



Alberni-Clayoquot Regional District

**Regular Board of Directors Meeting
Wednesday, February 23, 2011**

Time: 1:30 p.m.

**Place: 3008 Fifth Avenue
Port Alberni, BC**

AGENDA

Pages

1. CALL TO ORDER:

2. PETITIONS, DELEGATIONS & PRESENTATIONS:

a/ John Laing, Laurie McCulligh, BC Timber Sales
Re: Proposed Forest Harvesting in the Vicinity of Fossli Park

b/ Jake Martens, Kevin Head, West Coast Aquatic Management
Re: Update on West Coast Aquatic Activities

3. ADOPTION OF MINUTES:

a/ Special Board of Directors Meeting – January 26, 2011 1-2

b/ Regular Board of Directors Meeting – January 26, 2011 3-18

**4. COMMUNICATIONS/CORRESPONDENCE
FOR ACTION:**

a/ Alberni District Secondary School
Re: Request for Support to acquire a Christmas
Tree Farm..... 19-20

b/ Blended Learning Techniques Inc.
Re: Request for Support – Maa-Nulth Treaty Video 21-32

	Pages
5. <u>COMMUNICATIONS/CORRESPONDENCE</u>	
<u>FOR INFORMATION:</u>	
a/ Union of British Columbia Municipalities	
Re: RCMP Contract Renewal – Update in Negotiations	33-54
Re: 2011 Throne Speech and Provincial Budget Highlights.....	55-56
b/ Ministry of Forests, Mines and Lands	
Re: Request for Small Woodlot for School District 70 and Updates on a Community Forest Agreement and Float Homes	57-58
c/ Community Social Services Matter	
Re: Community Social Services Awareness Month.....	59-62
d/ Ministry of Children & Family Development	
Re: Fourth Annual Child Care Awards of Excellence	63-64
e/ Town of View Royal	
Re: Coastal Community Network	65-66
f/ City of Victoria	
Re: Coastal Community Network	67-68
g/ Alberni Wrestling	
Re: 2011 Alberni Invitational Wrestling Tournament Thank you.....	69-70
h/ CUPE BC	
Re: Comprehensive Economic and Trade Agreement – Report – Public Water for Sale: How Canada will Privatize our Public Water Systems.....	71-72
(Report held in office)	

6. REPORTS:

- a/ Nuu-chah-nulth Tribal Council – W. Gallic
- b/ 9-1-1 Corporation – H. Chopra
- c/ Vancouver Island Regional Library - P. Cote
- d/ Central West Coast Forest Society - T. Bennett
- e/ Emergency Planning - K. McRae/P. Edwards/P. Cote
- f/ Alberni Valley Chamber of Commerce - G. Wong
- g/ Coastal Communities Network - K. McRae
 - Minutes from a meeting held on February 3, 2011 73-78
- h/ West Island Woodlands Advisory Group - K. McRae
- i/ Island/Coastal Economic Trust – G. Wong
- j/ Air Quality Council, Port Alberni - P. Edwards
- k/ West Coast Aquatic Board - T. Bennett
- l/ RCMP Update
- m/ West Coast Committee (Tony Bennett)
 - Minutes from the February 9th 2011-2015 Financial
 Planning Meeting 79-82

7. STAFF REPORTS:

- a/ February 2011 CAO Report 83-84

Alberni-Clayoquot Regional District Board Meeting
 Wednesday, February 23, 2011

	Pages
b/ Manager of Planning & Development Report	85-86
• January 2011 Building Report	87-88
c/ Manager of Environmental Services Report	89-92
d/ Staff Action Items as of February 16, 2011	93-98
e/ Emergency Planning Coordinator Activity Report September 2010 – January 2011	99-100
8. <u>OTHER REPORTS:</u>	
9. <u>ADMINISTRATION:</u>	
a/ Administrative Memo Re: Terms of Reference for the Sproat Lake Volunteer Fire Department Review	101-106
b/ Request for Decision Re: AVICC Resolution – Local Government Duty to be Consulted in Resource Management	107-114
c/ Request for Decision Re: Appointment of Chief and Deputy Chief Election Officers – 2011 Election	115-116
d/ Request for Decision Re: Analysis of the Conversion of Beaver Creek Improvement District to a Local Service Area of the ACRD	117-118
e/ Request for Decision Re: DND Lease at the Long Beach Airport	119-120
f/ Request for Decision Re: Rental Office Space at the Alberni Valley Regional Airport	121-122

Alberni-Clayoquot Regional District Board Meeting
 Wednesday, February 23, 2011

	Pages
g/ Request for Decision Re: Assignment of Lease – Alberni Valley Airport.....	123-124
h/ Request for Decision Re: Request for Proposal – West Coast Landfill Operations Contract	Extra Agenda
i/ Administrative Memo Re: Faber Road Trail	125-126
j/ Administrative Memo Re: Waiving of Tipping Fees at the West Coast Landfill	127-130
k/ Request for Decision Re: Curbside Recycling Contract	131-134
l/ Request for Decision Re: Emergency Services for Long Beach.....	135-136
m/ Bylaw No. R1021-1, A Bylaw to amend collection times to reflect Actual Practice	
• 4 Readings.....	137-138
 10. <u>FINANCES:</u>	
a/ Financial Statements	
• January 1 – January 31, 2011.....	139-140
b/ Request for Decision Re: Recommendations - 2011 Grant-In-Aid Applications....	141-142
c/ City of Port Alberni Re: Regional District Grant in Aid – Recreation Services 2011.....	143-146

Alberni-Clayoquot Regional District Board Meeting
 Wednesday, February 23, 2011

	Pages
d/ Administrative Memo Re: 2011 – 2015 Draft Regional District Financial Plan.....	147-150
e/ Bylaw No. F1093, 2011 – 2015 Financial Plan • 1 st Reading..... (Financial Plan attached separately)	151-152

11. PLANNING MATTERS:

ELECTORAL AREA DIRECTORS ONLY

a/ RC10001 (Canadian Skyline Hotels Ltd.) Block B, DL 483, Clayoquot	
• Report.....	153-163
• Bylaw P1269 – 1 st Reading.....	164-165
• Bylaw P1270 – 1 st Reading.....	166-168
b/ RC10013 (Meekison) Newcombe Channel	
• Report.....	169-175
• Bylaw P1274 – 1 st Reading.....	176-178
c/ RT10014 (ACRD) Salmon Beach	
• Report.....	179-182
• Bylaw P1273 – 1 st Reading.....	183-184
d/ RD09013 (La Rocque) 7775 Pacific Rim Highway	
• Report.....	185-192
e/ DVE10003 (Godin) 6070 Kitsuksis Street	
• Memo	193-204
f/ RE10009 (Kriwokon) 5684 Grandview Road	
• Bylaw P1264 – Adoption.....	205-206

Alberni-Clayoquot Regional District Board Meeting
 Wednesday, February 23, 2011

	Pages
g/ RE09012 (Kalugin) 6210 Drinkwater Road	
• Public Hearing Report.....	207
• Public Hearing Minutes	208-238
• Bylaw P1246 – 2 nd & 3 rd Readings	239-240
• Bylaw P1247 – 2 nd & 3 rd Readings	241-242
h/ RE10010 (Chase) 6253 Drinkwater Road	
• Bylaw P1267 – 3 rd Reading	243-244
• Bylaw P1268 – 2 nd & 3 rd Readings	245-246
i/ RE10012 (Turner) 6435 Fayette Road	
• Bylaw P1271 – 2 nd & 3 rd Readings	247-248
• Bylaw P1272 – 2 nd & 3 rd Readings	249-250
j/ RT11001 (ACRD) All Electoral Areas	
• Report.....	251-252
• Bylaw P1276 – 1 st Reading.....	253-254

ALL DIRECTORS

a/ AE10005 (Thompson) 6370 Donahue Road	
• Memo	255-264
b/ Huu-ay-aht Land Use Plan Referral	
• Memo	265-268
• Land Use Plan (attached separately)	
c/ Comox Valley Regional District – Regional Growth Strategy Bylaw Referral	
• Memo	269-270

12. CHAIRPERSON'S REPORT:

a/ February 2011.....	Extra Agenda
-----------------------	--------------

13. UNFINISHED BUSINESS:

14. DIRECTOR'S DECLARATIONS:

15. NEW BUSINESS:

[Section 15(3) - The Board must not consider any matters not listed on the Agenda unless it is first agree to by a vote of two-thirds of those Members present]

16. MEETING SCHEDULE:

a/ March 2011..... 271-272

17. QUESTION PERIOD:

18. RECOMMENDATIONS FROM IN-CAMERA:

19. ADJOURNMENT:



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

SPECIAL BOARD OF DIRECTORS MEETING

MINUTES

WEDNESDAY, JANUARY 26, 2011

REGIONAL DISTRICT BOARD ROOM

Present: Chairperson: Glenn Wong, Directors: Tony Bennett, Penny Cote, Hira Chopra, Patty Edwards, John Fraser, Mike Kokura, Stefan Ochman, Eric Russcher.

Regrets: Director: Ken McRae.

Staff: Russell Dyson, Chief Administrative Officer, Wendy Thomson, Deputy Corporate Officer, Don Anderson, Manager of Environmental Services, Mike Irg, Manager of Planning and Development.

1. The Special Board of Directors meeting was called to order at 10:30 a.m.

MOTION TO CLOSE THE MEETING

2. *Moved by E. Russcher, seconded by J. Fraser, "That the meeting be closed to the public to discuss the following:*
 - a. *litigation or potential litigation affecting the Regional District; and,*
 - b. *labour or other employee relations."*

"Carried"

3. The meeting was closed to the public at 10:35 a.m.
4. The meeting was re-opened to the public at 11:51 a.m.
5. *Moved by M. Kokura, seconded by J. Fraser, "That this meeting now stand adjourned."*

"Carried"

5. The meeting adjourned at 11:51 p.m.

Certified Correct:

Glenn Wong,
Chairperson

Russell Dyson,
Chief Administrative Officer



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

BOARD OF DIRECTORS MEETING

MINUTES

WEDNESDAY, JANUARY 26, 2011

REGIONAL DISTRICT BOARD ROOM

- Present: Chairperson: Glenn Wong, Directors: Tony Bennett, Penny Cote, Hira Chopra, Patty Edwards, John Fraser, Mike Kokura, Ken McRae, Stefan Ochman, Eric Russcher, Willard Gallic (NTC Representative).
- Staff: Russell Dyson, Chief Administrative Officer, Wendy Thomson, Deputy Corporate Officer, Teri Fong, Assistant Accountant, Don Anderson, Manager of Environmental Services, Mike Irg, Manager of Planning and Development, Carla Connelly, Planner.
- Other: Clive Pemberton, Alternate Director (Area "C"), Inspector Gordon Wellar, Port Alberni RCMP Detachment.

1. The meeting was called to order at 1:30 p.m.
2. *Moved by T. Bennett, seconded by E. Russcher, "That Agenda Item 9. (h), Administrative Memo - West Coast Landfill Operations be moved to the end of the Board Agenda."*

"Carried"

PETITIONS, DELEGATIONS, PRESENTATIONS

3. *Moved by M. Kokura, seconded by E. Russcher, "That Mr. Riley Varns and Mr. Malcolm Mead-Miller, Ucluelet Disposals be invited to address the Board of Directors."*
- "Carried"*
4. Mr. Varns spoke on behalf of Ucluelet Disposals and provided an overview of their operations of the West Coast Landfill for the past 20 years. Photographs taken by Ucluelet Disposals on December 31, 2010 were circulated to Directors. Mr. Varns advised that Ucluelet Disposal left the Landfill in a state in which no remediation was required as per Ministry of Environment standards. He stated that there was a breakdown in communications between the ACRD and Ucluelet Disposals. Mr. Varns reiterated Ucluelet Disposal's offer to re-instate their current contract for the operation of the West Coast Landfill with remuneration for lost time until the end of March 2011 until the tendering process. Mr. Varns

requested that Ucluelet Disposal's performance bond be returned in its entirety. In closing, Mr. Varns stated that it's not only the contract that was lost, Ucluelet Disposal employees lost their jobs.

5. The Chairperson thanked the delegation for their presentation.
6. Director Gallic entered the meeting at 1:36 p.m.

MINUTES

7. *Moved by M. Kokura, seconded by S. Ochman, "That the minutes from the regular Board of Directors meeting held on December 10, 2010 be adopted as circulated."*

"Carried"

COMMUNICATIONS/CORRESPONDENCE – FOR ACTION

8. Correspondence from the Union of British Columbia Municipalities regarding 2011 Province-Wide Community to Community Forum.
Moved by M. Kokura, seconded by P. Cote, "That Regional District Directors interested in the Province Wide Community to Community Forum, March 2, 2011 in North Vancouver, BC be authorized to attend."

"Carried"

9. Correspondence from Pitch-in Canada regarding Pitch-in Week 2011.
Moved by M. Kokura, seconded by E. Russcher, "That this correspondence be received."

"Carried"

10. Letter dated December 31, 2010 from Coastal Community Network regarding Membership Renewal.
Moved by T. Bennett, seconded by E. Russcher, "That the Regional District renew membership in the Coastal Community Network for 2011 in the amount of \$5,299.06."

"Carried"

COMMUNICATIONS/CORRESPONDENCE – FOR INFORMATION

11. *Moved by J. Fraser, seconded by T. Bennett, "That the following correspondence be received for information: Pacific Rim Health Services Cooperative re: 2010 Grant-in-Aid Report, Union of British Columbia Municipalities re: 2010 UBCM*

Administered Funding Programs, Alberni Valley Community Forest Corporation re: Forest Stewardship Plan – Alberni Valley Community Forest and District of Tofino re: Proposed Amendment to Tofino OCP.”

“Carried”

REPORTS

12. Director Gallic provided an update on the Nuu-chah-nulth Tribal Council. Cliff Atleo, NTC President sends his best to the ACRD Board of Directors in 2011. Issues the NTC are dealing with include: language, education, health and well being for their First Nations people. Director Gallic said education is a very hard issue to tackle. In closing, he reported that things are starting to look up in their communities and they are hoping to have good deliberations with the government in 2011.

Moved by M. Kokura, seconded by P. Edwards, “That the verbal update on the Nuu-chah-nulth Tribal Council be received.”

“Carried”

13. Director Bennett reported on the Central West Coast Forest Society. The Society will be doing the monitoring forestry issues in Clayoquot Sound.

Moved by T. Bennett, seconded by M. Kokura, “That the verbal report on the Central West Coast Forest Society be received.”

“Carried”

14. Director Cote reported on the Emergency Planning Committee. Committee Members and the community participated in the Province wide Shake Out BC drill this morning at 10:00 a.m.

Moved by P. Cote, seconded by P. Edwards, “That the verbal report on the Emergency Planning Committee be received.”

“Carried”

15. Director Ochman reported on the West Island Woodlands Advisory Group. At the last meeting the group received a presentation from representatives of Western Forest Products in Campbell River. Western Forest Products are on track to obtain their annual allowable cut for this year (900,000 cubic meters). There was also discussion regarding invasive species and the Group reviewed the different Canadian standard indicators.

Moved by S. Ochman, seconded by T. Bennett, “That the verbal update on the West Island Woodlands Advisory Group be received.”

“Carried”

16. Director McRae reported that the Island Coastal Economic Trust is having an Executive meeting this Saturday in Courtenay.
Moved by K. McRae, seconded by S. Ochman, "That the verbal report on the Island Coastal Economic Trust and the News Release announcing funding for Fanny Bay Harbour Loading Ramps Project be received."
- "Carried"*
17. Director Edwards provided an update on the Air Quality Council. The Council continues to work on banning backyard burning in the Alberni Valley. A presentation on banning backyard burning was made to Port Alberni City Council on Monday evening. The Council requested the City of Port Alberni adopt a bylaw to ban backyard burning 100%. Port Alberni City Council requested the Air Quality Council make this request to the Regional District before the City makes a decision. Director Edwards reported that 18 communities on Vancouver Island have bans on backyard burning.
Moved by P. Edwards, seconded by H. Chopra, "That the verbal report on the Air Quality Council be received."
- "Carried"*
18. Director Bennett reported that the West Coast Aquatic Board is meeting tomorrow at the Hospitality Inn. They will be meeting with the opponents of the coal project in the morning.
Moved by T. Bennett, seconded by P. Edwards, "That the verbal report on the West Coast Aquatic Board be received."
- "Carried"*
19. Inspector Wellar provided an update on the local RCMP Detachment. He reported that car thefts in Bamfield have tailed off considerably and seem to be very seasonal. The Inspector advised that the RCMP have an operational plan in effect for the new season.
Moved by H. Chopra, seconded by E. Russcher, "That the verbal report on the Port Alberni RCMP Detachment be received."
- "Carried"*
20. The Chairperson reported on the Electoral Area Directors' meeting held on January 18, 2011. There was discussion regarding possible projects using the gas tax funds.
Moved by T. Bennett, seconded by P. Cote, "That the verbal report on the Electoral Area Directors meeting held on January 18, 2011 be received."
- "Carried"*

**Alberni-Clayoquot Regional District
Minutes - Board of Directors Meeting – Wednesday, January 26, 2011**

21. The Chairperson provided an update on the Alberni Valley Committee meeting held on January 18, 2011. There was discussion regarding the proposed process for placing a notice on title for buildings without permits in the Region. There was also discussion regarding using post secondary students to assist with the Official Community Plan reviews. The Committee also received a presentation from Mr. Doug Moore, the author of the Assessment of the Log Train Trail Report.

Moved by G. Wong, seconded by K. McRae, "That the verbal report on the Alberni Valley Committee meeting held on January 18, 2011 be received."

"Carried"

STAFF REPORTS

22. *Moved by M. Kokura, seconded by E. Russcher, "That the Chief Administrative Officer's report for January 2011 be received."*

"Carried"

23. *Moved by M. Kokura, seconded by T. Bennett, "That the December 2010 Building Report be received."*

"Carried"

24. *Moved by T. Bennett, seconded by E. Russcher, "That the Manager of Environmental Services report dated January 20, 2011 be received."*

"Carried"

25. *Moved by S. Ochman, seconded by T. Bennett, "That the Staff Action Items as of January 19, 2011 be received."*

"Carried"

26. *Moved by T. Bennett, seconded by M. Kokura, "That staff update on Regional District Grant Applications be received."*

"Carried"

OTHER REPORTS

27. Director Cote provided an update on a recent meeting she had with Ministry of Transportation regarding repairs to McCoy Lake Road and the culvert at Nook Creek. She advised that the Ministry is still interested in fixing the Road and

culvert. Discussions are continuing between the Ministry of Transportation and the property owner.

Moved by M. Kokura, seconded by T. Bennett, "That the written and verbal report from Director Cote regarding repairs to McCoy Lake Road be received."

"Carried"

ADMINISTRATION

28. Administrative Memo regarding 2011 Committee Appointments.

Moved by T. Bennett, seconded by K. McRae, "That the Board of Directors approve the following Committee appointments for 2011:

Committee-of-the-Whole

- *Hira Chopra, Chairperson*
- *Tony Bennett*
- *Penny Cote*
- *Patty Edwards*
- *John Fraser*
- *Mike Kokura*
- *Ken McRae*
- *Stefan Ochman*
- *Eric Russcher*
- *Glenn Wong*
- *Willard Gallic, NTC Representative*

Highway Connector Committee

- *Hira Chopra, Chairperson*
- *John Fraser*
- *Ken McRae*
- *Eric Russcher*
- *Mike Kokura*
- *Gary Haggard*
- *Dianne St. Jacques*
- *Gillian Trumper*
- *Mike Newton*
- *Scott Fraser, MLA*
- *Ken Epps*
- *Dewayne Parfitt*
- *Bob Kanngiesser*
- *Joe Stanhope*
- *Patrick Deakin*

West Coast Committee (meets quarterly)

- *Tony Bennett*
- *Eric Russcher*
- *John Fraser*

**Alberni-Clayoquot Regional District
Minutes - Board of Directors Meeting – Wednesday, January 26, 2011**

Fisheries Resource Committee

- Eric Russcher, Chairperson
- John Fraser
- Ken McRae
- Glenn Wong
- Tony Bennett
- Willard Gallic
- Stefan Ochman
- Dianne St. Jacques
- Andrew Day
- Dennis Chalmers
- Bill Shaw
- Don Hall
- Moses Martin

Agricultural Advisory Committee

- Bill Thompson, Chairperson
- Glenn Wong
- Mike Kokura
- Dorothy Brooks
- Ann Collins
- John Oostrom
- Lisa Aylard
- Ron Emblem
- Vaughan Chase
- Vicki Lee
- Robert Haynes
- Wayne Smith

Alberni Valley Emergency Planning Committee

- Ken McRae
- Patty Edwards
- Penny Cote
- Glenn Wong
- Hira Chopra
- Mike Kokura

Solid Waste Plan Monitoring Advisory Committee – Alberni Valley Landfill

- Mike Kokura, Chairperson
- Penny Cote
- Glenn Wong
- Patty Edwards
- Guy Cicon, Engineer, City of Port Alberni
- Gary Swann
- Frank Stini
- John Douglas
- Don Anderson, Manager of Environmental Services

Solid Waste Plan Monitoring Advisory Committee – West Coast Landfill

- Eric Russcher
- John Fraser
- Chris Bird
- Arlene Armstrong

**Alberni-Clayoquot Regional District
Minutes - Board of Directors Meeting – Wednesday, January 26, 2011**

- CAO, District of Tofino
- Al McGill
- Pacific Rim Nation Park Representative
- Don Anderson, Manager of Environmental Services

Electoral Area Directors Committee (meets quarterly)

- | | |
|-----------------|-----------------|
| • Penny Cote | • Tony Bennett |
| • Glenn Wong | • Mike Kokura |
| • Patty Edwards | • Stefan Ochman |

Alberni Valley Committee (meets quarterly)

- | | |
|---------------|------------------|
| • Hira Chopra | • Patty Edwards |
| • Glenn Wong | • Mike Kokura |
| • Ken McRae | • Willard Gallic |
| • Penny Cote | |

Municipal Finance Authority

- Mike Kokura
- Hira Chopra, Alternate

West Coast Aquatic Board

- Tony Bennett
- Eric Russcher, Alternate

Municipal Insurance Association of BC

- Mike Kokura
- Hira Chopra, Alternate

Air Quality Council

- Patty Edwards

Local Marine Advisory Group

- Stefan Ochman

West Island Woodlands Advisory Group

- Ken McRae
- Stefan Ochman

Island Coastal Economic Trust

- Glenn Wong

E911 Corporation

- Hira Chopra
- Patty Edwards, Alternate

Treaty Advisory Committee

- Mike Kokura
- Hira Chopra, Alternate

Alberni Valley Chamber of Commerce

- Glenn Wong

**Alberni-Clayoquot Regional District
Minutes - Board of Directors Meeting – Wednesday, January 26, 2011**

Vancouver Island Regional Library Board

- Penny Cote
- Patty Edwards, Alternate

Vancouver Island Film Commission

- Glenn Wong

A.V. Museum and Heritage Board

- Penny Cote

Coastal Communities Network

- Ken McRae
- Tony Bennett, Alternate

Beaufort Community Watershed Committee

- Mike Kokura
- Patty Edwards
- Glenn Wong

Central West Coast Forest Society

- Tony Bennett

Alberni Valley Trails Committee

- Penny Cote

Hisinki Economic Development Corporation

- Hira Chopra

Clayoquot Biosphere Trust

- Don McMillan
- John Fraser, Alternate

Ucluelet Emergency Planning Committee

- Tony Bennett

“Carried”

29. Administrative Memo regarding Resolution – Signing Authority for Banking Purposes.

Moved by T. Bennett, seconded by M. Kokura, “That the Board of Directors authorize the following for banking purposes for the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District for 2011:

- a. *The following Directors have signing authority: Glenn Wong, Chairperson, Patty Edwards, Vice-Chairperson;*
- b. *The following staff members have signing authority: Russell Dyson, Chief Administrative Officer, Wendy Thomson, Deputy Corporate Officer; and,*

- c. *One of the above Directors are authorized to sign all Regional District banking documents with one of the above Staff members."*

"Carried"

30. Administrative Memo Tofino/Ucluelet Airport Zoning.

Moved by T. Bennett, seconded by M. Kokura, "That the Board of Directors:

- a. *Direct staff to proceed with hiring a consultant to draft an airport zone that will apply to the Long Beach Airport and the Alberni Valley Airport, with the costs not to exceed \$5,000.00 and paid for out of the Alberni Valley and Long Beach Airport budget; and,*
- b. *Hire Landworks Consultants to prepare the draft airport zone."*

"Carried"

31. Administrative Memo regarding Purchase of Genset for the Beaver Creek Volunteer Fire Department.

Moved by P. Edwards, seconded by T. Bennett, "That the Board of Directors approve the following:

- a. *The purchase and installation of a Genset for the Beaver Creek Fire Hall from Blakey Electric in the amount of \$73,511.00 including material, labour, electrical permit and HST; and,*
- b. *The expenditure come out of the Beaver Creek Volunteer Fire Department Capital Reserve Fund."*

"Carried"

32. Administrative Memo regarding Special Events Grant - Alberni Valley Wrestling Club.

Moved by K. McRae, seconded by P. Edwards, "That the Board of Directors award a Special Events Grant in the amount of \$1,000.00 to the Alberni Valley Wrestling Club."

"Carried"

**Alberni-Clayoquot Regional District
Minutes - Board of Directors Meeting – Wednesday, January 26, 2011**

33. Administrative Memo regarding Procedure for Placing Notice on Title.
Moved by T. Bennett, seconded by P. Edwards, "That the Board of Directors accept the Procedures for Placing a Notice on Title and give four readings to the associated bylaw."
- "Carried"*
34. *Moved by T. Bennett, seconded by E. Russcher, "That Mr. Jim McManus be authorized to address the Regional District Board."*
- "Carried"*
35. Mr. McManus spoke against the proposal to place a notice on title.
36. *Moved by T. Bennett, seconded by M. Kokura, "That Bylaw No. F1091, Notice on Title Fees be read a first time."*
- "Carried"*
37. *Moved by M. Kokura, seconded by T. Bennett, "That Bylaw No. F1091, Notice on Title Fees be read a second time."*
- "Carried"*
38. *Moved by S. Ochman, seconded by P. Edwards, "That Bylaw F1091, Notice on Title Fees be read a third time."*
- "Carried"*
39. *Moved by M. Kokura, seconded by J. Fraser, "That Bylaw F1091, Notice on Title Fees be adopted."*
- "Carried"*
40. Administrative Memo regarding West Coast Garbage and Recycling Contract.
Moved by T. Bennett, seconded by E. Russcher, "That the Board of Directors direct staff to put the West Coast garbage and recycling contract out to a request for proposals for a new 5 year term commencing April 1, 2011."
- "Carried"*
41. Administrative Memo regarding Provincial Agricultural Committee Workshop.
Moved by M. Kokura, seconded by P. Edwards, "That the Board of Directors authorize up to three members of the Regional District

Agricultural Committee to attend the Provincial AAC Workshop in Richmond, BC on February 24, 2011.

"Carried"

FINANCES

42. *Moved by T. Bennett, seconded by M. Kokura, "That the Financial Statements dated January 1st to December 31, 2010 be approved."*

"Carried"

43. *Moved by T. Bennett, seconded by M. Kokura, "That Bylaw No. F1092, Temporary Loan Authorization No. 1, 2011 be read a first time."*

"Carried"

44. *Moved by M. Kokura, seconded by T. Bennett, "That Bylaw F1092, Temporary Loan Authorization No. 1, 2011 be read a second time."*

"Carried"

45. *Moved by S. Ochman, seconded by E. Russcher, "That Bylaw F1092, Temporary Loan Authorization No. 1, 2011 be read a third time."*

"Carried"

46. *Moved by J. Fraser, seconded by M. Kokura, "That Bylaw F1092, Temporary Loan Authorization No. 1, 2011 be adopted."*

"Carried"

PLANNING

Electoral Area Directors Only

47. RE10009 – Rezoning Application (Kriwokon), 5684 Grandview Road, Electoral Area "E" (Beaver Creek).

Moved by P. Edwards, seconded by P. Cote, "That the Public Hearing report for Rezoning Application RE10009, Bylaw P1264 be received."

"Carried"

48. *Moved by P. Edwards, seconded by T. Bennett, "That the Public Hearing Minutes for Bylaw P1264 be received."*

"Carried"

49. *Moved by P. Edwards, seconded by T. Bennett, "That Bylaw P1264, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a second time."*

"Carried"

50. *Moved by P. Edwards, seconded by P. Cote, "That Bylaw P1264, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a third time."*

"Carried"

51. RE10012 – Rezoning Application (Turner), 6435 Fayette Road, Electoral Area "E" (Beaver Creek).

Moved by P. Edwards, seconded by P. Cote, "That the Public Hearing Report for Rezoning Application RE10012 be received and the Board of Directors:

- a. *proceed with the first reading of Bylaw P1271 to rezone Lot A, District Lot 108, Alberni District, Plan 77716 from Acreage Residential to Low Density Residential;*
- b. *Proceed with first reading of Bylaw P1272 to rezone Lot A, District Lot 108, Alberni District, Plan 77716 from Small Holdings (A1) District to Acreage Residential (RA2) District; and,*
- c. *That the public hearing for Bylaws P1271 and P1272 be delegated to the Director for Electoral Area "E" (Beaver Creek), the Alternate Director, or the Chairperson of the Regional District Board."*

"Carried"

52. *Moved by P. Edwards, seconded by T. Bennett, "That Bylaw P1271, Beaver Creek Official Community Plan Amendment be read a first time."*

"Carried"

**Alberni-Clayoquot Regional District
Minutes - Board of Directors Meeting – Wednesday, January 26, 2011**

53. *Moved by P. Edwards, seconded by P. Cote, "That Bylaw P1272, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a first time."*

"Carried"

54. RF09014 – Rezoning Application (Borovica), 1780 Alberni Highway, Electoral Area "F" (Cherry Creek).

Moved by G. Wong, seconded by M. Kokura, "That the Public Hearing Report for Rezoning Application RF09014, Bylaws P1259 and P1260 be received."

"Carried"

55. *Moved by T. Bennett, seconded by P. Cote, "That the Public Hearing Minutes for Bylaw P1259 and P1260 be received."*

"Carried"

56. *Moved by T. Bennett, seconded by P. Cote, "That Bylaw P1259, Cherry Creek Official Community Plan Amendment be read a second time."*

"Carried"

57. *Moved by T. Bennett, seconded by S. Ochman, "That Bylaw P1259, Cherry Creek Official Community Plan Amendment be read a third time."*

"Carried"

58. *Moved by T. Bennett, seconded by P. Edwards, "That Bylaw P1260, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a second time."*

"Carried"

59. *Moved by T. Bennett, seconded by M. Kokura, "That Bylaw P1260, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a third time."*

"Carried"

All Directors

60. AE10005 – ALR Application (Thompson), 6370 Donahue Road, Electoral Area "E" (Beaver Creek).

Moved by P. Edwards, seconded by M. Kokura, "That ALR application

AE10005 be deferred and forwarded to the Ministry of Transportation review and comments.”

“Carried”

CHAIRPERSON’S REPORT

61. Moved by T. Bennett, seconded by K. McRae, “That the Chairperson’s Report for January 2011 be received.”

“Carried”

ADMINISTRATION

62. Director Bennett left the meeting at 3:13 p.m. due to a conflict of interest. Alternate Director Clive Pemberton assumed Director Bennett’s seat at the Board table.

63. Agenda Item No. 9. (h) Administrative Memo regarding West Coast Landfill Operations – RFP.

Moved by J. Fraser, seconded by K. McRae, “That the ACRD Board of Directors instruct staff to put out a Request for Proposals for the operations of the West Coast Landfill for a term of 5 years with an option for an additional 5 years.”

“Carried”

MEETING SCHEDULE

64. *Moved by M. Kokura, seconded by P. Cote, “That the Regional District Meeting Schedule for February 2011 be received.”*

“Carried”

65. *Moved by P. Edwards, seconded by M. Kokura, “That the meeting be closed to the public to discuss matters relating to labour or other employee relations.”*

“Carried”

66. The meeting was closed to the public at 3:25 p.m.
67. The meeting was re-opened to the public at 3:52 p.m.

Alberni-Clayoquot Regional District
Minutes - Board of Directors Meeting – Wednesday, January 26, 2011

68. *Moved by E. Russcher, seconded by M. Kokura, "That this meeting now stand adjourned."*

"Carried"

69. The meeting adjourned at 3:53 p.m.

Certified Correct:

Glenn Wong,
Chairperson

Russell Dyson,
Chief Administrative Officer



---École Secondaire Régionale Alberni District Secondary School---

*At ADSS we set personal, high-quality standards to become
responsible, independent, life-long learners*

February 9, 2011

Dear Alberni Clayoquot Regional District Board of Directors,

The Alberni District Secondary School Project Based Learning and Forestry programs are seeking your assistance in exploring potential opportunities to enhance forestry education in the Alberni Clayoquot region. The Project Based Learning program at ADSS is a grade 9 academic program that teaches students their core academic subjects in a forestry setting and has been in existence for 3 years with a total of 56 students participating to date. The ADSS Forestry program is currently being revitalized and includes 2 classes, Forestry 12 and Sustainable Resource Management 11.

We are hoping to acquire a Christmas tree farm, and are asking the regional district for support in this matter. Our intent is to provide an educational component that provides students with a functional business that is related to forestry and can be used to develop and enhance attitudes and skills around forest management in a sound, environmentally conscious manner. Our goal is to create and develop a forestry education program that is environmentally, economically, and socially sustainable. We are seeking the support of the ACRD in opening a dialogue around this issue and determining if there are any lands on which this endeavor may appropriate.

Please contact Ryan Dvorak if you have any questions, concerns, or if you would prefer he attend an ACRD meeting.

Sincerely,

Mike Ruttan
ADSS Principal
250-723-6251

Ryan Dvorak
ADSS Project Based Learning & Forestry Teacher
250-720-1539
rdvorak@sd70.bc.ca

Wendy Thomson

From: Russell Dyson [rdyson@acrd.bc.ca]
Sent: Tuesday, February 08, 2011 8:12 AM
To: Wendy Thomson
Cc: Teri Fong
Subject: FW: Maa-Nulth Treaty Effective Date Celebration Welcoming Video
Attachments: Journey Presentation_Nov29_Committee Version.pdf; Maa-Nulth Treaty Society.pdf

-----Original Message-----

From: Martin Stewart [<mailto:mstewart@btlk.com>]
Sent: Monday, February 07, 2011 4:13 PM
To: Russell Dyson
Subject: Maa-Nulth Treaty Effective Date Celebration Welcoming Video

Hello Russel,

Thank you for following up with Chuck Poschenrieder, following my call to you earlier today.

The budget for the Welcoming Video is \$75,000. We are asking government and industry to contribute, at the level individual organizations feel is appropriate to their particular circumstances.

The attached treatment document 'The Journey' is a comprehensive description of the proposed work. It includes a description of a documentary film. We are not seeking funding for the documentary, at this time.

I have also attached the Maa-Nulth Treaty Society letter of support.

If you have any questions for me, please do not hesitate to give me a call.

All the best,

Martin

Martin Stewart
Blended Learning Techniques Inc.
Email: mstewart@btlk.com
Phone: +1-250-240-0084



FIRST NATIONS OF MAA-NULTH TREATY SOCIETY

3075 3rd Avenue, Port Alberni, BC V9Y 2A4

Phone: (250) 724-1802 ♦ Fax: (250) 724-1852

Website: www.maanulth.ca

Jan 28 2011

To whom it may concern:

The five (5) First Nations of the Maa-nulth Treaty Society (Huu-ay-aht, Ka:'yu:'k't'h'/Che:k'tles7e'th', Toquaht, Uchucklesaht and Yuulu?il?at̓h (Ucluelet)) support and are looking forward to working with Target Multi-Media and Clifford Craven and Martin Stewart on a Welcoming Video to be used at the Effective Date Celebration on April 2, 2011 and to have them also capture the spirit of our day of celebration on film to create a further legacy presentation.

Our Nations also look forward to further discussions and continued work with these gentlemen in documenting our return to self-government under the Maa-nulth Treaty.

Sincerely,

Chuck Poschenrieder, Administrator
For: First Nations of the Maa-nulth Treaty Society





Celebration **Welcome Video • The Journey**

presented by Target Multi-Media (December 2010)

On April 01, 2011 the Maa-nulth First Nations will complete what has been a long journey to self-determination. It will be an historic day for all, and a day of celebration for the Huu-ay-aht, Ka:'yu:'k't'h' / Che:k'tles7et'h, Toquaht, Uchucklesaht, and Ucluelet people. It will be a day to celebrate the leadership, persistence, and vision that has guided and sustained all of you through this process over many years.

First Nations have been passing their stories from generation to generation, ensuring the survival of cultural heritage, traditions, language and beliefs. The story of this day, and of this journey of the five Maa-nulth First Nations needs to be told, and the voices of the men and women who made it possible need to be heard. This is a day that needs to be honoured, and preserved as another powerful story to be told to your grandchildren... and it is a story to be shared with all.

When you come together to celebrate on April 2nd, you will be welcoming friends, supporters, and distinguished guests to join you. With your guidance it is our hope to create a "welcoming video" that captures the journey you have been on, and that tells your story with an eloquent and powerful voice for all those gathered.

And why would you chose us to tell this story for you? Well, certainly the many years of experience of our producer-director, Cliff Craven, in crafting stories through film and video—including a successful project partnership with the Osoyoos Indian Band—will be part of the reason. And an approach to film making that allows projects to develop organically with a sense of exploration, natural inquisitiveness, and a willingness to observe and to listen, will ensure a presentation, and a process, that is respectful of everyone involved.

Although we are only just beginning to *scratch the surface* of research for this project, an initial reading of *Tsawalk: A Nuu-chah-nulth Worldview* has revealed many ideas, and in particular the story of 'How Son of Raven Captured the Day' and the author's view that "the road to effective communication and greatness, in this story, includes both the thought and act of humility" and that "in the great Nuu-chah-nulth ceremonies of the past, a great chief always had a speaker." **It is our wish to act as that speaker... to tell your story and welcome all who celebrate this great day.**

The video we envision would reveal the history of each of the member nations, establishing a sense of place, and of travelling along the path that has brought you to this moment. It would be the story of a journey—your collective journey—to the present day. As a way of acknowledging Huu-ay-aht, Ka:yu:k't'h' / Che:k'tles7et'h, Toquaht, Uchucklesaht, and Ucluelet as coastal peoples closely tied to both the land and the ocean, we propose using the motif of the canoe, and of paddlers pushing forward as a single entity, as a visual and metaphorical link to run throughout the presentation. In fact, the treaty process itself could be likened to a great canoe... a canoe that many have paddled on this long and often difficult journey. Throughout this journey the land was sometimes barely in sight, but that process—that canoe that you carved yourselves—has brought you home.

We might begin with an audio track of a traditional Nuu-Chah-nulth welcome or greeting from each of the five nations, running over a subdued background rhythm of paddles moving in unison through the water, and growing in strength as they approach.



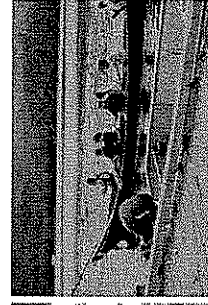
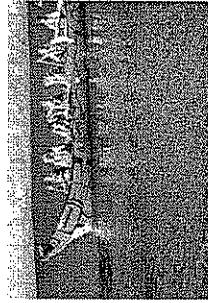
Visuals would then be used to move the viewer back to the beginning... to the time of ancestors and their close relationship to the rhythms of nature, to the land and the surrounding waters. Beautiful shots of mists flowing through forests, of waves breaking along rocky shorelines, of water running through streams, of some of the birds and animals that are also noted for their own great journeys... migrating whales and birds, salmon returning to spawn.

Using visual journey motifs, such as the canoe, we could also introduce relevant origin stories, to weave the threads of culture, community, continuity, persistence, and patience into a meaningful visual record. The canoe and journey references and images will tie the treaty process itself to the beliefs and traditions of the Huu-ay-aht, Ka:yu:k't'h' / Che:k'tles7et'h, Toquaht, Uchucklesaht, and Ucluelet people, as these images and stories are deeply ingrained in the collective history, experience and beliefs of the community.

Ideally narrated by a First Nations voice, we would also like to hear from some of the pivotal figures in this journey, and weave on-camera interviews throughout the video. The voices of Robert Dennis, Violet Mundy, Bert Mack, Therese Smith, Charlie Cootes and others expressing what this journey has meant to them, what it means to their communities, and how they envision a future that begins today. From our research so far, and in conversations we have had with Larry Johnson, Trevor Jones and others — including a young First Nations fellow who gave Cliff a ride when his van broke down — it is clear that the words of the Huu-ay-abt, Ka:yu:k't'h'/Che:k'tles7et'h, Toquaht, Uchucklesaht, and Ucluelet First Nations themselves will speak most clearly and eloquently.

This presentation will invite viewers into your world, and we would hope to leave all those who witness this production with an understanding of where you have been and what it took to get you to this day.

At this point in the process, we anticipate creating a video presentation to be seen during the celebration and ceremony taking place on April 2nd that will focus on all five of the First Nations involved in the treaty process. Given additional funding possibilities, there could also be opportunities to expand this project. We would use the welcoming video as a starting point, but include more coverage of each individual First Nation and create something perhaps for broadcast or online presentations.



Project Summary

The Welcoming Video

As described in the above treatment, we would create a video presentation to be seen during the celebration and ceremony taking place on April 2nd that will focus on all five of the First Nations involved in the treaty process. In addition to capturing the journey these five nations have taken, the video would also reveal the history of each member nation and introduce the voices of pivotal figures and other chosen members of the community.

We have suggested the weaving of a “journey” motif such as the canoe and of paddlers pushing forward as a single entity to run as a metaphorical link throughout the presentation. In order to film the necessary footage, we would require that members of the community set up and participate in the filming of key shots including paddling of the canoe. While in our view, the journey/canoe motif would be a strong metaphorical treatment for this video, if filming, which would have to be scheduled for late February or early March presents too great a logistical challenge to the community, we are full prepared to explore other creative concepts. For instance, the idea of “welcome” and

“celebration” could be represented through the process of preparing items to be presented as gifts on the day of celebration... the carving of a mask, a paddle or a totem pole; there are many other possibilities.

Once we have all had time to discuss this project more fully, and to engage further in the creative process, our next step would be developing a full treatment of the film(s) outlining the words, sounds and images to be incorporated into the production. Interviews with key figures, including treaty representatives, hereditary chiefs and others, looking back on the process, as well as into the future; historic images; video footage and images from the community, and from the treaty process itself, will all be used to tell the story of this journey... to celebrate the achievements of the Maa-nulth First Nations with this treaty and to share the vision for the next part of your collective journey.

Filming the Celebration

As suggested by the Celebration Organization Committee, we would film the celebration day itself to capture the words and images of those taking part, and record the experience shared on this historic day.

As we film the proceedings, the live footage could be projected onto large screens for the benefit of guests in attendance and we would work with the Organizing Committee to find ways of staging the filming to minimize any disruption it may present to the celebrations. The resulting footage could then be edited into or packaged with the welcoming video to create a final legacy presentation.

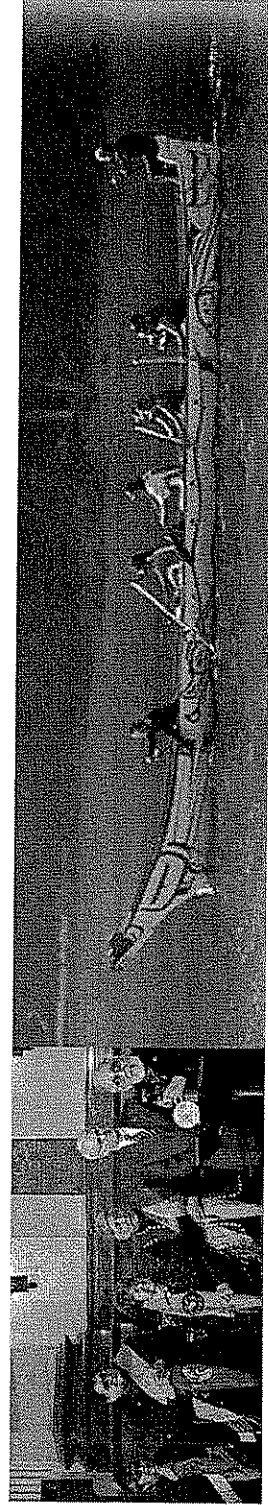
We understand there may be other community celebrations among the five First Nations. Given additional funding, these celebrations could also be recorded and included in the legacy presentation. The final production would in fact be suitable for broadcast... possibly pick up by national and international media outlets.

Documentary Film

Following the effective date and day of celebration, as each of the Maa-nulth First Nations works through the process of transition to self-government, a new journey begins. We believe the story of the first leg of this

journey would again resonate with many people throughout the world, told through a more extensive documentary film, to be shared not only within First Nations communities but also with Canadian and international audiences... possibly broadcast by media outlets such as the CBC and APTN. We hope to explore such a project in more detail with you at a later date. For now we will focus on developing a Welcoming Video and filming the proceedings of the upcoming effective date... to celebrate the achievements of the people of the Maa-nulth First Nations as you look forward to a collective future full of opportunities and hope.

?uhsyak šiłii?ic We thank you for your time and look forward to our journey together on this project.



Target Multi-Media

Cliff Craven – Producer/Director

Target Multi-Media (www.targetmulti-media.com)

Cliff has many years of film making experience in both documentary and commercial settings, including experiences specific to communicating the stories of First Peoples' cultures as you will see through the Coyote Spirit production for the Osoyoos First Nation, as well as his work filming indigenous peoples in the jungles of Ecuador; the Phillipines, Venezuela and the mountains of Nepal.
See attached letters of reference.

Martin Stewart – Executive Producer

Martin Stewart is applying his years of experience in project management and multimedia development to the world of story telling and filmmaking. He has been a thought leader in maritime education for fifteen years and a business owner for two decades, managing large-scale educational and training projects. Martin works with leading academic researchers in continuing professional development, program assessment, and new media technologies. His strategic planning skills are utilized for improving outcomes through educational initiatives and communications projects.

Sandy Robson – Writer

Sandy is a partner in Blackberry Creative, a Communications & Design firm located in Qualicum Beach. Sandy uses her writing skills to produce clear, informative and inspirational copy for a wide variety of clients. Her work has appeared in arts, cultural, tourism and trade publications including: Canadian Living, Victoria Times Colonist, Island Moments (a Tourism Vancouver Island e-newsletter), Island Parent Magazine, and Beautiful BC. She is currently editor of *The IMA Quarterly* for the Institute of Nautical Archaeology based at Texas A&M University.

Don Chaput – Cameraman

For over three decades, Don has worked as a videographer/cinematographer. He has completed over 150 film and video projects for Canadian and international clients, including government, school boards, research foundations, television stations, and private-sector companies. He was the Director of Photography on the TV series "Spirit Creations" for APTN, and has produced, directed, videotaped and edited productions for Nisga, Tsoquaht, Ucluelet, Uchucklesaht and Kyuquot First Nations.

As we film the proceedings, the live footage could be projected onto large screens for the benefit of guests in attendance and we would work with the Organizing Committee to find ways of staging the filming to minimize any disruption it may present to the celebrations. The resulting footage could then be edited into or packaged with the welcoming video to create a final legacy presentation.

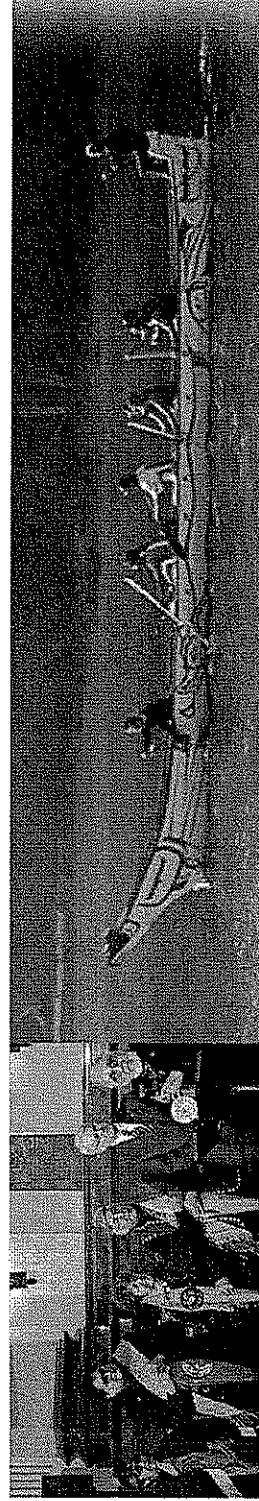
We understand there may be other community celebrations among the five First Nations. Given additional funding, these celebrations could also be recorded and included in the legacy presentation. The final production would in fact be suitable for broadcast... possibly pick up by national and international media outlets.

Documentary Film

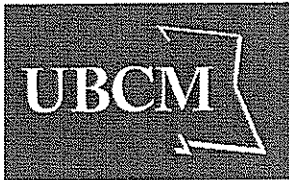
Following the effective date and day of celebration, as each of the Maa-nulth First Nations works through the process of transition to self-government, a new journey begins. We believe the story of the first leg of this

journey would again resonate with many people throughout the world, told through a more extensive documentary film, to be shared not only within First Nations communities but also with Canadian and international audiences... possibly broadcast by media outlets such as the CBC and APTN. We hope to explore such a project in more detail with you at a later date. For now we will focus on developing a Welcoming Video and filming the proceedings of the upcoming effective date... to celebrate the achievements of the people of the Maa-nulth First Nations as you look forward to a collective future full of opportunities and hope.

?uusyak šiłii?ic We thank you for your time and look forward to our journey together on this project.



Target Multi-Media



MEMBER RELEASE

February 3, 2011

TO: Mayor & Council, Chair & Board, Senior Staff
FROM: Councillor Barbara Steele, UBCM President
RE: **RCMP Contract Renewal – Update on Negotiations**

This communication is being forwarded to provide information on the status of negotiations related to the renewal of the RCMP contract in follow up to the presentation that was made at the 2010 UBCM Convention Program and other prior communications.

Overview

The RCMP contract negotiations have moved through a number of different stages since 2007 when UBCM first began participating in the contract renewal process and it has had to adapt its strategy a number of times to deal with these changes.

Given the changing dynamics at the current stage of the RCMP contract negotiations, the UBCM Executive determined that it would be beneficial to have a political observer participate in the process, and appointed Mayor Peter Fassbender of the City of Langley as the local government representative on the Province's Contract Renewal Team. Mayor Fassbender has attended the meetings since July 2010 and reports to the UBCM Community Safety Committee (see Appendix A for further details of UBCM participation).

UBCM would like to thank Mayor Fassbender and Murray Dinwoodie, City Manager, City of Surrey for stepping forward to represent local government interests on this very important matter as observers at the Federal/Provincial/Territorial RCMP Contract negotiations.

