



## Terms of Reference for Parks Service Review Committee

Amended Nov 4, 2015

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### Terms of Reference

Review and advise on the following:

1. the future components of a park system that reflect regional equality and the financial impact;
2. member participation in the Regional Parks service;
3. the role and options for community park associations;
4. options for conversion bylaw including spending limits;
5. options for a financial plan;
6. invite other Regional Districts to provide presentation highlighting their success stories and challenges; and
7. develop terms of reference for Parks & Trail Committee to help implement the Parks & Trails Strategic Plan.

### Membership

The Parks Service Review Committee is appointed by the Board of the Regional District. The committee shall be comprised of 5 -7 members with representation of municipal directors, electoral directors, First Nation directors and geographical areas. If a member is unable to attend an alternate member is encouraged to attend.

### Structure and Procedures

The Parks Service Review Committee will elect a Chairperson, record the minutes and provide recommendations to the Regional Board in writing. The Parks Service Review Committee must conduct its meetings in accordance with the *Local Government Act* and *Community Charter*, particularly as it relates to open meetings and conflict of interest.

### Frequency of Meetings

The Parks Service Review Committee meets as necessary at the call of the Chairperson. Meeting locations will be held over a period of time not to exceed six months.

### Reporting to the Board

The Regional District Directors on the Committee will report to the Board on the activities of the Committee.