

AIR QUALITY COUNCIL COORDINATOR QUALIFICATIONS

EDUCATION/EXPERIENCE

- Experience facilitating meetings, collaborating with people and organisations, and solving problems.
- Work experience in public education and social development.
- Science background and a passion for environmental work an asset.
- Experience in air quality or other environmental monitoring and assessment an asset.
- Experience writing grant applications and managing budgets an asset.

COMMUNICATION

- Good written and verbal skills.
- Good communication skills and rapport with people, government agencies, and organisations.
- Good organizational skills.
- Ability to educate and inspire people.
- Ability to provide direction and leadership.
- Skill as a liaison between agencies and organizations.

COMPUTER

- Proficiency in software programs, including word processing, spreadsheets, presentation programs, etc.
- Ability to manage AQC social media (website, Facebook page, etc.).

TRANSPORTATION

- Driver's license and vehicle required.