979.25
Supplier Total :				1979.25	0.00	1979.25

3272 MCCONNELL, SHAWN

00103-0015	24-Jul-2015		Issued	136	T	1979.25	
177511	01-4-2500-000	PAYABLES - TRADE			929.25		
Invoice Description --> JUNE 2015 - MILLSTREAM WATER CONTRACTOR							
177512	01-4-2500-000	PAYABLES - TRADE			1050.00		
Invoice Description --> JUNE 2015 - LONG BEACH AIRPORT CONTRACTOR							
Total :					1979.25	0.00	1979.25
Supplier Total :					1979.25	0.00	1979.25

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				695.63	0.00	695.63
Supplier Total :				695.63	0.00	695.63

3273 MCDUGALL'S LANDSCAPING

38042	22-Jul-2015		Issued	138	C	695.63	
3737	01-4-2500-000	PAYABLES - TRADE			695.63		
Invoice Description --> ACRD OFFICE - APRIL - JUNE 2015 - LANDSCAPING							
Total :					695.63	0.00	695.63
Supplier Total :					695.63	0.00	695.63

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				1499.40	0.00	1499.40

3277 MCELHANNEY CONSULTING SERVICES LTD.

00103-0016	24-Jul-2015		Issued	136	T	1499.40	
2231 026858	01-4-2500-000	PAYABLES - TRADE			1499.40		
Invoice Description --> SALMON BEACH - WATER STUDY - CAPITAL							
Total :					1499.40	0.00	1499.40

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Supplier Total :				1499.40	0.00	1499.40

3280 MCGILL & ASSOCIATES ENGINEERING						
00102-0013	10-Jul-2015		Issued	124	T	10667.85
15140	01-4-2500-000	PAYABLES - TRADE			122.06	
Invoice Description --> LBA - WATER SYSTEM EVALUATION - CAPITAL						
15118	01-4-2500-000	PAYABLES - TRADE			129.94	
Invoice Description --> WC MULTIPLEX - GEOTECHNICAL INVESTIGATION						
15143	01-4-2500-000	PAYABLES - TRADE			259.88	
Invoice Description --> ALVF - ACCESS RD PAVING - CAPITAL						
15119	01-4-2500-000	PAYABLES - TRADE			275.63	
Invoice Description --> LBA - RUNWAY 11/29 RESA - CAPITAL						
15145	01-4-2500-000	PAYABLES - TRADE			389.81	
Invoice Description --> MSWS - RESERVOIR CLEANING - CAPITAL						
15142	01-4-2500-000	PAYABLES - TRADE			539.44	
Invoice Description --> AVLF - FENCING - CAPITAL						
15146	01-4-2500-000	PAYABLES - TRADE			610.31	
Invoice Description --> AVLF - GENERAL CONSULTING COSTS						
15144	01-4-2500-000	PAYABLES - TRADE			696.91	
Invoice Description --> AVLF - INTERCEPTION WELLS - CAPITAL						
15141	01-4-2500-000	PAYABLES - TRADE			2866.00	
Invoice Description --> AVLF - NORTH EAST EXPANSION - CAPITAL						
15147	01-4-2500-000	PAYABLES - TRADE			4777.87	
Invoice Description --> AVLF - LEACHATE INTERCEPTIO CONTROL - CAPITAL						
Total :				10667.85	0.00	10667.85
Supplier Total :				10667.85	0.00	10667.85

3287 McLEAN & HIGGINS LTD.						
37903	08-Jul-2015		Issued	125	C	10.81
39970	01-4-2500-000	PAYABLES - TRADE			10.81	
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES						
Total :				10.81	0.00	10.81
Supplier Total :				10.81	0.00	10.81

3340 MINISTER OF FINANCE						
37904	08-Jul-2015		Issued	125	C	2106.00
MSPJUL/15	01-4-2500-000	PAYABLES - TRADE			2106.00	
Invoice Description --> MSP PREMIUMS FOR JULY 2015						
Total :				2106.00	0.00	2106.00
Supplier Total :				2106.00	0.00	2106.00

3479 GARY MOSER CONSULTING LTD						
38043	22-Jul-2015		Issued	138	C	9693.80
0593	01-4-2500-000	PAYABLES - TRADE			9693.80	

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Supplier : 0003 To Z4209
Trans. Date : 01-Jul-2015 To 31-Jul-2015
Cheque Date : 01-Jul-2015 To 31-Jul-2015
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Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description --> ACRD - LABOUR NEGOTIATIONS						
Total :				9693.80	0.00	9693.80
Supplier Total :				9693.80	0.00	9693.80

3490	MUNICIPAL PENSION PLAN					
EFT-15	15-Jul-2015	Issued	135	E		9679.98
PP#14 -2015	01-4-2500-000	PAYABLES - TRADE		9679.98		
Invoice Description --> PAYPERIOD #14 - 2015 PENSION REMITTANCE						
Total :				9679.98	0.00	9679.98
Supplier Total :				9679.98	0.00	9679.98

3505	MFA LEASING					
AUTO69536	28-Jul-2015	Issued	123	E		2553.97
BAMFIRE69536	01-4-2500-000	PAYABLES - TRADE		2553.97		
Invoice Description --> BAMFIELD FIRE HALL LEASE PAYMENT						
Total :				2553.97	0.00	2553.97
Supplier Total :				2553.97	0.00	2553.97

AUTO69540	28-Jul-2015	Issued	123	E		1654.31
6140269540	01-4-2500-000	PAYABLES - TRADE		1654.31		
Invoice Description --> LBA TRACTOR LEASE						
Total :				1654.31	0.00	1654.31
Supplier Total :				4208.28	0.00	4208.28

3507	HARRIS COMPUTER SYSTEMS					
37905	08-Jul-2015	Issued	125	C		11896.67
MN0086140	01-4-2500-000	PAYABLES - TRADE		11896.67		
Invoice Description --> ANNUAL MAINTENANCE FOR CITYVIEW - SEPT 1, 2015 TO AUG 30, 2016						
Total :				11896.67	0.00	11896.67
Supplier Total :				11896.67	0.00	11896.67

3622	NICKLIN WASTE DISPOSAL					
38044	22-Jul-2015	Issued	138	C		390.60
7528	01-4-2500-000	PAYABLES - TRADE		75.60		
Invoice Description --> COUGAR SMITH PARK - GARBAGE PICKUP JULY TO SEPT. 2015						
5467	01-4-2500-000	PAYABLES - TRADE		157.50		
Invoice Description --> BCVFD - GARBAGE DISPOSAL FOR APR, MAY JUNE, 2015						
5528	01-4-2500-000	PAYABLES - TRADE		157.50		
Invoice Description --> SLVFD - GARBAGE DISPOSAL FOR APR, MAY, JUNE 2015						
Total :				390.60	0.00	390.60
Supplier Total :				390.60	0.00	390.60