UBCM will be working with the Province on the development of a permanent Committee to address concerns related to the new RCMP contract and would like your input on it.

UBCM Strategy

A special resolution (**SR1 - RCMP Police Costs & Accountability**) was endorsed by the members at the 2010 UBCM Convention highlighting the need for political action at this point in the discussions. The resolution outlined a strategy to ensure that key elected representatives in the federal and provincial governments were aware of the key local government concerns regarding the renewal of the RCMP contract and the delivery of RCMP services at the local government level (see Appendix A). UBCM has been working to arrange meetings with the federal and provincial representatives as outlined in the resolution. UBCM is currently pursuing meetings with key federal cabinet representatives to discuss the RCMP contract.

In response to the special resolution, the UBCM Executive appointed an RCMP Contract Review Committee of elected officials to represent local government in meetings with key federal and provincial government representatives on the RCMP contract (see Appendix C).

The UBCM RCMP Contract Review Committee met with the federal BC Conservative Caucus on November 19, 2010 and presented the information documented in Appendix D. The presentation focused on affordability/cost containment; partnership; and accountability. The meeting with the BC Conservative Caucus was well received and provided an opportunity to brief federal representatives on local government concerns.

The UBCM Contract Review Committee also met with the Honourable Rich Coleman, Minister of Public Safety and Solicitor General on January 7, 2011 to highlight local government concerns and expectations regarding the renewal of the RCMP Contract. The meeting with Minister Coleman was very positive with the Minister providing the following comments:

1. **Timing of Completion of the RCMP Contract Renewal Process**
The Minister advised that the Province of BC is not interested in rushing a settlement if some of the key outstanding issues have not been adequately addressed. He indicated that an agreement might be reached by sometime in March, and that work towards this date would encourage all parties to do their utmost to resolve existing issues.
2. **Cost Sharing/Cost Containment**
The UBCM Committee reinforced the UBCM position on the need for adjustments to the cost sharing formula and that the rate of cost increases in local government police services in recent years is not sustainable for local governments. The Minister understood these issues but suggested that the Federal government would probably not budge on the master cost sharing formula. He reinforced the provincial position to look at cost containment and the shifting of costs in such areas as medical expenditures, Integrated Teams, Cadet Training and other cost drivers. The UBCM Committee emphasized that local government will be looking to the Provincial government to provide financial assistance to local governments to assist in paying for local police services if such outcomes are not achieved through the Federal/Provincial/Territorial negotiations.
3. **Accountability/ Transparency**
The Committee discussed a number of points with respect to the ongoing Contract Management process. The Minister was very positive in his perspective on the need for increased accountability and communication between the RCMP, the Federal government, the Provincial and Local Governments. He recognized the need for local governments to play a more active role in the future in the on-going management of the RCMP Contract during the term of the contract.

Status of Contract Negotiations

The RCMP contract renewal negotiations have advanced to the Deputy Minister level. Lori Wanamaker, Deputy Minister, Ministry of Public Safety and Solicitor General, has assumed the lead role for British Columbia. Ms. Wanamaker chairs the Provincial Territorial Contract Advisory Committee (P/T CAC), which includes the Deputy Ministers and other

representatives of the eight provinces (not including Ontario and Quebec) and the three territories that have a contract with the Federal government for RCMP services. The P/T CAC is the group responsible for direct negotiations with the Federal government for the renewal of the Federal/Provincial/Territorial RCMP Police Services Agreement.

The current focus of the negotiations is on “cost base” issues (e.g. medical costs, pension costs, member benefits, and legal costs). These are some of the key cost drivers underlying the agreement and the goal is to contain these costs in the new agreement.

A spreadsheet is attached to this communication, entitled “**RCMP CONTRACT NEGOTIATIONS – Review by Local Government Working Group and UBCM**” (see Appendix B), that lists the issues/concerns that have been identified to date by RCMP-policed BC local governments and that have been forwarded by the UBCM to the Province for consideration. The spreadsheet includes a brief summary related to each of the issues/concerns and a description of the corresponding provincial action being taken at this time.

The Province has categorized the issues/concerns under three broad themes. These are:

- Partnership (the Province and local governments want to be viewed as a partner rather than a client);
- Governance and Accountability; and
- Cost Containment / Affordability.

The “Partnership” theme covers all of the issues and concerns of local government. Local governments want to be viewed as partners in policing rather than clients. This means that they should be given meaningful and timely opportunities for input into decisions that will affect the costs and delivery of police services provided by the RCMP.

In general, reasonable progress has been made in negotiations to date in relation to the local government issues and concerns under the “Partnership” theme and the “Governance and Accountability” theme.

Negotiations in relation to the “Cost Containment” theme are currently underway. Given the financial pressures that the Federal government is experiencing, negotiations in this area have been challenging. However, there has been some recent progress in this area. If the federal government agrees to a Provincial/Territorial proposal to cap costs in some areas, it will be a major step in containing future costs.

Background for Contract Renewal Process:

The provincial and federal governments are in the process of negotiating a renewal of the Agreements (or contracts) under which the RCMP provides police services in B.C. The renewal of the Agreements is referred to as the Contract Renewal Process. There are three inter-connected Agreements (“the Agreements”) that are being addressed through the renewal process:

1. **Provincial Police Services Agreement (PPSA)** - this provincial-federal Agreement engages the RCMP as the provincial police force;

2. **Municipal Policing Agreement (MPA)** – based on the PPSA, this provincial-federal Agreement contains the terms and conditions under which the Province is able to sub-contract Provincial RCMP police services to municipalities; and
3. **Municipal Police Unit Agreements (MPUA)** – this municipal-provincial Agreement allows municipalities with populations in excess of 5,000 people to contract through the Province for the delivery of local police services by the RCMP.

The term of the current Agreements runs from April 1, 1992 to March 31, 2012. Each of the three (3) Agreements is quite similar in terms of content.

The Contract Renewal Process is being managed in three phases. The first phase was the “information-gathering” phase. This phase was completed in early 2010. The second phase, which is currently underway, is the “negotiation” phase. It is anticipated that an agreement-in-principle will be concluded between the federal and provincial/territorial governments in 2011.

Once an agreement-in-principle has been concluded, the provincial-municipal phase of the contract renewal process will begin. The Province will prepare and forward a draft of a proposed MPUA agreement and a related Companion Document (that provides more information regarding the interpretation of each of the clauses in the MPUA agreement) to the UBCM Local Government Working Group for initial review and comments with a view to finalizing the MPUA. This process will include communication with local governments who ultimately enter into a MUPA with the Province for the continued delivery of local government police services by way of the RCMP.

Need for Continuing Local Government Involvement:

Local government participation in the renewal process for RCMP Agreements is critical to ensure the best possible outcome for local governments.

BC Local Government Contract Management Committee

The Province and the UBCM have agreed that a Contract Management Committee should be established as soon as possible. This will be a permanent Committee to address concerns related to the RCMP Contract and to the on-going delivery of local government police services by the RCMP. UBCM will be working with the Province on the development of a Terms of Reference for the Provincial RCMP Contract Management Committee and on the membership on the Committee, which would include both Provincial and local government representatives. UBCM would appreciate your views and suggestions on the Terms of Reference of such a Committee, including the size and make-up of the Committee.

UBCM Contact:

If you or your local government has any comments or input related to the information contained in this communication, please forward such comments and/or input to Ken Vance at the UBCM Offices in Richmond at 604-270-8226 (ext. 114) or at kvance@ubcm.ca.

**APPENDIX A:
UBCM Participation in RCMP Contract Negotiations**

The UBCM, in January of 2007, was requested by the province to participate as a member of the provincial negotiating team in RCMP contract negotiations. The UBCM has undertaken a number of measures to obtain member input into the process and to begin preparations for the negotiations. These measures have included the following:

- In March 2007, the UBCM in cooperation with the Department of Public Safety and the Solicitor General held a consultation session in Richmond to start the process of identifying key issues that will need to be addressed through the negotiation process. An invitation to this session was sent to all UBCM member local governments.
- In June 2007 a UBCM staff representative, as an interim measure, attended a meeting of the of the Provincial/Territorial Contract Advisory Committee (P/TCAC) with the Federal government to observe the negotiations, as the local government representative to the Province's Contract Renewal Team
- In October 2007, the UBCM sent a communiqué to the UBCM member local governments which:
 - Identified an intended course of action with respect to the RCMP contract negotiations;
 - Advised that the UBCM would be appointing a Local Government representative to be a member of the Provincial negotiating team and a Local Government working group to provide local government input into contract negotiations;
 - Provided a summary of the key issues that were identified by municipal representatives at the March 2007 consultation session; and
 - Requested any comments and suggestions from the UBCM member local governments.
- In March, 2008, in another communiqué to all UBCM member local governments, the Executive Director of the UBCM advised of the appointment of a local government representative to the Provincial negotiating team and of the appointment of a Local Government Working Group that would provide input into contract negotiations on behalf of B.C. local governments (the representatives are listed in Appendix "A).

The UBCM has continued to ensure that local government issues have been considered in the process through:

- The appointment of a local government representative to the Province's Contract Renewal Team - Murray Dinwoodie, CAO/City Manager, City of Surrey and the interim appointment of Paul Gill, General Manager, Corporate & Financial Services, District of Maple Ridge as an alternate.
- The more recent appointment of Mayor Peter Fassbender, City of Langley as the local government representative to reflect the changing dynamics of the negotiation process;
- The appointment of a local government working group (LGWG) to assist in developing information in support of contract negotiations on behalf of B.C. municipalities which is chaired by Murray Dinwoodie, CAO/City Manager, City of Surrey;
- The establishment of a small advisory committee of local government elected officials in early 2010 to assist the staff appointed UBCM Local Government Representative on

the provincial negotiating team, and the subsequent appointment of a new committee of elected officials in October 2010 to assist the elected representative appointed by the UBCM to observe the RCMP contract negotiations (see Appendix A).

A UBCM local government representative has attended all the meetings of the Provincial/Territorial Contract Advisory Committee (P/TCAC) with the Federal government negotiating team to observe the negotiations and provide the Province with advice on local government issues and concerns.

The LGWG has developed a draft mandate for contract discussions and a communications process to ensure that the interests of affected municipalities are well understood and properly balanced in developing the mandate. In addition, the working group has met on several occasions with the Assistant Deputy Minister for Policing and Community Safety, Mr. Kevin Begg, to discuss issues and concerns raised by B.C. local governments.

In 2009 UBCM undertook a survey of local government concerns regarding policing costs and the RCMP contract. A policy paper was presented at the 2009 UBCM Convention entitled paper *Police Services in British Columbia – Affordability & Accountability* and the recommendations outlined in the report were endorsed.

UBCM organized a meeting to discuss contract issues on January 20, 2010 for municipalities with populations over 5,000 that have chosen to be policed by the RCMP and are required to enter into a Municipal Police Unit Agreement (MPUA) for the use of RCMP services with the province. There are currently 60 municipalities that have an MPUA with the province. A copy of the presentations made at this meeting and the issues discussed were also posted on the UBCM website for viewing.

UBCM in July 2010 wrote the province requesting that two observers – a local government staff representative and a political representative – be allowed to attend the RCMP contract negotiations as member of the British Columbia negotiating team. We were informed by the province that it would not be possible to have two observers attend the meeting, as the understanding with the other provincial/territorial governments and the federal government was that only one observer was allowed to attend. Given the current dynamics of the contract discussions Mayor Peter Fassbender, City of Langley was requested to attend.

A policy session on the RCMP contract was held at the 2010 UBCM Convention to update the members on the status of the RCMP contract negotiations. The session provided an opportunity to hear from the local government representatives attending the contract discussions and the chief provincial negotiator. It also provided an opportunity for local governments to provide input into the process and highlight their issues.

British Columbia Municipalities (UBCM) at the 2010 UBCM Convention adopted the following resolution:

2010-SR1 RCMP Police Costs & Accountability

“Whereas local governments are concerned about the rapidly increasing costs of RCMP police services and the affordability of these services in the future;

And whereas local governments are concerned about the accountability of the RCMP to local governments for the delivery of police services at the local level:

Therefore be it resolved that the UBCM implement the following strategy to ensure the federal and provincial governments are fully aware of the local government concerns related to the delivery of local police services by the RCMP and the strength of these concerns:

That a meeting be organized as soon as possible between the federal Minister for Public Safety and local government representatives to discuss BC local government concerns with the rapidly increasing costs of RCMP services and the need for increased accountability of the RCMP.”

That a meeting be organized as soon as possible between the federal BC Conservative Caucus and local government representatives to discuss local government concerns with the rapidly increasing costs of RCMP services and the need for increased accountability of the RCMP;

That a meeting be organized as soon as possible between the appropriate provincial cabinet representatives and local government representatives to discuss local government concerns with the rapidly increasing costs of RCMP services, the need for increased accountability of the RCMP and measures that the province can take to assist in addressing these issues.

Appendix B

RCMP CONTRACT NEGOTIATIONS
Review by Local Government Working Group and UBCM

Issue Name	Summary	Contract Renewal Action
Funding Formula	<p>Local Governments (LGs) are requesting that the Federal and Provincial governments change the cost-sharing formulas from: 70:30 and 90:10 to 50:50 and 70:30.</p> <p>Policing is becoming unaffordable to LGs and LGs need relief by way of a favourable adjustment in the cost sharing formulae. If this is not achieved, the LGs are requesting that the province play a greater role in funding local police services.</p> <p>Alternately, they are requesting that the provincial government provide consistent funding to make up the 20% difference that the LGs over 5,000 pay for policing.</p> <p>The LGWG rationale is fundamentally one of affordability within the narrow range of revenue streams that are available to LGs to fund local services.</p>	<p>These proposals were examined by the PT Cost-share and Population Threshold Project Group (PG). The analysis addressed the financial impacts of changing the population thresholds, and of adjusting the cost share ratios. Municipal concerns have been raised and examined during each step of this project group's work.</p> <p>Making these adjustments would primarily benefit municipalities in BC and Alberta.</p> <p>In 2007, the federal negotiators received approval from Cabinet to maintain the current cost shares and population thresholds – given the change in economic climate, there is concern that a return to a Cabinet made up of largely non-Contract area MPs would result in a worse situation for the Provinces, Territories and Municipalities.</p> <p>In response to this UBCM request, BC has proposed that the federal government reduce the cost share from 90/10 to 70/30 for Regional Integrated Teams, Cadet Training, Divisional Administration, Complaints Process, and Police Dogs (if dog training/breeding costs are included in the new Contract). The impact to the federal government of these proposals is approximately \$25 million. In July the federal government indicated support for the 70/30 cost share for Regional Integrated Teams, but not the other elements of the proposal. The PTs have not accepted this response.</p> <p>The PTs are also proposing to eliminate the New Entrants Policy (there is no cost share for new RCMP contracts – new entrants pay 100%), and allow the Provincial Force to provide services to municipalities between 5-15K population. The federal government has not agreed to rescind the policy but has agreed to the 5-15K proposal so long as this action would be cost neutral to them – this means the province or impacted municipality would have to cover the accommodations/staff costs.</p>

Issue Name	Summary	Contract Renewal Action
RCMP Pay	<p>LGs are requesting:</p> <ul style="list-style-type: none"> • a regional pay structure; • representation on Pay Council; • salary increases tied to a relative index. 	<p>The concept of regional pay has been explored and rejected through several studies. Issues with regional pay include the complication of calculating the impacts on pensions etc given the movement of members and the disincentives to draw members to certain regions of Canada.</p> <p>The new contract will include provisions that continue and strengthen the Contract Advisory (will now be called Management) Committee. It will include representatives from Public Safety Canada, Contract Jurisdictions and the RCMP, and also permit PTs to invite municipal observers. The role of the new CMC will be to provide feedback/advice to decision makers (like federal Treasury Board) on any matter that impacts the cost, quality, governance or service provided by the RCMP during the term of the contract. PTs are also requesting representation on the Pay Council – this request has been denied for years. It is highly unlikely that the municipalities will gain representation on the Pay Council.</p> <p>Salary increases are determined by federal Treasury Board. They approved an “average of the top three in the comparator universe” for the RCMP; however, this does not guarantee increases at any time. Contract partners are interested in maintaining a competitive pay and benefit package in order to attract recruits and retain members.</p> <p>PTs are currently exploring placing an industry standard cap on superannuation contributions and other benefits as well as an overall Pay and Compensation cap to control this large cost driver.</p>
Special Events / Emergency Planning	<p>LGs are seeking cost neutrality when resources are reallocated for special events or emergencies. Currently, costs such as overtime for members to backfill are not being reimbursed.</p>	<p>The cost share is in part based on the benefit to Canada that it may draw up to 10% of a unit's members in the event of an emergency. Special events and emergencies are tracked on separate collators and the LGs are reimbursed for salary, transportation and other incremental costs for their members allocated to these events or emergencies.</p> <p>The Municipal Companion Document will provide guidance regarding RCMP consultation with LGs in the event of emergencies/special events, and the need for redeployments to be balanced with local needs. It will also clarify the policy for withdrawing members and equipment and set out how mechanisms will be in place to track and report on the resources allocated to events to ensure LGs are appropriately reimbursed.</p>

Issue Name	Summary	Contract Renewal Action
Accommodations	<p>The LGs would like the MPUA amended and guidelines developed to outline accommodation requirements.</p> <p>They would also like the ability to use a dispute mechanism if the municipalities and the RCMP are unable to agree on major changes to the existing accommodation.</p> <p>The LGs would also like to see a 5 year Capital Plan be developed by the local RCMP detachment in consultation with the LG.</p>	<p>Accommodation requirements/standards will be described in the Municipal Companion Document.</p> <p>A dispute resolution mechanism will be included in the new agreement.</p> <p>The PTs support the request for an improved capital planning process and the need to evaluate the appropriateness of RCMP accommodation standards.</p>
Equipment	<p>LGs are interested in:</p> <ul style="list-style-type: none"> • including the definition of equipment in the Agreement; • including information on assets such as files and data that need to be considered in the event of termination of the agreement; • clearer language that indicates ownership of all assets based on percentage paid by each party; • the development of business cases to ensure equipment is safe and efficiently used and replaced; and, • an asset management planning process. 	<p>These issues will be addressed in the new MPUAs and Companion Document and through the strengthened role of the Contract Management Committee and Local Government Contract Advisory Committee. There is a need for LG input into decisions regarding the setting of standards and changes to standards since these affect the costs incurred by LGs in the delivery of police services.</p>

Issue Name	Summary	Contract Renewal Action
<p>Training Costs (Depot)</p>	<p>LGs want expenses associated with training new cadets to be paid by the RCMP (they say if they hire an accountant, they don't pay for their training eg.).</p> <p>LGs want to explore using more civilian staff to perform non police functions, hiring trained police officers from other forces and using the Justice Institute as a BC training centre.</p>	<p>PTs have raised the subject of cadets paying tuition or periodically reviewing the need for cadet pay with the federal government. Further discussions are expected on this issue.</p> <p>Civilianization is being pursued by the RCMP and the PTs share this interest. The Province has been briefed on their efforts and believes the RCMP is making reasonable progress. The RCMP is motivated to do so because it may create some room in their budget, and enhances the organization's performance in key areas such as finance and research.</p> <p>The RCMP is making efforts to allow an easier transition for independent members to move to the RCMP e.g. Pension portability. The Province is aware of no barriers to movement at this time and is aware of senior officers from independent forces moving into E Division (e.g. Inspector of VPD and Superintendent of Delta).</p> <p>Police Officer training is specialized and investigative techniques are not intended for public consumption – for this reason the RCMP hires their cadets before they are enrolled in training.</p>
<p>Support Staff</p>	<p>LGs want input into the number and skill sets of support staff required at their detachments.</p>	<p>The Municipal Companion Document will address the process for consultation between the LG and RCMP on municipal support staff for the detachment. The MPUA dispute resolution mechanism may be engaged to address disagreements.</p> <p>The companion document will articulate the parameters for maintaining and/or transitioning Federal and Municipal support staff when Municipalities go over or under the 5,000 threshold (i.e., moving between Provincial and Municipal Police Services).</p>

Issue Name	Summary	Contract Renewal Action
Cost Escalation and Control of PRIME BC	LGs are concerned about the increased costs of PRIME BC, and that the Board currently does not including any LG representation (currently all law enforcement).	The Province has agreed to include three LG non-police representatives on the Board of PRIME BC.
Traffic Fine Revenue	LGs want the TFRS made permanent.	This is not a Police Services Division issue. All grants are the responsibility of the Ministry of Community Services.
Keep of Prisoner Fees	LGs want KOP fees increased.	The KOP budget is the responsibility of Corrections Branch. Police Services Division supports this request and advocates internally for increases.
Civil Forfeiture	The LGs would like the Civil Forfeiture Act/Regulation be amended to allow for LGs to be reimbursed for the costs of municipal resources involved in the seizure of assets under the Act.	The Province does not want police forces to be directly benefiting from or motivated by the seizures they make (or for there to be the perception that they are). LGs can apply for crime prevention and other grants under the Act. These grants are funded from the proceeds of civil forfeitures.

Issue Name	Summary	Contract Renewal Action
Financial Planning and Reporting	<p>Planning: LGs are interested in having detachment commanders provide 5 year financial plans that include long-term operating and capital requirements.</p> <p>Reporting: LGs are requesting monthly financial statements provided within 14 days of month end, detailing actual costs. Adherence to GAAP is requested.</p>	<p>PTs are negotiating terms for 5 year financial planning for staffing, accommodation, equipment purchases, etc. and regularized reporting that will meet the requirements of PTs and LGs. The federal government is in agreement with this concept.</p>
Staffing – Vacancy Rates	<p>LGs want the RCMP HR plan to meet their staffing requirements, address vacancy rates, seasonal demands, the ratio of cadets to veterans and the turnover rate of members.</p>	<p>The Province shares these interests and is pursuing these topics with the RCMP outside of the contract negotiations. In addition, some issues are still being pursued within the contract negotiations, such as backfilling positions where the member is on long term disability.</p> <p>The RCMP reports success in reducing vacancy rates and report internally on progress. The RCMP, like many other sectors, faces an aging workforce and turnover driven by high retirement/promotion rates. The RCMP will be required to track and report to the LG vacancies at the LG detachment level. There will also be reports issued to LGs on the vacancies at the provincial and federal levels of policing in BC including where those vacancies are located.</p>
Regional Integrated Teams	<p>LGs would like to see Regional Integrated Teams funded by the Province.</p> <p>Failing that, the LGs are interested in prov/muni/RCMP governance structures at the District level put in place to address regional issues such as Integrated teams.</p>	<p>BC has proposed to the federal government that the regional integrated teams be cost shared at 70/30 vs. 90/10 – the federal government has agreed. The province is working with LG representatives to develop options for regional team governance.</p>

Issue Name	Summary	Contract Renewal Action
Community Priorities	The desire is to rephrase the wording in the MPUAs to make it more explicit that the local government priorities, goals and objectives are carried out by the RCMP. Also, the Detachment commander is to report out monthly on how the priorities, goals and objectives are being met.	The RCMP has initiated a local consulting process to identify local priorities, goals and objectives, and document the outcomes of that process. The new MPUAs and/or the companion document will clearly articulate this process. A process for establishing local reporting mechanisms will also be included in the companion document.
Integrated Detachments	LGs want integrated detachments to have greater accountability around members and support staff, and how their time is used/charged.	Improved RCMP reporting and accountability are key objectives of the PTs in the new agreements. An improved governance model is a priority that is being pursued by Police Services Division. The sharing of costs and workload in integrated detachments has been identified as a significant issue by LGs. Police work associated with First Nations reserves is part of this concern. The objective is to ensure that parties share equitably in the costs of the services they benefit from – improved accountability under the new contract should assist in clarifying where there are issues.

Issue Name	Summary	Contract Renewal Action
<p>Performance Measures, Audit/Evaluation</p>	<p>LGs want a role in setting RCMP performance measures.</p> <p>LGs want municipal police units to provide reports on the implementation of their objectives and priorities.</p> <p>LGS want the new agreements to include the ability to audit and perform program/service evaluations on their municipal forces.</p> <p>LGs and the Province want to put in place a Local Government Contract Advisory Committee that would include membership (administrative and elected) from LGs and from the Province and would act to consider issues that arise during the term of the new contract and vet any proposed adjustments. The RCMP will be invited to attend meetings and provide input as required.</p>	<p>The Municipal Companion Document will describe the RCMP/LG consultations that are currently occurring via RCMP policy. This annual performance planning process is intended to engage all RCMP-policed communities in establishing policing priorities and performance measures for their communities. Regular reporting is included in the process.</p> <p>PTs share the interest in obtaining the ability to conduct independent reviews, audits and evaluations and are currently negotiating this subject.</p> <p>BC is committed to embedding the LG Contract Advisory Committee (with appropriate representation) and a process that ensures regular discussions between the Province and the Local Governments regarding RCMP contract issues in the new MPUA and companion document.</p> <p>Also, local community policing committees are contemplated in the current Police Act, and over the coming year more attention will be focused on developing support for such committees.</p>
<p>OIC Selection</p>	<p>The LGs of all sizes want the option to have a role in the selection of their OIC (and acting OIC) and in their performance reviews.</p>	<p>Local government involvement in OIC selection is included in RCMP policy – it will be described in the Municipal Companion Document and MPUAs.</p>

Issue Name	Summary	Contract Renewal Action
<p>Federal Policing (i.e. National Security, Border Patrol etc.)</p>	<p>LGs want the contracts to define more clearly the difference between federal, provincial and LG policing responsibilities.</p> <p>LGs want to be able to monitor more closely how much time their municipal resources spend on federal duties.</p> <p>LGs want the number of Federal resources located in the municipalities to be reflective of the amount of federal policing required. They are concerned that vacant federal positions result in greater demand on municipal members.</p>	<p>The Municipal Companion Document will describe the relationship between federal, provincial and municipal policing responsibilities, and the mutual benefits of integrated policing.</p> <p>PTs share the desire to have the appropriate number of federal resources in communities and effective tracking and reporting mechanisms for vacancies.</p> <p>The federal government has increased the number of federal positions in BC and decreased its vacancy rate over the past five years. PTs are continuing to monitor federal vacancy rates.</p>
<p>Dispute Resolution Mechanism (Conflict Resolution)</p>	<p>The LGs would like to see a process included in the Agreement that includes a graduated dispute resolution mechanism to deal with issues arising at the municipal level.</p>	<p>A graduated dispute resolution mechanism will be included in the new MPUAs.</p>
<p>Principal Police Contact (Authority of Council)</p>	<p>The LGs would like Article 5 of the MPUA be amended to identify Council (not the Mayor) as setting the objectives and priorities for the detachment, and the Principal Policing Contact as the primary contact with the OIC.</p>	<p>The Province is expecting the LG Contract Advisory Committee to identify what amendments need to be made to the MPUA to appropriately reflect the reporting relationships. The language may need to be flexible to reflect local circumstances/preferences.</p>

Issue Name	Summary	Contract Renewal Action
Term of Contract – Length of Agreement	<p>LG agree to a 20 year contract term with two caveats:</p> <ol style="list-style-type: none"> 1. input into the formal 5 year review process; and, 2. formal, regular discussions with the Province on LG policing matters. 	<p>PTs prefer the 20 year term because it provides stability and facilitates planning as well as reduces the substantial effort that is inherent in contract negotiations. Within the Agreement there are provisions for renewal of the agreement prior to expiration, as well as provisions for terminating the Agreement prior to the expiration date.</p> <p>The LG Contract Advisory Committee will be formalized in the new agreements to facilitate regular input/feedback to the Province as well as LG input into the 5 year Contract review process.</p> <p>LGs want the option to open up the cost sharing formula at the 5 year review period during the 20 year term of the contract - and with the mutual agreement of both parties, this will be possible. PTs are cautious about this prospect: future change in the economic climate may make this more or less advisable given that this change would have to be approved by Federal Treasury Board.</p> <p>The 2 year opt-out clause will also be included in the new agreements.</p>
Policing of First Nations Lands	<p>LGs are concerned that the responsibility for policing First Nations lands is at the federal/provincial level but because they believe inadequate resources are provided by these other orders of government, policing of first nations lands often falls to LG RCMP members. The demands from some First Nations lands are relatively high and as such the resources that are absorbed are significant.</p>	<p>Policing on First Nations land is provided by the Province.</p> <p>Through arrangements made between the Provincial and Federal Governments and the First Nation under Community Tripartite Agreements, the RCMP may provide additional dedicated policing services to reserves. The Federal funding for these services is considered a contribution program – funding is limited and increases are not necessarily matched in timing with Provincial funding in the way that funding is matched for the Provincial Police Force. When resources are available, they are allocated based on an assessment of which community is at highest risk/need.</p> <p>The Province is working with First Nations to create additional positions with funding from the First Nation to satisfy their policing needs.</p>
Removal of a Member	<p>The LGs would like to be able to direct their request for the transfer of a member out of a detachment to the District Commander directly and not have to go through the Solicitor General.</p>	<p>The Province supports this more local approach and will consult further on who the appropriate decision maker would be in this situation.</p>

Issue Name	Summary	Contract Renewal Action
RCMP Organization Structure and detachment boundary maps	LGs want to better understand the organization of the RCMP and the jurisdiction of detachments.	The companion document will set out the requirement for providing LGs with the local RCMP organization structure and detachment boundary maps will be included in the Municipal Companion Document.
Claims Against the RCMP (similar to Citizens Complaints)	The LGs would like the CEO etc. of the LG to be notified of any new claims, inquests or inquiries against the local RCMP detachment or any of its RCMP members at the earliest possible date after such claims, inquests or inquiries are received. Outstanding claims, issues and resolutions should also be reported to the LG.	PTs expect improved/enhanced complaint reporting through the new RCMP complaints legislation that was developed in consultation with PTs. The Province supports the idea that there be a contractual commitment that the OIC will inform the PPC of any public complaint that is filed against any member in the local detachment.
Institutional Knowledge	The LGs would like an Administrative Procedures supplement added to the agreement that includes pertinent RCMP policies, prov/fed/RCMP funding formulas and other financial information that reflect municipal contributions. The LGs would like this supplement to be maintained and updated by the Province and distributed to the LGs.	The Province will develop an interpretation and administration guide referred to as the Municipal Companion Document. The Companion Document is expected to be a living document that will be completed prior to signing the agreements.
Planning – best management practices	LGs want a contractual obligation that the RCMP be innovative and modernize its management and HR practices. LGs want to be consulted on these issues, as well as on any civilianization work the RCMP is exploring.	Internal Management is under the control of the RCMP, and will remain so. The LG Contract Advisory Committee and CMC are anticipated to be consultative forums regarding any issues that impact the cost, quality, governance and services provided by the RCMP. The RCMP is undergoing a management transformation as a result of the Brown Task Force and other reviews. Health Services – in particular, leave management – is under review and will be addressed in the contract.

Issue Name	Summary	Contract Renewal Action
Public Donations	The LGs are currently accepting donations to the RCMP on their behalf and then directing those funds to the RCMP. The LGs would like the RCMP to be able to accept those donations themselves and/or be accountable for how the donations are spent	This is not a Contract Renewal Issue. The RCMP Foundation is the appropriate avenue for public donations to the RCMP.
Public Complaints – RCMP Service	The LGs are interested in receiving reports from OICs on citizen complaints filed regarding local members' conduct.	PTs are anticipating improved reporting resulting from changes to the complaints process/legislation. The Province supports the idea that there be a contractual commitment the OIC will inform the PPC of any public complaint that is filed against any member in the local government.

APPENDIX C

LOCAL GOVERNMENT REPRESENTATIVES

UBCM Community Safety Committee

Councillor Kevin Flynn, City of Salmon Arm, Chair
Mayor James Atebe, District of Mission
Councillor Jerrilyn Schembri, District of Tumbler of Ridge
Mayor Greg Moore, City of Port Coquitlam
Mayor Mary Sjostrom, City of Quesnel
Councillor Tim Stevenson, City of Vancouver
BC Assoc. of Police Boards

UBCM RCMP Contract Reveiw Committee:

Councillor Barbara Steele, City of Surrey, UBCM President
Councillor Kevin Flynn, Salmon Arm – Chair of the UBCM Community Safety Committee
Mayor Peter Fassbender, City of Langley
Mayor Dan Rogers, City of Prince George
Mayor Sharon Shepherd, City of Kelowna
Murray Dinwoodie, City Manager, City of Surrey
Gary MacIsaac, Executive Director, UBCM

UBCM Local Government Working Group – RCMP Contract:

Murray Dinwoodie, CAO/City Manager, City of Surrey
Paul Gill, General Manager, Corporate & Financial Services, District of Maple Ridge
Ted Swabey, General Manager Community Safety and Development, City of Nanaimo
Phyllis Carlyle, General Manager of Law and Community Safety, City of Richmond
Rick Earle, Deputy City Manager, City of Burnaby
Keith Grayston, Financial Planning Manager, City of Kelowna
Fred Banham, CAO, Peace River Regional District
Corien Speaker, CAO, District of Elkford
Victor Kumar, CAO, City of Rossland
Ken Vance, Senior Policy Advisor, UBCM

APPENDIX D

Presentation to BC Conservative Caucus, November 19, 2010

BACKGROUND

BC Local governments have a major stake in the outcome of the RCMP contract renewal negotiations:

- BC local governments represent approximately 30% (i.e., over 3,200 members) of all RCMP contract policing in Canada.
- Including the provincial police force, BC accounts for over 50% of all RCMP contract policing in Canada.

There are a total of 186 local governments in British Columbia and the RCMP provides local policing services in 174 of them.

Local governments in British Columbia want to make sure that a new RCMP contract will allow for the delivery of local policing services at an affordable cost through the term of the new contract. Time needs to be taken to make sure that all of the parties to the agreement fully understand what the agreement will deliver and that it will work.

KEY MESSAGES

1. AFFORDABILITY/COST CONTAINMENT

Affordability - The RCMP costs for BC local governments have been increasing at a rate greater than inflation and have reached a point where affordability is a significant problem. RCMP Police service costs are the single largest component of the operating budget of BC's larger local governments absorbing between 25% and 48% of the total property tax revenue stream.

Cost Containment - Cost increases of 7% or more to support the RCMP superannuation plan, increases in CPP payments on behalf of RCMP members and new rifles for police vehicles are no longer sustainable.

Requests:

1. That the Contract provide for BC local governments with a population over 15,000 to pay 70% of the costs of RCMP local police services in place of the 90% that they currently pay. This should include the cost of integrated teams, recruitment and cadet training costs and Divisional Administration costs that are cost-shared.
2. That the Contract put a cap on the local government contributions to the RCMP superannuation plan per member at 60% of the plan's costs per member with the remaining 40% being paid by the members themselves and the federal government.
3. That the Contract maintain the contribution to the Canada Pension Plan per member as is currently paid or if there is an increase in the amounts to be paid in this area that there be an equivalent offset in some other cost burden for which BC local governments are currently responsible.

-
4. That the Contract include a provision that RCMP members in BC be covered for health care under the BC Medical Services Plan.

2. PARTNERSHIP

BC local governments want to be recognized as full partners in the on-going management of the RCMP agreement, have meaningful input into decisions that are made in relation to changes in the cost of police service delivery and ensure that local government priorities are given due consideration by the other orders of government and the RCMP.

Request:

1. That BC local governments be given a permanent seat on the Federal / Provincial / Territorial RCMP Contract Management Committee.

3. ACCOUNTABILITY

BC local governments are concerned about the limited consultation related to and the ongoing pattern of RCMP cost-related “surprises” being thrust on them on a fairly regular basis. Local governments need time to plan for new financial expenditures.

Requests:

1. That the RCMP introduce new technology (hardware and software) that will allow delivery of timely, accurate and understandable information.
2. That the Contract contain provisions that will allow a local government to conduct an independent audit on its local detachment as a whole or for a particular function and receive information on any audits that are carried out at the Divisional level.
3. That the Contract stipulate that where the RCMP member vacancy rate, including both hard and soft (maternity/paternity leave, long term sick leave, etc.) in a local detachment grows above 5% that actions must be taken immediately by the RCMP to temporarily reallocate members to that detachment to reduce the vacancy rate to below 5%.
4. That the Contract have specific provisions relative to local governments having ownership of the assets (i.e., technology, equipment, police kit, guns, etc.) for which they have paid under the RCMP Agreement.
5. That the Contract require the RCMP to introduce on an on-going basis current/innovative management practices (such as civilianization, technology, human resource management methods and processes, etc.) so as to ensure efficacy of police service delivery.
6. That the Contract require the preparation by each local detachment of a 5-year financial plan including both operating and capital plans

2011 Throne Speech

The Third Session of the Thirty-Ninth Parliament by was opened yesterday with the reading of the Speech from the Throne. In the speech, British Columbia's Lieutenant-Governor, the Honourable Steven L. Point, touched on the legacy of 2010 Olympic and Paralympics Winter Games and the priorities of the Government over the past decade. The Throne Speech indicated that the spending priorities of the 2011 Budget would continue to focus on health and education. The speech also noted that the Government will seek approval from the House for an interim supply to allow for the completion of the leadership contests by the government and the opposition.

2011 Provincial Budget Highlights

The February 15th, 2011 provincial budget is largely a status quo budget, which provides some decision making flexibility for the future premier. With projected deficits of \$925 million in 2011/12, \$440 million in 2012/13, and a surplus of \$175 million in 2013/14, the budget re-affirms the government's commitment of returning to a balanced budget by 2013/2014. The budget forecasts the 2010/11 deficit at \$1.265 billion, which is over 25 percent lower than the \$1.715 billion forecast in Budget 2010.

Overall, the budget provides:

- \$605 million to the Ministry of Health Services in 2013/14 to sustain front line service delivery;
- \$65 million over three years to the Ministry of Social Development to income assistance for individuals and families in need; and
- an additional \$150 million in contingencies in 2011/12 to address unforeseen issues, for total contingencies of \$600 million in 2011/12.

Of interest to local governments, the budget provides:

- following the completion of the Strategic Community Investment Fund program, a reinstatement of the Traffic Fine Revenue Sharing Grant and Small Community Grant to 2008/09 levels;
- continued funding of the 2010 Sports and Art Legacy initiative, with \$40 million over the next two years;
- continued funding of \$80 million over the next two years for Climate Action and Clean Energy initiatives; and
- an overall reduction in the Ministry of Community Sport and Cultural Development operating budget due to the winding down of stimulus infrastructure, stimulus top-up, and Towns For Tomorrow programs.

UBCM also notes that this is the first budget that reflects the newly re-organized Ministry of Community, Sport and Cultural Development's (MCSCD) priorities, and that the budget does not adversely impact MCSCD's full time equivalent staff (FTE).



Chairperson Hira Chopra
Regional District of Alberni-Clayoquot
c/o City of Port Alberni
4850 Argyle Street
Port Alberni, British Columbia
V9Y 1V8

Dear Chairperson Chopra and Members:

Thank you for meeting with me on September 29, 2010, at the Union of BC Municipalities to discuss your request for a small woodlot for the education program for School District 70 and an update on a community forest agreement and float homes.

BC Timber Sales staff will provide the district with a copy of the Haida cooperative management agreement. Paul Knowles, District Manager of the South Island District will continue to work with the school district to find opportunities to support this important program and follow up with the school to arrange a meeting to discuss how to move forward on this issue, including options such as hosting the students at the community forest.

Annette Thingstad, Land and Resource Specialist of the Ministry of Natural Resource Operations will ensure the district is consulted on the HFN proposal for a float home marina as well as an update on the Barkley Sound float home action.

Myles Mana, Director, Authorizations, West Coast Region of the Ministry of Natural Resource Operations has been asked to provide Wendy Thomson, Deputy Corporate Administrator with a Ministry of Environment contact in Parks so the district can discuss their request to expand Fossli Provincial Park to include the land around it and the karst deposit known as Blak T, as well as providing a Ministry of Environment contact to discuss the district's interest in partnering on addressing invasive species.

Thank you again for taking the time to meet with me at UBCM.

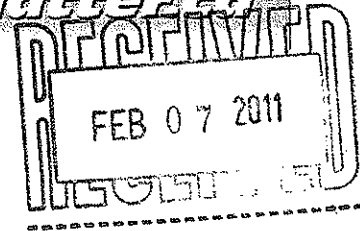
Sincerely,

Pat Bell
Minister

Page 1 of 2

Chairperson Chopra and Members

pc: Honourable Steve Thomson, Minister of Natural Resource Operations
Paul Knowles, District Manager, South Island
Don Hudson, Timber Sales Manager, BC Timber Sales
Myles Mana, Director, Authorizations, West Coast Region
Annette Thingstad, Land and Resource Specialist
Wendy Thomson, Deputy Corporate Administrator



February 3, 2011

Dear Mayor and Council

We are writing to seek your council's endorsement of March as Community Social Services Awareness Month. In 2010, nearly 40 councils across B.C. supported this campaign to raise awareness of important community-based social services. This initiative is being undertaken by British Columbia's community social services workers.

Community social services include:

- child care and infant development programs
- employment and housing support for people with developmental disabilities
- specialized services for immigrant families and youth at risk
- services for First Nations families
- support for women dealing with violence, substance abuse and addiction-related services
- assistance to people of all ages, abilities and backgrounds

Throughout the month of March, community social services workers, along with others in your community, will be engaging in a variety of activities to raise awareness. Some of these activities may be planned in your community such as information booths and displays in public locations. A key step would be to have your council endorse March as Community Social Services Awareness month.

Please see the attached draft resolution for your consideration. We strongly encourage your council to consider designating the month. We would also appreciate receiving a copy of your Proclamation if the resolution is approved (please send to: Melissa Davis, Staff Representative, Research and Campaigns, BCGEU, 4911 Canada Way, Burnaby, BC V5G 3W3). If you would like more information or have any questions, please feel free to contact Melissa at (604) 291-9611 (toll free 1-800-663-1674) or via email melissa.davis@bcgeu.ca. Thank you.

...../2

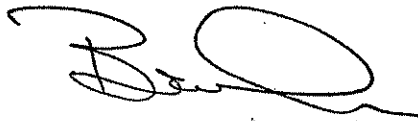
Yours truly



Darryl Walker, President
B.C. Government and Service Employees' Union



Ken Robinson, President
Hospital Employees' Union



Barry O'Neill, President
BC Division of the Canadian Union of Public Employees BC



Reid Johnson, President
Health Sciences Association

DW/slg
cope378
2011 Letter to Councils V4

March 2011 is COMMUNITY SOCIAL SERVICES AWARENESS MONTH
Draft municipal council resolution

WHEREAS community social services are vital to the quality of life of all British Columbians, and

WHEREAS community social services in British Columbia include child care; community living supports; services for children and families, Aboriginal peoples, people with disabilities, and people and families dealing with mental health and/or substance use issues; community justice services, including corrections services, victim services programs and violence against women programs; transition houses and sexual assault centres for women and their families; employment training programs; community rehabilitation services; multicultural, settlement and immigrant services; and more; and

WHEREAS the availability of these supportive services helps improve the quality of life for everyone, while making our communities stronger, stable and more economically sustainable; and

WHEREAS greater recognition and understanding of the critical role these services play in our communities are needed to ensure their continued availability and improvement; and

WHEREAS awareness and support for these services begins at the local level;

THEREFORE BE IT RESOLVED that this council proclaim the month of March as

“Community Social Services Awareness Month”

in this municipality.





February 9, 2011

Ref: 197018

Dear Local Government:

I am pleased to announce that the Ministry of Children and Family Development is celebrating outstanding individuals, local governments, facilities and organizations who deliver exceptional service to British Columbia's children and families, with the fourth annual Child Care Awards of Excellence.

These awards acknowledge the valuable contribution early childhood educators (ECEs) and licensed family child care providers make in support of early learning and child care in British Columbia. This year, two new categories have been added to recognize individual and organizational innovation and the important role municipalities and regional districts play in developing and supporting child care initiatives in their communities. The ministry will be presenting awards in four different categories to honour these exceptional contributions:

1. **General:** (5 regional awards) for Early Childhood Educators (ECEs) with an active license to practice or licensed family child care providers who are currently working in a licensed child care setting.
2. **Aboriginal:** (3 awards) there are two individual awards for ECEs who are of Aboriginal descent and currently working in a licensed child care setting. This award category includes the Lenora Pritchard Award of Excellence to honour outstanding leadership and mentorship by an Aboriginal child care provider. This year a new award has been added to honour an Aboriginal organization that provides innovative programming and services that support cross-cultural understanding.
3. **Innovation:** (2 awards) one for an individual and one for a facility or organization demonstrating innovation in child care programming in a traditional or non-traditional setting.
4. **Municipal/Regional Government:** (2 awards) honours local and regional governments that demonstrate excellence in support of, and current involvement in, the delivery of existing child care initiatives.

.../2

Ministry of
Children and Family
Development
and Minister Responsible
for Child Care

Office of the
Minister

Mailing Address:
Parliament Buildings
Victoria BC V8V 1X4



TOWN OF VIEW ROYAL

45 View Royal Avenue, Victoria, BC, Canada V9B 1A6
Ph. 250-479-6800 · Fx. 250-727-9551 · E. info@viewroyal.ca · www.viewroyal.ca

February 7, 2011

Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC
V9Y 2E3

Attention: Glenn Wong, Chair

Dear Mr. Wong:

Re: Coastal Community Network

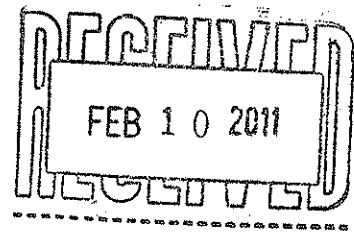
At the Council meeting held February 1, 2011, Council was in receipt of your letter regarding the Coastal Community Network. At this meeting, Council passed the following resolution:

"THAT the letter dated January 13, 2011 from G. Wong, Chair, Alberni-Clayoquot Regional District, Re: Coastal Community Network be received."

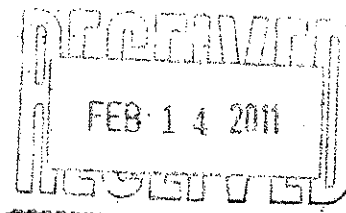
If you have any further questions or concerns, please do not hesitate to contact this office.

Yours truly,
TOWN OF VIEW ROYAL

Elena Bolster
Deputy Municipal Clerk



**Legislative and
Regulatory
Services
Department**



Legislative Services

#1 Centennial Square

Victoria

British Columbia

V8W 1P6

Tel (250) 361-0571

Fax (250) 361-0348

www.victoria.ca

February 9, 2011

Alberni-Clayoquot Regional District
3088 Fifth Avenue
Port Alberni, B.C., V9Y 2E3

Attention: Glenn Wong, Chair

Dear Mr. Wong:

Thank you for your letter of January 13, 2011, to Mayor and Council, advising Council of the resolution of the Alberni Clayoquot Regional District Board. Additionally, you invited the City of Victoria to join in on energizing the network and take the steps necessary to transition and move forward on achievable sustainability for rural, remote and resources communities across the coast.

Your letter has been forwarded to Mayor and Council for their information and consideration. A copy of your letter was provided to the City Manager for information.

Sincerely,

Don Schaffer
Manager, Legislative Services

c. Mayor and Council
City Manager

Wendy Thomson

From: Russell Dyson [rdyson@acrd.bc.ca]
Sent: Monday, February 07, 2011 7:54 AM
To: Wendy Thomson
Subject: FW: 2011 Alberni Invitational - Congratulations and Thank You!!

Info item for Board meeting, thanks.

From: Tom McEvay [mailto:tmcevay@sd70.bc.ca]
Sent: Sunday, February 06, 2011 5:46 PM
To: Jackie Wells; Jill & Al Vanderlee; Rob Ostwald; gio mussato; Terry and Sandy; Coultharts; Tilley, Mary AG:EX; Gord Lyster; Jal Designs & Graphics Inc.; ron paulson@portalberni.ca; ron doetzel@portalberni.ca; ken mcrae@portalberni.ca; Mike Ruttan; TOM DORRAN; 'buttercup25@hotmail.com'; Gary Sutton; Jeannette Badovinac; Linda Tegart; janedavis@shaw.ca; Melinda & Rick Geddes; Charles Mealey; Casey Robinson; Warren & Karen Lee; Alana; Annette Clement; Trish MCEVAY; m cody@hotmail.com; Russell Dyson; 'Cedar Wood Lodge'; Jonathan Cross; David Lang; Saera Michael; Austin Evans; wynita jaworski; Rich Swanson; Darren McKenzie; izaknel@gmail.com; Wilma Keitlah; lenisthokle@shaw.ca; Aaron Keitlah; Brandon Coates; Cam Hills; Chris Bodnar; Darral Clark; Deb Coates; Erin Anker; Grant Coates; Hubert Vanderlee; James Messenger; Jason Wolff; Joel Lalear; John McDonald; Kraig Doskotch; Krystal Freeman; Mike Rhodes; Pat McEvay; Preston Charles; Richelle McKenzie; Rob Cole; Russell Bodnar; Ryan Dvorak; Ryan Dvorak; Stuart Messenger; Tim Johnson; Tom McEvay; Travis Cross
Subject: 2011 Alberni Invitational - Congratulations and Thank You!!

While everything is still fresh in all our minds I wanted to congratulate everyone involved in the 2011 Alberni Invitational Wrestling Tournament for staging an outstanding event. I also want to thank you all sincerely for your tremendous dedication and efforts to make this such a memorable experience for our community, all of the wrestlers and coaches, our out of town guests and for each and every one of us. Those contributions come in so many ways from so many people such as our key chair people, all volunteers, parents, wrestlers, coaches, sponsors, the Canada World Youth group, the City, the School District and so many different facets of our community.

Throughout the weekend I received numerous positive comments and words of appreciation from a wide range of people. I realize the Invitational is an incredible amount of work and for some people it can be extremely onerous. Each of us will make our own decision on whether this is worthwhile but I know from my perspective, despite the pressure it adds to my life each year, it is the right thing to do because it does make a difference.

Perhaps my comments were best represented by the grandfather of one of our visiting wrestlers. This gentleman approached me during the tournament to let me know he had never, in all his years, seen an event so well run, involving so many enthusiastic people from all walks of a community and one in which athletes of all ages and disciplines were given the same positive experience. He was blown away seeing both boys and girls from the elementary kids all the way to the top high school wrestlers and then adult grapplers, all participating in such a great atmosphere. He asked me to let all of our volunteers and sponsors know how he felt and to say "please keep doing what you are doing."

Again, congratulations on a job well done and thank you for the contributions that you made.

Sincerely,

Tom

PS Please pass this note onto anyone whose email I may not have or send me their email so that I may send it to them directly.

Tom McEvay
Alberni Wrestling

Tracy Bond

Subject: FW: Regional District Presentation to Alberni Wrestling
Attachments: Regional District Presentation to Alberni Wrestling 001.jpg; Regional District Presentation to Alberni Wrestling 002.jpg

From: Tom McEvay [<mailto:tmcevay@sd70.bc.ca>]
Sent: Friday, February 11, 2011 9:55 AM
To: Undisclosed recipients:
Subject: Regional District Presentation to Alberni Wrestling

Release **Regional District Provides Grant to Alberni Wrestling**

The Alberni Valley Wrestling Club was thrilled to receive a grant of \$1000 from the Alberni-Clayoquot Regional District in support of the 28th Annual Alberni Invitational Wrestling Tournament February 3-5 2011. This event brings close to 800 people to the valley every February for three days and is widely considered one of the most prestigious wrestling tournaments in Canada. This year's event was another great success both on and off of the mats as over 600 athletes from elementary ages through middle and high school as well as some adult competitors participated in the Invitational at the Alberni Valley Multiplex.

In the picture Regional District Director Glenn Wong presents Alberni Wrestling President Tom McEvay with a letter and the cheque from the Regional District. McEvay commented, " We are extremely appreciative that the Regional District has made such a substantial contribution to the Invitational. We believe this is evidence that local government sees the value that this event and our program have to the healthy development of youth in our community and the impact that an event such as this has to the local economy and future opportunities. We would also like to thank the many, many local businesses and organizations who step up each year to support this event with cash or in-kind contributions. We truly do live in a special community and this is commented on by many of the visitors who come to our tournament."

For more information contact

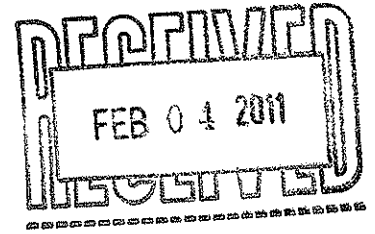
Tom McEvay
Alberni Wrestling
Office: 250-723-3744
Cell: 250-720-7624
Home: 250-724-0577
Fax: 250-723-3711
Email: tmcevay@sd70.bc.ca



CANADIAN UNION OF PUBLIC EMPLOYEES
BRITISH COLUMBIA DIVISION

510 - 4940 Canada Way, Burnaby, British Columbia V5G 4T3
www.cupe.bc.ca
Tel: 604-291-9119 Fax: 604-291-9043

February 2, 2011



Chair & Board
Regional District of Alberni-Clayoquot
3008 Fifth Avenue
Port Alberni BC V9Y 2E3

Dear Chair & Board:

Re: Comprehensive Economic and Trade Agreement (CETA)

As you are aware, the federal, provincial and territorial governments in Canada are currently negotiating a Comprehensive Economic and Trade Agreement (CETA) with the European Union that presents a serious threat to Canada's public water systems.

Included in our package this month is a comprehensive look at the issue in a recently published report by The Council of Canadians and CUPE. The report cautions provincial and territorial governments in particular about the effect of proposed services, investment and procurement commitments in CETA on public water systems and water management in Canada.

I encourage you to take the time to read this information. CUPE has research staff that are closely following this issue and would be pleased to answer questions you have arising from the report. Your questions can be directed through Heather Inglis, Local Government Liaison at hinglis@cupe.ca or 604-291-1940.

Yours Sincerely,

Barry O'Neill
President
CUPE BC Division

BON/LW
COPE-378

ENCL. (1)

P:/2011/legislative mailings/mayor and council.11-02-01.ceta

Barry O'Neill, President
Mark Hancock, Secretary-Treasurer



Draft Notes for your File.

REGULAR BUSINESS MEETING NOTES FEBRUARY 3rd 2011

The following are the Meeting Notes for a Board of Directors Conference Call held Thursday February 3rd 2011 at 12:00 pm noon sponsored in part by Ocean Initiatives BC and Capital EDC Economic Development Company.

LOGISTICS:

Patrick Nelson Marshall, Coastal Community Network, 4341 Shelbourne Street, Canada's Remembrance Road, Saanich, British Columbia Canada V8N3G4 Mobile: +1 205-507-4500

ATTENDING:

Ken McRae 2011

(250) 720-2822

Chairman of the Board of Directors

tanya.meeks@portalberni.ca EA

Al Huddleston 2011

Bus (250) 956-3301

Vice Chair of the Board of Directors

info@rdmw.bc.ca

Dianne St. Jacques 2011

(250) 203-1414

Past Chair, Board of Directors

saints@alberni.net

Tony Bennett 2011

(250) 726-2727

Director
tonben1@telus.net

ABSENT:

Dario Coralazzoli 2011
(250) 726-7744
Secretary Treasurer, Board of Directors
pacificrim@ukeecable.net

Patricia Edwards 2011
(250) 720-2700
Director
pledwards@shaw.ca

Mickey Flanagan 2011
(250) 949-8088
Director
mickey@kelticseafoods.com

Les Sam 2011
(250) 724-1225
Director
les.sam@tseshaht.com

1.0 CHAIRMAN AND SECRETARY

2.0 NOTICE OF MEETING

The Chair of the Meeting stated that the Notice of the Meeting was delivered by email on December 23rd, 2010.

3.0 QUORUM

The Chair acknowledged that there was no quorum for a meeting. Patrick Marshall advised that absent Members did not RSVP.

4.0 MEETING MONITOR REPORT AND APPOINTMENT

Deferred

5.0 ADOPTION OF THE BOARD OF DIRECTORS MEETING MINUTES

Deferred

6.0 DELEGATIONS

None

7.0 MONITORING REPORTS TO THE BOARD OF DIRECTORS

Fisheries & Oceans Canada Ground Fish Development Authority..... Dianne St. Jacques
..... Des Nobles
..... Harold Steves

Fisheries & Oceans Canada Ground Fish Integrated Advisory Board..... Dianne St. Jacques
..... Dario Corlazzoli
..... CCN (Alternate) – TBD

Next Meeting March 9 and 10 2011 Nanaimo, Vancouver Island, Agenda Attached

Fisheries & Oceans Canada Ground Fish Special Industry Committee..... Dianne St. Jacques
..... Dario Corlazzoli

Ocean Initiatives BC..... Patrick Marshall

P. Marshall advised that work was progressing on the OIBC web site at www.oceanmarinespace.com with a number of new features which will be of interest to the CCN. He also advised that the name had been changed to Ocean Initiatives BC to move it away from being perceived as a lobby group. Working on Business Directory, BC Products and Intellectual Property Guide and other utilities designed to drive prospects to communities on the Coast.

Fisheries & Oceans Canada Pacific Hake Advisory Board..... Dianne St Jacques
..... Alternate(s) – Ken McRae

Fisheries & Oceans Canada | Coastal First Nations Turning Point Society, Pacific North Coast Integrated Ocean Management Plan Process [Pen-Sea-Ma], Integrated Ocean Advisory Committee [IOAC] Al Huddleston

A. Huddleston reported that the RD representatives at PNCIMA have expressed some concern for the direction of the CCN. More specifically, they expressed some concern at the Network being dominated by large municipalities and a number of questions pertaining to the documents P. Marshall has circulated for input. A. Huddleston requested that P. Marshall circulate a reminder to all CAO's and participants to get their Funding applications in and the book a conference call for them Monday February 7th 2011. He also asked if P. Marshall would excuse himself from the conference call, implying that the participants would speak more freely about their concerns if P. Marshall was not on the line.

Vancouver Island West Coast Aquatic Management Board [WCAMB]..... Tony Bennett

8.0 BUSINESS ARISING FROM REPORTS AND NEW BUSINESS

8.1 Support to Regional Districts at PNCIMA Table

A. Huddleston advised that the PNCIMA group is a secretariat and not directly run by government. The secretariat pays for the travel of 5 RD Members and 2 Alternates to all meetings, 5 a year, spread around the province. They have now called for proposals to fund capacity to engage in local consultation. They have spent two years working on process and have not yet moved into planning. They will pay for P.Marshall's travel and have approved him as 1 of 6 Alternates and he is permitted to present to the table. They do not pay his hourly wage and he has been volunteering unpaid to this point. P. Marshall advises that he is preparing proposals for consideration by Coast Sustainability Trust, REDI-BC, West CAPP, WED and UBCM gas tax but at this time, has no spoken to anyone directly. He also advised that copies of whatever is submitted will be circulated to the Board for consideration.

8.2 Fisheries and Oceans Canada Ground Fish Committees, Boards and Authorities

D. St. Jacques reported that there will be a Ground Fish Development Authority meeting coming up on the 15th and a Ground Fish Integrated Advisory Board Meeting March 9 and 10th in Nanaimo. She suggested that P. Marshall secure paperwork from Charlie Minns at GDA .

The Groundfish Integrated Advisory Board (GIAB) is the multi-interest forum for providing advice to Fisheries and Oceans Canada (DFO) on management and policy issues relating to the groundfish fisheries in the Pacific Region. The GIAB addresses issues that affect multiple interests and is not intended to interfere with operational matters within any specific interest group. The Advisory Board's advice will be forwarded to the Department for consideration by the Minister.

The GIAB provides advice on:

- The Integrated Fisheries Management Plan (IFMP);
- Conservation and ecosystem objectives in the management of the groundfish resource;
- Broad policy issues and associated process relating to:
 - Allocation;
 - Catch Monitoring in support of accountability;
 - Conservation;
 - Data access;
 - Environmental and Habitat impacts;
 - First Nation treaty and harvest agreements;
 - Impacts from, and on, other fisheries;
 - International obligations;
 - Marine planning; and
 - Species at Risk
- Linkages with other advisory and governance processes/structures as appropriate; and
- Communication activities that assist the Department's efforts to communicate more effectively with the constituencies represented on the GIAB and the public.

8.3 Annual General Meeting

P. Marshall advised that he received a call from Mayor Mussallem, Prince Rupert suggesting that it would be helpful to set up strategic meetings on the direction of the Network. P. Marshall suggests that Friday April 8th, from 12 noon to 4 prior to the start of the AVICC

would be good and Wednesday May 11th, Prince Rupert prior to the North Central Local Government Association AGM. Funding for Marshall, Mullen Dalmer and possibly T. Bennett as Chair of WCA needs to be located.

8.4 Alberni Clayoquot Regional District Resolution regarding Fisheries and Oceans Canada exclusion of Coastal Communities in Consultation

P. Marshall provided an overview of the circumstances under which Port Alberni and the Alberni Clayoquot Regional District were excluded from Fisheries Allocation meetings scheduled for November 25th 2010. T. Bennett provided his perception on the exclusion and the need to send a resolution through the Municipal system.

The ACRD Board of Directors passed a resolution at their meeting December 8th to forward a resolution for consideration at UBCM regarding petitioning the federal government that Coastal Communities have meaningful input into all fin fish allocation decisions, including salmon. This resolution was put forward by Director Bennett.

P. Marshall prepared a Memorandum draft and sent it to the West Coast Aquatics Board for review and comment and is coordinating with R. Gunn of the Port Alberni Fisheries Advisory Committee. He is also seeking direction from UBCM on how best to accomplish the circulation.

T. Bennett also suggested that the Network should see if the UBCM | FNS Community-2-Community process can be used for the entire coast. P. Marshall to seek direction from UBCM.

<http://www.pac.dfo-mpo.gc.ca/consultation/cal/2011/index-eng.htm>

8.5 Province of British Columbia

P. Marshall advised that he has planned meetings with Provincial staff to determine where the CCN fits in with the provincial agenda and will report back to the Board on his findings.

8.6 Project Funding

P. Marshall advised that he is working with Denise Mullen Dalmer, Executive Director of the West Coast Aquatics to prepare funding proposals to provide staff support to the PNCIMA process and to undertake strategic sessions to determine the appropriate role for the Network. Proposals will be circulated and resolutions of support requested.

8.7 Seafood Summit 2011 Vancouver

P. Marshall advised that he presented at the Summit in an Industry oriented pre-summit session hosted in part by the World Ocean Council. This was the 9th Annual Seafood Summit: Responsibility without Borders? The Westin Bayshore 31 January–2 February 2011. The Seafood Summit brings together global representatives from the seafood industry and conservation community for in-depth discussions, presentations and networking with the goal of making the seafood marketplace environmentally, socially and economically sustainable.

<http://www.seafoodchoices.com/seafoodsummit.php>

8.8 Federation of Municipalities

P. Marshall advised that the FCM does not bring itself out to the coast very often. FCM Sustainable Communities Conference February 8-10, 2011 Victoria Conference Centre Victoria, British Columbia: Embracing Change for Sustainability: Innovative governance, partnerships and financing

Change is a constant in our world and happens at an ever-increasing pace. Cities and communities must adapt to ongoing changes in their natural, economic, political, social and cultural environments. A willingness to embrace new behaviours, technology, business models and governance is essential for a municipality to move towards sustainability.

As our understanding of sustainability evolves, municipalities and their local partners are leading the way. Municipalities are taking innovative, integrated approaches to reduce environmental impacts, build social cohesion, and create economic opportunities in their communities.

Whether your community is just starting on a sustainability path or has already seen the changes that a sustainable approach creates, the Sustainable Communities Conference is an opportunity to share your experience and learn from peers. Come to embrace change for the better!

P. Marshall requested the Board approve an expenditure of ~\$400 to cover the cost of his attendance to one day so that he can search for other funding options for the Network.

<http://www.fcm.ca/scc/>

9.0 BOARD OF DIRECTORS POLICY ROUNDTABLE

This space reserved for the resolution of Policies. Deferred to the Call of the Chair.

10. ROUNDTABLE OF DIRECTORS

This space reserved for updates from partnered organizations, Delegations and personal updates from Directors.

11. SPECIAL BUSINESS

**Ground Fish Integrated Advisory Board
 Conference Center - 101 Gordon Street, Nanaimo
 Thursday March 10th 2011**

9:00	Introductions and Review of Agenda	Terry Davis
9:10	Gwaii Haanas Presentation	Kelly Francis
9:30	Area of Interest Presentation	Hillary Ibey
9:50	Scott Island Marine Wildlife Area Presentation	Angela Stadel
10:10	PNCIMA Presentation	Neil Davis/designate
10:30	<i>Break</i>	
11:00	Discussion on Marine Planning Initiatives as they relate to Groundfish	GIAB
12:00	<i>Lunch</i>	
13:00	Strategic Framework for Fishery Monitoring and Catch Reporting Presentation Report out on long-term objectives	Carole Eros
14:15	Discussion on consultation document	Carole Eros/GIAB
15:00	<i>Break</i>	
15:15	How to move forward on developing standards for groundfish	Terry Davis
16:00	Re-Cap and Next Steps	Terry Davis
16:30	Adjourn	

Friday March 11th 2011

9:00	Introductions and Review of Agenda	Terry Davis
9:10	Presentation on Groundfish Science Strategic Assessment Plan	Rick Stanley
9:40	Discussion on Strategic Plan	GIAB
10:15	<i>Break</i>	
10:30	Prioritization Criteria	Rick Stanley
10:45	Group Feedback on Prioritization Criteria	GIAB
11:15	Presentation on ERAEF	Kendra Holt
12:00	<i>Lunch</i>	
13:00	Group Discussion on General Stock Assessment Priorities	GIAB
14:00	<i>Break</i>	
14:15	Schedule of Meetings for 2011 GIAB Meetings (Including dates and tentative agenda topics)	GIAB
15:00	Re-Cap and Next Steps	Terry Davis
15:15	Adjourn	

All the Best
 Patrick
Patrick Nelson Marshall BES SURP UWATERLOO
<http://ca.linkedin.com/in/patricknelsonmarshall>
 Coastal Community Network | Toll Free +1 877 595-8676 | Office +1 250 595-8676
www.coastalcommunitynetworkbc.ca | patrick.marshall@coastbc.org
 Victoria | Vancouver Island | British Columbia | Pacific Region | CANADA



Alberni-Clayoquot Regional District

**West Coast Committee
2011 – 2015 Financial Planning Meeting
Minutes**

Wednesday, February 9, 2011

Regional District Board Room

Present: Chairperson: Tony Bennett, Directors: John Fraser, Eric Russcher,
Alternate Director: Clive Pemberton.

Staff: Russell Dyson, Chief Administrative Officer, Wendy Thomson, Deputy
Corporate Officer, Mike Irg, Manager of Planning and Development, Teri
Fong, Manager of Finance, Andrew McGifford, Assistant Accountant.

1. The meeting was called to order at 10:00 a.m.

Correspondence

2. Letter dated February 2, 2011 from Mr. Dave McVetty, Superintendant, Pacific
Rim National Park Reserve regarding Connecting to the ACRD Water Supply on
Airport Road and outstanding issues.
*Moved by J. Fraser, seconded by E. Russcher, "That Regional District
staff be instructed to meet with Parks Canada staff to discuss water supply
and outstanding lease issues at the Long Beach Airport."*

"Carried"

Administration

3. Administrative Memo regarding Draft Bylaw No. A1071, Long Beach Airport
Authority.
*Moved by E. Russcher, seconded by J. Fraser, "That the draft of Bylaw
A1071, Long Beach Airport Authority be forwarded to the Region District's
solicitor for input and advice."*

"Carried"

2011 – 2015 Draft Financial Plan

4. Administrative Report regarding the draft 2011 – 2015 Financial Plan for the
Long Beach Airport.
*Moved by E. Russcher, seconded by J. Fraser, "That the West Coast
Committee approve the draft 2011 – 2015 Financial Plan for the Long
Beach Airport."*

"Carried"

5. Administrative Report regarding Grant-in-Aid to the City of Port Alberni for Economic Development Services.
Moved by J. Fraser, seconded by E. Russcher, "That the District of Tofino award a grant in 2011 to the City of Port Alberni for \$6,000.00 and that Mr. Pat Deakin, Economic Development Manager, City of Port Alberni be invited to make a presentation to Ucluelet Council."

"Carried"

6. Director Bennett left the meeting at 10:37 a.m. due to a conflict of interest. Alternate Director Clive Pemberton assumed Director Bennett's seat at the Committee table. Director Russcher assumed the Chair.

7. Administrative Report regarding 2011 – 2015 Financial Plan - West Coast Landfill.

Moved by E. Russcher, seconded by J. Fraser, "That the draft 2011 – 2015 Financial Plan for the West Coast Landfill be approved."

"Carried"

8. Staff were requested to provide the following detailed backup information from the draft Financial Plan for the West Coast Landfill:

- a. Pg. 26, Line 1 – Labour and Related Costs;
- b. Pg. 27, Line 7 – Other Operating Costs;
- c. Pg. 28, Line 8 – Scale Software.

Ongoing Business

9. The Chief Administrative Officer provided an update on Request for Proposals for the operation of the West Coast Landfill. The Regional District's solicitors are drafting the Request for Proposal. Staff are hoping to bring an RFP for consideration by the Regional District Board of Directors at the end of the month.
10. Regional District staff were requested to investigate and report back to the Committee on certification requirements for staff, engineers and contractors in order to operate landfill.
11. *Moved by C. Pemberton, seconded by J. Fraser, "That this meeting now stand adjourned."*

"Carried"

Alberni-Clayoquot Regional District
Minutes - West Coast Committee Meeting – February 9, 2011

12. The meeting adjourned at 11:08 a.m.

Certified Correct:

Tony Bennett,
Chairperson

Russell Dyson,
Chief Administrative Officer



Staff Report

To: Board of Directors
From: Russell Dyson, Chief Administrative Officer
Date: February 17, 2011

Re: Update on Staff Activities

The following is a brief update on staff activities for the January/February 2011. In addition to day to day activities, the following are some other issues/items that Regional District staff are currently working on:

- a. Updating the Regional District's records management system;
- b. Personnel Issues including recruitment of Accounting Clerk and Manager of Finance orientation;
- c. Drafting the Long Beach Airport Authority Bylaw;
- d. 2011 Budget Process;
- e. Investigating options for the future of the Log Train Trail;
- f. Investigating options/projects for the Gas Tax Funds;
- g. Community to Community Forum – Economic Development in the Alberni Valley;
- h. Long Beach Airport review and Safety Management System Implementation;
- i. Contract preparation – West Coast Landfill Operations and Collection Services;
- j. BCID conversion analysis and grant preparation;
- k. Meeting with Tla-o-qui-aht First Nations and consultants regarding water supply;
- l. Prepare Terms of Reference for Sproat Lake Volunteer Fire Department Review.



Russell Dyson,
Chief Administrative Officer



MEMORANDUM

TO: Board of Directors, Regional District of Alberni-Clayoquot
FROM: Mike Irg, MCIP
DATE: February 17, 2011
RE: **Monthly Activity Report - - Planning and Development**

2010 total	2011 YTD	CATEGORY OF APPLICATION
15	3	Rezoning
7	2	Development Permit and Development Variance Permit
12	5	Subdivisions
6	0	Agricultural Land Reserve
3	0	Board of Variance
12	4	Crown leases
22	1	Bylaw Enforcement
5	0	Miscellaneous
82	15	TOTAL APPLICATIONS RECEIVED

In addition to day to day planning application we are working on:

- 1/ Airport zoning
- 2/ Secondary Suites Study
- 3/ Alberni Valley Regional Water
- 4/ Alberni Valley OCP reviews (Beaver Creek, Cherry Creek, Beaufort, and Sproat Lake)
- 5/ Bamfield OCP Review with VIU
- 6/ Alberni Valley Agricultural Plan
- 7/ Bamfield Water System Mapping
- 8/ Dangerous Dog Bylaws

Mike Irg, MCIP
 Manager of Planning and Development

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT
JANUARY, 2011

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family					1	137,727							1	137,727
Mobile Homes													0	0
Multi-Family													0	0
Adds&Rens								2	25,000				2	25,000
Commercial													0	0
Institutional													0	0
Industrial													0	0
Miscellaneous											1	1,000	1	1,000
Totals	0	0	0	0	1	137,727	0	0	2	25,000	1	1,000	4	163,727

WOODSTOVE INSPECTIONS	BAMFIELD		BEAUFORT/BEAVER CREEK		LONG BEACH		SPROAT LAKE		CHERRY CREEK		TOTAL	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
	1		7		7		1		1		16	

YEAR TO DATE	TOTAL YEAR		YEAR TO DATE		TOTAL YEAR		YEAR TO DATE		TOTAL YEAR	
	YEAR	VALUE	YEAR	VALUE	YEAR	VALUE	YEAR	VALUE	YEAR	VALUE
2010	11	466,873	149	21,524,170						
2009	0	0	123	11,302,380						
2008	9	1,235,698	147	22,682,130						
2007	4	359,040	163	15,007,877						
2006	10	1,548,860	161	15,909,705						
2005	12	3,075,375	138	12,962,379	1997	2	244,000	104	10,025,166	
2004	5	2,185,304	129	10,959,254	1996	4	365,000	128	9,050,554	
2003	2	1,340,080	97	6,925,356	1995	3	101,000	116	9,641,300	
2002	3	39,072	76	2,986,134	1994	9	693,000	151	7,915,500	
2001	2	250,210	89	5,790,126	1993	13	962,000	167	10,864,000	
2000	3	38,280	88	4,095,339	1992	6	259,000	173	11,192,500	
1999	2	213,050	80	3,348,092	1991	4	305,520	126	7,155,120	
1998	9	185,980	75	3,320,890	1980	5	258,000	118	6,323,900	



MEMORANDUM

TO: Russell Dyson (CAO) and the Board of Directors
DATE: February 23, 2011
RE: Dept. of Environmental Services

Since the regular Board of Directors meeting on January 26, 2010 our department has been working on but not limited to the following:

LB Airport

- Paving project
- Leases
- Parks Canada and maintenance
- BC. Parks lease area prep
- Water system and the First Nations
- Water system and Parks Canada
- Sewer system decommissioning
- Contaminated sites and Transport Canada
- Sign
- House reno
- Terminal maintenance
- Sink hole in road
- Water monitoring
- SMS amendments and phase 3 implementation
- Budget

AV. Airport

- Leases
- Logging
- Additional office space
- Aggregate extraction
- Runway capacity
- Crack sealing
- Maintenance
- AV Drag Racing

- Nav aids
- Water monitoring
- Budget

WC. Landfill

- 5 year plan
- Transfer area
- Closure plan
- Pump repair and replacement
- Scale program and computer
- Recycling
- Monitoring reports
- Leachate testing
- Steel, batteries, propane tanks, appliances, and freon removal
- Product care
- budget

AV Landfill

- closure plan
- landfilling plan
- leachate testing
- monitoring reports
- gate relocation
- paving project
- existing tires from M&B days
- product care
- steel, batteries, propane tanks, appliances and Freon removal
- budget

Log Train Trail

- Doug Moore's report and remediation specs.
- Plan for remediation
- Signage
- Parking

Sproat Lake

- Harold Bishop Firehall seismic upgrade
- Harold Bishop Firehall water
- Sproat Lake Marine Patrol and programs
- Faber rd. Trail and proposals

- Water system at Cougar Smith Park
- Water testing

Bamfield

- Liquid waste plan
- Water system plan
- Water system maintenance plan
- Water intake project
- Water testing
- Solid waste, recycling and transfer site
- Bamfield water committee
- Fencing around propane tank at pump house
- Fencing at transfer site
- Fencing at rear of firehall

Recycling

- Contract for the West Coast
- Contract for Alberni Valley
- Illegal dumping, 2 sites
- Styrofoam recycling 2 times per year
- Kitchen and yard waste pilot program
- Cardboard bans
- Have sold 430 composters to date equalling approx. 134,000 lbs. of kitchen waste diversion per year
- Pilot composting power project
- Primary, middle and high school programs
- Public composting and recycling sessions locally and on the West Coast including Bamfield
- High school zero waste program

Salmon Beach

- Power project
- Maintenance contract
- 8 project contract and RFP's
- Sani field assessment and expansion
- Ditching plan
- Roles and responsibilities of committee

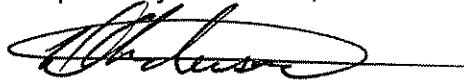
Millstream

- Water system assessment
- Water system up grades
- Water system back up power
- Water testing
- Cleaning inside of water tower
- No contract with contractor

Office

- Safety management system
- Backup generator for emergency operations
- Energy retrofit project for building ie: lighting, windows and heating system upgrades

Respectfully submitted,



Don Anderson
Manager of Environmental Services

**Alberni-Clayoquot Regional District
Staff Action List
Update to the Board of Directors as of February 16, 2011**

Date	Action Item	Assigned to	Target Date/Update
Previous Board of Directors Meetings			
Apr. 28/10	Investigate and work with Dolan's on the proposed Rock Quarry Project on the AV Airport Property	Don	In progress – investigating with Mark Harvey of ILMB and contact with Tom Black & Brian McKenny
May 26/10	Enter into an agreement with the City of Port Alberni for Building Inspection Services	Mike	Done
July 28 th	Director Ochman requested the following items be placed on the To-Do List:		
Mar. 1/09	- Bamfield Water Committee Bylaw	Wendy	BW Comm. has reviewed – Draft to be presented to the COW Mar. 9/11
May 13/10	- Mapping of Bamfield Water System, Infrastructure Planning Grant	Don Lori	Underwater system map completed by John Mass – Lori to follow-up with John Map of meters, hydrants etc. Coordinate with R. Zoet – E. Side done – W. Side to follow – A. McGill to advise
June 6/08	- Bamfield Liquid Waste Management Infrastructure Planning Grant	Don Lori	Find consultant/university to provide options Map of outfalls into Bamfield and Grappler Inlets - March
June 1/09	- East Bamfield Parking Plan	Mike	Part of OCP review in 2011
Oct. 1/09	- Expand Waste Transfer Site - Re-use shed at Waste Transfer Site	Don Don	Order Fencing (upon budget approval) Plan, Materials, Build
April 6/10	- West Bamfield Harbour Authority Dock Improvements (ICET)	Don/Janice	Work to be completed in 2011 – Report to Follow
June 1/09	- Bamfield OCP Review	Mike	Working with VIU- Proposal for March Board
Oct. 27/10	Investigate what the costs would be to the Regional District if they were to join the Climate Action Charter	Andrew	Investigating – April COW
Nov. 24/10	Invite the head of the South Island Forest District to make a presentation to the Board on proposed logging around Fossli park	Wendy	Arranged for presentation to the Board of Directors of Feb. 23 rd
Nov. 24/10	Apply for Infrastructure Planning Grants for Cherry Creek and Beaver Creek Water	Janice	Submitted Dec. 2/10 – Awaiting decision
Nov. 24/10	Investigate a livestock roaming bylaw for Beaver Creek	Mike/ Alex	March

Date	Action Item	Assigned to	Target Date/Update
Dec. 10/10	Draft a resolution for consideration at AVICC regarding petitioning the Federal Government regarding input into fish allocation decisions	Wendy/ Robert G.	Resolution amended – Feb Board Agenda Package for approval
Dec. 10/10	Apply for funding through Towns for Tomorrow for the Harold Bishop Firehall Seismic Upgrade and Renovation	Janice	Submitted Jan. 14/11
Dec. 10/10	Apply for funding through the Gas Tax General Priority fund for Sugsaw lake upgrade and Beaver Creek Water booster pump station	Janice	In-Progress
Board of Directors Meeting January 26, 2011			
Jan. 26/11	Directors are authorized to attend the Province Wide C2C Forum – Sign up interested Directors	Tracy	Arranging
Jan. 26/11	Directors approved the 2011 Committee Appointments – Advise the outside boards and commissions	Wendy	February 8 th
Jan. 26/11	Proceed to putting the West Coast Garbage and Recycling out to RFP's	Don	Preparing
Jan. 26/11	The Board approved proceeding with RFP's for the WC Landfill Operating Contract – Proceed to RFP's	Don	Extra Agenda – Feb. 23 rd Board Agenda Package
Previous Committee-of-the-Whole Meetings			
July 14/10	Prepare a RFD to the Board amending the ICET Application for Navigational Aids for the Long Beach Airport	Don/Janice	Completing Stage 2 Requirements – to be completed before March deadline
Oct. 13/10	Work with Tofino Air on the details of their request for a new lease at the Long Beach Airport	Don	Solicitor Reviewing
Jan. 12/11	Submit application for funding for the Debris Deflection Berm (Woosley Road)	Janice	Submitted – Jan. 14/11
Jan. 12/11	Apply for funding extension for the Long Beach Airport Improvement Project	Janice	Submitted – Jan. 14/11
Committee-of-the-Whole Meeting February 9, 2011			
Feb. 9/11	Renew UBCM Membership for 2011	Andrew/ Teri	Done
Feb. 9/11	Advise the City of PA that the ACRD will cost share in sending the Mayor to the FCM Conference in Halifax, June 3 – 6 th	Wendy	Done
Feb. 9/11	Investigate and report back to the Board on Nanaimo Regional District's process for dealing with dangerous dogs and investigate possible Kennel Services	Mike/Alex	March

Date	Action Item	Assigned to	Target Date/Update
Feb. 9/11	The COW approved the draft Financial Plan for the following: Alberni Valley Landfill, 911 Service, Regional Planning, Regional Parks, General Government Services – Prepare for consideration by the Board of Directors	Teri	Included in the draft 2011 – 2015 ACRD Financial Plan to be presented for consideration at the Feb. 23 rd Board of Directors Meeting
Feb. 9/11	The COW approved 2011 Grant-in-Aid Applications prepare a recommendation for consideration by the Board of Directors	Teri	Included in the draft 2011 – 2015 ACRD Financial Plan to be presented for consideration at the Feb. 23 rd Board of Directors Meeting
Feb. 9/11	Explore options for working with the AV Environmental Coalition on their phone book recycling program	Don/ Brenda	In Progress
Previous Alberni Valley Committee			
Sept. 16/09	Work with City of Port Alberni staff on Bell Road Stuart Avenue Water and continue investigating infrastructure grants	Don	\$10,000.00 Grant Received – Proceeding with draft design/cost – Meeting with Chatwin Engineering to follow
Alberni Valley Committee January 18, 2011			
Jan. 18/11	Arrange a tour for Directors and Senior Staff of the Long Train Trail	Russell	Waiting for Doug Moore estimates – Mid March
Jan. 18/11	Put together information on sign age requirements for the Long Train Trail for Mayor McRae to explore possible ICET funding	Don	Doug Moore to provide – Feb. 28 th
Jan. 18/11	Get a more detailed breakdown of costs for improvements to the Log Train Trail from Doug Moore	Don	Doug Moore to provide – Feb. 28 th
Jan. 18/11	Investigate options for the Log Train Trail such as: continue leasing, purchasing the trail, regional parks function, designating portions of the trail etc.	Russell/ Wendy	Investigating March tour
Previous West Coast Directors Meeting			
Apr. 28/10	Proceed with further discussion with the District of Ucluelet and Tofino regarding a Fire Protection Services Agreement for the Long Beach Airport	Russell	February 23 rd Resolution
Apr. 28/10	Work with ACRD Lawyers on the landfill road agreement with Parks Canada	Don	Working with Parks Canada – met new Administration and working on terms
May 13/10	Planning Staff – Proceed with subdivision process on the Long Beach Airport Lands for the WC Multiplex Society and the Long Beach Golf Course	Mike	Investigating
May 13/10	Organize the Grand Opening Ceremony for the new Long Beach Airport Terminal Building , investigate the option of Tofino and Ucluelet Tourism organizing the event	Don	Postponed until the end of May 2011 – Environmental Services Staff arranging

Date	Action Item	Assigned to	Target Date/Update
Sept. 8/10	Investigate and report back to the WC Committee on options for implementing passenger and airport improvement fees at the Long Beach Airport	Don	Working with Mike Hooper of Sprott Collishaw Airport – We have airport protocols for AIF's and PFF's – Proposal to follow
Sept. 8/10	Investigate the possibility of leasing property at the Long Beach Airport for HFN to drill a well for water to their reserve	Don	Arranging Council/Board Meeting
Nov. 17/10	Prepare a RFD to the Board to go out to tender to do upgrades to the house at the Long Beach Airport in order to rent it out	Don	Floor plan drafted complete specifications in progress – ACRD Building Inspector to complete
West Coast Committee – Financial Planning Meeting – Feb. 9/11			
Feb. 9/11	Meet with Dave McVetty, Superintendent, PRNP to discuss water supply and outstanding lease issues at the Long Beach Airport	Russell	Met with Mr. McVetty – Targeting draft agreement by June 2011 – Keeping PRNP up to date on water supply
Feb. 9/11	Forward the draft Long Beach Airport Authority to the RD Solicitors for review and input	Wendy	Forwarded
Feb. 9/11	Provide WC Directors with information on planned revenue projections for the lease lots at the Long Beach Airport	Don	Next WC Committee Meeting
Feb. 9/11	The WC Committee approved the draft Financial Plan for the follow: Long Beach Airport, West Coast Landfill – Prepare for approval by the Regional District Board	Teri	Included in the draft 2011 – 2015 ACRD Financial Plan to be presented for consideration at the Feb. 23 rd Board of Directors Meeting
Feb. 9/11	WC Committee approved a grant-in-aid to the City of Port Alberni Economic Development Services as follows: Tofino \$6,000 – Prepare RFD by the Board	Teri	Feb. 23 rd Board Agenda Package
Feb. 9/11	Ask Pat Deakin, City of PA Economic Development Manager to make a presentation to Ucluelet Council regarding their grant request	Wendy	Arranged – Pat Deakin to meet with Ucluelet Council
Feb. 9/11	Provide WC Directors with detailed background information on the following from the draft WC Landfill Budget: Other Operating Costs, Labour and Related Costs and Scale Software Purchase	Don	Next WC Committee Meeting
Feb. 9/11	Investigate and report to the WC Comm. on certification requirements fro RD Staff, Engineers and Contractors in relation to running Landfills	Don	Next WC Committee Meeting
Feb. 9/11	Investigate and report to the WC Comm. on improved accountability and security at the scale at the West Coast Landfill	Don	Next WC Committee Meeting
Electoral Area Dir. Mtg – Jan. 18/11			
Jan. 18/11	Prepare a report to the Electoral Area Directors on options for Gas Tax Funds	Russell	March Electoral Area Directors Meeting

Date	Action Item	Assigned to	Target Date/Update
Jan. 18/11	Prepare a RFP for the Alberni Valley OCP Reviews	Mike	February
	Electoral Area Directors – Financial Planning Meeting – Feb. 1/11		
Feb. 1/11	Refer the memo regarding Pacific Blue Cross Benefits for Electoral Area Directors to the Review Process for Directors Remuneration Bylaw	Wendy	Done – Referred to the review in the fall of 2011
Feb. 1/11	Refer the resolution from the Electoral Area Directors to contribute a GIA for \$8,000.00 to the AV Chamber to the COW Meeting	Wendy	Done – Recommendation in COW Agenda Package
Feb. 1/11	Prepare a RFD to the Board to approve a GIA for City of PA - Economic Dev. as follows: Bamfield \$2,000, Beaufort \$2,000.00, Beaver Creek \$5,333, Cherry Creek \$5,334, Sproat Lake \$5,333 and Long Beach \$1,000	Teri	Included in the draft 2011 – 2015 ACRD Financial Plan to be presented for consideration at the Feb. 23 rd Board of Directors Meeting
	Alberni Valley & Bamfield Financial Planning Meeting – Feb. 1/11		
Feb. 1/11	Invite Dave Mitchell & Associates to make a presentation to the AV Committee and Fire Departments in the AV and Bamfield regarding the Fire Strategic Plan and recommendation to hire a part-time Fire Services Coordinator	Wendy	Meeting with the Alberni Valley Committee & Bamfield and the Fire Chiefs on Monday, February 28 th , 10:00 am
Feb. 1/11	Investigate and report to the AV Committee on options for funding the part-time Fire Services Coordinator Position	Russell	Investigating – Will report to the AV Committee at the meeting scheduled February 28 th
Feb. 1/11	Investigate options for withdrawing from the Custom Transit service in the future	Russell	Investigating
Feb. 1/11	Forward RFD to the Board to award a \$1,000 in-kind GIA to the AV Dist. Fall Fair Association with AV area participating	Teri	Included in the draft 2011 – 2015 ACRD Financial Plan to be presented for consideration at the Feb. 23 rd Board of Directors Meeting
	Regional Hospital District Meeting February 9, 2011		
Feb. 9/11	The Board approved the Health Advisory Committee taking the lead role on establishing and operating the Community Health Network – Advise the Committee and VIHA	Wendy	Done
Feb. 9/11	Invite Chris Sullivan, Director, Capital Planning, VIHA to meet with the Hospital Board to discuss their request for additional funding for the negative pressure rooms	Teri	Arranged to make a presentation to the March 9 th Hospital District Meeting



TO: Alberni Clayoquot Regional District Board of Directors

FROM: Laurie L'Heureux, Emergency Planning Coordinator

COPIES TO: Russell Dyson, CAO

DATE: January 31, 2011

SUBJECT: Activity Report – September 2010 to January 2011

In addition to regular daily activities, I have been occupied with the following:

- Development and delivery of presentation to public of CWPP
- Fall Fair
- JEPP grant application for full-scale training exercise
- Provincial Emergency Preparedness Conference
- Emergency Preparedness presentations to John Paul II Catholic school, Alberni Employment Centre, Pathways program at PAACL
- MaaNulth Nations emergency planning, specifically Toquaht and HuuAyAht
- Development, locally and provincially, of the ShakeOut BC earthquake drill:

In the end, the ShakeOut BC drill had over 460,000 participants province-wide and 4000 from the Alberni Clayoquot RD. The response was overwhelming. Most of the schools in the Valley participated at some level. Neill Middle School and Gill School are both in the tsunami inundation zone. They practiced a full scale evacuation, with Neill evacuating the entire school up to their site in less than ten minutes. ACRD and City staff all participated. City works crews set up the barricades that define the evacuation routes in the event of a tsunami. Some modifications will be made based on the results of the drill. Some local businesses used the occasion to exercise their emergency plans.

There were not a lot of families that registered for the drill. We feel that this had a lot to do with the time of day of the drill as most would be at either work or school, but a goal for the next drill will be to encourage more families to participate. Another goal is to increase the participation of local businesses, especially those in the tsunami inundation zone. All worksites are required to have and exercise an

Members: Port Alberni, Ucluelet, Tofino, Electoral Areas

"A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

emergency plan. It's a perfect opportunity for this.

The date of future drills is being reconsidered. The January date conflicts with BC provincial high school exams and prohibits those students from participating. Also being discussed for future events is the possibility of including Alaska, Washington State, Oregon and California in a Pacific Coast ShakeOut drill on the same day.

I would like to thank the ACRD Board of Directors for endorsing ShakeOut BC on a local level. There are almost half a million people in BC who are now better emergency prepared than before January 26th because of this drill.

Ongoing issues include ESS program development and volunteer recruitment and Alberni Valley Emergency Plan updates.

Respectfully submitted,

Laurie L'Heureux
Emergency Planning Coordinator

Members: Port Alberni, Ucluelet, Tofino, Electoral Areas
"A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)



MEMO

To: Board of Directors
From: Russell Dyson, Chief Administrative Officer
Date: February 14, 2011
Subject: Terms of Reference for the Sproat Lake Volunteer Fire Department Review

Recommendation:

That the Board of Directors of the Alberni Clayoquot Regional District endorse the Terms of Reference for the Sproat Lake Volunteer Fire Department Review and authorize Staff to secure proposals for the project.

Desired Outcome:

Undertake a review of the operations of the SLVFD in order to develop a plan for future resources, infrastructure and recruitment, including a plan for the firehalls.

Background:

ACRD Staff, Electoral Area Director Penny Cote and Fire Chief Peter Klaver have been reviewing the status of the SLVFD in light of diminishing recruitment and planned seismic upgrades for the Harold Bishop Firehall. Before expending the funds for the upgrade, a comprehensive review of the department is necessary to ensure effective use of grant monies and tax payer's funds. The review will provide a strategy for moving forward based on the communities' resources and the needs of the department moving forward.

The terms of reference will be provided for a minimum of three proposals from qualified professionals.

Time Requirements – Staff & Elected Officials:

Staff will work with the Fire Chief to field inquiries and review the proposals. Support will be provided to the successful consultant through-out the project – anticipated to take six (6) weeks.

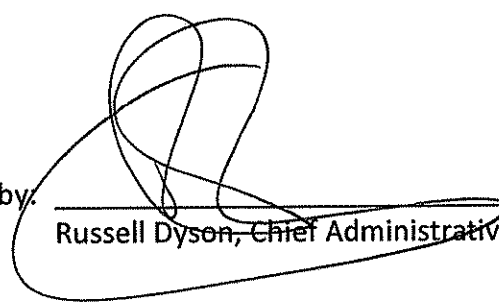
Financial:

Costs will depend upon proposals submitted. It is anticipated to cost \$12,000 - \$18,000.

Options Considered:

The Board and the Fire Department could proceed with planned upgrades but the investment may be redundant in the future. Recruitment for the department will benefit from a comprehensive plan.

Approved by:



Russell Dyson, Chief Administrative Officer



Request for Proposals

Fire Department Review Terms of Reference

1.0 Introduction

- 1.1 The Alberni-Clayoquot Regional District (ACRD) operates the Sproat Lake Volunteer Fire Dept. (SLVFD).
- 1.2 The SLVFD is facing a number of critical issues: seismic upgrades to existing halls, dwindling numbers, growing community and the potential for new partnerships throughout the region. There are questions regarding maintaining the required compliment of volunteers for three halls which must be addressed before capital improvements are invested.

2.0 Project Overview

- 2.1 The ACRD requires the services of a Consultant with extensive experience regarding provision of rural volunteer fire services in British Columbia to undertake a review and analysis of the SLVFD's structure, operation, and firehalls and mandate with regard to effectiveness and efficiency of the services provided to develop a report that includes options for consideration and recommendations. A presentation to the Community will be required.

3.0 Scope of Work

- 3.1 Initial meeting with Officers, Electoral Area Director, and Senior Staff of the ACRD in Port Alberni, to review and potentially refine the contemplated scope of work.
- 3.2 If needed, an interim report to the Board of Directors outlining the refined scope of work, budget, work plan and schedule.
- 3.3 Conduct research as required. Identify three (3) similar volunteer fire departments, and provide a comprehensive comparison of SLVFD's operations, equipment, staffing and budgets to fire departments in those communities.
- 3.4 Review the current SLVFD mandate and empowering bylaws. Identify options with regard to mandate and make recommendations.

- 3.5 Review the current SLVFD structure and operational procedures with regard to effectiveness and efficiency, identify options and make recommendations regarding improvement. Provide opportunity for input from SLVFD members and the community at large.
- 3.6 Consultant's access to internal SLVFD documents and relevant ACRD bylaws and collective agreements will be facilitated by the Fire Chief or Chief Administrative Officer as appropriate.
- 3.7 Address specific issues including:
- Future fire service needs for the build out of the Official Community Plan.
 - Staffing levels given the ultimate number of halls and fire services to be provided including implications of staffing realized.
 - Strategies for increasing volunteer compliment including targeting particular sectors.
 - Firehall numbers and location and required infrastructure to meet needs and match volunteer and other relevant resources.
 - Review services provided, mutual aid and those contemplated – automatic aid and provide recommendations based on resources.
 - Explore opportunities for partnerships, cooperation and alternative service delivery within the Region including First Nations and the Fire Departments throughout the Alberni Valley.
- 3.8 Submit a draft report for review and consultation with ACRD staff including the Fire Chief and Electoral Area Director. Consider input from staff and make any appropriate changes to the report.
- 3.9 Present the final comprehensive report to the Community and respond to questions from the Board of Directors regarding the report.

4.0 Proposal Requirements

- 4.1 Consultants who wish to undertake this work must submit a proposal containing the following:
- A letter indicating preparation to undertake the work outlined in this RFP.
 - A description of the relevant company and personnel experience and qualifications including description of work of a similar nature and related references.
 - A proposed budget for the project including a schedule of fees, hourly rates, any taxes, level of effort (number of hours/days) and maximum cost.
 - A timetable for completion of various components of the review.

- The Proposal must be received by the ACRD on or before _____

Background

The following outlines relevant information regarding the SLVFD.

- The SLVFD maintains three fire halls. Hall 1 is located at 10605 Lakeshore Road, Hall 2 at 9501 Faber Road and Hall 3 at 7667 Pacific Rim Highway.
- The SLVFD provides fire suppression and first medical responder services.
- Bylaw No. R1008 is the current bylaw.
- The SLVFD has a Chief, a Deputy Chief, a Safety Officer and a Training Officer.
- The SLVFD depends on water tenders for their water supply.
- The SLVFD has had regular Fire Underwriters Surveys and has obtained a "Superior Tanker Shuttle Accreditation. This accreditation is important for residential insurance purposes. Residents qualify as fully protected, which translates into a potential drop in insurance rates.
- The SLVFD has an operating budget of about \$185,000 per year.
- The Chief and Deputy Chief are both Local Assistant to the Fire Commissioner.
- The SLVFD supports the mutual aid arrangements and automatic aid agreements in the Alberni Valley.
- The SLVFD is a local service within a portion of Electoral Area "D" (Sproat Lake) of the ACRD.
- The ACRD completed a Fire Strategic Plan for the Alberni Valley and Bamfield in July 2010 – Dave Mitchell and Associates Ltd.; the report will be available as a resource for this study.

6.0 General Terms, Instructions and Conditions

- 6.1 The ACRD reserves the right to select the proposal that, in the opinion of the Board of Directors, best addresses the needs of the ACRD. The lowest priced proposal will not necessarily be selected.
- 6.2 The ACRD reserves the right to enter in negotiations with one or more Proponents in order to best serve the needs of the ACRD.
- 6.3 The Consultant will be authorized to proceed only upon approval of the ACRD Board of Directors.
- 6.4 Monthly invoices will be required before the ACRD will make payments. Each invoice must be accompanied by a brief progress report. Each invoice must include a breakdown of hours, rate and expenses.

6.5 The Consultant will be required to enter into a contract with the ACRD respecting conduct of the review.

7.0 Enquiries

7.1 Enquiries during the proposal period should be directed to:

Russell Dyson
Chief Administrative Officer
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3
Phone: (250) 720-2705
Email: rdyson@acrd.bc.ca



REQUEST FOR DECISION

To: Board of Directors

From: Wendy Thomson, Deputy Corporate Officer

Meeting Date: February 23, 2011

Subject: AVICC Resolution – Local Government Duty to be Consulted in Resource Management

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors forward the attached resolution for consideration at the 2011 Association of Vancouver Island and Coastal Communities Convention:

WHEREAS Local Government has expressed its Duty to be consulted by Elected and Appointed representatives of the Government of Canada and the Government of British Columbia, in more than 100 resolutions from the Union of British Columbia Municipalities since 1983;

WHEREAS the duties and obligations of Local Government are expressed in the Government of British Columbia in the Community Charter SBC 2003 Part 1 and Part 9 Division 1, which does not identify Local Government as a 'Stakeholder', but rather, a duly appointed Order of Government;

WHEREAS the Coastal Community Network, an independent non-government organization comprised of Local Governments and First Nations collaborating and operating within the Pacific Coast Watershed, expects to be included as a correspondent of all Federal and Provincial spatial planning processes and policy development as a clearing house of information;

THEREFORE BE IT RESOLVED that the Union of BC Municipalities and the Coastal Community Network;

- a. develop a mechanism(s) that ensures meaningful consultation with Canada and British Columbia with respect to all sustainability policies and processes affecting life in the Pacific Coast Watershed;
- b. establish an appropriate platform for community-to-community relations between the urban/rural Local Governments and First Nations at an appropriate regional level across the Pacific Coast Watershed; and,
- c. advise and promote the Coastal Community Network as a suitable organization for Canada and British Columbia to jointly invest in as a one stop resource management assessment and referral delivery authority, Co-Chaired by elected leaders drawn from the Local Government and First Nation leadership resident on the coast, as a long term and final solution to sustainment,

AVICC Resolution – Local Government Duty to be Consulted in Resource Management

And, the Alberni-Clayoquot Regional District request the Skeena Queen Charlotte Regional District and Kitimat Stikine Regional District to submit the same resolution to the North Central Local Government Association for consideration at its Annual General Meeting in May 2011.

Desired Outcome:

To submit a resolution for consideration at the AVICC Convention in April 2011 and the NCLGA Convention in May 2011 regarding Local Government duty to be consulted on resource management issues.

Background:

Refer to the attached letter from Patrick Marshall, Coastal Communities Network for background on the above recommendations submitted for consideration by the Alberni-Clayoquot Regional District Board of Directors.

Time Requirements – Staff & Elected Officials:

Minimal staff time required to submit the resolution and back-up information to AVICC before the February 25th deadline and to forward a request to the Skeena Queen Charlotte and Kitimat Stikine Regional District's to adopt the same resolution.

Financial:

n/a

Policy or Legislation:

Association of Vancouver Island and Coastal Communities – Resolution Policy.

Options Considered:

n/a

Submitted by:


 Wendy Thomson, Deputy Corporate Officer

Approved by:


 Russell Dyson, Chief Administrative Officer



Coastal Community Network

The voice of British Columbia's coastal communities
Energize the Network in 2011 | Consider | Act | Measure

Date: February 15th 2011

To: Chair and Members of the Board of Directors, Coastal Community Network
Member Communities of the AVICC
Member Communities of the NCLGA

From: Patrick Marshall, Consulting Economic Developer, Coastal Community Network

Re: **Local Government Right to be Consulted**

Recommendation

The Coastal Community Network acknowledges First Nation Rights and Title and the United Nations Resolution 61/295 entitled "United Nations Declaration on the Rights of Indigenous Peoples" resolved 107th plenary meeting 13 September 2007.