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Trans. Date : 01-Jul-2015 To 31-Jul-2015
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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
3647	NORTH ISLAND COLLEGE					
37906	08-Jul-2015	Issued	125	C		1250.00
08-791468	01-4-2500-000	PAYABLES - TRADE		1250.00		
Invoice Description --> BCFVD - TRAINING						
Total :				1250.00	0.00	1250.00
Supplier Total :				1250.00	0.00	1250.00
3693	NUU-CHAH-NULTH TRIBAL COUNCIL					
37907	08-Jul-2015	Issued	125	C		110.00
6389	01-4-2500-000	PAYABLES - TRADE		110.00		
Invoice Description --> ACRD - NATIONAL ABORIGINAL DAY						
Total :				110.00	0.00	110.00
Supplier Total :				110.00	0.00	110.00
3797	PITEAU ASSOCIATES					
37908	08-Jul-2015	Issued	125	C		25305.65
17476	01-4-2500-000	PAYABLES - TRADE		2026.55		
Invoice Description --> AVLF - LEACHATE INTERCEPTION - CAPITAL						
17479	01-4-2500-000	PAYABLES - TRADE		7253.54		
Invoice Description --> WCLF - ANNUAL MONITORING						
17477	01-4-2500-000	PAYABLES - TRADE		16025.56		
Invoice Description --> AVLF - ANNUAL MONITORING						
Total :				25305.65	0.00	25305.65
38045	22-Jul-2015	Issued	138	C		4532.72
17505	01-4-2500-000	PAYABLES - TRADE		4532.72		
Invoice Description --> AVLF - MONITORING PROGRAM						
Total :				4532.72	0.00	4532.72
Supplier Total :				29838.37	0.00	29838.37
4002	DIGITAL POSTAGE ON CALL					
38046	22-Jul-2015	Issued	138	C		2000.00
JUL15/15	01-4-2500-000	PAYABLES - TRADE		2000.00		
Invoice Description --> POSTAGE ACCOUNT 8000202700						
Total :				2000.00	0.00	2000.00
Supplier Total :				2000.00	0.00	2000.00
4115	PRICE'S ALARM SYSTEM LTD					
37909	08-Jul-2015	Issued	125	C		485.10
2144255	01-4-2500-000	PAYABLES - TRADE		220.50		
Invoice Description --> AVLF - SCALE SHACK ALARM MONITORING - JULY 1 - DEC 31 /15						
2144254	01-4-2500-000	PAYABLES - TRADE		264.60		

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Supplier	Supplier Name						Amount
Chq/Ref #	Cheque Date	Status	Batch	Medium			
Invoice No.	Account No.	Account Description		Debit	Credit		
Invoice Description --> ACRD OFFICE ALARM MONITORING -JUL1 - DEC31/15							
Total :				485.10	0.00		485.10
Supplier Total :				485.10	0.00		485.10

4187	QUALITY FOODS-PORT ALBERNI						
38047	22-Jul-2015	Issued	138	C			305.31
65 102499	01-4-2500-000	PAYABLES - TRADE		134.20			
Invoice Description --> BCVFD - OFFICE SUPPLIES							
63 381515	01-4-2500-000	PAYABLES - TRADE		171.11			
Invoice Description --> BCVFD - TRAINING							
Total :				305.31	0.00		305.31
Supplier Total :				305.31	0.00		305.31

4220	RAYNER & BRACHT LTD						
38048	22-Jul-2015	Issued	138	C			3483.20
2015106	01-4-2500-000	PAYABLES - TRADE		3483.20			
Invoice Description --> AVLF - BAMFIELD BIN CHARGES JUNE 2015							
Total :				3483.20	0.00		3483.20
Supplier Total :				3483.20	0.00		3483.20

4280	RECEIVER GENERAL FOR CANADA						
37910	08-Jul-2015	Issued	125	C			22360.80
PP#14 - 2015 - DIR	01-4-2500-000	PAYABLES - TRADE		666.66			
Invoice Description --> TAX REMITTANCE FOR PAYROLL PAYPERIOD #14 - DIRECTORS							
PP#14 - 2015	01-4-2500-000	PAYABLES - TRADE		21694.14			
Invoice Description --> TAX REMITTANCE FOR PAYROLL PAYPERIOD #14							
Total :				22360.80	0.00		22360.80

38049	22-Jul-2015	Issued	138	C			21349.96
PP#15 - 2015 - DIR	01-4-2500-000	PAYABLES - TRADE		683.85			
Invoice Description --> TAX REMITTANCE FOR PAYROLL PAYPERIOD #15 - DIRECTORS							
PP#15 - 2015	01-4-2500-000	PAYABLES - TRADE		20666.11			
Invoice Description --> TAX REMITTANCE FOR PAYROLL PAYPERIOD #15							
Total :				21349.96	0.00		21349.96
Supplier Total :				43710.76	0.00		43710.76

4475	ROCKY MOUNTAIN PHOENIX						
00103-0017	24-Jul-2015	Issued	136	T			1001.28
IN90352	01-4-2500-000	PAYABLES - TRADE		1001.28			
Invoice Description --> SLVFD - EQUIPMENT							
Total :				1001.28	0.00		1001.28

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 Trans. Date : 01-Jul-2015 To 31-Jul-2015
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Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
4491 ROMPRE, SUZANNE								
00102-0014	10-Jul-2015		Issued	124	T	890.00		
JUN30/15	01-4-2500-000	PAYABLES - TRADE			890.00			
Invoice Description --> JUNE BAMFIELD TRANSFER STATION CONTRACTOR								
Total :						890.00	0.00	890.00
Supplier Total :						890.00	0.00	890.00
4596 SHADES TANKERS (1976) LTD								
38050	22-Jul-2015		Issued	138	C	9166.50		
15-210	01-4-2500-000	PAYABLES - TRADE			9166.50			
Invoice Description --> SALMON BEACH - DUST SEAL ROAD SURFACE TREATMENT								
Total :						9166.50	0.00	9166.50
Supplier Total :						9166.50	0.00	9166.50
4610 SIGNWORKS								
38051	22-Jul-2015		Issued	138	C	145.60		
5200	01-4-2500-000	PAYABLES - TRADE			145.60			
Invoice Description --> SLVFD - FIRE PREVENTION								
Total :						145.60	0.00	145.60
Supplier Total :						145.60	0.00	145.60
4645 SHAW CABLE								
38052	22-Jul-2015		Issued	138	C	810.15		
01-JUL-15	01-4-2500-000	PAYABLES - TRADE			810.15			
Invoice Description --> ACCT#012-80958259 - ACRD CONSOLIDATED INTERNET/CABLE - JULY 2015								
Total :						810.15	0.00	810.15
Supplier Total :						810.15	0.00	810.15
4646 SHAW CABLESYSTEMS G.P.								
37911	08-Jul-2015		Issued	125	C	42.11		
JUNE 16, 2015	01-4-2500-000	PAYABLES - TRADE			42.11			
Invoice Description --> SLVFD - JULY 16/15 - AUG 15/15								
Total :						42.11	0.00	42.11
4646 SHAW CABLESYSTEMS G.P.								
38053	22-Jul-2015		Issued	138	C	13.44		
JUL01/15	01-4-2500-000	PAYABLES - TRADE			13.44			
Invoice Description --> EMERGENCY PLANNING - JULY 1 - AUG 15, 2015								
Total :						13.44	0.00	13.44



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Cheque Date : 01-Jul-2015 To 31-Jul-2015
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Batch No. : All

Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description		Debit	Credit		
Supplier Total :				55.55	0.00	55.55	

4673	MORNEAU SHEPELL LTD						
38054	22-Jul-2015	Issued	138	C		787.50	
180799	01-4-2500-000	PAYABLES - TRADE			787.50		
Invoice Description -->		BCVFD - LICENSES & FEES					
Total :				787.50	0.00	787.50	
Supplier Total :				787.50	0.00	787.50	

4717	SMITH, RYAN						
00102-0015	10-Jul-2015	Issued	124	T		6748.41	
PCJUN30/15	01-4-2500-000	PAYABLES - TRADE			353.91		
Invoice Description -->		SALMON BEACH SEWAGE					
JUN30/15	01-4-2500-000	PAYABLES - TRADE			6394.50		
Invoice Description -->		SALMON BEACH - SEWAGE					
Total :				6748.41	0.00	6748.41	
Supplier Total :				6748.41	0.00	6748.41	