The Association also acknowledges the role of the Union of BC Municipalities in being a direct connection to senior governments on matters within the Local Government subject area.

I recommend that the ACRD revise its December 8th 2010 resolution for submission to AVICC AGM Sidney April 2011 and that ACRD Chair request either the Skeena Queen Charlotte or the Kitimat Stikine RD's submit the same resolution to the North Central Local Government Association for consideration at its AGM in May 2011. This will result on the same resolution being forwarded to UBCM for consideration at its AGM in September.

The Pacific Coast watershed bisects two Area Associations of the UBCM: The North Central Local Government Association and the Association of Vancouver Island Coastal Communities. UBCM advises that there is a 20 year legacy and record of requests by Local Governments to inform senior governments that this order of government requires respect and inclusion in the consultation process.

The Alberni Clayoquot Regional District resolved the following at its meeting of December 8th 2010:

"Moved by K. McRae, seconded by E. Russcher, "That the Board of Directors forward a resolution to the Association of Vancouver Island and Coastal Communities for consideration at the 2011 Conference requesting the AVICC petition the federal government that Coastal Communities have meaningful input in all fin fish allocation decisions, including salmon and that the Regional District send a copy of this to Mr. Patrick Marshall, CAO, Coastal Communities Network." "Carried"

A search of the UBCM resolution database reveals a legacy of resolutions from Local Government under the search title of Fisheries, Ocean, Consultation and other related keywords representing more than 100 resolutions pertaining to this issue since the creation of the database in 1983.¹

Resource Allocation and Ocean Management Consultation

In the spirit of the Alberni Clayoquot RD resolution, I consulted and developed the revised resolution with UBCM staff to ensure that this next resolution is structured to be useful and

¹ <http://ubcm.ca/resolutions/default.aspx>



specific. The goal of the Coastal Community Network is to ensure that as it moves forward into its rightful role as a coalition of communities focused on ensuring sustainable management of coastal resources, that its relationship with the Union of BC Municipalities, and indeed, with the First Nation Leadership organizations is clear and concise.

I am recommending that ACRD and the Regional District of its choice in the NCLGA consider making the following resolution to their respective Area Association at their 2011 AGM:

“Local Government Duty to be Consulted in Resource Management

Whereas Local Government has expressed its Duty to be consulted by Elected and Appointed representatives of the Government of Canada and the Government of British Columbia, in more than 100 resolutions from the Union of BC Municipalities since 1983;

“Whereas the duties and obligations of Local Government are expressed in the Government of British Columbia in the Community Charter SBC 2003 Part 1 and Part 9 Division 1, which does not identify Local Government as a “Stakeholder”, but rather, a duly appointed Order of Government;

“Whereas the Coastal Community Network, an independent non-government organization comprised of Local Governments and First Nations collaborating and operating within the Pacific Coast Watershed, expects to be included as a correspondent of all Federal and Provincial spatial planning processes and policy development as a clearing house of information;

“Therefore be it resolved that the Union of BC Municipalities and the Coastal Community Network;

“1. develop a mechanism[s] that ensures meaningful consultation with Canada and British Columbia with respect to all sustainability policies and processes affecting life in the Pacific Coast Watershed;

“2. establish an appropriate platform for community-to-community relations between the urban | rural Local Governments and First Nations at an appropriate regional level across the Pacific Coast Watershed; and;

“3. advise and promote the Coastal Community Network as a suitable organization for Canada and British Columbia to jointly invest in as a one stop resource management assessment and referral delivery authority, Co-Chaired by elected leaders drawn from the Local Government and First Nation leadership resident on the coast, as a long term and final solution to sustainment.”

Discussion

The Pacific Region Office of Fisheries and Oceans Canada held meetings with single interest groups on November 26th, 2010 and excluded any and all formal representation from Local Government.

This act of exclusion has contributed to the continued marginalization of Local Governments in the Departments Planning and Policy processes across the board, to the point that the Department is unduly influenced by single interest groups it funds to play an advisory role, long since their respective roles in modification of policies and regulations has concluded and the acts of government past.



The recent approval of the receipt of cash funds from a third party campaign organization based in the United States of America, the non-profit sector subsidizing government process, is perceived by elected leaders as another piece of evidence that the Fisheries and Oceans Canada and the Province of British Columbia have lost all accountability and responsibility to the Local Governments.

The Board of Directors for the Coastal Community Network has asked all 158 Local Governments to support the proposed resolution to the respective Municipal Associations. And, in an unprecedented action, the Board is asking all 86 First Nation Councils and Territorial Leaders for their support as well in this collaborative action.

Conclusion

The Coastal Community network continues to take action to transition into the Pacific Coast Council, a Sustainability Resource Management Authority modeled after the Fraser Basin Council and the Columbia Basin Trust, with direct accountability and participation of First Nation communities and leadership within the Pacific Coastal Watershed. It is imperative that the Government of Canada affirm its commitment to communicating and engaging Local Governments in policy and operational processes in a way equal to those commitments to the other operating regions the Department serves in Canada.

The Coastal Community network remains committed to maintaining and protecting its citizens and constituents and the sustainable economic and social well being of coastal communities.

Our Goals continue to include:

1. To enhance the long-term viability of coastal communities through optimal involvement in building integrated and sustainable economies;
2. To empower coastal communities to assume greater levels of responsibility and self-reliance through the use of resources and the environment;
3. To provide strong advocacy on behalf of coastal communities to ensure accountability in policy development; and;
4. To facilitate communication and relations among coastal communities and to build alliances with other groups who share our goals.”

Respectfully Submitted
Coastal Community Network

Patrick Nelson Marshall
Consulting Economic Developer
patrick.marshall@coastbc.org



Please forward a copy of your resolution on your letterhead with the appropriate authorized signature to the attention of the following:

His Worship Mayor Christopher Causton
Chair and Members of the Board of Directors
Association of Vancouver Island and Coastal
Communities

Iris Hesketh-Boles
Executive Coordinator/Office Manager
Local Government House
525 Government Street
Victoria, British Columbia
CANADA V8V 0A8

mailto: iheskethboles@ubcm.ca

Office: 250-356-5122

Facsimile: 250-356-5119

His Worship Mayor Mike Bernier
Chair and Members of the Board of Directors
North Central Local Government Association

Maxine Koppe
Executive Director
Northern Local Government House
206 - 155 George Street
Prince George, British Columbia
CANADA V2L 1P8

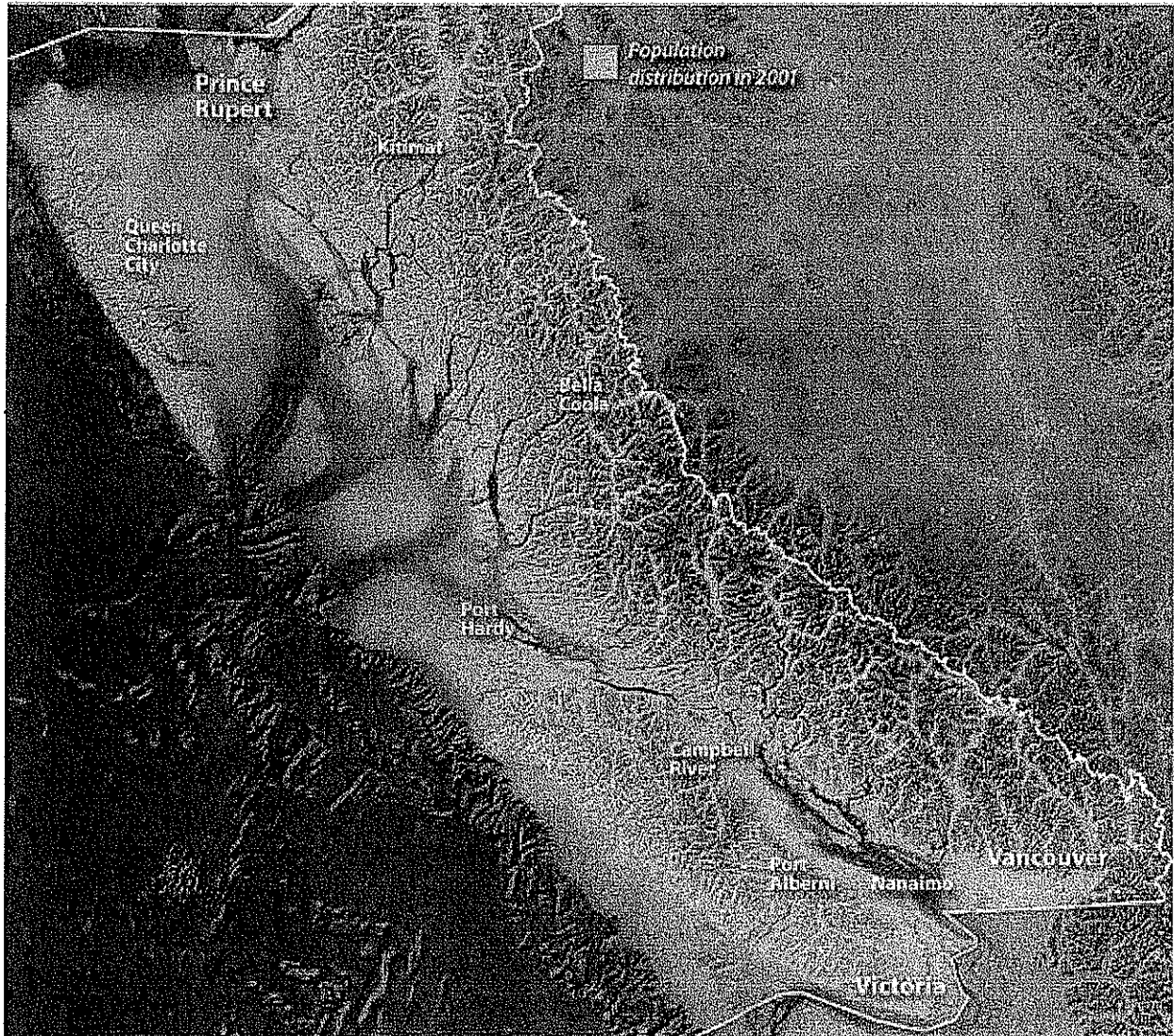
mailto: contact@nclga.ca

Office: 250 564-6585

Facsimile: 250 564-6514



Coastal Community Network Operating Area & Settlement Density 2011

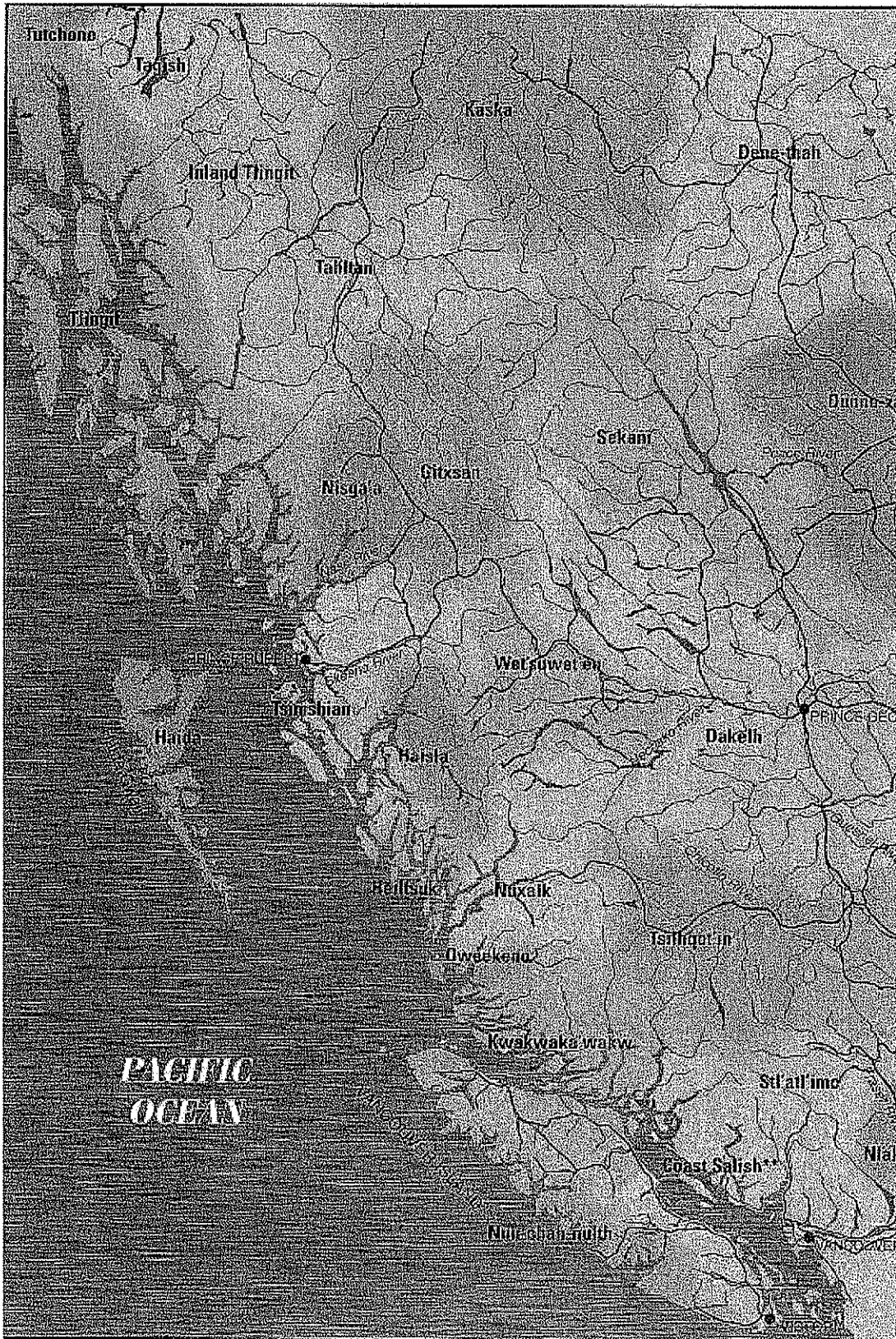


* Area to the North of Stewart cut off of this map version. Should include area to the Border with Yukon and collaboration extended to Alaska's South East Conference.²

² <http://www.seconference.org/>



Coastal Community Network Nation Languages





REQUEST FOR DECISION

To: Board of Directors
From: Wendy Thomson, Deputy Corporate Officer
Meeting Date: February 23, 2011
Subject: Appointment of Chief and Deputy Chief Election Officers – 2011 Election

Recommendation:

That pursuant to Section 41(1) and (2) of the *Local Government Act*, the Alberni-Clayoquot Regional District Board of Directors:

- a. Appoint Russell Dyson the Chief Election Officer for conducting the 2011 general local elections with power to appoint other election officials as required for the administration and conduct of the 2011 general local elections in the Alberni-Clayoquot Regional District; and,
- b. Appoint Wendy Thomson the Deputy Chief Election Officer for the general local elections in the Alberni-Clayoquot Regional District.

Desired Outcome:

To appoint a Chief and Deputy to organize and conduct the 2011 elections for the electoral area directors in the Alberni-Clayoquot Regional District.

Background:

General local elections are held every three years. The next general local election is on Saturday, November 19, 2011. For the purposes of conducting the election and possible referenda, the Regional District Board of Directors must appoint a Chief Election Officer and Deputy Chief Election Officer.

Time Requirements – Staff & Elected Officials:

Substantial staff time will be required to organize and conduct the election and possible referenda.

Appointment of Chief and Deputy Chief Election Officers - 2011 General Local Elections

Financial:

\$35,000.00 has been budgeted in the 2011 Financial Plan for the election and possible referenda.

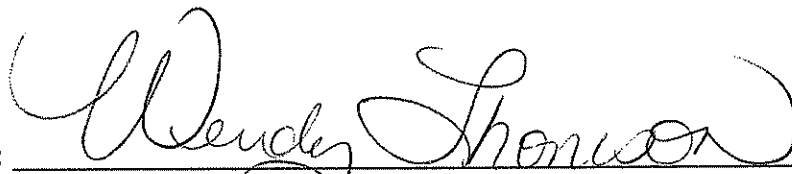
Policy or Legislation:

Section 41 (1) of the Local Government Act requires the Regional District Board to appoint a Chief Election Officer and Deputy.

Options Considered:

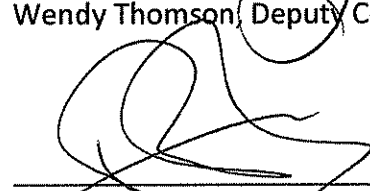
n/a

Submitted by: _____



Wendy Thomson, Deputy Corporate Officer

Approved by: _____



Russell Dyson, Chief Administrative Officer



REQUEST FOR DECISION

To: Board of Directors

From: Russell Dyson, Chief Administrative Officer

Date: February 16, 2011

Subject: Analysis of the conversion of Beaver Creek Improvement District to a Local Service Area of the Alberni-Clayoquot Regional District

The Alberni Clayoquot Regional District (ACRD) and Beaver Creek Improvement District (BCID) have been considering a possible conversion of the Improvement District to a Local Service Area of the Regional District. Two studies are required to provide essential information for this to be considered further.

1. An Infrastructure Analysis inventories the Improvement Districts water system to assist with examining the potential impact of converting the system to a local service area. It provides an inventory of the physical assets. It would identify the need for future upgrades and maintenance and assist with projecting future budget requirements.
2. A Conversion Analysis reviews the infrastructure analysis with respect to potential costs and the bylaws, policies and procedures of both organizations. It provides a draft set of budgets to compare the operation of the water system as the current Improvement District or as a Local Service Area of the Alberni Clayoquot Regional District.

The infrastructure analysis needs to be completed first. In order to fund this analysis the Alberni Clayoquot Regional District applied for an Infrastructure Planning Grant (\$10,000). It is one of four applications that the Regional District has made from this grant program and is ranked #3 in terms of the Regional District's priorities. There is no certainty to receiving the grant. Decisions on this grant may not be available for 10 – 12 weeks. However, the grant guidelines enable work to be accomplished in advance of the grant approval. The BCID and ACRD should decide whether to proceed with this analysis now or wait for the determination of the grant. The conversion analysis will have to wait until the completion of this analysis.

Koers and Associates are the engineering firm most familiar with the BCID water system and they have completed analysis of the system in the past. The BCID has requested a quote for this work, which will be available at the ACRD Board meeting. The ACRD and BCID should consider proceeding with the work and determine a cost sharing for the costs in the event the grant is not successful.

It is recommended that the infrastructure analysis be completed now in advance of a funding announcement. This is at the risk of receiving no funding but the work is necessary to continue with the conversion analysis and a decision whether to proceed with the local service area. It is recommended that BCID and ACRD agree to share the costs (50/50). The BCID is anxious to proceed with these reports in advance of the spring and their Annual General Meeting.

The following resolution should be adopted by the BCID and ACRD:

To be adopted by the ACRD:

That the Board of Directors of the Alberni Clayoquot Regional District support proceeding with the Koers and Associates infrastructure analysis of the Beaver Creek Improvement District water system and the Regional Board agree to fund 50% of the costs (to a maximum of \$____), in the event grant funding is not successful.

To be adopted by the BCID:

That the Board of Directors of the Beaver Creek Improvement District agree to proceed with the Koers and Associates infrastructure analysis of the Beaver Creek Improvement District water system and the Regional Board agree to fund 50% of the costs, in the event grant funding is not successful.

We have received a proposal from Tom Reid of Sussex Consultants Ltd. to complete the Conversion Analysis (\$6,462). Mr. Reid is recommended by the province and is familiar with the BCID and the issues at hand. Mr. Reid is available now through to June. Funding from the Ministry of Community, Sport and Cultural Development may be available to a maximum of \$5,000 of the costs. In order to access this funding the ACRD needs to send a letter of request with a resolution of support from the BCID. There is no deadline for the funds, requests are considered as received. Spring will be the start of a new fiscal year. It is recommended that the ACRD and BCID cost share the balance of the study costs (\$731 each). The following resolutions are proposed:

To be adopted by the ACRD:

That the Board of Directors of the Alberni Clayoquot Regional District apply to the Ministry of Community, Sport and Cultural Development for funding in the amount of \$5,000 to complete a conversion analysis of the Beaver Creek Improvement District to a Local Service area of the Alberni Clayoquot Regional District as outlined in Mr. Tom Reid's proposal of October 25, 2010 and that the Board agree to fund fifty percent of the balance of the costs over and above the grant (\$731).

To be adopted by the BCID:

That the Board of Trustees of the Beaver Creek Improvement District support the Alberni Clayoquot Regional District request of the Ministry of Community, Sport and Cultural Development for funding in the amount of \$5,000 to complete a conversion analysis of the BCID to a Local Service area of the ACRD as outlined in Mr. Tom Reid's proposal of October 25, 2010 and that the Board agree to fund fifty percent of the balance of the costs over and above the grant (\$731).

Approved by:



Russell Dyson, Chief Administrative Officer

cc: Board of Directors, BCID



REQUEST FOR DECISION

TO: The ACRD Board of Directors and Russell Dyson (CAO)
DATE: February 23, 2011
RE: DND lease at The Long Beach Airport.

Recommendation:

That the ACRD Board of Directors extend the current lease with the Department of National Defence at the Long Beach Airport to May 31, 2015 for a sum of \$3,518.00 per year.

IMPLICATIONS OF THE RECOMMENDATION

1. **GENERAL**

The Department of National Defence has been leasing a portion of The Long Beach Airport lands since June of 2000 for operating and maintaining a High Frequency radio receiver which consists of a trailer mounted electronic equipment shelter, a 30 meter self support tower and four 5 meter receiver antennas. The lessee has an option for one more five year option under the current lease and we have been requested to exercise the second five year renewal by the Department of National Defence.

2. **TIME REQUIREMENT - STAFF AND ELECTED OFFICIALS**

Negligible.

3. **FINANCIAL**

The total revenue for the five year period is \$17,590.00.

4. **POLICY OR LEGISLATIVE**

This is within policy.

Respectfully submitted,

Don Anderson (Manager of Environmental Services)


P:\My Documents\dnd lease at lb airport.wpd



REQUEST FOR DECISION

To: Board of Directors and Russell Dyson, CAO
From: Don Anderson, Manager of Environmental Services
Date: February 16, 2011
Subject: Rental Office space at the Alberni Valley Regional Airport.

Recommendation:

That the ACRD Board of Directors agree to provide the new office space created at the Alberni Valley Regional Airport to the Alberni Valley Community Forest Corporation for rent on a month to month basis at a rate of \$350.00 per month subject to the notification requirements of the Local Government Act.

Background:

At the December 10, 2010 Board of Directors meeting, the Board passed a resolution to add one additional office space in the terminal building at the Alberni Valley Regional Airport.

Leasing land requires a public opportunity to bid. This space was created for the benefit of the Alberni Valley Community Forest Corporation. A month to month rental will enable the ACRD to provide the space after providing notice.

Time Requirements – Staff & Elected Officials:

Negligible.

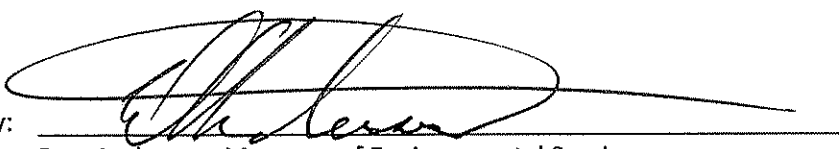
Financial:

Monthly revenue of \$350.00 per month, equaling \$4200.00 per year. Advertising costs of \$250.00.

Policy or Legislation:

Within policy.

Submitted by:


Don Anderson, Manager of Environmental Services



M:\Leases\AV Airport\Request_for_Decision_AVCF office space.doc



REQUEST FOR DECISION

To: Board of Directors
From: Wendy Thomson, Deputy Corporate Officer
Date: February 16, 2011
Subject: Assignment of Lease – Alberni Valley Airport

Recommendation:

That the Board of Directors consent to an assignment of an interest in the Alberni Valley Flying Club Hanger lease at the Alberni Valley Airport, from Jean Guy to Judith Anne Fisher, and authorize the Chief Administrative Officer and the Chairperson to sign on behalf of the ACRD.

Background:

In 1993 the Regional District leased land for a hanger at the Alberni Valley Airport to the Alberni Valley Flying Club, comprised of a group of individuals. One of the individuals wishes to assign her interest in the lease to a second individual. The terms of the lease are that the Board of Directors must consent to any such assignment before it can be finalized. This has been done several times in the past with other Club individuals assigning their interest to another individual.

Time Requirements – Staff & Elected Officials:

Minimal, to enter into the lease assignment.

Financial:

None

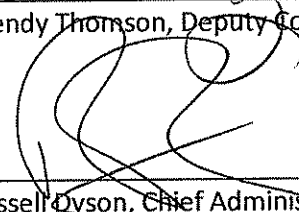
Policy or Legislation:

ACRD policy and lease agreement with the Alberni Valley Flying Club.

Submitted by:


Wendy Thomson, Deputy Corporate Officer

Approved by:


Russell Dyson, Chief Administrative Officer

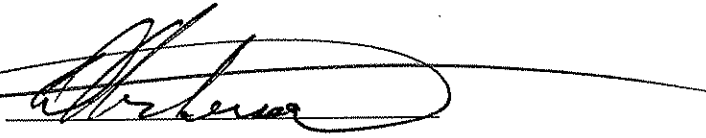


MEMORANDUM

TO: ACRD Board of Directors and Russell Dyson CAO
DATE: February 23, 2011
RE: Faber Rd. Trail
From: Don Anderson (Manager of Environmental Services)

The ACRD has received \$76,195.00 for building a trail off of Faber Rd. to Cougar Smith Park from the Gas Tax/Public Transit Management Services. Sproat lake Community Parks have spent approx. \$26,000.00 on preparation of the trail prior to putting the works out for proposals. The remaining \$50,000.00 has to be accounted for by March 31, 2011 or the ACRD will lose the funding. The project has been advertised for two consecutive weeks with a site meeting held on February 18, 2011 with proposals closing February 21, 2011.

This memo is to inform the Board that there will be an extra agenda item (Request for decision) to award the contract for the works so the project can be completed by the March 31, 2011 deadline.

Submitted by: 

Don Anderson, Manager of Environmental Services

Other Review: 

Russell Dyson, CAO

P:\MY DOCUMENTS\MEMO TO BOARD RE SPROAT LAKE TRAIL.DOCX

Electoral Areas "A" (Bamfield), "B" (Port Alberni), "C" (Clayoquot), "D" (Sproat Lake), "E" (Drayton Creek) and "F" (Cherry Creek)



MEMORANDUM

TO: The Board of Directors and Russell Dyson (CAO)
DATE: February 23, 2011
RE: Waiving of tipping fees at the West Coast Landfill.

Recommendation:

That the Board of Directors pass a resolution to waive the tipping fees at the West Coast Landfill for refuse cleaned up from the Ucluelet Harbour by the Ucluelet Aquarium Society as a one time waiver.

IMPLICATIONS OF THE RECOMMENDATION

1. GENERAL

The Acrd has been requested by Toney Konefall to waive tipping fees at the West Coast landfill on behalf of The Ucluelet Aquarium Society for the clean up in the Ucluelet Harbour. The quantity is estimated at 3 to 4 tons.

2. TIME REQUIREMENT - STAFF AND ELECTED OFFICIALS

A letter by staff to the Society and a phone call to the scale shack at the West Coast Landfill.

3. FINANCIAL

4 tons of refuse relates to \$360.00 of lost revenue.

BACKGROUND

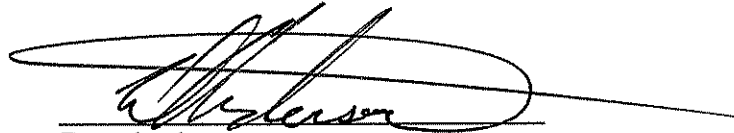
1. KEY ISSUES OR CONCEPTS

The clean up of the Ucluelet Harbour by the Aquarium Society is admirable as it is good for the overall betterment of the harbour's environment. There are funds in the budget for illegal dumping which staff would consider as clean up from illegal dumping activities.

2. DESIRED OUTCOMES

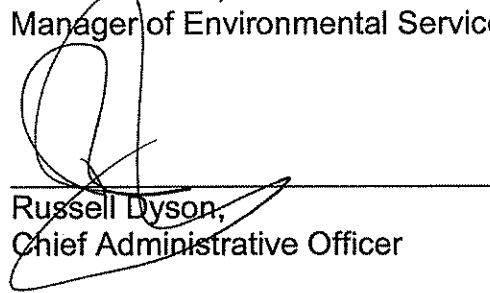
That the Board of Directors endorse staffs recommendation and to pass a resolution to waive the tipping fees at the West Coast Landfill for the clean up done in the Ucluelet Harbour by The Ucluelet Aquarium Society.

Submitted by:



Don Anderson,
Manager of Environmental Services

Reviewed by:



Russell Dyson,
Chief Administrative Officer

Don Anderson

From: Tony URIC [uric.ltd@gmail.com]
Sent: February 15, 2011 11:01 AM
To: Don Anderson; Tony Konefall
Subject: Re: Ucluelet Harbour Clean up

Hi Don
Did you get my email yesterday?

Tony Konefall

On Mon, Feb 14, 2011 at 8:46 AM, Tony URIC <uric.ltd@gmail.com> wrote:

Hello Don
Per our phone conversation, I am sending this email requesting written consent to dump material cleaned from the Ucluelet Harbour in the recent harbour clean up organized and performed by the ucluelet aquarium society. I am organizing the removal and disposal of the material cleaned up and the Ucluelet rent it center ltd. is donating the bins and trucking. So any help from the Acrd would be much appreciated and mentioned in the westerly news article.
Thank you in advance and I hope to here from you soon.

Tony Konefall
Manager
Ucluelet Rent-It Center Ltd.
508-1685 Peninsula Rd.
Box 549
Ucluelet, B.C.
250-726-7368

--
Ucluelet Rent-It Center Ltd.
508-1685 Peninsula Rd.
Box 549
Ucluelet, B.C.
250-726-7368



REQUEST FOR DECISION

To: Board of Directors and Russell Dyson, CAO
From: Don Anderson, Manager of Environmental Services
Meeting Date: February 23, 2011
Subject: Curbside Recycling Contract

Recommendation:

That the Board of Directors pass a resolution to extend the existing contract with Sun Coast Waste Services Ltd. for an additional three (3) years as per terms in the Contract Agreement for curbside collection of curbside recyclable material in the City of Port Alberni and Electoral Area "E" (Beaver Creek).

Desired Outcome:

That the Board of Directors pass a resolution to extend the existing contract for curbside recycling for the City of Port Alberni and Electoral Area "E" (Beaver Creek) for an additional three (3) years.

Summary:

The existing Contract Agreement with Sun Coast Waste Services terminates on August 31, 2011. Under the terms of the agreement, the owner (ACRD) may, in its discretion, renew this agreement for a further term of not more than three years provided such renewal is approved by the owner's Board of Directors six (6) months prior to the end of the term.

Sun Coast Waste Services Ltd. has provided the ACRD with a formal letter (attached) requesting the three (3) year extension.

Sun Coast Waste Services Ltd. has provided the Alberni Valley with diligent courteous service for the past 2 ½ years. They have also complied with all requests made to them from the ACRD in a prompt and professional manner.

Background:

The contract for the recycling for the City of Port Alberni and Electoral Area "E" (Beaver Creek) is terminating August 31, 2011.

The exiting contract has terms to accommodate a three (3) year extension.

The Contractor is to be given six (6) months notice of the ACRD's wish to extend the Contract.

The existing Contractor has been providing the ACRD with uninterrupted professional service for the last 2 ½ years.

Time Requirements – Staff & Elected Officials:

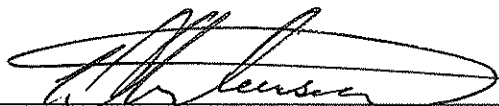
Staff time to write the letter to extend the existing contract, ready for the ACRD Chair, CAO and Sun Coast Waste Services Ltd. signatures.

Financial:

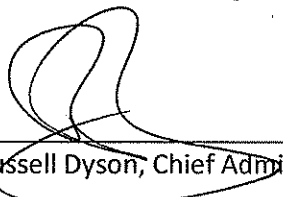
There are no financial implications other than consumer price index increases or decreases as per the existing contract. We do not anticipate cost savings if the service was tendered, given current market conditions and costs.

Policy or Legislation:

As per the existing contract agreement.

Submitted by: 

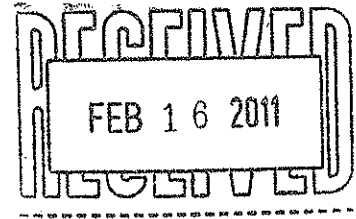
Don Anderson, Manager of Environmental Services

Approved by: 

Russell Dyson, Chief Administrative Officer

February 14, 2011

Alberni-Clayoquot Regional District
3008 5th Ave
Port Alberni, BC



Attention: Russell Dyson, Chief Administrative Officer

Re: Option to Extend Recycling Contract

Dear Russell,

As requested, and per our contract with the Alberni-Clayoquot Regional District, Sun Coast Waste Services Ltd. would like to officially request an extension to our exiting Curbside Recycling contract for a further 3 year term. All pricing, and terms and conditions of the original contract would remain in place.

When we first tendered on the work in 2008 there was no charge for the processing of the recyclable materials collected. As you are aware the recycling markets took a significant downturn in October/08; although they have improved somewhat, we continue to pay \$60.00 per tonne to recycle those same materials. We feel that with a few minor changes to our existing routes, along with changes the City is implementing as of April 4th we will be able to make this process more efficient and sustainable.

I would also like to mention that we will be opening an Eco-Center to facilitate the processing of collected materials in the Valley. This will give us the ability to further educate the public and provide more opportunity to recycle items that are presently not accepted as part of the curbside program. The net effect would also reduce our exposure to fluctuating recycling markets and create more employment opportunities within the Regional District.

Should you have any questions or require any further information, please do not hesitate to call.

Yours truly,



Jerry Kupiak
General Manager



REQUEST FOR DECISION

To: Board of Directors
From: Russell Dyson, Chief Administrative Officer
Meeting Date: February 23, 2011
Subject: Emergency Services for Long Beach Airport

Recommendation:

That the Board of Directors of the Alberni Clayoquot Regional District request the District of Ucluelet provide emergency services to the Long Beach Airport immediately, and a long term agreement be developed in consultation with the District of Ucluelet and the District of Tofino, with consideration of other interests in the vicinity of the airport.

Summary:

The Regional District requires fire protection services for the Long Beach Airport. Our need is immediate. In order to advance the matter we request the Board of Directors adopt the recommended resolution. An interim agreement will be negotiated with the District of Ucluelet and brought back for the Board's consideration. The long term agreement will be developed in consultation with both municipalities and may involve other interests in the vicinity of the airport.

Time Requirements – Staff & Elected Officials:

Some staff time to draw up agreements.

Financial:

To be negotiated.

Policy or Legislation:

N/A

Submitted by: _____

Russell Dyson, Chief Administrative Officer





Regional District of Alberni-Clayoquot

Bylaw No. R1021-1

**A Bylaw to amend Bylaw R1021,
Garbage and Recyclable Materials Collection Bylaw, 2008**

The Board of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. CITATION

This bylaw may be cited for all purposes as "*Regional District of Alberni-Clayoquot Garbage and Recyclable Materials Collection Amendment Bylaw No. 1, 2011.*"

2. AMENDMENTS

Bylaw No. R1021, Garbage and Recyclable Materials Collection Bylaw, 2008 is amended as follows:

Section 4 (d) A person must not set a Recycling Container containing Recyclable Materials out for collection earlier than 5:00 a.m. nor later than **7:00 a.m.** on collection days.

Section 6 (h) A person must not set a Garbage Container containing Garbage out for collection earlier than 5:00 a.m. nor later than **7:00 a.m.** on collection days.

Read a first time this day of , 2011.

Read a second time this day of , 2011.

Read a third time this day of , 2011.

Reconsidered and adopted this day of , 2011.

Chairperson

Chief Administrative Officer

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
 January 31, 2011
 SUMMARY OF REVENUE AND EXPENDITURES

	2011 Annual Budget	Year-to-Date Actual
REVENUE		
Tax requisition		
Parcel and frontage taxes		
Value added taxes		
Grants in lieu of taxes		
Services provided to other governments		
Sale of services		162,374
Office rent		3,786
Other revenue from own sources		4,089
Transfers from other governments		
Unconditional		
Conditional		
Surplus (deficit) from prior years		1,445,427
Committed surplus from prior year		1,665,764
		3,281,440
Transfers from Municipalities for Municipal Finance Authority		
Total Revenue		<u><u>\$3,281,440</u></u>

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
 January 31, 2011
 SUMMARY OF REVENUE AND EXPENDITURES (CONTINUED)

	2011 Annual Budget	Year-to- Date Actual
EXPENDITURES		
General Government Services		\$102,130
Electoral Area Administration		5626
Fire Protection		
Bamfield Fire Department		5,663
Beaver Creek Fire Department		
South Long Beach Fire Protection		
Sproat Lake Fire Department		509
Grandville Road Fire Protection		
Franklin Road Fire Protection		
Mountain Ranch Road Fire Protection		
E 9-1-1 Telephone System		456
Salmon Beach Security		3,090
Building Inspection		14,517
Emergency Planning-Alberni Valley		1,345
Emergency Planning-West Coast		1,375
Noise Control-Beaver Creek		
Noise Control- Cherry Creek		
Noise Control-Sproat Lake		
Animal Control- Beaver Creek		
Animal Control-Sproat Lake		
South Long Beach Street Lighting		48
Arvay Road Street Lighting		79
Custom Transit		
Alberni Valley Airport		2,176
Long Beach Airport		20,841
Salmon Beach Transportation		964
Alberni Valley Landfill and Bamfield		105,688
West Coast Landfill		114,966
Salmon Beach Garbage Collection		168
Bamfield Water System		
Millstream Water System		
Salmon Beach Water Supply		255
Salmon Beach Sewage Disposal		2,865
Land Use Planning		
Management of Development- Rural Area		18,706
Regional Planning Services		6,016
Alberni Valley Tourism Marketing		4,530
Regional Library		
Regional Parks		140
Community Parks		
Bamfield Community Park		
Sproat Lake Community Park		568
South Long Beach Community Park		
South Long Beach Bike Path		
Salmon Beach Recreation		127
Port Alberni Multi-Purpose Arena		
Port Alberni		
Beaver Creek Electoral Area Contribution		
Cherry Creek Electoral Area Contribution		
Sproat Lake Electoral Area Contribution		
McLean Mill Grant-in-aid		
Sproat Lake Community Association Grant		
Beaver Creek Recreation Grant		
Grants-in-aid(Region Wide)		
Grants-in-Aid(Alberni Valley)		
Grants-in-Aid(Bamfield)		
Grants-in-Aid-Beaver Creek		
Grants-in-Aid-Beaufort		
Grants-in-Aid-Port Alberni		
Grants-in-Aid(Long Beach)		
Grants-in-Aid(Sproat Lake)		
Grants-in-Aid(West Coast)		
Grants-in-Aid-Cherry Creek		
Grants-in-Aid-(Economic Development)		
Grants-in-Aid(All but Tofino,Ucluelet, Area C)		
Grants-in-Aid (A. V. Water)		
South Long Beach Community Park		
Salmon Beach Power		412,847
Transfer to Municipal Finance Authority on behalf of Municipalities		
Total Expenditures		<u>412,847</u>



REQUEST FOR DECISION

To: Board of Directors

From: Wendy Thomson, Deputy Corporate Officer

Meeting Date: February 23, 2011

Subject: Recommendations – 2011 Grant-in-Aid Applications

Recommendation:

That the Alberni-Clayoquot Regional District award the following Grant-in-Aids to in 2011:

Organization	Total Grant Amount	Participating Areas
City of Port Alberni – Economic Development Service	\$27,000.00	Bamfield \$2,000.00
		Beaufort \$2,000.00
		Long Beach \$1,000.00
		Sproat Lake \$5,333.00
		Beaver Creek \$5,333.00
		Cherry Creek \$5,334.00
		Tofino \$6,000.00
Alberni District Fall Fair Association	\$1,000.00 (In-Kind)	City of Port Alberni, Electoral Areas: Beaufort, Sproat Lake, Beaver Creek, Cherry Creek
Pulling Together Planning Committee	\$14,000.00	All Areas
AV Rescue Squad	\$6,000.00	All Areas
Canadian Cancer Society	\$500.00 (In-Kind)	All Areas
Island North Film Commission	\$7,500.00	All Areas
Kackaamin Family Dev. Centre	\$5,000.00	All Areas
Victim Witness Service Society	\$11,000.00	All Areas
Special Olympics	\$3,000.00	All Areas
Strawberry Isle Research Society	\$1,000.00	All Areas
WC Aquatic	\$16,000.00	All Areas
WC Search & Rescue	\$6,000.00	All Areas
Music by the Sea	\$2,000.00	All Areas
Pac. Rim Health Svs. Coop.	\$12,000.00	\$3,000.00 each – Electoral Areas: Beaufort, Sproat Lake, Beaver Creek, Cherry Creek
AV Chamber of Commerce	\$5,000.00	\$1,000.00 each – Electoral Areas: Bamfield, Beaufort, Sproat Lake, Beaver Creek, Cherry Creek

Request for Decision – 2011 ACRD Grant-in-Aid Applications

Desired Outcome:

To consider and award grants-in-aids to local non-profit organizations in 2011.

Summary:

The Alberni-Clayoquot Regional District received 16 grant-in-aid applications this year. The applications were considered by the following Committees: Electoral Area Directors, Alberni Valley & Bamfield and the Committee-of-the-Whole. The above recommendation for 2011 grants-in-aid comes from these Committee meetings.

Background:

The Alberni-Clayoquot Regional District accepts Grant-in-Aid Applications once per year from local non-profit organizations that provide a benefit to one or more electoral areas in the region or the entire Regional District. The deadline to submit an application is January 31st of each year.

Time Requirements – Staff & Elected Officials:

Some staff time required to advise the applicants of the outcome of their application and to process the grants.

Financial:

Grants-in-Aid awarded are in the 2011 ACRD Financial Plan.

Policy or Legislation:

ACRD Grant-in-Aid Policy

Options Considered:

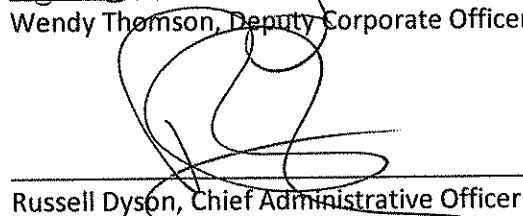
n/a

Submitted by:

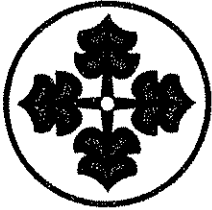


Wendy Thomson, Deputy Corporate Officer

Approved by:



Russell Dyson, Chief Administrative Officer



CITY OF PORT ALBERNI

Parks and Recreation Department
4255 Wallace Street,
Port Alberni, B.C. V9Y 3Y6
Telephone: (250) 723-2181 Fax: (250) 723-1035
www.portalberni.ca

February 7, 2011

Russell Dyson, Chief Administrative Officer,
Alberni-Clayoquot Regional District,
3008 5th Avenue,
Port Alberni, B.C.
V9Y 2E3

Dear Mr. Dyson,

Re: Regional District Grant in Aid – Recreation Services 2011

Over the past ten years the City of Port Alberni Parks and Recreation Department and the Regional District Electoral areas, Beaver Creek, Cherry Creek and Sproat Lake have enjoyed a partnership whereby the Region has provided the City with Grant-In-Aid funding which allowed Regional residents to purchase Parks and Recreation services at the discounted City Resident rate. The benefits to Regional Residents for this grant are as follows:

- A discount of approximately 35% for admissions at the Aquatic Centre and Glenwood Centre;
- A surcharge savings of 50% for registered programs including swimming lessons. This surcharge does not apply to Multiplex programs for Beaver Creek, Cherry Creek and Sproat Lake due to their financial support in the development of the facility; and
- Eligibility to our HEART program of low cost or no cost registered recreation programs and admissions.

At this time we propose to increase our current admission rates, effective July 1, 2011 by 5%. The proposed admission rates are listed below:

	2010 NCR	2011 NCR	2010 CR Discount	2011 CR Discount	V. Island Average
Children	4.50	4.75	3.00	3.00	2.53
Teens	5.50	4.75	3.75	3.00	3.27
Seniors	5.50	5.75	3.75	3.75	3.55
Adults	8.00	8.25	5.25	5.25	4.65
Family	18.00	18.00	12.00	12.00	



Our 2010 user records for the Regional residents are as follows:

	2009 Total #	2009 % of Total	2010 Heart	2010 Total #	2010 % of Total	2010.00 Increase (Decrease)
Pass Scans (incl.Heart)						
City of Port Alberni	41,684	78.9%	7900	41961	78.9%	277.00
Beaver Creek	4,193	7.9%	341	4865	9.1%	672.00
Cherry Creek	3,555	6.7%	177	3103	5.8%	(452.00)
Sproat Lake	1,997	3.8%	157	2228	4.2%	231.00
Non Res (First Nations)	140	0.3%	0	112	0.2%	(28.00)
Tseshahat	1,073	2.0%	407	808	1.5%	(265.00)
Beaufort	204	0.4%	0	122	0.2%	(82.00)
Total Pass Scans	52,846		8982	53199		353.00

	# Fam.	Total #	% of Total	2010 # Fam.	2010 Total #	2010 % of Total	2010.00 Inc (Dec)
Program Registrations							
City of Port Alberni	1484	4671	74.6%	1382	4289	74.0%	(382.00)
Beaver Creek	185	477	7.6%	184	522	9.0%	45.00
Cherry Creek	122	392	6.3%	91	395	6.8%	3.00
Sproat Lake	125	533	8.5%	119	478	8.2%	(55.00)
Non Res (First Nations)	43	109	1.7%	27	52	0.9%	(57.00)
Tseshahat First Nations	28	70	1.1%	21	52	0.9%	(18.00)
Beaufort	5	10	0.2%	8	11	0.2%	1.00
Total Prog Registrations	1992	6262			5799		

	Total #	% of Total	2010 Total #	2010 % of Total	2010.00 Inc (Dec)
Drop-In Paid Admissions					
City of Port Alberni	13,157	68.0%	13476	69.7%	319.00
Beaver Creek	495	2.6%	470	2.4%	(25.00)
Cherry Creek	296	1.5%	338	1.7%	42.00
Sproat Lake	210	1.1%	228	1.2%	18.00
Non Res (1st Nations + B'fort)	5,185	26.8%	4991	25.8%	(194.00)
Total Drop-In Admissions	19,343		19503		

- A total of 182 users purchased 1 month, three month and annual passes at a City Resident cost of \$8,649 which represents a savings of \$4,324;
- The combined discounted total for Beaver Creek, Cherry Creek and Sproat Lake Residents in 2010 was \$14,370;
- There were 675 HEART admissions from the three main ACRD Electoral areas in 2010.
- In 2010 there were a total of 1,395 registrations for the three electoral areas.

Please be advised that the current budget reductions resulting from the industrial tax shortfall have created significant financial challenges for the City. We have been directed by Council to reduce expenditures and increase revenues where possible. This includes the changes to the current ACRD Grant-In-Aid values consequently these will continue to increase 20% per year for each year in the plan. The values will increase as noted below and they should be included in your respective budgets. The fees for 2010 cover the period from January 1, 2010 to December 31, 2010.

Please note that following our discussions last year, we have adjusted the 2011 ACRD rates to match the 2006 census population data results.

The 2010 per capita fee of \$9.97 was increased by 20% for 2011 to \$11.96 which is far below the current City per capita fee of approximately \$175. First Nations rates would be based upon the same 2011 per capita value to calculate their respective rates if so required.

Electoral Area	Pop	2010	2011	2015
Beaver Creek	2822	21,800	33,751	69,986
Cherry Creek	1882	19,000	22,509	46,674
Sproat Lake	2027	26,300	24,243	50,270
2011 Revenue Increase – 20% Increase Per Yr. of Plan			81,120	168,160

We sincerely hope that you will continue to support the various City of Port Alberni recreational activities through your participation in the Regional Grant-In-Aid program. Please call if you require further clarification.

Sincerely,



Scott Kenny
Director of Parks and Recreation

Cc Ken Watson City Manager
Cathy Rothwell, Director of Finance
Ron Doetzel, Manager of Recreation Services



MEMORANDUM

To: Board of Directors
From: Teri Fong, CGA, Manager of Finance
Date: February 17, 2011
Subject: 2011-2015 Financial Plan

Attached is the draft of the Financial Plan for 2011-2015 for the Regional District that will be considered at the February 23, 2011 Board meeting. The tax requisition of the proposed budget is \$3,347,255.00, which is similar to the prior year.

The following are for your consideration when reviewing the proposed budget.

General Government

Since the presentation of the draft budget to the Committee of the Whole on February 9th the following capital expenditures have been added:

- Page 5.4, line 9 – Server \$10,000.00 - Our general server is failing and will need replacement this year.
- Page 5.4, line 14 – File cabinets \$4,000.00 - Required for implementation of our new records management system.

Fire Departments

The budgets have been drafted with assistance from the fire chiefs of the three volunteer fire departments in the region. The proposed fire services coordinator part time position has not been included in the Financial Plan and will be discussed at the February 28th Alberni Valley and Bamfield Committee meeting with the fire chiefs.

The Sproat Lake Fire Department seismic upgrade of \$255,875.00 on page 10.01, line 3 will be dependent on the recommendation of the fire department survey.

Salmon Beach

The Salmon Beach proposed budget was presented to their residents by the Salmon Beach Committee at both their May and September general meetings.

A Salmon Beach sani-field study for \$10,000.00 on page 15, line 15 is planned for this year as there are concerns about the future capacity that is going to be required by the area.

The Salmon Beach hydro project will be completed in early 2011 and is anticipated to be slightly over budget. The parcel tax bylaw allows for a maximum parcel tax of \$135,000.00 per year for 20 years. I have set this years parcel tax at the maximum and will pay down the interim financing by this amount before borrowing in the fall. Residents have requested to have an ability to pre-pay the parcel tax and we will be looking into offering this option after the completion of the budget.

Millstream Water

The state of the water system in Millstream is of significant concern as water rates, which were raised in 2009, are just covering operating costs and are not adequate to pay for the upgrades when necessary. A grant has been received to do a water study of the system to determine options.

Management of Development – Rural Areas

The Clayoquot Sound and Barclay Sound Coastal Plan on page 39.2, line 8 includes contributions from the following areas as in prior year as it was a three year commitment:

- Tofino \$ 6,000.00
- Ucluelet \$ 6,000.00
- Port Alberni \$11,000.00

Sproat Lake Marine Patrol

Last year the Alberni Valley contributed \$26,000.00 for the operation of the Sproat Lake Marine Patrol. \$36,035.00 was spent on SLMP in 2010 as seen on page 45, line 8 but \$19,531.00 was received from Transport Canada as a grant for the program as seen on page 45, line 4. Therefore, only \$16,504.00 of the \$26,000.00 budgeted was spent. The difference of \$9,500.00 has been allocated by adding \$4,500.00 to this year's SLMP operating budget and setting aside \$5,000.00 as seen on page 45.1, line 3 for future boat repairs or purchase. We are anticipating a grant from Transport Canada again in 2011 but it does not appear that they are planning on contributing annually.

Log Train Trail

I have included \$8,000.00 for the Log Train Trail on page 56, line 6 paid for by the Alberni Valley. This is to cover costs that may be incurred this year in making a decision on the future of the trail as well as any urgent repairs.

Grants-in-Aid West Coast

I have requisitioned \$750.00 as seen on page 60, line 2 to cover the deficit created because \$750.00 of the \$50,000.00 committed to the West Coast Multiplex Society in 2008 was allocated to a Ucluelet Secondary School grant in 2009. The full \$50,000.00 has now been paid out to the Multiplex Society.

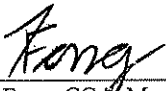
Alberni Valley Water Study

An additional \$15,000.00 is required to complete the Alberni Valley Water Study project. This has been requisitioned as follows:

- Beaver Creek \$5,000.00
- Cherry Creek \$5,000.00

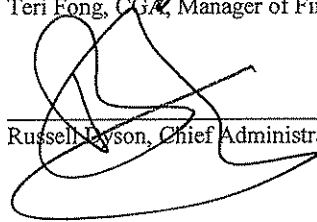
The City of Port Alberni will be directly billed for their \$5,000.00.

Submitted by:



Teri Fong, CGA, Manager of Finance

Approved by:



Russell Dyson, Chief Administrative Officer

ALBERNI-CLAYOQUOT REGIONAL DISTRICT

BYLAW NO. F1093

A Bylaw to Adopt the Financial Plan
For the Years 2011 to 2015

The Board of the Regional District of the Alberni-Clayoquot in open meeting assembled enacts as follows:

1. This Bylaw may be cited as the "2011 to 2015 Financial Plan Bylaw No. F1093".
2. Schedule "A" attached hereto and made part of this Bylaw is the Financial Plan for the Regional District of Alberni-Clayoquot for the years 2011 to 2015.

Read a first time this	day of	, 2011
Read a second time this	day of	, 2011
Read a third time this	day of	, 2011
Adopted this	day of	, 2011

Chairperson

Chief Administrative Officer



MEMORANDUM

To: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

From: Alex Dyer, Junior Planner / Bylaw Enforcement Officer

Date: February 15, 2011

Subject: RC10001 – Canadian Skyline Hotels Ltd Rezoning Application

Background

The applicant applied to rezone the property from a mix of Forest Rural (A3) District, Industrial Park (M1) District and Heavy Industrial (M3) District to Small Holdings (A1) District to allow for an 18 lot acreage residential subdivision with a minimum 2.5 acre lot size. After submitting the staff report to the Long Beach APC for their consideration in November 2010, the applicant decided to amend their application to rezone the property to Acreage Residential (RA2) District to allow for a maximum of 50 lots with a minimum 1 acre lot size.

Planning staff is not prepared to support the current proposal for 50 lots but is recommending that the Board proceed with first readings of Bylaws P1269 and P1270 to rezone the property to Small Holdings (A1) District, subject to the conditions outlined in the attached staff report, to allow for an 18 lot subdivision.

After reviewing the amended application and receiving a preliminary referral response from the District of Ucluelet, ACRD staff is supporting the 18 lot (2.5 acre minimum) proposal over the 50 lot (1 acre minimum) proposal for the following reasons:

- The applicant has not demonstrated the feasibility of servicing the 50 fee simple lot proposal. A similar 46 strata lot proposal for the same property was stalled in 2008 due to issues with water and sewage disposal.
- Increased strain on services provided by the District of Ucluelet. Under both proposals, the ACRD would be required to enter into an agreement to extend the District of Ucluelet sewer system approximately 5 km from the existing Olsen Bay

RC10001

Sewage Lift Station to the subject property, which will likely attract interest from adjacent property owners along the route. In terms of cost efficiency, increased clients means more cost sharing, however, in the past the Regional District has been reluctant to enter into these types of Local Service Area agreements due to increased liability and responsibility.

- The rural nature of the area. The subject property is surrounded by lots ranging in size from 6 acres to 160 acres. A 50 lot subdivision with 1 acre lots is a significant increase from the existing density, while 18 lots with 2.5 acre lot sizes is less impactful and more in keeping with the area.
- Minimizing the impact of higher density residential subdivision on the Lost Shoe Creek Aquifer, which serves as the water supply for the District of Ucluelet. While an 18 lot subdivision has the potential to negatively impact the aquifer, a 50 lot subdivision has a significantly greater likelihood and potential for negative impact.

RC10001

Members: City of Port Alberni, District of Ucluelet, District of Tofino
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek), and "F" (Cherry Creek)



REZONING APPLICATION

Date: February 15, 2011

Regional District File No.: RC10001

Applicants: Canadian Skyline Hotels Ltd

Agent: Zane Zbeetnoff, Hillview Capital

Legal Description: Block B of District Lot 483, Clayoquot District

Electoral Area: "C" Long Beach

Applicant's Intention: The applicant had originally proposed to rezone the property from a mix of Forest Rural (A3) District, Industrial Park (M1) District and Heavy Industrial (M3) District to Small Holdings (A1) District to allow for an 18 lot acreage residential subdivision with a minimum 2.5 acre lot size. The application has since been amended to rezone the property to Acreage Residential (RA2) District to allow for a maximum of 50 residential lots with a minimum 1 acre lot size.

Planning staff is recommending that the Board consider the first proposal to rezone the property to Small Holdings (A1) District to allow for 18 lots with a minimum 2.5 acre size.

Recommendation:

That the Board:

- 1) Receive the staff report;
- 2) Proceed with first readings of Bylaw P1269 and Bylaw P1270, subject to the following:
 - i. The owner agreeing to a covenant to:
 - a) limit the number of lots to 18;
 - b) limit the number of dwelling units to 1 single family dwelling per lot;
 - c) restrict the use of the property to residential only.

- ii. The owner agreeing to a covenant to:
 - a) require connection to the District of Ucluelet's municipal water supply and sewer systems;
 - b) prohibit groundwater wells; and
 - c) prohibit on-site sewage disposal.
 - iii. Written confirmation from the District of Ucluelet that they will allow the proposed development to be serviced via the District of Ucluelet municipal water supply and sewer systems.
 - iv. Written confirmation that the proposed Septic Tank Effluent Pump (STEP) sewage disposal system complies with the Ministry of Environment and Vancouver Island Health Authority requirements and standards.
 - v. The applicant demonstrating that the proposed development will have no negative impact on the Lost Shoe Creek Aquifer.
 - vi. Compliance with all technical referral agency requirements.
-

Observations:

- 1. Property Description:** The property is approximately 54.9 acres (22.2 hectares) in size. The site is mostly flat and treed with second-growth timber as portions of the property have been logged over the years.

An Environmental Impact Assessment that covers the property was completed by an engineering firm in 1998. This report noted a large wetland in the northern portion of the property (Wood Lake) as well as two bog ecosystems in the central and southern portions of the property which ultimately drain into a small stream that empties into Wood Lake.

2. Services:

- (a) **Sewage Disposal:** Septic Tank Effluent Pump (STEP) system with discharge into the District of Ucluelet municipal sewer.

Note: The proposed sewage disposal system will need to be reviewed to ensure it will meet the requirements of the Ministry of Environment and Vancouver Island Health Authority and to ensure that it is not a "pump and haul" system as there is no bylaw in effect that would allow this type of service in this area.

- (b) **Water Supply:** District of Ucluelet municipal water supply.
- (c) **Fire Protection:** Not within a fire protection area.

- (d) **Access:** The property is accessed off the Tofino-Ucluelet Highway via an unnamed Ministry of Transportation road right-of-way that runs along the southern boundary of the property.

3. Existing Planning Documents Affecting the Site:

- A. **Agricultural Land Reserve:** Not in ALR
- B. **Official Community Plan:** The South Long Beach OCP designates the property a mix of Rural Residential and Light Industrial. Lands designated as Rural Residential may have a minimum lot size of 0.4 hectare (0.988 acres) provided that communal water and sewage systems are provided. The objectives of the Rural Residential designation are to:
- a) Promote rural lot sizes and densities.
 - b) Retain the single-family focus in rural residential areas.
 - c) Facilitate the development of affordable housing in South Long Beach.
 - d) Focus new development in areas adjacent to existing residential areas and services.
 - e) Provide for a mix of uses in new development areas.
 - f) Allow home-based businesses and industry.

The Light Industrial designation provides areas for development of value-added and other light industrial businesses. A portion of the property was designated Light Industrial when the OCP was developed to allow for the development of an industrial operation under the existing zoning.

An OCP amendment will be required to redesignate a portion of the property from Light Industrial to Rural Residential. The proposal complies with the minimum lot size requirements and objectives of the Rural Residential designation of the South Long Beach OCP.

Development Permit Area VI – Forest Resource Lands

A portion of the property is designated as Development Permit Area VI – Forest Resource under the OCP. The Development Permit requirement is intended to minimize the impact of development on surface water quality, the effect on seasonal flooding on the built environment, stability of steep slopes and the protection of fish and wildlife habitat.

Staff recommends removing the Forest Resource Development Permit designation from the property as it is not appropriate for a residential use designation.

Development Permit Area I – Sensitive Ecosystem Protection

Portions of the property may also be impacted by Development Permit Area I – Sensitive Ecosystem Protection requirements. The Development Permit Area is intended to include watersheds and water supplies that must be protected from contamination.

As this property is located in the vicinity of the Lost Shoe Creek aquifer, any development should include a report from a qualified professional outlining the impact on the aquifer and associated District of Ucluelet water supply.

Development Permit Area II – Freshwater Riparian Areas Protection

Portions of the property are impacted by Development Permit Area II – Freshwater Riparian Areas requirements which covers all land within a distance of 30 metres from the high water mark for all streams as defined by the Riparian Area Regulation. The site contains Wood Lake, a watercourse that flows into the lake and two wetland areas.

Any development within this setback should include a report prepared by a qualified professional outlining the impact of any activity within these areas. In the absence of a report from a qualified environmental professional, a minimum buffer of 30 metres is required between the high water mark of the watercourse and any structure.

A development permit application will be required to satisfy the requirements of DPA II prior to any development within 30 metres of a watercourse. The impact of development on the aquifer should be incorporated into the development permit.

- C. **Zoning:** The property is currently zoned a mix of Forest Rural (A3) District, Industrial Park (M1) District and Heavy Industrial (M3) District. The applicant is applying to rezone the property to Acreage Residential (RA2) District to allow for the development of a maximum of 50 residential lots with a minimum lot size of 1 acre.

Table 1: Comparison of RA2 and A1 Zoning Districts

	Applicant's Proposal	Staff's Recommendation
	Acreage Residential (RA2)	Small Holdings (A1)
Min. Lot Size	1 acre	2 acres
Min. Lot Width	120 feet	165 feet
Max. Lot Coverage	25%	-
Front Yard Setback	40 feet	25 feet
Rear Yard Setback	30 feet	30 feet
Side Yard Setback	15 feet	5 feet

The existing Forest Rural (A3) District provides for the retention of undeveloped forest as non-urban and rural land and requires a 10 acre minimum parcel size. The Industrial Park (M1) District and Heavy Industrial (M3) District allow for a mix of light manufacturing, warehousing as well as heavy industrial uses.

Rezoning is required as the proposal does not comply with the minimum parcel size and permitted uses of the existing zoning. Staff is recommending proceeding with rezoning the property to Small Holdings (A1) District to allow for 18 lots with a minimum lot size of 2.5 acres.

- D. **Parkland Dedication:** As per Section 941 of the *Local Government Act* parkland dedication or cash-in-lieu will be required should this proposal proceed to subdivision. Staff will work with the applicant to determine appropriate parkland dedication at the time of subdivision.

- E. **Highways Approval within 800 metres of an intersection on controlled access Highway:** Ministry of Transportation approval will be required prior to adoption as the subject property lies within 800 metres of a controlled access Highway.

Site History:

1. An application was made in 1998 to rezone part of the property to Industrial Park (M1) District and Heavy Industrial (M3) District to allow for the operation of a veneer plant and associated breakdown sawmill as well other light industrial uses. The previous owners received final adoption of the zoning bylaw amendment in September 1998, but never proceeded with plans to build the mill.

2. An application was made in 2007 to rezone part of the property to Acreage Residential (RA2) District to allow for the development of a 46 lot strata subdivision. This application was never furthered to public hearing. The previous owners made a request for water service to the District of Ucluelet. The District considered the request at their March 2008 council meeting and subsequently informed the applicant that they would require confirmation from an engineer that the water system has sufficient capacity to supply the development and confirmation from a registered environmental consultant that the on-site sewage disposal would have no negative impact on the Lost Shoe Creek aquifer. The application was not furthered after this request from the District of Ucluelet.

This original application proposed a mix of 0.5 acre to 1 acre lots and incorporated a number of features concerning environmental protection including:

- Dedicated parkland surrounding Wood Lake.
- Clustering development in certain areas to provide creek and wetland area protection.
- Covenants to require up to 50% of the green space on some lots.
- 30 metre Riparian setbacks consistent with the Riparian Areas Regulation.
- Wildlife corridor.

Comments:

1. The 2007 application to rezone the property to Acreage Residential (RA2) District is similar in density to the current proposal. The 2007 proposal called for a maximum 46 lot strata subdivision with communal on-site sewage disposal and connection to the District of Ucluelet community water system. The current application is for a maximum 50 lot subdivision with both water and sewer service provided by Ucluelet. No preliminary site plan has been provided for the current proposal.

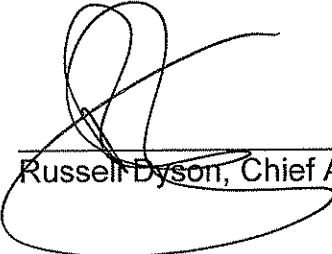
The 2007 proposal did not receive second and third reading due to unresolved issues with water service and sewage disposal for the 46 lot density. **Planning staff is not prepared to support the current proposal to rezone the property to allow for up to 50 one acre lots due to the unresolved issues presented by the comparable proposals.**

2. The application was referred to the District of Ucluelet for their preliminary comments. Their response is summarised below:
 - The Public Works department commented that the sewer treatment plant could accommodate the increased flow from subdivision of the property but there are issues with the integrity of the proposed STEP system, lift station pumping costs and maintenance of the system.
 - An agreement requiring an 'in lieu of' Development Cost Charge fees would need to be developed to allow for the connection of each new parcel to the water and sewer system.

- It is recommended that the ACRD and Ucluelet formalize an agreement for a sewage disposal Local Service Area as the new sanitary forcemain would attract interest from adjacent residents along the route.
 - The existing South Long Beach Local Service Area agreement in place to provide the water service in the surrounding area will have to be amended to allow multiple service connections.
3. The protection of the Lost Shoe Creek Aquifer is imperative when looking at any development of this property as it is the source of drinking water for the District of Ucluelet. Staff feels that limiting the use of the property to acreage residential lots by removing the industrial zoning designation and requiring connection to the District of Ucluelet municipal water and sewer systems would help lessen the negative impact on the aquifer.

Prepared by: 
Alex Dyer, Junior Planner / Bylaw Enforcement Officer

Reviewed by: 
Mike Irg, Manager of Planning and Development

Reviewed by: 
Russell Dyson, Chief Administrative Officer

Alex Dyer

From: Hillview Capital [zane@hillviewcapital.ca]
Sent: November 23, 2010 6:09 PM
To: Alex Dyer
Cc: Bob Conconi; Charity Hallberg; Mike Irg
Subject: Re: Long Beach APC Meeting - November 22nd

Alex

Thank you for your reply , please accept this email as my request to ammend our rezoning application to Acreage Residential (RA2) District to allow for mimuim 1 acre lots.

----- Original Message -----

From: Alex Dyer
To: zane@hillviewcapital.ca
Cc: Mike Irg ; Charity Hallberg
Sent: Tuesday, November 23, 2010 11:20 AM
Subject: RE: Long Beach APC Meeting - November 22nd

Hi Zane,

Sorry about the meeting last night. The APC has to meet and pass a recommendation on an application before the Regional Board can consider first reading. We'll look into the possibility of scheduling a meeting before the December Board meeting scheduled for December 10th.

I just want to clarify your amendments to the application. You want to change the original proposal of 18 lots, roughly 2.5 acres in size, to a minimum lot size of 0.988 acres? The Rural Residential designation in the OCP allows for a minimum lot size of 0.988 acres where adequate community water and sewer are provided. We will have to amend the rezoning application from Small Holdings (A1) District which allows a 2 acre minimum to a zone that allows a 1 acre minimum such as Acreage Residential (RA2) District. This zone is probably the best fit for what you are proposing.

Can you send me an email confirming that you want to amend your rezoning application to Acreage Residential (RA2) District to allow for minimum 1 acre lots?

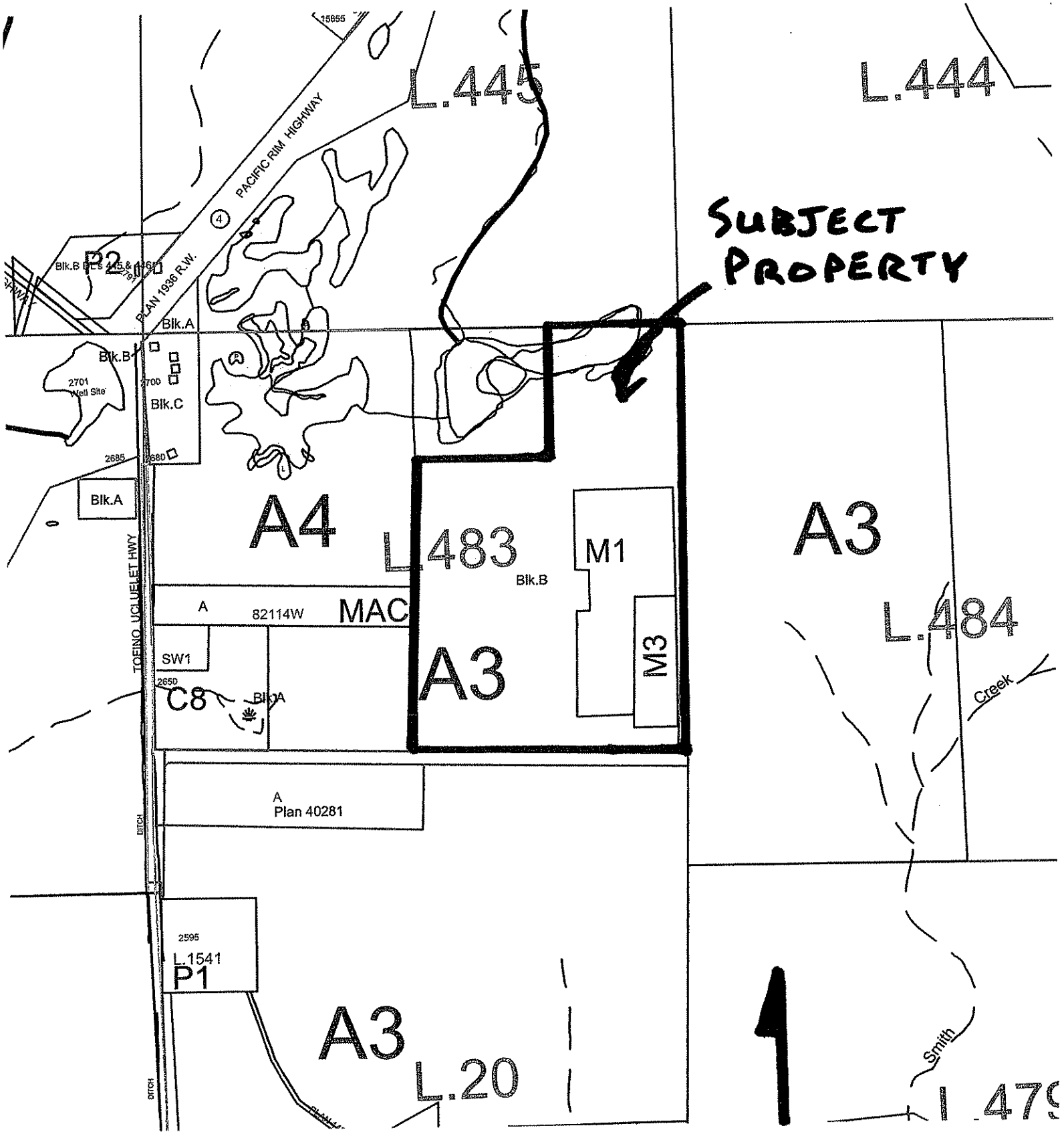
We will be requesting confirmation from the District of Ucluelet regarding water and sewer hookup after first reading of the bylaw and before the public hearing.

Thanks,

Alex Dyer
Junior Planner / Bylaw Enforcement Officer

Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 6E6

250-720-2708 (direct)
250-720-2700 (front desk)
250-723-1327 (fax)
adyer@acrd.bc.ca



SUBJECT PROPERTY



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1269

A BYLAW TO AMEND BYLAW NO. P1166
SOUTH LONG BEACH OFFICIAL COMMUNITY PLAN

WHEREAS by Section 884(2) of the Local Government Act, all bylaws enacted by the Regional Board must be consistent with an existing official community plan;

AND WHEREAS the Regional Board may amend an existing official community plan;

NOW THEREFORE the Board of Directors of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. TITLE

This bylaw may be cited as the South Long Beach Official Community Plan Amendment Bylaw No. P1269.

- 2. Schedule A, the plan map, is hereby amended by redesignating part of Block B or District Lot 483 from "Light Industrial" to "Rural Residential" as shown on Schedule "A" which is attached to and forms part of this bylaw.
- 3. Map 4 Development Permit Areas, is hereby amended by removing the "Development Permit Area VI Forest Resource" designation from part of Block B of District Lot 483, Clayoquot District as shown on Schedule "A" which is attached to and forms part of this bylaw.
- 4. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this day of , 2011

Read a second time this day of , 2011

Read a third time this day of , 2011

Adopted this day of , 2011

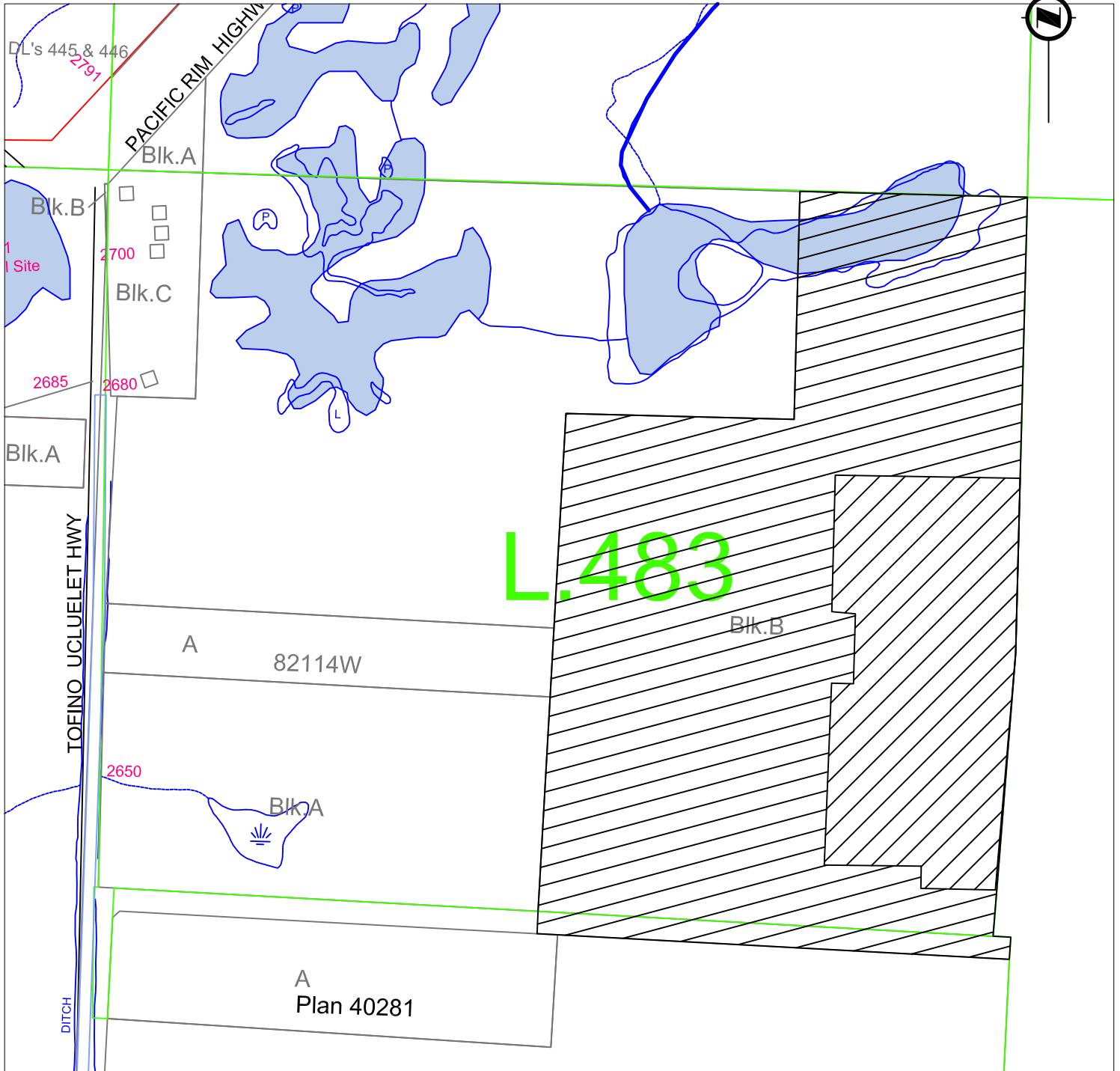
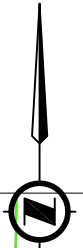
Chairperson

Chief Administrative Officer

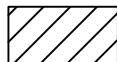
RC10001

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1269



Legal Description: Blk B of Lot 483, Clayoquot District.



To be redesignated from Light Industrial to Rural Residential



To be removed from DPA VI Forest Resource Designation



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1270

OFFICIAL ZONING ATLAS AMENDMENT NO. 649

A bylaw of the Regional District of Alberni-Clayoquot to amend By-law No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the Local Government Act authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the Directors in accordance with Sections 890 and 894 of the Local Government Act;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the text of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1270.

2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning:

Block B of District Lot 483, Clayoquot District from Forest Rural (A3) District, Industrial Park (M1) District and Heavy Industrial (M3) District to Acreage Residential (RA2) District as shown on Schedule “A” which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this day of , 2011

Read a second time this day of , 2011

Read a third time this day of , 2011

Adopted this day of , 2011

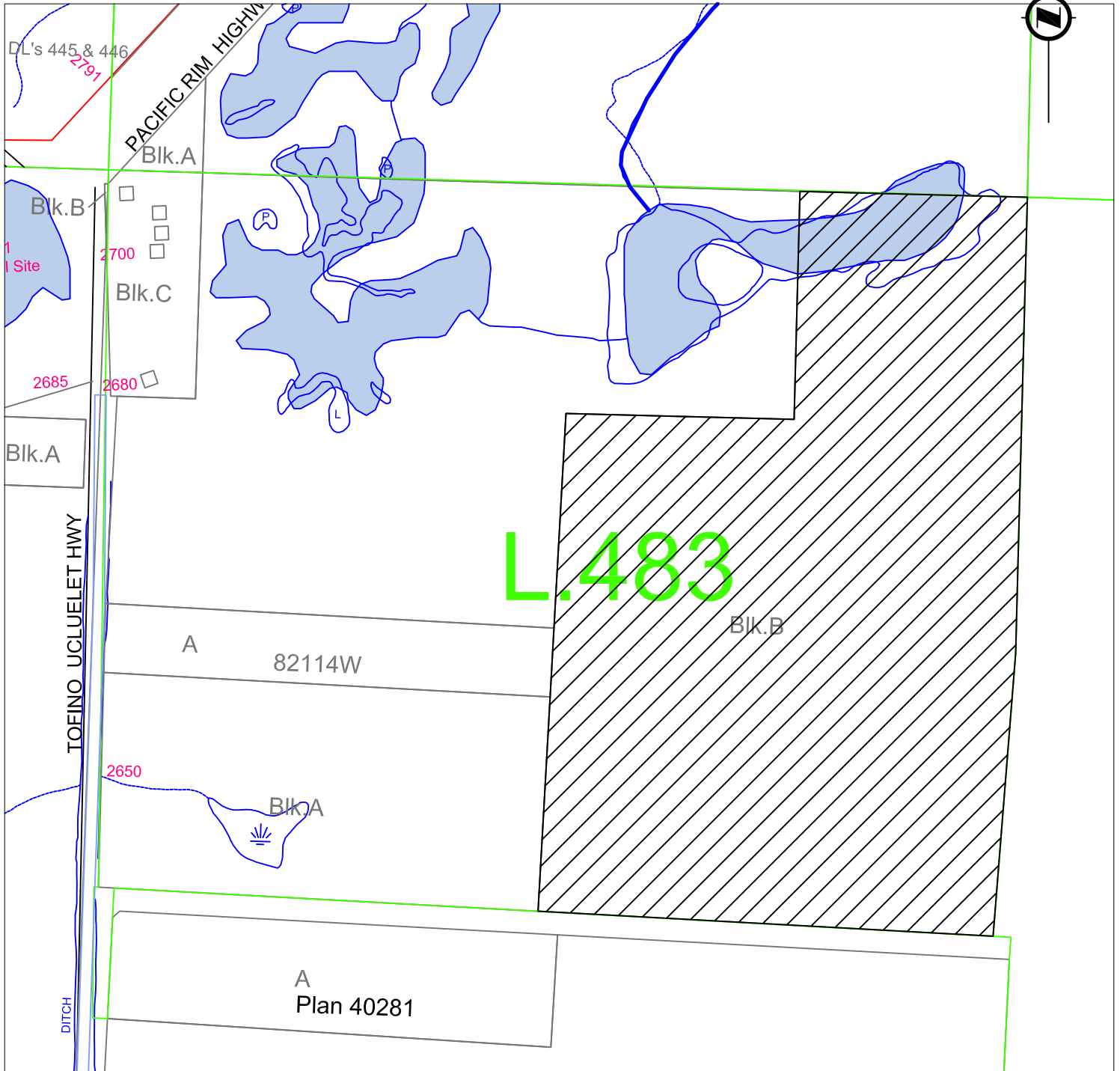
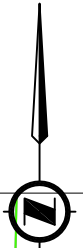
Chairperson

Chief Administrative Officer

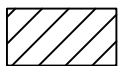
RC10001

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1270



Legal Description: Blk B of Lot 483, Clayoquot District.



To be rezoned from Forest Rural (A3) District, Industrial Park (M1) District and Heavy Industrial (M3) District to Small Holdings (A1) District.



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT





REZONING APPLICATION

TO: Russell Dyson, CAO
and Board of Directors, Alberni-Clayoquot Regional District

DATE: January 19, 2011

FROM: Carla Connolly, M.C.I.P., Planner

**REZONING
APPLICATION:** RC10013

OWNER: Dougal Meekison / Clive Pemberton (agent)

**LEGAL
DESCRIPTION:** Lot 6, District Lot 1511, Clayoquot District, Plan 50814

LOCATION: Newcombe Channel

**ELECTORAL
AREA:** "C" Long Beach

Recommendation: That the Board:

1. Proceed with first reading of Bylaw No. P1274 to re-designate the property from Country Residential to Country Residential Comprehensive Development Area;
 2. Pass the following resolution: "That the public hearing for Bylaws No. P1274 be delegated to the Director for Electoral Area "C" Long Beach, the alternate director, or the Chairperson of the Regional Board, and
 3. Give first reading to Bylaw P1274
-

RC10013

Applicant's Intention: To re-designate the property to a Comprehensive Development Area in the South Long Beach Official Community Plan.

Observations:

i) **Status of Property:** Subject property is 9.4 hectares (23.32 acres) in size and located in Newcombe Channel, south of Port Albion.

ii) **Services:**

Sewage Disposal: Onsite sewage disposal

Water Supply: Onsite well

Fire Protection: None

Access: off Barkley Main (forestry road)

iii) **Existing Planning Documents Affecting the Site:**

Agricultural Land Reserve: Not in ALR.

Official Community Plan: South Long Beach OCP. Property is currently designated as Country Residential, but the applicants wish to have the property re-designated as Country Residential Comprehensive Development Area.

This Country Residential (CR) designation has a minimum lot size of 2 hectares (4.94 acres) while the Country Residential Comprehensive Development Area (CRCDA) designation has a maximum density of 1.25 residential units per 2 hectares (4.94 acres).

The CR designation applies to specific upland areas in specific locations of the plan area and along the Ucluelet Inlet and Barkley Sound. These residential areas are intended to meet both local demand, as well as seasonal, tourism, and secondary home ownership by non-local residents.

Objectives include:

- Provide the opportunity for low-impact, low-density residential development.
- Allow home-based businesses and industries.
- Provide for a mix of uses in new development areas.

The CRCDA designation applies to specific upland areas along the Barkley Sound. Because of the ecological and visual sensitivity of the Barkley Sound foreshore and upland area, and the difficulty of providing infrastructure, development in this area must be low-impact in nature.

Objectives include:

- Provide the opportunity for low-impact, low-density development.
- Retain the “wild Pacific” character in all new development proposals.
- Provide for a mix of uses in new development areas.
- Plan new development at densities and in locations that minimize visual impact from the water, retain significant areas of open space, and minimize impact on the natural environment and environmental features along Barkley Sound.

Zoning: The parcel is zoned Rural (A2) District.

A2 District requires:	
Minimum Lot Area:	5 acres
Minimum Lot Width:	330 feet
Minimum Setbacks:	
Front:	50 feet
Rear:	30 feet
Side:	15 feet

Currently, there is a single family dwelling onsite, which is permitted within the A2 zone. The A2 zone allows for a wide range of uses including residential and agricultural.

Parkland Dedication: Not required.

Highways Approval within 800 metres of an intersection on controlled access Highway: N/A

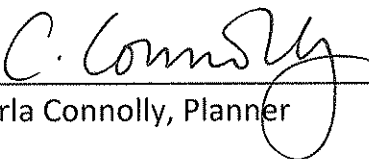
iv) Comments:

Staff has no issue with the proposed re-designation of the property from CR to CRCDA. If anything, the CRCDA designation is more restrictive since applications for development within this designation need to provide:

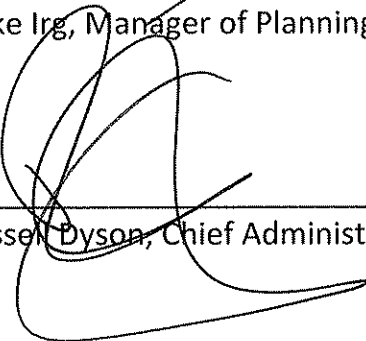
- Biophysical, geological and terrain analysis, and an archaeological site inventory and impact assessment to standards acceptable to Alberni Clayoquot Regional District.

- Assessment and identification of sensitive areas, rare vegetation, terrestrial, marine aquatic and riparian habitat, wetlands and surface water.
- Identification and assessment of risks associated with interface fire, steep slope and tsunami hazards.
- Identification and assessment of the visual impact of the development from the adjacent marine environment.

Although this designation would allow for a slight increase in density, the extra layer of required information will help ensure development is appropriate.

Prepared by: 
Carla Connolly, Planner

Reviewed by: 
Mike Irg, Manager of Planning and Development

Reviewed by: 
Russel Dyson, Chief Administrative Officer

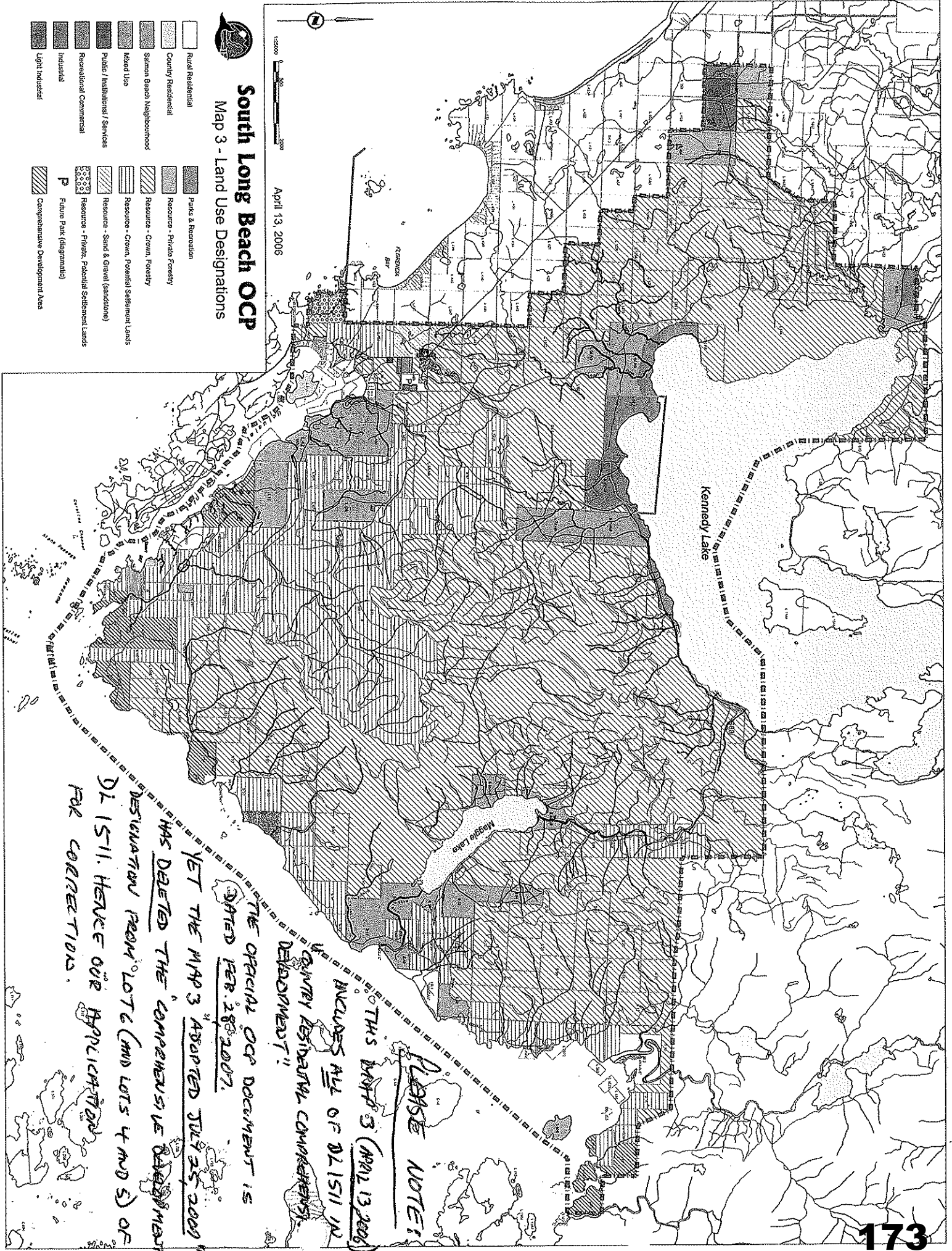


South Long Beach OCP

Map 3 - Land Use Designations

April 13, 2006

- Rural Residential
- County Residential
- Salmon Beach Neighbourhood
- Mixed Use
- Public / Institutional / Services
- Recreational Commercial
- Industrial
- Light Industrial
- Parks & Recreation
- Resource - Private Forestry
- Resource - Crown, Foresty
- Resource - Crown, Potential Settlement Lands
- Resource - Sand & Gravel (sandstone)
- Resource - Private, Potential Settlement Lands
- Future Park (designated)
- Comprehensive Development Area

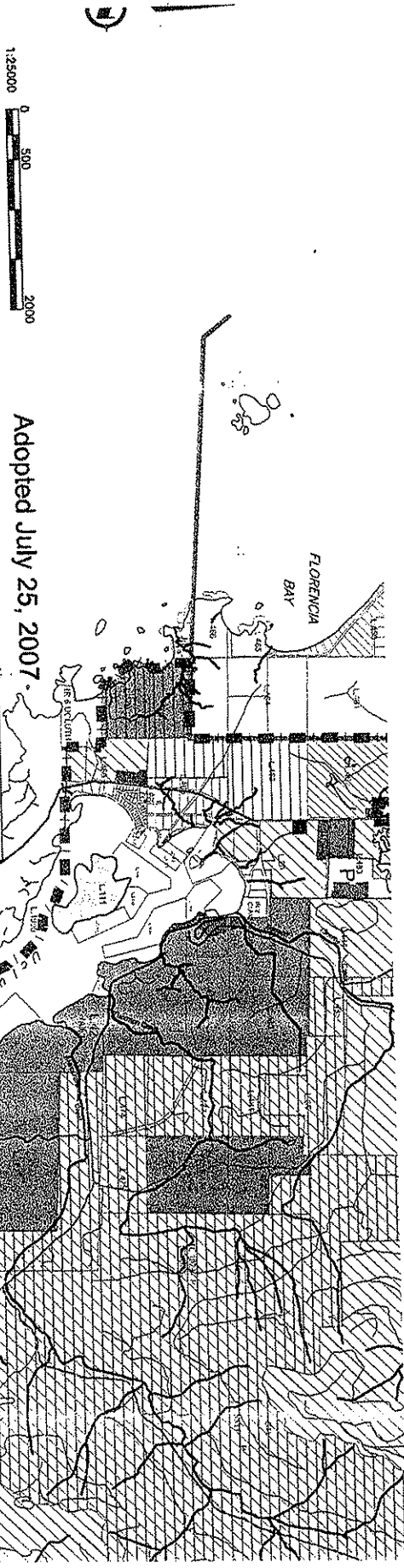


PLEASE NOTE!

THIS MAP 3 (APRIL 13 2006) INCLUDES ALL OF DL1511 IN COUNTY RESIDENTIAL COMPREHENSIVE DEVELOPMENT!!

THE ORIGINAL OCP DOCUMENT IS DATED FEB 28 2007.

YET THE MAP 3 ADOPTED JULY 25 2009 WAS DELETED THE COMPREHENSIVE DEVELOPMENT DESIGNATION FROM LOT 6 (AND LOTS 4 AND 5) OF DL 1511. HENCE OUR APPLICATION FOR CORRECTIONS.

















South Long Beach OCP

Map 3 - Land Use Designations

1:25000
0 500 2000

Adopted July 25, 2007.

- | | | | |
|---|----------------------------|---|--------------------------------------|
|  | Rural Residential |  | Parks & Recreation |
|  | Country Residential |  | Resource - Private Forestry |
|  | Salmon Beach Neighbourhood |  | Resource - Crown, Forestry |
|  | Mixed Use |  | Potential Treaty Settlement Lands |
|  | Community Services |  | Resource - Sand & Gravel (sandstone) |
|  | Recreational Commercial | | Future Park (diagramatic) |
|  | Industrial |  | Comprehensive Development Area |
|  | Light Industrial | | |

SUBJECT
PROPERTY

REGISTRATION

Occupation of Witness 1

Plan 50814

Plan 50814

Address of Witness

Occupation of Witness

Address of Witness

Occupation of Witness

Witness

Address of Witness

Occupation of Witness

Witness

Address of Witness

Occupation of Witness

Witness

Address of Witness

Occupation of Witness

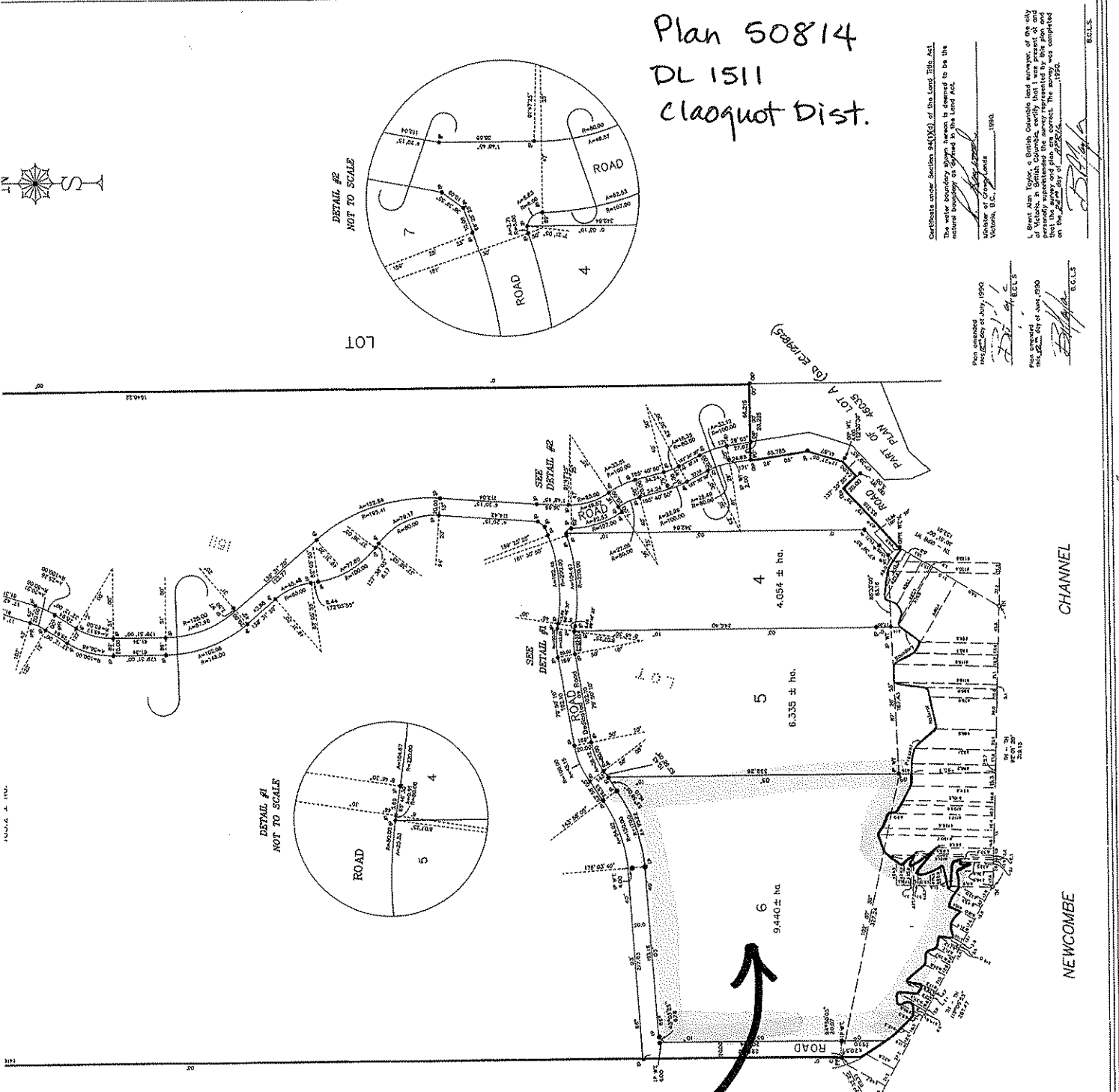
ACCESS BY WATER ONLY

This plan has been made in accordance with the provisions of Section 27(1)(b) of the Land Title Act (R.S.O. 1990, Chapter S.5).

Approved under the Land Title Act by the Registrar General of the Province of Ontario

This plan has been made in accordance with the provisions of Section 27(1)(b) of the Land Title Act (R.S.O. 1990, Chapter S.5).

Subject Property



Plan 50814
DL 1511
Claquot Dist.

Registered under Section 24(1)(3) of the Land Title Act.

The water boundary shown herein is deemed to be the true boundary of the subject property.

Member of Ontario Land Surveyors Association, Victoria, B.C., 1981.

Plan prepared by July, 1980

REGISTRATION

CHANNEL

NEWCOMBE

B.H. & M.
SURVEYING VICTORIA
SINCE 1947

REGISTRATION

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1274

A BYLAW TO AMEND BYLAW NO. P1166
SOUTH LONG BEACH (AREA C) OFFICIAL COMMUNITY PLAN

WHEREAS by Section 884(2) of the Local Government Act, all bylaws enacted by the Regional Board must be consistent with an existing official community plan;

AND WHEREAS the Regional Board may amend an existing official community plan;

NOW THEREFORE the Board of Directors of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. TITLE

This bylaw may be cited as the South Long Beach Official Community Plan Amendment Bylaw No. P1274.