4725	SOFTCHOICE CORPORATION						
37912	08-Jul-2015	Issued	125	C		527.39	
4009568	01-4-2500-000	PAYABLES - TRADE			53.38		
Invoice Description -->		ACRD - COMPUTER DISK DRIVE					
4016747	01-4-2500-000	PAYABLES - TRADE			178.62		
Invoice Description -->		ACRD - COMPUTER CABLE - PLANNING TONER					
4007342	01-4-2500-000	PAYABLES - TRADE			295.39		
Invoice Description -->		ACRD - BUILDING INSPECTION - ADOBE					
Total :				527.39	0.00	527.39	
Supplier Total :				527.39	0.00	527.39	

38055	22-Jul-2015	Issued	138	C		431.71	
4026493	01-4-2500-000	PAYABLES - TRADE			431.71		
Invoice Description -->		ACRD - STORAGE DRIVE					
Total :				431.71	0.00	431.71	
Supplier Total :				959.10	0.00	959.10	

4728	SONBIRD REFUSE & RECYCLING LTD.						
00102-0016	10-Jul-2015	Issued	124	T		13596.17	
22462	01-4-2500-000	PAYABLES - TRADE			13596.17		
Invoice Description -->		JUNE 2015 WC GARBAGE & RECYCLING					
Total :				13596.17	0.00	13596.17	
Supplier Total :				13596.17	0.00	13596.17	

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
37913	08-Jul-2015	Issued	125	C		4819.50
1195253	01-4-2500-000	PAYABLES - TRADE		4819.50		
Invoice Description --> LBA - OBSTACLE SURVEY - CAPITAL						
Total :				4819.50	0.00	4819.50
Supplier Total :				4819.50	0.00	4819.50

4752 SOUTHSIDE AUTO SUPPLY LTD.						
37914	08-Jul-2015	Issued	125	C		86.32
479568	01-4-2500-000	PAYABLES - TRADE		23.07		
Invoice Description --> SLVFD - SUPPLIES						
477947	01-4-2500-000	PAYABLES - TRADE		63.25		
Invoice Description --> BCVFD - PAPER TOWEL FOR HALL						
Total :				86.32	0.00	86.32
Supplier Total :				233.97	0.00	233.97

4765 SPROAT LAKE FORESTRY SERVICES LTD.						
38056	22-Jul-2015	Issued	138	C		147.65
482331	01-4-2500-000	PAYABLES - TRADE		147.65		
Invoice Description --> LBA - VEHICLE REPAIR						
Total :				147.65	0.00	147.65
Supplier Total :				233.97	0.00	233.97

4788 STAPLES ADVANTAGE						
37915	08-Jul-2015	Issued	125	C		133.66
38389450	01-4-2500-000	PAYABLES - TRADE		133.66		
Invoice Description --> ACRD OFFICE SUPPLIES						
Total :				133.66	0.00	133.66
Supplier Total :				133.66	0.00	133.66

4845 STAPLES BUSINESS DEPOT #321						
38058	22-Jul-2015	Issued	138	C		68.52
1947111	01-4-2500-000	PAYABLES - TRADE		12.27		
Invoice Description --> ACRD - OFFICE SUPPLIES						
1951354	01-4-2500-000	PAYABLES - TRADE		56.25		
Invoice Description --> PLANNING - CORDLESS MOUSE						
Total :				68.52	0.00	68.52



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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Supplier Total :				68.52	0.00	68.52
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4885	SUN COAST WASTE SERVICES					
00103-0019	24-Jul-2015		Issued	136	T	23970.83
131674	01-4-2500-000	PAYABLES - TRADE			23970.83	
Invoice Description -->		JUNE 2015 - AV RECYCLING CONTRACT				
Total :				23970.83	0.00	23970.83
Supplier Total :				23970.83	0.00	23970.83
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4984	TELUS					
38059	22-Jul-2015		Issued	138	C	1746.98
JUL7/15	01-4-2500-000	PAYABLES - TRADE			1746.98	
Invoice Description -->		ACRD CONSOLIDATED				
Total :				1746.98	0.00	1746.98
Supplier Total :				1746.98	0.00	1746.98
<hr/>						
5001	STERICYCLE COMMUNICATION SOLUTIONS					
00103-0018	24-Jul-2015		Issued	136	T	141.75
150621539101	01-4-2500-000	PAYABLES - TRADE			141.75	
Invoice Description -->		ACRD - CALL-IN SERVICE - EMPLOYEE SAFETY - JULY 2015				
Total :				141.75	0.00	141.75
Supplier Total :				141.75	0.00	141.75
<hr/>						
5025	TOM HARRIS CELLULAR LTD					
38060	22-Jul-2015		Issued	138	C	616.00
PORTALI93438	01-4-2500-000	PAYABLES - TRADE			39.20	
Invoice Description -->		BUILDING INSPECTION - CELL PHONE ACCT MANAGEMENT SERVICE				
PORTAIN93240	01-4-2500-000	PAYABLES - TRADE			576.80	
Invoice Description -->		SLVFD - NEW PHONE				
Total :				616.00	0.00	616.00
Supplier Total :				616.00	0.00	616.00
<hr/>						
5128	TSESHAHT FIRST NATION					
37916	08-Jul-2015		Issued	125	C	426.11
SLVFD-WATER-JUN	01-4-2500-000	PAYABLES - TRADE			426.11	
Invoice Description -->		SLVFD - WATER CONSUMPTION				
Total :				426.11	0.00	426.11
Supplier Total :				426.11	0.00	426.11



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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
38061	22-Jul-2015		Issued	138	C	324.71		
1818715	01-4-2500-000	PAYABLES - TRADE				30.00		
Invoice Description -->		SLVFD- FUEL TRUCK #48						
1853171	01-4-2500-000	PAYABLES - TRADE				62.92		
Invoice Description -->		SLVFD - FUEL TRUCK #41						
1816757	01-4-2500-000	PAYABLES - TRADE				66.78		
Invoice Description -->		SLVFD - FUEL TRUCK #48						
1825194	01-4-2500-000	PAYABLES - TRADE				70.00		
Invoice Description -->		SLVFD - FUEL TRUCK #41						
1832567	01-4-2500-000	PAYABLES - TRADE				95.01		
Invoice Description -->		SLVFD - FUEL TRUCK #47						
Total :						324.71	0.00	324.71
Supplier Total :						324.71	0.00	324.71
5145	UCLUELET CONSUMERS CO-OP ASSN							
38062	22-Jul-2015		Issued	138	C	517.71		
LBA - JUN/15	01-4-2500-000	PAYABLES - TRADE				517.71		
Invoice Description -->		LBA - JUNE FUEL						
Total :						517.71	0.00	517.71
Supplier Total :						517.71	0.00	517.71
5253	URSUS ENVIRONMENTAL							
37917	08-Jul-2015		Issued	125	C	1312.50		
0504	01-4-2500-000	PAYABLES - TRADE				1312.50		
Invoice Description -->		AVRA - OBSTACLE REMOVAL SURVEY - CAPITAL						
Total :						1312.50	0.00	1312.50
Supplier Total :						1312.50	0.00	1312.50
5309	VANCOUVER ISLAND TREE SERVICE							
37918	08-Jul-2015		Issued	125	C	18837.00		
1766	01-4-2500-000	PAYABLES - TRADE				18837.00		
Invoice Description -->		LBA - RUNWAY CLEARING CAPITAL						
Total :						18837.00	0.00	18837.00
38063	22-Jul-2015		Issued	138	C	48294.75		
1849	01-4-2500-000	PAYABLES - TRADE				21866.25		
Invoice Description -->		LBA - RUNWAY CLEARING - CAPITAL						
1807	01-4-2500-000	PAYABLES - TRADE				26428.50		
Invoice Description -->		LBA - RUNWAY CLEARING - CAPITAL						
Total :						48294.75	0.00	48294.75
Supplier Total :						67131.75	0.00	67131.75