2. Schedule B, the plan map, is hereby amended by re-designating LOT 6, DISTRICT LOT 1511, CLAYOQUOT DISTRICT, PLAN 50814 from "Country Residential" to "Country Residential Comprehensive Development Area" as shown on Schedule 'A' which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this day of , 2011

Read a second time this day of , 2011

Read a third time this day of , 2011

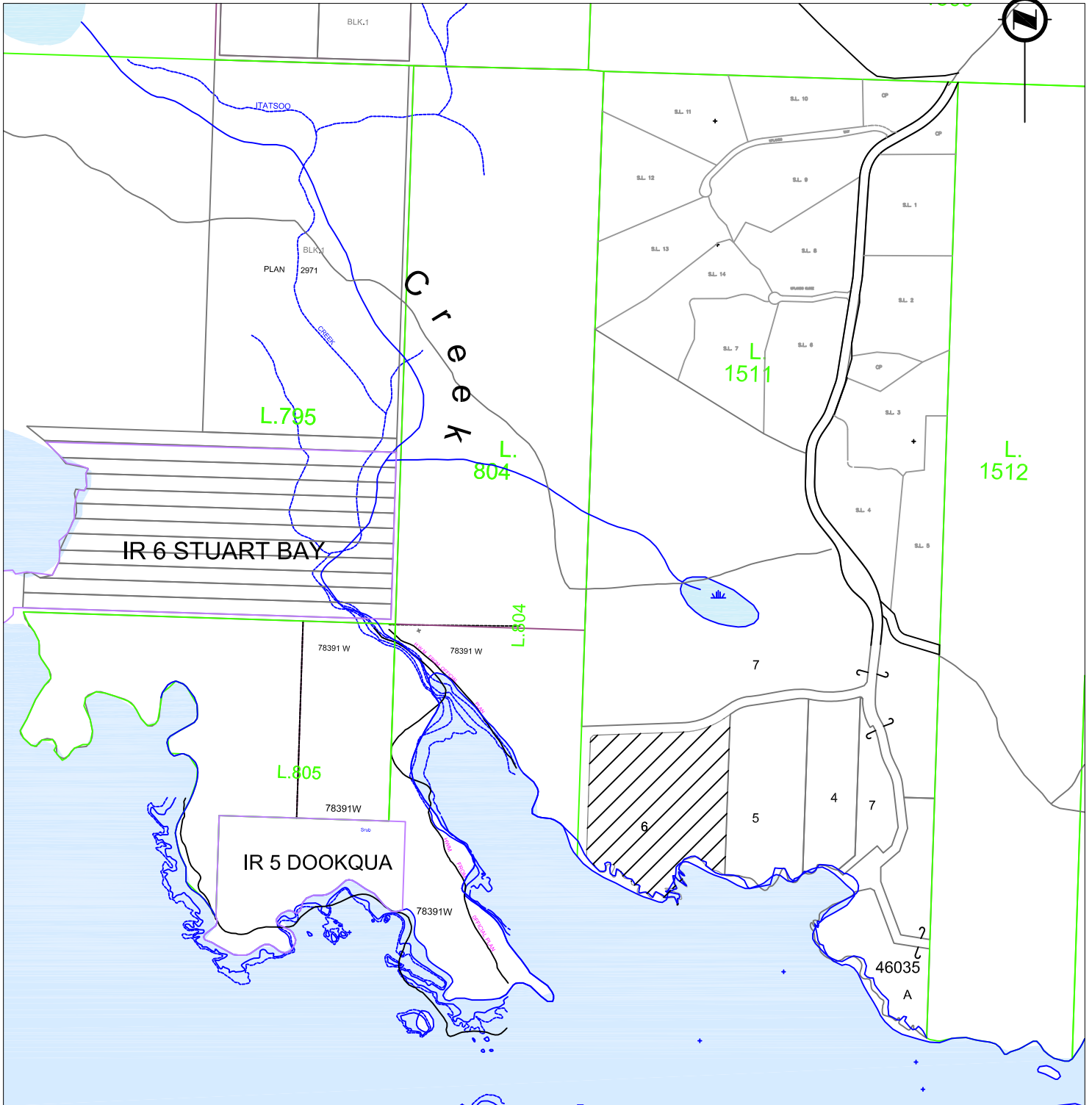
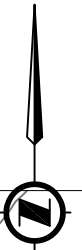
Adopted this day of , 2011

Chairperson

Chief Administrative Officer

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1274



Legal Description: Lot 6, District Lot 1511, Clayoquot District, Plan 50814



To be re-designated from "Country Residential" to "Country Residential Comprehensive Development Area"



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT





Rezoning Application

TO: Russell Dyson, CAO, Long Beach APC
and
Board of Directors, Alberni-Clayoquot Regional District

DATE: February 8, 2011

FROM: Mike Irg, M.C.I.P.
Manager of Planning and Development

Rezoning Application: RT10014

Address and Location: Salmon Beach

Electoral Area: "C" Long Beach

Recommendation: That the Board:

- (1) Proceeds with first reading of Bylaw P1273 subject to the following conditions;
 - (2) Pass the following resolution, "That the public hearing for Bylaw P1273 be delegated to the Director for Electoral Area "C", his alternate director or the chairperson of the Regional District."
 - (3) Give first reading to Bylaw P1273.
-

Applicants' Intention: This is a text amendment suggested by the Salmon Beach property owners and initiated by the Regional District and follows from the text amendment that originally allowed for deck in the "MR" District. The proposed bylaw will increase the area of one covered porch, allow pressurized water systems and reduce the height of accessory buildings.

Official Community Plan: The zoning amendment would impact the area designated "Salmon Beach Neighbourhood". The South Long Beach OCP has a specific designation for Salmon Beach. The proposed text amendment complies with the South Long Beach OCP.

RT10014

Zoning: "Marine Recreation (MR) District", which provides for seasonal recreational use. Salmon Beach is the only area that currently has this zoning designation. The following changes have been requested.

- Allow 240 square foot porches.
- Allow pressurized water systems.
- Reduce storage shed height to 12 feet from 18 feet.

Comments:

The Salmon Beach property owners at their 2010 AGM considered some changes to the "Marine Recreation Zone" which applies to Salmon Beach. Five bylaw changes were proposed and three were agreed to by the members present at the AGM (see attached summary). In November those recommendations were forwarded to Regional District staff.

The proposed bylaw amendments recommended by staff are;

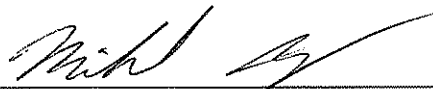
- 1/ increasing the covered porch area to 240 square feet;
- 2/ reducing the maximum height of permitted storage sheds to 12 feet from the existing 18 feet.

Bylaw P1273 would reduce the maximum height of a permitted storage building to 12 feet and increase the area of a permitted porch to 240 square feet.

Staff does not recommend changes to the current limitations on pressurized water system. The current pump and haul system and septic field at Salmon Beach have limitations that would need to be upgraded prior to considering any changes that would increase effluent discharge. While there have been changes to the "Marine Recreation District" the intent of this zone is still to provide seasonal recreational use in a remote area.

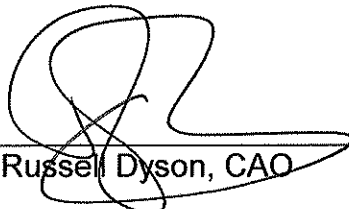
Although not required, planning staff will ensure all property owners are notified of the proposed changes though a mail out when the public hearing will be held.

Submitted by:



Mike Irg, M.C.I.P.
Manager of Planning and Development

Reviewed by:



Russel Dyson, CAO

RT10014

PROPOSED BY-LAW CHANGES

Note: The statement “Motion Approved” means that a majority of the community members eligible to vote were in favour of having Tony Bennett, Salmon Beaches ACRD representative, present the communities recommended changes to the ACRD so that they may become a zoning reality.

Proposed Change	
Clarification	
<p>1) Allow decks to a maximum area of 1060 sq. feet with a covered deck (porch) to a maximum area of 240 sq. feet provided the combined area of porch and deck does not exceed 1060 square feet. A porch shall have three walls unobstructed in any manner other than by insect screening.</p>	<p>1) Given the climate in Salmon Beach a covered deck of good size should be permitted for cooking , eating & living outdoors during rain.</p>
Motion Amended to say 50% of wall area must be open other than insect screening and was approved.	
<p>2) Allow single story cabins having a maximum living area equal to the total area (main floor plus loft) of the 1 1/2 story cabins. Single story cabins to have a maximum height of 14 feet. because steps height with a 560 sq.ft. ft. are allowed, of set</p>	<p>2) The basis for population control at Salmon Beach is by limiting cabin area having said that there are no doubt many who would prefer a single story cabin be it of difficulty negotiating or simply preference. The reduced restriction will compensate for the larger foot print for view obstruction. ie. On lots where cabins foot print plus 50% loft equalling 840 sq. a single story cabin with total living area 840 sq. ft. would be allowed provided lot backs are met.</p>

Motion Defeated

3) One and one half story cabins should be allowed a maximum height of 20 feet.

3) A small increase in building height limits will make it easier to design a cabin with adequate head room.

Motion Defeated

4) Pressurized water systems shall be allowed in individual cabins provided the water source is by cistern or storage tank.

4) At present most if not all the cabins have been built with proper sewage and pressurized water systems and these systems have been inspected. It is confusing as to whether or not these existing systems are permitted

Motion Approved

5) Storage building height limit should be reduced from 18 feet to 14 feet. Existing buildings should be grandfathered.

5) Having 18 foot sheds impedes views and encourages living in buildings used for fuel storage.

Motion Amended and Approved to maximum height of 12 feet.

In addition to the above 5 proposed by-law changes it is recommended that a sub-committee be formed to investigate the feasibility of changing the zoning of Salmon Beach to something other than Marine Recreational.

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BY-LAW NO. P1273

OFFICIAL ZONING TEXT AMENDMENT

A by-law of the Regional District of Alberni-Clayoquot to amend By-Law No. 15, being the "Regional District of Alberni-Clayoquot Zoning By-Law No. 15, 1971".

WHEREAS the Local Government Act authorizes the Regional Board to amend a zoning by-law upon the affirmative vote of the directors in accordance with Sections 890 and 894 of the Local Government Act;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot in open meeting assembled, enacts the following amendment to the text of the Regional District of Alberni-Clayoquot Zoning By-Law No. 15, 1971 :

1. TITLE

This by-law may be cited as the Regional District of Alberni-Clayoquot Zoning Text Amendment By-Law No. P1273.

2. By-Law No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by:

Section 143, Marine Recreation (MR) District is hereby amended by adding the following subsections to read as follows :

- i) "143.3 (1) a) one (1) storage building having a maximum floor area of 160 square feet (14.86 square metres) and not exceeding a height of 12 feet (3.66 metres)."
- ii) "143.3 (3) b) iv) a deck or decks with a maximum combined horizontal area of 1000 square feet (92.9 square metres) and one porch with a maximum horizontal area of 240 square feet (22.3 square metres)."
- iii) "143.3 (9) i) "exceed on (1) storey or 12 feet (3.66 metres) in height; or"

3. This by-law shall come into force and take effect upon the adoption thereof.

Read a first time this day of _____, 2011
Read a second time this day of _____, 2011
Read a third time this day of _____, 2011

Adopted this day of _____, 2011

Chief Administrative Officer
Marine Recreation (MR) District text amendment 2011

Chairperson



Application to Change Covenanted Uses

TO: Russell Dyson, CAO; Sproat Lake APC; and, Regional Board

DATE: January 20, 2011

FROM: Carla Connolly, M.C.I.P.
Planner

REZONING

APPLICATION: RD09013

APPLICANTS: Louis LaRocque

LEGAL

DESCRIPTION: Lot A, District Lot 140, Alberni District, Plan 7298

ADDRESS AND

LOCATION: 7775 Pacific Rim Highway

ELECTORAL AREA: Area "D" Sproat Lake

Recommendation: That the Board pass the following resolution, "That a public meeting be held prior to the covenant change or removal to gather public input."

Applicants' Intention: To change the permitted covenanted uses on the property from

- a) A fruit and vegetable market;
- b) A snack bar for the sale of hamburgers, hot dogs, ice cream, coffee, tea and soft drinks;
- c) A gift shop.

To:

- i. A full service restaurant;
- ii. A snack bar for the sale of hamburgers, hot dogs, ice cream, coffee, tea and soft drinks; and
- iii. A gift shop.

RD09013

Observations

- i. **Property Description:** The parcel fronts the Pacific Rim Highway approximately 1.5 km from the City of Port Alberni limits. The parcel is 0.75 acres (32,670 ft²) in size with a two-storey 3,100 ft² (approx.) structure built onsite. The property owners live on the upper floor while the lower floor is used for storage.

In the recent past, the property has been used to sell hamburgers, hot dogs, ice cream and soft drinks from a stand located in the front yard of the property fronting the Pacific Rim Highway.

Legal access to the property is supplied via Seaton Road, which runs perpendicular to the highway. However, due to its location, visitors/patrons commonly pull off the highway and park on the MOT highway right of way.

ii. **Services**

Sewage Disposal:	Onsite septic
Water Supply:	Onsite well
Fire Protection:	Sproat Lake Fire Protection area
Access:	Seaton Road

iii. **Existing Planning Policies Affecting the Site**

Agricultural Land Reserve: Not in ALR

Official Community Plan: Sproat Lake OCP designates the property as Commercial. Commercial objectives refer to specific areas and uses within the area. This property is NOT one of these areas or one of the listed uses.

The Tourism and Culture section of the OCP has a relevant objective:

12.6 Encourage the development of rest stops for visitors at selected viewpoints along the Pacific Rim Highway, coffee sales, local fruit, etc.

The OCP encourages commercial and related land uses to establish in the Sproat Lake area, but the OCP objectives focus on the lake and the area around Lakeshore Store. This application is not located in either of these areas, but is in keeping with the objective.

Zoning: The property is zoned Commercial (C4) District, which permits a wide range of uses. However, a restrictive covenant has been placed on the property limiting the uses to:

- a. a fruit and vegetable market

- b. a snack bar for the sale of hamburgers, hot dogs, ice cream, coffee, tea and soft drinks; and
- c. a gift shop.

Current Zone:	
<u>Commercial (C4) District</u>	
Minimum Lot Size	10,000 ft ²
Minimum Lot Width	100 ft
Maximum Lot Coverage	40%
Minimum Setbacks	
Front	30 ft
Rear	20 ft
Side	20 ft
Maximum Height	30 ft

The property meets the minimum lot size for the C4 District and the building appears to meet the minimum setback requirements for the zone.

Highways Approval 800 metres of an intersection with a Controlled Access Highway: Required as it is adjacent to the Pacific Rim Highway.

- iv. **Comments:** This application was originally submitted in 1992 as a request to rezone the property from Small Holdings (A1) District to Highway Commercial (C4) District. The owner, at the time, wanted to operate a fruit and vegetable stand that also sold ice cream, hot dogs, and hamburgers.

Municipal Affairs said they would approve the rezoning if a restrictive covenant was placed on the property. In 1992, ACRD lawyers drafted a restrictive covenant, to limit the uses to a fruit and vegetable market; a snack bar to sell hamburgers, hot dogs, ice cream, coffee, tea, and drinks; and, a gift shop. The covenant also restricts the floor area of any building or structure for any of the permitted uses to 185.8m² (2,000ft²).


The current property owner would like to totally remove the covenant. If this is not possible, they wish to change the permitted uses on the property to other uses permitted within the C4 zone.


I spoke with Bob Wylie, provincial approving officer at the MOT, and asked if MOT would be supportive or have any comments regarding the removal of the covenant or change of the covenanted uses.

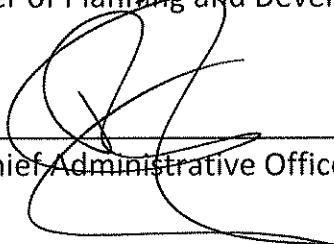
Mr. Wylie did not have a problem with the change or removal of the covenant, as it belongs to the ACRD, but said that the property owner will have to apply for a new access permit if/when the use changes. At that time MOT can place specific restrictions on the property and the access, but is unable to force the property owner to do anything in the ROW since it belongs to MOT. However, they could require turning lanes be built for heavier traffic uses such as a gasoline station or a commercial use.

I asked Mr. Wylie if the ACRD would be involved with the issuance of the access permit and he said access permits are not normally forwarded for comment, but indicated that if the ACRD keeps MOT involved with the covenant change/removal, MOT could keep ACRD involved with the access permit and the conditions they will be requiring.

Staff recommends a public meeting be held to gather public input prior to the covenant being changed or removed.

Written by: 
Carla Connolly, MCIP

Reviewed by: 
Mike Irg, Manager of Planning and Development

Reviewed by: 
Russell Dyson, Chief Administrative Officer

Carla Connolly

From: Carla Connolly
Sent: January 21, 2011 9:39 AM
To: 'llarocque52@hotmail.com'
Subject: gift shop definition

Hi Louis,

The definition we're going to go with for gift shop is:

Gift Shop: An establishment primarily engaged in retailing new gifts, novelty merchandise, souvenirs, greeting cards, seasonal / holiday decorations, and curios.

Example activities include; the retailing of carvings, artcraft, ceramics, handicrafts, gifts, novelties, and souvenirs.

Does it sound like this would fit what you may wish to do onsite?

Carla.

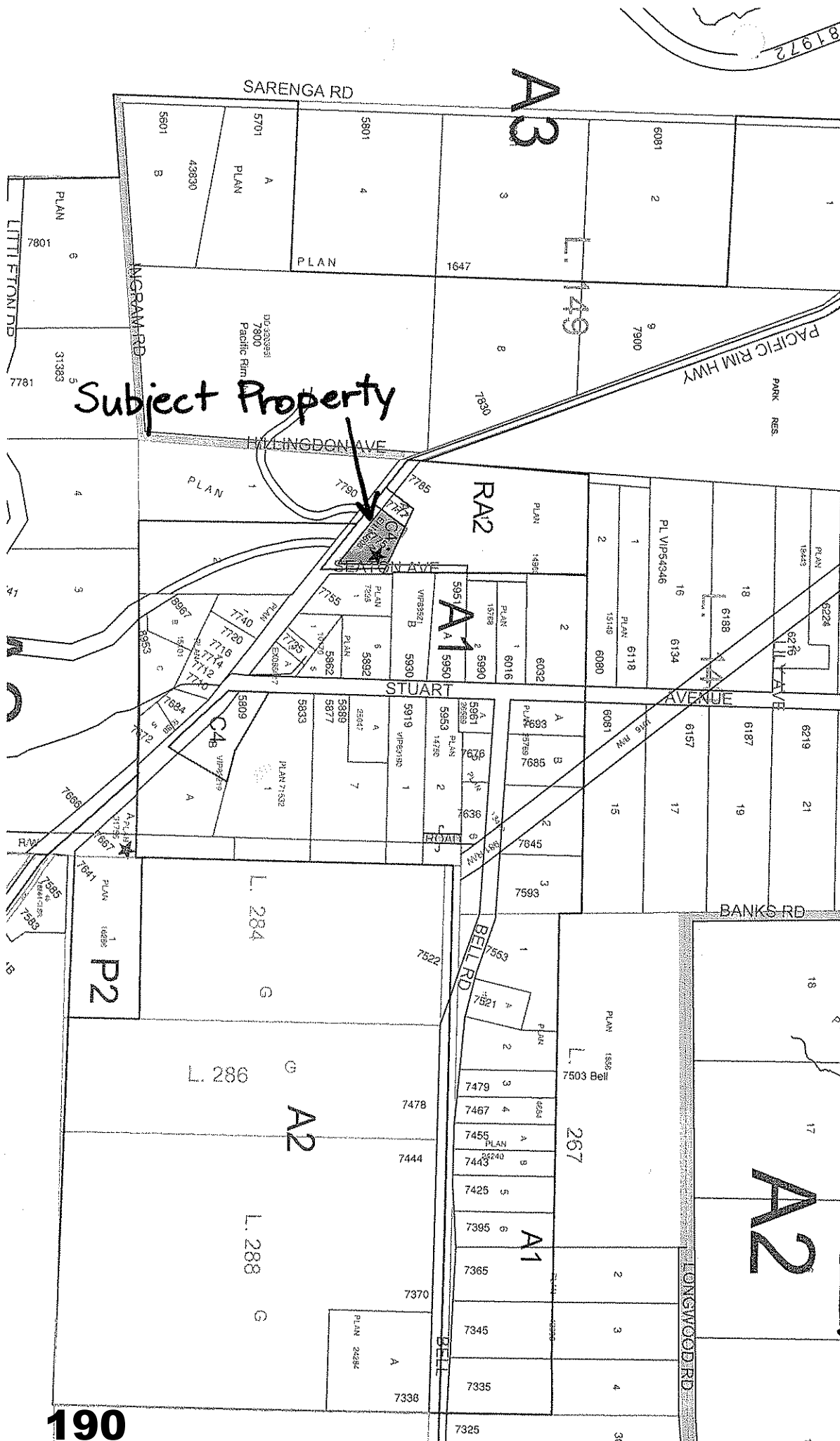
Carla Connolly, MCIP
Planner

Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC
Canada V9Y 2E3
www.acrd.bc.ca

250.720.2700 (front office)
250.720.2712 (direct)
250.723.1327 (fax)
carla.connolly@acrd.bc.ca

Jan. 21/11
* Mr. LaRoque asked that we clarify the definition of a gift shop prior to him moving forward with the public meeting.

Carla.



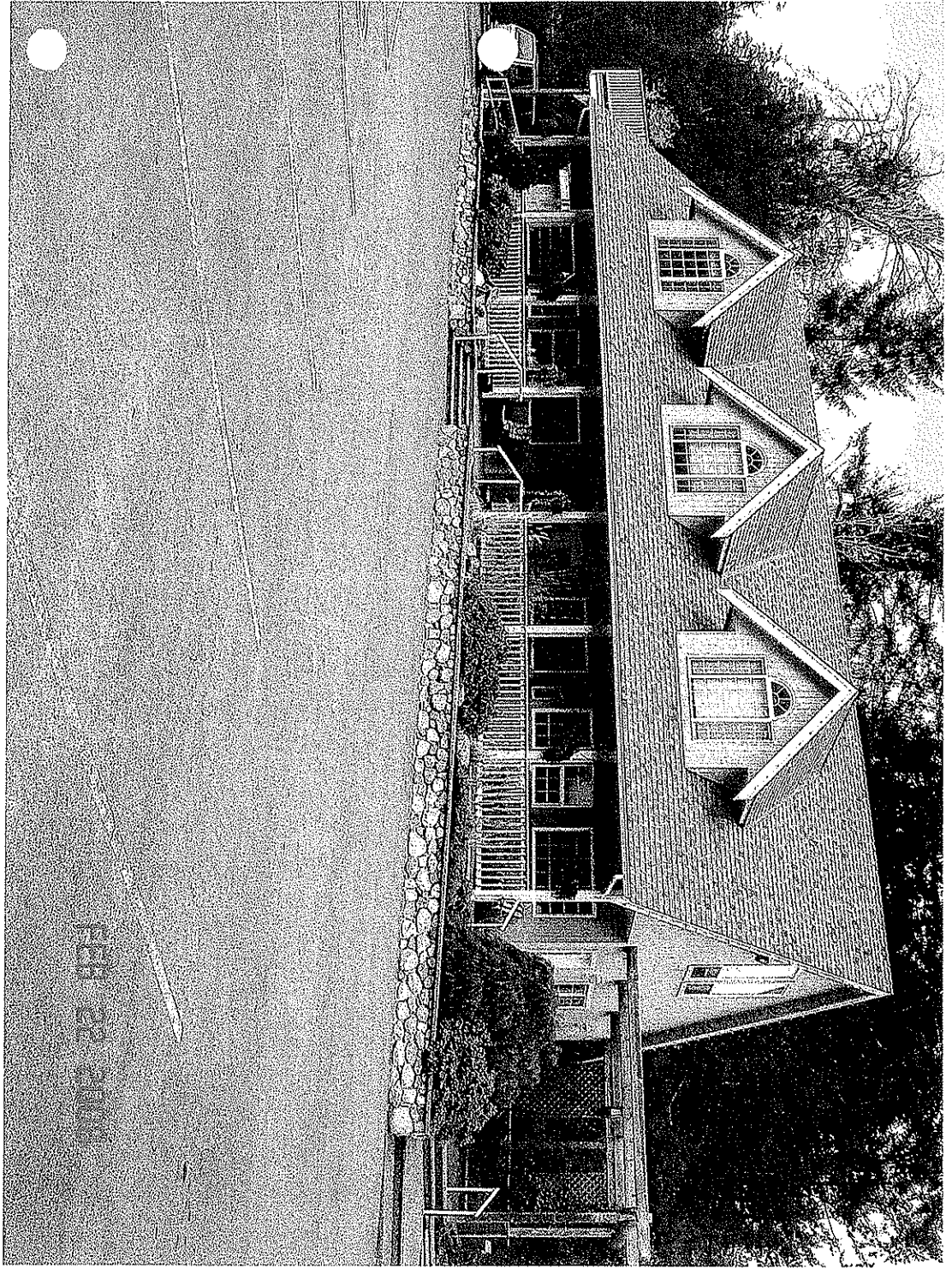
Subject Property

A3

A1

A2

Location Map



Existing Structure



DEVELOPMENT VARIANCE APPLICATION

To: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

Date: February 14, 2011

Development Variance Application: DVE10003

Applicants: Kit & Judith Godin

Legal Description: Lot 4, District Lot 42A, Alberni District, Plan 14522

Location: 6070 Kitsuksis Street

Electoral Area: "E" Beaver Creek

Applicant's Intention: The applicant is requesting a variance to the water course setback requirements to allow the completion of a partially constructed 1,792 ft² accessory building which will house an enclosed workshop area and an existing mobile home under an unenclosed, open-sided storage area.

Recommendation: That the Board:

- 1) Receive the staff report; and
- 2) Pass a resolution to consider issuing a development variance permit for relaxation of Section 6.2(4)(a) to vary the building setback from the natural boundary of a water course from 30.48 metres (100 feet) to 6.10 metres (20 feet) subject to:
 - i. Applicant agreeing to remove the existing mobile home from the partially built structure.

Procedures: Before a development variance permit can be issued the Regional Board must deal with the permit at two separate meetings. The first time the Board must pass a resolution to consider the variance permit. Staff would then notify neighbouring property owners and tenants to afford them the opportunity of making written or verbal submission to the Board at a subsequent meeting when the Board issues (or refuses to issue) the variance permit.

DVE10003

Observations:

- i. **Status of Property:** The property gently slopes down from Kitsuksis Street to the low lying area at the rear of the property where the ponds are located. There is a house, greenhouse and a few small work sheds located on the property as well as an existing mobile home sited within the new structure. It is mostly cleared except for a stand of second-growth trees to the west of the ponds.

Rough measurements taken in the field indicate that the western edge of the partially constructed structure is approximately 30 feet from the natural boundary of both the north and south ponds. The applicant has requested a variance down to 20 feet from the ponds to allow for the future construction of an 8-10 foot deck extending from the structure. A site survey from a registered land surveyor will be required before a building permit is issued.

ii. Services

- a) **Sewage Disposal:** Septic field
- b) **Water Supply:** Groundwater well
- c) **Fire Protection:** Beaver Creek Volunteer Fire Department
- d) **Access:** Kitsuksis Street

iii. Existing Planning Policies Affecting the Site

- A. **Agricultural Land Reserve:** Not within ALR.
- B. **Official Community Plan:** The Beaver Creek Official Community Plan designates the subject property as "Low Density Residential". The variance application is not affected by the OCP.
- C. **Zoning:** Rural (A2) District

A2 District requires:

Minimum Lot Area: 5 acres

Minimum Lot Width: 330 feet

Minimum Setbacks:

Front: 50 feet Rear: 30 feet Side: 15 feet

Section 6.2 of the Alberni-Clayoquot Regional District Zoning Bylaw relates to the location and siting of buildings. Section 6.2(4) of the bylaw states:

Notwithstanding anything else contained in the By-law, except where relief is granted by the Water Resources Service of the Department of Lands, Forest and Water Resources, no building shall be constructed:

DVE10003

a) Within 7.62 meters [25 feet] of the natural boundary of a lake or within 30.48 meters [100 feet] of the natural boundary of any other natural water course or source of water supply (other than a well, which is governed by the Sanitary Regulations, 1917).

Greig Creek flows northwest across the subject property then down to Highland Drive. Part of the creek and surrounding wetland area has been developed into two excavated ponds approximately 20 metres long and 8-12 metres wide. The structure is located approximately 9 metres (30 feet) from the north pond edge.

Comments:

1. This application is the result of a "stop work order" on new construction occurring on the property without a valid building permit. The owner has partially constructed an accessory building, 28 feet by 64 feet in size, which encloses the existing mobile home and an area to be used for a workshop. The applicant has stated that the mobile home will not be physically connected to the structure and that the enclosed rooms in the shop will be used as a work space and not a habitable addition to the mobile. There was no building permit issued for the mobile home although it is permitted as a secondary dwelling unit on this property.

Staff is recommending that the mobile home be removed as a condition of the development variance as it creates a situation where the mobile can easily be converted into a second permanent dwelling, in conjunction with the surrounding structure, which is not permitted under the current zoning.

2. The Flood Hazard Area Land Use Management Guidelines from the former BC Ministry of Water, Land and Air Protection recommends a horizontal building setback of 7.5 metres (24.6 feet) from and a vertical setback of 1.5 metres (4.9 feet) above the natural boundary of a pond, swamp or marsh area. The applicant has requested a variance to a setback of 6.10 metres (20 feet) from the pond.
3. D.R. Clough Consulting was retained by the applicant to assess fish habitat values of the creek and excavated ponds on the property and to recommend environmental protection. The report from Dave Clough, RPBio states that fish could only live in the excavated ponds if they were "deeper, cooler (more shade) and had adequate aeration through continuous water flow." The report also states that the property is located above a natural fish barrier as Greig Creek falls approximately 30 metres in elevation below the railway grade near Grandview Road. This barrier prevents fish access to the ponds on the subject property. At the time of fish sampling, no fish were captured over a 24 hour period.

DVE10003

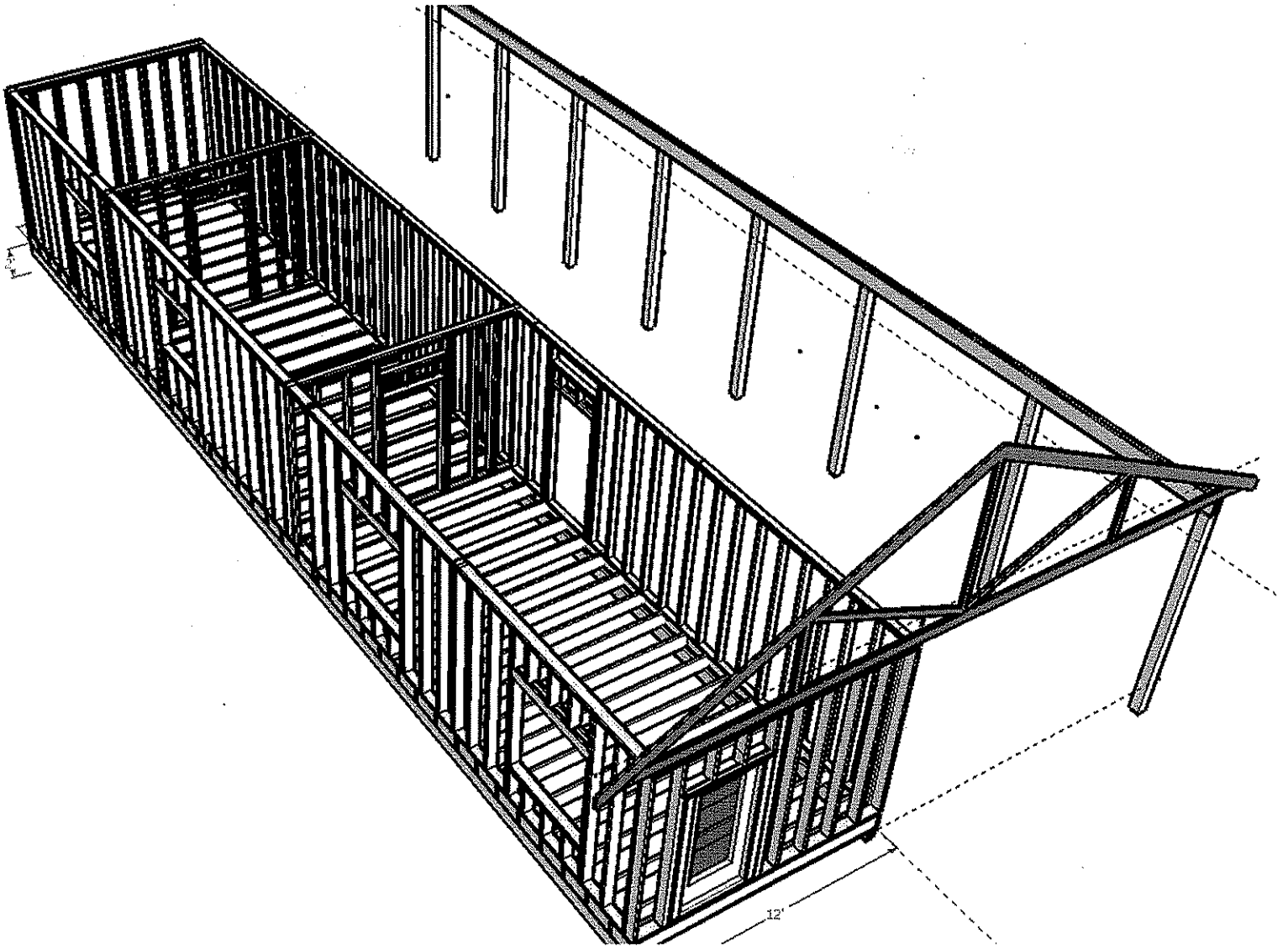
Regarding the new construction on the property, the report advises that "provided the building envelope is not expanded more than existing structures, it should pose no concerns to the environment."

Prepared by: 
Alex Dyer, Junior Planner / Bylaw Enforcement Officer

Reviewed by: 
Mike Irg, Manager of Planning and Development

Reviewed by: 
Russell Dyson, Chief Administrative Officer

DVE10003

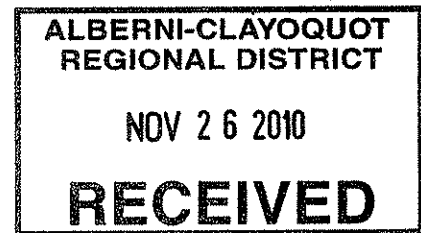


ALBERNI-CLAYOQUOT
REGIONAL DISTRICT
FEB 10 2011
RECEIVED

D. R. Clough Consulting
Fisheries Resource Consultants
6966 Leland Road Lantzville B.C. V0R 2H0
Ph/fax: 1-250-390-2901, email: drclough@shaw.ca

November 25, 2010

Attn: Kit Godin
6070 Kitsucksis Road
Port Alberni, B.C. V9Y 8V2



RE: Greig Creek Drainage, Environmental Assessment for RAR Variance.

Introduction: This was an assessment of fish habitat on the request of the property owner (Kit Godin). The objective was to determine fish habitat values and recommend environmental protection.

Methods: D.R. Clough, RP Bio conducted a site inspection on November 9 & 10, 2010. A winter habitat assessment of the channel and biota was conducted. It included inspecting the drainage based on fish access, habitat conditions as well as flow regime. Baited minnow traps were placed overnight to confirm fish presence in the large ponds present at the site.

Site Location: Located in the headwaters of Greig Creek at 6070 Kitsucksis Road in Port Alberni. The existing properties have developed to the top of bank in some areas on adjacent properties.

Stream Description: Greig Creek originates from a seasonal drainage flowing from low lying wetland areas on the east side of Kitsucksis Road. It crosses the road through a 2' metal culvert. It then enters the neighbouring property with a man made pond that discharges across the property line into the subject property. It flows northwest across the property then down to Highland Drive. Below Highland Drive, and the Godin property, the channel falls on steep gradients with numerous fish barriers ending below the railway crossing. The creek channel is less than 1.20m wide and in most cases appears to have been ditched.

Property Description: There are two excavated ponds, each approximately 20m long and 8 to 12m wide. There may have been a shallower natural wetland area in their location, as the trees along the west side appear setback from historic water levels for some time. They have been excavated to a depth of approximately 2m, in the centre. The outlet crest has been built up to add depth to the water. The channel downstream leaves on a gentle gradient of 25. It flows in and out of debris and roots with confined areas 0.9-1.2m wide. The channel had very little gravel and was primarily vegetated with grass and moss indicating no summer flow.

There are two main buildings on the property, a house located on the east side of the property approximately 45m away from the ponds. The other building is a trailer on a pad with a constructed shelter. This building is 9.0 m from the north pond edge along the east side of the building.

Riparian Vegetation: The east side of the constructed ponds has no riparian vegetation other than grasses and Burdock. The west side has a 20-25m ht stand of second growth Douglas Fir that is 50m deep running off the property and into a neighbours lot.. Under the firs, the west shoreline has a healthy mix of Red Alder, Red Osier Dogwood, Willow and Salmonberry.

Water Quality: Using a self calibrating Oxyguard Meter, the Oxygen was sampled as well as temperature and Ph (with a Lamotte Wide Range ph Kit).

Depth	Oxygen (ppm)	Oxygen (Sat)	Temp. (C)	Ph
Surface	7.0	56	8.4	6.0
Bottom (2m)	3.0	26	7.5	6.0

The water quality results indicate tolerable levels for fish at the surface and lethal levels at the bottom. The water was acidic and on the lower margins for fish. The test was taken in winter after heavy runoff and flushing of the pond on a cool day. The water quality would degrade significantly to lethal levels throughout as temperatures warm and flow decreases towards summer. Fish could only live in these ponds is if they were deeper, cooler (more shade) and had adequate aeration through continuous water flow. The natural condition before alteration was that these were small wetland areas that offered amphibian (Frogs & Salamanders) habitat with insects available as food.

Fish Access: The Property is located above a natural fish barrier. There is a steep slope located approximately 100m below the property where it drops into a canyon and falls approximately 30m in elevation. The base of the barrier is below the railway line. This location is on a private residence on Grandview Road. The author has observed Coho Salmon and Cutthroat trout at the base of this barrier.


Fish Sampling: The deep pools lend themselves to minnow trapping as they are too deep to electroshock. Twelve Wire Mesh Gee Brand Minnow Traps were placed (Nov. 9 & 10, 2010) equally in the two ponds at various locations and depths tied off with twine to the shoreline vegetation. They were baited with salted salmon roe and left for 24 hours. The traps were then checked and water quality measured. No fish were captured. Only a sparse amount of aquatic insects (Caddisfly, Dragonfly, Leeches) were captured.

Discussion: The property had previously begun installation of the trailer then receiving a stop work order from the Regional District. Provided the building envelope is not expanded more than existing structures it should pose no concerns to the environment. Some considerations with respect to environmental liability are recommended.

Recommendations: The usual minimum distance for a lot adjacent a non-fish bearing stream requires a 5m-reserve zone. This follows the general guidelines for stream setback in the regional district and other areas of Vancouver Island. The trailer is located at 9.0m back. We recommend the 5m setback.

The area adjacent the pond should be planted with trees or shrubs to enhance the pond water quality. A planting prescription of one tree or large shrub (Red Osier/Willow) at every meter interval in a 3m wide band along the pond (with allowance for a sight line hedging the height and foot trail access). These trees/shrubs would offer improvements for resident amphibians and downstream fish populations.

Yours Truly,



Dave Clough RpBio

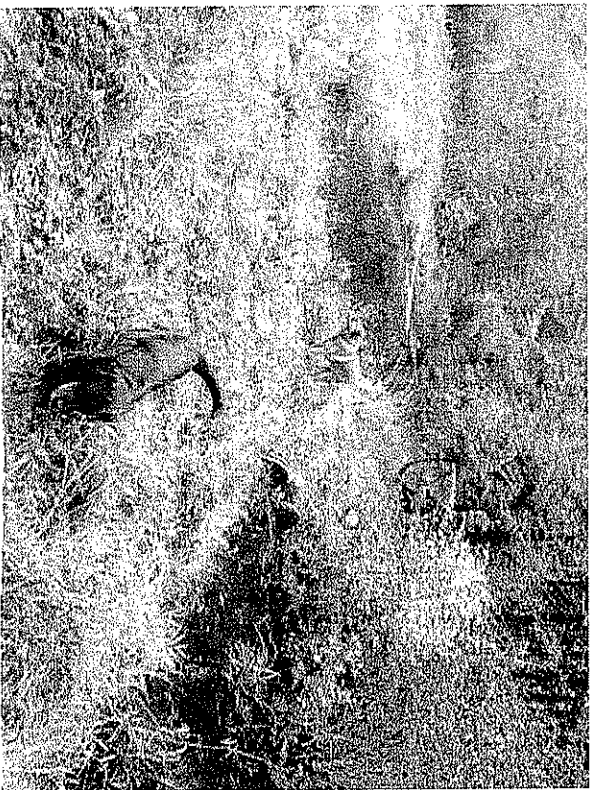
**Greig Creek Photos - Nov. 2010
Godin Property Ponds**



1.) Existing setback from pond to trailer (9.0 m)



2.) Pond outlet looking at trailer

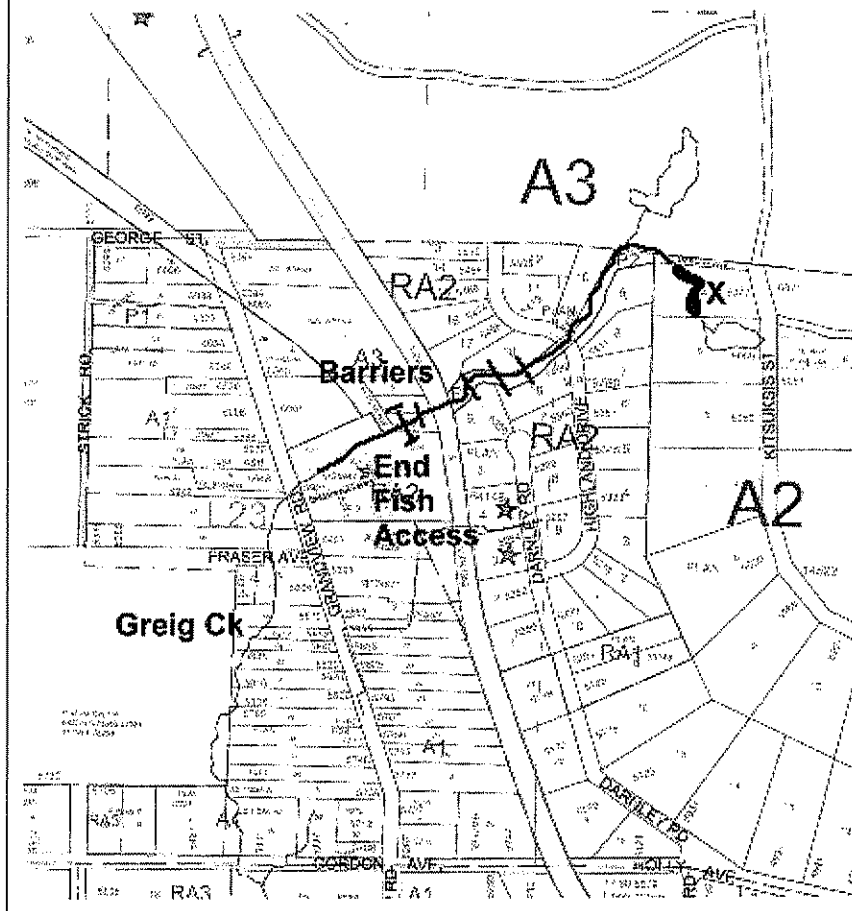


3.) North and South Ponds at culvert crossing.



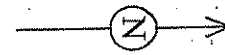
4.) Watercourse below property typical habitat

Godin Property - 6070 Kitsucksis Road (x)



PA08/069

OWNERS: KIT & JUDITH GODIN
AP: DENIS FRANCOEUR



73.2 m (240')

SEASONAL
STREAM

LEGAL DESSCRIPTION
LOT: 4, DL: 42 A, ALBERNI
DISTRICT, PLAN: 14552

SITE PLAN
FIELD GRADE: 3%
SCALE: 1: 600
AREA: .91 ha

139.1m (456.4')

124.1m (407')

30'

MOBILE
(76.6m²)

PROPOSED
ADDITION

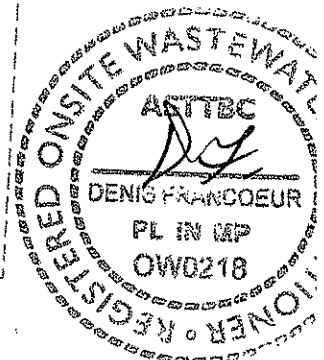
HOUSE
(95m²)

DECK

PROPOSED
SEPTIC FIELD



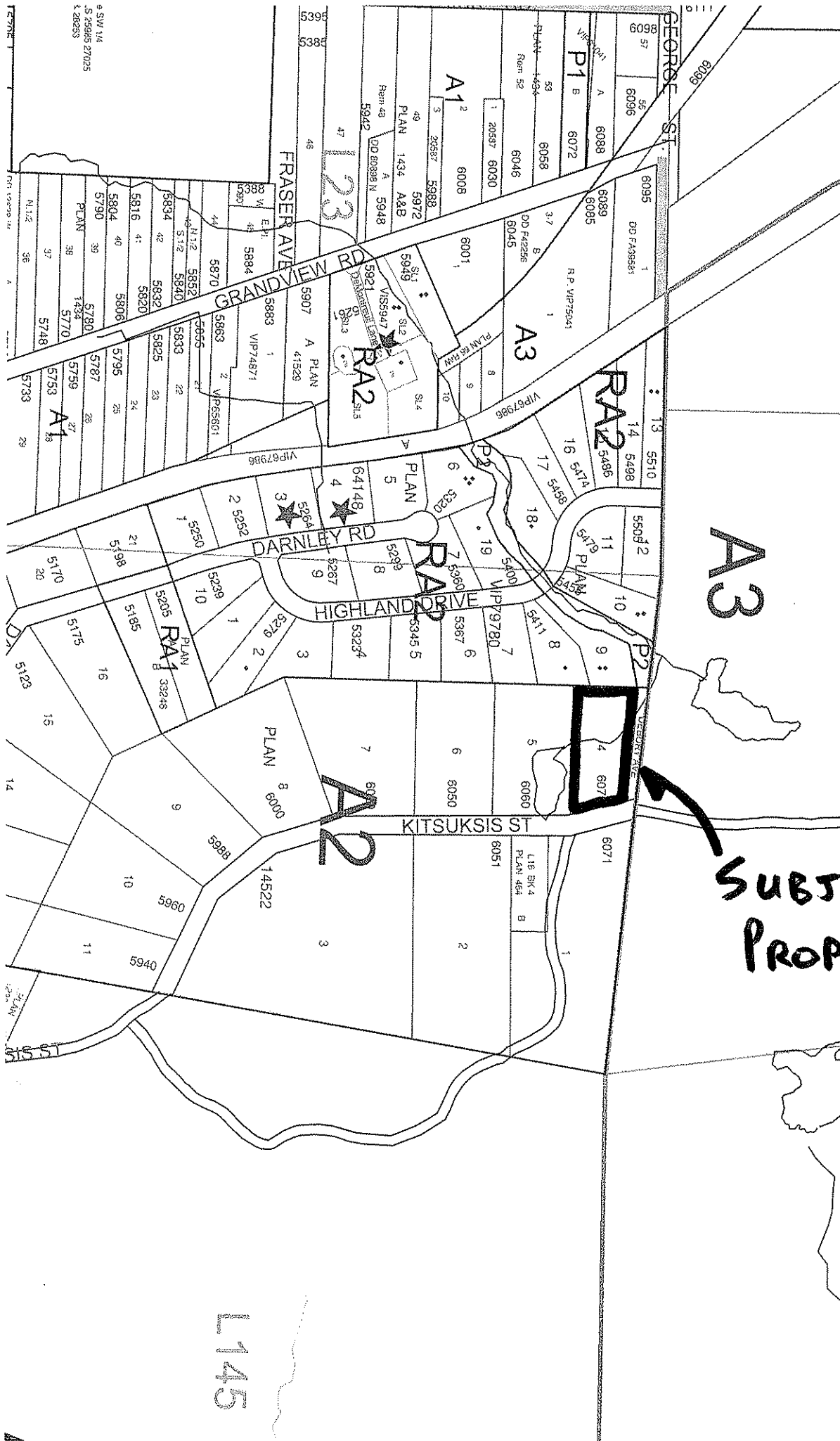
ROAD ALLOWANCE
DRIVE
9m WIDE



VANCOUVER ISLAND HEALTH AUTHORITY
FILING ACCEPTED
SEP 26 2008
This Filing Does Not Constitute
Approval for Further Subdivision

64.8 m (212.6')

KITSUKSIS RD.



A3

SUBJECT PROPERTY

L145

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1264

OFFICIAL ZONING ATLAS AMENDMENT NO. 646

A bylaw of the Regional District of Alberni-Clayoquot to amend By-law No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the Local Government Act authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the Directors in accordance with Sections 890 and 894 of the Local Government Act;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the text of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1264.

2. By-law No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning:

Lot 15, District Lot 20, Alberni District, Plan 921 from Rural (A2) District to Acreage Residential (RA2) District as shown on Schedule “A” which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 27th day of October, 2010
Read a second time this 26th day of January, 2011
Read a third time this 26th day of January, 2011

Adopted this day of , 2010

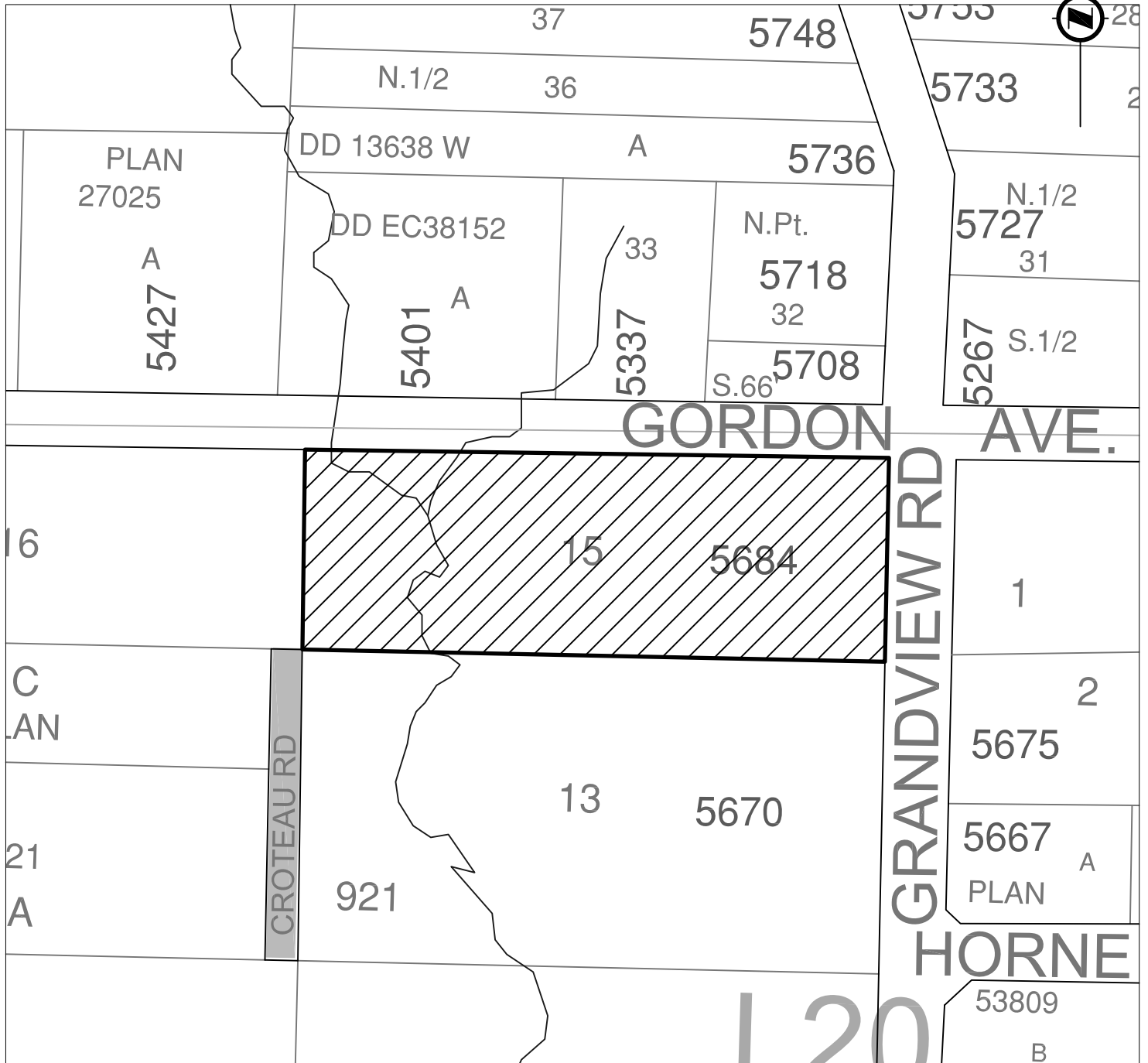
Chairperson

Chief Administrative Officer

RE10009

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1264



Legal Description: Lot 15, District Lot 20, Alberni District, Plan 921



To be rezoned from Rural (A2) District to Acreage Residential (RA2) District.