ALBERNI-CLAYQUOQUET REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 32**
Date : Aug 06, 2015 **Time : 7:44 pm**
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Jul-2015 To 31-Jul-2015
Cheque Date : 01-Jul-2015 To 31-Jul-2015
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
5401	TD VISA (BCVFD)M. KOBUS					
38064	22-Jul-2015	Issued	138	C		1206.89
JUL06/15	01-4-2500-000	PAYABLES - TRADE		1206.89		
Invoice Description --> BCVFD - TRAINING						
Total :				1206.89	0.00	1206.89
Supplier Total :				1206.89	0.00	1206.89
5402	TD VISA (BCVFD)C. STARRATT					
38065	22-Jul-2015	Issued	138	C		1050.73
JUL06/15	01-4-2500-000	PAYABLES - TRADE		1050.73		
Invoice Description --> BCVFD - TRAINING \$569.73, SUPPLIES \$107.81, VEHICLE \$373.19						
Total :				1050.73	0.00	1050.73
Supplier Total :				1050.73	0.00	1050.73
5405	TD VISA (SLVFD)					
38066	22-Jul-2015	Issued	138	C		1490.74
JUL06/15	01-4-2500-000	PAYABLES - TRADE		1490.74		
Invoice Description --> SLVFD - TRAVEL \$1380, EQUIPMENT \$31.36, SAFETY \$79.83						
Total :				1490.74	0.00	1490.74
Supplier Total :				1490.74	0.00	1490.74
5410	TD VISA					
38067	22-Jul-2015	Issued	138	C		2494.49
JUL6/15	01-4-2500-000	PAYABLES - TRADE		2494.49		
Invoice Description --> ACRD - \$1053.48, BCVFD - \$763.00, WCLF - \$50.39, BUILD INSP - \$433.87, SLMP \$112.00, LBA \$						
Total :				2494.49	0.00	2494.49
Supplier Total :				2494.49	0.00	2494.49
5423	WALCO INDUSTRIES LTD.					
000102-0017	10-Jul-2015	Issued	124	T		3396.24
29249	01-4-2500-000	PAYABLES - TRADE		3396.24		
Invoice Description --> BCWS - KITSUKSIS RESERVOIR CLEANING & DISINFECTING - CAPITAL						
Total :				3396.24	0.00	3396.24
000103-0020	24-Jul-2015	Issued	136	T		2824.50
29361	01-4-2500-000	PAYABLES - TRADE		2824.50		
Invoice Description --> BCWS - KITSUKSIS RESERVOIR CLEANING & DISINFECTING - CAPITAL						
Total :				2824.50	0.00	2824.50
Supplier Total :				6220.74	0.00	6220.74

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 33**
Date : Aug 06, 2015 **Time :** 7:44 pm
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Jul-2015 To 31-Jul-2015
Cheque Date : 01-Jul-2015 To 31-Jul-2015
Cheque No. : All
Batch No. : All

Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
Invoice No.	Account No.	Account Description					
5432	WALLACE TECHNICAL LTD.						
38068	22-Jul-2015	Issued	138	C			304.50
20150704	01-4-2500-000	PAYABLES - TRADE			304.50		
Invoice Description --> BCWS - VIBRATION ANALYSIS							
Total :					304.50	0.00	304.50
Supplier Total :					304.50	0.00	304.50
5481	WESTCOAST HOME HARDWARE LTD						
37919	08-Jul-2015	Issued	125	C			268.79
84885	01-4-2500-000	PAYABLES - TRADE			268.79		
Invoice Description --> SLMP - SUN SHELTER							
Total :					268.79	0.00	268.79
Supplier Total :					268.79	0.00	268.79
38069	22-Jul-2015	Issued	138	C			16.15
84677	01-4-2500-000	PAYABLES - TRADE			16.15		
Invoice Description --> AVRA - WATER SUPPLIES							
Total :					16.15	0.00	16.15
Supplier Total :					16.15	0.00	16.15
5511	WESTERN TANK AND LINING LTD						
37920	08-Jul-2015	Issued	125	C			17545.61
38411	01-4-2500-000	PAYABLES - TRADE			17545.61		
Invoice Description --> MSWS - RESERVOIR CLEANING - CAPITAL							
Total :					17545.61	0.00	17545.61
Supplier Total :					17545.61	0.00	17545.61
5542	WYNANS FURNITURE & UPHOLSTERY						
37921	08-Jul-2015	Issued	125	C			112.00
6524	01-4-2500-000	PAYABLES - TRADE			112.00		
Invoice Description --> SLVFD - EQUIPMENT							
Total :					112.00	0.00	112.00
Supplier Total :					112.00	0.00	112.00
5543	WL SOLUTIONS LTD						
00102-0018	10-Jul-2015	Issued	124	T			220.50
2148	01-4-2500-000	PAYABLES - TRADE			220.50		
Invoice Description --> BCWS - KITSUKSIS RESERVOIR - REVIEW AND TEST CONTROLS							
Total :					220.50	0.00	220.50
Supplier Total :					220.50	0.00	220.50

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 34**
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Supplier : 0003 To Z4209
Trans. Date : 01-Jul-2015 To 31-Jul-2015
Cheque Date : 01-Jul-2015 To 31-Jul-2015
Cheque No. : All
Batch No. : All

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
5620	WORKSAFE BC						
38070	22-Jul-2015		Issued	138	C	5499.12	
2NDQTR2015	01-4-2500-000	PAYABLES - TRADE			5499.12		
Invoice Description -->		2ND QUARTER 2015 WCB PREMIUMS					
Total :					5499.12	0.00	5499.12
Supplier Total :					5499.12	0.00	5499.12

Total Computer Paid :	<u>476,006.56</u>	Total EFT PAP :	<u>13,888.26</u>	Total Paid :	<u>729,175.28</u>
Total Manually Paid :	<u>0.00</u>	Total EFT File Transfer :	<u>239,280.46</u>		



REQUEST FOR DECISION

To: Board of Directors
From: Andrew McGifford, Acting Manager of Finance/MES
Meeting Date: August 12, 2015
Subject: Arvay Road Street Lighting Bylaw Amendment

Recommendation:

THAT the Alberni-Clayoquot Regional District Board of Directors rescinds third reading of Bylaw cited as "Bylaw 766-2, Arvay Road Street Lighting Service Amendment, 2015."

AND THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw cited as "Bylaw 766-2, Arvay Road Street Lighting Service Amendment, 2015" as amended.

Desired Outcome:

Correctly amend bylaw as intended.

Summary:

ACRD staff were advised by the Inspector of two small amendments to the Bylaw requiring reference to the original establishing Bylaw 766. The amended Bylaw is attached for consideration by the Board of Directors.

Time Requirements – Staff & Elected Officials:


There will be no additional time requirement by staff or elected officials.

Financial:

None

Policy or Legislation:

This amendment will be resent for approval by the Inspector of Municipalities before it can be adopted as it is an amendment to the Establishing bylaw.

Submitted by: 

Andrew McGifford, Acting Manager of Finance

Approved by: 

Russell Dyson, Chief Administrative Officer



Regional District of Alberni-Clayoquot

Bylaw 766-2

A Bylaw to Amend the Arvay Road Street Lighting Service in the Specified Area Within Electoral Area “E”, Beaver Creek

WHEREAS the Regional District may, by bylaw, establish and operate a service under provisions of the Local Government Act;

AND WHEREAS the Regional District Board operates the Arvay Road Street Lighting as a service as described in Bylaw 766 cited as, “Arvay Road Street Lighting, Local Service Area Establishment Bylaw No. 766, 1992”;

AND WHEREAS the Regional District Board wishes to amend the establishing bylaw to allow for the increased cost of the service;

AND WHEREAS the Director of Electoral Area “E” (Beaver Creek) has consented in writing, to the adoption of the Bylaw;

AND WHEREAS the approval of the Inspector of Municipalities is required under the Local Government Act;

NOW THEREFORE the Regional District Board of the Regional District of Alberni-Clayoquot in open meeting assembled, enacts as follows:

1. Bylaw 766 cited as, “Arvay Road Street Lighting, Local Service Area Establishment Bylaw No. 766, 1992” is hereby amended by replacing Section 4 with:

“4. The maximum amount that may be requisitioned for this service is \$1,600 in any one year.”

2. This Bylaw may be cited as **“Bylaw 766-2, Arvay Road Street Lighting Service Amendment, 2015”**.

Read a first time this 8th day of July, 2015.

Read a second time this 8th day of July, 2015.

Read a third time this 8th day of July, 2015.

I hereby certify the foregoing is a true and correct copy of the Bylaw cited as "Bylaw 766-2, Arvay Road Street Lighting Service Amendment, 2015" as read a third time by the Board of the Regional District of Alberni-Clayoquot on the 8th day of July, 2015.



Russell Dyson,
Chief Administrative Officer

Consented to on behalf of the electors on the 8th day of July, 2015.

Approved by the Inspector of Municipalities the day of 2015.

ADOPTED this day of 2015.

Certified true and correct copy of
**"Bylaw 766-2, Arvay Road Street
Lighting Service Amendment, 2015."**

The Corporate seal of the Regional
District of Alberni-Clayoquot was
hereto affixed in the presence of:

Russell Dyson,
Chief Administrative Officer

Josie Osborne,
Chairperson



REQUEST FOR DECISION

To: Board of Directors

From: Wendy Thomson, Manager of Administrative Services

Meeting Date: August 12, 2015

Subject: AV Regional Airport Runway Expansion Project

Recommendation:

THAT the Alberni-Clayoquot Regional District Board of Directors receive the Determination of Results of the Alternative Approval Process for the proposed Port Alberni Airport Expansion.

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw cited as "Port Alberni Airport Extended Service Area Establishment Amendment Bylaw No. 791-2, 2015."

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw cited as "Port Alberni Airport Runway Expansion Loan Authorization Bylaw No. F1120, 2015."

Desired Outcome:

To adopt the required bylaws in order to proceed with the Alberni Valley Regional Airport Runway expansion project.

Background:

The ACRD Board of Directors proposes to borrow up to a maximum of \$6 Million for the construction of an expanded runway at the Port Alberni Airport (known as the Alberni Valley Regional Airport) and chose the alternative approval process to gain consent of the electorate to proceed with the project.

The Regional District has concluded the Alternative Approval Process (AAP) for the proposed Alberni Valley Regional Airport Expansion. Less than 10% of the electors (303 = 1.48%) within the service area stated their opposition within the prescribed timeframe to the adoption of the required bylaws for the project. It has been determined that electorate consent has been obtained through the AAP process and the ACRD Board of Directors may now proceed with adopting Bylaws F1120 and 791-2. The Determination of AAP Results is attached.

The bylaws should be adopted at this time to confirm the Regional District has approvals in place for its share of any grant applications made for this project. Adopting the bylaws is not direction to spend or borrow the funds at this time. There are decisions to be made by the Board in the future. The following is the recommended process:

1. August - Board adopts the bylaws
2. Staff advise all grant programs ACRD has capability to fund its share
3. Early Fall – confirm status of grant applications
4. Board decides by resolution to proceed or not based on grant status
5. Project is tendered based on Board direction
6. Board receives bids, confirms actual exposure for borrowing and makes final decision whether to proceed with project or not.
7. Spring 2016 construction proceeds based on Board direction

Voting on the Bylaws

Bylaw F1120, *Port Alberni Airport Runway Expansion Loan Authorization Bylaw, 2015* – All Directors (majority) weighted vote.

Bylaw 791-2 – Port Alberni Airport Extended Service Area Establishment Amendment Bylaw, 2015 - All Directors 1 vote.

Time Requirements – Staff & Elected Officials:

Substantial staff time will be required to undertake the project.

Financial:

Paid for by the service area participants: City of Port Alberni and Electoral Areas “B” (Beaufort), “D” (Sproat Lake), “E” (Beaver Creek), “F” (Cherry Creek).

Policy or Legislation:

Local Government Act and Community Charter apply.



Submitted by: _____
Wendy Thomson, Manager of Administrative Services



Approved by: _____
Russell Dyson, Chief Administrative Officer



Determination of Results – Alternative Approval Process

Bylaws Subject to the Alternative Approval Process:

- Port Alberni Airport Runway Expansion Loan Authorization Bylaw No. F1120, 2015
- Port Alberni Airport Extended Service Area Establishment Amendment Bylaw No. 791-2, 2015

Estimated Number of Electors within the participating areas: 20,504
(City of Port Alberni, Beaufort, Beaver Creek, Cherry Creek & Sproat Lake)

Number of Elector Response Forms Needed to Prevent Adoption of the Bylaws: 2,050

Deadline for Receipt of Elector Response Forms: 4:30 pm, August 5, 2015

Number of Valid Elector Response Forms Received Prior to the Deadline: 303

I hereby declare that elector approval for the adoption of Bylaws cited as ***Port Alberni Airport Runway Expansion Loan Authorization Bylaw No. F1120, 2015*** and ***Port Alberni Airport Extended Service Area Establishment Amendment Bylaw No. 791-2, 2015*** has been obtained.

Wendy Thomson,
Manager of Administrative Services

August 6, 2015



Regional District of Alberni-Clayoquot

Bylaw 791-2

A Bylaw to amend the Alberni Valley Regional Airport Extended Service Area Establishment Bylaw

WHEREAS the Regional District Board may, by bylaw, establish and operate a service under provisions of the *Local Government Act*;

AND WHEREAS the Regional District Board has established and operates the service known as the Alberni Valley Regional Airport as described in Bylaw 791 cited as, "Port Alberni Airport Extended Service Area Establishment Bylaw No. 791, 1992";

AND WHEREAS the Regional District Board wishes to amend the establishing bylaw to increase the maximum amount that may be requisitioned annually for the service;

AND WHEREAS the Regional District Board has obtained approval of the electors of the City of Port Alberni, Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek), "F" (Cherry Creek), through an alternative approval process, to the adoption of the Bylaw;

AND WHEREAS the approval of the Inspector of Municipalities is required under the *Local Government Act*;

NOW THEREFORE the Alberni-Clayoquot Regional District Board of Directors in open meeting assembled, enacts as follows:

1. Section 6 of Bylaw No. 791, "Port Alberni Airport Extended Service Area Establishment Bylaw No. 791, 1992" is hereby repealed and replaced with the following:
 6. In accordance with the *Local Government Act*, the maximum amount that may be requisitioned annually for the cost of the service is \$446,250.00 or \$0.1483 per \$1,000 of taxable value of land and improvements, whichever is greater.
2. This Bylaw may be cited as **Bylaw 791-2, "Port Alberni Airport Extended Service Area Establishment Amendment Bylaw No. 791-2, 2015."**

Read a first time this 27th day of May 2015.

Read a second time this 27th day of May 2015.

Read a third time this 27th day of May 2015.

I hereby certify the foregoing is a true and correct copy of the Bylaw cited as Bylaw 791-2, "Port Alberni Airport Extended Service Area Establishment Amendment Bylaw No. 791-2, 2015" as read a third time by the Board of the Regional District of Alberni-Clayoquot on the 27th day of May, 2015.



Russell Dyson,
Chief Administrative Officer

Consented to on behalf of the electors on the 5th day of August , 2015.

Approved by the Inspector of Municipalities the 7th day of June , 2015.