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

206

1:2000





MEMORANDUM

To: Russell Dyson, CAO and the Regional Board of Directors

From: Carla Connolly, Planner

Date: February 16, 2011

Subject: Public Hearing Report for Bylaws P1246, P1247, P1267, P1268, P1271 & P1272

The Public Hearing for the above noted bylaws was held on Thursday, February 10, 2011. The meeting was attended by 8 members of the public and 9 applicants and agents.

Two members of the public had questions regarding the applications. The applicants, agent, and staff answered the questions to the public's satisfaction. No written representations were received and all referral agency responses were either supportive or unaffected by the proposed rezonings.

Recommendation:

That the Board of Directors proceed with 2nd and 3rd readings of Bylaws P1246, P1247, P1268, P1271 and P1272 and proceed with 3rd reading of Bylaw P1267.

RE09012, RE10010 & RE10012

Members: City of Port Alberni, District of Ucluelet, District of Tofino
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek), and "F" (Cherry Creek)

ALBERNI-CLAYOQUOT REGIONAL DISTRICT

Minutes of the Public Hearing for Bylaws P1246, P1247, P1267, P1268, P1271 & P1272 held on Thursday, February 10, 2011 at 7:00pm at the Beaver Creek Fire Hall.

Present: P. Edwards, Director Area "E" Beaver Creek
Staff: M. Irg, C. Connolly
Applicants/Agent: 9
Members of the Public: 8

1. Meeting called to order at 7:00 pm.
2. The Chairperson (Director P. Edwards) introduced herself and staff representatives Mike Irg and Carla Connolly and asked staff to read the ad for the Public Hearing.
3. C. Connolly read the Public Hearing notice as follows:

A Public Hearing for residents and property owners within Electoral Area "E" will be held in the Beaver Creek Fire Hall, 6038 Beaver Creek Road, Port Alberni, BC, at 7:00 pm on February 10, 2011 to consider the following bylaws:

Bylaw P1246 to redesignate DISTRICT LOT 24, ALBERNI DISTRICT, EXCEPT THE WEST 10 CHAINS THEREOF, AND EXCEPT THE RIGHT OF WAY OF THE ESQUIMALT AND NANAIMO RAILWAY COMPANY AS SAID RIGHT OF WAY IS SHOWN ON PLAN DEPOSITED UNDER DD 19321 from "Acreage Residential" to "Low Density Residential" to allow for subdivision development.

(Jim Kalugin, Owner, and Paula Haider and Marie Moore, Agents – 6210 Drinkwater Road)

Bylaw P1247 to rezone DISTRICT LOT 24, ALBERNI DISTRICT, EXCEPT THE WEST 10 CHAINS THEREOF, AND EXCEPT THE RIGHT OF WAY OF THE ESQUIMALT AND NANAIMO RAILWAY COMPANY AS SAID RIGHT OF WAY IS SHOWN ON PLAN DEPOSITED UNDER DD 19321 from Forest Rural (A3) District to Acreage Residential (RA2) District to allow for subdivision development.

(Jim Kalugin, Owner, and Paula Haider and Marie Moore, Agents – 6210 Drinkwater Road)

Bylaw P1267 to redesignate THAT PART OF THE EAST ½ OF DISTRICT LOT 151, ALBERNI DISTRICT, LYING WEST OF THE ESQUIMALT AND NANAIMO RAILWAY AS REGISTERED UNDER C/T NO. 2204N, EXCEPT THE ESQUIMALT AND NANAIMO RAILWAY RIGHT OF WAY SHOWN COLOURED RED ON PLAN 66RW, EXCEPT THAT PARTS IN PLANS 21909, VIP54698 AND VIP61506 from "Agriculture" to a combination of "Low Density Residential" and "Park" to allow for subdivision development.

(Vaughan and Joanne Chase, Owners, and Rob Howat, Agent – 6253 Drinkwater Road)

Bylaw P1268 to rezone THAT PART OF THE EAST ½ OF DISTRICT LOT 151, ALBERNI DISTRICT, LYING WEST OF THE ESQUIMALT AND NANAIMO RAILWAY AS REGISTERED UNDER C/T NO. 2204N, EXCEPT THE ESQUIMALT AND NANAIMO RAILWAY RIGHT OF WAY SHOWN COLOURED

RED ON PLAN 66RW, EXCEPT THAT PARTS IN PLANS 21909, VIP54698 AND VIP61506 from Forest Rural (A3) District to a combination of Acreage Residential (RA2) District and Park and Public Use (P2) District to allow for subdivision development.

(Vaughan and Joanne Chase, Owners, and Rob Howat, Agent – 6253 Drinkwater Road)

Bylaw P1271 to redesignate LOT A, DISTRICT LOT 108, ALBERNI DISTRICT, PLAN VIP77716 from “Acreage Residential” to “Low Density Residential” to allow for subdivision into two lots.

(Robert Turner and Laura Schmidt, Owners – 6435 Fayette Road)

Bylaw P1272 to rezone LOT A, DISTRICT LOT 108, ALBERNI DISTRICT, PLAN VIP77716 from Small Holdings (A1) District to Acreage Residential (RA2) District to allow for subdivision into two lots.

(Robert Turner and Laura Schmidt, Owners – 6435 Fayette Road)

All persons who consider their interest in property affected by the proposed bylaws will be given an opportunity to be heard in matters contained in the bylaws.

The Public Hearing for Bylaws P1246, P1247, P1267, P1268, P1271, and P1272 is to be held by Director Patty Edwards, the Alternate Director or the Chairperson of the Regional Board, as a delegate of the Regional Board. A copy of the Board resolution making this delegation is available for public inspection along with copies of the bylaws as set out in this notice.

Interested persons may inspect the bylaws and relevant background documents at the Regional District of Alberni-Clayoquot Office during normal office hours, 8:00 am to 4:30 pm, Monday through Friday, excluding statutory holidays, from January 31, 2011 to February 10, 2011 both inclusive. Any correspondence submitted prior to the Public Hearing should be directed to the undersigned.

4. Director Edwards explained that the purpose of the hearing is to hear representations, written and verbal, from any person who believes that their interest in property is affected by the proposals. Director Edwards stated that the Regional Board will receive full minutes of the hearing before voting on the bylaws. If the hearing is contentious, it will be recorded and a verbatim transcript will be produced. If it is not, staff will take written minutes that summarize the issues raised. Director Edwards asked staff to read out any written submissions received prior to the hearing and any correspondence received ahead of time from the public.
5. M. Irg stated that no written submissions were received and that referral agency responses will be attached to the minutes as Appendix A.
6. Director Edwards called on the Kalugin representatives to present their proposal.
7. J.Reynolds explained they are rezoning to allow a potential buyer to subdivide the property into 1 acre sized lots.
8. No comments or questions from the public were received.
9. R. Howat, agent for the Chase rezoning, presented his proposal.

10. Mrs. Blakey asked how each of the developments will be accessed, as in will Drinkwater Road be used.
11. R. Howat answered that the Chase development will be accessed from Grandview Road.
12. M. Irg answered that the Kalugin development will be accessed from Debeaux Road.
13. Mrs. Blakey also asked about drainage and water flow. She was concerned that existing ditching is inadequate and once more land is cleared more water will come onto neighbouring properties.
14. R. Howat explained that the Ministry of Transportation will require a drainage plan as part of the subdivision approval process.
15. J. Reynolds explained that no additional water will come from the Kalugin property. He talked about a drainage pond that is located on the cleared crown land property above the Kalugin property and stated that it is the reason for water runoff on the Kalugin and adjacent properties.
16. Mrs. Blakey said that she was concerned that more cleared land would create more overland flow, but that she was not aware of the pond on crown land.
17. L. Turner explained her application.
18. T. Maczulat asked why the ACRD would encourage or support an application with a panhandle when the property has access at the back via Sefton Road.
19. C. Connolly explained that while Sefton Road is on paper it is not actually constructed. While it is Ms. Turner's intention to access the rear parcel via a panhandle from Fayette, the MOT may require that she construct Sefton Road as part of her subdivision application process.
20. No more comments or questions from the public were received.
21. Director Edwards asked if the public or applicants have any further comments.
22. Director Edwards stressed that the Regional Board cannot receive any new information between the end of the hearing and making a decision on the bylaws. If any Board member does so, this invalidates the hearing and means that it will have to be held again.
23. Director Edwards called for the first time for any further representations on the bylaw. Director Edwards called for the second time for any further representations on the bylaw. Director Edwards called for the third time for any further representations on the bylaw.
24. After hearing no further comments, Director Edwards declared the hearing terminated at 7:20pm.

Minutes taken by: C. Connolly
C. Connolly, Planner

Certified Correct: _____
P. Edwards
Director for Area "E" Beaver Creek



MEMORANDUM

To: File

From: Alex Dyer, Junior Planner / Bylaw Enforcement Officer

Date: February 7, 2011

Subject: Tseshah First Nation Bylaw Referral – Bylaws P1246 & P1247

I spoke with Darrell Ross, Research and Planning Associate with the Tseshah First Nation regarding the referral on Bylaws P1246 & P1247.

He advised that the Tseshah First Nation's interests are unaffected by the Bylaws.



MEMORANDUM

To: File

From: Alex Dyer, Junior Planner / Bylaw Enforcement Officer

Date: January 25, 2011

Subject: Hupacasath First Nation Bylaw Referral – Bylaws P1246 & P1247

I spoke with Steven Tatoosh, Natural Resource Manager with the Hupacasath First Nation regarding the referral on Bylaws P1246 & P1247.

He advised that the Hupacasath First Nation's interests are unaffected by the Bylaws.

Marcel Cyr

From: Cheetham, Roger ALC:EX [Roger.Cheetham@gov.bc.ca]
Sent: Wednesday, April 28, 2010 11:08 AM
To: Marcel Cyr
Cc: Hatfield, Jill AL:EX
Subject: Development Proposal - Kalugin - DL 24 Alberni District

Hi Marcel, further to my telephone conversation with you on the 28th April 2010 I note that the proposed covenant does not apply to land within the ALR. For covenants within the ALR the Commission's approval is required in terms of S. 22 (2) of the *Agricultural Land Commission Act*. Generally the ALC is opposed to such covenants for land within the ALR except in circumstances where the land has no meaningful agricultural potential. On the other hand a park is a permitted use within the ALR and there would not be any difficulty with any part of the proposed park being located within the ALR.

My only other comment is to emphasise the importance of ensuring that the development does not result in any negative impact on land within the ALR in terms of water supply, waste water disposal and drainage. I trust that the RD will ensure that these issues are adequately addressed.

Regards

Roger Cheetham, Regional Planner
Ph 604 660 7020
FAX 604 660 7033

Marcel Cyr

From: Henigman, Margaret ENV:EX [Margaret.Henigman@gov.bc.ca]
Sent: Friday, April 23, 2010 11:51 AM
To: Marcel Cyr
Cc: Barr, Brenda M ENV:EX
Subject: Bylaw P1246 and P1247 re: District 24, Alberni District ERS#91990

Thanks for forwarding the above rezoning referral for 6210 Drinkwater Rd, Beaver Creek Area. This property lies within the Papermill Creek drainage, a tributary stream of Beaver Creek. I've reviewed information provided for the parent parcel, but unfortunately, without knowing the location of the proposed 27 acre development site on the original lot, it's difficult to comment on the potential risks associated with this development, especially in terms of sensitive ecosystems and fish and wildlife habitats. We know that Beaver Creek, the parent stream, supports a variety of freshwater and anadromous fish species. Unless there are known barriers to fish passage I have to assume that Papermill Creek supports at least some of these species and its flow would definitely contribute to the health and productivity of fish habitats downstream.

I strongly recommend that the landowner engage a qualified environmental consultant to identify the ecological values on this property that may be at risk and to prepare recommendations for the landowner/s to preserve proper function and condition of the streams. This information should include hydraulic regimes and measured necessary to protect those streams from sediment and erosion, related to development activities. Consistent with the recommendations found in our Develop with Care document, the consultant should identify any sensitive ecosystems, fish and wildlife habitats as well as any occurrences of rare and endangered species on or near the property.

We also recommend that the Regional District apply and that the landowner/s follow the recommendations presented in our Develop with Care document found at:

http://www.env.gov.bc.ca/wld/documents/bmp/devwithcare2006/develop_with_care_intro.html.

Specific information regarding any proposed stream crossings can also be found at:

http://www.env.gov.bc.ca/wsd/water_rights/licence_application/section9/index.html

Maggie Henigman, MA, CCEP

Ecosystems Biologist

Ministry of Environment

(250) 751-3214

margaret.henigman@gov.bc.ca

.....

CHERRY CREEK WATERWORKS DISTRICT

May 12, 2010

Marcel Cyr
ACRD
Re: Rezoning application RE09012 - Kalugin

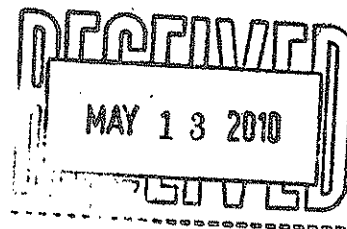
Dear Marcel:

Should this development proceed please be advised the applicant would have to apply to enter the Cherry Creek Water District to have potable water provided. The applicant would also have to pay all costs incurred including engineering.

Sincerely,

Michelle Price

Michelle Price
Administrator



PHONE: (250) 723-2214
FAX: (250) 723-0225

.....



ACRD File: RE09012

ACRD CONTACT: Marcel Cyr

APPLICANT NAME: Paula Haider and Marie Moore (Estate of Jim Kalughin)

Approval Recommended for Reasons
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

Approval Not Recommended Due to
Reasons Outlined Below

SUBJECT PROPERTY IS WELL WITHIN FIRE DEPT. RESPONSE AREA.

• REQUIRE WATER MAINS WITH FIRE HYDRANTS WITH ACCEPTABLE FIRE FLOWS.

Charlie Starratt
A6038 Beaver Creek Road
Port Alberni, B.C. V9Y 8H9

Agency (please print): BEAVER CREEK V. F. D.

Name (please print): CHARLIE STARRATT Title: FIRE CHIEF

Signature: Charlie Starratt Date: APRIL 9/2010



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

RESPONSE SUMMARY

3008 Fifth Avenue, Port Alberni, B.C. CANADA V9Y 2E3

Telephone (250) 720-2700 FAX: (250) 723-1327

ACRD File: RE09012

ACRD CONTACT: Marcel Cyr

APPLICANT NAME: Paula Haider and Marie Moore (Estate of Jim Kalughin)

Approval Recommended for Reasons
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

Approval Not Recommended Due to
Reasons Outlined Below

APPROVAL SUBJECT TO COMPLIANCE WITH ALL
BCID BYLAWS & WATER SPECIFICATIONS.
BCID IS NOT WILTING TO RELINQUISHING
ANY PROPERTY OUT OF ARE BOUNDARIES.

Beaver Creek Improvement District
86038 Beaver Creek Road
Port Alberni, BC
V9Y 8X4

Agency (please print): BEAVER CREEK IMP DIST.

Name (please print): JANICE KNEIN Title: CFO

Signature: J Knein Date: APR 20/10



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

RESPONSE SUMMARY

3008 Fifth Avenue, Port Alberni, B.C. CANADA V9Y 2E3

Telephone (250) 720-2700 FAX: (250) 723-1327

ACRD File: RE09012

ACRD CONTACT: Marcel Cyr

APPLICANT NAME: Paula Halder and Marie Moore (Estate of Jim Kalughin)

Approval Recommended for Reasons
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

Approval Not Recommended Due to
Reasons Outlined Below

- Not to be construed as a subdivision approval;
- Debeaux Road may require upgrading to Ministry Of Transportation and Infrastructure standards
- Road dedication may be required for access to lands beyond, pursuant to Section 75(1)(a) of the Land Title Act
- A public railway crossing may be required

Tim Silbernagel
Ministry of Transportation
3rd Floor - 2100 Labieux Road
Nanaimo, BC
V9T 6E9

**"THIS IS THE ONLY COPY YOU
WILL RECEIVE UNLESS YOU
REQUEST THE ORIGINAL."**

Agency (please print): _____

Name (please print): _____ Title: _____

Signature:  _____ Date: APRIL 19, 2010



ACRD File: RE09012

ACRD CONTACT: Marcel Cyr

APPLICANT NAME: Paula Haider and Marie Moore (Estate of Jim Kalughin)

Approval Recommended for Reasons
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

Approval Not Recommended Due to
Reasons Outlined Below

*Upon receipt of a referral from the Ministry of
Transportation + Infrastructure I will inspect this
proposal to ensure compliance with the intent
of V.I.H.A.'s Subdivision Standards*

Glenn Gibson, Env. Health Officer
Vancouver Island Health Authority
P.O. Box 1210
Parksville, BC
V9P 2H2

Agency (please print): _____

Name (please print): _____

Signature: _____

Title: _____

Date: *April 13 / 2010*



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

RESPONSE SUMMARY

3008 Fifth Avenue, Port Alberni, B.C. CANADA V9Y 2E3

Telephone (250) 720-2700 FAX: (250) 723-1327

ACRD File: RE09012

ACRD CONTACT: Marcel Cyr

APPLICANT NAME: Paula Haider and Marie Moore (Estate of Jim Kalughin)

Approval Recommended for Reasons
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

Approval Not Recommended Due to
Reasons Outlined Below

School District No. 70
4690 Roger Street
Port Alberni, B.C.
V9Y 3Z4

Agency (please print): SD 70

Name (please print): Jerry Linning Title: Secretary - Treasurer

Signature: *Jerry Linning* Date: Apr 8 110

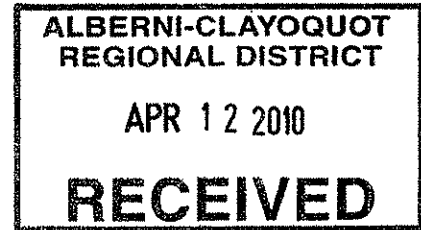


CHEERRY CREEK FIRE DEPARTMENT

5920-B CHERRY CREEK RD. PORT ALBERNI, B.C. V9Y 8R7
WATER BOARD OFFICE ~ 250-723-2214 / FIRE HALL 250-723-2254 / FAX ~ 250-723-0225

April 9, 2010

Marcel Cyr, Planner
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, B.C.
V9Y 2E3



Attention: Marcel Cyr

Regarding the proposed subdivision at the end of Debeaux road: D.L. 24 Alberni Land District.
Rezoning application RE 09012.

The property in question would be best served by the Cherry Creek Fire Department for the following reasons:

- 1) All access to the area will be through roads that are already within Cherry Creek Fire Department response boundaries.
- 2) In order for any other Fire Department to respond they would have to travel through a portion of our area.
- 3) There could have the potential to confuse the public as to which Department should respond as the responding Department would change depending on the electoral district boundaries as opposed to the timed response boundaries.
- 4) Response times for Cherry Creek Fire Department to this area would be shorter than other Departments due to the location of the fire halls.
- 5) The water is going to be provided by Cherry Creek water district and it would be better for the system if both the maintenance personnel and the fire personnel were from the same district. There are times when we have been asked to use different areas of the system, due to maintenance issues. This communication would become more difficult if the maintenance and fire personnel were from different areas.

The road dedication should be a standard width with an adequate area at the end of any cul-de-sac for trucks to be able to turn around. The only exception for a turnaround area would be if there was a proposed roadway extension in the future.

Sincerely,

Mike Sparrow
Fire Chief



ACRD File: RE09012

ACRD CONTACT: Marcel Cyr

APPLICANT NAME: Paula Haider and Marie Moore (Estate of Jim Kalughin)

Approval Recommended for Reasons
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

Approval Not Recommended Due to
Reasons Outlined Below

- MAY require geotechnical Review because
of Sloped Areas that the house's may be built
on, or close by.

Agency (please print): A.C.R.D.

Name (please print): Rob Gaudreau

Title: Building Inspector

Signature: [Handwritten Signature]

Date: MARCH 31/2010



MEMORANDUM

To: File

From: Alex Dyer, Junior Planner / Bylaw Enforcement Officer

Date: February 7, 2011

Subject: Tseshah First Nation Bylaw Referral – Bylaws P1267 & P1268

I spoke with Darrell Ross, Research and Planning Associate with the Tseshah First Nation regarding the referral on Bylaws P1267 & P1268.

He advised that the Tseshah First Nation's interests are unaffected by the Bylaws.



MEMORANDUM

To: File

From: Alex Dyer, Junior Planner / Bylaw Enforcement Officer

Date: January 25, 2011

Subject: Hupacasath First Nation Bylaw Referral – Bylaws P1267 & P1268

I spoke with Steven Tatoosh, Natural Resource Manager with the Hupacasath First Nation regarding the referral on Bylaws P1267 & P1268.

He advised that the Hupacasath First Nation's interests are unaffected by the Bylaws.



ALBERNI-CLAYQUOT REGIONAL DISTRICT

3008 Fifth Avenue
Port Alberni, BC V9Y 2E3
Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NOS.: P1267 & P1268 ACRD FILE NO.: RE10010

APPLICANT NAME: Vaughan & Joanne Chase AGENT NAME: Rob Howat

ACRD CONTACT: Mike Irg

Date of Referral: November 29, 2010

Approval Recommended for Reasons Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to Conditions Below

Approval NOT Recommended Due to Reasons Outlined Below

* APPROVAL SUBJECT TO COMPLIANCE WITH ALL BCID BYLAWS, WATER SPECIFICATIONS ENGINEERING REQUIREMENTS & PMT OF \$1500.00 SUBDIVISION APP. FEE.

Beaver Creek Improvement District
B6038 Beaver Creek Road
Port Alberni, BC
V9Y 8X4

Agency (Please Print): BEAVER CREEK IMPROVEMENT DISTRICT

Name (Please Print): LORRYN BROWN

Title: OFFICE ASSISTANT

Signature: [Handwritten Signature]

Date: _____

JAN 4/11



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue
Port Alberni, BC V9Y 2E3
Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NOS.: P1267 & P1268 ACRD FILE NO.: RE10010

APPLICANT NAME: Vaughan & Joanne Chase AGENT NAME: Rob Howat

ACRD CONTACT: Mike Irg

Date of Referral: November 29, 2010

Approval Recommended for Reasons
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

Approval NOT Recommended Due to
Reasons Outlined Below

Beaver Creek Improvement District
B6038 Beaver Creek Road
Port Alberni, BC
V9Y 8X4

Agency (Please Print): BEAVER CREEK IMPROVEMENT DISTRICT

Name (Please Print): LOREEN BROWN

Title: OFFICE ASSISTANT

Signature: *[Handwritten Signature]*

Date: _____



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue

Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NOS.: P1267 & P1268 ACRD FILE NO.: RE10010

APPLICANT NAME: Vaughan & Joanne Chase AGENT NAME: Rob Howat

ACRD CONTACT: Mike Irg

Date of Referral: November 29, 2010

Approval Recommended for Reasons
Outlined Below

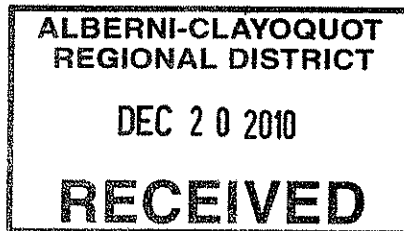
Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

Approval NOT Recommended Due to
Reasons Outlined Below

- Not to be construed as a subdivision approval;
- A public road connection between George Street and Drinkwater Road may be required;
- Public road construction may be required to Ministry of Transportation and Infrastructure's satisfaction.

Tim Silbernagel
Ministry of Transportation
3rd Floor - 2100 Labieux Road
Nanaimo, BC
V9T 6E9



Agency (Please Print): _____

Name (Please Print): _____

Title: _____

Signature: _____

Date: Dec. 20, 2010



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue

Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NOS.: P1267 & P1268 ACRD FILE NO.: RE10010

APPLICANT NAME: Vaughan & Joanne Chase AGENT NAME: Rob Howat

ACRD CONTACT: Mike Irg

Date of Referral: November 29, 2010

Approval Recommended for Reasons Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to Conditions Below

Approval NOT Recommended Due to Reasons Outlined Below

School District No. 70
 4690 Roger Street
 Port Alberni, B.C.
 V9Y 3Z4

Agency (Please Print):

SCHOOL DISTRICT 70

Name (Please Print):

TERRY PINNINGG

Title:

SECRETARY
TREASURER

Signature:

Date:

DEC 10/10



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue

Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NOS.: P1267 & P1268 ACRD FILE NO.: RE10010

APPLICANT NAME: Vaughan & Joanne Chase AGENT NAME: Rob Howat

ACRD CONTACT: Mike Irg

Date of Referral: November 29, 2010

Approval Recommended for Reasons Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to Conditions Below

Approval NOT Recommended Due to Reasons Outlined Below

That I see this proposal through the normal referral process with the Min. of Transportation and Infrastructure to ensure compliance with the VIHA Subdivision Standards.

Thank You

Dec 6/10

Glenn Gibson

Glenn Gibson, Env. Health Officer
 Vancouver Island Health Authority
 P.O. Box 1210
 Parksville, BC
 V9P 2H2

Agency (Please Print):

Name (Please Print):

Signature:

Title:

Date:



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1271 & P1272 ACRD FILE NO.: RE10012

APPLICANT NAME: Laura & Robert Turner ACRD CONTACT: Carla Connolly
Date of Referral: December 14, 2010

Approval Recommended for Reasons
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

Approval NOT Recommended Due to
Reasons Outlined Below

School District 70
4690 Roger Street
Port Alberni, BC V9Y 3Z4

ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

DEC 15 2010

RECEIVED

Agency (please print): School District 70

Name (please print): Jerry Linning

Title: Secretary Treasurer

Signature: _____

Date: December 15, 2010



MEMORANDUM

To: File

From: Alex Dyer, Junior Planner / Bylaw Enforcement Officer

Date: January 25, 2011

Subject: Hupacasath First Nation Bylaw Referral – Bylaws P1271 & P1272

I spoke with Steven Tatoosh, Natural Resource Manager with the Hupacasath First Nation regarding the referral on Bylaws P1271 & P1272.

He advised that the Hupacasath First Nation's interests are unaffected by the Bylaws.



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue

Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1271

ACRD FILE NO.: RE10012

APPLICANT NAME: Laura & Robert Turner ACRD CONTACT: Carla Connolly

Date of Referral: December 14, 2010

Approval Recommended for Reasons Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to Conditions Below

Approval NOT Recommended Due to Reasons Outlined Below

fire + Ambulance access + drainage of Building drains + land.

show Dec. 23/10
how storm water runoff w/ be dealt with - ditch running to Lamarque?

Rob Gaudreault
Alberni-Clayoquot Regional Dist.
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Agency (please print): Alberni-Clayoquot Regional District

Name (please print): Rob Gaudreault

Signature:

Title: Building Inspector

Date: Dec 23/2010



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue

Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1271 & P1272 ACRD FILE NO.: RE10012

APPLICANT NAME: Laura & Robert Turner ACRD CONTACT: Carla Connolly

Date of Referral: December 14, 2010

Approval Recommended for Reasons Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to Conditions Below

Approval NOT Recommended Due to Reasons Outlined Below

APPROVAL SUBJECT TO COMPLIANCE WITH ALL BCID BYLAWS, WATER SPECIFICATIONS, ENGINEERING REQUIREMENTS & PMT OF SUBDIVISION APP FEE \$1500.00.

Beaver Creek Improvement Dist.
 B6038 Beaver Creek Road
 Port Alberni, BC
 V9Y 8X4

Agency (please print): Beaver Creek Improvement District

Name (please print): LORETTA BROWN

Signature: [Handwritten Signature]

Title: OFFICE ASSISTANT

Date: DEC 21 / 10

JAN 4/11



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1271 & P1272 ACRD FILE NO.: RE10012

APPLICANT NAME: Laura & Robert Turner ACRD CONTACT: Carla Connolly

Date of Referral: December 14, 2010

Approval Recommended for Reasons
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

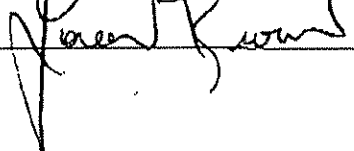
Approval NOT Recommended Due to
Reasons Outlined Below

Large empty rectangular box for comments or additional information.

Beaver Creek Improvement Dist.
B6038 Beaver Creek Road
Port Alberni, BC
V9Y 8X4

Agency (please print): Beaver Creek Improvement District

Name (please print): LORIE A BROWN

Signature: 

Title: OFFICE ASSISTANT

Date: Dec. 21 / 10



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue

Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1271 & P1272 ACRD FILE NO.: RE10012

APPLICANT NAME: Laura & Robert Turner ACRD CONTACT: Carla Connolly

Date of Referral: December 14, 2010

Approval Recommended for Reasons
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

Approval NOT Recommended Due to
Reasons Outlined Below

- Not to be construed as a subdivision approval;
- All buildings or structures are to meet or exceed the minimum 4.5m setback limitations from the boundary of Fayette and Sefton Roads specified by B.C. Regulation 513/04;
- Public Road access within Sefton Road right-of-way may require construction to the Ministry of Transportation and Infrastructure's satisfaction.

Tim Silbernagel
Ministry of Transportation
3rd Floor – 2100 Lableux Road
Nanaimo, BC V9T 6E9

**ALBERNI-CLAYOQUOT
REGIONAL DISTRICT**

DEC 21 2010

RECEIVED

Agency (please print): Ministry of Transportation

Name (please print): _____

Title: _____

Signature: _____

Date: DEC. 21, 2010



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1271 & P1272 ACRD FILE NO.: RE10012

APPLICANT NAME: Laura & Robert Turner ACRD CONTACT: Carla Connolly

Date of Referral: December 14, 2010

Approval Recommended for Reasons
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

Approval NOT Recommended Due to
Reasons Outlined Below

Based on the location, size and type of activities outlined in the proposed development, Tseshahst do not have any known concerns that need to be addressed. However, in the event that the nature and scope of the proposed development changes additional review and consultation will be required. Or, if previously unidentified cultural heritage resources/archaeological sites are found during development, our office should be contacted immediately.

Tseshahst First Nation
5091 Mission Road

Agency (please print): Tseshahst First Nation

Name (please print): Darrell Ross Sr.

Title: Research and Planning
Associate

Signature:

Date: Dec 15 / 2010



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1271 & P1272 ACRD FILE NO.: RE10012

APPLICANT NAME: Laura & Robert Turner ACRD CONTACT: Carla Connolly

Date of Referral: December 14, 2010

Approval Recommended for Reasons
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

Approval NOT Recommended Due to
Reasons Outlined Below

I WILL SEE THIS PROPOSAL THROUGH THE USUAL REFERAL PROCESS WITH THE MIN. OF TRANSPORTATION AND INFRASTRUCTURE.

Glen Gibson
Vancouver Island Health Auth.
PO Box 1210
Parksville, BC V9P 2H2

Agency (please print): Vancouver Island Health Authority

Name (please print): _____

Title: EHO

Signature: _____

GLENN J. GIBSON

Date: DEC 15,2010

Carla Connolly

From: C Starratt [firechief@bcvfd.ca]
Sent: December 15, 2010 12:42 PM
To: 'Carla Connolly'
Subject: RE: Referral request RE10012 Turner Rezoning

Hi Carla, unable to edit the referral form, has VIHA info embedded, our interests are unaffected.

Regards
Charlie

Charlie Starratt
Fire Chief
Beaver Creek Volunteer Fire Department
6038A Beaver Creek Rd.,
Port Alberni, B.C. V9Y 8X4

Tel.: (250)723-2313
Fax : (250)723-0692
Email: firechief@bcvfd.ca

From: Carla Connolly [<mailto:carla.connolly@acrd.bc.ca>]
Sent: Wednesday, December 15, 2010 10:03 AM
To: firechief@bcvfd.ca; info@bcvfd.ca
Subject: Referral request RE10012 Turner Rezoning

Good day Mr. Starratt,

Attached is a referral request for Rezoning application RE10012 Laura & Robert Turner at 6435 Fayette Road. Please review the attached report and fill in the attached referral form. The referral form can be opened and filled out electronically, however, this works for some and not for others so you may wish to either email your response to me or you may print off the document and mail it back to me – your choice.

Thank you for your attention to this matter. Please note that if no response is received within 14 business days of receiving this email, it will be assumed that your agency's interests are unaffected.

Thank you.

Carla.

Carla Connolly, MCIP
Planner

Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC
Canada V9Y 2E3
www.acrd.bc.ca

250.720.2700 (front office)
250.720.2712 (direct)

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BY-LAW NO. P1246

A BY-LAW TO AMEND BY-LAW NO. P1027,
BEAVER CREEK OFFICIAL COMMUNITY PLAN

WHEREAS by Section 884(2) of the Local Government Act, all by-laws enacted by the Regional Board must be consistent with an existing official community plan;

AND WHEREAS the Regional Board may amend an existing official community plan;

NOW THEREFORE the Board of Directors of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows :

1. TITLE

This by-law may be cited as the Beaver Creek Official Community Plan Amendment By-Law No. P1246.

2. Schedule B, the plan map, is hereby amended by redesignating District Lot 24, Alberni District, except the west 10 chains thereof, and except the right of way of the Esquimalt and Nanaimo Railway Company as said right of way is shown on plan deposited under DD 19321 from "Acreage Residential" to "Low Density Residential" as shown on Schedule "A" which is attached to and forms part of this by-law.

3. This by-law shall come into force and take effect upon the adoption thereof.

Read a first time this 24th day of March, 2010

Read a second time this day of , 2011

Read a third time this day of , 2011

Adopted this day of , 2011

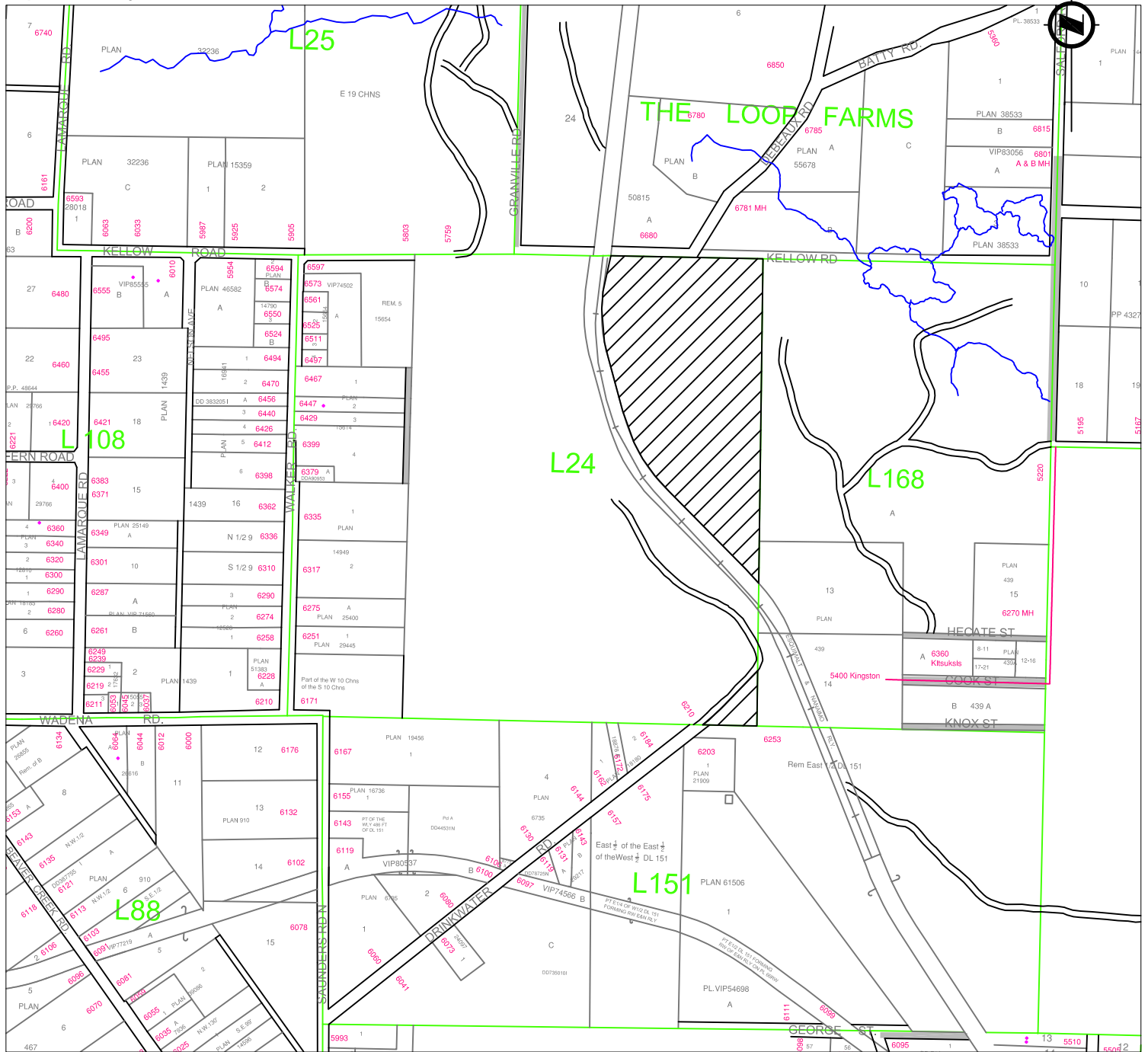
Chairperson

Secretary

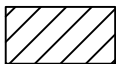
Kalugin - *Beaver Creek*

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1246



Legal Description: DISTRICT LOT 24, ALBERNI DISTRICT, EXCEPT THE WEST 10 CHAINS THEREOF, AND EXCEPT THE RIGHT OF WAY OF THE ESQUIMALT AND NANAIMO RAILWAY COMPANY AS SAID RIGHT OF WAY IS SHOWN ON PLAN DEPOSITED UNDER DD19321



To be redesignated from "Acreage Residential" to "Low Density Residential".



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

240



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BY-LAW NO. P1247

OFFICIAL ZONING ATLAS AMENDMENT NO. 637

A by-law of the Regional District of Alberni-Clayoquot to amend By-law No. 15, being the "Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971".

WHEREAS the Local Government Act authorizes the Regional Board to amend a zoning by-law after a public hearing and upon the affirmative vote of the directors in accordance with Sections 890 and 894 of the Local Government Act;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot in open meeting assembled, enacts the following amendment to the text of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This by-law may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment By-law No. P1247.

2. By-law No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning:

District Lot 24, Alberni District, except the west 10 chains thereof, and except the right of way of the Esquimalt and Nanaimo Railway Company as said right of way is shown on plan deposited under DD 19321 from Forest Rural (A3) District to Acreage Residential (RA2) District as shown on Schedule 'A' which is attached to and forms part of this by-law.

3. This by-law shall come into force and take effect upon the adoption thereof.

Read a first time this 24th day of March, 2010

Read a second time this day of , 2011

Read a third time this day of , 2011

Adopted this day of , 2011.

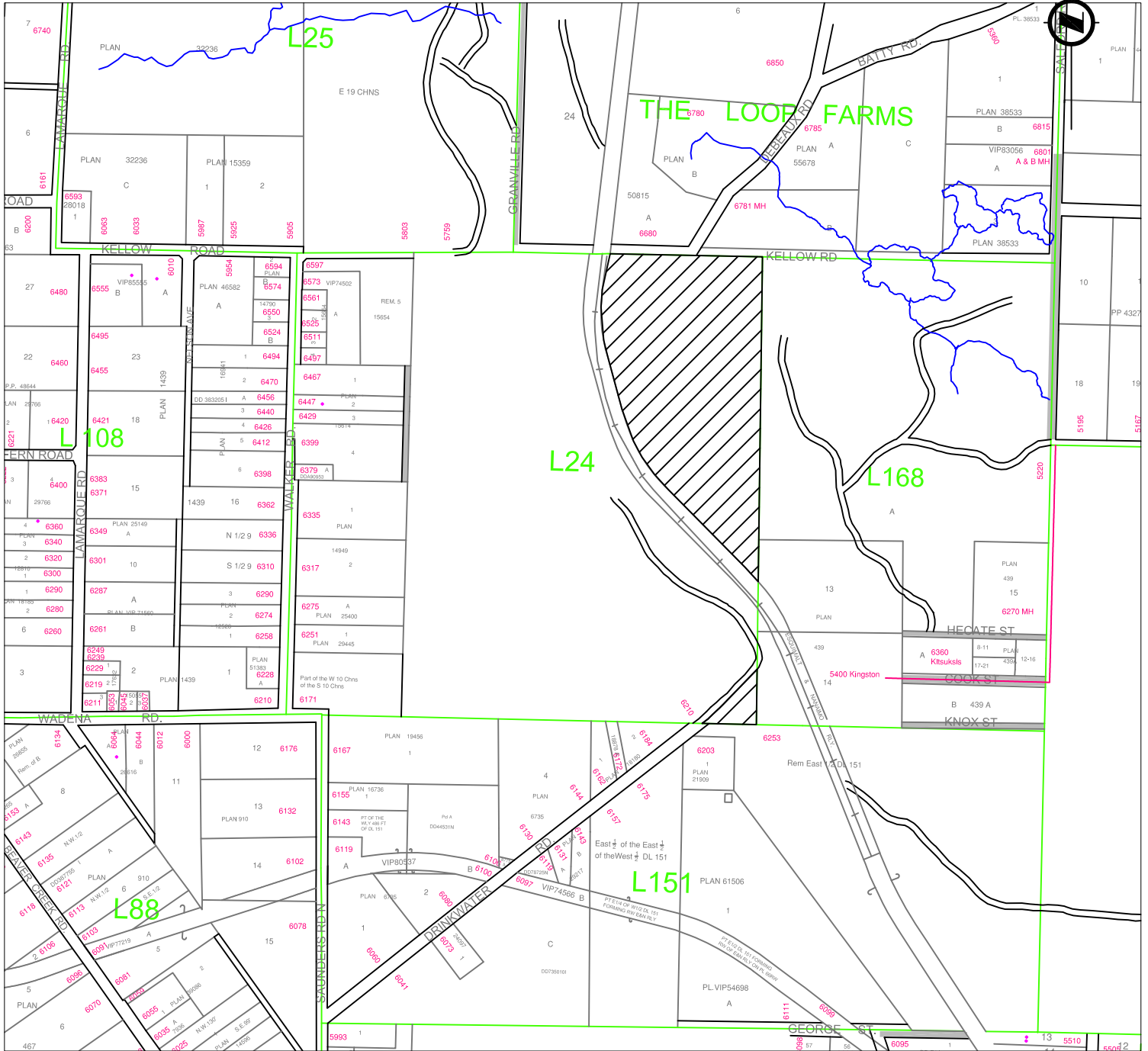
Chairman

Secretary-Treasurer

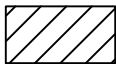
Kalugin - Beaver Creek

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1247



Legal Description: DISTRICT LOT 24, ALBERNI DISTRICT, EXCEPT THE WEST 10 CHAINS THEREOF, AND EXCEPT THE RIGHT OF WAY OF THE ESQUIMALT AND NANAIMO RAILWAY COMPANY AS SAID RIGHT OF WAY IS SHOWN ON PLAN DEPOSITED UNDER DD19321



To be rezoned from Forest Rural (A3) District to Acreage Residential (RA2) District.



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

242



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1267

A BYLAW TO AMEND BYLAW NO. P1027
BEAVER CREEK OFFICIAL COMMUNITY PLAN

WHEREAS by Section 884(2) of the Local Government Act, all bylaws enacted by the Regional Board must be consistent with an existing official community plan;

AND WHEREAS the Regional Board may amend an existing official community plan;

NOW THEREFORE the Board of Directors of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. TITLE

This bylaw may be cited as the Beaver Creek Official Community Plan Amendment Bylaw No. P1267.

2. Schedule B, the plan map, is hereby amended by redesignating THAT PART OF THE EAST ½ OF DISTRICT LOT 151, ALBERNI DISTRICT, LYING WEST OF THE ESQUIMALT AND NANAIMO RAILWAY AS REGISTERED UNDER C/T NO. 2204N, EXCEPT THE ESQUIMALT AND NANAIMO RAILWAY RIGHT OF WAY SHOWN COLOURED RED ON PLAN 66RW, EXCEPT THAT PARTS IN PLANS 21909, VIP54698 AND VIP61506 from "Agriculture" to "Low Density Residential" and "Park" as shown on Schedule 'A' which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 24th day of November, 2010

Read a second time this 10th day of December, 2010

Read a third time this day of , 2011

Adopted this day of , 2011

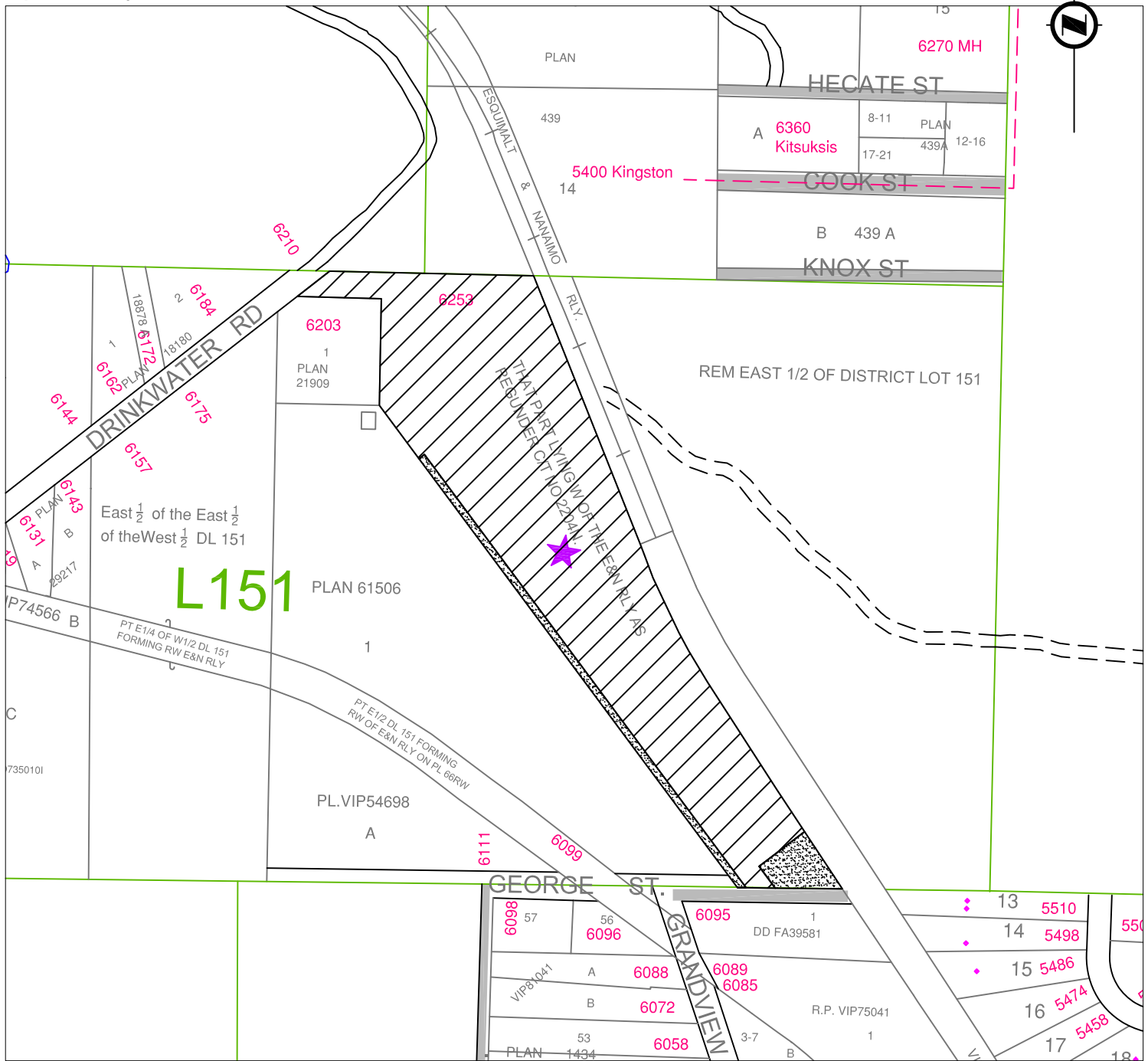
Chairperson

Chief Administrative Officer

RE10010

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1267



Legal Description: THAT PART OF THE EAST 1/2 OF DISTRICT LOT 151, ALBERNI DISTRICT, LYING WEST OF THE ESQUIMALT AND NANAIMO RAILWAY AS REGISTERED UNDER C/T NO. 2204N, EXCEPT THE ESQUIMALT AND NANAIMO RAILWAY RIGHT OF WAY SHOWN COLOURED RED ON PLAN 66RW, EXCEPT THAT PARTS IN PLANS 21909, VIP54698 AND VIP61506



To be redesignated from "Agriculture" to "Low Density Residential"



To be redesignated from "Agriculture" to "Park"



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1268

OFFICIAL ZONING ATLAS AMENDMENT NO. 648

A bylaw of the Regional District of Alberni-Clayoquot to amend By-law No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the Local Government Act authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the Directors in accordance with Sections 890 and 894 of the Local Government Act;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the text of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1268.