ADOPTED this day of ,2015.

Certified true and correct copy of
**Bylaw 791-2, "Port Alberni Airport
Extended Service Area Establishment
Amendment Bylaw No. 791-2, 2015."**

The Corporate seal of the Regional
District of Alberni-Clayoquot was
hereto affixed in the presence of:

Russell Dyson,
Chief Administrative Officer

Josie Osborne,
Chairperson



Regional District of Alberni-Clayoquot

Loan Authorization Bylaw No. F1120

A bylaw to authorize the borrowing of the estimated cost to expand the runway at the Port Alberni Airport

WHEREAS the Regional Board of the Regional District of Alberni-Clayoquot has established by Bylaw No. 791, a service for the purpose of operating the Port Alberni Airport for the Alberni Valley Service Area which includes the City of Port Alberni and electoral areas “B” (Beaufort), “D” (Sproat Lake), “E” (Beaver Creek) and “F” (Cherry Creek);

AND WHEREAS it is deemed desirable and expedient to construct a runway expansion at the Port Alberni Airport serving the Alberni Valley Service Area;

AND WHEREAS the estimated cost of constructing the runway expansion at the Port Alberni Airport including expenses incidental thereto is the sum of \$6 million dollars of which the sum of \$6 million dollars is the amount of debt intended to be borrowed by this bylaw;

AND WHEREAS the maximum term for which a debenture may be issued to secure the debt created by this bylaw is for a term not to exceed 30 years;

AND WHEREAS the authority to borrow under this bylaw expires five years from the date on which this bylaw is adopted;

AND WHEREAS the Regional Board of the Regional District of Alberni-Clayoquot has obtained the approval of the electors through an alternative approval process as per *the Local Government Act* and *Community Charter*;

NOW THEREFORE, the Regional Board of the Regional District of Alberni-Clayoquot in open meeting assembled, enacts as follows:

Borrowing Amount and Purpose

1. The Regional Board is hereby empowered and authorized to undertake and carry out or cause to be carried out the construction of a runway expansion at the Port Alberni Airport serving the Alberni Valley Service area which includes the City of Port Alberni and electoral areas “B” (Beaufort), “D” (Sproat Lake), “E” (Beaver Creek) and “F” (Cherry Creek) generally in accordance with plans on file in the Regional District office and to do

Bylaw F1120, Port Alberni Airport Runway Expansion Loan Authorization, 2015

all things necessary in connection therewith and without limiting the generality of the foregoing:

- a. To borrow upon the credit of the Regional District a sum not exceeding six million dollars (\$6,000,000); and
- b. To acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the construction of the runway expansion to the Port Alberni Airport.

Term of Debenture

2. The maximum term for which debentures may be issued to secure the debt created by this bylaw is 30 years.

Citation

3. This bylaw may be cited as "Port Alberni Airport Runway Expansion Loan Authorization Bylaw No. F1120, 2015".
4. The borrowing authorized relates the Port Alberni Airport service established by Bylaw No. 791, cited as "Port Alberni Airport Extended Service Area Establishment Bylaw No. 791, 1992."

Read a first time this 27th day of May, 2015.

Read a second time this 27th day of May, 2015.

Read a third time this 27th day of May, 2015.

I hereby certify the foregoing to be a true and correct copy of Bylaw F1120, "Port Alberni Airport Runway Expansion Loan Authorization Bylaw No. F1120, 2015" as read a third time by the Board of the Regional District of Alberni-Clayoquot on the 27th day of May, 2015.



Chief Administrative Officer



MEMORANDUM

To: Board of Directors
From: Russell Dyson, Chief Administrative Officer
Date: August 7, 2015
Subject: Staff Report

The following is an update on projects that Regional District Administration Staff are currently working on in addition to daily duties:

- 2015 Budget implementation;
- AV Regional Airport Runway Extension funding approval and OLS, following up with various grant applications, responding to information requests;
- Preparations with AV Drag Racing Association for Thunder in the Valley;
- Developing and revising Terms of Reference for all ACRD Committees;
- Salmon Beach Services – Securing West Coast Assistant;
- 2015 CUPE Negotiations;
- Recruitment process – Manager of Environmental Services and Maintenance Technician Lead-hand;
- Completion of the alternate approval process for the proposed expansion of the AVRA Runway;
- First Nations Consultation;
- Activation of the Emergency Operation Centre for the wildfire on Dog Mountain – continued assessment of evacuation status;
- Negotiations with regards to various land interests
- Preparations for the June 2016 emergency exercise

Submitted by: _____
Russell Dyson, Chief Administrative Officer



MEMORANDUM

TO: Regional Board of Directors

FROM: Mike Irg, Manager of Planning and Development

DATE: August 6, 2015

RE: **Monthly Activity Report – Planning and Development**

2014 Total	2015 Total	APPLICATION
5	6	Rezoning
15	15	Development Permit and Development Variance Permit
11	3	Subdivisions
4	0	Agricultural Land Reserve
3	1	Board of Variance
12	6	Crown Leases
30	20	Bylaw Enforcement
11	12	Miscellaneous
91	63	TOTAL APPLICATION RECEIVED

Other Planning Projects

Planning Staff have assisted with the EOC and evacuation orders related to the Dog Mountain fire.

Planning staff continue to work on the AV Airport expansion project and the OLS clearing.

Assisting with the Bamfield heli pad.

Draft zoning bylaw is going to the Electoral Area APCs in August.

Posting and hiring a new building inspector.

Assisting Uchucklesaht with mapping.

Mapping for the Long Beach Airport

Bylaw enforcement continues to be a busy area.

Mike Irg, Manager of Planning and Development



MEMORANDUM

To: Board of Directors
From: Andrew McGifford, Acting Manager of Finance
Date: August 7, 2015
Subject: Finance Department Staff Report

In addition to day-to-day activities, the finance department has been working on the following in June & July 2015:

- Completed audit and data base update of the Long Beach Airport landing fees resulting in a large amount of outstanding fees being paid. Reduced our over 90 days balance by 74% from April to June.
- Investigated possible investment opportunities for larger capital reserve balances to improve returns on idle cash. Investment policy needs to be developed and presented to Board of Directors for consideration before proceeding
- Updated the West Coast garbage billing and recycling services after audit completed.
- Provided support and undertook the Bamfield Community Parks Point of Sale machine through TD merchant services.
- Prepared the Grant in Aid payments for presentation and photo op presentation on August 12.
- Coordinated the stage 2 BCWS water restriction notices for mail out with the quarterly billing cycle.
- Setup up online credit check option for Equifax and reduced the cost of the processing credit checks for our landfill accounts.
- Montrose apartment building fire demo material concerns for tipping at AVLf.
- Submitted SOFI and LGDE statutory reports to the Ministry by required submittal dates.
- Stats Canada reports for 2014 capital expenditures and June 2015 payroll.
- Prepared reports for CUPE 118 Labour negotiations as requested.
- Insurance issues and renewal of annual property policy.

Submitted by: _____
Andrew McGifford, Acting Manager of Finance



MEMORANDUM

To: Board of Directors

From: Environmental Services Department

Date: August 6, 2015

Subject: Environmental Services Department Staff Report

In addition to day-to-day activities, the Environmental Services Department has been working on.

Long Beach Airport

- Submitted a funding application to the BCAAP fund which was successful. We will be receiving \$1,273,140.00 for runway lighting.
- Long Beach Airport Advisory Committee meeting held June 4, 2015.
- Runway lighting design review with Tetra Tech.
- Fire Service Agreement consultation with the District of Tofino.
- Runway 11 OLS vegetation management oversight with Parks Canada.
 - Full stem removal layout
 - Variable retention layout
 - Riparian retention.
 - Topping program and on site survey.
- Review OLS issues at the Tofino Hospital helipad site
- ACAP snow plow truck specification review.
 - Tender process
 - Award of tender to Bailey Western Star truck, Campbell River BC.
- Runway End Safety Area RESA, review with McGill engineering.
- WERA radar OLS review and height adjustment.
- Investigate paving the Airport road with AWA asphalt
 - Road design with McGill engineering
 - Road base geotechnical work with Lukowich engineering.
 - Bulk storage of road grindings from the Parks Canada highway resurfacing project.
 - RAP paving of airport access road carried out.
- OLS survey carried out on runway 11-29.
- Remove old HF antenna building and fencing plus landscape around the fuel tank farm.
- BCAS Medivac support (night operations)
- Provide support for the Vancouver Island Porsche club event held at the Long Beach airport.
- Attend the rapid building assessment course (Post earthquake).
- YAZ site tour for the Board of directors.
- Culvert replacements, ditch clearing and landscaping conducted at the Golf Course (post vegetation management clean up).
- Multiplex geotechnical site support.

- OLS confirmation survey carried out on 11-29 and runway 25.
- Assist with CYAZ / Salmon beach hiring and interview process.
- WERA Oceans Network lease agreement issued.

AVRA

- Submitted a funding application to BCAAP fund for the Runway Extension project.
- OLS clearing of North West wood lot penetrations (VI Tree Services).
- Riparian zone inspection for OLS clearing project.
- OLS clearing and cut permit review.
 - Contractors site tour.
 - Bid analysis and awarding.
 - Contractor oversight and airport tenant mediation.
- Attend the Alberni Valley Drag Race Association annual general meeting regarding the removal of rubber, moss and Algae at the AVRA.
- Constant Friction Measuring Equipment evaluation of the AVRA carried out.
- BC MOT gravel pit access road rerouting site meeting.
- Various Media inputs regarding the proposed runway extension.
- OLS survey of Runway 12 approach carried out to catch any tree shadowing
- AVDRA Test and tune oversight.
- Flail mowed.

West Coast Landfill

- West Coast Solid Waste PMAC meetings were held on the west coast in April and June.
- Respond to West Coast landfill fire with Tofino Fire department.
- Damaged fence and gate work completed.

Alberni Valley Landfill

- Bylaw R1027 “Alberni Valley Landfill Tipping Fee and Regulation Bylaw” was adopted on June 10, 2015.
- Alberni Valley Solid Waste PMAC meetings were held in the ACRD Board Room in April and June.
- North east expansion ongoing
- Electric fence upgrades completed
- Submitted an application for the Canada 150 Fund which was successful in the award of \$55,100.00 for upgrades on the Third Avenue Recycle Depot.
- 3rd Avenue Depot – pest control options explored.

Bamfield

- Upgrades were made to the Bamfield Transfer Station.
 - Review helipad OLS issues at the Bamfield health clinic.
 - 2 automatic flushing units installed
 - Reservoir cleaned
 - New service installed
 - 2 water leaks repaired
 - Water main flushed on south road

- Reviewed contractor policy and expectations with K&F Roofing for the West Bamfield Fire Hall roof repair.

Salmon Beach

- A Request for Proposals for the Salmon Beach Maintenance and Operations contract was advertised and is currently being awarded.
- Dust control applied to the main roads completed in early July.
- Reviewing possible Administration Building requirements before work starts.

Sproat Lake

- Sproat Lake Marine Patrol hired and visited schools teaching the students about Boating Safety.
- Sproat Lake Marine Patrol commenced their work at the Sproat Lake Boat Launch at the end of June.
- Assisted with the Dog Mountain Fire event.

Beaver Creek

- Old Kitsuksis concrete reservoir back in service after cracks sealed
- New meter installation ongoing
- Hydrants painted and brushed
- New water monitoring station was installed at the north end of the water system
- Evergreen park mowed and debris cleaned up
- Chase subdivision tied into Drinkwater Road water main
- Ongoing monthly dead end water main flushing
- New water service installed on Walker Road
- 6 water service leaks repaired and meter moved
- Replaced a 2 inch meter and connection on Drinkwater Road
- Prepared the BCVFD RFQ for Rescue Truck as budgeted – closes August 14, 2015
- Explored possible options for trailer/dump box for BCWS vehicles.

City of Port Alberni

- Reviewed the possible scenarios, options and costs with CPA staff and SWMP contractor to better understand the various impacts on stakeholders.

Millstream

- Water system pump test was performed to evaluate well performance in order to access water supply during the current dry weather patterns, well performance is more than adequate.

General

- Annual water report completed and posted on website and provided to VIHA.

Alberni-Clayoquot Regional District
Staff Action Items by Department and Date
Update to the Board of Directors as of August 7, 2015

#	Date	Action Item	Assigned to	Target Date/Update
Administration Department				
1.	Jan. 23/13 WC Comm	Explore with the Yuułuʔiłʔatḥ Government possible participation in the South Long Beach Multi Purpose Bike Path in the future	Russell	Yuułuʔiłʔatḥ to respond
2.	July 10 th Board	Contact and work with the Nuu-chah-nulth Tribal Council and the Port Alberni Friendship Centre to develop a long term plan for reconciliation	Reconcil. Committee	Committee to review status
3.	April 9 th Board	C2C recommend contacting the President NTC Deb Foxcroft and request an observer from the ACRD at the NTC meetings	Reconcil. Committee	Committee to review status
4.	Feb. 11 th Board	Consult with affected interests of the AVRA expansion including Greenmax, SD#70, Ministry of Forests Lands and Natural Resource Operations, Coulson Group of Companies, AV Drag Racing Assoc. and Hupacasath First Nation	Russell	Ongoing
5.	April 22 nd Board	Prepare a report to the Board the Municipal Insurance Association proposal for covering infrastructure in the event of a disaster as presented at the AVICC Convention	Russell	MIA project ongoing – then will contact us
6.	May 13 th Board	The Board directed staff to proceed with the hiring of a temporary part time West Coast Assistant to provide oversight of Salmon Beach services and contracts as well as support for the Airport Superintendent	Russell	Selection in progress
7.	May 27 th Board	Assessment of Tseshaht First Nation water system expansion to Bell & Stuart roads waiting further information from the Tseshaht First Nation	Russell	Pending more info. from TFN
8.	May 27 th EA Directors	Bring back a report with more information on possible uses for the gas tax funds and funds allocated on a per capita basis – prepare a report	Russell/ Andrew	In Progress – next Electoral Area Directors meeting in the fall 2015
9.	June 24 th Board	The ACRD Board passed a resolution to consider adopting the Declaration of the Right to a Healthy Environment, based on the Blue Dot Declaration and modified as appropriate, and after sufficient review and discussion by the Board – Prepare report to the Board	Josie	
10.	July 8 th Board	Send a response letter to Mr. McRuer regarding the proposed runway expansion at the Alberni Valley Regional Airport	Russell	Done