2. By-law No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning:

THAT PART OF THE EAST ½ OF DISTRICT LOT 151, ALBERNI DISTRICT, LYING WEST OF THE ESQUIMALT AND NANAIMO RAILWAY AS REGISTERED UNDER C/T NO. 2204N, EXCEPT THE ESQUIMALT AND NANAIMO RAILWAY RIGHT OF WAY SHOWN COLOURED RED ON PLAN 66RW, EXCEPT THAT PARTS IN PLANS 21909, VIP54698 AND VIP61506 from Forest Rural (A3) District to Acreage Residential (RA2) District and Park and Public Use (P2) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 24th day of November, 2010

Read a second time this day of , 2011

Read a third time this day of , 2011

Adopted this day of , 2011

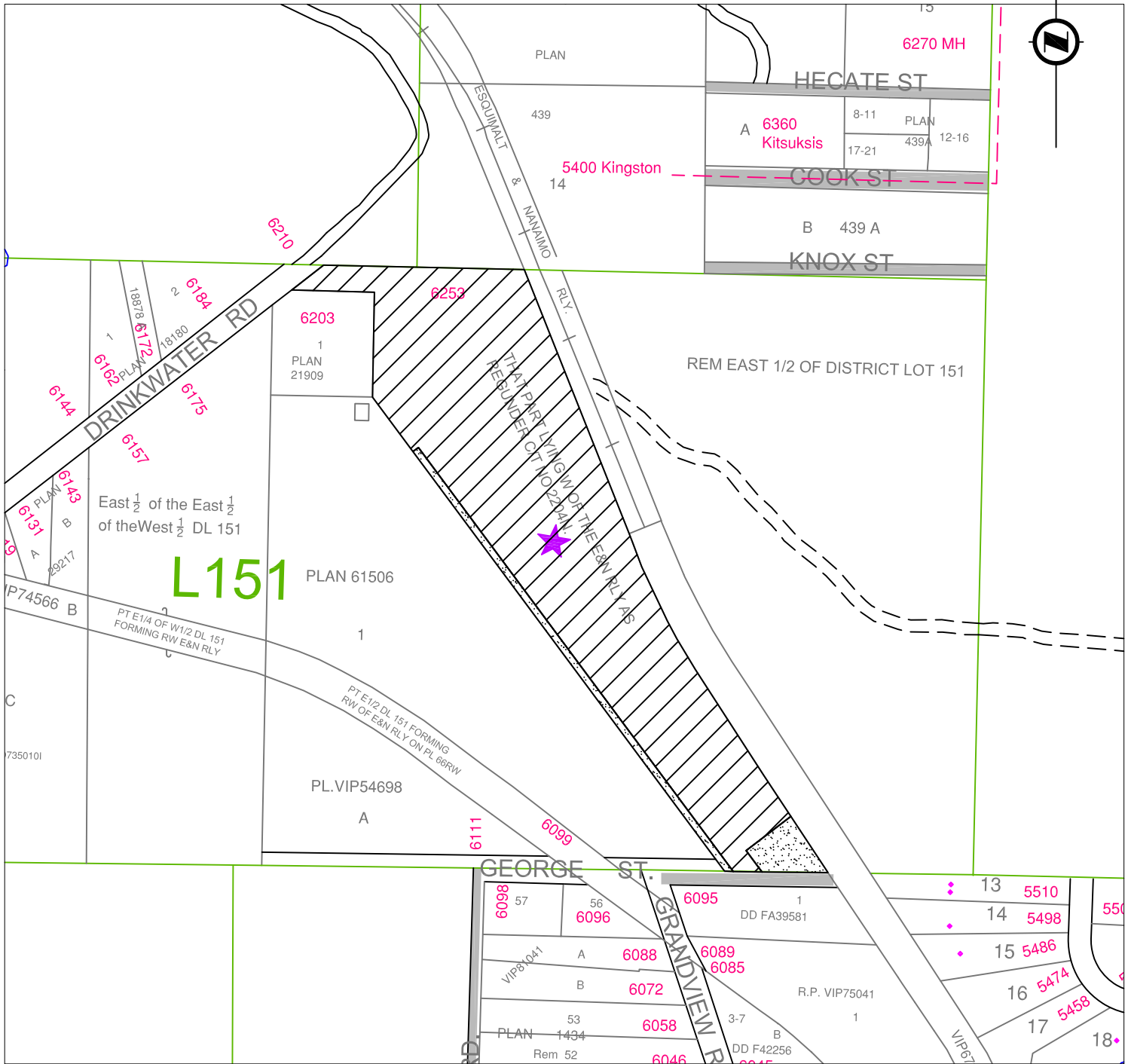
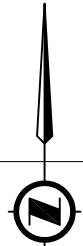
Chairperson

Chief Administrative Officer

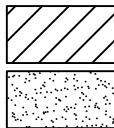
RE10010

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1268



Legal Description: THAT PART OF THE EAST 1/2 OF DISTRICT LOT 151, ALBERNI DISTRICT, LYING WEST OF THE ESQUIMALT AND NANAIMO RAILWAY AS REGISTERED UNDER C/T NO. 2204N, EXCEPT THE ESQUIMALT AND NANAIMO RAILWAY RIGHT OF WAY SHOWN COLOURED RED ON PLAN 66RW, EXCEPT THAT PARTS IN PLANS 21909, VIP54698 AND VIP61506



To be rezoned from Forest Rural (A3) District to Acreage Residential (RA2) District
 To be rezoned from Forest Rural (A3) District to Park and Public Use (P2) District



ALBERNI-CLAYOQUOT
 REGIONAL DISTRICT



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1271

A BYLAW TO AMEND BYLAW NO. P1027
BEAVER CREEK OFFICIAL COMMUNITY PLAN

WHEREAS by Section 884(2) of the Local Government Act, all bylaws enacted by the Regional Board must be consistent with an existing official community plan;

AND WHEREAS the Regional Board may amend an existing official community plan;

NOW THEREFORE the Board of Directors of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. TITLE

This bylaw may be cited as the Beaver Creek Official Community Plan Amendment Bylaw No. P1271.

2. Schedule B, the plan map, is hereby amended by re-designating LOT A, DISTRICT LOT 108, ALBERNI DISTRICT, PLAN VIP77716 from "Acreage Residential" to "Low Density Residential" as shown on Schedule 'A' which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 26th day of January , 2011

Read a second time this day of , 2011

Read a third time this day of , 2011

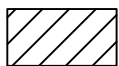
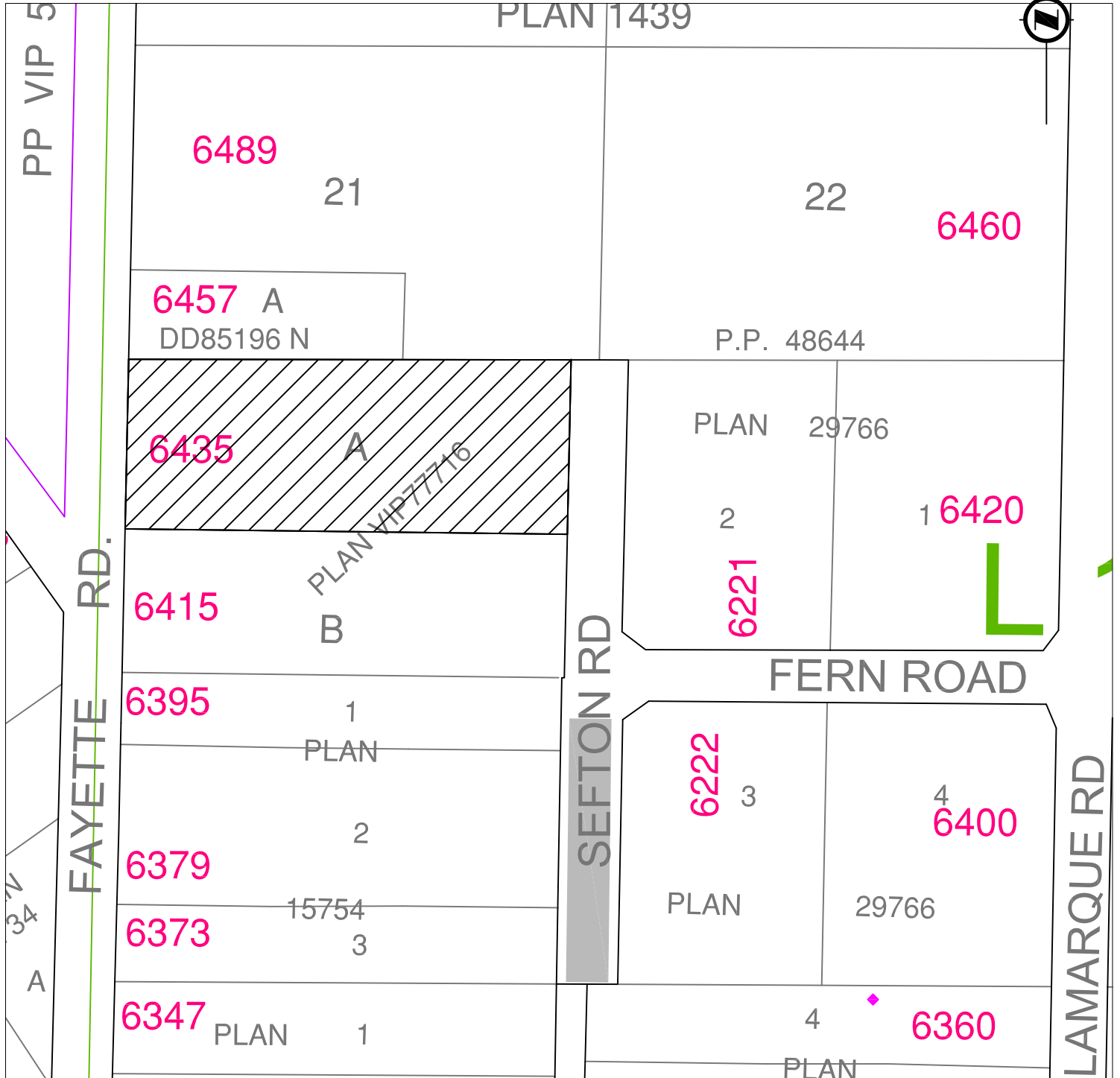
Adopted this day of , 2011

Chairperson

Chief Administrative Officer

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1271



To be redesignated from "Acreage Residential" to "Low Density Residential"



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

1:2000



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1272

OFFICIAL ZONING ATLAS AMENDMENT NO. 650

A bylaw of the Regional District of Alberni-Clayoquot to amend By-law No. 15, being the "Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971".

WHEREAS the Local Government Act authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the Directors in accordance with Sections 890 and 894 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the text of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1272.

2. By-law No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning LOT A, DISTRICT LOT 108, ALBERNI DISTRICT, PLAN VIP77716 from Small Holdings (A1) District to Acreage Residential (RA2) District as shown on Schedule 'A' which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 26th day of January, 2011

Read a second time this day of , 2011

Read a third time this day of , 2011

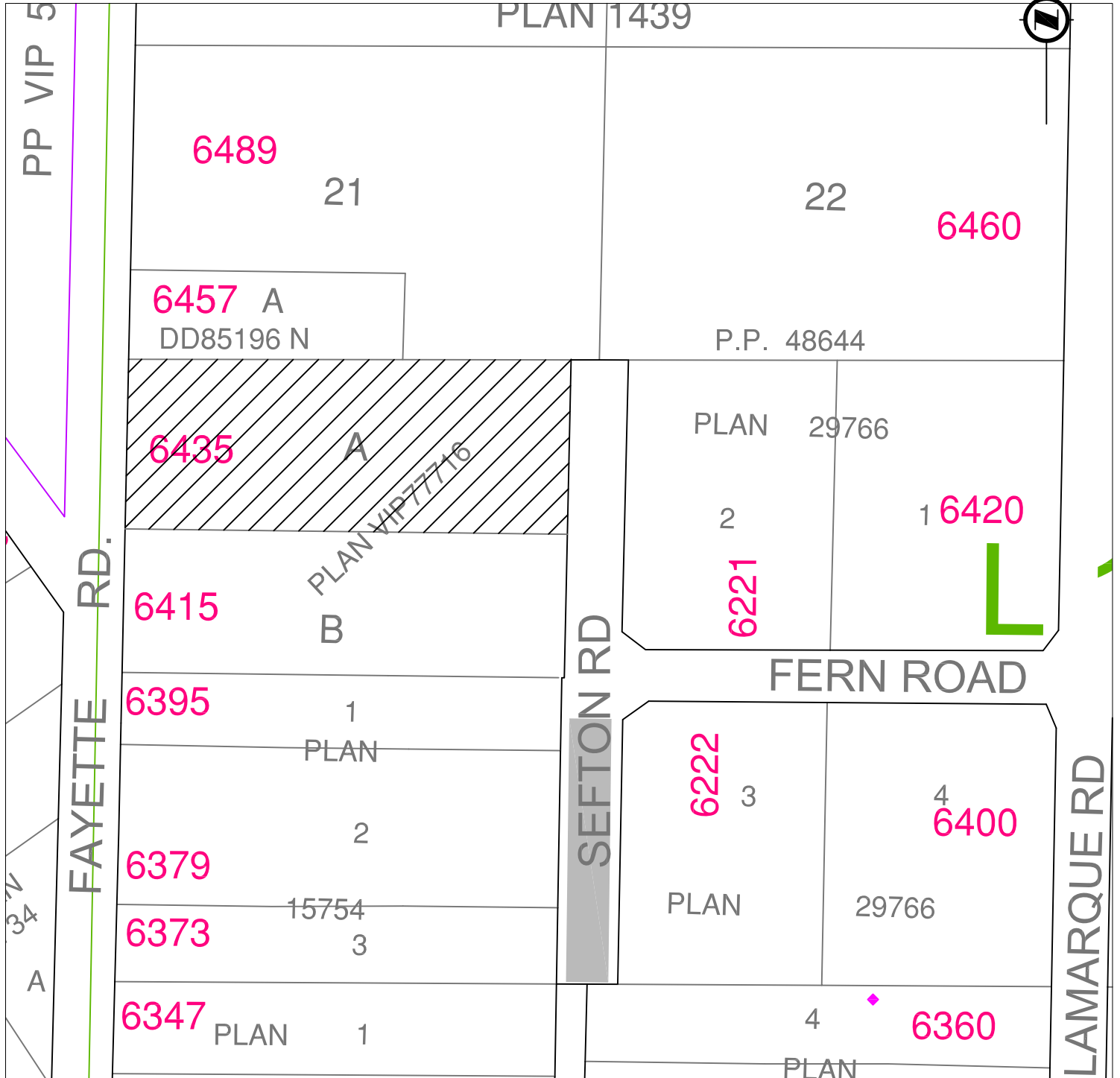
Adopted this day of , 2011

Chairperson

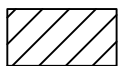
Chief Administrative Officer

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1272



Legal Description: Lot A, District Lot 108, Alberni District, Plan VIP77716



To be rezoned from Small Holdings (A1) District to Acreage Residential (RA2) District



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

1:2000





ZONING BYLAW TEXT AMENDMENT

TO: Russell Dyson, CAO and Regional Board

DATE: February 9, 2011

FROM: Carla Connolly, Planner

REZONING APPLICATION: RT11001 Lot Line Adjustments – Zoning Bylaw Text Amendment

APPLICANT: Alberni-Clayoquot Regional District

LOCATION: All properties within the Alberni-Clayoquot Regional District

Recommendation:

That the Board:

- 1) proceed with first reading of Bylaw **P1276**; and,
 - 2) pass the following resolution: “That the public hearing for Bylaw No. **P1276** be delegated to the Director for Electoral Area “C” Long Beach, the alternate director, or the Chairperson of the Regional Board.
-

Applicant’s Intention: This application has been initiated by the Regional District because of recent application implications.

Comments:

This amendment is a result of a subdivision application that was referred to us by the Ministry of Transportation and Infrastructure. The applicants own a total of three (3) lots (two (2) transected by a former railway right-of-way (ROW)) and want to consolidate the ROW into the other two (2), as well as reconfigure the lot lines to reflect the existing structures on the property.

RT11001

Section 6.20 Minor Lot Line Adjustments of the Zoning Bylaw states that
“Minimum lot area regulations of this bylaw shall not apply to a subdivision that:

- (1) combines two or more lots into a single lot;
- (2) does not increase the number of lots and adjusts the boundary between existing adjoining lots, provided the boundary changes does not result in the reduction of either lot by 20% or more of the original lot area.”

Section 6.20 allows consolidation to occur without requiring the lots to meet minimum lot area. However, if properties being consolidated do not meet minimum lot width requirements, a successful development variance is required. If the minimum lot width requirement was also waived, the variance would not be required.

Consolidation typically always makes sense; however, requiring lots that have increased in size due to consolidation to meet minimum lot width requirements does not. Existing lots being consolidated cannot be designed or configured to meet minimum lot width requirements. They are restricted and limited by their existing size and the size of the lot being added. This is especially true for the long narrow lots along Beaver Creek Road which appear to have been developed based on the seigniorial system.

As a solution, staff proposes the following revision to Section 6.20:

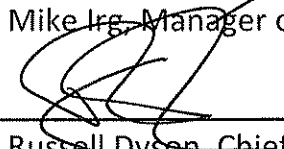
“Minimum lot area **and width requirements** of this bylaw shall not apply to a subdivision that:

- (1) combines two or more lots into a single lot;
- (2) does not increase the number of lots and adjusts the boundary between existing adjoining lots, provided the boundary changes does not result in the reduction of either lot by 20% or more of the original lot area.”

The result being: consolidations will be able to be processed without requiring a development variance. This revision will benefit the ACRD, as well as the applicants since it means less processing time and less cost to the applicant: at minimum, the \$300 development variance application fee.

Submitted By: 
Carla Connolly, Planner

Reviewed By: 
Mike Irg, Manager of Planning & Development

Reviewed By: 
Russell Dyson, Chief Administrative Officer

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1276

A bylaw of the Regional District of Alberni-Clayoquot to amend By-law No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the Local Government Act authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the Directors in accordance with Sections 890 and 894 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the text of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw No. P1276.

2. Section 6, Supplementary Regulations, of the Regional District of Alberni-Clayoquot Zoning By-Law No. 15 is hereby amended by adding the words “and lot width requirements” and removing the word “regulations” to the first line of section 6.20 so it now reads as follows: *“Minimum lot area and lot width requirements of this bylaw shall not apply to a subdivision that:*

(1) combines two or more lots into a single lot;

(2) does not increase the number of lots and adjusts the boundary between existing adjoining lots, provided the boundary changes does not result in the reduction of either lot by 20% or more of the original lot area”

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this day of , 2011

Read a second time this day of , 2011

Read a third time this day of , 2011

Adopted this day of , 2011

Chairperson

Chief Administrative Officer



ALR Application

To: W. Thomson, Acting Chief Administrative Officer and
Regional Board of Directors

Date: November 30, 2010

Regional District File No.: AE10005

Owner: Gerald Thompson

Legal Description: DL 40, Alberni District, Plan 1554, Block 7, shown in red on Plan
66RW, and Lot 14, DL 40, Alberni District, Plan 7729

Location: 6370 Donahue Road

Electoral Area: Area "E" (Beaver Creek)

Recommendation:

That the Regional Board:

1. Support this proposal and forward it to the Agricultural Land Commission with the following recommendations:
 - a. proposal acquiring Agricultural Land Commission approval;
 - b. the 3.06 acre parcel be included in the Agricultural Land Reserve (ALR);
 - c. the applicant apply for and successfully rezone the 3.06 acre parcel from Forest Rural (A3) District to Rural (A2) District;
 - d. the entire 3.06 acre parcel be consolidated with the 13.55 acre adjacent parcel;
 - e. only two (2) lots are created by subdivision; and
 - f. compliance with all subdivision requirements.

AE10005

Applicant's Intention: Include the 3.06 acre (RW) parcel in the ALR; subdivide the main property and the RW parcel; consolidate the bottom portions of each parcel creating three (3) lots of approximately 1.5 acres (the upper portion of the RW), 9.5 acres (the upper portion of the main parcel), and 5 acres (the lower consolidated main parcel and RW) for residential use. See attached site plan for clarity.

Observations:

1. **Property Description:** Parcel is triangular shaped and is bordered by Beaver Creek Road, Donahue Road, and an old railway bed right-of-way. Properties to be subdivided consist of one parcel 13.55 acres in size and another 3.06 acres, which is the old railway bed.

The site is almost completely treed except for the mobile home and accessory structures onsite. Applicant said they keep chickens, but other than that land is not being used for agricultural purposes at this time.

Land Capability for Agriculture mapping from the former Department of Environment and Parks identifies this property as a mixture of Class 3 and Class 4 soils in its unimproved state. Class 3 is described as land with limitations that requires moderately intensive management practices or moderately restricts the range of crops, or both. Class 4 is described as land with limitations that require special management practices or severely restricts the range of crops, or both.

Subclasses that apply to this property include A: soil moisture deficiency (low soil water holding capacity or insufficient precipitation); P: stoniness (limited by course fragments which significantly hinder tillage planting and/or harvesting); T: topography (steepness or pattern of slopes that hinders the use of farm machinery); and, W: excess water (other than flooding either due to poor drainage, high water tables, seepage, and/or runoff from surrounding areas).

2. **Services:**

- (a) **Sewage Disposal:** Onsite septic system
- (b) **Water Supply:** Beaver Creek Improvement District
- (c) **Fire Protection:** Beaver Creek Volunteer Fire Department
- (d) **Access:** Donahue Road

3. **Existing Planning Documents Affecting the Site:**

- A. **Agricultural Land Reserve:** The 13.55 acre parcel is within the ALR, but the RW portion is not. Applicant wishes to include the RW portion into the ALR prior to, or in conjunction with, subdivision.

- B. **Official Community Plan:** Beaver Creek OCP. The 13.55 acre parcel is designated as Rural Residential and the RW portion is designated as Trail.

The Rural Residential designation has a maximum lot size of 2 hectares (5 acres).

Objectives of the Residential designation include:

- b) provide opportunities for a range of rural life styles, and
- c) encourage the most intensive development close to the city boundaries with densities gradually decreasing in the vicinity of lands adjacent to the Agricultural Land Reserve.

Applicable policies under the Residential designation include:

- b. lot sizes for new subdivision shall consider both the established density of development within the neighbourhood and servicing constraints and should not necessarily develop to the minimum permitted lot sizes.
- c. where appropriate, infill and clustering are encouraged to minimize servicing extensions.

Properties are currently assessed as residential and are close to the City of Port Alberni boundary. In the surrounding area smaller lots are common and residential infill development at this location would be favourable.

An objective relating to the Trails designation states "b. To encourage the development of a safe off-highway trail system."

Applicable policy states that "The Regional District will work with other agencies and volunteer groups to develop a recreational trail along the former railroad right-of-way from the north end of Grandview Road to Stamp River."

While the above objective and policy are excellent ideas, the former railway bed is now cut up and under private ownership. Property owners have purchased and built upon the RW parcels adjacent to their properties. Therefore, a trail is not realistic at this time, under these circumstances.

- C. **Zoning:** The 13.55 acre parcel is zoned Rural (A2) District and the RW is zoned Forest Rural (A3) District.

A2 District requires:	
Minimum Lot Area:	5 acres
Minimum Lot Width:	330 feet
Minimum Setbacks:	
Front:	50 feet
Rear:	30 feet
Side:	15 feet

A3 District requires:	
Minimum Lot Area:	10 acres
Minimum Lot Width:	330 feet
Minimum Setbacks:	
Front:	50 feet
Rear:	30 feet
Side:	15 feet

The applicant is proposing to subdivide the RW, which has a current lot size of 3.06 acres and is zoned A3. A3 has a minimum lot size requirement of 10 acres for subdivision. In order for this to occur, rezoning and consolidation must take place.

- D. **Highways Approval within 800 metres of an intersection on controlled access Highway:** N/A
- E. **Parkland Dedication:** Not required.

Comments:

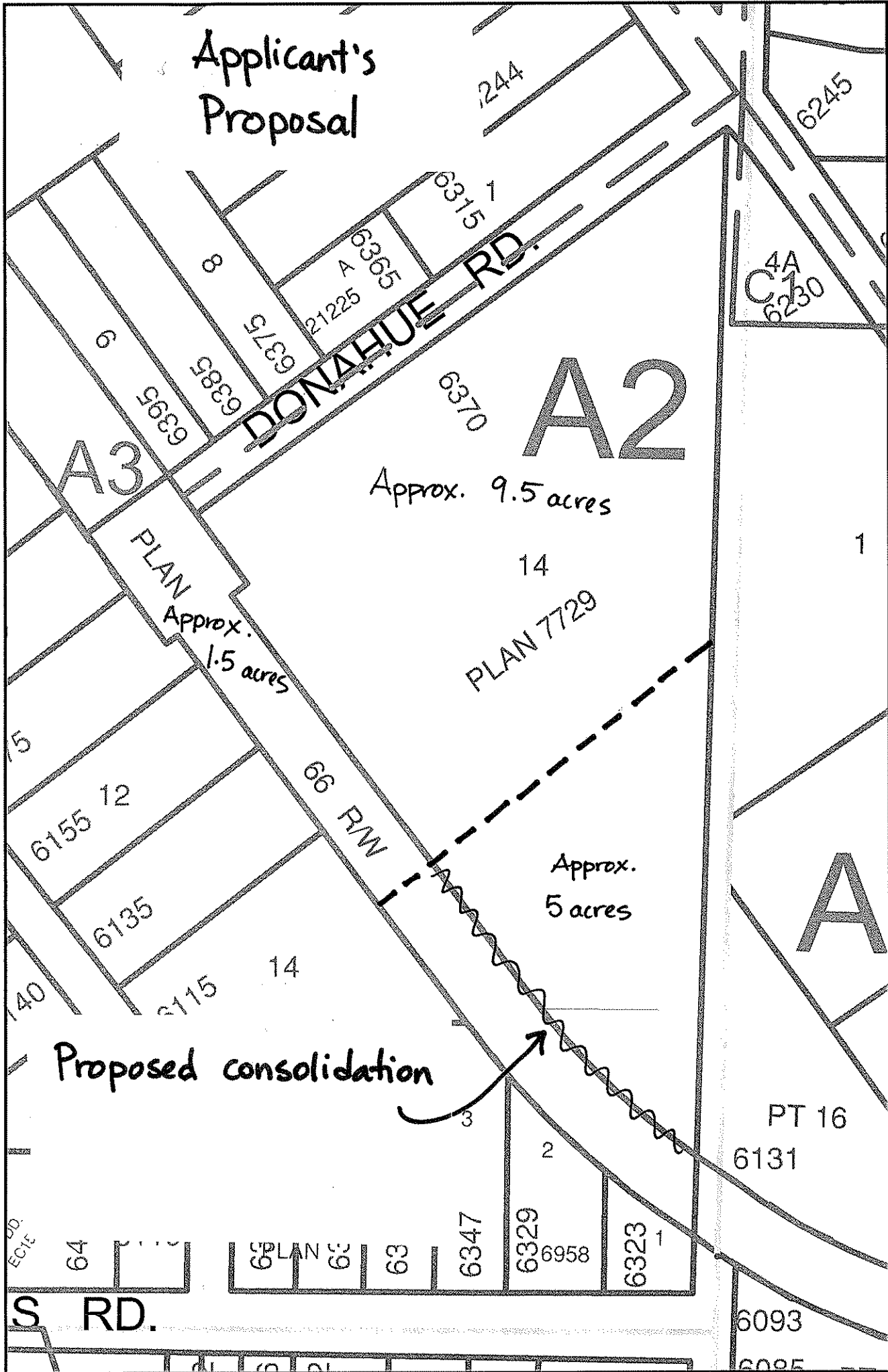
This application is reasonable. The property is in close proximity to the City of Port Alberni and is surrounded by residential properties on smaller lots, which means it has excellent infill potential. The property is also almost fully treed and not currently, or in the recent past, used for agricultural purposes.

The existing RW parcel is long and narrow, which limits development potential. **ACRD staff recommends the entire 3.06 acre RW parcel be consolidated with the adjacent 13.55 acre parcel prior to, or in conjunction with, subdivision, which will increase the development potential of the entire property and eliminate a legal parcel that has severe development constraints. This scenario will create only two (2) lots, which is what currently exists, but in a different configuration.**

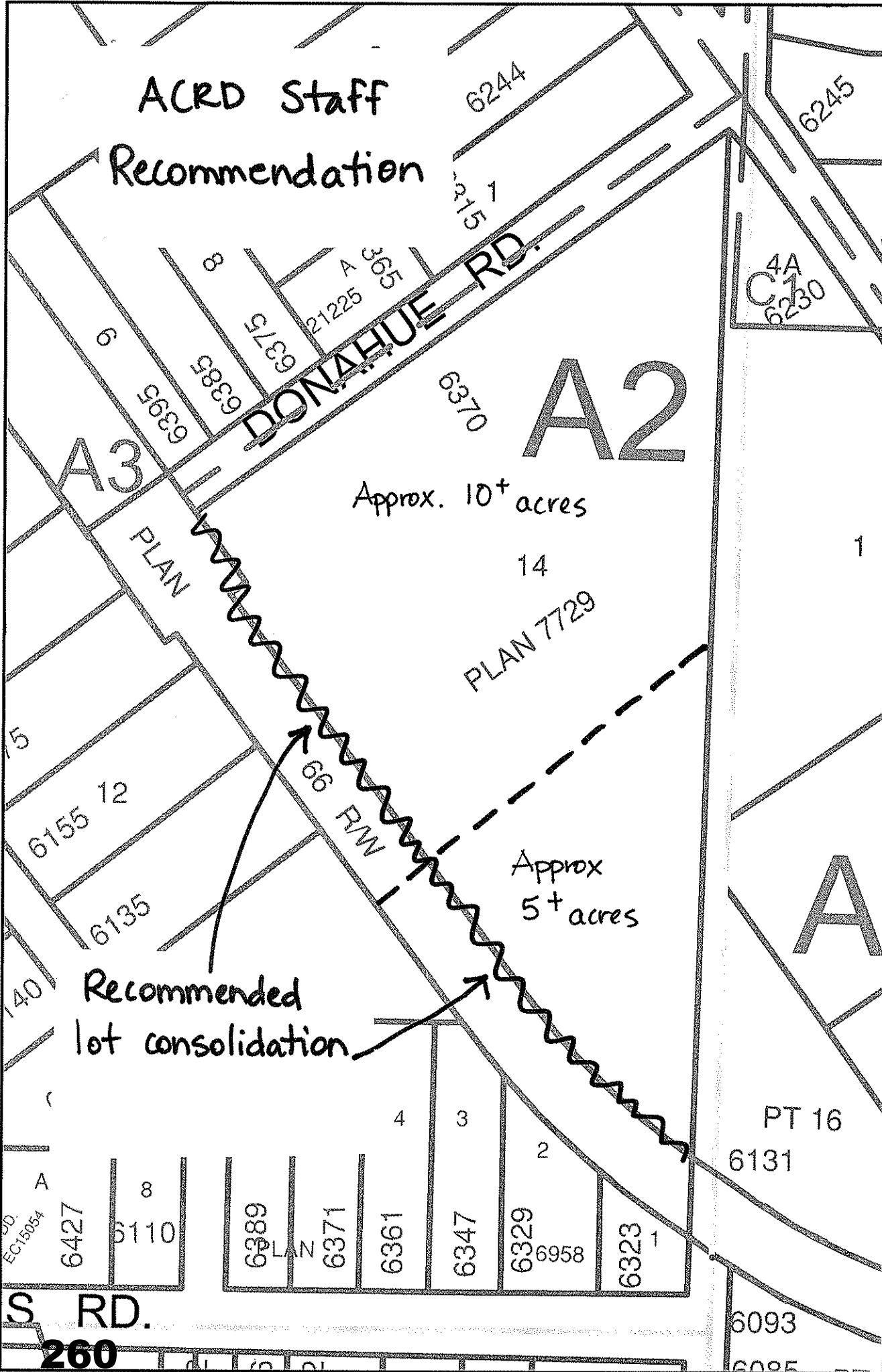
Prepared by: Carla Connolly
 Carla Connolly, Planner

Reviewed by: Mike Irg
 Mike Irg, Manager of Planning and Development

Applicant's Proposal



ACRD Staff
Recommendation



A2

Approx. 10+ acres

14

PLAN 7729

Approx
5+ acres

A

PT 16

6131

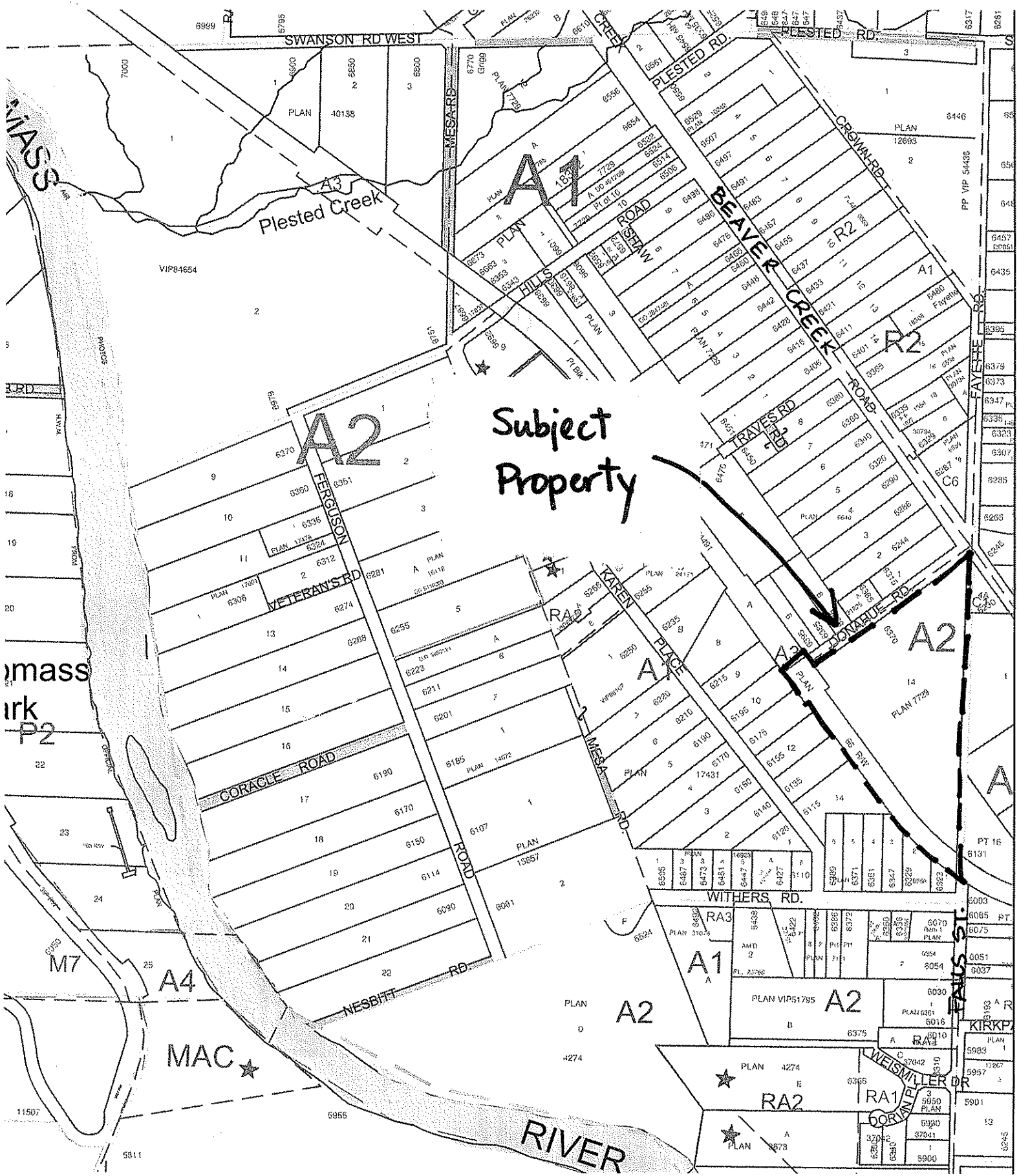
6427 8
6110
6389
6371
6361
6347
6329 6958
6323 1

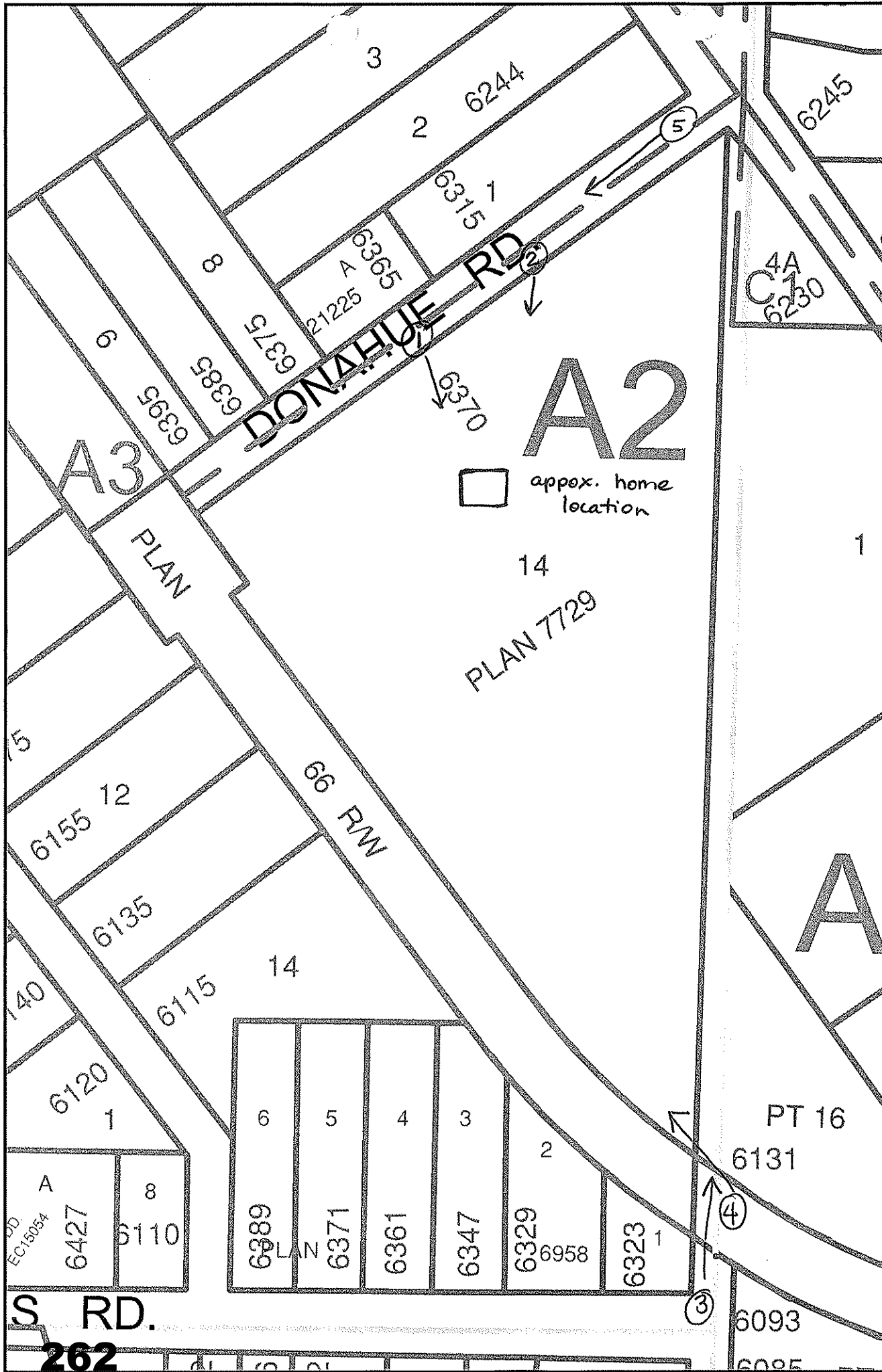
S RD.

260

6093

6095



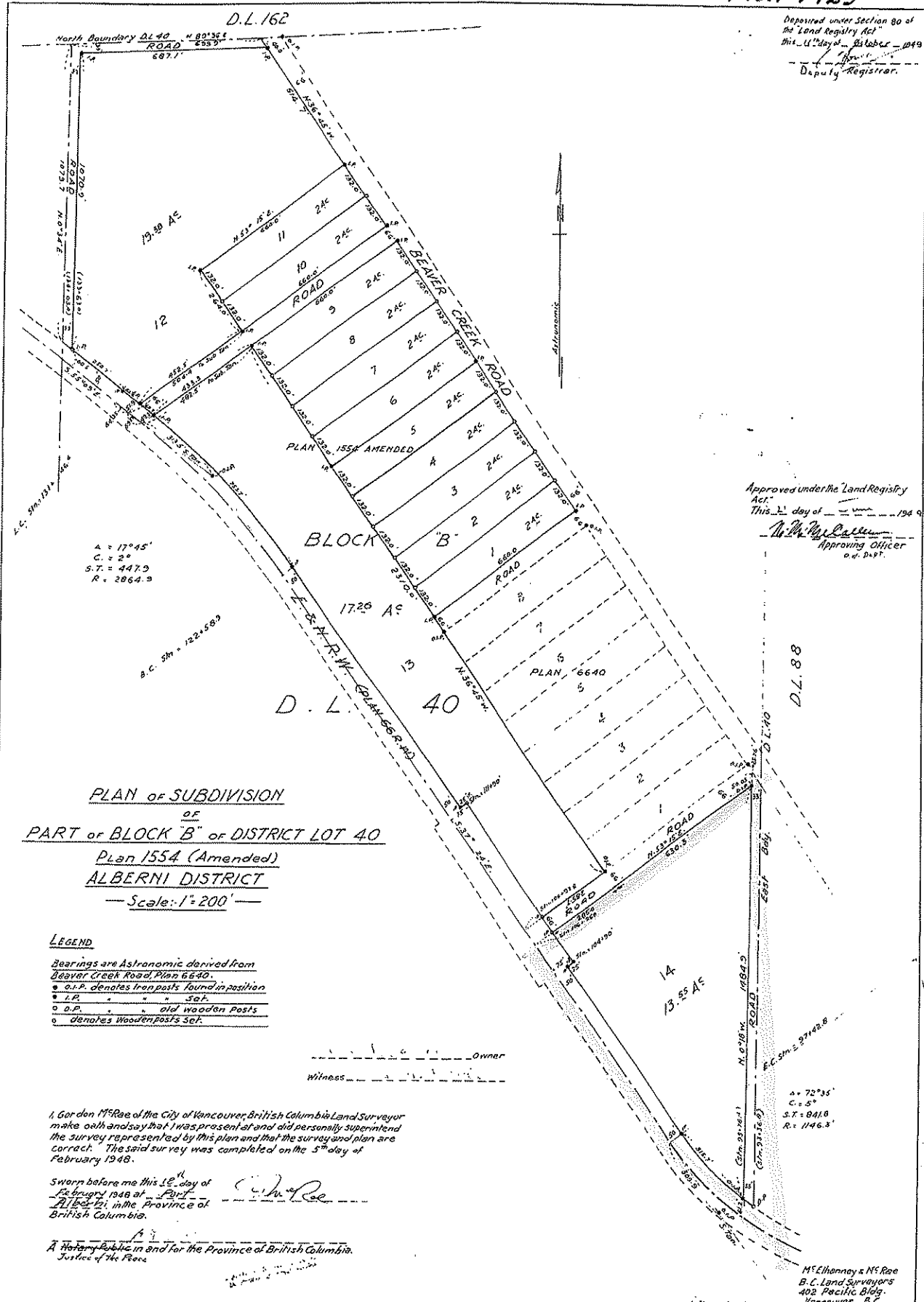


□ approx. home location

Location of photos taken on

S. RD.

Deposited under Section 80 of the Land Registry Act
 This 14th day of October 1948
 Deputy Registrar.



PLAN OF SUBDIVISION
OF
PART OF BLOCK "B" OF DISTRICT LOT 40
Plan 1554 (Amended)
ALBERNI DISTRICT
Scale: 1" = 200'

LEGEND
 Bearings are Astronomic derived from
 Beaver Creek Road, Plan 6640.
 * o.r.p. denotes iron posts found in position
 * I.P. " " " set
 * o.w.p. " " old wooden posts
 * denotes wooden posts set.

I, Gordon MacRae of the City of Vancouver, British Columbia Land Surveyor
 make oath and say that I was present at and did personally superintend
 the survey represented by this plan and that the survey and plan are
 correct. The said survey was completed on the 5th day of
 February 1948.

Sworn before me this 18th day of
 February 1948 at 12:15 P.M.
 in the Province of
 British Columbia.

A Notary Public in and for the Province of British Columbia.
 Justice of the Peace

Approved under the Land Registry
 Act.
 This 2nd day of _____ 1948
 Approving Officer
 o.c. D.P.T.

Δ = 72°35'
 C = 5°
 S.T. = 841.8
 R = 1146.3

M.E. Hanney & N.E. Rae
 B.C. Land Surveyors
 402 Pacific Bldg.
 Vancouver, B.C.
 F.B. 136



REQUEST FOR DECISION

To: Russell Dyson, CAO
and
Board of Directors, Alberni-Clayoquot Regional District

From: Mike Irg, M.C.I.P.
Manager of Planning and Development

Date: February 10, 2011

Subject: Huu-ay-aht Land Use Plan

Recommendation:

That the Regional District forward the following comments to the Huu-ay-aht First Nation.

- 1/ Areas outside Treaty Settlement Lands identified as "stewardship management" be identified separately from crown land. This area includes private land covered by ACRD zoning and the Bamfield Official Community Plan.
- 2/ The Regional District supports improved access to Port Alberni, identified in the Plan.
- 3/ The section on intergovernmental relations could mention the Land Use Planning Protocol between the Huu-ay-aht and the ACRD.
- 4/ Setbacks and minimum lot areas should be considered and applied to the various designations in the Plan.

Desired Outcome:

To coordinate and harmonize land use planning processes and land use decisions between the Huu-ay-aht First Nation and the ACRD.

Background:

A draft of the Huu-ay-aht Land Use Plan has been sent to the Regional District for comment. At the request of staff, the Regional District has until February 24th to formally respond to the Plan referral.

The table in section 6.11 is good way of identifying permitted uses in the various designations. The areas around Bamfield are of particular interest to the Regional District and staff recommends that the Land Use Plan differentiate between crown land and fee simple lands outside of treaty settlement lands.

Huu-ay-aht staff has indicated that they want this land use plan to be compatible with ACRD Plans.

Time Requirements – Staff & Elected Officials:

The time requirements involve staff reviewing the plan.

Financial:

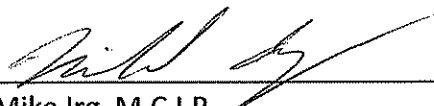
There are no financial implications in the plan review itself.

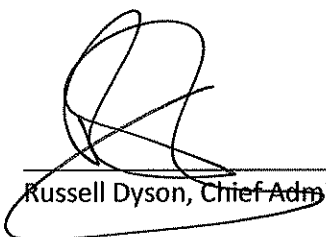
Policy or Legislation:

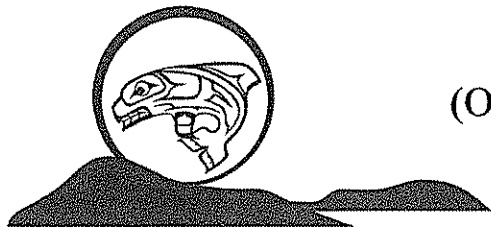
The Regional District and the Huu-ay-aht have a mutual protocol agreement for referring and responding to land use plans and applications.

Options Considered:

No other options were considered.

Submitted by: 
Mike Irg, M.C.I.P.
Manager of Planning and Development

Approved by: 
Russell Dyson, Chief Administrative Officer



HUU-AY-AHT
(Ohiabt) FIRST NATIONS TREATY OFFICE

3483 Third Avenue
Port Alberni, BC V9Y 4E4

Phone: (250)723-0100 E-Mail: huuyahttreaty@shawcable.ca Fax: (250)723-4646

January 21, 2011

Alberni-Clayoquot Regional District

3008 5th Ave

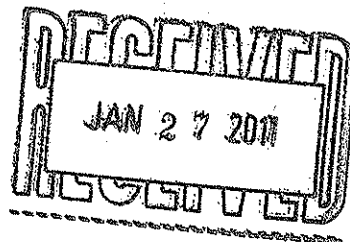
Port Alberni, B.C.

V9Y 2E3

Attn: Mike Irg, Manager of Planning & Development

Email: mirg@acrd.bc.ca

Ph: 250 720-2710



Re: HUU-ay-aht Land Use Plan

I am writing you on behalf of HUU-ay-aht First Nations to request your comments on the HUU-ay-aht Land Use Plan.

April 1, 2011 is the Effective Date of the Maa-nulth First Nations Final Agreement, an aboriginal treaty and land claims agreement under the *Constitution Act* of Canada.

The Final Agreement provides the HUU-ay-aht and other Maa-nulth First Nations jurisdiction over planning and land use management on our Treaty Lands, and enables our participation in the management of adjacent lands within HUU-ay-aht Territory.

The Final Agreement requires that each First Nation's planning enabling legislation, which will also come into force on April 1st, 2011, provide for the preparation of a community plan for our Treaty Lands within 10 years of the Effective Date. The Treaty also requires us to seek your comments on such a community plan.

Huu-ay-aht First Nations has expedited the preparation of our community plan so that it will come into force on April 1st, 2011. This land use plan builds on several planning documents prepared over the past eleven years. We enclose for your review a copy of a draft Huu-ay-aht Land Use Plan. A copy will also be placed on our website.

Please provide any comments on the plan to the undersigned, by February 11, 2011. If any member of your organization wishes to meet with us to discuss the plan, they are welcome to contact me to arrange a suitable time.

Thank you for your attention to this matter.

Yours truly,

A handwritten signature in cursive script that reads "Larry Johnson".

Larry Johnson

Director of Lands and Natural Resources

Huu-ay-aht First Nations

Cc: Huu-ay-aht Chief and Council



MEMORANDUM

To: Russell Dyson, Chief Administrative Officer and
Regional Board of Directors

From: Alex Dyer, Junior Planner / Bylaw Enforcement Officer

Date: February 16, 2011

Subject: Comox Valley Regional District – Regional Growth Strategy Bylaw
No. 120, 2010

Background

At the November 2010 meeting, the Board of Directors passed a resolution to accept the Comox Valley Regional District "Regional Growth Strategy Bylaw No. 120, 2010." Section 857 of the *Local Government Act* requires that the proposed bylaw must be accepted by resolution of the Board of each Regional District that adjoins the area to which the Regional Growth Strategy (RGS) is applied.

The RGS bylaw was subsequently refused, by resolution, by the member municipalities of the Village of Cumberland, the City of Courtenay and the Town of Comox. Pursuant to Section 859(6) of the *Local Government Act*, revisions were made to the proposed bylaw as a result of a non-binding resolution process which requires that the bylaw be referred again to all affected local governments.

The amendments to the bylaw were all focused internally to the Comox Valley Regional District and have no impact on the adjacent Regional Districts. The complete draft document can be reviewed at the ACRD office. Staff have no concerns with the amended Regional Growth Strategy bylaw.

Recommendation

That the Board of Directors pass a resolution to accept the Comox Valley Regional District "Regional Growth Strategy Bylaw No. 120, 2010".

Reviewed by:

Russell Dyson, Chief Administrative Officer



**Alberni-Clayoquot Regional District
Board of Directors Meeting Schedule
March 2011**

Date	Meeting	Time & Location	Attendees
Wednesday, March 2 nd	Mayor's Breakfast Meeting	7:30 am – Barclay Hotel	Ken, Glenn, Russell
Wednesday, March 9 th	Committee-of-the-Whole Meeting Regional Hospital District Meeting In-Camera Meeting with Treaty Negotiators (Dinner Provided)	1:30 pm – Board Room Immediately following above 4:30 pm – Board Room	Directors, Senior Staff Directors, Senior Staff Directors, Senior Staff, Treaty Negotiators
Wednesday, March 23 rd	Special Board Meeting – Financial Plan Public Consultation Regular Board of Directors Meeting	6:00 pm – Board Room 1:30 pm – Board Room	Directors, Senior Staff Directors, Senior Staff
Thursday, March 24 th	Emergency Planning Committee	1:30 pm – Board Room	Committee, Russell, Laurie

Issued: February 17/11