#	Date	Action Item	Assigned to	Target Date/Update
11.	July 21 st AV/Bamfield Services Committee	The Board acknowledges the current local state of emergency and requests a letter be sent to the Ministry of Forests asking for warning signs referring to the dangers of camping in the area, slides and debris in the water.	Shelli/ Penny	Done
12.	July 22 Board	Forward a request letter to the Minister of the Department of Fisheries and Oceans and ask them to define their negotiations approach for the renewal of the Annex Chapters 1,2,3,5 and 6 of the Pacific Salmon Treaty that are expected to commence in January 2016 and request a seat for a representative from the Fisheries Committee on the panel.	Robert Gunn	Done
13.	July 22 Board	Refer the letter sent to the Department of Fisheries and Oceans to the ACRD Fisheries Committee.	Tracy	Done
14.	July 22 Board	Forward a letter to the Council of Ha'wiih requesting a meeting to provide an update on reconciliation activities of the ACRD Board and to explore ways the Regional District can support the recommendations coming out of the Truth and Reconciliation Canada report dated June 2, 2015 within the Alberni-Clayoquot region.	Shelli	Done
15.	July 22 Board	Forward a letter to the Port Alberni Friendship Centre following up from the last meeting with ACRD Reconciliation Committee and extend an invitation to meet again in order for the Committee to provide an update on activities and to explore future opportunities for reconciliation initiatives.	Shelli	Done
16.	July 22 Board	The Board renewed the Fire Protection Services Agreement with the Huu-ay-aht Government for the Bamfield Volunteer Fire Department to provide structural fire protection to Anacla for a three year term commencing August 16, 2015 – prepare for signatures and forward to the HFN for endorsement	Wendy/ Shelli	Done
17.	July 22 Board	Forward a letter of congratulations to the newly elected Huu-ay-aht First Nation Council and a letter of best wishes to outgoing Council	Tracy	Done

#	Date	Action Item	Assigned to	Target Date/Update
Finance Department				
18.	July 22 Board	The Board approved staff to re-apply for an Infrastructure Planning Grant on behalf of the Cherry Creek Waterworks District (CCWW) to develop an infrastructure improvement plan – submit application	Andrew	Has been submitted – awaiting response
Environmental Services Department				
19.	Apr. 8/10 WC	Work with Parks Canada on the landfill road agreement	Russell	Letter sent January 12 th
20.	May 11/11 AV Comm.	Investigate with the Tseshaht First Nation possible resource recovery at the AV Landfill	Russell	In progress
21.	June 13/12 BD	Develop a plan for appropriate use of the funds on the Log Train Trail from the Arrowsmith Radical Runners	Luc	Design in progress – site visit June
22.	Oct. 10/12 Board	Work with the Air Quality council to develop a draft valley wide woodstove bylaw based on the City of Port Alberni's bylaw following receipt by the Board of Directors a joint APC meeting will be called to review the proposal	Russell	Drafting a bylaw for board review
23.	April 23 rd Board	The Board of Directors directed staff to: 1. Meet with the Tseshaht and Hupacasath First Nations and the City of Port Alberni with respect to their consideration on providing a connection to their water systems for the Bell Road/Stuart Avenue water supply; and following the consultation, 2. Provide the information to the Bell Road/Stuart Avenue residents on the water servicing options	Russell	Note Action Item #7
24.	Nov. 13 th Board	The ACRD Board approved the replacement of 480 m or waterline on Grandview Road connecting through the Vaughn Chase subdivision to Drinkwater Road with the developer completing installation of the works and the Beaver Creek Water System contributing \$179,880 upon completion of the project – proceed with project and necessary agreements	Mike	Design complete
25.	Nov. 13 th Board	The ACRD Board adopted the ACRD Contractor Safety and Coordination Policy as presented – Implement the Policy & provide copies to all ACRD Contractors	Russell	In progress
26.	May 13 th Board	The Re-Collect Software Service Agreement Report was deferred – Provide more information to the Board for the next meeting	Janice	On hold until 2016

#	Date	Action Item	Assigned to	Target Date/Update
27.	May 13 th Board	The Board directed staff to proceed with a Request for Proposals to secure contract services for the maintenance and operation of Salmon Beach infrastructure	Randy/ Janice	Agreement being drafted
28.	June 10 th Board	The Board of Directors adopt the following implementation policy for penalties: at the Alberni Valley Landfill: <ul style="list-style-type: none"> • Commencing January 1, 2016, a surcharge of 50% of the current tipping fee for loads containing more than 10% of corrugated cardboard; • Commencing July 1, 2016 a surcharge of 100% of the current tipping fee for loads containing more than 5% of corrugated cardboard - Update ACRD policy book etc.	Janice/ Andrew	In progress -
29.	July 8 th Board	The Board of Directors passed a resolution directing staff to proceed with the three obstacle limitation surface projects on the Alberni Valley Regional Airport property and lands surrounding as outlined in the June 2015 request for proposals and the work be awarded as follows: <ul style="list-style-type: none"> • Area 1 7.3ha requiring vegetation removal and landscaping to Berry and Vale Contracting for \$29,900.00. • Area 2 22.04ha requiring vegetation removal to Berry and Vale for \$37,000.00. • Area 3 40.7ha requiring timber harvesting and vegetation removal to Dynamite Logging for \$59,133.29 	Mark / Heather	Work in progress – dependent on fire risk
30.	July 8 th Board	The Board of Directors awarded the bid for the roofing installation and repair for the West Side Fire Hall to K&F Roofing & Renovations in the amount of \$21,000 plus GST – proceed with project	Luc	In progress
31.	July 22 Board	The Board awarded the Leachate Interception Wells tender to Drillwell Enterprises Ltd. for well drilling and set costs of \$52,450.00 plus GST.	Randy	In Progress
Planning Department				
32.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course following Airport rezoning	Mike	Letter sent to TFN Jan 16 – Will include in new zoning bylaw

#	Date	Action Item	Assigned to	Target Date/Update
33.	April 11/12 BD	Apply to the Ministry of Transportation for a permit to construct the dock at the west end of Nuthatch Road & to Ministry of Forests for foreshore tenure	Mike	Working with neighbor to move dock
34.	Nov. 14/12 Board	The Board referred the Bamfield Community Hall Society's request to approve & support their proposal to build a new hall to staff to review the request and provide a recommendation, following consultation with the Society, on the role of the ACRD	Mike	Contacted Hall Society – Society working on options
35.	July 24 th Board	The Board of Directors instructed staff to work with the Central West Coast Forest Society to investigate funding for the assessment and restoration of the Willowbrae Creek system	Mike	Will work with area Director
36.	May 27 th EA Directors	Zoning Bylaw Text Amendment for Riparian Setbacks within all Electoral Area Official Community Plan Areas - The EA Directors passed a resolution instructing planning staff to re-designate major and minor streams within all electoral area official community plan areas	Mike	Planning staff to review
37.	May 27 th EA Directors	Electoral Area Directors Committee instructed staff to bring a report to the Board on options for dealing with vacation rentals	Mike	Planning staff to review
38.	May 27 th Board	The Board approved the plan for a communal meeting place for Salmon Beach owners to be located on ACRD owned 10, Block 63, Section 49, Clayoquot District, Plan VIP510. This will be in accordance with: <ol style="list-style-type: none"> 1. All structures to meet BC Building Code 2. "Use at own risk" signage is provided 3. Material and construction costs are not from public funds 4. Future Maintenance and Inspection to be performed by ACRD As outlined in the staff report dated November 20, 2014 – Proceed with the project	Luc	In progress
39.	May 27 th Board	Work with West Coast Aquatic and bring back a recommendation to the Board on partnering with West Coast Aquatic in habitat restoration, protection and enhancement projects.	Mike	Planning staff to review
40.	June 24 th Board	Staff investigate Transport Canada's Ports Asset Transfer Program relating to the West Bamfield dock & report back to the Board	Mike	Planning staff to review

#	Date	Action Item	Assigned to	Target Date/Update
41.	June 24 th Board	The request from Telus for a Letter of Land Use Concurrence was deferred until a discussion is held between Telus and Rogers on the possibility of a shared tower is explored – Contact Telus & Rogers and report back to the Board	Mike/ Alex	Planning staff to review
42.	July 8 th RHD	Investigate options to restore use of the helipad at the Bamfield Health Centre.	Mike/ Alex	Ongoing
43.	July 22 Board	Contact the Ministry of Environment regarding the ACRD request for investigation of improved river monitoring for the Somass River Watershed and have their staff arrange for conferencing with key players	Mike	In progress

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